



TOWN OF EAST HARTFORD  
BUDGET REVIEW COMMITTEE

**SPECIAL MEETING MINUTES**

*In accordance with Section 10-50 of the Town Ordinances, a Budget Review Committee meeting was held on Thursday, September 29, 2022 at the Mayor's Office, Town Hall, 740 Main Street, East Hartford, CT 06108.*

In attendance were: Michael P. Walsh, Mayor  
Melissa McCaw, Finance Director  
Tom Baptist for Marilynn Cruz-Aponte, Director of Public Works

Others: Scott Scholl, Downes Construction Company

The meeting was called to order by Mayor Walsh at 11:03 am.

Mr. Baptist reviewed PCO #30, 32 and 34R as described in his September 26, 2022 memo to Marilynn Cruz-Aponte.

DISCUSSION

MOTION by Ms. McCaw  
seconded by Mr. Baptist  
to approve PCO #30 in the amount of a credit of \$25,000; PCO #32 in the amount of a credit of \$1,070; and PCO #34R in the amount of a credit of \$5,991.40 for a total credit of \$32,061.40 as described in the September 26, 2022 memo from Tom Baptist.

*Motion carried unanimously.*

ADJOURNMENT

MOTION by Mr. Baptist  
seconded by Ms. McCaw  
to adjourn at 11:15 am

*Motion carried unanimously.*

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*All materials relevant to the agenda items are available on the Town's website at:*

<https://www.easthartfordct.gov/engineering/budget-review-committee/minutes/>

*Meeting minutes will be posted to the same webpage.*

Any questions regarding this meeting should be directed to Tom Baptist, Project Manager - Sustainability at [tbaptist@easthartfordct.gov](mailto:tbaptist@easthartfordct.gov) or (860) 291-7105.

cc: Michael P. Walsh, Mayor  
Marilynn Cruz-Aponte, Director of Public Works  
Melissa McCaw, Finance Director  
Robert Pasek, Town Clerk