

MIKE P. WALSH
MAYOR

TOWN OF EAST HARTFORD

Department of Public Works

1 Ecology Drive
East Hartford, Connecticut 06108

TELEPHONE
(860) 291-7374

FAX (860) 291-7370

www.easthartfordct.gov

MARILYNN CRUZ-APONTE
DIRECTOR

February 7, 2023

MEMO TO: Marilynn Cruz-Aponte, Director
FROM: Tom Baptist, Project Manager – Sustainability
RE: Wickham Library Renovations

The following Proposed Change Orders are provided for your review and approval, and then review by the Budget Review Committee:

<u>PCO No.</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
26R	CM Construction Contingency – stair riser modification	(\$ 8,324.12)
38	Cancellation of boiler rebate	\$ 4,776.00
39	Credit – Landscaping Allowance	(\$ 2,000.00)
40	Credit – Fire Protection Allowance	(\$ 5,421.00)
	TOTAL	(\$ 10,969.12)

Please note that each of the PCOs have been evaluated by the Project Architect Silver Petrucelli, our Owner's Representative Downes Construction Company, and myself, and all parties are in agreement as to their advisability and appropriateness.

Please do not hesitate to contact me if you have any questions or comments.



Newfield Construction
 225 Newfield Avenue
 Hartford, Connecticut 06106
 Phone: (860) 953-1477
 Fax: (860) 953-1712

Project: 914 - East Hartford Wickham Memorial Library
 656 Burnside Avenue
 East Hartford, Connecticut 06108

Prime Contract Potential Change Order #026R: CE #026 - Existing Stair Riser Modifications

TO:	The Town of East Hartford 740 Main Street East Hartford, Connecticut 06108	FROM:	Newfield Construction Group, LLC 225 Newfield Avenue Hartford, Connecticut 06106
PCO NUMBER/REVISION:	026R / 1	CONTRACT:	1 - East Hartford Wickham Memorial Library Prime Contract
REQUEST RECEIVED FROM:		CREATED BY:	Alex D'Agostino (Newfield Construction Group, LLC)
STATUS:	Pending - In Review	CREATED DATE:	6/8/2022
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
		TOTAL AMOUNT:	\$0.00

POTENTIAL CHANGE ORDER TITLE: CE #026 - Existing Stair Riser Modifications

CHANGE REASON: No Change Reason

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
CE #026 - Existing Stair Riser Modifications

WORK PROCEEDED ON T&M PER TOWN REQUEST.

ATTACHMENTS:

#	Cost Code	Description	Type	Amount
1	09-100 - FLOORING		Commitment	\$8,324.12
2	25-000 - CM CONSTRUCTION CONTINGENCY		Materials	\$(8,324.12)
			Subtotal:	\$0.00
			CM Fee (2.50% Applies to all line item types.):	\$0.00
			P&P Bonds (0.80% Applies to all line item types.):	\$0.00
			General Liability Insurance (0.50% Applies to all line item types.):	\$0.00
			Grand Total:	\$0.00

Dave Stein (Silver Petrucelli + Associates)
 3190 WHITNEY AVE
 HAMDEN, Connecticut 06518

The Town of East Hartford
 740 Main Street
 East Hartford, Connecticut 06108

Newfield Construction Group, LLC
 225 Newfield Avenue
 Hartford, Connecticut 06106

SIGNATURE _____ DATE _____ SIGNATURE _____ DATE _____ SIGNATURE _____ DATE _____



PCO #038

Newfield Construction
 225 Newfield Avenue
 Hartford, Connecticut 06106
 Phone: (860) 953-1477
 Fax: (860) 953-1712

Project: 914 - East Hartford Wickham Memorial Library
 656 Burnside Avenue
 East Hartford, Connecticut 06108

Prime Contract Potential Change Order #038: CE #041 - Cancellation of Boiler Rebate

TO:	The Town of East Hartford 740 Main Street East Hartford, Connecticut 06108	FROM:	Newfield Construction Group, LLC 225 Newfield Avenue Hartford, Connecticut 06106
PCO NUMBER/REVISION:	038 / 0	CONTRACT:	1 - East Hartford Wickham Memorial Library Prime Contract
REQUEST RECEIVED FROM:		CREATED BY:	Alex DAgostino (Newfield Construction Group, LLC)
STATUS:	Pending - In Review	CREATED DATE:	1/4/2023
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
		TOTAL AMOUNT:	\$4,776.00

POTENTIAL CHANGE ORDER TITLE: CE #041 - Cancellation of Boiler Rebate

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #041 - Cancellation of Boiler Rebate

At the beginning of the project a PCO was generated for the available rebate on the boiler that was designed to be installed as part of the project. After a complete mechanical re-design that boiler was not installed and therefore the rebate is not applicable. This PCO offsets the original rebate credit that was provided for the equipment that didn't end up getting installed. Reference PCO #03.

ATTACHMENTS:

#	Cost Code	Description	Type	Amount
1	23-000 - PLUMBING & HVAC		Commitment	\$4,776.00
			Grand Total:	\$4,776.00

B Washburn SP+A/CA

Dave Stein (Silver Petrucelli + Associates)

3190 WHITNEY AVE
 HAMDEN, Connecticut 06518

Signature SP+A CA 1-09-2023

The Town of East Hartford

740 Main Street
 East Hartford, Connecticut 06108

Newfield Construction Group, LLC

225 Newfield Avenue
 Hartford, Connecticut 06106

SIGNATURE _____ DATE _____ SIGNATURE _____ DATE _____ SIGNATURE _____ DATE _____

January 11, 2023

Mr. Tom Baptist
EH Public Works Department
61 Ecology Drive
East Hartford, CT 06108

RE: Wickham Memorial Library PCO #38 Acceptance

Mr. Baptist,

Downes Construction has reviewed the attached PCO #38 Cancellation of Boiler Rebate, provided by Newfield Construction, for \$4,776 for the above referenced project. The attached PCO #38 is comprehensive and has been reviewed thoroughly by the Design Team. This cost is due to the boiler system being deleted from the project as VRF Systems were installed. Downes is recommending the Town of East Hartford move forward with executing the attached PCO #38.

Respectfully,

Scott Scholl 
Digitally signed by Scott Scholl
DN: c=US, E=scholl@downesco.com
CN=Downes Construction, CN=Scott Scholl
Date: 2023.01.11 10:29:23 -0500

Owner's Project Manager

CC: File, Silver Petrucelli



PCO #039

Newfield Construction
 225 Newfield Avenue
 Hartford, Connecticut 06106
 Phone: (860) 953-1477
 Fax: (860) 953-1712

Project: 914 - East Hartford Wickham Memorial Library
 656 Burnside Avenue
 East Hartford, Connecticut 06108

Prime Contract Potential Change Order #039: CE #042 - Credit Landscaping Allowance

TO:	The Town of East Hartford 740 Main Street East Hartford, Connecticut 06108	FROM:	Newfield Construction Group, LLC 225 Newfield Avenue Hartford, Connecticut 06106
PCO NUMBER/REVISION:	039 / 0	CONTRACT:	1 - East Hartford Wickham Memorial Library Prime Contract
REQUEST RECEIVED FROM:		CREATED BY:	Alex D'Agostino (Newfield Construction Group, LLC)
STATUS:	Pending - In Review	CREATED DATE:	1/18/2023
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
		TOTAL AMOUNT:	(\$2,000.00)

POTENTIAL CHANGE ORDER TITLE: CE #042 - Credit Landscaping Allowance

CHANGE REASON: Allowance

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #042 - Credit Landscaping Allowance
 Credit Unused Landscaping Allowance

ATTACHMENTS:

#	Cost Code	Description	Type	Amount
1	02-400 - LANDSCAPING		Commitment	\$(2,000.00)
			Grand Total:	\$(2,000.00)

B Washburn SP+A/CA

~~Dave Stein~~ (Silver Petrucelli + Associates)
 3190 WHITNEY AVE
 HAMDEN, Connecticut 06518

The Town of East Hartford
 740 Main Street
 East Hartford, Connecticut 06108

Newfield Construction Group, LLC
 225 Newfield Avenue
 Hartford, Connecticut 06106

SP+A CA 01-27-2023

SIGNATURE _____ DATE _____ SIGNATURE _____ DATE _____ SIGNATURE _____ DATE _____

January 31, 2023

Mr. Tom Baptist
EH Public Works Department
61 Ecology Drive
East Hartford, CT 06108

RE: Wickham Memorial Library PCO #39 Acceptance

Mr. Baptist,

Downes Construction has reviewed the attached PCO #39 Credit Landscaping Allowance, provided by Newfield Construction, for a deduct of (\$2,000) for the above referenced project. The attached PCO #39 is comprehensive and has been reviewed thoroughly by the Design Team. Downes is recommending the Town of East Hartford move forward with executing the attached PCO #39.

Respectfully,

Scott Scholl

Digitally signed by Scott Scholl
DN: c=US, E=sscholl@downesco.com,
O=Downes Construction, CN=Scott
Scholl
Date: 2023.01.31 09:41:30-0500

Owner's Project Manager

CC: File, Silver Petrucelli



PCO #040

Newfield Construction
 225 Newfield Avenue
 Hartford, Connecticut 06106
 Phone: (860) 953-1477
 Fax: (860) 953-1712

Project: 914 - East Hartford Wickham Memorial Library
 656 Burnside Avenue
 East Hartford, Connecticut 06108

Prime Contract Potential Change Order #040: CE #044 - Credit Fire Protection Allowance

TO:	The Town of East Hartford 740 Main Street East Hartford, Connecticut 06108	FROM:	Newfield Construction Group, LLC 225 Newfield Avenue Hartford, Connecticut 06106
PCO NUMBER/REVISION:	040 / 0	CONTRACT:	1 - East Hartford Wickham Memorial Library Prime Contract
REQUEST RECEIVED FROM:		CREATED BY:	Alex DAgostino (Newfield Construction Group, LLC)
STATUS:	Pending - In Review	CREATED DATE:	2/6/2023
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
		TOTAL AMOUNT:	(\$5,421.00)

POTENTIAL CHANGE ORDER TITLE: CE #044 - Credit Fire Protection Allowance

CHANGE REASON: Allowance

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #044 - Credit Fire Protection Allowance
 Credit Remaining Fire Protection Allowance.

ATTACHMENTS:

#	Cost Code	Description	Type	Amount
1	21-000 - FIRE PROTECTION		Commitment	\$(5,421.00)
			Grand Total:	\$(5,421.00)

B Washburn SP+A/CA
~~Dave Stein~~ (Silver Petrucelli + Associates)
 3190 WHITNEY AVE
 HAMDEN, Connecticut 06518

The Town of East Hartford
 740 Main Street
 East Hartford, Connecticut 06108

Newfield Construction Group, LLC
 225 Newfield Avenue
 Hartford, Connecticut 06106

[Signature] SP+A CA 2-06-2023

SIGNATURE _____ DATE _____ SIGNATURE _____ DATE _____ SIGNATURE _____ DATE _____

February 7, 2023

Mr. Tom Baptist
EH Public Works Department
61 Ecology Drive
East Hartford, CT 06108

RE: Wickham Memorial Library PCO #40 Acceptance

Mr. Baptist,

Downes Construction has reviewed the attached PCO #40 Credit Fire Protection Allowance, provided by Newfield Construction, for a deduct of (\$5,421) for the above referenced project. The attached PCO #40 is comprehensive and has been reviewed thoroughly by the Design Team. Downes is recommending the Town of East Hartford move forward with executing the attached PCO #40.

Respectfully,

Scott Scholl 
Digitally signed by Scott Scholl
DN: c=US, E=sscholl@downesco.com,
ou=Downes Construction, CN=Scott Scholl
Date: 2023.02.07 09:43:57-05'00'

Owner's Project Manager

CC: File, Silver Petrucelli