

**VETERANS COMMISSION AGENDA**

**740 MAIN STREET**

**EAST HARTFORD, CONNECTICUT**

**Welling Conference Room**

**Memorial Day Parade Committee Meeting**

May 17, 2022 5:00 p.m.

Pledge of Allegiance with moment of silence for the fallen.

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) AMENDMENTS TO AGENDA.
- 4) OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COMMITTEE
- 5) Approval of minutes:
- 6) OLD BUSINESS
  - (a) Memorial Day parade. Report from Team leaders.
    - (1) Candy Guastamachio – Parade Team Leader
      1. Bands & marching units
      2. <https://docs.google.com/spreadsheets/d/1Ny16AbleluHGRKfEo9PLUc4YVPzTurDC3CfxjV0sOwl/edit#gid=0>
    - (2) Craig Jordan – Presentation and speakers Team Leader
    - (3) Reader for “Gold Star Names”
    - (4) Connor Martin – Post event Team Leader
  - (b) Event Program
    - (1) Printing
  - (c) Outstanding tasks/issues
    - (1) <https://docs.google.com/spreadsheets/d/1KHU9euoym1kfV1V4PI4A-XgZdohPDB0-5yvXfXyLHgo/edit?usp=sharing>
  - (d) Reminder about timeline for paying participating band honorariums
  - (e) Keynote Speaker – Admiral Karl Schultz, USCG.
  - (f) Signage requirements – yard signs and banners.
  - (g) Participant’s rules and guidelines
- 7) NEW BUSINESS
  - (a) More meetings before 5/30/22?

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(b) Meeting with and training volunteers.

(c) Veterans Commission table at event.

(d) Critical dates – deadlines

(1) Signage

(2) Payments/honorariums

(3) other

8) ADJOURNMENT