

**EAST HARTFORD VETERANS COMMISSION**  
**EAST HARTFORD TOWN HALL**  
**Goodwin University Vet Center/OASIS on the 2<sup>nd</sup> floor**  
**Memorial Day Parade Committee Meeting**

January 31, 2024

PRESENT: Chair John Cook, Craig Jordan, Candy Guastamachio, Paul Barry, Richard Bates, Ekaterine Tchelidze

ABSENT:

PLEDGE OF ALLEGIANCE: the commission was led by Richard Bates in the pledge of allegiance and moment of silence.

CALL TO ORDER: Chairman Cook called the meeting to order at 5:04 p.m.

AMENDMENTS TO AGENDA: none

ROLL CALL: as indicated above.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COMMISSION:

APPROVAL OF MINUTES: None – first meeting.

COMMUNICATIONS AND INVOICES - none

OLD BUSINESS - none

NEW BUSINESS

1. Teams Leaders are:
  - a. Candy Guastamachio – Parade
  - b. Craig Jordan – Presentation and Speakers
  - c. Ekaterine Tchelidze – Post events & coordination with Town and State authorities.
  - d. Richard Bates – Sponsorships
2. Enrollment forms for sponsors, participants, vendors, and volunteers are to be updated on website for 2024.
  - a. Cutoff date for enrollment is May 1<sup>st</sup>
  - b. Participants enrollment form is to be available 2/10/24.
    - i. Enrollment form should contain key person information.
3. Parade Grand Marshall – two recommendations were made.
4. Craig Jordan will coordinate with EHHS the essay contest of “What Memorial Day Means to Me”.
5. Next meeting date: 2/21/24. Location and time same.

Submitted by:

John W Cook, Chair