

*Robert J. Boock*

TOWN COUNCIL AGENDA  
TOWN COUNCIL CHAMBERS  
740 MAIN STREET  
EAST HARTFORD, CONNECTICUT  
JULY 14, 2015

2015 JUL 10 A 9:19

TOWN CLERK  
EAST HARTFORD

=====

**Announcement of Exit Locations (C.G.S. § 29-381)**

Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
  - A. Other Elected Officials
  - B. Other Residents
  - C. Mayor
5. APPROVAL OF MINUTES
  - A. June 16, 2015 Executive Session
  - B. June 16, 2015 Regular Meeting
6. COMMUNICATIONS AND PETITIONS
  - A. Rock Cats Baseball: East Hartford Community Night
  - B. Resignation of Frank Vignati from the Pension and Retiree Benefits Board
7. OLD BUSINESS
8. NEW BUSINESS
  - A. Pension Agreement: Town of East Hartford and the East Hartford Federation of Paraprofessionals
  - B. Proposed Bond Referendum – Capital Improvement Plan Projects & Senior Center/Multipurpose Facility:
    1. Presentation from Various Town Departments
    2. Setting a Public Hearing Date of August 4, 2015 @ 7PM in Town Council Chambers re:
      - a. Appropriating \$5,000,000 for The Planning, Design, Acquisition, Construction and/or Renovation of a Senior Center/Multi-purpose Facility and Authorizing The Issuance of \$5,000,000 Bonds of the Town to Meet Said Appropriation and Pending the Issuance Thereof The Making of Temporary Borrowings For Such Purpose; and
      - b. Appropriating \$4,625,000 for The Planning, Design, Acquisition, and Construction of Various Public Improvements and Equipment and Authorizing The Issuance of \$4,625,000 Bonds of the Town to Meet Said Appropriation and Pending the Issuance Thereof The Making of Temporary Borrowings For Such Purpose
  - C. Board of Education Budget Transfer FY2014-2015: Capital Reserve Fund
  - D. 2015 Justice Assistance Grant (JAG) Program

- E. East Hartford Police Department: K9 Primo
- F. Recommendation from Fees Committee for Fee Revisions:
  - 1. Police Department
  - 2. Inspections & Permits Department
- G. Individual Tax Lien Sales
- H. Referral to Real Estate Acquisition & Disposition Committee re: 9-11 Moore Avenue
  
- 9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION
  
- 10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
  
- 11. OPPORTUNITY FOR RESIDENTS TO SPEAK
  - A. Other Elected Officials
  - B. Other Residents
  - C. Mayor
  
- 12. ADJOURNMENT (next meeting: August 4<sup>th</sup>)

*Robert F. Kehoe*

2015 JUN 22 A 9:35

TOWN COUNCIL MAJORITY OFFICE

JUNE 16, 2015

TOWN CLERK  
EAST HARTFORD

EXECUTIVE SESSION

PRESENT Chair Richard F. Kehoe, Vice Chair William P. Horan, Jr., Majority Leader  
Barbara-Ann Rossi, Minority Leader Esther B. Clarke, Councillors Marc I.  
Weinberg, Linda A. Russo, Ram Aberasturia, Patricia Harmon and Anita D.  
Morrison

ALSO Scott Chadwick, Corporation Counsel  
PRESENT

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:11 p.m.

MOTION By Esther Clarke  
seconded by Bill Horan  
to **go into** Executive Session to discuss the pending property damage  
claim of current Town employee Sandra DiCicco.  
Motion carried 9/0.

MOTION By Esther Clarke  
seconded by Bill Horan  
to **go back to** Regular Session.  
Motion carried 9/0.

ADJOURNMENT

MOTION By Esther Clarke  
seconded by Bill Horan  
to **adjourn** (7:24 p.m.)  
Motion carried 9/0.

Attest

*Richard F. Kehoe*

Richard F. Kehoe  
Town Council Chair

EAST HARTFORD TOWN COUNCIL

TOWN COUNCIL CHAMBERS

JUNE 16, 2015

*Robert J. Rossi*  
2015 JUN 22 A 9:35

TOWN CLERK  
EAST HARTFORD

PRESENT Chair Richard F. Kehoe, Vice Chair William P. Horan, Jr., Majority Leader  
Barbara-Ann Rossi, Minority Leader Esther B. Clarke, Councillors Marc I.  
Weinberg, Linda A. Russo, Ram Aberasturia, Patricia Harmon and Anita D.  
Morrison

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:38 p.m. The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Susan Kniep, 44-46 and 50 Olde Roberts Street, (1) spoke to the interdepartmental budget transfers – specifically the monies needed to cover the Fire Department's overtime expenses; (2) suggested that the town hire a debt collection agency to pursue motor vehicle tax delinquencies; and (3) asked how CRDA's boundary lines, extending into East Hartford, would affect the town's residents.

Don Sugalski, 1736 Main Street, inquired on how the state's proposed capped car tax bill will affect East Hartford.

Mayor Leclerc addressed the Council on: (1) the proposed capped car tax bill; (2) stated that CRDA's expanded boundary lines into East Hartford was not approved by the General Assembly; (3) CRCOG has recognized East Hartford, Manchester and South Windsor for their efforts in the Regional Animal Shelter; (4) Governor Malloy has extended CT FastTrak to east of the river; (5) three new certified police officers were sworn in Monday; and (6) the year-end financial results reflect the increased snow removal and other costs due to the harsh winter season.

APPROVAL OF MINUTES

June 2, 2015 Executive Session

MOTION By Barbara Rossi  
seconded by Ram Aberasturia  
to **approve** the minutes of the June 2, 2015 Executive Session.  
Motion carried 8/0. **Abstain:** Horan

June 2, 2015 Regular Meeting

MOTION      By Barbara Rossi  
                 seconded by Pat Harmon  
                 to **approve** the minutes of the June 2, 2015 Regular Meeting.  
                 Motion carried 8/0. **Abstain:** Horan

COMMUNICATIONS AND PETITIONS

Not Accepting the Lowest Bid re: Audio/Video System for Raymond Library

Chair Kehoe stated that pursuant to §10-10(b) of the East Hartford Code of Ordinances, the Council is notified when the lowest responsible bid is not accepted by the town. As such, the lowest bidder on the RFP to supply and install an Audio Video System for Raymond Library was not accepted due to nonconformance with the stated specifications. No Town Council action is required.

NEW BUSINESS

End of Fiscal Year 2014-2015:

Preliminary Year-end Financial Results

Michael Walsh, Finance Director, reviewed the 2014-2015 fiscal year results with the Town Council. Revenues were favorable – the sale of King Court brought over \$1.1 Million to the town's budget. Due to a severe winter, the Public Works department is faced with a \$450,000 deficit in overtime. And due to minimum staffing requirements, significant absences because of workers compensation injuries and military leave, the Fire Department is faced with a deficit of \$850,000 in their overtime account.

Interdepartmental Budget Transfers

MOTION      By Barbara Rossi  
                 seconded by Ram Aberasturia  
                 to **approve** the interdepartmental transfers for fiscal year 2014-2015  
                 consistent with the transfers listed in a memorandum from Finance Director  
                 Michael Walsh to Mayor Marcia Leclerc dated June 16, 2015 totaling  
                 \$570,500.00 in transfers with in the General Fund as follows:

The Town of East Hartford  
For the Fiscal Year Ending June 30, 2015  
Year-End Budget Transfers

General Fund To Account Number	Name	Amount
G1100-64514	Town Council - Other Equipment	33,000

G1300-60110	Registrar of Voters - Permanent	12,000
G2300-60110	Human Resources - Permanent Services	37,000
G3800-63499	Finance - Employee Benefits	275,000
G4100-60110	Development - Permanent Services	45,000
G8100-63138	Parks and Recreation - Contract Services	140,000
G9430-60110	Senior Services - Permanent Services	13,000
G9300-63138	Environmental Control - Contract Services	15,000
G9842-63214	Planning and Zoning - Advertising	500
	TOTAL	570,500
<b>General Fund From</b>	<b>Name</b>	<b>Amount</b>
<b>Account Number</b>		
G2100-60110	Mayor's Office - Permanent Services	23,000
G2200-63230	Corp. Counsel - Legal	10,000
G2400-60110	Library - Permanent Services	96,314
G2600-60110	Youth Services - Permanent Services	15,000
G5203-60110	Police - Permanent Services	273,000
G6100-60110	Inspections - Permanent Services	36,000
G9510-66411	Debt - Bond Interest	92,242
G9520-66411	Debt - Bond Interest - BOE	11,185
G9700-63258	Capital Improvement - EPC	13,259
G9841-63214	Econ. Development - Advertising	500
	TOTAL	570,500

*The funds being transferred are certified as available and unobligated.*

Motion carried 9/0.

### Supplemental Budget Appropriation & Fund Balance Transfer

MOTION By Barbara Rossi  
seconded by Linda Russo  
to **adopt** the following resolution:

**RESOLUTION CONCERNING A SUPPLEMENTAL BUDGET APPROPRIATION AND FUND BALANCE  
TRANSFER TO FUND A YEAR-END DEFICIT IN THE FIRE DEPARTMENT AND PUBLIC WORKS  
DEPARTMENT GENERAL FUND ACCOUNTS FOR THE FISCAL YEAR ENDING JUNE 30, 2015**

**WHEREAS**, the Town of East Hartford Fire Department and Public Works Department overtime and related expenses are paid from the Town's General Fund, and

**WHEREAS**, higher overtime, predominately related to minimum staffing in the Fire contract and to the severe winter for Public Works were paid from the Fire Department and Public Works Department budgets, respectively, and

**WHEREAS**, it is necessary for the Town of East Hartford to set aside additional budget contributions to fund a projected General Fund deficit in fiscal year 2014-15.

**NOW THEREFORE BE IT RESOLVED**, that the East Hartford Town Council does hereby approve this Supplemental Budget Appropriation of funds in the amount of \$1,300,000 from the Town's Undesignated Fund Balance for the purpose of funding a fiscal year 2014-15 deficit as listed below and does hereby amend the current 2014-15 fiscal year Operating Budget to reflect the attached Supplemental Revenue Appropriation and Expenditure Appropriation.

G0320-55900	Fund Balance Appropriation	1,300,000
G5317-60141	Fire Suppression – Overtime	850,000
G7300-60141	Public Works Highway - Overtime	450,000

*Funds certified as unobligated and available.*

On call of the vote, motion carried 9/0.

Referral to Personnel & Pensions Subcommittee re: New and Revised Job Descriptions  
for Assistant Building Officials

**MOTION** By Marc Weinberg  
seconded by Anita Morrison  
to refer to the Personnel & Pensions Subcommittee the new job description for Assistant Building Official 1 and the revised job descriptions for Assistant Building Official and Assistant Building Official 2 with instructions to review all three job descriptions and report back to the Town Council with its recommendation, if any.  
Motion carried 9/0.

OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

Esther Clarke expressed her concern regarding RFP procedures when the low bidder on projects are local businesses and are not chosen due to specifications posted. Councillor Clarke suggested that the Mayor's office becomes more involved in the process when a local business has responded to a bid. *Mayor Leclerc briefly outlined the RFP process; she noted Councillor Clarke's suggestion. Chair Kehoe understands Councillor Clarke's concern, but cautioned that all bidders need to be treated equally, whether a local business or not.*

## COUNCIL ACTION ON EXECUTIVE SESSION MATTERS

### Property Damage Claim: Sandra DiCicco

MOTION      By Barbara Rossi  
                 seconded by Bill Horan  
                 to **accept** the recommendation of Corporation Counsel  
                 to fully and finally settle the property damage claim of current  
                 town employee Sandra DiCicco for a total sum of \$2,343.72.  
                 Motion carried 9/0.

## OPPORTUNITY FOR RESIDENTS TO SPEAK

Susan Kniep, 44-46 and 50 Olde Roberts Street, (1) spoke to the proposed capped car tax bill and how it will affect the town's budget for the next two years; (2) suggested that the Council invite the state delegation to a Council meeting; (3) believes the Council should work with the state delegation regarding binding arbitration reform; (4) asked that future union contract negotiations be open to the public; (5) suggested that the town hire a debt collection agency to pursue motor vehicle tax delinquencies; (6) suggested an audit of the lease for the East Hartford Community Cultural Center; and (7) strongly urged the town to repair the large potholes and repave Olde Roberts Street.

Ram Aberasturia acknowledged his wife, Erin, who gave birth to their son – Maseo Luis – on June 4<sup>th</sup>.

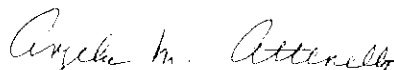
Bill Horan thanked the Councillors for their support during baseball season.

## ADJOURNMENT

MOTION      By Esther Clarke  
                 seconded by Bill Horan  
                 to **adjourn** (9:01 p.m.).  
                 Motion carried 9/0.

The Chair announced that the next meeting of the Town Council would be July 14<sup>th</sup>.

Attest

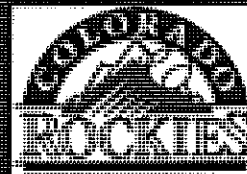


Angela M. Attenello  
TOWN COUNCIL CLERK





# Town of East Hartford Night with The Rock Cats



*→ we have a meeting !!*  
**Tuesday, August 4th, 2015**

**Gates Open: 5:35 \* Game Time: 7:05**

**Rock Cats (AA-Rockies) vs.  
Altoona Curve (AA-Pirates)**

Enjoy an evening of Fun, Entertainment,  
and AA Baseball with your employees,  
colleagues, families, and friends!

**Reserved Seating  
Assigned seats so everyone sits together**

## **East Hartford Night Diamond Package \$700.00**

- 100 Reserved Seats
- Official welcome on Rock Cats Radio Network that evening
- Logo looped on Comcast Concourse Video Board that evening
- Concourse Table to promote business/organization to fans that evening
- Ad in game day insert highlighting East Hartford
- Ceremonial First Pitch
- Group Welcome on Video Board & PA System
- Inclusion in pre-game ceremony highlighting town and participants

## **East Hartford Night Platinum Package \$350.00**

- 50 Reserved Seats
- Concourse Table to promote business/organization to fans that night
- Ad in game day insert highlighting East Hartford
- Ceremonial First Pitch
- Group Welcome on Video Board & PA System
- Inclusion in pre-game ceremony highlighting town and participants

**In-Stadium food drive to benefit  
ST. MARY'S CHURCH  
FOOD PANTRY**

## **East Hartford Night Gold Package \$200.00**

- 25 Reserved Seats
- Ad in game day insert highlighting East Hartford
- Ceremonial First Pitch
- Group Welcome on Video Board & PA System
- Inclusion in pre-game ceremony highlighting town and East Hartford Night participants

## **East Hartford Night Indiv. Reserved Tickets \$7.00**

Type	Price	X	Number	=	Total
Diamond Package	\$700.00	X	_____	=	\$_____
Platinum Package	\$350.00	X	_____	=	\$_____
Gold Package	\$200.00	X	_____	=	\$_____
Reserved Seats	\$7.00	X	_____	=	\$_____

Company Name: \_\_\_\_\_

Contact: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

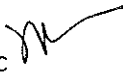
**Please mail your form with payment to Shawn Perry, New Britain Rock Cats, PO Box 1718, New Britain, CT 06050**

Questions? Contact Shawn Perry with the Rock Cats at 860-224-8383 ext. 31 or [sperry@rockcats.com](mailto:sperry@rockcats.com).

**Make checks payable to New Britain Rock Cats. Tickets must be ordered & paid for by Friday, June 26, 2015.**



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: July 8, 2015  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc   
RE: RESIGNATION – Pension & Retiree Benefit Board

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Attached is a copy of a letter received from Frank Vignati, who is resigning from Pension & Retiree Benefit Board.

Please place this resignation on the July 14, 2015 agenda and share our appreciation as a Community for the valuable service Frank has provided by volunteering his time on this commission.

Thank you.

C: R. Pasek, Town Clerk

*received 7/6/15*

Joseph Carlson, Chair

Pension & Retiree Benefit Board

740 Main Street

East Hartford, CT 06108

May 27, 2015

Dear Mr. Carlson:

Please be advised that I am resigning from my position as a member of the Pension & Retiree Benefit Board, effective May 27, 2015. I have enjoyed my time as a member of the Board.

Thank you for your cooperation.

Very truly yours,


  
Francis C. Vignati, Jr.

2015 JUL -6 A 11:39  
TOWN CLERK  
EAST HARTFORD

*Robert J. Davis*



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: June 25, 2014  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc   
RE: Pension agreement between the town of East Hartford, and the East Hartford Federation of Paraprofessionals, AFT, AFL-CIO

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The Town of East Hartford and the East Hartford Federation of Paraprofessionals, AFT, AFL-CIO (hereinafter "the Paraprofessionals") entered into a pension agreement effective July 1, 2015 through June 30, 2020. The pension agreement was ratified by the bargaining unit members on June 17, 2015.

The tentative agreement centered on negotiating a defined contribution plan for new hires and controlling retiree health insurance cost. Below is a summary of the changes to the Paraprofessional Retirement Plan:

- The existing Defined Benefit Plan (DB) was closed to new hires effective 06/30/2015.
- New Hires after 07/01/2015 will be placed in a Defined Contribution Plan (DC) with a 6% salary contribution matched by a 3% town contribution.
- This pension contract has a 5-year duration.
- For DC employees, the town will not pay post-retirement medical insurance or supplements.

With respect to employees grandfathered in the DB Plan, at 2.2%, the years of service multiplier is the lowest of all town pension plans, with other contracts ranging from 2.33% to 2.5%. This pension plan has no automatic COLA compared to Police, Fire, and the General Employee's pension plans that all have an automatic 2% COLA. The employees covered by this pension plan pay 6% toward the cost of their benefit. Employees in this plan do not have sick or vacation time included in their final average salary calculation. Employees grandfathered into the DB will continue to be offered a post-retirement Medicare supplement policy provided the employee pays 15% of the cost and 100% of the spouse cost. There are 132 members in this Union.

Attached to this memorandum is a memorandum from Mike Walsh, Director of Finance, with the financial analysis of the five-year pension agreement. Also, attached for your review is a copy of the executed Tentative Agreement with Paraprofessionals; a copy of the Town Consolidated Retirement Plan Document with Appendix V detailing the Paraprofessional's Retirement Plan; a copy of the May 8, 2001 Memorandum of Agreement between the Parties which memorialized the current pension benefits for Paraprofessional Union members; and a copy of the Town Defined Contribution Plan Document which details the benefits for Paraprofessional Bargaining Union members hired on or after July 1, 2015.

Since this matter involves a need to fund the pension agreement, the Town's Finance Director and Human Resources Director will be present at the meeting scheduled for Tuesday, July 14, 2015 should there be any questions or concerns or a need to go into executive session.

The attached agreement is being submitted to you within fourteen days from the date the union members ratified the agreement. In accordance to Section 7-474 of the General Statutes of the State of Connecticut "Such request shall be considered approved if the legislative body fails to vote to approve or reject such request within thirty days of the end of the fourteen-day period for submission to said body."

I respectfully request that this item be added to the Agenda of the July 14, 2015, Town Council meeting and recommend that the Town Council approve the settlement agreement for the reasons noted above.

Cc: Michael Walsh, Finance Director  
Santiago Malave, Human Resources Director

# OFFICE OF HUMAN RESOURCES

June 19, 2015

To : Marcia A. Leclerc, Mayor

From : Santiago Malave, Human Resources Director

Re : East Hartford Federation of Paraprofessionals - Tentative Pension Agreement

Attached for your review is a suggested transmittal letter to the Council Chairman regarding the Tentative Agreement between Town of East Hartford (herein "The Town") and the East Hartford Federation of Paraprofessionals, AFT, AFL-CIO (hereinafter "the Paraprofessionals") (collectively herein "The Parties"), The Parties entered into a pension agreement effective July 1, 2015 through June 30, 2020. The Tentative Agreement was ratified by the bargaining unit members on June 17, 2015.

The impetus for the tentative agreement centered on negotiating a defined contribution plan for new hires and controlling retiree health insurance cost. Below is the summary of the changes to the Paraprofessional Retirement Plan:

- The existing Defined Benefit Plan (DB) was closed to new hires effective 06/30/2015.
- New Hires after 07/01/2015 will be placed in a Defined Contribution Plan (DC) with a 6% salary contribution matched by a 3% town contribution.
- This pension contract has a 5-year duration.
- For DC employees, the town will not pay post-retirement medical insurance or supplements.

With respect to employees grandfathered in the DB Plan, at 2.2%, the years of service multiplier is the lowest of all town pension plans, with other contracts ranging from 2.33% to 2.5%. This pension plan has no automatic COLA compared to Police, Fire, and the General Employee's pension plans that all have an automatic 2% COLA. The employees covered by this pension plan pay 6% toward the cost of their benefit. Employees in this plan do not have sick or vacation time included in their final average salary calculation. Employees grandfathered into the DB will continue to be offered a post-retirement Medicare supplement policy provided the employee pays 15% of the cost and 100% of the spouse cost. There are 132 members in this Union.

Attached to this memorandum is a memorandum from Mike Walsh, Director of Finance, with the financial analysis of the five-year pension agreement. Also, attached for your review is a copy of the executed Tentative Agreement with Paraprofessionals; a copy of the May 8, 2001 Memorandum of Agreement between the Parties which memorialized the current pension benefits for Paraprofessional Union members; a copy of the Town Consolidated Retirement Plan Document with Appendix V detailing the Paraprofessional's Retirement Plan; and a copy of the Town Defined Contribution Plan Document which details the benefits for Paraprofessional Bargaining Union members hired on or after July 1, 2015. Since this matter involves a need to fund the pension agreement, the Town's Finance Director and Human Resources Director will be present at the meeting scheduled for Tuesday, July 14, 2015 should there be any questions or concerns or a need to go into executive session.

The Tentative Agreement needs to be submitted to the Council within fourteen days from the date the union members ratified the agreement, June 17, 2015. In accordance to Section 7-474 of the General Statutes of the State of Connecticut " Such request shall be considered approved if the legislative body fails to vote to approve or reject such request within thirty days of the end of the fourteen-day period for submission to said body."

I respectfully request that this item be added to the Agenda of the July 14, 2015, Town Council meeting and recommend that the Town Council approve the pension agreement for the reasons noted above.


Cc: Michael Walsh, Finance Director



## MEMORANDUM

DATE: June 19, 2015

TO: All Town Council Members

FROM: Michael P. Walsh, Director of Finance 

TELEPHONE: (860) 291-7246

RE: Paraprofessional's Pension Contract Settlement - Financial Analysis

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By way of this memo, please accept the following financial analysis related to the Paraprofessional's Pension Contract Settlement:

1. The existing Defined Benefit Plan (DB) was closed to new hires effective 7/1/2015.
2. New hires after 7/1/2015 will be placed in a Defined Contribution Plan (DC) with a 6% salary contribution matched by a 3% town contribution.
3. With respect to the existing DB plan, at 2.2%, the years of service multiplier is the lowest of all town pension plans with other contracts ranging from 2.33% to 2.5%.
4. This pension plan has no automatic COLA compared to Police, Fire, and the General Employee's pension plans that all have an automatic 2% COLA.
5. The employees covered by this pension plan pay 6% toward the cost of their benefit.
6. Employees in this plan do not have sick or vacation time included in their final average salary calculation.
7. This pension contract has a 5-year duration.
8. 139 positions are covered by this contract with a total annual salary of \$3,266,025.
9. For DC employees, the town will not pay post-retirement medical insurance or supplements. For DB employees, the town will offer a post-retirement Medicare supplement policy provided the employee pays 15% of the cost and 100% of the spousal cost.
10. Finally, the cost projection for FY 16 as calculated by the Segal Company is attached. At 6.95% of salary as paid by the BOE, the provision of this benefit is substantially lower than the 28.03% average of all other plans. Note that the total normal cost to the BOE annually to provide this benefit is \$246,527 while the cost to the members covered by the plan is \$205,417. While the annual DB cost may increase slightly because of an actuarial principle associated with a closed group, new costs to the BOE for the 3% match will be just under \$100,000 annually.

Please contact me if you have any questions or problems on any of the aforementioned information.

Cc: Marcia A. Leclerc, Mayor  
Santiago Malave, HR Director



SECTION 3: Supplemental Information for the Town of East Hartford Pension Plan

EXHIBIT G

Allocation of Contributions for Fiscal Year Ending June 30, 2016



	Town and Board of Education	Police	Fire	Para-professionals	Dispatchers	Total
1. a.) Total normal cost	\$1,553,621	\$1,668,741	\$2,208,244	\$272,757	\$116,067	\$5,819,430
b.) Administrative expenses*	87,103	33,744	37,036	30,589	3,978	192,450
c.) Projected employee contributions	1,107,591	720,625	988,272	205,417	104,877	3,126,782
d.) Employer normal cost (a) + (b) - (c)	\$533,133	\$981,860	\$1,257,008	\$97,929	\$15,168	\$2,885,098
2. Actuarial accrued liability						
a.) Active	\$48,115,137	\$37,957,996	\$56,964,108	\$4,636,393	\$2,673,460	\$150,347,094
b.) Inactive vested	1,538,234	238,576	83,179	466,308	126,415	2,452,712
c.) Retirees, beneficiaries and disabled	70,150,207	69,849,868	60,378,810	679,479	360,717	201,419,081
d.) Total AAL: (a) + (b) + (c)	\$119,803,578	\$108,046,440	\$117,426,097	\$5,782,180	\$3,160,592	\$354,249,999
3. Assets at smoothed value	70,356,851	63,452,255	68,960,631	3,395,691	1,856,116	208,021,544
4. Unfunded accrued liability: (2d) - (3)	49,446,727	44,594,185	48,465,466	2,386,489	1,304,476	146,197,343
5. Payment on unfunded accrued liability (29-year amortization, effective interest rate 4.35%)						
a.) Payment	\$2,906,139	\$2,620,939	\$2,348,467	\$140,261	\$76,668	\$8,592,474
b.) Amortization Years	29	29	29	29	29	29
c.) Interest Rate	4.35%	4.35%	4.35%	4.35%	4.35%	4.35%
6. Annual Cost as of July 1, 2014: (1d) + (5)	\$3,439,272	\$5,602,799	\$4,105,475	\$238,190	\$91,836	\$11,477,572
7. Payroll	14,291,762	9,007,809	12,906,740	3,423,613	1,310,967	40,940,891
8. Cost as % of Payroll	24.06%	28.90%	31.80%	6.95%	7.05%	28.03%
9. Recommended Contribution for Fiscal Year ending June 30, 2016						
a.) Normal cost and expenses	\$551,793	\$1,016,224	\$1,301,002	\$101,357	\$15,699	\$2,986,075
b.) Amortization payment	3,007,853	2,712,673	2,948,164	145,170	79,351	8,893,211
c.) Recommended Contribution payable July 1, 2015	<u>\$3,559,646</u>	<u>\$3,728,897</u>	<u>\$4,249,166</u>	<u>\$246,527</u>	<u>\$95,050</u>	<u>\$11,879,286</u>

\*Allocated based on number of participants

SECTION 4: Reporting Information for the Town of East Hartford Pension Plan

Net investment return	8.00%
Salary Increases:	

General, Dispatcher and Paraprofessional Employees		Police and Fire Employees	
Age	Rate*	Age	Rate*
20	6.50%	20	22.00%
25	5.75%	25	14.50%
30	5.00%	30	7.00%
35	4.25%	35	4.00%
40	3.50%	40	4.00%
45	3.50%	45	4.00%
50	3.50%	50	4.00%
55	3.50%	55	4.00%
60	3.50%	60	4.00%

\*Includes allowance for inflation of 3.50% per year

Liability load for unused  
sick and vacation pay:

To approximate the effect of including unused sick and vacation pay in the final average salary, plan liabilities are increased by the percentages listed below:

	<u>Retirement Liability</u>	<u>Death Liability</u>	<u>Disability Liability</u>	<u>Withdrawal Liability</u>
General Employees and Dispatchers hired before 12/01/1996	14.0%	6.0%	6.0%	2.0%
General Employees and Dispatchers hired on or after 12/01/1996	3.0%	2.0%	2.0%	2.0%
Fire hired before 01/01/1995	15.0%	12.0%	12.0%	2.0%
Fire hired on or after 01/01/1995	0.0%	0.0%	0.0%	0.0%
Police	13.5%	10.0%	10.0%	2.0%
Paraprofessionals	0.0%	0.0%	0.0%	0.0%

SECTION 4: Reporting Information for the Town of East Hartford Pension Plan

<u>Paraprofessional Employees</u>	
Plan Status:	Ongoing
Plan Year:	July 1 through June 30
Normal retirement:	
<i>Eligibility requirement</i>	The earliest of the following conditions: (1) attainment of age 65 and completion of 10 Years of Credited Service; (2) attainment of age 62 and completion of 25 Years of Credited Service; or (3) the Rule of 85.  2.2% of the employee's final average salary multiplied by the number of years and full months of his or her Credited Service, not to exceed 70% of the employee's final average salary. Final average salary is defined as the average of salary earned during the highest 36 consecutive months of employment based upon the Plan Year prior to termination. Lump sum payouts of sick and vacation pay are <u>not</u> included in the calculation of final average salary.
<i>Amount</i>	
Vesting:	
<i>Age requirement</i>	None
<i>Service requirement</i>	10 years
<i>Amount</i>	Monthly benefit payable at Normal Retirement. An employee is also 100% vested upon attainment of age 65 with five or more years of plan participation.
<i>Termination benefit</i>	Return of contributions with interest if not vested, or if vested employee does not elect to receive a retirement benefit.
Pre-retirement death benefit:	Return of employee contributions with interest

SECTION 4: Reporting Information for the Town of East Hartford Pension Plan

<u>Paraprofessional Employees continued</u>	
Post-retirement death benefit:	Return of employee contributions, with interest, less benefits paid.
Employee contributions:	6% of regular compensation. Contributions are no longer required after 31 years and 10 months of plan participation. Interest on employee contributions is credited at 4.00% per year.
Participation:	Paraprofessionals become participants in the plan upon date of hire. Participation is a condition of employment and participants are required to make contributions to the plan.
Plan changes:	There were no plan changes made for this valuation.

## TENTATIVE AGREEMENT

### THE TOWN OF EAST HARTFORD AND EAST HARTFORD FEDERATION OF PARAPROFESSIONALS, AFT, AFL-CIO

The Town of East Hartford (Town) and the East Hartford Federation of Paraprofessionals, AFT, AFL-CIO (Union) have reached a Tentative Agreement on a successor retirement plan (Plan) as set forth below.

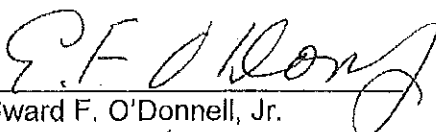
1. All employees presently enrolled in the Defined Benefit Plan (DB Plan) will remain in such plan for the duration of this Agreement. Employee pre-tax contributions to the DB Plan will remain at six percent (6%) of their wages, including overtime.
2. Employees eligible to retire from the DB Plan will be offered a Medicare supplement provided the employee pays fifteen percent (15%) of the cost for herself/himself and one hundred percent (100%) of a spouse as set forth in the DB Plan.
3. Bargaining unit members hired on or after July 1, 2015 who work a minimum of 20 hours per week during the 36 weeks' school year will be required to join the 403(b) Defined Contribution Plan for Employees of the Town of East Hartford (DC Plan). The Town will contribute three percent (3%) of the employees' wages, including overtime and the employees will contribute six percent (6%) of their wages, including overtime.
4. Employees in the DC Plan will not be eligible for any post-employment medical benefits from the Town.

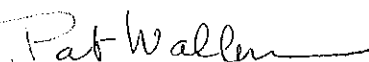
The term of the successor plan is from July 1, 2015 to June 30, 2020.

This Agreement is subject to ratification by both parties.

TOWN OF EAST HARTFORD

EAST HARTFORD FEDERATION  
OF PARAPROFESSIONALS,  
AFT, AFL-CIO

  
Edward F. O'Donnell, Jr.  
4-7-15

  
Pat Walters  
4-9-15

Draft 4

May 8, 2001

MEMORANDUM OF AGREEMENT

This Agreement is entered into at East Hartford, Connecticut on this the 8th day of May, 2001 by and between the East Hartford ~~Association~~ <sup>Federation of</sup> Paraprofessionals, CFEPE, AFT, AFL-CIO (hereinafter "the Union"), represented by <sup>Virginia</sup> ~~Ginny~~ Lynch, President, CFEPE, AFT/AFL-CIO, duly authorized, and the Town of East Hartford, acting herein by and through its Mayor, Timothy D. Larson, duly authorized, (hereinafter "the Town"). For the purposes of this Agreement, the Union and Town will be hereinafter referred to as "the Parties".

WHEREAS, the Parties have been engaged in collective bargaining concerning the provision of retirement benefits to members of the Union by the Town, and have reached a comprehensive full and final agreement as to the provision of such benefits to present and future members of the Union, and:

WHEREAS, the Parties have agreed that it would be beneficial to both to memorialize their full and final agreement as to the specific retirement benefits to be provided by the Town to the Union's members. Doing so will assist the Town Council of the Town and the Union's members to approve or reject the full and final agreement reached by the Parties concerning the provision of such retirement benefits;

NOW, THEREFORE, the Parties hereby agree as follows:

The Town will establish a defined benefit Plan for the members of the Union which will include the following provisions:

1. Mandatory enrollment in such Plan by all current Paraprofessionals within thirty days of the effective date of the Plan.

2. Mandatory enrollment in such Plan by newly hired Paraprofessionals within thirty days of the date on which employment commences.

3. Each member enrolled in the Plan will contribute six percent of his/her wages to the Plan.

4. Membership in the Plan will be confined to Paraprofessional employees of the East Hartford Board of Education who work a minimum of 20 hours per week during the thirty six weeks' school year.

5. Retirement under the "Rule of 85", as well as Normal Retirement at age sixty five after completion of ten years of credited service as Paraprofessionals with the East Hartford Board of Education, or retirement at age sixty two after completing twenty five years of service as Paraprofessionals with the East Hartford Board of Education.

6. Members will become vested in the Plan upon completion of ten years of credited service as Paraprofessionals with the

East Hartford Board of Education. Accumulation of credited service will commence on the date each member starts making contributions to the Plan.

7. The maximum accrued pension benefit will not exceed seventy percent of final average salary. Computation of pension benefits will be based upon the wages earned by a prospective retiree during the highest thirty six consecutive months of service with the East Hartford Board of Education prior to the date of retirement. The monthly amount of a Normal Pension payable to a retiree will be equal to one twelfth of two point two percent of Final Average Salary multiplied by the retiree's completed years and full months of credited service as a paraprofessional with the East Hartford Board of Education.

8. Health insurance benefits for retirees only at age sixty five with a mandatory fifteen percent premium contribution by each retiree. Retirees may purchase health insurance at their own cost only for the spouse with whom they are residing at the time of their retirement.

9. The "boiler plate" provisions of the plan will be written by the Segal Company, Actuaries for the Town, and will be paid for by the Town.

10. A booklet which summarizes the provisions of the Plan will be written by the Segal Company, paid for by the Town and distributed free of charge to present Paraprofessionals, as well



as newly hired Paraprofessionals who join the Plan within thirty days of the date on which their employment commences.

11. The terms of this Agreement will become effective and binding upon the Parties if and when its terms are ratified by a majority of the members of the Union and the Agreement is approved and accepted by the East Hartford Town Council.

12. The term of this Agreement shall be ten years from the effective date of the Retirement Plan. This agreement will become effective and binding upon the Town and the Union only after it has been ratified by a majority of the members of the Union and approved and accepted by the East Hartford Town Council.

13. The Parties further agree that there will be no changes to the Plan or to this Memorandum of Agreement during the term of the Plan.

By affixing their signatures below, Timothy D. Larson, Mayor of the Town of East Hartford, and Ginny Lynch, President of the East Hartford <sup>Federation</sup> Association of Paraprofessionals, certify that they have been duly authorized to represent the Town of East Hartford and the Union, respectively, and to execute this Agreement.

Signed and sealed at East Hartford, Connecticut on this 8<sup>th</sup>

day of May, 2001.

For Town of East Hartford

Patricia E. Tompolski  
Witness Patricia E. Tompolski

Timothy D. Larson, Mayor

Town of East Hartford

Witness

Michael P. Walsh

For East Hartford Federation  
of Paraprofessionals, CFEPE,  
AFT/AFL-CIO

Virginia J. Lynch  
Virginia J. Lynch

Virginia

Ginny Lynch, President  
East Hartford Association of  
Paraprofessionals  
CFEPE, AFT/AFL-CIO

Witness

Michael P. Walsh

Dale Bycholski

Witness

Dale Bycholski

Subscribed and Sworn to before me, a Notary  
Public, in and for County of Eastford  
And State of Connecticut, this 8<sup>th</sup> day of

May, 2001.

Sharon A. Miller  
Notary Public

SHARON A. MILLER  
NOTARY PUBLIC  
MY COMMISSION EXPIRES JAN. 31, 2005

# Defined Contribution Plan for East Hartford Federation of Paraprofessionals, AFT, AFL-CIO

The Retirement Board shall be the administrator and shall have the authority to adopt a plan document that meets and carries out these provisions:

## Eligibility

All eligible bargaining unit members hired on or after July 1, 2015 must participate in the Defined Contribution (DC) Plan.

## Definitions

*"Compensation"* means an employee's base salary including overtime payments and any amounts included in Sections 125 and 414(h) of the Internal Revenue Code, as it may be amended from time to time. Compensation does not include lump sum sick leave or accrued vacation paid at the time of separation of employment.

## Contributions

Each employee participating in the DC plan shall be required to authorize the East Hartford Board of Education to deduct from and allocate wages to the employee's DC account each payroll deferral period to an amount equal to six percent (6%) of wages. Pursuant to the provisions of Section 414(h) (2) of the Federal Internal Revenue Code, the Board shall pick up and pay the contributions payable by the employer. The contributions so picked up shall be treated as employer contributions for purposes of determining the amounts of federal income taxes to withhold from each employee's salary. For each employee participating in the DC plan, the Board shall be required to contribute three percent (3%) of the employee's compensation each payroll deferral period to the employee's DC plan account.

## Vesting

Employees shall be one hundred percent (100%) vested in EMPLOYER contributions after five (5) years of Credited Service.

Employees shall be one hundred percent (100%) vested in all employee contributions at all times.

## ARTICLE V – DISABILITY PAYMENTS

### *Section 5.01. Permanently and Totally Disabled.*

A Participant shall be deemed to be Permanently and Totally Disabled within the meaning of this Retirement System only if the Retirement Board, in its sole and absolute discretion shall determine on the basis of medical evidence that the Participant is Permanently and Totally Disabled.

### *Section 5.02. Medical Examination.*

Participants applying for disability retirement shall be required to submit to examination, at the expense of the Retirement Board, by at least two (2) impartial physicians or psychiatrists selected by the Retirement Board, and such Participant may be required to submit to a re-examination no more than once every 12-month period.

### *Section 5.03. Service Connected Disability Payment.*

- (a) Certain Participants covered under this Plan, who become Permanently and Totally Disabled during the course of performing essential duties pertaining to their employment, may be eligible to receive a Service Connected Disability Pension. The eligibility requirements and the amount of such Service Connected Disability Pension shall be determined as set forth in the applicable Benefits Schedule.
- (b) In no event shall payments under this Section, together with any regular benefits awarded under the Connecticut Workers' Compensation Act (excluding any special awards such as loss of limb, eye, etc. provided for in Section 31-308 and 31-308a of the Connecticut General Statutes) and any disability awards under Social Security, exceed one hundred percent (100%) of Final Average Salary or the annual rate of pay being paid to the disabled Participant at the time of disability.
- (c) Unless allowed under the applicable Benefits Schedule, no Retired Employee who is retired with a Service Connected Disability Pension Benefit shall be permitted to earn from any form of employment, including self-employment, a sum which when added to his Disability Pension, exceeds the current annual rate of pay for the position the Retired Employee had at the time of his disability retirement.

### *Section 5.04. Non-Service Connected Disability.*

Certain Participants under this Retirement Plan who become Permanently and Totally Disabled shall be eligible to receive a Non-Service Connected Disability Pension. The eligibility requirements and the amount of such Non-Service Connected Disability Pension shall be determined as set forth in the applicable Benefits Schedule.

### *Section 5.05 Medical Evidence.*

The Retirement Board may, from time to time, call for medical evidence that the Retired Employee continues to be Permanently and Totally Disabled. In the event that the Retirement Board shall, upon competent medical evidence, conclude that the disability for which the Retired Employee is receiving a Pension no longer exists, or if it is established that such Retired

Employee is engaged in any regular gainful employment or occupation, the Retirement Board shall thereupon order a discontinuance of the Pension payable to such Retired Employee.

***Section 5.06. Cessation of Disability.***

Such disability payments subject only to separate provisions in the applicable Benefits Schedule will end immediately before the earlier of the following dates:

- (a) the date the former Retired Employee ceases to be Permanently and Totally Disabled by death or recovery; or
- (b) the date he reaches his sixty-fifth (65<sup>th</sup>) birthday, at which time he will receive Pension payments in accordance with Section 4.01 and/or as set forth in the applicable Benefits Schedule, at Normal Retirement Date.

In the event of the death of a disabled Retired Employee, he shall be treated as a Vested Employee for the purpose of Death Benefits under this Plan.

***Section 5.07 Excluded Employee.***

Paraprofessional Employees shall not be eligible for Disability Benefits under this Section.

**RETIREMENT PLAN**  
**for**  
**FULL-TIME EMPLOYEES**  
**of**  
**THE TOWN OF EAST HARTFORD**

**Including the Following:**

**Full-Time General Employees**

**Full-Time Employees of the Fire Department**

**Full-Time Employees of the Police Department**

**Full-Time Telecommunications Operator-Public Safety Employees**

**Paraprofessional Employees**

**Amended and Restated July 1, 2005**

**Consolidated January 1, 2015**



**Retirement Plan  
For Full-Time Employees  
Of  
The Town of East Hartford**

**PREAMBLE**

**WHEREAS**, the Town of East Hartford, Connecticut (the "Town"), established the Retirement Plan for Full-Time General Employees of the Town of East Hartford (the "Plan") for eligible employees, effective June 27, 1941, and has subsequently been amended from time to time. The original plan and all amendments were ratified by the Town Council and are incorporated into this restated plan.

**WHEREAS**, the Retirement Board, in accordance with its authority granted under the Ordinances of the Town of East Hartford, Connecticut and the Plan does hereby amend and restate the Plan in its entirety effective July 1, 2015 unless otherwise required by federal legislation or as set forth in the Plan.

**WHEREAS**, the Retirement Board, in accordance with its authority granted under the Ordinances of the Town of East Hartford, Connecticut and the Plan does hereby consolidate the following retirement plans for Full-Time General Employees, Full-Time Employees of the Fire Department, Full-Time Employees of the Police Department, Full-Time Telecommunications Operator-Public Safety Employees and the Paraprofessional Employees into one combined Plan effective January 1, 2015 to be renamed the Defined Benefit Retirement Plan for Full-time Employees of the Town of East Hartford.

**NOW, THEREFORE**, the Plan, as amended and restated and consolidated effective January 1, 2015, except as otherwise stated, is hereby received by the Retirement Board. This consolidated and restated Plan has been amended to comply with the following legislation. Tax Reform Act of 1986 (TRA '86), the Omnibus Budget Reconciliation Act of 1986 (OBRA '86), the Omnibus Reconciliation Act of 1987 (OBRA '87), the Technical and Miscellaneous Revenue Act of 1988 (TAMRA), the Omnibus Budget Reconciliation Act of 1989 (OBRA '89), the Unemployment Compensation Act of 1992 (UCA '92), the Omnibus Budget Reconciliation Act of 1993 (OBRA '93), the Family and Medical Leave Act, the Uniformed Services Employment and Reemployment Rights Act (USERRA), the Small Business Job Protection Act of 1996 (SBJPA '96), the Taxpayer Relief Act of 1997 (TRA '97), the Heroes Earning Assistance and Relief Act (HEART), the Worker, Retiree and Employer Recovery Act of 2008 (WRERA) and subsequent legislation.

Each provision in this revised document is deemed to be effective as of the effective date required by each respective and applicable law unless otherwise stated in the Plan. Unless otherwise stated herein, the rights of Employees who terminated service on or before June 30, 2005 shall be governed by the terms of the Plan and/or applicable collective bargaining agreement in effect at the time of termination of service.

This Plan is intended to be a governmental plan under Section 414(d) of the Internal Revenue Code and "qualified" as such under Section 401(a) of the Internal Revenue Code.

DRAFT



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## ARTICLE I – DEFINITIONS

### *Section 1.01. Actuary.*

The term “Actuary” shall mean a member of the Society of Actuaries, or an organization employing such a member, appointed and compensated by the Retirement Board to render actuarial and/or consulting services with respect to the Retirement System.

### *Section 1.02. Continuous Service.*

- (a) The term “Continuous Service” shall mean uninterrupted employment of a Participant with the Town. Continuous Service with the Town shall not be broken in the event of: (i) absence approved by the Retirement Board, during any period not in excess of one year, except that the Retirement Board may consent to extend the period of leave; or (ii) absence from work because of occupational injury or disease incurred as a result of employment with the Town, for which absence a Participant shall be entitled to Workers’ Compensation payments.
- (b) A Participant shall not receive Credited Service in the case of the period of absence set forth in section 1.02(a), above, but shall retain Credited Service accrued prior to such absence. Upon return to employment after an approved absence, the Participant will again accrue Credited Service.
- (c) Non-Work Periods Credited. Except as provided in this Section 1.02(c), a Participant shall not receive Credited Service for periods of absence from employment during which he receives no compensation from the Town and does not make Employee Contributions.
  - (1) Military Service. The Retirement Plan will grant Credited Service and years of vesting service in accordance with the Uniformed Services Employment and Reemployment Rights Act of 1994 (USERRA) for a Participant who was an Eligible Employee immediately before the commencement of military service as defined in USERRA, provided such Participant returns to employment with the Town within the “Required Period” of time set forth in paragraphs (2)(A) through (D) below. Credited Service shall only be granted if the Participant fulfills the requirements of paragraph Section 1.02(c)(3).
  - (2) Required Period. Under USERRA, the “Required Period” depends on the length of Military Service. In general, the Required Period is:
    - (A) one day after an employee’s military service ends (if such service was less than 31 days);
    - (B) 14 days after an employee’s military service ends (if such service was more than 30, but less than 181 days); and
    - (C) 90 days after an employee’s military service ends (if such service was more than 180 days).
    - (D) If an employee is hospitalized for or recovering from an illness or injury that was incurred or aggravated during military service, USERRA requires that such employee register for reemployment with the Town as soon as he

has recovered. Except as otherwise provided by USERRA, this recovery period cannot exceed two years.

- (3) A Participant who enters the Armed Forces of the United States for a period of not more than five years (consecutive or individual years), is separated from active duty under conditions other than a dishonorable discharge, and returns to or makes himself available for work within the period specified in Section 1.02(c)(2)(A)-(D), shall be granted not to exceed one year of Credited Service for vesting purposes only in any one Calendar Year, up to a maximum of five years of Credited Service for vesting purposes, for such active duty in the Armed Forces.
- (4) A Participant returning from military service who meets the requirements of Section 1.02(c)(1)-(2) shall have the right to make up his Employee Contributions and thereby receive Credited Service for benefit accrual purposes equal to his period of military service, to a maximum of five years of Credited Service. Such Participant must notify the Retirement Board upon reemployment of his desire to repay his Employee Contributions. Such Contributions shall be made either in a lump sum payment or on a post-tax basis over a period equal to the lesser of (1) three times his military service or (2) five years. The amount of Employee Contributions owed to the Plan shall be equal to—
  - (A) the Employee Contribution rate in effect immediately before the commencement of military service, multiplied by
  - (B) the Participant's earnings for the preceding 12- month period prior to his military service, multiplied by
  - (C) the number of years and months of military service, to a maximum of five years.
- (5) To the extent required by USERRA, a Participant must inform the Town in writing before entering military service to be eligible for years of Credited Service for vesting purposes as described above.
- (6) Military Service Buy Back- Certain Participants may purchase additional years of Credited Service for military service that commenced prior to their employment with the Town as set forth in the applicable Benefits Schedule.

***Section 1.03. Credited Service.***

- (a) The term "Credited Service" shall mean the number of full years of Continuous Service and fractions thereof to the nearest completed month with the Employer, plus any service that is required to be credited under Section 1.02, above, as determined by the Retirement System to the earlier of his date of termination of employment, or his actual retirement date. A Participant will not receive Credited Service for any period of which he is eligible hereunder if he does not make the necessary Employee Contribution as described in Article II.
- (b) Credit for Military Service Prior to Employment with the Town. An Eligible Employee in the Town's employment as of March 1, 1988, who served in the U.S. military on

active, full-time duty for one or more years prior to the date of his employment may buy back, in whole years, up to 4 years of that service time for purposes of his pension accrual. In order to have been eligible to "buy back" such military service, Participants must have advised the Director of Human Resources, in writing, of their desire to do so prior to March 1, 1989. Participants hired after March 1, 1988, must advise the Director of Human Resources, in writing, within 90 days of their date of hire of their desire to "buy back" any such military time. The cost to the Participant of this "buy back" shall be determined by the Plan's Actuary and shall be equal to a percentage of such Participant's salary for each year purchased (maximum four (4) years). Purchase must be made in full year increments with a minimum purchase of one (1) year. Participants will have up to three (3) years to make payment to the Retirement Board through any means acceptable to the Retirement Board. Any additional years of military service time that is purchased shall be added to a Participant's Credited Service at actual retirement, and are not includable for the "Rule of 85" eligibility or for any eligibility purposes to attain any benefit under this Retirement Plan.

- (c) If a Participant dies on or after January 1, 2007 while performing qualified military service (as defined in Code §414(u)(5)), the period of such Participant's qualified military service shall be treated as Credited Service under the Plan, for vesting purposes only.

(d) Credit for Periods of Qualified Military Service in the Event of Death or Disability

If a Participant dies while performing qualified military service (as defined in Code §414(u)(5)), the Participant shall earn Credited Service for the period of qualified military service for purposes of both vesting and benefit accrual under the Plan as if the Participant had resumed employment with the Employer on the day preceding death and then terminated employment on the date of death in accordance with Code §414(u)(9).

If a Participant becomes Disabled while performing qualified military service (as defined in Code §414(u)(5)), the Participant shall earn Credited Service for the period of qualified military service for purposes of both vesting and benefit accrual under the Plan as if the Participant had resumed employment with the Employer on the day preceding the day on which the Participant incurred the disability and then terminated employment on the day the disability was incurred in accordance with Code §414(u)(9).

***Section 1.04. Early Retirement Date.***

The term "Early Retirement Date" shall mean the date upon which a Participant becomes eligible for an early retirement pension benefits as the term is defined in Section 6.03.

***Section 1.05. Effective Date.***

The effective date of the Retirement System was originated by the State Legislature on June 27, 1941; however, as used hereafter, the term "Effective Date" shall mean July 1, 2015

***Section 1.06. Eligible Employee.***

The term "Eligible Employee" shall mean a full-time active Employee in the service of the Town of East Hartford and shall be further defined based on the class of employment as the term is

defined in each applicable Benefits Schedule (**APPENDICIES I through V**). An Eligible Employee shall include the following classes; "General Employee," "Fire Employee," "Police Employee," "Telecommunications Employee", and "Paraprofessional Employee" and excludes a Town Employee who is covered by the Connecticut State Teachers' Retirement System or the Town of East Hartford Defined Contribution Plan.

***Section 1.07. Employer.***

The term "Employer" shall mean the Town of East Hartford.

***Section 1.08. Final Average Salary.***

The term "Final Average Salary" shall be determined as set forth in each applicable Benefit Schedule.

***Section 1.09. Interest.***

The term "Interest" shall mean interest compounded annually on the last day of the Plan Year at the rate as determined and adjusted from time to time by the Retirement Board.

***Section 1.10. IRC.***

The term "IRC" means the Internal Revenue Code of 1986, as it may be amended from time to time. Reference to a section of the Code shall include that section and any comparable section of any future legislation that amends, supplements or supersedes said section.

***Section 1.11. Joint Pensioner.***

The term "Joint Pensioner" shall mean any person entitled to receive a Joint Pension after the death of a Participant pursuant to Article VII.

***Section 1.12. Normal Retirement Age.***

The term "Normal Retirement Age" shall mean the date upon which a Participant reaches his or her Normal Retirement Date as that term is defined in Section 6.01.

***Section 1.13. Participant.***

The term "Participant" shall mean an Eligible Employee who has satisfied the eligibility requirements set forth in Article III and the applicable Benefits Schedule.

***Section 1.14. Permanently and Totally Disabled.***

- (a) **Non-Service Connected Disability.** The term "Permanently and Totally Disabled" for purposes of the Non-Service Connected Disability Benefit shall mean that a Participant is physically or mentally unable, as a result of bodily injury or disease, to engage in any regular gainful employment or occupation, and that such disability was not the result of the Participant's own willful misconduct or resulting from service in the Armed Forces of any country for which a service connected government disability award is payable and is expected to be permanent and continuous for the remainder of the Participant's life.

- (b) **Service Connected Disability.** The term “Permanently and Totally Disabled” for the Service Connected Disability Benefit shall mean that a Participant is physically or mentally unable, as a result of bodily injury or disease, to engage in or perform the normal duties of his regular occupation with the Town, and that such disability was not the result of the Participant’s own willful misconduct or resulting from service in the Armed Forces of any country for which a service connected government disability award is payable, and is expected to be permanent and continuous for the remainder of the Participant’s life.
- (c) **Willful Misconduct.** For purposes of this Retirement Plan, willful misconduct shall be construed to include, but is not limited to, the following events:
  - (1) disability resulting from an intentionally self-inflicted injury;
  - (2) disability that was contracted, suffered or incurred while the Participant was engaged in or resulted from having engaged in a felonious enterprise;
  - (3) disability resulting from chronic alcoholism or addiction to narcotics.

***Section 1.15. Pension or Pensions.***

The term “Pension or Pensions” shall mean a payment made to a Retired Employee, Vested Employee or such individual’s Joint Pensioner according to the provisions of this Retirement System, other than a return of contributions with interest.

***Section 1.16. Plan Year.***

The term “Plan Year” shall mean the 12 months from July 1st of any year to June 30th of the following year, both dates inclusive.

***Section 1.17. Regular Compensation.***

- (a) **In General.** The term “Regular Compensation” shall mean the annual salary or wages of a Participant for services with the Town, including overtime, holiday, longevity payments and vacation pay. It shall also include any deferred salary or deferred wages that are considered annual salary or pay/wages during the period used to determine Final Average Salary. Effective for Eligible Employees who became a Plan Participant on or after July 1, 1996, the amount of pay, for purposes of this Section shall be limited to a maximum of \$150,000 in a calendar year, or such other amount as prescribed by the Secretary of the Treasury pursuant to IRC §401(a)(17).
- (b) **Special Rule for Employees Hired Before December 1, 1996.** For employees hired prior to December 1, 1996, Regular Compensation shall also include any lump-sum payment resulting from unused accrued terminal/sick leave and unused vacation (subject to the maximums contained in the appropriate collective bargaining agreements).
- (c) **Special Rule for Employees Hired After December 1, 1996.** For Employees hired after December 1, 1996, the lump sum payment for unused accrued terminal/sick leave shall not be included in the determination of Regular Compensation; however, the lump sum payment for unused vacation shall be included in the determination of Regular Compensation.



***Section 1.18. Required Beginning Date.***

The term "Required Beginning Date" shall mean the later of April 1 of the calendar year following the calendar year in which a Participant reaches age 70½ or terminates employment.

***Section 1.19. Retired Employee.***

The term "Retired Employee" shall mean a former Eligible Employee continuously employed by the Town until the commencement of a Pension, who meets the requirements to receive a Normal, Early or Disability Pension from the Town and who is receiving a Pension provided for hereunder. A Vested Employee as defined in Section 1.22 below will not be considered a "Retired Employee."

***Section 1.20. Retirement Board.***

- (a) **Membership.** The term "Retirement Board" shall mean the Board herein created for the administration of the Retirement System. The Board shall consist of five members, not more than three of whom shall belong to any one political party as follows: A member of the Town Council; the Town Treasurer; and three citizens of the Town of East Hartford, one of whom shall be a member of the Retirement System as selected by a coalition of the various bargaining groups of the Town.
- (b) **Appointment and Term.** All members, except the Town Treasurer, shall be appointed by the Mayor, with consent of the Town Council. The Town Treasurer and the member representing the Town Council shall be appointed for a term of two years; the other three members shall be appointed for terms of five years, and their respective successors shall be appointed for five-year terms, provided, the term of office of such member shall continue until his successor shall be appointed and shall have qualified.
- (c) **Vacancies.** In the event of a vacancy on said Board, such vacancy shall be filled in the same manner as the member so to be succeeded was appointed or elected. In no event shall any person remain a member of said Board, except during the time he continues to be a member of the Board or body from which he was appointed or elected.
- (d) **Compensation.** The members of the Retirement Board shall serve without compensation.
- (e) **Authority of Board.** The Board shall make bylaws and regulations that are consistent with the law; shall employ such actuarial, medical, clerical and other services as may be necessary for the proper operation of the Retirement System, and shall do all things necessary and proper toward carrying out the purpose for which the Retirement system was created.
- (f) **Administrative Expenses.** The Board shall submit annually to the Town Council a schedule of its estimated expenses necessary for the administration of this Retirement System, and all such expenses of administration shall be paid by the Town.
- (g) **Board is Trustee.** The Board shall be the Trustee of the funds herein created and shall have full control and management thereof, with power to invest and reinvest the same in accordance with the laws of the state governing the investment of trust funds.

- (h) **Authority to Enter into Group Annuity Contract.** The Retirement Board may enter into a group annuity contract with any insurance company authorized to transact business in the State of Connecticut to insure the entire Retirement Plan or such portion thereof as the Board shall deem advisable, provided any such contract, before actually being consummated, shall be approved by a two-thirds (2/3) vote of the Town Council.

***Section 1.21. Retirement Plan/Plan.***

The term "Retirement Plan" or "Plan" shall mean the plan of retirement and other benefits for Eligible Employees of the Town of East Hartford as the term is defined and set forth in the applicable Benefits Schedule in and by this document and all subsequent amendments thereto, and, as used herein.

***Section 1.22. Vested Employee.***

The term "Vested Employee" shall mean any former Eligible Employee who terminates employment and who subsequently qualifies for a deferred vested Pension under Article VIII, relating to termination of service.

***Section 1.23. Vested Status.***

The term "Vested Status" shall mean the attainment by the Participant a nonforfeitable right to a pension benefit as set forth in the applicable Benefits Schedule.

## ARTICLE II – CONTRIBUTIONS

### *Section 2.01. Employee Contributions.*

As a condition of employment, a Participant is required to make mandatory contributions to the Plan. Contributions to the Plan, shall be determined in accordance with the applicable Benefits Schedule. Such Employee Contribution will cease to be contributed at the end of the Plan Year when the allowable maximum pension benefit amount is attained as defined in Section 4.05.

### *Section 2.02 Employer Contributions.*

- (a) Every year, the Retirement Board shall be required to have an Actuary perform an actuarial valuation, as described in (c) below, of the assets and liabilities of the Retirement Plan and the amount of contributions from the Employer, in addition to the Employee Contribution, that will be necessary to adequately finance the benefits under the Retirement Plan.
- (b) On the basis of each valuation, the Town shall pay the Retirement Board each year, an amount that will meet the actuarial cost of current service or normal cost and, until it is amortized, the unfunded accrued liability.
- (c) The annual appropriation by the Town to the Plan shall be based upon an Actuarial Valuation and Review of the previously completed Plan Year which summarizes the actuarial data used in the valuation, the prior previously completed Plan Year's experience and establishes the funding requirements the next future Plan Year as finally determined after any adjustments acceptable by the Actuary are made by the Board or Town.
- (d) Any proposal that would change the benefits payable or Employee Contributions required under the Retirement Plan shall be accompanied by an estimate by the Actuary of the additional appropriations by the Town that will be required to finance the additional normal cost and amortization of the additional accrued liability.

### *Section 2.03 Employer Pick-Up Contributions.*

Effective July 1, 1998, pursuant to §414(h)(2) of the Internal Revenue Code, the Town shall pick-up and pay the contributions that otherwise would be payable by each Participant. The contributions so "picked-up" shall be treated as Employer contributions for purposes of determining the amounts of federal income taxes to withhold from each Participant's Regular Compensation.

Employee Contributions picked-up by the Town shall be paid from the same source of funds used for the payment of salaries to Eligible Employees. A deduction shall be made from each Eligible Employee's Regular Compensation equal to the amount of the Employee Contributions picked up by the Town, provided that such deduction shall not reduce the Eligible Employee's Regular Compensation for purposes of computing benefits under this Plan.

Employee contributions picked-up by the Town shall be distinguished separately for each Participant, so that Employee Contributions made prior to the effective date of this applicable

provision as set forth in the applicable Benefits Schedule may be distinguished from the Employee Contributions picked-up by the Town on such date.

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## ARTICLE III – ELIGIBILITY

### *Section 3.01. Eligible Class*

A person is eligible to participate in this Plan if he is a Town of East Hartford Eligible Employee in a category of employment as defined in the applicable Benefits Schedule and who is not eligible to participant in the Defined Contribution Plan or covered by the Connecticut State Teachers' Retirement System.

### *Section 3.02 Eligibility Requirements*

- (a) An Eligible Employee who was an Eligible Employee in the Retirement Plan immediately before July 1, 2005 will remain a Participant thereafter, subject to the provisions of this Retirement Plan.
- (b) An Eligible Employee who enters the service of the Town on or after July 1, 2005, will become a Participant based on the eligibility requirements for the category of employment for which employed and as set for forth in the applicable Benefits Schedule.
- (c) Mandatory Nature of Employee Contributions. All Participants must make their Employee Contributions while eligible to do so.

### *Section 3.03. Employees Entering Service after January 1, 2006*

An Eligible Employee who enters the service of the Town of East Hartford after January 1, 2006 will become a Participant of the Defined Contribution plan and is not eligible to participate in this Defined Benefit Pension Plan.

## ARTICLE IV – AMOUNT OF PENSION

### ***Section 4.01. Benefits and Their Payment.***

Subject to the maximum and minimum limitations set forth herein, the Retirement Board shall pay each Participant on his Normal Retirement Date or if applicable his Early

Retirement Date, the yearly amount of retirement benefit in the Normal Form to be determined in accordance with the provisions outlined in the applicable Benefits Schedule for the category of service for which a Participant is employed at the time of retirement.

### ***Section 4.02 Split Pension Amount***

In the event a Participant who retires on and after July 1, 2005 has earned Credited Service under different classes of employment, his Normal Retirement Pension amount shall be the sum of all the Normal Retirement Benefits determined in accordance with the applicable Benefits Schedule for each separate class of employment he earned Credited Service under.

### ***Section 4.03. Adjustments to Pensions.***

Cost-of-living adjustments may be provided as set forth in the applicable Benefits Schedule

### ***Section 4.04. Minimum Monthly Pension.***

A minimum monthly Pension for a Participant who retires on his Normal Retirement Date, in accordance with this Article IV, shall be provided in accordance with the provision outlined in the applicable Benefits Schedule for the category or service for which a Participant is employed at the time of retirement.

### ***Section 4.05. Maximum Benefit.***

- (a) Benefits with respect to a Participant may not exceed the limitations set forth in Article XII. This section does not constitute an election under IRC §415(b)(10)(C).
- (b) Notwithstanding the foregoing, the maximum yearly accrued Pension for a Participant who retires under this Retirement System shall not exceed the percentage of such Employee's Final Average Salary as set forth in the applicable Benefits Schedule.

### ***Section 4.06. Deferred Vested Pension.***

The amount of Pension to be provided for a Vested Employee who has met the vesting requirements of Section 8.01 shall be the amount of Pension accrued to the Vested Employee's date of termination using Final Average Salary and Credited Service to such date. Such Pension shall be based on the Retirement System provisions in effect at the time the Vested Employee terminated employment with the Town as set forth in the applicable Benefits Schedule.

### ***Section 4.07 Minimum Distribution Requirements.***

- (a) The payment of benefits to a Participant who is eligible for a Pension shall begin no later than the Required Beginning Date.

- (b) For purposes of this subsection, a Participant's Required Beginning Date shall be April 1 of the calendar year following the calendar year in which the Participant attains age 70½ or retires, whichever is later.
- (c) A Participant's entire interest in the Plan must be distributed over the life of the Participant or the lives of the Participant and a designated beneficiary, over a period not extending beyond the life expectancy of the participant or the life expectancy of the participant and designated beneficiary.
- (d) When a Participant dies after distribution of benefits has begun, the remaining portion of the Participant's interest shall be distributed at least as rapidly as under the method of distribution that was in effect prior to the Participant's death.
- (e) When a Participant dies before distribution of benefits has begun, the entire interest of the Participant shall be distributed within five years of the Participant's death. The five-year payment rule does not apply to any portion of the Participant's interest that is payable to a designated beneficiary over the life or life expectancy of the beneficiary and which begins within one year after the date of the Participant's death. The five-year payment rule does not apply to any portion of the Participant's interest that is payable to a surviving spouse over the life or life expectancy of the spouse which begins no later than the date the Participant would have reached age 70½.

## ARTICLE VI – RETIREMENT DATE

### *Section 6.01. Normal Retirement Date.*

A Participant's Normal Retirement Date will be determined as set forth in the applicable Benefits Schedule.

### *Section 6.02. Deferred Retirement.*

Employee Contributions will be allowed until the Participant's actual termination date. If a Participant works after his Normal Retirement Date, his Pension shall accrue to his actual retirement date, subject to the maximum percentage of his Final Average Salary as set forth in the applicable Benefits Schedule.

### *Section 6.03. Early Retirement.*

A Participant's Early Retirement Date will be determined as set forth in the applicable Benefits Schedule.

### *Section 6.04. Timing of Pension Payments.*

All Pension payments shall become due and payable on the last day of each calendar month, provided the initial Pension payment shall be computed as the pro rata of the amount of Pension corresponding to the fraction of the month elapsed since the effective date of retirement.

### *Section 6.05. Re-employment of Retired Employees.*

Subject to the Board's adopted Pension Policy on Re-employment of Retired Employees, if a Retired Employee is re-employed by the Town, his Pension shall cease with the last payment due prior to his re-employment. Pension payments shall again become payable following subsequent termination of employment.



## ARTICLE VII – PENSION PAYMENT OPTION

### *Section 7.01. Normal Form of Payment.*

A Retired Employee's Pension is normally payable in the form of a monthly benefit for such Retired Employee's lifetime, commencing on his actual retirement date and ceasing with the last payment due immediately preceding the Retired Employee's death.

### *Section 7.02. Joint Pension Option.*

- (a) In lieu of receiving a Pension in the form of a single life annuity as provided in Section 7.01, a Retired Employee may elect, as set forth in the applicable Benefits Schedule, to receive his Pension as a Joint Pension Option. Under such form, the Retired Employee shall receive a lifetime monthly Pension that is actuarially adjusted in accordance with the applicable factors as set forth in the applicable Benefits Schedule. Upon the Retired Employee's death, his Joint Pensioner, if living, shall be entitled to a lifetime monthly Pension equal to the elected percentage (depending on the Option selected) of the Retired Employee's adjusted monthly Pension.
- (b) If the Joint Pensioner is more than 30 years younger than the Retired Employee, the benefit otherwise payable to the Joint Pensioner under this Option shall be limited so that the value of the Pension payable to the Retired Employee shall not be less than fifty percent (50%) of the value of the Retired Employee's total original Pension, calculated as of the Retired Employee's actual retirement date.

The monthly Pension payment to the Joint Pensioner shall commence on the last day of the month in which the Retired Employee dies, if the Joint Pensioner is then living, and shall cease with the last payment due for the month in which the Joint Pensioner's death occurs.

- (d) If the Joint Pensioner dies before the Employee's actual retirement date, the unreduced Pension in the form of a single life annuity automatically will become payable to the Retired Employee as if the Joint Pension Option had not been elected. If the Joint Pensioner predeceases the Retired Employee after retirement, the Pension payments shall cease upon the Retired Employee's death. No monthly Pension shall be payable to the Joint Pensioner if the Employee dies before his first Pension payment becomes due.
- (d) For Annuity Starting Dates and pre-retirement deaths on or after June 26, 2013, a spouse or surviving spouse is a person to whom a Participant is considered married under the laws of the jurisdiction where the marriage was celebrated.

### *Section 7.03 Election of Joint Pension.*

The Joint Pension Option may be elected by a Vested Participant by written notice to the Retirement Board at least one (1) year before the Employee's actual retirement date, or at any time prior to his actual retirement date, if the Employee submits satisfactory evidence of his good health to the Retirement Board.

***Section 7.04. Changing the Election.***

In no event shall the consent of any person entitled to receive payments upon the death of the Retired Employee be required for a Retired Employee to revoke or change the Joint Pension Option. Anything in this Plan to the contrary notwithstanding, a Participant shall not have the right, prior to his retirement, to irrevocably elect to have all or part of his interest in this Plan, which would otherwise become available to him during his lifetime, paid only to his beneficiary after his death.

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## ARTICLE VIII – TERMINATION OF SERVICE

### *Section 8.01. Termination without Vested Rights.*

A Participant who terminates employment before he has completed the required years of Credited Service with the Town to be vested as set forth in the applicable Benefits Schedules shall lose his eligibility for Pension benefits, and he shall receive his Employee Contributions with Interest up to his date of termination of employment.

A Participant who has received a return of Employee Contributions who later returns to work as an Eligible Employee with the Town shall be allowed to repay to the Plan the amount of the distribution. At the time the distribution is fully repaid, the Participant's prior Credited Service shall be restored to him.

### *Section 8.02. Termination with Vested Rights.*

A Participant who terminates employment after completing the required years of Credited Service to be vested, and who does not elect to receive his Employee Contributions with Interest, may elect to receive a Pension on his Normal or Early Retirement Date equal to the applicable amount determined pursuant to Article IV. Vested Employees who die before or after retirement shall receive a Death Benefit as determined in Section 9.02, namely, the return of their Contributions with Interest up to their date of death or retirement; whichever is earlier, less any Pension payments received after retirement.

## ARTICLE IX – DEATH BENEFITS

### *Section 9.01 Before Retirement.*

#### *Non-Married Participants and Vested Employees*

Upon the death of a Participant or Vested Employee before his Retirement Date, if such Participant or Vested Employee does not have a spouse, the Participant or Vested Employee's named beneficiary shall receive a Death Benefit equal to the Employee's Contributions with Interest as of the date of death. If there is no named beneficiary, such Death Benefit shall be paid to the estate of the deceased Participant or Vested Employee.

#### *Married Participants who are Actively Employed*

If a Participant dies before receiving any benefits from the Plan and was actively employed and achieved Vested Status at the time of his death, a lifetime monthly benefit may be paid to the surviving spouse. The eligibility for this death benefit and the amount of such benefit will be determined in accordance with the applicable Benefits Schedule.

#### *Survivor Benefits Following Death During Qualified Military Service*

If a Participant dies before receiving any benefits from the Plan and was actively employed and achieved vested status at the time of his/her death, a monthly benefit may be paid to the surviving spouse. The eligibility for this death benefit and the amount of such benefit will be determined in accordance with the applicable Benefits schedule.

### *Section 9.02. After Retirement.*

Upon the death of a Retired Employee who did not elect to receive the optional form of Pension, as described in Article VII, his named beneficiary shall receive a Death Benefit equal to such deceased Retired Employee's Employee Contributions with Interest from the date of retirement less any Pension benefits received by the Retired Employee prior to his death. If there is no named beneficiary, any such Death Benefits shall be paid to the estate of the deceased Retired Employee. If such Retired Employee elected to receive the optional form of Pension, the provision of such option shall govern, and there shall be no Death Benefit upon the death of the last survivor.

### *Section 9.03. Beneficiaries.*

- (a) A Participant may name a beneficiary to receive the Death Benefit due on or after his death by written request filed with the Town. With the consent of the Town, he may name two (2) or more co-beneficiaries or successor beneficiaries. If a Participant names two (2) or more persons as beneficiaries, such persons or their survivors shall be considered co-beneficiaries unless he provides otherwise.
- (b) A Participant may change any named beneficiary from time to time by written request filed with the Town. The consent of his beneficiary is not required to any naming or changing thereof. Such request is effective when the Participant signs the written request, whether or not he is living at the time the request is received by the Town, but without prejudice for any payments made before receipt of the request.

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## ARTICLE X – AMENDMENT AND TERMINATION

### *Section 10.01. Amendment.*

- (a) This Retirement Plan is established and maintained for the exclusive benefit of the Participants of the Plan and their beneficiaries. Subject to this limitation, the Town reserves the power at any time or times to amend provision of this Retirement Plan if, with respect to payments resulting from Pensions provided before the effective date of the amendment, the amendment does not reduce the amount of any payment or the term of monthly payments, or delay the due date of any payment.
- (b) Any provision of this Retirement Plan may be amended in any respect, without regard to the above limitation, if the amendment is required for qualification or continued qualification of the Retirement Plan under income tax law, or is necessary for this Retirement Plan to meet the requirements of any other applicable law.
- (c) Neither the consent of the Eligible Employee nor that of any other payee is required for any amendment to the Retirement Plan made as provided above.

### *Section 10.02. Termination.*

If this Retirement Plan is terminated, the accrued benefit of each Participant in the Retirement Plan shall immediately become 100% vested and nonforfeitable, to the extent that such benefit is funded, in accordance with the requirements imposed by the Internal Revenue Code. In the event of a partial termination, the requirements of this provision shall be applied to the terminated portion of the Plan.

### *Section 10.03. Distributions Upon Plan Termination.*

Upon termination of the Retirement Plan by the Employer, the Retirement Board shall distribute to each Participant, Retired Employee or Vested Employee (or other person entitled to distribution) the value of his accrued benefits in accordance with the terms of this Retirement Plan and with applicable law.

## ARTICLE XI – ADMINISTRATION OF PLAN

### *Section 11.01. Annual Report.*

The Retirement Board shall, on or before March 31st of each year, file with the Town Council an annual report showing the financial condition of the Retirement system as of the end of the last completed fiscal year, including an actuarial valuation of assets and liabilities, and setting forth such other facts, recommendations and data as may be of value to the Retirement Plan of the Town of East Hartford.

### *Section 11.02. Interpretation of Misunderstanding or Ambiguity.*

If any misunderstanding or ambiguity arises concerning the meaning of any of the provisions of the Retirement Plan, the Retirement Board shall have sole right to construe such provisions, and the Retirement Board's decision shall be final. The Retirement Board may establish such rules and regulations supplementing the Retirement Plan as it considers desirable.

### *Section 11.03. Finding of Facts.*

The Retirement Board's findings of facts on matters relating to a Participant's employment record are binding for purposes of the Retirement Plan. Participation in the Plan shall confer no right upon any Eligible Employee to continued Town employment.

### *Section 11.04. Furnishing Information and Proof.*

All persons shall promptly furnish information and proof to the Retirement Board as to any and all facts which the Retirement Board reasonably may require concerning any person affected by the terms of the Retirement Plan (including date of birth and satisfactory proof, by personal endorsement on the pension checks or otherwise, of the survival of any payee to the due date of any pension payment).

### *Section 11.05. Information Required from Vested Employees.*

A Vested Employee who has terminated service with the Town, and who has met the vesting requirements of Article VIII, shall inform the Retirement Board of any change of address. Such Vested Employees must inform the Retirement Board of his or her desire to retire and must make an appropriate application. All notices to any person from the Retirement Board shall be sent to the last address of such person that the Retirement Board has on record, and the Retirement Board has no further obligation to such person in the event of any such communication, sent by registered or certified mail, is not received by such person.

### *Section 11.06. False Statement.*

If any fact relating to a Participant or any other payee has been misstated, the correct fact may be used to determine the amount of Pension payable to him or her. If overpayments or underpayments have been made due to an incorrect statement, the amount of any future payments may be appropriately adjusted.

*Section 11.07 Return of Town Contributions Under Special Circumstances*

Any Town contributions made under mistake of fact or law may be returned to the Town within one year following the date the Town became aware of such mistake.

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## ARTICLE XII—MAXIMUM BENEFIT LIMITATION

### *Section 12.01. In General.*

This Retirement Plan shall follow the requirements of IRC §415 as applicable to government plans within the meaning of IRC §414(d).

### *Section 12.02. Annual Benefit.*

The Annual Benefit of a Participant hereunder (adjusted to an Actuarially Equivalent straight life annuity as defined in Section 12.05(d) shall not at any time within the Limitation Year exceed the lesser of—

- (a) \$90,000, as that amount shall be adjusted from time to time, or
  - (b) 100 percent of the Participant's average Compensation for his high 3 years
- Effective July 1, 1995, subsection (b) shall not apply.

### *Section 12.03. Adjustment for Less than 10 Years of Participation.*

- (a) In the case of a Participant who has less than 10 years of participation in this Plan, the \$90,000 limitation set forth in Section 12.02 shall be multiplied by a fraction, the numerator of which is years of participation in this Plan and the denominator of which is 10. This shall also apply to the Compensation limitation in Section 12.02 except that the numerator shall be years of service with the Town rather than years of participation in this Plan.
- (b) The limitations of section 12.03(a), above, however, do not apply if the Pension amounts do not exceed \$10,000 for the current or prior Plan Year and the Participant has not been covered at any time by a defined contribution plan to which the Town contributed on his or her behalf.

### *Section 12.04. Maximum Benefit Limitation Definitions.*

For purposes of this Article XII, the following definitions shall apply:

- (a) "Pension" shall mean an annual benefit payable at Normal Retirement Age as a straight life annuity with no ancillary benefits or an annuity payable in a joint and survivor payment form where the Participant's spouse is the Joint Pensioner. A benefit payable in any other form shall be converted to the actuarial equivalent of a straight life annuity, for purposes of applying these limits, based on a five percent (5%) interest assumption. Other required adjustments are provided for below.
- (b) "Compensation" shall mean all earnings reported on W-2 forms completed by the Town in respect to the Plan Year specified. Notwithstanding the foregoing, for Plan Years beginning after December 31, 1997, a Participant's Compensation shall include any elective deferral (as defined under Code §402(g)(3)), and any amount which is contributed or deferred by the Employer at the election of the Participant and which, by reason of Code §§125 or 457, is not includable in the gross income of the Participant.

Effective for years beginning after December 31, 2008, Compensation shall include military differential wage payments (as defined in section 3401(h) of the Code).

- (c) "Annual Benefit" shall mean the benefit to which the Participant would be entitled to at his or her Normal Retirement Date assuming he or she continues employment until such date and that all other relevant facts used to determine benefits under the Plan remain constant as of the current Limitation Year for all future Limitation Years.
- (d) The term "Limitation Year" shall mean a Plan Year.
- (e) The term "Qualified Participant" shall mean that term as defined in Section 12.05, below.

***Section 12.05 Adjustment for Early or Late Commencement of Benefits.***

- (a) **In General.** If the annual pension benefit of a Participant begins before age 62, as described in IRC §415(b)(8) the \$90,000 limitation set forth in Section 12.02, above shall be reduced so that it is equivalent to such a benefit beginning at age 62. The reduction of this paragraph shall not reduce the limitation of Section 12.05(a), below—
  - (1) \$75,000 if the benefit begins at or after age 55, or
  - (2) if the benefit begins before age 55, the equivalent of the \$75,000 limitation for age 55.
- (b) **Benefits Beginning after Age 55.** If the annual pension benefit of a Participant begins after age 65, the \$90,000 limitation set forth in 12.02 above shall be increased so that it is equivalent to such a benefit beginning at age 65.
- (c) **Actuarial Equivalence.** Actuarial Equivalence under this Section 12.05 shall be determined using a five percent (5%) interest assumption, and the term "\$90,000" shall include any higher amounts prescribed pursuant to the Internal Revenue Code for purposes of these limitations.
- (d) In the case of disability or survivor benefits provided under the Plan, the limitations of Section 12.03(a) and 12.05(a) shall not apply to:
  - (1) income received from the Plan as a pension, annuity, or similar Pension as the result of the recipient becoming disabled by reason of personal injuries or sickness, or
  - (2) amounts received from a governmental plan by the beneficiaries, survivors or the estate of a Participant as the result of the death of the Participant.

***Section 12.06 Combined Plan Limits.***

- (a) If a Participant also participates in another defined benefit plan of the Town obligated to contribute under this Plan, and such Plan is a qualified plan under IRC §401(a), such plan shall be combined with this Plan in accordance with Treas. Reg. §1.415-8(e) for purposes of determining compliance with the limitations of IRC §415(b).
- (b) If a Participant also participates in a defined contribution plan of the Town obligated to contribute under this Plan, and such Plan is a qualified plan under IRC §401(a), such plan will be combined with this Plan in accordance with Treas. Reg. §1.415-8(e) for purposes of determining compliance with the limitations under IRC §415(e).

- (c) Effective July 1, 2000, Section 12.06(b) shall no longer apply.

***Section 12.07 Protection of Prior Benefits.***

For any year before 1986, the limitations prescribed by IRC §415 as in effect before enactment of the Tax Reform Act of 1986 and all subsequent legislation shall apply, and no Pension earned under this Retirement Plan prior to 1986 shall be reduced on account of the provisions of Sections 12.03 through 12.08 if it would have satisfied those limitations under that prior law.

***Section 12.08 Application of Maximum Limitations.***

- (a) The benefit paid under this Retirement Plan shall not exceed the limitations set forth in Section 12.02.
- (b) If a Participant on his or her annuity starting date is not eligible for full monthly benefits under this Retirement Plan because of the operation of Section 12.02, the monthly benefit thereafter shall be recalculated annually until the Participant is receiving a full monthly benefit under the Retirement Plan's terms without the operation of this Section 12.08. Each such recalculation shall be based on this Section 12.08 with any applicable adjustment to reflect cost of living increases as permitted by the Treasury Regulations.

## ARTICLE XIII – GENERAL PROVISIONS

### ***Section 13.01. Exclusive Benefit.***

This Retirement Plan is established and maintained for the exclusive benefit of the Participants of the Plan and their beneficiaries and is administered for the exclusive purpose of providing retirement and retirement-type benefits for such individuals. Except as otherwise specifically provided herein, no portion of the assets of this Plan may be used for any purpose other than the payment of benefits hereunder and the defraying of reasonable administrative costs. At no point may the Town obtain a reversion of all or any part of the assets of this Plan unless this Plan has been properly terminated under the Internal Revenue Code and all liabilities to Participants and their beneficiaries have been satisfied.

### ***Section 13.02. Gender and Number.***

Whenever used herein, a pronoun in the masculine gender shall be considered as including the feminine gender, unless the context clearly indicates otherwise, and whenever used herein, a pronoun in the singular form shall be considered as being in the plural form, unless the context clearly indicates otherwise.

### ***Section 13.03. Forfeitures.***

No forfeitures shall be applied to increase the benefits any Participant would otherwise receive under this Plan.

### ***Section 13.04. Applications for Pensions.***

An application for a Pension must be made in writing on a form and in the manner prescribed by the Retirement Board and shall be filed with the Retirement Board at least two (2) weeks in advance of the final month for which benefits are payable.

### ***Section 13.05. Payment of Actuarial Equivalent Amount.***

A single sum payment in an actuarial equivalent amount may be made in lieu of monthly payments if the amount of each monthly Pension payment would be less than twenty dollars (\$20).

### ***Section 13.06. Non-Assignment.***

No payee may sell, assign, discount, or pledge as collateral for a loan or as a security for the performance of an obligation, or for any other purpose, any payment due to him. If the payee for any payment is a minor or incompetent person, payment may be made to the person, or persons caring for or supporting such payee, in full discharge of all obligations, as determined by the Retirement Board.

The preceding paragraph shall not apply to the creation, assignment or recognition of a right to any benefit payable with respect to a Participant pursuant to a domestic relations order that is approved by the Retirement Board in accordance with the provisions of the Plan and the policies and procedures of the Retirement Board.

***Section 13.07. Proof of Living Payee.***

There shall be no obligations to make any payment hereunder unless the payer has received proof that the payee was living on the due date of the payments. If such proof is not received within seven (7) years after the date of the payment, and if no proof of the death of the payee is received during each seven (7) year period, the obligations of the payer as to the payment and as to the Pension payments, if any, from which the payments results will be the same as if the payee had died immediately before the due date of the payment.

***Section 13.08. Limit on Reduction of Accrued Benefit by Plan Amendment.***

In no event will any Participant receive at retirement anything less than what he would have received under the provisions of this Plan as constituted prior to July 1, 2005, as a result of this Plan Amendment.

***Section 13.09. Education Workshop***

The Town of East Hartford shall hold an annual education retirement workshop for Eligible Employees.

## ARTICLE XIV ROLLOVER PROVISIONS

### *Section 14.01 Direct Rollovers*

This Section applies to distributions made on or after July 1, 1993. Notwithstanding any provisions of the Plan to the contrary that would otherwise limit a Distributee's election under this Section, a Distributee may elect, at the time and in the manner prescribed by the Retirement Board in accordance with applicable regulations, to have any portion of an Eligible Rollover Distribution paid directly to an Eligible Retirement Plan specified by the Distributee in a Direct Rollover.

- (a) A Distributee who is entitled to elect a Direct Rollover with respect to all or any portion of a distribution, but who does not make any election shall be deemed to have rejected the Direct Rollover option.
- (b) A Distributee who elects a Direct Rollover with respect to any Eligible Rollover Distribution that is one in a series of installment payments made at least annually over a period of less than 10 years shall be deemed to have made the same election with respect to all subsequent Eligible Rollover Distributions in the series unless and until the Distributee changes the election. A change of election shall be accomplished by notifying the Retirement Board of the change in the form and manner prescribed by the Retirement Board.
- (c) Within a reasonable period of time before an Eligible Rollover Distribution is to be made, the Retirement Board shall provide to the Distributee an explanation of the right to elect a Direct Rollover and the federal tax withholding consequences of failing to elect a Direct Rollover. A Distributee who elects a Direct Rollover must provide all information that the Retirement Board may require to complete the Direct Rollover.
- (d) For the purposes of this Section, the following definitions shall apply:
  - (1) An "Eligible Rollover Distribution" is any distribution of all or any portion of the balance of the credit of the Distributee, except that an Eligible Rollover Distribution does not include: any distribution that is one of a series of substantially equal periodic payments (at least annually) made for the life (of the life expectancy) of the Distributee or the joint lives (of joint life expectancies) of the Distributee and the Distributee's designated beneficiary, or for a specific period of ten years or more; any distribution to the extent such distribution is required under IRC §401(a)(9); and the portion of any distribution that is not includable in gross income (determined without regard to the exclusion for net unrealized appreciation with respect to employer securities).
  - (2) A distribution of less than \$200 that would otherwise be an Eligible Rollover Distribution within the meaning of paragraph (d-1) shall not be an Eligible Rollover Distribution if it is reasonable to expect that all such distributions to the Distributee from the Plan during the same calendar year will total less than \$200.
  - (3) An "Eligible Retirement Plan" is an individual retirement account described in IRC §408(a), an individual retirement annuity described in IRC §408(b) or a qualified trust described in Section 401(a) of the Code, that accepts the Distributee's Eligible Rollover Distribution. However, in the case of an Eligible

Rollover Distribution to the surviving spouse, an Eligible Retirement Plan is an individual retirement account or individual retirement annuity.

- (4) “Distributee” includes a Participant, Retired Employee or Vested Employee. In addition, the Participant’s or Retired Employee’s or Vested Employee’s surviving spouse and the Participant’s or Retired Employee’s or Vested Employee’s spouse or former spouse who is the alternate payee under a qualified domestic relations order, as defined in Section 414(p) of the Code, are Distributees with regard to the interest of the spouse or former spouse.

Effective January 1, 2010, a non-spouse Beneficiary of a deceased Participant is also a distributee for purposes of this Section; provided, however, that in the case of a non-spouse Beneficiary, the direct rollover may be made only to an individual retirement account or annuity described in Section 408 or 408A of the Code that is established on behalf of the non-spouse Beneficiary and will be treated as an inherited individual retirement account or annuity pursuant to Section 402(c)(11) of the Code.

- (5) A “Direct Rollover” is a payment by the Plan to the Eligible Retirement Plan specified by the Distributee.

#### ***Section 14.02 Rollovers to the Plan***

In no event shall the Plan accept Eligible Rollovers from any source unless a reemployed Eligible Employee is making a repayment of his Employee Contributions.

DRAFT



ADOPTION PAGE

Document adopted on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

DRAFT

**APPENDIX V**  
**BENEFITS SCHEDULE**  
**FOR**  
**Paraprofessional Employees**  
Covered under East Hartford Federation of Paraprofessionals, AFT, AFL-CIO

Duration of this Agreement is July 1, 2015 through June 30, 2020.

Each provision in this Appendix is deemed to be effective as of the effective date required by each respective and applicable law unless otherwise stated in this Appendix or the Plan.

**1. ELIGIBILITY**

**Eligible Employee**

The term "Eligible Employee" or "Paraprofessional Employee" shall mean a Paraprofessional Employee in the service of the Board of Education of the Town of East Hartford hired prior to July 1, 2015, who works a minimum of 20 hours per week during the school year and who is not a Dispatcher, in the uniformed service of the Fire Department, the Police Department, the General Employees Pension Plan or covered by the Connecticut State Teachers' Retirement System.

**Participation**

Each Paraprofessional Employee shall become a Participant in the Plan effective upon the Employee's date of hire. All Eligible Employees shall participate in the Plan as a condition of employment with the Town of East Hartford Board of Education and shall make the mandatory Employee Contribution.

A Paraprofessional Employee who enters the service of the Board of Education of the Town of East Hartford after June 30, 2015 will become a Participant of the Defined Contribution plan and is not eligible to participate in this Defined Benefit Pension Plan.

**2. NORMAL RETIREMENT DATE**

- (a) The Normal Retirement Date is the first day of the month named by the Participant on which the Participant satisfies the earlier of the following conditions:
  - (1) attainment of age 65; and completion of ten (10) years of Credited Service; or
  - (2) attainment of age 62; and completion of twenty-five (25) years of Credited Service

(b) Rule of 85.

A Participant will be eligible to retire and receive a Normal Retirement Pension, provided such Participant's combined attained age in whole years and Credited Service in whole years equals 85.

### 3. AMOUNT OF PENSION

#### Benefits at Normal Retirement

Benefits at Normal Retirement Date shall equal 2.2% of Final Average Salary as defined below, multiplied by years and full months of Credited Service. One-twelfth (1/12) of this amount shall be paid monthly.

The maximum Normal Retirement Benefit a Participant may receive is 70% of Final Average Salary. In no event shall a Participant's benefits exceed \$415 limits as more fully described in Section II of the Plan.

#### Definition of Final Average Salary

The term "Final Average Salary" shall mean the Employee's average annual wages during the highest thirty six consecutive months of service based on the Plan Year, with the East Hartford Board of Education prior to the date of retirement. Lump sum payments shall not be included in the calculation of final Average Salary.

#### Definition of Credited Service

Credited Service is defined as the number of full years of Continuous Service and fractions thereof to the nearest completed month with the Employer, beginning when an Employee becomes a Participant under the Retirement Plan as an Eligible Paraprofessional Employee. A Participant will not receive Credited Service for any period of employment prior to November 23, 2001 or for any period of service in which he/she is eligible, but elects not to make the necessary Employee Contribution as described in Article I, Section 1.03 of the Plan.

### 7. VESTED PERCENTAGE

A terminated Paraprofessional Employee's vested percentage in his/her Benefit Attributable to Employer Contributions on the date he/she terminates Service shall be determined from the following:

Years of Vesting Service	Vesting Percentage
Less than 10	0%
10 or more	100%

A "Year of Vesting Service" shall mean service after November 23, 2001 as a Paraprofessional Employee that qualifies him/her for a retirement pension under the Plan. Vesting Service shall be

equal to years of Credited Service earned by the Participant, plus periods of non-service required to be credited for vesting purposes in accordance with the Uniformed Services Employment and Reemployment Rights Act and the Family Medical Leave Act.

## **8. EMPLOYEE CONTRIBUTIONS**

The rate of contribution to be made by a Participant in the Retirement Plan shall equal six percent (6%) of Regular Compensation. Such Employee contribution will cease to be contributed at the end of the Plan Year when the allowable maximum pension benefit amount is attained as defined in Section 4.05.

## **9. DEATH BENEFITS**

### **PRE-RETIREMENT DEATH BENEFIT**

Upon the death of a Participant or Vested Employee before his/her Retirement Date, the Participant's or Vested Employee's named beneficiary shall receive a Death Benefit equal to the Participant's or Vested Employee's Contributions with Interest. If there is no named beneficiary, such Death Benefit shall be paid to the estate of the deceased Participant or Vested Employee.

### **POST RETIREMENT DEATH BENEFIT**

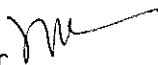
Upon the death of a Retired Employee his/her named beneficiary shall receive a Death Benefit equal to such deceased Employee's Contributions with Interest less any Pension benefits received by the Retired Employee prior to his/her death. If there is no named beneficiary, any such Death Benefits shall be paid to the estate of the deceased Retired Employee.

## **10. POST-RETIREMENT MEDICAL BENEFITS**

Employee's eligible to retire from the Defined Benefit plan will be offered a Medicare Supplement at age 65 provided they pay 15% of the premium for herself/himself and 100% of the premium for a spouse. Defined Contribution participants are not eligible for any medical insurance upon separation of employment.



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: July 8, 2015  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc   
RE: 2015 Proposed Bond Referendum/ Capital Budget Presentation

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Attached is a copy of the proposed Bond Resolution and the steps that need to be taken on the \$4,625,000 in CIP Projects and \$5,000,000 for the construction/renovation of a Senior Center/Multipurpose Facility that I am requesting be placed on the November ballot for voter approval, as well as the debt impact, should both questions be offered and approved by voters.

In addition, the Police Chief, Fire Chief and Public Works director will be presenting a consolidated Capital Budget Presentation at the July 14 meeting.

Please place these items on the Town Council Agenda for July 14, 2015.

Thank you.


C: M. Walsh, Finance Director  
S. Sansom, Police Chief  
J. Oates, Fire Chief  
T. Bockus, Public Works Director



## MEMORANDUM

**DATE:** June 24, 2015

**TO:** Marcia A. Leclerc, Mayor

**FROM:** Michael P. Walsh, Director of Finance 

**TELEPHONE:** (860) 291-7246

**RE:** November 2015 Bond Resolutions and Proceedings, Related Financial Impact, and PowerPoint Presentation for the Town Council

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By way of this memo, attached please find two bond resolutions for November 2015 as well as the proceedings to be followed by the Town Council in the event they choose to approve the two resolutions.

Also attached is the debt impact should both questions be offered to the voters and approved. This document was previously distributed during the budget process and was discussed again at the May 19, 2015 Town Council Meeting.

Finally, the Police Chief, Fire Chief, and Public Works Director have consolidated their Capital Budget Presentations into one PowerPoint that will be presented at the July 14, 2015 Town Council Meeting as the Council contemplates approval of these questions.

Please contact me if you have any questions or problems on any of the aforementioned information.



## Debt Impact – Proposed Bond Issues & 2015 Referendum



Independent Bond & Investment Consultants LLC

# Existing Debt Service

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- ▶ FY 2014-15 budgeted debt service is \$8,068,079.
- ▶ Debt service will decline in FY 2015-16 to \$7,391,026 and will continue to decline thereafter.
- ▶ Debt service will decline significantly in FY 2018-19 (~\$1.2M), again in FY 2020-21 (~\$1.2M) and again in FY 2022-23 (~\$1.4M).
- ▶ The Town can take advantage of the drops in debt service when structuring future bond issues.



# Previously Authorized Projects

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- ▶ The Town currently has \$24 million in authorized but unissued debt for previously approved projects.
- ▶ If the Town were to issue \$15.3 million of bonds in July 2016, followed by \$9.1 million of short-term notes in July 2017 which could be permanently financed in July 2018, debt service would remain below the FY 2014-15 level through FY 2017-18.
- ▶ Debt service would increase thereafter to a peak of \$8.6 million in FY 2018-19.
- ▶ Average tax increase over the term of the new debt would be approximately \$90/year for the average East Hartford residential property.

# Debt Impact – Previously Authorized Projects

FISCAL YEAR				Previously Authorized Projects										FISCAL YEAR
				2011 Flood Control	2012 Roads	2014 Roads	EHMS Window Wall	2014 Roads	EHMS Window Wall	2014 Roads				
				\$3,000,000	\$4,839,000	\$7,500,000	\$1,600,000	\$7,500,000	\$1,600,000	\$7,500,000	ANNUAL			
				Dated: 7/1/16	Dated: 7/1/16	Dated: 7/1/16	Dated: 7/1/17	Dated: 7/1/17	Dated: 7/1/18	Dated: 7/1/18	TOTAL "NEW"	CHANGE IN		
EXISTING			DEBT SERVICE			DEBT SERVICE			DEBT SERVICE			DEBT SERVICE		
			Due: 8/1/18-26			Due: 8/1/18-26			Due: 8/1/20-28			Due: 8/1/20-28		
			Interest: 3.50%			Interest: 3.50%			Interest: 3.50%			Interest: 1.75%		
			Interest: 1.75%			Interest: 1.75%			Interest: 4.25%			Interest: 4.25%		
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			Interest: 4.25											

# Mill Rate/Tax Impact – Authorized Projects

FISCAL YEAR	EXISTING DEBT SERVICE	EXISTING & PROJECTED GRAND LIST <sup>1</sup>	MILL RATE FOR EXISTING DEBT	AUTHORIZED PROJECTS DEBT SERVICE	PROJECTED MILL RATE AUTH. PROJ.	COMBINED DEBT SERVICE	MILL RATE FOR COMBINED DEBT SERVICE	TAX IMPACT AVERAGE HOUSEHOLD MKT VAL = \$142,300 AV = \$99,610 @ 45.4 Mills		TAX IMPACT AT 150% AVERAGE HOUSEHOLD MKT VAL = \$213,450 AV = \$149,415 @ 45.4 Mills		FISCAL YEAR
	P & I		Mills	P & I	Mills	P & I	Mills	TOTAL TAXES	TAXES FOR NEW DEBT	TOTAL TAXES	TAXES FOR NEW DEBT	
2015	\$ 8,068,079	\$2,692,513,341	3.00	\$ -	0.00	\$ 8,068,079	3.00	\$4,522	\$0	\$6,783	\$0	2015
2016	7,391,026	2,692,513,341	2.75	-	0.00	7,391,026	2.75	\$4,522	\$0	\$6,783	\$0	2016
2017	7,231,908	2,692,513,341	2.69	313,171	0.12	7,545,079	2.80	\$4,534	\$12	\$6,801	\$17	2017
2018	7,211,258	2,692,513,341	2.68	536,865	0.20	7,748,123	2.88	\$4,542	\$20	\$6,813	\$30	2018
2019	6,090,170	2,692,513,341	2.26	2,590,987	0.96	8,681,157	3.22	\$4,618	\$96	\$6,927	\$144	2019
2020	5,950,520	2,692,513,341	2.21	2,539,313	0.94	8,489,833	3.15	\$4,616	\$94	\$6,924	\$141	2020
2021	4,754,270	2,692,513,341	1.77	3,477,963	1.29	8,232,233	3.06	\$4,651	\$129	\$6,976	\$193	2021
2022	4,631,711	2,692,513,341	1.72	3,365,150	1.25	7,996,861	2.97	\$4,647	\$124	\$6,970	\$187	2022
2023	3,151,976	2,692,513,341	1.17	3,262,550	1.21	6,414,526	2.38	\$4,643	\$121	\$6,964	\$181	2023
2024	2,522,746	2,692,513,341	0.94	3,159,950	1.17	5,682,696	2.11	\$4,639	\$117	\$6,959	\$175	2024
2025	375,731	2,692,513,341	0.14	3,057,350	1.14	3,433,081	1.28	\$4,635	\$113	\$6,953	\$170	2025
2026	361,806	2,692,513,341	0.13	2,954,750	1.10	3,316,556	1.23	\$4,632	\$109	\$6,947	\$164	2026
2027	348,013	2,692,513,341	0.13	2,852,150	1.06	3,200,163	1.19	\$4,628	\$106	\$6,942	\$158	2027
2028	333,938	2,692,513,341	0.12	1,074,388	0.40	1,408,325	0.52	\$4,562	\$40	\$6,843	\$60	2028
2029	-	2,692,513,341	0.00	1,031,463	0.38	1,031,463	0.38	\$4,560	\$38	\$6,841	\$57	2029
	\$ 58,423,151		Avg. 1.55	\$ 30,216,048	Avg. 0.90	\$ 88,639,199	Avg. 2.32	Avg. \$90		Avg. \$135		

<sup>1</sup> Grand List for FY 2015 (List dated 10/1/2013) is actual. All others are projected at 0.0% growth annually.

## Proposed 2015 Capital Equip. Referendum (\$4.6M)

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- ▶ It is anticipated that the Town will propose \$4.6M in capital equipment purchases to the voters in November 2015.
- ▶ If successful, the Town could issue \$4.6M in short-term notes in July 2017 followed by long-term bonds in July 2018 targeting the drop off in existing debt service in FY 2018-19.
- ▶ Assuming current market rates + 150 basis points (1.5%), debt service in FY 2018-19 is estimated to increase to \$8,876,756.
- ▶ Debt service is estimated to be substantially level between \$8.7 million and \$8.9 million through FY 2021-22.
- ▶ Average tax increase over the term of the bonds would be approximately \$18/year for the average East Hartford residential property.

# Debt Impact – Proposed 2015 Cap. Equip.

FISCAL YEAR	NEW DEBT SERVICE	New Referendum		COMBINED DEBT SERVICE	ANNUAL CHANGE IN DEBT SERVICE	FISCAL YEAR
		2015 Cap. Equip.	2015 Cap. Equip.			
		\$4,625,000	\$4,625,000			
		Dated: 7/1/17	Dated: 7/1/18			
		Due: 7/1/18	Due: 8/1/20-28			
		Interest: 1.75%	Interest: 4.25%			
	P & I	Interest	P & I	P & I	P & I	
2015 <sup>1</sup>	\$ 8,068,079	\$ -	\$ -	\$ 8,068,079		2015
2016	7,391,026	-	-	7,391,026	(677,053)	2016
2017	7,545,079	-	-	7,545,079	154,053	2017
2018	7,748,123	-	-	7,748,123	203,044	2018
2019	8,681,157	80,938	114,661	8,876,756	1,128,634	2019
2020	8,489,833	-	196,563	8,686,395	(190,361)	2020
2021	8,232,233		690,831	8,923,064	236,669	2021
2022	7,996,861		679,156	8,676,017	(247,047)	2022
2023	6,414,526		657,269	7,071,795	(1,604,222)	2023
2024	5,682,696		635,381	6,318,078	(753,718)	2024
2025	3,433,081		613,494	4,046,575	(2,271,503)	2025
2026	3,316,556		591,606	3,908,163	(138,413)	2026
2027	3,200,163		569,719	3,769,881	(138,281)	2027
2028	1,408,325		547,831	1,956,156	(1,813,725)	2028
2029	1,031,463		525,944	1,557,406	(398,750)	2029
	\$ 88,639,199	\$ 80,938	\$ 5,822,455	\$ 94,542,592		
<sup>1</sup> Source - FY 2014-15 Adopted Budget						

# Mill Rate/Tax Impact – Proposed 2015 Cap. Equip.

FISCAL YEAR	NEW DEBT SERVICE	EXISTING & PROJECTED GRAND LIST <sup>1</sup>	MILL RATE FOR EXISTING DEBT	PROPOSED 2015 CAP.EQUIP. DEBT SERVICE	PROJECTED MILL RATE BONDS 2015	COMBINED DEBT SERVICE	MILL RATE FOR COMBINED DEBT SERVICE	TAX IMPACT		TAX IMPACT AT 150%		FISCAL YEAR
	P & I		Mills	P & I	Mills	P & I	Mills	AVERAGE HOUSEHOLD		AVERAGE HOUSEHOLD		
								MKT VAL = \$142,300		MKT VAL = \$213,450		
								AV = \$99,610 @ 45.4 Mills		AV = \$149,415 @ 45.4 Mills		
								TOTAL	TAXES FOR	TOTAL	TAXES FOR	
								TAXES	NEW DEBT	TAXES	NEW DEBT	
2015	\$ 8,068,079	\$ 2,692,513,341	3.00	\$ -	0.00	\$ 8,068,079	3.00	\$4,522	\$0	\$6,783	\$0	2015
2016	7,391,026	2,692,513,341	2.75	-	0.00	7,391,026	2.75	\$4,522	\$0	\$6,783	\$0	2016
2017	7,545,079	2,692,513,341	2.80	-	0.00	7,545,079	2.80	\$4,522	\$0	\$6,783	\$0	2017
2018	7,748,123	2,692,513,341	2.88	-	0.00	7,748,123	2.88	\$4,522	\$0	\$6,783	\$0	2018
2019	8,681,157	2,692,513,341	3.22	195,599	0.07	8,876,756	3.30	\$4,530	\$7	\$6,794	\$11	2019
2020	8,489,833	2,692,513,341	3.15	196,563	0.07	8,686,395	3.23	\$4,530	\$7	\$6,794	\$11	2020
2021	8,232,233	2,692,513,341	3.06	690,831	0.26	8,923,064	3.31	\$4,548	\$26	\$6,822	\$38	2021
2022	7,996,861	2,692,513,341	2.97	679,156	0.25	8,676,017	3.22	\$4,547	\$25	\$6,821	\$38	2022
2023	6,414,526	2,692,513,341	2.38	657,269	0.24	7,071,795	2.63	\$4,547	\$24	\$6,820	\$36	2023
2024	5,682,696	2,692,513,341	2.11	635,381	0.24	6,318,078	2.35	\$4,546	\$24	\$6,819	\$35	2024
2025	3,433,081	2,692,513,341	1.28	613,494	0.23	4,046,575	1.50	\$4,545	\$23	\$6,817	\$34	2025
2026	3,316,556	2,692,513,341	1.23	591,606	0.22	3,908,163	1.45	\$4,544	\$22	\$6,816	\$33	2026
2027	3,200,163	2,692,513,341	1.19	569,719	0.21	3,769,881	1.40	\$4,543	\$21	\$6,815	\$32	2027
2028	1,408,325	2,692,513,341	0.52	547,831	0.20	1,956,156	0.73	\$4,543	\$20	\$6,814	\$30	2028
2029	1,031,463	2,692,513,341	0.38	525,944	0.20	1,557,406	0.58	\$4,542	\$19	\$6,813	\$29	2029
	\$ 88,639,199		Avg. 2.32	\$ 5,903,393	Avg. 0.18	\$ 94,542,592	Avg. 2.47	Avg.	\$18	Avg.	\$27	

<sup>1</sup> Grand List for FY 2015 (List dated 10/1/2013) is actual. All others are projected at 0.0% growth annually.

## Proposed 2015 Senior Center (\$5M)

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- ▶ It is anticipated that the Town will propose a \$5M Senior/Multi-purpose Center to the voters in November 2015.
- ▶ If successful, the Town could issue \$5M in Bonds in FY 2020-21, targeting the drop off in existing debt service in that year.
- ▶ Assuming current market rates + 150 basis point (1.5%), debt service in FY 2020-21 is estimated to increase to \$9,047,022.
- ▶ It is estimated that debt service and would decline thereafter.
- ▶ Average tax increase over the term of the bonds would be \$21/year for the average East Hartford residential property.

# Debt Impact – Proposed Senior Center 2015

		New Referendum		
		2015 Senior Center		
	NEW DEBT	\$5,000,000		ANNUAL
	SERVICE	Dated: 7/1/20	COMBINED	CHANGE IN
		Due: 8/1/22-30	DEBT SERVICE	DEBT SERVICE
FISCAL		Interest: 4.25%		
YEAR	P & I	P & I	P & I	P & I
2015 <sup>1</sup>	\$ 8,068,079	\$ -	\$ 8,068,079	
2016	7,391,026	-	7,391,026	(677,053)
2017	7,545,079	-	7,545,079	154,053
2018	7,748,123	-	7,748,123	203,044
2019	8,876,756	-	8,876,756	1,128,634
2020	8,686,395	-	8,686,395	(190,361)
2021	8,923,064	123,958	9,047,022	360,627
2022	8,676,017	212,500	8,888,517	(158,505)
2023	7,071,795	760,600	7,832,395	(1,056,122)
2024	6,318,078	731,906	7,049,984	(782,411)
2025	4,046,575	708,319	4,754,894	(2,295,090)
2026	3,908,163	684,731	4,592,894	(162,000)
2027	3,769,881	661,144	4,431,025	(161,869)
2028	1,956,156	637,556	2,593,713	(1,837,313)
2029	1,557,406	613,969	2,171,375	(422,338)
2030	-	590,381	590,381	(1,580,994)
2031	-	566,794	566,794	(23,588)
	\$ 94,542,592	\$ 6,291,858	\$ 100,834,451	
<sup>1</sup> Source - FY 2013-14 Adopted Budget				

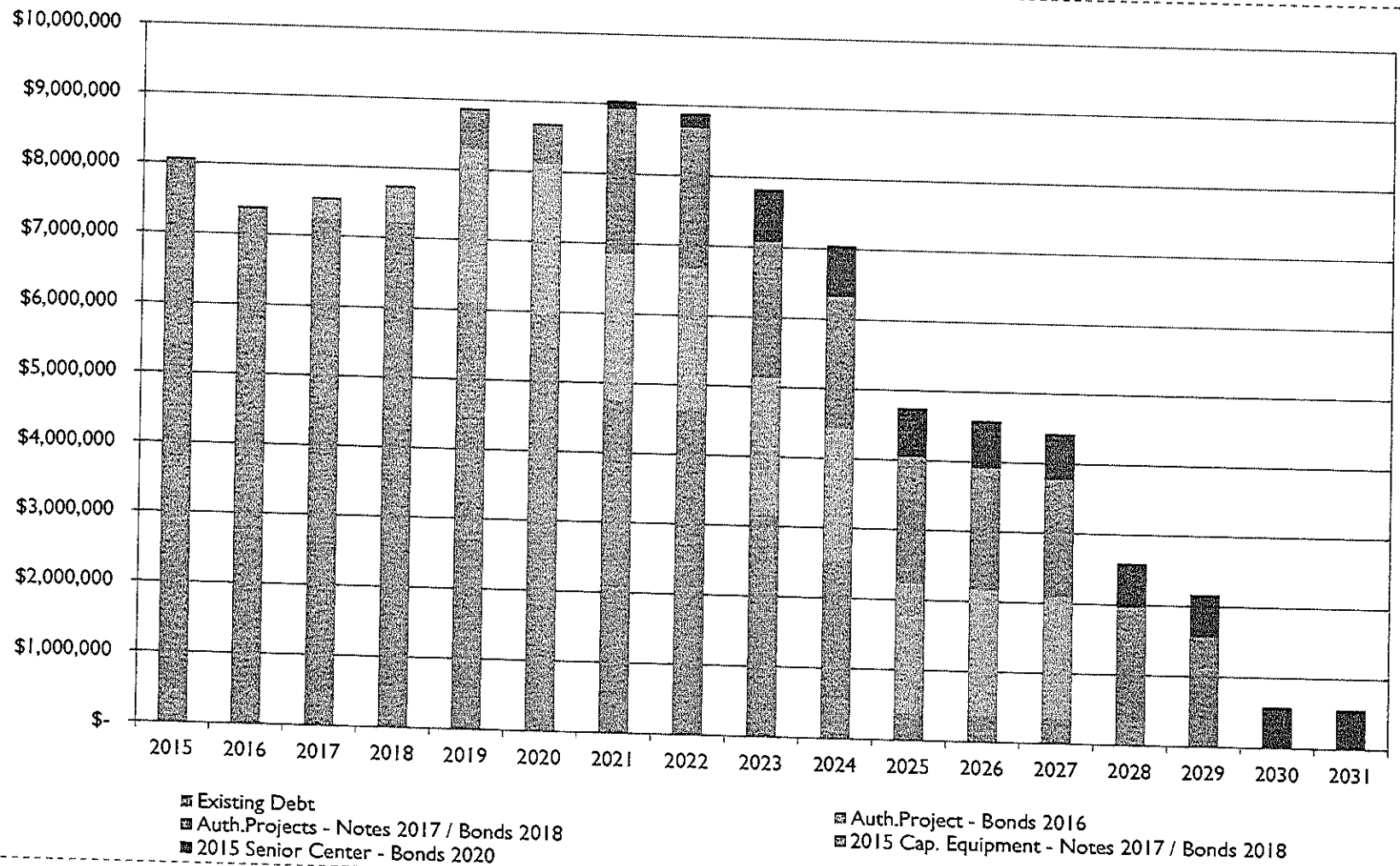


# Mill Rate/Tax Impact – Proposed Senior Center 2015

FISCAL YEAR	NEW DEBT SERVICE	EXISTING & PROJECTED GRAND LIST <sup>1</sup>	MILL RATE FOR EXISTING DEBT	NEW PROJECT BONDS 2016 DEBT SERVICE	PROJECTED MILL RATE BONDS 2016	COMBINED DEBT SERVICE	MILL RATE FOR COMBINED DEBT SERVICE	TAX IMPACT AVERAGE HOUSEHOLD MKT VAL = \$142,300 AV = \$99,610 @ 44.4 Mills		TAX IMPACT AT 150% AVERAGE HOUSEHOLD MKT VAL = \$213,450 AV = \$149,415 @ 45.4 Mills		FISCAL YEAR
	P & I		Mills	P & I	Mills	P & I	Mills	TOTAL TAXES	TAXES FOR NEW DEBT	TOTAL TAXES	TAXES FOR NEW DEBT	
2015	\$ 8,068,079	\$2,692,513,341	3.00	\$ -	0.00	\$ 8,068,079	3.00	\$4,522	\$0	\$6,783	\$0	2015
2016	7,391,026	2,692,513,341	2.75	-	0.00	7,391,026	2.75	\$4,522	\$0	\$6,783	\$0	2016
2017	7,545,079	2,692,513,341	2.80	-	0.00	7,545,079	2.80	\$4,522	\$0	\$6,783	\$0	2017
2018	7,748,123	2,692,513,341	2.88	-	0.00	7,748,123	2.88	\$4,522	\$0	\$6,783	\$0	2018
2019	8,876,756	2,692,513,341	3.30	-	0.00	8,876,756	3.30	\$4,522	\$0	\$6,783	\$0	2019
2020	8,686,395	2,692,513,341	3.23	-	0.00	8,686,395	3.23	\$4,522	\$0	\$6,783	\$0	2020
2021	8,923,064	2,692,513,341	3.31	123,958	0.05	9,047,022	3.36	\$4,527	\$5	\$6,790	\$7	2021
2022	8,676,017	2,692,513,341	3.22	212,500	0.08	8,888,517	3.30	\$4,530	\$8	\$6,795	\$12	2022
2023	7,071,795	2,692,513,341	2.63	760,800	0.28	7,832,395	2.91	\$4,550	\$28	\$6,826	\$42	2023
2024	6,318,078	2,692,513,341	2.35	731,906	0.27	7,049,984	2.62	\$4,549	\$27	\$6,824	\$41	2024
2025	4,046,575	2,692,513,341	1.50	708,319	0.26	4,754,894	1.77	\$4,548	\$26	\$6,823	\$39	2025
2026	3,908,163	2,692,513,341	1.45	684,731	0.25	4,592,894	1.71	\$4,548	\$25	\$6,821	\$38	2026
2027	3,769,881	2,692,513,341	1.40	661,144	0.25	4,431,025	1.65	\$4,547	\$24	\$6,820	\$37	2027
2028	1,956,156	2,692,513,341	0.73	637,556	0.24	2,593,713	0.96	\$4,546	\$24	\$6,819	\$35	2028
2029	1,557,406	2,692,513,341	0.58	613,969	0.23	2,171,375	0.81	\$4,545	\$23	\$6,818	\$34	2029
2030	-	2,692,513,341	0.00	590,381	0.22	590,381	0.22	\$4,544	\$22	\$6,816	\$33	2030
2031	-	2,692,513,341	0.00	566,794	0.21	566,794	0.21	\$4,543	\$21	\$6,815	\$31	2031
	\$ 94,542,592		Avg. 2.47	\$ 6,291,858	Avg. 0.21	\$ 100,834,451	Avg. 2.20	Avg.	\$21	Avg.	\$32	

<sup>1</sup> Grand List for FY 2014 (List dated 10/1/2012) is actual. All others are projected at 0.0% growth annually.

# Debt Impact Chart



RESOLUTION APPROPRIATING \$5,000,000 FOR THE PLANNING, DESIGN, ACQUISITION, CONSTRUCTION AND/OR RENOVATION OF A SENIOR CENTER/MULTIPURPOSE FACILITY AND AUTHORIZING THE ISSUANCE OF \$5,000,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAST HARTFORD:

Section 1. The sum of \$5,000,000 is appropriated by the Town of East Hartford, Connecticut (the "Town") for the planning, design, acquisition, construction and/or renovation of a Senior Center/Multipurpose Facility, and for administrative, legal and financing costs related thereto (the "Project").

Section 2. To meet said appropriation, \$5,000,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the tenth year after their date. Said bonds may be issued in one or more series as determined by the Mayor, the Treasurer and the Director of Finance in the amount necessary to meet the Town's share of the cost of the Project, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, printing and legal costs of issuing the bonds. The bonds shall be in the denominations of \$1,000, or any whole multiple in excess thereof, be issued fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the Mayor and the Treasurer, bear the Town seal or a facsimile thereof, be certified by a bank or trust company which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the certifying, registrar and transfer agent and paying agent, the date, time of issue and sale and other terms, details and particulars of such bonds, including approval of the rate or rates of interest, shall be determined by the Mayor, the Treasurer and the Director of Finance in accordance with the General Statutes of Connecticut, Revision of 1958, as amended from time to time (the "Connecticut General Statutes").

Section 3. Said bonds shall be sold by the Mayor, the Treasurer and the Director of Finance in a competitive offering or by negotiation, in their discretion. If sold in a competitive offering, the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, provisions of the purchase agreement shall be approved by the Mayor, the Treasurer and the Director of Finance.

Section 4. The Mayor, the Treasurer and the Director of Finance are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the Mayor and the Treasurer, have the seal of the Town affixed, be payable at a bank or trust company designated by the Mayor, the Treasurer and the Director of Finance, be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut, and be certified by a bank or trust company designated by the Mayor, the Treasurer and the Director of Finance pursuant to Section 7-373 of the Connecticut General Statutes. They shall be issued with maturity dates which comply with the provisions of the Connecticut

General Statutes governing the issuance of such notes. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and anytime after the date of passage of this resolution in the maximum amount of the Project with the proceeds of bonds, notes or other obligations ("Tax Exempt Obligations") authorized to be issued by the Town. The Tax Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later date the Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Director of Finance or his designee is authorized to pay Project expenses in accordance herewith pending the issuance of the Tax Exempt Obligations.

Section 6. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of certain events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to MSRB made prior hereto are hereby confirmed, ratified and approved.

Section.7. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to enter into any other agreements, instruments, documents and certificates, including tax and investment agreements, for the consummation of the transactions contemplated by this resolution. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to apply for and accept any and all Federal and State loans and or grants-in-aid of any Project, to expend said funds in accordance with the terms hereof, and in connection therewith to contract in the name of the Town with engineers, contractors and others.

I HEREBY APPROVE the above action taken by the Town Council on \_\_\_\_\_, 2015 appropriating \$5,000,000 for the Project, authorizing general obligation bonds and notes to finance the Project and submitting same to the electors for approval or disapproval.

Dated at East Hartford, Connecticut this \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
MARCIA A. LECLERC, Mayor

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Witness

RESOLUTION APPROPRIATING \$4,625,000 FOR THE PLANNING, DESIGN, ACQUISITION AND CONSTRUCTION OF VARIOUS PUBLIC IMPROVEMENTS AND EQUIPMENT AND AUTHORIZING THE ISSUANCE OF \$4,625,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAST HARTFORD:

Section 1. The sum of \$4,625,000 is appropriated by the Town of East Hartford, Connecticut (the "Town") for the planning, design, acquisition and construction of various public improvements and equipment set forth below, and for administrative, legal and financing costs related thereto (the "Projects").

**Public Works:**

Automated Waste Removal Truck	\$285,000
Dump Truck – 10 Wheel	240,000
Dump Truck – 6 Wheel	220,000

**Fire:**

Fire Ladder Truck	1,000,000
Rescue Squad Vehicle	750,000
Fire Engine	605,000

**Police:**

Dispatch Consoles	575,000
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**Board of Education:**

Middle School Window Wall	500,000
Langford School Roof	<u>450,000</u>
	<u>\$4,625,000</u>

Section 2. To meet said appropriation, \$4,625,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the tenth year after their date. Said bonds may be issued in one or more series as determined by the Mayor, the Treasurer and the Director of Finance in the amount necessary to meet the Town's share of the cost of the Projects, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, printing and legal costs of issuing the bonds. The bonds shall be in the denominations of \$1,000, or any whole multiple in excess thereof, be issued fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the Mayor and the Treasurer, bear the Town seal or a facsimile thereof, be certified by a bank or trust company which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the certifying, registrar and

transfer agent and paying agent, the date, time of issue and sale and other terms, details and particulars of such bonds, including approval of the rate or rates of interest, shall be determined by the Mayor, the Treasurer and the Director of Finance in accordance with the General Statutes of Connecticut, Revision of 1958, as amended from time to time (the "Connecticut General Statutes").

Section 3. Said bonds shall be sold by the Mayor, the Treasurer and the Director of Finance in a competitive offering or by negotiation, in their discretion. If sold in a competitive offering, the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, provisions of the purchase agreement shall be approved by the Mayor, the Treasurer and the Director of Finance.

Section 4. The Mayor, the Treasurer and the Director of Finance are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the Mayor and the Treasurer, have the seal of the Town affixed, be payable at a bank or trust company designated by the Mayor, the Treasurer and the Director of Finance, be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut, and be certified by a bank or trust company designated by the Mayor, the Treasurer and the Director of Finance pursuant to Section 7-373 of the Connecticut General Statutes. They shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Projects. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The balance of any appropriation or the proceeds of any bonds not needed to meet the cost of any Project may be transferred by resolution of the Town Council to any other Project.

Section 6. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and anytime after the date of passage of this resolution in the maximum amount of the Projects with the proceeds of bonds, notes or other obligations ("Tax Exempt Obligations") authorized to be issued by the Town. The Tax Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Projects, or such later date the Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Director of Finance or his designee is authorized to pay Project expenses in accordance herewith pending the issuance of the Tax Exempt Obligations.

Section 7. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of certain events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 8. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to enter into any other agreements, instruments, documents and certificates, including

tax and investment agreements, for the consummation of the transactions contemplated by this resolution. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to apply for and accept any and all Federal and State loans and or grants-in-aid of any of the Projects, to expend said funds in accordance with the terms hereof, and in connection therewith to contract in the name of the Town with engineers, contractors and others.

I HEREBY APPROVE the above action taken by the Town Council on \_\_\_\_\_, 2015 appropriating \$4,625,000 for the Projects, authorizing general obligation bonds and notes to finance the Projects and submitting same to the electors for approval or disapproval.

Dated at East Hartford, Connecticut this \_\_\_\_ day of \_\_\_\_\_, 2015.


\_\_\_\_\_  
MARCIA A. LECLERC, Mayor

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Witness



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: July 6, 2015  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc   
RE: RESOLUTION: Board of Education Budget Transfer/Fiscal Year 2014-2015

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Per Town Ordinance article 7, section 10-38, Finance Director Mike Walsh requests the approval of the Town Council to release \$872,000, deposited by the Board of Education as part of their 2014-2015 year-end close into their Capital Reserve Fund, back to them for various capital improvement projects.

Finance Director Mike Walsh has provided a list of projects using the \$872,000, which the Board of Education has approved as part of their Capital Improvement Plan.

Please place this on the agenda for the July 14, 2015 meeting.

Thank you.

C: M. Walsh, Finance Director

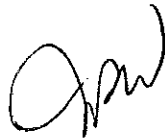




## MEMORANDUM

DATE: June 30, 2015

TO: Marcia A. Leclerc, Mayor

FROM: Michael P. Walsh, Director of Finance 

TELEPHONE: (860) 291-7246

RE: Board of Education Capital Reserve Fund Recommendation - FY 15

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By way of this memo, consistent with the provisions of Town Ordinance article 7, section 10-38, I hereby request that the maximum of 1% of the BOE budget, or \$872,000 or such lesser amount as deposited by the Board of Education into the Board of Education Capital Reserve Fund as part of the fiscal 2014-15 year-end close be approved for release back to the Board of Education by the East Hartford Town Council.

The Board intends to use the funds as outlined in a brief e-mail to me by Business Services Manager Paul Mainuli which is attached.

These infrastructure projects and equipment purchases are important to the district and have been approved by the Board as part of a year-end spending plan. I have attached a sample motion for the Town Council to consider.

### Board of Education Capital Reserve Fund Transfer

That, in accordance with Article 7 §10-38 of the Town of East Hartford Code of Ordinances, the Town Council **approve** the Board of Education's request to expend \$872,000 (or such lesser amounts as deposited based on the proceeds as forwarded by the BOE) from the Board of Education's Capital Reserve Account for the purposes of funding capital improvements at Sunset Ridge School, the Middle School, Silver Lane School, related to Willowbrook School, and for the purchase of one truck and two vans which are all consistent with the projects contained in the district's approved Capital Improvement Plan.

Should you have any questions or problems on the aforementioned, please feel free to contact me. I will be on hand at the Town Council Meeting to answer any questions.

## Walsh, Mike

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**From:** PAUL MAINULI <mainuli.pf@easthartford.org>  
**Sent:** Tuesday, June 30, 2015 12:47 PM  
**To:** Walsh, Mike  
**Cc:** Quesnel, Nathan; JOANNE B. ZATARAIN; Costa, Al  
**Subject:** Capital Reserve Year End Adjustments

Mike –

We would like to request more funds be approved for the capital reserve account. We would like to amend our request to Town Council and increase the amount from \$500K up to 1% of our operating budget or \$872K. The 1% threshold represents the maximum amount allowed for a school district. This amount may be less as we complete our budget close-out process.

There is an outstanding Woodland School tuition reimbursement payment expected from the New Britain School District. The reimbursement payment is over \$300K which we expect to collect over the next two weeks. We would like to add the funds to our capital reserve request. The additional funds will be used primarily for the Willowbrook School transition plan. We are in the process of conducting a redistricting study that will move all our pre-school programs to one building (Early Childhood Center) for the FY 2016-17 school year. The additional funds will be used to support the closing of Willowbrook School and the relocation of our pre-school programs in one building. We expect there will be a considerable expense to the district in start-up costs for the ECC as well as the costs of closing down Willowbrook School.

Please let me know if you need any additional information about our request. Thanks.

## Walsh, Mike

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**From:** PAUL MAINULI <mainuli.pf@easthartford.org>  
**Sent:** Tuesday, June 09, 2015 4:34 PM  
**To:** Walsh, Mike  
**Subject:** FW: Captial Reserve Fund

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**From:** PAUL MAINULI  
**Sent:** Tuesday, June 09, 2015 4:16 PM  
**To:** [MWalsh@cl.east-hartford.ct.us](mailto:MWalsh@cl.east-hartford.ct.us)  
**Cc:** JOANNE B. ZATARAIN; ALBERT COSTA  
**Subject:** Captial Reserve Fund

Mike –


We plan to transfer \$500,000 in from year end funds to the town for the capital reserve fund. The following projects were approved by the Board to be paid from the reserve account.

Sunset Ridge School	(\$60,000)– student desks, chairs and equipment for the conversion of the school to a middle years IB program
Middle School	(\$85,000) – replace HVAC system located on roof over the science classrooms
Silver Lane School	(\$150,00) – Paving of parking lot area
District Wide:	(65,000) – Heavy Duty Truck for Facilities
	(40,000) Two passenger vans for use by the high school and SYNERGY
	(Other school improvement projects including Willowbrook School transition

The Middle School and Silver Lane School projects were included as part of the Langford Roof project that was approved by Town Council last summer. We agreed that the two projects would be paid from Board funds. Please let me know if you need any more information. Joanne and I expect to transfer the funds to you at the end of June.



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: July 6, 2015  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc   
RE: RESOLUTION: 2015 Justice Assistance Grant (JAG) Program

---

Once again, the Town has been notified that we are eligible to apply for a no matching grant under the Edward Byrne Memorial Justice Assistance Grant (JAG) Program totaling \$21,545.

Attached are the guidelines for the use of funding and a Resolution that is necessary to make application and execute documents for the town.

Please place this information on the Town Council Agenda for the July 14, 2015 meeting.

Thank you.

C: P. O'Sullivan, Grants Manager  
E. Buckheit, Development Director  
M. Walsh, Finance Director  
Lt. Ricardo Soto

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a Resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 14<sup>th</sup> day of July, 2015.

### **RESOLUTION**

**WHEREAS**, the U.S. Department of Justice, Bureau of Justice Assistance, has funding available to the Town of East Hartford under the Edward Byrne Memorial Justice Assistance Grant (JAG) Program through the State of Connecticut JAG Grant Program; and

**WHEREAS**, these funds may be used to improve or enhance Law Enforcement Programs with no cash match by the Town of East Hartford; and

**WHEREAS**, the East Hartford Police Department desires to use these funds to purchase traffic enforcement equipment including a Police Motorcycle, together with required installation of lighting

**NOW THEREFORE LET IT BE RESOLVED**; That Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by the U.S. Department of Justice as they pertain to this Justice Assistance Grant.

**AND I DO CERTIFY** that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.


**IN WITNESS WHEREOF**, I do hereunto set my hand and affix the corporate seal of said Town of East Hartford this \_\_\_\_ day of July, 2015.

\_\_\_\_\_  
Angela M. Attenello, Town Council Clerk

seal

GRANTS ADMINISTRATION  
MEMORANDUM

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TO: Mayor Marcia A. Leclerc  
FROM: Paul O'Sullivan, Grants Manager   
SUBJECT: Council Resolution – 2015 Justice Assistance Grant Program (JAG)  
DATE: June 19, 2015

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The Town of East Hartford is eligible to apply for \$21,545 in grant funds from the U.S. Department of Justice (DOJ) under the Edward Byrne Memorial Justice Assistance Grant (JAG) Program. The JAG Program is the primary provider of federal criminal justice funding to state and local jurisdictions. JAG provides states and units of local government with critical funding necessary to support program areas such as law enforcement, prosecution and court programs, corrections, planning, evaluation, and technology improvement programs.

No matching funds are required for this grant opportunity which is distributed to the Town of East Hartford through the State of Connecticut Office of Policy and Management (OPM).

Funding will be used to purchase a police motorcycle and equip it with an appropriate lights system.

According to my records, the Town has received JAG funds annually since 2007.

The attached Resolution will authorize you as Mayor to make application and execute all documents associated with this grant. I am requesting that this item be placed on the Town Council agenda for their meeting to be held July 14, 2015.


Please contact me at extension 7206 if you have any questions.

Attachments (2)

Cc: Eileen Buckheit, Development Director  
Lt. Ricardo Soto



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: July 6, 2015  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc   
RE: NEW BUSINESS- Sale of K9 Primo to Officer Todd Mona

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On June 12, 2015, Canine Patrol Dog "Primo" officially retired from the East Hartford Police Department.

Pursuant to Section 10-3 of the East Hartford Code of Ordinances, Officer Todd Mona has the opportunity to purchase Primo from the Town of East Hartford for \$1, pending approval from the Town Council. This will allow a complete transfer of ownership and release the Town of East Hartford of any and all liability associated with "Primo."

Please add this sale to the Town Council agenda for July 14, 2015.

C: Scott Sansom, Chief of Police



**EAST HARTFORD POLICE DEPARTMENT  
MEMORANDUM**



**To: Marcia A. Leclerc, Mayor**  
**From: Scott M. Sansom, Chief of Police**  
**Date: July 1, 2015**  
**Subject: Purchase of East Hartford Canine Patrol Dog "Primo"**

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Mayor,

As you are aware, as of June 12, 2015, Canine Patrol Dog "Primo" retired from service with the East Hartford Police Department.

Pursuant to Section 10-3 of the East Hartford Code of Ordinances, approval is needed by East Hartford Town Council to transfer of ownership of "Primo", a 10 year old German Shepard, from the Town of East Hartford to Todd Mona.

The Town of East Hartford is giving Todd Mona the opportunity to purchase "Primo" for the amount of one dollar (\$1.00) to complete the transfer of ownership and to relieve the Town of East Hartford of any and all liability associated with "Primo".

Respectfully,

Scott M. Sansom  
Chief of Police





**EAST HARTFORD POLICE DEPARTMENT  
MEMORANDUM**



**To:           Officer Todd Mona**

**From:       Scott M. Sansom, Chief of Police**

**Date:       July 1, 2015**

**Subject:     Purchase of East Hartford Canine Patrol Dog "Primo"**

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The Town of East Hartford acknowledges that K-9 Dog "Primo" has retired from service with the East Hartford Police Department. Per agreement regarding the canine, The Town of East Hartford is giving you the opportunity to purchase "Primo" for the amount of one dollar (\$1.00). You will be expected to license "Primo" in your own name and care for "Primo" on your own.

If this is agreeable to you, please sign in then space provided and return to my office before July 15, 2015.

Respectfully,

Scott M. Sansom  
Chief of Police

Officer Todd Mona

*Robert J. P. P.*

2015 JUL -1 A 10:09

TOWN COUNCIL MAJORITY OFFICE

FEES COMMITTEE

TOWN CLERK  
EAST HARTFORD

JUNE 23, 2015

PRESENT Marc Weinberg, Chair; Councillors Ram Aberasturia and Pat Harmon

ALSO Marcia Leclerc, Mayor (arrived 6:10 p.m.)  
Scott Sansom, Chief of Police  
Tim McConville, Deputy Chief  
Mike DeMaine, Sergeant  
Gregg Grew, Director, Inspections and Permits Department

CALL TO ORDER

Chair Weinberg called the meeting to order at 5:30p.m.

APPROVAL OF MINUTES

January 8, 2015

MOTION By Ram Aberasturia  
seconded by Pat Harmon  
to **approve** the minutes of the January 8, 2015 Fees Committee  
meeting.  
Motion carried 3/0.

OPPORTUNITY FOR RESIDENTS TO SPEAK

None

OLD BUSINESS

Fees Increase Requests: Police Department

Chief Scott Sansom led the discussion on the proposed increase to parking ticket fines and alarm registration and false alarm fees. Chief Sansom believes that the primary role of the police in the enforcement of the fines is to modify the behavior of the offender – which will lead to compliance with town ordinances. The proposed increased fee for alarm registration and alarm renewal was \$25 – up from \$5. Councillor Aberasturia suggested that keeping the registration fee and renewal fee at \$5 would be more of an incentive to the town's residents to comply with the ordinance. The proposed increased fine for parking during a snow ban is \$99 – up from \$15. Again, Councillor Aberasturia suggested that a more appropriate fine would be \$45 – which would be more in line with surrounding towns.

MOTION      By Ram Aberasturia  
                  seconded by Pat Harmon  
                  to **recommend** that the Town Council approve the following fees as  
                  requested by the Police Department and outlined in a memo dated  
                  August 12, 2014 from Mayor Marcia Leclerc to Rich Kehoe Town Council  
                  Chair and further detailed on a memo dated June 2, 2015 from Scott  
                  Sansom, Chief of Police to Marcia Leclerc, Mayor:

**Alarms**

Alarm Registration Fee	\$5
Failure to Register	\$99
False Alarm Fee	\$25 - \$100
Alarm Renewal Fee	\$5

**Parking Ticket Fines**

Handicapped Parking	\$125
Fire Lane	\$ 50
Snow Ban	\$ 45
All other Violations	\$ 45

And to recommend that the recipient of the parking ticket have 10  
 calendar days (starting on the issue date) to pay the original fine and on  
 the 11<sup>th</sup> day the ticket will double, with no increase thereafter.

Motion carried 3/0.

**Inspections and Permits Department**

Gregg Grew, Inspections & Permits Director, discussed with the Committee the need for  
 the requested increases. He noted that most of the residential fees remained the same,  
 but the fees related to commercial development were increased due to the man-hours  
 needed. Councillor Aberasturia suggested reducing the proposed fee for a demolition  
 permit for any \$1,000 after the initial \$1,000 to 3,000 to \$17 (from the proposed fee of  
 \$20) to be more in line with surrounding towns.

**Inspections & Permits Department**

MOTION      By Ram Aberasturia  
                  seconded by Pat Harmon  
                  to **recommend** that the Town Council approve the following fees as  
                  requested by the Inspections and Permits Department as outlined in a  
                  memo dated August 12, 2014 from Mayor Marcia Leclerc to Rich Kehoe,  
                  Town Council Chair:

**Building Permits**

Building Plan Review & Permit Fee – 1<sup>st</sup> \$1,000:

Commercial	\$30
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Building Plan Review & Permit Fee – 2<sup>nd</sup> \$1,000 and any \$1,000 after:

Commercial	\$20
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**Demolition Permit**

1<sup>st</sup> \$1,000 - \$3,000 each:

Res/Commercial \$30

Any \$1,000 after:

Res/Commercial \$17

**Cert of Occupancy**

Per \$1,000 up to \$2,000:

Res \$25 fixed  
Comm \$50 fixed

**Cert of Approval**

Per \$1,000 up to \$2,000:

Res \$10 fixed  
Comm \$20 fixed

**Temp Cert of Occupancy**

1<sup>st</sup> 30 days:

Commercial \$75

Add 'l 30 day periods:

Commercial \$200

**Re-inspections:**

Construction inspections:

Res \$10  
Comm \$20

**Site Plan Approval:**

Residential \$150  
Commercial \$150


**ADJOURNMENT**

MOTION By Ram Aberasturia  
seconded by Pat Harmon  
to **adjourn** (7:03 p.m.).  
Motion carried 3/0.

cc: Town Council  
Mayor Leclerc  
Gregg Grew, Inspection and Permits Director  
Scott Sansom, Chief of Police



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: July 6, 2015  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc   
RE: Tax Liens – Individual Sales

---

Attached is a memo from Michael Walsh, Finance Director, and a list of tax liens that the town is looking to sell. The Town Council approved this list at its meeting held on April 21, 2015. The memo provides an update on addresses removed due to payment by the owner and bids received on the remaining properties.

Please place this information on the July 14, 2015 agenda for approval to allow the town to move forward with this process.

Thank you.


C: M. Walsh, Finance Director



## MEMORANDUM

**DATE:** June 19, 2015

**TO:** Marcia A. Leclerc, Mayor

**FROM:** Michael P. Walsh, Director of Finance 

**TELEPHONE:** (860) 291-7246

**RE:** Town Council Approval of the Sale of Individual Tax Liens

---

At the April 21, 2015 Town Council Meeting, the following motion was approved by the Town Council as it relates to tax liens the town is interested in selling.

MOTION By Bill Horan, seconded by Barbara Rossi

to recommend that the Town Council **authorize** the administration to conduct a tax lien sale by way of a request for proposal (RFP) and to seek and receive sealed bids pursuant to an invitation to bid on a number of tax liens held by the town on specific real property as listed on lists 1, 2, 3 and 4 and attached to a memorandum dated April 14, 2015 from Mayor Marcia Leclerc to Town Council Chair Richard Kehoe, subject to the following four conditions:

1. The Collector of Revenue shall notify the record owner of each property subject to a lien that is to be included in the tax lien sale, by certified mail, that the lien is being included in the request for proposal and invitation to bid, and that the owner should contact the Town immediately to pay the taxes or seek a payment plan if they wish to keep the Town's tax liens on their property from being sold;
2. In order to qualify for a payment plan, the property owner must meet the following three criteria:
  - They must remit 25% of the outstanding amount due
  - They cannot have defaulted on a prior payment arrangement
  - Their property must not have active property code violations;
3. The letters from the Collector of Revenue to each property owner shall notify the property owner that the purchaser of the tax lien on their property shall have the right to foreclose on that property; and
4. The Administration shall return to the Town Council with the results of the request for proposal and that the proposal for each tax lien must be approved by the Town Council before it is sold.

And further to **authorize** the administration to assign the tax liens as listed on lists 5, 6 and 7 to the vendors who currently hold the prior year tax liens on these properties.

Motion carried 9/0.

With respect to the aforementioned motion, having satisfied the conditions of the process articulated by the Town Council, we need to return to the Town Council to seek approval to sell tax liens where the bids received by the Town through the request for proposal (RFP) process were satisfactory.

Know that 122 delinquent accounts totaling \$1,187,229.49 were included on the original list. 61 properties totaling \$519,556.55 were removed from the list when the owners came in and paid in full or entered into a payment plan with the town. 18 properties totaling \$89,163.23 that were on the list did not receive any bids and therefore remain outstanding. Finally, 43 properties totaling \$578,509.71 are being recommended for sale and are presented below for the Town Council's approval:

Empire VII CT Portfolio LLC	8 bids totaling \$ 78,503.00
ATCF II, Connecticut LLC	35 bids totaling \$ 569,610.19

It should be noted that all bids being recommended for approval were higher than the tax and interest due to the town by an average of 112% producing a premium of \$69,603.48.

Once these liens are sold, the property owner will have the opportunity to redeem these liens from the new owner based on a time period established by Connecticut General Statutes.

Based on these recommendations, I would respectfully request that this package of information be forwarded along to the Town Council for their approval.

Should you have any questions or problems on the aforementioned, please feel free to let me know.

Cc: Attorney Richard Gentile, Assistant Corporation Counsel  
Iris Laurenza, Tax Collector

# TOWN OF EAST HARTFORD TAX SALE LIST 2015

BILL#	UID	NAME	PROPERTY LOCATION	Taxes Due	2	3	%
2012-01-0000023	11570	141 PRESTIGE PARK LLC	141 PRESTIGE PARK RD				
2013-01-0000023	11570	141 PRESTIGE PARK LLC	141 PRESTIGE PARK RD				
TOTAL	2		11570 141 PRESTIGE PARK RD	111,527.08		124,363.85	112%
2012-01-0000027	11011	150 PARK AVENUE LLC	150-174 PARK AVE				
2013-01-0000027	11011	150 PARK AVENUE LLC	150-174 PARK AVE				
TOTAL	2		11011 150-174 PARK AVE	28,731.80		32,038.84	112%
2011-01-0004128	13630	HIGGINS ALTHEA C	60 SUMMERSET DR				
2012-01-0004128	13630	HIGGINS ALTHEA C	60 SUMMERSET DR				
2013-01-0004128	13630	SOMERS JOHN C	60 SUMMERSET DR				
TOTAL	3		13630 60 SUMMERSET DR	18,075.27		20,155.74	112%
2013-01-0013567	7376	SKAL DAVID & NANCY C	25 JONATHAN LN				
TOTAL	1		7376 25 JONATHAN LN	8,074.01		9,003.33	112%
2012-01-0012729	13571	HOHMANN GREGORY & PATRICIA	50 STEVENS ST				
2013-01-0012729	13571	HOHMANN GREGORY & PATRICIA	50 STEVENS ST				
TOTAL	3		13571 50 STEVENS ST	16,288.57		18,163.39	112%
2012-01-0014747	13426	UNIQUE REALTY L L C	30 SPENCER CT				
2013-01-0014747	13426	UNIQUE REALTY L L C	30 SPENCER CT				
TOTAL	2		13426 30 SPENCER CT	15,958.13	16,158.00		101%
2011-01-0001270	2529	BEZZINI CAROLE ANN & RICHARD P	71 CHESSLEE RD				
2012-01-0001270	2529	BEZZINI CAROLE ANN & RICHARD P	71 CHESSLEE RD				
2013-01-0001270	2529	BEZZINI CAROLE ANN & RICHARD P	71 CHESSLEE RD				
TOTAL	3		2529 71 CHESSLEE RD	15,435.89		17,212.57	112%



BILL#	UID	NAME	PROPERTY LOCATION			
2012-01-0015009	1983	HOLDERS OF DEUTSCHE ALT B SEC	MRTG LO 915-917 BURNSIDE AVE			
2013-01-0015009	1983	HOLDERS OF DEUTSCHE ALT B SEC	MRTG LO 915-917 BURNSIDE AVE			
TOTAL	2		1983 915-917 BURNSIDE AVE	14,404.98	16,063.00	112%
2012-01-0009487	14191	MCCLELLAN ROBERT L	776 TOLLAND ST			
2013-01-0009487	14191	MCCLELLAN ROBERT L	776 TOLLAND ST			
TOTAL	2		14191 776 TOLLAND ST	13,690.95	15,266.78	112%
2013-01-0000693	12944	AV LAND & BUILDING ENT LLC	300 SILVER LN			
TOTAL	1		12944 300 SILVER LN	13,185.27	14,735.00	112%
2012-01-0001363	8159	BIVEINIS MARILYN L/U	32-34 LILAC ST			
2013-01-0001363	8159	BIVEINIS MARILYN L/U	32-34 LILAC ST			
TOTAL	2		8159 32-34 LILAC ST	12,628.55	14,082.10	112%
2012-01-0010150	4275	PICANO JEAN A	15 FARMSTEAD RD			
2013-01-0010150	4275	PICANO JEAN A	15 FARMSTEAD RD			
TOTAL	2		4275 15 FARMSTEAD RD	12,562.49	14,008.44	112%
2011-01-0007462	8377	KANDZIORA GINTER & URSZULA	39 LYDALL RD			
2012-01-0007462	8377	KANDZIORA GINTER & URSZULA	39 LYDALL RD			
2013-01-0007462	8377	KANDZIORA GINTER & URSZULA	39 LYDALL RD			
TOTAL	3		8377 39 LYDALL RD	12,146.46	13,544.52	112%
2011-01-0011152	11744	PARSONS MARGARET W	36 RANNEY ST			
2012-01-0011152	11744	PARSONS MARGARET W	36 RANNEY ST			
2013-01-0011152	11744	PARSONS MARGARET W	36 RANNEY ST			
TOTAL	3		11744 36 RANNEY ST	11,818.12	13,178.39	112%
2012-01-0006259	1123	GUIEL JOHN L & DONNA M	274 BREWER ST			
2013-01-0006259	1123	GUIEL JOHN L & DONNA M	274 BREWER ST			
TOTAL	2		1123 274 BREWER ST	10,260.82	11,441.85	112%

BILL#	UID	NAME	PROPERTY LOCATION			
2011-01-0006187	46	359 BURNHAM ST L L C	57 ALNA LN			
2012-01-0006187	46	359 BURNHAM ST L L C	57 ALNA LN			
2013-01-0006187	46	359 BURNHAM ST L L C	57 ALNA LN			
TOTAL	3		46 57 ALNA LN	11,725.88		
2012-01-0002616	9189	ZAPATA AMPARO P	64 MAPLE ST			
2013-01-0002616	9189	ZAPATA AMPARO P	64 MAPLE ST			
TOTAL	3		9189 64 MAPLE ST	10,415.26	11,636.00	112%
2012-01-0010711	10657	O'BRIEN THOMAS J & FRANCES ANN	4 OBRIEN LN			
2013-01-0010711	10657	O'BRIEN THOMAS J & FRANCES ANN	4 OBRIEN LN			
TOTAL	2		10657 4 OBRIEN LN	11,066.11	12,339.82	112%
2011-01-0001464	15077	BRAVO ROBERT	67 WOODBRIDGE AVE			
2012-01-0001464	15077	BRAVO ROBERT	67 WOODBRIDGE AVE			
2013-01-0001464	15077	BRAVO ROBERT	67 WOODBRIDGE AVE			
TOTAL	3		15077 67 WOODBRIDGE AVE	10,402.47		
2011-01-0015076	8050	VOLOWSKI EDNA M L/U	15-17 LEICHTNER DR			
2012-01-0015076	8050	VOLOWSKI EDNA M L/U	15-17 LEICHTNER DR			
2013-01-0015076	8050	VOLOWSKI EDNA M L/U	15-17 LEICHTNER DR			
TOTAL	3		8050 15-17 LEICHTNER DR	10,364.53	11,557.49	112%
2011-01-0009916	1995	MILLIOS DESPINA	984 BURNSIDE AVE			
2012-01-0009916	1995	MILLIOS DESPINA	984 BURNSIDE AVE			
2013-01-0009916	1995	MILLIOS DESPINA	984 BURNSIDE AVE			
TOTAL	3		1995 984 BURNSIDE AVE	8,257.28		
2012-01-0001496	11589	BOLLING JANET	34 PRESTON ST			
2013-01-0001496	11589	BOLLING JANET	34 PRESTON ST			
TOTAL	3		11589 34 PRESTON ST	6,880.53	7,672.48	112%
2009-01-0006579	13111	HEALTHWATCHERS SAFE CARE PLAN INC	1259 SILVER LN			
2010-01-0006579	13111	HEALTHWATCHERS SAFE CARE PLAN INC	1259 SILVER LN			
2011-01-0006579	13111	HEALTHWATCHERS SAFE CARE PLAN INC	1259 SILVER LN			

BILL#	UID	NAME	PROPERTY LOCATION			
2012-01-0006579	13111	HEALTHWATCHERS SAFE CARE PLAN INC	1259 SILVER LN			
2013-01-0006579	13111	HEALTHWATCHERS SAFE CARE PLAN INC	1259 SILVER LN			
TOTAL	5		13111 1259 SILVER LN	5,810.37		
2011-01-0014094	4500	SUNLIGHT PHILLIPS FARM INC	447 FORBES ST			
2012-01-0014094	4500	SUNLIGHT PHILLIPS FARM INC	447 FORBES ST			
2013-01-0014094	4500	SUNLIGHT PHILLIPS FARM INC	447 FORBES ST			
TOTAL	3		4500 447 FORBES ST	5,304.49		
2011-01-0014800	13540	URBAN SUBURBAN AFFORDABLES	59 STERLING RD			
2012-01-0014800	13540	URBAN SUBURBAN AFFORDABLES	59 STERLING RD			
2013-01-0014800	13540	URBAN SUBURBAN AFFORDABLES	59 STERLING RD LAND			
TOTAL	3		13540 59 STERLING RD LAND	4,476.98	4,971.00	111%
2011-01-0014781	7079	URBAN SUBURBAN AFFORDABLES INC	54 HUDSON ST			
2012-01-0014781	7079	URBAN SUBURBAN AFFORDABLES INC	54 HUDSON ST			
2013-01-0014781	7079	URBAN SUBURBAN AFFORDABLES INC	54 HUDSON ST LAND			
TOTAL	3		7079	3,680.71	4,048.00	110%
2006-01-0014735	8406	ULLMAR ALICE RESPONDENT 3/4 INT	125 LYDALL RD REAR			
2007-01-0014735	8406	ULLMAR ALICE R 3/4 INT RESPONDENT	125 LYDALL RD REAR			
2008-01-0014735	8406	ULLMAR ALICE R 3/4 INT RESPONDENT	125 LYDALL RD REAR			
2009-01-0014735	8406	ULLMAR ALICE R 3/4 INT RESPONDENT	125 LYDALL RD REAR			
2010-01-0014735	8406	ULLMAR ALICE EST OF	125 LYDALL RD REAR			
2011-01-0014735	8406	ULLMAR ALICE EST OF	125 LYDALL RD			
2012-01-0014735	8406	ULLMAR ALICE EST OF	125 LYDALL RD			
2013-01-0014735	8406	ULLMAR ALICE EST OF	125 LYDALL RD REAR			
TOTAL	8		8406 125 LYDALL RD REAR	4,030.57		
2011-01-0013405	15465	SIBBLIES LEWIS	894 BURNSIDE AVE 9			
2012-01-0013405	15465	SIBBLIES LEWIS	894 BURNSIDE AVE 9			
2013-01-0013405	15465	SIBBLIES LEWIS	894 BURNSIDE AVE 9			
TOTAL	3	SIBBLIES LEWIS	894 BURNSIDE AVE 9	3,439.28	3,835.15	112%

BILL#	UID	NAME	PROPERTY LOCATION			
BILL#	UNIQUE NAME		PROPERTY LOCATION			
2013-01-0005288	3590	FRANCIS WAYNE	11 CUMBERLAND DR			
TOTAL	1	FRANCIS WAYNE	11 CUMBERLAND DR	6,761.26	7,539.49	112%
2013-01-0005289	3591	FRANCIS WAYNE	17 CUMBERLAND DR			
TOTAL	1	FRANCIS WAYNE	17 CUMBERLAND DR	6,429.19	7,169.19	112%
2013-01-0005291	5473	FRANCIS WAYNE	57 GOULD DR			
TOTAL	1	FRANCIS WAYNE	57 GOULD DR	3,150.55	3,565.00	113%
2013-01-0005292	5475	FRANCIS WAYNE	67 GOULD DR			
TOTAL	1	FRANCIS WAYNE	67 GOULD DR	6,759.14	7,537.12	112%
2013-01-0007486	1097	SCHULTZ JOSEPH W	179 BREWER ST			
TOTAL	1	SCHULTZ JOSEPH W	179 BREWER ST	2,669.09		
2013-01-0007487	1098	SCHULTZ JOSEPH W	179 BREWER ST REAR			
TOTAL	1	SCHULTZ JOSEPH W	179 BREWER ST REAR	631.73		
2013-01-0007489	1119	SCHULTZ JOSEPH W	263 BREWER ST REAR			
TOTAL	1	SCHULTZ JOSEPH W	263 BREWER ST REAR	1,322.48		
2013-01-0013153	1108	SCHULTZ JOSEPH W	226 BREWER ST			
TOTAL	1	SCHULTZ JOSEPH W	226 BREWER ST	3,304.31	3,684.64	112%
2013-01-0013154	1121	SCHULTZ JOSEPH W	270 BREWER ST			
TOTAL	1	SCHULTZ JOSEPH W	270 BREWER ST	9,420.61	10,518.00	112%
2013-01-0013156	6657	SCHULTZ JOSEPH W	418 HILLS ST			
TOTAL	1	SCHULTZ JOSEPH W	418 HILLS ST	205.28		
2013-01-0013157	8586	SCHULTZ JOSEPH W	247 MAIN ST			
TOTAL	1	SCHULTZ JOSEPH W	247 MAIN ST	3,373.07		

BILL#	UID	NAME	PROPERTY LOCATION			
2013-01-0013158	10522	SCHULTZ JOSEPH W	418 OAK ST			
TOTAL	1	SCHULTZ JOSEPH W	418 OAK ST	944.84		
2013-01-0013161	1117	SCHULTZ JOSEPH W	260 BREWER ST			
TOTAL	1	SCHULTZ JOSEPH W	260 BREWER ST	5,294.06		
2011-01-0000656	2591	FREEMAN JUSTIN	171 CHESTER ST			
2012-01-0000656	2591	FREEMAN JUSTIN	171 CHESTER ST			
2013-01-0000656	2591	FREEMAN JUSTIN	171 CHESTER ST			
TOTAL	3	FREEMAN JUSTIN	171 CHESTER ST	13,635.13	15,204.54	112%
2013-01-0000765	16668	FREEMAN JUSTIN	44 WAKEFIELD CIR			
TOTAL	1	FREEMAN JUSTIN	44 WAKEFIELD CIR	3,167.84	3,532.46	112%
2013-01-0005445	13016	FUTTNER JODY L/U	695 SILVER LN			
	1	FUTTNER JODY L/U	695 SILVER LN	5,193.04		
2013-01-0005446	13022	FUTTNER JODY L/U	709 SILVER LN			
TOTAL	1	FUTTNER JODY L/U	709 SILVER LN	10,695.82		
2013-01-0000071	11057	J A M M LLC	353 PARK AVE			
	1	J A M M LLC	353 PARK AVE	14,038.99	15,654.88	112%
2013-01-0000072	11061	J A M M LLC	357 PARK AVE			
TOTAL	1	J A M M LLC	357 PARK AVE	1,594.74	1,778.30	112%
	5341	AMATO SAL	449 R GOODWIN ST			
TOTAL	1	AMATO SAL	449 R GOODWIN ST	13,195.98		
2013-01-0000431	5548	AMATO SAL	55 GRADY DR			
	1	AMATO SAL	55 GRADY DR	37.73		
2013-01-0000434	5552	AMATO SAL	84 GRADY DR			

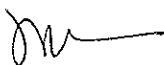
BILL#	UID	NAME	PROPERTY LOCATION			
TOTAL		1 AMATO SAL	84 GRADY DR	69.05		
2013-01-0007168	2832	HAMILTON BARBARA	70-72 CHURCH ST			
TOTAL		1 HAMILTON BARBARA	70-72 CHURCH ST	6,035.59	6,730.29	112%
DEFAULT PAYMENT ARRANGEMENTS						
BILL#	UNIQUE NAME		PROPERTY LOCATION			
2011-01-0000407	14011	GENESIS AUTOBODY REPAIR AND SALES L L C	97 TOLLAND ST			
2012-01-0000407	14011	GENESIS AUTOBODY REPAIR AND SALES L L C	97 TOLLAND ST			
2013-01-0000407	14011	GENESIS AUTOBODY REPAIR AND SALES L L C	97 TOLLAND ST			
TOTAL	3		14011 97 TOLLAND ST	29,462.92	32,854.11	112%
2013-01-0010261	10768	DIFANO L L C	30 OLDE ROBERTS ST			
TOTAL	1		10768 30 OLDE ROBERTS ST	25,281.08	28,190.94	112%
2011-01-0009841	14715	RIVERA JANET	9 WHITING RD			
2012-01-0009841	14715	RIVERA JANET	9 WHITING RD			
2013-01-0009841	14715	RIVERA JANET	9 WHITING RD			
TOTAL	3		14715 9 WHITING RD	18,386.82	20,503.15	112%
2011-01-0006446	8942	SAWKA ALEX J & ALEX JOHN	1927 MAIN ST			
2012-01-0006446	8942	SAWKA ALEX J & ALEX JOHN	1927 MAIN ST			
2013-01-0006446	8942	SAWKA ALEX J & ALEX JOHN	1927 MAIN ST			
TOTAL	3		8942 1927 MAIN ST	16,366.56	18,482.00	113%
2011-01-0010764	3372	OGLE JAMES J 1/2 INT	100 CORNELL CIR			
2012-01-0010764	3372	OGLE JAMES J 1/2 INT	100 CORNELL CIR			
2013-01-0010764	3372	OGLE JAMES J 1/2 INT	100 CORNELL CIR			
TOTAL	3		3372 100 CORNELL CIR	15,016.34	16,744.73	112%
2011-01-0003518	411	DAMBERGS MARIJA E	138 ARNOLD DR			
2012-01-0003518	411	DAMBERGS MARIJA E	138 ARNOLD DR			
2013-01-0003518	411	KUPLINS ARNIS J &	138 ARNOLD DR			
TOTAL	3		411 138 ARNOLD DR	11,520.91	12,872.00	112%

BILL#	UID	NAME	PROPERTY LOCATION			
2012-01-0007877	4549	KOUTSOPOULOS JAMES C	626 FORBES ST			
2013-01-0007877	4549	KOUTSOPOULOS JAMES C	626 FORBES ST			
TOTAL	2		4549 626 FORBES ST	8,861.62		9,881.60 112%
2012-01-0013516	11760	SINGARELLA ANTOINETTE M	29 RAYMOND ST			
2013-01-0013516	11760	SINGARELLA ANTOINETTE M	29 RAYMOND ST			
TOTAL	2		11760 29 RAYMOND ST	8,603.13		9,593.36 112%
2013-01-0003728	4890	DELLARIPA THOMAS M	467 FOREST ST			
TOTAL	1		4890 467 FOREST ST	4,125.14		4,599.95 112%
2013-01-0008978	15965	ANGUS CLIVE	233 ELLINGTON RD 109			
TOTAL	4		15965 233 ELLINGTON RD 109	1,476.05		6,001.70 407%
GRAND TOTAL		(61)		667,672.94	78,503.00	569,610.19
No bids		(18)		89,163.23	8	35
Base				578,509.71		

6/18/2015



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: July 8, 2015  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc   
RE: REFERRAL-Real Estate Acquisition Committee 9-11 Moore Avenue

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Attached is the property card for 9-11 Moore Avenue, a property acquired by the Town on June 26, 2015. In addition please find the tax documents that lead to the foreclosure action, and a letter from Habitat for Humanity expressing interest in the property.

I would like to refer this property to the Town Council's Real Estate Acquisition and Disposition Committee for review and appropriate action.

Please place on the Town Council agenda for the July 14, 2015 Town Council meeting.

Thank you.

C: M. Walsh, Finance Director  
R. Gentile, Assistant Corporation Counsel






## MEMORANDUM

**DATE:** July 1, 2015

**TO:** Marcia A. Leclerc, Mayor

**FROM:** Michael P. Walsh, Director of Finance 

**TELEPHONE:** (860) 291-7246

**RE:** Referral to Town Council Subcommittee Real Estate Acquisition and Disposition - 9-11 Moore Avenue

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By way of this memo, let me request a referral of 9-11 Moore Avenue, a property acquired by the Town on June 26, 2015 through a foreclosure action, to the Town Council Subcommittee Real Estate Acquisition and Disposition.

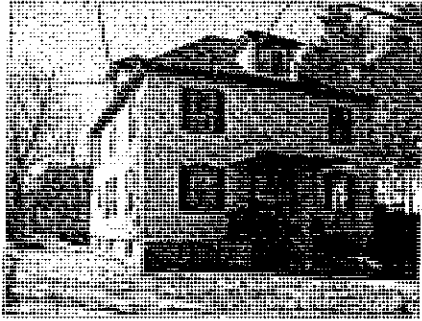
Related to the issue, attached please find the property card, a printout of taxes that were due leading up to the foreclosure action, and also a letter from Habitat for Humanity expressing an interest in the property.

Please contact me if you have any questions or problems on any of the aforementioned information.

# Town of East Hartford Property Summary Report

9-11 MOORE AVE

MAP LOT:	36-99	CAMA PID:	9965
LOCATION:	9-11 MOORE AVE		
OWNER NAME:	FELLOWS RONALD J		

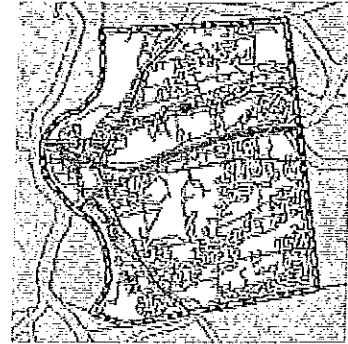


## OWNER OF RECORD

FELLOWS RONALD J

235 LONG HILL ST

EAST HARTFORD, CT 06108



LIVING AREA:	3053	ZONING:	R4	ACREAGE:	0.14
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## SALES HISTORY

OWNER	BOOK / PAGE	SALE DATE	SALE PRICE
FELLOWS RONALD J	1498/ 121	09-Feb-1994	\$0.00
FELLOWS RONALD J & BLANCHE M	696/ 85	30-Apr-1979	\$58,000.00

## CURRENT PARCEL ASSESSMENT

TOTAL:	\$131,530.00	IMPROVEMENTS:	\$111,220.00	LAND:	\$20,310.00
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## ASSESSING HISTORY

FISCAL YEAR	TOTAL VALUE	IMPROVEMENT VALUE	LAND VALUE
2014	\$131,530.00	\$111,220.00	\$20,310.00
2013	\$131,530.00	\$111,220.00	\$20,310.00
2012	\$131,530.00	\$111,220.00	\$20,310.00
2011	\$131,530.00	\$111,220.00	\$20,310.00
2010	\$164,330.00	\$136,560.00	\$27,770.00

# Town of East Hartford Property Summary Report

9-11 MOORE AVE

MAP LOT:	36-99	CAMA PID:	9965
LOCATION:	9-11 MOORE AVE		
OWNER NAME:	FELLOWS RONALD J		

## BUILDING # 1

YEAR BUILT	1910	EXT WALL 1	Vinyl Siding
STYLE	Duplex	INT WALLS 1	Plaster
MODEL	Residential	HEAT FUEL	Other
STORIES	2.0	HEAT TYPE	Forced Hot Air
OCCUPANCY	Two Family	AC TYPE	Central
ROOF	Hip	BEDROOMS	6
ROOF COVER	Typical	FULL BATHS	3
FLOOR COVER 1	Mixed	HALF BATHS	0
% BSMT	100	TOTAL ROOMS	12
% FIN BSMT	0	% REC RM	0
% SEMI FIN BSMT	0	% ATTIC FINISH	100
BSMT GARAGE		FIREPLACES	0





**Inquiry Report**

TOWN OF EAST HARTFORD

Interest Date : 07/01/2015

Name  
Address  
City/State/Zip

Page : 1  
Tax Due  
Int Due  
L/E/Bint Due

Balance  
Due Now  
Discount

Bill#	Unique_id	Dist	Name	Address	City/State/Zip	Prop Loc/Veh.Info./Plan-Sew	MBL/LINK #	Flags	TOT Inst	TOT Adj	TOT Paid	TOT Due	Balance
2006-01-0004962-00			FELLOWS RONALD J			9-11 MOORE AVE [11]							
00009965			235 LONG HILL ST			36 99			4,652.26	0.00	1,299.92	2,513.35	
			EAST HARTFORD CT 06108			Lien/BOTH LEVEL 1 AND CASH ONLY/ Flag: F			3,352.34	24.00		2,513.35	
2007-01-0004962-00			FELLOWS RONALD J			9-11 MOORE AVE [11]							
00009965			235 LONG HILL ST			36 99			5,204.34	0.00	5,204.34	11,629.68	
			EAST HARTFORD CT 06108			Back Taxes/Lien/BOTH LEVEL 1 AND CASH ONLY/ Flag: F			0.00	6,401.34		11,629.68	
2008-01-0004962-00			FELLOWS RONALD J			9-11 MOORE AVE [11]							
00009965			235 LONG HILL ST			36 99			5,204.34	0.00	5,204.34	10,692.90	
			EAST HARTFORD CT 06108			Back Taxes/Lien/BOTH LEVEL 1 AND CASH ONLY/ Flag: F			0.00	5,464.56		10,692.90	
2009-01-0004962-00			FELLOWS RONALD J			9-11 MOORE AVE [11]							
00009965			235 LONG HILL ST			36 99			5,557.64	0.00	5,557.64	10,416.79	
			EAST HARTFORD CT 06108			Back Taxes/Lien/BOTH LEVEL 1 AND CASH ONLY/ Flag: F			0.00	4,835.15		10,416.79	
2010-01-0004962-00			FELLOWS RONALD J			9-11 MOORE AVE [11]							
00009965			235 LONG HILL ST			36 99			5,656.24	0.00	5,656.24	9,583.05	
			EAST HARTFORD CT 06108			Back Taxes/Lien/BOTH LEVEL 1 AND CASH ONLY/ Flag: F			0.00	3,902.81		9,583.05	
2011-01-0004962-00			FELLOWS RONALD J			9-11 MOORE AVE [11]							
00009965			235 LONG HILL ST			36 99			5,628.18	0.00	5,628.18	8,522.55	
			EAST HARTFORD CT 06108			Back Taxes/Lien/BOTH LEVEL 1 AND CASH ONLY/ Flag: F			0.00	2,870.37		8,522.55	
2012-01-0004962-00			FELLOWS RONALD J			9-11 MOORE AVE [11]							
00009965			235 LONG HILL ST			36 99			5,774.18	0.00	5,774.18	7,703.66	
			EAST HARTFORD CT 06108			Back Taxes/Lien/BOTH LEVEL 1 AND CASH ONLY/ Flag: F			0.00	1,905.48		7,703.66	
2013-01-0004962-00			FELLOWS RONALD J			9-11 MOORE AVE [11]							
00009965			235 LONG HILL ST			36 99			5,971.46	0.00	5,971.46	6,891.18	
			EAST HARTFORD CT 06108			Back Taxes/Lien/LEVEL 1 ONLY/ Flag: F			0.00	895.72		6,891.18	
2014-01-0004962-00			FELLOWS RONALD J			9-11 MOORE AVE [11]							
00009965			235 LONG HILL ST			36 99			6,031.98	0.00	6,031.98	3,015.99	
			EAST HARTFORD CT 06108			Back Taxes			0.00	0.00		3,015.99	
# Of Acct (s) : 9													
									49,680.62	0.00	43,312.29	73,985.14	
									3,352.34	192.00	27,464.86	70,969.15	
												0.00	



Hartford Area  
**Habitat**  
for Humanity®



P.O. Box 1933  
Hartford, CT 06144-1933  
Phone: 860-541-2208  
Fax: 860-541-2211  
[www.hartfordhabitat.org](http://www.hartfordhabitat.org)

June 24, 2015

The Honorable Marcia Leclerc  
Mayor of the Town of East Hartford  
740 Main Street  
East Hartford, CT 06108

Dear Mayor Leclerc:

RE: 9-11 Moore Avenue

This letter is to express our interest in developing this existing property into a homeownership unit with a rental. Hartford Habitat is particularly interested in providing its families with options to ensure that they become successful homeowners. Our goal for this property would be for a relative of the homeowner to occupy the rental unit and provide support to the Habitat family.

We are proud of our twenty-five year record of providing affordable homeownership opportunities to families of limited means in Hartford County. We have completed over 220 homes for first-time homebuyers and changed their lives in a meaningful way.

We would be happy to provide additional details of our plans upon request.

Sincerely,

Karraine Moody  
Executive Director

*Building More Than a House*