

Robert J. Paetz

TOWN COUNCIL AGENDA
TOWN COUNCIL CHAMBERS
740 MAIN STREET
EAST HARTFORD, CONNECTICUT
DECEMBER 17, 2019

2019 DEC 16 A 11: 32
TOWN CLERK
EAST HARTFORD

7:00 P.M. Executive Session

2nd REVISION 12-16-19

Announcement of Exit Locations (C.G.S. § 29-381)

Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
5. APPROVAL OF MINUTES
 - A. November 26, 2019 Executive Session
 - B. November 26, 2019 Regular Meeting
 - C. December 3, 2019 Joint BoE Budget Workshop
6. COMMUNICATIONS AND PETITIONS
 - A. Presentation by the MDC: Fiscal Year 2020-2021 Budget
 - B. Presentation by the East Hartford Police Department: C.A. L. E. A. Accreditation
 - C. Resignation of Sebrina Wilson from the Board of Assessment Appeals
7. OLD BUSINESS
8. NEW BUSINESS
 - A. Referral to Fees Committee re: Cemetery Service Fees
9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION
10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
 - A. Merchant 99 111 Founders, LLC, et al v Town of East Hartford, Docket No. HHB-CV-17- 6037393-S
 - B. Pending tax appeal known as U.S. Bank National Association as Trustee, et al. v. Town of East Hartford, Docket No. HHB-CV-17-6037264-S
11. OPPORTUNITY FOR RESIDENTS TO SPEAK
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
12. ADJOURNMENT (next meeting: January 7th)

Robert J. Beck

2019 DEC -2 A 9 20

TOWN COUNCIL MAJORITY OFFICE

NOVEMBER 26, 2019

EXECUTIVE SESSION

TOWN CLERK
EAST HARTFORD

PRESENT Chair Richard F. Kehoe, Vice Chair Donald Bell, Jr., Majority Leader Sebrina Wilson, Minority Leader Esther B. Clarke, Councillors Connor Martin, Angela Parkinson, Awet Tsegai, Patricia Harmon and John Morrison

ALSO PRESENT Scott Chadwick, Corporation Counsel
Linda Trzetzak, Finance Director
Attorney Tom Gerarde, Howd & Ludorf
Santiago Malave, Human Resources Director
Attorney Edward "Bud" O'Donnell, Siegel, O'Connor, O'Donnell & Beck
Sandra Franklin, Employee Benefits Administrator

CALL TO ORDER

Chair Kehoe called the meeting to order at 6:37p.m.

MOTION By Esther Clarke
seconded by Sebrina Wilson
to **go into** Executive Session to discuss the following:

- The pending property damage claim of the Town (brick wall damaged by a motor vehicle accident) against Providence Mutual;
- The pending Federal Court action known as Ramos, Administrator of the Estate of Jose Maldonado v. Town of East Hartford, et al. Docket 3:16-CV-00166 (VLB);
- The pending Superior Court action known as Marisol Galarza v. Town of East Hartford, et al., Docket No. HHD-CV-18-6097198-S;
- The pending Superior Court action known as Colleen Maniscalco v. Town of East Hartford, et al., Docket No. HHD-CV-18-6098685-S; and
- Contract between the Town of East Hartford and East Hartford Supervisors' Union, Local 818, Council 4, ASCME AFL-CIO

Motion carried 9/0.

MOTION By Esther Clarke
seconded by Sebrina Wilson
to **go back to** Regular Session.
Motion carried 9/0.

ADJOURNMENT

MOTION By Esther Clarke
seconded by Sebrina Wilson
to **adjourn** (7:40 p.m.)
Motion carried 9/0.

Attest

Richard F. Kehoe

Richard F. Kehoe
Town Council Chair

Robert J. Pasik

EAST HARTFORD TOWN COUNCIL

2019 DEC -2 A 9: 20

TOWN COUNCIL CHAMBERS

TOWN CLERK
EAST HARTFORD

NOVEMBER 26, 2019

PRESENT Chair Richard F. Kehoe, Vice Chair Donald Bell, Jr., Majority Leader Sebrina Wilson, Minority Leader Esther B. Clarke, Councillors Connor Martin, Angela Parkinson, Awet Tsegai, Patricia Harmon and John Morrison

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:46p.m. The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Genaro Gonzalez, 4 Pearl Street, Manchester and Francisco Rivera, 10 Beech Street, East Hartford, addressed the Council on what they perceive to be questionable actions of a few East Hartford Police Officers.

Patricia Sirois, 45 Jefferson Lane, Chair of the East Hartford Beautification Commission, reminded all of the upcoming Holiday Fest. Ms. Sirois stated that some events will have collection containers for donations to the town's Food Bank.

Mayor Leclerc (1) distributed the Annual Report for FY2019; (2) reported that the town is receiving \$637,780 of the VW settlement which will be used to purchase 4 diesel-powered refuse collection trucks along with a town match of \$425,220; and (3) today was the contractor walk-through for bids for the Wickham Library and Senior Center renovation projects. There was an enormous response to both projects by potential bidders.

APPROVAL OF MINUTES

October 29, 2019 Executive Session

MOTION By Sebrina Wilson
seconded by Connor Martin
to **approve** the minutes of the October 29, 2019 Executive Session.
Motion carried 8/0. **Abstain**: Harmon

October 29, 2019 Public Hearing

MOTION By Sebrina Wilson
seconded by John Morrison
to **approve** the minutes of the October 29, 2019 Public Hearing.
Motion carried 8/0. **Abstain**: Harmon

October 29, 2019 Regular Meeting

MOTION By Sebrina Wilson
seconded by Esther Clarke
to **approve** the minutes of the October 29, 2019 Regular Session.
Motion carried 8/0. **Abstain:** Harmon

November 12, 2019 Organizational Meeting

MOTION By Sebrina Wilson
seconded by Pat Harmon
to **approve** the minutes of the November 12, 2019 Organizational Meeting.
Motion carried 9/0.

COMMUNICATIONS AND PETITIONS

Resignations from Boards and Commissions

Chair Kehoe announced that the new members of the Town Council have resigned from various Boards and Commissions as follows:

Awet Tsegai from the Veterans Commission and the Zoning Board of Appeals; Connor Martin from the Zoning Board of Appeals; Angie Parkinson from the Planning & Zoning Commission; and both Don Bell and John Morrison from the Inland Wetlands/Environmental Commission.

Committee Assignments 2019-2021

Chair Kehoe announced the following assignments:

COMMITTEE ASSIGNMENTS

2019-2021

Economic Development – Voting Members

Angie Parkinson
Pat Harmon

Public Building Commission – Voting Members

Rich Kehoe
John Morrison

Education, Board of (Liaisons)

Rich Kehoe
John Morrison

Riverfront Recapture (Liaison)
Sebrina Wilson

Pension & Retiree Benefit Board – Voting Member

Connor Martin

M.D.C. (Liaison)
Awet Tsegai

Housing Authority (Liaisons)

Connor Martin
Esther Clarke

Real Estate Acquisition & Disposition

Angie Parkinson, Temp Chair
Awet Tsegai
John Morrison

Personnel & Pensions
Awet Tsegai, Temp Chair
Connor Martin
John Morrison

Budget Committee
Don Bell, Temp Chair
Sebrina Wilson
John Morrison

Fees Committee

Connor Martin, Temp Chair
Awet Tsegai
Pat Harmon

Tax Policy Committee
Angie Parkinson, Temp Chair
Don Bell
Pat Harmon

Investigation & Audit Com.

Awet Tsegai, Temp Chair
Sebrina Wilson
Esther Clarke

Town Owned Property Other Than RE

Awet Tsegai, Temp Chair
Rich Kehoe
Pat Harmon

Ordinance Committee
Rich Kehoe, Temp Chair
Sebrina Wilson
Esther Clarke

Community Engagement
Don Bell, Temp Chair
Angie Parkinson

NEW BUSINESS

Tentative Agreement between the Town of East Hartford and the East Hartford Supervisors' Union, Local 818, AFSCME, Council 4:

Approval of Contract

MOTION By Don Bell
seconded by Angie Parkinson
to **approve** the successor collective bargaining agreement between the Town of East Hartford and the East Hartford Supervisors' Union, Local 818, AFSCME, Council 4 as presented and attached to a memo dated November 18, 2019 from Mayor Marcia A. Leclerc to Council Chair Ricard F. Kehoe, and as ratified by the bargaining unit members on November 12, 2019.
Motion carried 9/0.

Once fully executed, a copy of this contract will follow these minutes.

Contingency Transfer

MOTION By Don Bell
seconded by Pat Harmon
to **approve** a contingency fund transfer to cover the costs related to the settlement of the East Hartford Supervisors' Union, Local 818 contract through June 30, 2020 as follows:

FROM		
Account Number	Name	Amount
G9600-60201	Contingency Reserve-Contract Negotiations	\$ 14,450
TO		
Account Number	Name	Amount
G2400-60110	Permanent Services – Library	\$ 500
G2950-60110	Permanent Services – Grants Administration	500
G3200-60110	Permanent Services – Accounts and Control	500
G3300-60110	Permanent Services – Information Technology	500
G3600-60110	Permanent Services – Assessor	550
G3700-60110	Permanent Services – Tax Office	500
G5203-60110	Permanent Services – Police Administration	400
G5400-60110	Permanent Services – Communications	1,500
G7100-60110	Permanent Services – Public Works Administration	500
G7200-60110	Permanent Services – Engineering	500
G7300-60110	Permanent Services – Public Works Highway Services	2,500
G7400-60110	Permanent Services – Public Works Waste Services	500
G7700-60110	Permanent Services – Public Works Fleet	500
G7800-60110	Permanent Services – Public Works Building Maintenance	1,000
G8100-60110	Permanent Services – Parks Administration	500
G8200-60110	Permanent Services – Parks Maintenance	1,500
G9200-60110	Permanent Services – Nursing Services	500
G9300-60110	Permanent Services – Environmental Control	500
G9400-60110	Permanent Services – Social Services	500
G9430-60110	Permanent Services – Senior Services	500
	TOTAL	\$ 14,450

The funds being transferred are certified as available and unobligated.

Motion carried 9/0.

Recommendation from the Real Estate Acquisition & Disposition Committee re: 23 Cambridge Drive

MOTION By Angie Parkinson
seconded by Esther Clarke
that the Town Council **waive** (1) the requirements of Town Ordinances §10-18 (b) with respect to obtaining a survey of the property known as 23 Cambridge Drive (the "Property"); and (2) a Phase 1 Environmental Report on the Property, such waivers being in the best interests of the Town, given the fact that there is a subdivision plan filed in the Town Clerk's Office which includes the Property, and the Town has sufficient environmental background information on the Property given its recent acquisition of abutting property; and approve the acquisition of the Property for the sum of \$119,000, a value consistent with the Town's appraised value for the Property, pursuant to the terms and conditions of the September 24, 2019 Purchase and Sale Agreement between Mary-Lynne Raymond, Executrix of the Estate of Joseph David Raymond, and the Town of East Hartford.
Motion carried 9/0.

Referral to Real Estate Acquisition & Disposition Committee re: Brookside Lane

MOTION By Angie Parkinson
seconded by Esther Clarke
to refer to the Real Estate Acquisition & Disposition Committee the possible acceptance of Brookside Lane as a Town road, with instructions to review the issue and report back to the Town Council with its recommendations, if any.
Motion carried 9/0.

2019 Homeland Security Grant Program

MOTION By Awet Tsegai
seconded by Esther Clarke
to **adopt** the following resolution:

RESOLVED, that the Town of East Hartford may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED, that Marcia A. Leclerc, as Mayor of the Town of East Hartford, is authorized and directed to execute and deliver any and all documents on behalf of the Town of East Hartford and to do and perform all acts and things which she deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

On call of the vote, motion carried 9/0.

Dial-A-Ride Operating System Grant

MOTION By Connor Martin
seconded by Pat Harmon
to **adopt** the following resolution:

WHEREAS: The Greater Hartford Transit District has made available Operating Assistance Grant Funds for Fiscal Year 2019-2020 and;

WHEREAS: these funds can be used to pay a portion of the cost of operating the Dial-A-Ride system providing transportation to elderly and disabled citizens,

NOW THEREFORE LET IT BE RESOLVED; that Mayor Marcia A. Leclerc is authorized to make, execute and approve on behalf of this corporation, any and all contracts or amendments thereof with the Greater Hartford Transit District in relation to a \$13,870.00 grant to the Town of East Hartford to be used to support costs associated with the operation of the Dial-A-Ride Program.

On call of the vote, motion carried 9/0.

DOT Click it or Ticket Grant Program

MOTION By Awet Tsegai
seconded by Esther Clarke
to **adopt** the following resolution:

WHEREAS, the Highway Safety Office of the state Department of Transportation (DOT) annually provides funding for the "Click-It or Ticket" seat belt enforcement program and;

WHEREAS, the "Click-It or Ticket" enforcement campaign is a key tool in public awareness and enforcement of safety belt use;

NOW THEREFORE LET IT BE RESOLVED; That Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by the state Department of Transportation as they pertain to this "Click-It or Ticket" program.

On call of the vote, motion carried 9/0.

Outdoor Amusement Permit Application: Holiday Fest 2019

MOTION

By Angie Parkinson
seconded by Pat Harmon

to **approve** the outdoor amusement permit application entitled "Holiday Fest 2019", as submitted by Patricia Sirois, Event Chair for the East Hartford Beautification Commission, to conduct the annual winter holiday festival, starting on Friday, December 6th through Monday, December 9th with activities as follows:

- Tree-lighting ceremony with music and a Carol sing with Santa to be held on the lawn of the Town Green on Friday, December 6th, between the hours of 6:30PM and 7:30PM;
- Miscellaneous activities including horse drawn wagon and a snowman building contest to be held on the Town Green on Sunday, December 8th, between the hours of 1:00PM and 3:30PM; and
- Tree of Lights ceremony with a Carol sing to be held on the small green in front of 886 Main Street – Hartford East Apartments – on Monday, December 9th, between the hours of 5:30PM and 6:00PM

subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its agencies.

Motion carried 9/0.

2020 Town Council Meeting Schedule

MOTION

By Don Bell
seconded by John Morrison

to **adopt** the 2020 Town Council's regular meeting schedule as follows:

ALL REGULAR MEETINGS WILL BE HELD IN THE TOWN COUNCIL CHAMBERS

Please note the start time for all regular Town Council meetings is 7:30PM.

January 7	July 14
January 21	August 4
February 4	August 18
February 18	September 1
March 3	September 15
March 17	October 6
April 7	October 20
April 21	November 4 (Wednesday)
May 5	November 17
May 19	December 15
June 2	
June 16	

Motion carried 9/0.

2020-2021 Budget Workshops Schedule

MOTION By Don Bell
 seconded by Pat Harmon
 to **adopt** the 2020-2021 Budget Workshops schedule as follows:

TOWN COUNCIL CHAMBERS

Monday, February 24, 2020

Mayor's Summary of Budget

6:30 p.m.

Police Department

Chief Sansom

Police Administration
 Operations
 Criminal Investigation
 Police Capital Improvements

Public Safety Complex

Chief Sansom

Public Safety Communications

Fire Department

Chief Oates

Administration
 Suppression
 Fire Training
 Fire Marshal
 Apparatus Maintenance

Alarm Maintenance
Emergency Medical Service
Emergency Management
Fire Capital Improvements

Wednesday, February 26, 2020

Inspections and Permits

Administration Gregg Grew 6:30 p.m.

Board of Education

Superintendent of Schools Nathan Quesnel
Information Technology Roberta Pratt

Saturday, February 29, 2020

Town Treasurer Lee Griffin 8:30 a.m.
Town Council Rich Kehoe
Town Clerk Robert Pasek
Registrars of Voters Mary Mourey & Steve Watkins
Selectmen
Probate Court Scott Chadwick
Corporation Counsel Scott Chadwick

Finance

Administration Linda Trzetzziak
Accounts and Control
Purchasing
Assessor
Revenue and Collections
Employee Benefits
Risk Management
Debt Services
Contingency
Capital Improvements
Revenues

Five Year Capital Improvement Plan

Summary

Project Narratives
Finance
Public Library
Other Departments

Boards and Commissions

Beautification Commission
Inland/ Wetlands/Environment Commission
Personnel Board of Appeals
Emergency Medical Services
Zoning Board of Appeals
Board of Ethics
Commission on Aging
Commission on Services for Persons w/Disabilities
Veterans Commission
Board of Assessment Appeals
Historic District Commission
Commission on Culture & Fine Arts
Public Building Commission
Pension & Retiree Benefit Board
The Hockanum River Commission

Lunch Break 12:30 p.m.

Executive

Office of the Mayor
Human Resources
Public Library
Youth Services
Marcia Leclerc
Santiago Malave
Sarah Morgan
Cephus Nolen

Development

Administration Eileen Buckheit
Redevelopment Agency
Economic Development Commission
Planning & Zoning Commission
Grants Administration

Monday, March 2, 2020

Public Works

Administration Tom Baptist
Engineering
Highway Services
Flood Protection
Waste Services
Fleet Services
Building Maintenance
Metropolitan District Commission
Park Maintenance
Public Works Capital Improvements
Library

6:30 p.m.

Parks and Recreation

Administration Ted Fravel
Other Facilities
Senior Services
Park Special Program
Parks & Recreation Capital Improvements
Services for Seniors

Health and Social Services

Administration Jim Cordier
Community Health & Nursing Services
Environmental Control
Social Services

Regular Meeting	Tuesday, March 3, 2020	7:30 p.m.
Public Hearing – Budget	Wednesday, March 4, 2020	7:00 p.m.
Special Meeting – Budget	Tuesday, March 10, 2020	7:00 p.m.

Motion carried 9/0.

Appointments to the Historic District Commission

MOTION By Sebrina Wilson
seconded by Connor Martin
to **approve** the following appointments to the Historic District Commission:

1. Steven Strange – full member, 40 Maplewood Avenue; whose term shall expire December 2022;
2. David N. Case – alternate, 59 Milwood Road; whose term shall expire December 2023; and

3. Henry Pawlowski, Jr. --alternate, 48 Oxford Drive; whose term shall expire December 2022.

Motion carried 9/0.

Refund of Taxes

MOTION By Connor Martin
seconded by Don Bell
to refund taxes in the amount of \$6,842.25
pursuant to Section 12-129 of the Connecticut General Statutes.
Motion carried 9/0.

Bill	Name	Prop Loc/Vehicle Info.	Int Paid	Over Paid
2018-03-0050413	ADEMI DORINA	2006/1N4AL11D26N330369		-19.84
2018-03-0050689	ALBERT LEO J	1997/JNKCA21D0VT514202		-14.98
2016-03-0051323	ANDERSON DOROTHY	1950/98R464640		-53.41
2017-03-0052678	BAMFO VICTORIA	2014/JTJBK1BA7E2460988		-252.86
2018-03-0053556	BLADE THOMAS	2005/1HGCM72515A025107		-68.17
2018-03-0056614	CICHOWICZ DELORES D	2013/3N1AB7AP6DL718537		-55.89
2017-03-0057059	CLARKE AALIYAH L	2012/JH4CU2F62CC028019		-64.34
2017-03-0077285	CRUZ ENID	2014/2T1BURHEXEC071060		-58.90
2018-03-0061288	EGAZARIAN HARRY A C/O MARGARET MCGOWAN	2008/JTHBJ46G582169074		-224.14
2018-03-0050222	GMC FINANCIAL ACAR LEASING LTC	2016/1GNKVHKD9GJ185637		-522.55
2017-03-0065631	HAAN AUTO TRUST	2014/5TDDKRFH2ES029615		-497.03
2018-03-0066754	HOPE MARK R	2002/2B3HD46R92H110100		-31.14
2018-03-0067180	HYUNDAI LEASE TITLING	2016/5NPDH4AE0GH769364		-126.94
2018-03-0067227	HYUNDAI LEASE TITLING	2016/5XYZUDLB9GG330482		-595.36
2018-03-0067301	ILYES ISTVAN	2011/5KTBS1818BF591839		-27.25
2018-03-0067302	ILYES ISTVAN	2016/1FT7W2B61GEB10000		-31.25
2018-03-0068307	JP MORGAN CHASE BANK	2016/SAJWA6FU8G8K33514		-617.76
2018-03-0068348	JP MORGAN CHASE BANK	2016/JM3KE4BY1G0629272		-449.47
2018-01-0007984	KURTH ZUBRETSKY JEAN KV MECHANICAL CONSTRUCTION & RESTORATION	40 WOOD DR		-54.02
2018-03-0069441		2011/1FTNE2EWXBDA92567		-286.65
2018-02-0041160	MITSUBISHI HEAVY IND AMERICA	323 PITKIN ST		-1,150.90

2018-03-0077388	PENDUM VISHNUMURTHY	2011/2HGFA1F5XBH302394		-212.94
2015-04-0090311	RAMOS TAISSA	2013/1N4AL3AP7DC169838	-62.84	-349.13
2018-03-0080651	RODRIGUEZ GIANCARLO	1999/JHMC5549XC009854		-76.86
2018-03-0080689	RODRIGUEZ JOSE A	2008/2HGFG12828H523009		-69.61
2018-03-0085818	TOYOTA LEASE TRUST	2017/5TFCZ5AN7HX065800		-80.28
2018-03-0086173	TRUONG PHONG	2007/1HGCM56337A130884		-47.70
2018-03-0087247	VELEZ ORLANDO	1999/1HGCG5541XA073210		-53.77
2018-03-0087681	VW CREDIT LEASING LTD	2016/WVGBV7AX7GW548496		-371.89
2018-03-0087893	WALTER LOIS G	2008/JTEBU11F78K052453		-295.66
2018-03-0088861	WOLFGANG-PINTO ERIK J	2006/5FNYP28496B005888		-18.72
		SUBTOTAL	-62.84	-6779.41
		TOTAL		\$(6,842.25)

OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

None

COUNCIL ACTION ON EXECUTIVE SESSION MATTERS

Rescission of Motion at the October 29, 2019 Town Council Meeting for the Pending Property Damage Claim Of The Town (Brick Wall Damaged By Motor Vehicle Accident) Against Providence Mutual:

MOTION By Sebrina Wilson
seconded by John Morrison
to **rescind** the motion made at the October 29th meeting as follows:

to **accept** the recommendation of Corporation Counsel to fully and finally settle the pending property damage claim of the Town (brick wall damaged by motor vehicle accident) against Providence Mutual for a total sum of \$19,200.00.

On call of the vote of the motion to rescind, motion carried 9/0.

MOTION By Sebrina Wilson
seconded by Pat Harmon
to **accept** the recommendation of Corporation Counsel to fully and finally settle the pending property damage claim of the Town (brick wall damaged by motor vehicle accident) against Providence Mutual for a total sum of \$14,743.60.
Motion carried 9/0.

Pending Federal Court action known as Ramos, Administrator of the Estate of Jose Maldonado v. Town of East Hartford, et al., Docket No. 3:16-CV-00166 (VLB)

MOTION By Sebrina Wilson
seconded by Esther Clarke
to **accept** the recommendation of Corporation Counsel to fully and finally settle the pending Federal Court action known as Wilson Ramos, Administrator of the Estate of Jose Maldonado, and Individually, v. Town of East Hartford et al Docket No 3:16-CV-00166 (VLB), for a total sum of \$2,250,000.00.
Motion carried 9/0.

Pending Superior Court action known as Marisol Galarza v. Town of East Hartford, et al., Docket No. HHD-CV-18-6097198-S

MOTION By Sebrina Wilson
seconded by Connor Martin
to **accept** the recommendation of Corporation Counsel to fully and finally settle the pending Superior Court action known as Marisol Galarza v. Town of East Hartford, et al Docket No. HHD-CV-18-6097198-S for a total sum of \$7,730.31.
Motion carried 9/0.

Pending Superior Court action known as Colleen Maniscalco v. Town of East Hartford, et al., Docket No. HHD-CV-18-6098685-S.

MOTION By Sebrina Wilson
seconded by Connor Martin
to **accept** the recommendation of Corporation Counsel to fully and finally settle the pending Superior Court action known as Colleen Maniscalco v. Town of East Hartford, et al Docket No. HHD-CV-18-6098685-S for a total sum of \$125,000.00.
Motion carried 9/0.

OPPORTUNITY FOR RESIDENTS TO SPEAK

None

ADJOURNMENT

MOTION By Esther Clarke
 seconded by Don Bell
 to **adjourn** (9:10 p.m.).
 Motion carried 9/0.

The Chair announced that the next meeting of the Town Council would be December 17th.

Attest Angela M. Attenello
 Angela M. Attenello
 TOWN COUNCIL CLERK

Robert J. Peck

2019 DEC -9 A 8:32

EAST HARTFORD BOARD OF EDUCATION
1110 MAIN STREET, 3RD FLOOR CONFERENCE ROOM

TOWN CLERK
EAST HARTFORD

DECEMBER 3, 2019

BOARD OF EDUCATION BUDGET WORKSHOP

PRESENT Chair Richard F. Kehoe, Vice Chair Donald Bell, Jr., Majority Leader Sebrina Wilson, Minority Leader Esther B. Clarke, Councillors Connor Martin, Angela Parkinson, Awet Tsegai, and John Morrison

ABSENT Councillor Patricia Harmon

ALSO Nathan Quesnel, Superintendent of Schools
PRESENT Paul Mainuli, Business Manager, EH Public Schools
Christopher Wethje, Human Resources, EH Public Schools
Linda Trzetzziak, Finance Director
Michael Walsh, former Finance Director
Board of Education Members:
Bryan Hall, Chair, Tyron Harris, Secretary, Harry Amadasun, Jr.,
Vanessa Jenkins, Marilyn Pet, Dorese Roberts, Tom Rup,
Valerie Scheer and Stephanie Watkins

CALL TO ORDER

The meeting was called to order at 6:05 p.m.

Board of Education Chair Bryan Hall, Superintendent Nate Quesnel and Council Chair Rich Kehoe highlighted the collaborative budget process between the Town Administration, Town Council and Board of Education and the ongoing communications throughout the fiscal year. The Board and the Town Council recognized that the town's future is inextricably linked to the quality of the school system and the need to maintain an affordable tax rate.

The Board of Education and Michael Walsh presented an overview of the Superintendent's proposed budget for fiscal year 2020-2021 and the current state of the health benefits accounts. The proposed budget, which contains a 1.1% increase in expenditures, is driven mainly by higher health insurance, special education, transportation and utility costs. The budget revenues assume a projected increase of \$2.1M of Alliance Funding which is currently in the state's biennial budget for next year, \$485,000 in additional revenues and a \$1.1M increase in town funding. Town Councillors and Board members asked questions about the major changes in the budget.

Town Councillors were encouraged to submit any additional questions about the budget proposal to the Town Council Clerk who can transmit them to the Board of Education and ensure that answers are distributed to all Councillors.


ADJOURNMENT

MOTION By Esther Clarke
 seconded by Sebrina Wilson
 to **adjourn** (8:58 p.m.)
 Motion carried 8/0.

Attest Richard F. Kehoe
 Richard F. Kehoe
 Town Council Chair



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: December 10, 2019
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: COMMUNICATION: Presentation on CALEA Accreditation

Please reserve time at the December 17th, 2019 Town Council meeting for a presentation by Chief Scott Sansom on the recent accreditation of the East Hartford Police Department by the Commission on Accreditation for Law Enforcement Agencies Inc. (CALEA).



Commission on Accreditation for
Law Enforcement Agencies, Inc.
13575 Heathcote Boulevard
Suite 320
Gainesville, Virginia 20155

Phone: (703) 352-4225
Fax: (703) 890-3126
E-mail: calea@calea.org
Website: www.calea.org

November 16, 2019

Again, congratulations on your most recent CALEA Accreditation. As you move into the next four years, we are providing you with your annual, web-based standards assessment dates and site-based assessment date required under the new four-year assessment model used by the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA®).

The East Hartford Police Department's Year 1, 2, 3 and 4 annual web-based assessments will take place during the following weeks:

Year 1: October 2 - 10, 2020

Year 2: October 1 - 9, 2021

Year 3: September 30 - October 8, 2022

Year 4: April 21 - 29, 2023

The East Hartford Police Department's site-based review is scheduled for June 5 – 7, 2023.

As a reminder, the agency must remit annual status reports through the CALEA Information Management and Reporting System (CIMRS) to document its progression of continuous organizational improvement for the next three years prior to the agency's award date of November 16. In the fourth year, an annual status report is not required due to the timing of the annual web-based and site based standards reviews.

Prior to your agency's first annual compliance review, you will receive an email from CIMRS@calea.org, with your CIMRS access. If your agency has already had an annual compliance review, each user's access to the CIMRS System is still valid and the link for CIMRS is <https://accreditation.calea.org>. The agency should log into CIMRS and complete and/or update the necessary agency information.

If you should have any questions or need additional information, please contact the CALEA Assessment Team at (703) 352-4225.

Sincerely,

A handwritten signature in black ink that reads "W. Craig Hartley, Jr." in a cursive script.

W. Craig Hartley, Jr.
Executive Director



Commission on Accreditation for
Law Enforcement Agencies, Inc.
13575 Heathcote Boulevard
Suite 320
Gainesville, Virginia 20155

Phone: (703) 352-4225
Fax: (703) 890-3126
E-mail: calea@calea.org
Website: www.calea.org

November 16, 2019

Mr. Scott Sansom
Chief of Police
East Hartford Police Department
31 School Street
East Hartford, CT 06108

Chief Sansom:

CALEA® Accreditation serves as the *International Gold Standard for Public Safety Agencies*. This correspondence serves to recognize the East Hartford Police Department has been awarded Law Enforcement Accreditation effective November 16, 2019 for the first time. This award remains in effect for four years and the agency retains all privileges associated with this status during that period.

The process of CALEA Accreditation begins with a rigorous self-assessment, requiring a review of policies, practices and processes against internationally accepted public safety standards. This is followed with an assessment by independent assessors with significant public safety experience. Additionally, public feedback is received to promote community trust and engagement, and structured interviews are conducted with select agency personnel and others with knowledge to assess the agency's effectiveness and overall service delivery capacities. The decision to accredit is rendered by a governing body of twenty-one Commissioners following a public hearing and review of all reporting documentation.

CALEA Accreditation is a continuous process and serves as the foundation for a successful, well managed, transparent, community-focused public safety agency. To this end, an agency must maintain its accredited status by remaining in compliance with CALEA standards at all times.

CALEA congratulates the East Hartford Police Department for demonstrating a commitment to professional excellence through accreditation. The CALEA Accreditation indices are the *Marks of Professional Excellence* and should be displayed proudly by those that have earned them.

Sincerely,

A handwritten signature in black ink that reads "W. Craig Hartley, Jr." The signature is written in a cursive, flowing style.

W. Craig Hartley, Jr.
Executive Director




CALEA CONFERENCE
Northern Kentucky ~ November 16th 2019





TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: December 5, 2019
TO: Richard F. Kehoe, Chair
FROM:  Mayor Marcia A. Leclerc
RE: RESIGNATION: Boards and Commissions

Attached is a letter received by my office from Sebrina Wilson who is resigning from her position as the chairperson of Board of Assessment Appeals.

Please place this resignation on the December 17th, 2019 Town Council Agenda and share our appreciation as a community for the valuable service she has provided by volunteering her time on the above mentioned board.

Thank you.

C: R. Pasek, Town Clerk

To whom it may concern,

November 13, 2019

I am resigning as Chairperson of Board of Assessment and Appeals. This a Town of East Hartford position. I have held this position from 2018 September, it has been a great pleasure to have serve on the Board of Assessment and Appeals. I look forward to future endeavors as Councilmember of the Town of East Hartford.

Please accept this letter of resignation, thank you Sebrina Wilson of 37 Whitney Street, East Hartford.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sebrina Wilson', with a long, sweeping horizontal stroke extending to the right.

Sebrina Wilson



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: December 13, 2019
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc *ML*
RE: REFERRAL: Fees Committee; Cemetery Service Fees

Since 1995, fees for services at our town cemeteries have only been reviewed and amendments made one other time, and that was in 2008.

The Cemetery Advisory Committee has met to discuss the current fee structure and has made recommendations to better align the true costs for service with the fees that are being charged.

Please place this item on the Town Council Agenda for the December 17, 2019 Town Council meeting.

C: T. Baptist, Interim Director of Public Works

OFFICE OF THE
TOWN COUNCIL

TOWN OF EAST HARTFORD

740 Main Street

East Hartford, Connecticut 06108



Robert J. Paek

2019 DEC 13 AM 4:19
(860) 291-7268
FAX (860) 291-7389
TOWN CLERK
EAST HARTFORD

DATE: December 11, 2019

TO: Town Council Members

REVISED 12-13-19

FROM: Rich Kehoe, Chair

RE: Tuesday, December 17, 2019 7:00 p.m. Town Council Majority Office

In accordance with Section 3.3 (a) of the Town Charter, a Special Meeting of the Town Council will be held as follows:

Tuesday, December 17, 2019

7:00 p.m.

Town Council Majority Office

The purpose of the meeting is to meet in executive session to discuss the following cases:

The pending assessment (tax) appeal known as Merchant 99 111 Founders, LLC, et al v. Town of East Hartford, Docket No. HHB-CV-17-6037393-S, involving real property located at 323 Pitkin Street, 321 Pitkin Street, and 262 Pitkin Street; and

The pending assessment (tax) appeal known as U.S. Bank National Association as Trustee, et al. v. Town of East Hartford, Docket No. HHB-CV-17-6037264-S, involving real property located at 950 Silver Lane, 940 Silver Lane and 934 Silver Lane.

C: Mayor Leclerc
Scott Chadwick, Corporation Counsel
Brian Smith, Assessor