

Robert J. Pask

2017 MAR 13 A 9:02

INVESTIGATION AND AUDIT COMMITTEE

TOWN COUNCIL MAJORITY OFFICE

TOWN CLERK
EAST HARTFORD

MARCH 8, 2017

CORRECTED 03-13-17

PRESENT **William P. Horan, Jr., Chair;** Councillors Ram Aberasturia and Esther Clarke

ABSENT ~~William P. Horan, Jr., Chair~~

ALSO Marcia Leclerc, Mayor

PRESENT Michael Walsh, Finance Director

Gregg Grew, Director, Inspections and Permits Department

Rich Kehoe, Town Council Chair

CALL TO ORDER

Chair Horan called the meeting to order at 6:32 p.m.

APPROVAL OF MINUTES

December 12, 2016 Meeting

MOTION By Ram Aberasturia
seconded by Esther Clarke
to **approve** the minutes of the December 12, 2016 meeting.
Motion carried 2/0. **Abstain:** Horan

OPPORTUNITY FOR RESIDENTS TO SPEAK

None

NEW BUSINESS

Acceptance of the Inspections and Permits Department Audit

Mike Walsh, Finance Director, explained the procedure for departmental audits and which direction the Town should go in the future.

Gregg Grew, Inspections & Permits Department Director, provided a general overview of the audit process of his department. BlumShapiro made five specific recommendations for the Inspections & Permits Department (pgs. 13-14 of audit – attached) and Mr. Grew

went over each recommendation and how his department will implement each of the five recommendations. A general discussion of the audit followed.

MOTION By Esther Clarke
 seconded by Ram Aberasturia
 to **accept** the internal audit of the Inspections and Permits Department
 dated January 2017 as prepared by BlumShapiro, the town's auditors,
 and to send same to the Town Council to receive and accept the audit.
 Motion carried 3/0.

ADJOURNMENT

MOTION By Esther Clarke
 seconded by Ram Aberasturia
 to **adjourn** at 6:59 p.m.
 Motion carried 3/0.

C: Town Council
 Mayor Leclerc
 Mike Walsh, Finance Director
 Gregg Grew, Director, Inspections/Permits Department