

Robert J. Park

TOWN COUNCIL AGENDA
TOWN COUNCIL CHAMBERS/MICROSOFT "TEAMS"
740 MAIN STREET
EAST HARTFORD, CONNECTICUT
SEPTEMBER 21, 2021

2021 SEP 20 AM 10:35

TOWN CLERK
EAST HARTFORD

7:00 P.M. Executive Session

REVISED 09-20-21

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This Town Council meeting is accessible through "Microsoft Teams" 929-235-8441 Conference ID: 420 407 211 # or click on this link: [Click here to join the meeting](#)

This meeting can be viewed through Comcast channel 96 and 1090 and Frontier channel 6018 or by clicking on <https://ehct.viebit.com>

Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
5. APPROVAL OF MINUTES
 - A. September 8, 2021 Regular Meeting
 - B. September 13, 2021 Executive Session/Mallinckrodt Bankruptcy
 - C. September 13, 2021 Special Meeting/Showcase Cinema
6. COMMUNICATIONS AND PETITIONS
 - A. Resignation of Lionel Lessard from the Economic Development Commission
7. OLD BUSINESS
8. NEW BUSINESS
 - A. Closure of the 457 Deferred Compensation Plan with PCS Retirement
 - B. Referral to Personnel and Pensions Subcommittee re: Recycling Inspector Job Description
 - C. **Outdoor Amusement Permit Application: Thunderbird American Indian Dance Troupe**
9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION
10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
 - A. East Hartford Founders, LLC v. Town of East Hartford, Tax Appeal, Docket CV-17-6037160-S, 20 Hartland Street, a/k/a 99 Founders Plaza.
11. OPPORTUNITY FOR RESIDENTS TO SPEAK
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
12. ADJOURNMENT (next meeting: October 5th)

EAST HARTFORD TOWN COUNCIL

Robert J. Park

TOWN COUNCIL CHAMBERS/MICROSOFT "TEAMS"

2021 SEP 14 AM 8:36

SEPTEMBER 8, 2021

TOWN CLERK
EAST HARTFORD

PRESENT Chair Richard F. Kehoe, Vice Chair Donald Bell, Jr., Majority Leader Sebrina
In Chambers Wilson, Minority Leader Esther B. Clarke, Councillors Connor Martin, Angela
Parkinson and Awet Tsegai

PRESENT Councillors Patricia Harmon and John Morrison
Via Teams

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:35p.m. He stated that the Council was meeting on a Wednesday rather than on a Tuesday in recognition of Rosh Hashanah, the Jewish New Year. The Chair also explained that this was a "hybrid" meeting, which allows for participation in-person or virtually via the Microsoft "Teams" platform. He then announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

RECOGNITIONS AND AWARDS

Kendall Jeanne Hayes

PROCLAMATION

Be it hereby known to all that the East Hartford Town Council, along with Mayor Marcia A. Leclerc, hereby offer their congratulations to

*KENDALL JEANNE HAYES
Recipient of the
GREATER HARTFORD CHAPTER OF THE NAACP
ELLA LITTLE CROMWELL SCHOLARSHIP*

On behalf of the citizens of the Town of East Hartford, we hereby recognize the hard work, creativity and dedication of Kendall Hayes. Combining interests in the arts and entrepreneurship, she has excelled in the Girl Scouts of America, launched KFIYAH Designs and a recognized dancer. Just some of her many awards and recognitions are the Teen Mini Mogul Award in 2018, semifinalist in the World of Money Entrepreneur Competition in 2019, and 3rd place winner in the High School section of the Beta Sigma Lambda Educational Foundations' Black History Oratorical Contest. This scholarship is another recognition of Kendall's amazing talents and energy.

IN WITNESS WHEREOF, we hereunto set our hand and cause the seal of the Town of East Hartford to be affixed this eighth day of September, Two-Thousand and Twenty-one.

The Town Council, along with Mayor Leclerc, congratulated Ms. Hayes on her tremendous accomplishments and see only the best for her in the future.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Carlos Martínez-Rivera, 190 Burnside Avenue, believes the noise ordinance needs to be revamped to include noise that is not amplified. He specifically noted an area near his residence on Burnside Avenue.

Noella Lynch, 5 Jefferson Lane, commented on the following: (1) responded to a letter she received from the town regarding trimming the overgrown weeds on the tree belt in front of her house when the grass seeds the town planted yielded only weeds; (2) had questions on the reconstruction of Brewer Street; (3) expressed concern with speeding on Brewer Street; (4) trucks using Jefferson Lane as a cut through; and (5) the Jefferson Lane street sign should be more visible to Brewer Street drivers heading toward Main Street.

APPROVAL OF MINUTES

August 17, 2021 Public Hearing/Connecticut City and Towns Development Act

MOTION By Sebrina Wilson
 seconded by Angie Parkinson
 to **approve** the minutes of the August 17, 2021 Public Hearing/Connecticut
 City and Towns Development Act.
 Motion carried 9/0.

August 17 2021 Regular Meeting

MOTION By Sebrina Wilson
 seconded by Awet Tsegai
 to **approve** the minutes of the August 17, 2021 Regular Meeting.
 Motion carried 9/0.

MOTION By Esther Clarke
 seconded by Connor Martin
 to take item 8.E.2 entitled "Believe 208 Run for the Finest and Bravest"
 under New Business, out of order.
 Motion carried 9/0.

NEW BUSINESS

Believe 208 Run for the Finest and Bravest

MOTION By Angie Parkinson
 seconded by Don Bell
 to **approve** the outdoor amusement permit application entitled "Believe
 208 Run for the Finest and Bravest", submitted by Kathryn Kleis, Race
 Director for CABLE, INC., to hold a 5K run in memory of East Hartford

Police Officer Paul Buchanan on Sunday, September 26, 2021 from 8AM to 9:30AM beginning at the Knights of Columbus, 1831 Main Street, East Hartford and into South Windsor, northbound on Main Street and return southbound on Main Street, with music and food at this event; subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its agencies; and to waive the associated permit fee due to the town under the provisions of §5-6 (a) of the Code of Ordinances as this event is to increase awareness of the challenges that face all first responders.
 Motion carried 9/0.

The Council now returned to the order of the agenda.

COMMUNICATIONS AND PETITIONS

On-Call Service Contracts: Section 10-6(a) of the East Hartford Code of Ordinances

Chair Kehoe reported that in accordance with Town Ordinance 10-6(a), it is required that, within sixty days of the end of the fiscal year, the Finance Director shall report to the Town Council the amount expended by the town on each on-call service contract during that fiscal year. Below is the list of on-call service contracts for FY2021, which will be in force for a maximum of five years from the date of the Request for Proposal (RFP) Award or for a maximum dollar amount of \$150,000, whichever comes first.

<u>Vendor Name</u>	<u>Contract Start Date</u>	<u>\$ Paid FY 21</u>	<u>\$ Paid Life to Date</u>
Surveying			
Alfred Benesch & Co	May-20	\$4,000	\$4,000
BSC Group	May-20	4,512	4,512
CME Associates	May-20	0	2,860
Milone & MacBroom	May-20	0	0
WSP USA Inc	May-20	0	0
Engineering			
Milone & MacBroom	May-20	0	0
Weston & Sampson Engineers	May-20	0	0
Alfred Benesch & Co	May-20	0	0
BSC Group	May-20	0	0
CME Associates Inc	May-20	0	0
Anchor Engineering Services	May-20	0	0
WSP USA Inc	May-20	8,854	8,854
GEI Consultants Inc	May-20	0	0
Planning			
Planimetrics	Aug-19	56,430	64,350

Electrical

Electrical Contractors Inc	Sep-18	16,317	33,924
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Appraisal

Wellspeak, Dugas & Kane	Sep-18	200	25,700
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Architectual

Christopher Williams Architects	Aug-19	18,500	86,315
JCJ Architects	Aug-19	0	0
Silver Petrucelli	Aug-19	7,500	7,500
Lothrop Architects	Aug-19	0	0
Clohessy, Harris & Kaiser LLC	Aug-19	0	0
Capital Studio Architects	Aug-19	0	0

Public Works Department: Road Restoration Presentation

John Lawlor, Public Works Director, along with Anthony Garro, from Beta, the town's Asset Management consulting firm, provided the Council with a PowerPoint presentation of the Public Works Department's road restoration project and asset management program. (copy included in the Council Clerk's meeting file and office file) Discussion followed the presentation. The benefits of pavement management are many. However, since the roadways are considered the town's largest valued asset, protecting this investment is by far one of the most important factors in this project. The ultimate goal of this long-term road reconstruction program is to repave every road in East Hartford.

CPS HR Consulting: Directors' Compensation Study

Due to technical problems, this item will be rescheduled to a future Town Council meeting.

NEW BUSINESS (Cont'd)

Collective Bargaining Agreement: East Hartford Board of Education and East Hartford Education Association

MOTION By Don Bell
 seconded by Angie Parkinson
 to **approve** the 2022-2025 Collective Bargaining Agreement between the East Hartford Board of Education and the East Hartford Education Association – ratified by the Union on August 6, 2021 and approved by the Board of Education on August 23, 2021 – as attached to a letter dated August 24, 2021 from Christopher Wethje, Director of Human Resources for East Hartford Public Schools to Robert Pasek, Town Clerk.
 Motion carried 9/0.

A copy of this contract follows these minutes.

Approval of Sale of Individual Tax Liens

MOTION By Angie Parkinson
seconded by Awet Tsegai
to **approve** the sale of tax liens as listed on the report attached to a memorandum dated August 30, 2021 from Finance Director Linda Trzetzziak to Mayor Marcia Leclerc which lists and enumerates 24 properties, along with the amount of the tax lien for each property and the high bid for each property, resulting from the request for proposal relevant to the tax lien sale and to **award** the high bid for the 24 properties, collectively totaling \$483,467.28 (that includes a \$43,442.42 premium) as follows:

- Tower Capital Management LLC – 8 bids totaling \$145,616.33
- TLOA Servicing LLC – 5 bids totaling \$ 83,449.66
- RTLF-CT LLC – 11 bids totaling \$ 254,401.29

Motion carried 9/0.

Police Coronavirus Relief Funds

MOTION By Connor Martin
seconded by Angie Parkinson
to **adopt** the following resolution:

WHEREAS the state Office of Policy and Management has made Police Coronavirus Relief Funds available to the Town; and

WHEREAS the purpose of these funds is to address crime challenges exacerbated by the COVID-19 pandemic and to facilitate the Police Department's participation in task forces and other coordinated efforts in our region to respond to pandemic-related public health and public safety needs.

NOW THEREFORE LET IT BE RESOLVED that Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by the state Office of Policy and Management as they pertain to this Coronavirus Relief Funds grant.

On call of the vote. motion carried 9/0.

Youth Services Prevention Grant

MOTION By Awet Tsegai
seconded by Connor Martin
to **adopt** the following resolution:

WHEREAS the Town of East Hartford (Youth Task Force) has been identified in Public Act 19-117, to be a recipient of a \$75,000 per year grant from the State of Connecticut for the provision of preventive youth services for fiscal years 2022 and 2023; and

WHEREAS as a condition of the grant, the Town is required to provide documentation that details a plan for spending, monitoring, and reporting on these funds in a manner that is consistent with the intent of the Public Act.

NOW THEREFORE LET IT BE RESOLVED; that Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all

documents, contracts, and amendments as may be required by the State of Connecticut Judicial Branch, Office of the Chief Court Administrator as they pertain to this Youth Services Prevention grant.

On call of the vote, motion carried 9/0.

Outdoor Amusement Permit Applications:

Hartford Steel Symphony Concert

MOTION By Don Bell
seconded by Connor Martin
to **approve** the outdoor amusement permit application, entitled "Hartford Steel Symphony Concert" submitted by Sarah Kline Morgan, Library Director for the East Hartford Public Schools, to conduct the concert on the front lawn of the Raymond Library at 840 Main Street on Saturday, September 18, 2021 from 11AM to 1:30PM – the concert will begin at Noon; subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its agencies.
Motion carried 9/0.

Annual Fall Fest

MOTION By Sebrina Wilson
seconded by Don Bell
to **approve** the outdoor amusement permit application submitted by Jonathan Cooper, Recreation Supervisor, for the East Hartford Parks & Recreation Department, to conduct the Annual Fall Fest on the Town Green on Saturday October 9, 2021 from 11AM to 3PM – the set-up starts at 8AM (rain date Sunday, October 10th); with music during the same hours, featuring a show at the gazebo, pony rides, a petting farm, inflatables, climbing wall, arts & crafts, pumpkin painting, civic group booths, commercial vendors and food vendors; subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its agencies.
Motion carried 9/0.

Referral to the Personnel & Pensions Subcommittee: IT Manager

MOTION By Awet Tsegai
seconded by Connor Martin
to **refer** to the Personnel and Pensions Subcommittee the revised job description for the Information Technology Manager, with instructions to review the changes proposed and report back to the Town Council with its recommendations, if any.
Motion carried 9/0.

Reappointments to Various Boards and Commissions

MOTION By Sebrina Wilson
seconded by Awet Tsegai
to **approve** the appointments of the following individuals to the town's
Boards and Commissions:

Beautification Commission

Cynthia Woodman	61 Dartmouth Dr	12/22
Dolores Kehoe	190 Andover Rd	12/23
Julie Robinson	1266 Forbes St	12/23
Patricia Sirois	45 Jefferson Ln	12/23

Board of Assessment Appeals

John Murphy	78 Cambridge Dr	12/23
Hassan Robinson	1266 Forbes St	12/23

Commission on Aging

Gary James Kelly	28 Wentworth Dr	12/23
Cheryl Kennedy Gagne	68 Silver Ln, Unit 52	12/22
Eugenia Perry	68 Silver Ln, Unit 40	12/23

Commission on Culture and Fine Arts

Lisa Gold	23 Prasser Dr	12/24
Gloria Visgillo Lupi	106 Sherwood Dr	12/24
Rosamond White	93 Sandra Dr	12/24

Commission on Services for Persons with Disabilities

Sunlida Caminero	107 Cambridge Dr	12/21
Vanessa Jenkins	26 Suffolk Dr	12/21
Veronica Rosario	31 High St #11108	12/21

Economic Development

Joelle Murchison	230 Timber Tr	12/22
Veronica Rosario	31 high St #11108	12/22

In-Land Wetlands Commission

Daniel O'Dea	137 Madison St	12/23
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Personnel Appeals Board

Shaun Jones	37 Kenyon Pl	12/23
Godfred T. Amsah	97 Pendleton Dr	12/23
Rosamond White (Alternate)	93 Sandra Dr	12/22

Planning and Zoning Commission

Sidney Soderholm	46 Pezzente Ln	12/25
Henry Pawlowski	48 Oxford Dr	12/25

Motion carried 9/0.

Refund of Taxes

MOTION By Connor Martin
seconded by Angie Parkinson
to **refund** taxes in the amount of \$ 23,361.70

pursuant to Section 12-129 of the Connecticut General Statutes.
Motion carried 9/0.

Bill	Name	Prop Loc/Vehicle Info.	Int Paid	Over Paid
2019-01-0000015	21 GEORGE PROSPECT EH APARTMENTS LLC	133 PROSPECT ST	0	-500.00
2019-03-0050136	ACAR LEASING LTD	2017/3GTU2NEC1HG512370	0	-486.76
2019-03-0050159	ACAR LEASING LTD	2016/KL7CJPSB8GB711300	0	-372.60
2019-03-0050172	ACAR LEASING LTD	2018/1GNEVGKW0JJ104153	0	-155.70
2019-03-0050186	ACAR LEASING LTD	2018/1GCVKREC0JZ242520	0	-311.86
2020-03-0050139	ACAR LEASING LTD	2018/1GCGTCEN4J1208258	0	-241.52
2020-03-0051365	ANDREWS MARK D	2004/47CTBAM224J111690	0	-42.16
2019-03-0052834	BARRETT KAREN J	1972/1X27D2W161853	0	-22.50
2020-03-0052691	BARRETT KAREN J	1972/1X27D2W161853	0	-22.50
2019-03-0052998	BAZZANO MICHAEL S	2010/WDYPE8CC3A5497249	0	-105.52
2019-03-0053163	BELANGER LINDA A BMV FINANCIAL SERVICES	2001/1NXBR12E81Z471137	0	-14.85
2019-03-0062416	ATTN TAX	2017/WBA8E5G54HNU42102	0	-55.36
2019-03-0054422	BRIDGE ENERGY SERVICES	2016/1FM5K8GT7GGC79863	0	-462.38
2020-03-0056420	CICHON MARK T	2008/JN8AS58V48W107576	0	-39.15
2019-03-0079226	CHAPMAN GARY L JR	2003/1GCHK29U33E294676		-17.91
2019-04-0081413	COITEUX DEBRA	2019/SHHFK7H92KU224101	0	-556.11
2020-03-0056902	COLLINS WILLIAM P	2015/2G61M5S39F9122645	0	-544.00
2020-03-0057104	CONGDON HARRY C	2001/1G1NE52J216153397	0	-51.61
2020-03-0058679	DAVILA BETHZAIDA	2009/19UUA96569A006268		-87.34
2020-03-0059381	DIAZ BERRIOS FERMIN	2007/1N4AL21E67C115959	0	-124.65
2019-03-0060761	DUNN KELLY A	2006/JNKCV51F46M607310	-8.45	-140.85
2017-04-0082560	EASTMOND TARIMA C	2003/1N4AL11D83C133486	0	-42.90
2020-03-0088122	EBAI DICKSON A	2017/JF2SJAEC3HH452506	0	-602.56
2019-03-0061666	ENTERPRISE FM TRUST	2014/2FMDK4GC0E8B01138	0	-384.30
2019-03-0061668	ENTERPRISE FM TRUST	2011/2FMDK4JC3BBA88714	0	-315.000
2019-03-0061670	ENTERPRISE FM TRUST	2016/1FTEX1E84GFB29243	0	-833.40
2019-03-0061671	ENTERPRISE FM TRUST	2016/1FM5K8D85GGC41533	0	-770.86
2019-03-0061675	ENTERPRISE FM TRUST	2017/1FM5K8DHXHG75739	0	-846.46
2019-03-0061676	ENTERPRISE FM TRUST	2017/5UXKR0C37H0V81561	0	-1,164.16
2019-03-0061682	ENTERPRISE FM TRUST	2012/1FTEX1EM1CFB36383	0	-491.40
2020-03-0062595	FRANKSON ERROL D	2006/2HNYD18986H510062	0	-172.35
2019-03-0063436	FUQUA DALILA	2012/1C3CCBAB3CN166640	0	-45.67
2020-03-0062798	FUQUA DALILA	2009/JNKCV61F09M053340	0	-37.35

2019-03-0063560	GAITHER TORI M GONZALEZ-MORALES	2010/JN1AJ0HR7AM750772	0	-205.82
2019-03-0064661	DANIELA GONZALEZ-MORALES	2013/2T3DFREVXDW084838	0	-243.45
2019-03-0064662	DANIELA GONZALEZ-MORALES	2004/2HKYF18524H534231	0	-170.00
2019-03-0064663	DANIELA	2015/1GAZG1FF3F1108693	0	-273.55
2020-03-0064037	GOORAHOO JANET Z	2002/1FAFP42XX2F210571	0	-22.05
2019-03-0065396	GUTHRIE ROBIN J	2011/JTDMKN3DU7B1474193	0	-43.96
2019-04-0083161	HALLQUIST MATTHEW D	2017/4S3GTAD68H3735734	0	-93.24
2019-03-0065654	HAMPTON VICTORIA A	2016/2HKRM4H54GH617580	0	-94.19
2020-03-0065906	HODELIN LAVONN P	2008/JN8AS58V28W412168	0	-13.05
2019-01-0009378	HOME LOAN SERV	37 BARBONSEL RD	0	-3,169.17
2019-04-0083476	HONDA LEASE TRUST	2017/1HGCR2F52HA101095	0	-96.66
2020-03-0066127	HONDA LEASE TRUST	2017/1HGCR2F30HA233156	0	-225.45
2020-03-0066173	HONDA LEASE TRUST	2018/1HGCV2F34JA029106	0	-338.40
2020-03-0066183	HONDA LEASE TRUST	2018/1HGCV1F36JA262107	0	-245.70
2020-03-0067670	JONES EBONI S	2014/1N4AL3AP0EC189009	0	-121.77
2019-04-0083878	JORDAN DONNYE N	2016/2C3CDZAG3GH289399	0	-567.45
2020-03-0068283	KELSO WALTER T	2008/3N1BC13E78L401141	0	-26.77
2020-03-0072655	MENSAH ALEXANDER	2010/4T1BF3EK4AU560354	0	-36.45
2019-03-0074875	MORIN PHILIP J	2011/1N4AL2AP4BC134004	0	-61.42
2019-04-0085206	NISSAN INFINITI LT	2017/JN8AT2MV8HW258440	0	-127.26
2020-03-0074658	NISSAN INFINITI LT	2017/1N4AA6AP3HC431996	0	-407.70
2013-03-0076069	ONEAL JAMES PATRICK	1998/1B7GG22XXWS653710	0	-158.98
2020-03-0076298	PATEL CHAITALI J	2006/2D4GP44LX6R874962	0	-37.30
2019-01-0007160	PENNY MAC	20 RUSTIC LN	0	-3,271.01
2020-03-0078570	REYES MINERVA RIVERA-MARRERO	2008/1HGCS22868A009511	0	-83.52
2019-03-0080743	CYNTHIA Y	2008/1J8FF48W78D744118	0	-64.80
2019-03-0081564	ROMAN ALBERTO L	2001/1FTRX18L61NB09073	-13.89	-154.35
2018-04-0087465	ROMERO ROSARIO A	2016/JF1GJAK61GH015269	-22.60	-188.37
2019-03-0081664	ROMERO ROSARIO A	2011/2CTFLREC5B6400384	0	-57.18
2020-03-0088110	ROPER LINDA W	2001/JHLRD18461S024742	0	-45.00
2019-04-0086799	SIMMONS MICHAEL P	2003/YV1VS27533F984429	0	-414.70
2019-03-0075804	SHAUGNESSY SABINA	2005/2T1BR32E85C363801	0	-154.00
2019-03-0085122	STREET BARBARA M	2014/5XXGM4A73EG263692	0	-307.06
2019-03-0086423	TOYOTA MTR CREDIT CRP	2017/5TFDY5F12HX629317	0	-279.00

2019-03-0087303	VALDES DAISY	2013/1N4AL3AP6DN406517	0	-147.96
2019-01-0014611	VAZQUEZ LUIS	64 HOLLAND LN	0	-752.50
2019-03-0088583	WALSH MERFEIA ADELLA A	2015/5J6RM4H56FL028700	-34.72	-514.36
2020-03-0086666	WARD PHILLIP J	2003/1FAFP36363W310623	0	-6.70
		SUBTOTAL	-79.66	-23282.04
		TOTAL		\$(23,361.70)

Referral to the Real Estate Acquisition and Disposition Committee re: Acquisition of Applegate Lane

MOTION By Angie Parkinson
seconded by Awet Tsegai
to **refer** to the Real Estate Acquisition & Disposition Committee the town's acquisition of Applegate Lane for the purposes of making it a public road that would access the former Showcase Cinemas site, with instructions to investigate the issue and report back to the Town Council with its recommendations, if any.
Motion carried 9/0.

Filming Location Agreement: East Hartford Community Cultural Center

MOTION By Connor Martin
seconded by Angie Parkinson
that the Town Council, acting as a Committee of the Whole for the Fees Committee, **authorizes** the use of portions of the East Hartford Community Cultural Center by a video production company, for a five-day period, expected to be in late September, 2021, together with the use of various props and stage and audio visual equipment, for a flat fee of no less than \$6,500, and the use of portions of the East Hartford Community Cultural Center for such additional days or portions thereof beyond such five days, at a rate of \$450 for each portion of an additional day, up to six hours of use. The portion of the Community Cultural Center to be used by such production company shall be subject to mutual agreement of the Town and the production company. The agreement documenting use of the Community Cultural Center shall include indemnification of the Town for any liability as a result of production company's actions or inactions and such other provisions as the Corporation Counsel's Office deems appropriate; such authorization to end October 31, 2021.
Motion carried 9/0.

OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

Awet Tsegai inquired on the demolition of 12 Bodwell Road. *Mayor Leclerc indicated that the house at 12 Bodwell, along with several others, is going out for bid.*

COUNCIL ACTION ON EXECUTIVE SESSION MATTERS

None

OPPORTUNITY FOR RESIDENTS TO SPEAK

Rachel Hernandez, 86 William Street, made the Council aware of the noise generated by businesses in her neighborhood. Ms. Hernandez also had concerns about the school system.

Bridgitte Prince, 41 Bodwell Road, inquired on the proposed sale of the Showcase Cinema site as well as the Tesla Corporation relocating to East Hartford.

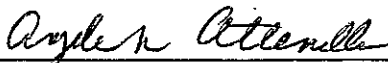
Mayor Leclerc commented on the following: (1) the police funds for the grant will flow through EH Connects; (2) there will be a press conference on September 21st regarding the SciFi project for 2022 which will be the installation of the 10gig open access fiber system- which increases high speed connectivity; (3) Trunk or Treat will be held again this year on Halloween October 31 at the Pratt & Whitney runway; (4) four new East Hartford police officers were sworn in today; (5) the Library is offering several Fall programs for residents; (6) the assessment mailer has been mailed to each homeowner for review to insure the information the town has for the revaluation is correct; (7) UniteCT will be coming to East Hartford to help with rental and utility costs to those negatively affected by the pandemic; (8) the Ahl Art Collection is expanding in the Library; (9) the Health Department is helping to enforce the mask mandate at local businesses; and (10) the Senior Center ribbon cutting for the Councillors is Wednesday Sept 15th @ 11AM.

The Councillors wished Sebrina Wilson a Happy Birthday!!

ADJOURNMENT

MOTION By Esther Clarke
 seconded by Don Bell
 to **adjourn** (11:16 p.m.).
 Motion carried 9/0.

The Chair announced that the next meeting of the Town Council would be September 21st.

Attest 
 Angela M. Attenello
 TOWN COUNCIL CLERK

Robert J. Park

TOWN COUNCIL MAJORITY OFFICE

SEPTEMBER 13, 2021

2021 SEP 17 AM 10:29

EXECUTIVE SESSION

TOWN CLERK
EAST HARTFORD

PRESENT Chair Richard F. Kehoe, Vice Chair Donald Bell, Jr., Majority Leader Sebrina Wilson, Minority Leader Esther B. Clarke, Councillors Connor Martin, Angela Parkinson, Awet Tsegai and John Morrison

PRESENT Councillor Patricia Harmon
via Teams

ALSO Scott Chadwick, Corporation Counsel
PRESENT James Hartley, Attorney, Drubner, Hartley & Hellman
Charles Hellman, Attorney, Drubner, Hartley & Hellman

CALL TO ORDER

Chair Kehoe called the meeting to order at 6:37p.m.

MOTION By Esther Clarke
seconded by Don Bell
to **go into** Executive Session to discuss the proposed settlement in the case of Mallinckrodt plc, et al., Case No. 20-12522 (JTD) (Bankr. D. Del.).
Motion carried 9/0.

MOTION By Esther Clarke
seconded by Don Bell
to **go back to** Regular Session.
Motion carried 9/0.

ADJOURNMENT

MOTION By Esther Clarke
seconded by Don Bell
to **adjourn** (6:56p.m.)
Motion carried 9/0.

Attest

Richard F. Kehoe

Richard F. Kehoe
Town Council Chair

Robert J. East

TOWN COUNCIL CHAMBERS/MICROSOFT "TEAMS"

2021 SEP 17 AM 10: 29

SEPTEMBER 13, 2021

SHOWCASE CINEMAS

TOWN CLERK
EAST HARTFORD

PRESENT Chair Richard F. Kehoe, Vice Chair Donald Bell, Jr., Majority Leader Sebrina
In Chambers Wilson, Minority Leader Esther B. Clarke, Councillors Connor Martin, Angela
Parkinson, Awet Tsegai and John Morrison

PRESENT Councillor Patricia Harmon Via Teams

ALSO Marcia Leclerc, Mayor
PRESENT Richard Gentile, Assistant Corporation Counsel
Eileen Buckheit, Development Director
Michael Goman, Real Estate Consultant, Goman & York
Michael Andreana, Attorney, Pullman & Comley
Michael Ceccorulli, Attorney, Pullman & Comley
James Connor, Attorney, Updike, Kelly & Spellacy
Robert DeCrescenzo, Attorney, Updike, Kelly & Spellacy
Avner Zelman, Principal, Jasko Zelman 1

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:05p.m. He stated that this is a hybrid meeting – individuals meeting in person or virtually – which gives the public flexibility for attendance purposes. The Chair announced the exit locations in accordance with C.G.S. §29-381, after which the Council joined him in the pledge of allegiance.

Proposed Settlement In The Case Of Mallinckrodt Plc, Et Al., Case No. 20-12522 (JTD) (Bankr. D. Del.)

MOTION By Don Bell
seconded by Connor Martin
to **accept** the recommendation of Corporation Counsel to fully and finally settle all claims in the pending bankruptcy proceedings known as: Mallinckrodt plc, et al., Case No. 20-12522 (JTD) Bankr. D. Del.) for a sum of up to \$1.203 Billion, of which approximately 1.03% will be distributed to the State of Connecticut for abatement purposes.
Motion carried 9/0.

Sale of Showcase Cinemas Site:

Presentation

Eileen Buckheit, Development Director, gave a brief history of the Showcase site. Ms. Buckheit introduced Michael Goman, the town's Real Estate consultant, a Principle with Goman & York. Mr. Goman provided the Council with a PowerPoint summary of what he



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: September 15, 2021
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc *ML*
RE: RESIGNATION: Boards and Commissions

Attached is an email received by my office from Lionel Lessard, who is resigning from his position as a full member and vice chair of the Economic Development Commission.

Please place this resignation on the September 21, 2021 Town Council Agenda and share our appreciation as a community for the valuable service he has provided by volunteering his time on the above mentioned Commission.

C: R. Pasek, Town Clerk

Lionel J. Lessard, Jr.
34 Heritage Lane
East Hartford, CT 06118
(860) 490-5643
Ljlessard@gmail.com

September 1, 2021

Mayor Marcia A. Leclerc

Unfortunately, my work and personal schedule has made it difficult for me to put the necessary time and effort into being involved as an active member of the town of East Hartford Economic Development Commission.


Due to this, I regretfully submit my resignation effective today, September 1, 2021 from the Economic Development Commission. I have enjoyed my time as a member of this commission, and hope that in the future, my schedule will allow me to serve the town of East Hartford in some capacity.

Thank you for your understanding,

Lionel J. Lessard, Jr.



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: September 14, 2021
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: RESOLUTION: Close Town Employee Payroll 457 Deferred Compensation Plan

The Town of East Hartford is looking to close the 457 Deferred Compensation Plan with PCS Retirement.

This particular plan has had few employees make contributions over the years, with no current employees making payroll contributions. All previous employees have transferred their contributions from PCS Retirement to other plans, leaving no assets in this plan.

Please place this item on the Town Council agenda for the September 21, 2021 meeting.

C: L. Trzetzziak, Finance Director



MEMORANDUM

DATE: September 14, 2021

TO: Marcia A. Leclerc, Mayor

FROM: Linda M. Trzetzziak, Director of Finance

TELEPHONE: (860) 291-7246

RE: **Resolution - Close Town Employee Payroll 457 Deferred Compensation Plan PCS Retirement**

By way of this memo, attached please find a resolution related to administrative action required to close a Town of East Hartford 457 Deferred Compensation Plan with PCS Retirement.

The Town of East Hartford offers to its employees the voluntary option of employee pre-tax contributions via payroll deduction to 457 Deferred Compensation Plans to save toward retirement.

This particular plan has had few employees make contributions over the years, and at this time, there are no current employees making payroll contributions. Also, all previous employees have transferred their contributions from PCS Retirement to other plans so there are no longer any assets in this plan.

Due to these factors, in conjunction with the plan representatives, the attached resolution will formally close the plan. Town employees have three other 457 deferred compensation plan providers to choose from, so there will be no impact to employees from this closure.

I recommend that the Town Council approve this resolution.

Should you have any questions or problems on the aforementioned, please feel free to contact me.

**RESOLUTION TO AUTHORIZE THE CLOSURE OF THE 457 DEFERRED
COMPENSATION PLAN WITH PCS RETIREMENT**

WHEREAS, the Town of East Hartford (the “Town”) has established and maintained an Internal Revenue Code Section 457 Plan, known as “Town of East Hartford 457 Plan” (the “Plan”); and

WHEREAS, the Plan has had a limited number of participants since its inception; and

WHEREAS, the last participant in the Plan has requested and received a payout from the Plan; and

WHEREAS, the Plan no longer has any participants, beneficiaries or assets; and

WHEREAS, there are currently three (3) other 457 Plans available to Town employees; and

WHEREAS, Town desires to update and terminate the Plan effective September 30, 2021,

NOW THEREFORE BE IT RESOLVED, that the Plan documents are hereby amended to the extent necessary to comply with the Internal Revenue Code as the same has been amended since the date of the most recent Plan Amendment; and

Be It Resolved; that the Plan is hereby terminated, effective September 30, 2021; and be it

FURTHER RESOLVED, that the Mayor or Finance Director of the Town, on behalf of the Town, are hereby authorized, empowered and directed to execute any and all documents required to effectuate such termination of the Plan, and to take such actions as are necessary, appropriate or advisable to effectuate the foregoing resolution.

I, Angela Attenello, Clerk of the Town Council of the Town of East Hartford, certify that the above resolution was approved at a meeting of the Town Council held on September 21, 2021.

Angela Attenello, Clerk of the Town Council



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: September 15, 2021
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc *cm*
RE: REFERRAL: Personnel and Pensions Subcommittee

Please see the attached job description for Recycling Inspector.

This new position would fall under CSEA Local 2001, who are currently reviewing the job description. The position has been budgeted by the Department of Public Works for FY 22.

Please place this item on the Town Council agenda for the September 21, 2021 meeting.

C: T.Buchanan, HR Director

HUMAN RESOURCE DEPARTMENT

TO: Leclerc, Marcia, Mayor; Town Council
FROM: Theresa Buchanan, HR Director
SUBJECT: Recycling Inspector Job Description
DATE: 09/21/2021

Human Resources is submitting a job description for a new full time position of Recycling Inspector. This new position would fall under CSEA Local 2001. Currently, CSEA Local 2001 is reviewing the job description. For the Council's review, the following should be noted:

- The goal of this position is twofold with community education and compliance.
- The position has been budgeted for this fiscal year within Public Works.
- The Town's recommendation is for this position to fall under a grade 9 which offers a salary range of \$53,150 to \$64,604.
- Requirements consist of a Bachelor's degree in environmental science or public/business administration with 3 years of experience in recycling/solid waste. This may be replaced with an Associate's Degree and 5 years' coordination, inspection or education.

TOWN OF EAST HARTFORD

TITLE: RECYCLING INSPECTOR

GRADE: 9

DEPARTMENT: PUBLIC WORKS –WASTE DIVISION

APPROVAL DATE:

GENERAL DESCRIPTION

A technical and administrative position associated with inspection of waste disposal and recycling programs insuring compliance with and enforcement of local and state regulations, ordinances and statutes.

Plans, organizes and executes investigations of proper disposal and recycling practices and issuance of warnings, notices of violation and educational outreach.

The position requires a thorough understanding of waste disposal and recycling laws as established through local regulations, ordinances and state statutes. It also requires public education including the capacity to develop educational materials that inform and promote best waste disposal and recycling practices.

SUPERVISION RECEIVED

Works under the general supervision of the Waste Service Manager or designee.

SUPERVISION EXERCISED

None

ESSENTIAL DUTIES:

- Prepares and implements enforcement plans and procedures to address waste and recycling compliance by Town residential and municipal sectors.
- Conducts necessary planning and inspections town-wide; enforcing compliance.
- Reads, interprets and enforces all aspects of local and state solid waste laws.
- Receives and investigates complaints of solid waste violations.
- Monitors and evaluates the effectiveness of waste and recycling programs and procedures and makes recommendations for improvements.
- Organizes and conducts promotional and public education efforts.
- Designs materials for public informational campaigns to be used for conventional and social media outlets.
- Prepares statistical and narrative reports regarding tonnages, violations as required by the Town and State.
- Researches and develops new programs to divert waste and reduce town waste disposal costs.
- Coordinates activities with town departments, community organizations etc.
- Attends solid waste regional and state industry meetings on behalf of the town.

KNOWLEDGE, SKILLS AND ABILITIES:

- Thorough knowledge of state and local solid waste and recycling laws and best practices.
- Ability to conduct investigations, process notice of violations, legal orders, etc. to resolve noncompliance complaints.
- Ability to give clear, concise written and oral presentations and work effectively with staff, superiors and the general public.
- Must be customer education oriented.
- Ability to educate residents and municipal officials and to speak in public. Bilingual (Spanish) desirable.
- Ability to develop and design educational materials.
- Ability to prepare statistical reports, conduct research and make recommendations for process or program improvements.
- Ability to operate a computer for word processing, spreadsheets, databases, brochure design, case management and research.
- Ability represent the town in contested matters/hearings and prepare all documentation related to same.
- Ability to read maps and follow refuse and recycling routes.

PHYSICAL AND MENTAL EFFORT AND ENVIRONMENTAL CONDITIONS:

- Work is performed primarily outside, in all types of weather including heat, cold, rain and snow.
- Work of inspection will be performed in a vehicle, with administrative tasks to be completed in an office.
- Work is performed in the town in following daily service routes.
- Work requires ability to work independently with minimal supervision.
- Work may require carrying objects weighing 10 pounds or more.
- Work will require computer competency.
- Work will require a customer service and education orientation.

QUALIFICATIONS

- Bachelor's Degree in an area related to environmental sciences or public or business administration and 3 years of experience in recycling/solid waste; or an Associate's Degree with 5 years' coordination/inspection/education.

SPECIAL REQUIREMENTS

- Must have and maintain a valid Connecticut driver's license.

TOOLS AND EQUIPMENT

- Motor vehicle, personal computer, cellphone and other electronic devices.

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD
Police Department

SCOTT M. SANSOM
CHIEF OF POLICE

31 School Street
East Hartford, Connecticut 06108-2638

TELEPHONE
(860) 528-4401

FAX (860) 289-1249

www.easthartfordct.gov

September 20, 2021

Richard F. Kehoe, Chairman
East Hartford Town Council
740 Main Street
East Hartford, CT 06108

**Re: Outdoor Amusement Permit Application
"Thunderbird American Indian Dance Troupe"**

Dear Chairman Kehoe:

Attached please find the amusement permit application by the **East Hartford Public Library** by **Sarah Kline Morgan, Library Director**. The applicant seeks to conduct the **Thunderbird American Indian Dance Troupe** on the front lawn of the **Raymond Library** at **840 Main Street** on **Saturday, October 16, 2021**, from **11 AM – 1:30 PM** in celebration of Indigenous People's Day.

Rain date: Saturday, October 23, 2021 with the same hours.

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, Public Works Departments and the Offices of the Corporation Counsel and Finance.

The **Offices of Corporation Counsel and Risk Management** approve the application as submitted.

The **Inspections and Permits Department** states that permits and inspections may be required for temporary installations.

The **Fire, Public Works, Health and Parks & Recreation Departments** approve the application as submitted and **states there are no anticipated costs to their Departments for this event.**

The **Police Department** conducted a review of the application and the following comments/recommendations are made:

- The Police Department can provide adequate police protection for the event. The site is suitable for the outdoor amusement, the expected crowds are of small to moderate size, and the area has sufficient parking available.
- This event can be conducted with a minimal impact upon the surrounding neighborhoods and a near-normal flow of traffic on the streets adjacent to the site can be maintained.
- There are no anticipated costs to the Department for this event.

Respectfully submitted for your information.

Sincerely,

*DC [Signature] #002
ⓔ SMS*

Scott M. Sansom
Chief of Police

Cc: Applicant

Rivera, Augustina

From: Gentile, Richard
Sent: Wednesday, August 25, 2021 8:45 AM
To: Rivera, Augustina
Subject: RE: Outdoor Amusement Permit-Thunderbird American Indian Dance Troupe

I have no comments or concerns with this application.

Richard P. Gentile
Assistant Corporation Counsel
Town of East Hartford
740 Main Street
East Hartford, CT 06108

860-291-7217
rpgentile@easthartfordct.gov

THIS MESSAGE AND ANY OF ITS ATTACHMENTS ARE INTENDED ONLY FOR THE USE OF THE DESIGNATED RECIPIENT, OR THE RECIPIENT'S DESIGNEE, AND MAY CONTAIN INFORMATION THAT IS CONFIDENTIAL OR PRIVILEGED. IF YOU ARE NOT THE INTENDED RECIPIENT, PLEASE (1) IMMEDIATELY NOTIFY THE OFFICE OF THE CORPORATION COUNSEL ABOUT THE RECEIPT BY TELEPHONING (860)291-7219; (2) DELETE ALL COPIES OF THE MESSAGE AND ANY ATTACHMENTS; AND (3) DO NOT DISSEMINATE, FORWARD, OR MAKE ANY USE OF ANY OF THEIR CONTENTS

From: Rivera, Augustina <ARivera@easthartfordct.gov>
Sent: Tuesday, August 24, 2021 9:14 AM
To: Burnsed, Laurence <lburnsed@easthartfordct.gov>; Fravel, Theodore <tfravel@easthartfordct.gov>; Lawlor, John <JLawlor@easthartfordct.gov>; Oates, John <Joates@easthartfordct.gov>
Cc: Alsup, Steve <SAlsup@easthartfordct.gov>; Cohen, Bruce <BCohen@easthartfordct.gov>; Cruz-Aponte, Marilyn <mcruzaponte@easthartfordct.gov>; Davis, Robert <RDavis@easthartfordct.gov>; Drouin, Darrell <Ddrouin@easthartfordct.gov>; Dwyer, Sean <SDwyer@easthartfordct.gov>; Ficacelli, Joseph <JFicacelli@easthartfordct.gov>; Gentile, Richard <RPGentile@easthartfordct.gov>; Grew, Greg <mggrew@easthartfordct.gov>; Hawkins, Mack <MHawkins@easthartfordct.gov>; Neves, Paul <Pneves@easthartfordct.gov>; O'Connell, Michael <Moconnell@easthartfordct.gov>; Sansom, Scott <SSansom@easthartfordct.gov>; Sasen, Christine <CSasen@easthartfordct.gov>; Trzetzak, Linda <Ltrzetzak@easthartfordct.gov>; Wagner, Justin <Jwagner@easthartfordct.gov>
Subject: Outdoor Amusement Permit-Thunderbird American Indian Dance Troupe

Good morning,

Please find attached your Directors Review & Notice and the Outdoor Amusement Permit application for the "Thunderbird American Indian Dance Troupe" taking place on Saturday, October 16, 2021 with a rain date of Saturday, October 23, 2021. Please review and submit comments back to me no later than 12:00 noon, Tuesday, September 7, 2021.

Thank you.

Rivera, Augustina

From: Sasen, Christine
Sent: Thursday, September 16, 2021 7:46 AM
To: Rivera, Augustina
Subject: RE: Outdoor Amusement Permit-Thunderbird American Indian Dance Troupe

Ok

From: Rivera, Augustina
Sent: Tuesday, August 24, 2021 9:14 AM
To: Burnsed, Laurence <lburnsed@easthartfordct.gov>; Fravel, Theodore <tfravel@easthartfordct.gov>; Lawlor, John <JLawlor@easthartfordct.gov>; Oates, John <Joates@easthartfordct.gov>
Cc: Alsup, Steve <SAlsup@easthartfordct.gov>; Cohen, Bruce <BCohen@easthartfordct.gov>; Cruz-Aponte, Marilyn <mcruzaponte@easthartfordct.gov>; Davis, Robert <RDavis@easthartfordct.gov>; Drouin, Darrell <Ddrouin@easthartfordct.gov>; Dwyer, Sean <SDwyer@easthartfordct.gov>; Ficacelli, Joseph <JFicacelli@easthartfordct.gov>; Gentile, Richard <RPGentile@easthartfordct.gov>; Grew, Greg <mggrew@easthartfordct.gov>; Hawkins, Mack <MHawkins@easthartfordct.gov>; Neves, Paul <Pneves@easthartfordct.gov>; O'Connell, Michael <Moconnell@easthartfordct.gov>; Sansom, Scott <SSansom@easthartfordct.gov>; Sasen, Christine <CSasen@easthartfordct.gov>; Trzetzziak, Linda <Ltrzetzziak@easthartfordct.gov>; Wagner, Justin <Jwagner@easthartfordct.gov>
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Thank you.

Tina

Augustina Rivera
Administrative Clerk 3
Support Services Bureau
East Hartford Police Department
31 School Street
East Hartford, CT 06108
arivera@easthartfordct.gov

Office: 860-291-7631
Fax: 860-610-6290

Rivera, Augustina

From: Grew, Greg
Sent: Tuesday, August 24, 2021 2:22 PM
To: Rivera, Augustina
Subject: Re: Outdoor Amusement Permit-Thunderbird American Indian Dance Troupe

Per Ordinance 5-3 my review and approval is not required. Permits and inspections may be required for temporary installations.

MILTON GREGORY GREW, AIA
Director of Inspections & Permits
(Building / Zoning / Property Maint.)



Town of
EAST HARTFORD
CONNECTICUT

Town Hall
740 Main Street
East Hartford, CT 06108
Direct [\(860\) 291-7345](tel:8602917345)
Mobile [\(860\) 874-8034](tel:8608748034)
<http://www.easthartfordct.gov/inspections-and-permits>

From: Rivera, Augustina <ARivera@easthartfordct.gov>
Sent: Tuesday, August 24, 2021 9:13 AM
To: Burnsed, Laurence <lburnsed@easthartfordct.gov>; Fravel, Theodore <tfravel@easthartfordct.gov>; Lawlor, John <JLawlor@easthartfordct.gov>; Oates, John <Joates@easthartfordct.gov>
Cc: Alsup, Steve <SAlsup@easthartfordct.gov>; Cohen, Bruce <BCohen@easthartfordct.gov>; Cruz-Aponte, Marilyn <mcruzaponte@easthartfordct.gov>; Davis, Robert <RDavis@easthartfordct.gov>; Drouin, Darrell <Ddrouin@easthartfordct.gov>; Dwyer, Sean <SDwyer@easthartfordct.gov>; Ficacelli, Joseph <JFicacelli@easthartfordct.gov>; Gentile, Richard <RPGentile@easthartfordct.gov>; Grew, Greg <mggrew@easthartfordct.gov>; Hawkins, Mack <MHawkins@easthartfordct.gov>; Neves, Paul <Pneves@easthartfordct.gov>; O'Connell, Michael <Moconnell@easthartfordct.gov>; Sansom, Scott <SSansom@easthartfordct.gov>; Sasen, Christine <CSasen@easthartfordct.gov>; Trzetzziak, Linda <Ltrzetzziak@easthartfordct.gov>; Wagner, Justin <Jwagner@easthartfordct.gov>
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Thank you.

Tina

Fire Dept



Scott Sansom
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: **Saturday, October 16, 2021**
Rain Date: **Saturday, October 23, 2021**

Event: **Thunderbird American Indian Dance Troupe Performance**

Applicant: **East Hartford Public Library by Sarah Kline Morgan, Library Director**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel
- Anticipated Cost(s) if known \$ _____

Signature Stephen Alsop Asst. Chief Date 8/24/2021

Comments:

**TOWN OF EAST HARTFORD
FIRE MARSHAL'S OFFICE
ADMINISTRATIVE REVIEW
Amusement Permit**

DATE: August 24, 2021

APPLICATION FOR: Thunderbird American Indian Dance Troupe
Performance

APPLICANT: Sarah Klue Morgan, Library Director, East Hartford
Public Library 860-290-4340

ADDRESS: 840 Main Street, Raymond Library

DATE(S) OF EVENT: Saturday, October 16, 2021 11:00 am to 1:30 pm
Raindate: Saturday, October 23, 2013 11:00 to
1:30 pm

Pursuant to your request, a review of the above application was completed and the following recommendation is made:

- The application is approved as submitted.
- The application be revised. Approved conditionally.
- The application is disapproved.
- No application to the Connecticut Fire Safety Code

COMMENTS:



JUSTIN WAGNER
FIRE MARSHAL
TOWN OF EAST HARTFORD



Scott Sansom
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

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-
- Fire Department
 - Health Department
 - Parks & Recreation Department
 - Public Works Department
 - Corporation Counsel
- Anticipated Cost(s) if known \$ 0

Marilynn Cruz-Aponte 913-21
Signature _____ Date

Comments:



Scott Sansom
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

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Rain Date: **Saturday, October 23, 2021**

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- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated Cost(s) if known \$ _____

Laurence Burnsed
Signature

September 16, 2021
Date

Comments:



Scott Sansom
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: **Saturday, October 16, 2021**
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Event: **Thunderbird American Indian Dance Troupe Performance**

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-
- Fire Department
 - Health Department
 - Parks & Recreation Department
 - Public Works Department
 - Corporation Counsel
-
- Anticipated Cost(s) if known \$0.0

Ted Fravel

Signature

9/13/21

Date

Comments:

Rivera, Augustina

From: Hawkins, Mack
Sent: Tuesday, September 14, 2021 7:43 AM
To: Rivera, Augustina
Subject: RE: Outdoor Amusement Permit-Thunderbird American Indian Dance Troupe

Tina,

I have reviewed the Outdoor Amusement Permit Application for "Thunderbirds American Indian Dance Troupe" event for 2021. I approve the application as submitted. Please mark the worksheet "Extra Attention" for the day of the event.

Thank you,

Deputy Chief Mack S. Hawkins

Chief of Field Operations
East Hartford Police Department
31 School St.
East Hartford, CT 06108
Office 860 291-7597

Serving Our Community with Pride and Integrity



From: Rivera, Augustina <ARivera@easthartfordct.gov>
Sent: Friday, September 10, 2021 10:49 AM
To: Burnsed, Laurence <lburnsed@easthartfordct.gov>; Fravel, Theodore <tfravel@easthartfordct.gov>; Cruz-Aponte, Marilyn <mcruzaponte@easthartfordct.gov>; Hawkins, Mack <MHawkins@easthartfordct.gov>; Sasen, Christine <CSasen@easthartfordct.gov>
Subject: FW: Outdoor Amusement Permit-Thunderbird American Indian Dance Troupe

Good morning,

I need your review/comments for the Thunderbird American Dance Troup permit application. It was due this past Tuesday.

Thank you.

Tina

TOWN OF EAST HARTFORD POLICE DEPARTMENT



Marcia A. Leclerc
Mayor

OUTDOOR AMUSEMENT PERMITS
31 SCHOOL STREET
EAST HARTFORD, CT 06108-2638
(860) 528-4401

OUTDOOR AMUSEMENT PERMIT APPLICATION



Scott M. Sansom
Chief of Police

THIS APPLICATION IS DUE NOT LESS THAN 30 DAYS PRIOR TO THE EVENT APPLIED FOR

1. Name of Event:
Thunderbird American Indian dance troupe performance
2. Date(s) of Event:
October 16, 2021 (rain date: October 23, 2021)
3. Applicant's name, home & work phone numbers, home address, and e-mail address (NOTE: If applicant is a partnership, corporation, limited liability company, club or association give the full legal name of the Applicant):
**Sarah Kline Morgan, library director, East Hartford Public Library
smorgan@easthartfordct.gov
860.290.4340**
4. If Applicant is a partnership, corporation, limited liability company (LLC), club, or association, list the names of all partners, members, directors and officers AND provide their business address.
n/a
5. List the location of the proposed amusement: (Name of facility and address)
Raymond Library front lawn: 840 Main St., East Hartford, CT 06108
6. List the dates and hours of operation for each day (if location changes on a particular day, please list):
Saturday, October 16, 11 AM - 1:30 PM (rain date: October 23, 11 AM - 1:30 PM)
7. Provide a detailed description of the proposed amusement:
The Thunderbird American Indian Dance Troupe will perform on the library lawn in celebration of Indigenous People's Day.

8. Will music or other entertainment be provided wholly or partially outdoors?

✓ Yes No

a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)? 12 - 1

9. What is the expected age group(s) of participants?

All ages

10. What is the expected attendance at the proposed amusement:

(If more than one performance, indicate time / day / date and anticipated attendance for each.)

50 - 75

11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:

a. Crowd size impact:

none

b. Traffic control and flow plan at site & impact on surrounding / supporting streets:

none

c. Parking plan on site & impact on surrounding / supporting streets:

Audience members will park in the library parking lot.

d. Noise impact on neighborhood:

Minimal and brief.

e. Trash & litter control plan for the amusement site and surrounding community during and immediately after the proposed amusement:

Existing trash cans on the lawn will provide sufficient capacity.

f. List expected general disruption to neighborhood's normal life and activities:

none

g. Other expected influence on surrounding neighborhood:

none

12. Provide a detailed plan for the following:

a. Accessibility of amusement site to emergency, police, fire & medical personnel and vehicles:

Highly accessible: fire station adjacent

b. Provisions for notification of proper authorities in the case of an emergency:

Library staff will notify authorities in the case of an emergency

c. Any provision for on-site emergency medical services:

Library staff will call EMS if necessary

d. Crowd control plan:

Audience will be spread out on the large lawn

e. If on town property, the plan for the return of the amusement site to pre-amusement condition:

Library staff will ensure that the lawn is cleaned up afterwards

f. Provision of sanitary facilities:
Restrooms will be available inside the library

13. Will food be provided, served, or sold on site:

a. Food available: Yes No AND

b. Contact has been made with the East Hartford Health Department Yes No.

14. Does the proposed amusement involve the sale and / or provision of alcoholic beverages to amusement attendees,

Yes No Alcoholic beverages will be served / provided.

If 'YES', describe, in detail, any and all arrangements and what procedures shall be employed:

a. For such sale or provision,

b. To ensure that alcohol is not sold or provided to minors or intoxicated persons.

Check if copy of the liquor permit, as required by State law, is included with application.

15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests should go here):

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.

a. False Statement is a Class A Misdemeanor.

b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:

Sarah Kline Morgan
(Legal Name of Applicant)

Sarah Kline Morgan
(Applicant Signature)

Sarah Kline Morgan
(Printed Name)

8.19.21
(Date Signed)

Library director/event organizer
(Capacity in which signing)

• (Click button to send application electronically to ehpdpermits@easthartfordct.gov)

FOR OFFICE USE

Insurance Certificate Included:	YES	<input checked="" type="radio"/> NO
Liquor Permit Included:	YES	<input checked="" type="radio"/> NO
Certificate of Alcohol Liability Included:	YES	<input checked="" type="radio"/> NO
Time Waiver Request Included:	YES	<input checked="" type="radio"/> NO
Fee Waiver Request Included:	YES	<input checked="" type="radio"/> NO

Outdoor Amusement Permit Fees:

Sport, athletic contest, musical, operatic, dramatic, theatrical or pictorial performance or other exhibitions	\$ 10/performance §5-6
Parades	\$ 25/each parade §5-6
Fireworks display or air show	\$ 25/performance §5-6
Carnival, rodeo, circus, or tent show	\$ 100/day §5-6

Total Assessed Amusement Permit Fee

Received By: Augustina Rivera

Employee Number: 9099

Date & Time Signed: ~~8/19/21~~ 8/24/21 7 : 12 AM PM

Time remaining before event: 52 days.

If roads or sidewalks will be closed to public use as a result of this event the applicant must comply with signage requirements per Section 5-4 and present a signed affidavit attesting to this at the Town Council meeting.

OFFICE OF THE
TOWN COUNCIL

TOWN OF EAST HARTFORD

740 Main Street

East Hartford, Connecticut 06108



Robert J. Pratt
(860) 291-7208

FAX (860) 291-7389

2021 SEP 17 AM 10:29

TOWN CLERK
EAST HARTFORD

DATE: September 17, 2021

TO: Town Council Members

FROM: Rich Kehoe, Chair

RE: Tuesday, September 21, 2021 7:00 p.m. Town Council Chambers

This meeting is accessible through "Microsoft Teams" 1-929-235-8441 Conference ID: 810 357 882 #

In accordance with Section 3.3 (a) of the Town Charter, a Special Meeting of the Town Council will be held as follows:

Tuesday, September 21, 2021

7:00 p.m.

Town Council Chambers

The purpose of the meeting is to meet in executive session to discuss the pending assessment (tax) appeal known as East Hartford Founders, LLC v. Town of East Hartford, Docket Number CV-17-6037160-S, involving real property located at 20 Hartland Street, a/k/a 99 Founders Plaza.

C: Mayor Leclerc
Scott Chadwick, Corporation Counsel
Michael Ryan, Paralegal