

TOWN COUNCIL MAJORITY OFFICE

FEES COMMITTEE

JUNE 23, 2015

PRESENT Marc Weinberg, Chair; Councillors Ram Aberasturia and Pat Harmon

ALSO Marcia Leclerc, Mayor (arrived 6:10 p.m.)
Scott Sansom, Chief of Police
Tim McConville, Deputy Chief
Mike DeMaine, Sergeant
Gregg Grew, Director, Inspections and Permits Department

CALL TO ORDER

Chair Weinberg called the meeting to order at 5:30p.m.

APPROVAL OF MINUTES

January 8, 2015

MOTION By Ram Aberasturia
seconded by Pat Harmon
to **approve** the minutes of the January 8, 2015 Fees Committee
meeting.
Motion carried 3/0.

OPPORTUNITY FOR RESIDENTS TO SPEAK

None

OLD BUSINESS

Fees Increase Requests: Police Department

Chief Scott Sansom led the discussion on the proposed increase to parking ticket fines and alarm registration and false alarm fees. Chief Sansom believes that the primary role of the police in the enforcement of the fines is to modify the behavior of the offender – which will lead to compliance with town ordinances. The proposed increased fee for alarm registration and alarm renewal was \$25 – up from \$5. Councillor Aberasturia suggested that keeping the registration fee and renewal fee at \$5 would be more of an incentive to the town's residents to comply with the ordinance. The proposed increased fine for parking during a snow ban is \$99 – up from \$15. Again, Councillor Aberasturia suggested that a more appropriate fine would be \$45 – which would be more in line with surrounding towns.

MOTION By Ram Aberasturia
seconded by Pat Harmon
to **recommend** that the Town Council approve the following fees as requested by the Police Department and outlined in a memo dated August 12, 2014 from Mayor Marcia Leclerc to Rich Kehoe Town Council Chair and further detailed on a memo dated June 2, 2015 from Scott Sansom, Chief of Police to Marcia Leclerc, Mayor:

Alarms

Alarm Registration Fee	\$5
Failure to Register	\$99
False Alarm Fee	\$25 - \$100
Alarm Renewal Fee	\$5

Parking Ticket Fines

Handicapped Parking	\$125
Fire Lane	\$ 50
Snow Ban	\$ 45
All other Violations	\$ 45

And to recommend that the recipient of the parking ticket have 10 calendar days (starting on the issue date) to pay the original fine and on the 11th day the ticket will double, with no increase thereafter.

Motion carried 3/0.

Inspections and Permits Department

Gregg Grew, Inspections & Permits Director, discussed with the Committee the need for the requested increases. He noted that most of the residential fees remained the same, but the fees related to commercial development were increased due to the man-hours needed. Councillor Aberasturia suggested reducing the proposed fee for a demolition permit for any \$1,000 after the initial \$1,000 to 3,000 to \$17 (from the proposed fee of \$20) to be more in line with surrounding towns.

Inspections & Permits Department

MOTION By Ram Aberasturia
seconded by Pat Harmon
to **recommend** that the Town Council approve the following fees as requested by the Inspections and Permits Department as outlined in a memo dated August 12, 2014 from Mayor Marcia Leclerc to Rich Kehoe, Town Council Chair:

Building Permits

Building Plan Review & Permit Fee – 1st \$1,000:

Commercial \$30

Building Plan Review & Permit Fee – 2nd \$1,000 and any \$1,000 after:

Commercial \$20

Demolition Permit

1st \$1,000 - \$3,000 each:

Res/Commercial \$30

Any \$1,000 after:

Res/Commercial \$17

Cert of Occupancy

Per \$1,000 up to \$2,000:

Res \$25 fixed
Comm \$50 fixed

Cert of Approval

Per \$1,000 up to \$2,000:

Res \$10 fixed
Comm \$20 fixed

Temp Cert of Occupancy

1st 30 days:

Commercial \$75

Add 'l 30 day periods:

Commercial \$200

Re-inspections:

Construction inspections:

Res \$10
Comm \$20

Site Plan Approval:

Residential \$150
Commercial \$150

ADJOURNMENT

MOTION By Ram Aberasturia
seconded by Pat Harmon
to **adjourn** (7:03 p.m.).
Motion carried 3/0.

cc: Town Council
Mayor Leclerc
Gregg Grew, Inspection and Permits Director
Scott Sansom, Chief of Police