

TOWN COUNCIL AGENDA  
TOWN COUNCIL CHAMBERS/MICROSOFT "TEAMS"  
740 MAIN STREET  
EAST HARTFORD, CONNECTICUT  
AUGUST 16, 2022

7:00 PM Public Hearing re: Bond Referenda

=====

**This Town Council meeting is accessible through "Microsoft Teams" 929-235-8441  
Conference ID: 329 841 828# or click on this link: [Click here to join the meeting](#)**

**This meeting can be viewed through Comcast channel 96 and 1090 and Frontier  
channel 6018 or by clicking on <https://ehct.viebit.com>**

Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
  - A. Other Elected Officials
  - B. Other Residents
  - C. Mayor
5. APPROVAL OF MINUTES
  - A. August 2, 2022 Executive Session
  - B. August 2, 2022 Regular Meeting
6. COMMUNICATIONS AND PETITIONS
  - A. Inspections and Permits Department Update
  - B. Town Hall Renovation Analysis Update
  - C. Resignations from Boards and Commissions
7. OLD BUSINESS
8. NEW BUSINESS
  - A. Bond Referenda:
    1. Road Improvement Program
    2. Fire Equipment Acquisition and Replacement
  - B. Designation of ARPA Funds re: Qualified Seniors Disproportionately Impacted by COVID-19.
  - C. East Hartford ARPA Nonprofit Support Program
  - D. Real Estate Acquisition and Disposition Committee- Acting as a Committee of the Whole- re: Aviation Clearance Easements
  - E. Memorandum of Understanding between National Development Company and Town of East Hartford re: Rentschler Field Development

- F. Referral to Personnel and Pensions Subcommittee re: Social Services Supervisor Job Description
- G. Referral to Fees Committee re: Senior Center Room Rental
- H. Amusement Permit Applications
  - 1. Eversource Hartford Marathon Addendum
  - 2. Believe 208- Run for the Brave and Finest
  - 3. India Association of Central Connecticut "Navratri 2022"

9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS

11. OPPORTUNITY FOR RESIDENTS TO SPEAK

- A. Other Elected Officials
- B. Other Residents
- C. Mayor

12. ADJOURNMENT (next meeting: September 6, 2022)

TOWN COUNCIL CHAMBERS

AUGUST 2, 2022

EXECUTIVE SESSION

PRESENT Chair Richard F. Kehoe, Vice Chair Donald Bell, Jr., Majority Leader Sebrina Wilson, Minority Leader John Morrison, Councillors Angela Parkinson, Awet Tsegai, Harry O. Amadasun, Jr., Thomas Rup and Travis Simpson (via Teams)

ALSO Michael P. Walsh, Mayor  
PRESENT Richard Gentile, Assistant Corporation Counsel  
Attorney Richard J. Burtula; Berchem Moses, PC

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:09 p.m.

MOTION By John Morrison  
seconded by Don Bell  
to **go into** Executive Session to discuss the pending Superior Court action known as Robert Scott Jones v Town of East Hartford; Docket No. LLI-CV22-6030274-S.  
Motion carried 9/0.

MOTION By John Morrison  
seconded by Don Bell  
to **go back to** Regular Session.  
Motion carried 9/0.

ADJOURNMENT

MOTION By John Morrison  
seconded by Don Bell  
to **adjourn** (7:25 p.m.)  
Motion carried 9/0.

2022 AUG - 8 AM 9:50  
TOWN CLERK  
EAST HARTFORD

*Robert J. Park*

Attest   
Richard F. Kehoe  
Town Council Chair

EAST HARTFORD TOWN COUNCIL

TOWN COUNCIL CHAMBERS

AUGUST 2, 2022

PRESENT Chair Richard F. Kehoe, Vice Chair Donald Bell, Jr., Majority Leader Sebrina Wilson, Minority Leader John Morrison, Councillors Angela Parkinson, Awet Tsegai, Travis Simpson (via Teams), Thomas Rup and Harry Amadasun,

ALSO Mayor Michael Walsh

PRESENT Connor Martin, Chief of Staff  
 Laurence Burnsed, Director of Health and Social Services  
 Eileen Buckheit, Director of Development  
 Paul O'Sullivan, Grants Manager  
 Kevin Munson, Fire Chief  
 Richard Gentile, Assistant Corporation Counsel

TOWN CLERK EAST HARTFORD

2022 AUG -8 AM 9:50

*Richard F. Kehoe*

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:34 p.m. The Chair stated that this meeting was also available to the public through the "Teams" platform.

The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

AMENDMENTS TO THE AGENDA

MOTION By Awet Tsegai  
seconded by Harry Amadasun  
to **amend** the agenda as follows:

- under COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
- **delete** Item 10. A. entitled "The Pending Workers' Compensation Claim of former Board of Education Employee, Paris Walton", and;
  - substitute in lieu thereof the following Item entitled "The Pending Superior Court Action known as Robert Scott Jones v Town of East Hartford (Docket No. LLI-CV22-6030274-S).

Motion carried 9/0.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

None



Mayor Walsh commented on the following: (1) a Traffic Calming Committee will be formed through the Mayor's office; (2) National Night Out was held today at Gorman and Martin parks with K-9 demonstrations- approximately 200 people attended; (3) Parks & Recreation held a pool party attended by more than 100 people;(4) the primary election is next Tuesday, August 9<sup>th</sup>; (5) the town has partnered with the Justice Education Center to bring the "Inspire" Girls Summer Basketball program to East Hartford from August 15<sup>th</sup> thru August 19<sup>th</sup> for up to 100 participants; (6) the 35<sup>th</sup> annual Senior Picnic will be held at Pratt & Whitney's Athletic Field; (7) Robert Fitzgerald will be joining the Corporation Counsel's office on a temporary basis; (8) the last Sounds of Summer Outdoor Concert of the season will be held next Thursday, August 4<sup>th</sup>; (9) the EHPS Back to School Rally will be held on Wednesday, August 10<sup>th</sup>; and (10) the Social Services Department is now accepting applications for the Back-to-School Shoes and Coats for Kids Program.

### APPROVAL OF MINUTES

#### July 12, 2022 Executive Session Re: Real Estate

MOTION       By Sebrina Wilson  
                  seconded by Tom Rup  
                  to **approve** the minutes of the July 12, 2022 Executive Session Re: Real Estate.  
                  Motion carried 9/0.

#### July 12, 2022 Executive Session Re: Worker's Compensation

MOTION       By Sebrina Wilson  
                  seconded by John Morrison  
                  to **approve** the minutes of the July 12, 2022 Executive Session Re: Worker's Compensation.  
                  Motion carried 9/0

#### July 12, 2022 Regular Meeting

MOTION       By Sebrina Wilson  
                  seconded by Awet Tsegai  
                  to **approve** the minutes of the July 12, 2022 Regular Meeting.  
                  Motion carried 9/0.

### COMMUNICATIONS AND PETITIONS

#### Ordinance 10-3(c) Disposition of Obsolete or Broken Town-Owned Equipment

The Chair stated that, since the town has privatized its trash collection, the Mayor intends to dispose of a front loader refuse vehicle which Public Works estimates its value at a minimum bid of \$125,000.00. Pursuant to §10-3 (c) of the Code of Ordinances, the Mayor

must notify the Council of his decision to dispose of such equipment. No action by the Council is necessary.

Resignation: Boards and Commissions

Randolph Krause, Jr. is resigning from the Building Code Board of Appeals and the Zoning Board of Appeals. Chair Kehoe thanked him for his service to the community.

NEW BUSINESS

Memorandum of Understanding between Connecticut's Local Health Departments re: Reciprocal Licensing of Itinerant Food Vendors

MOTION       By Don Bell  
                  seconded by Angie Parkinson  
                  that pursuant to §3.4 (c) of the East Hartford Town Charter, the  
                  Town Council **approve** the Memorandum of Understanding  
                  between the Town of East Hartford and Other Connecticut local Health  
                  Departments and Districts for reciprocal licensing of itinerant Food Vendors  
                  as attached to a memo from Laurence Burnsed, Director of Health and  
                  Social Services to Michael P. Walsh, Mayor, dated July 21, 2022.  
                  Motion carried 9/0.

*Once fully executed, a copy of this agreement will follow these minutes.*

Approval of Silver Lane Redevelopment Plan

MOTION       By Angie Parkinson  
                  seconded by Awet Tsegai  
                  to **approve** the Silver Lane Redevelopment Plan, previously approved by  
                  the Redevelopment Agency after a public hearing on July 20, 2022 as  
                  provided in a memo from Eileen Buckheit to Mayor Michael P. Walsh in a  
                  memo dated July 21, 2022.  
                  Motion carried 9/0.

Bid Waiver re: Fire Department Repairs to Ladder 1 Truck

MOTION       By Awet Tsegai  
                  seconded by Don Bell  
                  pursuant to Section 10-7(c) of the Town of East Hartford Code of  
                  Ordinances, the Town Council **waives** the bidding requirements of Section  
                  10-7(a) of the Town of East Hartford Code of Ordinances to **authorize** the  
                  Town to enter into a contract with Seagrave Fire Apparatus LLC for the  
                  repair of the aerial components of Ladder 1, in the amount of \$35,987.52.  
                  Motion carried 9/0.

Bid Waiver: Demolition of 1030 Tolland Street

MOTION By Angie Parkinson  
seconded by Tom Rup  
pursuant to Section 10-7(c) of the Town of East Hartford Code of Ordinances, the Town Council **waives** the bidding requirements of Section 10-7(a) of the Town of East Hartford Code of Ordinances to **authorize** the Town to enter into a contract with J and J Brothers, LLC for the demolition of 1030 Tolland Street, in the amount of 30,000.00, which is in the best interest of the Town as it will allow the Town to utilize a demolition contractor that has done previous work for the Town and will lead to an expedited demolition of a substantially fire damaged building that various owners through the years have failed to demolish pursuant to orders of the Town's Building Official.  
Motion carried 9/0.

Setting a Public Hearing Date of August 16, 2022 re: Bond Referenda

MOTION By Don Bell  
seconded by John Morrison  
to **set** a Public Hearing Date Of Tuesday August 16, 2022 @ 7p.m. in Council Chambers and via the Teams platform to hear public comment on the following proposed Bond Resolutions:

1. Resolution Appropriating \$15,000,000 For Continued VIP Road Improvements, Engineering Road Improvements, Stormwater System and Sidewalk Repair and Authorizing The Issuance Of \$15,000,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose
2. Resolution Appropriating \$3,000,000 For Acquisition of Fire Department Fleet Vehicles and Rescue Equipment And Authorizing The Issuance Of \$3,000,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose

Motion carried 9/0.

Appointments: Boards and Commissions

Amendment to Inland Wetlands Appointment

MOTION By Harry Amadasun  
seconded by Don Bell  
to **amend** the motion previously adopted by this Town Council at its July 12, 2022 meeting, concerning appointments and re-appointments to various Boards and Commissions, to indicate the following:

Inland Wetlands Commission/**Alternate**  
D - Gary Vollinger — 36 Brookfield Dr. - term to expire 12/23  
Motion carried 9/0.

East Hartford Housing Authority Board

MOTION By Harry Amadasun  
seconded by John Morrison  
to **appointment** Debra Crockett-Hatzidakis as Tenant Commissioner to the  
East Hartford Housing Authority Board, term to run from August 1, 2022  
through July 31, 2027.  
Motion carried 9/0.

Amusement Permit Application: Harley Davidson Bike Night

MOTION By Awet Tsegai  
seconded by Angie Parkinson  
to **approve** the outdoor amusement permit application entitled "Hartford  
Harley Davidson Bike Night" as submitted by Scott Sansom, Chief of  
Police, scheduled for Thursday, August 11, 2022 from 5:00 pm to 9:00 pm  
or shine with live entertainment and vendors at Hartford Harley Davidson,  
LLC, located 221 Governor Street, subject to compliance with adopted  
codes and regulations of the State of Connecticut, the Town of East  
Hartford, and any other stipulations required by the Town of East Hartford  
or its agencies.  
Motion carried 9/0.

Refund of Taxes

MOTION By Harry Amadasun  
seconded by Angie Parkinson  
to **approve** a total refund of taxes in the amount of \$18,978.95  
pursuant to Section 12-129 of the Connecticut General Statutes.  
Motion carried 9/0.

Bill	Name	Prop Loc/Vehicle Info.	Over Paid
2021-03-0051319	ANDERSON BILLY A	2020/1UJBJ0BK3L1J20202	-170.55
2021-03-0055390	CARIGNAN TONYA L	2013/1HGCR2F52DA114990	-78.78
2019-03-0056969	CLAUDIO MIGUEL A	2001/4T3ZF13C61U382906	-92.23
2021-03-0058858	DEBLOIS JOHN A	2012/4YMUL0815CV034428	-104.19
2020-03-0061138	ENTERPRISE FM TRUST	2017/1FDXE4FS5HDC23179	-760.96
2020-03-0061140	ENTERPRISE FM TRUST	2018/1FTEX1EP1JFA75348	-372.38



to accept the recommendation of the Assistant Corporation Counsel to fully and finally settle the pending Superior Court action known as Robert Scott Jones v. Town of East Hartford (Docket No. LLI-CV22-6030274-S) for a total sum of \$16,629.62.

Motion carried 9/0.

OPPORTUNITY FOR RESIDENTS TO SPEAK

Carlos Martinez Rivera, 190 Burnside Avenue, thanked Mayor Walsh for his efforts to quiet down Burnside Avenue.

Mayor Walsh (1) introduced Colin Atwood, the new JI reporter assigned to East Hartford; and (2) reported that the town has 250 total miles of sidewalk, of which half will need to be repaired or replaced in the next 5 to 10 years.

ADJOURNMENT

MOTION By John Morrison  
seconded by Don Bell  
to **adjourn** (9:06p.m.)  
Motion carried 9/0.

The Chair wished all a good evening and announced that the next regular meeting of the Town Council would be August 16, 2022.

Attest



Angela Attenello

ACTING TOWN COUNCIL CLERK



**TOWN OF EAST HARTFORD OFFICE OF THE MAYOR**

DATE: August 8, 2022  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Michael P. Walsh *MPW*  
RE: COMMUNICATION: Inspections and Permits Updates

---


Please set aside time on the agenda for a presentation and update from the Inspections and Permits Department.

Please place this item on the Town Council agenda on August 16<sup>th</sup>, 2022.

C: B. Cohen, Director of Inspections and Permits



**TOWN OF EAST HARTFORD OFFICE OF THE MAYOR**

DATE: August 10, 2022  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Michael P. Walsh   
RE: COMMUNICATION: Town Hall Renovation Analysis Update

---

Please set aside time on the agenda for the town hall renovation analysis update. Please place this item on the Town Council agenda for August 16<sup>th</sup>, 2022.

CC: M. McCaw, Finance Director  
T. Baptist, Project Manager





## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: August 9<sup>th</sup>, 2022  
TO: Richard F. Kehoe, Chair  
FROM: Michael P. Walsh  
RE: RESIGNATION: Boards and Commissions

---

The Mayor's Office received a letter from an individual who is resigning from his position as a full member on the Public Building Commission.

**D Fady El-Hachem. Public Building Commission (5 yrs.) Full Member**

Please place this resignation on the August 16<sup>th</sup>, 2022 Town Council agenda and share our appreciation as a community for the valuable service he has provided by volunteering his time on the above mentioned commission.

C: R. Pasek, Town Clerk

## Tchelidze, Ekaterine

---

**From:** Martin, Connor  
**Sent:** Tuesday, August 9, 2022 4:30 PM  
**To:** Tchelidze, Ekaterine  
**Subject:** FW: Boards and commission re-appointment

See below.

**Connor Martin**  
Chief of Staff  
Mayor's Office  
Town of East Hartford  
Phone number 860-291-7203  
Cell phone 860-270-9681  
cmartin@easthartfordct.gov

**From:** Fady El-Hachem <elhachemfady@gmail.com>  
**Sent:** Tuesday, August 9, 2022 12:49 PM  
**To:** Martin, Connor <CMartin@easthartfordct.gov>  
**Subject:** Re: Boards and commission re-appointment

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

---

Hey I'm Fady El-Hachem 65 Sedgwick Rd, East Hartford, CT 06108 I like to resign from Public Building commission effective August 9/2022 thank you so much was in owner to serve the Towne east hartford ..



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: August 10, 2022  
TO: Richard F. Kehoe, Chair  
FROM: Michael P. Walsh  
RE: RESIGNATION: Boards and Commissions

A handwritten signature in black ink, appearing to be "MPW", is written over the name "Michael P. Walsh" in the "FROM:" line.

---

It is with heavy hearts that we inform the Town Council of the passing of Cheryl Kennedy Gagne, who served as Chair of the Commission on Aging. Her untimely death led to the vacant position of the Chair of the Chair of the Commission on Aging.

**D Cheryl Kennedy Gagne. Commission on Aging (3 yrs.) Full Member - Chair**

Please place this notice on the August 16<sup>th</sup>, 2022 Town Council agenda and share our appreciation as a community for the valuable service he has provided by volunteering her time on the above mentioned commission.

C: R. Pasek, Town Clerk

## COMMUNICATIONS AND PETITIONS

### Presentation Re: Bond Referendum Questions by Public Works, Fire Department and Finance Departments

The Chair shared that the town typically will propose a bond referendum every two years. In the upcoming presentations this evening, administration will present a list of prioritized needs that require funding from bond money. The council will revisit the discussion in August where a Public Hearing will be scheduled and then the council will vote on what referendum questions will be placed on the November ballot.

Mayor Walsh shared with Councillors the proposed bond referendum issues are focused on road improvements (\$15 million) and Fire Department equipment (\$3M).

Marilyn Cruz-Aponte, Director of Public Works introduce the team who will present on behalf of the department. Anthony Garro, Senior Vice President of the Beta Group, detailed an assessment and management program that has been used to evaluate town road conditions and plan improvements. 152 road miles were inspected and prioritized for repairs.

Allyn Tarbell, Associate Director of Highway and Doug Wilson, Town Engineer, presented a number of recommendations on Public Works improvements, including (1) Continued VIP (vendor in place) improvements such as milling and paving of roads in poor condition (\$4.5M per year); (2) Engineered Road Improvements (\$2.0M per year) which include projects that need full depth repair and drainage upgrades; (3) Sidewalk assessment and improvements (\$500K per year) and (4) Stormwater system improvements to address drainage concerns. The total cost annually for the proposed programs is \$7.5M..

Kevin Munson, Fire Chief, detailed recommendations for (1) the replacement for two fire engines, Ladder 1 (approximate cost \$1.6M) and Engine 2 (approx. \$800K); (2) 15 Self Contained Breathing Apparatus (\$135K), and technical rescue equipment specifically designed for rescues of parties below grade or at elevation; including ropes and other equipment that is nearing its life expectancy (\$150K). The Chief estimates that the potential cost of these items will increase in the coming months due to supply chain challenges.

Mayor Walsh spoke on behalf of the Finance Department and a presentation prepared by Melissa McCaw, Finance Director which detailed bonding procedure and anticipated annual tax impact on residents from what has been proposed.

The Council will consider the two items in August.

### Resignation from Economic Development Commission

The Chair disclosed that Victor Rosas-Granda has resigned from his position as a member of the Economic Development Commission as he is moving out of state. The Council thanks Mr. Rosas-Granda for his service to the community.

## OLD BUSINESS

### Transfer of Ownership re: Waste Vehicles from Department of Public Works to All



# Town of East Hartford Bond Referendum & Debt Proforma Presentation

Melissa McCaw, Finance Director

June 7, 2022

\*Analysis by Munistat Services, Inc.

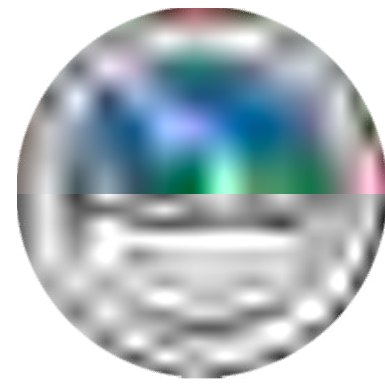
# ➤ Bond Referendum Questions



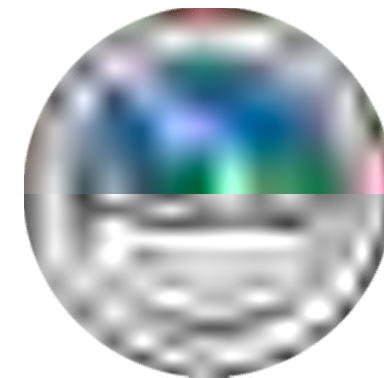
## Proposed 2022 Referendum Question Projects

Project	Amount
2022 Roads	\$15,000,000
2022 Fire Truck & Equipment	\$3,000,000
<b>Total</b>	<b>\$18,000,000</b>

# ➤ Bond Referendum Debt Proforma



(B)	(C)	(D)	
<b>2022 Fire Truck &amp; Equipment</b>	<b>2022 Roads</b>	<b>Total Proposed 2022 Projects Debt Service (B+C)</b>	<b>Annual Change in Debt Service (Bond Ref Items)</b>
<b>\$3,000,000</b>	<b>\$15,000,000</b>		
<b>Dated: 9/1/23</b>	<b>Dated: 9/1/31</b>		
<b>Due: 9/15/24-33</b>	<b>Due: 9/1/32-41</b>		
<b>Interest: 5.05%</b>	<b>Interest: 6.80%</b>		
<b>P &amp; I</b>	<b>P &amp; I</b>	<b>P &amp; I</b>	
\$ -	\$ -	\$ -	-
-	-	-	-
96,000	240,000	336,000	336,000
482,438	1,449,844	1,932,281	1,596,281
463,313	2,371,406	2,834,719	902,438
444,188	2,274,844	2,719,031	(115,688)
425,063	2,178,281	2,603,344	(115,688)
405,938	2,081,719	2,487,656	(115,688)
386,813	1,985,156	2,371,969	(115,688)
367,688	1,888,594	2,256,281	(115,688)
348,563	1,792,031	2,140,594	(115,688)
329,250	1,695,000	2,024,250	(116,344)
309,750	1,597,500	1,907,250	(117,000)
-	774,375	774,375	(1,132,875)
\$ 4,059,000	\$ 20,328,750	\$ 24,387,750	



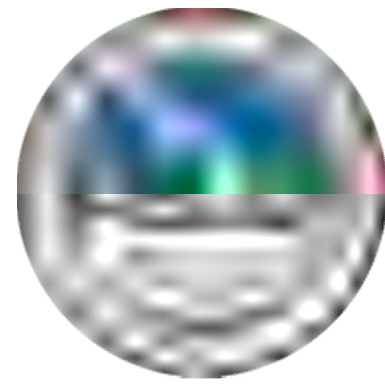
# ➤ Bond Referendum Items – Tax Impact

Proposed Projects Debt Service	Projected Mill Rate Proposed Projects	Tax Impact Average Household	
		Market Value = \$142,860 AV = \$100,000@41.0 Mills	
P & I	Mills <sup>2</sup>	Total Taxes <sup>3</sup>	Taxes for New Debt <sup>4</sup>
\$ -	0.00	\$4,100	\$0
-	0.00	\$4,232	\$0
336,000	0.10	\$4,367	\$10
1,932,281	0.55	\$4,531	\$55
2,834,719	0.81	\$4,660	\$81
2,719,031	0.78	\$4,686	\$78
2,603,344	0.74	\$4,752	\$74
2,487,656	0.71	\$4,786	\$71
2,371,969	0.68	\$4,868	\$68
2,256,281	0.65	\$4,953	\$65
2,140,594	0.61	\$4,975	\$61
2,024,250	0.58	\$5,064	\$58
1,907,250	0.55	\$5,076	\$55
774,375	0.22	\$5,117	\$22
<b>\$ 24,387,750</b>	<b>Avg. 0.54</b>	<b>Avg.</b>	<b>\$54</b>

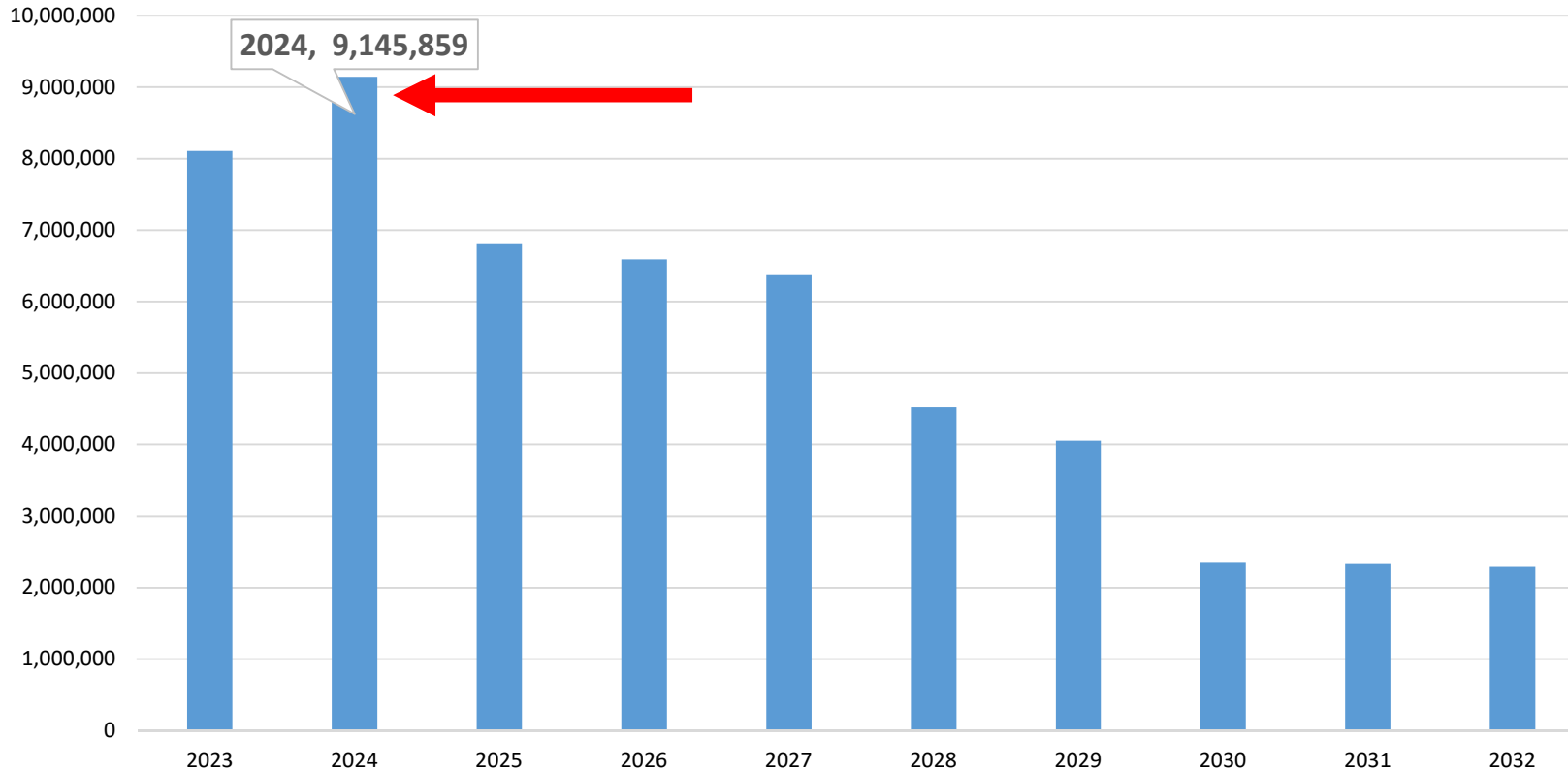
- Based on a Grand List of \$3.495B
- Represents taxes for proposed deck only. Does not include taxes for debt service on existing or previously approved projects.



# ➤ Current Debt Service Profile

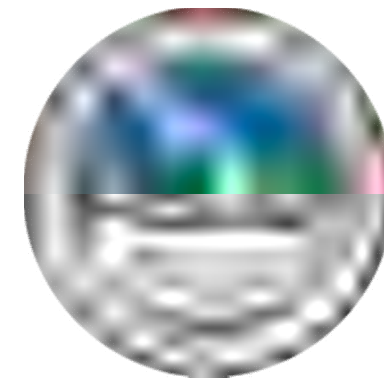


Town of East Hartford:  
Outstanding Indebtedness - \$52.569M



FY	Annual D/S	YoY Change
2023	\$ 8,105,179	
2024	9,145,859	1,040,680
2025	6,804,163	(2,341,696)
2026	6,592,619	(211,544)
2027	6,368,963	(223,656)
2028	4,521,863	(1,847,100)
2029	4,051,075	(470,788)
2030	2,359,125	(1,691,950)
2031	2,328,000	(31,125)
2032	2,292,700	(35,300)
2033	-	(2,292,700)
2034	-	-
<b>\$ 52,569,544</b>		

- The Town of East Hartford has \$52.5 million in debt outstanding – that will fully be retired in 2032.
- Currently issue debt on a 10 year amortization schedule with level principal.



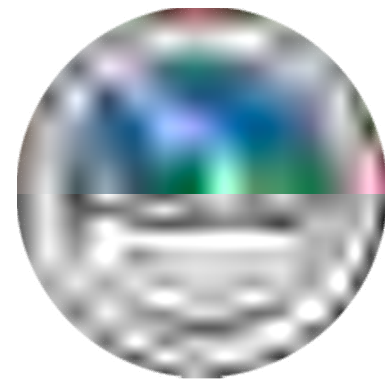
# ➤ Authorized But Unissued

AUTHORIZED BUT UNISSUED / REFERENDUM			
Authorization	Bond Issue	Amount	
2016 Roads/Levees	2023 Bond Issue	1,500,000	
2016 Silver Lane	2023 Bond Issue	3,000,000	
2018 Roads	2023 Bond Issue	6,000,000	
2018 Town Hall HVAC	2023 Bond Issue	2,900,000	
2020 Roads	2023 Bond Issue	15,000,000	<b>28,400,000</b>
2020 Town Buildings	2024 Bond Issue	5,000,000	
2016 Roads/Levees	2024 Bond Issue	750,000	
2020 HS & MS Roofs	2024 Bond Issue	2,318,000	
2020 HS & MS Roofs	2024 Bond Issue	1,682,000	
2022 Roads	2024 Bond Issue	7,500,000	
2022 Fire Equipment	2024 Bond Issue	3,000,000	<b>20,250,000</b>
2016 Roads/Levees	2026 Bond Issue	2,750,000	
2020 Town Buildings	2026 Bond Issue	5,000,000	
2022 Roads	2026 Bond Issue	7,500,000	<b>15,250,000</b>
<b>Total Authorizations with 2022 Referendum Projects</b>		<b>63,900,000</b>	

- DPW projects remaining Road Bonds to be expended in 2023.
- **Approximately \$4.3M of the projected 2023 Bond Issue authorizations have been already been expended.**
- Expenditures (borrowed from pooled cash/General Fund) will continue to grow until next bond issuance replenishment (projected need for June/July 2023).
- Timing of issuances must be in sync with rate of spend.
- Table includes the \$18M of Referendum items.

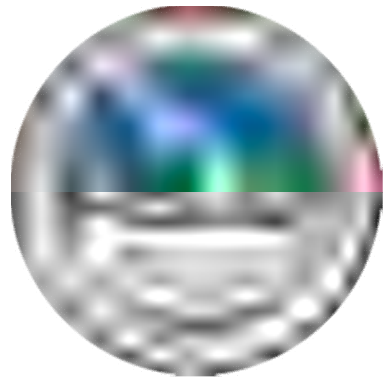
- East Hartford typically issues \$20 million every two years. Our last bond issuance was in December 2021.

# ➤ 2023 Bond Issuance

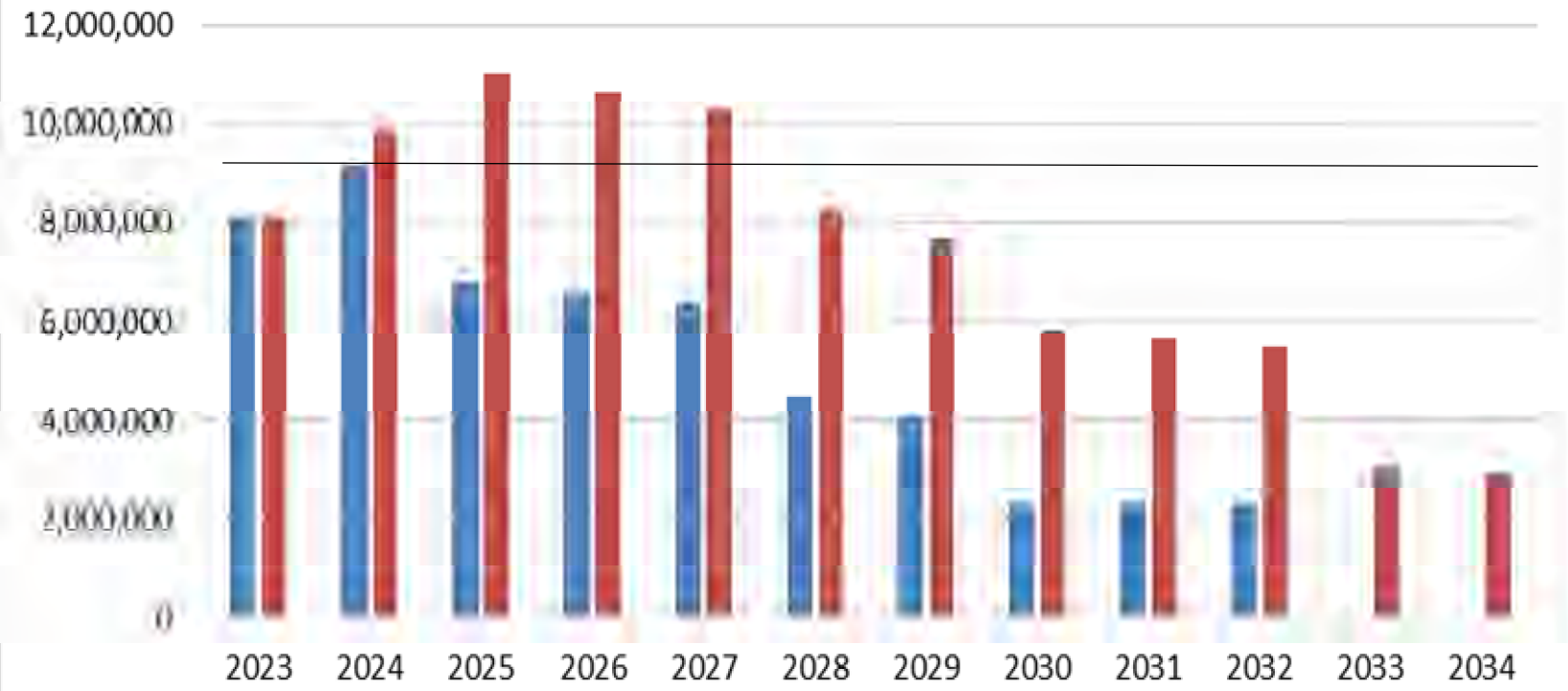


Fiscal Year	(A)	(B)	(C)	(D)	(E)
	Existing Debt Service	2023 Bond Issue	Combined Debt Service (A+B)	Annual Change in Debt Service	Amount Above Existing FY2024 Debt Service (\$9.145M)
		\$28,400,000			
		Dated: 9/1/23			
		Due: 9/1/24-33			
Interest: 5.05%					
P & I	P & I	P & I	P & I	P & I	
2023	\$ 8,105,179	\$ -	\$ 8,105,179		
2024	9,145,859	717,100	9,862,959	\$ 1,757,780	\$ 717,100
2025	6,804,163	4,203,200	11,007,363	1,144,404	1,861,504
2026	6,592,619	4,061,200	10,653,819	(353,544)	1,507,960
2027	6,368,963	3,919,200	10,288,163	(365,656)	1,142,304
2028	4,521,863	3,777,200	8,299,063	(1,989,100)	(846,796)
2029	4,051,075	3,635,200	7,686,275	(612,788)	(1,459,584)
2030	2,359,125	3,493,200	5,852,325	(1,833,950)	(3,293,534)
2031	2,328,000	3,351,200	5,679,200	(173,125)	(3,466,659)
2032	2,292,700	3,209,200	5,501,900	(177,300)	(3,643,959)
2033	-	3,063,650	3,063,650	(2,438,250)	(6,082,209)
2034	-	2,914,550	2,914,550	(149,100)	(6,231,309)
	\$ 52,569,544	\$ 36,344,900	\$ 88,914,444		

# ➤ 2023 Bond Issuance



**Town of East Hartford:  
Current Debt Profile with 2023 Bond Issue**



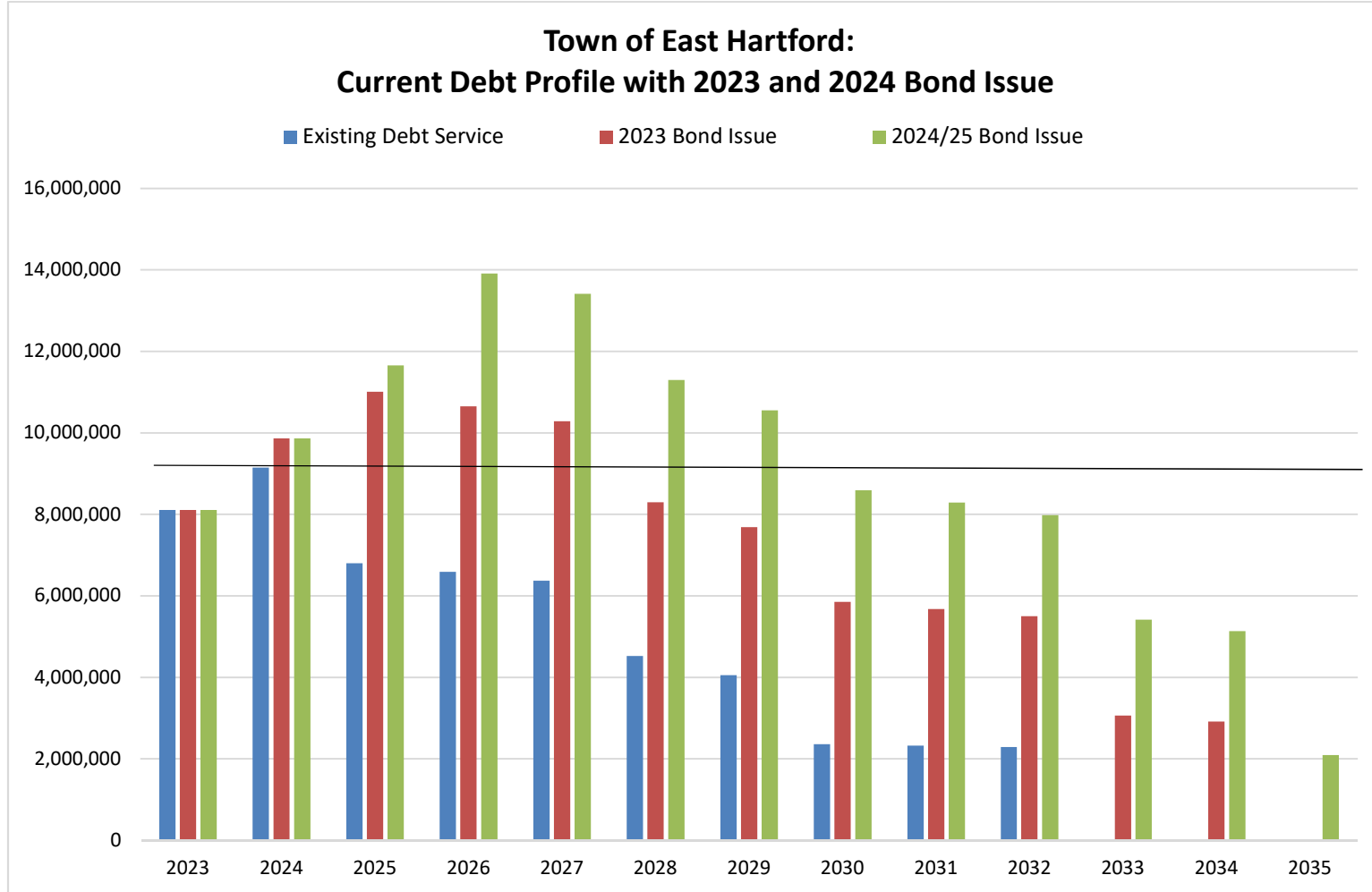
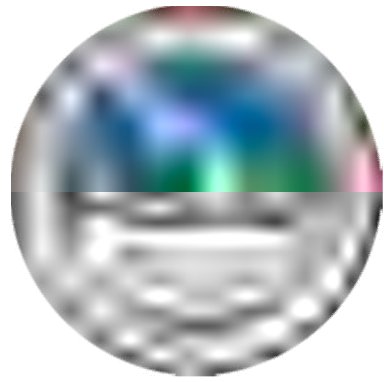
FY	Annual D/S	Incr > \$9.1M
2023	\$ 8,105,179	\$ -
2024	9,862,959	717,100
2025	11,007,363	1,861,504
2026	10,653,819	1,507,960
2027	10,288,163	1,142,304
2028	8,299,063	(846,796)
2029	7,686,275	(1,459,584)
2030	5,852,325	(3,293,534)
2031	5,679,200	(3,466,659)
2032	5,501,900	(3,643,959)
2033	3,063,650	(6,082,209)
2034	2,914,550	(6,231,309)
<b>\$ 88,914,444</b>		

# ➤ 2024 Bond Issuance



Fiscal Year	(A)	(B)	(C)	(D)	(E)
	New Debt Service	2024 Bond Issue	Combined Debt Service (A+B)	Annual Change in Debt Service	Amount Above Existing FY2024 Debt Service (\$9.145M)
		\$20,250,000			
		Dated: 9/1/24			
		Due: 9/1/25-34			
Interest: 6.40%					
P & I	P & I	P & I	P & I	P & I	
2023	\$ 8,105,179	\$ -	\$ 8,105,179		
2024	9,862,959	-	9,862,959	\$ 1,757,780	\$ 717,100
2025	11,007,363	648,000	11,655,363	1,792,404	2,509,504
2026	10,653,819	3,256,453	13,910,272	2,254,909	4,764,413
2027	10,288,163	3,127,359	13,415,522	(494,750)	4,269,663
2028	8,299,063	2,998,266	11,297,328	(2,118,194)	2,151,469
2029	7,686,275	2,869,172	10,555,447	(741,881)	1,409,588
2030	5,852,325	2,740,078	8,592,403	(1,963,044)	(553,456)
2031	5,679,200	2,610,984	8,290,184	(302,219)	(855,674)
2032	5,501,900	2,481,891	7,983,791	(306,394)	(1,162,068)
2033	3,063,650	2,352,797	5,416,447	(2,567,344)	(3,729,412)
2034	2,914,550	2,222,438	5,136,988	(279,459)	(4,008,871)
2035	-	2,090,813	2,090,813	(3,046,175)	(7,055,046)
	\$ 88,914,444	\$ 27,398,250	\$ 116,312,694		

# ➤ 2024 Bond Issuance



FY	Annual D/S	Incr > \$9.1M
2023	\$ 8,105,179	\$ -
2024	9,862,959	717,100
2025	11,655,363	2,509,504
2026	13,910,272	4,764,413
2027	13,415,522	4,269,663
2028	11,297,328	2,151,469
2029	10,555,447	1,409,588
2030	8,592,403	(553,456)
2031	8,290,184	(855,674)
2032	7,983,791	(1,162,068)
2033	5,416,447	(3,729,412)
2034	5,136,988	(4,008,871)
2035	2,090,813	(7,055,046)
<b>\$ 116,312,694</b>		

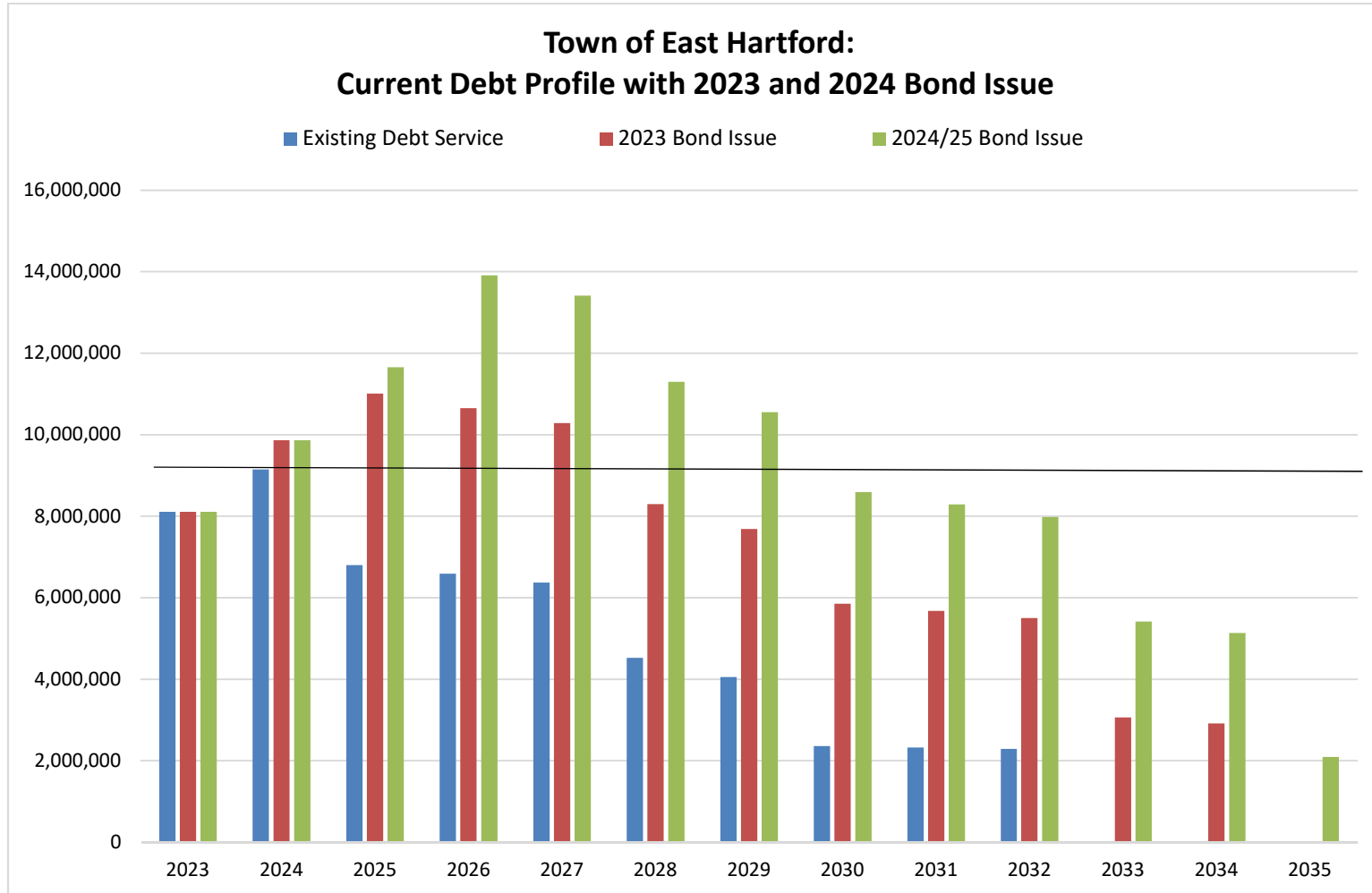
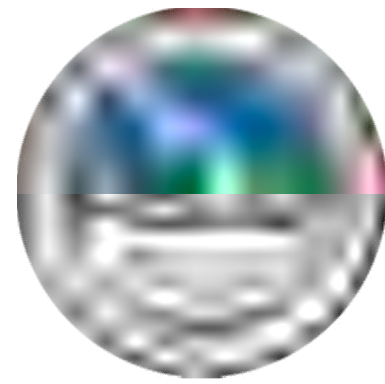
- 2023 Bond Issue \$28.5M / Interest Rate of 5.05%
- 2024 Bond Issue \$20.25M Issuance / Interest Rate 6.41%

# ➤ 2026 Bond Issuance



Fiscal Year	(A)	(B)	(C)	(D)	(E)
	New Debt Service	2026 Bond Issue	Combined Debt Service (A+B)	Annual Change in Debt Service	Amount Above Existing FY2024 Debt Service (\$9.1M)
		\$15,250,000			
		Dated: 9/1/26			
		Due: 9/1/27-36			
Interest: 6.43%					
P & I	P & I	P & I	P & I	P & I	
2023	\$ 8,105,179	\$ -	\$ 8,105,179		
2024	9,862,959	-	9,862,959	1,757,780	\$ 717,100
2025	11,655,363	-	11,655,363	1,792,404	2,509,504
2026	13,910,272	495,625	14,405,897	2,750,534	5,260,038
2027	13,415,522	2,466,688	15,882,209	1,476,312	6,736,351
2028	11,297,328	2,367,563	13,664,891	(2,217,319)	4,519,032
2029	10,555,447	2,268,438	12,823,884	(841,006)	3,678,026
2030	8,592,403	2,169,313	10,761,716	(2,062,169)	1,615,857
2031	8,290,184	2,070,188	10,360,372	(401,344)	1,214,513
2032	7,983,791	1,971,063	9,954,853	(405,519)	808,994
2033	5,416,447	1,871,938	7,288,384	(2,666,469)	(1,857,474)
2034	5,136,988	1,772,813	6,909,800	(378,584)	(2,236,059)
2035	2,090,813	1,673,688	3,764,500	(3,145,300)	(5,381,359)
2036	-	1,574,563	1,574,563	(2,189,938)	(7,571,296)
	\$ 116,312,694	\$ 20,701,875	\$ 137,014,569		

# ➤ 2026 Bond Issuance



FY	Annual D/S	Incr > \$9.1M
2023	\$ 8,105,179	\$ -
2024	9,862,959	717,100
2025	11,655,363	2,509,504
2026	14,405,897	5,260,038
2027	15,882,209	6,736,351
2028	13,664,891	4,519,032
2029	12,823,884	3,678,026
2030	10,761,716	1,615,857
2031	10,360,372	1,214,513
2032	9,954,853	808,994
2033	7,288,384	(1,857,474)
2034	6,909,800	(2,236,059)
2035	3,764,500	(5,381,359)
2036	1,574,563	(7,571,296)
<b>\$ 137,014,569</b>		

- 2023 Bond Issue \$28.5M / Interest Rate of 5.05%
- 2024 Bond Issue \$20.25M Issuance / Interest Rate 6.41%
- 2026 Bond Issue \$15.25M Issuance / Interest Rate 6.43%





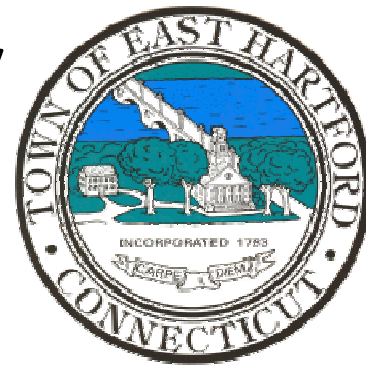
# Other Considerations and Conclusion



- Use of a hybrid pay-as-you-go and bonding funding source in peak years.
- 15 year amortization schedule for Roads in 2023 or 2024 issuance given the useful life of the asset. Not a permanent change.
- Consider rate of spend and adjust if necessary.
- Increasing interest rate environment – consistent interest rate increases expected by the federal reserve and reflected in projections.
- 2023 Issuance is an opportunity to leverage lower interest rate. Maximize lower cost of debt service on our community.



# Alternative Scenario: 15 Year Road Bonds Only in 2023



Fiscal Year	2023 Bond Issue 15 Year Rd Bonds		2023 Bond Issue 10 Year Rd Bonds		Variance
2023	\$ -	\$ 8,105,179	\$ -	\$ 8,105,179	\$ -
2024	\$ 726,725	\$ 9,872,584	\$ 717,100	\$ 9,862,959	\$ 9,625
2025	\$ 3,539,950	\$ 10,344,113	\$ 4,203,200	\$ 11,007,363	\$ (663,250)
2026	\$ 3,432,950	\$ 10,025,569	\$ 4,061,200	\$ 10,653,819	\$ (628,250)
2027	\$ 3,325,950	\$ 9,694,913	\$ 3,919,200	\$ 10,288,163	\$ (593,250)
2028	\$ 3,218,950	\$ 7,740,813	\$ 3,777,200	\$ 8,299,063	\$ (558,250)
2029	\$ 3,111,950	\$ 7,163,025	\$ 3,635,200	\$ 7,686,275	\$ (523,250)
2030	\$ 3,004,950	\$ 5,364,075	\$ 3,493,200	\$ 5,852,325	\$ (488,250)
2031	\$ 2,897,950	\$ 5,225,950	\$ 3,351,200	\$ 5,679,200	\$ (453,250)
2032	\$ 2,790,950	\$ 5,083,650	\$ 3,209,200	\$ 5,501,900	\$ (418,250)
2033	\$ 2,681,275	\$ 2,681,275	\$ 3,063,650	\$ 3,063,650	\$ (382,375)
2034	\$ 2,568,925	\$ 2,568,925	\$ 2,914,550	\$ 2,914,550	\$ (345,625)
2035	\$ 1,736,000	\$ 1,736,000			\$ 1,736,000
2036	\$ 1,662,500	\$ 1,662,500			\$ 1,662,500
2037	\$ 1,588,125	\$ 1,588,125			\$ 1,588,125
2038	\$ 1,512,875	\$ 1,512,875			\$ 1,512,875
2039	\$ 1,437,625	\$ 1,437,625			\$ 1,437,625
	<b>\$ 39,237,650</b>	<b>\$ 91,807,194</b>	<b>\$ 36,344,900</b>	<b>\$ 88,914,444</b>	<b>\$ 2,892,750</b>

- Tradeoff: Increases overall debt service cost but provides a smoother debt schedule to soften mill rate impact.



# Conclusion



- The two Bond Referendum questions are time-sensitive to ensure adequate authorization to maintain roads and procure vehicles/equipment for Fire.
- The increased investments in Roads, Town Hall and other assets will likely yield a faster rate of spend.
- Important to recognize that the necessary timing of debt issuances may not align to when East Hartford is experiencing debt service schedule decreases.
- Recognizing spending timing, planning strategically and maximizing options for the increased debt service requirements provides a pathway for building a sustainable budget with desirable community outcomes.



**THANK YOU!**

# Public Works

## ROAD BOND PRESENTATION

### 2023-2024





# RECOMMENDED ITEM – 1

## CONTINUED VIP ROAD IMPROVEMENTS - \$4.5M PER YR

Mill and Pave Efforts on the Worst Rated Roads

Drainage Structure Improvements (Tops or Whole Structures)

Curb Replacement (as required)

Sidewalk Ramp Improvement (as required)

Line Striping and Stop Bars (limited)

Replacing Traffic Signal Loops

Preventative Maintenance (Crack Seal and/or Full-Width Seal)



# RECOMMENDED ITEM – 2

## ENGINEERED ROAD IMPROVEMENTS - \$2.0M PER YR

Design, Bid, Build Projects for Roads Needing Full Depth Repair

Drainage Improvement Projects (with adjacent road replacement)

Project Areas could include:

- Forest Street Pavement Replacement
- Gilman Street Drainage Improvement
- Yale Road Culvert Improvement
- Forbes Street Culvert Replacements (2)



# RECOMMENDED ITEM – 3

## SIDEWALK PROGRAM - \$500K PER YR

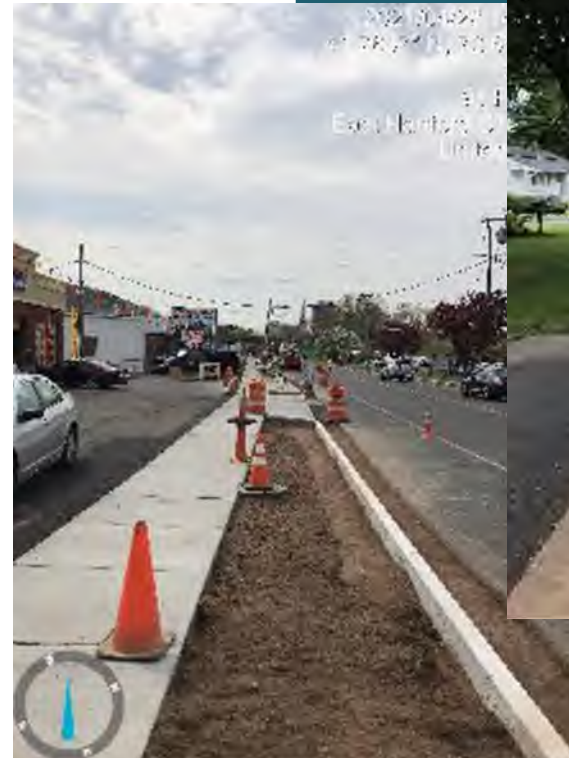
NEW Program to repair and/or replace existing sidewalk sections

Locations based on Town-wide Asset Inventory

Project Assistance by a Newly Hired Sidewalk Inspector

Focus will be on the worst sections of sidewalk

Repair can consist of grinding trip hazards or slab leveling





# RECOMMENDED ITEM – 4

## STORMWATER PROGRAM - \$500K PER YR

NEW Program to improve stormwater systems

Locations based on list of drainage concern areas (10-15)

Focus will be on the worst areas of stormwater backup





# SUMMARY

CONTINUED VIP	\$4.5M per yr
ENGINEERED IMPROVEMENTS	\$2.0M per yr
SIDEWALK PROGRAM	\$500K per yr
<u>STORMWATER PROGRAM</u>	<u>\$500K per yr</u>
ANNUAL TOTAL	\$7.5M

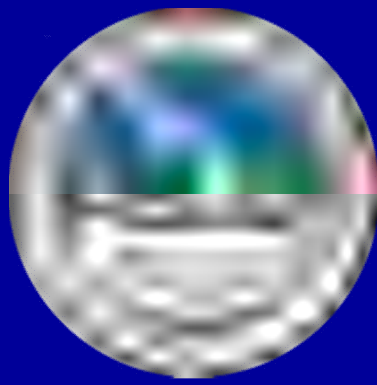
**BOND REQUEST \$15M FOR 2023 & 2024 WORK**





**THANK YOU!**





# Fire Department Bond Referendum Presentation

---

**JUNE 7, 2022**

# Areas of Concern

- Fleet
  - Ladder 1 and Engine 2
- Self Contained Breathing Apparatus (SCBA)
- Technical Rescue Equipment

# LADDER 1

- 2008 Seagrave 95' Elevated "Tower Ladder"
- Has been out of service in excess of 300 days over the last three years.
- Recently required significant overhaul at the factory.
- Still a serviceable spare.



# Ladder 1



- Manufacturer recently indicated the lead time from contract signing to delivery is 600 days.
- Manufacturer has indicated an approximate 15% cost increase to take effect in the next year.
- Currently purchased through the HGAC purchase agreement.
- That agreement expires December 31, 2022.



# Engine 2



- Engine 2, a 2001 Seagrave pumper, was removed from service permanently in 2019 due to a frame crack.
- A reserve pumper, Engine 7 a 2005 Seagrave, was pressed into permanent service.
- In 2020, a used pumper (a 2007 Seagrave with low miles) was purchased from the State airport authority as a temporary measure.



# Engine 2

- Similar financial details to Ladder 1.
- The estimated delivery time for a new pumper is 525 days.
- Pumpers are also purchased under the HGAC purchase cooperative.



# Fleet

- The approximate cost for Ladder 1 replacement is \$1.6 million.
- The approximate cost for Engine 2 replacement is \$800,000.
- Of note:
  - The department is awaiting the arrival of two new pumpers purchased in October of 2021.
  - The original delivery date was December 1, 2022 and that has been pushed back to April 1, 2023.
  - These pumpers will replace Engine 3 and Engine 6 and give the department the ability to have serviceable spares.

# Self Contained Breathing Apparatus

- In 2015, the department received a federal grant to replace 46 of the 61 self contained breathing apparatus.
- 15 did not qualify for funding.
- A federal grant was applied for the remaining 15 for the 22-23 grant cycle.
- Awards should begin in June/July.



# SCBA



- The current SCBA have become obsolete and are no longer supported by the manufacturer.
- The 15 to be replaced were purchased in 2007 and built to the 2002 standard.
  - FEMA considers an SCBA obsolete after 10 years or 2 certification cycles.

# SCBA



- The cost for an SCBA is presently \$9,000.
- The cost is expected to rise over the next 12-14 months.

# Rapid Intervention Air Supply

- Designed to bring an emergency air supply to a downed firefighter in a hostile environment.
- Used by a specialized team of firefighters standing by to rescue trapped or incapacitated firefighters.
- The department has 5 of these units geographically dispersed throughout the community.





# Rapid Intervention Air Supply

- Approximate cost per unit is \$3500.
- A federal grant was applied for in 2022-2023 for replacement.



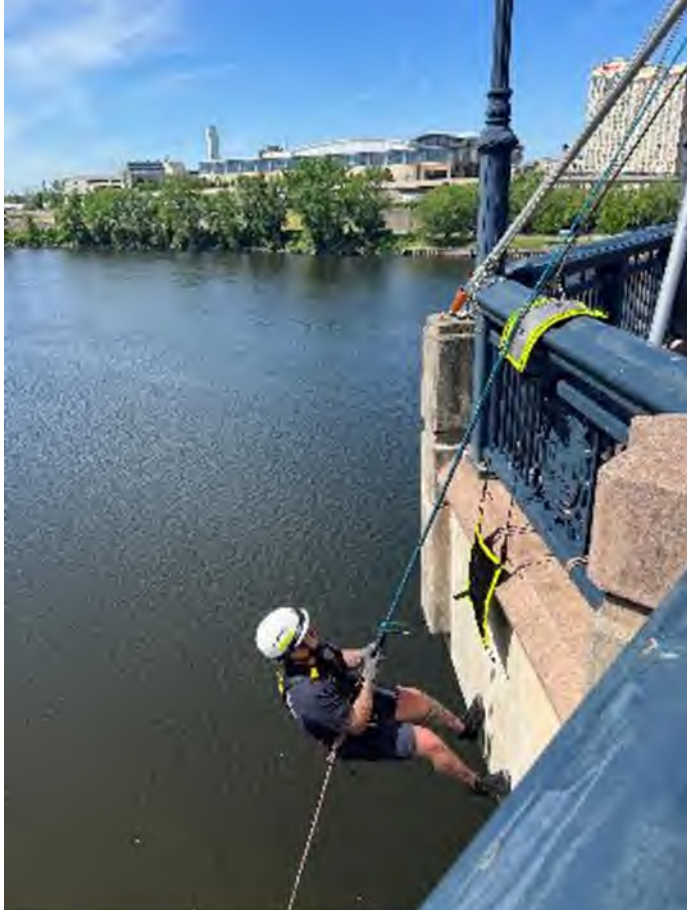
# Technical Rescue Equipment

- Rescue Company 1 carries specialty equipment for the rescue of parties trapped below grade, above grade, or at elevation.
- The equipment is regulated by a National Standard, NFPA 1983.
- The standard requires the replacement of all software at ten years.

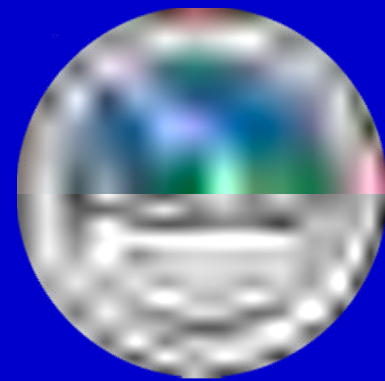




# Rope Rescue Equipment



- The equipment on Rescue 1 will expire in December of 2022.
- This will impact our ability to perform certain rescue activities.
- Absent this funding we will replace the equipment within our budget constraints.
- Cost to replace all of the software is approximately \$150,000.




**THANK YOU!**

---



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: August 1, 2022  
TO: Richard F. Kehoe, Chair   
FROM: Mayor Michael P. Walsh  
RE: RESOLUTION: Designation of Seniors as a COVID-19 Disproportionately Impacted Community

---

Please find enclosed a resolution designating certain East Hartford residents aged 55 and over and their caregivers as a community that has been disproportionately impacted by the COVID-19 pandemic. The American Rescue Plan Act Final Rule provides funding for such residents who reside within Qualified Census Tracts (QCT). Designating East Hartford residents who fall within the QCT as disproportionately impacted allows the town to provide them with ARPA-funded services.


Please place this item on the Town Council agenda for the August 16, 2022 meeting. I recommend that the Town Council approve the resolution as submitted.

C: E. Buckheit, Development Director  
P. O'Sullivan, Grants Manager

GRANTS ADMINISTRATION  
MEMORANDUM

---

**TO:** Mayor Michael P. Walsh

**FROM:** Paul O'Sullivan, Grants Manager 

**SUBJECT:** Council Resolution – Designation of Seniors as a COVID-19  
Disproportionately Impacted Community

**DATE:** July 29, 2022

---

Attached is a draft Town Council resolution designating East Hartford residents aged 55 and over and their caregivers as a community that has been disproportionately impacted by the COVID-19 pandemic.

The American Rescue Plan Act (ARPA) Final Rule provides a blanket finding of disproportionate impact for citizens who reside within Qualified Census Tracts (QCTs). This creates a potential eligibility problem when ARPA-funded services are to be delivered on a Town-wide basis. Under this scenario, only seniors who reside in QCTs would be eligible for ARPA-funded services at the East Hartford Senior Center.

One of the available remedies to this situation is for the Town itself to designate certain populations as disproportionately impacted. According to the ARPA Final Rule, “[r]ecipients may identify... populations that have experienced a disproportionate impact based on academic research or government research publications,” (Final Rule, page 45).

Attached are two academic research studies that I believe support the designation of senior residents and their caregivers as a disproportionately impacted population.

I respectfully request that this item be placed on the Town Council agenda for their meeting to be held on August 16, 2022. Please contact me at extension 7206 if you have any questions.

Attachments: as stated

Cc: Eileen Buckheit, Development Director

I, Jason Marshall, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 16th day of August, 2022

## R E S O L U T I O N

**WHEREAS;** studies by the NORC at the University of Chicago and the University of Washington have found that the COVID-19 pandemic disproportionately impacts older adults and their caregivers, and;

**WHEREAS;** the American Rescue Plan Act (ARPA) Final Rule allows recipients to identify classes of household populations that have experienced a disproportionate impact based on academic research or government research publications, and;

**WHEREAS;** the East Hartford Senior Center is the Town's primary resource for assisting residents aged 55 and their caregivers with meeting their psychological, biological, social, and physiological needs,

**NOW THEREFORE LET IT BE RESOLVED;** that the East Hartford Town Council hereby designates Town residents aged 55 and older and their caregivers as a COVID-19 disproportionately impacted population, thereby making all clients of the East Hartford Senior Center automatically eligible for ARPA-funded services.

**AND I DO CERTIFY** that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

**IN WITNESS WHEREOF,** I do hereunto set my hand and affix the corporate seal of said Town of East Hartford the \_\_\_\_ day of August, 2022.

Seal

Signed: \_\_\_\_\_  
Jason Marshall, Town Council Clerk





## EXECUTIVE SUMMARY

*Maintaining Physical and Mental Well-Being  
of Older Adults and Their Caregivers During  
Public Health Emergencies*







# Introduction

---

Coronavirus disease 2019 (COVID-19) is a public health emergency (PHE) that disproportionately impacts older adults and their unpaid caregivers. A 2020 study was completed on behalf of the National Foundation of the Centers for Disease Control and Prevention (CDC Foundation) with technical assistance from CDC to identify the needs and concerns of older adults (ages 50+) and unpaid caregivers in the U.S. during the COVID-19 pandemic. The findings are critical for understanding the resources and social supports they need for their health and well-being, and to help them better cope now, and during public health crises in the future.



## What's Known about COVID-19 and Older Adults and Caregivers

The risk for serious illness and death related to COVID-19 increases with age, with the highest risk among adults ages 85 and older.<sup>1,2</sup> Measures to prevent transmission of the virus, such as social distancing and stay-at-home orders, have had unfortunate side effects, including social isolation and limited access to basic necessities.<sup>3,4</sup>

Informal or unpaid caregivers of older adults have assumed increased responsibilities due to COVID-19. The number of unpaid caregivers has increased during the pandemic, with many providing care for the first time. Caregivers are family or friends who assist with an older adult's social or health needs, including but not limited to bathing and dressing, paying bills, shopping, and providing transportation. Caregivers often neglect their own health and well-being.

This study focused on understanding the needs of older adults and caregivers and the interventions available to support them, with a special focus on subpopulations disproportionately impacted by COVID-19, including racial and ethnic minorities, individuals with disabilities, rural populations, tribal populations, populations with limited English proficiency, and socioeconomically disadvantaged populations. The following report describes findings from the study.



# The Findings

---

## Older Adults' Needs and Concerns during COVID-19



**I live alone...There have been two (COVID-19) cases in my apartment complex. I don't get out of my apartment except after 10 at night to get my mail or between 5 and 7 in the morning. Otherwise, I'm here. That's hard for me... I've had additional health issues that I haven't been able to handle because I don't want to go out there."**

*—Participant in a focus group with older adults with disabilities*

**Social isolation:** Older adults reported feeling more socially isolated and lonely due to the public health recommendations in place to combat spread of COVID-19. Nearly half (44 percent) of older adults reported feeling less socially connected, and more than one quarter (26 percent) of older adults said they were more lonely or sad since the start of COVID-19.

**Contracting and transmitting COVID-19:** About two thirds (67 percent) of older adults believed they were at high risk for developing serious illness from COVID-19. Those who said they were high risk due to their age and medical conditions were more likely to report feeling stressed or lonely. Older adults also reported anxiety about transmitting COVID-19 to loved ones.

**Access to and use of technology:** To reduce the spread of COVID-19, many activities became virtual. Nearly half of stakeholder organizations surveyed said that older adults need help with technology. Stakeholders also reported that lack of access to internet or technology created barriers to virtual engagement for some older adults. Older adults described challenges using technology to access health care services during COVID-19 and reported needing support from others to use technology.

**Obtaining household supplies and necessities:** Nearly half (49 percent) of older adults reported that, since the start of the pandemic, it was harder to get basic household supplies such as cleaning products (Figure 1). Almost one third of older adults were concerned about accessing necessities such as health care services and getting the food they wanted.

**Negative financial impacts:** Older adults reported that they or their household members experienced negative impacts due to the pandemic, such as reduced hours at work, unemployment, reduced wages or salary, lay-offs, overall financial difficulties, and loss of health insurance.

## Types of Assistance Received by Older Adults during COVID-19

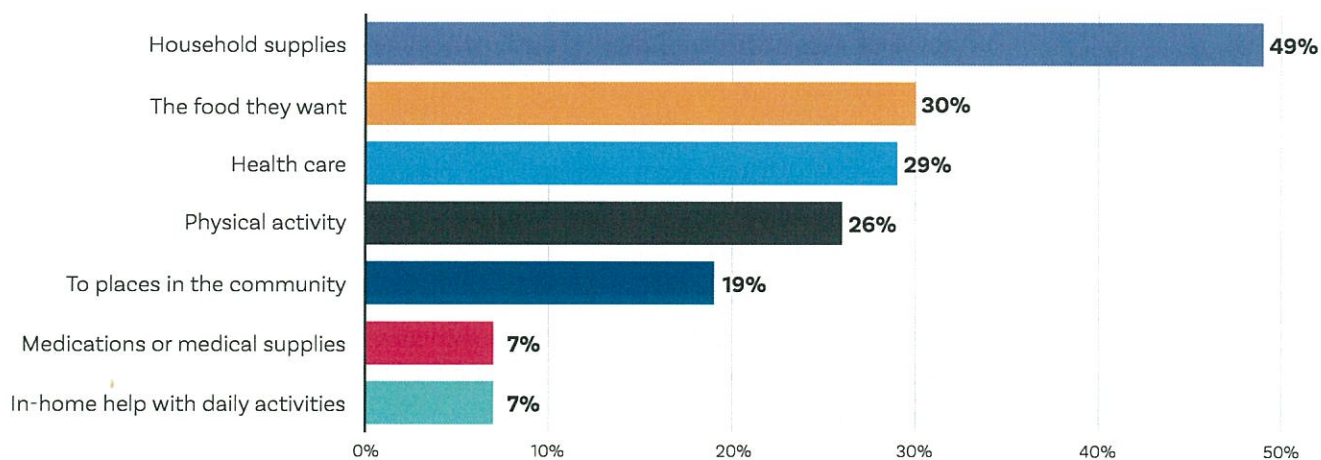
About half of older adults received assistance from family, friends, neighbors, or programs, most commonly check-ins, help with delivering groceries or basic supplies, and transportation. Older adults ages 75-84 were more likely to receive help from family, friends, or neighbors than those ages 50-74. Also more likely to receive help were older adults with disabilities (compared to those without disabilities), and Black and Hispanic older adults (compared to White older adults). Black and Hispanic older adults were more likely to receive assistance from health care providers or community programs than White older adults.

## Older Adults' Trusted Sources of Information during COVID-19

Nearly nine out of ten (89 percent) older adults reported getting information about COVID-19 from local and national news sources. Almost half (46 percent) relied on guidance from government officials or government websites, and four in ten (40 percent) reported using other webpages. Adults ages 50-64 were more likely than those ages 75-84 to rely on social media for information about COVID-19 (26 percent versus 16 percent). Older adults also relied on people they know, including health care providers, friends, and family members, for information about COVID-19.

**Figure 1.**

Since the Start of the Pandemic, Older Adults (Ages 50+) Report It Is Harder to Get...



Source: NORC AmeriSpeak Omnibus Survey of Older Adults in the U.S., October 2020.





**I find being a caregiver...a lot of times people want to focus on the person in need and a lot of attention goes to the person in need, but there's an insane amount of stress placed on the person who's the support. It's like you're invisible. You don't exist. You're a bookcase holding everything up... You're the tree. If someone's chopping at the roots, you need to take care of yourself first."**

*—Participant in a caregiver focus group*

## Caregivers' Needs and Concerns during COVID-19

**Their own physical and mental health:** Caregivers delayed doctor's appointments and routine health care and reported a decline in their social activity and interaction with others. Caregivers also described the negative impact of COVID-19 on their mental health, including increased fear, anxiety, frustration, and depression.

**Physical and mental health of the person in their care:** More than four in 10 (44 percent) caregivers of older adults were extremely or very concerned with the older adult they cared for becoming infected with COVID-19, compared to only 28 percent who were extremely or very concerned with the risk for themselves. Caregivers also worried about the mental health of the older adult in their care.

**Respite care:** With increased responsibilities during COVID-19, caregivers expressed the need for respite care to give them temporary relief. Caregivers described the challenges of balancing work and caregiver duties. These issues were amplified among caregivers of people with disabilities, cognitive impairment, or limited English proficiency.

**Financial insecurity:** Prior to COVID-19, in 2018, nearly 80 percent of caregivers were paying for caregiving expenses out-of-pocket, with one quarter reducing their retirement savings to pay for such expenses. During COVID-19, caregivers shared similar concerns and experienced financial insecurity due to a loss of employment or other economic consequences of the pandemic. Caregivers also faced challenges balancing work and caregiving responsibilities, which jeopardized their employment.

## Types of Assistance Offered to Caregivers during COVID-19

The most common types of assistance that organizations serving caregivers provided during the COVID-19 pandemic were information and referral services (74 percent), followed by education and training assistance (63 percent), and help with gaining access to needed services (52 percent). Caregivers' informational needs reflected gaps in the knowledge and training necessary to perform their caregiving responsibilities, particularly among caregivers of older adults with memory loss or cognitive decline. Most unpaid caregivers said they learned how to provide care on the job and felt undertrained.



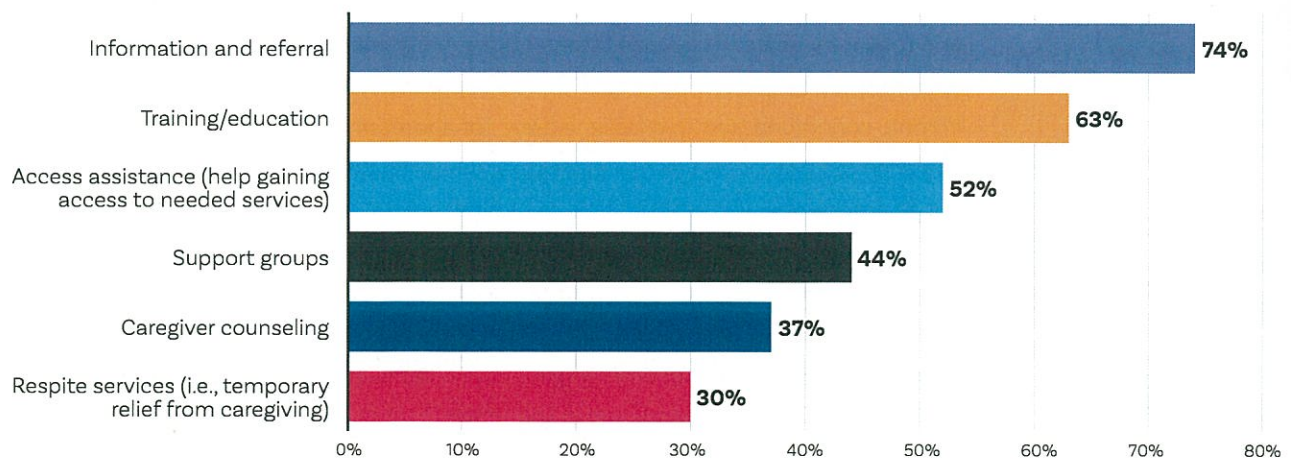


## Caregivers' Trusted Sources of Information during COVID-19

Similar to older adults, unpaid caregivers relied on the internet as a key source of information during COVID-19. They searched Google, WebMD, and hospital websites to get information about COVID-19. Caregivers also used social media to share resources and connect with other people who had similar experiences, as well as online communities that provided a forum for support and sharing advice with other caregivers. They also relied on information from friends or family and national organizations. Caregivers also consulted health care providers for information during COVID-19, including providers serving the person they cared for.

**Figure 2.**

Types of Interventions or Services Offered by Organizations Serving Caregivers during COVID-19



Source: CDC Foundation Stakeholder Organization Survey, October 2020.



# Public Health Interventions to Support Older Adults and Caregivers

The environmental scan identified over 300 public health interventions available to serve older adults and caregivers during PHEs such as COVID-19. The most common interventions and strategies were programs and resources focused on:

- ▶ Providing education using materials, campaigns, or media
- ▶ Direct services, such as support groups, counseling, and social services
- ▶ Health care, including telehealth
- ▶ Policy and system change at the local, state, and national level

Most interventions developed in response to the pandemic were educational resources available online. These included blogs, toolkits, checklists, infographics, tip sheets, publications, and contact information for organizations that can help. National, state, and local agencies, organizations, and advocates dedicated to promoting the health and well-being of older adults and caregivers developed the majority of interventions. The target audiences for interventions were broad and diverse, including older adults, caregivers, community-based organizations, health care providers, and others. Most interventions were targeted directly at older adults or caregivers and, to a lesser extent, advocates and direct service providers.

Telehealth and other digital health technology use has increased during the COVID-19 pandemic, and many interventions have adjusted components of their interventions to be virtual. These formats were particularly promising for reaching older adults and caregivers in rural areas. However, few interventions targeted older adult subpopulations, such as racial and ethnic groups and individuals with disabilities, despite findings that suggest subpopulations faced unique challenges during the PHE and may benefit from targeted interventions. Most interventions that focused on specific subpopulations were developed to support caregiving and management of chronic conditions, and to a lesser extent, for addressing topics such as social isolation. The scan did not reveal interventions to address the deferral of medical care and elder abuse among specific subpopulations of older adults, suggesting needs in these areas.

The evidence base for COVID-19 interventions for older adults and unpaid caregivers is emerging. Nearly all newly launched efforts and adaptations to existing interventions were evidence-informed or emerging in nature. Because of the recent and ongoing nature of the COVID-19 pandemic in the United States, the majority of interventions have yet to be fully evaluated.



Deconditioning



Social Isolation



Deferral of Medical Care



Management of Chronic Conditions

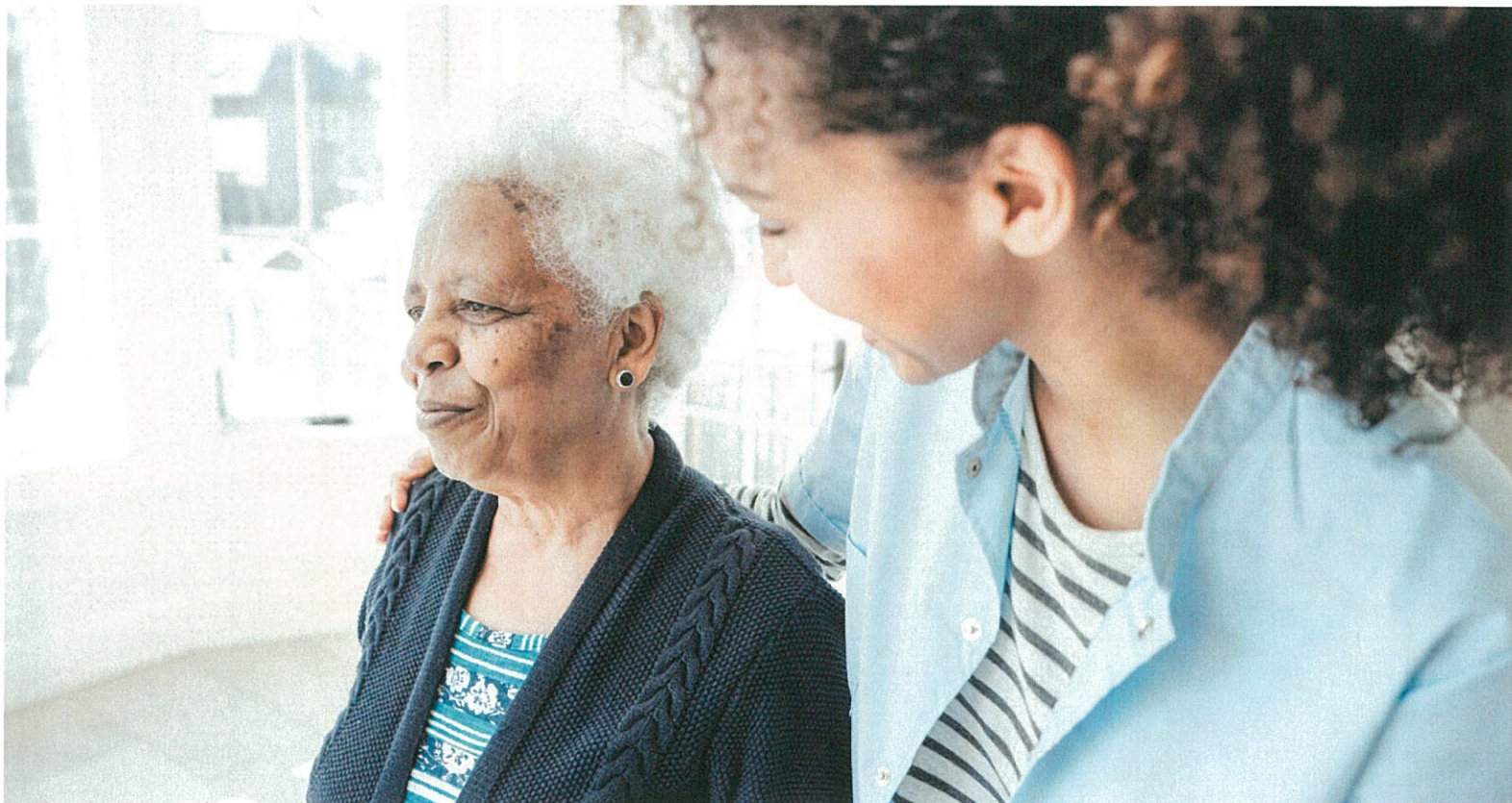


Elder Abuse and Neglect



Unpaid Caregivers





## Conclusion

---

The COVID-19 pandemic is an unprecedented PHE that has severely impacted older adults and unpaid caregivers in the United States. This study offers important insights about the pandemic's effect on these populations. Specifically, it describes the major needs and concerns of older adults and caregivers during PHEs such as COVID-19, and the range of public health strategies and interventions available to support their physical and mental well-being.

It is clear that while there are many interventions, strategies, and resources available to support older adults and caregivers, many people are unaware of these resources. There is an urgent need to raise awareness about existing support. The public health interventions and strategies that have been developed in response to the COVID-19 pandemic rely heavily on internet use and broadband access, but access to these resources may be limited due to technology barriers. Interventions to address technology access, cost, and literacy are needed. Additionally, interventions tailored to address the specific needs and concerns of older adult subpopulations are needed. For caregivers, respite care is vital, and with the increase of unpaid caregivers, it will be important to increase this support.





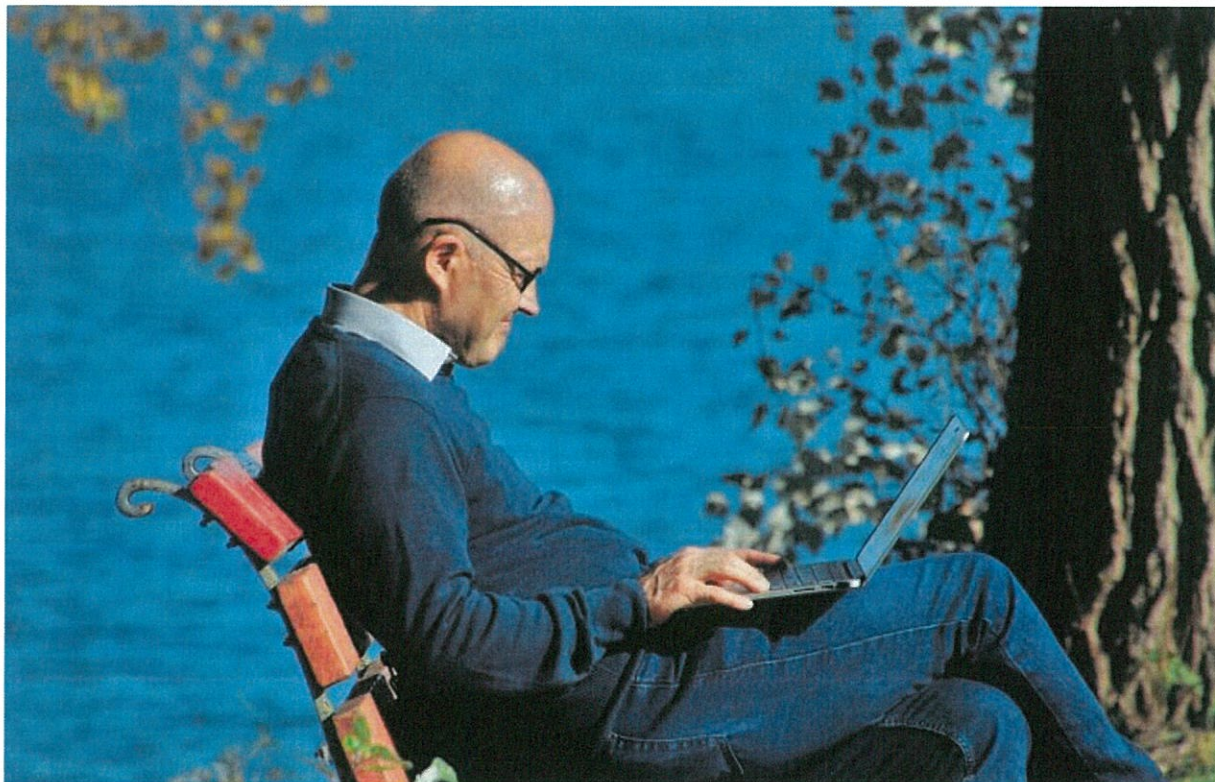
[HEALTH AND MEDICINE](#) | [POPULATION HEALTH](#) | [PUBLIC HEALTH](#) | [SOCIAL SCIENCE](#) | [UW AND THE COMMUNITY](#) | [UW NEWS BLOG](#)

October 21, 2020

# Pandemic further isolating older adults, as senior services struggle to adapt

**Kim Eckart**

UW News



Senior services agencies throughout Washington report older adults are experiencing isolation, worsening health conditions, and a “digital divide” during the COVID-19 pandemic.

Older adults throughout Washington are increasingly isolated during the COVID-19 pandemic, challenged by the even greater reliance on technology and often neglecting chronic health conditions, according to new research from the University of Washington.

And though senior-services agencies are adapting and innovating to meet the needs, researchers say a lack of consistent funding, coupled with the general uncertainty of the pandemic, could destabilize the care system for the state’s older adults.

“The web of services in the aging network is so critical and during the pandemic a lot of nonprofits are struggling. But the people they serve are at particular risk, because we already had a growing crisis of isolation among older adults,” said [Clara Berridge](#), assistant professor of social work at the UW and the study’s lead author.

The [qualitative study](#), funded by a UW Population Health Initiative grant, is the result of interviews with leaders of nearly four dozen organizations around the state during July and August — just as COVID-19 cases spiked, many lockdown restrictions remained in place, and the social and physical effects of the first few months of quarantines became apparent.

According to the Centers for Disease Control and Prevention, eight in 10 deaths from COVID-19 occur in people ages 65 and older. Berridge and her team, all UW faculty and doctoral students who study aging from health and policy-related fields, wanted to examine how Washington’s older adults were faring through the lens of the agencies that serve them, so as to inform future policy and budget decisions around social services.

Washington is home to an estimated 1.7 million people over age 60, and a variety of public and private entities that serve them, from regional Area Agencies on Aging to smaller community-level organizations and senior centers that offer meals, case management and social activities. UW researchers sought a geographically and demographically diverse sampling of organizations in order to get a broad scope of the needs and how they’re being addressed.

Among the findings:

- The COVID-19 pandemic has increased social isolation among older adults, primarily due to their higher susceptibility to the disease and the restrictions that encourage them to stay put, with few, if any visitors.
- Not going out also may mean not going to the doctor, affecting physical health. Agency representatives report new or worsening health conditions among older adults.
- Many communities — low-income older adults; Black, Indigenous and people of color; those with limited English proficiency; and those experiencing homelessness — are at risk of being overlooked and underserved.
- With so many of life’s routines moved online during the pandemic — including medical appointments — the “digital divide,” or lack of Internet access or devices such as phones and laptops, has widened among older adults. And many may not have the resources, or ability or interest to learn, especially among those with dementia or sensory loss.

“The digital divide has always been there. It just matters so much more now, because everything depends on being online,” Berridge said.

The agencies, in turn, are struggling mainly due to higher costs, falling revenues and an uncertain future. Not every service can be seamlessly transitioned to remote operations; several organizations reported laying off staff, while the volunteer corps has shrunk due to quarantine

restrictions and infection risks. Many organizations realized they needed to acquire more resources quickly, whether additional PPE for employees or refrigerators to store meals for delivery. Agencies and their clients in rural areas have been particularly vulnerable to resource shortages and technology gaps.

At the same time, the nature and purpose of these organizations — knowing and serving their clients — has been their greatest strength, Berridge said. The sudden shift to remote operations propelled many agencies to collaborate with local businesses or other organizations and come up with creative ways to try to meet the need. Popular innovations included meal delivery in partnership with restaurants and with transit agencies and offering activities such as games and mindfulness exercises over Zoom, Berridge said.

Telemedicine appointments, for example, are helpful to reach isolated seniors but are limited in the scope of conditions that can be managed.

“Telemedicine is a great option for some, but there are certain conditions that cannot be evaluated adequately over a video visit,” said study co-author [Carolyn Parsey](#), an assistant professor of neurology in the UW School of Medicine.

But sustaining such innovations indefinitely, while meeting the health needs of the growing population of older adults, will require budgetary and policy commitments to the state’s aging network, Berridge said. With technology alone, communities need expanded WiFi access and distribution of devices and the means to instruct older adults in how to use laptops, tablets, phones and apps.

By 2030, older adults will make up more than 20% of the population in a majority of Washington counties. And while the state is recognized as a leader in elder care, inconsistent funding and the potential impact on health could jeopardize its aging social and health care services sectors’ ability to meet the growing need.

“Funding stability is huge. Many of these organizations operate on a shoestring,” Berridge said. “Having the funds, knowing they’re going to be secure, would allow them to maintain their services and to act in more permanent, innovative ways.”


Other co-authors of the study were [Maggie Ramirez](#) of the Department of Health Services, [Ian Johnson](#) of the School of Social Work, and [Callie Freitag](#) and [Scott Allard](#) of the Evans School of Public Policy and Governance.

For more information, contact Berridge at [clarawb@uw.edu](mailto:clarawb@uw.edu).





## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: August 1, 2022  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Michael P. Walsh   
RE: RESOLUTION: East Hartford Nonprofit Support Program

---

Please find enclosed a draft resolution and supporting materials for the East Hartford ARPA Nonprofit Support Program to be funded by \$500,000 of American Rescue Plan Act (ARPA) funds allocated by the Town Council for "Other Nonprofits" in a resolution passed at its February 1, 2022 meeting.

Please place this item on the Town Council agenda for the August 16, 2022 meeting. I recommend that the Town Council approve the resolution as submitted.

C: E. Buckheit, Development Director  
P. O'Sullivan, Grants Manager  
M. McCaw, Finance Director  
C. Martin, Chief of Staff



I, Jason Marshall, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the \_\_\_\_\_ day of August, 2022

## **R E S O L U T I O N**

**WHEREAS;** nonprofits have faced significant challenges because of the COVID-19 pandemic, including decreased fundraising revenue, increased demand for services and changing operational needs; and,

**WHEREAS;** the Town of East Hartford recognizes the vital role nonprofit organizations play in the lives of residents,

**NOW THEREFORE LET IT BE RESOLVED;** that Michael P. Walsh, Mayor of the Town of East Hartford, is authorized to implement the ARPA Nonprofit Support Program as described in a memo dated July 29, 2022, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as they pertain to this Program.

**AND I DO CERTIFY** that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

**IN WITNESS WHEREOF,** I do hereunto set my hand and affix the corporate seal of said Town of East Hartford the \_\_\_\_ day of August, 2022.


Seal

Signed: \_\_\_\_\_  
Jason Marshall, Town Council Clerk

GRANTS ADMINISTRATION  
MEMORANDUM

---

TO: Michael P. Walsh, Mayor

FROM: Paul O'Sullivan, Grants Manager 

SUBJECT: East Hartford ARPA Nonprofit Support Program

DATE: July 29, 2022

---

Attached is a draft Town Council resolution authorizing you to implement a Nonprofit Support Program to be funded by \$500,000 of American Rescue Plan Act (ARPA) funds allocated by the Town Council for "Other Nonprofits" in a resolution passed at its February 1, 2022 meeting.

***Overall Structure***

Under the ARPA Nonprofit Program, qualifying East Hartford organizations would be eligible for one-time grants up to \$10,000 to address negative impacts of the COVID-19 Pandemic.

**"East Hartford organization"** would be defined as a 501(c)(3) or 501(c)(19)\* nonprofit located in Town whose demonstrated clientele is made up of 50% or more of East Hartford residents. East Hartford organizations will be eligible for a grant of up to \$10,000. Organizations that provide services in Town but are not located here would be eligible for a one-time grant of up to \$5,000.

**"Negative Impact"** would be defined as a decrease in fundraising revenue or increase in programmatic expenses during the pandemic as documented on the organization's 990 IRS form. The program would use 2019 as the standard base year (most recent COVID-free year), but an applicant can show losses from 2020 to 2021 if they wish. The Town will consider other types of documentation of negative impact on a case-by-case basis. Example: if an East Hartford organization shows a fundraising loss of \$8,500, they get a grant of \$8,500. If they show a loss of \$11,000, they get a grant of \$10,000, etc.

Basing the program solely negative impact provides the best opportunity to help a nonprofit's bottom line. Requiring a group to create a new COVID-related program to qualify for funds would result in no positive financial impact on the organization.

\*See ARPA-specific questions, below

## ***Documentation Requirements***

In order to qualify, an organization would have to submit the following:

- Proof of current non-profit tax status (IRS Form 990)
- Proof of current legal incorporation status with the State of Connecticut
- Articles of incorporation/bylaws
- List of current Board members
- Current designation of authorized officials/authorization to request funds (board resolution)
- Organizational chart
- Copy of most recent annual operating budget
- A copy of current Independent Auditor's Report Statement of Financial Position (if available)

## ***ARPA-Specific Questions***

**Definition of Nonprofit:** The ARPA Final Rule establishes the definition of nonprofits to mean 501(c)(3) organizations and 501(c)(19) organizations, which are organizations that specifically benefit veterans of the U.S. Armed Forces. Thus, in order to qualify for East Hartford's Assistance to Nonprofits Program, an entity would have to operate under one of these two tax statuses.

**Qualification Under ARPA Final Rule:** The Final Rule presumes that nonprofits operating in Qualified Census Tracts (QCTs), were "disproportionately impacted" by the pandemic. I would propose that the Town define "operating" as "offering services in." Thus, Town-wide nonprofit groups would qualify automatically, because they offer services in East Hartford QCTs, as well as other parts of Town.

## ***Churches/Religious Organizations***

In general, faith-based organizations may not use direct federal government support for "inherently religious" activities. This means a religious organization cannot use any part of a direct Federal grant to fund religious worship, instruction, or proselytization. However, if a church operates a social services agency such as a food pantry or day-care center, those programs would be eligible to apply, provided that these programs meet the other requirements of the program, including 501(c)(3) tax status.

## ***Decision-making***

Final decision on awarding grants would be made by a three-person panel made up of the Chief of Staff, Finance Director and Development Director. Awards would be made on a first-come, first served basis until program funds run out.

Cc: Eileen Buckheit, Development Director  
Connor Martin, Chief of Staff  
Melissa McCaw, Finance Director



**TOWN OF EAST HARTFORD OFFICE OF THE MAYOR**

DATE: August 3, 2022  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Michael P. Walsh  
RE: AGREEMENT: Aviation Easements

A handwritten signature in black ink, appearing to be "MPW", is written over the "FROM:" line of the header.

---

Please see enclosed easement agreements requested by the Connecticut Airport Authority on vacant East Hartford property (54 South Meadow Lane, 17 South Meadow Lane, 38 South Meadow Lane, and 50 South Meadow Lane). These easements will allow for a clear flight path for planes landing at Brainard.


Please place on the Town Council Agenda for the August 16<sup>th</sup>, 2022 Town Council meeting as a communication.

Thank you.

C: R. Gentile, Assistant Corporation Counsel.

**OFFICE OF THE  
CORPORATION  
COUNSEL**

**Memo**

To: Mayor Mike Walsh  
From: Rich Gentile, Assistant Corporation Counsel   
Date: August 3, 2022  
Re: Aviation Agreements

---

Our office was approached by the Connecticut Airport Authority which seeks to obtain “Clearance Easements” on vacant East Hartford property (54 South Meadow Lane, 17 South Meadow Lane, 38 South Meadow Lane and 50 South Meadow Lane). These easements are intended to allow the CAA to trim and clear trees on the property, as needed, to allow for a clear flight path for planes landing at Brainard. These easements would also prohibit buildings above a certain height on these properties (To our knowledge there is no development potential for these properties).

The CAA has prepared appraisals of the value of the easements:

54 South Meadow Lane	\$200.00
17 South Meadow Lane	\$180.00
38 South Meadow Lane	\$500.00
50 South Meadow Lane	<u>\$500.00</u>
	\$1,380.00

We do not have our own appraisals on these properties, however, should the Town not grant these easements the CAA does have the power of eminent domain (and these appraisal amounts would be their valuation).

I have negotiated the easements and made substantial changes to the same, including adding indemnification, limiting rights, and requiring the CAA and its contractors to name the Town as an additional insured on their respective insurance policies.

CAA has a need to get these in place as soon as possible. I would ask that the Chair place this matter on the Agenda for the August 16<sup>th</sup> meeting. I suggest the following Motion:

That the Town Council, acting as a committee of the whole for the Real Estate Acquisition and Disposition Committee, hereby determines to negotiate directly with the Connecticut Airport Authority and not seek bids with respect to granting clearance easements on the properties known as 54 South Meadow Lane, 17 South Meadow Lane, 28 South Meadow Lane and 50 South Meadow Lane (the "Property"), waive the appraisal requirement set forth in section 10-19(c) of Town Ordinances, agree to grant clearance easements on the Property to the Connecticut Airport Authority, and hereby authorize the Mayor to execute the easements and all associated documentation.



# Appraisals

## Gentile, Richard

---

**From:** Molly Guyer <mguyer@ctairports.org>  
**Sent:** Tuesday, July 26, 2022 2:59 PM  
**To:** Gentile, Richard  
**Cc:** Bland, Janice  
**Subject:** FW: [EXT] Fwd: HFD

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

---

Good Afternoon Richard- please see the note from our appraiser certifying that the appraisal amount is still valid.

Please let me know if you need anything else,  
molly

Molly Guyer  
Connecticut Airport Authority  
334 Ella Grasso Turnpike  
Windsor Locks, CT  
Phone:860-254-5697  
E-mail: [mguyer@ctairports.org](mailto:mguyer@ctairports.org)  
*\*note e-mails sent to [mparsons@ctairports.org](mailto:mparsons@ctairports.org) will be automatically forwarded.*

---

**From:** Vincent O'Brien <[Vincent@kfv.com](mailto:Vincent@kfv.com)>  
**Sent:** Tuesday, July 26, 2022 2:52:10 PM  
**To:** Bland, Janice <[Janice.Bland@stantec.com](mailto:Janice.Bland@stantec.com)>  
**Subject:** RE: HFD

Hi Janice,

The properties owned by the town of East Hartford are undevelopable residential land. Market conditions in the market for undevelopable residential land in Connecticut have not changed since the effective date of the appraisals. The values would not change if the reports were updated with a current effective date.

Vincent O'Brien  
**Kerin & Fazio, LLC**  
Real Estate Valuation & Consultation  
[www.kfv.com](http://www.kfv.com)

23 Sherman Street, Suite 201  
Fairfield, CT 06824  
Tel. 203-259-9500 x307

**From:** Bland, Janice <[Janice.Bland@stantec.com](mailto:Janice.Bland@stantec.com)>  
**Sent:** Tuesday, July 26, 2022 10:16 AM  
**To:** Vincent O'Brien <[Vincent@kfvfg.com](mailto:Vincent@kfvfg.com)>  
**Subject:** HFD

Hi Vincent,

The Town of East Hartford has requested confirmation that the values have not changed as the appraisals are 1 1/2 years old. I will call you to discuss this afternoon.

Thanks,  
Janice

Get [Outlook for iOS](#)

**CONFIDENTIALITY NOTICE:** This e-mail transmission (and any attachments accompanying it) is privileged, confidential and intended only for the individual(s) or entity named. If you or your office is not the intended recipient, the dissemination, distribution or copying of this communication is strictly prohibited. If you have received this transmission in error, please notify us immediately by reply e-mail and destroy all copies of this transmission. Thank You.



KERIN FAZIO



August 20, 2021

Ms. Janice Bland  
Connecticut Airport Authority  
c/o Stantec  
2211 Congress Street, Suite 380  
Portland, Maine 04102

Re: Appraisal of vacant land at: 54 South Meadow Lane  
East Hartford, Connecticut 06118

Dear Ms. Bland,

At your request, we have made an inspection of the above-captioned property on March 26, 2021 for the purpose of estimating the current market value of the subject property before the acquisition of an avigation easement (before value) and after the proposed easement has been placed on the property (after value). The difference between the before and after values is the value loss resulting from the taking of the avigation easement.

This is a real estate appraisal report prepared in conformance with the Uniform Standards of Professional Appraisal Practice and with current Federal Aviation Administration appraisal procedures as set forth in the FAA Advisory Circular No: 150/5100-17. It is understood that the purpose of this appraisal is to estimate the damages to the subject property in determining just compensation and in an application to the Federal Aviation Administration for grant funding to acquire the easement.

The subject is comprised of a 0.40 acre site, in East Hartford, Connecticut. The property is a landlocked parcel with no legal access. The site has generally level topography and the entire property is wetlands. The property is not developable. The property is located east of Brainard Airport, in the approach zone of airport Runway 11/29. The property is located in the R-1 (Residential) zone. The subject property is identified on the East Hartford Assessor's map as tax parcel 7/27.

The avigation easement includes the right of the Connecticut Airport Authority to prevent the erection upon the subject property of any building, structure, or other manmade object, extending into the air space above the aforesaid imaginary plane, and to conduct aerial or ground based obstruction surveys to identify

for removal and remove from said air space and/or to mark and light, at the Connecticut Airport Authority's sole discretion, as obstructions to air navigation, any such building, structure, tree or other object now upon, or which in the future may be upon the premises, together with the right to ingress to, egress from and passage over the premises for the above purposes.

The avigation easement also permits the Connecticut Airport Authority to prevent the growth upon the subject property of any tree or other natural growth, within the easement area at the date hereof, and to remove or cut such tree or other natural growth or object to the ground level, along with the right of ingress to, egress from and passage over the premises for all the above purposes. The Connecticut Airport Authority agrees that, in the event it decides to cut trees or other natural growth pursuant to this paragraph, the Connecticut Airport Authority will remove all timber cut, in a manner and location satisfactory to the property owner, and remove all slash resulting from the cutting. The Connecticut Airport Authority shall, after any such cutting and/or removal of trees or natural growth, restore any unpaved surfaces overlying said land to substantially the same condition as existing immediately prior to any such work, provided, however, that said restoration shall not include any structures, other improvements, or plantings made by the property owner, their successors, heirs or assigns.

For the subject property, any manmade or natural object exceeding a height above ground level of approximately 87 feet will penetrate the avigation easement area. The easement covers the entire subject property, approximately 17,424 square feet, as delineated on the Avigation Easements map presented in the appraisal. There are trees on the subject that will be removed or topped. The easement is for the unobstructed passage of all aircraft, together with the right to cause in all air space above the surface of the premises such noise, vibrations, fumes, dust, fuel particles, or any other effects that may be caused by the operation of aircraft landing at, or taking off from, or operating at or on Brainard Airport. It should be noted that the subject property is approximately 2,250 feet from the end of Runway 11/29.

In estimating damages, the standard "Before and After" technique has been utilized; i.e., the damages are measured based on the difference between the market value of the subject immediately before and after the avigation easement. The before value reflects full utilization of the subject property in accordance with its highest and best use. The after value represents the market value of the property subject to the avigation easement. The difference between the before and after values is the value loss resulting from the taking of the avigation easement.

The property was inspected by and the report was prepared by Vincent OBrien, under the supervision of Christopher Kerin, MAI. Based upon the results of the analyses contained in the following report, the damages to the subject property resulting from the taking of the avigation easement as of March 26, 2021 is concluded:

**Two Hundred Dollars**  
**(\$200)**



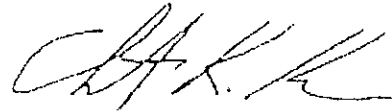
The appraisal was completed in accordance with the current issue of the Uniform Standards of Professional Appraisal Practice (USPAP) FIRREA regulations, and in compliance with the Appraisal and Evaluation Interagency Guidelines dated December 2, 2010. The marketing/exposure period corresponding with the value conclusion is 9-12 months.

You will find the data, analyses and conclusions in support of this opinion in the following report. It has been a pleasure to assist you in this assignment. If you have any questions, or if we can be of further service, please feel free to contact us.

Respectfully submitted,  
Kerin & Fazio, LLC



Vincent O'Brien  
State Certified General Appraiser,  
Connecticut No. RCG.1476  
04-30-2022



Christopher Kerin, MAI  
State Certified General Appraiser,  
Connecticut No. RCG.329  
04-30-2022



KERIN FAZIO



August 20, 2021

Ms. Janice Bland  
Connecticut Airport Authority  
c/o Stantec  
2211 Congress Street, Suite 380  
Portland, Maine 04102

Re: Appraisal of vacant land at: 17 South Meadow Lane  
East Hartford, Connecticut 06118

Dear Ms. Bland,

At your request, we have made an inspection of the above-captioned property on March 26, 2021 for the purpose of estimating the current market value of the subject property before the acquisition of an avigation easement (before value) and after the proposed easement has been placed on the property (after value). The difference between the before and after values is the value loss resulting from the taking of the avigation easement.

This is a real estate appraisal report prepared in conformance with the Uniform Standards of Professional Appraisal Practice and with current Federal Aviation Administration appraisal procedures as set forth in the FAA Advisory Circular No: 150/5100-17. It is understood that the purpose of this appraisal is to estimate the damages to the subject property in determining just compensation and in an application to the Federal Aviation Administration for grant funding to acquire the easement.

The subject is comprised of a 1.50 acre site, in East Hartford, Connecticut. The property is a landlocked parcel with no legal access. The site has generally level topography and the property is almost entirely wetlands. The property is not developable. The property is located east of Brainard Airport, in the approach zone of airport Runway 11/29. The property is located in the R-1 (Residential) zone. The subject property is identified on the East Hartford Assessor's map as tax parcel 8/5.

The avigation easement includes the right of the Connecticut Airport Authority to prevent the erection upon the subject property of any building, structure, or other manmade object, extending into the air space above the aforesaid imaginary plane, and to conduct aerial or ground based obstruction surveys to identify

for removal and remove from said air space and/or to mark and light, at the Connecticut Airport Authority's sole discretion, as obstructions to air navigation, any such building, structure, tree or other object now upon, or which in the future may be upon the premises, together with the right to ingress to, egress from and passage over the premises for the above purposes.

The avigation easement also permits the Connecticut Airport Authority to prevent the growth upon the subject property of any tree or other natural growth, within the easement area at the date hereof, and to remove or cut such tree or other natural growth or object to the ground level, along with the right of ingress to, egress from and passage over the premises for all the above purposes. The Connecticut Airport Authority agrees that, in the event it decides to cut trees or other natural growth pursuant to this paragraph, the Connecticut Airport Authority will remove all timber cut, in a manner and location satisfactory to the property owner, and remove all slash resulting from the cutting. The Connecticut Airport Authority shall, after any such cutting and/or removal of trees or natural growth, restore any unpaved surfaces overlying said land to substantially the same condition as existing immediately prior to any such work, provided, however, that said restoration shall not include any structures, other improvements, or plantings made by the property owner, their successors, heirs or assigns.

For the subject property, any manmade or natural object exceeding a height above ground level of approximately 114 feet will penetrate the avigation easement area; however, the height increases significantly towards the rear of the parcel reaching a maximum of approximately 160 feet. The easement covers the entire subject property, approximately 65,340 square feet, as delineated on the Avigation Easements map presented in the appraisal. There are trees on the subject that will be removed or topped. The easement is for the unobstructed passage of all aircraft, together with the right to cause in all air space above the surface of the premises such noise, vibrations, fumes, dust, fuel particles, or any other effects that may be caused by the operation of aircraft landing at, or taking off from, or operating at or on Brainard Airport. It should be noted that the subject property is approximately 2,800 feet from the end of Runway 11/29.

In estimating damages, the standard "Before and After" technique has been utilized; i.e., the damages are measured based on the difference between the market value of the subject immediately before and after the avigation easement. The before value reflects full utilization of the subject property in accordance with its highest and best use. The after value represents the market value of the property subject to the avigation easement. The difference between the before and after values is the value loss resulting from the taking of the avigation easement.

The property was inspected by and the report was prepared by Vincent OBrien, under the supervision of Christopher Kerin, MAI. Based upon the results of the analyses contained in the following report, the damages to the subject property resulting from the taking of the avigation easement as of March 26, 2021 is concluded:

**One Hundred Eighty Dollars**  
**(\$180)**

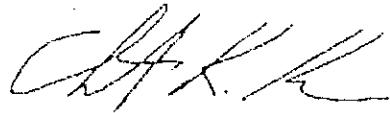
The appraisal was completed in accordance with the current issue of the Uniform Standards of Professional Appraisal Practice (USPAP) FIRREA regulations, and in compliance with the Appraisal and Evaluation Interagency Guidelines dated December 2, 2010. The marketing/exposure period corresponding with the value conclusion is 9-12 months.

You will find the data, analyses and conclusions in support of this opinion in the following report. It has been a pleasure to assist you in this assignment. If you have any questions, or if we can be of further service, please feel free to contact us.

Respectfully submitted,  
Kerin & Fazio, LLC



Vincent OBrien  
State Certified General Appraiser,  
Connecticut No. RCG.1476  
04-30-2022



Christopher Kerin, MAI  
State Certified General Appraiser,  
Connecticut No. RCG.329  
04-30-2022



KERIN FAZIO



August 20, 2021

Ms. Janice Bland  
Connecticut Airport Authority  
c/o Stantec  
2211 Congress Street, Suite 380  
Portland, Maine 04102

Re: Appraisal of vacant land at: 38 South Meadow Lane  
East Hartford, Connecticut 06118

Dear Ms. Bland,

At your request, we have made an inspection of the above-captioned property on March 26, 2021 for the purpose of estimating the current market value of the subject property before the acquisition of an avigation easement (before value) and after the proposed easement has been placed on the property (after value). The difference between the before and after values is the value loss resulting from the taking of the avigation easement.

This is a real estate appraisal report prepared in conformance with the Uniform Standards of Professional Appraisal Practice and with current Federal Aviation Administration appraisal procedures as set forth in the FAA Advisory Circular No: 150/5100-17. It is understood that the purpose of this appraisal is to estimate the damages to the subject property in determining just compensation and in an application to the Federal Aviation Administration for grant funding to acquire the easement.

The subject is comprised of a 3.80 acre site, in East Hartford, Connecticut. The property is a landlocked parcel with no legal access. The site has generally level topography and the property is almost entirely wetlands. The property is not developable. The property is located east of Brainard Airport, in the approach zone of airport Runway 11/29. The property is located in the R-1 (Residential) zone. The subject property is identified on the East Hartford Assessor's map as tax parcel 8/4.

The avigation easement includes the right of the Connecticut Airport Authority to prevent the erection upon the subject property of any building, structure, or other manmade object, extending into the air space above the aforesaid imaginary plane, and to conduct aerial or ground based obstruction surveys to identify



for removal and remove from said air space and/or to mark and light, at the Connecticut Airport Authority's sole discretion, as obstructions to air navigation, any such building, structure, tree or other object now upon, or which in the future may be upon the premises, together with the right to ingress to, egress from and passage over the premises for the above purposes.

The aviation easement also permits the Connecticut Airport Authority to prevent the growth upon the subject property of any tree or other natural growth, within the easement area at the date hereof, and to remove or cut such tree or other natural growth or object to the ground level, along with the right of ingress to, egress from and passage over the premises for all the above purposes. The Connecticut Airport Authority agrees that, in the event it decides to cut trees or other natural growth pursuant to this paragraph, the Connecticut Airport Authority will remove all timber cut, in a manner and location satisfactory to the property owner, and remove all slash resulting from the cutting. The Connecticut Airport Authority shall, after any such cutting and/or removal of trees or natural growth, restore any unpaved surfaces overlying said land to substantially the same condition as existing immediately prior to any such work, provided, however, that said restoration shall not include any structures, other improvements, or plantings made by the property owner, their successors, heirs or assigns.

For the subject property, any manmade or natural object exceeding a height above ground level of approximately 114 feet will penetrate the aviation easement area; however, the height increases significantly towards the rear of the parcel reaching a maximum of approximately 165 feet. The easement covers the entire subject property, approximately 165,528 square feet, as delineated on the Aviation Easements map presented in the appraisal. There are trees on the subject that will be removed or topped. The easement is for the unobstructed passage of all aircraft, together with the right to cause in all air space above the surface of the premises such noise, vibrations, fumes, dust, fuel particles, or any other effects that may be caused by the operation of aircraft landing at, or taking off from, or operating at or on Brainard Airport. It should be noted that the subject property is approximately 2,800 feet from the end of Runway 11/29.

In estimating damages, the standard "Before and After" technique has been utilized; i.e., the damages are measured based on the difference between the market value of the subject immediately before and after the aviation easement. The before value reflects full utilization of the subject property in accordance with its highest and best use. The after value represents the market value of the property subject to the aviation easement. The difference between the before and after values is the value loss resulting from the taking of the aviation easement.

The property was inspected by and the report was prepared by Vincent OBrien, under the supervision of Christopher Kerin, MAI. Based upon the results of the analyses contained in the following report, the damages to the subject property resulting from the taking of the avigation easement as of March 26, 2021 is concluded:

**Five Hundred Dollars  
(\$500)**

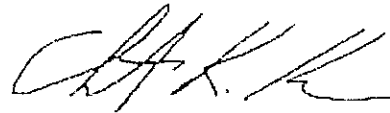
The appraisal was completed in accordance with the current issue of the Uniform Standards of Professional Appraisal Practice (USPAP) FIRREA regulations, and in compliance with the Appraisal and Evaluation Interagency Guidelines dated December 2, 2010. The marketing/exposure period corresponding with the value conclusion is 9-12 months.

You will find the data, analyses and conclusions in support of this opinion in the following report. It has been a pleasure to assist you in this assignment. If you have any questions, or if we can be of further service, please feel free to contact us.

Respectfully submitted,  
Kerin & Fazio, LLC



Vincent OBrien  
State Certified General Appraiser,  
Connecticut No. RCG.1476  
04-30-2022



Christopher Kerin, MAI  
State Certified General Appraiser,  
Connecticut No. RCG.329  
04-30-2022



KERIN FAZIO



August 20, 2021

Ms. Janice Bland  
Connecticut Airport Authority  
c/o Stantec  
2211 Congress Street, Suite 380  
Portland, Maine 04102

Re: Appraisal of vacant land at: 50 South Meadow Lane  
East Hartford, Connecticut 06118

Dear Ms. Bland,

At your request, we have made an inspection of the above-captioned property on March 26, 2021 for the purpose of estimating the current market value of the subject property before the acquisition of an aviation easement (before value) and after the proposed easement has been placed on the property (after value). The difference between the before and after values is the value loss resulting from the taking of the aviation easement.

This is a real estate appraisal report prepared in conformance with the Uniform Standards of Professional Appraisal Practice and with current Federal Aviation Administration appraisal procedures as set forth in the FAA Advisory Circular No: 150/5100-17. It is understood that the purpose of this appraisal is to estimate the damages to the subject property in determining just compensation and in an application to the Federal Aviation Administration for grant funding to acquire the easement.

The subject is comprised of a 1.00 acre site, in East Hartford, Connecticut. The property is a landlocked parcel with no legal access. The site has generally level topography and the entire property is wetlands. The property is not developable. It should be noted that the subject has frontage on the east bank of the Connecticut River. The property is located east of Brainard Airport, in the approach zone of airport Runway 11/29. The property is located in the R-1 (Residential) zone. The subject property is identified on the East Hartford Assessor's map as tax parcel 8/1.

The aviation easement includes the right of the Connecticut Airport Authority to prevent the erection upon the subject property of any building, structure, or other manmade object, extending into the air space

above the aforesaid imaginary plane, and to conduct aerial or ground based obstruction surveys to identify for removal and remove from said air space and/or to mark and light, at the Connecticut Airport Authority's sole discretion, as obstructions to air navigation, any such building, structure, tree or other object now upon, or which in the future may be upon the premises, together with the right to ingress to, egress from and passage over the premises for the above purposes.

The aviation easement also permits the Connecticut Airport Authority to prevent the growth upon the subject property of any tree or other natural growth, within the easement area at the date hereof, and to remove or cut such tree or other natural growth or object to the ground level, along with the right of ingress to, egress from and passage over the premises for all the above purposes. The Connecticut Airport Authority agrees that, in the event it decides to cut trees or other natural growth pursuant to this paragraph, the Connecticut Airport Authority will remove all timber cut, in a manner and location satisfactory to the property owner, and remove all slash resulting from the cutting. The Connecticut Airport Authority shall, after any such cutting and/or removal of trees or natural growth, restore any unpaved surfaces overlying said land to substantially the same condition as existing immediately prior to any such work, provided, however, that said restoration shall not include any structures, other improvements, or plantings made by the property owner, their successors, heirs or assigns.

For the subject property, any manmade or natural object exceeding a height above ground level of approximately 77 feet will penetrate the aviation easement area. The easement covers the entire subject property, approximately 43,560 square feet, as delineated on the Aviation Easements map presented in the appraisal. There are trees on the subject that will be removed or topped. The easement is for the unobstructed passage of all aircraft, together with the right to cause in all air space above the surface of the premises such noise, vibrations, fumes, dust, fuel particles, or any other effects that may be caused by the operation of aircraft landing at, or taking off from, or operating at or on Brainard Airport. It should be noted that the subject property is approximately 2,150 feet from the end of Runway 11/29.

In estimating damages, the standard "Before and After" technique has been utilized; i.e., the damages are measured based on the difference between the market value of the subject immediately before and after the aviation easement. The before value reflects full utilization of the subject property in accordance with its highest and best use. The after value represents the market value of the property subject to the aviation easement. The difference between the before and after values is the value loss resulting from the taking of the aviation easement.

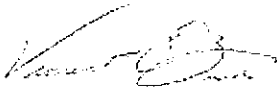
The property was inspected by and the report was prepared by Vincent OBrien, under the supervision of Christopher Kerin, MAI. Based upon the results of the analyses contained in the following report, the damages to the subject property resulting from the taking of the avigation easement as of March 26, 2021 is concluded:

**Five Hundred Dollars  
(\$500)**

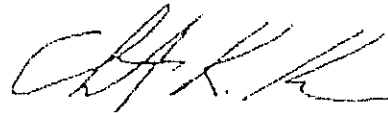
The appraisal was completed in accordance with the current issue of the Uniform Standards of Professional Appraisal Practice (USPAP) FIRREA regulations, and in compliance with the Appraisal and Evaluation Interagency Guidelines dated December 2, 2010. The marketing/exposure period corresponding with the value conclusion is 9-12 months.

You will find the data, analyses and conclusions in support of this opinion in the following report. It has been a pleasure to assist you in this assignment. If you have any questions, or if we can be of further service, please feel free to contact us.

Respectfully submitted,  
Kerin & Fazio, LLC



Vincent OBrien  
State Certified General Appraiser,  
Connecticut No. RCG.1476  
04-30-2022



Christopher Kerin, MAI  
State Certified General Appraiser,  
Connecticut No. RCG.329  
04-30-2022



# AGREEMENT

**AGREEMENT FOR GRANT OF EASEMENT RIGHTS**

**1. REFERENCE DATA AND DEFINITIONS:**

The following are definitions and reference data used in this Agreement:

Execution Date: \_\_\_\_\_, 2022

Grantor: Town of East Hartford, Connecticut

Grantee: Connecticut Airport Authority, a quasi-public agency with an office and place of business at Bradley International Airport, Terminal A, 3<sup>rd</sup> Floor, Windsor Locks, CT 06096

Easement: The Easements to be granted pursuant to this Agreement affect those certain pieces or parcels of land known as:

<b>Plat-Lot</b>	<b>Address</b>	<b>Town(s)</b>
8-5	17 South Meadow Ln	East Hartford, Connecticut
8-4	38 South Meadow Ln	East Hartford, Connecticut
8-1	50 South Meadow Ln	East Hartford, Connecticut
7-27	54 South Meadow Ln	East Hartford, Connecticut

(collectively the "Property") and are more particularly defined and described in Paragraph 2 of this Agreement

Consideration: \$1,380.00  
(Paragraph 4)

Closing Date: Sixty (60) days after the date of full and final execution of this Agreement  
(Paragraph 5)

Place of Closing: Closing will take place via overnight mail, courier service, with documents and compensation being held by each party's respective attorney until all closing requirements have been met.

Grantor's Broker: None  
(Paragraph 11)

Co-broker, if any: None  
(Paragraph 11)

Authorized Entity:  
(Paragraph 12(b)(i))

Grantee is a quasi-public agency duly organized and in good standing in the State of Connecticut.

Notices: Grantor: Town of East Hartford  
(Paragraph 15) 740 Main Street  
East Hartford, CT 06108

with a copy to:

Grantee: Connecticut Airport Authority  
Bradley International Airport  
Terminal A, 3<sup>rd</sup> Floor  
Windsor Locks, CT 06096

with a copy to:

Susman, Duffy & Segaloff, PC  
700 State Street, Suite 100  
New Haven, CT 06511

## 2. EASEMENT DESCRIPTION:

In consideration of the mutual covenants herein contained and other good and valuable consideration, Grantor agrees to grant to Grantee, and Grantee agrees to accept from Grantor a permanent and perpetual easement and right of way in, on, over and upon those certain premises commonly known as:

Plat-Lot	Address	Description
8-5	17 South Meadow Ln	See Exhibit A
8-4	38 South Meadow Ln	See Exhibit B
8-1	50 South Meadow Ln	See Exhibit C
7-27	54 South Meadow Ln	See Exhibit D

more particularly described in Exhibits A-D attached hereto and made a part hereof (collectively, the "Easements").

## 3. EASEMENTS:

Grantor shall grant the Easements to Grantee by Clearance Easements in form and content as set forth in Exhibits E-H identified below and annexed hereto:

Plat-Lot	Address	Easement
8-5	17 South Meadow Ln	See Exhibit E
8-4	38 South Meadow Ln	See Exhibit F
8-1	50 South Meadow Ln	See Exhibit G
7-27	54 South Meadow Ln	See Exhibit H

## 4. CONSIDERATION:

The agreed consideration for the Easements is \$1.380, which shall be paid at the Closing by certified funds, wire transfer, bank check or other immediate funds in accordance with instructions to be provided by Grantor.

**5. TIME FOR PERFORMANCE; DELIVERY OF EASEMENTS:**

The Easements are to be delivered at the closing (the "Closing").

**6. POSSESSION OF EASEMENT RIGHTS:**

Grantor shall grant the Easements on the Closing Date. Grantee shall be entitled to an inspection of the Easement area prior to the delivery of the Easements, and may reject delivery of the Easements and terminate this agreement should Grantee deem the Easements no longer acceptable. In such event, neither party will have any further obligations hereunder.

**7. ACCEPTANCE OF EASEMENTS:**

The parties agree that the delivery by Grantor and the acceptance by Grantee of the Easements shall be deemed to constitute full compliance by Grantor with all of the terms, conditions and covenants of this Agreement on its part to be performed.

**8. CONDITION OF EASEMENT:**

Grantee agrees that Grantee is responsible for its own inspection and examination of the Easement, including records, files, documents and improvements thereon. The Grantee's execution of this Agreement and the acceptance by Grantee of the Easements shall constitute an acknowledgement by Grantee that the Easements were accepted without representation or warranty, express, implied or statutory, as to the condition or suitability of the Easements, or any part thereof, any matter of fact or any matter in any way relating to the Easements, this Agreement or otherwise, except as expressly set forth in this Agreement. Grantee shall accept the Easements in an "AS IS, WHERE IS" condition, based solely on Grantee's own investigations.

**9. ADDITIONAL DOCUMENTS:**

- (a) In addition to the Easements, which shall be in recordable form, Grantor shall deliver to Grantee, at the Closing, the following documents, duly executed and acknowledged as provided therein:
  - (i) evidence of authority of persons executing this Agreement and the other documentation to be executed and delivered by Grantor hereunder.
  - (ii) all other documentation required or contemplated by this Agreement.

- (b) Grantee shall deliver to Grantor, at the Closing, the following documents, duly executed and acknowledged as provided therein:
  - (i) evidence of the authority of persons executing this Agreement and the other documentation to be executed and delivered by Grantee hereunder; and
  - (ii) all other documentation required or contemplated by this Agreement and any other documentation reasonably and customarily required by Grantor.

**10. ADJUSTMENTS:**

To the extent applicable, collected rents, escalations, amounts collected from tenants/occupants on account of taxes and operating expenses, electricity, water, gas, sewage and other utilities, operating expenses and taxes for the then current tax period and all other items of revenue and expense which, by custom and practice, are prorated between Grantors and Grantees of real Easement similar in kind to the Easement, shall **NOT** be prorated as of the Closing Date.

The provisions of this Paragraph shall survive the delivery of the Easements.

**11. BROKER:**

Grantee represents and warrants to Grantor that no real estate broker or other party entitled to a commission is involved in connection with this transaction.

**12. REPRESENTATIONS AND WARRANTIES:**

- (a) Grantor agrees with Grantee that the following representations, covenants and warranties shall be true and accurate on the Execution Date and on the Closing Date:
  - (i) Grantor has the legal right, power and authority to enter into this Agreement and to perform all of its obligations hereunder; and
  - (ii) the execution and delivery of this Agreement and the performance by Grantor of its obligations hereunder will not conflict with, or result in a breach of, to the best of Grantor's knowledge, any judgment, writ, injunction, regulation, ruling, directive or decree of any court or governmental authority, or any agreement or instrument to which Grantor is a party or by which Grantor is bound.
  - (iii) Grantor shall comply in all respects with the provisions applicable to contractors of the Nondiscrimination Affirmation annexed hereto as Exhibit I.



- (b) Grantee agrees with Grantor that the following representations, covenants and warranties shall be true and accurate on the Execution Date and on the Closing Date:
  - (i) Grantee is an Authorized Entity;
  - (ii) Grantee has the legal right, power and authority to enter into this Agreement and to perform all of its obligations hereunder;
  - (iii) The execution and delivery of this Agreement and the performance by Grantee of its obligations hereunder, (A) have been duly authorized by all requisite action, and (B) will not conflict with, or result in a breach of, any of the terms, covenants and provisions of Grantee's constituent documents, or, to the best of Grantee's knowledge, any judgment, writ, injunction, regulation, ruling, directive or decree of any court or governmental authority, or any agreement or instrument to which Grantee is a party or by which Grantee is bound;
- (c) Each party acknowledges and agrees that it is relying on the information contained in the other party's representations and warranties.

The provisions of this Paragraph shall survive the delivery of the Easements.

**13. GRANTEE'S DEFAULT; DAMAGES:**

In the event that the Grantee shall fail to perform, observe or comply with any of its covenants, agreements or obligations hereunder or if Grantee shall otherwise be in default hereunder, Grantor may at its option pursue an action for specific performance of this Agreement, plus reasonable attorney's fees and costs arising out of the enforcement of the Agreement.

**14. GRANTOR DEFAULT; DAMAGES:**

In the event that the Grantor shall fail to perform, observe or comply with any of its covenants, agreements or obligations hereunder or if Grantor shall otherwise be in default hereunder, Grantee may at its option pursue an action for specific performance of this Agreement, and/or condemnation of the Easements contemplated herein, plus reasonable attorney's fees and costs arising out of the enforcement of the Agreement.

**15. NOTICES:**

All notices required or permitted to be given hereunder shall be in writing and delivered by hand, by email, by nationally recognized overnight courier or mailed postage prepaid, by certified mail, return receipt requested, addressed as shown in Paragraph 1 or to such other address as shall be designated by written notice received by the other party in

accordance with the provisions of this Paragraph. Any such notice shall be deemed given when so delivered by hand or one (1) business day after deposited with such nationally recognized overnight courier, or, if so mailed, three (3) business days after deposited with the U.S. Postal Service.

**16. MISCELLANEOUS:**

- (a) This Agreement may be executed in multiple counterparts, is to be construed in accordance with the laws of the State of Connecticut and is binding upon and inures to the benefit of the parties hereto and their respective heirs, successors and assigns. The captions and marginal notes are used only as a matter of convenience and are not to be considered a part of this Agreement or to be used in determining the intent of the parties to it.
- (b) This Agreement embodies the entire contract between the parties hereto with respect to granting of the Easements and the subject matter hereof and supersedes any and all prior negotiations, agreements and understandings, written or oral, formal or informal, all of which are deemed to be merged herein. No representations, statements, warranties, covenants, undertakings or promises of Grantor or any representative or agent of Grantor, whether oral, implied or otherwise and whether made before or after the date hereof, shall be considered a part hereof or binding upon Grantor unless set forth herein or agreed to by the parties in writing, nor shall any provision of this Agreement be supplemented, terminated, modified or waived except by a writing signed by both parties. No modification or amendment to this Agreement of any kind whatsoever shall be made or claimed by Grantor or Grantee, and no notice of any extension, change, modification or amendment made or claimed by Grantor or Grantee shall have any force or effect whatsoever unless the same shall have been reduced to writing and fully signed by Grantor and Grantee.
- (c) All Exhibits attached hereto and incorporated herein by reference are made a part hereof.
- (d) This document shall not be considered or construed to be an offer of the Grantor. Grantor reserves the right to withdraw this proposed Agreement at any time prior to the Grantor executing and delivering same.
- (e) If any term, covenant or condition of this Agreement is held to be invalid, void or otherwise unenforceable, to any extent, by any court of competent jurisdiction, the remainder of this Agreement shall not be affected thereby, and each term, covenant or condition of this Agreement shall be valid and enforceable to the fullest extent permitted by law.
- (f) Notwithstanding anything herein to the contrary, the parties hereto understand and agree that the terms, conditions and obligations set forth in the Easements shall survive the Closing.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Execution Date.

WITNESS:

GRANTOR:  
TOWN OF EAST HARTFORD

\_\_\_\_\_  
Name: \_\_\_\_\_

\_\_\_\_\_  
Name: The Honorable Michael P. Walsh  
Its: Mayor

WITNESS:

GRANTEE:  
CONNECTICUT AIRPORT AUTHORITY

\_\_\_\_\_  
Name: \_\_\_\_\_

By: \_\_\_\_\_  
Name: Kevin A. Dillon, A.A.E.  
Its: Executive Director

**EXHIBIT A**

**LEGAL DESCRIPTION**

**17 South Meadow Lane, East Hartford, CT, Lot 8-5**

ALL THAT CERTAIN piece or parcel of land, together with all buildings and improvements thereon standing, situated in the Town of East Hartford, County of Hartford, and State of Connecticut, known as 17 South Meadow Lane and also known as Lot 8-5 on a certain map or plan entitled, "Avigation Easements, Land of Goodwin University, Inc. and Town of East Hartford, South Meadow Lane, East Hartford, Connecticut", prepared by Freeman Companies, LLC, dated July 30, 2021, Scale: 1 inch equals 80 feet, Sheet AE-302, which map is on file in the East Hartford Land Records. Said premises are more particularly bounded and described as follows:

Beginning at a point, said point being the southwest corner of land now or formerly of Goodwin University, Inc. being known as 30 South Meadow Lane;

Thence N 90° E bounded northerly by said land now or formerly of Goodwin University, Inc. a distance of about 920 feet to a point on the westerly boundary of land now or formerly of Colonial Rivermead MHC, LLC;

Thence S 21° E bounded easterly by said land now or formerly of Colonial Rivermead MHC, LLC a distance of about 75 feet to a point, said point being the northeast corner of other land now or formerly of the Grantor;

Thence S 90° W bounded southerly by said other land now or formerly of the Grantor a distance of about 960 feet to a point on the easterly boundary of land now or formerly of Goodwin University, Inc.;

Thence N 09° E bounded westerly by said land now or formerly of Goodwin University, Inc. a distance of about 75 feet to the point and place of beginning.

Said parcel contains approximately 1.5± acres.

**EXHIBIT B**

**LEGAL DESCRIPTION**

**38 South Meadow Lane, East Hartford, CT, Lot 8-4**

ALL THAT CERTAIN piece or parcel of land, together with all buildings and improvements thereon standing, situated in the Town of East Hartford, County of Hartford, and State of Connecticut, known as 38 South Meadow Lane and also known as Lot 8-4 on a certain map or plan entitled, "Avigation Easements, Land of Goodwin University, Inc. and Town of East Hartford, South Meadow Lane, East Hartford, Connecticut", prepared by Freeman Companies, LLC, dated July 30, 2021, Scale: 1 inch equals 80 feet, Sheet AE-302, which map is on file in the East Hartford Land Records. Said premises are more particularly bounded and described as follows:

Beginning at a point, said point being the northwest corner of land now or formerly of Walter C. Simon, being known as 42 South Meadow Lane;

Thence N 09° E bounded westerly by land now or formerly of Goodwin University, Inc. a distance of about 195 feet to a point, said point being the southwest corner of other land of the Grantor;

Thence N 90° E bounded northerly by said other land of the Grantor a distance of about 960 feet to a point on the westerly boundary of land now or formerly of Colonial Rivermead MHC, LLC;

Thence S 21° E bounded easterly by said land now or formerly of Colonial Rivermead MHC, LLC a distance of about 165 feet to a point, said point being the northeast corner of land now or formerly of Walter C. Simon;

Thence S 89° W bounded southerly by said land now or formerly of Walter C. Simon a distance of about 520 feet to a point;

Thence S 88° W bounded southerly by land now or formerly of Walter C. Simon a distance of about 210 feet to a point;

Thence S 84° W bounded southerly by land now or formerly of Walter C. Simon a distance of about 320 feet to the point and place of beginning.

Said parcel contains approximately 3.8± acres.

EXHIBIT C

LEGAL DESCRIPTION

**50 South Meadow Lane, East Hartford, CT, Lot 8-1**

ALL THAT CERTAIN piece or parcel of land, together with all buildings and improvements thereon standing, situated in the Town of East Hartford, County of Hartford, and State of Connecticut, known as 50 South Meadow Lane and also known as Lot 8-1 on a certain map or plan entitled, "Avigation Easements, Land of Goodwin University, Inc. and Town of East Hartford, South Meadow Lane, East Hartford, Connecticut", prepared by Freeman Companies, LLC, dated July 30, 2021, Scale: 1 inch equals 80 feet, Sheet AE-302, which map is on file in the East Hartford Land Records. Said premises are more particularly bounded and described as follows:

Beginning at a point, said point being the southwest corner of land now or formerly of Goodwin University, Inc., being known as 46 South Meadow Lane;

Thence S 86° W bounded southerly by other land now or formerly of Goodwin University, Inc. a distance of about 75 feet to the point of beginning;

Thence S 86° W bounded southerly by said other land now or formerly of Goodwin University, Inc. A distance of about 150 feet to a point, said point being the southeast corner of other land now or formerly of Goodwin University Inc.;

Thence N 02° W bounded westerly by said land now or formerly of Goodwin University, Inc. a distance of about 90 feet to a point on the easterly side of the Connecticut River;

Thence generally northeasterly along said easterly side of the Connecticut River a distance of about 405 feet to a point, said point being the northwest corner of land now or formerly of Goodwin University Inc.;

Thence S 01° E bounded easterly by said land now or formerly of Goodwin University, Inc. a distance of about 245 feet to a point, said point being the northeast corner of other land now or formerly of the Grantor;

Thence S 86° W bounded southerly by said other land now or formerly of the Grantor a distance of about 75 feet to a point;

Thence S 01° E bounded easterly by said other land now or formerly of the Grantor a distance of about 165 feet to the point and place of beginning.

Said parcel contains approximately 1.0± acres.



**EXHIBIT D**

**LEGAL DESCRIPTION**

**54 South Meadow Lane, East Hartford, CT, Lot 7-27**

ALL THAT CERTAIN piece or parcel of land, together with all buildings and improvements thereon standing, situated in the Town of East Hartford, County of Hartford, and State of Connecticut, known as 54 South Meadow Lane and also known as Lot 7-27 on a certain map or plan entitled, "Avigation Easements, Land of Goodwin University, Inc. and Town of East Hartford, South Meadow Lane, East Hartford, Connecticut", prepared by Freeman Companies, LLC, dated July 30, 2021, Scale: 1 inch equals 80 feet, Sheet AE-302, which map is on file in the East Hartford Land Records. Said premises are more particularly bounded and described as follows:

Beginning at a point, said point being the northeast corner of land now or formerly of Goodwin University, Inc., being known as 70 South Meadow Lane;

Thence S 86° W bounded southerly by said land now or formerly of Goodwin University, Inc. a distance of about 75 feet to a point, said point being the southeast corner of other land now or formerly of the Grantor;

Thence N 01° W bounded westerly by said other land now or formerly of the Grantor a distance of about 165 feet to a point;

Thence N 86° E bounded northerly by other land now or formerly of the Grantor a distance of about 75 feet to a point on the westerly boundary of land now or formerly of Goodwin University, Inc.;

Thence S 01° E bounded easterly by said land now or formerly of Goodwin University, Inc. a distance of about 165 feet to the point and place of beginning.

Said parcel contains approximately 0.4± acres.

# EASEMENTS

**EXHIBIT E**

**EASEMENT**

17 South Meadow Lane, East Hartford, CT, Lot 8-5

After recording, please return to:

Connecticut Airport Authority  
334 Ella Grasso Turnpike  
Windsor Locks, CT 06096

## CLEARANCE EASEMENT

KNOW ALL MEN BY THESE PRESENTS that the Town of East Hartford, of 740 Main Street, East Hartford, CT 06108 (hereinafter referred to as the "Grantor"), for the consideration of ONE DOLLAR (\$1.00) and other valuable consideration received to its full satisfaction of the Connecticut Airport Authority, a quasi-public agency organized and existing under and by virtue of the laws of the State of Connecticut with a mailing address of 334 Ella Grasso Turnpike, Windsor Locks, CT 06096 (hereinafter the "Grantee"), do hereby give, grant, bargain, sell, convey and confirm unto the said Grantee, its successors and assigns, forever, a permanent and perpetual easement and right of way, such easement rights and interests being more fully set forth below, in, to and over the land of the Grantor herein described as follows: The Town of East Hartford Assessor's Lot No. 8-5 on 17 South Meadow Lane as shown on a certain plan on file at the Connecticut Airport Authority and the Hartford-Brainard Airport entitled "Exhibit A – Runway 29 Federal Aviation Regulations Part 77" and "Exhibit B – Avigation Easement" dated August 23, 2021, drawn by Stantec Consulting Services; and said Lot which is contained within and/or affected by the Approach Surface defined hereinbelow.

Said Lot No. 8-5 is that certain piece or parcel of land, together with all buildings and improvements thereon standing, situated in the Town of East Hartford, County of Hartford, and State of Connecticut, known as 17 South Meadow Lane and also known as Lot 8-5 on a certain map or plan entitled, "Avigation Easements, Land of Goodwin University, Inc. and Town of East Hartford, South Meadow Lane, East Hartford, Connecticut", prepared by Freeman Companies, LLC, dated July 30, 2021, Scale: 1 inch equals 80 feet, Sheet AE-302, which map is on file in the East Hartford Land Records. Said premises are more particularly bounded and described as follows:

Beginning at a point, said point being the southwest corner of land now or formerly of Goodwin University, Inc. being known as 30 South Meadow Lane;

Thence N 90° E bounded northerly by said land now or formerly of Goodwin University, Inc. a distance of about 920 feet to a point on the westerly boundary of land now or formerly of Colonial Rivermead MHC, LLC;

Thence S 21° E bounded easterly by said land now or formerly of Colonial Rivermead MHC, LLC a distance of about 75 feet to a point, said point being the northeast corner of other land now or formerly of the Grantor;

Thence S 90° W bounded southerly by said other land now or formerly of the Grantor a distance of about 960 feet to a point on the easterly boundary of land now or formerly of Goodwin University, Inc.;

Thence N 09° E bounded westerly by said land now or formerly of Goodwin University, Inc. a distance of about 75 feet to the point and place of beginning.

Said parcel contains approximately 1.5± acres.

Said easement, appurtenant to the Hartford-Brainard Airport (the "Airport"), shall be for the unobstructed passage of all aircraft ("aircraft" being defined for this instrument as any machine or contrivance now known or hereafter invented, used or designated for navigation of, or flight in, the air)

by whomsoever owned and operated in all airspace above the surface of the premises conveyed hereby as follows:

**Federal Aviation Regulations (FAR) Part 77 Approach Surface - Runway 29**

The Runway 29 FAR Part 77 approach surface begins 200 feet from the threshold at the established runway end elevation and extends a distance of approximately 5,000 feet. The surface has an inner width of 250 feet and an outer width of 1,250 feet. The surface elevation begins at the established runway end elevation and extends upward and outward at a slope of one foot vertically for every 20 feet horizontally. The primary surface is a 250-foot-wide surface longitudinally centered on the runway with the elevation being the same as the nearest point on the runway centerline as identified in Exhibit A.

The easement and right of way hereby granted includes the continuing right in the Grantee to prevent the erection upon the premises of any building, structure, or other manmade object, extending into the air space above the aforesaid imaginary plane, and to conduct aerial or ground based obstruction surveys to identify for removal and remove from said air space and/or to mark and light, at the Grantee's sole discretion, as obstructions to air navigation, any such building, structure, tree or other object now upon, or which in the future may be upon the premises, together with the right to ingress to, egress from and passage over the premises for the above purposes.

ALSO, the continuing right of the Grantee to prevent the growth upon the premises of any tree or other natural growth, within the above-described surfaces at the date hereof, and to remove or cut such tree or other natural growth or object to the ground level, along with the right of ingress to, egress from and passage over the premises for all the above purposes. The Grantee agrees that, in the event it decides to cut trees or other natural growth pursuant to this paragraph, the Grantee will remove all timber cut, in a manner and location satisfactory to the Grantor, and manage all slash resulting from the cutting.

Further, the Grantee shall, after any such cutting and/or removal of trees or natural growth, restore any unpaved surfaces overlying said land to substantially the same condition as existing immediately prior to any such work, provided, however, that said restoration shall not include any structures, other improvements, or plantings made by the Grantor, their successors or assigns.

The Grantee agrees to comply with the terms and conditions of the Indemnification and Insurance requirements set forth on **Exhibit C**, annexed hereto and made a part hereof.

The Grantor herein reserves the right to themselves, their successors and assigns, to continue to use the land within which the aforesaid easement has been granted for any uses and purposes which do not interfere with the use thereof by the Grantee, its successors and assigns, in fulfilling the purposes for which this easement is granted.

The rights granted and covenants undertaken in and by this agreement shall be binding on the successors and assigns of the Grantor and shall run with the land above described which shall be the servient tenement, it being intended that the lands now or hereafter comprising the Airport shall be the dominant tenement; excepting, however, that such rights and covenants shall become void and of no effect on such date as the land comprising the Airport shall cease to be used as an airport and officially discontinued as such by the Connecticut Airport Authority.

TO HAVE AND TO HOLD the above granted rights, privileges and authority unto the said Grantee, its successors and assigns forever, to its own proper use and behoof.

IN WITNESS WHEREOF, the Grantor herein has hereunto set their hands and seals this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Signed, Sealed and Delivered

in the presence of:

\_\_\_\_\_

Witness

\_\_\_\_\_

Honorable Mayor Michael P. Walsh

\_\_\_\_\_

Witness

STATE OF CONNECTICUT )

) ss. East Hartford

COUNTY OF HARTFORD )

On this the \_\_\_\_\_ day of \_\_\_\_\_, 2022, before me, the undersigned officer, personally appeared the Honorable Mayor Michael P. Walsh, known to me (or satisfactorily proven) to be the persons whose name is subscribed to the within instrument and acknowledged that he executed the same for the purposes therein contained as his free act and deed as Mayor of the Grantor and the free act and deed of the Grantor.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_



IN WITNESS WHEREOF, the Grantee herein has hereunto set their hands and seals this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Signed, Sealed and Delivered

CONNECTICUT AIRPORT AUTHORITY

in the presence of:

\_\_\_\_\_

By: \_\_\_\_\_

Witness

Kevin A. Dillon, A.A.E., its Executive Director

\_\_\_\_\_

Witness

STATE OF CONNECTICUT )

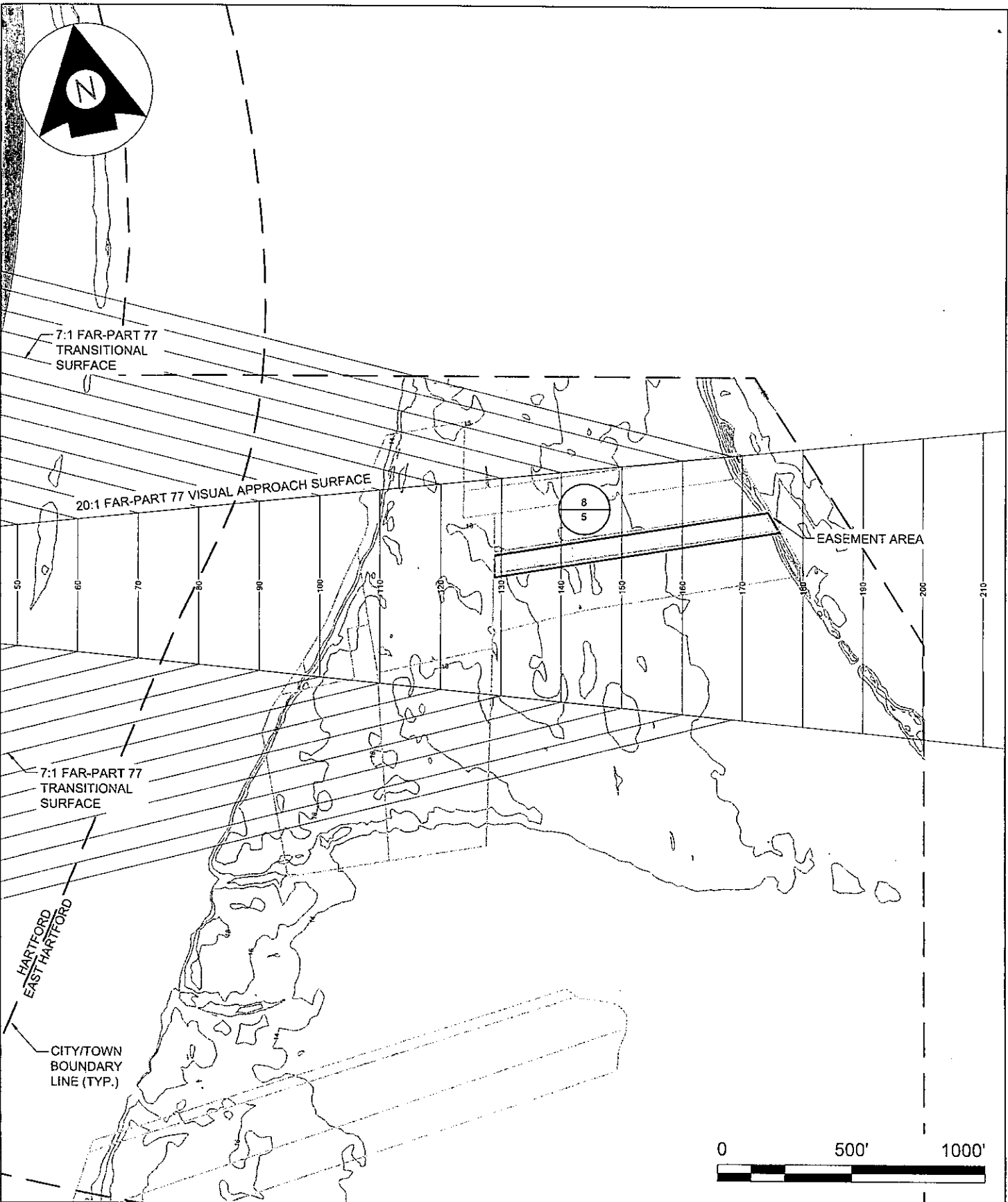
) ss. Windsor Locks

COUNTY OF HARTFORD )

On this the \_\_\_\_\_ day of \_\_\_\_\_, 2022, before me, the undersigned officer, personally appeared Kevin A. Dillon, A.A.E., Executive Director of the Connecticut Airport Authority, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that he executed the same for the purposes therein contained as his free act and deed as Executive Director of the Grantee and the free act and deed of the Grantee.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_



Stantec Consulting Services Inc.  
 2211 Congress Street Suite 380  
 Portland, ME 04102  
 Tel: (207) 883-3355  
 www.stantec.com

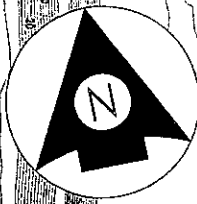
Client/Project  
 HARTFORD-BRAINARD AIRPORT  
 EASEMENT ACQUISITION

Project No.  
 179450280

Title  
 TOWN OF EAST HARTFORD  
 17 SO. MEADOW LN.  
 MAP 8 LOT 5

RW 29 FAR PART 77  
 Date  
 2021.08.09

EXHIBIT A

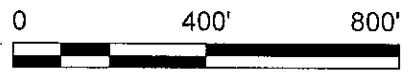


CONNECTICUT RIVER

HARTFORD  
EAST HARTFORD

CITY/TOWN  
BOUNDARY  
LINE (TYP.)

N 90° E  
920±'  
S 90° W 960±'  
17 SOUTH MEADOW LN.  
PARCEL ID: 8-5  
N/T  
TOWN OF EAST HARTFORD  
EASEMENT AREA = 1.5± AC.



Stantec Consulting Services Inc.  
2211 Congress Street Suite 380  
Portland, ME 04102  
Tel: (207) 883-3355  
www.stantec.com

Client/Project  
HARTFORD-BRAINARD AIRPORT  
  
EASEMENT ACQUISITION

Project No.  
179450280

Title  
TOWN OF EAST HARTFORD  
17 SO. MEADOW LN.  
MAP 8 LOT 5

AVIGATION EASEMENT

Date  
2021.08.23

EXHIBIT B

### Exhibit C

To the fullest extent permitted by law, Grantee agrees on behalf of itself and its successors and assigns, covenants and agrees at its sole cost and expense, to protect, defend, indemnify, release and hold Grantor, its agents, servants, officials, employees, volunteers and members of its boards and commissions (collectively the "Grantor Parties"), harmless from and against any and all Losses (defined below) imposed upon or incurred by or asserted against Grantor Parties by reason of bodily injury, personal injury, death, or real property damage of whatsoever kind or nature, to any individuals or parties (including, but not limited to Grantor Parties, Grantee, or any other third party) arising out of or resulting from, or alleged to arise out of or result from Grantee's entry onto Grantor's property, or the exercise of Grantee's rights under this easement. The term "Losses" includes any losses, damages, costs, fees, expenses, claims, suits, judgments, awards, liabilities (including, but not limited to, strict liabilities), obligations, debts, fines, penalties, charges, amounts paid in settlement, foreseeable and unforeseeable consequential damages, litigation costs, attorneys' fees, expert's fees, and investigation costs, incurred in connection with any judicial or administrative proceedings, actions, claims, suits, judgments or awards, but does not include such Losses to the extent they shall have been caused by the negligence or willful misconduct of the Grantor Parties or third parties other than the Grantee's subcontractors and independent contractors.

Upon written request by Grantor Parties, Grantee shall defend and provide legal representation to Grantor with respect to any of the matters referenced above. Notwithstanding the foregoing, Grantor Parties may, in its sole and absolute discretion, engage its own attorneys and other professionals to defend or assist it with respect to such matters and, at the option of Grantor Parties, its attorneys shall control the resolution of such matters.

Grantee shall be responsible for maintaining insurance coverage in force for the life of this easement of the kinds set forth below, with the following minimum limits:

#### Commercial General Liability Insurance

Type of Coverage:	Occurrence Basis
<b>Minimum</b> Amount of Coverage:	\$1,000,000 per occurrence/\$2,000,000 aggregate
Policy Period:	Annual Policy

#### Workers' Compensation and Employer's Liability Insurance

Amount of Coverage:	
Coverage A:	Statutory
Coverage B (Employer Liability):	\$500,000 Each Accident
	\$500,000 Disease, Policy Limit
	\$500,000 Disease, Each Employee

#### Commercial Automobile Liability Insurance

Type of Coverage:	Occurrence Basis
Minimum Amount of Coverage:	\$1,000,000 combined single limit
Policy Period:	Annual Policy

Umbrella Liability Insurance

**\$2,000,000.**

Grantee shall require all subcontractors and independent contractors to maintain insurance coverage of the kinds and amounts customarily maintained by entities similarly situated in their respective industries, and will obtain appropriate Certificates of Insurance before the subcontractors and independent contractors are permitted to begin work.

Grantee shall require that "The Town of East Hartford, its officials, employees, volunteers, boards and commissions" be included as an Additional Insured on its insurance policies, and shall make certain that "The Town of East Hartford, its officials, employees, volunteers, boards and commissions" are included as an Additional Insured on the insurance policies of all of its subcontractors and independent contractors insurance, before permitted to begin work. Additional Insured status is not required with respect to Worker's Compensation and Professional Errors & Omissions).

The GRANTEE and its insurers shall waive all rights of subrogation against the Grantor, and its officers, agents, servants and employees for losses arising from work performed under this easement.

**EXHIBIT F**

**EASEMENT**

38 South Meadow Lane, East Hartford, CT, Lot 8-4



After recording, please return to:

Connecticut Airport Authority  
334 Ella Grasso Turnpike  
Windsor Locks, CT 06096

## CLEARANCE EASEMENT

KNOW ALL MEN BY THESE PRESENTS that the Town of East Hartford, of 740 Main Street, East Hartford, CT 06108 (hereinafter referred to as the "Grantor"), for the consideration of ONE DOLLAR (\$1.00) and other valuable consideration received to its full satisfaction of the Connecticut Airport Authority, a quasi-public agency organized and existing under and by virtue of the laws of the State of Connecticut with a mailing address of 334 Ella Grasso Turnpike, Windsor Locks, CT 06096 (hereinafter the "Grantee"), do hereby give, grant, bargain, sell, convey and confirm unto the said Grantee, its successors and assigns, forever, a permanent and perpetual easement and right of way, such easement rights and interests being more fully set forth below, in, to and over the land of the Grantor herein described as follows: The Town of East Hartford Assessor's Lot No. 8-4 on 38 South Meadow Lane as shown on a certain plan on file at the Connecticut Airport Authority and the Hartford-Brainard Airport entitled "Exhibit A – Runway 29 Federal Aviation Regulations Part 77" and "Exhibit B – Avigation Easement" dated August 23, 2021, drawn by Stantec Consulting Services; and said Lot which is contained within and/or affected by the Approach Surface defined hereinbelow.

Said Lot No. 8-4 is that certain piece or parcel of land, together with all buildings and improvements thereon standing, situated in the Town of East Hartford, County of Hartford, and State of Connecticut, known as 38 South Meadow Lane and also known as Lot 8-4 on a certain map or plan entitled, "Avigation Easements, Land of Goodwin University, Inc. and Town of East Hartford, South Meadow Lane, East Hartford, Connecticut", prepared by Freeman Companies, LLC, dated July 30, 2021, Scale: 1 inch equals 80 feet, Sheet AE-302, which map is on file in the East Hartford Land Records. Said premises are more particularly bounded and described as follows:

Beginning at a point, said point being the northwest corner of land now or formerly of Walter C. Simon, being known as 42 South Meadow Lane;

Thence N 09° E bounded westerly by land now or formerly of Goodwin University, Inc. a distance of about 195 feet to a point, said point being the southwest corner of other land of the Grantor;

Thence N 90° E bounded northerly by said other land of the Grantor a distance of about 960 feet to a point on the westerly boundary of land now or formerly of Colonial Rivermead MHC, LLC;

Thence S 21° E bounded easterly by said land now or formerly of Colonial Rivermead MHC, LLC a distance of about 165 feet to a point, said point being the northeast corner of land now or formerly of Walter C. Simon;

Thence S 89° W bounded southerly by said land now or formerly of Walter C. Simon a distance of about 520 feet to a point;

Thence S 88° W bounded southerly by land now or formerly of Walter C. Simon a distance of about 210 feet to a point;

Thence S 84° W bounded southerly by land now or formerly of Walter C. Simon a distance of about 320 feet to the point and place of beginning.

Said parcel contains approximately 3.8± acres.

Said easement, appurtenant to the Hartford-Brainard Airport (the "Airport"), shall be for the unobstructed passage of all aircraft ("aircraft" being defined for this instrument as any machine or contrivance now known or hereafter invented, used or designated for navigation of, or flight in, the air) by whomsoever owned and operated in all airspace above the surface of the premises conveyed hereby as follows:

**Federal Aviation Regulations (FAR) Part 77 Approach Surface - Runway 29**

The Runway 29 FAR Part 77 approach surface begins 200 feet from the threshold at the established runway end elevation and extends a distance of approximately 5,000 feet. The surface has an inner width of 250 feet and an outer width of 1,250 feet. The surface elevation begins at the established runway end elevation and extends upward and outward at a slope of one foot vertically for every 20 feet horizontally. The primary surface is a 250-foot-wide surface longitudinally centered on the runway with the elevation being the same as the nearest point on the runway centerline as identified in Exhibit A.

The easement and right of way hereby granted includes the continuing right in the Grantee to prevent the erection upon the premises of any building, structure, or other manmade object, extending into the air space above the aforesaid imaginary plane, and to conduct aerial or ground based obstruction surveys to identify for removal and remove from said air space and/or to mark and light, at the Grantee's sole discretion, as obstructions to air navigation, any such building, structure, tree or other object now upon, or which in the future may be upon the premises, together with the right to ingress to, egress from and passage over the premises for the above purposes.

ALSO, the continuing right of the Grantee to prevent the growth upon the premises of any tree or other natural growth, within the above-described surfaces at the date hereof, and to remove or cut such tree or other natural growth or object to the ground level, along with the right of ingress to, egress from and passage over the premises for all the above purposes. The Grantee agrees that, in the event it decides to cut trees or other natural growth pursuant to this paragraph, the Grantee will remove all timber cut, in a manner and location satisfactory to the Grantor, and manage all slash resulting from the cutting.

Further, the Grantee shall, after any such cutting and/or removal of trees or natural growth, restore any unpaved surfaces overlying said land to substantially the same condition as existing immediately prior to any such work, provided, however, that said restoration shall not include any structures, other improvements, or plantings made by the Grantor, their successors or assigns.

The Grantee agrees to comply with the terms and conditions of the Indemnification and Insurance requirements set forth on **Exhibit C**, annexed hereto and made a part hereof.

The Grantor herein reserves the right to themselves, their successors and assigns, to continue to use the land within which the aforesaid easement has been granted for any uses and purposes which do not interfere with the use thereof by the Grantee, its successors and assigns, in fulfilling the purposes for which this easement is granted.

The rights granted and covenants undertaken in and by this agreement shall be binding on the successors and assigns of the Grantor and shall run with the land above described which shall be the servient tenement, it being intended that the lands now or hereafter comprising the Airport shall be the dominant tenement; excepting, however, that such rights and covenants shall become void and of no

effect on such date as the land comprising the Airport shall cease to be used as an airport and officially discontinued as such by the Connecticut Airport Authority.

TO HAVE AND TO HOLD the above granted rights, privileges and authority unto the said Grantee, its successors and assigns forever, to its own proper use and behoof.

IN WITNESS WHEREOF, the Grantor herein has hereunto set their hands and seals this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Signed, Sealed and Delivered

in the presence of:

\_\_\_\_\_

Witness

\_\_\_\_\_

Honorable Mayor Michael P. Walsh

\_\_\_\_\_

Witness

STATE OF CONNECTICUT )

) ss. East Hartford

COUNTY OF HARTFORD )

On this the \_\_\_\_\_ day of \_\_\_\_\_, 2022, before me, the undersigned officer, personally appeared the Honorable Mayor Michael P. Walsh, known to me (or satisfactorily proven) to be the persons whose name is subscribed to the within instrument and acknowledged that he executed the same for the purposes therein contained as his free act and deed as Mayor of the Grantor and the free act and deed of the Grantor.

\_\_\_\_\_

Notary Public

My commission expires: \_\_\_\_\_

IN WITNESS WHEREOF, the Grantee herein has hereunto set their hands and seals this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Signed, Sealed and Delivered

CONNECTICUT AIRPORT AUTHORITY

in the presence of:

\_\_\_\_\_

By: \_\_\_\_\_

Witness

Kevin A. Dillon, A.A.E., its Executive Director

\_\_\_\_\_

Witness

STATE OF CONNECTICUT )

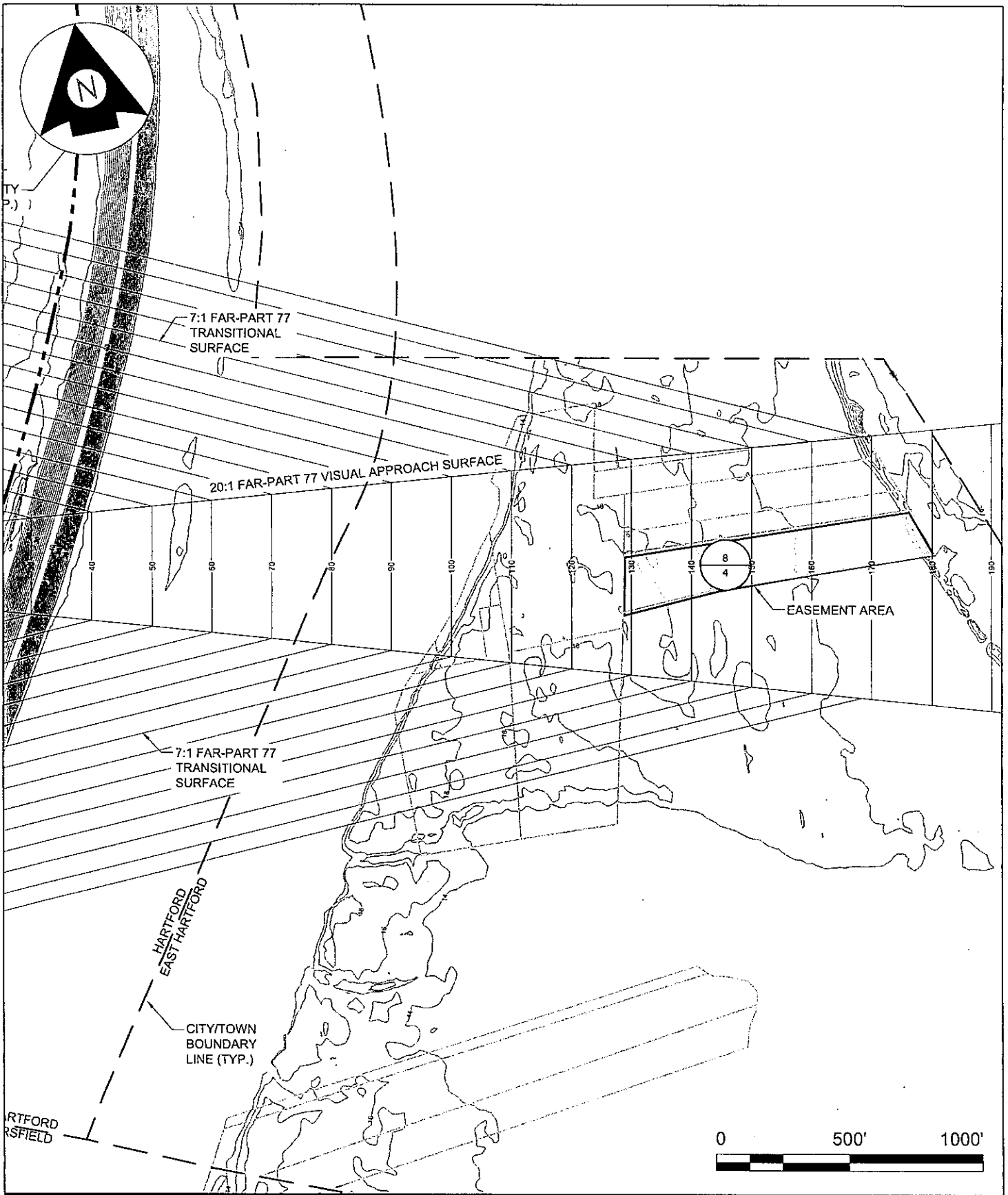
) ss. Windsor Locks

COUNTY OF HARTFORD )

On this the \_\_\_\_\_ day of \_\_\_\_\_, 2022, before me, the undersigned officer, personally appeared Kevin A. Dillon, A.A.E., Executive Director of the Connecticut Airport Authority, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that he executed the same for the purposes therein contained as his free act and deed as Executive Director of the Grantee and the free act and deed of the Grantee.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_



Stantec Consulting Services Inc.  
 2211 Congress Street Suite 380  
 Portland, ME 04102  
 Tel: (207) 883-3355  
 www.stantec.com

Client/Project  
**HARTFORD-BRAINARD AIRPORT**  
  
**EASEMENT ACQUISITION**

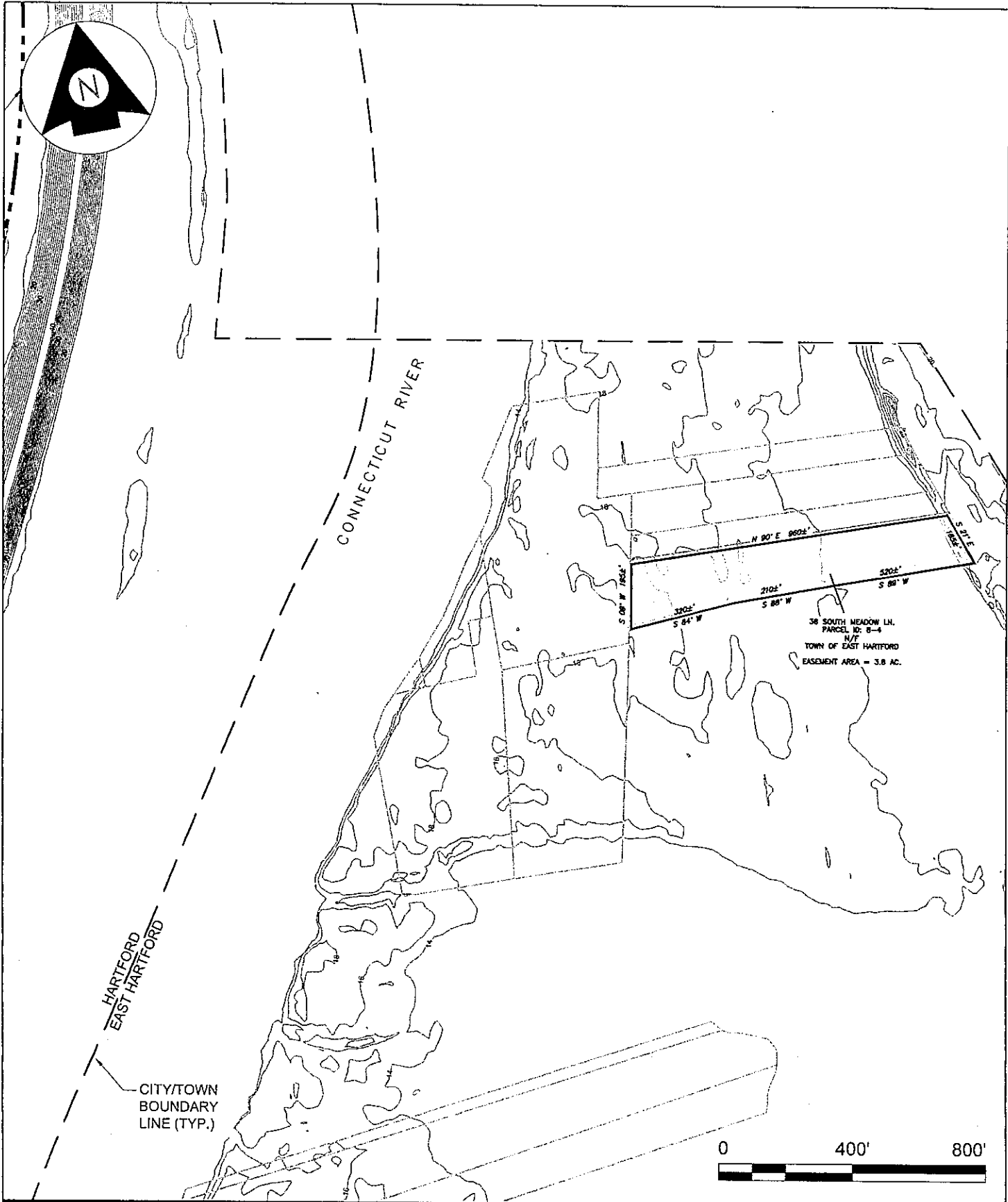
Project No.  
**179450280**

Title  
**TOWN OF EAST HARTFORD**  
**38 SO. MEADOW LN,**  
**MAP 8 LOT 4**

**RW 29 FAR PART 77**

Date  
**2021.08.09**

**EXHIBIT A**



Stantec Consulting Services Inc.  
 2211 Congress Street Suite 380  
 Portland, ME 04102  
 Tel: (207) 883-3355  
 www.stantec.com

Client/Project  
 HARTFORD-BRAINARD AIRPORT  
 EASEMENT ACQUISITION

Project No.  
 179450280

Title  
 TOWN OF EAST HARTFORD  
 38 SO. MEADOW LN.  
 MAP 8 LOT 4

AVIGATION EASEMENT

Date  
 2021.08.23

EXHIBIT B



### Exhibit C

To the fullest extent permitted by law, Grantee agrees on behalf of itself and its successors and assigns, covenants and agrees at its sole cost and expense, to protect, defend, indemnify, release and hold Grantor, its agents, servants, officials, employees, volunteers and members of its boards and commissions (collectively the "Grantor Parties"), harmless from and against any and all Losses (defined below) imposed upon or incurred by or asserted against Grantor Parties by reason of bodily injury, personal injury, death, or real property damage of whatsoever kind or nature, to any individuals or parties (including, but not limited to Grantor Parties, Grantee, or any other third party) arising out of or resulting from, or alleged to arise out of or result from Grantee's entry onto Grantor's property, or the exercise of Grantee's rights under this easement. The term "Losses" includes any losses, damages, costs, fees, expenses, claims, suits, judgments, awards, liabilities (including, but not limited to, strict liabilities), obligations, debts, fines, penalties, charges, amounts paid in settlement, foreseeable and unforeseeable consequential damages, litigation costs, attorneys' fees, expert's fees, and investigation costs, incurred in connection with any judicial or administrative proceedings, actions, claims, suits, judgments or awards, but does not include such Losses to the extent they shall have been caused by the negligence or willful misconduct of the Grantor Parties or third parties other than the Grantee's subcontractors and independent contractors.

Upon written request by Grantor Parties, Grantee shall defend and provide legal representation to Grantor with respect to any of the matters referenced above. Notwithstanding the foregoing, Grantor Parties may, in its sole and absolute discretion, engage its own attorneys and other professionals to defend or assist it with respect to such matters and, at the option of Grantor Parties, its attorneys shall control the resolution of such matters.

Grantee shall be responsible for maintaining insurance coverage in force for the life of this easement of the kinds set forth below, with the following minimum limits:

#### Commercial General Liability Insurance

Type of Coverage:	Occurrence Basis
<b>Minimum</b> Amount of Coverage:	\$1,000,000 per occurrence/\$2,000,000 aggregate
Policy Period:	Annual Policy

#### Workers' Compensation and Employer's Liability Insurance

Amount of Coverage:	
Coverage A:	Statutory
Coverage B (Employer Liability):	\$500,000 Each Accident \$500,000 Disease, Policy Limit \$500,000 Disease, Each Employee

#### Commercial Automobile Liability Insurance

Type of Coverage: Occurrence Basis  
Minimum Amount of Coverage: \$1,000,000 combined single limit  
Policy Period: Annual Policy

Umbrella Liability Insurance

**\$2,000,000.**

Grantee shall require all subcontractors and independent contractors to maintain insurance coverage of the kinds and amounts customarily maintained by entities similarly situated in their respective industries, and will obtain appropriate Certificates of Insurance before the subcontractors and independent contractors are permitted to begin work.

Grantee shall require that "The Town of East Hartford, its officials, employees, volunteers, boards and commissions" be included as an Additional Insured on its insurance policies, and shall make certain that "The Town of East Hartford, its officials, employees, volunteers, boards and commissions" are included as an Additional Insured on the insurance policies of all of its subcontractors and independent contractors insurance, before permitted to begin work. Additional Insured status is not required with respect to Worker's Compensation and Professional Errors & Omissions).

The GRANTEE and its insurers shall waive all rights of subrogation against the Grantor, and its officers, agents, servants and employees for losses arising from work performed under this easement.

**EXHIBIT G**

**EASEMENT**

50 South Meadow Lane, East Hartford, CT, Lot 8-1

## CLEARANCE EASEMENT

KNOW ALL MEN BY THESE PRESENTS that the Town of East Hartford, of 740 Main Street, East Hartford, CT 06108 (hereinafter referred to as the "Grantor"), for the consideration of ONE DOLLAR (\$1.00) and other valuable consideration received to its full satisfaction of the Connecticut Airport Authority, a quasi-public agency organized and existing under and by virtue of the laws of the State of Connecticut with a mailing address of 334 Ella Grasso Turnpike, Windsor Locks, CT 06096 (hereinafter the "Grantee"), do hereby give, grant, bargain, sell, convey and confirm unto the said Grantee, its successors and assigns, forever, a permanent and perpetual easement and right of way, such easement rights and interests being more fully set forth below, in, to and over the land of the Grantor herein described as follows: The Town of East Hartford Assessor's Lot No. 8-1 on 50 South Meadow Lane as shown on a certain plan on file at the Connecticut Airport Authority and the Hartford-Brainard Airport entitled "Exhibit A – Runway 29 Federal Aviation Regulations Part 77" and "Exhibit B – Avigation Easement" dated August 23, 2021, drawn by Stantec Consulting Services; and said Lot which is contained within and/or affected by the Approach Surface defined hereinbelow.

Said Lot No. 8-1 is that certain piece or parcel of land, together with all buildings and improvements thereon standing, situated in the Town of East Hartford, County of Hartford, and State of Connecticut, known as 50 South Meadow Lane and also known as Lot 8-1 on a certain map or plan entitled, "Avigation Easements, Land of Goodwin University, Inc. and Town of East Hartford, South Meadow Lane, East Hartford, Connecticut", prepared by Freeman Companies, LLC, dated July 30, 2021, Scale: 1 inch equals 80 feet, Sheet AE-302, which map is on file in the East Hartford Land Records. Said premises are more particularly bounded and described as follows:

Commencing at a point, said point being the southwest corner of land now or formerly of Goodwin University, Inc., being known as 46 South Meadow Lane;

Thence S 86° W bounded southerly by other land now or formerly of Goodwin University, Inc. a distance of about 75 feet to the point of beginning;

Thence S 86° W bounded southerly by said other land now or formerly of Goodwin University, Inc. A distance of about 150 feet to a point, said point being the southeast corner of other land now or formerly of Goodwin University Inc.;

Thence N 02° W bounded westerly by said land now or formerly of Goodwin University, Inc. a distance of about 90 feet to a point on the easterly side of the Connecticut River;

Thence generally northeasterly along said easterly side of the Connecticut River a distance of about 405 feet to a point, said point being the northwest corner of land now or formerly of Goodwin University Inc.;

Thence S 01° E bounded easterly by said land now or formerly of Goodwin University, Inc. a distance of about 245 feet to a point, said point being the northeast corner of other land now or formerly of the Grantor;

Thence S 86° W bounded southerly by said other land now or formerly of the Grantor a distance of about 75 feet to a point;

Thence S 01° E bounded easterly by said other land now or formerly of the Grantor a distance of about 165 feet to the point and place of beginning.

Said parcel contains approximately 1.0± acres.

Said easement, appurtenant to the Hartford-Brainard Airport (the "Airport"), shall be for the unobstructed passage of all aircraft ("aircraft" being defined for this instrument as any machine or contrivance now known or hereafter invented, used or designated for navigation of, or flight in, the air) by whomsoever owned and operated in all airspace above the surface of the premises conveyed hereby as follows:

**Federal Aviation Regulations (FAR) Part 77 Approach and Transitional Surfaces - Runway 29**

The Runway 29 FAR Part 77 approach surface begins 200 feet from the threshold at the established runway end elevation and extends a distance of approximately 5,000 feet. The surface has an inner width of 250 feet and an outer width of 1,250 feet. The surface elevation begins at the established runway end elevation and extends upward and outward at a slope of one foot vertically for every 20 feet horizontally. The transitional surfaces extend upward and outward from the primary and approach surfaces at a slope of one foot vertically for every seven feet horizontally to a height above the runway elevation of 150 feet. The primary surface is a 250-foot-wide surface longitudinally centered on the runway with the elevation being the same as the nearest point on the runway centerline as identified in Exhibit A.

The easement and right of way hereby granted includes the continuing right in the Grantee to prevent the erection upon the premises of any building, structure, or other manmade object, extending into the air space above the aforesaid imaginary plane, and to conduct aerial or ground based obstruction surveys to identify for removal and remove from said air space and/or to mark and light, at the Grantee's sole discretion, as obstructions to air navigation, any such building, structure, tree or other object now upon, or which in the future may be upon the premises, together with the right to ingress to, egress from and passage over the premises for the above purposes.

ALSO, the continuing right of the Grantee to prevent the growth upon the premises of any tree or other natural growth, within the above-described surfaces at the date hereof, and to remove or cut such tree or other natural growth or object to the ground level, along with the right of ingress to, egress from and passage over the premises for all the above purposes. The Grantee agrees that, in the event it decides to cut trees or other natural growth pursuant to this paragraph, the Grantee will remove all timber cut, in a manner and location satisfactory to the Grantor, and manage all slash resulting from the cutting.

Further, the Grantee shall, after any such cutting and/or removal of trees or natural growth, restore any unpaved surfaces overlying said land to substantially the same condition as existing immediately prior to any such work, provided, however, that said restoration shall not include any structures, other improvements, or plantings made by the Grantor, their successors or assigns.

The Grantee agrees to comply with the terms and conditions of the Indemnification and Insurance requirements set forth on **Exhibit C**, annexed hereto and made a part hereof.

The Grantor herein reserves the right to themselves, their successors and assigns, to continue to use the land within which the aforesaid easement has been granted for any uses and purposes which do not



IN WITNESS WHEREOF, the Grantee herein has hereunto set their hands and seals this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Signed, Sealed and Delivered

CONNECTICUT AIRPORT AUTHORITY

in the presence of:

\_\_\_\_\_

By: \_\_\_\_\_

Witness

Kevin A. Dillon, A.A.E., its Executive Director

\_\_\_\_\_

Witness

STATE OF CONNECTICUT )

) ss. Windsor Locks

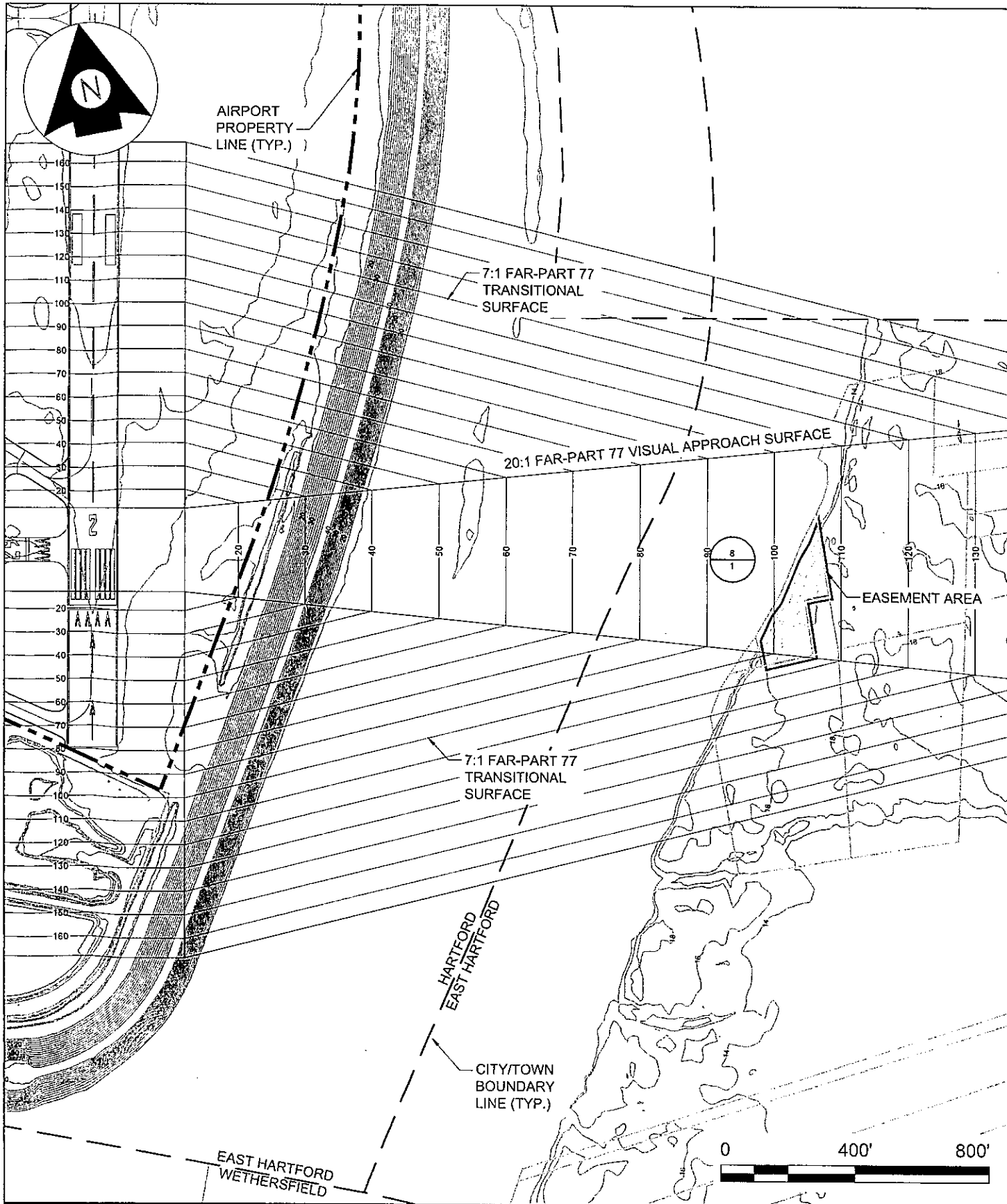
COUNTY OF HARTFORD )

On this the \_\_\_\_\_ day of \_\_\_\_\_, 2022, before me, the undersigned officer, personally appeared Kevin A. Dillon, A.A.E., Executive Director of the Connecticut Airport Authority, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that he executed the same for the purposes therein contained as his free act and deed as Executive Director of the Grantee and the free act and deed of the Grantee.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_





Stantec Consulting Services Inc.  
 2211 Congress Street Suite 380  
 Portland, ME 04102  
 Tel: (207) 883-3355  
 www.stantec.com

Client/Project  
 HARTFORD-BRAINARD AIRPORT  
 EASEMENT ACQUISITION

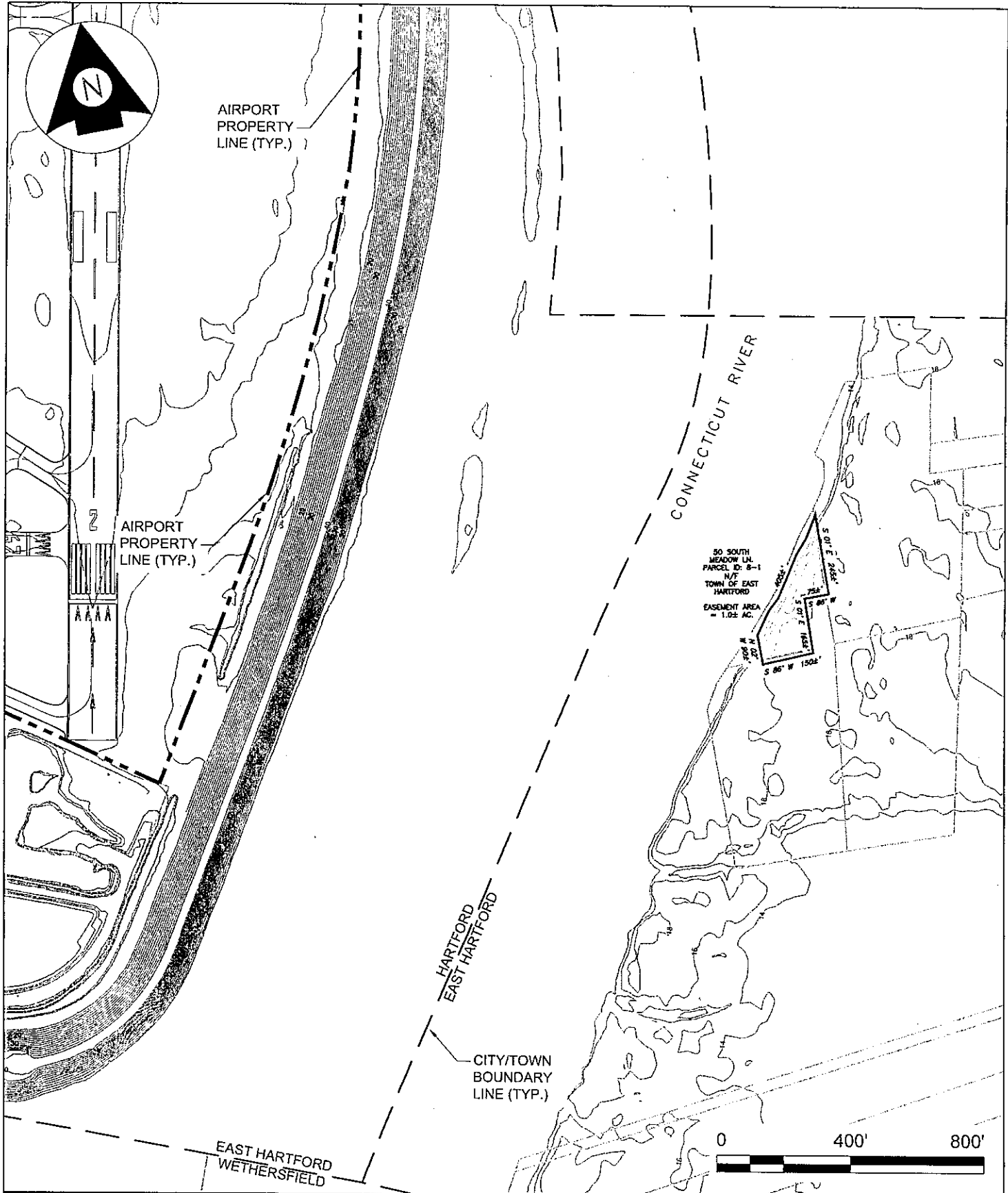
Project No.  
 179450280

Title  
 TOWN OF EAST HARTFORD  
 50 SO. MEADOW LN.  
 MAP 8 LOT 1

RW 29 FAR PART 77

Date  
 2021.08.09

EXHIBIT A




**Stantec**

Stantec Consulting Services Inc.  
 2211 Congress Street Suite 380  
 Portland, ME 04102  
 Tel: (207) 883-3355  
 www.stantec.com

Client/Project  
**HARTFORD-BRAINARD AIRPORT**  
**EASEMENT ACQUISITION**

Project No.  
 179450280

Title  
**TOWN OF EAST HARTFORD**  
**50 SO. MEADOW LN.**  
**MAP 8 LOT 1**

**AVIGATION EASEMENT**

Date  
 2021.08.23

**EXHIBIT B**

### Exhibit C

To the fullest extent permitted by law, Grantee agrees on behalf of itself and its successors and assigns, covenants and agrees at its sole cost and expense, to protect, defend, indemnify, release and hold Grantor, its agents, servants, officials, employees, volunteers and members of its boards and commissions (collectively the "Grantor Parties"), harmless from and against any and all Losses (defined below) imposed upon or incurred by or asserted against Grantor Parties by reason of bodily injury, personal injury, death, or real property damage of whatsoever kind or nature, to any individuals or parties (including, but not limited to Grantor Parties, Grantee, or any other third party) arising out of or resulting from, or alleged to arise out of or result from Grantee's entry onto Grantor's property, or the exercise of Grantee's rights under this easement. The term "Losses" includes any losses, damages, costs, fees, expenses, claims, suits, judgments, awards, liabilities (including, but not limited to, strict liabilities), obligations, debts, fines, penalties, charges, amounts paid in settlement, foreseeable and unforeseeable consequential damages, litigation costs, attorneys' fees, expert's fees, and investigation costs, incurred in connection with any judicial or administrative proceedings, actions, claims, suits, judgments or awards, but does not include such Losses to the extent they shall have been caused by the negligence or willful misconduct of the Grantor Parties or third parties other than the Grantee's subcontractors and independent contractors.

Upon written request by Grantor Parties, Grantee shall defend and provide legal representation to Grantor with respect to any of the matters referenced above. Notwithstanding the foregoing, Grantor Parties may, in its sole and absolute discretion, engage its own attorneys and other professionals to defend or assist it with respect to such matters and, at the option of Grantor Parties, its attorneys shall control the resolution of such matters.

Grantee shall be responsible for maintaining insurance coverage in force for the life of this easement of the kinds set forth below, with the following minimum limits:

#### Commercial General Liability Insurance

Type of Coverage:	Occurrence Basis
<b>Minimum</b> Amount of Coverage:	\$1,000,000 per occurrence/\$2,000,000 aggregate
Policy Period:	Annual Policy

#### Workers' Compensation and Employer's Liability Insurance

Amount of Coverage:	
Coverage A:	Statutory
Coverage B (Employer Liability):	\$500,000 Each Accident \$500,000 Disease, Policy Limit \$500,000 Disease, Each Employee

#### Commercial Automobile Liability Insurance

Type of Coverage:	Occurrence Basis
<b>Minimum</b> Amount of Coverage:	\$1,000,000 combined single limit
Policy Period:	Annual Policy

Umbrella Liability Insurance

**\$2,000,000.**

Grantee shall require all subcontractors and independent contractors to maintain insurance coverage of the kinds and amounts customarily maintained by entities similarly situated in their respective industries, and will obtain appropriate Certificates of Insurance before the subcontractors and independent contractors are permitted to begin work.

Grantee shall require that "The Town of East Hartford, its officials, employees, volunteers, boards and commissions" be included as an Additional Insured on its insurance policies, and shall make certain that "The Town of East Hartford, its officials, employees, volunteers, boards and commissions" are included as an Additional Insured on the insurance policies of all of its subcontractors and independent contractors insurance, before permitted to begin work. Additional Insured status is not required with respect to Worker's Compensation and Professional Errors & Omissions).

The GRANTEE and its insurers shall waive all rights of subrogation against the Grantor, and its officers, agents, servants and employees for losses arising from work performed under this easement.

**EXHIBIT H**

**EASEMENT**

54 South Meadow Lane, East Hartford, CT, Lot 7-27

After recording, please return to:

Connecticut Airport Authority  
334 Ella Grasso Turnpike  
Windsor Locks, CT 06096

## CLEARANCE EASEMENT

KNOW ALL MEN BY THESE PRESENTS that the Town of East Hartford, of 740 Main Street, East Hartford, CT 06108 (hereinafter referred to as the "Grantor"), for the consideration of ONE DOLLAR (\$1.00) and other valuable consideration received to its full satisfaction of the Connecticut Airport Authority, a quasi-public agency organized and existing under and by virtue of the laws of the State of Connecticut with a mailing address of 334 Ella Grasso Turnpike, Windsor Locks, CT 06096 (hereinafter the "Grantee"), do hereby give, grant, bargain, sell, convey and confirm unto the said Grantee, its successors and assigns, forever, a permanent and perpetual easement and right of way, such easement rights and interests being more fully set forth below, in, to and over the land of the Grantor herein described as follows: The Town of East Hartford Assessor's Lot No. 7-27 on 54 South Meadow Lane as shown on a certain plan on file at the Connecticut Airport Authority and the Hartford-Brainard Airport entitled "Exhibit A – Runway 29 Federal Aviation Regulations Part 77" and "Exhibit B – Avigation Easement" dated August 23, 2021, drawn by Stantec Consulting Services; and said Lot which is contained within and/or affected by the Approach Surface defined hereinbelow.

Said Lot No. 7-27 is that certain piece or parcel of land, together with all buildings and improvements thereon standing, situated in the Town of East Hartford, County of Hartford, and State of Connecticut, known as 54 South Meadow Lane and also known as Lot 7-27 on a certain map or plan entitled, "Avigation Easements, Land of Goodwin University, Inc. and Town of East Hartford, South Meadow Lane, East Hartford, Connecticut", prepared by Freeman Companies, LLC, dated July 30, 2021, Scale: 1 inch equals 80 feet, Sheet AE-302, which map is on file in the East Hartford Land Records. Said premises are more particularly bounded and described as follows:

Beginning at a point, said point being the northeast corner of land now or formerly of Goodwin University, Inc., being known as 70 South Meadow Lane;

Thence S 86° W bounded southerly by said land now or formerly of Goodwin University, Inc. a distance of about 75 feet to a point, said point being the southeast corner of other land now or formerly of the Grantor;

Thence N 01° W bounded westerly by said other land now or formerly of the Grantor a distance of about 165 feet to a point;

Thence N 86° E bounded northerly by other land now or formerly of the Grantor a distance of about 75 feet to a point on the westerly boundary of land now or formerly of Goodwin University, Inc.;

Thence S 01° E bounded easterly by said land now or formerly of Goodwin University, Inc. a distance of about 165 feet to the point and place of beginning.

Said parcel contains approximately 0.4± acres.

Said easement, appurtenant to the Hartford-Brainard Airport (the "Airport"), shall be for the unobstructed passage of all aircraft ("aircraft" being defined for this instrument as any machine or contrivance now known or hereafter invented, used or designated for navigation of, or flight in, the air)

by whomsoever owned and operated in all airspace above the surface of the premises conveyed hereby as follows:

**Federal Aviation Regulations (FAR) Part 77 Approach Surface - Runway 29**

The Runway 29 FAR Part 77 approach surface begins 200 feet from the threshold at the established runway end elevation and extends a distance of approximately 5,000 feet. The surface has an inner width of 250 feet and an outer width of 1,250 feet. The surface elevation begins at the established runway end elevation and extends upward and outward at a slope of one foot vertically for every 20 feet horizontally. The primary surface is a 250-foot-wide surface longitudinally centered on the runway with the elevation being the same as the nearest point on the runway centerline as identified in Exhibit A.

The easement and right of way hereby granted includes the continuing right in the Grantee to prevent the erection upon the premises of any building, structure, or other manmade object, extending into the air space above the aforesaid imaginary plane, and to conduct aerial or ground based obstruction surveys to identify for removal and remove from said air space and/or to mark and light, at the Grantee's sole discretion, as obstructions to air navigation, any such building, structure, tree or other object now upon, or which in the future may be upon the premises, together with the right to ingress to, egress from and passage over the premises for the above purposes.

ALSO, the continuing right of the Grantee to prevent the growth upon the premises of any tree or other natural growth, within the above-described surfaces at the date hereof, and to remove or cut such tree or other natural growth or object to the ground level, along with the right of ingress to, egress from and passage over the premises for all the above purposes. The Grantee agrees that, in the event it decides to cut trees or other natural growth pursuant to this paragraph, the Grantee will remove all timber cut, in a manner and location satisfactory to the Grantor, and manage all slash resulting from the cutting.

Further, the Grantee shall, after any such cutting and/or removal of trees or natural growth, restore any unpaved surfaces overlying said land to substantially the same condition as existing immediately prior to any such work, provided, however, that said restoration shall not include any structures, other improvements, or plantings made by the Grantor, their successors or assigns.

The Grantee agrees to comply with the terms and conditions of the Indemnification and Insurance requirements set forth on **Exhibit C**, annexed hereto and made a part hereof.

The Grantor herein reserves the right to themselves, their successors and assigns, to continue to use the land within which the aforesaid easement has been granted for any uses and purposes which do not interfere with the use thereof by the Grantee, its successors and assigns, in fulfilling the purposes for which this easement is granted.

The rights granted and covenants undertaken in and by this agreement shall be binding on the successors and assigns of the Grantor and shall run with the land above described which shall be the servient tenement, it being intended that the lands now or hereafter comprising the Airport shall be the dominant tenement; excepting, however, that such rights and covenants shall become void and of no effect on such date as the land comprising the Airport shall cease to be used as an airport and officially discontinued as such by the Connecticut Airport Authority.





IN WITNESS WHEREOF, the Grantee herein has hereunto set their hands and seals this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Signed, Sealed and Delivered

CONNECTICUT AIRPORT AUTHORITY

in the presence of:

\_\_\_\_\_

By: \_\_\_\_\_

Witness

Kevin A. Dillon, A.A.E., its Executive Director

\_\_\_\_\_

Witness

STATE OF CONNECTICUT )

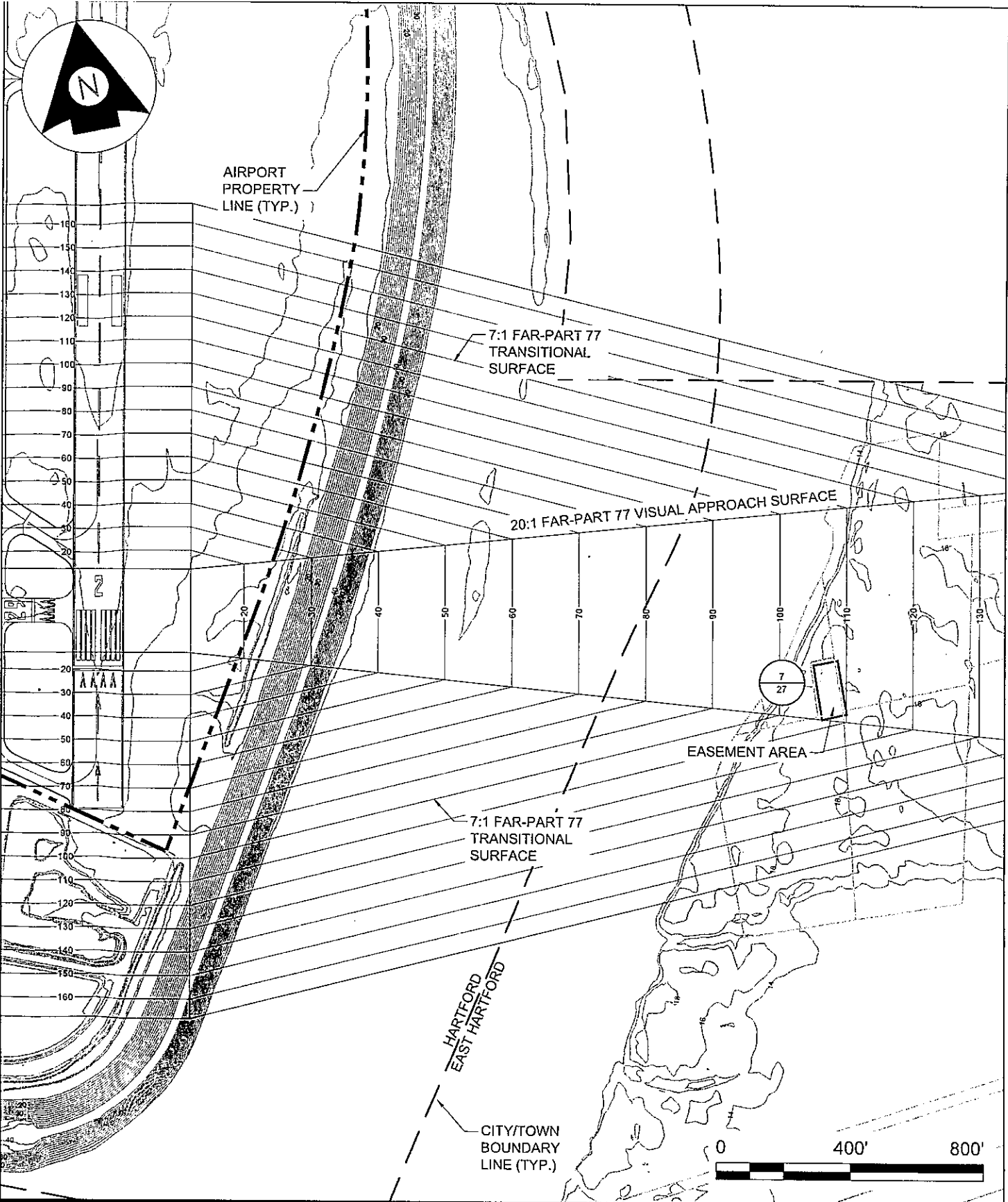
) ss. Windsor Locks

COUNTY OF HARTFORD )

On this the \_\_\_\_\_ day of \_\_\_\_\_, 2022, before me, the undersigned officer, personally appeared Kevin A. Dillon, A.A.E., Executive Director of the Connecticut Airport Authority, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that he executed the same for the purposes therein contained as his free act and deed as Executive Director of the Grantee and the free act and deed of the Grantee.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_



Stantec Consulting Services Inc.  
 221 Congress Street Suite 380  
 Portland, ME 04102  
 Tel: (207) 883-3355  
 www.stantec.com

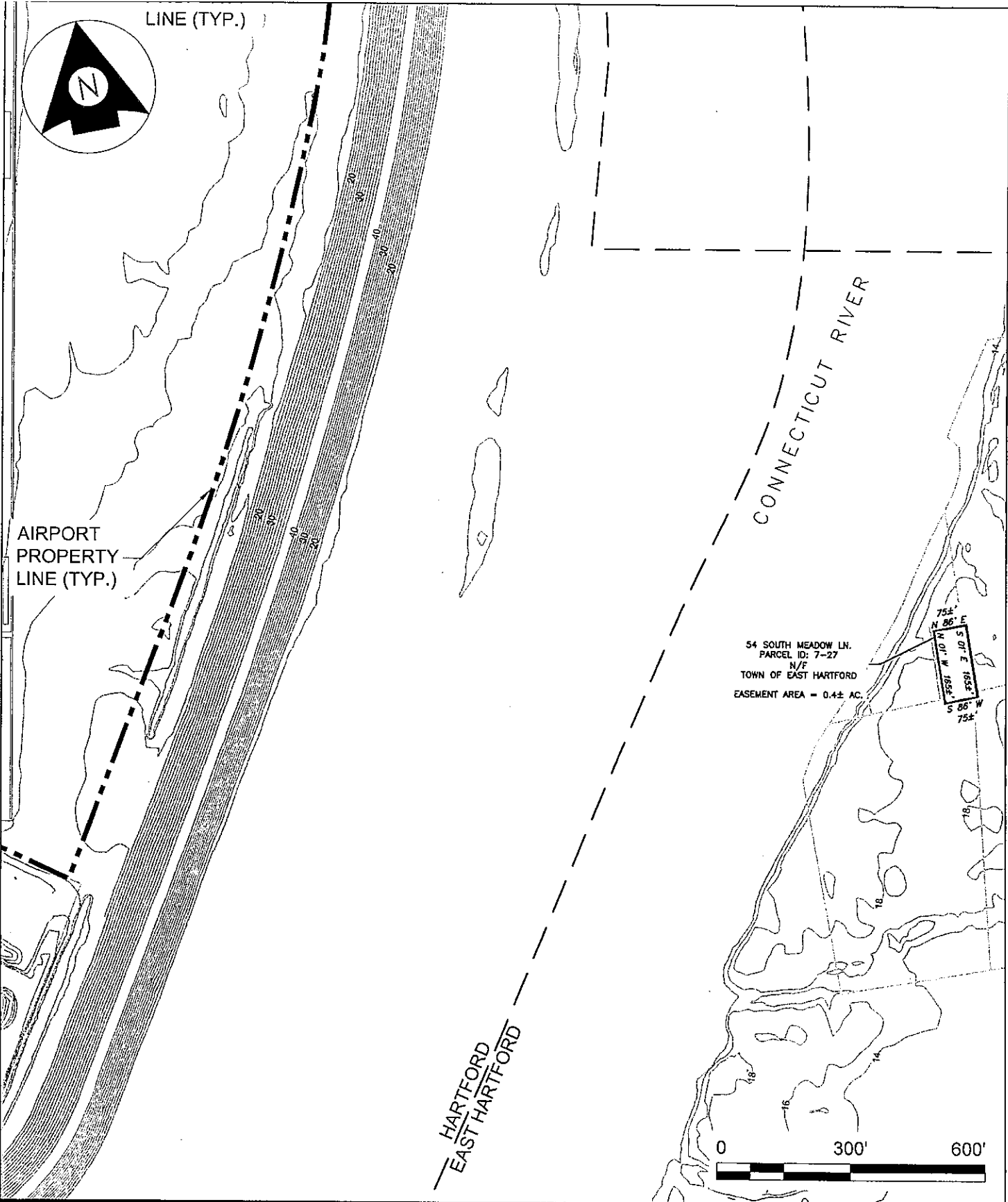
Client/Project  
**HARTFORD-BRAINARD AIRPORT**  
**EASEMENT ACQUISITION**

Project No.  
 179450280

Title  
**TOWN OF EAST HARTFORD**  
**54 SO. MEADOW LN.**  
**MAP 7 LOT 27**

RW 29 FAR PART 77  
 Date  
 2021.08.09

EXHIBIT A



Stantec Consulting Services Inc.  
 2211 Congress Street Suite 380  
 Portland, ME 04102  
 Tel: (207) 883-3355  
 www.stantec.com

Client/Project  
**HARTFORD-BRAINARD AIRPORT**  
 EASEMENT ACQUISITION

Project No.  
 179450280

Title  
 TOWN OF EAST HARTFORD  
 54 SO. MEADOW LN.  
 MAP 7 LOT 27

AVIGATION EASEMENT  
 Date  
 2021.08.23  
 EXHIBIT B

### Exhibit C

To the fullest extent permitted by law, Grantee agrees on behalf of itself and its successors and assigns, covenants and agrees at its sole cost and expense, to protect, defend, indemnify, release and hold Grantor, its agents, servants, officials, employees, volunteers and members of its boards and commissions (collectively the "Grantor Parties"), harmless from and against any and all Losses (defined below) imposed upon or incurred by or asserted against Grantor Parties by reason of bodily injury, personal injury, death, or real property damage of whatsoever kind or nature, to any individuals or parties (including, but not limited to Grantor Parties, Grantee, or any other third party) arising out of or resulting from, or alleged to arise out of or result from Grantee's entry onto Grantor's property, or the exercise of Grantee's rights under this easement. The term "Losses" includes any losses, damages, costs, fees, expenses, claims, suits, judgments, awards, liabilities (including, but not limited to, strict liabilities), obligations, debts, fines, penalties, charges, amounts paid in settlement, foreseeable and unforeseeable consequential damages, litigation costs, attorneys' fees, expert's fees, and investigation costs, incurred in connection with any judicial or administrative proceedings, actions, claims, suits, judgments or awards, but does not include such Losses to the extent they shall have been caused by the negligence or willful misconduct of the Grantor Parties or third parties other than the Grantee's subcontractors and independent contractors.

Upon written request by Grantor Parties, Grantee shall defend and provide legal representation to Grantor with respect to any of the matters referenced above. Notwithstanding the foregoing, Grantor Parties may, in its sole and absolute discretion, engage its own attorneys and other professionals to defend or assist it with respect to such matters and, at the option of Grantor Parties, its attorneys shall control the resolution of such matters.

Grantee shall be responsible for maintaining insurance coverage in force for the life of this easement of the kinds set forth below, with the following minimum limits:

#### Commercial General Liability Insurance

Type of Coverage:	Occurrence Basis
<b>Minimum</b> Amount of Coverage:	\$1,000,000 per occurrence/\$2,000,000 aggregate
Policy Period:	Annual Policy

#### Workers' Compensation and Employer's Liability Insurance

Amount of Coverage:	
Coverage A:	Statutory
Coverage B (Employer Liability):	\$500,000 Each Accident \$500,000 Disease, Policy Limit \$500,000 Disease, Each Employee

#### Commercial Automobile Liability Insurance

Type of Coverage:	Occurrence Basis
<b>Minimum</b> Amount of Coverage:	\$1,000,000 combined single limit
Policy Period:	Annual Policy

Umbrella Liability Insurance

**\$2,000,000.**

Grantee shall require all subcontractors and independent contractors to maintain insurance coverage of the kinds and amounts customarily maintained by entities similarly situated in their respective industries, and will obtain appropriate Certificates of Insurance before the subcontractors and independent contractors are permitted to begin work.

Grantee shall require that "The Town of East Hartford, its officials, employees, volunteers, boards and commissions" be included as an Additional Insured on its insurance policies, and shall make certain that "The Town of East Hartford, its officials, employees, volunteers, boards and commissions" are included as an Additional Insured on the insurance policies of all of its subcontractors and independent contractors insurance, before permitted to begin work. Additional Insured status is not required with respect to Worker's Compensation and Professional Errors & Omissions).

The GRANTEE and its insurers shall waive all rights of subrogation against the Grantor, and its officers, agents, servants and employees for losses arising from work performed under this easement.

**EXHIBIT I**

**Connecticut State Contracting Requirement**

**Nondiscrimination Affirmation.** Pursuant to the requirements of C.G.S. §§ 4a-60 and 4a-60a, Contractor agrees not to discriminate against any person on the basis of race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, sexual orientation, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such party that such disability prevents performance of the work involved. Contractor agrees to comply with all applicable federal and state of Connecticut nondiscrimination and affirmative action laws, including, but not limited to, C.G.S. §§ 4a-60 and 4a-60a. Contractor understands the obligations of C.G.S. §§ 4a-60 and 4a-60a and will maintain a policy for the duration of the Contract to assure that the Contract will be performed in compliance with the nondiscrimination requirements of C.G.S. §§ 4a-60(a) and 4a-60a(a). Contractor and its authorized signatory of this Contract demonstrate their understanding of this obligation by initialing this nondiscrimination affirmation here: \_\_\_\_\_.





## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: August 9, 2022  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Michael P. Walsh  
RE: MOU: National Development

---

Please accept the following "Impact Memorandum of Understanding" from National Development for Town Council's approval.

The Mayor will be on hand Tuesday to discuss this payment in more detail.

Please place on the Town Council agenda for the August 16<sup>th</sup>, 2022 Town Council meeting.

Thank you.

C: R. Gentile, Assistant Corporation Counsel  
E. Buckheit, Development Director

Memorandum of Understanding (this "**MOU**") between ND Acquisitions LLC (the "**Developer**") and the Town of East Hartford, Connecticut (the "**Town**") regarding the so-called "Rentschler Field Development"

August \_\_\_\_, 2022

**I. Background**

The Developer is under contract with Raytheon Technologies Corporation ("**RTX**") to purchase approximately 300 acres of land commonly known as "Rentschler Field" in East Hartford, Connecticut (the "**Property**") for the purpose of developing and constructing the planned retail and mixed-use, high-tech manufacturing, research and development, light industrial, logistics and service and repair facilities development more particularly described in the Master Plan Application dated March 2, 2022 (the "**Master Plan Application**") submitted by the Developer to the Town of East Hartford Planning & Zoning Commission (the "**Commission**") as a zone change and map amendment under Regulations Section 603, Designed Development District (collectively, the "**Project**"). The Project is intended to include, without limitation, (a) two (2) warehouse and distribution buildings, identified as "Proposed East Building" and "Proposed West Building" in the Master Plan Application (each, a "**Warehouse/Distribution Building**"), and (b) two (2) high-tech manufacturing and/or research and development buildings, as more particularly shown and described in the Master Plan Application (collectively, and together with the Warehouse/Distribution Buildings, the "**Buildings**," and each, a "**Building**"). The Project is intended to serve the East Hartford and surrounding communities by, among other objectives, providing for job creation and increased tax revenue for the Town of East Hartford.

On April 13, 2022, the Town approved the Developer's Master Plan Application for the Project (the "**Approved Master Plan**"). On August 10, 2022 the Commission approved Developer's application for Site Plan approval for the Project (the "**Site Plan**").

In the event that (i) the Developer acquires fee simple title to the Property from RTX, (ii) all appeal periods relating to the Site Plan have lapsed, or any appeals relating thereto having been disposed of (the "**Site Plan Approval**"), (iii) all federal, state and local discretionary permits and approvals necessary for the development and the construction of the Project, including, but not limited to, any Order(s) of Conditions for the Project, are duly issued and effective with all appeal periods relating thereto having lapsed or with any appeals relating thereto having been disposed of and with all conditions thereunder being acceptable to the Developer in the Developer's sole discretion, and (iv) the Developer has notified the Town in writing of its intention to proceed with the development and construction of the Project ((i) through (iv), collectively, the "**Effectiveness Conditions**"), then this MOU between the Developer and the Town shall become effective and set forth certain additional mitigation measures to be provided by the Developer, as part of the Project, to help mitigate the impacts of the overall Project on the surrounding community and benefit the residents of East Hartford. These mitigation measures shall consist of a one-time contribution to the Town of \$1.50 per rentable square foot of space approved by the Town for development at the Project pursuant to the Approved Master Plan (the "**Contribution**"), which Contribution shall be allocated as set

forth below. Except as specifically set forth herein, this MOU shall not negate the obligations and commitments of the Developer pursuant to any other permit, certificate or approval issued, or which may later be issued, by the Town and/or the Commission in connection with the Project.

## **II. East Coast Greenway Trail Financial Commitment**

The Developer has agreed that up to twenty-five percent (25%) of the Contribution may be allocated by the Town as a financial contribution towards the planning, design and construction of the portion of the so-called "East Coast Greenway" project that is intended to be located in East Hartford (the "**ECG Contribution**"). One-half of the ECG Contribution shall be paid by the Developer to the Town within ten (10) Business Days (as defined below) following the Town's issuance of a building permit for the first Warehouse/Distribution Building to be constructed at the Project, and one-half of the ECG Contribution shall be paid by the Developer to the Town within ten (10) Business Days following the Town's issuance of the Certificate of Occupancy for such first Warehouse/Distribution Building constructed at the Project. The ECG Contribution is intended to provide the Town funding, to be used at the Town's sole discretion, for planned improvements and infrastructure for the East Coast Greenway.

## **III. Athletic Complex Financial Commitment**

The Developer has agreed that up to seventy-five percent (75%) of the Contribution may be allocated by the Town as a financial contribution (the "**Athletic Complex Contribution**") towards the planning, design, construction, or renovation of one or more athletic or recreational facilities, including but not limited to a so-called "bubble" athletic complex that is intended to be located in East Hartford (the "Athletic Complex Projects"). One-half of the Athletic Complex Contribution shall be paid by the Developer to the Town within ten (10) Business Days following the Town's issuance of a building permit for the first Warehouse/Distribution Building to be constructed at the Project, and one-half of the Athletic Complex Contribution shall be paid by the Developer to the Town within ten (10) Business Days following the Town's issuance of the Certificate of Occupancy for such first Warehouse/Distribution Building constructed at the Project. The Athletic Complex Contribution is intended to provide the Town funding, to be used at the Town's sole discretion, for the planning, design, construction or renovation of the Athletic Complex Projects.

## **IV. Miscellaneous**

### **A. Effective Date.**

This MOU shall become fully effective and binding on the Developer and the Town when the Effectiveness Conditions have been satisfied (the "**Effective Date**"). In the event that (a) the Effectiveness Conditions are not satisfied by December 30, 2022 (unless the parties mutually agree, in their reasonable discretion, to extend such deadline), (b) the Developer chooses not to proceed with the development and construction of the Project and notifies the Town accordingly prior to the Effective Date, (c) the Developer determines that, in its sole judgment, the Property will not be acquired from RTX or the Site Plan Approval or any other federal, state or local discretionary permit or approval will not be issued in a timely manner or in

a satisfactory form, or (d) any permit, approval or legislative action is appealed (including, without limitation, the Site Plan Approval), then, in any such case, the Developer may terminate this MOU upon written notice to the Town whereupon this MOU shall be null and void.

B. Cure Periods.

With respect to the Developer's obligations hereunder, the Developer shall have fifteen (15) days to cure any monetary default hereunder following receipt of written notice from the Town of such default.

C. Notice to Mortgagees.

If the Town gives written notice to the Developer of a default under this MOU with respect to any obligation of the Developer, then the Town shall simultaneously furnish a copy of such notice to the mortgagee(s) of record of the Project so long as the Town has prior written notice of the identity and address of each such mortgagee. If the Developer has received written notice from the Town of a default under this MOU by the Developer and such default is not cured by the Developer before the expiration of the cure period provided therefor, then a mortgagee may, but shall not be obligated to, cure any such default upon giving written notice of its intention to do so to the Town within sixty (60) days after mortgagee receives such notice of default, and, if the mortgagee chooses to cure such default, the mortgagee shall proceed with due diligence to cure the same. To facilitate the operation of this section, the Developer shall at all times provide the Town with an up-to-date list of the names and address of all mortgagees for the Project. Any mortgagee may notify the Town in writing of its address and request that the provisions of clause F. below, as they relate to notices with respect to the Project hereunder, apply to it. The Town agrees to comply with any such request.

D. Notices.

All notices under this MOU shall be in writing and shall be delivered personally or shall be sent by: (a) hand; (b) recognized overnight courier service (e.g., UPS or Federal Express); or (c) sent by electronic mail, addressed as follows; provided, that, in connection with sending notices pursuant to clause (a) or (b) above, a copy of such written notice shall also be delivered by electronic mail as set forth in clause (c) above:

If to the Town:           Town of East Hartford  
740 Main Street  
East Hartford, CT 06108  
Attn: Town Counsel  
Email: [jtallberg@ehct.gov](mailto:jtallberg@ehct.gov)

If to the Developer:   ND Acquisitions LLC  
c/o National Development  
2310 Washington Street  
Newton Lower Falls, MA 02462  
Attn: Edward Marsteiner, Managing Partner  
Email: [emarsteiner@natdev.com](mailto:emarsteiner@natdev.com)



With a copy to: National Development  
2310 Washington Street  
Newton Lower Falls, MA 02462  
Attn: Richard P. Schwartz, Esq.  
Email: [rschwartz@natdev.com](mailto:rschwartz@natdev.com)

All notices shall be deemed to have been given upon the date and time of the confirmation of transmission generated by the sender's computer, in the case of a notice by electronic mail and, in all other cases, upon receipt; provided, that, such receipt occurs on or before 6:00 p.m. Eastern Standard Time on a Business Day, otherwise, such notice shall be deemed to have been given on the next succeeding Business Day. Any party hereto may change its address for purposes of receipt of notices under this MOU by notice given to the other parties hereto in accordance with the foregoing provisions of this Section. Notwithstanding the foregoing, the parties hereby agree that notice delivered by or to counsel for either party shall be deemed to constitute notice to or from the respective parties.

E. Estoppel Certificate.

Upon ten (10) days' prior written request from the Developer, the Town shall execute a certificate in a form acceptable for recording with the East Hartford Land Records that is addressed to the requesting party or a mortgagee, title insurance company, prospective purchaser, tenant or other interested party, confirming that this MOU is in full force and effect (or, if not, that this MOU has terminated or is no longer in force or effect) and certifying to the best of its knowledge that the Developer is in compliance with its obligations hereunder or, if not, specifying the respects in which the Developer is not in compliance or specifying the obligations which are unfulfilled.

F. Binding Effect; Successors and Assigns.

Provided that the Effectiveness Conditions have been satisfied, until the Termination Date (as defined below) this MOU shall be binding upon and inure to the successors and/or assigns of the Developer as the owner of the Property as to the obligations which arise under this MOU during their respective periods of ownership of the Property such that each successor and/or assign of the Property shall be liable hereunder only for any breaches occurring during the respective period of its ownership.

G. The Town's Independent Powers.

Nothing contained in this MOU shall in any way negate, limit or restrict the Town's jurisdiction and authority over the Project. This MOU shall not bind nor affect the independent powers of any authority, agency, inspector or board of the Town including, without limitation, the Commission, the Town's Inland Wetlands-Environment Commission, the Building Inspector, the Fire Marshall and/or the Town Council. Notwithstanding anything to the contrary in this MOU, any decision of the Town Council with respect to the fixing of building and fire permit fees with respect to the Project is independent of Developer's commitment under this MOU, and

the failure of the Town Council to agree to any fixing of permitting fees shall not, in any way, be considered an Effectiveness Condition.

H. Duration; Termination Date.

This MOU shall be enforceable for the maximum period permitted by applicable law; provided, that, upon the full payment by the Developer to the Town of the Commitments (the date upon which such full payment occurs, the "**Termination Date**"), the Town shall, within five (5) Business Days following the Developer's written request therefor, issue a statement in a form appropriate for recording with the East Hartford Land Records stating that all of the terms of this MOU have been satisfied, what the Termination Date is and that this MOU is of no further force and effect.

I. Amendments.

This MOU may be amended only by an instrument in writing signed by each party hereto.

J. Governing Law; Jurisdiction.

This MOU shall be governed by the laws of the State of Connecticut, as amended from time to time. Any action brought by the Developer or the Town hereunder may be brought in the Superior Court, Judicial District of Hartford at Hartford, Connecticut and the Developer hereby agrees to the jurisdiction of such court.

K. Severability.

If any term or provision of this MOU, or the application thereof to any person or circumstance shall, to any extent, be invalid, inoperative or unenforceable, the remainder of this MOU, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid, inoperative or unenforceable, shall not be affected thereby; it shall not be deemed that any such invalid, inoperative or unenforceable provision affects the consideration for this MOU; and each term and provision of this MOU shall be valid and enforceable to the fullest extent permitted by law.

L. No Recording.

If the Town records this MOU, it shall ipso facto become null and void; provided, that, promptly following the Developer's request therefor, the parties shall record a Notice of MOU in a customary form reasonably approved by the Developer and the Town.

M. Headings.

The headings used in this MOU are for convenience of reference and shall in no way define, increase, limit or describe the scope or intent of any provisions hereof.

N. Counterparts.

This MOU may be executed in any number of counterparts, which, when taken together, shall constitute one and the same instrument. Transmission by email of a .pdf copy of the signed counterpart of this MOU shall be deemed the equivalent of the delivery of the original, and any party so delivering a .pdf copy of the signed counterpart of this MOU by email transmission shall in all events deliver to the other party an original signature promptly upon request.

O. Cooperation.

Developer and the Town hereby agree to cooperate with the other on an ongoing basis to implement the specific provisions and the intent and purposes of this MOU.

P. Limitations on Liability.

The obligations of the Developer or any new successor entity or entities under this MOU do not constitute personal obligations of their members, trustees, partners, directors, officers or shareholders, or any direct or indirect constituent entity or any of their affiliates or agents. The Town shall not seek recourse against any of the foregoing or any of their personal assets for satisfaction of any liability with respect to this MOU.

Q. Time is of the Essence; Time Periods.

Time shall be of the essence for this MOU. Any reference in this MOU to the time for the performance of obligations or elapsed time shall mean consecutive calendar days or Business Days, months, or years, as applicable. As used in this MOU, the term "**Business Day**" shall mean any day other than a Saturday, Sunday, recognized federal holiday or recognized state holiday in the State of Connecticut. If the last date for performance by either party under this MOU occurs on a day which is not a Business Day, then the last date for such performance shall be extended to the next occurring Business Day.

R. Permitting.

The execution and delivery of this MOU does not constitute an agreement by the Town that any necessary permit, certificate or approval for the Developer's Project will in fact be granted, including, without limitation, the Site Plan Approval.

S. Enforcement; No Waiver.

The failure of the Town or the Developer to enforce this MOU shall not be deemed a waiver of the Town or the Developer's right to do so thereafter.

[SIGNATURES ON FOLLOWING PAGE]



Executed under seal as of the date first set forth above.

**TOWN OF EAST HARTFORD:**

\_\_\_\_\_  
Mayor of East Hartford, Duly Authorized

**DEVELOPER:**


ND ACQUISITIONS LLC, a Massachusetts  
limited liability company

By: ND Real Estate, Inc., its Manager

By: \_\_\_\_\_  
Name: Edward L. Marsteiner II  
Title: Executive Vice President



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: August 8, 2022  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Michael P. Walsh   
RE: REFERRAL: Social Services Supervisor Job Description

---

Please see attached the draft job description and memo from Tyron Harris Human Resource Director for the Social Services Program Supervisor position.

- Social Services Program Supervisor – draft job description attached. Please send to P&P for review. Negotiated job description with Local #818. Agreed to move salary range from grade 108 to grade 112.

Please place on the Town Council Agenda for the August 16<sup>th</sup>, 2022 Town Council meeting as a communication.

Thank you.

C: T. Harris, HR Director  
L. Burnsed, Health & Social Services Director

MICHAEL P. WALSH  
MAYOR

# TOWN OF EAST HARTFORD

(860) 291-7220

TYRON HARRIS  
DIRECTOR  
OFFICE OF HUMAN  
RESOURCES

740 Main Street  
East Hartford, Connecticut 06108

WWW.EASTHARTFORDCT.GOV

August 8<sup>th</sup> 2022

The Hon. Mayor Mike Walsh  
740 Main Street  
East Hartford, CT 06108

Re: Social Services Supervisor position

Dear Mr. Walsh:

Attached is the social services supervisor position description with proposed revisions. As noted one of the key changes is to modify the education to require licensure as a clinical social worker (LCSW). We also added several job duties related to outreach, partnering with the Police Department's LCSW via the behavioral health contract, and assignments that tie in licensed clinical social work. Finally, with the approval of the East Hartford Supervisors Union Local No. 818 of Council No.4 we are requesting to move the position from grade 108 to grade 112.

**Tyron V. Harris**

Human Resources Director

*Customer Service. Collaboration. Communication.*

## Town of East Hartford

**Title:** -Program Supervisor, Social Services Division

**Department:** Health & Social Services

**Reports to:** Director, Health & Social Services

**Grade:**— 108

**Department:** Health & Social Services

**Date:** January 6, 2004 May 9, 2022

### **Description:**ESCRPTION

#### GENERAL DESCRIPTIONPosition Class Definition:

The Town of East Hartford, Department of Health & Social Services is responsible for promoting the well-being, self-sufficiency, and quality of life of residents by administering a variety of human services programs, including tax rebate programs, housing, and energy assistance programs, food distribution, emergency relocation services pursuant to the Uniform Relocation Assistance Act, and other community support systems. The person in this position serves as the Social Services program supervisor. This is very responsible human/social services work involving planning, organizing, administering and directing the operations and staff of the Social Service Division.

The Supervisor, Social Services administers a variety of programs, supervises full-time and part-time staff, recruits and trains professional staff, represents the division to the community, and assists the Director in planning, needs assessments, grants writing, program development and evaluations, and public relation/social marketing. The Social Services Supervisor is also responsible for fostering partnerships with other Town departments, state agencies, healthcare providers, behavioral health programs and community-based organizations to address barriers to service delivery and link residents to appropriate services.

### **SUPERVISION RECEIVED**

Works under the supervision of Director, Health & Social Services.

### **SUPERVISION EXERCISED**Supervision Exercised:

Supervises social workers, case workers, outreach workers, part-time contracted workers and student interns.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**Essential Job Functions:



- Recruits, trains, supervises and evaluates professional staff, caseworkers, clerical staff, volunteers and interns; Plans and implements professional development and in-service training programs. Administers and supervises others administering all human services programs benefiting Town residents, including tax rebate programs, housing and energy assistance programs, food distribution programs, and the like other programs that link residents to appropriate services and community support systems.
- Plans, develops and implements programs extending the reach of health and human services programs into community settings to vulnerable populations, in partnership with allied state and community agencies and institutions.
- Supervises and provides comprehensive intake, assessment and case management for individuals and families who request help with problems including mental illness, drugs, alcohol, physical and mental disabilities, family dysfunction, financial instability, domestic violence and other social health issues.
- Collaborates with the Police Department crisis response contract staff to conduct assessments and case management via phone, in-person, or virtual platforms to clients referred for social services.
- Collaborate with the Police Department crisis response contract staff to provide training and consultation to law enforcement and other municipal department personnel about mental illness, substance use, de-escalation techniques and related topics.
- Responds to case management referrals using risk screening and assessments, mental status exams, and collaborate with other team members and community providers; links clients to appropriate clinical services and community support systems.
- Coordinates with municipal programs and community programs to assist individuals to remain safely in the community and to engage in treatment.
- Provides counseling and referrals on health programs such as Medicare, Medicaid and resources to assist with eligibility and enrollment.
- Prepares annual budget and oversee expenditures in assigned areas to assure sound fiscal controls and effective use of budgeted funds.
- Researches, develops and prepares funding proposals to private and public sources to develop programs and projects aimed at furthering the goals and objectives of Social Services.
- Evaluates service needs and formulates short and long term plans to meet needs in all areas of responsibility
- Maintains documentation in compliance with agency and program standards.
- Prepares narrative and statistical reports for the Director, state and federal agencies.
- Serves as the Department's Uniform Relocation Assistance Act designee.
- Assists the Director and Public Health Emergency Response Coordinator with clinical preparedness, recruitment and training of community volunteers, design and implementation of behavioral health protocols to meet public emergencies, and liaison/coordination with multiple human service agencies and institutions to meet the emergency preparedness needs of special and vulnerable populations.



## **ADDITIONAL DUTIES**

~~Assist the Director and Emergency Response Coordinator (ERC) with clinical preparedness, recruitment and training of community volunteers, design and implementation of behavioral health protocols to meet public emergencies, and liaison/coordination with multiple human service agencies and institutions to meet the emergency preparedness needs of special and vulnerable populations.~~

## **KNOWLEDGE, SKILLS & ABILITIES**Knowledge, skills, and abilities:

- Knowledge of the philosophy, principles and practices of municipal or public social services administration and supervision.
- Knowledge of social casework methods and techniques relating to the problems and needs of the elderly, disabled and families.
- Knowledge of clinical counseling principles, practices and ethics.
- Training: Demonstrated training and experience in all aspects of behavioral health and substance use treatment, assessment, and evaluation.
- Knowledge of funding sources and current legislation and regulations concerning the elderly, disabled and families, and ability to prepare and administer grant applications.
- Knowledge of available assistance and social service programs and benefits in the community and surrounding areas.
- Knowledge of program requirements and ability to obtain services to satisfy program needs.
- Ability to supervise social work staff, clerical staff and students.
- Ability to communicate effectively, orally and in writing, and establish and maintain effective working relationship with community agencies, staff, clients and the general public.
- Effective interpersonal and communication skills with individuals with mental health and co-occurring disorders, as well as with their families/caregivers and natural support systems.
- —
- Ability to prepare written records and reports. Superior ability to use computers and software current to the field
- Ability to ensure the security and confidentiality of client information and records.
- East Hartford is a diverse community with 70% of the population comprised of persons of color. The person in this position will need to have a good understanding of cultural competency and cultural humility.
- —

## **QUALIFICATION**Education:

~~Masters~~Master's degree in social work from a program accredited by the Council on Social Work Education or related health human services field (Social Work, Human Services, Sociology, Psychology, Family & Child Development, Counseling, Gerontology, or Guidance & Counseling);



**Experience:**

~~with at least~~At least five years of progressively responsible supervisory experience in human services, social services, or a related field, or demonstrated experience serving as the lead or coordinator of social services or related programs.

**Licenses/Certificates/Other Qualifications:**

**SPECIAL REQUIREMENTS**

- Licensure as a clinical social worker in the State of Connecticut.
- Must have a valid Connecticut driver's license.
- Bilingual/Bicultural, Spanish/English skills helpful, but not required

**Additional Requirements:**

- An acceptable general background check to include a local and state criminal history check and sex offender registry check.
- A valid driver's license with an acceptable driving record.
- Individuals in this position cannot be listed as having a founded child abuse or neglect complaint.
- In the event of a declared emergency in the town of East Hartford, individuals in this position are required to work shelter duty and may be called on to perform duties as required to provide for the safety and care of the citizens of the community.

**PHYSICAL AND MENTAL DEMANDS**Physical and mental demands:

The following physical and mental standards are identified as necessary to perform the essential duties and responsibilities. However, reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the position.

- Mobility: frequent sitting for long periods; occasional kneeling, crouching, pushing, pulling, walking, and standing; occasional reaching above and below desk level.
- Dexterity: frequent fine manipulation sufficient to operate a computer keyboard; frequent grasping to handle individual papers, write and take notes, and feel individual objects.
- Lifting: frequent lifting of papers, files, and material weighing up to 10 pounds; occasional lifting and carrying of equipment and other items up to 25 pounds.
- Visual Requirements: frequent use of vision sufficient to read files, documents, and computer screens and do close-up work.
- Hearing/Talking: frequent hearing and talking, in person and on the telephone.
- Emotional/Psychological Factors: frequent contact with others, including extensive public contact; frequent deadlines and time-limited assignments.

~~The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.~~



~~The employee must occasionally lift and/or move up to 40 pounds. This employee must be able to work with elderly, physically disabled or mentally disabled individuals. This position requires the ability to define problems, collect data, establish facts and draw valid conclusions.~~

~~**WORK ENVIRONMENT**~~**Work environment:**

- ~~• Work is primarily performed in an office setting, subject to continuous interruptions and background noise.~~
- ~~• While performing the duties of the job, the employee occasionally works in outside weather conditions while conducting home visits or resident outreach.~~
- ~~• Occasional after-hours work may be required for outreach and education events.~~

~~The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.~~

~~While performing the duties of the job, the employee occasionally works in outside weather conditions while conducting home visits. The noise level in the work environment is moderately quiet in the office.~~

~~**GENERAL GUIDELINES**~~**General guidelines:**

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.





## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: August 10, 2022  
TO: Richard F. Kehoe, Chair  
FROM: Michael P. Walsh, Mayor   
RE: Senior Center Room Rental Fee Schedule and Policy – Referral to Fees Committee

---

By way of this memo, let me respectfully request a referral to the Fees Committee for the purposes of adopting the following two items:

1. A fee schedule for the rental of the Senior Center to outside groups (attached)
2. The approval of the existing policy (see below) for the use of the Senior Center Building

APPROVED 8/1/2022

### [Use of Senior Center Building and Facilities](#)

Due to limitations and space for Senior programming the current building use policy restricts use or rental of the Senior Center to outside agencies, except in cases where the agencies function provides a direct benefit to the Senior Center. Requests for use under this exception should be made in writing to the Senior Center Coordinator. All Senior Center use will abide by the Town's facility use policies and insurance requirements.

---

On issue number 1, the Senior Center has been fully utilized by residents and staff so there are no plans in the immediate future to rent rooms as originally contemplated, but the fee schedule can be adopted for use in the future if the utilization drops to a point where rentals can be accommodated without encroaching on existing programs or by the use of residents.

Please place on the Town Council agenda for the August 16<sup>th</sup>, 2022 Town Council meeting.

Thank you.

CC: Ted Fravel  
Jessica Carrero  
Vicki Liberator

## Senior Center Rental Fees

Due to limitations and space for Senior programming the current building use policy restricts use or rental of the Senior Center to outside agencies, except in cases where the agencies function provides a direct benefit to the Senior Center. Requests for use under this exception should be made in writing to the Senior Center Coordinator. All Senior Center use will abide by the Town's facility use policies and insurance requirements.

<b>Room &amp; Occupancy</b>	<b>Non-profit</b>	<b>Out of Town</b>	<b>Profit</b>
Dining Room/132	\$150/hr.	\$200/hr.	\$200/hr.
Dining & Media Room/230	\$200/hr.	\$200/hr.	\$200/hr.

Room occupancy is based upon standing room only. Consideration for taking into account tables and chairs needed for event will effect max occupancy to be determined Fire Code. Maximum number of Dining Room tables are 15. Maximum of Dining Room and Media Room tables are 23. Maximum number of chairs are 106. Seating is limited to 106 people.

### **For Reference**

#### Veterans Memorial Clubhouse:

Rentals 5 Hours, additional set up charge is \$20/hr.

- **Ballroom:**  
Resident \$350      Non-resident \$450      Deposit \$200 (Ballroom, 110 seated)
- **Dining Room:**  
Resident \$275      Non-resident \$350      Deposit \$200 (Dining Room 40 seated)
- **Ballroom & Dining Room Combo:**  
Resident \$625      Non-resident \$800      Deposit \$200 (seats 150),

#### Community Cultural Center:

Rentals are 4 hours

- **Meeting Rooms:**  
Resident \$60 and additional \$15/hr., Non-Resident \$80/\$20/hr, Business \$225/\$57/hr
- **Auditorium Resident:**  
\$200 and additional \$50/hour, Non-Resident \$300/\$75hr, Business \$450/\$133
- **Dance Studio: Residents**  
\$100/\$25/hr., Non-Residents \$140/35, Business \$300/\$75/hr



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: August 10, 2022  
TO: Richard F. Kehoe, Chair  
FROM: Michael P. Walsh *MPWalsh*  
RE: AMUSEMENT PERMIT APPLICATIONS

---

The following Amusement Permit are before you due to the East Hartford Code of Ordinances, Chapter 5, Amusements, Section 5-3 (e), passed by the Town Council:

Sec. 5-3 (e):

(e) If the application is submitted pursuant to subsection (b) of section 5-1 of the Town Ordinances, within one week of receipt of written comments from the Directors, the Chief of Police shall forward those comments to the Town Council. The Chief of Police shall also forward to the Town Council written comments pertaining to the impact the proposed amusement would have on the areas under the purview of the Police Department and any recommended changes in the planned operations, as well as a statement as to whether the Police Department can supply adequate police protection.

Please add the following amusement permits to the Town Council agenda for the August 16<sup>th</sup>, 2022 meeting.

- Eversource Hartford Marathon (addendum to alter the previously approved route)
  - Saturday, October 8, 2022; 9 – 11 AM (rain or shine).
- Believe 208 – Run for the Brave and Finest
  - Sunday, September 25, 2022; 7 AM to 11 AM
- IA OCC Navratri 2022
  - Saturday, September 10, 2022; 5 PM - midnight

C: S. Sansom, Chief of Police  
C. Martin, Chief of Staff

MICHAEL P. WALSH  
MAYOR

**TOWN OF EAST HARTFORD**  
**Police Department**

SCOTT M. SANSOM  
CHIEF OF POLICE

31 School Street  
East Hartford, Connecticut 06108-2638

TELEPHONE  
(860) 528-4401

FAX (860) 289-1249

[www.easthartfordct.gov](http://www.easthartfordct.gov)

To: Mayor Walsh

From: Chief Scott M. Sansom

Date: August 3, 2022

Re: **Amusement Permit Application**  
**“Addendum-Eversource Hartford Marathon”**

Pursuant to the East Hartford Code of Ordinances, Chapter 5, Amusements, Section 5-3(e), the attached Amusement Permit Application should be forwarded to the Town Council for appropriate action.

If you require any further information, please contact me at your convenience.



Scott M. Sansom  
Chief of Police



MICHAEL P. WALSH  
MAYOR

**TOWN OF EAST HARTFORD**  
**Police Department**

SCOTT M. SANSOM  
CHIEF OF POLICE

31 School Street  
East Hartford, Connecticut 06108-2638

TELEPHONE  
(860) 528-4401

FAX (860) 289-1249

[www.easthartfordct.gov](http://www.easthartfordct.gov)

August 3, 2022

Richard F. Kehoe, Chairman  
East Hartford Town Council  
740 Main Street  
East Hartford, CT 06108

**Re: Outdoor Amusement Permit Application  
"Addendum-Eversource Hartford Marathon - 2022"**

Dear Chairman Kehoe:

Attached please find an addendum submitted by **The Hartford Marathon Foundation by Josh Miller, its Race and Technical Director**. The permit for the **"Eversource Hartford Marathon"** which will be held on **Saturday, October 8, 2022** was approved at the **February 1, 2022** Town Council meeting. The permit was approved to conduct a marathon, road races and outdoor musical entertainment with volunteers and several thousand spectators and runners. **The race course is being adjusted to detour participants from King Street onto Brook Street and then onto Main Street.**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, Public Works Departments and the Offices of the Corporation Counsel and Finance.

**The Risk Management and the Office of Corporation Counsel had no comments on the changes.**

**The Inspections and Permits Department had no comment on the changes.**

**The Fire Department had no comment on the changes and indicate that there will be no additional costs to the already established anticipated costs of \$4,100.**

**The Health Department had no comment on the changes and approves as submitted.**

**The Parks & Recreation Department had no comment on the changes and approves as submitted.**

**The Public Works Department had no comment on the changes and approves as submitted.**

**The Police Department had no comment on the changes and has approved as submitted.**



Respectfully submitted for your information.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott M. Sansom". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Scott M. Sansom  
Chief of Police

Cc: Applicant

Hartford Marathon Foundation, Inc.  
41 Sequin Drive  
Glastonbury, CT 06033



July 8, 2022

Augustina Rivera  
Administrative Clerk 3  
Support Services Bureau  
East Hartford Police Department  
31 School Street  
East Hartford, CT 06108

Dear Augustina Rivera and Town of East Hartford,

Due to ongoing road construction along King Street in South Windsor, the Hartford Marathon Foundation requests permission to alter the Eversource Hartford Marathon route for the 2022 running on October 8<sup>th</sup>.

The requested adjustment will detour participants from King Street onto Brook Street and then onto Main Street. The time impact to Brook Street will be between the hours of 9:00 am – 11:00 am. There will be no additional route impact due to this adjustment. Residential mailings and traffic advisory signs will indicate the changes.

I hope that you are able to accommodate this request. If you have any additional questions or concerns, do not hesitate to contact me.

Thank you and I look forward to hearing from you.

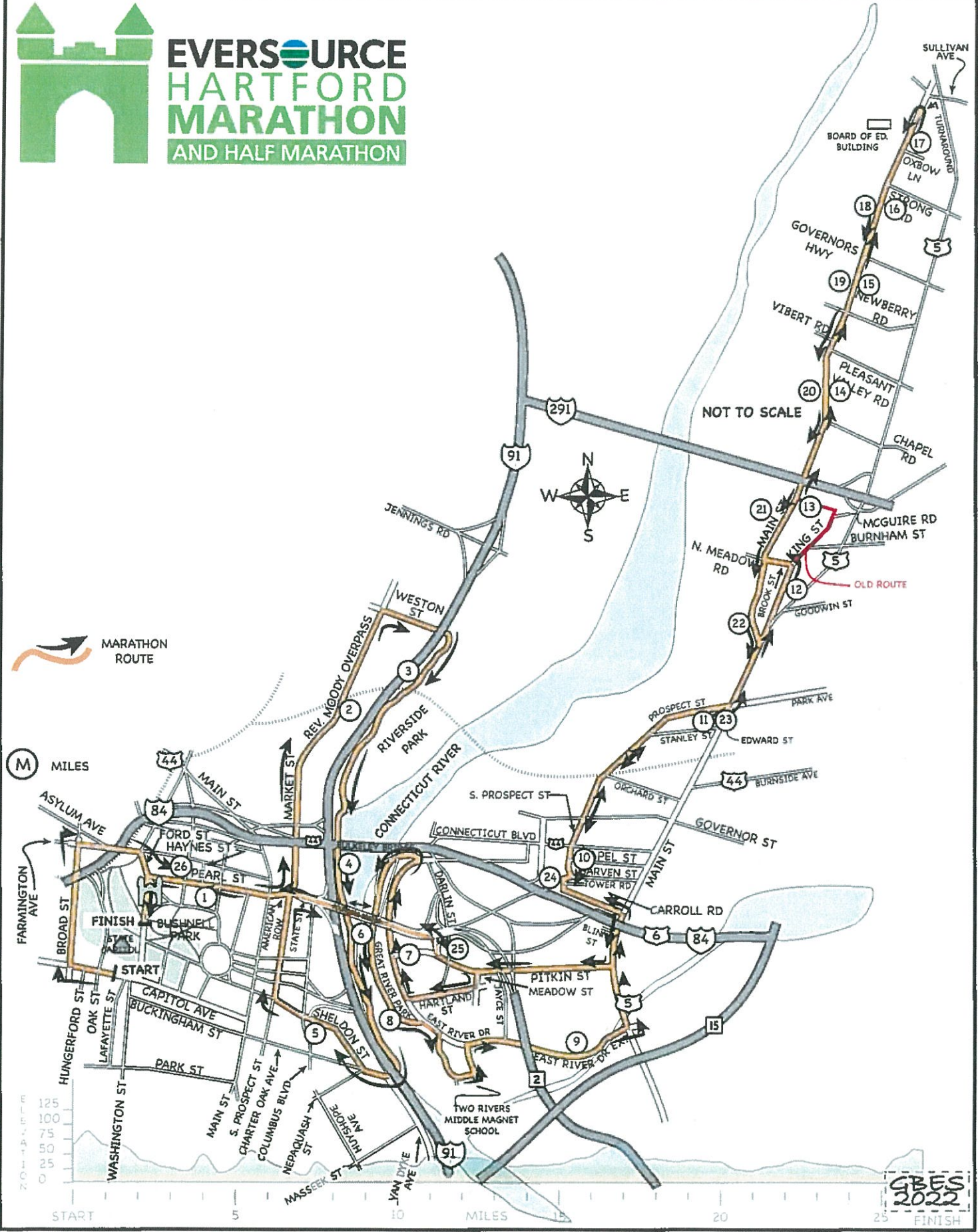
Sincerely,

A handwritten signature in black ink, appearing to read 'B. Gumbrewicz', written in a cursive style.

Bucky Gumbrewicz  
Operations Manager  
Hartford Marathon Foundation  
O: 860-652-8866 x123 | F: 860-652-8145  
Bucky@hartfordmarathon.com



# EVERSOURCE HARTFORD MARATHON AND HALF MARATHON





**Rivera, Augustina**

---

**From:** Sasen, Christine  
**Sent:** Monday, July 18, 2022 7:51 AM  
**To:** Rivera, Augustina  
**Subject:** RE: ADDENDUM Request for Outdoor Amusement Permit for Eversource Hartford Marathon

Ok, but I still don't have Certificate of Insurance.

---

**From:** Rivera, Augustina <ARivera@easthartfordct.gov>  
**Sent:** Friday, July 15, 2022 9:09 AM  
**To:** Burnsed, Laurence <lburnsed@easthartfordct.gov>; Cruz-Aponte, Marilyn <mcruzaponte@easthartfordct.gov>; Fravel, Theodore <tfravel@easthartfordct.gov>; Munson, Kevin <KMunson@easthartfordct.gov>  
**Cc:** Alsup, Steve <SAlsup@easthartfordct.gov>; Browning, Craig <CBrowning@easthartfordct.gov>; Cohen, Bruce <BCohen@easthartfordct.gov>; Cummings, Kim <kcumings@easthartfordct.gov>; Davis, Robert <RDavis@easthartfordct.gov>; Drouin, Darrell <Ddrouin@easthartfordct.gov>; Dwyer, Sean <SDwyer@easthartfordct.gov>; Gentile, Richard <RPGentile@easthartfordct.gov>; Grew, Greg <mggrew@easthartfordct.gov>; Hawkins, Mack <MHawkins@easthartfordct.gov>; McCaw, Melissa <mmccaw@easthartfordct.gov>; Neves, Paul <Pneves@easthartfordct.gov>; O'Connell, Michael <Moconnell@easthartfordct.gov>; Sansom, Scott <SSansom@easthartfordct.gov>; Sasen, Christine <CSasen@easthartfordct.gov>; Wagner, Justin <Jwagner@easthartfordct.gov>  
**Subject:** ADDENDUM Request for Outdoor Amusement Permit for Eversource Hartford Marathon

Good morning,

The Hartford Marathon Foundation has to make an adjustment to the route for the "Eversource Hartford Marathon", their Outdoor Permit was already approved therefore this is an addendum.

Attached are both the Directors Review and Notice and the request for the addendum along with the updated map. Please review the addendum to the 2022 permit and submit comments back to me by **Friday, July 29<sup>th</sup>.**

Thank you.

Tina

Augustina Rivera  
Administrative Clerk 3  
Support Services Bureau  
East Hartford Police Department  
31 School Street  
East Hartford, CT 06108  
Office: 860-291-7631 Fax: 860-610-6290  
[arivera@easthartfordct.gov](mailto:arivera@easthartfordct.gov)  
[www.easthartfordct.gov/police-department](http://www.easthartfordct.gov/police-department)

**Rivera, Augustina**

---

**From:** Gentile, Richard  
**Sent:** Friday, July 15, 2022 9:41 AM  
**To:** Rivera, Augustina; Burnsed, Laurence; Cruz-Aponte, Marilyn; Fravel, Theodore; Munson, Kevin  
**Cc:** Alsup, Steve; Browning, Craig; Cohen, Bruce; Cummings, Kim; Davis, Robert; Drouin, Darrell; Dwyer, Sean; Grew, Greg; Hawkins, Mack; McCaw, Melissa; Neves, Paul; O'Connell, Michael; Sansom, Scott; Sasen, Christine; Wagner, Justin  
**Subject:** RE: ADDENDUM Request for Outdoor Amusement Permit for Eversource Hartford Marathon

I have no comments.

Richard P. Gentile  
Assistant Corporation Counsel  
Town of East Hartford  
740 Main Street  
East Hartford, CT 06108

860-291-7217  
[rpgentile@easthartfordct.gov](mailto:rpgentile@easthartfordct.gov)

THIS MESSAGE AND ANY OF ITS ATTACHMENTS ARE INTENDED ONLY FOR THE USE OF THE DESIGNATED RECIPIENT, OR THE RECIPIENT'S DESIGNEE, AND MAY CONTAIN INFORMATION THAT IS CONFIDENTIAL OR PRIVILEGED. IF YOU ARE NOT THE INTENDED RECIPIENT, PLEASE (1) IMMEDIATELY NOTIFY THE OFFICE OF THE CORPORATION COUNSEL ABOUT THE RECEIPT BY TELEPHONING (860)291-7219; (2) DELETE ALL COPIES OF THE MESSAGE AND ANY ATTACHMENTS; AND (3) DO NOT DISSEMINATE, FORWARD, OR MAKE ANY USE OF ANY OF THEIR CONTENTS.

**From:** Rivera, Augustina <ARivera@easthartfordct.gov>  
**Sent:** Friday, July 15, 2022 9:09 AM  
**To:** Burnsed, Laurence <lburnsed@easthartfordct.gov>; Cruz-Aponte, Marilyn <mcruzaponte@easthartfordct.gov>; Fravel, Theodore <tfravel@easthartfordct.gov>; Munson, Kevin <KMunson@easthartfordct.gov>  
**Cc:** Alsup, Steve <SAlsup@easthartfordct.gov>; Browning, Craig <CBrowning@easthartfordct.gov>; Cohen, Bruce <BCohen@easthartfordct.gov>; Cummings, Kim <kcummings@easthartfordct.gov>; Davis, Robert <RDavis@easthartfordct.gov>; Drouin, Darrell <Ddrouin@easthartfordct.gov>; Dwyer, Sean <SDwyer@easthartfordct.gov>; Gentile, Richard <RPGentile@easthartfordct.gov>; Grew, Greg <meggrew@easthartfordct.gov>; Hawkins, Mack <MHawkins@easthartfordct.gov>; McCaw, Melissa <mmccaw@easthartfordct.gov>; Neves, Paul <Pneves@easthartfordct.gov>; O'Connell, Michael <Moconnell@easthartfordct.gov>; Sansom, Scott <SSansom@easthartfordct.gov>; Sasen, Christine <CSasen@easthartfordct.gov>; Wagner, Justin <Jwagner@easthartfordct.gov>  
**Subject:** ADDENDUM Request for Outdoor Amusement Permit for Eversource Hartford Marathon

Good morning,

The Hartford Marathon Foundation has to make an adjustment to the route for the "Eversource Hartford Marathon", their Outdoor Permit was already approved therefore this is an addendum.



**Rivera, Augustina**

---

**From:** Cohen, Bruce  
**Sent:** Saturday, July 16, 2022 7:22 PM  
**To:** Gentile, Richard; Rivera, Augustina; Burnsed, Laurence; Cruz-Aponte, Marilyn; Fravel, Theodore; Munson, Kevin  
**Cc:** Alsup, Steve; Browning, Craig; Cummings, Kim; Davis, Robert; Drouin, Darrell; Dwyer, Sean; Grew, Greg; Hawkins, Mack; McCaw, Melissa; Neves, Paul; O'Connell, Michael; Sansom, Scott; Sasen, Christine; Wagner, Justin  
**Subject:** Re: ADDENDUM Request for Outdoor Amusement Permit for Eversource Hartford Marathon

No comment

Get [Outlook for iOS](#)

---

**From:** Gentile, Richard <RPGentile@easthartfordct.gov>  
**Sent:** Friday, July 15, 2022 9:41:23 AM  
**To:** Rivera, Augustina <ARivera@easthartfordct.gov>; Burnsed, Laurence <lburnsed@easthartfordct.gov>; Cruz-Aponte, Marilyn <mcruzaponte@easthartfordct.gov>; Fravel, Theodore <tfravel@easthartfordct.gov>; Munson, Kevin <KMunson@easthartfordct.gov>  
**Cc:** Alsup, Steve <SAlsup@easthartfordct.gov>; Browning, Craig <CBrowning@easthartfordct.gov>; Cohen, Bruce <BCohen@easthartfordct.gov>; Cummings, Kim <kcumplings@easthartfordct.gov>; Davis, Robert <RDavis@easthartfordct.gov>; Drouin, Darrell <Ddrouin@easthartfordct.gov>; Dwyer, Sean <SDwyer@easthartfordct.gov>; Grew, Greg <mggrew@easthartfordct.gov>; Hawkins, Mack <MHawkins@easthartfordct.gov>; McCaw, Melissa <mmccaw@easthartfordct.gov>; Neves, Paul <Pneves@easthartfordct.gov>; O'Connell, Michael <Moconnell@easthartfordct.gov>; Sansom, Scott <SSansom@easthartfordct.gov>; Sasen, Christine <CSasen@easthartfordct.gov>; Wagner, Justin <Jwagner@easthartfordct.gov>  
**Subject:** RE: ADDENDUM Request for Outdoor Amusement Permit for Eversource Hartford Marathon

I have no comments.

Richard P. Gentile  
Assistant Corporation Counsel  
Town of East Hartford  
740 Main Street  
East Hartford, CT 06108

860-291-7217  
[rpgentile@easthartfordct.gov](mailto:rpgentile@easthartfordct.gov)

THIS MESSAGE AND ANY OF ITS ATTACHMENTS ARE INTENDED ONLY FOR THE USE OF THE DESIGNATED RECIPIENT, OR THE RECIPIENT'S DESIGNEE, AND MAY CONTAIN INFORMATION THAT IS CONFIDENTIAL OR PRIVILEGED. IF YOU ARE NOT THE INTENDED RECIPIENT, PLEASE (1) IMMEDIATELY NOTIFY THE OFFICE OF THE CORPORATION COUNSEL ABOUT THE RECEIPT BY TELEPHONING (860)291-7219; (2) DELETE ALL COPIES OF THE MESSAGE AND ANY ATTACHMENTS; AND (3) DO NOT DISSEMINATE, FORWARD, OR MAKE ANY USE OF ANY OF THEIR CONTENTS.

Fire Dept



Scott Sansom  
Chief of Police

TOWN OF EAST HARTFORD  
POLICE DEPARTMENT  
SUPPORT SERVICES BUREAU  
Outdoor Amusement Permits  
31 School Street  
East Hartford, CT 06108  
(860) 528-4401



Michael P. Walsh  
Mayor

## Administrative Review of Amusement Permit

Event Date: **Saturday, October 8, 2022**

Event: **"Eversource Hartford Marathon"- ADDENDUM**


Applicant: **The Hartford Marathon Foundation by Josh Miller, its Technical Director**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated Cost(s) if known \$ \_\_\_\_\_ no additional costs \_\_\_\_\_

  
Signature Stephen Alsup, Assistant Fire Chief

7/17/2022  
Date

Comments:



Fire Marshal

**Rivera, Augustina**

---

**From:** Cink, William  
**Sent:** Wednesday, July 20, 2022 12:42 PM  
**To:** Rivera, Augustina  
**Subject:** Hartford Marathon

In regards to the addendum to the Hartford Marathon Outdoor Permit, I have no concerns or issues with the requested changes.

**In the interest of safety,**

**E. William Cink**  
**Acting Fire Marshal**  
**East Hartford**  
**860 291 -7405**



The East Hartford Fire Department is committed to the prevention of fires and protection of lives, property and the environment. The Department's major areas of emergency response include fire suppression, emergency medical services, technical rescue, and hazardous materials incidents.

**PRIVILEGED AND CONFIDENTIAL:** The information contained in this electronic message and any attachments are confidential property and intended only for the use of the addressee. Any interception, copying, accessing, or disclosure or distribution of this message is prohibited, and sender takes no responsibility for any unauthorized reliance on this message. If you have received this message in error, please notify the sender immediately and purge the message you received.



Scott Sansom  
Chief of Police

TOWN OF EAST HARTFORD  
POLICE DEPARTMENT  
SUPPORT SERVICES BUREAU  
Outdoor Amusement Permits  
31 School Street  
East Hartford, CT 06108  
(860) 528-4401



Michael P. Walsh  
Mayor

## Administrative Review of Amusement Permit

Event Date: **Saturday, October 8, 2022**

Event: **"Eversource Hartford Marathon"- ADDENDUM**

Applicant: **The Hartford Marathon Foundation by Josh Miller, its Technical Director**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated Cost(s) if known \$ \_\_\_\_\_

Laurence Burnsed, MPH, MBA

July 15, 2022

Signature

Date

Comments:

Approved as submitted by Health & Social Services.



Scott Sansom  
Chief of Police

TOWN OF EAST HARTFORD  
POLICE DEPARTMENT  
SUPPORT SERVICES BUREAU  
Outdoor Amusement Permits  
31 School Street  
East Hartford, CT 06108  
(860) 528-4401



Michael P. Walsh  
Mayor

Administrative Review of Amusement Permit

Event Date: **Saturday, October 8, 2022**  
Event: **"Eversource Hartford Marathon"- ADDENDUM**  
Applicant: **The Hartford Marathon Foundation by Josh Miller, its Technical Director**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
  - 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
  - 3. the application be disapproved for the reason(s) set forth in the attached comments.
- 
- Fire Department
  - Health Department
  - Parks & Recreation Department
  - Public Works Department
  - Corporation Counsel
- Anticipated Cost(s) if known \$ N/A

Signature

8/3/22  
Date

Comments:



Scott Sansom  
Chief of Police

TOWN OF EAST HARTFORD  
POLICE DEPARTMENT  
SUPPORT SERVICES BUREAU  
Outdoor Amusement Permits  
31 School Street  
East Hartford, CT 06108  
(860) 528-4401



Michael P. Walsh  
Mayor

## Administrative Review of Amusement Permit

Event Date: **Saturday, October 8, 2022**

Event: **"Eversource Hartford Marathon"- ADDENDUM**

Applicant: **The Hartford Marathon Foundation by Josh Miller, its Technical Director**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated Cost(s) if known \$ 0 \_\_\_\_\_

\_\_\_\_\_  
Signature Date

Comments:



**Rivera, Augustina**

---

**From:** Hawkins, Mack  
**Sent:** Saturday, July 16, 2022 10:39 PM  
**To:** Rivera, Augustina  
**Subject:** Re: ADDENDUM Request for Outdoor Amusement Permit for Eversource Hartford Marathon

No comments.

*Mack S. Hawkins*

Assistant Chief of Police  
East Hartford Police Department  
31 School St.  
East Hartford, CT 06108  
Office **860 291-7597**

***Serving Our Community with Pride and Integrity***



---

**From:** Rivera, Augustina <ARivera@easthartfordct.gov>  
**Sent:** Friday, July 15, 2022 9:08:47 AM  
**To:** Burnsed, Laurence <lburnsed@easthartfordct.gov>; Cruz-Aponte, Marilyn <mcruzaponte@easthartfordct.gov>; Fravel, Theodore <tfravel@easthartfordct.gov>; Munson, Kevin <KMunson@easthartfordct.gov>  
**Cc:** Alsup, Steve <SAlsup@easthartfordct.gov>; Browning, Craig <CBrowning@easthartfordct.gov>; Cohen, Bruce <BCohen@easthartfordct.gov>; Cummings, Kim <kcumplings@easthartfordct.gov>; Davis, Robert <RDavis@easthartfordct.gov>; Drouin, Darrell <Ddrouin@easthartfordct.gov>; Dwyer, Sean <SDwyer@easthartfordct.gov>; Gentile, Richard <RPGentile@easthartfordct.gov>; Grew, Greg <mggrew@easthartfordct.gov>; Hawkins, Mack <MHawkins@easthartfordct.gov>; McCaw, Melissa <mmccaw@easthartfordct.gov>; Neves, Paul <Pneves@easthartfordct.gov>; O'Connell, Michael <Moconnell@easthartfordct.gov>; Sansom, Scott <SSansom@easthartfordct.gov>; Sasen, Christine <CSasen@easthartfordct.gov>; Wagner, Justin <Jwagner@easthartfordct.gov>  
**Subject:** ADDENDUM Request for Outdoor Amusement Permit for Eversource Hartford Marathon

Good morning,

The Hartford Marathon Foundation has to make an adjustment to the route for the "Eversource Hartford Marathon", their Outdoor Permit was already approved therefore this is an addendum.

Attached are both the Directors Review and Notice and the request for the addendum along with the updated map. Please review the addendum to the 2022 permit and submit comments back to me by **Friday, July 29<sup>th</sup>.**

Thank you.

Tina

MICHAEL P. WALSH  
MAYOR

**TOWN OF EAST HARTFORD**  
**Police Department**

TELEPHONE  
(860) 528-4401

FAX (860) 289-1249

[www.easthartfordct.gov](http://www.easthartfordct.gov)

SCOTT M. SANSOM  
CHIEF OF POLICE

31 School Street  
East Hartford, Connecticut 06108-2638

To: Mayor Walsh

From: Chief Scott M. Sansom

Date: August 3, 2022

Re: **Amusement Permit Application**  
**“Believe 208-Run for the Brave and Finest”**

Pursuant to the East Hartford Code of Ordinances, Chapter 5, Amusements, Section 5-3(e), the attached Amusement Permit Application should be forwarded to the Town Council for appropriate action.

If you require any further information, please contact me at your convenience.



Scott M. Sansom  
Chief of Police



MICHAEL P. WALSH  
MAYOR

**TOWN OF EAST HARTFORD**  
**Police Department**

SCOTT M. SANSOM  
CHIEF OF POLICE

31 School Street  
East Hartford, Connecticut 06108-2638

TELEPHONE  
(860) 528-4401

FAX (860) 289-1249

[www.easthartfordct.gov](http://www.easthartfordct.gov)

August 3, 2022

Richard F. Kehoe, Chairman  
East Hartford Town Council  
740 Main Street  
East Hartford, CT 06108

**Re: Outdoor Amusement Permit Application  
"Believe 208-Run for the Brave and Finest"**

Dear Chairman Kehoe:

Attached please find the amusement permit application by the **Connecticut Alliance to Benefit Law Enforcement, Inc.** by Kathryn Kleis, its Race Director. The applicant seeks to conduct a 5K Run in memory of East Hartford Police Officer Paul Buchanan on Sunday, September 25, 2022 from 7:00 am to 11:00 am with road closures only from 8:00am to 9:30am. The race will begin at the Knights of Columbus (1831 Main Street) and into South Windsor, northbound on Main Street, and return southbound on Main Street. There will be music and food at the event. This event is rain or shine.

The applicant respectfully **requests a waiver of the associated permit fee**, under the provisions of (TO) 5-6(a), due to the Town of East Hartford as the purpose of this event is to fund initiatives that directly benefit first responders in the community.

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, Public Works Departments and the Offices of the Corporation Counsel and Finance.

The **Offices of Corporation Counsel and Risk Management** approve the application as submitted.

The **Inspections and Permits Department** states that permits and inspections may be required for temporary installations.

The **Fire, Public Works, Health and Parks & Recreation Departments** approve the application as submitted and states there are no anticipated costs to their Departments for this event.

The **Police Department** conducted a review of the application and the following comments/recommendations are made:

- The Police Department can provide adequate police protection for the event. The site is suitable for the outdoor amusement, the expected crowds are of small to moderate size, and the area has sufficient parking available.

- This event can be conducted with a minimal impact upon the surrounding neighborhoods and a near-normal flow of traffic on the streets adjacent to the site can be maintained.
- The anticipated costs to the Department for this event is \$2,090.39.

Respectfully submitted for your information.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott M. Sansom". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Scott M. Sansom  
Chief of Police

Cc: Applicant

**Rivera, Augustina**

---

**From:** Gentile, Richard  
**Sent:** Friday, July 22, 2022 1:47 PM  
**To:** Hawkins, Mack; Rivera, Augustina; Olson, Donald  
**Cc:** Drouin, Darrell; Sansom, Scott  
**Subject:** RE: Outdoor Amusement Permit Application- Believe 208 - Run for the Brave and Finest 2022

Great. Then I am Ok with the application. Rich

Richard P. Gentile  
Assistant Corporation Counsel  
Town of East Hartford  
740 Main Street  
East Hartford, CT 06108

860-291-7217  
[rpgentile@easthartfordct.gov](mailto:rpgentile@easthartfordct.gov)

THIS MESSAGE AND ANY OF ITS ATTACHMENTS ARE INTENDED ONLY FOR THE USE OF THE DESIGNATED RECIPIENT, OR THE RECIPIENT'S DESIGNEE, AND MAY CONTAIN INFORMATION THAT IS CONFIDENTIAL OR PRIVILEGED. IF YOU ARE NOT THE INTENDED RECIPIENT, PLEASE (1) IMMEDIATELY NOTIFY THE OFFICE OF THE CORPORATION COUNSEL ABOUT THE RECEIPT BY TELEPHONING (860)291-7219; (2) DELETE ALL COPIES OF THE MESSAGE AND ANY ATTACHMENTS; AND (3) DO NOT DISSEMINATE, FORWARD, OR MAKE ANY USE OF ANY OF THEIR CONTENTS.

**From:** Hawkins, Mack <MHawkins@easthartfordct.gov>  
**Sent:** Friday, July 22, 2022 1:04 PM  
**To:** Gentile, Richard <RPGentile@easthartfordct.gov>; Rivera, Augustina <ARivera@easthartfordct.gov>; Olson, Donald <Dolson@easthartfordct.gov>  
**Cc:** Drouin, Darrell <Ddrouin@easthartfordct.gov>; Sansom, Scott <SSansom@easthartfordct.gov>  
**Subject:** RE: Outdoor Amusement Permit Application- Believe 208 - Run for the Brave and Finest 2022

All,

The bridge should be open.

*Mack S. Hawkins*

Assistant Chief of Police  
East Hartford Police Department  
[31 School St.](#)  
[East Hartford, CT 06108](#)  
Office 860 291-7597

***Serving Our Community with Pride and Integrity***



Rivera, Augustina

---

**From:** Sasen, Christine  
**Sent:** Monday, July 18, 2022 7:48 AM  
**To:** Rivera, Augustina  
**Subject:** RE: Outdoor Amusement Permit Application- Believe 208 - Run for the Brave and Finest 2022

Ok

---

**From:** Rivera, Augustina <ARivera@easthartfordct.gov>  
**Sent:** Thursday, July 14, 2022 7:35 AM  
**To:** Burnsed, Laurence <lburnsed@easthartfordct.gov>; Cruz-Aponte, Marilyn <mcruzaponte@easthartfordct.gov>; Fravel, Theodore <tfravel@easthartfordct.gov>; Munson, Kevin <KMunson@easthartfordct.gov>  
**Cc:** Alsup, Steve <SAlsup@easthartfordct.gov>; Browning, Craig <CBrowning@easthartfordct.gov>; Cohen, Bruce <BCohen@easthartfordct.gov>; Cummings, Kim <kcummings@easthartfordct.gov>; Davis, Robert <RDavis@easthartfordct.gov>; Drouin, Darrell <Ddrouin@easthartfordct.gov>; Dwyer, Sean <SDwyer@easthartfordct.gov>; Gentile, Richard <RPGentile@easthartfordct.gov>; Grew, Greg <mggrew@easthartfordct.gov>; Hawkins, Mack <MHawkins@easthartfordct.gov>; McCaw, Melissa <mmccaw@easthartfordct.gov>; Neves, Paul <Pneves@easthartfordct.gov>; O'Connell, Michael <Moconnell@easthartfordct.gov>; Sansom, Scott <SSansom@easthartfordct.gov>; Sasen, Christine <CSasen@easthartfordct.gov>; Wagner, Justin <Jwagner@easthartfordct.gov>  
**Subject:** Outdoor Amusement Permit Application- Believe 208 - Run for the Brave and Finest 2022

Good morning,

Please find attached your Directors Review & Notice and the Outdoor Amusement Permit documents for the "Believe 208- Run for the Brave and Finest" taking place on Sunday, September 25, 2022. Please review and submit comments back to me [no later than 12:00 noon, Thursday, July 28, 2022.](#)

Thank you.

Tina

Augustina Rivera  
Administrative Clerk 3  
Support Services Bureau  
East Hartford Police Department  
31 School Street  
East Hartford, CT 06108  
Office: 860-291-7631 Fax: 860-610-6290  
[arivera@easthartfordct.gov](mailto:arivera@easthartfordct.gov)  
[www.easthartfordct.gov/police-department](http://www.easthartfordct.gov/police-department)



Scott Sansom  
Chief of Police

TOWN OF EAST HARTFORD  
POLICE DEPARTMENT  
SUPPORT SERVICES BUREAU  
Outdoor Amusement Permits  
31 School Street  
East Hartford, CT 06108  
(860) 528-4401



Michael P. Walsh  
Mayor

## Administrative Review of Amusement Permit

Event Date: **Sunday, September 25, 2022**

Event: **"Believe 208 - Run for the Brave and Finest"**

Applicant: **Connecticut Alliance to Benefit Law Enforcement, Inc., Believe 208  
Kathryn Kleis, Race Director**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
  - 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
  - 3. the application be disapproved for the reason(s) set forth in the attached comments.
- 
- Fire Department
  - Health Department
  - Parks & Recreation Department
  - Public Works Department
  - Corporation Counsel
- Anticipated Cost(s) if known \$ \_\_\_\_\_

Bruce Cohen

Signature

Date

Comments:







Scott Sansom  
Chief of Police

TOWN OF EAST HARTFORD  
POLICE DEPARTMENT  
SUPPORT SERVICES BUREAU  
Outdoor Amusement Permits  
31 School Street  
East Hartford, CT 06108  
(860) 528-4401



Michael P. Walsh  
Mayor

## Administrative Review of Amusement Permit

Event Date: Sunday, September 25, 2022

Event: "Believe 208 - Run for the Brave and Finest"

Applicant: Connecticut Alliance to Benefit Law Enforcement, Inc., Believe 208  
Kathryn Kleis, Race Director

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
  - 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
  - 3. the application be disapproved for the reason(s) set forth in the attached comments.
- 
- Fire Department
  - Health Department
  - Parks & Recreation Department
  - Public Works Department
  - Corporation Counsel
- Anticipated Cost(s) if known \$\_0\_\_\_\_\_

Marilynn Cruz-Aponte Director of Public Works 7-25-22

Signature

Date

Comments:



Scott Sansom  
Chief of Police

TOWN OF EAST HARTFORD  
POLICE DEPARTMENT  
SUPPORT SERVICES BUREAU  
Outdoor Amusement Permits  
31 School Street  
East Hartford, CT 06108  
(860) 528-4401



Michael P. Walsh  
Mayor

## Administrative Review of Amusement Permit

Event Date: **Sunday, September 25, 2022**

Event: **"Believe 208 - Run for the Brave and Finest"**

Applicant: **Connecticut Alliance to Benefit Law Enforcement, Inc., Believe 208  
Kathryn Kleis, Race Director**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated Cost(s) if known \$ \_\_\_\_\_

Laurence Burnsed, MPH, MBA

July 19, 2022

Signature

Date

Comments:

Reviewed with Environmental Health Division, food service is limited to water and non-perishable prepackaged items. Approved.



Scott Sansom  
Chief of Police

TOWN OF EAST HARTFORD  
POLICE DEPARTMENT  
SUPPORT SERVICES BUREAU  
Outdoor Amusement Permits  
31 School Street  
East Hartford, CT 06108  
(860) 528-4401



Michael P. Walsh  
Mayor

Administrative Review of Amusement Permit

Event Date: Sunday, September 25, 2022

Event: "Believe 208 - Run for the Brave and Finest"

Applicant: Connecticut Alliance to Benefit Law Enforcement, Inc., Believe 208  
Kathryn Kleis, Race Director

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated Cost(s) if known \$   N/A  

  
Signature

8/3/22  
Date

Comments:

**Rivera, Augustina**

---

**From:** Hawkins, Mack  
**Sent:** Monday, August 1, 2022 11:16 AM  
**To:** Rivera, Augustina  
**Subject:** Re: Outdoor Amusement Permit Application- Believe 208 - Run for the Brave and Finest 2022

Tina,

I have reviewed the Outdoor Amusement Permit Application for "Believe 208 – Run for the Brave and Finest" for 2022. I approve the application as submitted. The anticipated cost to the Department for this event is \$2,090.39.

*Mack S. Hawkins*

Assistant Chief of Police  
East Hartford Police Department  
31 School St.  
East Hartford, CT 06108  
Office 860 291-7597

***Serving Our Community with Pride and Integrity***



---

**From:** Rivera, Augustina <ARivera@easthartfordct.gov>  
**Sent:** Monday, August 1, 2022 10:17:00 AM  
**To:** Hawkins, Mack <MHawkins@easthartfordct.gov>  
**Subject:** RE: Outdoor Amusement Permit Application- Believe 208 - Run for the Brave and Finest 2022

Hi Mack,

Just need your ok on this outdoor amusement permit for the record.

Tina

---

**From:** Hawkins, Mack <MHawkins@easthartfordct.gov>  
**Sent:** Friday, July 22, 2022 1:04 PM  
**To:** Gentile, Richard <RPGentile@easthartfordct.gov>; Rivera, Augustina <ARivera@easthartfordct.gov>; Olson, Donald <Dolson@easthartfordct.gov>  
**Cc:** Drouin, Darrell <Ddrouin@easthartfordct.gov>; Sansom, Scott <SSansom@easthartfordct.gov>  
**Subject:** RE: Outdoor Amusement Permit Application- Believe 208 - Run for the Brave and Finest 2022

All,



# TOWN OF EAST HARTFORD POLICE DEPARTMENT



Michael P. Walsh  
Mayor

OUTDOOR AMUSEMENT PERMITS  
31 SCHOOL STREET  
EAST HARTFORD, CT 06108-2638  
(860) 528-4401

## OUTDOOR AMUSEMENT PERMIT APPLICATION



Scott M. Sansom  
Chief of Police

**THIS APPLICATION IS DUE NOT LESS THAN 30 DAYS PRIOR TO THE EVENT APPLIED FOR**

1. Name of Event:  
Believe 208 - Run for the Brave and Finest
2. Date(s) of Event:  
Sunday, September 25, 2022
3. Applicant's name, home & work phone numbers, home address, and e-mail address (NOTE: If applicant is a partnership, corporation, limited liability company, club or association give the full legal name of the Applicant):  
Connecticut Alliance to Benefit Law Enforcement, Inc., Believe 208, 82 Cottonwood Road  
Newington, CT 06111  
c/o  
Kathryn Kleis, Race Director, 2 Redbud Lane, Glastonbury, CT 06033  
(C) 203-313-0832, (W) 860-512-2795, Email: Believe208run@gmail.com or Katy.Kleis@gmail.com
4. If Applicant is a partnership, corporation, limited liability company (LLC), club, or association, list the names of all partners, members, directors and officers AND provide their business address.  
Board of Directors  
Louise Pyers, CEO – 82 Cottonwood Road, Newington, CT 06111;  
Chairman of the Board, Joseph Dooley, 501 Crescent Street, New Haven, CT 06515;  
Board Members: James Scott, 700 Prospect Street, New Haven, CT 06515; Woodrow Tinsley, 31 School Street, East Hartford, CT 06108; Kari Sassu, 501 Crescent Street, New Haven, CT 06515; Tamrah Stepien, 113 Beauchamp Terrace, Chicopee, MA 01020; Jason Bodell, 222 Main Street, Middletown CT 06457; Russell Iger, 1585 Main Street, Coventry, CT 06238
5. List the location of the proposed amusement: (Name of facility and address)  
From 1831 Main Street, East Hartford, CT (Knights of Columbus) to South Windsor town line
6. List the dates and hours of operation for each day (if location changes on a particular day, please list):  
Sunday, September 25, 2022 from 7:00 am-11:00 am (\*road closures ONLY from 8:00 am-9:30 am)
7. Provide a detailed description of the proposed amusement:  
5K road race in memory of East Hartford Police Officer Paul Buchanan - see attached for more information

8. Will music or other entertainment be provided wholly or partially outdoors?
- ✓ Yes      No
- a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)? **8:00 am-11:00 am**
9. What is the expected age group(s) of participants?  
**4-70**
10. What is the expected attendance at the proposed amusement:  
(If more than one performance, indicate time / day / date and anticipated attendance for each.)  
**200-500**
11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:
- a. Crowd size impact:  
**Road closure Ellington Road & Main Street to Old Main Street, South Windsor**
- b. Traffic control and flow plan at site & impact on surrounding / supporting streets:  
**EHPD will open northbound to southbound as runners complete course**
- c. Parking plan on site & impact on surrounding / supporting streets:  
**Parking at Knights of Columbus in designated lots, no overflow on streets**
- d. Noise impact on neighborhood:  
**Minimal; all residents receive notification of the event in advance**
- e. Trash & litter control plan for the amusement site and surrounding community during and immediately after the proposed amusement:  
**Trash receptacles provided, volunteers clean course on-going & final clean-up completed ASAP**
- f. List expected general disruption to neighborhood's normal life and activities:  
**Minimal traffic delays for Passaro Drive & Main Street approximately 35-45 minutes maximum**
- g. Other expected influence on surrounding neighborhood:  
**None**
12. Provide a detailed plan for the following:
- a. Accessibility of amusement site to emergency, police, fire & medical personnel and vehicles:  
**Police, fire and medical on-site**
- b. Provisions for notification of proper authorities in the case of an emergency:  
**EHPD on-site**
- c. Any provision for on-site emergency medical services:  
**EHFD on-site, ambulance on-site**
- d. Crowd control plan:  
**Not applicable**
- e. If on town property, the plan for the return of the amusement site to pre-amusement condition:  
**Race course will be checked for any debris following the event.**



f. Provision of sanitary facilities:

**On-site at Knights of Columbus**

13. Will food be provided, served, or sold on site:

a. Food available:  Yes No **AND**

b. Contact has been made with the East Hartford Health Department  Yes No.

14. Does the proposed amusement involve the sale and / or provision of alcoholic beverages to amusement attendees,

Yes  No Alcoholic beverages will be served / provided.

If 'YES', describe, in detail, any and all arrangements and what procedures shall be employed:

a. For such sale or provision,

b. To ensure that alcohol is not sold or provided to minors or intoxicated persons.

Check if copy of the liquor permit, as required by State law, is included with application.

15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests should go here):

**Fee waiver request attached, insurance policy attached**

---

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.

a. False Statement is a Class A Misdemeanor.

b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

---

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:

**Kathryn Kleis**

(Legal Name of Applicant)

*Kathryn Kleis*

(Applicant Signature)

**Kathryn Kleis**

(Printed Name)

**07/08/2022**

(Date Signed)

**Race Director**

(Capacity in which signing)

---

• (Click button to send application electronically to [ehpdpermits@easthartfordct.gov](mailto:ehpdpermits@easthartfordct.gov))

**FOR OFFICE USE**

Insurance Certificate Included:	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Liquor Permit Included:	<input checked="" type="radio"/> YES	<input checked="" type="radio"/> NO
Certificate of Alcohol Liability Included:	<input checked="" type="radio"/> YES	<input checked="" type="radio"/> NO
Time Waiver Request Included:	<input checked="" type="radio"/> YES	<input checked="" type="radio"/> NO
Fee Waiver Request Included:	<input checked="" type="radio"/> YES	<input type="radio"/> NO

**Outdoor Amusement Permit Fees:**

Sport, athletic contest, musical, operatic, dramatic, theatrical or pictorial performance or other exhibitions	\$ 10/performance §5-6
Parades	\$ 25/each parade §5-6
Fireworks display or air show	\$ 25/performance §5-6
Carnival, rodeo, circus, or tent show	\$ 100/day §5-6

**Total Assessed Amusement Permit Fee**

Received By: Augustina Rivera

Employee Number: 9099

Date & Time Signed: 7/13/22 7 : 15  AM  PM

Time remaining before event: 73 days.

If roads or sidewalks will be closed to public use as a result of this event the applicant must comply with signage requirements per Section 5-4 and present a signed affidavit attesting to this at the Town Council meeting.

## Question #7

### Believe 208: Run for the Brave and Finest

The Annual Believe 208 5K Run for the Brave and Finest, in Memory of East Hartford Police Officer Paul Buchanan, supports "Believe 208". "Believe 208", an initiative in collaboration with the Connecticut Alliance to Benefit Law Enforcement (CABLE), works to provide resources, training and information on all aspects of first responder well-being. The "Believe 208" mission is to increase awareness of the unique challenges facing first responders and to be a trusted, influential source for first responders, their families, agencies and community stakeholders. Proceeds from the race fund education and training efforts and provide resources to first responders and families in need.

#### Course Route:

The 5K race will start at the Knights of Columbus (1831 Main Street, East Hartford) and will continue into South Windsor on Main Street Northbound and will return on Main Street Southbound. Runners will run:

- North onto Main Street which turns in to (Old) Man Street
- Continue straight past the intersection of Gilman and (Old) Main Street
- Continue straight past Passaro Drive
- Continue straight past Brook Street
- Continue straight to North King Street, South Windsor at which point runners turn around on the street's loop and follow the same route back to the start line (Knights of Columbus, 1871 Main Street)

## **Believe 208: Run for the Brave and Finest**

### **Fee Waiver Request**

The Annual Believe 208 5K Run for the Brave and Finest, in Memory of East Hartford Police Officer Paul Buchanan, supports "Believe 208". "Believe 208", an initiative in collaboration with the Connecticut Alliance to Benefit Law Enforcement (CABLE), works to provide resources, training and information on all aspects of first responder well-being. The "Believe 208" mission is to increase awareness of the unique challenges facing first responders and to be a trusted, influential source for first responders, their families, agencies and community stakeholders. Proceeds from the race fund education and training efforts and provide resources to first responders and families in need.

We hereby request a fee waiver in light of the event's mission and desire for 100% of race proceeds to fund initiatives that directly benefit first responders in the community.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/08/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b>		<b>CONTACT NAME:</b> Will Maddux	
East Main Street Insurance Services, Inc		<b>PHONE (A/C No., Ext):</b> (530) 477-6521	<b>FAX (A/C, No):</b>
Will Maddux		<b>E-MAIL ADDRESS:</b> info@theeventhelper.com	
PO Box 1298		<b>INSURER(S) AFFORDING COVERAGE</b>	
Grass Valley CA 95945		<b>INSURER A:</b> Evanston Insurance Company	<b>NAIC #</b> 35378
<b>INSURED</b>		<b>INSURER B:</b>	
CABLE Inc./Believe 208		<b>INSURER C:</b>	
Kathryn Kleis		<b>INSURER D:</b>	
82 Cottonwood Road		<b>INSURER E:</b>	
Newington CT 06111		<b>INSURER F:</b>	

**COVERAGES**      **CERTIFICATE NUMBER:**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b>	Y	N	3DS5473-M2B13345	09/25/2022 12 01 AM	09/26/2022 12 01 AM	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	Host Liquor Liability						MED EXP (Any one person) \$ 5,000
	Retail Liquor Liability						PERSONAL & ADV INJURY \$ 1,000,000
GENL AGGREGATE LIMIT APPLIES PER							GENERAL AGGREGATE \$ 2,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						PRODUCTS - COM/OP AGG \$ 2,000,000
	OTHER.						Deductible \$ 1,000
	<b>AUTOMOBILE LIABILITY</b>						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS						\$
	<input type="checkbox"/> NON-OWNED AUTOS ONLY						\$
	<input type="checkbox"/> UMBRELLA LIAB						EACH OCCURRENCE \$
	<input type="checkbox"/> EXCESS LIAB						AGGREGATE \$
	<input type="checkbox"/> OCCUR						\$
	<input type="checkbox"/> CLAIMS-MADE						\$
	DED						\$
	RETENTIONS						\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>						PER STATUTE OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder listed below is named as additional insured per attached MEGL 2217 01 19  
Attendance: 350, Event Type: 5 K Run.

**CERTIFICATE HOLDER****CANCELLATION**

Town of East Hartford it's officials, employees, volunteers, boards and commissions 740 Main Street East Hartford CT 06108	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



## EVANSTON INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

### ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:  
COMMERCIAL GENERAL LIABILITY COVERAGE FORM

#### SCHEDULE

**Name Of Additional Insured Person(s) Or Organization(s):**

Town of East Hartford  
it's officials, employees, volunteers,  
boards and commissions  
740 Main Street  
East Hartford, CT 06108

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule of this endorsement, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by the acts or omissions of any insured listed under Paragraph 1. or 2. of Section II – Who Is An Insured:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.



**B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

All other terms and conditions remain unchanged.

MICHAEL P. WALSH  
MAYOR

**TOWN OF EAST HARTFORD**  
**Police Department**

TELEPHONE  
(860) 528-4401

FAX (860) 289-1249

SCOTT M. SANSOM  
CHIEF OF POLICE

31 School Street  
East Hartford, Connecticut 06108-2638

[www.easthartfordct.gov](http://www.easthartfordct.gov)

To: Mayor Walsh

From: Chief Scott M. Sansom

Date: August 5, 2022

Re: **Amusement Permit Application**  
**“IAOCC Navratri 2022”**

Pursuant to the East Hartford Code of Ordinances, Chapter 5, Amusements, Section 5-3(e), the attached Amusement Permit Application should be forwarded to the Town Council for appropriate action.

If you require any further information, please contact me at your convenience.



Scott M. Sansom  
Chief of Police

MICHAEL P. WALSH  
MAYOR

**TOWN OF EAST HARTFORD**  
**Police Department**

TELEPHONE  
(860) 528-4401

FAX (860) 289-1249

SCOTT M. SANSOM  
CHIEF OF POLICE

31 School Street  
East Hartford, Connecticut 06108-2638

www.easthartfordct.gov

August 5, 2022

Richard F. Kehoe, Chairman  
East Hartford Town Council  
740 Main Street  
East Hartford, CT 06108

Re: **Outdoor Amusement Permit Application**  
**"IAOCC Navratri 2022"**

Dear Chairman Kehoe:

Attached please find the amusement permit application from **The India Association of Central Connecticut by Purnima Shah, President**. The applicant seeks to conduct the **IAOCC Navratri 2022** to be held at the **Pratt and Whitney Aircraft Club** on **200 Clement Road** on **Saturday, September 10, 2022** from **5:00pm – Midnight**. This event is an Indian religious music event for families. There will be food and no liquor. Should there be inclement weather this event will be cancelled due to the musical entertainment having to be booked in advance.

The applicant respectfully **requests a waiver of the associated permit fee**, under the provisions of (TO) 5-6(a), due to the Town of East Hartford as the purpose of this event is a religious cultural family event.

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, Public Works Departments and the Offices of the Corporation Counsel and Finance.

The **Office of Corporation Counsel and Risk Management** approves the application as submitted.

The **Fire Department** conditionally approves the application as submitted. The Pratt and Whitney Aircraft Club was last inspected in 2019, the stage would need to be inspected and any use of the facility for other than bathroom use should require an inspection prior to use. Food inspection will also be required if there is cooking on site. **There are no anticipated cost for the Department.**

The **Health Department** approves the application as submitted and will work with event organizers and food service vendors to assure required permits and food service standards are met and states **there are no anticipated costs to their Departments.**

The **Parks & Recreation Department and Public Works Department** approve the application as submitted and states **there are no anticipated costs to their Department.**

The Police Department conducted a review of the application and the following comments/recommendations are made:

- The Police Department can provide adequate police protection for the event. The site is suitable for the outdoor amusement, the expected crowds are of small to moderate size, and the area has sufficient parking available.
- This event can be conducted with a minimal impact upon the surrounding neighborhoods and a near-normal flow of traffic on the streets adjacent to the site can be maintained.
- There are no anticipated costs to the Department for this event.

All applicable laws and Town Ordinances will be in effect.

Respectfully submitted for your information.

Sincerely,

A handwritten signature in black ink that reads "Scott M. Sansom". The signature is written in a cursive style with a long horizontal stroke extending to the right.

Scott M. Sansom  
Chief of Police

Cc: Applicant



Corp Counsel

**Rivera, Augustina**

---

**From:** Gentile, Richard  
**Sent:** Thursday, July 28, 2022 2:28 PM  
**To:** Rivera, Augustina  
**Subject:** RE: Outdoor Amusement Permit-IAOCC Navratri 2022- Due Next Week

No comments or concerns.

Richard P. Gentile  
Assistant Corporation Counsel  
Town of East Hartford  
740 Main Street  
East Hartford, CT 06108

860-291-7217  
[rpgentile@easthartfordct.gov](mailto:rpgentile@easthartfordct.gov)

THIS MESSAGE AND ANY OF ITS ATTACHMENTS ARE INTENDED ONLY FOR THE USE OF THE DESIGNATED RECIPIENT, OR THE RECIPIENT'S DESIGNEE, AND MAY CONTAIN INFORMATION THAT IS CONFIDENTIAL OR PRIVILEGED. IF YOU ARE NOT THE INTENDED RECIPIENT, PLEASE (1) IMMEDIATELY NOTIFY THE OFFICE OF THE CORPORATION COUNSEL ABOUT THE RECEIPT BY TELEPHONING (860)291-7219; (2) DELETE ALL COPIES OF THE MESSAGE AND ANY ATTACHMENTS; AND (3) DO NOT DISSEMINATE, FORWARD, OR MAKE ANY USE OF ANY OF THEIR CONTENTS.

---

**From:** Rivera, Augustina <ARivera@easthartfordct.gov>  
**Sent:** Thursday, July 28, 2022 2:10 PM  
**To:** Burnsed, Laurence <lburnsed@easthartfordct.gov>; Cruz-Aponte, Marilyn <mcruzaponte@easthartfordct.gov>; Fravel, Theodore <tfravel@easthartfordct.gov>; Munson, Kevin <KMunson@easthartfordct.gov>  
**Cc:** Alsup, Steve <SAlsup@easthartfordct.gov>; Browning, Craig <CBrowning@easthartfordct.gov>; Cink, William <Wcink@easthartfordct.gov>; Cohen, Bruce <BCohen@easthartfordct.gov>; Cummings, Kim <kcummings@easthartfordct.gov>; Davis, Robert <RDavis@easthartfordct.gov>; Drouin, Darrell <Ddrouin@easthartfordct.gov>; Dwyer, Sean <SDwyer@easthartfordct.gov>; Gentile, Richard <RPGentile@easthartfordct.gov>; Hawkins, Mack <MHawkins@easthartfordct.gov>; McCaw, Melissa <mmccaw@easthartfordct.gov>; Neves, Paul <Pneves@easthartfordct.gov>; O'Connell, Michael <Moconnell@easthartfordct.gov>; Sansom, Scott <SSansom@easthartfordct.gov>; Sassen, Christine <CSassen@easthartfordct.gov>  
**Subject:** Outdoor Amusement Permit-IAOCC Navratri 2022- Due Next Week

Good afternoon,

We have received an Outdoor Amusement Permit Application from the India Association of Central Connecticut (IAOCC) for an event on Saturday, September 10 called "IAOCC Navratri 2022". Attached is the Directors Review and Notice, the application and a layout of the event.

Risk Mgmt

**Rivera, Augustina**

---

**From:** Sasen, Christine  
**Sent:** Tuesday, August 2, 2022 2:03 PM  
**To:** Rivera, Augustina  
**Subject:** FW: Outdoor Amusement Permit-IAOCC Navratri 2022- Due Next Week  
**Attachments:** Insurance Certificate for East Hartford for Navratri July2022.pdf

All set, I spoke with him. No employees so I don't have to request workers' compensation insurance.

---

**From:** Rivera, Augustina <ARivera@easthartfordct.gov>  
**Sent:** Monday, August 1, 2022 7:57 AM  
**To:** Sasen, Christine <CSasen@easthartfordct.gov>  
**Cc:** Gentile, Richard <RPGentile@easthartfordct.gov>  
**Subject:** FW: Outdoor Amusement Permit-IAOCC Navratri 2022- Due Next Week

Hi Christine,

I have received the Certificate of Insurance for the IAOCC Navratri 2022 Event and have attached it for your review.

Tina

---

**From:** Rivera, Augustina  
**Sent:** Thursday, July 28, 2022 2:10 PM  
**To:** Burnsed, Laurence <[lburnsed@easthartfordct.gov](mailto:lburnsed@easthartfordct.gov)>; Cruz-Aponte, Marilyn <[mcruzaponte@easthartfordct.gov](mailto:mcruzaponte@easthartfordct.gov)>; Fravel, Theodore <[tfravel@easthartfordct.gov](mailto:tfravel@easthartfordct.gov)>; Munson, Kevin <[KMunson@easthartfordct.gov](mailto:KMunson@easthartfordct.gov)>  
**Cc:** Alsup, Steve <[SAlsup@easthartfordct.gov](mailto:SAlsup@easthartfordct.gov)>; Browning, Craig <[CBrowning@easthartfordct.gov](mailto:CBrowning@easthartfordct.gov)>; Cink, William <[Wcink@easthartfordct.gov](mailto:Wcink@easthartfordct.gov)>; Cohen, Bruce <[BCohen@easthartfordct.gov](mailto:BCohen@easthartfordct.gov)>; Cummings, Kim <[kcummings@easthartfordct.gov](mailto:kcummings@easthartfordct.gov)>; Davis, Robert <[RDavis@easthartfordct.gov](mailto:RDavis@easthartfordct.gov)>; Drouin, Darrell <[Ddrouin@easthartfordct.gov](mailto:Ddrouin@easthartfordct.gov)>; Dwyer, Sean <[SDwyer@easthartfordct.gov](mailto:SDwyer@easthartfordct.gov)>; Gentile, Richard <[RPGentile@easthartfordct.gov](mailto:RPGentile@easthartfordct.gov)>; Hawkins, Mack <[MHawkins@easthartfordct.gov](mailto:MHawkins@easthartfordct.gov)>; McCaw, Melissa <[mmccaw@easthartfordct.gov](mailto:mmccaw@easthartfordct.gov)>; Neves, Paul <[Pneves@easthartfordct.gov](mailto:Pneves@easthartfordct.gov)>; O'Connell, Michael <[Moconnell@easthartfordct.gov](mailto:Moconnell@easthartfordct.gov)>; Sansom, Scott <[SSansom@easthartfordct.gov](mailto:SSansom@easthartfordct.gov)>; Sasen, Christine <[CSasen@easthartfordct.gov](mailto:CSasen@easthartfordct.gov)>  
**Subject:** Outdoor Amusement Permit-IAOCC Navratri 2022- Due Next Week

Good afternoon,

We have received an Outdoor Amusement Permit Application from the India Association of Central Connecticut (IAOCC) for an event on Saturday, September 10 called "IAOCC Navratri 2022". Attached is the Directors Review and Notice, the application and a layout of the event.

They have made contact with the Health Department regarding the food and are working with their insurance company to submit the Certificate of Insurance and I will send the COI to our Risk Manager and Corp Counsel as soon as it comes in.



Fire Dept.



Scott Sansom  
Chief of Police

TOWN OF EAST HARTFORD  
POLICE DEPARTMENT  
SUPPORT SERVICES BUREAU  
Outdoor Amusement Permits  
31 School Street  
East Hartford, CT 06108  
(860) 528-4401



Michael P. Walsh  
Mayor

### Administrative Review of Amusement Permit

Event Date: Saturday, September 10, 2022

Event: "IAOCC Navratri 2022"

Applicant: Purnima Shah, President, India Association of Central Connecticut

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated Cost(s) if known \$ \_\_\_\_\_

Signature Stephen Alsup, Assistant Fire Chief Date 8/3/2022

Comments:  
There is mention of food being served but not if it is being cooked on site. Any cooking would require FMO inspection. Stage would require FMO inspection. The P&W Aircraft Club was last inspected in 2019. Any use of the facility for other than bathroom use should require an inspection be performed prior to use.

**TOWN OF EAST HARTFORD  
FIRE MARSHAL'S OFFICE  
ADMINISTRATIVE REVIEW  
Amusement Permit**

**DATE: 08-03-2022**

**APPLICATION FOR: Outdoor Amusement**

**APPLICANT: Purnima Shah, President India Assoc. of Central Ct**

**ADDRESS: PO Box 436, Rocky Hill CT 06067**

**DATE(S) OF EVENT: 09-10-2022**

Pursuant to your request, a review of the above application was completed and the following recommendation is made:

- The application is approved as submitted.
- The application be revised. Approved conditionally.
- The application is disapproved.
- No application to the Connecticut Fire Safety Code

**COMMENTS:** There is mention of food being served but not if it is being cooked on site. Any cooking would require FMO inspection. Stage would require FMO inspection. The P&W Aircraft Club was last inspected in 2019. Any use of the facility for other than bathroom use should require an inspection be performed prior to use.

**BILL CINK  
ACTING FIRE MARSHAL  
TOWN OF EAST HARTFORD**

Health kept



Scott Sansom  
Chief of Police

TOWN OF EAST HARTFORD  
POLICE DEPARTMENT  
SUPPORT SERVICES BUREAU  
Outdoor Amusement Permits  
31 School Street  
East Hartford, CT 06108  
(860) 528-4401



Michael P. Walsh  
Mayor

## Administrative Review of Amusement Permit

Event Date: Saturday, September 10, 2022

Event: "IAOCC Navratri 2022"

Applicant: Purnima Shah, President, India Association of Central Connecticut

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated Cost(s) if known \$ \_\_\_\_\_

Laurence Burnsed, MPH, MBA

July 30, 2022

Signature

Date

### Comments:

Health & Social Services will work with event organizers and food service vendors to assure required permits and food service standards are met.



Scott Sansom  
Chief of Police

TOWN OF EAST HARTFORD  
POLICE DEPARTMENT  
SUPPORT SERVICES BUREAU  
Outdoor Amusement Permits  
31 School Street  
East Hartford, CT 06108  
(860) 528-4401



Michael P. Walsh  
Mayor

### Administrative Review of Amusement Permit

Event Date: Saturday, September 10, 2022

Event: "IAOCC Navratri 2022"

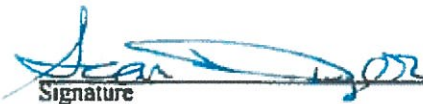
Applicant: Purnima Shah, President, India Association of Central Connecticut

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated Cost(s) if known \$ n/a

  
Signature

8/2/22  
Date

Comments:



Scott Sansom  
Chief of Police

TOWN OF EAST HARTFORD  
POLICE DEPARTMENT  
SUPPORT SERVICES BUREAU  
Outdoor Amusement Permits  
31 School Street  
East Hartford, CT 06108  
(860) 528-4401



Michael P. Walsh  
Mayor

### Administrative Review of Amusement Permit

Event Date: Saturday, September 10, 2022

Event: "IAOCC Navratri 2022"

Applicant: Purnima Shah, President, India Association of Central Connecticut

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
  - 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
  - 3. the application be disapproved for the reason(s) set forth in the attached comments.
- 
- Fire Department
  - Health Department
  - Parks & Recreation Department
  - Public Works Department
  - Corporation Counsel
- 
- Anticipated Cost(s) if known \$ 0

Marilynn Cruz-Aponte 8-2-22

Signature

Date

Comments:



**Rivera, Augustina**

---

**From:** Hawkins, Mack  
**Sent:** Thursday, August 4, 2022 6:10 AM  
**To:** Rivera, Augustina  
**Subject:** Re: Outdoor Amusement Permit-IAOCC Navratri 2022- Due Next Week

Tina,

I have reviewed the Outdoor Amusement Permit Application for “**IAOCC Navratri 2022**”. I approve the application as submitted. Please mark the worksheet “**Extra Attention**” for the day of the event.

Thank you,

*Mack S. Hawkins*

Assistant Chief of Police  
East Hartford Police Department  
31 School St.  
East Hartford, CT 06108  
Office [860 291-7597](tel:8602917597)

***Serving Our Community with Pride and Integrity***



---

**From:** Rivera, Augustina <ARivera@easthartfordct.gov>  
**Sent:** Wednesday, August 3, 2022 10:28:19 AM  
**To:** Hawkins, Mack <MHawkins@easthartfordct.gov>  
**Subject:** FW: Outdoor Amusement Permit-IAOCC Navratri 2022- Due Next Week

Hi. Need your comments on this one.....just wanted to ensure that you saw that they going to hire their own security.

**From:** Rivera, Augustina  
**Sent:** Thursday, July 28, 2022 2:10 PM  
**To:** Burnsed, Laurence <lburnsed@easthartfordct.gov>; Cruz-Aponte, Marilynn <mcruzaponte@easthartfordct.gov>; Fravel, Theodore <tfravel@easthartfordct.gov>; Munson, Kevin <KMunson@easthartfordct.gov>  
**Cc:** Alsup, Steve <SAlsup@easthartfordct.gov>; Browning, Craig <CBrowning@easthartfordct.gov>; Cink, William <Wcink@easthartfordct.gov>; Cohen, Bruce <BCohen@easthartfordct.gov>; Cummings, Kim <kcummings@easthartfordct.gov>; Davis, Robert <RDavis@easthartfordct.gov>; Drouin, Darrell <Ddrouin@easthartfordct.gov>; Dwyer, Sean <SDwyer@easthartfordct.gov>; Gentile, Richard <RPGentile@easthartfordct.gov>; Hawkins, Mack <MHawkins@easthartfordct.gov>; McCaw, Melissa <mmccaw@easthartfordct.gov>; Neves, Paul <Pneves@easthartfordct.gov>; O'Connell, Michael <Moconnell@easthartfordct.gov>; Sansom, Scott <SSansom@easthartfordct.gov>; Sasen, Christine <CSasen@easthartfordct.gov>  
**Subject:** Outdoor Amusement Permit-IAOCC Navratri 2022- Due Next Week



# TOWN OF EAST HARTFORD POLICE DEPARTMENT



Michael P. Walsh  
Mayor

OUTDOOR AMUSEMENT PERMITS  
31 SCHOOL STREET  
EAST HARTFORD, CT 06108-2638  
(860) 528-4401

## OUTDOOR AMUSEMENT PERMIT APPLICATION



Scott M. Sansom  
Chief of Police

**THIS APPLICATION IS DUE NOT LESS THAN 30 DAYS PRIOR TO THE EVENT APPLIED FOR**

1. Name of Event:  
**IAOCC Navratri 2022**
2. Date(s) of Event:  
**September 10, 2022**
3. Applicant's name, home & work phone numbers, home address, and e-mail address (NOTE: If applicant is a partnership, corporation, limited liability company, club or association give the full legal name of the Applicant):  
**Name of Applicant : Purnima Shah(President) India Association of Central Connecticut  
PO Box 436, Rocky Hill, CT 06067  
president@iaocct.org  
phone : 508-494-4024 (or Vilas Shah 469-579-8877)**
4. If Applicant is a partnership, corporation, limited liability company (LLC), club, or association, list the names of all partners, members, directors and officers AND provide their business address.  
**India Association of Central Connecticut  
PO Box 436, Rocky Hill, CT 06067  
President : Purnima Shah, Vice President : Dhilan Shah  
Treasurer : Pankita Desai, Secretary : Vivek Desai**
5. List the location of the proposed amusement: (Name of facility and address)  
**Location Name: Pratt and Whitney Aircraft Club  
Location Address: 200 Clement Rd, East Hartford, CT 06118**
6. List the dates and hours of operation for each day (if location changes on a particular day, please list):  
**Date of Event : 09/10/2022 Time of Event : 5:00PM- midnight - or latest that can be allowed**
7. Provide a detailed description of the proposed amusement: **IAOCC is organizing a Indian religious music event. This will have music on a stage and light snacks type Vegetarian food will be available for purchase. We will provide some chairs for elderly, people will enjoy music and dance. No Liquor allowed. We are a non profit 501 c3 certified charity with intent of serving the community and supporting local businesses. We plant to have about 10 tables for seating to eat food for elderly (please see layout attached). We have contacted Michael from Food dept and submmitted an application.**

8. Will music or other entertainment be provided wholly or partially outdoors?

Yes      No

a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)? **Date : 09/10/2022, Time : 5:00PM to midnight or latest that can be allowed**

9. What is the expected age group(s) of participants?

**All ages from Children to adults.**

10. What is the expected attendance at the proposed amusement:

(If more than one performance, indicate time / day / date and anticipated attendance for each.)

**1500 - 2000**

11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:

a. Crowd size impact:

**No crowd impact**

b. Traffic control and flow plan at site & impact on surrounding / supporting streets:

**We expect traffic inflow and outflow over a period of time between 5 pm & midnight.**

c. Parking plan on site & impact on surrounding / supporting streets:

**We have onsite parking hence no impact on surrounding streets**

d. Noise impact on neighborhood:

**Likely noise impact on nearby houses**

e. Trash & litter control plan for the amusement site and surrounding community during and immediately after the proposed amusement:

**We plan to have garbage and recycle bins to manage.**

f. List expected general disruption to neighborhood's normal life and activities:

**Noise impact**

g. Other expected influence on surrounding neighborhood:

12. Provide a detailed plan for the following:

a. Accessibility of amusement site to emergency, police, fire & medical personnel and vehicles:

**Access available from Clement Road and Silver Lane**

b. Provisions for notification of proper authorities in the case of an emergency:

**Yes**

c. Any provision for on-site emergency medical services:

**First Aid kits**

d. Crowd control plan:

**We plan to hire our own security staff manage crowd**

e. If on town property, the plan for the return of the amusement site to pre-amusement condition:



f. Provision of sanitary facilities:  
**Men and women's rest rooms available onsite**

13. Will food be provided, served, or sold on site:

a. Food available:  Yes No AND

b. Contact has been made with the East Hartford Health Department  Yes  No Yes have contacted Food department for a temp. food permit

14. Does the proposed amusement involve the sale and / or provision of alcoholic beverages to amusement attendees,

Yes  No Alcoholic beverages will be served / provided. No Alcohol will be permitted - this is a religious event.

If 'YES', describe, in detail, any and all arrangements and what procedures shall be employed:

a. For such sale or provision,

b. To ensure that alcohol is not sold or provided to minors or intoxicated persons.

Check if copy of the liquor permit, as required by State law, is included with application.

15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests should go here):

**This is an Indian religious cultural event. Strictly Vegetarian food no Liquor, it is a family event with children and elderly**

---

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.

a. False Statement is a Class A Misdemeanor.

b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

---

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:

India Association of Central Connecticut  
(Legal Name of Applicant)

*Purnima Shah*

(Applicant Signature)

**PURNIMA SHAH**

(Printed Name)

**JULY 27, 2022**

(Date Signed)

**PRESIDENT IA OCC**

(Capacity in which signing)

• (Click button to send application electronically to [ehpdpermits@easthartfordct.gov](mailto:ehpdpermits@easthartfordct.gov))

**FOR OFFICE USE**

Insurance Certificate Included:  
Liquor Permit Included:  
Certificate of Alcohol Liability Included:  
Time Waiver Request Included:  
Fee Waiver Request Included:

<u>YES</u>	<del>NO</del>
<u>YES</u>	<del>NO</del>
<u>YES</u>	<del>NO</del>
<u>YES</u>	<del>NO</del>
<u>YES</u>	<del>NO</del>

**Outdoor Amusement Permit Fees:**

Sport, athletic contest, musical, operatic, dramatic, theatrical or pictorial performance or other exhibitions	\$ 10/performance §5-6
Parades	\$ 25/each parade §5-6
Fireworks display or air show	\$ 25/performance §5-6
Carnival, rodeo, circus, or tent show	\$ 100/day §5-6

**Total Assessed Amusement Permit Fee**

Received By: Augustina Rivera

Employee Number: 9099

Date & Time Signed: JULY 27, 2022 1 : 45 AM (PM)

Time remaining before event: 44 days.

If roads or sidewalks will be closed to public use as a result of this event the applicant must comply with signage requirements per Section 5-4 and present a signed affidavit attesting to this at the Town Council meeting.



INDIASS-01

GLANO

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
7/29/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Smith Brothers Insurance, LLC. Location: 363 South Center St, Windsor Locks, CT 06096 Mailing: 68 National Drive, Glastonbury, CT 06033	CONTACT NAME: Gregory Lano		
	PHONE (A/C, No, Ext): (860) 430-3385	FAX (A/C, No):	
	E-MAIL ADDRESS: glano@smithbrothersusa.com		
INSURED  India Association of Central CT 632 East Cromwell Avenue Rocky Hill, CT 06067	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: U.S. Liability Insurance Co		25895
	INSURER B: USLI Companies		25895
	INSURER C:		
	INSURER D:		
	INSURER E:		
		INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL. SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		NBP1552749G	9/18/2021	9/18/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Hired Non-Owned \$ 1,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		NBP1552749G	9/18/2021	9/18/2022	COMBINED SINGLE LIMIT (Per occurrence) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0		CUP022L6157	7/29/2022	7/29/2023	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N N/A If yes, describe under DESCRIPTION OF OPERATIONS below					PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
The Town of East Hartford and the East Hartford Board of Education, its officials, employees, volunteers, boards and commissions are included as an Additional Insured on automobiles, general liability and umbrella/excess liability policies per policy terms & conditions.

## CERTIFICATE HOLDER

## CANCELLATION

The Town of East Hartford and East Hartford Board of Education 740 Main Street East Hartford, CT 06108	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

ACORD 25 (2016/03)

© 1988-2015 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD





