

East Hartford Parks and Recreation 2020 Summer Camps

For East Hartford Residents Only - Age 5 (Completed Kindergarten) - Age 12

July 6 - August 14, 2020

Mondays - Fridays, 8:00 am - 4:00 pm

\$83/week or \$498/all 6 weeks

WHAT'S DIFFERENT THIS YEAR?

- Summer Camp will be operated at three sites for 2020: Gorman Park, Goodwin School and Hockanum School. Each site will be open to ages 5 (completed kindergarten) - age 12.
- Campers will have recreational swim time at the pools.
- Each site will be permitted to have a maximum of 50 campers per site. Campers will be placed in groups of 10 and will have a space designated solely for their group, to promote social distancing protocols and safety procedures and limit contact with other groups. Areas will be sanitized daily.
- Staff will design schedules to prevent groups from being in the same areas, and will encourage frequent hand-washing and use of sanitizers as normal practice.
- Staff will be required to wear masks. For campers, it's optional.
- Staff and campers will be required to maintain 6 feet of distance, when possible.
- All staff and campers will have a health screening daily upon arrival. If their temperature reads 100 degrees or above they will not be able to remain at camp.
- Parents will be required to sign a consent form acknowledging that they understand the risks of sending their child to camp.
- If someone in the group shows signs of illness, they will be moved to an isolated area and will be sent home for the day.
- Campers will not be transported by bus, and therefore will not have off-site field trips. Instead, we will have various games, activities, and performers scheduled to provide on-site entertainment.
- Camper t-shirts will not be provided since campers will not be needing them for off site trips.

ARRIVAL AND DISMISSAL

Campers are to be dropped off and picked up by their parent/guardian in a designated area at camp. Campers are not permitted to bring guests to the program. Campers are not permitted to bike/walk to and from camp. Parents CANNOT drop campers off; they must be accompanied and signed in daily. Campers may not arrive to camp prior to the 8:00 am start time each day.

SIGN IN AND SIGN OUT

Camp staff will provide detailed information about sign in and sign out procedures, which have been modified to promote social distancing. Parents should have a photo ID ready, and be prepared for a health evaluation/wellness check as well as temperature checks. All persons designated for pickup must be a minimum 16 years of age and provide proper photo identification. (*School ID, Driver's License, State issued ID card*).

DAILY SCHEDULE

Our summer camp program offers varied activities in arts and crafts, music, sports, games, swimming, water activities, special events and on-site entertainment. There will be no field trips this year, as bussing is not permitted.

EXTENDED MORNING HOURS

Extended care is not available to campers this year. Camps will open an hour earlier than in previous years, and the camp day will now be 8:00am - 4:00pm for all campers. Campers must be picked up by 4:00pm.

SUNSCREEN

Sunscreen should be applied at home, prior to coming to camp. Campers should also bring with them waterproof sunscreen, SPF 30 or higher. Staff is **NOT PERMITTED** to apply sunscreen so sending them with spray sunscreen works best. There are scheduled sunscreen breaks during camp hours which will give children the opportunity to reapply.

SWIMMING

Recreational swimming will be offered as a morning activity during times when the pools are not open to the public. Certified American Red Cross Lifeguards are on duty at all times and supervision is also provided by camp staff. Recreational swimming may be cancelled due to inclement weather or other reasons beyond our control. Fees will not be pro-rated should a cancellation occur.

RAINY DAY PROCEDURES

Camp is held rain or shine. We try to hold the program outdoors in marginal weather. Campers should dress appropriately.

NOTICES AND FLYERS

If the camper leaves early or will be away from the program for a period of time, check with a staff member for information about upcoming events or activities you may not want to miss. Staff should be notified if a camper will be absent on a particular day.

WHAT TO BRING

All campers should bring plenty of water, a hat or visor, bathing suit, towel, spray sunscreen, a lunch and two healthy snacks every day. All belongings should be labeled with the campers name and put in a backpack. Remember, campers will be carrying their backpacks with them throughout the day so keep things light! No cell phones, electronics or valuables are permitted.

BEHAVIOR EXPECTATIONS

Campers whose behavior interferes with a safe, positive experience for others and the environment may be subject to dismissal. The discipline procedure is as follows:

Stage One: discussions with the parent/guardian regarding behavior. Reports may be written up.

Stage Two: Participant may be sent home for remainder of the day and will be suspended from the program for the following day without reimbursement.

Stage Three: Participant will be sent home for the remainder of the day and suspended for one week's time without reimbursement.

Stage Four: Dismissal from the program without reimbursement.

The Parks and Recreation Department may use discretion in the disciplinary process. Our staff will work with the parent/guardian and child to make every effort to promote positive behaviors. Those who engage in behavior that is deemed to be unsafe to themselves or others may be asked to leave the camp program. Parents will be required to pick up the child in the event of a behavior incident that puts the camp/child at risk. Parents/Guardian will be responsible for finding supervision for their child should they be dismissed from camp.



2020 Summer Camp Registration Form

For East Hartford Residents Only - Age 5 (Completed Kindergarten) - Age 12

PARTICIPANT INFORMATION

Camper's **FIRST NAME** _____ **LAST NAME** _____ Circle: Male / Female
Date of Birth ____/____/____ Age ____ Grade Completed June 2020 ____ School _____
Address _____ Town _____ Zip Code _____
Home Phone _____ Email Address _____
Mother's Name _____ Mother's Cell Phone _____ Mother's Work Phone _____
Father's Name _____ Father's Cell Phone _____ Father's Work Phone _____
Emergency Contact Information: please provide an additional contact (not residing with you) that we can contact in case a parent/guardian cannot be reached.
Name _____ Relationship to Child _____
Home Phone _____ Cell Phone _____ Work Phone _____

PICKUP AUTHORIZATION

I hereby authorize the following person(s) to pick up the above named participant from the East Hartford Summer Camp Program. If there are any changes in these arrangements, I will give written notice. Parents/Guardians must be included on this release.

1. Parent/Guardian Name(s) _____ , _____
2. Name _____ Phone _____ Relationship _____ Age _____
3. Name _____ Phone _____ Relationship _____ Age _____
4. Name _____ Phone _____ Relationship _____ Age _____

REGISTRATION INFORMATION

CAMP SITE: (Select One)

Goodwin

Gorman

Hockanum

Camp Hours: 8:00 AM - 4:00 PM

All sites are open to children ages 5 -12.
Five year olds must have completed one year of kindergarten to be eligible.

| | <i>Week 1</i> | <i>Week 2</i> | <i>Week 3</i> | <i>Week 4</i> | <i>Week 5</i> | <i>Week 6</i> | <i>All 6 Weeks</i> |
|--|----------------|-----------------|-----------------|-----------------|---------------|---------------|--------------------|
| | July 6 - 10 | July 13 - 17 | July 20 - 24 | July 27 - 31 | Aug 3 - 7 | Aug 10 -14 | |

Camp Fees: Any 1 week: \$83
All 6 weeks: \$498

2020 Summer Camp will begin on Monday, July 6, 2020, and will be held Mondays - Fridays, from 8am-4pm. Camp ends Friday, August 14, 2020. Camp is open to children ages 5-12 (Five year olds must have completed a full year of kindergarten).

Registration is available on a first-come, first-served basis, beginning Thursday, June 18th at 9am. Spaces are limited - 150 participant max.

In order to accommodate as many residents as possible, camp registration will be open only to East Hartford residents, and non-residents are not eligible to attend our camps this summer.

Total Amount Enclosed: \$_____

Payment in full is due at the time of registration.

The fee for the entire 6 week summer is \$498 per child for all 6 weeks, or just \$83/week. **In-person registration will not be accepted, as town facilities remain closed to the public. No cash accepted - check, money orders, credit card only.**

Residents may register by the following methods:

- **Online:** at www.ehparks.org
- **Mail:** East Hartford Parks and Recreation, 50 Chapman Place, Box 1, East Hartford, CT 06108
- **Drop Box:** Parks and Recreation drop-box located at Community Cultural Center Lower Level entrance, 50 Chapman Place

Reverse side of this form must be completed with Parent/Guardian signature.

Program Waiver and Medical Release Information

Parent/Guardian signature on this page is required to register. Requires physician's information and signature if applicable.

**** Must be filled out completely in order to enroll in the camp program. ****

The Town of East Hartford Park & Recreation Department Program (as defined below, "Program") involves a variety of physical activities and there is an element of risk involved, which each participant must assume (including injury, disability or death). I affirm that my child's health is adequate and not under a physician's care for any undisclosed condition that bears upon my child's fitness to participate in the Program. The undersigned hereby agrees: 1. I fully assume all risks associated with utilization of and participation in the program, and agree not to sue and hereby release the Town of East Hartford, it's agents, servants, employees, volunteers, elected officials, boards and commissions (collectively "The Town") , from all liability should an injury to me or my child occur during participation in the program. 2. I, for myself and for my heirs, executors, administrators, and legal representatives, agree to defend, indemnify and hold harmless the Town, from any and all claims, suits or demands by anyone arising from my use of or participation in the program. 3. If I am a parent or guardian signing on behalf of a child or ward, I make these representations and agreements on behalf of my child or ward. 4. I give permission to the Parks & Recreation Department to use any photo and/or video taken during participation for promotional materials. Per Connecticut General Statute 19a-77 we are required to disclose that our programs are not licensed by the State Office of Early Childhood. However, East Hartford Parks & Recreation follows the State of Connecticut Covid-19 Executive Orders.

SIGNATURE PARENT/GUARDIAN: _____ **DATE** _____

MEDICAL/BEHAVIORAL INFORMATION

If your child requires medication during camp, has an epi-pen, or inhaler, you must fill out the Medication Administration section.

Allergies: _____

Medical Issues/Concerns: _____

Does the child have any behavioral issues and if so, what is the best way to address this: _____

MEDICATION ADMINISTRATION *to be filled out only if child requires medication during camp hours, includes epi pens and inhalers.*

All medications, **both prescription and "over the counter"** (Tylenol, Advil, etc) must be brought in the original prescription container and contain only that days dosage. The prescription container must identify the following; name of the drug, the dosage, how frequently to take it and how to take it. The container must also clearly identify the pharmacy where the prescription was filled and who is the prescribing physician. All medications, both prescription and "over the counter" must be given to the designated medication supervision staff person. Parks & Recreation staff provide reminders and assistance to program attendees who need to medicate. The staff person will record and keep proper documentation. Inhalers should be kept with the participant at all times. Epi-pens will be kept by the staff and readily available. Liquid medications must be in individual packets. Participants who are taking antibiotics should have taken them for a full 24 hours before returning to the program. This is to observe that the participant is not having any adverse reactions to medication or is not contagious. Connecticut State Law and Regulations require a physician's written order, and parent or guardian authorization for Summer Camp Staff to assist participants in self-medications.

Name of Child _____ Date ____/____/____ DOB ____/____/____

Condition for which drug is being administered _____ Name of Drug _____

Amount of Drug (dosage) _____ Time of Administration _____ Length of time during which medication shall be administered:

Dates _____ To _____ Relevant side effects to be observed, if any _____

Signature of Physician for medication purposes only

Address

Date

Parent/Guardian Authorization: I hereby give permission for the above participant to take this medication as prescribed. I understand that all medications must be in their original containers, must be labeled, and have specific directions for use on label. A prescription must include the prescription number, medication name, date filled, child's name, doctor's name, pharmacy and have expiration date noted.

Parent/Guardian Signature for medication purposes only

Date