



**TOWN OF
EAST HARTFORD**

MAYOR'S OFFICE BUDGET PRESENTATION

FY 2025



The Mayor is the Chief Executive Officer (CEO) for the Town of East Hartford, responsible for managing the Town government, developing and implementing the Town's Annual Budget as approved by the Town Council, and supervising the day-to-day operations of all town departments, divisions and over 500 town employees.

The Mayor's Office serves as the right hand to the Mayor, assists with management of town government and plays a critical role in bringing the Mayor's initiatives to fruition for the benefit of our community.

Mayor Martin has four support staff, including his Chief of Staff, Head of Communications, Executive Secretary and Project Manager.

DEPARTMENT DESCRIPTION

DEPARTMENT SERVICES

- Oversees administration of all departments, agencies & offices.
- Ensures that all laws and ordinances are faithfully executed.
- Prepares and submits an annual budget & Annual Report.
- Serves as a liaison between administration, the public, state & federal agencies.
- Oversees all town communications (internal & external), and many programs, special projects and services available to residents.
- Serves as a "clearing house," facilitating timely responses to requests for information and assistance, as well as the satisfactory service request resolution.

UPCOMING PROJECTS

- Main Street Revitalization
- Reopening of Town Hall Facility (740 Main Street)
- Enhanced employee, business and community relations
 - Virtual Office Hours
 - Mobile Office Hours
 - State of the Town Address
 - Business Visits
- Reopening of Town Hall
- Five areas of focus
- Boards and Commissions Onboarding
- East Hartford Youth Sports and Activity Fair



BUDGET CHANGES



ORG	OBJECT	DESCRIPTION	REASON	\$ CHANGE
G2100	60110	Permanent Services	Contractual	\$13,013
TOTAL	DEPARTMENT			\$13,013



**TOWN OF
EAST HARTFORD**

Thank You!

