

MICHAEL P. WALSH
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MARILYNN CRUZ-
APONTE
DIRECTOR

September 26, 2022

MEMO TO: Marilynn Cruz-Aponte, Director
FROM: Tom Baptist, Project Manager – Sustainability
RE: Wickham Library Renovations

The following Proposed Change Orders are provided for your review and approval, and then review by the Budget Review Committee:

<u>PCO No.</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
30	Contractors contingency reallocation	(\$ 25,000.00)
32	Demolition allowance credit	(\$ 1,070.00)
34R	Additional mechanical equipment and roof slate allowance	<u>(\$ 5,991.40)</u>
TOTAL		(\$ 32,061.40)

Please note that each of the PCOs have been evaluated by the Project Architect Silver Petrucelli, our Owner's Representative Downes Construction Company, and myself, and all parties are in agreement as to their advisability and appropriateness.

Please do not hesitate to contact me if you have any questions or comments.