

Robert J. Paek

TOWN COUNCIL AGENDA
TOWN COUNCIL CHAMBERS
740 MAIN STREET
EAST HARTFORD, CONNECTICUT
AUGUST 7, 2018

2018 AUG -2 A 8:58

TOWN CLERK
EAST HARTFORD

7:00 P.M. Public Hearing

=====

Announcement of Exit Locations (C.G.S. § 29-381)

Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
5. APPROVAL OF MINUTES
 - A. July 10, 2018 Executive Session
 - B. July 10, 2018 Regular Meeting
6. COMMUNICATIONS AND PETITIONS
 - A. Update from the East Hartford Housing Authority: Veterans Terrace Project
7. OLD BUSINESS
8. NEW BUSINESS
 - A. Recommendation from Budget Committee re: Information Technology Director
 - B. Contingency Transfer: Statewide Primary
 - C. Edward Byrne Memorial Justice Assistance Grant (JAG) Program
 - D. Outdoor Amusement Permit Applications:
 1. Sunset Movie Screening of Leap
 - a. Approval of Application
 - b. Waiver of Permit Fee
 2. Believe 208 Run for the Finest and Bravest
 - a. Approval of Application
 - b. Waiver of Permit Fee
 - C. Refund of Taxes
9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION
10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
11. OPPORTUNITY FOR RESIDENTS TO SPEAK
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
12. ADJOURNMENT (next meeting: August 21st)

Robert J. Pasak

2018 JUL 16 A 8:36

TOWN COUNCIL MAJORITY OFFICE

JULY 10, 2018

TOWN CLERK
EAST HARTFORD

EXECUTIVE SESSION

PRESENT Chair Richard F. Kehoe, Vice Chair Linda A. Russo, Majority Leader Ram Aberasturia, Minority Leader Esther B. Clarke, Councillors Marc I. Weinberg, Joseph R. Carlson and Caroline Torres

ABSENT Councillors Shelby J. Brown and Patricia Harmon

ALSO Scott Chadwick, Corporation Counsel
PRESENT Brian Smith, Assessor

CALL TO ORDER

Chair Kehoe called the meeting to order at 6:54 p.m.

MOTION By Esther Clarke
seconded by Linda Russo
to **go into** Executive Session to discuss the following cases:


1. The pending Superior Court action known as Jane Boston v. Town of East Hartford, Docket No. CV-15-6057681-S; and
2. The pending assessment (tax) appeal known as Hartford East Elderly Apartments Limited Partnership v. Town of East Hartford, Docket No. CV-17-6037473-S, involving real property located at 886 Main Street.

Motion carried 7/0.

MOTION By Esther Clarke
seconded by Linda Russo
to **go back to** Regular Session.
Motion carried 7/0.

ADJOURNMENT

MOTION By Esther Clarke
seconded by Linda Russo
to **adjourn** (7:14 p.m.)
Motion carried 7/0.

Attest 
Richard F. Kehoe
Town Council Chair

Robert J. Beck

EAST HARTFORD TOWN COUNCIL

2018 JUL 16 A 8:36

TOWN COUNCIL CHAMBERS

TOWN CLERK
EAST HARTFORD

JULY 10, 2018

PRESENT Chair Richard F. Kehoe, Vice Chair Linda A. Russo, Majority Leader Ram Aberasturia, Minority Leader Esther B. Clarke, Councillors Marc Weinberg, Joseph R. Carlson and Caroline Torres

ABSENT Councillors Shelby J. Brown and Patricia Harmon

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:32 p.m. The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

Chair Kehoe called for a moment of silence to honor the life of William P. Foran, a 42-year employee of the East Hartford Fire Department, who retired as Deputy Chief. Mr. Foran served his country during World War II as a Medic in the Army. Upon his return from the war, he continued service to the community by volunteering at Hose Club #2 and as a sexton for St. Mary Cemetery. He will be missed.

Chair Kehoe announced that he attended the reception for Deputy Chief Timothy McConville, who retired from the East Hartford Police Department after 32 years of dedicated service. DC McConville's administrative acumen, as well as his positive interactions with the citizens of East Hartford, highlighted his competence and caring. He will be missed. We wish him well.

AMENDMENTS TO THE AGENDA

MOTION By Ram Aberasturia
seconded by Linda Russo
to **amend** the agenda as follows:

Under New Business, add item 8.E. entitled "Recommendations from the Real Estate Acquisition & Disposition Committee re: 111 Ellington Road, 13-17 Village Street – Easement Agreement and 365-369 & 375-379 Burnside Avenue".

Motion carried 7/0.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Susan Kniep, 50 Olde Roberts Street, asked if the proposed bond for the Town Hall Improvements is a new bond; and (2) is concerned about the assessment appeal of Hartford East Elderly Apartments and asked that the Council delay a vote on this item.

Mayor Leclerc (1) noted that any proposed settlement of an assessment appeal brought before the Council typically stems from a Superior Court proceeding where the legal issues have been vetted; (2) Keith Chapman, Interim Public Works Director, is here this evening to address the increased cost in the proposed Town Hall improvement bond; (3) on Thursday July 12th the band "Locomotion" will be playing at the Amphitheater; (4) Parks and Recreation and the Library have been extremely busy with several interesting events and programs; (5) on Saturday July 14th, Raymond Library will host an Art Show by Stanwyck Cromwell from 1-4PM and the Hartford Steel Band will be playing on the front lawn from 2-3PM; (6) the Special Olympics volunteers and participants were involved in the opening ceremony at the Hartford Yard Goats Stadium; (7) the EHPD kicked off their Youth Basketball league at Martin Park and Hockanum Park on alternating Thursdays through July; and (8) the Farmers' Market started last Friday and is held from 9AM to 1PM on the front lawn of the Raymond Library.

APPROVAL OF MINUTES

June 19, 2018 Regular Meeting

MOTION By Ram Aberasturia
 seconded by Linda Russo
 to **approve** the minutes of the June 19, 2018 Regular Meeting.
 Motion carried 7/0.

COMMUNICATIONS AND PETITIONS

EHFD: Public Protection Classification Survey

John Oates, Fire Chief and Kevin Munson, the new Assistant Fire Chief, gave the Council a brief overview of the importance of the ISO Public Protection Classification Survey (PPC). The PPC provides fire departments and communities, with a valuable benchmark when planning, budgeting and justifying fire protection improvement. The Chief compared the survey to a "report card" for the town's fire protection system. The most recent PPC survey for East Hartford resulted in a "Class 2" level— first time in the Department's history. In Connecticut, there are only 4 Fire Departments rated "Class 2" and only 3 departments with a "Class 1" rating. The improvements needed to achieve a "Class 1" rating are being reviewed, but one of the upgrades needed is a centralized fire training facility – a burn house – that would be located in East Hartford. The Chief indicated that discussion is ongoing statewide regarding the actual need for each town in Connecticut to have their own burn house. The Chief has been directed by the Mayor to look into funding opportunities, such as grants, to help with the cost of advancing to a "Class 1" rating.

NEW BUSINESS

To accommodate those present, the following motion was made.

MOTION By Ram Aberasturia
 seconded by Linda Russo
 to take item 8. D. 2. "Pedal to the Medal as part of the Eversource

Hartford Marathon" under New Business, out of order.
Motion carried 7/0.

Pedal to the Medal as part of Eversource Hartford Marathon - 2018

MOTION By Marc Weinberg
seconded by Linda Russo
to **approve** the outdoor amusement permit entitled "Pedal to the Medal as part of Eversource Hartford Marathon" submitted by Josh Miller, Technical Director for the Hartford Marathon Foundation to hold a recreational bike ride along the course of the Hartford Marathon on Saturday, October 13, 2018 from 4AM to 7AM; subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its agencies.
Motion carried 7/0.

The Council then returned to the order of the agenda.

Setting a Public Hearing Date of August 7, 2018 re: Proposed Bonds for Town Hall Improvements and the Road Program

MOTION By Ram Aberasturia
seconded by Linda Russo
to **set** a public hearing date of Tuesday August 7, 2018 @ 7PM in Council Chambers to (1) hear public comment on a Resolution Appropriating \$4,500,000 for the Planning, Design, Replacement, Construction and Reconstruction of Improvements to the Town Hall and Authorizing the Issuance of \$4,500,000 bonds of the Town to Meet Said Appropriation and Pending the Issuance Thereof the Making of Temporary Borrowings For Such Purpose; and (2) to hear public comment on a Resolution Appropriating \$15,000,000 for the Planning, Design, Construction and Reconstruction of Town Roads and Parking Lots and Authorizing the Issuance of \$15,000,000 Bonds of the Town to Meet Said Appropriation and Pending the Issuance Thereof the Making of Temporary Borrowings for Such Purpose.
Motion carried 7/0.

Hartford Foundation for Public Giving Grant: Senior Center Project

MOTION By Joe Carlson
seconded by Marc Weinberg
to **adopt** the following resolution:

WHEREAS the Town is engaged in the creation of a new Senior Center at the former Blessed Sacrament Church; and

WHEREAS the Hartford Foundation for Public Giving provides funding to support a variety of broad-based areas that reflect the diverse needs and interests of our region, including health, education and family and social services.

NOW THEREFORE LET IT BE RESOLVED that Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to the Hartford Foundation for Public Giving in an amount not to exceed

\$300,000 and to execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by the Foundation.

On call of the vote, motion carried 7/0.

Referral to Real Estate Acquisition & Disposition Committee re: 67 Woodbridge Avenue

MOTION By Linda Russo
seconded by Caroline Torres
to **refer** to the Real Estate Acquisition & Disposition Committee the possible sale of 67 Woodbridge Avenue, a property owned by the town, to Habitat for Humanity, with instructions to review the matter and report back to the Town Council with its recommendations if any.
Motion carried 7/0.

The Hartford Steel Symphony Outdoor Concert

MOTION By Joe Carlson
seconded by Ram Aberasturia
to **approve** the outdoor amusement permit application entitled "The Hartford Steel Symphony Outdoor Concert" submitted by Sarah Kline Morgan, Library Director for the East Hartford Public Library/Town of East Hartford, to conduct a free concert on the front lawn of the Raymond Library on Saturday, July 14, 2018 from 2PM to 3:30PM in connection with the opening of an Art Show featuring the works of Stanwyck Cromwell; subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its agencies.
Motion carried 7/0.

Summerfield Summer Bash

MOTION By Marc Weinberg
seconded by Ram Aberasturia
to **waive** the 30-day filing requirement pursuant to section 5-2(a) of the East Hartford Code of Ordinances and **approve** the outdoor amusement permit entitled "Summerfield Summer Bash" submitted by Angela Elder, Property Manager for the Summerfield Townhouses, to conduct an outdoor event at the Summerfield Townhouses, 66 Plain Drive, on Friday July 27, 2018 from Noon to 4PM which will include up to 10 Resource Health Fair vendors, bounce houses, a food truck and a DJ providing music from Noon to 4PM; subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its agencies.
Motion carried 7/0.

Recommendations from the Real Estate Acquisition & Disposition Committee:

111 Ellington Road

MOTION By Linda Russo
seconded by Caroline Torres
that the Town Council **not** acquire the 4.48 acre parcel of land known as
111 Ellington Road.
Motion carried 7/0.

13-17 Village Street

MOTION By Linda Russo
seconded by Caroline Torres
that the Town Council, cognizant of all pertinent and applicable surveys
and in receipt of the Planning and Zoning Commissions' favorable 8-24
report, (1) **grant** an easement to 13-17 Village Street LLC, in the form
attached hereto, for the purposes of parking vehicles on Town land
abutting the Town's levee, as such land is described in the attached
easement; and (2) in recognition of the fact that such property has been
used for over 40 years for this purpose, **waive** the appraisal requirements
set forth in 10-19 (c) of the Town Ordinances.
Motion carried 7/0.

A copy of the easement follows these minutes.

365-369 and 375-379 Burnside Avenue

MOTION By Linda Russo
seconded by Caroline Torres
that the Town Council **not** acquire the state-owned land at the "S" curve on
Burnside Avenue, as referenced on the town's GIS as Map 25, Lot 154 –
365-369 Burnside Avenue and Map 25, Lot 153 – 375-379 Burnside
Avenue.
Motion carried 7/0.

OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

Ram Aberasturia reported that on June 10th, he rented Lord pool in Gorman Park for his daughter's birthday party and was impressed with the facility and the staff. Many of the parents in attendance, who were from outside the community, agreed with Councillor Aberasturia. He commended the Mayor and Ted Fravel, Parks and Recreation Director for their efforts.

In light of the recent drowning of a teenager in the Keney Park pool, Esther Clarke asked what security measures and surveillance equipment is in place at East Hartford's pools. *Mayor Leclerc was not sure to what degree the pools are monitored, but would report back to the Council with this information.*

COUNCIL ACTION ON EXECUTIVE SESSION MATTERS

Jane Boston v. Town of East Hartford, Docket No. CV-15-6057681-S

MOTION By Ram Aberasturia
seconded by Marc Weinberg
to **accept** the recommendation of Corporation Counsel to fully and finally settle the pending Superior Court action known as Jane Boston v. Town of East Hartford, Docket No. CV-17-6038263-S, for total sum of \$17,500.00.
Motion carried 7/0.

Hartford East Elderly Apartments Limited Partnership v. Town of East Hartford, Docket No. CV-17-6037473-S, Assessment Appeal

MOTION By Ram Aberasturia
seconded by Marc Weinberg
to **accept** the recommendation of Corporation Counsel to settle the pending assessment (tax) appeal known as Hartford East Elderly Apartments Limited Partnership, Docket NO. CV-17-6037473-S involving real property located at 886 Main Street, from the fair market value of \$8,875,885 to the following:

1. Grand List Year of 2016: \$6,800,000
2. Grand List Year of 2017: \$7,700,000
3. Grand List Year of 2018: \$9,200,000
4. Grand List Year of 2019: \$9,200,000
5. Grand List Year of 2020: \$9,200,000

This settlement will generate a reduction of \$68,369.00 in property taxes for the Grand List Year of 2016 only.

Motion carried 7/0.

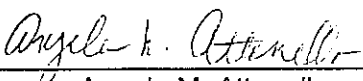
OPPORTUNITY FOR RESIDENTS TO SPEAK

None

ADJOURNMENT

MOTION By Esther Clarke
seconded by Linda Russo
to **adjourn** (9:08 p.m.).
Motion carried 7/0.

The Chair announced that the next meeting of the Town Council would be August 7th.

Attest 
Angela M. Attenello
TOWN COUNCIL CLERK

**RESOLUTION AUTHORIZING THE MAYOR TO WORK WITH THE SUPERINTENDENT OF
SCHOOLS TO HIRE AN INFORMATION TECHNOLOGY DIRECTOR TO MANAGE A TOWNWIDE
INFORMATION TECHNOLOGY DEPARTMENT**

WHEREAS the Town and Board of Education individually operate Information Technology Departments that provide town-wide network connectivity, computer application support, end-user training, troubleshooting, hardware and software support, including telephones, for the Police Department, Fire Department, schools, and all other town departments; and

WHEREAS the science of Information Technology has become increasingly complex while constantly evolving, resulting in a desire to create a unified leadership position so that a proper emphasis on the strategic deployment of technology assets and staff to protect critical infrastructure while shepherding the town's entrance into new, evolving technology is achieved.

THEREFORE BE IT RESOLVED that the Mayor is hereby authorized to work with the Superintendent of Schools toward the goal of creating an Information Technology Director position to oversee all Information Technology functions.

THEREFORE BE IT FURTHER RESOLVED that the details of the position shall be mutually determined between the Mayor and Superintendent of Schools and that the Town shall budget an annual payment to be made to the Board of Education to offset half the cost of this new position employed by the Board.

I, Angela Attenello, Clerk of the Town Council of the Town of East Hartford, certify that the above resolution was approved at a meeting of the Town Council held on August 7, 2018.

Angela Attenello, Clerk of the Town Council

Robert J. Poole

2018 JUL 20 A 8: 35

TOWN COUNCIL MAJORITY OFFICE
BUDGET COMMITTEE

TOWN CLERK
EAST HARTFORD

JULY 18, 2018

PRESENT: Joseph Carlson, Temporary Chair, Councillors Shelby Brown (arrived 5:40p.m.) and Caroline Torres

ALSO PRESENT: Marcia Leclerc, Mayor
Michael Walsh, Finance Director

CALL TO ORDER

Temporary Chair Carlson called the meeting to order at 5:30 pm.

NOMINATION OF OFFICERS

Chair:

MOTION By Caroline Torres
seconded by Joe Carlson
to **appoint** Joe Carlson as **Chair** of the Budget Committee.
Motion carried 2/0.

Secretary:

MOTION By Joe Carlson
seconded by Caroline Torres
to **appoint** Caroline Torres as **Secretary** of the Budget Committee.
Motion carried 2/0.

ADOPTION OF RULES GOVERNING MEETINGS

MOTION By Caroline Torres
seconded by Joe Carlson
to **adopt** Robert's Rules of Order as the rules that shall govern parliamentary procedure at all subcommittee meetings, with the exception that (1) the Chair shall not be required to restate the motion of any Council member unless requested by another Councillor, or when in the discretion of the Chair, such restatement is necessary to avoid any confusion as to the motion; and (2) where such rules are in conflict with the provisions of the State Statutes, the Town Charter, or Town Ordinances.
Motion carried 2/0.

ESTABLISHMENT OF MEETING DATES

MOTION By Caroline Torres
seconded by Joe Carlson
to **hold** meetings at the **call** of the Chair.
Motion carried 2/0.

STORAGE OF RECORDS

MOTION By Caroline Torres
seconded by Joe Carlson
to **store** records in the Town Council office.
Motion carried 2/0.

APPROVAL OF MINUTES

March 21, 2017

MOTION By Joe Carlson
seconded by Caroline Torres
to **approve** the March 21, 2017 minutes of the Budget Committee.
Motion carried 2/0.

OPPORTUNITY FOR RESIDENTS TO SPEAK

None

NEW BUSINESS

Town of East Hartford and Board of Education Information Technology Director

Mike Walsh, Finance Director, distributed a draft resolution (see below) which, when approved by the Town Council, would be the authorization for the Mayor and the Superintendent of Schools to work together to hire a new IT Director for both the Board of Education and the Town Administration. Dialogue on the resolution resulted in a concern on equalizing the amount of work hours spent on the Town side vs the Board side. After much discussion, it was the consensus of the Committee that the entire Council reviews the resolution and incorporates any revisions to that resolution prior to the next Town Council meeting.

MOTION By Shelby Brown
seconded by Caroline Torres
that this Committee **recommends** that the Town Council approve the new job entitled Town of East Hartford and Board of Education Information Technology Director, and provide 50% of the funding for this position from the Town Budget.
Motion carried 3/0.

**RESOLUTION AUTHORIZING THE MAYOR TO WORK WITH THE SUPERINTENDENT OF SCHOOLS
TO HIRE AN INFORMATION TECHNOLOGY DIRECTOR TO MANAGE A TOWNWIDE INFORMATION
TECHNOLOGY DEPARTMENT**

WHEREAS the Town and Board of Education individually operate Information Technology Departments that provide town-wide network connectivity, computer application support, end-user training, troubleshooting, hardware and software support, including telephones, for the Police Department, Fire Department, schools, and all other town departments; and

WHEREAS the science of Information Technology has become increasingly complex while constantly evolving, resulting in a desire to create a unified leadership position so that a proper emphasis on the strategic deployment of technology assets and staff to protect critical infrastructure while shepherding the town's entrance into new, evolving technology is achieved.

THEREFORE BE IT RESOLVED that the Mayor is hereby authorized to work with the Superintendent of Schools toward the goal of creating an Information Technology Director position to oversee all Information Technology functions.

THEREFORE BE IT FURTHER RESOLVED that the details of the position shall be mutually determined between the Mayor and Superintendent of Schools and that the Town shall budget an annual payment to be made to the Board of Education to offset half the cost of this new position employed by the Board.

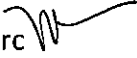
ADJOURNMENT

MOTION By Shelby Brown
 seconded by Caroline Torres
 to **adjourn** (6:40 p.m.).
 Motion carried 3/0.

c: Town Council
 Mayor Leclerc
 Mike Walsh, Finance Director
 Nate Quesnel, Superintendent, East Hartford Public Schools
 Paul Mainuli, Director of Business Services, East Hartford Public Schools



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: August 1, 2018
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: CONTINGENCY TRANSFER: Upcoming Primaries

Due to the upcoming statewide primary to be held on August 14, 2018, a Contingency Transfer is needed to cover costs not included in the budget.

A Contingency Transfer in the amount of \$33,484.00 is necessary to cover costs in the Registrar of Voters Office associated with this primary.

Please place on the Town Council agenda for the August 7, 2018 Town Council meeting.


Cc: M. Walsh, Finance Director



MEMORANDUM

DATE: July 13, 2018

TO: Marcia A. Leclerc, Mayor

FROM: Michael P. Walsh, Director of Finance 

TELEPHONE: (860) 291-7246

RE: **Contingency Transfer for Upcoming Primaries**

As you are aware, a statewide primary for a variety of State Elective Offices will be held on August 14, 2018.

Accordingly, expenditures totaling \$ 33,484 in the Registrar of Voters Office will be incurred as detailed in the attached memos.

Because the cost of any primary is traditionally not budgeted, we respectfully need to request a Contingency Transfer from the Town Council on behalf of this department to cover the cost of the primary. The transfer form is attached.

Please forward this item on to the Town Council for action. Should you have any questions or problems, please feel free to let me know. Thank you.

Cc: Steve Watkins, Register of Voters
Mary Mourey, Registrar of Voters

CODES	QTY	DESCRIPTION	RATE	TOTAL
60135	1	Democratic Registrar of Voters	800.00	800.00
60135	1	Democratic Deputy Registrar of Voters	400.00	400.00
60135	1	Head Moderator	375.00	375.00
60135	3	District Moderators	300.00	900.00
60135	7	Assistant Registrars	275.00	1,925.00
60135	15	Official Checkers	200.00	3,000.00
60135	14	Ballot Clerks	200.00	2,800.00
60135	7	Tabulator Tenders	200.00	1,400.00
60135	1	Absentee Ballot Moderator	300.00	300.00
60135	4	Absentee Ballot Counters	200.00	800.00
60135	1	Poll setup person	350.00	350.00
62360		St. Christopher Church Hall - 1/2 Cost	200.00	100.00
63227		Movers - 1/2 cost	1,500.00	750.00
65212		1 Telephone line at each Poll- 1/2 cost	1,800.00	900.00
62360		Ballott printing and shipping 8,032 Official/Smple@\$.31; 3,000 AB@\$.41	3,890.85	3,890.85
62360		Programming memory cards - 1/2 cost(est)	1,800.00	900.00
TOTAL =====>			\$12,790.85	\$19,590.85

EO

13,050.00

FDE

6,540.85

~

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD

740 Main Street
East Hartford, Connecticut 06108

(860) 291-7280
FAX (860) 289-0831

REGISTRAR OF VOTERS

Date: July 12, 2018
To: Marcia A. Leclerc, Mayor *mm*
From: Mary J. Mourey, Republican Registrar of Voters
Re: Republican Primary – August 14, 2018

RECEIVED
JUL 10 2018
FINANCE DEPT.
TOWN OF EAST HARTFORD

The following is my budget for the August 14, 2018 primary.

CODES	RATE	TOTAL
60135 1 Assistant Head Moderator		300.00
60135 4 District Moderators	\$300.00	1,200.00
60135 7 Assistant Registrars	275.00	1,925.00
60135 7 Official Checkers	200.00	1,400.00
60135 7 Ballot Clerks	200.00	1,400.00
60135 7 Voting Tabulator Tenders	200.00	1,400.00
60135 1 Absentee Ballot Moderator		300.00
60135 4 Absentee Ballot Casters	200.00	800.00
60135 2 Set-up/Break down Staff	300.00	600.00
60135 1 Registrar of Voters		800.00
60135 1 Deputy Registrar of Voters		400.00
62360 St. Christopher's Church Hall		100.00
62360 2,000 ballots @ .29 cents each, English/Spanish, plus shipping cost (\$45.00)		625.00
62360 Programming of -memory cards – English/Spanish Size 8 ½ x 11, plus 32 memory cards		900.00
200 Absentee Ballots @ .29 cents each		83.00
35 Sample Ballots @ .29 cents each – English/Spinsh		10.15
63227 Movers		750.00
65212 Telephones		900.00
TOTAL		\$13,893.15

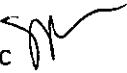
EO
10,525.00

EDE
3,368.15

cc: Michael Walsh



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: August 1, 2018
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: RESOLUTION: 2018 Justice Assistance Grant Program (JAG)

The town has been notified that we are eligible to apply for a non-competitive grant under the Edward Byrne Memorial Justice Assistance Grant (JAG) Program totaling \$20,808.00.

Attached are the guidelines for the use of funding and a Resolution that is necessary to make application and execute documents for the town.

Please place this information on the Town Council agenda for the August 7, 2018 meeting.

Thank you.

CC: P. O'Sullivan, Grants Manager
E. Buckheit, Development Director
Lt. T. Juergens

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a Resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 7th day of August, 2018.

RESOLUTION

WHEREAS, the U.S. Department of Justice, Bureau of Justice Assistance, has funding available to the Town of East Hartford under the Edward Byrne Memorial Justice Assistance Grant (JAG) Program; and

WHEREAS, these funds may be used to improve or enhance Law Enforcement Programs with no cash match required by the Town of East Hartford;

NOW THEREFORE LET IT BE RESOLVED; That Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required as they pertain to this Justice Assistance Grant.

AND I DO CERTIFY that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

IN WITNESS WHEREOF, I do hereunto set my hand and affix the corporate seal of said Town of East Hartford this ____ day of August, 2018.

seal

Angela M. Attenello, Town Council Clerk

TOWN COUNCIL RESOLUTION
GRANT INFORMATION FORM

Grant Description: 2018 Justice Assistance Grant Program (JAG)

Funder: U.S. Department of Justice (DOJ), via State of CT Office of Policy and Management

Grant Amount: \$20,808

Frequency: One time Annual Biennial Other _____

First year received:	<u>2007</u>		
Last 3 years received:	<u>2017</u>	<u>2016</u>	<u>2015</u>
Funding level by year:	<u>\$21,641</u>	<u>\$21,213</u>	<u>\$21,545</u>

Is a local match required? Yes No

If yes, how much? Not applicable From which account? Not applicable

Grant purpose: The JAG Program is the primary provider of federal criminal justice funding to state and local jurisdictions.

Results achieved: JAG provides states and units of local government with critical funding necessary to support program areas such as law enforcement, prosecution and court programs, corrections, planning, evaluation, and technology improvement programs.

Duration of grant: One year

Status of application: Being drafted

Meeting attendee: To be determined

Comments: Please note that this is a non-competitive grant program. Receipt of the funds is dependent only on the timely submission of the required application and documentation.

GRANTS ADMINISTRATION
MEMORANDUM

TO: Mayor Marcia A. Leclerc
FROM: Paul O'Sullivan, Grants Manager *PS*
SUBJECT: Council Resolution – 2018 Justice Assistance Grant Program (JAG)
DATE: July 31, 2018

The Town of East Hartford is eligible to apply for \$20,808 in grant funds from the U.S. Department of Justice (DOJ) under the Edward Byrne Memorial Justice Assistance Grant (JAG) Program.

JAG is the cornerstone federal crime-fighting program, enabling communities to target resources to their most pressing local needs. JAG funds support all components of the criminal justice system from multijurisdictional drug and gang task forces to crime prevention and domestic violence programs, courts, corrections, treatment, and justice information sharing initiatives.

No matching funds are required for this grant opportunity. Past grants have been used to purchase police motorcycles, traffic enforcement equipment and other items.

The attached Resolution will authorize you as Mayor to make application and execute all documents associated with this grant. I am requesting that this item be placed on the Town Council agenda for their meeting to be held August 7, 2018.

Please contact me at extension 7206 if you have any questions.

Attachments (2)

Cc: Eileen Buckheit, Development Director
Lt. Timothy Juergens
Deputy Chief Ricardo Soto

Edward Byrne Memorial Justice Assistance (JAG) Grant Program FY 2018 Local Solicitation CFDA #16.738

A. Program Description

Overview

The Edward Byrne Memorial Justice Assistance Grant (JAG) Program is the primary provider of federal criminal justice funding to states and units of local government. BJA will award JAG Program funds to eligible units of local government under this FY 2018 JAG Program Local Solicitation. (A separate solicitation will be issued for applications to BJA directly from states.)

Statutory Authority: The JAG Program statute is Subpart I of Part E of Title I of the Omnibus Crime Control and Safe Streets Act of 1968. Title I of Pub. L. No. 90-351 (generally codified at 34 U.S.C. 10151-10158), including subpart 1 of part E (codified at 34 U.S.C. 10151 - 10158); see also 28 U.S.C. 530C(a).

Program-specific Information

Permissible uses of JAG Funds – In general

In general, JAG funds awarded to a unit of local government under this FY 2018 solicitation may be used to provide additional personnel, equipment, supplies, contractual support, training, technical assistance, and information systems for **criminal justice**, including any one or more of the following:

- Law enforcement programs
- Prosecution and court programs
- Prevention and education programs
- Corrections and community corrections programs
- Drug treatment and enforcement programs
- Planning, evaluation, and technology improvement programs
- Crime victim and witness programs (other than compensation)
- Mental health programs and related law enforcement and corrections programs, including behavioral programs and crisis intervention teams

Additionally, JAG funds awarded to a unit of local government under this FY 2018 solicitation may be used for any purpose indicated in Appendix F.

In connection with all of the above purposes (including those indicated in the appendix), it should be noted that the statute defines "criminal justice" as "activities pertaining to crime prevention, control, or reduction, or the enforcement of the criminal law, including, but not limited to, police efforts to prevent, control, or reduce crime or to apprehend criminals, including juveniles, activities of courts having criminal jurisdiction, and related agencies (including but not limited to prosecutorial and defender services, juvenile delinquency agencies and pretrial service or release agencies), activities of corrections, probation, or parole authorities and related agencies assisting in the rehabilitation, supervision, and care of criminal offenders, and

programs relating to the prevention, control, or reduction of narcotic addiction and juvenile delinquency.”

Under the JAG Program, units of local government may also use award funds for broadband deployment and adoption activities as they relate to criminal justice activities.

Limitations on the use of JAG funds

Prohibited uses of funds – JAG funds may not be used (whether directly or indirectly) for any purpose prohibited by federal statute or regulation, including those purposes specifically prohibited by the JAG Program statute as set out at 34 U.S.C. § 10152.

JAG funds may not be used (directly or indirectly) for security enhancements or equipment for nongovernmental entities not engaged in criminal justice or public safety. Additionally, **JAG funds may not be used (directly or indirectly) to pay for any of the following items unless the BJA Director certifies that extraordinary and exigent circumstances exist**, making them essential to the maintenance of public safety and good order:

- Vehicles, vessels, or aircraft*
- Luxury items
- Real estate
- Construction projects (other than penal or correctional institutions)
- Any similar items

***Police cruisers, police boats, and police helicopters are allowable vehicles under JAG and do not require BJA certification.**

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD
Police Department

SCOTT M. SANSOM
CHIEF OF POLICE

31 School Street
East Hartford, Connecticut 06108-2638

TELEPHONE
(860) 528-4401

FAX (860) 289-1249

www.easthartfordct.gov

July 25, 2018

Richard F. Kehoe, Chairman
East Hartford Town Council
740 Main Street
East Hartford, CT 06108

**Re: Outdoor Amusement Permit Application -
"Sunset Movie Screening of Leap"**

Dear Chairman Kehoe:

Attached please find a copy of the amusement permit application submitted by **Riverfront Recapture by Josh Urrutia, Director of Events**. The applicant seeks to conduct a movie screening in **Great River Park from 8:00 pm to 11:00 pm on Friday, August 10, 2018**.

As part of Riverfront Recapture's agreement with the Town of East Hartford, which resolution passed June 3, 2014, the applicant respectfully requests that the application fee and any associated Town expenses be waived.

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, Public Works Departments and the Offices of the Corporation Counsel and Finance.

The **Inspections and Permits Department** states that permits and inspections may be needed for temporary installations.

The **Office of Corporation Counsel** approves the application as submitted and offers the following comments:

- "I do raise again, however, a point which I have raised in the past. Under 15, it is not clear to me in light of RRI's current contract with the Town, if the fees are automatically waived or require a vote by the council waiving the fees. I believe it may be the latter."

The **Office of Finance** approves the application as submitted.

The **Health, Parks & Recreation, Public Works and Fire Department** approves the application as submitted and further states **there are no anticipated costs to their Departments**.

The **Police Department** approves the application as submitted and offers the following comments:

- The Police Department can provide adequate police protection for this event. The site is suitable for the proposed amusement. The crowds are expected to be of small to moderate in size, and the area has sufficient parking available.
- These events can be conducted with a minimal impact upon the surrounding neighborhoods while maintaining a near-normal flow of traffic on the streets adjacent to the site.
- **There are no anticipated costs to the Department for these events.**

Respectfully submitted for your information.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott M. Sansom". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Scott M. Sansom
Chief of Police

Cc: Applicant

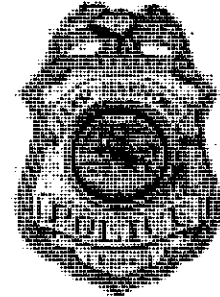
TOWN OF EAST HARTFORD POLICE DEPARTMENT



Marcia A. Leclerc
Mayor

OUTDOOR AMUSEMENT PERMITS
31 SCHOOL STREET
EAST HARTFORD, CT 06108-2638
(860) 528-4401

OUTDOOR AMUSEMENT PERMIT APPLICATION



Scott M. Sansom
Chief of Police

THIS APPLICATION IS DUE NOT LESS THAN 30 DAYS PRIOR TO THE EVENT APPLIED FOR

1. Name of Event:
Sunset Movie Screening of Leap
2. Date(s) of Event:
8/10/18
3. Applicant's name, home & work phone numbers, home address, and e-mail address (NOTE: If applicant is a partnership, corporation, limited liability company, club or association give the full legal name of the Applicant) :
Josh Urrutia
Director of Events
Riverfront Recapture INC
50 Columbus BLVD 1st Floor
Hartford, CT 06106
4. If Applicant is a partnership, corporation, limited liability company , club, or association, list the names of all partners, members, directors and officers AND provide their business address.
See attached.
5. List the location of the proposed amusement: (Name of facility and address)
Great River Park
6. List the dates and hours of operation for each day (if location changes on a particular day, please list):
8:00PM-11:00pm
7. Provide a detailed description of the proposed amusement:
will show the animated movie LEAP. It is a dance movie.

8. Will music or other entertainment be provided wholly or partially outdoors?

Yes No

a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)?

9. What is the expected age group(s) of participants?

All ages

10. What is the expected attendance at the proposed amusement:

(If more than one performance, indicate time / day / date and anticipated attendance for each.)

100

11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:

a. Crowd size impact:

Low impact

b. Traffic control and flow plan at site & impact on surrounding / supporting streets:

Do not anticipate a traffic impact.

c. Parking plan on site & impact on surrounding / supporting streets:

will allow people to park in the American Eagle Federal Credit Union lot

d. Noise impact on neighborhood:

minimal sound equipment being used.

e. Trash & litter control plan for the amusement site and surrounding community during and immediately after the proposed amusement:

RRI will handle.

f. List expected general disruption to neighborhood's normal life and activities:

None.

g. Other expected influence on surrounding neighborhood:

None

12. Provide a detailed plan for the following:

a. Accessibility of amusement site to emergency, police, fire & medical personnel and vehicles:

full access

b. Provisions for notification of proper authorities in the case of an emergency:

Will call 911 if emergency.

c. Any provision for on-site emergency medical services:

Will call 911 if emergency.

d. Crowd control plan:

None at this attendance level.

e. If on town property, the plan for the return of the amusement site to pre-amusement condition:

RRI

f. Provision of sanitary facilities:

port o lets will be on site.

13. Will food be provided, served, or sold on site:

No plan to have food, if a vendor expresses interest we contact the town

Food available Yes No AND contact has been made with the East Hartford Health

Possibly, but nothing confirmed at this point.

Department Yes No.

14. Does the proposed amusement involve the sale and/or provision of alcoholic beverages to amusement attendees,

Yes No Alcoholic beverages will be served / provided.

If 'YES', describe, in detail, any and all arrangements and what procedures shall be employed:

a. For such sale or provision,

b. To ensure that alcohol is not sold or provided to minors or intoxicated persons.

Check if copy of the liquor permit, as required by State law, is included with application.

15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests should go here):

Pursuant to Town Council Resolution passed 6/10/14 Amusement permit application fee and any associated town expenses are waived.

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.

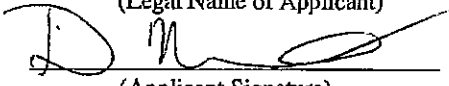
a. False Statement is a Class A Misdemeanor.

b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:

Josh Urrutia

(Legal Name of Applicant)



(Applicant Signature)

Josh Urrutia

(Printed Name)

7/10/18

(Date Signed)

Director of Events

(Capacity in which signing)

(Send application electronically to cfrank@easthartfordct.gov)

FOR OFFICE USE

Insurance Certificate Included:

YES

NO

Liquor Permit Included:

YES

NO

Certificate of Alcohol Liability Included:

YES

NO

Time Waiver Request Included:

YES

NO

Fee Waiver Request Included:

YES

NO

**RIVERFRONT RECAPTURE, INC.
2017-2018 BOARD OF DIRECTORS**

Robert M. Annon, Jr., Essex, Retired; 16 years
Harold Blinderman, West Hartford, Partner, Day Pitney LLP; 5 years
Jamie Bratt*, Hartford, Director of Planning & Economic Development; 1 year
Jodi Brennan, Glastonbury, VP, Gilbane Building Company; 13 years
Christopher Byrd, West Hartford, President & Chief Operating Officer, Wex Health Inc.; 8 years
Patrick Caulfield, Trumbull, VP, Lincoln Financial Distributors, Inc; 5 years
Ranjana Chawla, West Hartford, 12 years
Peter Christian, Stamford, Director of Development & Acquisitions, HB Nitkin Group; 4 years
Susan B. Clemow, West Hartford, Managing Partner, Clemow Consulting Group; 6 years
Thomas P. Cody, Glastonbury, Partner, Robinson & Cole; 13 years
Frank C. Collins, Jr., East Hartford, Retired; 32 years
Roy Collins III, Bloomfield, Associate General Counsel, University of Hartford; 2 years
Julio Concepcion, Hartford, VP, Hartford Partnerships, MetroHartford Alliance; 4 years
John Henry Decker, West Hartford, VP & Branch Director, RBC Wealth Management; 3 years
William DiBella*, Hartford, Chairman MDC; 14 years
Susan Freedman, South Glastonbury, Partner, Shipman & Goodwin; 2 years
Donald S. Gershman, West Hartford, Principal, Development Resources LLC; 18 years
Margaret Gregg, Haddam Neck, Marketing Administrator, CTTRANSIT; 6 years
Scott W. Jellison*, Pomfret Center, CEO, Metropolitan District Commission; 2 years
Dave Jenkins, Middletown, Retired (VP, PricewaterhouseCoopers); 8 years
Evan Johnson, West Hartford, Corporate Citizenship, ESPN; 4 years
David Klein, Hartford, Retired; 10 years
Barry N. Lastra, Bloomfield, A & B Enterprises; 8 years
Marcia Leclerc*, East Hartford, Mayor; 7 years
Kathy Lilley, Wallingford; 8 years
Chris Montross, Wethersfield, Managing Director, Corporate Public Involvement, Aetna, Inc.; 3 years
Marjorie Morrissey, Hartford, Retired; 13 years
Thomas F. Mullaney, Jr., West Hartford, President, Mullaney, Keating & Wright, Inc.; 31 years
Rita Ortiz, West Hartford, Community Relations Director, Travelers; 13 years
Kenneth A. Pouch, Jr., West Hartford, Retired; 27 years
Kenneth Provencher, West Hartford, Senior VP, Hartford Steam Boiler Inspection & Insurance Co.;
5 years
Michael J. Puckly, South Windsor, Financial Advisor, Lifeline Financial LLC; 10 years
John H. Riege, Bloomfield, Retired; 36 years
Christina B. Ripple, West Hartford; 18 years
Chris Rowins, Cromwell, Managing Partner & Senior Consultant, Fiduciary Investment Partners;
appointed April 2017
Camille Simpson, Farmington, Corporate Liaison, Ass't VP & Counsel, MassMutual Financial Group;
appointed April 2017
Joyce Smith, Windsor, Assistant Director for Employment Services & Compensation, UConn Health
Center; 11 years
Donald Trinks*, Windsor, Mayor; 16 years
Josye Utick, Hartford, Senior Architect, JCJ Architecture; appointed April 2017
Marc Weinberg*, East Hartford, Councilman – Court of Common Council; 8 years
Lyle Wray*, West Hartford, Executive Director, CRCOG; 12 years

**= Ex-officio Member*

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER People's United Ins. Agency CT One Financial Plaza 755 Main Street Hartford, CT 06103	CONTACT NAME: Rose Ann Musso
	PHONE (A/C, No, Ext): 860 524-7659 FAX (A/C, No):
E-MAIL ADDRESS: rose.muisso@peoples.com	
INSURER(S) AFFORDING COVERAGE	
INSURER A: Philadelphia Indemnity Insurance Co.	NAIC #
INSURER B: American Home Assurance Company	18058
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> BI/PD Ded:25000 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			PHPK1756352	01/01/2018	01/01/2019	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$0 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			PHPK1756352	01/01/2018	01/01/2019	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10000			PHUB612462	01/01/2018	01/01/2019	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WC005226867	01/01/2018	01/01/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$500,000 E.L. DISEASE - EA EMPLOYEE \$500,000 E.L. DISEASE - POLICY LIMIT \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

A - Liquor Liability
 Each Limit: \$1,000,000
 Aggregate : \$1,000,000
 Deductible: \$ 25,000

(See Attached Descriptions)

CERTIFICATE HOLDER Town of East Hartford 740 Main Street East Hartford, CT 06108	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Peoples United Insurance Agency</i>

DESCRIPTIONS (Continued from Page 1)

The Town of East Hartford, its officials, employees, volunteers, boards and commissions are included as Additional Insured on the General Liability policy.

Received By: Fitzgerald

Employee Number: 9080

Date & Time Signed: 7/11/18 11:20 AM PM

Time remaining before event: 30 days.

If roads or sidewalks will be closed to public use as a result of this event the applicant must comply with signage requirements per Section 5-4 and present a signed affidavit attesting to this at the Town Council meeting.

Fitzgerald, Laurie

From: Josh Urrutia <Jurrutia@Riverfront.org>
Sent: Wednesday, July 11, 2018 12:24 PM
To: Fitzgerald, Laurie
Subject: RE: movie permit

We work with twilight outdoor movies for the equipment. It is planned to be against the cement knee wall of the amphitheater. They set it up and take it down.

Sincerely,

Josh Urrutia

Director of Events
Riverfront Recapture, Inc.
50 Columbus Blvd, 1st Floor,
Hartford, CT 06106-1984
Office (860) 713-3131 x 329
Cell (860) 819-2445

www.riverfront.org



From: lfitzgerald@easthartfordct.gov <lfitzgerald@easthartfordct.gov>
Sent: Wednesday, July 11, 2018 12:05 PM
To: Josh Urrutia <Jurrutia@Riverfront.org>
Subject: RE: movie permit

You have a large movie screen or will be bringing one in? If you could write out details on it, I know at least one of the directors will probably have questions about it, if any equipment is being brought in and where it will be in case anything will have to be inspected.

Laurie Fitzgerald
East Hartford Police Department
Support Services Bureau
31 School Street
East Hartford, CT 06108

Ph: 860-291-7631
Fax: 860-610-6290

50 Columbus Blvd, 1st Floor,
Hartford, CT 06106-1984
Office (860) 713-3131 x 329
Cell (860) 819-2445
www.riverfront.org



From: lfitzgerald@easthartfordct.gov <lfitzgerald@easthartfordct.gov>
Sent: Wednesday, July 11, 2018 9:48 AM
To: Josh Urrutia <Jurrutia@Riverfront.org>
Subject: RE: movie permit

Josh could you sign the application and sent it back to me please.

Thanks
Laurie

From: Josh Urrutia [<mailto:Jurrutia@Riverfront.org>]
Sent: Wednesday, July 11, 2018 8:35 AM
To: Fitzgerald, Laurie <lfitzgerald@easthartfordct.gov>
Subject: movie permit

Laurie here is the movie permit. And the insurance. Thank you.

Sincerely,

Josh Urrutia
Director of Events
Riverfront Recapture, Inc.
50 Columbus Blvd, 1st Floor,
Hartford, CT 06106-1984
Office (860) 713-3131 x 329
Cell (860) 819-2445
www.riverfront.org



Police

Fitzgerald, Laurie

From: Hawkins, Mack
Sent: Thursday, July 12, 2018 7:03 AM
To: Fitzgerald, Laurie
Subject: RE: Riverfront - "Sunset Movie Screening of Leap"

Laurie,

I have reviewed the Outdoor Amusement Permit Application for "Sunset Movie Screening of Leap" for 2018. I approve the application as submitted. Mark the Worksheet *EXTRA ATTENTION* for the day of the event.

Thank you,

Deputy Chief Mack S. Hawkins

Chief of Field Operations
East Hartford Police Department

31 School St.

East Hartford, CT 06108

Office 860 291-7597

Serving Our Community with Pride and Integrity



From: Fitzgerald, Laurie
Sent: Wednesday, July 11, 2018 2:39 PM
To: Chapman, Keith; Cordier, James; Fravel, Theodore; Oates, John
Cc: Cohen, Bruce; Cruz-Aponte, Marilynn; Ficacelli, Joseph; Gentile, Richard; Grew, Greg; Hawkins, Mack; Juergens, Timothy; McConville, Timothy; O'Connell, Michael; Perez, William; Sansom, Scott; Sassen, Christine; Vincent, Kristine; Wagner, Justin; Walsh, Mike
Subject: Riverfront - "Sunset Movie Screening of Leap"

Good Afternoon,

Attached please find your Directors Review & Notice, Outdoor Amusement Permit Application, COI and List of Board of Directors for the "**Sunset Movie Screening of Leap**" to be held on August 10, 2018.

Town Ordinance (TO) 5-3 requires that certain department heads submit their comments, regarding this amusement application, within two weeks from the date the application was filed. Please send signed reviews, or an e-mail, regarding your comments no later than **Wednesday, July 25, 2018.**

Fire



Scott M. Sansom

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108



Marcia A. Leclerc

Administrative Review of Amusement Permit

Event Date: **August 10, 2018**

Event: **Sunset Movie Screening of Leap**

Applicant **Riverfront Recapture, Inc. by Josh Urrutia, Director of Events**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated Cost(s) if known \$ 0

William Perez, Assistant Fire Chief
Signature

July 13, 2018
Date

Comments:

Health



Scott M. Sansom

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108



Marcia A. Leclerc

Administrative Review of Amusement Permit

Event Date: **August 10, 2018**

Event: **Sunset Movie Screening of Leap**

Applicant **Riverfront Recapture, Inc. by Josh Urrutia, Director of Events**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated Cost(s) if known \$ 0

Michael T. O'Connell
Signature

07/16/2018
Date

Comments:

Parks Rec

Fitzgerald, Laurie

From: Vincent, Kristine
Sent: Tuesday, July 24, 2018 2:33 PM
To: Fitzgerald, Laurie
Cc: Fravel, Theodore
Subject: Re: Sunset Movie Screening of Leap

No issues with Parks and Rec

Sent from my iPhone

On Jul 24, 2018, at 2:24 PM, Fitzgerald, Laurie <lfitzgerald@easthartfordct.gov> wrote:

Good Afternoon,

Just a reminder the reviews are due tomorrow for the "Sunset Movie Screening of Leap"

Thanks

Laurie Fitzgerald
East Hartford Police Department
Support Services Bureau
31 School Street
East Hartford, CT 06108

Ph: 860-291-7631
Fax: 860-610-6290

<Amusement Permit Application, COI, List of Directors.pdf>

<Directors Review & Notice.docx>

Risk

Fitzgerald, Laurie

From: Sasen, Christine
Sent: Wednesday, July 25, 2018 8:03 AM
To: Fitzgerald, Laurie
Subject: Re: Sunset Movie Screening of Leap

Ok with Risk Management. Chris

From: Fitzgerald, Laurie
Sent: Tuesday, July 24, 2018 2:24:10 PM
To: Fravel, Theodore; Sasen, Christine; Cruz-Aponte, Marilyn
Cc: Vincent, Kristine
Subject: Sunset Movie Screening of Leap

Good Afternoon,

Just a reminder the reviews are due tomorrow for the "Sunset Movie Screening of Leap"

Thanks

Laurie Fitzgerald
East Hartford Police Department
Support Services Bureau
31 School Street
East Hartford, CT 06108

Ph: 860-291-7631
Fax: 860-610-6290

Core

Fitzgerald, Laurie

From: Gentile, Richard
Sent: Monday, July 23, 2018 4:28 PM
To: Fitzgerald, Laurie
Subject: RE: Riverfront - "Sunset Movie Screening of Leap"

I have no specific comments or concerns on this application. I do raise again, however, a point which I have raised in the past. Under 15, it is not clear to me in light of RRI's current contract with the Town, if the fees are automatically waived or require a vote by the Council waiving the fees. I believe it may be the latter.

Rich

From: Fitzgerald, Laurie
Sent: Wednesday, July 11, 2018 2:39 PM
To: Chapman, Keith; Cordier, James; Fravel, Theodore; Oates, John
Cc: Cohen, Bruce; Cruz-Aponte, Marilyn; Ficacelli, Joseph; Gentile, Richard; Grew, Greg; Hawkins, Mack; Juergens, Timothy; McConville, Timothy; O'Connell, Michael; Perez, William; Sansom, Scott; Sassen, Christine; Vincent, Kristine; Wagner, Justin; Walsh, Mike
Subject: Riverfront - "Sunset Movie Screening of Leap"

Good Afternoon,

Attached please find your Directors Review & Notice, Outdoor Amusement Permit Application, COI and List of Board of Directors for the "**Sunset Movie Screening of Leap**" to be held on August 10, 2018.

Town Ordinance (TO) 5-3 requires that certain department heads submit their comments, regarding this amusement application, within two weeks from the date the application was filed. Please send signed reviews, or an e-mail, regarding your comments no later than **Wednesday, July 25, 2018.**

Laurie Fitzgerald
East Hartford Police Department
Support Services Bureau
31 School Street
East Hartford, CT 06108

Ph: 860-291-7631
Fax: 860-610-6290

Bldg Inst

Fitzgerald, Laurie

From: Grew, Greg
Sent: Wednesday, July 11, 2018 3:52 PM
To: Fitzgerald, Laurie
Subject: Re: Riverfront - "Sunset Movie Screening of Leap"

Per Ordinance 5-3 my review and approval is not required. Please inform the applicant that permits and inspections may be required for temporary installations.

MILTON GREGORY GREW, AIA
Director of Inspections & Permits
(Building / Zoning / Property Maint.)
TOWN OF EAST HARTFORD
740 Main Street
East Hartford, CT 06108
Direct [\(860\) 291-7345](tel:8602917345)
Mobile [\(860\) 874-8034](tel:8608748034)
<http://www.easthartfordct.gov/inspections-and-permits>

From: Fitzgerald, Laurie
Sent: Wednesday, July 11, 2018 2:39 PM
To: Chapman, Keith; Cordier, James; Fravel, Theodore; Oates, John
Cc: Cohen, Bruce; Cruz-Aponte, Marilyn; Ficacelli, Joseph; Gentile, Richard; Grew, Greg; Hawkins, Mack; Juergens, Timothy; McConville, Timothy; O'Connell, Michael; Perez, William; Sansom, Scott; Sasen, Christine; Vincent, Kristine; Wagner, Justin; Walsh, Mike
Subject: Riverfront - "Sunset Movie Screening of Leap"

Good Afternoon,

Attached please find your Directors Review & Notice, Outdoor Amusement Permit Application, COI and List of Board of Directors for the "**Sunset Movie Screening of Leap**" to be held on August 10, 2018.

Town Ordinance (TO) 5-3 requires that certain department heads submit their comments, regarding this amusement application, within two weeks from the date the application was filed. Please send signed reviews, or an e-mail, regarding your comments no later than Wednesday, July 25, 2018.

Laurie Fitzgerald
East Hartford Police Department
Support Services Bureau
31 School Street
East Hartford, CT 06108

Ph: 860-291-7631
Fax: 860-610-6290

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD
Police Department

31 School Street
East Hartford, Connecticut 06108-2638

TELEPHONE
(860) 528-4401

FAX (860) 289-1249

www.easthartfordct.gov

SCOTT M. SANSOM
CHIEF OF POLICE

July 23, 2018

Richard F. Kehoe, Chairman
East Hartford Town Council
740 Main Street
East Hartford, CT 06108

**Re: Outdoor Amusement Permit Application
Believe 208 Run for the Finest and Bravest**

Dear Mr. Kehoe:

Attached please find an Outdoor Amusement Permit Application submitted by **CABLE INC., by Kathryn Kleis, its Race Director**. The applicant seeks to conduct a **5K Run in memory of East Hartford Police Officer Paul Buchanan on Sunday, September 30, 2018** from **8:00 AM to 9:30 AM**. The race will begin at the Knights of Columbus (Main Street) and into South Windsor, northbound on Main Street, and return southbound on Main Street. There will be music and food at the event.

The applicant respectfully requests a waiver of the associated permit fee, under the provisions of (TO) 5-6(a), due to the Town of East Hartford as the purpose of this event is to increase awareness of the challenges facing all first responders.

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, Public Works Departments and the Offices of the Corporation Counsel and Finance.

The **Offices of Corporation Counsel and Risk Management** approve the application as submitted.

The **Health, Fire, and Parks & Recreation Departments** approve the application as submitted and state **there are no anticipated costs to their Departments for this event**.

The **Public Works Department** approves the application as submitted and states **the anticipated cost to the department for this event will be \$700.00**.

The **Police Department** approves the application as submitted and states that **the anticipated cost to the Department for this event is \$2,052.94**.

Respectfully submitted for your information.

Sincerely,

A handwritten signature in blue ink that reads "Scott M. Sansom". The signature is written in a cursive style with a long horizontal flourish at the end.

Scott M. Sansom
Chief of Police

Cc: Applicant

TOWN OF EAST HARTFORD POLICE DEPARTMENT



Marcia A. Leclerc
Mayor

OUTDOOR AMUSEMENT PERMITS
31 SCHOOL STREET
EAST HARTFORD, CT 06108-2638
(860) 528-4401

OUTDOOR AMUSEMENT PERMIT APPLICATION



Scott M. Sansom
Chief of Police

THIS APPLICATION IS DUE NOT LESS THAN 30 DAYS PRIOR TO THE EVENT APPLIED FOR

1. Name of Event:
Believe 208 - Run for the Brave and Finest
2. Date(s) of Event:
Sunday, September 30, 2018
3. Applicant's name, home & work phone numbers, home address, and e-mail address (NOTE: If applicant is a partnership, corporation, limited liability company, club or association give the full legal name of the Applicant) :
Katy Kleis, Race Director (organization, CABLE Inc., Believe 208)
2 Redbud Lane, Glastonbury, CT 06033
W: 860-913-2157 C: 203-313-0832
Email: Katy.Kleis@gmail.com or believe208run@gmail.com
4. If Applicant is a partnership, corporation, limited liability company , club, or association, list the names of all partners, members, directors and officers AND provide their business address.
N/A
5. List the location of the proposed amusement: (Name of facility and address)
1831 Main Street, East Hartford CT 06118 to South Windsor town line
6. List the dates and hours of operation for each day (if location changes on a particular day, please list):
Sunday, September 30, 2018 8:00 a.m to 9:30 a.m.
7. Provide a detailed description of the proposed amusement:
5K road race in memory of East Hartford Police Officer Paul Buchanan -
please see attached for more information

8. Will music or other entertainment be provided wholly or partially outdoors?

Yes No

a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)? **8:00 to 11:00 a.m. at Knights of Columbus**

9. What is the expected age group(s) of participants?

4-70

10. What is the expected attendance at the proposed amusement:

(If more than one performance, indicate time / day / date and anticipated attendance for each.)

250-500

11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:

a. Crowd size impact:

Road closure Ellington Road & Main Street to Old Main Street, South Windsor

b. Traffic control and flow plan at site & impact on surrounding / supporting streets:

EHPD will open northbound to southbound as runners complete course.

c. Parking plan on site & impact on surrounding / supporting streets:

Parking at Knights of Columbus in designated lots, no overflow on streets

d. Noise impact on neighborhood:

Minimal

e. Trash & litter control plan for the amusement site and surrounding community during and immediately after the proposed amusement:

Trash receptacles provided, volunteers will clean course on-going & ASAP

f. List expected general disruption to neighborhood's normal life and activities:

Minimal traffic delays for Passaro Drive & Main Street approx. 35-45 min max

g. Other expected influence on surrounding neighborhood:

None

12. Provide a detailed plan for the following:

a. Accessibility of amusement site to emergency, police, fire & medical personnel and vehicles:

Police, fire & medical on-site.

b. Provisions for notification of proper authorities in the case of an emergency:

Volunteers with cell phones. Emergency personnel on-site.

c. Any provision for on-site emergency medical services:

EHPD on site.

d. Crowd control plan:

N/A

e. If on town property, the plan for the return of the amusement site to pre-amusement condition:

Cones and trash will be picked up by volunteers.

f. Provision of sanitary facilities:

Use of Knights of Columbus facilities

13. Will food be provided, served, or sold on site:

Pre-packaged food only.

Food available Yes No AND contact has been made with the East Hartford Health

Department Yes No.

14. Does the proposed amusement involve the sale and/or provision of alcoholic beverages to amusement attendees,

Yes No Alcoholic beverages will be served / provided.

If 'YES', describe, in detail, any and all arrangements and what procedures shall be employed:

- a. For such sale or provision,
- b. To ensure that alcohol is not sold or provided to minors or intoxicated persons.

Check if copy of the liquor permit, as required by State law, is included with application.

15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests, should go here): *A waiver of the permit fee is requested, as this run is to increase awareness of the challenges facing first responders.*

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.

- a. False Statement is a Class A Misdemeanor.
- b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:

Kathryn Kleis

(Legal Name of Applicant)

Kathryn Kleis
(Applicant Signature)

Kathryn Kleis

(Printed Name)

7/3/2018

(Date Signed)

Race Director

(Capacity in which signing)

(Send application electronically to cfrank@easthartfordct.gov)

FOR OFFICE USE

Insurance Certificate Included:	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Liquor Permit Included:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Certificate of Alcohol Liability Included:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Time Waiver Request Included:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Fee Waiver Request Included:	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

Question #7

Believe 208: Run for the Brave and Finest

The Annual Believe 208 5K Run for the Brave and Finest, in Memory of East Hartford Police Officer Paul Buchanan, supports “Believe 208”. “Believe 208”, an initiative in collaboration with the Connecticut Alliance to Benefit Law Enforcement (CABLE), works to provide resources, training and information on all aspects of first responder well-being. The “Believe 208” mission is to increase awareness of the unique challenges facing first responders and to be a trusted, influential source for first responders, their families, agencies and community stakeholders. Proceeds from the race fund education and training efforts and provide resources to first responders and families in need.

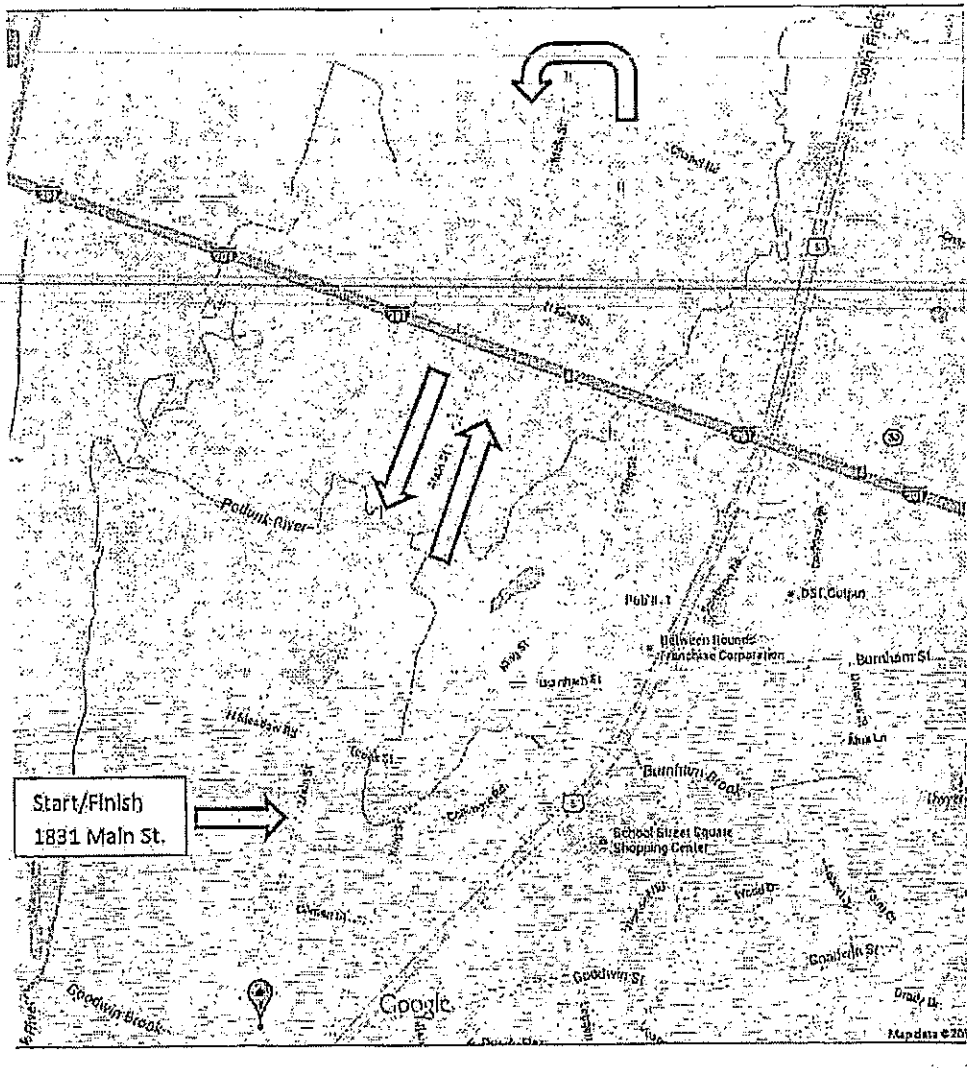
Course Route:

The 5K race will start at the Knights of Columbus (1831 Main Street, East Hartford) and will continue into South Windsor on Main Street Northbound and will return on Main Street South Bound.

The Believe 208 Run for the Brave and Finest

The routing is as follows:

- Beginning at the Run Command Post, the Knights of Columbus Hall located at 1831 (Old) Main St., East Hartford, runners will run
- North onto Main St which turns into (Old) Main Street
- Continue straight past the intersection of Gilman and (Old) Main Streets
- Continue straight past Passaro Drive
- Continue straight past Brook Street, and
- Continuing straight to North King Street, South Windsor at which point runners turn around on the street's loop and follow the same route back to the point and place of beginning.





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/11/2018

PRODUCER East Main Street Insurance Services, Inc. Will Maddux PO Box 1298 Grass Valley, CA 95945 Phone: (530) 477-6521 Email: info@theeventhelper.com	THIS CERTIFICATION IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
	INSURERS AFFORDING COVERAGE	NAIC #
INSURED CABLE, Inc. Believe 208 c/o Katy Kleis 82 Cottonwood Road Newington, CT 06111	INSURER A: Evanston Insurance Company	35378
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR/ADD'L LTR/INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A Y	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR Host Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC Retail Liquor Liability	3DS5466-M1154712	09/30/2018	10/01/2018	EACH OCCURRENCE INCLUDES BODILY INJURY & PROPERTY DAMAGE \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 DEDUCTIBLE \$ 1,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$
	EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	OTHER				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

Certificate holder listed below is named as additional insured per attached CG 20 26 07 04.
 Attendance: 500, Event Type: 5 K Run.
 Waiver of Subrogation applies per attached MEGL 0241-01 05 16.
 Primary/Non-Contributory wording applies per attached CG 20 01 04 13.

CERTIFICATE HOLDER

Town of East Hartford, its officials,
 employees, volunteers, boards and
 commissions
 740 Main Street
 East Hartford, CT 06108

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, **BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.**

AUTHORIZED REPRESENTATIVE

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – DESIGNATED
PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)
Town of East Hartford, its officials, employees, volunteers, boards and commissions 740 Main Street East Hartford, CT 06108
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

- A.** In the performance of your ongoing operations; or
- B.** In connection with your premises owned by or rented to you.



EVANSTON INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BLANKET WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM

SCHEDULE

Name Of Person Or Organization:

Town of East Hartford, its officials,
employees, volunteers, boards and
commissions
740 Main Street
East Hartford, CT 06108

Additional Premium: \$ See Cert

The following is added to Condition **8. Transfer Of Rights Of Recovery Against Others To Us** under Section **IV – Commercial General Liability Conditions**:

We waive any right of recovery we may have against any person or organization shown in the Schedule of this endorsement. This waiver applies only to the person or organization shown in the Schedule of this endorsement.

All other terms and conditions remain unchanged.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

PRIMARY AND NONCONTRIBUTORY – OTHER INSURANCE CONDITION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

The following is added to the **Other Insurance Condition** and supersedes any provision to the contrary:

Primary And Noncontributory Insurance

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

(1) The additional insured is a Named Insured under such other insurance; and

(2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

Received By: L Fitzgerald
Employee Number: 9080
Date & Time Signed: 7/3/18 1:20 AM (PM)
Time remaining before event: 30+ days.

If roads or sidewalks will be closed to public use as a result of this event the applicant must comply with signage requirements per Section 5-4 and present a signed affidavit attesting to this at the Town Council meeting.

Police

Fitzgerald, Laurie

From: Hawkins, Mack
Sent: Wednesday, July 18, 2018 3:20 PM
To: Fitzgerald, Laurie
Subject: RE: Believe 208 - Run for the Brave and Finest

Laurie,

I have reviewed the Outdoor Amusement Permit Application for Believe 208 – Run for the Brave and Finest 2018. I approve the application as submitted. The anticipated cost to the Department for this event is \$2,052.94.

Thanks you,

Deputy Chief Mack S. Hawkins

Chief of Field Operations
East Hartford Police Department
31 School St.
East Hartford, CT 06108
Office 860 291-7597

Serving Our Community with Pride and Integrity



From: Fitzgerald, Laurie
Sent: Wednesday, July 18, 2018 11:09 AM
To: Hawkins, Mack; Fravel, Theodore
Subject: Believe 208 - Run for the Brave and Finest

Good Morning,

Just a reminder, reviews for “Believe 208 – Run for the Brave and Finest” are due today.

Thank You.

Laurie

Laurie Fitzgerald

Fire



Scott M. Sansom
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: **September 30, 2018**

Event: **Believe 208-Run for the Finest and Bravest**

Applicant: **CABLE INC., Believe 208 by Kathryn Kleis, its Race Director**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
 - 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
 - 3. the application be disapproved for the reason(s) set forth in the attached comments.
-
- Fire Department
 - Health Department
 - Parks & Recreation Department
 - Public Works Department
 - Corporation Counsel
- Anticipated Cost(s) if known \$ _____ 0 _____

William Perez, Assistant Fire Chief

July 10, 2018

Signature

Date

Comments:

Parks & Rec



Scott M. Sansom
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

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-
- Fire Department
 - Health Department
 - Parks & Recreation Department
 - Public Works Department
 - Corporation Counsel
- X Anticipated Cost(s) if known \$0.00

Ted Fravel
Signature

7/18/2018

Date

Comments:

Health



Scott M. Sansom
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

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Applicant: **CABLE INC., Believe 208 by Kathryn Kleis, its Race Director**

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 - 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
 - 3. the application be disapproved for the reason(s) set forth in the attached comments.
-
- Fire Department
 - Health Department
 - Parks & Recreation Department
 - Public Works Department
 - Corporation Counsel
- Anticipated Cost(s) if known \$ _____ 0 _____

Michael T. O'Connell
Signature

07/03/2018
Date

Comments:

DPW



Scott M. Sansom
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: **September 30, 2018**

Event: **Believe 208-Run for the Finest and Bravest**

Applicant: **CABLE INC., Believe 208 by Kathryn Kleis, its Race Director**

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- 1. the application be approved as submitted.
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 - 3. the application be disapproved for the reason(s) set forth in the attached comments.
-
- Fire Department
 - Health Department
 - Parks & Recreation Department
 - Public Works Department
 - Corporation Counsel
-
- Anticipated Cost(s) if known \$ 700 _____

Marilynn Cruz-Aponte
Signature

7-10-2018
Date

Comments:

Risk

Fitzgerald, Laurie

From: Sasen, Christine
Sent: Wednesday, July 11, 2018 2:56 PM
To: Fitzgerald, Laurie
Subject: RE: 3DS5466-M1154712 Certificate of Insurance_Town of EH Revised.pdf

Approved. Chris

From: Fitzgerald, Laurie
Sent: Wednesday, July 11, 2018 9:50 AM
To: Sasen, Christine
Subject: 3DS5466-M1154712 Certificate of Insurance_Town of EH Revised.pdf

Hi Chris,

Here is the COI with the changes you requested from Katy Kleis for the Believe 208 event

Laurie

Corp

Fitzgerald, Laurie

From: Gentile, Richard
Sent: Thursday, July 05, 2018 9:07 AM
To: Fitzgerald, Laurie; Chapman, Keith; Cordier, James; Fravel, Theodore; Oates, John
Cc: Cohen, Bruce; Cruz-Aponte, Marilyn; Ficacelli, Joseph; Grew, Greg; Hawkins, Mack; Juergens, Timothy; McConville, Timothy; O'Connell, Michael; Perez, William; Sansom, Scott; Sassen, Christine; Vincent, Kristine; Wagner, Justin; Walsh, Mike
Subject: RE: Believe 208 Run for the Brave and Finest

I have no comments or concerns with this application. Rich

From: Fitzgerald, Laurie
Sent: Tuesday, July 03, 2018 3:22 PM
To: Chapman, Keith; Cordier, James; Fravel, Theodore; Oates, John
Cc: Cohen, Bruce; Cruz-Aponte, Marilyn; Ficacelli, Joseph; Gentile, Richard; Grew, Greg; Hawkins, Mack; Juergens, Timothy; McConville, Timothy; O'Connell, Michael; Perez, William; Sansom, Scott; Sassen, Christine; Vincent, Kristine; Wagner, Justin; Walsh, Mike
Subject: Believe 208 Run for the Brave and Finest

Good Afternoon,

Attached please find your Directors Review & Notice, Outdoor Amusement Permit Application, COI, Course map & route for the **"Believe 208 Run for the Brave and Finest" on Sunday, September 30, 2018.**

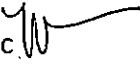
Town Ordinance (TO) 5-3 requires that certain department heads submit their comments, regarding this amusement application, within two weeks from the date the application was filed. Please send signed reviews, or an e-mail, regarding your comments no later than **Wednesday, July 18, 2018.**

Laurie Fitzgerald
East Hartford Police Department
Support Services Bureau
31 School Street
East Hartford, CT 06108

Ph: 860-291-7631
Fax: 860-610-6290



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: August 1, 2018
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: Refund of Taxes

I recommend that the Town Council approve a total refund of taxes in the amount of \$11,300.14 as detailed in the attached listing from our Tax Office.

Please place on the Town Council agenda for the August 7, 2018 meeting.

Thank you.

C: I. Laurenza, Tax Collector
M. Walsh, Finance Director

INTEROFFICE MEMORANDUM

TO: MARCIA A LECLERC, MAYOR ✓
MICHAEL WALSH, DIRECTOR OF FINANCE

FROM: REBECCA SABO, ACCOUNTS CLERK III *RS*

SUBJECT: REFUND OF TAXES

DATE: 7/25/2018

Under the provisions of Section 12-129 of the Connecticut General Statutes, the following persons are entitled to the refunds as requested. The total amount to be refunded is \$11,300.14. Please see attached listing.

Bill	Name	Address	City/State/Zip	Prop Loc/Vehicle Info.	Int Paid	Over Paid
2017-03-0050392	ADAMOVIH VERONICA E	206 MANOR CIR	EAST HARTFORD, CT 06118-3400	2006/3FAHP07Z16R140768	0.00	-34.65
2016-01-0000312	ALBRO ROBERTS ST	255 MAIN ST	HARTFORD, CT 06106	330 ROBERTS ST	0.00	-4,937.44
2017-03-0051585	ANTWI PAUL	28 HANMER ST	EAST HARTFORD, CT 06108-2632	2008/1N4AL21E78N450136	0.00	-115.56
2015-04-0080426	ARGENTA MARISSA M	6 BAMFORTH COURT #3	VERNON, CT 06066	2007/2HGFA55537H702216	-48.88	-259
2016-03-0051681	ARGENTA MARISSA M	6 BAMFORTH COURT #3	VERNON, CT 06066	2007/2HGFA55537H702216	-32.74	-150.32
2016-09-0051681	ARGENTA MARISSA M	6 BAMFORTH COURT #3	VERNON, CT 06066	2007/2HGFA55537H702216	-2.00	-43.4
2014-03-0051533	ARGENTA MARISSA M OR	6 BAMFORTH COURT #3	VERNON, CT 06066	2007/2HGFA55537H702216	-134.02	-371.02
2016-09-0078911	BABIEC SHIRLEY	25 BARBARA DR	EAST HARTFORD, CT 06118-1902	2005/KM8SC73D65U932206	0.00	-34.08
2017-03-0078935	BABIEC SHIRLEY	25 BARBARA DR	EAST HARTFORD, CT 06118-1902	2005/KM8SC73D65U932206	0.00	-159.3
2017-03-0053668	BILODEAU RAYMOND	575 FOREST ST	EAST HARTFORD, CT 06118-2036	2002/4T1BF28832U261106	0.00	-36.76
2017-03-0053799	BLANCO FLOORING LLC	34 BAYPATH DR	EAST HARTFORD, CT 06108-1412	2002/1FTSS34L12HB45237	0.00	-22.45
2017-03-0055946	CARRASCO PABLO	10 HERON RD	EAST HARTFORD, CT 06118-2915	1989/JM2UF414XK0789670	0.00	-6.39
2017-03-0057440	COLLINS RUSSELL S	39 PORTER ST	EAST HARTFORD, CT 06118-3222	2016/5NPDH4AE9GH654200	0.00	-98.41
2016-03-0057314	COLON ANGELA M	49 KING ST	HARTFORD, CT 06114	2000/2HKRL185XYH526557	0.00	-46.3
2016-03-0057315	COLON ANGELA M	49 KING ST	HARTFORD, CT 06114	1999/2T1BR18E1XC228769	0.00	-9.97
2016-01-0008212	CORELOGIC TAX SERVICES	PO BOX 9202	COPPELL, TX 75019	53 KENCOVE DR	0.00	-2,725.37
2017-03-0059012	DALESSANDRO JENNIFER	177 NAUBUC AVE	EAST HARTFORD, CT 06118-3138	2006/1YVHP80C065M64452	0.00	-289.28
2016-09-0060266	DISCHERT SUSAN M	52 BRIARWOOD LN	E HARTFORD, CT 06118	2006/2B3KA43R66H314457	0.00	-38.03
2017-03-0060385	DISCHERT SUSAN M	52 BRIARWOOD LN	EAST HARTFORD, CT 06118-1607	2006/2B3KA43R66H314457	0.00	-157.5
2016-03-0061676	EMR TRANSPORT LLC	116 LELAND DR	EAST HARTFORD, CT 06108	2002/1FUJBBCCG42LK42576	0.00	-101.82
2016-09-0061676	EMR TRANSPORT LLC	116 LELAND DR	EAST HARTFORD, CT 06108	2002/1FUJBBCCG42LK42576	0.00	-22.27
2016-09-0062402	FIGUEROA MOISES	66 ARBUTUS ST	EAST HARTFORD, CT 06108-2901	2000/1FTSS34S5YHA74186	0.00	-32.07
2016-09-0062403	FIGUEROA MOISES	66 ARBUTUS ST	EAST HARTFORD, CT 06108-2901	2006/19UUA66296A000593	0.00	-47.65
2016-09-0062404	FIGUEROA MOISES	66 ARBUTUS ST	EAST HARTFORD, CT 06108-2901	2007/1FMEU75E67UA72486	0.00	-57.55
2017-03-0062514	FIGUEROA MOISES	66 ARBUTUS ST	EAST HARTFORD, CT 06108-2901	2006/19UUA66296A000593	0.00	-200.7

2017-03-0062515	FIGUEROA MOISES	66 ARBUTUS ST	EAST HARTFORD, CT 06108-2901	2007/1FM EU75E67UA72486	0.00	-298.35
2017-03-0062516	FIGUEROA MOISES	66 ARBUTUS ST	EAST HARTFORD, CT 06108-2901	2000/1FTSS3455YHA74186	0.00	-116.55
2017-03-0062913	FLORES MIGUEL A	88 BROOKLINE DR	EAST HARTFORD, CT 06108-2914	2001/JM1B1222X10436548	0.00	-13.99
2016-04-0083309	GIARENAKIS SAVAS G	24 HIGH MEADOW LN	BRISTOL, CT 06010	2013/1G1YR2DW6DS108966	0.00	-37.9
2017-03-0069461	KING JADET	121 TIMBER TRL	EAST HARTFORD, CT 06118-3559	2000/1NXBR12E2YZ319333	0.00	-7.75
2017-03-0070507	LAVIGNE JEAN M	21A ROBBINS LANE	ROCKY HILL, CT 06067	2004/YV1RS61T042411061	0.00	-19.08
2017-03-0071552	LOPEZ MARILUZ	51 BRANCH DR	EAST HARTFORD, CT 06118-2702	2004/2HNYD18294HS37593	0.00	-54.09
2017-03-0076461	NYARKO KINGSFORD A	81 HARTZ LN	EAST HARTFORD, CT 06118	2006/5NPEU46F86H094962	0.00	-30.46
2016-03-0080788	RIVERA STEPHEN S	3 PUTNAM GREEN APT A	GREENWICH, CT 06830	2011/1N4AA5AP0BC807006	-17.16	-286.08
2017-03-0081803	RONGALA SRINIVASARAO	130 NUTMEG LN APT 312	EAST HARTFORD, CT 06118-1223	2006/4T1BE32K96U141530	0.00	-29.47
2016-03-0085149	SUAREZ VICTOR JR	209 TIMBER TRL	EAST HARTFORD, CT 06118-3583	2010/2HGFA1F55AH303936		-47.2
2016-09-0085149	SUAREZ VICTOR JR	209 TIMBER TRL	EAST HARTFORD, CT 06118-3583	2010/2HGFA1F55AH303936	0.00	-10.32
2017-03-0086879	TRAN LOC V	101 CONNECTICUT BLVD APT 10E	EAST HARTFORD, CT 06108-3027	2001/JTEGD21A810013579	0.00	-63.67
2016-03-0088972	WHITE RANDISHA S	188 MAGNOLIA ST # A	HARTFORD, CT 06112-2407	2005/KMHWF35H55A143564	0.00	-68.22
2016-09-0088972	WHITE RANDISHA S	188 MAGNOLIA ST # A	HARTFORD, CT 06112	2005/KMHWF35H55A143564	0.00	-14.92
SUBTOTAL					-234.80	-11095.34
TOTAL						-11330.14

OFFICE OF THE
TOWN COUNCIL

TOWN OF EAST HARTFORD

740 Main Street

East Hartford, Connecticut 06108

Robert J. Paet

(860) 291-7208

JUL 26 A 8:36

FAX (860) 291-7389

TOWN CLERK

EAST HARTFORD

DATE: July 26, 2018
TO: Town Council
FROM: Rich Kehoe
Town Council Chair
RE: **Tuesday, August 7, 2018 7:00 P.M. Town Council Chambers**

In accordance with Section 3.3(a) of the Town Charter, a Special Meeting of the Town Council will be held as follows:

Tuesday, August 7, 2018

7:00 p.m.

Town Council Chamber

The purpose of the meeting is to hear public comment on the following proposed bond resolutions:

Resolution Appropriating \$4,500,000 for the Planning, Design, Replacement, Construction and Reconstruction of Improvements to the Town Hall and Authorizing the Issuance of \$4,500,000 Bonds of the Town to Meet Said Appropriation and Pending the Issuance Thereof the Making of Temporary Borrowings for Such Purpose

AND

Resolution Appropriating \$15,000,000 for the Planning, Design, Construction and Reconstruction of Town Roads and Parking Lots and Authorizing the Issuance of \$15,000,000 Bonds of the Town to Meet Said Appropriation and Pending the Issuance Thereof the Making of Temporary Borrowings for Such Purpose

cc: Mayor Leclerc
Michael Walsh, Finance Director
Keith Chapman, Interim Public Works Director

LEGAL NOTICE

NOTICE OF PUBLIC HEARING

The Town Council of the Town of East Hartford will meet in Council Chambers, 740 Main Street, East Hartford, Connecticut on **Tuesday, August 7, 2018 at 7:00 p.m.** for the purpose of holding a public hearing on the following proposed bond resolutions:

Resolution Appropriating \$4,500,000 for the Planning, Design, Replacement, Construction and Reconstruction of Improvements to the Town Hall and Authorizing the Issuance of \$4,500,000 Bonds of the Town to Meet Said Appropriation and Pending the Issuance Thereof the Making of Temporary Borrowings for Such Purpose

Resolution Appropriating \$15,000,000 for the Planning, Design, Construction and Reconstruction of Town Roads and Parking Lots and Authorizing the Issuance of \$15,000,000 Bonds of the Town to Meet Said Appropriation and Pending the Issuance Thereof the Making of Temporary Borrowings for Such Purpose

Copies of said resolutions are on file and open to public inspection at the office of the Town Clerk and the Town Council.

614 CAROTIS
7-26-18 Angela Attenello
Town Council Clerk

PUBLIC NOTICE

PUBLIC NOTICE

The Town Council of the Town of East Hartford will meet in Council Chambers, 740 Main Street, East Hartford, Connecticut on **Tuesday, August 7, 2018 at 7:00 p.m.** for the purpose of holding a public hearing on the following proposed bond resolutions:

Resolution Appropriating \$4,500,000 for the Planning, Design, Replacement, Construction and Reconstruction of Improvements to the Town Hall and Authorizing the Issuance of \$4,500,000 Bonds of the Town to Meet Said Appropriation and Pending the Issuance Thereof the Making of Temporary Borrowings for Such Purpose

Resolution Appropriating \$15,000,000 for the Planning, Design, Construction and Reconstruction of Town Roads and Parking Lots and Authorizing the Issuance of \$15,000,000 Bonds of the Town to Meet Said Appropriation and Pending the Issuance Thereof the Making of Temporary Borrowings for Such Purpose

Copies of said resolutions are on file and open to public inspection at the office of the Town Clerk and the Town Council.

Angela Attenello
Town Council Clerk

Journal Inquirer
July 31, 2018

7/31/18

RESOLUTION APPROPRIATING \$4,500,000 FOR THE PLANNING, DESIGN, REPLACEMENT, CONSTRUCTION AND RECONSTRUCTION OF IMPROVEMENTS TO THE TOWN HALL AND AUTHORIZING THE ISSUANCE OF \$4,500,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAST HARTFORD:

Section 1. The Town of East Hartford, Connecticut (the "Town") hereby appropriates \$4,500,000 for the planning, design, replacement, construction and reconstruction of improvements to the Town Hall, including, but not limited to, removal and replacement of heating and cooling system, roof replacement, repair of cupola, and any other related capital improvements, inclusive of administrative, legal and financing costs related thereto (the "Project").

Section 2. To meet said appropriation, \$4,500,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the tenth year after their date. Said bonds may be issued in one or more series as determined by the Mayor, the Treasurer and Director of Finance in the amount necessary to meet the Town's share of the cost of the Project, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, legal and financing costs of issuing said bonds. The bonds shall be in denominations of \$1,000, or any whole multiple thereof, be issued in fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the Mayor and the Treasurer, bear the Town seal or a facsimile thereof, be certified by a bank or trust company which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the certifying, registrar and transfer agent and paying agent, the date, time of issue and sale and other terms, details and particulars of such bonds, including approval of the rate or rates of interest, shall be determined by the Mayor, the Treasurer and the Director of Finance in accordance with the General Statutes of Connecticut, Revision of 1958, as amended from time to time (the "Connecticut General Statutes").

Section 3. Said bonds shall be sold by the Mayor, the Treasurer and the Director of Finance in a competitive offering or by negotiation, in their discretion. If sold in a competitive offering, the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, provisions of the purchase agreement shall be approved by the Mayor, the Treasurer and the Director of Finance.

Section 4. The Mayor, the Treasurer and the Director of Finance are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the Mayor and the Treasurer, have the seal of the Town affixed, be payable at a bank or trust company designated by the Mayor, the Treasurer and the Director of Finance, be approved as

to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut, and be certified by a bank or trust company designated by the Mayor, the Treasurer and the Director of Finance pursuant to Section 7-373 of the Connecticut General Statutes. They shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and anytime after the date of passage of this resolution in the maximum amount of the Project with the proceeds of bonds, notes or other obligations ("Tax Exempt Obligations") authorized to be issued by the Town. The Tax Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later date the Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Director of Finance or his designee is authorized to pay Project expenses in accordance herewith pending the issuance of the Tax Exempt Obligations.

Section 6. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of certain events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 7. The Mayor, the Treasurer and the Director of Finance are hereby, authorized, on behalf of the Town, to enter into any other agreements, instruments, documents and certificates, including tax and investment agreements, for the consummation of the transactions contemplated by this resolution. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to apply for and accept any and all Federal and State loans and or grants-in-aid of any Project, to expend said funds in accordance with the terms hereof, and in connection therewith to contract in the name of the Town with engineers, contractors and others.

I HEREBY APPROVE the above action taken by the Town Council on _____, 2018 appropriating \$4,500,000 for the Project, authorizing general obligation bonds and notes to finance the Project and submitting same to the electors for approval or disapproval.

Dated at East Hartford, Connecticut this ____ day of _____, 2018.

MARCIA A. LECLERC, Mayor

Witness

Witness

RESOLUTION APPROPRIATING \$15,000,000 FOR THE PLANNING, DESIGN, CONSTRUCTION AND RECONSTRUCTION OF TOWN ROADS AND PARKING LOTS AND AUTHORIZING THE ISSUANCE OF \$15,000,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAST HARTFORD:

Section 1. The sum of \$15,000,000 is appropriated by the Town of East Hartford, Connecticut (the "Town") for the planning, design, construction and reconstruction of Town roads and parking lots, including rebuilding, resurfacing, drainage, conduits, and related subsurface and infrastructure improvements, and for administrative, legal and financing costs related thereto (the "Project").

Section 2. To meet said appropriation, \$15,000,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the tenth year after their date. Said bonds may be issued in one or more series as determined by the Mayor, the Treasurer and the Director of Finance in the amount necessary to meet the Town's share of the cost of the Project, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, legal and financing costs of issuing said bonds. The bonds shall be in the denominations of \$1,000, or any whole multiple in excess thereof, be issued in fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the Mayor and the Treasurer, bear the Town seal or a facsimile thereof, be certified by a bank or trust company which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the certifying, registrar and transfer agent and paying agent, the date, time of issue and sale and other terms, details and particulars of such bonds, including approval of the rate or rates of interest, shall be determined by the Mayor, the Treasurer and the Director of Finance in accordance with the General Statutes of Connecticut, Revision of 1958, as amended from time to time (the "Connecticut General Statutes").

Section 3. Said bonds shall be sold by the Mayor, the Treasurer and the Director of Finance in a competitive offering or by negotiation, in their discretion. If sold in a competitive offering, the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, provisions of the purchase agreement shall be approved by the Mayor, the Treasurer and the Director of Finance.

Section 4. The Mayor, the Treasurer and the Director of Finance are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the Mayor and the Treasurer, have the seal of the Town affixed, be payable at a bank or trust company designated by the Mayor, the Treasurer and the Director of Finance, be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut, and be certified by a bank or trust company designated by the Mayor, the Treasurer and the Director of Finance pursuant to Section 7-373 of the Connecticut General Statutes. They shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes. The notes shall be general obligations of the Town and

each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and anytime after the date of passage of this resolution in the maximum amount of the Project with the proceeds of bonds, notes or other obligations ("Tax Exempt Obligations") authorized to be issued by the Town. The Tax Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later date the Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Director of Finance or his designee is authorized to pay Project expenses in accordance herewith pending the issuance of the Tax Exempt Obligations.

Section 6. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of certain events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 7. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to enter into any other agreements, instruments, documents and certificates, including tax and investment agreements, for the consummation of the transactions contemplated by this resolution. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to apply for and accept any and all Federal and State loans and or grants-in-aid of any Project, to expend said funds in accordance with the terms hereof, and in connection therewith to contract in the name of the Town with engineers, contractors and others.

I HEREBY APPROVE the above action taken by the Town Council on _____, 2018 appropriating \$15,000,000 for the Project, authorizing general obligation bonds and notes to finance the Project and submitting same to the electors for approval or disapproval.

Dated at East Hartford, Connecticut this ____ day of _____, 2018.

MARCIA A. LECLERC, Mayor

Witness

Witness