

MAJORITY OFFICE/MICROSOFT "TEAMS"

FEES COMMITTEE

October 24, 2022

**TO:** Councillors Awet Tsegai and Travis Simpson

**FROM:** Harry Amadasun, Chair

**RE: Monday October 24, 2022 @ 6:00 p.m.**

**This meeting is accessible through "Microsoft Teams" 1 929-235-8441 Conference ID: 588 523 750# or [Click here to join the meeting](#)**

AGENDA

1. CALL TO ORDER
  2. APPROVAL OF MINUTES  
A. August 29, 2022
  3. OPPORTUNITY FOR RESIDENTS TO SPEAK
  4. OLD BUSINESS
  5. NEW BUSINESS  
A. Greater Hartford Transit District Ticket Books
  6. ADJOURNMENT
- c: Town Council  
Mayor Walsh  
Melissa McCaw, Finance Director  
Laurence Burnsed, Health and Social Services Director  
Ted Fravel, Parks and Recreation Director

MAJORITY OFFICE/MICROSOFT "TEAMS"

FEEES COMMITTEE

August 29, 2022

PRESENT Chair Harry Amadasun, Councillors Awet Tsegai and Travis Simpson

ALSO Ted Fravel, Director of Parks and Recreation  
PRESENT Jessica Carrero, Durational Project Manager  
Vicki Liberator, Senior Services Coordinator

CALL TO ORDER

Chair Amadasun called the meeting to order at 6:04 p.m..

APPROVAL OF MINUTES

June 20, 2022

MOTION By Awet Tsegai  
seconded by Travis Simpson  
to **approve** the minutes of the June 20, 2022 meeting.

Motion carried 3/0.

OPPORTUNITY FOR RESIDENTS TO SPEAK

Marcia Leclerc, 673 Burnham Street, provided background information on the Friends of East Hartford Senior Center, a nonprofit organization focused on providing support for the Senior Center through a variety of investments since 2000. Ms. Leclerc stated that the organization successfully contributed over \$1 million to the acquisition and renovation of the new Senior Center location. 100% of all funds raised by the organization go to support the facility's equipment needs and programming costs. Ms. Leclerc has requested that all fees be waived on requests for use of the facility by the Friends of EHSC given the benefits to the Center that the organization provides.

NEW BUSINESS

Senior Center Fee Schedule and Policy

Jessica Carrero, Project Manager, provided background on a fees schedule that was initially presented to the Council under Mayor Leclerc in October of 2021. The initial structure was proposed in advance of the Senior Center opening to the public and what has been presented for this meeting has been trimmed down to better reflect the limited availability of space based on current programs. At this time only the Dining Room and Media Room will be made available for rental. Policy will restrict use or rental of the Senior Center to outside agencies except in cases where agencies provide a direct benefit to the Senior Center.

2022 SEP - 1 AM 11:04  
TOWN CLERK  
EAST HARTFORD  
*Robert J. East*

As constructed, fees would be established for Non-Profits and Out of Town/For Profit Groups. The Committee requested consideration of an additional cost bracket for residents for more individualized events. Administration stated that due to the maintenance costs and limited availability of the space, allowing rental for residents would be prohibitive based on current usage.

The Committee then discussed staffing requirements during events, particularly for any rentals occurring outside of normal operating hours as the facility; proposing a nominal fee be considered to accommodate for the additional work hours required.

MOTION       By Awet Tsegai  
                  seconded by Travis Simpson

to **table** approval of the fee structure for rental of the Senior Center and policy pending additional revisions and clarifying language.

Motion carried 3/0

#### ADJOURNMENT

MOTION       By Awet Tsegai  
                  seconded by Travis Simpson  
to **adjourn** (6:57 p.m.).

Motion carried 3/0.


cc: Town Council  
      Mayor Walsh



## MEMORANDUM

**DATE:** November 11, 2021

**TO:** East Hartford Town Council Members

**FROM:** Michael P. Walsh, Mayor 

**TELEPHONE:** (860) 291-7201

**RE:** Referral to Fees: Surplus Greater Hartford Transit District Ticket Books to \$10

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By way of this memo, I am requesting a referral to the Town Council Fees Committee for the purposes of accelerating the sale of 3,628 ticket books of 10 for use with the Greater Hartford Transit District (GHTD) ride program.

As you know, the Greater Hartford Transit District provides rides in and around greater Hartford to qualified residents including trips to church, medical appointments, grocery shopping, and work. Some years ago, the Town of East Hartford absorbed the cost of each ride. About 5 years ago, due to budget constraints, the Town gradually moved away from absorbing the cost, instead encouraging riders to buy GHTD tickets when a book of 10 cost \$10.

At the time of the change, GHTD notified the Town that they planned to increase ticket costs with a ticket book of 10 now costing \$24. At the time, to insulate our residents from rising costs of GHTD rides, the Town procured a stockpile of tickets. As noted in the attached e-mail from Finance Director Linda Trzetzkiak, the Town currently has 3,628 books on hand with a desire to distribute those fairly to the community of riders.

Accordingly, I am requesting a referral to the Town Council Fees Committee for the purpose of setting the sale price of the remaining books at \$10 per book, provided qualifying recipients can buy no more than 2 books per month, until the Town's supply is exhausted.

If approved, I anticipate that the tickets will be sold at the Senior Center and through Social Services.

Please let me know if you have any questions on the aforementioned and I will be on hand at the meeting to take any questions. Thank you.

Cc: Linda Trzetzkiak, Finance Director  
Laurence Burnsed, Health and Social Service Director  
Ted Fravel, Parks and Recreation and Senior Services Director

## Walsh, Mike

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**From:** Trzetzziak, Linda  
**Sent:** Wednesday, November 10, 2021 1:16 PM  
**To:** Walsh, Mike  
**Subject:** ADA tickets

Mike,

ADA ticket books on hand 3,628. We paid \$24 per book. Value \$87,072.

Linda Trzetzziak  
Director of Finance  
Town of East Hartford