

*Robert J. Posak*

TOWN COUNCIL AGENDA  
TOWN COUNCIL CHAMBERS  
740 MAIN STREET  
EAST HARTFORD, CONNECTICUT  
SEPTEMBER 1, 2020

2020 AUG 27 P 2: 02

TOWN CLERK  
EAST HARTFORD

=====  
Due to the coronavirus outbreak, Town Hall is closed. Pursuant to Governor Lamont's Executive Order No. 7B, the September 1<sup>st</sup> Town Council meeting is accessible through "Microsoft Teams" +1 929-235-8441 Conference ID: 227 298 91 #

**Pledge of Allegiance**

**7:30 p.m.**

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
  - A. Other Elected Officials
  - B. Other Residents
  - C. Mayor
5. APPROVAL OF MINUTES
  - A. August 18, 2020 Public Hearing/Proposed Bonds
  - B. August 18, 2020 Regular Meeting
6. COMMUNICATIONS AND PETITIONS
  - A. On-Call Service Contracts: Section 10-6(a) of the East Hartford Code of Ordinances
7. OLD BUSINESS
8. NEW BUSINESS
  - A. 2020 Safe Polls Grant
  - B. 2020 Secure Polls Grant
  - C. Department of Homeland Security: FY20 Emergency Management Performance Grant
  - D. 2021 Distracted Driving High Visibility Enforcement Grant
  - E. Referral to the Real Estate Acquisition & Disposition Committee:
    1. Boundary Line Agreement re: 144 Roberts Street, 95 Church Street and 100 Olde Roberts Street
    2. 150 Prospect Street
9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION
10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
11. OPPORTUNITY FOR RESIDENTS TO SPEAK
  - A. Other Elected Officials
  - B. Other Residents
  - C. Mayor
12. ADJOURNMENT (next meeting: September 15<sup>th</sup>)

*Robert J. Paik*

2020 AUG 24 A 8:27

TOWN COUNCIL CHAMBERS  
740 MAIN STREET  
EAST HARTFORD, CONNECTICUT

TOWN CLERK  
EAST HARTFORD

AUGUST 18, 2020

PUBLIC HEARING/PROPOSED BONDS:

ROAD IMPROVEMENT PROGRAM , TOWN BUILDINGS IMPROVEMENTS and EAST HARTFORD MIDDLE SCHOOL AND EAST HARTFORD HIGH SCHOOL ROOFS REPLACEMENT PROJECT

PRESENT Chair Richard F. Kehoe, Vice Chair Donald Bell, Jr., Majority Leader Sebrina Wilson, Minority Leader Esther B. Clarke, Councillors Connor Martin, Angela Parkinson and Awet Tsegai

ABSENT Councillors Patricia Harmon and John Morrison

ALSO Mayor Marcia Leclerc  
PRESENT Linda Trzetzak, Finance Director  
Eileen Buckheit, Development Director

Chair Kehoe called the public hearing to order at 7:11 p.m. The Chair noted that tonight's meeting is a hybrid of the physical presence of most of the Councillors and the ability of the public to call in for comments and questions. He then asked the Council to join him in the pledge of allegiance.

The following is a copy of a legal notice published in the Journal Inquirer on Tuesday, August 11<sup>th</sup>.

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The Town Council of the Town of East Hartford will hold a Public Hearing in Council Chambers, or by video conference, on Tuesday, August 18, 2020 at 7:00 p.m. for the purpose of obtaining public comment on the following proposed bond resolutions:

1. Resolution appropriating \$15,000,000 for the planning, design, construction and reconstruction of town roads, town parking lots and sidewalks and authorizing the issuance of \$15,000,000 bonds of the town to meet said appropriation and pending the issuance thereof the making of temporary borrowings for such purpose
2. Resolution appropriating \$10,000,000 for the planning, design, acquisition, reconstruction and equipping of improvements to town buildings and authorizing the issuance of \$10,000,000 bonds of the town to meet said appropriation and pending the issuance thereof the making of temporary borrowings for such purpose
3. Resolution appropriating \$11,620,000 for the planning, design, acquisition, reconstruction and equipping of the East Hartford High School and East Hartford Middle School roofs and authorizing the issuance of \$4,000,000 bonds of the town to meet said appropriation and pending the issuance thereof the making of temporary borrowings for such purpose

Copies of said resolutions are on file and open to public inspection at the office of the Town Clerk and the Town Council.

Angela Attenello, Town Council Clerk

Chair Kehoe summarized the background information on each resolution.

**Road Repair Program**: the proposed \$15M will continue the town's progress in repaving and repairing the roads – approximately 40% of the town's roads have been addressed.

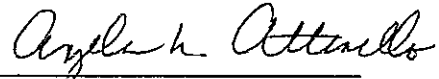
**Town Buildings Improvement Project**: the proposed \$10M will be used for a number of historic and important town-owned buildings that are in need of repairs: Town Hall, Veterans Memorial Clubhouse (a.k.a. Hilltop), Wickham Library and possibly other buildings as funds permit.

**East Hartford Middle School and East Hartford High School Roofs Replacement Project**: this bond issue is for the East Hartford Public Schools System and therefore will benefit from approximately 70% reimbursement from the state. This means that while the project will cost \$11.6M, the town's actual outlay is \$4M.

No one came forward to speak.

MOTION      By Esther Clarke  
                  seconded by Don Bell  
                  to **adjourn** (7:17 p.m.).  
                  Motion carried 7/0.

Attest



Angela M. Attenello  
Town Council Clerk

*Robert J. Paek*

EAST HARTFORD TOWN COUNCIL

2020 AUG 24 A 8: 27

TOWN COUNCIL CHAMBERS

TOWN CLERK  
EAST HARTFORD

AUGUST 18, 2020

PRESENT Chair Richard F. Kehoe, Vice Chair Donald Bell, Jr., Majority Leader Sebrina Wilson, Minority Leader Esther B. Clarke, Councillors Connor Martin, Angela Parkinson, Awet Tsegai, Patricia Harmon (via Teams) and John Morrison

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:31p.m. The Chair invited the Council to join him in the pledge of allegiance.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

None

APPROVAL OF MINUTES

August 4, 2020 Executive Session

MOTION By Sebrina Wilson  
seconded by Connor Martin  
to **approve** the minutes of the August 4, 2020 Executive Session.  
Motion carried 9/0.

August 4, 2020 Regular Meeting

MOTION By Sebrina Wilson  
seconded by Connor Martin  
to **approve** the minutes of the August 4, 2020 Regular Meeting.  
Motion carried 9/0.

August 12, 2020 Special Meeting/Storm Isaias

MOTION By Sebrina Wilson  
seconded by Awet Tsegai  
to **approve** the minutes of the August 12, 2020 Special Meeting/Storm Isaias.  
Motion carried 9/0.

NEW BUSINESS

Bond Referenda:

Road Improvement Program

MOTION By Sebrina Wilson  
seconded by Connor Martin  
to **waive** the reading of Sections 2 through 7.  
Motion carried 9/0.

MOTION By Sebrina Wilson  
seconded by Don Bell  
to **adopt** the following resolution:

RESOLUTION APPROPRIATING \$15,000,000 FOR THE PLANNING, DESIGN, CONSTRUCTION AND RECONSTRUCTION OF TOWN ROADS, TOWN PARKING LOTS AND SIDEWALKS AND AUTHORIZING THE ISSUANCE OF \$15,000,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAST HARTFORD:

Section 1. The sum of \$15,000,000 is appropriated by the Town of East Hartford, Connecticut (the "Town") for the planning, design, construction and reconstruction of Town roads, Town parking lots and sidewalks, including rebuilding, resurfacing, drainage, conduits, and related subsurface and infrastructure improvements, and for administrative, legal and financing costs related thereto (the "Project").

Section 2. To meet said appropriation, \$15,000,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the tenth year after their date. Said bonds may be issued in one or more series as determined by the Mayor, the Treasurer and the Director of Finance in the amount necessary to meet the Town's share of the cost of the Project, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, legal and financing costs of issuing said bonds. The bonds shall be in the denominations of \$1,000, or any whole multiple in excess thereof, be issued in fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the Mayor and the Treasurer, bear the Town seal or a facsimile thereof, be certified by a bank or trust company which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the certifying, registrar and transfer agent and paying agent, the date, time of issue and sale and other terms, details and particulars of such bonds, including approval of the rate or rates of interest, shall be determined by the Mayor, the Treasurer and the Director of Finance in accordance with the General Statutes of Connecticut, Revision of 1958, as amended from time to time (the "Connecticut General Statutes").

Section 3. Said bonds shall be sold by the Mayor, the Treasurer and the Director of Finance in a competitive offering or by negotiation, in their discretion. If sold in a competitive offering, the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to

financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, provisions of the purchase agreement shall be approved by the Mayor, the Treasurer and the Director of Finance.

Section 4. The Mayor, the Treasurer and the Director of Finance are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the Mayor and the Treasurer, have the seal of the Town affixed, be payable at a bank or trust company designated by the Mayor, the Treasurer and the Director of Finance, be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut, and be certified by a bank or trust company designated by the Mayor, the Treasurer and the Director of Finance pursuant to Section 7-373 of the Connecticut General Statutes. They shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and anytime after the date of passage of this resolution in the maximum amount of the Project with the proceeds of bonds, notes or other obligations ("Tax Exempt Obligations") authorized to be issued by the Town. The Tax Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later date the Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Director of Finance or his designee is authorized to pay Project expenses in accordance herewith pending the issuance of the Tax Exempt Obligations.

Section 6. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of certain events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 7. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to enter into any other agreements, instruments, documents and certificates, including tax and investment agreements, for the consummation of the transactions contemplated by this resolution. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to apply for and accept any and all Federal and State loans and or grants-in-aid of any Project, to expend said funds in accordance with the terms hereof, and in connection therewith to contract in the name of the Town with engineers, contractors and others.

Motion carried 9/0.

#### Placement on the Ballot

MOTION By Sebrina Wilson  
seconded by Don Bell  
to **approve** the following:

**RESOLVED:** That the resolution entitled "Resolution Appropriating \$15,000,000 For The Planning, Design, Construction And Reconstruction Of Town Roads, Town Parking Lots And Sidewalks And Authorizing The Issuance Of \$15,000,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose", adopted by the Town Council on August 18, 2020, be

submitted to the Town electors for approval or disapproval at a referendum in conjunction with the general election to be held on Tuesday, November 3, 2020, between the hours of 6:00 a.m. and 8:00 p.m. (E.T.), and that the warning of said referendum shall state the question to be voted upon as follows:

“Shall the resolution entitled ‘Resolution Appropriating \$15,000,000 For The Planning, Design, Construction And Reconstruction Of Town Roads, Town Parking Lots And Sidewalks And Authorizing The Issuance Of \$15,000,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose’; adopted by the Town Council on August 18, 2020, be approved?”

The ballot label for said question shall read as follows:

“Shall the \$15,000,000 appropriation and bond authorization for the planning, design, construction and reconstruction of Town roads, Town parking lots and sidewalks be approved?”

YES \_\_\_\_\_

NO \_\_\_\_\_

The warning shall also state that the full text of the aforesaid resolutions is on file, open to public inspection, in the office of the Town Clerk, that the vote on the aforesaid bond resolutions is taken under the authority of Chapter VI Section 6.10 of the Charter of the Town of East Hartford, and Chapter 152 of the Connecticut General Statutes, as amended, and that absentee ballots will be available in accordance with law in the office of the Town Clerk.

Motion carried 9/0.

#### Explanatory Text Publication and Payment Thereof for Bond Referenda

MOTION By Sebrina Wilson  
seconded by Don Bell  
that the Town Clerk prepare for publication the explanatory text regarding the bond referenda and that those costs be paid for by the Town Clerk.  
Motion carried 9/0.

#### Town Buildings Improvement Project

MOTION By Sebrina Wilson  
seconded by Awet Tsegai  
to **waive** the reading of Sections 2 through 7.  
Motion carried 9/0.

MOTION By Sebrina Wilson  
seconded by John Morrison  
to **adopt** the following resolution:

RESOLUTION APPROPRIATING \$10,000,000 FOR THE PLANNING, DESIGN, ACQUISITION, RECONSTRUCTION AND EQUIPPING OF IMPROVEMENTS TO TOWN BUILDINGS AND AUTHORIZING THE ISSUANCE OF \$10,000,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAST HARTFORD:

Section 1. The sum of \$10,000,000 is appropriated by the Town of East Hartford, Connecticut (the "Town") for the planning, design, acquisition, reconstruction and equipping of improvements to Town buildings, including, but not limited to, Town Hall, Veterans Memorial, Wickham Library and other Town and historical properties, and for administrative, legal and financing costs related thereto (the "Project"). The expenditure of such appropriated funds shall be subject to Town Council approval.

Section 2. To meet said appropriation, \$10,000,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the tenth year after their date. Said bonds may be issued in one or more series as determined by the Mayor, the Treasurer and the Director of Finance in the amount necessary to meet the Town's share of the cost of the Project, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, legal and financing costs of issuing said bonds. The bonds shall be in the denominations of \$1,000, or any whole multiple in excess thereof, be issued in fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the Mayor and the Treasurer, bear the Town seal or a facsimile thereof, be certified by a bank or trust company which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the certifying, registrar and transfer agent and paying agent, the date, time of issue and sale and other terms, details and particulars of such bonds, including approval of the rate or rates of interest, shall be determined by the Mayor, the Treasurer and the Director of Finance in accordance with the General Statutes of Connecticut, Revision of 1958, as amended from time to time (the "Connecticut General Statutes").

Section 3. Said bonds shall be sold by the Mayor, the Treasurer and the Director of Finance in a competitive offering or by negotiation, in their discretion. If sold in a competitive offering, the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, provisions of the purchase agreement shall be approved by the Mayor, the Treasurer and the Director of Finance.

Section 4. The Mayor, the Treasurer and the Director of Finance are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the Mayor and the Treasurer, have the seal of the Town affixed, be payable at a bank or trust company designated by the Mayor, the Treasurer and the Director of Finance, be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut, and be certified by a bank or trust company designated by the Mayor, the Treasurer and the Director of Finance pursuant to Section 7-373 of the Connecticut General Statutes. They shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.



Section 5. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and anytime after the date of passage of this resolution in the maximum amount of the Project with the proceeds of bonds, notes or other obligations ("Tax Exempt Obligations") authorized to be issued by the Town. The Tax Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later date the Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Director of Finance or his designee is authorized to pay Project expenses in accordance herewith pending the issuance of the Tax Exempt Obligations.

Section 6. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of certain events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 7. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to enter into any other agreements, instruments, documents and certificates, including tax and investment agreements, for the consummation of the transactions contemplated by this resolution. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to apply for and accept any and all Federal and State loans and or grants-in-aid of any Project, to expend said funds in accordance with the terms hereof, and in connection therewith to contract in the name of the Town with engineers, contractors and others.

Motion carried 9/0.

#### Placement on the Ballot

MOTION By Sebrina Wilson  
seconded by Connor Martin  
to approve the following:

RESOLVED: That the resolution entitled "Resolution Appropriating \$10,000,000 For The Planning, Design, Acquisition, Reconstruction And Equipping Of Improvements To Town Buildings And Authorizing The Issuance Of \$10,000,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose" adopted by the Town Council on August 18, 2020, be submitted to the Town electors for approval or disapproval at a referendum in conjunction with the general election to be held on Tuesday, November 3, 2020, between the hours of 6:00 a.m. and 8:00 p.m. (E.T.), and that the warning of said referendum shall state the question to be voted upon as follows:

"Shall the resolution entitled 'Resolution Appropriating \$10,000,000 For The Planning, Design, Acquisition, Reconstruction And Equipping Of Improvements To Town Buildings And Authorizing The Issuance Of \$10,000,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose', adopted by the Town Council on August 18, 2020, be approved?"

The ballot label for said question shall read as follows:

"Shall the \$10,000,000 appropriation and bond authorization for the planning, design, acquisition, reconstruction and equipping of improvements to Town buildings be approved?

YES \_\_\_\_\_

NO \_\_\_\_\_

Motion carried 9/0.

Explanatory Text Publication and Payment Thereof for Bond Referenda

MOTION By Sebrina Wilson  
seconded by Don Bell  
that the Town Clerk prepare for publication the explanatory text regarding the bond referenda and that those costs be paid for by the Town Clerk.  
Motion carried 9/0.

East Hartford Middle School and East Hartford High School Roofs Replacement Project

MOTION By Sebrina Wilson  
seconded by John Morrison  
to **waive** the reading of Sections 2 through 7.  
Motion carried 9/0.

MOTION By Sebrina Wilson  
seconded by Connor Martin  
to **adopt** the following resolution:

RESOLUTION APPROPRIATING \$11,620,000 FOR THE PLANNING, DESIGN, ACQUISITION, RECONSTRUCTION AND EQUIPPING OF THE EAST HARTFORD HIGH SCHOOL AND EAST HARTFORD MIDDLE SCHOOL ROOFS AND AUTHORIZING THE ISSUANCE OF \$4,000,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAST HARTFORD:

Section 1. The sum of \$11,620,000 is appropriated by the Town of East Hartford, Connecticut (the "Town") for the planning, design, acquisition, reconstruction and equipping of the East Hartford High School and East Hartford Middle School roofs, and for administrative, legal and financing costs related thereto (the "Project"), said appropriation to be inclusive of any and all State grants-in-aid thereof.

Section 2. To meet the Town's share of said appropriation, \$4,000,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the tenth year after their date. Said bonds may be issued in one or more series as determined by the Mayor, the Treasurer and the Director of Finance in the amount necessary to meet the Town's share of the cost of the Project, provided that the total amount of bonds to be issued shall not be less than an amount which will

provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, legal and financing costs of issuing said bonds. The bonds shall be in the denominations of \$1,000, or any whole multiple in excess thereof, be issued in fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the Mayor and the Treasurer, bear the Town seal or a facsimile thereof, be certified by a bank or trust company which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the certifying, registrar and transfer agent and paying agent, the date, time of issue and sale and other terms, details and particulars of such bonds, including approval of the rate or rates of interest, shall be determined by the Mayor, the Treasurer and the Director of Finance in accordance with the General Statutes of Connecticut, Revision of 1958, as amended from time to time (the "Connecticut General Statutes").

Section 3. Said bonds shall be sold by the Mayor, the Treasurer and the Director of Finance in a competitive offering or by negotiation, in their discretion. If sold in a competitive offering, the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, provisions of the purchase agreement shall be approved by the Mayor, the Treasurer and the Director of Finance.

Section 4. The Mayor, the Treasurer and the Director of Finance are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the Mayor and the Treasurer, have the seal of the Town affixed, be payable at a bank or trust company designated by the Mayor, the Treasurer and the Director of Finance, be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut, and be certified by a bank or trust company designated by the Mayor, the Treasurer and the Director of Finance pursuant to Section 7-373 of the Connecticut General Statutes. They shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and anytime after the date of passage of this resolution in the maximum amount of the Project with the proceeds of bonds, notes or other obligations ("Tax Exempt Obligations") authorized to be issued by the Town. The Tax Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later date the Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Director of Finance or his designee is authorized to pay Project expenses in accordance herewith pending the issuance of the Tax Exempt Obligations.

Section 6. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of certain events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 7. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to enter into any other agreements, instruments, documents and certificates, including tax and investment agreements, for the consummation of the transactions contemplated by this resolution. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to apply for and accept any and all Federal and State loans and or grants-in-aid of any Project, to expend said funds in accordance with the terms hereof, and in connection therewith to contract in the name of the Town with engineers, contractors and others.

Motion carried 9/0.

Placement on the Ballot

MOTION By Sebrina Wilson  
seconded by Connor Martin  
to **approve** the following:

**RESOLVED:** That the resolution "Resolution Appropriating \$11,620,000 For The Planning, Design, Acquisition, Reconstruction And Equipping Of The East Hartford High School And East Hartford Middle School Roofs And Authorizing The Issuance Of \$4,000,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose", adopted by the Town Council on August 18, 2020, be submitted to the Town electors for approval or disapproval at a referendum in conjunction with the general election to be held on Tuesday, November 3, 2020, between the hours of 6:00 a.m. and 8:00 p.m. (E.T.), and that the warning of said referendum shall state the question to be voted upon as follows:

"Shall the resolution entitled 'Resolution Appropriating \$11,620,000 For The Planning, Design, Acquisition, Reconstruction And Equipping Of The East Hartford High School And East Hartford Middle School Roofs And Authorizing The Issuance Of \$4,000,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose', adopted by the Town Council on August 18, 2020, be approved?"

The ballot label for said question shall read as follows:

"Shall the \$11,620,000 appropriation and the \$4,000,000 bond authorization to meet the Town's share of such appropriation for the planning, design, acquisition, reconstruction and equipping of the East Hartford High School And East Hartford Middle School roofs be approved?"

YES \_\_\_\_\_

NO \_\_\_\_\_

The warning shall also state that the full text of the aforesaid resolutions is on file, open to public inspection, in the office of the Town Clerk, that the vote on the aforesaid bond resolutions is taken under the authority of Chapter VI Section 6.10 of the Charter of the Town of East Hartford, and Chapter 152 of the Connecticut General Statutes, as amended, and that absentee ballots will be available in accordance with law in the office of the Town Clerk.

Motion carried 9/0.

Explanatory Text Publication and Payment Thereof for Bond Referenda

MOTION By Sebrina Wilson  
seconded by Awet Tsegai  
that the Town Clerk prepare for publication the explanatory text regarding the bond referenda and that those costs be paid for by the Town Clerk.  
Motion carried 9/0.

MOTION By Sebrina Wilson  
seconded by Don Bell  
to **rescind** the motion on the resolution entitled "Resolution Appropriating \$10,000,000 For The Planning, Design, Acquisition, Reconstruction And Equipping Of Improvements To Town Buildings" regarding its placement on the ballot.  
Motion carried 9/0.

MOTION By Don Bell  
seconded by Sebrina Wilson  
to **approve** the following:

**RESOLVED:** That the resolution entitled "Resolution Appropriating \$10,000,000 For The Planning, Design, Acquisition, Reconstruction And Equipping Of Improvements To Town Buildings And Authorizing The Issuance Of \$10,000,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose" adopted by the Town Council on August 18, 2020, be submitted to the Town electors for approval or disapproval at a referendum in conjunction with the general election to be held on Tuesday, November 3, 2020, between the hours of 6:00 a.m. and 8:00 p.m. (E.T.), and that the warning of said referendum shall state the question to be voted upon as follows:

"Shall the resolution entitled 'Resolution Appropriating \$10,000,000 For The Planning, Design, Acquisition, Reconstruction And Equipping Of Improvements To Town Buildings And Authorizing The Issuance Of \$10,000,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose', adopted by the Town Council on August 18, 2020, be approved?"

The ballot label for said question shall read as follows:

"Shall the \$10,000,000 appropriation and bond authorization for the planning, design, acquisition, reconstruction and equipping of improvements to Town buildings be approved?

YES \_\_\_\_\_

NO \_\_\_\_\_

The warning shall also state that the full text of the aforesaid resolutions is on file, open to public inspection, in the office of the Town Clerk, that the vote on the aforesaid bond resolutions is taken under the authority of Chapter VI Section 6.10 of the Charter of the Town of East Hartford, and Chapter 152 of the Connecticut General Statutes, as amended, and that absentee ballots will be available in accordance with law in the office of the Town Clerk.

Motion carried 9/0.

Edward Byrne Memorial Justice Assistance Grant (JAG) Program Grant

MOTION By Awet Tsegai  
seconded by Esther Clarke  
to **adopt** the following resolution:

**WHEREAS** the U.S. Department of Justice, Bureau of Justice Assistance, has funding available to the Town of East Hartford under the Edward Byrne Memorial Justice Assistance Grant (JAG) Program; and

**WHEREAS** these funds may be used to improve or enhance Law Enforcement Programs with no cash match required by the Town of East Hartford.

**NOW THEREFORE LET IT BE RESOLVED** That Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required as they pertain to this Justice Assistance Grant.

On call of the vote, motion carried 9/0.

2020 State Bond Commission Urban Act Grant for the new East Hartford Senior Center

MOTION By Connor Martin  
seconded by Don Bell  
to **adopt** the following resolution:

**WHEREAS** pursuant to PA 79-607, As Amended Sec. 21 the Connecticut Department of Economic and Community Development is authorized to extend financial assistance for economic development projects; and

**WHEREAS** it is desirable and in the public interest that the Town of East Hartford make an application to the State for \$500,000 in order to undertake the East Hartford Senior Center Emergency Generator Project and to execute an Assistance Agreement.

**NOW THEREFORE LET IT BE RESOLVED** that the Town Council is cognizant of the conditions and prerequisites for the state financial assistance imposed by PA 79-607, As Amended Sec. 21, and that the filing of an application for State financial assistance by the Town of East Hartford in an amount not to exceed \$500,000 is hereby approved.

**LET IT FURTHER BE RESOLVED** that Marcia A. Leclerc, Mayor of the Town of East Hartford, is directed to execute and file such application with the Connecticut Department of Economic and Community

Development, to provide such additional information, to execute such other documents as may be required, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an agreement is offered, to execute any amendments, decisions, and revisions thereto, and to act as the authorized representative of the Town of East Hartford

On call of the vote, motion carried 9/0.

U. S. Department of Commerce Economic Development Administration: Public Works & Economic Development Facilities Grant Program

MOTION       By Don Bell  
                  seconded by Angie Parkinson  
                  to **adopt** the following resolution:

**WHEREAS** the U.S. Department of Commerce (DOC) Economic Development Administration (EDA) has made grant funds available under the Public Works and Economic Development Facilities Programs; and

**WHEREAS** deficiencies in the existing drainage networks between Main Street and the Connecticut River have significantly hampered economic development efforts in the area of King Court and Crosby Street.

**NOW THEREFORE LET IT BE RESOLVED** that Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments, in an amount not to exceed \$1 million, as may be required by the EDA as they pertain to this Public Works and Economic Development Facilities Programs grant.

On call of the vote, motion carried 9/0.

Referral to the Real Estate Acquisition & Disposition Committee re: Possible Purchase of Town-owned Property at 103 Harvest Lane

MOTION       By Angie Parkinson  
                  seconded by Don Bell  
                  to **refer** to the Real Estate Acquisition & Disposition Committee the possible sale of 103 Harvest Lane, a Town-owned lot, to Richard and Sandra Marques, as requested in their letter dated May 20, 2020 to Mayor Leclerc and to investigate the issue and report back to the Town Council with its recommendation, if any.  
                  Motion carried 9/0.

Tax Settlement: Olde Burnside Brewing Company, 776 Tolland Street

MOTION       By Don Bell  
                  seconded by Connor Martin  
                  to **accept** the recommendation of the Town's Corporation counsel to settle and compromise the Town's claim for outstanding personal property taxes

due from Olde Burnside Brewing Co., LLC, on the Grand Lists of October 1, 2014, October 1, 2015, October 1, 2016, October 1, 2017 and October 1, 2018 for the amount of \$11,797.93, and **authorize** the release of all liens, subject to the following conditions:

1. The sale of the assets of Olde Burnside Brewing Co., LLC to East Hartford Brewing, LLC closes no later than August 31, 2020.
2. The payout to all lienholders, as set forth on the attached listing of encumbrances (*the list of encumbrances follows these minutes.*) is paid concurrent with the closing of the sale of the assets of Olde Burnside Brewing Co., LLC.
3. The full payment of taxes due the Town from Burnside Ice Co, which total \$4,412.89, plus interest due through the date of payment, concurrent with the closing of the sale of the assets of Olde Burnside Brewing Co., LLC.
4. Payment of all outstanding real estate taxes on 776 Tolland Street, East Hartford, Connecticut, by DJD, LLC concurrent with the closing of the sale of the assets of Olde Burnside Brewing Co., LLC.

Motion carried 9/0.

#### OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

None

#### OPPORTUNITY FOR RESIDENTS TO SPEAK

Mayor Leclerc commented on the following: (1) thanked the Council for their support of the bond issues; (2) recognized the Finance Director and her staff for the work done on the CARES Act funding; (3) from March to June 2020, the total costs to be submitted to FEMA for their approval is \$397,599.48 that could be reimbursable to the town; (4) thanked State Representative Rojas for being instrumental in obtaining the grant for the generator for the new Senior Center; (5) the town has not signed a contract with AshBritt yet, but is working hard to coordinate the disposal of the brush and debris from Storm Isaias. The submission to FEMA requires a photograph and geo-tag of the location from which the debris is picked up from. The Mayor said that she plans to sign a "mutual benefit agreement" with AshBritt with all costs outlined within the RFP.

Vice Chair Don Bell invited all to attend – virtually – the August 26<sup>th</sup> Public Forum on racism. He encouraged residents to share their thoughts on how racism has impacted them personally and within the community.



ADJOURNMENT

MOTION By Esther Clarke  
seconded by Don Bell  
to **adjourn** (8:40 p.m.).  
Motion carried 9/0.

The Chair announced that the next meeting of the Town Council would be September 1<sup>st</sup>.

Attest Angela M. Attenello  
Angela M. Attenello  
TOWN COUNCIL CLERK

**ENCUMBRANCES**

No.	Secretary of State Filing Number	Filing Date	Secured Party	IRS/DRS/DOL/EH Numbers	Type/Period	IRS Amount	DRS/DOL/EH Amount	Cumulative Total
1	2970861	12/10/2013	IRS Hartford Connecticut	972562113	941 - 3/31/13	\$ 1,255.35		\$ 1,255.35
2	2999934	6/5/2014	IRS Hartford Connecticut Collector of Revenue, Town of East Hartford	102678614	941 - 9/30/13 941 - 12/31/13	\$ 8,832.86		\$ 10,088.21
3	3118561	5/6/2016	IRS Hartford Connecticut	Prop. Tax	Grand List 10/1/14		\$ 4,177.39	\$ 14,265.60
4	3123334	5/12/2016	IRS Hartford Connecticut	212208416	941 - 12/31/15	\$ 12,541.00		\$ 26,806.60
5	3127855	6/23/2016	State of Connecticut, Department of Labor	Lien #49756	Withholding Quarters: 1Q-4Q '15, 1Q '16, A '14		\$ 12,991.61	\$ 39,798.21
6		7/12/2016	IRS Hartford Connecticut	220320116	941 - 3/31/16	\$ 5,776.79		\$ 45,575.00
7	3137003	8/22/2016	State of Connecticut, Department of Labor	Lien #50207	Quarters: 1Q-2Q '16		\$ 1,001.41	\$ 46,576.41
8	3174264	4/18/2017	Collector of Revenue, Town of East Hartford	Prop. Tax	Grand List 10/1/15		\$ 7,620.54	\$ 54,196.95
9	3194100	7/20/2017	IRS Hartford Connecticut	270495517	941 - 12/31/16	\$ 6,352.45		\$ 60,749.40
10	3201287	6/20/2017	IRS Hartford Connecticut	266465117	941 - 6/30/16	\$ 9,892.29		\$ 70,641.69
11	3204081	9/26/2017	State of Connecticut, Department of Labor	Lien #52037	Quarters: 3Q '16, 1Q '17		\$ 1,713.49	\$ 72,355.18
12	3210414	10/26/2017	Department of Revenue Services	Lien #117128-001	Withholding		\$ 11,107.00	\$ 83,462.18
13	3215722	11/21/2017	IRS Hartford Connecticut	286640617	941 - 6/30/17	\$ 3,866.88		
14	3243446	5/9/2018	Collector of Revenue, Town of East Hartford	Prop. Tax	Grand List 10/1/16		\$ 9,604.93	
15	3257739	7/19/2018	IRS Hartford Connecticut	315790218	941 - 3/31/17 941 - 9/30/17 941 - 12/31/17			
16		8/15/2018	IRS Hartford Connecticut	318695418	941 - 9/30/15	\$ 8,372.24		
17		10/16/2018	IRS Hartford Connecticut	327458118	941 - 3/31/18 941 - 6/30/18			
18	3276437	11/27/2018	State of Connecticut, Department of Labor	#53339	Quarters: 1-2Q '18		\$ 1,448.97	
19	3304638	5/2/2019	Collector of Revenue, Town of East Hartford	Prop. Tax	Grand List 10/1/17		\$ 6,855.85	
20	3366880	5/1/2020	Collector of Revenue, Town of East Hartford	Prop. Tax	Grand List 10/1/18		\$ 7,635.29	

Purchase Price	\$	80,500.00
IRS	\$	44,850.74
DRS	\$	8,144.82
DOL	\$	15,706.51
Town of East Hartford	\$	11,797.93



**TOWN OF EAST HARTFORD OFFICE OF THE MAYOR**

DATE: August 25, 2020  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc *ML*  
RE: COMMUNICATION: Town On-Call Ordinance Reporting Per 10-6 (a)

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As required by Town Ordinance 10-6(a), please find attached a report from Finance Director Linda Trzetzziak listing the funds spent by the Town on each on-call service contract during fiscal year ending June 30, 2020.

Please place this item on the Town Council agenda for the September 1, 2020 meeting.

Thank you.

C: L. Trzetzziak, Finance Director



## MEMORANDUM

**DATE:** August 25, 2020

**TO:** Marcia A. Leclerc, Mayor

**FROM:** Linda M. Trzetzziak, Director of Finance *lmt*

**TELEPHONE:** (860) 291-7246

**RE:** Town On-Call Ordinance Reporting - Ordinance 10-6 (a)

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By way of this memo, please find amounts expended on each Town On-Call service contract during the fiscal year beginning on July 1, 2019 and ending on June 30, 2020 in accordance with Town Ordinance 10-6 (a).

These on-call contracts will be in force for a maximum of five years from the date of the Request for Proposal Award (RFP) or when the amount paid cumulatively under the on-call contract exceeds \$150,000, or such lesser amount as provided in the contract.


The on-call contracts for surveying, engineering, planning and architectural services were all bid in fiscal year 2020 resulting in minimal activity on most contracts as of June 30.

Should you have any questions or problems on this, please feel free to let me know.

<u>Vendor Name</u>	<u>Contract Start Date</u>	<u>\$ Paid FY 20</u>	<u>\$ Paid Life to Date</u>
<b>Surveying</b>			
Alfred Benesch & Co	May-20	\$0	\$0
BSC Group	May-20	0	0
CME Associates	May-20	2,860	2,860
Milone & MacBroom	May-20	0	0
WSP USA Inc	May-20	0	0
<b>Engineering</b>			
Milone & MacBroom	May-20	0	0
Weston & Sampson Engineers	May-20	0	0
Alfred Benesch & Co	May-20	0	0
BSC Group	May-20	0	0
CME Associates Inc	May-20	0	0
Anchor Engineering Services	May-20	0	0
WSP USA Inc	May-20	0	0
GEI Consultants Inc	May-20	0	0
<b>Planning</b>			
Planimetrics	Aug-19	7,920	7,920
<b>Electrical</b>			
Electrical Contractors Inc	Sep-18	9,786	17,606
<b>Appraisal</b>			
Wellspeak, Dugas & Kane	Sep-18	15,900	25,500
<b>Architectual</b>			
Christopher Williams Architects	Aug-19	67,815	67,815
JCJ Architects	Aug-19	0	0
Silver Petrucelli	Aug-19	0	0
Lothrop Architects	Aug-19	0	0
Clohessy, Harris & Kaiser LLC	Aug-19	0	0
Capital Studio Architects	Aug-19	0	0



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: August 25, 2020  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc   
RE: RESOLUTION: 2020 Safe Polls Grant

---

The Town of East Hartford is eligible for a one-time Safe Polls Grant offered through the Office of the Secretary of the State of Connecticut, in the amount of \$5,000 to support implementation of local Safe Polls Plans to conduct the 2020 election during the pandemic.

Please place this item on the Town Council Agenda for the September 1, 2020 meeting. I recommend that the Town Council approve this request as submitted and adopt the attached resolution.

Thank you.

Cc: P. O'Sullivan, Grants Manager  
M. Mourey, Republican Registrar of Voters  
R. Pasek, Town Clerk  
S. Watkins, Democratic Registrar of Voters

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 1st day of September, 2020

### RESOLUTION

**WHEREAS;** a once in a century pandemic has created an unprecedented strain on election systems across the country, and;

**WHEREAS;** the Office of the Secretary of the State is providing Safe Polls Grants to municipalities to be applied to the work of local election officials during the pandemic,

**NOW THEREFORE LET IT BE RESOLVED;** that Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by the Office of the Secretary of the State as they pertain to this Safe Polls grant.

**AND I DO CERTIFY** that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

**IN WITNESS WHEREOF,** I do hereunto set my hand and affix the corporate seal of said Town of East Hartford the \_\_\_\_ day of September, 2020.

Seal

Signed: \_\_\_\_\_  
Angela M. Attenello, Council Clerk

**TOWN COUNCIL RESOLUTION**  
**GRANT INFORMATION FORM**

Grant Description: Safe Polls Grant

Funder: Office of the Secretary of the State of Connecticut

Grant Amount: \$5,000\*

Frequency:  One time     Annual     Biennial     Other \_\_\_\_\_

First year received:	<u>N/A</u>		
Last 3 years received:	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Funding level by year:	<u>\$ N/A</u>	<u>\$ N/A</u>	<u>\$ N/A</u>

Is a local match required?     Yes     No

If yes, how much?    N/A

From which account? N/A

Grant purpose:    To support of implementation of local Safe Polls Plans to conduct the 2020 election in a pandemic environment.

Results achieved:    Conducting safe elections that are accessible for all.

Duration of grant:    2020 Election Cycle

Status of application: Under development

Meeting attendee:    To be determined

Comments:    \*Figure is based upon the number of registered voters in Town. In addition to the amount above, each municipality will receive an additional \$100 per polling location.



GRANTS ADMINISTRATION  
MEMORANDUM

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**TO:** Mayor Marcia A. Leclerc  
**FROM:** Paul O'Sullivan, Grants Manager *PS*  
**SUBJECT:** Council Resolution – Safe Polls Grant  
**DATE:** August 21, 2020

---

Attached is a draft Town Council resolution authorizing you as Mayor to apply to the Office of the Secretary of the State of Connecticut for funding under the Safe Polls Grant Program.

Every municipality in the state has worked with the Secretary of the State's Office to create a Safe Polls Plan. The Safe Polls Plan includes a list of polling locations, identified numbers of poll workers and moderators ready to work on election day, a review of safety and security protocols and needs for conducting an election in a pandemic environment, as well as an emergency plan.

I respectfully request that this item be placed on the Town Council agenda for their meeting to be held on September 1, 2020. Please contact me at extension 7206 if you have any questions.

Attachments: as stated

Cc: Eileen Buckheit, Development Director  
Mary Mourey, Republican Registrar of Voters  
Robert Pasek, Town Clerk  
Stephen Watkins, Democratic Registrar of Voters

## Press Releases



DENISE W. MERRILL  
SECRETARY OF THE STATE  
CONNECTICUT

07/16/2020

Secretary Merrill provides Safe Polls Grants to towns to cover additional election costs related to COVID-19

### **All 169 towns have submitted Safe Polls Plans to become eligible for grants The state and towns are united in the face of the COVID-19 pandemic**

HARTFORD – Secretary of the State Denise Merrill’s Safe Polls program for 2020 provides towns the resources they need to ensure safe, secure, and accessible elections this year. We have received each of the 169 Connecticut towns’ Safe Polls Plans, enabling them to receive Safe Poll Grants to pay for their COVID-19-related election expenses.

“We are delighted to see every Connecticut town participate in the Safe Polls Plan program,” said Secretary of the State Denise Merrill. “The grant will help pay for their additional costs related to COVID-19, and will ensure that every Connecticut voter can cast their ballot without risking their health.” The primary election is on August 11, 2020. Secretary Merrill released the 2020 election plan on May 4th: [myvote.ct.gov/2020plan](https://myvote.ct.gov/2020plan)

Secretary Merrill created the **Safe Polls program** to protect the health of voters and poll workers alike. Along with making absentee ballots available to the largest number of voters possible, and protecting Connecticut’s elections from foreign interference and cyberattacks, the Safe Polls Plan is a key part of making sure that Connecticut’s 2020 elections are safe, secure, and accessible to all voters.

The plan requires all municipalities to submit a Safe Polls Plan for the primary and general elections in the 2020 cycle that includes a list of polling locations, staffing levels for each polling location, an identified list of poll workers and moderators ready to work on election day, list of cleaning and safety products required, and an emergency plan.

Municipalities that complete and have their plan approved will receive a Safe Polls Grant from the Office of the Secretary of the State, which will meet additional costs incurred because of COVID-19. These expenses could include personal protective

equipment (PPE), sanitizing products, and any additional necessary personnel. This is in addition to the package of PPE and cleaning supplies that the Office is sending to every polling place in the state. The 2020 election plan was developed with the CDC's polling place guidance in mind.

The office is also launching a public information campaign that educates voters about the election plan, including the Safe Polls program, along with a campaign to recruit and train poll workers for the 2020 general election.

The Safe Polls program, and the election plan in general, will be paid for out of federal CARES Act funds specifically allocated for this purpose, so there will be no added cost to the state or to the towns.



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: August 25, 2020  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc *ML*  
RE: RESOLUTION: 2020 Secure Polls Grant

---

The Town of East Hartford is eligible for a one-time Secure Polls Grant offered through the Office of the Secretary of the State of Connecticut, in the amount of \$2,500. This figure is based on the number of registered voters in town.

Please place this item on the Town Council Agenda for the September 1, 2020 meeting. I recommend that the Town Council approve this request as submitted and adopt the attached resolution.

Thank you.

Cc: P. O'Sullivan, Grants Manager  
M. Mourey, Republican Registrar of Voters  
R. Pasek, Town Clerk  
S. Watkins, Democratic Registrar of Voters

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 1st day of September, 2020

## RESOLUTION

**WHEREAS;** the legitimacy of our electoral system is the bedrock upon which our government is accepted and established, and;

**WHEREAS;** to strengthen Connecticut's response to the cybersecurity threat posed to election systems, the Office of the Secretary of the State is partnering with local election officials by offering Secure Polls Grants, and;

**WHEREAS;** these grants are designed to support the work of local election officials to secure their election systems from cyber security threats and to improve the accuracy of the election rolls they maintain.

**NOW THEREFORE LET IT BE RESOLVED;** that Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by the Office of the Secretary of the State as they pertain to this Secure Polls grant.

**AND I DO CERTIFY** that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

**IN WITNESS WHEREOF,** I do hereunto set my hand and affix the corporate seal of said Town of East Hartford the \_\_\_\_ day of September, 2020.

Seal

Signed: \_\_\_\_\_  
Angela M. Attenello, Council Clerk

**TOWN COUNCIL RESOLUTION**  
**GRANT INFORMATION FORM**

Grant Description: 2020 Secure Polls Grant

Funder: Office of the Secretary of the State of Connecticut

Grant Amount: \$2,500\*

Frequency:  One time     Annual     Biennial     Other \_\_\_\_\_

First year received:	<u>N/A</u>		
Last 3 years received:	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Funding level by year:	<u>\$ N/A</u>	<u>\$ N/A</u>	<u>\$ N/A</u>

Is a local match required?     Yes     No

If yes, how much?    N/A

From which account? N/A

Grant purpose:    To strengthen Connecticut's response to the cybersecurity threat posed to election systems and to maintain public confidence in the integrity of our electoral system

Results achieved:    Supporting the work of local election officials to secure their election systems from cyber security threats and to improve the accuracy of the election rolls they maintain.

Duration of grant:    2020 Election Cycle

Status of application: Under development

Meeting attendee:    To be determined

Comments:    \*Figure is based upon the number of registered voters in Town.

GRANTS ADMINISTRATION  
MEMORANDUM

---

**TO:** Mayor Marcia A. Leclerc  
**FROM:** Paul O'Sullivan, Grants Manager *PO'S*  
**SUBJECT:** Council Resolution – Secure Polls Grant  
**DATE:** August 21, 2020

---

Attached is a draft Town Council resolution authorizing you as Mayor to apply to the Office of the Secretary of the State of Connecticut for funding under the Secure Polls Grant Program.

All 169 towns are eligible for this additional grant upon completion of two activities:

- Participate in a Cybersecurity Assessment conducted by the Connecticut National Guard
- All Registrars of Voters and Town Clerks complete Security Mentor Training

Upon receipt and verification of the Secure Polls Grant Application, the Office of the Secretary of the State will begin distributing checks to towns. The amounts are determined by number of active registered voters in each municipality. Based upon the number of registered voters in Town, East Hartford qualifies for a grant of \$2,500.

I respectfully request that this item be placed on the Town Council agenda for their meeting to be held on September 1, 2020. Please contact me at extension 7206 if you have any questions.

Attachments: as stated

Cc: Eileen Buckheit, Development Director  
Mary Mourey, Republican Registrar of Voters  
Robert Pasek, Town Clerk  
Stephen Watkins, Democratic Registrar of Voters

## SECURE POLLS GRANT APPLICATION

### INTRODUCTION

The foundation of democracy in America is our system of elections. The legitimacy of our electoral system is the bedrock upon which a government of the people, by the people and for the people is accepted and established. That legitimacy depends on public confidence in our election system.

This year, there are forces that are placing unprecedented stress and strain on our election system. Authoritarian regimes opposed to American democracy continue to launch cyberattacks against election systems in the United States. These foreign actors possess the capability to significantly disrupt the 2020 election cycle, thus undermining public confidence in the fairness and accuracy of election results.

To strengthen Connecticut's response to the cybersecurity threat posed to election systems and do all we can to maintain public confidence in the integrity of our electoral system, the Office of the Secretary of the State is partnering with local election officials by offering Secure Polls Grants. These grants are designed to support the work of local election officials to secure their election systems from cyber security threats and to improve the accuracy of the election rolls they maintain.

### AWARD AMOUNTS

Distribution of the grant awards will be based on a formula reflecting the number of registered voters in the municipality:

Under 20,000	Active Registered Voters	\$ 1,000
20,000 to 34,999	Active Registered Voters	\$ 2,500
35,000 or more	Active Registered Voters	\$ 5,000

### QUALIFICATIONS

Municipalities can be awarded a Secure Polls Grant when they CERTIFY that they have met the following criteria: (please check all that apply)

- Participate in a Cybersecurity Assessment conducted by the Connecticut National Guard
- All Registrars of Voters and Town Clerks complete Security Mentor Training

### CERTIFICATION

By executing this agreement below, we hereby certify that we have satisfied the requirements to obtain the Secure Polls Grant. We further certify that we will use the funds so distributed for the benefit of election administration in our municipality, to include updating the voter list to reflect 2020 Absentee Ballot Application outreach. We understand that any funds used can and may be subject to audit\* by both the State and Federal agencies charged with such duties. Any funds expended contrary to such standards must be returned to the Secretary of the State.

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Registrar of Voters

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Registrar of Voters


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Municipal Clerk

\*Note audit requirements: all receipts to be kept for 5-7 years or until an audit has been completed by federal auditors.





## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: August 25, 2020  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc   
RE: RESOLUTION: Emergency Management Performance Grant (EMPG) FFY 2020

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The Town of East Hartford is eligible for funding under the federal Department of Homeland Security Emergency Management Performance Grant program through the administration of the State of Connecticut Department of Emergency Management & Homeland Security (DEMHS). This program provides funding for Municipal Emergency Operations Centers (EOC), staffing and other emergency management activities.

East Hartford's Federal Fiscal Year 2020 allocation amount is \$25,159.50, an increase of \$41.00 from last year. The program requires a 1 to 1 match from the municipality. The match will come out of the fire administration budget. The Town has participated in this annual grant program for more than 12 years.

Please place this item on the Town Council Agenda for the September 1, 2020 meeting. I recommend that the Town Council approve this request as submitted and adopt the attached resolution.

Thank you.

Cc: P. O'Sullivan, Grants Manager  
B. Jennes, EHPD Captain

## RESOLUTION

I, Angela Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, do hereby certify that the following is a true and correct copy of a resolution adopted by the East Hartford Town Council at its duly called and held meeting on September 1st, 2020, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect:

**RESOLVED**, that Town of East Hartford, Connecticut may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, any and all documents which it deems to be necessary or appropriate; and

**FURTHER RESOLVED**, that Marcia A. Leclerc, as Mayor of the Town of East Hartford, Connecticut, is authorized and directed to execute and deliver any and all documents on behalf of the Town of East Hartford and to do and perform all acts and things which she deems to be necessary or appropriate to carry out the terms of such documents.

The undersigned further certifies that Marcia A. Leclerc now holds the office of Mayor and that she has held that office since January 10<sup>th</sup>, 2011.

**IN WITNESS WHEREOF:** The undersigned has executed this certificate this \_\_\_\_\_ day of September, 2020.

\_\_\_\_\_  
Angela M. Attenello, Town Council Clerk

**TOWN COUNCIL RESOLUTION**  
**GRANT INFORMATION FORM**

Grant Description: FFY 2020 Emergency Management Performance Grant (EMPG)

Funder: U.S. Department of Homeland Security via State of Connecticut  
Department of Emergency Management & Homeland Security (DEMHS)

Grant Amount: 25,159.50

Frequency:     One time     Annual     Biennial     Other \_\_\_\_\_

First year received:	<u>2006*</u>		
Last 3 years received:	<u>2019</u>	<u>2018</u>	<u>2017</u>
Funding level by year:	<u>25,118.50</u>	<u>25,410.50</u>	<u>\$25,516.50</u>

Is a local match required?     Yes     No

If yes, how much?    100%                      From which account? Fire Administration\*\*

Grant purpose:    This program provides funding for Municipal Emergency Operations Centers (EOC), staffing and other emergency management activities.

Results achieved:    Town Fire administration costs reduced by grant amount

Duration of grant:    One year

Application status:    Under development


Meeting attendee:    Fire Chief John Oates, ext. 7403

Comments:    \*Grants Office records show Town applications for this program as early as 2006, however the Town may have participated even earlier. This program has existed at the federal level in a variety of names and forms since the 1950s.

\*\*Match is provided by funds already budgeted for Fire Department.

GRANTS ADMINISTRATION  
MEMORANDUM

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**TO:** Mayor Marcia A. Leclerc  
**FROM:** Paul O'Sullivan, Grants Manager   
**SUBJECT:** Council Resolution – Emergency Management Performance Grant -  
FFY 2020  
**DATE:** August 21, 2020

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The Town of East Hartford is again eligible for funding under the federal Department of Homeland Security Emergency Management Performance Grant program through the administration of the State of Connecticut Department of Emergency Management & Homeland Security (DEMHS). This program provides funding for Municipal Emergency Operations Centers (EOC), staffing and other emergency management activities. An application must be filed by the Town to DEHMS to access this funding.

East Hartford's Federal Fiscal Year 2020 allocation amount is \$25,159.50, an increase of \$41.00 from last year. The program requires a 1 to 1 match from the municipality. The Town has participated in this annual grant program for more than 12 years.

I have attached an excerpt from the FEMA website that provides more information on this program.

Attached is a Resolution which will authorize you as Mayor to apply for these funds. I respectfully request that this item be placed on the Town Council agenda for their meeting to be held on September 1st, 2020. Please contact me at extension 7206 if you have any questions.

Attachments: as stated

Cc: Eileen Buckheit, Development Director  
Captain Brian Jennes, East Hartford Fire Dept.  
Chief John Oates, East Hartford Fire Dept.



# Homeland Security

## Fiscal Year 2020 Emergency Management Performance Grant Program

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### Overview

The Fiscal Year (FY) 2020 Emergency Management Performance Grant (EMPG) Program is one of the grant programs that constitute the Department of Homeland Security (DHS)/Federal Emergency Management Agency's (FEMA's) focus on all-hazards emergency preparedness. These grant programs are part of a comprehensive set of measures authorized by Congress and implemented by DHS. Among the five basic homeland security missions noted in the 2018 DHS Quadrennial Homeland Security Review, EMPG supports the goal to Strengthen National Preparedness and Resilience.

*In Fiscal Year 2020, DHS is providing \$355,100,000 to assist state, local, tribal, and territorial governments in developing their emergency management capabilities and for all-hazards preparedness activities*

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### Funding

In FY 2020, the EMPG program provides \$355,100,000 to assist state, local, tribal, and territorial governments in preparing for all hazards, as authorized by the *Stafford Act*. This funding amount includes \$100,000 from the Disaster Relief Fund, which FEMA must make available to the Federated States of Micronesia and the Republic of the Marshall Islands pursuant to Article X of the *Federal Programs and Services Agreement of the Compact of Free Association Act* (Pub. L. No. 108-188).

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### Eligibility

All 56 states and territories, as well as the Republic of the Marshall Islands and the Federated States of Micronesia (collectively "state or territory"), are eligible to apply for FY 2020 EMPG program funds. Either the State Administrative Agency (SAA) or the State's Emergency Management Agency (EMA) is eligible to apply directly to FEMA for EMPG funds on behalf of each state or territory. However, only one application is accepted from each state or territory.

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### Funding Guidelines

EMPG awards are based on Section 662 of the *Post-Katrina Emergency Management Reform Act of 2006*, as amended, (6 U.S.C. § 762).). All 50 states, the District of Columbia, and Puerto Rico each receive a base amount of 0.75 percent of the total available funding appropriated for the EMPG Program. Four territories (American Samoa, Guam, the Commonwealth of the Northern Mariana Islands, and the U.S. Virgin Islands) receive a base amount of 0.25 percent of the total available funding appropriated for the EMPG Program. The remaining balance of the funds appropriated for the EMPG funds are distributed on a population-share basis. Pursuant to Article X of the Federal

Programs and Services Agreement of the *Compact of Free Association Act* (Pub. L. No. 108-188), a set amount of funds (\$100,000 total) are also available from the Disaster Relief Fund for the Federated States of Micronesia and for the Republic of the Marshall Islands.

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## Application Process

Applying for an award under the EMGP is a multi-step process:

Eligible applicants must submit their initial application at least seven days prior to the April 15, 2020 (at 5 p.m. ET) application deadline through the Grants.gov portal at <http://www.grants.gov>. Applicants needing Grants.gov support should contact the Grants.gov customer support hotline at (800) 518-4726.

Eligible applicants will be notified by FEMA and asked to proceed with submitting their complete application package in the Non-Disaster (ND) Grants System by the application deadline. Applicants needing technical support with the ND Grants System should contact [ndgrants@fema.dhs.gov](mailto:ndgrants@fema.dhs.gov) or (800) 865-4076, Monday through Friday from 9 a.m. – 6 p.m. ET.

Completed applications must be submitted no later than 5 p.m. ET on April 15, 2020.

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## EMPG Resources

There are a variety of resources available to address programmatic, technical, and financial questions, which can assist with the EMPG.

- The FY 2020 EMGP Notice of Funding Opportunity is located online at <http://www.fema.gov/grants> as well as on <http://www.grants.gov>.
- For additional program-specific information, please contact the Centralized Scheduling and Information Desk (CSID) help line at (800) 368-6498 or [AskCSID@fema.dhs.gov](mailto:AskCSID@fema.dhs.gov). CSID hours of operation are from 9 a.m. to 5 p.m. ET, Monday through Friday.
- For support regarding financial grant management and budgetary technical assistance, applicants may contact the DHS/FEMA Grant Operations Help Desk via e-mail to [ASK-GMD@fema.dhs.gov](mailto:ASK-GMD@fema.dhs.gov).
- The FEMA Regions also provide technical assistance to EMPG Program primary recipients. A list of contacts in the FEMA Regions is available at <https://www.fema.gov/fema-regional-contacts>.



**TOWN OF EAST HARTFORD OFFICE OF THE MAYOR**

DATE: August 27, 2020  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc *ML*  
RE: RESOLUTION: 2021 Distracted Driving High Visibility Enforcement Grant

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The Town of East Hartford is once again eligible for a Distracted Driving High Visibility Enforcement Grant from the Connecticut Department of Transportation (CT DOT).

For 2021, the Town is eligible for a grant of up to \$30,000. There is no matching requirement for this grant.

Please place this information on the agenda for the September 1, 2020 Town Council meeting. I recommend that the Town Council approve this request as submitted by adopting the attached resolution in support thereof.

Thank you.

C: P. O'Sullivan, Grants Manager  
E. Buckheit, Development Director  
Lt. P. Nieves, EHPD

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a Resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 1st day of September, 2020.

### **RESOLUTION**

**WHEREAS**, the State of Connecticut Department of Transportation (CT DOT) and the National Highway Traffic Safety Administration (NHTSA) are offering grant funds to municipal police departments to participate in the 2021 Distracted Driving High Visibility Enforcement Campaign; and

**WHEREAS**, this campaign will focus on motorists who choose to ignore Connecticut's hand-held mobile phone ban; and

**WHEREAS**, in 2017 there were 3,166 people killed in motor vehicle crashes involving distracted drivers, according to the U.S. Department of Transportation,

**NOW THEREFORE LET IT BE RESOLVED**; That Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by CT DOT and NHTSA as they pertain to the 2021 Distracted Driving High Visibility Enforcement Campaign.

**AND I DO CERTIFY** that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

**IN WITNESS WHEREOF**, I do hereunto set my hand and affix the corporate seal of said Town of East Hartford this \_\_\_\_ day of September, 2020.

\_\_\_\_\_  
Angela M. Attenello, Town Council Clerk



**TOWN COUNCIL RESOLUTION**  
**GRANT INFORMATION FORM**

Grant Description: 2021 Distracted Driving High Visibility Enforcement Grant

Funder: CT DOT

Amount: Up to \$30,000

Frequency:     One time     Annual     Biennial     Other \_\_\_\_\_

First year received:	<u>2015</u>		
Last 3 years received:	<u>2020</u>	<u>2019</u>	<u>2018</u>
Funding level by year:	<u>\$30,000</u>	<u>\$30,000</u>	<u>\$30,000</u>

Is a local match required?     Yes     No

If yes, how much? Not applicable

From which account? Not applicable

Grant purpose: Grant will allow qualifying Connecticut police forces to participate in grant-funded overtime enforcement of anti-distracted driving laws.

Results achieved: Decrease traffic accidents involving distracted drivers.

Duration of grant: There are two mobilizations: one in October, 2020 and one in April, 2021.

Application Status: Under development

Meeting attendee: Lieutenant Paul Neves, x7616

Comments: Eligibility was determined by crash data analysis that identified East Hartford as having a high number of crashes thought to be the result of driver distraction

GRANTS ADMINISTRATION  
MEMORANDUM

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**TO:** Mayor Marcia A. Leclerc  
**FROM:** Paul O'Sullivan, Grants Manager *AMOL*  
**SUBJECT:** Council Resolution – CT DOT Highway Safety Grant  
2021 Distracted Driving High Visibility Enforcement  
**DATE:** August 27, 2020

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Attached is a draft resolution authorizing an application to the state Department of Transportation for a Distracted Driving High Visibility Enforcement Grant.

This grant is funded by the National Highway Traffic Safety Administration (NHTSA) and will allow East Hartford officers to participate in grant-funded mobilizations targeting distracted drivers – focusing on motorists who choose to ignore Connecticut's hand-held mobile phone ban.

For 2021, the Town is eligible for a grant of up to \$30,000. There is no matching requirement for this grant.

I have attached a fact sheet from Advocates for Highway and Auto Safety that explains the problem in more detail.

I respectfully request that this item be placed on the Town Council agenda for their meeting to be held on September 1, 2020. Please contact me at extension 7206 if you have any questions.

Attachments: as stated

Cc: Eileen Buckheit, Development Director  
Lt. Paul Neves, EHPD



## Distracted Driving

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In 2017, 3,166 people were killed in crashes involving a distracted driver, according to the National Highway Traffic Safety Administration (NHTSA). This accounts for 8.5 percent of fatalities on U.S. roads in 2017.<sup>i</sup> In 2015, the most recent year for which injury data is available, there were 391,000 people injured in crashes involving a distracted driver.<sup>ii</sup> Moreover, crashes in which at least one driver was identified as being distracted imposed an economic cost of \$40 billion dollars in 2010.<sup>iii</sup>

However, issues with underreporting crashes involving cell phones remain because of differences in police crash report coding, database limitations, and other challenges. It is clear from an increasing body of safety research, studies and data that the use of electronic devices for telecommunications (such as mobile phones and text messaging), telematics and entertainment can readily distract drivers from the driving task.

Currently, 43 states (AL, AK, AR, CA, CO, CT, DE, GA, HI, ID, IL, IN, IA, KS, KY, LA, ME, MD, MA, MI, MN, MS, NV, NH, NJ, NM, NY, NC, ND, OK, OR, PA, RI, SC, TN, TX, UT, VT, VA, WA, WV, WI, and WY) and the District of Columbia have a primary enforcement law banning text messaging for all drivers.<sup>iv</sup> As technology on mobile devices has developed to include other electronic communications and uses such as video chatting, streaming, posting to social media and “apps,” states have begun enhancing their texting ban laws by prohibiting these and other distracting electronic communications and uses while driving. Laws that prohibit hands free use must also ensure that distracting uses that divert a driver’s attention to a screen, such as video streaming, recording and broadcasting, are also prohibited. In order to get people to pay attention while operating a vehicle and to adopt safer behaviors, education must be combined with strong laws and appropriate enforcement. This is the tried and true method to change behavior in order to improve safety.

### Distracted Driving Facts

- Research has shown that because of the degree of cognitive distraction these devices cause, the behavior of drivers using mobile phones (whether hand-held or hands-free) is equivalent to the behavior of drivers at the threshold of the legal limit for alcohol (0.08 blood alcohol concentration).<sup>v</sup>
- Crash risk increases dramatically – as much as four times higher – when a driver is using a mobile phone, with no significant safety difference between hand-held and hands-free phones observed in many studies.<sup>vi</sup>
- A 2009 study by the Virginia Tech Transportation Institute found that text messaging increased the risk of a safety-critical driving event (i.e., crashes, near-crashes, crash-relevant conflicts, and unintentional lane deviations) by 23.2 times.<sup>vii</sup>
- Approximately nine percent of 15-19 year old drivers involved in a fatal crash were reported as distracted at the time of the crash.<sup>viii</sup> This age group has the largest proportion of drivers involved in fatal crashes who were distracted.<sup>ix</sup>
- In 2017 there were 1.77 trillion text and multimedia messages sent or received in the U.S.<sup>x</sup>
- Sending or receiving a text message causes the driver’s eyes to be off the road for an average of 4.6 seconds. When driving 55 miles per hour, this is the equivalent of driving the entire length of a football field blind.<sup>xi</sup>

- The percentage of drivers holding cell phones to their ears while driving was just over three percent in 2016 according to NHTSA. This rate translates into almost 481,000 vehicles driven by people using hand-held cell phones at a typical daylight moment in 2015.<sup>xii</sup>
- According to the NHTSA, the percentage of drivers visibly manipulating hand-held devices while driving increased by 250 percent between 2009 and 2016.<sup>xiii</sup>
- A 2016 survey conducted by State Farm found that:
  - Accessing the internet, reading and updating social media networks on a cell phone while driving more than doubled from 2009 to 2016.
  - Additionally about 10% of those surveyed in 2016 were also playing games on a cell phone while driving.<sup>xiv</sup>
- NHTSA’s most recent survey found when compared to prior surveys that twice as many people reported cell phone use – whether talking or texting – when they were involved in a crash or near crash. The survey also indicated a high level of support for laws banning the behavior, 92% of respondents supported state laws banning texting or emailing while driving.<sup>xv</sup>
- In addition to all-driver texting ban and graduated driver license (GDL) cell phone ban laws, universal hand held ban laws may help to support enforcement of distracted driving laws whether actual or perceived.<sup>xvi</sup>

<sup>i</sup> 2017 Fatal Motor Vehicle Crashes: Overview, October 2018, NHTSA, DOT HS 812 603, available at <https://crashstats.nhtsa.dot.gov/Api/Public/ViewPublication/812603>

<sup>ii</sup> Distracted Driving 2015, March 2017, NHTSA, DOT HS 812 381, available at <https://crashstats.nhtsa.dot.gov/Api/Public/ViewPublication/812381>

<sup>iii</sup> The Economic and Societal Impact of Motor Vehicle Crashes, 2010 (Revised), NHTSA, May 2015 (Revised), DOT HS 812 013, available at <http://www-nrd.nhtsa.dot.gov/Pubs/812013.pdf>

<sup>iv</sup> Distracted Driving: Cellphones and Texting, January 2019, Insurance Institute for Highway and Auto Safety (IIHS) website, last accessed on January. 3, 2019, at <https://www.iihs.org/iihs/topics/laws/cellphonelaws>

<sup>v</sup> Fatal Distraction? A Comparison of the Cell-Phone Driver and the Drunk Driver, Strayer, D.L., Drews, F.A., Crouch, D.J., University of Utah, Department of Psychology, available at [http://drivingassessment.uiowa.edu/DA2003/pdf/5\\_Strayerformat.pdf](http://drivingassessment.uiowa.edu/DA2003/pdf/5_Strayerformat.pdf)

<sup>vi</sup> McEvoy, S.P.; Stevenson, M.R.; McCart A.T.; Woodward, M.; Haworth, C; Palamara, P.; and Cercarelli, R. 2005. Role of mobile phones in motor vehicle crashes resulting in hospital attendance: a case-crossover study. *British Medical Journal* 331(7514):428; available at <http://www.bmj.com/content/331/7514/428> ; and Redelmeier, D.A. and Tibshirani, R.J. 1997. Association between cellular-telephone call and motor vehicle collisions. *The New England Journal of Medicine* 336:453-58, available at

[http://www.nsc.org/news\\_resources/Resources/Documents/Association%20between%20cellular%20telephone%20calls%20and%20motor%20vehicle%20collisions.pdf](http://www.nsc.org/news_resources/Resources/Documents/Association%20between%20cellular%20telephone%20calls%20and%20motor%20vehicle%20collisions.pdf)

<sup>vii</sup> What is Distracted Driving? Key Facts and Statistics, DOT NHTSA, available at <http://www.distraction.gov/content/get-the-facts/facts-and-statistics.html>, citing Olson, R.L., Hanowski, R.J., Hickman, J.S., Bocanegra, J.; “Driver Distraction in Commercial Vehicle Operations”, VTTI, Sep. 2009, available at <http://www.distraction.gov/research/PDF-Files/Driver-Distraction-Commercial-Vehicle-Operations.pdf>

<sup>viii</sup> Teens and Distracted Driving 2015, NHTSA, October 2016, DOT HS 812 335. Available at: <https://crashstats.nhtsa.dot.gov/Api/Public/ViewPublication/812335>.

<sup>ix</sup> Distracted Driving Overview, NHTSA available at: <https://www.nhtsa.gov/risky-driving/distracted-driving>.

<sup>x</sup> The State of Wireless 2018, CTIA: The Wireless Association, available at [https://api.ctia.org/wp-content/uploads/2018/07/CTIA\\_State-of-Wireless-2018\\_0710.pdf](https://api.ctia.org/wp-content/uploads/2018/07/CTIA_State-of-Wireless-2018_0710.pdf)

<sup>xi</sup> Blueprint for Ending Distracted Driving, NHTSA, June 2012, DOT HS 811 629, available at <ftp://nhtsa.gov/CPSCreative/blueprint/CA/brochure/8747-811629-060612-v4-FPO.pdf>

<sup>xii</sup> Traffic Safety Facts Research Note: Driver Electronic Device Use in 2016, June 2017, NHTSA, DOT HS 812 426, available at <https://crashstats.nhtsa.dot.gov/Api/Public/ViewPublication/812426>

<sup>xiii</sup> Id.

<sup>xiv</sup> Texting While Driving Includes Growing Mobile Web Use, <https://www.statefarm.com/simple-insights/auto-and-vehicles/distracted-driving-includes-growing-mobile-web-use>

<sup>xv</sup> Schroeder, P., Wilbur, M., & Peña, R. (2018, March). National survey on distracted driving attitudes and behaviors – 2015 (Report No. DOT HS 812 461). Washington, DC: National Highway Traffic Safety Administration. Available at: [https://www.nhtsa.gov/sites/nhtsa.dot.gov/files/documents/13123-2015\\_natl\\_survey\\_distracted\\_driving\\_031418\\_v5\\_tag.pdf](https://www.nhtsa.gov/sites/nhtsa.dot.gov/files/documents/13123-2015_natl_survey_distracted_driving_031418_v5_tag.pdf)

<sup>xvi</sup> Cellphone Legislation and Self-Reported Behaviors Among Subgroups of Adolescent U.S. Drivers, Rudisill, Toni M. et al. *Journal of Adolescent Health* , Volume 62 , Issue 5 , 618 – 625.



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: August 25, 2020  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc *ML*  
RE: REFERRAL: Real Estate Acquisition and Disposition Committee

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Please see the attached documentation provided by Assistant Corporation Counsel Rich Gentile.

The Greater Hartford Transit District (the "District") is currently in negotiations with the owner of 144 Roberts Street regarding the possible purchase of 144 Roberts Street. That property would then be used for the purpose of providing additional employee parking for the District's paratransit operations facility at 148 Roberts Street. The District has contacted the Town Planner and Corporation Counsel concerning a boundary line agreement for the property at 144 Roberts Street, and Town Owned property at 95 Church Street and 100 Olde Roberts Street. The proposed boundary line agreement would add clarity, and formally demarcate a boundary line that has historically been defined only by the boundaries of an old reservoir (this "reservoir boundary" has been shown differently on various deeds and surveys through the years, including Town Tax Maps). In addition to the land title issues to be resolved through the boundary line agreement, the proposed new boundary line would allow for more parking for District employees on 144 Roberts Street than would be allowed with the current parcel boundaries.

In summary, the District's goal is to have the Town of East Hartford and the District clarify the boundary line based on a new survey to be recorded on the Town Land Records, and quitclaim their respective interests in property on either side of that new boundary line, to the other party.

Enclosed are the proposed boundary line survey, boundary line agreement and an escrow agreement. The escrow agreement is necessary so that any signed agreement would be held in escrow until the closing of the acquisition of 144 Roberts Street by the District.

Please place this tem on the Town Council Agenda for the September 1, 2020 meeting for referral to the Real Estate Acquisition and Disposition Committee.

Thank you.

C: R. Gentile, Assistant Corporation Counsel

**SURVEY NOTES**

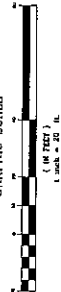
1. NORTH UNDEVELOPED & UNDEVELOPED AREAS TO CORRESPONDING GRID SYSTEM MAP 83.
2. PARCEL OWNER IS MALCOLM CANONIS EINHARDT  
144 ROBERTS STREET  
EAST HARTFORD, CT 06108  
MAP 35 / LOT 10
3. NOT ALL IMPROVEMENTS SHOWN.

REFERENCE IS MADE TO THE FOLLOWING MAP:  
 1) BOUNDARY AND TOPOGRAPHIC SURVEY PLAN FOR COMPREHENSIVE ENVIRONMENTAL, INC. 144 ROBERTS STREET, EAST HARTFORD, CT. SCALE 1"=40' DATE SEPTEMBER 18, 2019 BY WAINWALZ, LUDWIG, AND ASSOCIATES.  
 2) PROPERTY/INDUSTRY SURVEY FOR ONE OF THE PROPERTIES OF EAST HARTFORD LLC FOR 144 ROBERTS STREET, EAST HARTFORD, CT. SCALE 1"=40' DATE MAY 14, 2012 PREPARED BY JAMES E. SHERIDY.  
 3) PROPERTY SURVEY FOR THE GREATER HARTFORD BRANST DISTRICT 148 ROBRODS STREET, EAST HARTFORD, CT. SCALE 1"=40' DATE OCTOBER, 2012. PREPARED BY JAMES E. SHERIDY.  
 4) EASEMENT AND EASEMENT ADJACENT AREAS: LAND SURVEY OF PROPERTIES OF EAST HARTFORD LLC FOR 144 ROBERTS STREET, EAST HARTFORD, CT. SCALE 1"=40' DATE AUGUST 22, 2012. REVISED THRU OCT. 1, 2012. PREPARED BY JAMES E. SHERIDY.  
 5) PROPERTY OF TRUC LONON, 144 ROBERTS STREET, EAST HARTFORD, CT. SCALE 1"=40' DATE NOVEMBER 17, 1984. PREPARED BY OMER PARENTIE.  
 6) PROPERTY OF EAST HARTFORD LLC, 144 ROBERTS STREET, EAST HARTFORD, CT. SCALE 1"=40' DATE JULY 30, 1970. PREPARED BY JANET T. SMITH.

**SYMBOLS LEGEND**

Area 1'	Confined Property Line
Area 2'	Property Line (Open)
Area 3'	Property Line (Closed)
Area 4'	Force Line
Area 5'	Traverse
Area 6'	Contour Line
Area 7'	Spot Elevation
Area 8'	Contour Line
Area 9'	Single Pole Sign
Area 10'	Property Corner
Area 11'	1/4" Elevation

**GRAPHIC SCALE**



**MCA**  
 MALCOLM CANONIS EINHARDT & ASSOCIATES  
 144 ROBERTS STREET, EAST HARTFORD, CT 06108  
 TEL: 860.234.4646 FAX: 860.234.4646  
 WWW.MCA-ENVIRONMENTAL.COM

**BOUNDARY LINE AGREEMENT PLAN**  
 144 ROBERTS STREET  
 EAST HARTFORD, CT 06108

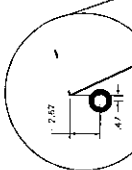
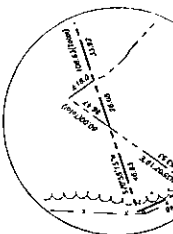
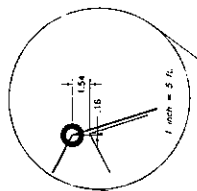
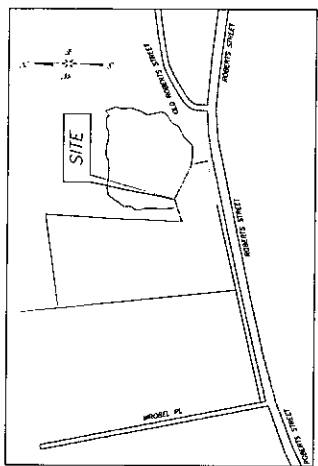
PREPARED FOR: COMPREHENSIVE ENVIRONMENTAL, INC.

NO.	DATE	REVISIONS	BY	DATE

DESIGNED BY	DATE	CHECKED BY	SCALE

**SURVEY**

NOTES: INDICATED UNDEVELOPED AREAS ARE BASED ON ACTUAL FIELD LOCATIONS AND ALL UTILITIES ARE SHOWN AS APPROXIMATE LOCATIONS AND DEPTHS. CONTRACTOR SHALL VERIFY ALL UTILITIES MARKED ON THE GROUND.	
NOT AND WITH-OUT LINE CONTINUED AND SPAL	
DATE	7015-770
DRAWN NUMBER	



Area	Acres
Area 1' - 2730 SQFT	
Area 2' - 2201 SQFT	
Area 3' - 2609 SQFT	
Area 4' - 2502 SQFT	
Area 5' - 217 SQFT	
Area 6' - 217 SQFT	
Area 7' - 217 SQFT	
Area 8' - 217 SQFT	
Area 9' - 217 SQFT	
Area 10' - 217 SQFT	
Area 11' - 217 SQFT	
Area 12' - 217 SQFT	
Area 13' - 217 SQFT	
Area 14' - 217 SQFT	
Area 15' - 217 SQFT	
Area 16' - 217 SQFT	
Area 17' - 217 SQFT	
Area 18' - 217 SQFT	
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Area 96' - 217 SQFT	
Area 97' - 217 SQFT	
Area 98' - 217 SQFT	
Area 99' - 217 SQFT	
Area 100' - 217 SQFT	

NOTES: INDICATED UNDEVELOPED AREAS ARE BASED ON ACTUAL FIELD LOCATIONS AND ALL UTILITIES ARE SHOWN AS APPROXIMATE LOCATIONS AND DEPTHS. CONTRACTOR SHALL VERIFY ALL UTILITIES MARKED ON THE GROUND.

RECORDING REQUESTED BY  
AND WHEN RECORDED MAIL TO:

Rosemary G. Ayers, Esq.  
Day Pitney LLP  
242 Trumbull Street  
Hartford CT 06103-1212

### BOUNDARY LINE AGREEMENT

THIS BOUNDARY LINE AGREEMENT (this “**Agreement**”) is made as of the \_\_\_\_ day of \_\_\_\_\_, 2020 by and between the Greater Hartford Transit District, a body politic and corporate organized pursuant to Chapter 103a of Title 7 of the Connecticut General Statutes, Revision of 1958, as amended (“**GHTD**”) and the Town of East Hartford, a municipal corporation organized and existing under the laws of the State of Connecticut, and having its territorial limits within the County of Hartford and State of Connecticut (“**Town**”).

#### RECITALS:

WHEREAS, GHTD is the owner of that certain piece or parcel of real property known as 144 Roberts Street, in the Town of East Hartford, County of Hartford and State of Connecticut, and acquired by [deeds from Carmine J. Esposito and Lisa A. Esposito, Co-Executors under the Will of Carmine M. Esposito, deceased, and recorded in the East Hartford Land Records contemporaneously herewith]<sup>1</sup> (the “**GHTD 144 Property**”);

WHEREAS, Town is the owner of a certain piece or parcel of real property known as 95 Church Street, in said Town of East Hartford, County of Hartford and State of Connecticut, acquired by deed recorded in Volume 580, Page 100 of the East Hartford Land Records (the “**Town 95 Church Property**”);

WHEREAS, Town is the owner of a certain piece or parcel of real property known as 100 Olde Roberts Street, in said Town of East Hartford, County of Hartford and State of Connecticut (the “**Town 100 Olde Roberts Property**”); and

WHEREAS, the Town 95 Church Property and the Town 100 Olde Roberts Property (collectively, the “**Town Property**”) abut the GHTD Property and the parties hereto desire to establish the precise location of the division line between the GHTD Property and the Town Property (the “**Division Line**”).

NOW, THEREFORE, in consideration of the mutual promises herein contained, GHTD and Town, for themselves and their respective successors and assigns, hereby agree as follows:

---

<sup>1</sup> To be replaced with references to actual deeds from GHTD’s predecessor to GHTD.

1. The Division Line between the GHTD 144 Property and the Town Property shall be located and defined as follows:

Beginning at a point marking the northwest corner of the GHTD 144 Property and the southwest corner of the Town 95 Church Property, as shown on that certain map entitled "BOUNDARY LINE AGREEMENT PLAN 144 ROBERTS STREET EAST HARTFORD, CT 06108 PREPARED FOR: COMPREHENSIVE ENVIRONMENTAL INC." dated \_\_\_\_\_, 2020 and prepared by Martinez Couch & Associates (the "Map"), which Map is attached hereto as Schedule A and made a part hereof, which POINT OF BEGINNING is located N 24° 56' 33" W 171.95 feet from an iron pin set in the northerly line of Roberts Street, a public right-of-way, which iron pin marks the southwest corner of the GHTD 144 Property and the southeast corner of other land of the Greater Hartford Transit District known as 148 Roberts Street; thence from said POINT OF BEGINNING running N 70° 55' 15" E 106.63 feet to a point; thence running S 62° 52' 28" E 168.81 feet to a point marked by an iron pin; thence running S 17° 39' 00" E, along land now or formerly of the Town of East Hartford, a distance of 71.08 feet to a point in the northerly line of said Roberts Street, marking the southeast corner of the GHTD 144 Property and the southwest corner of said land now or formerly of the Town of East Hartford.

2. Town does hereby remise, release and forever quitclaim and does by these presents, for itself and its successors and assigns, justly and absolutely remise, release and forever quitclaim unto GHTD, its successors and assigns forever, all such right, title, interest, claim and demand as Town has or ought to have in or to any and all portions of the GHTD 144 Property which are located south, southwesterly and/or west of the Division Line (collectively, the "Town Conveyed Property").

3. TO HAVE AND TO HOLD the Town Conveyed Property unto GHTD and to its successors and assigns, to the only use and behoof of GHTD, its successors and assigns forever, so that neither Town nor any other person or persons in its name and behalf shall or will hereafter claim or demand any right or title to the Town Conveyed Property or any part thereof, but they and every one of them shall by these presents be excluded and forever barred.

4. GHTD does hereby remise, release and forever quitclaim and does by these presents, for itself and its successors and assigns, justly and absolutely remise, release and forever quitclaim unto Town, its successors and assigns forever, all such right, title, interest, claim and demand as GHTD has or ought to have in or to any and all portions of the Town Property which are located north, northeasterly and/or east of the Division Line (collectively, the "GHTD Conveyed Property").

5. TO HAVE AND TO HOLD the GHTD Conveyed Property, unto Town and to its successors and assigns, to the only use and behoof of and Town, its successors and assigns forever, so that neither GHTD nor any other person or persons in its name and behalf shall or will hereafter claim or demand any right or title to the GHTD Conveyed Property or any part thereof, but they and every one of them shall by these presents be excluded and forever barred.



[no further text on this page; signatures on following page]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

Witnessed by:

GREATER HARTFORD TRANSIT DISTRICT

\_\_\_\_\_  
Name:

By: \_\_\_\_\_

Name:

\_\_\_\_\_  
Name:

Its:

Duly Authorized

STATE OF CONNECTICUT)

: ss.

COUNTY OF HARTFORD )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2020, by \_\_\_\_\_, \_\_\_\_\_ of the Greater Hartford Transit District, a body politic and corporate organized pursuant to Chapter 103a of Title 7 of the Connecticut General Statutes, Revision of 1958, as amended, on behalf of said body politic and corporate.

\_\_\_\_\_  
Commissioner of the Superior Court

Notary Public

My commission expires: \_\_\_\_\_

[signatures continue on following page]

Witnessed by:

TOWN:

\_\_\_\_\_  
Name:

By: \_\_\_\_\_

Name:

\_\_\_\_\_  
Name:

Its:

Duly Authorized

STATE OF CONNECTICUT)

: ss.

COUNTY OF HARTFORD )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2020, by \_\_\_\_\_, the \_\_\_\_\_ of the Town of East Hartford, a municipal corporation organized and existing under the laws of the State of Connecticut, and having its territorial limits within the County of Hartford and State of Connecticut, on behalf of said municipal corporation.

\_\_\_\_\_  
Commissioner of the Superior Court

Notary Public

My commission expires: \_\_\_\_\_

[Town's Signature to Boundary Line Agreement]

Schedule A

Map

*[Town's Signature to Boundary Line Agreement]*

## AGREEMENT

THIS AGREEMENT (this “**Agreement**”) is made as of the \_\_\_\_ day of \_\_\_\_\_, 2020 by and between the Greater Hartford Transit District, a body politic and corporate organized pursuant to Chapter 103a of Title 7 of the Connecticut General Statutes, Revision of 1958, as amended (“**GHTD**”), the Town of East Hartford, a municipal corporation organized and existing under the laws of the State of Connecticut, and having its territorial limits within the County of Hartford and State of Connecticut (“**Town**”), and First American Title Insurance Company (“**Escrow Agent**”).

### RECITALS:

WHEREAS, GHTD owns and operates an ADA paratransit operations facility (the “**Paratransit Operations Facility**”) located at 148 Roberts Street, East Hartford, Connecticut (the “**148 Roberts Property**”), which provides ADA paratransit service in the Greater Hartford/Capitol Region area, including all of East Hartford, and all or certain portions of other Towns and Cities which, along with Town, are members of GHTD;

WHEREAS, location of the Paratransit Operations Facility in East Hartford provides numerous benefits to the Town of East Hartford and the adjacent areas, including increased opportunity for shorter travel time for ADA client residents of East Hartford, stimulation of the retail business in the area by its employee consumer base and job opportunities for area residents;

WHEREAS, GHTD is pursuing the acquisition of that certain piece or parcel of real property known as 144 Roberts Street, in the Town of East Hartford, County of Hartford and State of Connecticut (the “**GHTD 144 Property**”) from the current owner thereof, in order to relocate employee parking onto the GHTD 144 Property in connection with GHTD’s reconfiguration of the 148 Roberts Property parking lot;

WHEREAS, the instrument establishing the root title to the GHTD 144 Property was recorded in Volume 156, Page 194 (the “**144 Roberts Deed**”);

WHEREAS, Town is the owner of a certain piece or parcel of real property known as 95 Church Street, in said Town of East Hartford, County of Hartford and State of Connecticut (the “**Town 95 Church Property**”), acquired by deed recorded in Volume 580, Page 100 of the East Hartford Land Records (the “**Town 95 Church Deed**”), which Town 95 Church Property abuts the GHTD 144 Property;

WHEREAS, Town is also the owner of a certain piece or parcel of real property known as 100 Olde Roberts Street, in said Town of East Hartford, County of Hartford and State of Connecticut (the “**Town 100 Olde Roberts Property**”), which Town 100 Olde Roberts Property also abuts the GHTD 144 Property;

WHEREAS, due to imprecise legal descriptions contained in the 144 Roberts Deed and the Town 95 Church Deed, GHTD and Town desire to establish the precise location of the division line between the GHTD 144 Property, on the one hand, and the Town 95 Church Property and the Town 100 Olde Roberts Property (collectively, the “**Town Property**”), on the other hand (the “**Division Line**”), as more particularly set forth in a boundary line agreement in the form attached hereto as Exhibit A and made a part hereof (the “**Boundary Line Agreement**”) and which Division Line follows the historical boundary line of the GHTD 144 Property reflected on the East Hartford Tax Assessor’s Map for 144 Roberts Street, Tax Parcel 35-19;

WHEREAS, pursuant to the provisions of Sections 8-24 and 7-163e of the Connecticut General Statutes, Revision of 1958, as amended, the Town Council of the Town of East Hartford approved the Boundary Line Agreement by resolution adopted at a public hearing held on \_\_\_\_\_, 2020; and

WHEREAS, GHTD and Town have executed the Boundary Line Agreement and deposited it in escrow with Escrow Agent, to be held and released pursuant to the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the mutual promises herein contained, the parties hereto, for themselves and their respective successors and assigns, hereby agree as follows:

1. Boundary Line Agreement.

(a) On the date hereof, GHTD and Town have deposited in escrow with Escrow Agent counterparts of the Boundary Line Agreement, executed, witnessed and acknowledged by GHTD and Town, which shall be dated, released and recorded in the East Hartford Land Records by Escrow Agent contemporaneously with the recordation in the East Hartford Land Records of the deed from the then current owner of the GHTD 144 Property conveying its interest in the GHTD 144 Property to GHTD.

(b) If the Boundary Line Agreement is not eligible for release and recording on or before the one (1) year anniversary of the date hereof (the “**Release Date**”) in accordance with the provisions of Section 1(a) hereof, either GHTD or Town shall be entitled to request, by written notice to the other party and Escrow Agent (a “**Request**”), that the Boundary Line Agreement be destroyed by the Escrow Agent, in which case the Escrow Agent shall do so unless Town and GHTD mutually agree to an extension of the Release Date in a writing delivered to Escrow Agent within sixty (60) days following delivery of the Request.

(c) During the term of this Agreement, Town agrees not to transfer any interest it may have in that portion of the GHTD 144 Property lying south, southwesterly or west of the Division Line (as defined in the Boundary Line Agreement), other than to GHTD in accordance with the terms hereof.

2. Cooperation.

Town agrees to cooperate with GHTD in GHTD's application for all land use permits and approvals deemed necessary or appropriate by GHTD with respect to GHTD's contemplated improvements to the GHTD 144 Property for passenger motor vehicle parking in connection with the Paratransit Operations Facility (collectively, the "Project"), including execution and delivery in its own name of any applications (or consents to such applications) to any governmental authority where required by law, in the event Town may be deemed to have any interest in the GHTD 144 Property by virtue of the imprecise location of the boundary between the Town Property and the GHTD 144 Property. This Agreement is not intended to supplant or influence the role of the Town's Planning and Zoning Commission, Inland Wetlands Commission, or any other regulatory body, authority or official with respect to any aspect of any application which may now be, or hereinafter become necessary to complete the Project. The execution of this Agreement by Town shall not be construed in any way to constitute a commentary on, or approval of, any such application by the Town's Planning and Zoning Commission, Inland Wetlands Commission, or any other regulatory body, authority or official in such capacity.

3. Escrow Agent.

(a) GHTD and Town do hereby jointly and severally agree that Escrow Agent shall incur no liability whatsoever in connection with its good faith performance under this Agreement, and do hereby jointly and severally release and waive any claims they may have against Escrow Agent, which may result from its performance in good faith of its function as Escrow Agent. GHTD and Town shall jointly and severally indemnify, defend and hold Escrow Agent harmless from and against all costs, claims, and expenses, including reasonable attorneys' fees, incurred in connection with performance of Escrow Agent's duties hereunder, excluding any loss or damage caused directly by Escrow Agent's acts of gross negligence or willful misconduct in connection with this Agreement or Escrow Agent's obligations and undertakings herein.

(b) Escrow Agent shall be entitled to rely upon the authenticity of any signature and upon the genuineness and validity of any writing (including writings received by electronic mail) received by Escrow Agent relating to this Agreement.

(c) Escrow Agent shall not be, or become, liable in any way for its failure or refusal to comply with any conflicting instructions or adverse claims or demands, and it shall be entitled to refrain from acting until such conflicting instructions or adverse claims or demands (a) shall have been reconciled by agreement of Town and GHTD and Escrow Agent shall have been notified in writing thereof as provided herein; or (b) shall have finally been determined by a court of competent jurisdiction as provided herein.

(d) Escrow Agent may, at its sole discretion, resign by giving (30) days' written notice hereof to the parties hereto, in which case GHTD and Town shall furnish to

Escrow Agent written instructions for the release or deposit with a successor escrow agent of the Boundary Line Agreement. If Escrow Agent shall not have received such written instructions within the thirty (30) days of its notice of resignation, Escrow Agent may petition any court of competent jurisdiction for the appointment of a successor escrow agent and, upon such appointment, deliver the Boundary Line Agreement to such successor.

(e) None of the provisions of this Agreement shall prohibit Escrow Agent from bringing an interpleader action with any court of competent jurisdiction or from exercising any rights that might be afforded by statutory or common law to resolve any disagreements, uncertainties, conflicts, or disputes as to the administration by Escrow Agent of its duties and obligations hereunder.

4. Notices.

Any notice required or permitted to be given hereunder shall be deemed to be given: (i) when personally delivered, (ii) two (2) business days after the date of posting if transmitted by United States mail, as registered or certified matter, return receipt requested, and postage prepaid, (iii) one (1) business day after pick-up if transmitted by nationally recognized overnight courier service, or (iv) when sent by electronic mail with simultaneous delivery by one of the methods set forth in the foregoing clauses (i)-(iii), in each case addressed to the parties at their respective addresses referenced below, or in each case to such other address as any party may from time to time designate by giving notice in writing to any other party in the manner provided herein:

If to GHTD, at the following address:

Greater Hartford Transit District  
One Union Place  
Hartford, CT 06103  
Attention: Vicki Shotland  
Telephone: (860) 380-2025  
Email: [vshotland@ghtd.org](mailto:vshotland@ghtd.org)

With a copy to:

Day Pitney LLP  
242 Trumbull Street  
Hartford, Connecticut 06103  
Attention: Rosemary G. Ayers, Esq.  
Telephone: (860) 275-0185  
Email: [rgayers@daypitney.com](mailto:rgayers@daypitney.com)

If to Town, at the following address:



Town of East Hartford  
740 Main Street  
East Hartford, Connecticut 06108  
Attention: [ \_\_\_\_\_ ]  
Telephone: [ \_\_\_\_\_ ]  
Email: [ \_\_\_\_\_ ]

If to Escrow Agent, at the following address:

First American Title Insurance Company  
225 Asylum Street, 16th Floor  
Hartford, Connecticut 06103  
Attention: Jonathan D. Nichols  
Telephone: 860-466-5414  
Email: [jdnichols@firstam.com](mailto:jdnichols@firstam.com)

Effective notice will be deemed given only as provided above. GHTD's and Town's counsel may send notices on behalf of GHTD and Town, respectively. Telephone numbers are for informational purposes only.

5. Miscellaneous.

(a) In the event any one or more of the provisions contained herein shall for any reason be held to be unenforceable in any respect under the laws of the State of Connecticut, such unenforceability shall not affect any other provision, but shall then be construed as if such unenforceable provision or provisions had never been contained herein.

(b) Headings used in this Agreement are for reference purposes only and shall not be deemed a part of this Agreement.

(c) This Agreement shall be governed by, and construed and enforced in accordance with, the laws of the State of Connecticut.

(d) This Agreement may not be altered, amended or modified except in writing signed by duly authorized representatives of the parties.

(e) This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument. Delivery of an executed counterpart of a signature page of this Agreement in electronic format (e.g., ".pdf") shall be effective as delivery of a manually executed counterpart of this Agreement.

(f) The Recitals set forth above are hereby incorporated herein.

(g) This Agreement shall terminate upon the earliest to occur of (a) recordation of the Boundary Line Agreement in accordance with Section 1(a) hereof; (b) destruction of the Boundary Line Agreement by Escrow Agent in accordance with Section 1(b) hereof; or (c) delivery to Escrow Agent of written notice of termination executed by Town and GHTD.

[no further text on this page; signatures on following page]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

GREATER HARTFORD TRANSIT  
DISTRICT

By: \_\_\_\_\_  
Name:  
Its:  
Duly Authorized

TOWN

By: \_\_\_\_\_  
Name:  
Its:  
Duly Authorized

FIRST AMERICAN TITLE INSURANCE  
COMPANY

By: \_\_\_\_\_  
Name:  
Its:  
Duly Authorized


*[Signatures to Agreement]*

EXHIBIT A

BOUNDARY LINE AGREEMENT



**TOWN OF EAST HARTFORD OFFICE OF THE MAYOR**

DATE: August 25, 2020  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc   
RE: REFERRAL: Real Estate Acquisition and Disposition Committee

---

Please see the attached letter and accompanying documents for referral to the Real Estate Acquisition and Disposition Committee.

Owners of an undeveloped lot at 150 Prospect Street are looking to donate the said parcel of 4.6 acres to the Town of East Hartford.

Thank you.

C: R. Gentile, Assistant Corporation Counsel

Office of the Mayor  
740 Main Street  
East Hartford, CT 06108

RECEIVED

AUG 10 2020

TOWN OF EAST HARTFORD  
OFFICE OF THE MAYOR  
August 7, 2020

Dear Office of the Mayor,

We are writing to your office regarding an undeveloped lot (Parcel ID 11688 – 150 Prospect St.) currently owned in equal thirds by siblings Mary J. Olmsted, James N. Olmsted, and Edward A. Olmsted. We are respectfully seeking the Town Council's position on the possibility of our quitclaiming or gifting said parcel to the Town of East Hartford, and would like to have this matter put before the Council as an agenda item.

We three Olmsted siblings inherited this parcel from our father, Edward S. Olmsted, who died in 1987. Our understanding is that the 4.6 - acre lot was once part of a larger Olmsted tract of agricultural land off Prospect Street, which subsequently was passed down in the family through multiple generations. To the best of our knowledge, the parcel sits entirely within designated CT River flood plain, and is undeveloped with no road access or frontage.

We live out-of-state, and seek to unburden ourselves of this tax obligation. We would like to put before the Council an offer to give the property to the Town – perhaps with an eye toward flood plain protection. If the Town is interested in moving forward with such a conveyance, we ask that the Town please notify TaxServ Capital Services, LLC its intention in regard to reconciliation of back taxes.

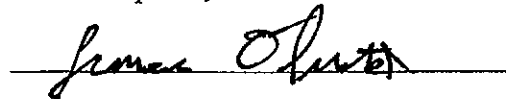
Thank-you for your consideration.

Sincerely yours,

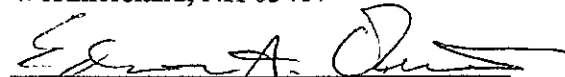
Mary J. Olmsted  
11 Woodbine Ave.  
Northampton, MA 01060



James N. Olmsted  
325 Brazier Rd.  
East Montpelier, VT 05651



Edward A. Olmsted  
469 Spofford Rd.  
Westmoreland, NH 03467



## Tchelidze, Ekaterine

---

**From:** Lawlor, John  
**Sent:** Tuesday, August 25, 2020 11:15 AM  
**To:** Tchelidze, Ekaterine  
**Subject:** RE: 150 Prospect St

Kate

I reviewed this property and have determined it of **no particular value to the Town** (from my perspective) and that the Town **SHOULD NOT** that possession of it.

**John P. Lawlor, Jr. MPA, PWLF**  
**Director**  
**Department of Public Works**



**EAST HARTFORD**  
CONNECTICUT

1 Ecology Drive  
East Hartford, CT 06108  
office (860) 291-7361  
[jlawlor@easthartfordct.gov](mailto:jlawlor@easthartfordct.gov)

**From:** Tchelidze, Ekaterine <ETchelidze@easthartfordct.gov>  
**Sent:** Wednesday, August 12, 2020 3:21 PM  
**To:** Lawlor, John <JLawlor@easthartfordct.gov>; Wilson, Douglas <Dwilson@easthartfordct.gov>  
**Subject:** 150 Prospect St

Good afternoon,

Please see the attached letter we received from the owners of a parcel at 150 Prospect St, who are interested in donating it to the Town. We would typically send this the real estate and acquisition subcommittee of the council, but before I do so, the Mayor would like to see from an engineering perspective if there is a flood plan or any use for levee?

Thank you very much,  
Kate

**Ekaterine Tchelidze**  
**Senior Secretary**  
**Office of the Mayor**  
**Town of East Hartford**  
**(o)860-291-7202**  
**(c)860-817-8590**  
**[www.easthartfordct.gov](http://www.easthartfordct.gov)**





Imagery ©2020 Maxar Technologies, USDA Farm Service Agency, Map data ©2020 200 ft

**DELAYS**

Moderate traffic in this area

No known road disruptions. Traffic incidents will show up here.





# Town of East Hartford Property Summary Report

## 150 PROSPECT ST

<b>MAP LOT:</b>	14-7	<b>CAMA PID:</b>	11688
<b>LOCATION:</b>	150 PROSPECT ST		
<b>OWNER NAME:</b>	OLMSTED EDWARD / C/O MARY J STEDMAN		

<b>OWNER OF RECORD</b>
OLMSTED EDWARD C/O MARY J STEDMAN B6 STONEHEDGE  SO BURLINGTON, VT 05403

<b>LIVING AREA:</b>		<b>ZONING:</b>	R1	<b>ACREAGE:</b>	4.60
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### SALES HISTORY

OWNER	BOOK / PAGE	SALE DATE	SALE PRICE
OLMSTED EDWARD C/O MARY J STEDMAN	0790/0244	10-Dec-1973	\$1,600.00

### CURRENT PARCEL ASSESSMENT

<b>TOTAL:</b>	\$3,170.00	<b>IMPROVEMENTS:</b>	\$0.00	<b>LAND:</b>	\$3,170.00
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### ASSESSING HISTORY

FISCAL YEAR	TOTAL VALUE	IMPROVEMENT VALUE	LAND VALUE
2019	\$3,170.00	\$0.00	\$3,170.00
2018	\$3,170.00	\$0.00	\$3,170.00
2017	\$3,170.00	\$0.00	\$3,170.00
2016	\$3,170.00	\$0.00	\$3,170.00
2015	\$3,170.00	\$0.00	\$3,170.00

















**Tchelidze, Ekaterine**

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**From:** cmsmailer@civicplus.com on behalf of Contact form at East Hartford CT  
<cmsmailer@civicplus.com>  
**Sent:** Wednesday, August 12, 2020 3:35 PM  
**To:** Tchelidze, Ekaterine  
**Subject:** [East Hartford CT] Olmsted parcel of land (Sent by mary olmsted, maryj olmsted@gmail.com)

CAUTION: This email originated from outside of the organization.  
Do not click links or open attachments unless you recognize the sender and know the content is safe.  
#####

Hello etchelidze,

mary olmsted (maryj olmsted@gmail.com) has sent you a message via your contact form  
([https://scanmail.trustwave.com/?c=3984&d=6MS038iey\\_vKo64Gw\\_31RtHPc9qM7CeGGe4vgEPUpg&u=https%3a%2f%2fwww%2eeasthartfordct%2egov%2fuser%2f4193%2fcontact](https://scanmail.trustwave.com/?c=3984&d=6MS038iey_vKo64Gw_31RtHPc9qM7CeGGe4vgEPUpg&u=https%3a%2f%2fwww%2eeasthartfordct%2egov%2fuser%2f4193%2fcontact)) at East Hartford CT.

If you don't want to receive such e-mails, you can change your settings at  
[https://scanmail.trustwave.com/?c=3984&d=6MS038iey\\_vKo64Gw\\_31RtHPc9qM7CeGGeUrhRfXrg&u=https%3a%2f%2fwww%2eeasthartfordct%2egov%2fuser%2f4193%2fedit](https://scanmail.trustwave.com/?c=3984&d=6MS038iey_vKo64Gw_31RtHPc9qM7CeGGeUrhRfXrg&u=https%3a%2f%2fwww%2eeasthartfordct%2egov%2fuser%2f4193%2fedit)

Message:

Hi Ms. Tchelidze,

Thank you for your help just now. My phone number is 802-488-4044, and email is maryj olmsted@gmail.com. However, my brother is the person whose name is on the tax bill, so it may be preferable to contact him. His name is Edward Olmsted and his phone is 603-355-7932, and his email is nolmsted@landmark.edu.

Best wishes,  
Mary Olmsted