

*Robert J. Coak*

TOWN COUNCIL AGENDA  
TOWN COUNCIL CHAMBERS  
740 MAIN STREET  
EAST HARTFORD, CONNECTICUT  
DECEMBER 12, 2017

2017 DEC -8 P 12:18

TOWN CLERK  
EAST HARTFORD

**6:45 P.M. Executive Session**

=====

**Announcement of Exit Locations (C.G.S. § 29-381)**

Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
  - A. Other Elected Officials
  - B. Other Residents
  - C. Mayor
5. APPROVAL OF MINUTES
  - A. November 27, 2017 Board of Education Budget Workshop
  - B. November 28, 2017 Executive Session
  - C. November 28, 2017 Regular Meeting

---

6. COMMUNICATIONS AND PETITIONS
  - A. O'Connell Student Leadership Team and the Veterans Commission present "Wreaths Across America"
  - B. Presentation by Goodwin College: Development Plans
7. OLD BUSINESS
8. NEW BUSINESS
  - A. Set a Public Hearing Date of Tuesday, January 2, 2018 @ 7PM in Council Chambers re:
    1. Boards and Commissions Procedures
    2. Bingo, Raffles and Drawings
    3. Parking of Motor Vehicles, Boats, RVs in Residential Areas
9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION
10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
  - A. Commerce Center Association v Town of East Hartford – assessment appeal
11. OPPORTUNITY FOR RESIDENTS TO SPEAK
  - A. Other Elected Officials
  - B. Other Residents
  - C. Mayor
12. ADJOURNMENT (next meeting: January 2<sup>nd</sup>)

*Robert J. Paack*

2017 NOV 29 A 10: 36

EAST HARTFORD BOARD OF EDUCATION  
1110 MAIN STREET, 3<sup>RD</sup> FLOOR CONFERENCE ROOM  
TOWN CLERK  
EAST HARTFORD

NOVEMBER 27, 2017

BOARD OF EDUCATION BUDGET WORKSHOP

PRESENT Chair Richard F. Kehoe, Vice Chair Linda A. Russo, Majority Leader Ram Aberasturia, Minority Leader Esther B. Clarke, Councillors Marc I. Weinberg, Joseph R. Carlson, Shelby Brown, Patricia Harmon and Caroline Torres

ALSO Nathan Quesnel, Superintendent of Schools  
PRESENT Paul Mainuli, Business Manager, EH Public Schools  
Ben Whittaker, Facilities Manager, EH Public Schools  
Christopher Wethje, Human Resources, EH Public Schools  
Joanne Zatarain, CPA, EH Public Schools  
Cynthia Ritchie, Assistant Superintendent of Elementary Curriculum  
Anne Marie Mancini, Assistant Superintendent of Secondary Curriculum  
Dr. Sharon Bremner, Director of Pupil Personnel  
Dr. Sarah Brzozowy, Data Analyst/School Improvement Specialist  
Board of Education Members:  
Bryan Hall, Tyron Harris, Tom Rup, Marilyn Pet,  
Stephanie Watkins, Valerie Scheer, Harry Amadasun, Jr., and  
Dorese Roberts  
Michael Walsh, Finance Director

CALL TO ORDER

The meeting was called to order at 6:04 p.m.

The Board of Education presented an overview of the Superintendent's proposed budget for fiscal year 2018-2019 which contains a 0% increase. The budget includes the elimination of 48.5 positions including certified staff, administrative staff, tutors and others. The proposal means that services and programs will be maintained but at reduced levels. The zero increase is the result of discussions between town and board staff, the mayor, council and board of education representatives regarding expected additional reductions in state assistance for the 2018-2019 fiscal year. This proposal allows both the town and the board to better prepare for this unfortunate reality.

Town Councillors and Board members asked questions and expressed concern about the impact of the cuts on the ability of the board to properly address the challenges facing many students and ensuring that they can succeed.

Town Councillors were encouraged to submit any additional questions about the budget proposal to the Town Council Clerk who can transmit them to the Board of Education and ensure that answers are distributed to all Councillors.

Nate Quesnel, Superintendent of Schools, Board of Education Chair Bryan Hall and Council Chair Rich Kehoe all praised the budget process that has been implemented in

the past three years. Under this process, the Board of Education and town administration budget books provide similar categories for each expenditure and revenue account and provide clarity on grant funded positions. The Board and Council work jointly from the initial stages of the budget process because the boards are in this together - the town and the schools rise and fall together.

ADJOURNMENT

MOTION By Esther Clarke  
seconded by Linda Russo  
to **adjourn** (8:25 p.m.)  
Motion carried 9/0.

Attest Richard F. Kehoe  
Richard F. Kehoe *AK*  
Town Council Chair

*Richard F. Kehoe*

2017 DEC -4 A 8:37

TOWN COUNCIL MAJORITY OFFICE

NOVEMBER 28, 2017

TOWN CLERK  
EAST HARTFORD

EXECUTIVE SESSION

PRESENT Chair Richard F. Kehoe, Vice Chair Linda A. Russo, Majority Leader Ram Aberasturia, Minority Leader Esther B. Clarke, Councillors Marc I. Weinberg, Joseph R. Carlson, Shelby Brown (arrived 6:39 p.m.), Patricia Harmon and Caroline Torres

ALSO PRESENT Scott Chadwick, Corporation Counsel  
Michael Walsh, Finance Director  
Santiago Malave, Human Resources Director  
Scott Sansom, Chief of Police  
Attorney Bud O'Donnell, Jr., Siegel, O'Connor, O'Donnell & Beck, P.C.  
Attorney Dennis M. Durao, Karsten & Tallberg, LLC  
Christine Sasen, Risk Manager  
Tim Bockus, Public Works Director

CALL TO ORDER

Chair Kehoe called the meeting to order at 6:36 p.m.

MOTION By Esther Clarke  
seconded by Linda Russo  
to **go into** Executive Session to discuss the following:

- Town of East Hartford and the East Hartford Police Officers' Association
- Town of East Hartford and Local 1174, Council 4, AFSCME, AFL-CIO
- The pending Federal Court action of Clover Marsh vs Vanek, et al Docket No. 3:16-CV-00928(SRU)

Motion carried 8/0.

MOTION By Esther Clarke  
seconded by Linda Russo  
to **go back to** Regular Session.  
Motion carried 9/0.

ADJOURNMENT

MOTION By Esther Clarke  
seconded by Linda Russo  
to **adjourn** (7:48 p.m.)  
Motion carried 9/0.

Attest *Richard F. Kehoe*  
Richard F. Kehoe  
Town Council Chair

*Robert J. Beck*

EAST HARTFORD TOWN COUNCIL

2017 DEC -4 A 8:37

TOWN COUNCIL CHAMBERS

TOWN CLERK  
EAST HARTFORD

NOVEMBER 28, 2017

PRESENT Chair Richard F. Kehoe, Vice Chair Linda A. Russo, Majority Leader Ram Aberasturia, Minority Leader Esther B. Clarke, Councillors Marc I. Weinberg, Joseph R. Carlson, Shelby J. Brown, Patricia Harmon, and Caroline Torres

CALL TO ORDER

Chair Kehoe called the meeting to order at 8:05 p.m. The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

Chair Kehoe took a moment to recognize the passing of Irene Cone, the longtime manager of East Hartford Public Access Station (Channel 5). Ironically, Mrs. Cone passed away on Tuesday November 7<sup>th</sup> – Election Day – a day she looked forward to and prepared for throughout the year. Her TV programming for Election Day included interviewing candidates at the various voting districts in East Hartford, as well as coordinating the voting tallies called in live “on the air”. She will be missed.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Susan Kniep, 50 Olde Roberts Street, (1) urged the Town Council to not approve the two union contracts on tonight’s agenda and implement a wage freeze for all town employees; (2) is against the assignment of Rich Kehoe to the Ordinance Committee since, in the speaker’s opinion, he has not dealt with the ethics laws in a timely manner; and (3) asked that the Council work toward clarifying the ownership of LLC’s.

Pat Sirois, Chair of the Beautification Commission, promoted Holiday Fest – this year being the 25<sup>th</sup> anniversary of the event – by selling Holiday Buttons to the Council. All proceeds go to the town’s Food Bank. She invited all to attend the festivities.

APPROVAL OF MINUTES

November 1, 2017 Executive Session

MOTION By Ram Aberasturia  
seconded by Linda Russo  
to **approve** the minutes of the November 1, 2017 Executive Session.  
Motion carried 9/0.

November 1, 2017 Regular Meeting

MOTION By Ram Aberasturia

seconded by Pat Harmon  
to **approve** the minutes of the November 1, 2017 Regular Meeting.  
Motion carried 9/0.

November 13, 2017 Organizational Meeting

MOTION By Ram Aberasturia  
seconded by Esther Clarke  
to **approve** the minutes of the November 13, 2017 Organizational Meeting.  
Motion carried 9/0.

COMMUNICATIONS AND PETITIONS

Town Council's Subcommittee Assignments

Chair Kehoe presented the Town Council's subcommittee assignments as follows:

COMMITTEE ASSIGNMENTS

2017-2019

**Economic Development**  
Ram Aberasturia  
Pat Harmon

**Board of Education (Liaison)**  
Rich Kehoe  
Caroline Torres

**EMS**  
Linda Russo  
Pat Harmon

**Fees Committee**  
Marc Weinberg, Temp Chair  
Shelby Brown  
Pat Harmon

**Housing Authority (Liaison)**  
Joe Carlson  
Esther Clarke

**Investigation & Audit Com.**  
Ram Aberasturia, Temp Chair  
Linda Russo  
Esther Clarke

**Personnel & Pensions**  
Marc Weinberg, Temp Chair  
Joe Carlson  
Caroline Torres

**Public Building Commission**  
Rich Kehoe  
Caroline Torres

**Real Estate Acq. & Disp. Com.**  
Linda Russo, Temp Chair  
Joe Carlson  
Caroline Torres

**Pension & Retiree Benefit Board**  
Joe Carlson

**Riverfront Recapture (Liaison)**  
Marc Weinberg

**Tax Policy Committee**  
Shelby Brown, Temp Chair  
Marc Weinberg  
Pat Harmon

**Town Owned Property Other Than RE**  
Marc Weinberg, Temp Chair  
Rich Kehoe  
Pat Harmon

M.D.C. (Liaison)  
Ram Aberasturia

Budget Committee  
Joe Carlson, Temp Chair  
Shelby Brown  
Caroline Torres

Ordinance Committee  
Rich Kehoe, Temp Chair  
Linda Russo  
Esther Clarke

## NEW BUSINESS

MOTION By Ram Aberasturia  
seconded by Esther Clarke  
to take items 8. H. "Local Prevention Council Grant" and 8. K. "Outdoor Amusement Permit Applications" out of order to accommodate those present.  
Motion carried 9/0.

### Local Prevention Council Grant (ERASE)

MOTION By Marc Weinberg  
seconded by Linda Russo  
to **adopt** the following resolution:

RESOLVED that Marcia A. Leclerc, Mayor of the Town of East Hartford, is hereby authorized to execute on behalf of this municipality a grant application in an amount not to exceed \$7,142 with the State of Connecticut Department of Mental Health and Addiction Services to support the activities of a local alcohol, tobacco, and other drug abuse Prevention Council, and to execute and file any contracts, amendments or reports as may be required to successfully complete the terms of the grant contract.

BE IT FURTHER RESOLVED that Mayor Marcia A. Leclerc's term of office began on January 10, 2011 and will continue until November 11, 2019. As Mayor, Marcia A. Leclerc serves as the Chief Executive Officer for the Town of East Hartford, and is duly authorized to enter into agreements and contracts on behalf of the Town of East Hartford.

On call of the vote, motion carried 9/0.

### Outdoor Amusement Permit Applications:

#### Holiday Fest – 2017

MOTION By Marc Weinberg  
seconded by Linda Russo  
to **approve** the outdoor amusement permit application entitled Holiday Fest 2017, as submitted by Patricia Sirois, Event Chair for the East Hartford Beautification Commission, to conduct the Annual Holiday Fest, starting on Friday, December 1<sup>st</sup> through Monday, December 4<sup>th</sup> with activities as follows:

- Tree-lighting ceremony with music and a Carol sing with Santa to be held on the lawn of the Town Green on Friday, December 1<sup>st</sup>, between the hours of 6:30PM and 7:30PM;

- Miscellaneous activities including an outdoor petting zoo, horse drawn wagon and a snowman building contest to be held on the Town Green on Sunday, December 3<sup>rd</sup>, between the hours of 12:00PM and 3:00PM; and
- Tree of Lights ceremony with a Carol sing to be held on the small green in front of 886 Main Street – Hartford East Apartments – on Monday, December 4<sup>th</sup>, between the hours of 5:30PM and 6:00PM

subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its agencies.  
Motion carried 9/0.

### 26<sup>th</sup> Annual Aselton Memorial Snow Dash

MOTION By Marc Weinberg  
seconded by Ram Aberasturia  
to **approve** the outdoor amusement permit application entitled “26<sup>th</sup> Annual Aselton Memorial Snow Dash”, submitted by Kristine Vincent, Assistant Director of the East Hartford Parks & Recreation Department and by the East Hartford Police Department to conduct a 5K road race (Snow Dash), to be held in the vicinity of the Langford School area – 61 Alps Drive – on Sunday, January 7, 2018 between the hours of 11:00AM and approximately 3:00PM, with the use of public streets occurring between the hours of 1:30PM and approximately 2:15PM, subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its agencies.  
Motion carried 9/0.

MOTION By Ram Aberasturia  
seconded by Esther Clarke  
to take item 8. F. “Working Cities Challenge Grant Program” out of order to accommodate those present.  
Motion carried 9/0.

*Councillor Aberasturia recused himself from discussion and vote on the following:*

### Working Cities Challenge Grant Program

MOTION By Shelby Brown  
seconded by Pat Harmon  
to **adopt** the following resolution:

**WHEREAS** the Federal Reserve Bank of Boston has issued a request for proposals for the Working Cities Challenge Grant Program; and

**WHEREAS** the core elements of the Challenge are leading collaboratively across sectors, engaging community members, using evidence to track progress toward a shared goal, and working to improve the lives of low-income residents by changing systems; and

**WHEREAS** as a core partner to the East Hartford Public Schools, the Town can bring valuable knowledge and expertise to the project.



NOW THEREFORE LET IT BE RESOLVED that Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to designate this corporation as a core partner to the East Hartford Public Schools as required by the Federal Reserve Bank of Boston's Working Cities Challenge Grant Program.

On call of the vote, motion carried 8/0.

*At this point, the Council returned to the order of the agenda.*

Budget Adjustments due to FY2017-2018 State Budget Adoption:

Supplemental Motor Vehicle Tax Bill

MOTION By Ram Aberasturia  
seconded by Marc Weinberg  
that pursuant to the authority granted under Section 7-567 of the Connecticut General Statutes, and Section 265 (a) (4) of Senate bill No. 1502, June Special Session, Public Act No. 17-2, the Town Council levy taxes as follows:

(a) with respect to all motor vehicles on the Grand List of October 1, 2016, an additional, supplemental, motor vehicle tax bill of 7 mills will be due and payable in full on January 1, 2018, or when the property tax due is in an amount less than \$5.00, such tax shall be waived pursuant to C.G.S. Section 12-144c; and

(b) with respect to motor vehicles purchased after October 1, 2016, a supplemental tax bill will be due and payable based on a mill rate of 39.

Motion carried 9/0.

MOTION By Ram Aberasturia  
seconded by Linda Russo  
to **adopt** the following supplemental receipts for the 2017-2018 uniform fiscal year in accordance with Section 6.4(b) of the Town Charter as follows:

**Grand List as of October 1, 2016 for:**

Motor Vehicles \$ 272,547,200

Tax Collection Rate 97.34

**Mill Rate Setting Generating Taxes of:**

Motor Vehicles @ 7.00 mills \$ 1,857,093

Motion carried 9/0.

Supplemental Revenue and Expenditures

MOTION By Ram Aberasturia  
seconded by Caroline Torres  
to **adopt** the following resolution:

**RESOLUTION CONCERNING A SUPPLEMENTAL BUDGET APPROPRIATION FOR THE FISCAL YEAR  
ENDING JUNE 30, 2018 TO BETTER ALIGN THE TOWN'S BUDGET REVENUES TO MATCH THE  
STATE'S ADOPTED BUDGET AND AID TO MUNICIPALITIES**

**WHEREAS** in March of 2017, the Town of East Hartford adopted a revenue budget for the fiscal 18 year using State revenue estimates to municipalities based on the Governor's Recommended State Budget; and

**WHEREAS** in November of 2017, the Governor's Recommended State Budget was subsequently amended extensively by the Legislature including types and amounts of aid to municipalities, and

**WHEREAS** in order for the Town to more capably record, track, and report budgetary estimates of revenue, the following adjustments to the revenue budget of the Town of East Hartford for the period ending June 30, 2018 are hereby made.

**NOW THEREFORE BE IT RESOLVED**, that the East Hartford Town Council does hereby approve this Supplemental Budget Appropriation of funds to reflect the addition of the attached Supplemental Revenue Appropriation in order to realign the Town's Revenue Budget to more closely match the State Legislature's Adopted budget including aid to municipalities.

		<u>Inc. (Dec.)</u>
G0350-42541	MV Mill Rate Grant	(2,051,881)
G0350-42542	Municipal Revenue Sharing	(7,036,894)
G0350-42526	Municipal Project Grants	4,447,536
G0350-42531	PILOT – State	(1,129,094)
G0350-42533	Urban Stabilization Grant (NEW)	1,281,122
G0990-52202	Unrealized Additional State Revenue	(1,600,000)
G0990-42508	Equalized Cost Sharing	3,305,027
G0370-40067	Current Year Tax Levy	1,857,093
G0320-51760	Misc. Revenue	927,091

Funds certified as unobligated and available.

On call of the vote, motion carried 9/0.

Town of East Hartford and the East Hartford Police Officers' Association:

Approval of the Collective Bargaining Agreement

**MOTION** By Ram Aberasturia  
seconded by Linda Russo  
to **approve** the collective bargaining agreement as ratified by the bargaining unit members on October 26, 2017 between the Town of East Hartford and the East Hartford Police Officers' Association which agreement is effective July 1, 2017 through June 30, 2020 and is outlined in and attached to a memo from Mayor Marcia A. Leclerc to Town Council Chair Richard Kehoe dated November 1, 2017.  
Motion carried 9/0.

*Once fully executed, a copy of this contract will follow these minutes.*

Contingency Transfer

**MOTION** By Ram Aberasturia  
seconded by Marc Weinberg  
to **approve** a contingency transfer in fiscal year 2017-2018 to provide a source of funds to settle the Collective Bargaining Agreement

between the town of East Hartford and the East Hartford Police Officers' Association as follows:

From Acct G9600-60201	
Contingency Reserve – Contract Negotiations	\$ 228,363
To Acct G5203-60110	
Police Administration -Permanent Services	\$ 228,363

Motion carried 9/0.

Town of East Hartford and Local 1174, Council 4, AFSCME, AFL-CIO

Approval of the Collective Bargaining Agreement

MOTION By Linda Russo  
seconded by Ram Aberasturia  
to **approve** the collective bargaining agreement as ratified by the bargaining unit members on November 9, 2017 between the Town of East Hartford and Local 1174, Council 4, AFSCME, AFL-CIO which agreement is effective July 1, 2017 through June 30, 2021 and is outlined in and attached to a memo from Mayor Marcia A. Leclerc to Town Council Chair Richard Kehoe dated November 16, 2017.  
Motion carried 9/0.

*Once fully executed, a copy of this contract will follow these minutes.*

Contingency Transfer

MOTION By Linda Russo  
seconded by Ram Aberasturia  
to **approve** a contingency transfer in fiscal year 2017-2018 to provide a source of funds to settle the Collective Bargaining Agreement between the town of East Hartford and Local 1174, Council 4, AFSCME, AFL-CIO as follows:

From Acct G9600-60201	
Contingency Reserve – Contract Negotiations	\$ 74,750
To Acct G7300-60110	
Highway Services-Permanent Services	\$ 74,750

Motion carried 9/0.

Revised PILOT Agreement: East Hartford Housing Authority

MOTION By Joe Carlson  
seconded by Esther Clarke  
to **approve** the revised PILOT Agreement between the East Hartford Housing Authority and the town of East Hartford as follows:

1. The East Hartford Housing Authority (EHHA) has purchased various real property located at 41-43 Welles Avenue, 68 and 83 Connecticut Boulevard, 232-234 Burnside Avenue, 17-

19 Goodwin Place, 39-41 Laurel Street, **9-11 June Street, and 107 Olmsted Street** in East Hartford Connecticut.

2. It is anticipated that the EHHA will operate these sites solely to provide affordable housing under the direction of the State of Connecticut Department of Housing at these locations for the foreseeable future.
3. The Assessor for the Town of East Hartford has determined that these various properties operated as scattered site housing by the EHHA are tax exempt under the provisions of Connecticut General Statutes (CGS) sections 8-58 and/or 8-71 as long as the various properties are used by the EHHA as affordable housing.
4. The EHHA acknowledges its current tax exemption status and hereby offers subject to the provisions of CGS 8-71, a payment in lieu of taxes (PILOT) on the various sites acknowledging the parcels to be users of services from the Town.
5. Effective July 1, 2018, for all scattered site properties owned by the EHHA as of the October 1, 2017 grand list, the EHHA hereby agrees to make a PILOT payment of \$23,974.00 to the Town.
6. For the October 1, 2018 grand list and future grand lists, the PILOT payment will continue for the duration of time that the EHHA owns and operates the properties as affordable housing.
7. The EHHA will prepare a calculation annually based on the provisions of CGS 8-71 based on 12% of shelter rents less utilities and forward that payment to the Town by July 31 of each year.
8. This PILOT agreement is subject to the review and approval of the Town Council.

Motion carried 9/0.

#### 2017-2018 Local Capital Improvement Program (LoCIP) Projects

MOTION        By Joe Carlson  
                      seconded by Ram Aberasturia  
                      to **adopt** the following resolution:

RESOLVED That Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents as may be required by the State of Connecticut Office of Policy and Management to secure Local Capital Improvement Program funds (LoCIP) in the amount of \$225,000 for projects listed in the approved 2017 Municipal Capital Improvement Plan. The project will be:

- Ecology Drive Fuel Storage Tank Replacement – Phase II        \$225,000

On call of the vote, motion carried 9/0.

#### Public Act 17-55: Temporary Health Structures

MOTION        By Linda Russo  
                      seconded by Ram Aberasturia  
                      that the Town Council, in agreement with the Town's Planning and Zoning Commission, votes that the Town opt out of the provisions of PA 17-155, "An Act Concerning Temporary Health Care Structures," and the applicable and pertinent provisions of subsection (a) of C.G.S. Section 8-2, as the

Town's Planning and Zoning Commission can create regulations that will best address the dimensional requirements and approval procedures for temporary health structures.  
Motion carried 9/0.

Recommendation from Real Estate Acquisition & Disposition Committee:

99-101 East River Drive

MOTION By Linda Russo  
seconded by Esther Clarke  
that the Town Council – cognizant of all pertinent and applicable surveys, appraisals, environmental reports and title reports – enter into the following transaction through direct negotiations with the owners of the identified property:

- The acceptance of an easement from Freemont Riverview, LLC for access and repair rights within the levee area, and the granting of a 10-year license to park cars, to Freemont Riverview, LLC; the easement and license areas being shown on a map attached hereto.

Motion carried 9/0.

237 East River Drive

MOTION By Joe Carlson  
seconded by Ram Aberasturia  
that the Town Council – cognizant of all pertinent and applicable surveys, appraisals, environmental reports and title reports – enter into the following transaction through direct negotiations with the owners of the identified property:

- The acceptance of a deed from Manchester Land Conservation Trust, Inc. for a portion of property previously owned by the town along the levee and an easement for access and repair rights to the levee, for the consideration of \$16,000, such deed and easement area being shown on a map attached hereto.

Motion carried 8/0. **Abstain:** Russo

Reappointment of Kathleen Stephens as the Tenant Commissioner for the East Hartford Housing Authority

MOTION By Joe Carlson  
seconded by Ram Aberasturia  
to **approve** the re-appointment of Kathleen Stephens, 58 Mill Road, to the position of Tenant Commissioner for the East Hartford Housing Authority, whose term shall expire July 31, 2022.  
Motion carried 9/0.

2018 Town Council Meetings Schedule

MOTION By Shelby Brown  
seconded by Ram Aberasturia  
to **adopt** the 2018 Town Council regular meeting schedule as follows:

*Please note the start time for all regular Town Council meetings is 7:30PM.*

January 2	July 10
January 16	August 7
February 6	August 21
February 20	September 4
March 6	September 17 (Monday – Yom Kippur)
March 20	October 2
April 3	October 16
April 17	November 7 (Wednesday – Election Day)
May 1	November 20
May 15	December 11
June 5	
June 19	

2018-2019 Budget Workshop Schedule

MOTION By Shelby Brown  
seconded by Linda Russo  
to **adopt** the 2018-2019 Budget Workshop Schedule as follows:

TOWN COUNCIL CHAMBERS

Monday, February 26, 2018

Mayor's Summary of Budget 6:30 p.m.

<u>Police Department</u>	Chief Sansom
Police Administration	
Operations	
Criminal Investigation	
Police Capital Improvements	

<u>Public Safety Complex</u>	Chief Sansom
Public Safety Communications	

<u>Fire Department</u>	Chief Oates
Administration	
Suppression	
Fire Training	
Fire Marshal	
Apparatus Maintenance	
Alarm Maintenance	
Emergency Medical Service	

Emergency Management  
Fire Capital Improvements

Wednesday, February 28, 2018

Inspections and Permits

Administration Gregg Grew 6:30 p.m.

Board of Education

Superintendent of Schools Nathan Quesnel 7:00 p.m.

Saturday, March 3, 2018

Town Treasurer Donald Currey 8:30 a.m.  
Town Council Rich Kehoe  
Town Clerk Robert Pasek  
Registrars of Voters Mary Mourey & Steve Watkins  
Selectmen  
Probate Court Scott Chadwick  
Corporation Counsel Scott Chadwick

Finance

Administration Mike Walsh  
Accounts and Control  
Information Technology  
Purchasing  
Assessor  
Revenue and Collections  
Employee Benefits  
Risk Management  
Debt Services  
Contingency  
Capital Improvements  
Revenues

Five Year Capital Improvement Plan

Summary  
Project Narratives  
Finance  
Public Library  
Other Departments

Boards and Commissions

Beautification Commission  
Inland/ Wetlands/Environment Commission  
Personnel Board of Appeals  
Historic District Commission  
Commission on Culture & Fine Arts  
Public Building Commission  
Pension & Retiree Benefit Board  
Commission on Services for Persons w/Disabilities  
Veterans Commission  
Board of Assessment Appeals  
Human Rights Commission  
Emergency Medical Commission  
Zoning Board of Appeals  
Board of Ethics  
Commission on Aging  
The Hockanum River Commission

Lunch Break 12:30 p.m.

Executive

Office of the Mayor Marcia Leclerc  
Human Resources Santiago Malave  
Public Library Sarah Morgan  
Youth Services Cephus Nolen

Development

Administration Eileen Buckheit  
Redevelopment Agency  
Economic Development Commission  
Planning & Zoning Commission  
Grants Administration

Monday, March 5, 2018

Public Works

6:30 p.m.

Administration Tim Bockus  
Engineering  
Highway Services  
Flood Protection  
Waste Services  
Fleet Services  
Building Maintenance  
Metropolitan District Commission  
Park Maintenance  
Public Works Capital Improvements  
Library

Parks and Recreation

Administration Ted Fravel  
Other Facilities  
Senior Services  
Park Special Program  
Parks & Recreation Capital Improvements  
Services for Seniors

Health and Social Services

Administration Jim Cordier  
Community Health & Nursing Services  
Environmental Control  
Social Services

Tuesday, March 6, 2018

Regular Meeting 7:30 p.m.

Wednesday, March 7, 2018

Public Hearing - Budget 7:00 p.m.

Tuesday, March 13, 2018

Special Meeting - Budget 7:00 p.m.

Motion carried 9/0.

Refund of Taxes

MOTION By Marc Weinberg  
seconded by Pat Harmon  
to **refund** taxes in the amount of \$15,793.34  
pursuant to Section 12-129 of the Connecticut General Statutes.  
Motion carried 9/0.

Bill	Name	Prop Loc/Vehicle Info.	Over Paid
2014-03-0053295	BETTI ELLEN	2005/1FTWX31PX5EC86274	-85.49
2016-01-0003077	COPPOLA ANTHONY & CHERYL	235 LEXINGTON RD	-216.90
2016-01-0004206	CORELOGIC ATTN: REFUNDS	20 HOWARD ST	-1970.22



2015-01-0006522	CORELOGIC ATTN: REFUNDS	67 MCKEE ST	-2572.06
2015-03-0061310	ENTERPRISE F M TRUST	2012/1G1ZC5E05CF156985	-329.67
2015-03-0061338	ENTERPRISE F M TRUST	2011/1FTEX1EMXBFC22919	-437.05
2015-03-0067843	JONES JAMAL RAHISS	2000/JN1CA31A2YT207263	-118.32
2013-04-0084169	JONES JAMAL RAHISS	2000/JN1CA31A2YT207263	-67.82
2014-03-0068104	JONES JAMAL RAHISS	2000/JN1CA31A2YT207263	-182.34
2016-03-0068686	JP MORGAN CHASE BANK NA	2015/JF1GJAM69FH006377	-443.52
2016-03-0068710	JP MORGAN CHASE BANK NA	2017/JF2SJAECXHH412892	-571.20
2014-01-0003887	MACKENSIE ROBERT	2 SIOUX RD	-379.95
2015-03-0075200	NISSAN INFINITI LT	2013/1N6AD0EV5DN755437	-306.36
2016-03-0076144	NISSAN INFINITI LT	2012/JN1BY1ARXCM392845	-474.24
2015-03-0080015	RIVERA ROSLYN I	2002/3G5DA03E52S508022	-77.03
2015-03-0066902	THIVIA DONALD	2014/KNAFX4A60E5188428	-55.50
2015-03-0085642	TOYOTA LEASE TRUST	2015/4T1BF1FK0FU488904	-214.61
2015-03-0085655	TOYOTA LEASE TRUST	2012/4T1BF1FK0CU614660	-371.11
2015-03-0085662	TOYOTA LEASE TRUST	2014/4T1BF1FK0EU832844	-36.82
2015-03-0085680	TOYOTA LEASE TRUST	2013/4T4BF1FK8DR278523	-198.50
2015-03-0085688	TOYOTA LEASE TRUST	2015/3TMLU4EN3FM205654	-396.64
2015-03-0085726	TOYOTA LEASE TRUST	2014/5TFUY5F15EX405938	-698.41
2015-03-0085757	TOYOTA LEASE TRUST	2012/5TDBK3EH4CS171967	-619.02
2015-03-0085762	TOYOTA LEASE TRUST	2012/2T3JF4DV3CW253670	-425.50
2015-03-0085777	TOYOTA LEASE TRUST	2014/4T1BF1FK5EU300697	-221.82
2015-03-0085794	TOYOTA LEASE TRUST	2012/5TDDK3EH1CS162409	-743.34
2015-03-0085833	TOYOTA LEASE TRUST	2013/JTDBU4EE8DJ119956	-169.64
2015-03-0085837	TOYOTA LEASE TRUST	2014/2T1BURHE1EC055054	-161.54
2015-03-0085882	TOYOTA LEASE TRUST	2013/4T4BF1FK9DR281642	-231.47
2015-03-0085888	TOYOTA LEASE TRUST	2012/JTHCF5C28C5060426	-589.42
2015-03-0085892	TOYOTA LEASE TRUST	2015/2T1BURHE6FC299218	-137.65
2015-03-0089887	TOYOTA LEASE TRUST	2014/5TDBKRFH6ES021315	-783.66
2015-04-0089249	TOYOTA LEASE TRUST	2013/5TDKK3DC7DS401895	-186.04
2015-03-0086488	VW CREDIT LEASING LTD	2013/3VWDP7AJ5DM365979	-323.68
2016-03-0088346	VW CREDIT LEASING LTD	2016/WAUFGAFC2GN166012	-996.80
		TOTAL	\$(15,793.34)

OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

Esther Clarke noticed construction activity on property along Silver Lane, which the town placed a tax lien on a few years back. She was interested in what was planned for that parcel. *Finance Director Walsh indicated that the original intention was a fruit orchard, but that is not a permitted use in current zoning regulations. The Development Department is presently working with the owners to bring this to a favorable resolution.*

Pat Harmon inquired on the progress of the leaf collection program. *Tim Bockus indicated that leaf collection is going quite well. He estimated that if the weather holds out, he could do another pass in the north end of town where it is heaviest.*

COUNCIL ACTION ON EXECUTIVE SESSION MATTERS

Clover Marsh vs Vanek, et al

MOTION By Ram Aberasturia  
seconded by Marc Weinberg  
to **accept** Corporation Counsel's recommendation to settle the  
Federal Court action known as Clover Marsh v Town of East Hartford, et al,  
Civil No. 3:16 CV 00928 (SRU) for the total sum of \$25,000.00.  
Motion carried 9/0.

OPPORTUNITY FOR RESIDENTS TO SPEAK

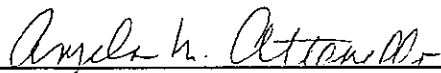
None

ADJOURNMENT

MOTION By Esther Clarke  
seconded by Caroline Torres  
to **adjourn** (10:00 p.m.).  
Motion carried 9/0.

The Chair announced that the next meeting of the Town Council would be December 12<sup>th</sup>.

Attest

  
\_\_\_\_\_  
Angela M. Attenello  
TOWN COUNCIL CLERK

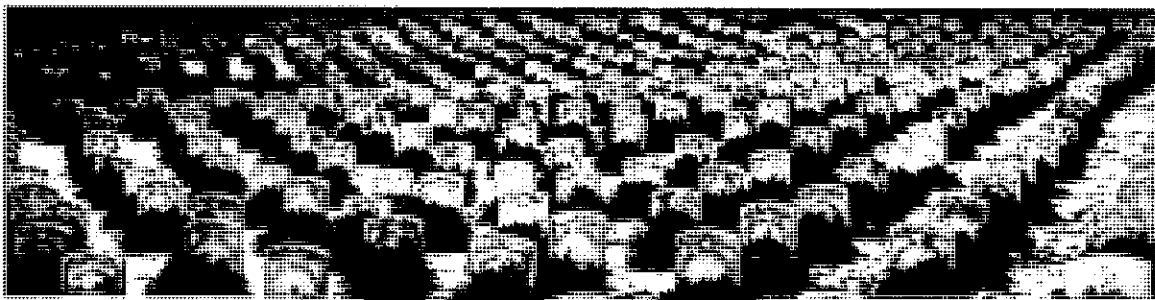


The O'Connell Elementary School  
Student Leadership Team  
cordially invites you to join us  
**Saturday December 16, 2017**  
**at Silver Lane Cemetery**  
1280 Silver Lane, East Hartford, CT  
(Held Rain or Shine)

As we recognize the sacrifices of the  
United States Veterans who are laid to rest  
in Silver Lane Cemetery.



11:30am Gather and Greet  
**12:00 noon- Formal Wreath Laying Ceremony**  
Wreaths will be laid at the graves of 483 Veterans



WREATHS ACROSS AMERICA.ORG  
REMEMBER • HONOR • TEACH

Please R.S.V.P. by Monday, December 11, 2017 to  
Amy Magoulas at  
[Magoulas.ab@easthartford.org](mailto:Magoulas.ab@easthartford.org)  
Or call (860) 622-5460



East Hartford Town Council

Goodwin College Community Update

Tuesday, December 12, 2017

Presenters: Mark Scheinberg, President  
Todd Andrews, VP Economic & Strategic Development

- Goodwin College History
  - Brief overview of College's history and establishment of River Campus
- Goodwin College
  - Who we serve, how we've grown, new programs and degree offerings
- Goodwin College in the Community
  - Local impact and summary of community projects
- Economic Development Projects to Date
  - Campus Development and Update on Projects underway
- Goodwin College as a Taxpayer
  - Summary of Taxable and Non-Taxable properties and resulting increased Revenue for Town
- Future Highlights
  - Short-term and Long-Term Future Development
- Q & A

**BOARD AND COMMISSION PROCEDURES ORDINANCE  
(December 7, 2017)**

Sec. 1 The Code of Ordinances of the Town of East Hartford is hereby amended to add new sections 2-1a through 2-1e as follows:

Sec. 2-1a. (a) The Mayor shall designate a person, who may be a town hall employee, to serve as permanent clerk to the boards and commissions of the town.

(b) The permanent clerk shall keep current the portion of the town's official website dedicated to each board or commission, including the posting of meeting notices and minutes and membership. The chair of each board or commission shall notify the permanent clerk of (1) the call of a meeting including the agenda for such meeting, (2) the minutes for each meeting and (3) any changes to the membership of such board or commission. The permanent clerk shall post such information to the town's website for each board or commission.

Sec. 2-1b. Each board or commission shall, by majority vote of the membership present and voting, appoint a clerk who has been certified pursuant to section 2-1c. Such clerk shall provide such administrative services as required by such board or commission including but not limited to the recording and filing with the permanent clerk the minutes for each meeting and the submission of an annual list of the attendance of each member of such board or commission. Such clerk shall be certified in accordance with the provisions of section 3 of this act, except that adjudicatory boards including the inland wetlands and environment commission, planning and zoning commission, zoning board of appeals and the board of assessment appeals may appoint a town employee to serve as clerk. Such clerk shall be paid a stipend in accordance with a fee schedule approved by the Town Council.

Sec. 2-1c. No person shall serve as a clerk of a board or commission unless such person has been certified by the Mayor. In order to be certified, a person must complete a town approved training course which shall include the taking of minutes, Roberts Rules of Order and the Freedom of Information Act.

Sec. 2-1d. (a) Each person appointed to a board or commission shall within ninety days of such appointment complete a training course approved by the town which shall include Roberts Rules of Order and the Freedom of Information Act. In addition, adjudicatory boards and commissions members shall complete a training course, including a test, on the subject matter of such board or commission and when it is appropriate to recuse from participating in a discussion to avoid a conflict of interest. All appointees shall be subject to, and shall comply with, the provisions of Article 2 of Chapter 15 of the Town of East Hartford Code of Ordinances.

(b) On or before January 31, 2018 and annually thereafter, each board or commission clerk shall submit to the permanent clerk an annual list of the attendance for each board or commission member. Any member who fails to attend thirty percent or more of such meetings shall be deemed to have met the persistent non-attendance standard set forth in Section 4.3 (e) of the Town Charter and presumed to have resign from such board or commission provided that upon recommendation from the Mayor the Town Council may reinstate such member for good cause shown, including lengthy illness, business or professional commitments.

Sec. 2-1e. In order to encourage participation on the town's boards and commissions, the permanent clerk shall ensure that the town's website contains prominent notice to the public of the opportunity to participate on the boards and commissions. The website shall contain an application form which an interested person may complete and submit to the permanent clerk designated pursuant to section 1 of this act. The permanent clerk shall forward such application to the Mayor and the Town Council.

Sec. 2 The provisions of this Act shall be effective March 1, 2018.

**Bingo Regulation  
December 5, 2017**

Sec. 1 The Code of the Ordinances of the Town of East Hartford is hereby amended to add a new section 13-31 as follows:

13-31 (a) No person shall conduct or operate within the town of East Hartford a bingo game, as defined in section 7-169 of the Connecticut General Statutes as amended by Public Act 17-231 or a bazaar or raffle as defined in section 7-170 of the Connecticut General Statutes without a permit issued by the police chief.

(b) Any person who obtains a bazaar or raffle permit from the police chief may also operate a fifty-fifty coupon games, cow-chip raffle, teacup raffle, duck-race raffle, frog race raffle, golf ball drop raffle or tuition raffle provided such person complies with the provisions of sections 7-170 through section 7-186 inclusive as amended by Public Act 17-231.

(c) All permit application requirements, operational standards for such bingo, bazaar or raffle shall be consistent with the provisions of sections 7-169 through 7-180, inclusive, of the Connecticut General Statutes as amended by Public Act 17-231.

(d) All enforcement policies and penalties for violations of the provisions of this section shall be as set out in sections 7-169 through 7-180, inclusive, of the Connecticut General Statutes as amended by Public Act 17-231.

(e) The fees for such applications shall be the maximum as provided in sections 7-169 through 7-180, inclusive of the Connecticut General Statutes as amended by Public Act 17-231 unless a different amount is adopted by the Town Council.

OFFICE OF THE  
TOWN COUNCIL

TOWN OF EAST HARTFORD

740 Main Street

East Hartford, Connecticut 06108



*Robert J. Peck*

2017 DEC - 8 P 12:18  
(860) 291-7208

TOWN CLERK  
EAST HARTFORD  
FAX (860) 291-7389

DATE: December 8, 2017

TO: Town Council Members

FROM: Rich Kehoe, Chair

RE: Tuesday, December 12, 2017 6:45 p.m. Town Council Majority Office

In accordance with Section 3.3 (a) of the Town Charter, a Special Meeting of the Town Council will be held as follows:

**Tuesday, December 12, 2017**

**6:45 p.m.**

---

**Town Council Majority Office**

The purpose of the meeting is to meet in Executive Session to discuss the following:

- The pending assessment (tax) appeal known as Commerce Center Association, Inc. v. Town of East Hartford, Docket No. CV-17-6037546-S, involving real property located at 341 East River Drive

cc: Mayor Leclerc  
Scott Chadwick, Corporation Counsel  
Brian Smith, Assessor