

740 MAIN STREET
EAST HARTFORD, CONNECTICUT

Present: John Cook, Richard Bates, Howard Satalino, Art Parker, Paul Barry, James Shelmerdine Jr., and Juliet Relph, Clerk.

Absent: Robin Parys (excused) and Candy Guastamachio (excused).

Pledge of Allegiance with a moment of silence led by Howard Satalino.

- 1) CALL TO ORDER: Commissioner John Cook called the meeting to order at 7:08 pm
- 2) AMENDMENTS TO AGENDA: None (Special Meeting)
- 3) ROLL CALL: As indicated above.
- 4) OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COMMISSION – None
- 5) APPROVAL OF MINUTES for January 9, 2024.

A motion was made to approve the January 9, 2024 minutes.

MOTION By James Shelmerdine Jr.
Seconded by Howard Satalino
Motion carried 6/0

- ## 6) COMMUNICATION AND INVOICES

Paul Barry stated that he is a member of the Vietnam Veterans of America. On Monday, February 26, 2024, the organization will be presenting a check for \$25,000 to Goodwin College.

- ## 7) OLD BUSINESS

- a) Report of Memorial Day parade committee

- 1) Candy Guastamachio is the lead for the parade and units within.
- 2) Craig Jordan is in charge of announcements and setup of podium and chairs. And is the liaison with Goodwin University.
- 3) Kate Tchelidze, Mayor's Chief of Staff – Liaison between the Mayor's office and the committee. (after events, food trucks, entertainment)
- 4) Richard Bates – Fundraising

- b) Grave markers for graves outside designated Veteran's areas.

Chairman Cook said he is planning several meetings with the mayor's office and with Public Works to further this along.

8) NEW BUSINESS

a) Inventory of flags for Memorial Day

Richard Bates will conduct an inventory of flags for Memorial Day.

A motion was made to authorize the purchase of flags up to \$4,999.99 based on the inventory of flags in stock.

MOTION By Art Parker
 Seconded by James Shelmerdine Jr
 Motion carried 6/0

b) Sunday before Memorial Day service at Bicentennial Park.

Memorial Day Service – To remember East Hartford's fallen.

9. ADJOURNMENT

A motion was made to adjourn the meeting at 7:58pm

MOTION By Art Parker
 Seconded by James Shelmerdine Jr.
 Motion carried 6/0

The next meeting is scheduled for March 12, 2024

Respectfully submitted by: Juliet D. Relph, Clerk