

**DESIGN REVIEW MEETING MINUTES  
PLANNING AND ZONING COMMISSION  
OCTOBER 14, 2015**

A Design Review Meeting of the **EAST HARTFORD PLANNING AND ZONING COMMISSION** was held in Town Council Chambers, 740 Main Street, East Hartford, Connecticut on October 14, 2015.

**CALL TO ORDER**

The meeting was called to order at 7:03P.M.

**ROLL CALL**

**Present:**

Peter Bonzani, Chair  
Mary Whaples, Vice Chair  
Travis Simpson  
Paul J. Roczynski  
Valentine Povinelli

**Absent:**

Kathleen Salemi, Secretary  
Thomas Fitzgerald  
Crystal Hernandez (Alternate)  
Amy Sawyer (Alternate)  
John Ryan (Alternate)

**Also Present:**

Jeffrey Cormier, Town Planner  
Denise Horan, Town Engineer

Chair Bonzani declared a quorum and the Commission would be voting with 5 members.

**SITE PLAN MODIFICATION** – 1 Main Street; Under Sec. 702.2, new thirty-four foot by twelve foot (34' x 12') loading dock located at the rear of the building and front façade improvements for "Michaels Arts and Crafts".

Assessor's Map#29 Lot#56/PT

Applicant: Alan Lamson – FLB Architecture

Upon a motion by Paul Roczynski, seconded by Mary Whaples, the Commission **Voted (5-0)** to **table** the above site plan modification application.

2015 OCT 15 P 1:47  
TOWN CLERK  
EAST HARTFORD

*Valentine Povinelli*

**SITE PLAN APPLICATION** – 9 Roberts Street; Under Sec. 3-30(c) of the East Hartford Ordinances and Sec. 210.6.n of the Zoning Regulations, new fourteen foot by forty-eight foot (14' x 48') double-sided digital billboard adjacent to I-84.

Assessor's Map#46 Lot#46A

Applicant: John Kennelly – Kennelly & Associates

Upon a motion by Paul Roczynski, seconded by Mary Whaples, the Commission **Voted (5-0)** to **approve** the above site plan application, with the following conditions:

1. Final plans are to be signed and stamped (ink & impression) by the Professional Engineer, Land Surveyor, or Architect licensed in the state of Connecticut who is responsible for the work.
2. In evaluating this application, the Planning and Zoning Commission has relied upon information provided by the applicant and, if such information subsequently proves to be false, deceptive, incomplete, and/or inaccurate, this permit shall be modified, suspended or revoked.
3. Show location of proposed electrical service.
4. A Street Excavation Permit is required for any work performed in the Town's Right of Way.

#### **ADJOURNMENT**

The meeting adjourned at 7:15 P.M.

Respectfully submitted,

Mary Whaples, Vice Chair