

## Town of East Hartford

# LATIN FESTIVAL



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**New Date: Saturday | September 23rd | 12 PM-6PM**

Greetings Future Vendor/ Crafter,

The Town of East Hartford would like to welcome you to join us for the makeup Latin Festival, scheduled **Saturday, September 23rd 12:00 pm—6:00 pm on the East Hartford Town Green (50 Chapman Place)**. According to the 2020 Census Report, East Hartford is ranked second as the most diverse town in Connecticut. We expect this event to be one of our biggest family events of the season for everyone as we celebrate our Hispanic Community and embrace our uniqueness and enrichment with crafters, entertainment, carnival games, inflatables, face painting, and many other family oriented activities.

Crafters, Vendors and Non-Profit Community Groups are accepted on a first-come, first-served basis. Spaces are marked on a grassy area along the walkway of the Town Green. Electricity is not available. Vendors are responsible for providing their own table, chairs, and canopy tents as well as responsible for securing those tents and all property/merchandise from wind or inclement weather. Any display, merchandise, or tables/chairs must be within the space perimeters and may not extend into the walkways or another adjacent space. Single spaces are 10 feet by 10 feet. Vendors are required to stay for the full duration of the event and will not be allowed to leave the grounds for the safety of our patrons until after the event has concluded.

Space fees are non-refundable. Full payment must accompany the completed application form (See back for more information). We look forward to reviewing your application and seeing you at the event!



# 2023 Vendor & Crafter Application

Town of East Hartford  
Latin Festival



The Town of East Hartford takes great pride in its Vendors and Crafters that participate in all town events. Located on the Town Green, this event has the potential to attract over 2,000 participants making it one of the biggest events of the year! Please take a moment to carefully read and complete this application.

## Contact Information

Business Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_ Cell Phone: Email: \_\_\_\_\_  
\_\_\_\_\_

## Booth Information (10 x 10 Space)

Business Type (Circle): *General Vendor*      *Crafter*      *Non-Profit/ Community Group*

Age groups Vending to (Circle Applicable): *Youth*      *Teens*      *Adults*      *Seniors*      *All*

Brief Description of Item(s) vending: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Method of Payment

Please note payment must be submitted along with application. Checks must be made out to "Town of East Hartford". Confirmation of payment will be sent via mail & email.

Circle One: *Cash*      *Check*      *Credit Card (Visa Mastercard Discover)*

Credit Card Number (If Applicable): \_\_\_\_\_

Expiration Date (Month/Year): \_\_\_\_ / \_\_\_\_ Name on Card: \_\_\_\_\_

Booth Spaces Purchased: \_\_\_\_ x \$25.00 (Non-Profits Free of Charge Pending Proof) = Total Cost: \_\_\_\_\_

## Vendor Agreement

In signing below, I the vendor have agreed to attend the 2023 Latin Festival event on Saturday, September 23 and will comply with all of the event procedures and policies. I understand and accept that under no circumstances will a refund be issued.

Name (Print): \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Please return this form with payment no later than Monday, Sept 18<sup>th</sup>**

To East Hartford Parks & Recreation. Located at 50 Chapman Place, East Hartford, CT 06108.