



INTRODUCTION

With the expansion of our cemeteries, which now includes Silver Lane Cemetery, and knowing of our mutual desire to have them well-kept, the Town is updating some of its applicable regulations.

Cemeteries, like homes and neighborhoods, can be beautiful and attractive, or cluttered and untidy. This appearance depends in part on the cemetery regulations. Only by your cooperation and adherence to these rules and by our strict enforcement can we attain our common goal.

The Cemetery Advisory Committee has established fair and reasonable regulations. They exist to protect the conscientious lot owner. They are essential for the cemetery to be attractive and well maintained without placing an unfair financial burden on citizens. Removal and disposal of decorations are an ever increasing operating expense. Environmental controls do not permit burning, so all debris must be hauled away from the cemetery. Mowing and trimming expenses are greatly increased by decorations. Artificial decorations are only permitted as outlined in the regulations as they can ruin the maintenance equipment. We ask you not to over decorate, both for aesthetic reasons, and to help keep maintenance and disposal costs within bounds.

Thousands of people visit the cemetery yearly; hundreds daily. It is, therefore, very difficult to control the activity of every visitor. We regret we cannot guarantee decorations from damage or disappearance.

GENERAL RULES

1. The cemetery shall be open from sunrise to sunset.
2. Visitors shall respect the solemnity of the grounds and strictly observe the rules which have been established for the purpose of securing quiet and good order at all times.
3. The right of admittance to the grounds is restricted to adults and children accompanied by adults. Picnic parties, persons with alcohol, firearms or dogs running at large are not allowed on any part of the grounds.
4. The grounds are to be entered through regularly established entrances.
5. All persons are strictly prohibited from marring any memorial, defacing or injuring any property whatsoever within the cemetery.
6. Persons not members of a funeral party shall not loiter or intrude upon a funeral service or stand about an open grave to satisfy an idle curiosity.
7. The Cemetery Foreman or his agents may expel from the grounds or cause to be arrested any person violating any of these ground rules and regulations, or disturbing the sanctity of the grounds by improper conduct. All rules and regulations will be strictly enforced under the provisions and penalties of the law.
8. No right to the use of the cemetery may be acquired unless the lessee agrees to abide by the
RULES AND REGULATIONS FOR
CEMETERIES OF THE TOWN OF EAST
HARTFORD.

9. A Cemetery Advisory Committee consisting of the Mayor's Administrative Assistant, the Public Works Director, the Cemetery Foreman and two East Hartford residents appointed by the Mayor will meet on an "as needed" basis to resolve cemetery matters. Concerned citizens can bring their recommendations, complaints, or other policy matters before the Committee at these meetings.

LOTS

1. Sales of lots shall be for **cash, money order, bank or certified check. No personal checks will be accepted.**
2. Upon the payment in full of the purchase price, a deed will be executed and delivered to the purchaser of two (2) or more lots. Each deed shall be subject to the rules and regulations adopted for the management of the cemetery as recorded in the town records and to such changes and alterations to the same as may hereafter be lawfully made by the Town of East Hartford and recorded in such records. This deed shall grant to the purchaser only the right to use the lot for burial purposes for himself, his family, his heirs and devisees and such friends as may be buried therein, without profit, gain, emolument or advantage to the purchaser or owner of the lot. No sale or transfer of a lot by any purchaser or owner will be allowed or be valid except upon the written consent of the Director of Public Works or his designee.

3. The perpetual care of a lot includes regular mowing of the grass, trimming around monumental work, raising and grading sunken graves and removal of unsightly decorations and plantings. The purchase price of a lot includes perpetual care.
4. Where a lot is sold to two or more persons they shall take title as tenants in common.
5. When a deed is issued to a lot it conveys the right to burial therein only.
6. The cemetery shall be laid out in sections. The different sections may be developed and improved from time to time in accordance with the demand for lots and in accordance with the judgment of the Cemetery Advisory Committee.
7. No fence, hedge, railing or coping will be allowed to enclose a lot. All boundaries between lots shall be uniform and provided by the Director of Public Works.
8. Only residents or former residents of East Hartford, CT shall be entitled to purchase a lot or single grave. Former residents wishing to purchase a lot must do so within a period of one (1) year upon leaving the Town of East Hartford.
9. All single lots shall be 4 x 10 feet in size except in the Silver Lane Cemetery when a continuous footing is included in the plot. Multiple graves at the Silver Lane Cemetery may be 4 x 23 feet when back to back or multiples of 4 x 11.5 feet side by side and will conform to the surveyed cemetery layout.

10. Lots will be reserved for a prospective purchaser for a period not longer than thirty (30) days.
11. Certain single lots will be set aside for the use of burials of babies or cremated remains and these lots shall be 2 x 5 feet. Should the remains be moved, the lot may revert to the Town.

DECORATIONS

1. New shrubbery is not permitted on individual lots. Existing shrubs will be removed by the Cemetery Foreman at such time as they become overgrown and shall not be replaced. Decorations of any nature must be approved by the Cemetery Foreman prior to their installation. In the main, these will be limited to the following:
 - A. Potted live plants placed on or abutting the memorials which, when they have ceased to bloom, shall be removed.
 - B. Donated trees may be planted in the public portions of the cemetery along the roadways. These will be limited to the list of acceptable trees in size and type that will be supplied by the Cemetery Foreman.
 - C. Artificial plants and flowers will be used only in conjunction with the plot memorials either in containers provided for such use or attached by acceptable clips. As with potted live plants, the artificial ones will be removed when they have deteriorated to an unacceptable condition.

2. The cutting of turf in any lot is prohibited except by permission of the Cemetery Foreman. No lot grade shall be changed nor shall the spreading of fertilizer, ashes, stones, or any other material be permitted.
3. Free standing concrete products, metal urns, glass jars, votive lights, name plates, pictures, balloons, bric-a-brac of any description and similar items will not be allowed in the cemetery and will be removed.
4. There are two major clean ups at all cemeteries during the year, one prior to Memorial Day and one prior to Veterans Day. To facilitate this work, all winter decorations must be removed from the cemeteries before March 15th and the plots policed again by October 15th.

I N T E R M E N T S

1. No body except that of a human being may be interred in the cemetery.
2. All graves must be opened and closed under the supervision of the Cemetery Foreman. Interments or disinterments will be made only by the regular employees of the Cemetery.
3. Funeral processions upon entering the cemetery shall be entirely under the control of the Cemetery Foreman or his assistants.
4. When funerals arrive too late to complete the interment before the close of the regular working day, the burial will be completed the same day at an extra charge.

5. Graves shall be not less than six inches from the border of the lot on either side and monuments be erected as plotted on the map in the Cemetery Foreman's office.
6. Notice shall be given on ordering a grave so as to allow at least eight working hours for opening.
7. Depth of all graves shall conform with the State of Connecticut regulations.
8. No grave shall be ordered opened for interment or disinterment on Sunday or Town recognized holidays, unless required for public health, or approved by the Board of Health.

T R A F F I C

1. Automobiles are allowed upon the roads as a privilege and not as an inherent right to ownership of a lot.
2. Automobiles shall not exceed a rate of speed greater than fifteen (15) miles per hour.
3. No vehicles will be permitted to turn around on the roads, but must continue around the section.
4. Any person who drives his vehicle or the wheels thereof on any lawns or border thereof, causing any damage whatsoever, shall be required to pay for such damage.
5. All vehicles shall keep to the right hand side of the road and shall stop only with right hand side of vehicle next to section.

6. Any person driving any vehicle upon meeting a funeral procession shall come to a standstill until the funeral passes.
7. As traffic patterns for burials are set up in a one way mode, parking on the grass is prohibited unless directed to do so by the Cemetery Foreman.
8. Trash receptacles are provided in the cemeteries and are to be used by the visiting public.

M E M O R I A L S

1. One monument only will be allowed on a lot. Flush markers only will be used on a single grave and on a baby grave in the single lot sections. No corner stones will be permitted.
2. All grave markers shall conform with those already on a lot. If there are no markers, the flush type shall be used.
3. Notice of intention to set a monument shall be given at least one day in advance of the work.
4. Monumental work in granite only will be permitted and must be at least 6" in thickness. The size of the monuments for Silver Lane Cemetery shall conform to the following table:

NUMBER OF SIDE BY SIDE PLOTS	BASE LENGTH	MAX. BASE WIDTH	MAX. HEIGHT ABOVE GRADE
1	3'	1' 4"	5'
2	5' 6"	1' 4"	5'
3	6'	1' 4"	5'
4	8'	1' 4"	5'

The size of monuments in all other cemeteries shall adhere to the standards in effect at the time of lot purchase and dimensions may not exceed those of any existing monument in the cemetery in which the monument is to be erected.

5. Workmen engaged in the erection of memorials, monuments, markers and vaults of any description shall be subject to the control of the Cemetery Foreman and any workmen failing to conform to this rule will not be allowed to continue his work.
6. Heavily laden trucks will not be allowed to enter the cemetery in wet weather or when, in the opinion of the Cemetery Foreman, the roads may be injured.
7. No monument or other memorial may be brought into the cemetery without the Cemetery Foreman's approval. No monumental work may be brought in on Saturdays, Sundays or general holidays or from December 15th to March 15th except when such delivery is approved by the Cemetery Foreman and the foundation has been previously installed.
8. Except for those lots at Silver Lane Cemetery where a continuous foundation of 1' 4" is available across the plot, the building of foundations shall be the responsibility of the dealer in memorials and according to cemetery regulations. All foundations shall be constructed to a depth of 32 inches and the width and length of the monument base.
9. After monumental work has been installed, a dealer or lot owner wishing to remove same from the lot must first obtain permission from the Cemetery Foreman.

10. The lower base of all monuments must be dressed to a true level on the bottom so as to bear evenly at all points upon the foundation without the use of chips, sprawls or underpinnings. A bed of cement must be spread evenly over top of the foundation and the base lowered onto it.
11. No chains or ropes may be attached to trees or other objects for the purpose of moving monuments.
12. Any damage to the cemetery by monument installers will be their responsibility to repair. If they fail, the Town will make the repairs and bill the installer.
13. Any foregoing rules and regulations are subject to change at the discretion of the Cemetery Advisory Committee.

VETERANS MEMORIAL FIELDS

1. Veterans Memorial Fields are tracts in Hillside and Silver Lane Cemeteries, East Hartford, dedicated to and used for the burial of veterans and their spouses (limited to one spouse) of any war or campaign in which the United States participated. These tracts, as a part of Hillside and Silver Lane Cemeteries, are under the direct control and supervision of the Cemetery Advisory Committee of East Hartford and are also governed by the following rules and regulations:
2. WHO MAY BE INTERRED. (a) Any person who served as a member in the Armed Forces of the United States during any of the wars or campaigns in which the United States participated and was a resident of the Town of

East Hartford for a period of two years immediately prior to death, or at the discretion of the Committee; (b) or who served honorably as a member in the Armed Forces of any of the governments associated with the United States during any war and was a resident of the Town of East Hartford for a period of two years immediately prior to death, or at the discretion of the Committee, (c) or the wife, or husband as in the case of the veteran referred to in the above sections (a-b), provided the veteran gives assurance in writing that he will eventually be buried in the adjacent grave.

3. EVIDENCE OF RIGHT. It is prerequisite that the deceased shall have been honorably discharged from the service. The production of the honorable discharge of a deceased veteran will be sufficient authority to permit interment. In cases where the honorable discharge cannot be produced, sufficient information and guarantee as to eligibility must be produced by a responsible person or relative, which must be followed by material evidence in due time. In any case the nearest of kin or other authorized person will fill out and sign such forms as will be furnished by the Cemetery Foreman.
4. GRAVE RESERVATION. Upon interment, the adjoining grave site will be reserved, provided: (a) notice of grave reservation shall be made once a year on or about May 30th; (b) notification must be given within three years or remaining plot will revert back to the Town of East Hartford to be used at its discretion.
5. No charge is made for grave space, but the usual interment fees will be charged.

6. HEADSTONES. The standard headstone furnished by the State of Connecticut will be used for the veterans. The headstone for the wife (or husband in the case of the veteran) will be the same as the one furnished for the veteran.
7. ORNAMENTATION. The indiscriminate distribution of vases, plants or other obstructions or ornamentations according to fancy, is not in harmony with a military cemetery, where dignity, simplicity and uniformity of arrangements should be the prevailing features. Planting of trees, shrubs or flowers will not be permitted on any grave site. Cutting of the turf will not be allowed under any condition. Potted plants will be allowed on graves to the right or left of the monument so as to not block off the inscription and shall be removed when no longer in bloom.

