

*Robert J. Paet*

TOWN COUNCIL AGENDA  
TOWN COUNCIL CHAMBERS  
740 MAIN STREET  
EAST HARTFORD, CONNECTICUT  
AUGUST 21, 2018

2018 AUG 16 A 9:42

TOWN CLERK  
EAST HARTFORD

**6:45 P.M. Executive Session**

=====

**Announcement of Exit Locations (C.G.S. § 29-381)**

Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
  - A. Other Elected Officials
  - B. Other Residents
  - C. Mayor
5. APPROVAL OF MINUTES
  - A. August 7, 2018 Public Hearing/Bonds
  - B. August 7, 2018 Regular Meeting
6. COMMUNICATIONS AND PETITIONS
  - A. On-call Services Contract Report re: §10-6(a)
  - B. Presentation by Keith Chapman, Interim Public Works Director re: Bonds
7. OLD BUSINESS
8. NEW BUSINESS
  - A. Bond Referenda:
    1. Town Hall Improvements
    2. Road Improvement Program
  - B. Referral to Personnel & Pensions Subcommittee: Project Manager – Public Works
  - C. Appointments to Various Boards and Commissions
9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION
10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
  - A. Georgia Hickey v Town of East Hartford, Docket No. CV-HHD-15-6063501-S
  - B. Barbara Belske v Town of East Hartford Board of Education, File #s 100199944, 100200777, 100010243, 100180762 and 100189111
  - C. Teodoro Marena v Town of East Hartford, 353-357 Park Avenue
11. OPPORTUNITY FOR RESIDENTS TO SPEAK
  - A. Other Elected Officials
  - B. Other Residents
  - C. Mayor
12. ADJOURNMENT (next meeting: September 4<sup>th</sup>)

*Robert J. Peck*

2018 AUG 13 A 8:52

TOWN COUNCIL CHAMBERS

TOWN CLERK  
EAST HARTFORD

740 MAIN STREET

EAST HARTFORD, CONNECTICUT

AUGUST 7, 2018

PUBLIC HEARING/PROPOSED BONDS:

TOWN HALL IMPROVEMENTS and ROAD REPAIR PROGRAM

PRESENT Chair Richard F. Kehoe, Vice Chair Linda A. Russo, Majority Leader Ram Aberasturia, Minority Leader Esther B. Clarke, Councillors Marc Weinberg, Joseph Carlson, Shelby Brown, Patricia Harmon and Caroline Torres

Chair Kehoe called the public hearing to order at 7:07 p.m. The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

The following is a copy of a legal notice published in the EH Gazette on Thursday, July 26<sup>th</sup> and in the Journal Inquirer on Tuesday July 31<sup>st</sup>.

=====

LEGAL NOTICE

The Town Council of the Town of East Hartford will meet in Council Chambers, 740 Main Street, East Hartford, Connecticut on Tuesday, August 7, 2018 at 7:00 p.m. for the purpose of holding a public hearing on the following proposed bond resolutions:

Resolution Appropriating \$4,500,000 for the Planning, Design, Replacement, Construction and Reconstruction of Improvements to the Town Hall and Authorizing the Issuance of \$4,500,000 Bonds of the Town to Meet Said Appropriation and Pending the Issuance Thereof the Making of Temporary Borrowings for Such Purpose

Resolution Appropriating \$15,000,000 for the Planning, Design, Construction and Reconstruction of Town Roads and Parking Lots and Authorizing the Issuance of \$15,000,000 Bonds of the Town to Meet Said Appropriation and Pending the Issuance Thereof the Making of Temporary Borrowings for Such Purpose

Copies of said resolutions are on file and open to public inspection at the office of the Town Clerk and the Town Council.

Angela Attenello  
Town Council Clerk

Chair Kehoe summarized the background information on each resolution.

Road Repair Program: the proposed \$15M will continue the town's progress in repaving and repairing the roads – all of the arterial roads have been addressed as necessary and the side streets are now being worked on.

Town Hall Improvement Project: there are a number of improvements due for Town Hall – the major proponents being the replacement of the entire HVAC system, the renovation of the front exterior and the replacement of the roof and repair of the cupola.

The following citizens came forward:

Michael Seidman, 118 Jefferson Lane, (1) had questions regarding the cost estimates on the Town Hall improvements; (2) asked what the savings would be after the installation of the solar panels; (3) inquired if the entire list of renovations for Town Hall had to be done all at once; (4) questioned if the placement on the ballot would show as one bond question (combination of Town Hall Improvements & Road Repair) or two separate questions; and (5) believes that Brewer Street should be top priority when it comes to road repair.

Susan Kniep, 50 Olde Roberts Street, (1) has heard from several senior citizens who are having difficulty paying their taxes and are not in favor of increasing taxes due to the cost of the bond issue; and (2) stated that the road program should be audited by an auditor to ensure that money has been spent appropriately.

MOTION      By Esther Clarke  
                  seconded by Linda Russo  
                  to **adjourn** (7:29 p.m.).  
                  Motion carried 9/0.

Attest Angela M. Attenello  
          Angela M. Attenello  
          Town Council Clerk

*Robert J. Paack*

EAST HARTFORD TOWN COUNCIL

2018 AUG 13 A 8:52

TOWN COUNCIL CHAMBERS

TOWN CLERK  
EAST HARTFORD

AUGUST 7, 2018

PRESENT Chair Richard F. Kehoe, Vice Chair Linda A. Russo, Majority Leader Ram Aberasturia, Minority Leader Esther B. Clarke, Councillors Marc Weinberg, Joseph R. Carlson, Shelby J. Brown, Patricia Harmon and Caroline Torres

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:30p.m. The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Susan Kniep, 50 Olde Roberts Street, (1) suggested that there be more frequent meetings with the East Hartford Housing Authority; (2) believes that the liaison reports should be part of the Town Council agenda – under Communications – and, therefore, part of the minutes; and (3) questioned if the contract with the attorney for the East Hartford Housing Authority has been renewed.

Mayor Leclerc (1) addressed the Council on the history of the Brewer Street road repair; (2) today is “National Night Out” at the Public Safety Complex; (3) the EHPD’s Citizens Academy will begin September 5<sup>th</sup> and run for eight weeks; (4) August 1<sup>st</sup> to August 15<sup>th</sup> is the “U-drive U-text U-Pay” program; (5) the last summer concert will be this Thursday from 6PM to 8PM in Great River Park; (6) the “Harry Potter and the Magic Escape Room” at Raymond Library has received statewide recognition; (7) the 32<sup>nd</sup> Annual Senior Picnic will be Tuesday, September 11<sup>th</sup>; (8) Parks & Recreation will hold its last Splash Party of the season on Sunday, August 12<sup>th</sup> at Lord Pool from 1PM to 4PM; and (8) the town received a premium payment of \$48,000 back from CIRMA and thanked the town’s new Risk Manager, Christine Sasen, for her efforts as well as the employees.

APPROVAL OF MINUTES

July 10, 2018 Executive Session

MOTION By Ram Aberasturia  
seconded by Marc Weinberg  
to **approve** the minutes of the July 10, 2018 Executive Session.  
Motion carried 8/0. **Abstain:** Harmon

July 10, 2018 Regular Meeting

MOTION By Ram Aberasturia  
seconded by Marc Weinberg  
to **approve** the minutes of the July 10, 2018 Regular Meeting.  
Motion carried 8/0. **Abstain:** Harmon

*To accommodate those present, the following motion was made.*

MOTION By Ram Aberasturia  
seconded by Linda Russo  
to take item 8. D. 2. under New Business out of order.  
Motion carried 9/0.

#### Believe 208 Run for the Finest and Bravest

MOTION By Marc Weinberg  
seconded by Linda Russo  
to **approve** the outdoor amusement permit application entitled "Believe 208 Run for the Finest and Bravest", submitted by Kathryn Kleis, Race Director for CABLE, INC., to hold a 5K run in memory of East Hartford Police Officer Paul Buchanan on Sunday, September 30<sup>th</sup> from 8AM to 9:30AM beginning at the Knights of Columbus, 1831 Main Street, East Hartford and into South Windsor, northbound on Main Street and return southbound on Main Street, with music and food at the event; subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its agencies; and to **waive** the associated permit fee due to the town under the provisions of §5-6 (a) of the Code of Ordinances as this event is to increase awareness of the challenges that face all first responders.  
Motion carried 9/0.

*The Council now returned to the order of the agenda.*

#### COMMUNICATIONS AND PETITIONS

##### Update from the East Hartford Housing Authority (EHHA): Veterans Terrace Project

Deb Bouchard, EHHA Executive Director, introduced Helen Muniz, Development Officer for Carabetta Corporation, and Carson Collier, Architect with Quisenberry Arcari & Malik, who are part of the development team that is in charge of the redevelopment of Veterans Terrace (VT).

Ms. Muniz addressed the Council on the redevelopment plan for VT. She indicated that the best way to fund this project is through the use of low-income housing tax credits – a program administered by the Internal Revenue Service (IRS).

The project is a total of 150 units, which will be constructed in 3 phases:

- Phase I – 45 units: application submitted April 27, 2018
- Phase II – 54 units: application to be submitted October 31, 2018
- Phase III – 51 units (VT Extension): application to be submitted October 31, 2019

Given this timeline, Ms. Muniz estimated a total completion date for VT in 2021.

Mr. Collier briefly reviewed the blueprints and renderings with the Council. He indicated that the current site will be demolished. The interior design of the units will be an open-floor plan, with private stair entries (no common corridors) for each unit. Mr. Collier also spoke to the many accessibility needs required by state building codes, such as larger bathrooms and turning radiuses, which are all part of this redevelopment project. Additionally, a new community center will be built in VT Extension.

## NEW BUSINESS

### Recommendation from Budget Committee re: Information Technology Director

MOTION       By Joe Carlson  
                  seconded by Marc Weinberg  
                  to **adopt** the following resolution:

#### **RESOLUTION AUTHORIZING THE MAYOR TO WORK WITH THE SUPERINTENDENT OF SCHOOLS TO HIRE AN INFORMATION TECHNOLOGY DIRECTOR TO MANAGE A TOWNWIDE INFORMATION TECHNOLOGY DEPARTMENT**

**WHEREAS** the Town and Board of Education individually operate Information Technology Departments that provide town-wide network connectivity, computer application support, end-user training, troubleshooting, hardware and software support, including telephones, for the Police Department, Fire Department, schools, and all other town departments; and

**WHEREAS** the science of Information Technology has become increasingly complex while constantly evolving, resulting in a desire to create a unified leadership position so that a proper emphasis on the strategic deployment of technology assets and staff to protect critical infrastructure while shepherding the town's entrance into new, evolving technology is achieved.

**THEREFORE BE IT RESOLVED** that the Mayor is hereby authorized to work with the Superintendent of Schools toward the goal of creating an Information Technology Director position to oversee all Information Technology functions.

**THEREFORE BE IT FURTHER RESOLVED** that the details of the position shall be mutually determined between the Mayor and Superintendent of Schools and that the Town shall budget an annual payment to be made to the Board of Education to offset half the cost of this new position employed by the Board.

On call of the vote, motion carried 9/0.

### Contingency Transfer: Statewide Primary

MOTION       By Linda Russo  
                  seconded by Esther Clarke  
                  to **approve** the contingency fund transfer of \$33,484 to cover the costs incurred by holding a Democrat and Republican Statewide Primary for various elective offices in East Hartford on August 14, 2018 as follows:

From G9600-63492	Contingency Reserve	\$33,484
To G1300-60135	Registrar of Voters – Election Officials	\$23,575
To G1300-62360	Registrar of Voters – Election Day Expenses	\$9,909

Motion carried 9/0.

Edward Byrne Memorial Justice Assistance Grant (JAG) Program

MOTION By Ram Aberasturia  
seconded by Marc Weinberg  
to **adopt** the following resolution:

WHEREAS the U.S. Department of Justice, Bureau of Justice Assistance, has funding available to the Town of East Hartford under the Edward Byrne Memorial Justice Assistance Grant (JAG) Program; and

WHEREAS these funds may be used to improve or enhance Law Enforcement Programs with no cash match required by the Town of East Hartford.

NOW THEREFORE LET IT BE RESOLVED That Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required as they pertain to this Justice Assistance Grant.

On call of the vote. motion carried 9/0

Sunset Movie Screening of Leap

MOTION By Shelby Brown  
seconded by Marc Weinberg  
to **approve** the outdoor amusement permit application entitled "Sunset Movie Screening of Leap" submitted by Josh Urrutia, Director of Events, for Riverfront Recapture to conduct a movie screening in Great River Park from 8PM to 11PM on Friday, August 10<sup>th</sup>; subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its agencies; and to **waive** the permit fee and any associated town expenses for this event pursuant to the resolution passed by the Town Council on June 3, 2014.  
Motion carried 9/0.

Refund of Taxes

MOTION By Marc Weinberg  
seconded by Linda Russo  
to **refund** taxes in the amount of \$11,330.14  
pursuant to Section 12-129 of the Connecticut General Statutes.  
Motion carried 9/0.

Bill	Name	Prop Loc/Vehicle Info.	Int Paid	Over Paid
2017-03-0050392	ADAMOVICH VERONICA	2006/3FAHP07Z16R140768	0.00	-34.65
2016-01-0000312	ALBRO ROBERTS ST	330 ROBERTS ST	0.00	-4,937.44
2017-03-0051585	ANTWI PAUL	2008/1N4AL21E78N450136	0.00	-115.56
2015-04-0080426	ARGENTA MARISSA M	2007/2HGFA55537H702216	-48.88	-259
2016-03-0051681	ARGENTA MARISSA M	2007/2HGFA55537H702216	-32.74	-150.32
2016-09-0051681	ARGENTA MARISSA M	2007/2HGFA55537H702216	-2.00	-43.4
2014-03-0051533	ARGENTA MARISSA M	2007/2HGFA55537H702216	-134.02	-371.02
2016-09-0078911	BABIEC SHIRLEY	2005/KM8SC73D65U932206	0.00	-34.08

2017-03-0078935	BABIEC SHIRLEY	2005/KM8SC73D65U932206	0.00	-159.3
2017-03-0053668	BILODEAU RAYMOND	2002/4T1BF28B32U261106	0.00	-36.76
2017-03-0053799	BLANCO FLOORING LLC	2002/1FTSS34L12HB45237	0.00	-22.45
2017-03-0055946	CARRASCO PABLO	1989/JM2UF414XK0789670	0.00	-6.39
2017-03-0057440	COLLINS RUSSELL S	2016/5NPDH4AE9GH654200	0.00	-98.41
2016-03-0057314	COLON ANGELA M	2000/2HKRL185XYH526557	0.00	-46.3
2016-03-0057315	COLON ANGELA M	1999/2T1BR18E1XC228769	0.00	-9.97
2016-01-0008212	CORELOGIC TAX SERV	53 KENCOVE DR	0.00	-2,725.37
2017-03-0059012	DALESSANDRO JENNIFE	2006/1YVHP80C065M64452	0.00	-289.28
2016-09-0060266	DISCHERT SUSAN M	2006/2B3KA43R66H314457	0.00	-38.03
2017-03-0060385	DISCHERT SUSAN M	2006/2B3KA43R66H314457	0.00	-157.5
2016-03-0061676	EMR TRANSPORT LLC	2002/1FUJBBG42LK42576	0.00	-101.82
2016-09-0061676	EMR TRANSPORT LLC	2002/1FUJBBG42LK42576	0.00	-22.27
2016-09-0062402	FIGUEROA MOISES	2000/1FTSS34S5YHA74186	0.00	-32.07
2016-09-0062403	FIGUEROA MOISES	2006/19UUA66296A000593	0.00	-47.65
2016-09-0062404	FIGUEROA MOISES	2007/1FMEU75E67UA72486	0.00	-57.55
2017-03-0062514	FIGUEROA MOISES	2006/19UUA66296A000593	0.00	-200.7
2017-03-0062515	FIGUEROA MOISES	2007/1FMEU75E67UA72486	0.00	-298.35
2017-03-0062516	FIGUEROA MOISES	2000/1FTSS34S5YHA74186	0.00	-116.55
2017-03-0062913	FLORES MIGUEL A	2001/JM1BJ222X10436548	0.00	-13.99
2016-04-0083309	GIARENAKIS SAVAS G	2013/1G1YR2DW6D5108966	0.00	-37.9
2017-03-0069461	KING JADE T	2000/1NXBR12E2YZ319333	0.00	-7.75
2017-03-0070507	LAVIGNE JEAN M	2004/YV1RS61T042411061	0.00	-19.08
2017-03-0071552	LOPEZ MARILUZ	2004/2HNYD18294H537593	0.00	-54.09
2017-03-0076461	NYARKO KINGSFORD A	2006/5NPEU46F86H094962	0.00	-30.46
2016-03-0080788	RIVERA STEPHEN S	2011/1N4AA5AP0BC807006	-17.16	-286.08
2017-03-0081803	RONGALA SRINIVASARA	2006/4T1BE32K96U141530	0.00	-29.47
2016-03-0085149	SUAREZ VICTOR JR	2010/2HGFA1F55AH303936		-47.2
2016-09-0085149	SUAREZ VICTOR JR	2010/2HGFA1F55AH303936	0.00	-10.32
2017-03-0086879	TRAN LOC V	2001/JTEGD21A810013579	0.00	-63.67
2016-03-0088972	WHITE RANDISHA S	2005/KMHWF35H55A143564	0.00	-68.22
2016-09-0088972	WHITE RANDISHA S	2005/KMHWF35H55A143564	0.00	-14.92
		<b>SUBTOTAL</b>	<b>-234.80</b>	<b>-11095.34</b>
		<b>TOTAL</b>		<b>-11330.14</b>



OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

None

OPPORTUNITY FOR RESIDENTS TO SPEAK

Marc Weinberg wished a belated Happy Birthday to the Council Clerk.

ADJOURNMENT


MOTION      By Esther Clarke  
                  seconded by Linda Russo  
                  to **adjourn** (9:25 p.m.).  
                  Motion carried 9/0.

The Chair announced that the next meeting of the Town Council would be August 21<sup>st</sup>.

Attest Angela M. Attenello  
          v Angela M. Attenello  
          TOWN COUNCIL CLERK



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: August 15, 2018  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc   
RE: COMMUNICATION: On-Call Ordinance Reporting- Ordinance 10-6 (a)

---

As required by Town Ordinance 10-6(a), please find attached a report noting the funds spent by the Town on each on-call service contract during fiscal year ending June 30, 2016.

Please place this information on the August 21, 2018 Town Council agenda as a communication.

Thank you.


C: M. Walsh, Finance Director



## MEMORANDUM

**DATE:** August 14, 2018

**TO:** Marcia A. Leclerc, Mayor

**FROM:** Michael P. Walsh, Director of Finance 

**TELEPHONE:** (860) 291-7246

**RE:** Town On-Call Ordinance Reporting - Ordinance 10-6 (a)

---

By way of this memo, please find amounts expended on each Town On-Call service contract during the fiscal year beginning on July 1, 2017 and ending on June 30, 2018 in accordance with Town Ordinance 10-6 (a).

<u>Vendor Name</u>	<u>Contract Start Date</u>	<u>\$ Paid FY 2018</u>	<u>\$ Paid Life to Date</u>
Alfred Benesch & Co. (Engineers)	05/2017	\$29,304	\$29,304
A I Engineers (Engineers)	05/2017	0	0
Anchor Engineers (Engineers)	05/2017	0	0
Electrical Contractors (Electricians)	11/2015	9,245	30,097
Wellspeak, Dugas & Kane (Appraisers)	07/2013	29,300	128,056
Malone and Macbroom (Engineers)	05/2017	3,400	3,400
Capital Studio Architects (Architects)	03/2016	4,003	4,003
FAK Electrical (Electricians)	11/2015	0	7,290
Silver Petrucelli (Architects)	03/2016	15,065	19,615
J. Associates (Architects)	03/2016	5,864	16,985
Christopher Williams (Architects)	03/2016	9,818	116,680
CME Associates (Engineers)	07/2013	0	41,914

The aforementioned on-call contracts will be in force for a maximum of five years from the date of the Request for Proposal Award (RFP) or when the amount paid cumulatively under the on-call contract exceeds \$100,000, or such lesser amount as provided in the contract.

Should you have any questions or problems on the aforementioned, please feel free to let me know.

RESOLUTION APPROPRIATING \$4,500,000 FOR THE PLANNING,  
DESIGN, REPLACEMENT, CONSTRUCTION AND  
RECONSTRUCTION OF IMPROVEMENTS TO THE TOWN HALL  
AND AUTHORIZING THE ISSUANCE OF \$4,500,000 BONDS OF  
THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE  
ISSUANCE THEREOF THE MAKING OF TEMPORARY  
BORROWINGS FOR SUCH PURPOSE

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAST HARTFORD:

Section 1. The Town of East Hartford, Connecticut (the "Town") hereby appropriates \$4,500,000 for the planning, design, replacement, construction and reconstruction of improvements to the Town Hall, including, but not limited to, removal and replacement of heating and cooling system, roof replacement, repair of cupola, and any other related capital improvements, inclusive of administrative, legal and financing costs related thereto (the "Project").

Section 2. To meet said appropriation, \$4,500,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the tenth year after their date. Said bonds may be issued in one or more series as determined by the Mayor, the Treasurer and Director of Finance in the amount necessary to meet the Town's share of the cost of the Project, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, legal and financing costs of issuing said bonds. The bonds shall be in denominations of \$1,000, or any whole multiple thereof, be issued in fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the Mayor and the Treasurer, bear the Town seal or a facsimile thereof, be certified by a bank or trust company which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the certifying, registrar and transfer agent and paying agent, the date, time of issue and sale and other terms, details and particulars of such bonds, including approval of the rate or rates of interest, shall be determined by the Mayor, the Treasurer and the Director of Finance in accordance with the General Statutes of Connecticut, Revision of 1958, as amended from time to time (the "Connecticut General Statutes").

Section 3. Said bonds shall be sold by the Mayor, the Treasurer and the Director of Finance in a competitive offering or by negotiation, in their discretion. If sold in a competitive offering, the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, provisions of the purchase agreement shall be approved by the Mayor, the Treasurer and the Director of Finance.

Section 4. The Mayor, the Treasurer and the Director of Finance are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the Mayor and the Treasurer, have the seal of the Town affixed, be payable at a bank or trust company designated by the Mayor, the Treasurer and the Director of Finance, be approved as

to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut, and be certified by a bank or trust company designated by the Mayor, the Treasurer and the Director of Finance pursuant to Section 7-373 of the Connecticut General Statutes. They shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and anytime after the date of passage of this resolution in the maximum amount of the Project with the proceeds of bonds, notes or other obligations ("Tax Exempt Obligations") authorized to be issued by the Town. The Tax Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later date the Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Director of Finance or his designee is authorized to pay Project expenses in accordance herewith pending the issuance of the Tax Exempt Obligations.

Section 6. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of certain events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 7. The Mayor, the Treasurer and the Director of Finance are hereby, authorized, on behalf of the Town, to enter into any other agreements, instruments, documents and certificates, including tax and investment agreements, for the consummation of the transactions contemplated by this resolution. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to apply for and accept any and all Federal and State loans and or grants-in-aid of any Project, to expend said funds in accordance with the terms hereof, and in connection therewith to contract in the name of the Town with engineers, contractors and others.

I HEREBY APPROVE the above action taken by the Town Council on \_\_\_\_\_, 2018 appropriating \$4,500,000 for the Project, authorizing general obligation bonds and notes to finance the Project and submitting same to the electors for approval or disapproval.

Dated at East Hartford, Connecticut this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
MARCIA A. LECLERC, Mayor

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Witness

RESOLUTION APPROPRIATING \$15,000,000 FOR THE PLANNING, DESIGN, CONSTRUCTION AND RECONSTRUCTION OF TOWN ROADS AND PARKING LOTS AND AUTHORIZING THE ISSUANCE OF \$15,000,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAST HARTFORD:

Section 1. The sum of \$15,000,000 is appropriated by the Town of East Hartford, Connecticut (the "Town") for the planning, design, construction and reconstruction of Town roads and parking lots, including rebuilding, resurfacing, drainage, conduits, and related subsurface and infrastructure improvements, and for administrative, legal and financing costs related thereto (the "Project").

Section 2. To meet said appropriation, \$15,000,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the tenth year after their date. Said bonds may be issued in one or more series as determined by the Mayor, the Treasurer and the Director of Finance in the amount necessary to meet the Town's share of the cost of the Project, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, legal and financing costs of issuing said bonds. The bonds shall be in the denominations of \$1,000, or any whole multiple in excess thereof, be issued in fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the Mayor and the Treasurer, bear the Town seal or a facsimile thereof, be certified by a bank or trust company which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the certifying, registrar and transfer agent and paying agent, the date, time of issue and sale and other terms, details and particulars of such bonds, including approval of the rate or rates of interest, shall be determined by the Mayor, the Treasurer and the Director of Finance in accordance with the General Statutes of Connecticut, Revision of 1958, as amended from time to time (the "Connecticut General Statutes").

Section 3. Said bonds shall be sold by the Mayor, the Treasurer and the Director of Finance in a competitive offering or by negotiation, in their discretion. If sold in a competitive offering, the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, provisions of the purchase agreement shall be approved by the Mayor, the Treasurer and the Director of Finance.

Section 4. The Mayor, the Treasurer and the Director of Finance are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the Mayor and the Treasurer, have the seal of the Town affixed, be payable at a bank or trust company designated by the Mayor, the Treasurer and the Director of Finance, be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut, and be certified by a bank or trust company designated by the Mayor, the Treasurer and the Director of Finance pursuant to Section 7-373 of the Connecticut General Statutes. They shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes. The notes shall be general obligations of the Town and

each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and anytime after the date of passage of this resolution in the maximum amount of the Project with the proceeds of bonds, notes or other obligations ("Tax Exempt Obligations") authorized to be issued by the Town. The Tax Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later date the Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Director of Finance or his designee is authorized to pay Project expenses in accordance herewith pending the issuance of the Tax Exempt Obligations.

Section 6. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of certain events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to MSRB made prior hereto are hereby confirmed, ratified and approved.

Section. 7. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to enter into any other agreements, instruments, documents and certificates, including tax and investment agreements, for the consummation of the transactions contemplated by this resolution. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to apply for and accept any and all Federal and State loans and or grants-in-aid of any Project, to expend said funds in accordance with the terms hereof, and in connection therewith to contract in the name of the Town with engineers, contractors and others.

I HEREBY APPROVE the above action taken by the Town Council on \_\_\_\_\_, 2018 appropriating \$15,000,000 for the Project, authorizing general obligation bonds and notes to finance the Project and submitting same to the electors for approval or disapproval.

Dated at East Hartford, Connecticut this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
MARCIA A. LECLERC, Mayor


\_\_\_\_\_  
Witness

\_\_\_\_\_  
Witness



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

### MEMORANDUM

DATE: August 14, 2018  
TO: Richard F. Kehoe, Town Council Chairman  
FROM: Marcia A. Leclerc, Mayor   
RE: Project Manager Job Description

---

Attached to this memorandum is the job description for a new position in the Public Works Department. The job title of the position is Project Manager. The salary and union affiliation are listed below. I recommend that the Town Council refer the new job description to the Personnel and Pension Subcommittee for their consideration.

<u>New Position</u>	<u>Salary Grade</u>	<u>Union</u>
Project Manager Public Works Department	13	Local 2001 CSEA Union (the "Union") Town Hall Employees

The position is being created in order to meet a specific need in the Public Works Department. Responsibilities for this position involve planning, organizing and implementing and managing projects. This is a highly responsible project management position with a focus on public works facilities, projects and services that promote public infrastructure improvements, economic, environmental and community sustainability.

The current vacant Civil Engineer position in the Public Works Department will be replaced by this new position effective upon Council approval. The salary range for the Project Manager position will be Salary Grade 13, \$68,422 - \$83,170, (see attached CSEA Union salary schedule).

I recommend that this proposed Project Manager job description be added to the Council agenda for the August 21, 2018 Town Council meeting for referral to the Personnel and Pension Subcommittee.

CC: Keith Chapman, Interim Public Works Director  
Santiago Malave, Human Resources Director



# OFFICE OF HUMAN RESOURCES

Date : August 14, 2018  
To : Marcia A. Leclerc, Mayor  
From : Santiago Malave, Human Resources Director  
Re : Project Manager New CSEA (Town Hall Workers) Job Description

Attached for your review is 1.) a suggested transmittal letter to the Council Chairman regarding the new Project Manager Job Description and 2.) a copy of the Project Manager Job Description and CSEA Union salary schedule.

I recommend that this Job Description be submitted to the Town Council for referral to the Personnel and Pension subcommittee at the August 21, 2018 meeting. If you have any question or concerns let me know.

Cc: Keith Chapman, Interim Public Workers Director

## TOWN OF EAST HARTFORD

**TITLE:** Project Manager – Sustainability **GRADE:** 13

**DEPARTMENT:** Public Works/Engineering **DATE:**

### GENERAL DESCRIPTION

Responsibilities involve planning, organizing and implementing and managing projects. This is a highly responsible project management position with a focus on public works facilities, projects and services that promote public infrastructure improvements, economic, environmental and community sustainability.

The work requires that the employee has thorough knowledge, skill and ability in every phase of the public works field, including, but not limited to, natural resource conservation, capital improvement projects and environmental sustainability.

### SUPERVISION RECEIVED

Works under the general direction of the Director of Public Works or designee.

### SUPERVISION EXERCISED

As the lead project manager, provides project oversight and personnel coordination as assigned.

### ESSENTIAL DUTIES AND RESPONSIBILITIES

- Formulates operating plans and procedures for the Department to achieve sustainability goals.
- Plans, organizes and implements assigned projects and work, including the formulation of work procedures and schedules.
- Works with internal and external stakeholders to build capacity to achieve sustainability goals and to complete improvement projects.
- Competent in project management, including budgeting, contractor coordination, regulatory permitting, cost control and warranties.
- Employs best management practices as relates to sustaining and enhancing Town facilities, green spaces, and other Town assets.
- Reviews plans, specifications and contractual agreements approved by either the Planning and Zoning Commission or the Town.
- Responsible for providing inspections at appropriate construction sites and preparing reports to the Public Works Director or designee.
- Performs and coordinates on-site inspection of projects to ensure conformity with construction design, safety and minimum Town standards.
- Makes assessment of anticipated construction problems and receives oral or written instructions or work orders from the Public Works Director or designee.
- Recommends modifications to plans and related costs.
- Investigates complaints and prepares a report with recommendations to the Public Works Director of designee.

- Collects and prepares daily reports from project.
- Uses computer in all phases of work.
- Reports work accomplished to the Public Works Director or designee.
- Assists public by providing information and technical assistance, project activity.

#### **ADDITIONAL DUTIES:**

- Reviews plans, specifications and designs for public works projects including highway, street and sidewalk construction, drainage improvements, recreational fields and facilities improvements.
- Prepares costs and material estimates for projects.

#### **KNOWLEDGE, SKILLS AND ABILITIES**

- Thorough knowledge of municipal public works functions and services.
- Experience with sustainability and conservation practices, including, but not limited to, water conservation, irrigation techniques, solar power, and energy use.
- Experience with green space planning and protection, including pedestrian trails, signage, recreation facilities, playgrounds, golf courses, cemeteries, conservation areas, and athletic fields.
- Knowledgeable and skilled in conservation biology, especially naturalistic landscaping for pollinator species, habitat diversity, and invasive species control.
- Considerable ability to plan and implement programs and capital improvement projects for the department, and to coordinate projects through key supervisors.
- Considerable ability to communicate effectively, orally and in writing.
- Considerable ability to establish and maintain effective working relationships with superiors, associates, subordinates, attorneys, contractors, officials of other agencies, boards and commissions and the general public.
- Ability to interpret plans and specifications and to write reports in clear, concise language.
- Ability to direct the work of others.

**QUALIFICATIONS** Bachelor's degree from an accredited college or university in science or natural resources conservation plus five years of progressively responsible public works experience. Wherever possible appropriate education and work experience will be considered . A Master's Degree is preferred.

#### **SPECIAL REQUIREMENTS**

Must possess a valid Connecticut driver's license.

#### **TOOLS AND EQUIPMENT USED**

Motor vehicle, computer.

### **PHYSICAL AND MENTAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the central functions of this job. Reasonable accommodation may be made to enable persons with disabilities to perform the essential functions.

Work is performed in office settings and in outside weather conditions. Hand-eye coordination is necessary to operate computers and various pieces of office equipment. While performing the duties of this job, the employee is regularly required to walk, stand, use hands to finger, handle, and feel or operate objects, tools, or controls, and reach with hands and arms. The employee must occasionally lift or move up to 25 lbs. the employee must have corrected vision. The employee must be able to read, analyze, and interpret complex documents and respond effectively to sensitive inquiries and complaints. The position requires the employee to define problems, collect data, establish facts and draw conclusions and make effective presentations on controversial or complex topics.

### **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential function of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

While performing the duties of this job, the employee regularly works in adverse outside weather conditions. The employee occasionally works near moving mechanical parts and equipment and is occasionally exposed to wet conditions, fumes or airborne particles. The noise level in the work environment is usually quiet but is frequently noisy in the field.

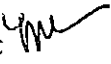
### **GENERAL GUIDELINES**

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

Grade	Classification/Job Title	Increase	Fiscal Year	Step 1	Step 2	Step 3	Step 4	Step 5
12	Operations Engineer	2.0%	2017-2018	\$62,572	\$65,704	\$68,989	\$72,438	\$76,060
	Supervisor Property Maintenance Inspector	2.0%	2018-2019	\$63,823	\$67,018	\$70,369	\$73,887	\$77,581
		1.0%	2019-2020	\$64,461	\$67,688	\$71,073	\$74,626	\$78,357
		1.0%	2020-2021	\$65,106	\$68,365	\$71,784	\$75,372	\$79,141
13	Assistant Town Engineer	2.0%	2017-2018	\$67,080	\$70,432	\$73,959	\$77,651	\$81,539
	Civil Engineer	2.0%	2018-2019	\$68,422	\$71,841	\$75,438	\$79,204	\$83,170
	Purchasing Agent	1.0%	2019-2020	\$69,106	\$72,559	\$76,192	\$79,996	\$84,001
	Programmer Systems Analyst	1.0%	2020-2021	\$69,797	\$73,285	\$76,954	\$80,796	\$84,841
14	Building Division Supervisor	2.0%	2017-2018	\$71,975	\$75,578	\$79,359	\$83,321	\$87,423
	Deputy Assessor	2.0%	2018-2019	\$73,415	\$77,090	\$80,946	\$84,987	\$89,128
	Network Systems Administrator	1.0%	2019-2020	\$74,149	\$77,861	\$81,755	\$85,837	\$89,987
		1.0%	2020-2021	\$74,890	\$78,640	\$82,573	\$86,695	\$90,855
15	Town Planner	2.0%	2017-2018	\$77,308	\$81,171	\$85,226	\$89,488	\$93,961
	Risk Manager	2.0%	2018-2019	\$78,854	\$82,794	\$86,931	\$91,278	\$95,840
		1.0%	2019-2020	\$79,643	\$83,622	\$87,800	\$92,191	\$96,799
		1.0%	2020-2021	\$80,439	\$84,458	\$88,678	\$93,113	\$97,767



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: August 15, 2018  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc   
RE: APPOINTMENTS: Boards and Commissions

---

The following names were submitted by the Democratic Town Committee Chair for appointment or reappointment to the boards and commissions below.

**Beautification Commission** (3 year term)

D	Dolores R. Kehoe	190 Andover Road	12/20
D	Patricia Ann Sirois	45 Jefferson Lane	12/20

**Building Board of Appeals** (5 year term)

D	Dan Lyman Russell	118 Oak Street	12/21
---	-------------------	----------------	-------

**Commission on Aging** (3 year term)

D	Marie Fredrickson	26 Elms Village Drive	12/20
D	Cheryl Kennedy	68 Silver Lane	12/19
D	Eugenia M. Perry	68 Silver Lane	12/20

**Commission on Culture and Fine Arts** (5 year term)

D	Susan Tukey	51 Cheyenne Road	12/21
---	-------------	------------------	-------

**Insurance Committee** (4 year term)

D	Ellen M. McCreery	39 Green Terrace	12/21
---	-------------------	------------------	-------

**Commission on Services for Persons with Disabilities** (2 year term)

D	Vanessa Jenkins	26 Suffolk Drive	12/19
---	-----------------	------------------	-------

**Pension and Retiree Benefit Board** (4 year term)

D	Ellen M. McCreery	39 Greene Terrace	12/21
---	-------------------	-------------------	-------

**Personnel Appeals Board** (3 year term)

D	Shaun Jones	37 Kenyon Place	12/20
D	Godfred T. Ansah, PH.D	97 Pendelton Drive	12/20

**Planning and Zoning Commission** (5 year term)

D Carol P. Noel 102 Christine Drive 12/21

**Property Maintenance Code Board of Appeals** (5 year term)

D Patricia Ann Sirois 45 Jefferson Lane 12/21

C: R. Pasek, Town Clerk

RECEIVED  
JUL 30 2018  
TOWN OF EAST HARTFORD  
OFFICE OF THE MAYOR



Town of East Hartford  
Boards and Commissions  
Reappointment Expression of Interest Form

Board or Commission Name: Beaufort  
Name: Dolores R. Keane  
Your name exactly as it appears on the E. Htfd. Voter Registration List  
Address: 190 Andover Rd. East Hartford Apt.# \_\_\_\_\_ Zip: 06108  
Home Phone: 860-528-5987 Email: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_ Years as an E.Hartford Resident: 70

Please answer the following:  
How long have you served on this Board or Commission? 70

Why do you wish to be considered for reappointment by the Mayor and Council?  
Have a great interest in town

What other information should be considered for your reappointment? (Examples: Ways in which you have personally contributed to the work of the Board or Commission; leadership roles you have held on behalf of the work of the group such as chair, head of a committee or task force etc.)  
Holiday Fest, Arbor Day

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;

I understand the commitment required for this reappointment and that members who have been absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.

I understand that I may be required to complete training and/or continuing education.

I understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

Dolores R. Keane 7-27-18  
Signature Date

Please return completed and signed form to:	BCpost @easthartfordct.gov	or mail to:	Town of East Hartford
			Office of the Mayor 740 Main Street East Hartford CT 06108

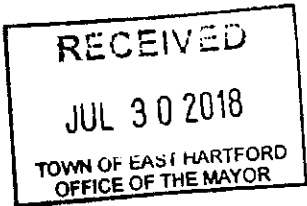
For internal use only:

Attendance Record: # of Meetings _____ Absences _____ % _____	Mandatory Qualifications: Resident _____ T/O _____ C/R _____ T/C _____
--	---

Forwarded to Council: \_\_\_\_\_



2020



Town of East Hartford  
Boards and Commissions  
Reappointment Expression of Interest Form



Board or Commission Name: Beautification Comm,

Name: Patricia Ann Sirois  
Your name exactly as it appears on the E. Htfd. Voter Registration List

Address: 45 Jefferson Lane Apt.# \_\_\_\_\_ Zip: 06118

Home Phone: 860-568-0065 Email: PASIROIS@Comcast.net

Cell Phone: 860-416-8345 Years as an E.Hartford Resident: 50 yrs

Please answer the following:

How long have you served on this Board or Commission? Since 1989 or before?

Why do you wish to be considered for reappointment by the Mayor and Council?

Enjoy Commission. I feel keeping Town's <sup>Beautiful</sup> very important

What other information should be considered for your reappointment? (Examples: Ways in which you have personally contributed to the work of the Board or Commission; leadership roles you have held on behalf of the work of the group such as chair, head of a committee or task force etc.)

I have been CHAIR FOR many years. Enjoy Planning Plantings thru out town And Planning Holiday Fest

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;

I understand the commitment required for this reappointment and that members who have been absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.

I understand that I may be required to complete training and/or continuing education.

I understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

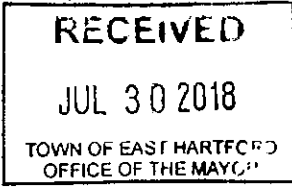
Signature \_\_\_\_\_ Date \_\_\_\_\_

Please return completed and signed form to <u>Patricia A. Sirois</u>	BCpost @easthartfordct.gov	or mail to: Town of East Hartford Office of the Mayor 740 Main Street East Hartford CT 06108
--	----------------------------	---

For internal use only:	
Attendance Record: # of Meetings _____ Absences _____ % _____	Mandatory Qualifications: Resident _____ T/O _____ C/R _____ T/C _____

Forwarded to Council: \_\_\_\_\_

2021



Town of East Hartford  
Boards and Commissions  
Reappointment Expression of Interest Form



Board or Commission Name: Building Board of Appeals  
Name: Dan Lyman Russell  
Your name exactly as it appears on the E. Htd. Voter Registration List

Address: 118 Oak St Apt.# 7 Zip: \_\_\_\_\_

Home Phone: 860 568 6450 Email: \_\_\_\_\_

Cell Phone: 860 712 7395 Years as an E.Hartford Resident: 60

Please answer the following:

How long have you served on this Board or Commission? 2013 terms

Why do you wish to be considered for reappointment by the Mayor and Council?

We meet only as needed - as a registered architect I bring expertise to the Board

What other information should be considered for your reappointment? (Examples: Ways in which you have personally contributed to the work of the Board or Commission; leadership roles you have held on behalf of the work of the group such as chair, head of a committee or task force etc.)

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;

understand the commitment required for this reappointment and that members who have been absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.

understand that I may be required to complete training and/or continuing education.

understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

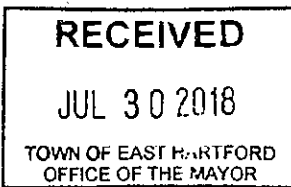
Signature: Dan Lyman Russell Date: \_\_\_\_\_

Please return completed and signed form to:	BCpost @easthartfordct.gov	or mail to:	Town of East Hartford
			Office of the Mayor 740 Main Street East Hartford CT 06108

For internal use only:

Attendance Record: #of Meetings _____ Absences _____ % _____	Mandatory Qualifications: Resident _____ T/O _____ C/R _____ T/C _____
---	---

Forwarded to Council: \_\_\_\_\_



Town of East Hartford  
Boards and Commissions  
Reappointment Expression of Interest Form

Board or Commission Name: Commission on Aging

Name: Marie Fredrickson  
Your name exactly as it appears on the E. Hfd. Voter Registration List

Address: 26 Elms Village Drive Apt.# \_\_\_\_\_ Zip: 06118

Home Phone: 860-568 5849 Email: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Years as an E.Hartford Resident: 64 years

Please answer the following:

How long have you served on this Board or Commission? 10 years

Why do you wish to be considered for reappointment by the Mayor and Council?

Because I enjoy serving my peers and it is a way to give back to the town

What other information should be considered for your reappointment? (Examples: Ways in which you have personally contributed to the work of the Board or Commission; leadership roles you have held on behalf of the work of the group such as chair, head of a committee or task force etc.)

I began as a volunteer Secretary and in 2008 the Commissioners voted me in as a Commissioner. I retained the Secretary title, acted as temporary Chair & Treasurer, President. I am still Secretary & Treasurer

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;

I understand the commitment required for this reappointment and that members who have been absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.

I understand that I may be required to complete training and/or continuing education.

I understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

Marie Fredrickson  
Signature

7/27/2018  
Date

Please return completed and signed form to:

BCpost @easthartfordct.gov

or mail to:

Town of East Hartford  
Office of the Mayor  
740 Main Street  
East Hartford CT 06108

For internal use only:

Attendance Record:

# of Meetings \_\_\_\_\_ Absences \_\_\_\_\_ % \_\_\_\_\_

Mandatory Qualifications:

Resident \_\_\_\_\_ T/O \_\_\_\_\_ C/R \_\_\_\_\_ T/C \_\_\_\_\_

Forwarded to Council: \_\_\_\_\_

2019



RECEIVED  
JUL 30 2018  
TOWN OF EAST HARTFORD  
OFFICE OF THE MAYOR

Town of East Hartford  
Boards and Commissions  
Reappointment Expression of Interest Form

Board or Commission Name: <sup>(Chair)</sup> Cheryl Kennedy Commission on Aging

Name: Cheryl Kennedy  
Your name exactly as it appears on the E. Hftd. Voter Registration List

Address: 68 Shelburne Apt.# 52 Zip: 06118

Home Phone: 860 305 2123 Email: CherylKennedy@901.com

Cell Phone: \_\_\_\_\_ Years as an E.Hartford Resident: 12 years

Please answer the following:

How long have you served on this Board or Commission? \_\_\_\_\_

Why do you wish to be considered for reappointment by the Mayor and Council?  
Because I love my job working with seniors

What other information should be considered for your reappointment? (Examples: Ways in which you have personally contributed to the work of the Board or Commission; leadership roles you have held on behalf of the work of the group such as chair, head of a committee or task force etc.)

talked over what the commission should contribute to had to head up town picnic this year because it is 9/11 have changes

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;

I understand the commitment required for this reappointment and that members who have been absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.

I understand that I may be required to complete training and/or continuing education.

I understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

Signature: Cheryl Kennedy Date: 7/27/2018

Please return completed and signed form to:	BCpost @easthartfordct.gov	or mail to:	Town of East Hartford
			Office of the Mayor 740 Main Street East Hartford CT 06108

For internal use only:

Attendance Record: #of Meetings _____ Absences _____ % _____	Mandatory Qualifications: Resident _____ T/O _____ C/R _____ T/C _____
---	---

Forwarded to Council: \_\_\_\_\_

**TOWN OF EAST HARTFORD, CT  
STATEMENT OF INTEREST IN SERVING ON  
A BOARD OR COMMISSION**

The Town of East Hartford, CT is a "Minority Representation" Municipal Government.

This Form is to be used to request nomination to a positions by the East Hartford Democratic Town Committee and will be submitted to it Permanent Nominating Committee for consideration.

Democratic Town Committee Chair-

-Please print and complete the following information in full-

1. CAROL M. PEKRY 2. 68 S. Overline 06110  
Your name exactly as it appears on the E. Hfd. Voter Registration List Street Address Zip Code

3. Party Affiliation  Democrat  Unaffiliated  Minor Party \_\_\_\_\_

4. 860 216 6686 5. 860 237 2277 6. \_\_\_\_\_  
Home Phone Cell Phone Personal e-mail address

7. Retired 8. \_\_\_\_\_  
Occupation Employer

9. \_\_\_\_\_ 10. \_\_\_\_\_  
Employer/Work Address Work Phone

11. High School 12. \_\_\_\_\_ 13. \_\_\_\_\_  
Formal Education Level Achieved Ethnicity (Optional) Years as E. Hfd. Resident

14. Commission of Aging  
Name of Board or Commission you would like to serve on

15. Buckhamen Senior Center  
\*Community based activities and/or civic/volunteer organizations activities you have participated in

16. I like to serve the seniors community  
\*Your reason for being interested in serving our Town in this capacity

17. Volunteering for the seniors helping in any way I can  
\*List any qualifications you believe will be an asset to the board or commission on which you wish to serve

\*Please use the back of this page if you need more space or attach a resume if you wish

18. Carol M. Pecky 19. 1-31-18  
YOUR SIGNATURE DATE

THIS SPACE IS FOR FOR USE BY DEMOCRATIC TOWN COMMITTEE

Submitted for consideration by Town Committee Member \_\_\_\_\_

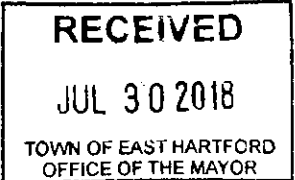
Voter Registration Information Certified by Voter Registrar \_\_\_\_\_

As a duly called meeting to E.HTFD. Democratic Town Committee's Permanent Nominating Committee and by majority vote, the East Hartford resident described about is here by nominated for appointment to the:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date

2021



Town of East Hartford  
Boards and Commissions  
Reappointment Expression of Interest Form



Board or Commission Name: Culture & Fine Arts  
Name: Susan J. Turley  
Your name exactly as it appears on the E. Htd. Voter Registration List  
Address: 51 CHEYENNE RD. Apt.# ✓ Zip: 06118  
Home Phone: 860-568-4472 Email: SusanTurley@att.net  
Cell Phone: NA Years as an E.Hartford Resident: 29 years

Please answer the following:

How long have you served on this Board or Commission? DO NOT REMEMBER START DATE BUT FOR A LONG TIME

Why do you wish to be considered for reappointment by the Mayor and Council?  
BECAUSE I ENJOY BEING A PART OF A COMMISSION THAT PROVIDES MONIES AND GOOD QUALITY ENTERTAINMENT TO THE COMMUNITY

What other information should be considered for your reappointment? (Examples: Ways in which you have personally contributed to the work of the Board or Commission; leadership roles you have held on behalf of the work of the group such as chair, head of a committee or task force etc.)

I feel I have been very supportive of the Commission in all of its endeavors as well as co-chair of many events with Reggie Baral in her activities with the Commission plus summer camp for

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements; at risk kids in her studio

- I understand the commitment required for this reappointment and that members who have been absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.
- I understand that I may be required to complete training and/or continuing education.
- I understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

Signature: Susan J. Turley Date: 7/28/18

Please return completed and signed form to:	BCpost @easthartfordct.gov	or mail to:	Town of East Hartford Office of the Mayor 740 Main Street East Hartford CT 06108
---	----------------------------	-------------	---

For internal use only:	
Attendance Record: #of Meetings _____ Absences _____ % _____	Mandatory Qualifications: Resident _____ T/O _____ C/R _____ T/C _____

Forwarded to Council: \_\_\_\_\_

2021



RECEIVED  
AUG 7-2018  
TOWN OF EAST HARTFORD  
OFFICE OF THE MAYOR

Town of East Hartford  
Boards and Commissions  
Reappointment Expression of Interest Form

Board or Commission Name: Insurance Committee  
Name: Ellen Mary McCreery  
Your name exactly as it appears on the E. Hfd. Voter Registration List  
Address: 39 Greene Terrace Apt.# \_\_\_\_\_ Zip: 06108  
Home Phone: 860-289-9089 Email: EllenMCC CPA @ 201.com  
Cell Phone: 860-805-6529 Years as an E.Hartford Resident: 21 + 23

Please answer the following:

How long have you served on this Board or Commission? 1 year 3

Why do you wish to be considered for reappointment by the Mayor and Council? I think bring expertise. I am familiar with the Risk issues due to my day job at City of Hartford Finance Dept, where all the Risk Funds of COH are within my job description as principal accountant in the Controller's office.

What other information should be considered for your reappointment? (Examples: Ways in which you have personally contributed to the work of the Board or Commission; leadership roles you have held on behalf of the work of the group such as chair, head of a committee or task force etc.)  
Vice-chair of Insurance Committee, never missed an annual meeting of this group, always contribute questions and comments at each meeting

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;

- I understand the commitment required for this reappointment and that members who have been absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.
- I understand that I may be required to complete training and/or continuing education.
- I understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

Signature: Ellen M. McCreery Date: 8/1/18

Please return completed and signed form to:	BCpost @easthartfordct.gov	or mail to:	Town of East Hartford Office of the Mayor 740 Main Street East Hartford CT 06108

For internal use only:

Attendance Record: #of Meetings _____ Absences _____ % _____	Mandatory Qualifications: Resident _____ T/O _____ C/R _____ T/C _____
---	---

Forwarded to Council: \_\_\_\_\_

2019



RECEIVED  
JUL 31 2018  
TOWN OF EAST HARTFORD  
OFFICE OF THE MAYOR

Town of East Hartford  
Boards and Commissions  
Reappointment Expression of Interest Form

Board or Commission Name: Commission on Services for Persons with disabilities

Name: VANESSA Jenkins

Your name exactly as it appears on the E. Hfd. Voter Registration List

Address: 26 SUFFOLK DR Apt.# \_\_\_\_\_ Zip: 06118

Home Phone: 860-568-6809 Email: nessabmw@Shcglobal.net

Cell Phone: 860-212-1767 Years as an E.Hartford Resident: 20+

Please answer the following:

How long have you served on this Board or Commission? 1 yr

Why do you wish to be considered for reappointment by the Mayor and Council?

Yes - it would be AN HONOR

What other information should be considered for your reappointment? (Examples: Ways in which you have personally contributed to the work of the Board or Commission; leadership roles you have held on behalf of the work of the group such as chair, head of a committee or task force etc.)

Helped / assisted the chair to ensure visibility @ the 2017 Fall Fest  
Currently requested to take over role as Secretary for the Commission

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;

I understand the commitment required for this reappointment and that members who have been absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.

I understand that I may be required to complete training and/or continuing education.

I understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

Vanessa Jenkins 7.30.18

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please return completed and signed form to:	BCpost @easthartfordct.gov	or mail to:	Town of East Hartford
			Office of the Mayor 740 Main Street East Hartford CT 06108

For internal use only:

Attendance Record:	Mandatory Qualifications:
# of Meetings _____ Absences _____ % _____	Resident _____ T/O _____ C/R _____ T/C _____

Forwarded to Council: \_\_\_\_\_



**RECEIVED**  
 AUG 7 - 2018  
 TOWN OF EAST HARTFORD  
 OFFICE OF THE MAYOR

2821



**Town of East Hartford  
 Boards and Commissions  
 Reappointment Expression of Interest Form**

Board or Commission Name: ension and Retiree Board  
 Name: Ellen Mary McCrory  
Your name exactly as it appears on the E. Htd. Voter Registration List  
 Address: 39 Grove Terr Apt.# \_\_\_\_\_ Zip: 06108  
 Home Phone: 860-289-9089 Email: EllenMcC CPA@aol.com  
 Cell Phone: 860-805-0529 Years as an E.Hartford Resident: 21 present  
23 previously

Please answer the following:

How long have you served on this Board or Commission? 4 years

Why do you wish to be considered for reappointment by the Mayor and Council?  
I have knowledge of the public retirement  
system issues because in my day job I have been the  
fund accountant for the City of Hartford Municipal Employees  
Retirement Fund for the past 9 years.

What other information should be considered for your reappointment? (Examples: Ways in which you have personally contributed to the work of the Board or Commission; leadership roles you have held on behalf of the work of the group such as chair, head of a committee or task force etc.)  
I generally have a good attendance record at  
these meetings and think I have contributed positively  
to the monthly discussions of retirements and investments

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;

EM understand the commitment required for this reappointment and that members who have been absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.

EM understand that I may be required to complete training and/or continuing education.

EM understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

Signature: Ellen M. McCrory Date: 8/1/18

Please return completed and signed form to:	BCpost @easthartfordct.gov	or mail to:	Town of East Hartford
			Office of the Mayor 740 Main Street East Hartford CT 06108

For internal use only:

Attendance Record: #of Meetings _____ Absences _____ % _____	Mandatory Qualifications: Resident _____ T/O _____ C/R _____ T/C _____
---	---

Forwarded to Council: \_\_\_\_\_

3026



Town of East Hartford  
Boards and Commissions  
Reappointment Expression of Interest Form

Board or Commission Name: PERSONNEL APPEALS BOARD

Name: SHAWN K. M. JONES  
Your name exactly as it appears on the E. Hfd. Voter Registration List

Address: 37 KENYON PLACE Apt.# N/A Zip: 06108

Home Phone: 860-289-5321 Email: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Years as an E.Hartford Resident: LIFETIME

Please answer the following:

How long have you served on this Board or Commission? \_\_\_\_\_ I have served since approximately 1995. \_\_\_\_\_

Why do you wish to be considered for reappointment by the Mayor and Council?

- I wish to be re-considered for re-appointment by the Mayor and Town Council because I believe that I have and will continue to "assure that the employment system of the Town is fair and equitable and serves the interests of the Town while respecting the claims of the employees."

What other information should be considered for your reappointment? (Examples: Ways in which you have personally contributed to the work of the Board or Commission; leadership roles you have held on behalf of the work of the group such as chair, head of a committee or task force etc.)

- Other information that should be considered for my re-appointment, including ways in which I have personally contributed to the Board: I have served as Chairperson managing all duties (scheduling, hearings Minutes & Agendas, submission of Budget Request), and offered savings to the Town by requesting the Information Technology Department to establish the ability to provide laptops that could be checked out in the assisting of recording the minutes.

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;

I understand the commitment required for this reappointment and that members who have been absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.

I understand that I may be required to complete training and/or continuing education.

I understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

Shawn K. M. Jones Signature Date July 31<sup>st</sup> 2018

Please return completed and signed form to:	BCpost @easthartfordct.gov	or mail to:	Town of East Hartford Office of the Mayor 740 Main Street East Hartford CT 06108
---	----------------------------	-------------	---

For internal use only:

Attendance Record: #of Meetings _____ Absences _____ % _____	Mandatory Qualifications: Resident _____ T/O _____ C/R _____ T/C _____
---	---

Forwarded to Council: \_\_\_\_\_

**TOWN OF EAST HARTFORD, CT  
STATEMENT OF INTEREST IN SERVING ON A  
BOARD OR COMMISSION**

The Town of East Hartford, CT is a "Minority Representation" Municipal Government.  
This Form is to be used to request nomination to a Commission or Board of the Town of East Hartford

Mayor Marcia A. Leclerc

-Please print and complete the following information in full-

1. GODEFRED T. ANSAH  
Your name exactly as it appears on the E. Hafd. Voter Registration List

2. 97 PENDELTON DRIVE  
Street Address E. HARTF, CT 06118 Zip Code

3. PARTY AFFILIATION

DEMOCRAT

UNAFFILIATED

REPUBLICAN

4. (860) 895-9717  
Home Phone

5. (860) 212-6240  
Cell Phone

6. dransah-gta@ymail.com  
Personal e-mail address

7. RETIRED  
Occupation

8. CITY OF HARTFORD, HR  
Employer

9. HR, 550 MAIN STREET  
Employer/Work Address HARTFORD

10. N/A  
Work Phone

11. PH.D. (MICHIGAN)  
Formal Education Level Achieved

12. BLACK  
Ethnicity (Optional)

13. SINCE 1986  
Years as E. Hafd. Resident

14. PERSONNEL BOARD / COMMISSIONER  
Name of Board or Commission you would like to serve on

15. BOARD MEMBER OF CURRY CENTER FOR URBAN RESEARCH EDUCATION AND TRAINING  
\*Community based activities and/or civic/volunteer organizations activities you have participated in

16. BACKGROUND WAS IN HR. QUALIFIED WANTED TO HELP OUR TOWN  
\*Your reason for being interested in serving our Town in this capacity

17. WAS HR ADMINISTRATOR FOR CITY OF HARTFORD. SEE RESUME!  
\*List any qualifications you believe will be an asset to the board or commission on which you wish to serve

\*Please use the back of this page if you need more space or attach a resume if you wish

18. GODEFRED T. ANSAH  
YOUR SIGNATURE

19. 3/4/18  
DATE

(Revised 6-7-11)

3021



Town of East Hartford  
Boards and Commissions  
Reappointment Expression of Interest Form

Date: 6/25/18

Name: Carol P. Noel  
Your name exactly as it appears on the E. Hfd. Voter Registration List

Address: 102 Christine Drive Apt.# \_\_\_\_\_ Zip: 06108

Home Phone: (860) 528-6902 Email: CNOEL2@COMCAST.NET

Cell Phone: (860) 306-7558 Years as an E.Hartford Resident: Lifelong

Please answer the following:

How long have you served on this Board or Commission? 2 YEARS

Why do you wish to be considered for reappointment by the Mayor and Council?

To continue to be part of the ongoing or future development projects of our town. To make sure procedures are followed to benefit businesses and residents.

What other information should be considered for your reappointment? (Examples: Ways in which you have personally contributed to the work of the Board or Commission; leadership roles you have held on behalf of the work of the group such as chair, head of a committee or task force etc.)

Retired Town Employee. Served on the Zoning Board of Appeals. Secretary of Planning and Zoning.

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;

I understand the commitment required for this reappointment and that members who have been absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.

I understand that I may be required to complete training and/or continuing education.

I understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

Signature: Carol Noel Date: 6/25/18

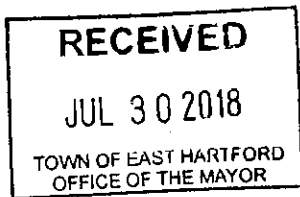
Please return completed and signed form to:	BCpost @easthartfordct.gov	or mail to:	Town of East Hartford
			Office of the Mayor 740 Main Street East Hartford CT 06108

For internal use only:

Attendance Record:	Mandatory Qualifications:
#of Meetings _____ Absences _____ % _____	Resident _____ T/O _____ C/R _____ T/C _____

Forwarded to Council: \_\_\_\_\_

2021



Town of East Hartford  
Boards and Commissions  
Reappointment Expression of Interest Form



Board or Commission Name: Property Maintenance Code Board of Appeals

Name: PATRICIA Ann Sirois  
Your name exactly as it appears on the E. Hfd. Voter Registration List

Address: 45 JEFFERSON LANE Apt.# \_\_\_\_\_ Zip: 06118

Home Phone: 860-568-0065 Email: PASIROIS@Comcast.net

Cell Phone: 860-46-8345 Years as an E.Hartford Resident: 50 yrs

Please answer the following:

How long have you served on this Board or Commission? several years

Why do you wish to be considered for reappointment by the Mayor and Council?

Interesting Board  
Main Reason - Beautifying Town of Violations

What other information should be considered for your reappointment? (Examples: Ways in which you have personally contributed to the work of the Board or Commission; leadership roles you have held on behalf of the work of the group such as chair, head of a committee or task force etc.)

Presently CHAIR

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;

I understand the commitment required for this reappointment and that members who have been absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.

I understand that I may be required to complete training and/or continuing education.

I understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

Signature		Date	
Please return completed and signed form to: <u>Patricia A. Sirois</u>	BCpost @easthartfordct.gov	or mail to:	Town of East Hartford Office of the Mayor 740 Main Street East Hartford CT 06108

For internal use only:

Attendance Record: #of Meetings _____ Absences _____ % _____	Mandatory Qualifications: Resident _____ T/O _____ C/R _____ T/C _____
---	---

Forwarded to Council: \_\_\_\_\_

*Robert J. Paek*

OFFICE OF THE  
TOWN COUNCIL

TOWN OF EAST HARTFORD  
740 Main Street  
East Hartford, Connecticut 06108  
AUG 16 AM 9:42  
TOWN CLERK  
EAST HARTFORD  
(860) 291-7208  
FAX (860) 291-7389

DATE: August 16, 2018

TO: Town Council Members

FROM: Rich Kehoe, Chair

RE: Tuesday, August 21, 2018 6:45 p.m. Town Council Majority Office

In accordance with Section 3.3 (a) of the Town Charter, a Special Meeting of the Town Council will be held as follows:

**Tuesday, August 21, 2018**

**6:45 p.m.**

**Town Council Majority Office**

- ) The purpose of the meeting is to meet in executive session to discuss the following:
- The pending Superior Court action known as Georgia Hickey v. Town of East Hartford, Docket No. CV-HHD-15-6063501-S.
  - The pending Workers' Compensation actions known as Barbara Belske v. Town of East Hartford Board of Education, File #s 100199944; 100200777; 100010243; 100180762; and 100189111
  - The pending assessment (tax) appeal known as Teodoro Marena v. Town of East Hartford, Docket No. CV-18-6044674-S, involving real property located at 353-357 Park Avenue."

C: Mayor Leclerc  
Scott Chadwick, Corporation Counsel  
Michael Walsh, Finance Director  
Brian Smith, Assessor  
Christopher Wethje, Human Resources Director, EH Public Schools  
Christine Sasen, Risk Manager