

Robert J. Paek

TOWN COUNCIL AGENDA
TOWN COUNCIL CHAMBERS
740 MAIN STREET
EAST HARTFORD, CONNECTICUT
AUGUST 6, 2019

2019 AUG -1 A 8:32

TOWN CLERK
EAST HARTFORD

7:00P.M. Executive Session

=====

Announcement of Exit Locations (C.G.S. § 29-381)

Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
5. APPROVAL OF MINUTES
 - A. July 16, 2019 Executive Session
 - B. July 16, 2019 Regular Meeting
6. COMMUNICATIONS AND PETITIONS
7. OLD BUSINESS
 - A. East Hartford Educational Administrative and Supervisory Unit Agreement – **Tabled at July 16, 2019 meeting**
8. NEW BUSINESS
 - A. Outdoor Amusement Permit Application: Concert of Praise
 1. Approval of Application
 2. Waiver of Permit Fee
 - B. Appointment of Richard Bates to the Personnel Appeals Board
 - C. Refund of Taxes
9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION
10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
 - A. Merle Batchelor vs Brian Gunnoud, et al, Docket No. HHD-CV-19-6109552-S
11. OPPORTUNITY FOR RESIDENTS TO SPEAK
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
12. ADJOURNMENT (next meeting: August 20th)

Robert J. Beck

TOWN COUNCIL MAJORITY OFFICE 2019 JUL 19 A 9:09

JULY 16, 2019

TOWN CLERK
EAST HARTFORD

EXECUTIVE SESSION

- PRESENT Chair Richard F. Kehoe, Vice Chair Linda A. Russo, Majority Leader Ram Aberasturia, Councillors Marc I. Weinberg, Patricia Harmon and Caroline Torres
- ABSENT Minority Leader Esther Clarke, Councillors Joseph Carlson and Shelby Brown
- ALSO Marcia A. Leclerc, Mayor
- PRESENT Scott Chadwick, Corporation Counsel
Michael Walsh, Finance Director
Santiago Malave, Human Resources Director
Christopher Wethje, EHPS Human Resources Director
Eileen Duggan, Attorney, Suisman & Shapiro

CALL TO ORDER

Chair Kehoe called the meeting to order at 6:50 p.m.

- MOTION By Linda Russo
seconded by Caroline Torres
to **go into** Executive Session to discuss the following:
 - The pending property damage claim of The Connecticut Light & Power Co. D.B.A. Eversource Energy;
 - The pending property damage claim of Tyler Devaux;
 - The Tentative Agreement between the Town of East Hartford and the Teamsters Local #671 Union – Telecommunicators; and
 - The 2020-2023 Collective Bargaining Agreement between the East Hartford Board of Education and the East Hartford Educational Administrative and Supervisory Unit

Motion carried 6/0.

- MOTION By Linda Russo
seconded by Caroline Torres
to **go back to** Regular Session.
Motion carried 6/0.

ADJOURNMENT

- MOTION By Linda Russo
seconded by Caroline Torres
to **adjourn** (7:35 p.m.)
Motion carried 6/0.

Attest 
Richard F. Kehoe,
Town Council Chair

Robert J. Pasak

EAST HARTFORD TOWN COUNCIL ~~2019~~ JUL 22 A 8:50

TOWN COUNCIL CHAMBERS

TOWN CLERK
EAST HARTFORD

JULY 16, 2019

PRESENT Chair Richard F. Kehoe, Vice Chair Linda A. Russo, Majority Leader Ram Aberasturia, Councillors Marc Weinberg, Patricia Harmon and Caroline Torres

ABSENT Minority Leader Esther Clarke, Councillors Joseph Carlson, Shelby Brown

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:45 p.m. The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

AMENDMENTS TO THE AGENDA

MOTION By Ram Aberasturia
seconded by Caroline Torres
to **amend** the agenda as follows:

under New Business, add 8.H. "Recommendation from Real Estate Acquisition & Disposition Committee re: Columbus Street Extension".

Motion carried 6/0.

RECOGNITIONS AND AWARDS

Beautification Commission – June 2019 Awards

Pat Sirois, Beautification Commission Chair, announced the recipients of the June awards for outstanding residential landscaping: the Rodriguez Family, 104 Hills Street and the Nagle Family, 108 Britt Road. Since the owners could not be present tonight, Chair Kehoe suggested that they be recognized at the August 6th meeting.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Mayor Leclerc updated the Council on the following issues: (1) the State of Connecticut Department of Transportation will begin the mill and overlay of the Silver Lane Corridor this week; (2) bids for the demolition of the Showcase Cinemas are due tomorrow, July 17th; (3) the owners rep has been selected for the new Senior Center project and the specifications will be presented to the Public Building Commission sometime in August;

(4) the RFP for Tastebuds has gone out and the response deadline is July 18th; and (5) the East Hartford Police Department received confirmation that they will attend the CALEA Conference in November, which is one of the last steps toward their prestigious certification.

APPROVAL OF MINUTES

June 18, 2019 Regular Meeting

MOTION By Ram Aberasturia
seconded by Pat Harmon
to **approve** the minutes of the June 18, 2019 Regular Meeting.
Motion carried 5/0. **Abstain:** Torres

NEW BUSINESS

Tentative Agreement: Teamsters' Local 671 – Telecommunicators

Approval of Agreement

MOTION By Linda Russo
seconded by Ram Aberasturia
to **approve** the tentative agreement for a successor collective bargaining agreement between the Town of East Hartford and the Teamsters Local 671 Union – which was ratified by the bargaining unit members on July 3, 2019 and is effective July 1, 2019 through June 30, 2022.
Motion carried 6/0.

Once fully executed, a copy of this contract will follow these minutes.

Contingency Transfer

MOTION By Linda Russo
seconded by Ram Aberasturia
to **transfer** \$25,180 from Account # G9600-60201, Contingency Reserve – Contract Negotiations, to Account # G5400-60110, Public Safety – Communications Personnel Services; such transfer to provide a source of funds for the recently settled Telecommunicators Contract.
Motion carried 6/0.

2020-2023 Collective Bargaining Agreement: East Hartford Educational Administrative and Supervisory Unit

MOTION By Marc Weinberg
seconded by Ram Aberasturia
to **approve** the 2020-2023 Collective Bargaining Agreement between the

East Hartford Board of Education and the East Hartford Educational Administrative and Supervisory Unit – ratified by the Union on June 18, 2019 and approved by the Board of Education on July 10, 2019 – as attached to a letter dated July 10, 2019 from Christopher Wethje, Human Resources Director, East Hartford Public Schools, to Robert Pasek, Town Clerk.

MOTION By Ram Aberasturia
seconded by Caroline Torres
to **TABLE** this item until the next Town Council meeting, which will be August 6, 2019.
Motion carried 6/0.

Brewer Street Reconstruction Project

MOTION By Ram Aberasturia
seconded by Linda Russo
to **adopt** the following resolution:

Connecticut DOT Projects 42-318 & L042-0001
Brewer Street Reconstruction
Main Street (State Route 517) to 200' east of Jefferson Lane
Approximately 3,188 LF of complete road reconstruction.

WHEREAS the Town of East Hartford has published display advertisements, issued a press release to local news agencies, and mailed a formal letter to both abutting property owners and a number of officials and agencies, announcing the proposed STP Urban Transportation project known as Brewer Street Reconstruction Project #42-318 and Local Transportation Capital Improvements Program (LOTICIP) Project L042-0001; and

WHEREAS a public informational meeting was held on Thursday, June 13, 2019 at the Welling Conference Room, East Hartford Town Hall, 740 Main Street, East Hartford, CT from 6:00 PM to 8:00 PM at which meeting residents had an opportunity to voice their concerns as well as within a fourteen (14) day period subsequent to the meeting for additional written comments; and

WHEREAS the Capitol Region Council of Governments has selected this project as a regional priority and has agreed to utilize federal funds for right-of-way, preliminary engineering and construction activities; and

WHEREAS the STP Urban project is located on a municipally owned road, preliminary engineering and construction will be performed by the Town of East Hartford or its consultant(s), and right-of-way will be performed by the Connecticut Department of Transportation each utilizing 80% Federal funds, 10% state funds and 10% local funds for all phases, with the Town of East Hartford contributing additional non-participating costs; and

WHEREAS the LOTICIP project is located on a municipally owned road, preliminary engineering and construction will be performed by the Town of East Hartford or its consultant(s), and right-of-way will be performed by the Connecticut Department of Transportation utilizing 100% local funds for design and 100% state funds for right-of way and construction; and

WHEREAS the Town Council has considered the concerns of the residents from the public informational meeting and the subsequent fourteen (14) day comment period and finds that the proposed Brewer Street Reconstruction project is in the best interest of the Town of East Hartford, and will promote the health, safety and general welfare of its residents and provide for convenience and safety of the motoring public.

NOW THEREFORE BE IT RESOLVED that the East Hartford Town Council, based on the above information, and by virtue of this resolution, hereby fully supports the advancement of the proposed project through final design and construction.

On call of the vote, motion carried 6/0.

Hartford Foundation for Public Giving: 2019 Civic Engagement Grant

MOTION By Linda Russo
 seconded by Ram Aberasturia
 to **adopt** the following resolution:

WHEREAS the Census, as required by the United States Constitution, is vital to our communities in determining how and where state and federal dollars are distributed and how congressional seats are apportioned; and

WHEREAS several census tracts in the Town of East Hartford and in Greater Hartford as a whole have historically suffered from an undercount of vulnerable populations; and

WHEREAS the Hartford Foundation for Public Giving has made funding available to increase Census 2020 awareness among hard to count residents in the Greater Hartford region through Get Out the Count (GOTC) outreach and other efforts.

NOW THEREFORE LET IT BE RESOLVED; that Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by the Hartford Foundation for Public Giving as they pertain to this Civic Engagement Project grant.

On call of the vote, motion carried 6/0.

U.S. Attorney's Office: Project Safe Neighborhoods Grant

MOTION By Linda Russo
 seconded by Ram Aberasturia
 to **adopt** the following resolution:

WHEREAS the United States Attorney's Office, District of Connecticut has made grant funds available through the Project Safe Neighborhoods Program; and

WHEREAS this program is designed to fund innovative projects to reduce gun and gang-related violence; and

WHEREAS the Adventure Plus Program was developed to improve the relationship between the police and the youth of East Hartford.

NOW THEREFORE LET IT BE RESOLVED that Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by the United States Attorney's Office, District of Connecticut as they pertain to this Project Safe Neighborhoods grant.

On call of the vote, motion carried 6/0.

State Department of Education: Youth Service Bureau Grant

MOTION By Ram Aberasturia
 seconded by Marc Weinberg
 to **adopt** the following resolution:

WHEREAS the Connecticut Department of Children and Families has made available funding through the Youth Service Bureau Grant Program; and

WHEREAS the purpose of this program is to assist municipalities (or private agencies serving youth which are designated to act as agents for such municipalities), in establishing, maintaining or expanding such Youth Service Bureaus.

NOW THEREFORE LET IT BE RESOLVED that Marcia A. Leclerc, Mayor of the Town of East Hartford, is hereby authorized to execute on behalf of this municipality a grant application to the State of Connecticut Department of Children and Families for a "Youth Service Bureau Grant" and to file any amendments or reports as may be required to successfully complete the terms of the grant contract.

BE IT FURTHER RESOLVED that That Marcia A. Leclerc is currently serving as Mayor of the Town of East Hartford. Her current term of office began on November 13, 2017 and will continue until November 11, 2019. As the Mayor, Marcia A. Leclerc serves as the Chief Executive Officer for the Town of East Hartford, and is duly authorized to enter into agreements and contracts on behalf of the Town of East Hartford.

On call of the vote, motion carried 6/0.

Summerfield Summer Bash

MOTION By Marc Weinberg
seconded by Pat Harmon
to **approve** the outdoor amusement permit application entitled "Summerfield Summer Bash" as submitted by Angela Elder, Property Manager, Summerfield Townhouses, to hold a summer bash event on Tuesday, July 23rd from Noon to 4PM at the Summerfield Townhouses, 66 Plain Drive. The event will include bounces houses, a food truck and a DJ providing music from Noon to 4PM; subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its agencies.
Motion carried 6/0.

Believe 208 Run for the Finest and Bravest

MOTION By Marc Weinberg
seconded by Ram Aberasturia
to **approve** the outdoor amusement permit application entitled "Believe 208 Run for the Finest and Bravest", submitted by Kathryn Kleis, Race Director for CABLE, INC., to hold a 5K run in memory of East Hartford Police Officer Paul Buchanan on Sunday, September 29th from 8AM to 9:30AM beginning at the Knights of Columbus, 1831 Main Street, East Hartford and into South Windsor, northbound on Main Street and return southbound on Main Street, with music and food at this event; subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its agencies; and to **waive** the associated permit fee due to the town under the provisions of §5-6 (a) of the Code of Ordinances as this event is to increase awareness of the challenges that face all first responders.
Motion carried 6/0.

Recommendation from Real Estate Acquisition and Disposition Committee re: Columbus Street Extension

MOTION By Linda Russo
 seconded by Caroline Torres
 that the East Hartford Town Council (1) discuss and vote at its September 3, 2019 meeting, to be held at 7:30p.m. in the Town Council Chambers, 740 Main Street, East Hartford, Connecticut, on whether to discontinue the road known as Columbus Circle Extension a.k.a. Columbus Street Extension; and (2) set September 3, 2019 at 7:00p.m., in the Town Council Chambers, 740 Main Street, Est Hartford, Connecticut for the public hearing under Connecticut General Statues Section 7-163e, on the possible sale of Columbus Circle Extension a.k.a. Columbus Street Extension, to the Housing Authority of the Town of East Hartford, for the sum of \$5,000 plus a right of first refusal on 546 Burnside Avenue, East Hartford, Connecticut, as set forth in a July 5, 2019 letter from the Housing Authority of the Town of East Hartford, Connecticut to the Town's Real Estate Acquisition and Disposition Committee.
 Motion carried 6/0.

OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

None

COUNCIL ACTION ON EXECUTIVE SESSION MATTERS

Pending Property Damage Claim of The Connecticut Light & Power Company, D.B.A. Eversource Energy

MOTION By Ram Aberasturia
 seconded by Linda Russo
 to **accept** the recommendation of Corporation Counsel to fully and finally settle the pending property damage claim of the Connecticut Light & Power Co. D.B.A. Eversource Energy for a total sum of \$9,624.39.
 Motion carried 6/0.

Pending Property Damage Claim of Tyler Devaux

MOTION By Ram Aberasturia
 seconded by Marc Weinberg
 to **accept** the recommendation of Corporation Counsel to fully and finally settle the pending property damage claim of Tyler Devaux for a total sum of \$6,190.62.
 Motion carried 6/0.

OPPORTUNITY FOR RESIDENTS TO SPEAK

Richard Bates, 103 Timber Trail, addressed the Council on (1) speeding traffic on his street; (2) violations of the use of handicapped parking spaces; (3) asked that Legion Drive be included in the road repair program due to the poor condition of the road; and (4) the exceptional education that both of his children received when they attended East Hartford schools; Mr. Bates credits the East Hartford School system for the reason that they are doing so well.

Vice Chair Linda Russo thanked Richard Gentile, Assistant Corporation Counsel, for his hard work on the Columbus Street Extension issue.

Councillor Marc Weinberg recognized the Council Clerk's birthday on July 28th (she stated it was her 39th...again).

ADJOURNMENT

MOTION By Pat Harmon
 seconded by Linda Russo
 to **adjourn** (9:32 p.m.),
 Motion carried 6/0.

The Chair announced that the next meeting of the Town Council would be August 6th.

Attest 
 Angela M. Attenello
 TOWN COUNCIL CLERK

AGREEMENT BETWEEN
EAST HARTFORD BOARD OF EDUCATION
AND
EAST HARTFORD EDUCATIONAL ADMINISTRATIVE
AND SUPERVISORY UNIT

FOR THE PERIOD
July 1, 2020 - June 30, 2023

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THIS AGREEMENT MADE AND ENTERED INTO by and between the EAST HARTFORD BOARD OF EDUCATION (hereinafter referred to as the "Board") and the EAST HARTFORD EDUCATIONAL ADMINISTRATIVE AND SUPERVISORY UNIT (hereinafter referred to as the "Unit").

ARTICLE I
RECOGNITION

1.1 The Board recognizes the Unit for the purpose of professional negotiation, as the exclusive representative of the entire administrators' unit consisting of all professional employees of the Board who are employed in positions requiring an intermediate administrator or supervisory certificate or the equivalent thereof and who are eligible for membership under Section 10-153b of the General Statutes of Connecticut, (hereinafter referred to as "administrators").

- 1.2 (a) The Board agrees to deduct from each administrator for whom a voluntary written dues deduction authorization is submitted an amount equal to the Unit membership dues by means of payroll deductions. The amount of the dues deduction from each paycheck shall be equal to the total Unit membership dues divided by the number of paychecks from and including the first paycheck in July, through December. The amount of Unit membership dues shall be certified by the Unit to the Board prior to the opening of school each year.
- (b) Those administrators whose employment commences after the start of the school year shall pay a pro-rated amount equal to the percentage of the remaining school year. The Unit shall provide the Board with written notice as to the pro-rated dues amount to be deducted.
- (c) The Board agrees to forward to the Unit each month a check for the amount of dues deducted during that month. The Board shall include with such check a list of administrators for whom such deductions were made.
- (d) The Unit shall hold the Board harmless against any and all claims, demands, liabilities, lawsuits, attorney's fees or other costs which may arise out of, or by reason of, actions taken against the Board as a result of the enforcement or administration of this article.

ARTICLE II
BOARD PREROGATIVES

2.1 Subject to the provisions of this Agreement, the Board and the Superintendent of Schools reserve and retain full rights, authority and discretion, in the proper discharge of their duties and responsibilities, to control, supervise and manage the East Hartford Public Schools and its professional staff under governing law, ordinances, rules and regulations - Municipal, State and Federal.

ARTICLE III
WORK YEAR

3.1 The work year for administrators shall be established by the Board upon the recommendation of the Superintendent after consultation with the Unit. If the work year of an administrator is changed, the Superintendent shall so notify the administrator prior to May 15 of the previous contract year. No individual administrator's work year shall be reduced more than once during the term of this agreement.

3.2 This Agreement is based on a work year of either 220 work days for employees in Category A, as noted in Schedule A-1, or 199 work days, for employees in Category B, as determined by the Board in accordance with Section 3.1. If an individual administrator's work year is changed from the number of days specified to not less than 199 nor more than 220 days, his/her annual salary shall be adjusted accordingly on a per diem basis. If the change is to more than 220 days or fewer than 199 days, as applicable, the parties shall negotiate an appropriate adjustment in salary. If the parties are unable to reach agreement with regard to such salary adjustment, the matter shall be submitted to impasse resolution procedures in accordance with the Teacher Negotiation Act.

Notwithstanding the foregoing, K-12 Supervisors may work up to five (5) additional days per year, with the approval of the Superintendent or his/her designee. This Agreement is based on a work year for K-12 Supervisors which does not involve direct teaching responsibilities.

The work year for 199 day administrators shall be the teacher work year, plus the five days before teachers begin, the five days after teachers end the school year, and four other days during school vacations or the summer. Any variation from this schedule must be approved in advance by the Superintendent or his/her designee. The work year for 220-day administrators shall be the teacher work year, plus at least five days prior to the start of the teacher work year and at least five days after the end of the teacher work year, plus the remaining number of days necessary for a total of 220 work days.

3.3 Twelve month administrators shall be required to work 220 work days within a contract year (July 1 through June 30), provided that administrators may carry over up to ten (10) non-work days into the following contract year with the understanding that in the normal contract year twelve month administrators will have 27 non-work days. Any non-work days carried over must be used by September 30 of the following contract year or such days will be lost. Twelve month administrators may take up to ten (10) non-work days when school is in session, subject to the approval of the Superintendent. Twelve month administrators shall be paid for up to five (5) non-work days, if they have earned them, when they retire or resign from their position, provided that they have provided the Superintendent or the Superintendent's designee with written notice of such retirement or resignation at least thirty (30) days prior to the effective date of retirement or resignation. No non-work days may be taken within such thirty-day notice period. Non-work days shall be pro-rated for any partial year of service beginning from the prior July 1.

3.4 Principals shall be responsible for arranging coverage of their positions on each day during their work year except those on which school offices are closed, or on which they are on authorized leave. Authorization for coverage must be approved by the Superintendent or his/her designee in cases where additional compensation is to be paid.

3.5 The Superintendent and High School or Middle School Principal shall agree on the number of days to be assigned to administrators during the summer (in addition to the applicable number of days set forth in Section 3.2) with the cap of 20 days for the high school and 10 days for the middle school.

ARTICLE IV ASSIGNMENTS AND TRANSFERS

4.1 All assignments and transfers within the bargaining unit shall be made by the Superintendent or his/her designee after consultation with the administrator(s) involved.

4.2 In the event a member of the Unit is transferred from a higher paying administrative position to a lower paying administrative position, such member shall continue to be compensated as if he/she had remained in the higher paying principalship for one year after the effective date of the transfer.

4.3 When the Superintendent or the Board transfers a member of the bargaining unit to a higher paid position on an acting basis, or assigns a member of the bargaining unit to assume the duties of a higher paid position for more than five (5) consecutive days, such employee shall be compensated at the per diem equivalent of the higher paid position based on either the same step that he/she holds in the lower position or the step for the higher position that provides a salary increase for the administrator (whichever is greater), retroactive from the first day of such transfer or assignment for

the duration of such transfer or assignment. In addition, after fifteen (15) days, the Board shall afford a substitute in the regular position for an administrator filling in for another assignment.

4.4 If the Board significantly modifies the duties of an existing bargaining unit position, or creates a new bargaining unit position during the term of this agreement, it shall provide the Unit with a copy of the job description for such new or modified position, together with a proposed salary range. Upon request of the unit, the parties shall meet to negotiate such salary range, pursuant to Section 10-153f(e) Conn. Gen. Stats., and any negotiated agreement shall be effective as of the date such position is filled or modified.

4.5 Notice of all vacancies that arise in bargaining unit positions shall be posted on central office bulletin boards and in each building for a period of ten (10) central office working days, and shall be sent to all administrators who request such notice. Administrators who wish notice of vacancies that arise during the summer months must leave their summer addresses with the Director of Human Resources and must provide the Director of Human Resources with self-addressed, stamped envelopes in order to receive such notices.

4.6 Criteria for determining whose employment shall be affected by lay-off shall incorporate factors of seniority, quality of performance and qualifications. The Superintendent shall determine qualifications. Qualifications shall include possession of a Connecticut State Certification and training.

In the event of a reduction in the number of certified administrators in East Hartford, the following rank order shall apply wherein an administrator with a higher rank may bump into a lower position if he or she has the qualifications to do so.

RANK ORDER

CATEGORY A - 220 day positions

Level 1	EHHS Principal
Level 2	EHMS Principal, Woodland Principal
Level 3	Elementary Principal CIBA Principal Sunset Ridge Principal Synergy Principal Principal of Early Childhood Learning Center
Level 4	EHHS First Assistant Principal Special Education Supervisors

Supervisor of Professional Development & Evaluation
Data Analyst/School Improvement Specialist

- Level 5 EHHS Assistant Principal, EHHS Assistant Principal/Scheduler
 EHMS First Assistant Principal
 Secondary Curriculum Supervisors (English, Math, Science, Social
 Studies)
- Level 6 Secondary Curriculum Supervisor of College & Career Readiness
 K-12 Supervisor

CATEGORY B – 199 day positions

- Level 1 Adult Ed Supervisor
- Level 2 Assistant Principal EHMS (199-day position), Assistant Principal
 Elementary School, Sunset Ridge/CIBA Assistant Principal

In the event there is a layoff within the Unit, the person whose position is eliminated shall be able to bump the least senior person within the same or lower rank, in the order of the levels as set forth in the rank order above.

4.7 In the event that administrative positions below the rank of Superintendent and above the rank of teacher are eliminated, such personnel may elect to exercise seniority based upon his/her certification endorsement(s) and length of continuous service in the district for open positions within the bargaining unit at or below the level from which the administrator was laid off, for a period of eighteen months.

ARTICLE V
LEAVE PROVISIONS

Leave

5.1 Each administrator in a Category B position shall receive leave of absence with full pay for sickness at the rate of sixteen (16) days a year. Each administrator in a Category A position shall receive a leave of absence with full pay for sickness at the rate of eighteen (18) days a year.

For employees hired as administrators before July 1, 2005, these days may accumulate to two hundred twenty-five (225) days. Notwithstanding the foregoing, any such administrator who has accrued more than two hundred twenty-five (225) sick days as of June 30, 2008 shall be permitted to retain such accumulated sick days, but shall not be permitted to accumulate any additional sick days on or after July 1, 2008 unless and

until such time as such administrator's total sick leave accumulation falls below two hundred twenty-five (225) days. Sick days used by administrators shall first be charged to their current year's allotment of 16 or 18 days (as applicable), and shall then be charged to their accumulated sick leave. Accumulated sick leave will be determined on the basis of such person's service with the Board since the most recent date of hire.

Employees hired as administrators after June 30, 2005 may accumulate sick leave up to one hundred fifty (150) days. Sick days used by administrators shall first be charged to their current year's allotment of 16 or 18 days (as applicable), and shall then be charged to their accumulated sick leave. For such administrators, near June 15 of each year, any number of sick days remaining in the current year's allotment in excess of 150 days, shall be paid to the administrator at the rate of 25% of the per diem rate for those days. If the administrator's accumulated days drop below 150 days in any given year, this stipulation shall not apply for that year.

5.2 Sick leave credits will not accumulate while such person is absent from work on leave without pay.

5.3 Sick leave may be used in the following cases:

- (a) Personal illnesses or physical incapacity.
- (b) Enforced quarantine of such person in accordance with the community health regulations.
- (c) Illness or physical incapacity in such person's immediate family. For the purposes of this section immediate family is defined as spouse, parent, stepparent, grandparent, grandchild, brother, sister, child, stepchild, and also any relative who is domiciled in such person's house.
- (d) Absence for personal business beyond the individual's control and which cannot be conducted outside of school hours. Except in emergencies, the request for personal leave must be made by the individual at least five (5) business days prior to such leave to the Superintendent. Such request must be accompanied by justification in the form of a statement of the general reason for the request (attendance in court, home maintenance emergency, etc.), except that for two (2) days per year said request need not state the reason for the leave. Personal days may be used for legal, medical or family reasons fitting the above definition, but may not be used for recreation or social reasons or to extend vacation or holiday periods.

5.4 In exceptional cases, the Board may grant additional sick leave with or without pay. Requests for such additional sick leave shall be in writing and must be signed by such person when possible.

5.5 Sick leave may not be used for recuperation from illness or injury which is directly traceable to employment by another employer.

5.6 It shall be the responsibility of the administrator to notify the central office in advance of extended absence if possible.

- (a) The Superintendent may request an appropriate medical certificate from any administrator for any leave of any duration.
- (b) When required to provide a certificate, the administrator shall have the option of providing a certificate from a doctor of his/her own choosing, in which case the employee shall pay, or a doctor chosen by the Board, in which case the Board shall pay. In any case, the Board may seek the judgment of its own physician.

5.7 Any administrator who is on leave of absence of more than one month without pay shall not be paid for sick leave for any reason.

Funeral Leave

5.8 Three (3) days special leave with full pay shall be granted for death in the immediate family of an administrator. Immediate family for purposes of this clause is defined as parent, stepparent, grandparent, spouse, brother, sister, child, stepchild, grandchild and also any relative who is domiciled in the employee's house. One (1) day special leave with full pay shall be granted for death of a son-in-law, daughter-in-law, brother-in-law, sister-in-law, mother-in-law, or father-in-law of an administrator. Additional days may be requested pursuant to Section 5.3 (d).

Jury Duty

5.9 An administrator who is absent from work in order to report for jury duty or appear as a witness under a legally enforceable subpoena shall receive a leave of absence with full pay. An administrator shall remit per diem jury pay, but not traveling expenses, to the Board when he/she receives jury duty pay from the state. This provision shall not apply to legal proceedings wherein the administrator or the Unit is a party.

Professional Conferences-Visitation Day

5.10 Upon approval of the Superintendent or his/her designees, a visiting day or leave with full pay may be granted to an administrator for visiting other schools,

attending conferences, or attending professional meetings. Travel expenses may be granted in accordance with Board Policy.

Religious Leave

5.11 Up to three (3) full days of paid leave may be granted to administrators for the celebration of religious high holy days. The request for such leave must be submitted at least five (5) business days prior to such leave to the Superintendent.

Maternity/Adoptive/Childrearing Leave

5.12 The Board agrees to abide by the provisions of any applicable law regarding family and medical leave and/or disability maternity leave.

Childrearing or adoptive leave for purposes other than disability must be requested, in writing, prior to (a) the time disability sick leave due to pregnancy commences, or (b) the time that the spouse of a certified staff member is determined to be disabled as a result of pregnancy, or (c) the adoption of a minor child, whichever is applicable.

- (a) Childrearing or adoptive leave shall commence at the end of disability sick leave as determined by medical authority, as applicable.
- (b) If disability sick leave commences between September 1 and January 31, the childrearing leave shall extend for the remainder of the school year. Notification of intent to return shall be submitted by April 1 of the calendar year in which the certificated staff member plans to return. Failure to notify will constitute a resignation.
- (c) If the disability sick leave commences between February 1 and August 31, the childrearing leave shall extend for the remainder of the school year and may extend for the next full school year if the administrator elects to do so in writing at the time the leave is requested. Notification of intent to return shall be submitted by April 1st of the calendar year in which the certified staff member plan to return. Failure to notify will constitute a resignation.
- (d) The certified staff member will be reinstated to a position for which he/she is certified and qualified provided his/her status has not been affected by Article 4.6 of this Agreement.
- (e) The certified administrator absent on childrearing leave will return to the salary step appropriate to position and years in service.

- (f) Upon the expiration of any FMLA leave applicable to the administrator's childrearing leave, the administrator may continue insurance coverage at the administrator's expense for the duration of the childrearing leave.
- (g) Credit toward longevity shall not be granted for this period of leave.
- (h) Sick leave not used during disability leave shall be restored upon return to the system.

General Purpose Leave

5.13 The Superintendent or his/her designee shall consider and may grant such leaves as requested in writing for general purposes under the following conditions:

- a) Such leaves shall be without pay.
- b) Such leaves shall be for a period of one school year.
- c) Applications must be submitted prior to March 1st of the school year preceding the school year for which the leave is being requested.
- d) Candidate must have completed at least ten (10) years of satisfactory service with the Board.
- e) During such leave, the administrator may continue insurance coverage provided that he/she pays one hundred percent (100%) of the costs for such insurance, except as otherwise provided by law. This subsection E will not apply in any situation in which an administrator is employed by a charter school or any other employer during the period of leave.
- f) Administrators must notify the Board by March 1st of the leave year of their decision whether or not to return to their administrative position. Failure to notify results in automatic resignation. This date is of the essence.
- g) Administrator returns to normal salary sequence and benefits.

Sabbatical Leave

5.14 Upon the recommendation of the Superintendent a sabbatical leave may be granted at the discretion of the Board for purposes of professional growth and development.

- a) The Administrator must have completed at least (7) years of satisfactory service with the Board.
- b) Sabbatical leave may be granted for one-half of a school year or for one entire school year.
- c) Applications for sabbatical leave should be submitted to the Superintendent on or before February 1st and must be on the form available from the personnel department. The deadline of February 1st may be waived by the Superintendent.
- d) Written notice of the Board's decision on each sabbatical leave application will be given to each applicant by April 1.
- e) Administrators absent on sabbatical leave shall be paid 75% of the contract rate in effect during such leave; provided, however, reductions shall be made, where necessary, so that the total of such payments, together with any amounts received in connection with the activities carried on during the sabbatical leave, do not exceed the salary to which such administrator would have been entitled under this contract for service with the Board during the period of the sabbatical leave. In addition to such salary, the Board may, in its discretion, reimburse the administrator for travel and other expenses related to the sabbatical leave. During the sabbatical leave, the administrator may continue insurance coverage at the administrator's expense for the duration of the leave.
- f) In extraordinary cases where an administrator plans to study in areas determined by the Board to be critical, the seven (7) year requirement of 5.16(a) may be waived and the employee may receive up to 100% of the contract rate referred to in 5.16(e).
- g) An administrator absent from service because of sabbatical leave, shall be entitled to such advancement on the salary schedule as he/she would have received had he/she remained in the system.
- h) In the event that completion of the approved professional objectives of the sabbatical leave is made impossible by illness or injury, salary payments will be continued beyond the date such disability

is incurred for a period equivalent to the sick leave credit accrued by the administrator.

- i) Administrators who are granted sabbatical leave shall as a condition of acceptance agree to return to service in the school system for a period of two (2) full contract years following the completion of the sabbatical leave. In the event an administrator does not fulfill his/her agreement to serve two full contract years following the completion of the sabbatical leave, the following provisions shall apply:
 - 1) For service of less than one full contract year following completion of the sabbatical, the administrator shall reimburse the Board for the full amount of all compensation paid to the administrator during the period of the sabbatical leave.
 - 2) For service of more than one full contract year but less than two full contract years following completion of the sabbatical, the administrator shall reimburse the Board in an amount equal to one-half of the total compensation paid to the administrator during the period of the sabbatical leave.
 - 3) Such reimbursement shall be made to the Board in one lump sum within sixty days of the end of the sabbatical leave.

Union Leave

5.15 In order to enhance the public image of the East Hartford Public Schools and to promote professional development, a union leave provision will be provided for the Unit President/designee to perform his/her elected duty as President/designee of the Unit. The Unit President/designee will seek the permission of the Superintendent to attend functions that are commensurate with the duties of the office. The Superintendent shall have the right, in his or her discretion, to grant or deny any such requests. The denial of any such requests shall not be subject to the grievance and/or arbitration procedure.

ARTICLE VI SALARIES

6.1 The salary schedule for the three years of this agreement are set forth on Schedules A-1 attached hereto.

6.2 Salaries for positions which are changed from one work year to another shall be adjusted in accordance with the provisions of section 3.2 of this agreement.

6.3 Any administrator who is promoted to a higher salaried position shall not be placed lower than two steps below the step he/she had attained in his/her previous position.

6.4 Administrators who work 199 days per year shall have the option of choosing either 21 equal pay periods or 22 pay periods (21 equal pay periods plus one balloon check) and shall indicate their choice. Administrators employed under the provisions of any state or federal grant program will be subject to pay periods established by the fiscal year of the program.

6.5 The provisions of Section 6.5 shall apply only to employees hired as administrators prior to July 1, 2014. On completion of 10 years of service in East Hartford, \$500 will be added to the administrator's salary schedule. This will be increased by \$500 each five year period thereafter until retirement. Credit shall be given for years necessary to achieve longevity for United States Military Service which interrupts service in East Hartford; such credit not to exceed two years.

Notwithstanding the foregoing, the longevity amounts for employees hired as administrators prior to July 1, 2014 will be frozen at the longevity amounts received by such administrators in 2019-20, with no further increases in such dollar amounts.

Longevity payments will be included in the per diem rate for the purposes of payments made under Section 6.8 for retirees who qualify for the benefit set forth in Section 6.8. For purposes of this section "years of service" shall be defined as continuous years of certified service with East Hartford Public Schools. A period of reduction in force ("RIF") will not count toward service time but will not be deemed a break in service.

6.6 Administrators who are awarded a doctorate in a program approved by NCATE or any other mutually acceptable accrediting agency shall receive an annual salary differential of \$5000.

6.7 Any administrator who is called to perform his/her regular duties for additional days beyond his/her work year will be paid on a per diem basis. This provision shall not apply to situations where the administrator has failed to complete the customary duties of the position within the work year.

6.8 Employees hired as administrators before July 1, 2005 and leaving the public school teaching and administration while eligible for retirement under the State Teachers Retirement Plan, shall receive retirement separation pay for a minimum of fifteen (15) years continuous service in East Hartford, based on forty percent (40%) of accumulated unused sick leave, up to a maximum of eighty (80) days' pay for two hundred (200) days of accumulated unused sick leave. Payment is at the administrator's per diem pay rate, based on the administrator's work year in the year immediately

preceding retirement. In order to be eligible for such payment, each administrator must provide the Superintendent with written notice of such retirement resignation at least ninety (90) days in advance of the effective date of retirement. However, in the event of unforeseen personal circumstances for the administrator, the Superintendent, within his/her discretion, may waive this 90 day notice requirement. The Board shall pay to the estate of an administrator who dies before retirement, but would otherwise be eligible for a benefit under this paragraph, an amount computed as if the administrator had retired on the date of death.

6.9 When an administrator conducts a staff development workshop for district personnel at the request of the Superintendent, and when the workshop involves significant preparation outside the administrator's regular workday, the administrator shall be compensated at the rate of \$100 per day for each day on which the workshop is presented. Prior to the commitment of time under this section, application for compensation shall be made to the Superintendent/designee, and no compensation shall be payable under this section unless the Superintendent/designee has approved such compensation in writing in advance.

ARTICLE VII INSURANCE

7.1 The Board shall maintain a High Deductible Health Plan/Health Savings Account (hereinafter "HSA Plan") for all eligible administrators, spouses and dependents as set forth in Appendix B. Enrollment in the insurance plans shall be subject to any and all eligibility requirements established by the insurance carrier and/or plan administrator, at group rates subject to conditions imposed by the carriers, with the employee portion of such coverage to be paid through payroll deduction.

The Board will not fund any portion of the deductible under the HSA Plan.

Effective with the 2021-22 contract year, the Board will not process employee contributions into employees' Health Savings Accounts, unless the Board and the Union mutually agree otherwise.

Employees enrolled in the high deductible health plan must remain in the plan for the entire plan year.

The administrators' premium contributions toward the HSA Plan will be as follows:

Effective July 1, 2020: 10.0%
Effective July 1, 2021: 11.0%
Effective July 1, 2022: 12.0%

The Board will also provide for all administrators Blue Cross Full Service Dental Plan with riders A, B, C. The administrators' premium contributions toward the dental plan will be as follows:

Effective July 1, 2020: 23.0%

Effective July 1, 2021: 24.0%

Effective July 1, 2022: 25.0%

The administrators' premium contributions shall be based on the fully-insured rates for the plan selected.

The Board will adopt an Internal Revenue Code Section 125 plan which allows administrators to pay insurance contributions with pre-tax dollars. The Board will also afford administrators the opportunity to participate in flexible spending accounts for dependent care, consistent with the provisions of applicable law, up to the dollar limits set forth in the Section 125 plan maintained by the Town of East Hartford.

7.2 The Board shall provide and pay for life insurance with double indemnity for each member of the Unit in an amount equal to two times (2x) his/her annual salary rounded up to the next higher \$1,000 and shall provide any pay for coverage in the amount of \$3,000 for each member of the Unit who retires from the district. The Board shall facilitate the purchase of additional life insurance by individual administrators (but not retirees) at group rates, carrier permitting.

7.3 Administrators under the Teachers' Retirement Act shall be permitted to continue their health insurance in accordance with C.G.S. 10-183t.

7.4 The Board shall have the right to self-insure for any of the insurance benefits described in this Article and/or to change administrators/carriers/plans for any of the insurance benefits, provided that the overall level of benefits, when considered as a whole, remains substantially comparable to the overall level of benefits in effect immediately preceding any such change.

7.5 The Patient Protection and Affordable Care Act ("PPACA"; Public Law 111-148) has set forth and codified under the Internal Revenue Code (IRC) §4980I the imposition of an excise tax related to employer provided health insurance plans that exceed certain value thresholds. Should any Federal statute or regulation pertaining to IRC §4980I be mandated to take effect during the term of this Agreement, triggering the imposition of an excise tax with respect to any of the contractually agreed upon insurance plans offered herein, the parties agree to commence mid-term negotiations in accordance with the Teacher Negotiation Act. During such mid-term negotiations, the parties will reopen Section 7.1 (including the related Appendix B of the contract) for the purpose of addressing the impact of the excise tax. No other provision of the contract shall be reopened during such mid-term negotiations.

ARTICLE VIII
GRIEVANCE PROCEDURE

8.1 A grievance is defined as an event or condition which affects the welfare or conditions of employment of an administrator or a group of administrators and/or the application of any provision of the Agreement.

8.2 Any complaint or grievance not presented for disposition through the grievance procedure set forth above within fifteen (15) business days of the occurrence of the facts or condition giving rise thereto, or within fifteen (15) business days of the grievant's knowledge of their occurrence, whichever comes later, shall not thereafter be treated or processed as a grievance under this Agreement. In the case of an individual grievance, knowledge shall be presumed to take place no later than thirty (30) calendar days after the occurrence in question.

8.3 The primary function of this procedure is to seek to resolve the contractual problems of individual administrators or groups of administrators. This is to be done with the least possible publicity maintaining professional confidences so as to curtail any adverse effect on the school system or the profession.

8.4 Procedural Steps

Step 1: An administrator with a grievance shall first discuss it with his/her immediate superior in an effort to resolve the matter informally.

Step 2: In the event the grievance is not resolved at Step 1, the Unit shall present the grievance in writing to the Superintendent within fifteen (15) business days of the event giving rise to the grievance. Within five (5) business days after the receipt of the written grievance, the Superintendent or his/her designee shall meet with the administrator in an effort to resolve the grievance. The Superintendent shall render his/her decision in writing to the administrator and the Unit within five (5) business days after the conclusion of said meeting.

Step 3: In the event the grievance is not resolved at Step 2, the Unit shall file the grievance in writing with the Board of Education within ten (10) business days of the Step 2 response or within ten (10) business days of the deadline for such response, whichever occurs sooner. Within ten (10) business days after the receipt of the written grievance, the Board of Education or its designated representatives shall meet with the aggrieved person in an effort to resolve the grievance. The decision shall be rendered in writing to the administrator and the Unit within ten (10) business days after the conclusion of said meeting.

Step 4:

A. In the event that the grievance is not resolved at Step 3, the Unit may file the grievance for arbitration with the American Dispute Resolution Center (ADRC), with a copy to the Board, within twenty (20) business days after the Step 3 decision or within twenty (20) business days of the deadline for such decision, whichever occurs sooner

B. The arbitration shall be conducted in accordance with the administrative procedures, practices and rules of ADRC. The arbitrator shall hear and decide only one grievance in each case. He/she shall be bound by and must comply with all of the terms of this Agreement. He/she shall have no power to add to, delete from, or modify in any way any of the provisions of this Agreement. When the complaint or grievance involves the interpretation or application of a specific provision of the Agreement between the parties, the decision of the arbitrator shall be binding upon both parties, and upon all administrators involved as grievants, during the life of the Agreement. In all other instances, the decision of the arbitrator shall be advisory. The cost for the services of the arbitrator including per diem expenses, if any, and actual travel and subsistence, shall be borne equally by the Board and the Unit.

8.5 No individual administrator may submit a grievance at Steps 2, 3 or 4 of the grievance procedure; only the Unit may submit grievances at Steps 2, 3 or 4 of the grievance procedure. Any administrator may be represented at all stages of this grievance procedure by himself or a representative of the East Hartford Educational Administrative and Supervisory Unit. When an administrator is not represented by the Unit, the Unit shall have the right to be present and to state its views at all stages of this grievance procedure.

8.6 The Unit shall have the right to initiate a grievance which in the opinion of the President of the Unit or his/her designee affects a group of administrators and such action shall be taken in the name of the President of the Unit or his/her designee.

8.7 Since it is important that grievances be processed as rapidly as possible, the number of days indicated at each level of the grievance procedure should be considered maximum. These time limits may, however, be extended by mutual agreement. The failure of an administrator (aggrieved) to proceed to the next step of the grievance procedure within the time limits set forth shall constitute a waiver of any future appeal concerning the particular grievance. The failure of an administrator or one who is grieved against at any step to communicate his/her decision to the aggrieved within the specified time limits shall permit the aggrieved to proceed to the next step.

ARTICLE IX
MISCELLANEOUS

9.1 Any item not covered in this Agreement may hereafter be governed by the modification of existing policies, rules and/or regulations or by the adoption by the Board of new policies, rules and/or regulations subject to the provisions of the Teacher Negotiations Act. In the event of a conflict between any provision of this Agreement and any board policy, rule or regulation, the terms of this Agreement shall control.

9.2 The Board shall notify the Unit through the Board Agenda of any proposed modification or adoption of any new Board policy.

9.3 An administrator has the right to review the contents of his/her personnel file, and the right to reply to any document contained therein with a formal letter which will be placed in the file. An administrator will be notified when any critical material is placed in his/her personnel file, and shall have the right to examine and reply to such material as set forth in the preceding sentence.

9.4 Any administrator who uses his/her personal vehicle on approved Board business in or out of the district during the work day or after hours will be reimbursed at the IRS rate, in accordance with all applicable IRS regulations. In order to be eligible for such reimbursement, the administrator must submit a written request for reimbursement to the Business Office no later than the thirtieth (30th) calendar day of the calendar month following the travel, except that reimbursement requests for mileage for the months of May and June must be submitted by the tenth (10th) calendar day of the calendar month following the travel. Payment will be monthly.

9.5 In the event that any portion of this Agreement is found to be illegal, void, or voidable, it is agreed that such finding will have no effect on the remaining portion of this Agreement. Both parties will meet within ten (10) work days and bargain such new language as is necessary to comply with such restrictions.

9.6 No administrator shall be suspended, reduced in rank or compensation or denied an increment without just cause.

ARTICLE X
DURATION

10.1 This Agreement contains the full and complete agreement between the Board and the Unit on all negotiable issues, and neither party shall be required during the term thereof to negotiate upon any issue, whether it is covered or not covered in this Agreement, except as may otherwise be required by this Agreement.

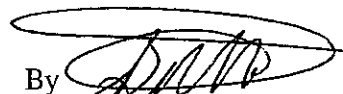
10.2 This Agreement shall remain in full force and effect from July 1, 2020 through June 30, 2023.

IN WITNESS WHEREOF, the parties hereto have hereunto caused this Agreement to be executed by their duly authorized representatives this 24th day of June, 2019.

EAST HARTFORD EDUCATION
ADMINISTRATIVE AND SUPERVISORY
UNIT

EAST HARTFORD BOARD OF
EDUCATION

By  _____
President

By  _____
Chairperson

Schedule A-1

2020-21 (1.50% GWI, with step)		1	2	3	4
A1.	EHHS Principal	151,928	154,277	156,636	158,979
A2.	EHMS Principal, Woodland Principal	143,826	146,181	148,531	150,891
A3.	Elementary Principal, CIBA Principal, Sunset Ridge Principal*, Synergy Principal, Principal of Early Childhood Learning Center	138,140	140,497	142,849	145,203
A4.	EHHS First Assistant Principal, Special Education Supervisors, Supervisor of Professional Development & Evaluation, EHHS Assistant Principal/Scheduler	130,939	133,297	135,649	138,001
A5.	EHHS Assistant Principal, EHMS First Assistant Principal, Data Analyst/School Improvement Specialist	126,450	128,802	131,155	133,508
A6.	Secondary Curriculum Supervisors (English, Math, Science, Social Studies), Secondary Curriculum Supervisor of College & Career Readiness, K-12 Supervisors	121,959	124,307	126,661	129,014
B1.	Assistant Principal EHMS (199), Sunset Ridge/CIBA Assistant Principal	114,972	117,154	119,497	121,848
B2.	Adult Ed Supervisor	112,059	114,418	116,780	119,137
B3.	Assistant Principal Elementary School	107,826	110,175	112,535	114,879

2021-22 (2.00% GWI, with step)		1	2	3	4
A1.	EHHS Principal	154,967	157,363	159,769	162,159
A2.	EHMS Principal, Woodland Principal	146,703	149,105	151,502	153,909
A3.	Elementary Principal, CIBA Principal, Sunset Ridge Principal*, Synergy Principal, Principal of Early Childhood Learning Center	140,903	143,307	145,706	148,107
A4.	EHHS First Assistant Principal, Special Education Supervisors, Supervisor of Professional Development & Evaluation, EHHS Assistant Principal/Scheduler	133,558	135,963	138,362	140,761
A5.	EHHS Assistant Principal, EHMS First Assistant Principal, Data Analyst/School Improvement Specialist	128,979	131,378	133,778	136,178
A6.	Secondary Curriculum Supervisors (English, Math, Science, Social Studies), Secondary Curriculum Supervisor of College & Career Readiness, K-12 Supervisors	124,398	126,793	129,194	131,594
B1.	Assistant Principal EHMS (199), Sunset Ridge/CIBA Assistant Principal	117,271	119,497	121,887	124,285
B2.	Adult Ed Supervisor	114,300	116,706	119,116	121,520
B3.	Assistant Principal Elementary School	109,983	112,379	114,786	117,177

Schedule A-1
(Continued)

2022-23 (2.00% GWI, with step)		1	2	3	4
A1.	EHHS Principal	158,066	160,510	162,964	165,402
A2.	EHMS Principal, Woodland Principal	149,637	152,087	154,532	156,987
A3.	Elementary Principal, CIBA Principal, Sunset Ridge Principal*, Synergy Principal, Principal of Early Childhood Learning Center	143,721	146,173	148,620	151,069
A4.	EHHS First Assistant Principal, Special Education Supervisors, Supervisor of Professional Development & Evaluation, EHHS Assistant Principal/Scheduler	136,229	138,682	141,129	143,576
A5.	EHHS Assistant Principal, EHMS First Assistant Principal, Data Analyst/School Improvement Specialist	131,559	134,006	136,454	138,902
A6.	Secondary Curriculum Supervisors (English, Math, Science, Social Studies), Secondary Curriculum Supervisor of College & Career Readiness, K-12 Supervisors	126,886	129,329	131,778	134,226
B1.	Assistant Principal EHMS (199), Sunset Ridge/CIBA Assistant Principal	119,616	121,887	124,325	126,771
B2.	Adult Ed Supervisor	116,586	119,040	121,498	123,950
B3.	Assistant Principal Elementary School	112,183	114,627	117,082	119,521

Employees who have not reached the maximum step shall advance one step on the salary scale at the beginning of the 2020-21, 2021-22 and 2022-23 contract years.

*Notwithstanding the A.3 salary rate set forth above for the position of Sunset Ridge Principal, the current Sunset Ridge School Principal, Daniel Catlin, shall continue to be paid at the A.2 salary rate for as long as he holds the position of Sunset Ridge School Principal.

The East Hartford Middle School Principal and Sunset Ridge Principal shall each have \$5,000 to use in his/her discretion to assign the scheduling responsibilities of East Hartford Middle School and Sunset Ridge School to a 10-month administrator or any teacher, in recognition of the fact that such scheduling responsibilities will be conducted outside the regular work day for said administrator and/or teacher.

APPENDIX B

HIGH DEDUCTIBLE HEALTH PLAN HEALTH SAVINGS ACCOUNT

THIS IS A BRIEF SUMMARY OF THE BENEFITS COVERED UNDER THE PLAN. IT IS NOT INTENDED TO BE A COMPLETE LIST OF BENEFITS

COST SHARE PROVISIONS	In-Network Member pays:	Out-of-Network Member pays:
Annual Deductible (<i>single/ family</i>)	\$2,000/\$4,000	
Coinsurance	Not applicable	20%
<i>Out of Pocket Maximum (Including Deductible)</i> (<i>single/ family</i>)	\$4,000 / \$8,000	\$4,000/\$8,000
Lifetime Maximum	Unlimited	Unlimited
Single Deductible must be satisfied before any Covered Services		
PREVENTIVE CARE	In-Network After Annual Deductible Member pays:	Out-of-Network After Annual Deductible Member pays:
Well child care	No cost share	Deductible & Coinsurance
Adult Physical examinations	No cost share	Deductible & Coinsurance
Other Preventive Screenings:		
Routine gynecological care: pap smear & pelvic exam	No cost share	Deductible & Coinsurance
Mammography, Prostate, colorectal, colonoscopy, lipid & diabetic	No cost share	Deductible & Coinsurance
Hearing & Vision screening	No cost share	Deductible & Coinsurance
Immunizations and Vaccinations (other than those needed for travel)	No cost share	Deductible & Coinsurance
HOSPITAL SERVICES		
All Inpatient Admissions	Deductible	Deductible & Coinsurance
Specialty Hospital 100 days per member per Calendar Year – additional visits are available once maximum is met, subject to Out of Network cost shares	Deductible	Deductible & Coinsurance
Outpatient Surgery in a licensed ambulatory surgical center	Deductible	Deductible & Coinsurance
DIAGNOSTIC SERVICES		
Diagnostic lab and x-ray	Deductible	Deductible & Coinsurance
High Cost Diagnostic Tests MRI, MRA, CAT, CTA, PET, and SPECT scans	Deductible	Deductible & Coinsurance

THERAPY SERVICES		
Outpatient Rehabilitation Outpatient Rehabilitation and restorative physical, occupational, speech and chiropractic therapy for up to 50 combined visits per Calendar Year. Additional visits are available once maximum is met, subject to Out of Network cost shares.	Deductible	Deductible & Coinsurance
Allergy Office Visit/Testing	Deductible	Deductible & Coinsurance
Allergy Injections – Immunotherapy or other therapy treatments	Deductible	Deductible & Coinsurance
MEDICAL EMERGENCY/URGENT CARE SERVICES		
Emergency Room Treatment Emergency cost share waive if the Member is admitted directly to the Hospital from the emergency room	Deductible	Deductible & Coinsurance
Ambulance- Land & Air: Paid according to the Department of Public Health Ambulance Service Rate Schedule	Deductible	Deductible & Coinsurance
PHYSICIAN MEDICAL/SURGICAL SERVICES		
Medical Office Visits	Deductible	Deductible & Coinsurance
Services of a Physician or Surgeon (Other than a medical office visit.	Deductible	Deductible & Coinsurance
	In-Network After Annual Deductible <i>Member pays:</i>	Out-of-Network After Annual Deductible <i>Member pays:</i>
MENTAL HEALTH AND SUBSTANCE ABUSE SERVICES		
Outpatient Treatment for Mental Health Care and Substance Abuse Care	Deductible	Deductible & Coinsurance
Inpatient Hospital Services In a Hospital or Residential Treatment Center for Mental Health Care	Deductible	Deductible & Coinsurance
Inpatient Rehabilitation Treatment for Substance Abuse Care In a Hospital or a Substance Abuse Treatment Facility	Deductible	Deductible & Coinsurance
OTHER MEDICAL SERVICES		
Skilled Nursing Facility Up to 120 days per Calendar Year	Deductible	Deductible & Coinsurance
<i>Private Duty Nursing</i> Limited to \$15,000 per Plan Year	Deductible	Deductible & Coinsurance
<i>Immunizations and Vaccinations for Travel</i>	Deductible	Deductible & Coinsurance

Specialized Formula	Deductible	Deductible & Coinsurance
Infertility Services – covered only to the levels pursuant to State of CT mandate Office Visits Outpatient Hospital Inpatient Hospital Infertility Drugs The maximum supply of a drug for which benefits will provided when dispensed under any one prescription is 30 day supply	Deductible	Deductible & Coinsurance
Maternity	Deductible	Deductible & Coinsurance

Dependent Maximum age is 26 years.

Notes to Benefit Descriptions

- Skilled nursing facility services limited to 120 days per calendar year.
- Home health care services are limited to 200 visits per calendar year.
- Inpatient rehabilitative services limited to 100 days per member per calendar year.
- PT, OT, ST, and chiropractic services limited to 50 combined visits per member per calendar year.
- Inpatient hospitalizations require authorizations.
- For a complete list of exclusions and limitations, please reference your Certificate of Coverage.

This does not constitute your health plan or insurance policy. It is only a general description of the plan.

ELEMENTARY SCHOOL PRINCIPAL

2019-20

Maximum

Glastonbury	\$163,401
Simsbury	\$158,385
Farmington	\$158,383
Avon	\$156,926
Granby	\$153,902
West Hartford	\$153,823
Bloomfield	\$153,022
Rocky Hill	\$152,334
Berlin	\$150,477
South Windsor	\$150,438
Canton	\$150,048
East Granby	\$149,906
Bristol	\$149,378
Region 10	\$148,612
Southington	\$148,164
Suffield	\$146,273
Windsor	\$146,028
Newington	\$145,477
Marlborough	\$144,492
Wethersfield	\$144,423
Hartford	\$144,286
New Britain	\$143,813
Windsor Locks	\$143,104
Plainville	\$140,733
East Windsor	\$139,915
Manchester	\$139,779
East Hartford	\$138,057
Enfield	\$134,812
Burlington	Region 10
Hartland	Non-union
CREC	Non-union
Region 8	No Position

Settlement information for Canton is not available, 2018-19 salary shown.

MIDDLE SCHOOL PRINCIPAL

2019-20

Maximum

Glastonbury	\$174,963
Simsbury	\$165,021
Farmington	\$163,893
Avon	\$162,218
Region 8	\$161,375
Southington	\$159,662
West Hartford	\$159,151
Granby	\$158,591
Rocky Hill	\$158,270
South Windsor	\$156,983
Bristol	\$156,496
Berlin	\$155,943
Region 10	\$154,779
Newington	\$154,651
Bloomfield	\$153,022
Windsor	\$152,652
East Granby	\$152,561
Canton	\$150,048
Suffield	\$149,886
Windsor Locks	\$149,174
Wethersfield	\$148,329
Plainville	\$146,223
Manchester	\$146,017
New Britain	\$145,007
Enfield	\$144,982
Hartford	\$144,286
East Hartford	\$143,661
East Windsor	\$142,996
Marlborough	Region 8
Burlington	Region 10
Hartland	Non-union
CREC	Non-union

Settlement information for Canton is not available, 2018-19 salary shown.

HIGH SCHOOL PRINCIPAL

2019-20

Maximum

Glastonbury	\$183,802
Farmington	\$172,844
Simsbury	\$172,625
Southington	\$172,178
Avon	\$169,959
Region 8	\$167,617
West Hartford	\$166,959
Bloomfield	\$165,150
Granby	\$164,674
Rocky Hill	\$164,207
Bristol	\$164,053
Berlin	\$163,816
South Windsor	\$163,600
East Granby	\$162,814
Windsor	\$160,079
Suffield	\$159,837
Newington	\$159,580
Canton	\$159,367
Region 10	\$159,128
Manchester	\$156,293
Wethersfield	\$155,886
Hartford	\$155,861
Windsor Locks	\$155,305
New Britain	\$155,115
East Windsor	\$152,429
Plainville	\$152,057
East Hartford	\$151,630
Enfield	\$149,715
Hartland	Non-union
CREC	Non-union
Marlborough	Region 8
Burlington	Region 10

Settlement information for Canton is not available, 2018-19 salary shown.

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD
Police Department

TELEPHONE
(860) 528-4401

FAX (860) 289-1249

SCOTT M. SANSOM
CHIEF OF POLICE

31 School Street
East Hartford, Connecticut 06108-2638

www.easthartfordct.gov

July 17, 2019

Richard F. Kehoe, Chairman
East Hartford Town Council
740 Main Street
East Hartford, CT 06108

**Re: Outdoor Amusement Permit Application
"Concert of Praise"**

Dear Mr. Kehoe:

Attached please find a copy of the amusement permit application submitted by the **Pentecostals of Greater Hartford by Madeline James, its Secretary**. The applicant seeks to conduct free outdoor music for Town residents to be held at the **East Hartford Town Green Gazebo on Sunday, September 22, 2019 from 10 AM to 3 PM with music and entertainment** during the same hours. Food vendors will also be there.

The applicant respectfully **requests a waiver of the associated permit fee**, under the provisions of (TO) 5-6(a), due to the Town of East Hartford as this is a not-for-profit student initiated event.

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, Public Works Departments and the Offices of the Corporation Counsel and Finance.

The **Inspections and Permits Department** states that permits and inspections may be required for temporary installations.

The **Office of Corporation Counsel** approves the application subject to the following:

- The applicant will need to work with the Parks Department on a License Agreement for use of the Town Green

The **Finance Office/Risk Management** approves the application as submitted.

The **Health Department** recommends approval provided any temporary food service permit applications are submitted at least 2 weeks prior to the event. It further states that **there is no anticipated cost for this event**.

The **Fire and Public Works** Departments approve the application as submitted and states **there are no anticipated costs to their Departments**.

The **Parks & Recreation Department** recommends approval subject to the following:

- This event has changed its size a scope: No bounce houses on the Town Green.
- Must meet all requirements from the Health Department and any insurance requirements.
- Applicant is responsible for tables and chairs. Equipment cannot be removed from the Community Cultural Center.
- Applicant is responsible for the cost of getting the park ready for event and ranger.
- The Parks & Recreation Department will have a ranger on duty during the event.
- **The anticipated cost will be \$200.00.**

The **Police Department** conducted a review of the application and the following comments/recommendations are made:

- The Police Department can provide adequate police protection for the event. The site is suitable for the outdoor amusement, the expected crowds are of small to moderate size, and the area has sufficient parking available.
- This event can be conducted with a minimal impact upon the surrounding neighborhoods and a near-normal flow of traffic on the streets adjacent to the site can be maintained.
- **There are no anticipated costs to the Department for this event.**

Respectfully submitted for your information.

Sincerely,



Scott M. Sansom
Chief of Police

Cc: Applicant

TOWN OF EAST HARTFORD POLICE DEPARTMENT



Marcia A. Leclerc
Mayor

OUTDOOR AMUSEMENT PERMITS
31 SCHOOL STREET
EAST HARTFORD, CT 06108-2638
(860) 528-4401

OUTDOOR AMUSEMENT PERMIT APPLICATION



Scott M. Sansom
Chief of Police

THIS APPLICATION IS DUE NOT LESS THAN 30 DAYS PRIOR TO THE EVENT APPLIED FOR

1. Name of Event:
Concert Of Praise/Block Party
2. Date(s) of Event:
Sunday, September 22, 2019
3. Applicant's name, home & work phone numbers, home address, and e-mail address (NOTE: If applicant is a partnership, corporation, limited liability company, club or association give the full legal name of the Applicant):
**The Pentecostals of Greater Hartford
110 Ellington Road, East Hartford, CT 06108
(860) 528-9834 Church number, (860) 796-9748 Secretary's Cell Phone, (203)
288-3576 Administrative Pastors Cell**
4. If Applicant is a partnership, corporation, limited liability company (LLC), club, or association, list the names of all partners, members, directors and officers AND provide their business address.
**Jon W. Petoskey- Pastor, Aaron Thompson- Administrative Pastor, John
Cadasse- Treasurer, Madeline James- Secretary**
5. List the location of the proposed amusement: (Name of facility and address)
East Hartford Town Green Gazebo, 740 Main Street, East Hartford, CT 06108
6. List the dates and hours of operation for each day (if location changes on a particular day, please list):
Sunday, September 22, 2019 10am-3pm
7. Provide a detailed description of the proposed amusement:
**Free outdoor music, entertainment, face painting, bounce house and food
trucks for town residents.**

8. Will music or other entertainment be provided wholly or partially outdoors?

Yes No

a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)? **September 22, 2019 10am-3pm**

9. What is the expected age group(s) of participants?

0-100

10. What is the expected attendance at the proposed amusement:

(If more than one performance, indicate time / day / date and anticipated attendance for each.)

100-200

11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:

a. Crowd size impact:

100-200

b. Traffic control and flow plan at site & impact on surrounding / supporting streets:

Public parking at park, no street closures required for event.

c. Parking plan on site & impact on surrounding / supporting streets:

Available free parking at Town Green, anticipate more walking traffic.

d. Noise impact on neighborhood:

Moderate

e. Trash & litter control plan for the amusement site and surrounding community during and immediately after the proposed amusement:

We will have staff before and after concert on garbage patrol

f. List expected general disruption to neighborhood's normal life and activities:

Moderate

g. Other expected influence on surrounding neighborhood:

Minimal

12. Provide a detailed plan for the following:

a. Accessibility of amusement site to emergency, police, fire & medical personnel and vehicles:

There will be access from the main street for emergency vehicles & personal.

b. Provisions for notification of proper authorities in the case of an emergency:

Multiple cellular lines available as well as landlines in vicinity.

c. Any provision for on-site emergency medical services:

we will have 2 trained and certified CPR Personnels

d. Crowd control plan:

We will have usher staff to accommodate 250 people.

e. If on town property, the plan for the return of the amusement site to pre-amusement condition:

We will leave Town Green better then how we found it.

f. Provision of sanitary facilities:

We will use existing port-a-john.

13. Will food be provided, served, or sold on site:

a. Food available: Yes No **AND**

b. Contact has been made with the East Hartford Health Department Yes No.

14. Does the proposed amusement involve the sale and / or provision of alcoholic beverages to amusement attendees,

Yes No Alcoholic beverages will be served / provided.

If 'YES', describe, in detail, any and all arrangements and what procedures shall be employed:

a. For such sale or provision,

b. To ensure that alcohol is not sold or provided to minors or intoxicated persons.

Check if copy of the liquor permit, as required by State law, is included with application.

15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests should go here):

Requesting fee waiver for outdoor permit as we are a church.

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.

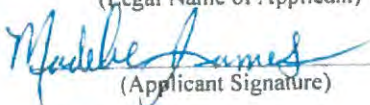
a. False Statement is a Class A Misdemeanor.

b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:

Madeline James

(Legal Name of Applicant)


(Applicant Signature)

Madeline James

(Printed Name)

7/1/19

(Date Signed)

Secretary

(Capacity in which signing)



(Click button to send application electronically to lfitzgerald@easthartfordct.gov)

FOR OFFICE USE

Insurance Certificate Included:	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Liquor Permit Included:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Certificate of Alcohol Liability Included:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Time Waiver Request Included:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Fee Waiver Request Included:	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

Received By: Paulyna Pham

Employee Number: 9084

Date & Time Signed: 6/25/19 9 : 30 (A) PM

Time remaining before event: 88 days.

If roads or sidewalks will be closed to public use as a result of this event the applicant must comply with signage requirements per Section 5-4 and present a signed affidavit attesting to this at the Town Council meeting.

EAST HARTFORD PARKS AND RECREATION DEPARTMENT

FIELD USE TEAM/LEAGUE PROGRAM

INFORMED CONSENT AND RELEASE FORM

The Pentecostals of Greater Hartford (as defined below, "Team/League Program") involves a variety of physical activities and there is an element of risk involved which each participant must assume (including injury, disability or death). I affirm that my health is adequate and that I am not under a physician's care for any undisclosed condition that bears upon my fitness to participate in the Team/League Program. The undersigned hereby agrees:

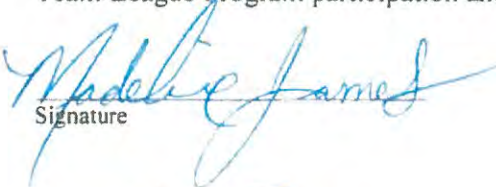
1. I FULLY ASSUME ALL RISKS ASSOCIATED WITH UTILIZATION OF AND PARTICIPATION IN THE TEAM/LEAGUE PROGRAM) AND AGREE NOT TO SUE AND HEREBY RELEASE THE TOWN OF East Hartford, ITS AGENTS, SERVANTS, EMPLOYEES, VOLUNTEERS, ELECTED OFFICIALS BOARDS AND COMMISSIONS (collectively "The Town"), FROM ALL LIABILITY SHOULD AN INJURY TO ME OCCUR DURING PARTICIPATION IN THE TEAM/LEAGUE PROGRAM.

2. I, FOR MYSELF AND FOR MY HEIRS, EXECUTORS, ADMINISTRATORS, AND LEGAL REPRESENTATIVES, AGREE TO DEFEND, INDEMNIFY AND HOLD HARMLESS THE TOWN, FROM ANY AND ALL CLAIMS, SUITS OR DEMANDS BY ANYONE ARISING FROM MY USE OF OR PARTICIPATION IN THE TEAM/LEAGUE PROGRAM.

3. IF I AM A PARENT OR GUARDIAN SIGNING ON BEHALF OF A CHILD OR WARD, I MAKE THESE REPRESENTATIONS AND AGREEMENTS ON BEHALF OF MY CHILD OR WARD.

This waiver applies to the following Team/League Program: The Pentecostals of Greater Hartford

I certify by my signature that I have read this document carefully, understand the risks involved with Team/League Program participation and wish to continue with participation.


Signature

Date 10/17/19

Madeline James
Print Name

Address: 110 Ellington Road, East Hartford, CT 06108

Telephone: (home) (860) 538-9834 (daytime) (860) 796-9748 cell

E-mail address: m.james@thepentecostals.us



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/15/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Church Mutual Insurance Company 3000 Schuster Lane P.O. Box 357 Merrill WI 54452	CONTACT NAME: Andrea L Marlowe	
	PHONE (A/C No. Ext): 1-800-554-2642 Option 1 FAX (A/C No.): 855-264-2329 E-MAIL ADDRESS: CustomerService@churchmutual.com	
INSURED PENTECOSTALS (THE) 110 ELLINGTON RD EAST HARTFORD CT 06108-1101	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Church Mutual Insurance Company	18767
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER. <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	0245313-02-100578	04/10/2018	04/10/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Revised: Concert of Praise & Block Party on September 22, 2019 at The East Hartford Town Green. Additional Insured: Town of East Hartford, its officials, employees, volunteers, boards and commissions are included as an additional insured. A220 SAAP 511

CERTIFICATE HOLDER Town of East Hartford 740 Main St East Hartford CT 06108-3140	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Andrea Marlowe</i>



June 17, 2019

To Whom it may concern:

In connection with our event, Concert of Praise/Block Party, scheduled for September 22, 2019, I respectfully request the permit fee of \$10 associated with the issuing of an outdoor amusement permit be waived as we are a church. If you should have further questions you can contact me at the number below.

Respectfully,

Madeline James | Church Secretary
The Pentecostals of Greater Hartford
(860) 528-9834 Office
(860) 796-9748 Cell

www.thepentecostals.us

Pham, Paulyna

From: Grew, Greg
Sent: Tuesday, June 25, 2019 12:42 PM
To: Pham, Paulyna
Subject: RE: Concert of Praise Outdoor Amusement Appl.

Per Town Ordinance 5-3 my review and approval are not required. Permits and inspections may be required for temporary installations.

MILTON GREGORY GREW, AIA
Director of Inspections & Permits
(Building / Zoning / Property Maint.)
TOWN OF EAST HARTFORD
740 Main Street
East Hartford, CT 06108
Direct (860) 291-7345
Mobile (860) 874-8034
www.easthartfordct.gov/inspections-and-permits

From: Pham, Paulyna
Sent: Tuesday, June 25, 2019 9:41 AM
To: Cordier, James; Cruz-Aponte, Marilyn; Fravel, Theodore; Oates, John
Cc: Cohen, Bruce; Davis, Robert; Drouin, Darrell; Dwyer, Sean; Ficacelli, Joseph; Gentile, Richard; Grew, Greg; Hawkins, Mack; Munson, Kevin; Neves, Paul; O'Connell, Michael; Sansom, Scott; Sassen, Christine; Wagner, Justin; Walsh, Mike
Subject: Concert of Praise Outdoor Amusement Appl.

Good morning –

Please see attached for the application for the Concert of Praise/Block Party.

Date: Sunday, September 22, 2019

Town Ordinance (TO) 5-3 requires that certain department heads submit their comments, regarding this amusement application, within two weeks from the date the application was filed. Please send signed reviews, or an e-mail, regarding your comments no later than Tuesday, July 9, 2019.

Paulyna Pham

East Hartford Police Department
Administrative Clerk
31 School St.
East Hartford CT 06108
Ph: (860) 291-7631

“Serving Our Community with Pride and Integrity”

Pham, Paulyna

From: Gentile, Richard
Sent: Tuesday, July 2, 2019 9:26 AM
To: Pham, Paulyna
Subject: RE: Concert of Praise Outdoor Amusement Appl.

I am Ok with this application as long as Parks does the license Agreement for the use of the Town Green.

From: Pham, Paulyna
Sent: Tuesday, July 02, 2019 9:21 AM
To: Gentile, Richard
Subject: RE: Concert of Praise Outdoor Amusement Appl.

Please see attached for the signed application.

From: Gentile, Richard
Sent: Thursday, June 27, 2019 4:02 PM
To: Pham, Paulyna <PPham@easthartfordct.gov>; Cordier, James <jcordier@easthartfordct.gov>; Cruz-Aponte, Marilyn <mcruzaponte@easthartfordct.gov>; Fravel, Theodore <tfravel@easthartfordct.gov>; Oates, John <Joates@easthartfordct.gov>
Cc: Cohen, Bruce <BCohen@easthartfordct.gov>; Davis, Robert <RDavis@easthartfordct.gov>; Drouin, Darrell <Ddrouin@easthartfordct.gov>; Dwyer, Sean <SDwyer@easthartfordct.gov>; Ficacelli, Joseph <JFicacelli@easthartfordct.gov>; Grew, Greg <mggrew@easthartfordct.gov>; Hawkins, Mack <MHawkins@easthartfordct.gov>; Munson, Kevin <KMunson@easthartfordct.gov>; Neves, Paul <Pneves@easthartfordct.gov>; O'Connell, Michael <Moconnell@easthartfordct.gov>; Sansom, Scott <SSansom@easthartfordct.gov>; Sassen, Christine <CSassen@easthartfordct.gov>; Wagner, Justin <Jwagner@easthartfordct.gov>; Walsh, Mike <MWalsh@easthartfordct.gov>
Subject: RE: Concert of Praise Outdoor Amusement Appl.

Looks like no one signed the application. Also, Ted needs to prepare the license agreement for use of town property. The agreement they signed is not the proper agreement.

Rich

From: Pham, Paulyna
Sent: Tuesday, June 25, 2019 9:41 AM
To: Cordier, James; Cruz-Aponte, Marilyn; Fravel, Theodore; Oates, John
Cc: Cohen, Bruce; Davis, Robert; Drouin, Darrell; Dwyer, Sean; Ficacelli, Joseph; Gentile, Richard; Grew, Greg; Hawkins, Mack; Munson, Kevin; Neves, Paul; O'Connell, Michael; Sansom, Scott; Sassen, Christine; Wagner, Justin; Walsh, Mike
Subject: Concert of Praise Outdoor Amusement Appl.

Good morning –

Please see attached for the application for the Concert of Praise/Block Party.

Date: Sunday, September 22, 2019

Town Ordinance (TO) 5-3 requires that certain department heads submit their comments, regarding this amusement application, within two weeks from the date the application was

Pham, Paulyna

From: Sasen, Christine
Sent: Tuesday, July 16, 2019 8:10 AM
To: Pham, Paulyna
Subject: Re: Concert of Praise COI

Approved


Sent from my iPhone

On Jul 16, 2019, at 7:44 AM, Pham, Paulyna <PPham@easthartfordct.gov> wrote:

Hi Chris –

Please see attached. Let me know if this is okay.

From: New Email [<mailto:mjames@thepentecostals.us>]
Sent: Monday, July 15, 2019 9:14 PM
To: Pham, Paulyna <PPham@easthartfordct.gov>
Subject: Fwd: Certificate, 0245313

	CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.
--	--

Here is the updated certificate

From: Customer Service <customerservice@churchmutual.com>
Sent: Monday, July 15, 2019 6:41 PM
To: mjames@thepentecostals.us
Subject: RE: Certificate, 0245313

Good Afternoon Madeline,

The revised certificate is attached.

If there is anything else I can assist with, please feel free to call or email.



Mark J. Sirois
Chief of Police

Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

OUTDOOR AMUSEMENT PERMIT
APPLICATION

Administrative Review of Amusement Permit

Event Date: **Tuesday, July 23, 2019**

Event: **Summerfield Summer Bash**

Applicant: **Summerfield Townhouses, by Angela Elder it's Property Manager**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel
- Police Department

Anticipated Cost if known \$ _____ 0 _____

Michael T. O'Connell
Signature

06/27/2019
Date

Comments:

Approval recommended provided that the applicant submit any temporary foodservice permit applications at least 2 weeks prior to the event.



Scott M. Sansom
Chief of Police

TOWN OF EAST HARTFORD
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: **September 22, 2019**

Event: **Concert of Praise**

Applicant: **The Pentecostals of Greater Hartford by Madeline James, its Secretary**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated Cost(s) if known \$ 0

Assistant Chief Kevin Munson 6/27/2019
Signature _____

Date

Comments:



Scott M. Sansom
Chief of Police

TOWN OF EAST HARTFORD
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: **September 22, 2019**
Event: **Concert of Praise**
Applicant: **The Pentecostals of Greater Hartford by Madeline James, its Secretary**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
 - 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
 - 3. the application be disapproved for the reason(s) set forth in the attached comments.
-
- Fire Department
 - Health Department
 - Parks & Recreation Department
 - Public Works Department
 - Corporation Counsel
-
- Anticipated Cost(s) if known \$ None

Marilynn Cruz-Aponte 7-11-2019
Signature Date

Comments:



Scott M. Sansom
Chief of Police

TOWN OF EAST HARTFORD
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: September 22, 2019
Event: Concert of Praise
Applicant: The Pentecostals of Greater Hartford by Madeline James, its Secretary

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- X 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

X Anticipated Cost(s) if known \$200.00

Ted Fravel _____ 7/9/19 _____
Signature Date

Comments:

- This event has changed its size a scope: No bounce houses on the Town Green
- Must meet all requirement's from the Health Department and any insurance requirement's.
- Applicant is responsible for tables and chars. Equipment cannot be removed from Community Cultural Center.
- The fee for the cost of getting the ready for event and park ranger.
- The Parks and Recreation Department will have a ranger on duty during the event.

Pham, Paulyna

From: Hawkins, Mack
Sent: Tuesday, June 25, 2019 10:35 AM
To: Pham, Paulyna
Subject: RE: Concert of Praise Outdoor Amusement Appl.

Paulyna,

I have reviewed the Outdoor Amusement Permit Application for Concert of Praise 2019. I approve the application as submitted. Please mark the worksheet **Extra Attention** for the day of the event.

Thanks you,

Deputy Chief Mack S. Hawkins

Chief of Field Operations
East Hartford Police Department
31 School St.
East Hartford, CT 06108
Office 860 291-7597

Serving Our Community with Pride and Integrity




From: Pham, Paulyna
Sent: Tuesday, June 25, 2019 9:41 AM
To: Cordier, James <jcordier@easthartfordct.gov>; Cruz-Aponte, Marilynn <mcruzaponte@easthartfordct.gov>; Fravel, Theodore <tfravel@easthartfordct.gov>; Oates, John <Joates@easthartfordct.gov>
Cc: Cohen, Bruce <BCohen@easthartfordct.gov>; Davis, Robert <RDavis@easthartfordct.gov>; Drouin, Darrell <Ddrouin@easthartfordct.gov>; Dwyer, Sean <SDwyer@easthartfordct.gov>; Ficapelli, Joseph <JFicapelli@easthartfordct.gov>; Gentile, Richard <RPGentile@easthartfordct.gov>; Grew, Greg <mggrew@easthartfordct.gov>; Hawkins, Mack <MHawkins@easthartfordct.gov>; Munson, Kevin <KMunson@easthartfordct.gov>; Neves, Paul <Pneves@easthartfordct.gov>; O'Connell, Michael <Moconnell@easthartfordct.gov>; Sansom, Scott <SSansom@easthartfordct.gov>; Sasen, Christine <CSasen@easthartfordct.gov>; Wagner, Justin <Jwagner@easthartfordct.gov>; Walsh, Mike <MWalsh@easthartfordct.gov>
Subject: Concert of Praise Outdoor Amusement Appl.

Good morning –



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: July 24, 2019
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: APPOINTMENT: Boards and Commissions

The following name was submitted by the Republic Town Committee Chair for appointment to the below board from Alternate to Regular Member.

Personnel Appeals Board – Full Member (3-Year Term)
R Richard Bates 103 Timber Trail 12/20

Please place this nomination on the agenda for the August 6, 2019 meeting.

Thank you

C: R. Pasek, Town Clerk

East Hartford Republican Committee
Prescille F. Yamamoto
235 East River Drive, #508
East Hartford, CT 06108
pfyamamoto@sbcglobal.net
860.289.1011

July 24, 2019

Mayor Marcia Leclerc
Town of East Hartford
740 Main Street,
East Hartford, CT 06108

Dear Mayor Leclerc:

The East Hartford Republican Town Committee met on July 22, 2019. The Town Committee voted to nominate Richard (Rich) Bates, for full membership to the Personnel Appeals Board.

This is a new appointment. Rich has both union and management experience and will be an asset for this board.

Richard A. Bates, 103 Timber Trail, East Hartford, CT 06118; 860.569.9177
Cell: 860.874.4767 ChiefRAB@comcast.net

We look forward to having this nomination sent on to the Town Council for appointment. Thank you for your assistance.

Sincerely,


Prescille F. Yamamoto

Enc: application form

**Town of East Hartford
Boards and Commissions
Application**



Date: 24 Jul 2019
 Name: Richard A Bates
Your name exactly as it appears on the E. Hfd. Voter Registration List
 Address: 103 Timber Trail Apt.# _____ Zip: _____
 Home Phone: 860 569-9177 Email: ChiefRAB@Comcast.net
 Cell Phone: 860 874-4767 Years as an E.Hartford Resident: 50⁺ yrs
 Occupation: Retired Employer: N/A
Employer/Work Address
 Formal Education/Certifications: Associate Degree
 Party Affiliation: Unaffiliated _____ Democrat _____ Republican Minority Party _____
As it appears on the E. Hfd. Voter Registration List
 Name of board or commission you wish to serve on: Personnel Board of Appeals

Interest statement:
 Your reason for being interested in serving our Town in this capacity
see cases settled in a timely MANNER

List of qualifications that you believe will be an asset to the board/commission on which you wish to serve:
worked both as a MANAGEMENT AND A UNION position
32 yrs in Military last 6 as an E-9 Chief Master Sergeant

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;

- I understand the commitment required for this appointment and have attended at least one meeting of the board/commission I am applying to serve on, and I understand that members who are absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.
- I understand that I may be required to complete training and/or continuing education.
- I understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

Signature: Richard A. Bates Date: 24 Jul 2019


Please return completed and signed form to: <u>Freddie F. Yamamoto</u> <u>225 East River Drive #508</u> <u>East Hartford, CT 06108</u>	BCpost@easthartfordct.gov	or mail to:	Town of East Hartford Office of the Mayor 740 Main Street East Hartford CT 06108
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For internal use only:

Mandatory Qualifications:
 Resident _____ T/O _____ CR _____ T/C _____



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: July 25, 2019
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: REFERRAL: Refund of Taxes

I recommend that the Town Council approve a total refund of taxes in the amount of \$61,243.59 as detailed in the attached listing from our Assistant Collector of Revenue.

Please place on the Town Council Agenda for the August 6, 2019 Town Council meeting.

Thank you.

C: I. Laurenza, Tax Collector
M. Walsh, Finance Director

INTEROFFICE MEMORANDUM

TO: MARCIA A LECLERC, MAYOR ✓
MICHAEL WALSH, DIRECTOR OF FINANCE

FROM: KRISTY FORAN, ASSISTANT COLLECTOR OF REVENUE



SUBJECT: REFUND OF TAXES

DATE: 7/25/2019

Under the provisions of Section 12-129 of the Connecticut General Statutes, the following persons are entitled to the refunds as requested. The total amount to be refunded is \$61,243.59. Please see attached listing.

Bill	Name	Address	City/State/Zip	Prop Loc/Vehicle Info.	Over Paid	Interest
2018-03-0050268	ACHEAMPONG THOMAS N	1072 BURNSIDE AVE APT A2	EAST HARTFORD, CT 06108-3824	2003/4T1BE32K33U127943	-64.23	
2017-03-0050637	AGYEMAN SYLVESTER S	153 OAK ST APT 3	MANCHESTER, CT 06040-6163	2008/4T1BB46K58U032896	-103.5	
2018-03-0056274	CHAMBERS CLAUDIA C	460 SILVER LN	EAST HARTFORD, CT 06118-1128	1989/1HF5C1802KA400283	-5.62	
2018-03-0056478	CHEN YUN L	112 MAIN ST	EAST HARTFORD, CT 06118-3211	2011/4JGBF7BE4BA639418	-218.07	
2018-03-0059453	DELVALLE HIPOLITO JR	421 TOLLAND ST UNIT 111	EAST HARTFORD, CT 06108-2736	2004/KNAFE122845028151	-28.30	
2018-03-0059564	DEPIETRO RICHARD A	668 FORBES ST	EAST HARTFORD, CT 06118-1916	2002/2G4W552J621132853	-19.89	
2017-03-0050199	GM FINANCIAL COMPANY	PO BOX 1839	FORT WORTH TX 78101	2015/1G1PASSG64F7207695	-85.05	
2018-03-0067697	JAVIER HUGO C	120 SKYLINE DR	EAST HARTFORD, CT 06118-3052	2001/2B4GP44351R357877	-15.57	
2018-03-0068821	KENNEDY KENNETH M	24 CREE RD	EAST HARTFORD, CT 06118-2524	2005/1FAFP25155G175688	-17.86	
2018-03-0069001	KINEL JANINE	46 BARRINGTON WAY	GLASTONBURY CT 06033	2011/2T1BU4EE7BC681940	-55.89	
2017-03-0069723	KOUMAKO AKOU	45 AUTUMN LN	EAST HARTFORD, CT 06108-1859	2007/JNKBV61E87M708778	-190.35	
2018-03-0071913	MARINO CARMELO A	453 CRICKET CIR	VERNON, CT 06066-5253	2007/JHLRE487X7C043712	-69.84	
2017-03-0077784	PATRIA SUSAN M	120 TOCKWOTTEN COVE RD	CHARLESTOWN, RI 02813-4145	2013/4S4BRBC3D3319229	-311.53	
2014-02-0043376	PETSMART EAST HARTFORD	PO BOX 4900	SCOTTSDALE, AZ 85261-4900	5 MAIN ST	-6,788.78	-8025.90
2015-02-0043504	PETSMART EAST HARTFORD	PO BOX 4900	SCOTTSDALE, AZ 85261-4900	5 MAIN ST	-16,092.74	-3361.56
2016-02-0043689	PETSMART EAST HARTFORD	PO BOX 4900	SCOTTSDALE, AZ 85261-4900	5 MAIN ST	-12,383.10	
2017-02-0042337	PETSMART EAST HARTFORD	PO BOX 4900	SCOTTSDALE, AZ 85261-4900	5 MAIN ST	-12,543.64	
2018-03-0079019	RAMOS JUSTINO L JR	153 ROXBURY RD	EAST HARTFORD, CT 06118-1647	2000/JN1CA31AXYT221122	-14.35	
2018-03-0079200	REAL FLOORING LLC	200 NUTMEG LN APT 125	EAST HARTFORD, CT 06118-1225	2002/1FTRE14222HB26584	-18.76	
2018-03-0079215	RECINOS NOE B	34 ORCHARD ST	EAST HARTFORD, CT 06108-2122	2001/1GTCS195318247303	-28.80	
2018-03-0080110	RIVERA PABLO L	10 BEECH ST	EAST HARTFORD, CT 06108-1701	2009/1HGCP26369A015584	-36.58	

2018-03-0080188	RIVERA-COLLAGUAZO JAIME B	146 WOODYCREST DR	EAST HARTFORD, CT 06118-2752	1997/JN1CA21D1VT204533	-13.09
2018-03-0080646	RODRIGUEZ FUENTES P	173 PLAIN DR	EAST HARTFORD, CT 06118-1567	2000/2MEFM74W5YX670645	-11.88
2018-03-0080682	RODRIGUEZ JESUS JR	325 KING ST	EAST HARTFORD, CT 06108-1021	2014/5KTW51411EF013304	-2.16
2018-03-0080684	RODRIGUEZ JESUS JR	325 KING ST	EAST HARTFORD, CT 06108-1021	2012/JYARN23EXCA013585	-65.47
2018-03-0080749	RODRIGUEZ MARISOL	316 ELLINGTON RD	EAST HARTFORD, CT 06108-1126	2003/5FNRL18613B061523	-26.19
2018-03-0080791	RODRIGUEZ RAUL	626 GOODWIN ST	EAST HARTFORD, CT 06108-1207	2002/STEW72N62Z897005	-64.21
2018-03-0081503	RUIZ SONIA	1032 TOLLAND ST APT A1	EAST HARTFORD, CT 06108-1535	2005/JM1BK323851330613	-50.85
2018-03-0081504	RUIZ SONIA	1032 TOLLAND ST APT A1	EAST HARTFORD, CT 06108-1535	1993/2T1AE04E6PC020376	-9.36
2018-03-0082494	SCHILL CHRISTINA L	85 BRANDON RD	EAST HARTFORD, CT 06118-3404	2002/1FMZU74W32UB11118	-23.44
2017-03-0088508	VW CREDIT LEASING LTD	1401 FRANKLIN BLVD	LIBERTYVILLE, IL 60048-4460	2015/3VWVD17AJ9FM402407	-100.8
2017-03-0089312	WILLIAMS ANDREW L	115 MARGARITA DR	HARTFORD, CT 06106	2014/4T1BF1FK5EU845038	-380.08
2018-03-0088510	WILLIAMS DANIEL C	1222 SILVER LN	EAST HARTFORD, CT 06118-1330	2003/JN1DA31A43T442079	-16.15
SUBTOTAL					-49856.13
TOTAL					-11387.46

\$ (61,243.59)

Robert J. Poole

OFFICE OF THE
TOWN COUNCIL

TOWN OF EAST HARTFORD

740 Main Street

East Hartford, Connecticut 06108

PHONE - 1 (860) 321-7208

FAX (860) 291-7389
TOWN CLERK
EAST HARTFORD

DATE: August 1, 2019

TO: Town Council Members

FROM: Rich Kehoe, Chair

RE: Tuesday, August 6, 2019 7:00 p.m. Town Council Majority Office

In accordance with Section 3.3 (a) of the Town Charter, a Special Meeting of the Town Council will be held as follows:

Tuesday, August 6, 2019

7:00 p.m.

Town Council Majority Office

The purpose of the meeting is to meet in executive session to discuss the pending Superior Court action known as Merle A. Batchelor vs Brian Gunnoud et al., Docket No. HHD-CV-19-6109552-S.

C: Mayor Leclerc
Scott Chadwick, Corporation Counsel