

Robert J. Pasak

TOWN COUNCIL AGENDA
TOWN COUNCIL CHAMBERS
740 MAIN STREET
EAST HARTFORD, CONNECTICUT
JULY 14, 2020

2020 JUL -9 A 8:19

TOWN CLERK
EAST HARTFORD

7:00 p.m. Executive Session

=====

Due to the coronavirus outbreak, Town Hall is closed. Pursuant to Governor Lamont's Executive Order No. 7B, the ~~June 16th~~ July 14th Town Council meeting is accessible through "Microsoft Teams" +1 929-235-8441 Conference ID: 138 089 949 #

Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
5. APPROVAL OF MINUTES
 - A. June 16, 2020 Regular Meeting
6. COMMUNICATIONS AND PETITIONS
7. OLD BUSINESS
8. NEW BUSINESS
 - A. Recommendation from Real Estate Acquisition & Disposition Committee re: Possible Acquisition of 1241 R Burnside Avenue and One Hillside Street
 - B. Recommendation from Fees Committee re: Boat Launch Fees
 - C. Contingency Transfer re: 2020 Presidential Primary
 - D. 2020-2021 Neighborhood Assistance Act
 - E. Local Youth Prevention Council Grant
 - F. Town of East Hartford and the International Association of Firefighters, AFL-CIO re: New Retirement Plan for Full-Time Employees – July 1, 2020 through June 30, 2025
 - G. Town of East Hartford and the East Hartford Police Officers' Association:
 1. Approval of the new Collective Bargaining Agreement – July 1, 2020 through June 30, 2021
 2. Contingency Transfer
 - H. Outdoor Amusement Permit Applications:
 1. The National B.L.A.C.K. Cooperative Protest
 2. Sweat it out for Black Lives
9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
 - A. Marek Morawski v. Town of East Hartford, CHRO Case No. 1840301, involving current Town employee, Marek Morawski

11. OPPORTUNITY FOR RESIDENTS TO SPEAK
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor

12. ADJOURNMENT (next meeting: August 4th)

Robert J. Paek

EAST HARTFORD TOWN COUNCIL

2020 JUN 22 A 11: 23

MICROSOFT "TEAMS"

TOWN CLERK
EAST HARTFORD

JUNE 16, 2020

ATTENDING Chair Richard F. Kehoe, Vice Chair Donald Bell, Jr., Majority Leader Sebrina
VIA TEAMS Wilson, Minority Leader Esther B. Clarke, Councillors Connor Martin, Angela
Parkinson, Awet Tsegai, Patricia Harmon and John Morrison

CALL TO ORDER

The Chair explained that the Council is meeting via the Microsoft Teams platform in order to comply with Governor Lamont's public health emergency executive order for social distancing. The Chair stated that residents may call in to access this meeting and announced the phone number and the conference ID number. Chair Kehoe then led the Council in the Pledge of Allegiance.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

No residents called in to speak on agenda items. Mayor Leclerc said she would save her comments until the end of the meeting.

APPROVAL OF MINUTES

June 2, 2020 Regular Meeting

MOTION By Sebrina Wilson
seconded by Don Bell
to **approve** the minutes of the June 2, 2020 Regular meeting.
Motion carried 9/0.

COMMUNICATIONS AND PETITIONS

East Hartford Golf Club: Golf Course Update/Fee Increases

Ryan Phelps, Vice President of Operations for Billy Casper Golf – the managers of the East Hartford Golf Club, delivered their annual update on the golf course. The 2019-2020 season has been the best year in revenues since BCG took over management of the golf course – November 2013 – showing a net loss of \$30,000 compared to last year's net loss of \$278,000. Mr. Phelps reviewed some of the changes his team have made to the policies and regulations of the Golf Club in dealing with the Covid-19 pandemic. The proposed rate increase, which hopefully will be effective July 1st, is comparable to the rates charged at courses that BCG considers competition to the EH Golf Club: primarily

Goodwin Park and Keney Park – both in Hartford – and Topstone in South Windsor. The proposed new rates are minimal increases of \$1- \$3.

<u>Weekday Rates</u>	<u>New Rates</u>	
	<u>Resident</u>	<u>Non-Resident</u>
9 Holes Walk	\$17	\$20
18 Holes Walk	\$23	\$26
9 Holes Walk - SR	\$13	\$17
18 Holes Walk - SR	\$17	\$22
Junior	\$10	\$15
9 Holes Walk - TWI	\$15	\$18
18 Holes Walk -TWI	\$19	\$23
<u>Weekend Rates</u>		
9 Holes Walk	\$23	\$26
18 Holes Walk	\$31	\$33
Junior	\$15	\$20
9 Holes Walk - TWI	\$20	\$21
18 Holes Walk -TWI	\$27	\$29
<u>Cart Fees</u>	<u>18 Holes</u>	<u>9 Holes</u>
	\$15	\$11

Report by Chief of Police Scott Sansom: Policing in East Hartford

Chair Kehoe addressed the residents on the sentiments of the Town Council and the Mayor the last couple of weeks on police accountability and racial divide in this country and, especially, in East Hartford. He stated that the Council will call a meeting in the next few weeks that would be an open forum where citizens would voice their thoughts and feelings about the role of the police in the community.

Scott Sansom, Chief of Police, gave the Council a brief overview of how the police in East Hartford interact with the community. Chief Sansom relayed the changes that were recently signed into law as a direct result of George Floyd’s death. On the federal level, President Trump signed an order banning choke holds, requiring more de-escalation training and the addition of using a type of social work response instead of a police response. On the state level, Governor Lamont has made several changes to the State Police, similar to those made at the federal level. Locally, the Board of Directors of the Connecticut Police Chiefs Association, called for a moratorium on the 1033 program – the purchasing of military equipment. The EHPD did not participate heavily in this program. More importantly, the Police Officers Standing & Training (POST) Council has made a change to the use of force policy. Most of the new guidelines for use of force are already in practice at the EHPD, i.e., de-escalation tactics, prohibition of chokeholds, listing the department’s lethal weapons, etc. A significant change in POST’s Use of Force policy is the report from a police officer of the use of excessive force by another police officer. The Chief said that while this is part of the EHPD’s current policy, he is having his accreditation team review the language to ensure it complies with POST. Since CALEA accredited, the EHPD complies with all POST policies.

Chief Sansom stated that just making policy changes to a police department would not fix the social and racial injustices in this country. He believes that strong communities lower crime rates. The police must have an awareness of the community they are part of and adjust their policing to fit the neighborhoods that they have sworn to protect.

The Chief summarized the different policies and training programs that he initiated to better equip the men and women of the EHPD with the necessary skills to serve the diverse community that is East Hartford.

Chief Sansom answered Councillors' questions ranging from how to build positive relationships with the town's youth to stemming police brutality.

NEW BUSINESS

End of Fiscal Year 2019-2020:

Preliminary Year-end Financial Results

Finance Director Linda Trzetzziak summarized the revenues and expenditures for the fiscal year ending June 30, 2020. FY20 started with a budget of \$191.4M; this includes the Board of Education. Improvements made to the Veterans Memorial Clubhouse and Community Cultural Center, the new Senior Center project and the OPEB transfer increased the budget by 4.1M for a revised budget of \$195.5M.

Director Trzetzziak was pleased to report that she expects revenues will be net favorable to the budget: \$3.2M more than what was budgeted. Fund balance at June 30, 2020 should be \$19.8M, slightly less than what it was at the start of FY20, which was \$21.9M. As a percentage of budget, fund balance is at 10.1%, which is slightly over the benchmark the town strives to maintain to ensure adequate reserves for unexpected fiscal problems. Additionally, Director Trzetzziak indicated that any monies received from FEMA or the State related to Covid-19 expenses through the CARES Act, will be counted as revenue in next year's budget, even though the expenses are included in this year's budget.

Interdepartmental Budget Transfers

MOTION By Sebrina Wilson
 seconded by Awet Tsegai
 to **approve** the interdepartmental transfers for fiscal year 2019-2020 consistent with the transfers listed in a memorandum from Finance Director Linda Trzetzziak to Mayor Marcia Leclerc dated June 12, 2020 totaling \$1,467,000 in transfers within the General Fund as follows:

The Town of East Hartford
 For the Fiscal Year Ending June 30, 2020
 Year-End Budget Transfers

12-Jun-20

General Fund To Account Number	Name	Amount
G1100-60110	Town Council - Permanent Services	12,000
G2200-63230	Corp Counsel - Legal	125,000

G2300-63129	Human Resources - Consultant	115,000
G3800-63499	Employee Benefits-Reserve for Severance	580,000
G7700-63229	Public Works - Vehicle Maintenance Contractual	564,000
G9100-60110	Health - Permanent Services	70,000
G9816-60120	Personnel Appeals Board - Commission Clerk	1,000
TOTAL		1,467,000
General Fund From		
Account Number	Name	Amount
G1200-60110	Town Clerk - Permanent Services	10,000
G1300-60110	Registrar of Voters - Election Officials	9,000
G2100-60110	Mayor's Office -Permanent Services	40,000
G2400-60110	Library - Permanent Services	45,000
G2950-63600	Grants - Matching Expenses	10,000
G5203-60110	Police - Permanent Services	870,000
G6100-60110	Inspections and Permits - Permanent Services	25,000
G8100-60121	Park and Rec - Temporary	10,000
G8100-60124	Park and Rec - Seasonal	26,000
G8100-60154	Park and Rec - Summer	17,000
G8100-60157	Park and Rec - Swimming Outdoor	40,000
G8100-60158	Park and Rec - Swimming Indoor	29,000
G8300-60124	Parks - Seasonal Labor	20,000
G8300-62346	Parks - cleaning supplies	10,000
G8300-65251	Parks - Natural Gas Heat	18,000
G8300-65252	Parks - Water	40,000
G9430-60110	Senior Services - Permanent Services	50,000
G9430-63138	Senior Services - Contract Services	95,000
G9600-60201	Contingency - Contracts	38,000
G9600-63492	Contingency - Reserve	50,000
G9700-63244	Capital Improvement - Lease Payment	15,000
TOTAL		1,467,000

The funds being transferred are certified as available and unobligated.

Motion carried 9/0.

Supplemental Budget Appropriation and Fund Balance Transfer

MOTION By Sebrina Wilson
seconded by Connor Martin
to **adopt** the following resolution:

**RESOLUTION CONCERNING A SUPPLEMENTAL BUDGET APPROPRIATION AND FUND BALANCE
TRANSFER TO FUND A YEAR-END DEFICIT IN THE GENERAL FUND FOR THE FISCAL YEAR ENDING
JUNE 30, 2020**

WHEREAS the Town of East Hartford has experienced higher than budgeted costs for unbudgeted Firefighter DROP and Retirement payouts, and

WHEREAS these expenses have been or will be paid from the Town's General Fund by June 30, 2020, and

WHEREAS as a result of the aforementioned, it is necessary for the Town of East Hartford to set aside additional budget contributions to fund a projected General Fund deficit in fiscal year 2019-20.

NOW THEREFORE BE IT RESOLVED, that the East Hartford Town Council does hereby approve this Supplemental Budget Appropriation of funds in the amount of \$1,300,000 from the Town's Undesignated Fund Balance for the purpose of funding a fiscal year 2019-20 deficit as listed below and does hereby amend the current 2019-20 fiscal year Operating Budget to reflect the attached Supplemental Revenue Appropriation and Expenditure Appropriation.

G0320-55900	Fund Balance Appropriation	1,300,000
G5317-60141	Fire Suppression – Overtime	1,300,000

Funds certified as unobligated and available.

On call of the vote, motion carried 9/0.

Board of Education Capital Reserve Fund Transfer FY2019-2020

MOTION By Conner Martin
seconded by Esther Clarke
that in accordance with Article 7 Section 10-38 of the Town of East Hartford Code of Ordinances, the Town Council **approve** the Board of Education's request to expend \$1,327,362 or such lesser amounts as deposited based on the proceeds as forwarded by the Board of Education from the Board of Education's Capital Reserve Account for the purposes of funding capital improvements and other general improvement projects which are all consistent with the projects contained in the district's approved Capital Improvement Plan.
Motion carried 9/0.

Community Development Block Grant (CDBG) 46th Program Year

MOTION By Don Bell
seconded by Angie Parkinson
to **adopt** the following resolution:

WHEREAS The Town of East Hartford is entitled to Forty-sixth Program Year funding under Title I of the Housing and Community Development Act of 1974, as amended, in the amount of \$578,772; and

WHEREAS receipt of this entitlement grant is contingent upon the submission of a Forty-sixth Program Year Action Plan, and Certifications of Compliance; and

WHEREAS citizen input was obtained, in accordance with the Grants Administration Office's Citizen Participation Plan, at one Public Hearing held on November 4, 2019 and one Public Hearing held on April 27, 2020.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of East Hartford recognizes the need for funding the objectives contained in the Forty-sixth Program Year Action Plan and endorses this Plan as reflecting the Town's Community Development needs.

AND, FURTHER, BE IT RESOLVED that the Town Council does support and authorize the submission of the 46th Program Year Action Plan, and Grantee Certifications to the U.S. Department of Housing and Urban

Development and authorizes its Mayor, Marcia A. Leclerc, to act as representative of the Town and to enter into contract and any amendments thereof with the U.S. Department of Housing and Urban Development.

On call of the vote, motion carried 9/0.

**TOWN OF EAST HARTFORD
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
46th YEAR ACTION PLAN
September 1, 2020 - August 31, 2021**

PUBLIC SERVICES

CRT - East Hartford Community Shelter

\$35,191

Funding to supplement the operating budget at the East Hartford Community Shelter for the homeless located at 381-385 Main Street. Eligible activity under 24 CFR 570.201(e), meets HUD national objective criteria under 24 CFR 570.208(a)(2)(i)(A).

InterCommunity, Inc.

\$5,000

Funding for the delivery of services to East Hartford young adult residents recovering from mental health and/or substance abuse issues. Eligible activity under 24 CFR 570.201(e), meets HUD national objective criteria under 24 CFR 570.208(a)(2)(i)(B).

Interfaith Ministries, Inc.

\$21,000

Funding to supplement the operating budget of the Friendship Center's free hot meal program. Eligible activity under 24 CFR 570.201(e), meets HUD national objective criteria under 24 CFR 570.208(a)(2)(i)(D).

Interval House, Inc.

\$5,000

Funding to support staffing for domestic violence shelter and counseling services for low and moderate income East Hartford clients. Eligible activity under 24 CFR 570.201(e), meets HUD national objective criteria under 24 CFR 70.208(a)(2)(i)(A).

Senior Support Services

\$4,000

Funding for the delivery of programming to East Hartford's elderly population. Eligible activity under 24 CFR 570.201(e), meets HUD national objective criteria under 24 CFR 570.208(a)(2)(i)(A).

Youth Services

\$5,000

Funding for staffing to deliver programming that enhances academic performances and improve social skills. Eligible activity under 24 CFR 570.201(e), meets HUD national objective criteria under 24 CFR 570.208(a)(2)(i)(B).

YWCA East Hartford Early Learning Center

\$5,837

Funding to subsidize staffing costs for quality early childhood education for low and moderate income East Hartford families. Eligible activity under 24 CFR 570.201(e), meets HUD national objective criteria under 24 CFR 570.208(a)(2)(i)(B).

PROJECTS

Housing Rehabilitation

\$11,990

Funding for limited housing rehabilitation of one to four unit owner-occupied

properties inhabited by low and moderate income families. Eligible activity under 24 CFR 570.202(a)(1), meets HUD national objective criteria under 24CFR 570.208(a)(3).

Streetscape **\$160,000**

Funding for physical improvements in the Central Business District and along major arteries, in low to moderate income areas, including, but not limited to, bus shelters, trash receptacles, sidewalk replacement, and benches. Eligible activity under 24 CFR 270.201(c), meets HUD national objective criteria under 24 CFR 570.208(a)(1)(i).

Parks Improvements **\$200,000**

Funding for improvements to parks in low to moderate income areas. Eligible activity under 24 CFR 570.201(c), meets HUD national objective criteria under 24 CFR 570.208(a)(1)(i).

East Hartford YMCA **\$10,000**

Funding for the physical improvements to the playground area at the Lois Nolan Larson YMCA Community Center. Eligible activity under 24 CFR 570.201(c), meets HUD national objective criteria under 24 CFR 570.208(a)(1)(i).

ADMINISTRATION

Program Administration **\$115,754**

Oversight, management, monitoring and coordination of the Community Development Block Grant Program. Eligible activity under 24 CFR 570.206.

TOTAL **\$578,772**

Recommendation from Tax Policy Committee re: Assignment of Subsequent Tax Liens

MOTION By Angie Parkinson
 seconded by John Morrison
 that the Town Council **authorize** the Administration to assign the subsequent tax liens of 59 properties totaling \$450,749.09, as stated on lists produced by Finance Director Linda Trzetzziak and attached to a memorandum dated March 27, 2020 from Mayor Marcia Leclerc to Town Council Chair Richard Kehoe, to the vendors who currently hold the prior year tax liens on these properties; and further that the Town Council **authorize** the Administration to assign any future tax liens to the vendors who currently hold the prior year tax lien on those properties.
 Motion carried 9/0.

Refund of Taxes

MOTION By Awet Tsegai
 seconded by Connor Martin
 to **refund** taxes in the amount of \$90,889.94
 pursuant to Section 12-129 of the Connecticut General Statutes.
 Motion carried 9/0.

Bill	Name	Prop Loc/Vehicle Info.	Int Paid	L/F Paid	Over Paid
2002-03-69913	COLLIER DENISE	1994/1NXAE09B3RZ197922	403.16	-80.33	-132.4
2003-03-69873	COLLIER DENISE	1994/1NXAE09B3RZ197922	303.89	-61.49	-106.07
2017-03-0060965	DUNN ARLENE L	2007/2HGFA55557H715002	0	0	-229.05
2017-03-0060966	DUNN ARLENE L	2014/2HKRM4H58EH676533	-16.02		-534.16
2018-01-0000558	51 APPLGATE PARTNERS LLC	51 APPLGATE LN	0	0	-67,518.39
2018-01-0002178	CORELOGIC	1177 SILVER LN	0	0	-2,853.05
2018-01-0005558	GAMER ROBERT	122 MAIN ST		0	-54.52
2018-03-0051693	ARI FLEET LT LTD	2016/NM0LS7E76G1281843		0	-226.66
2018-03-0060606	DUNN ARLENE L	2007/JNKBV61E47M722368	-5.93	0	-197.55
2018-03-0060607	DUNN ARLENE L	2014/2HKRM4H58EH676533	-18.46		-492.3
2018-03-0067089	HYUNDAI LEASE TITLING TRUST	2017/KNDJN2A20H7470307	0	0	-280.93
2018-03-0068364	JP MORGAN CHASE BANK NA	2017/JF2SJAECXHH412892	0	0	-729.46
2018-03-0068366	JP MORGAN CHASE BANK NA	2017/JF2GPABC0HH274045	0	0	-347.4
2018-03-0075288	NGUYEN WILLIAM	2014/5UXKR0C58E0K46399			-890.22
2018-03-0075455	NISSAN INFINITI	2016/5N1AZ2MH7GN127973	0	0	-56.34
2018-03-0075475	NISSAN INFINITI	2017/3N1AB7AP1HY347666	0	0	-363.96
2018-03-0075631	NISSAN INFINITI	2016/KNMAT2MV7GP629334	0	0	-268.2
2018-03-0075638	NISSAN INFINITI	2016/KNMAT2MV5GP650604	0	0	-536.4
2018-03-0077588	PEREZ MYRNA	2012/1N4AL2AP7CN453550	-10.57		-234.9
2018-03-0082923	SHAN SIMEI	2011/4JGBF7BE3BA629768	-11.77		-261.45
2018-03-0087606	VW CREDIT INC	2018/WAUENAF47JA230120	0	0	-589.94
2018-03-0087607	VW CREDIT INC	2018/WA1BNAFY9J2202719	0	0	-757.94
2018-03-0087608	VW CREDIT INC	2018/WAUENAF47JA222518	0	0	-589.94
2018-03-0087609	VW CREDIT INC	2018/WAUB8GFF2J1081193	0	0	-550.58
2018-03-0087610	VW CREDIT INC	2018/WAUCNCF5XJA128824	0	0	-790.64
2018-03-0087611	VW CREDIT INC	2018/WA1BNAFYXJ2215155	0	0	-650.02
2018-03-0087616	VW CREDIT INC	2018/WA1CNAFY7J2185794	0	0	-800.1
2018-03-0087622	VW CREDIT INC	2018/WAUTNAF58JA115459	0	0	-702.86
2018-03-0087623	VW CREDIT INC	2018/WA1BNAFY9J2203336	0	0	-757.94
2018-03-0087625	VW CREDIT INC	2018/WA1LAAF7XJD048047	0	0	-974.38
2018-03-0087630	VW CREDIT INC	2018/WA1BNAFY3J2202599	0	0	-650.02

2018-03-0087632	VW CREDIT INC	2018/WAUENAF4XJA204062	0	0	-687.86
2018-04-0089004	VW CREDIT INC	2018/WAUENCF5XJA126841	0	0	-615.51
2018-04-0089005	VW CREDIT INC	2018/WA1BNAFY0J2225547	0	0	-542.11
2018-04-0089006	VW CREDIT INC	2018/WA1BNAFY7J2225609	0	0	-542.11
2018-04-0089008	VW CREDIT INC	2018/WA1CNAFY6J2240154	0	0	-800.1
2018-04-0089009	VW CREDIT INC	2018/WA1BNAFY4J2233439	0	0	-650.02
2018-04-0089010	VW CREDIT INC	2018/WA1A4AFY7J2228850	0	0	-855.22
2018-04-0089011	VW CREDIT INC	2018/WAUENCF55JA134085	0	0	-615.51
2018-04-0089016	VW CREDIT INC	2018/WA1BNAFY4J2144129	0	0	-542.11
					-
		SUBTOTAL	-769.8	141.82	-89978.32
		TOTAL			90,889.94

Outdoor Amusement Permit Application: Family Drive-in Movie Night

MOTION By Awet Tsegai
seconded by Don Bell
to **approve** the outdoor amusement permit application entitled "Family Drive-in Movie Night", submitted by Tyron Harris, Vice President, BSL Educational Foundation Inc. to conduct a family drive in movie night at the Showcase Cinemas Lot, 936 Silver Lane, East Hartford on the following Saturdays: July 25, 2020 and August, 15th, 22nd and 29th, 2020 beginning at sunset between the hours of 7pm - 9:30pm and/or 8pm to 10:30pm; subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its agencies; and to **waive** the associated permit fee under the provisions of town Ordinance section 5-6(a) due to the town of East Hartford as this is a not-for-profit charity which focuses on providing scholarships to college-ready students, youth development programs and training & development.
Motion carried 9/0.

OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

The Councillors did not have any questions.

At this point, Mayor Leclerc presented the Council with her update on the following issues:(1) recognized Superintendent of Schools Nate Quesnel, all Teachers, Administrative Staff and the East Hartford Board of Education members for giving the East Hartford High School's Class of 2020 a wonderful graduation, despite the restrictions due to Covid-19; (2) applications for several back to school programs, sponsored by the town's Social Services Department, are on-line at the town's website; (3) FoodShare has extended their stay at Rentschler Field until July 31st; (4) the town's re-opening will be slow and measured and probably won't be fully opened until Labor Day weekend; (5) AARP will hold a curbside, drive-through event for seniors who need to have their taxes filed; (6) the Sounds of Summer Concert series has been suspended due to Covid-19; (7) the Parks & Recreation Department has developed guidelines for their summer camp and pool programs: pools will be opened to the general public on July 6th, but no swim lessons for children; no pre-school or special needs camps this summer; (8) the Farmers' Market will open on Friday

July 10th until October 30th from 9am-1pm on the lawn of the Raymond Library; (9) the Census Day of Action is tomorrow June 17th; (10) East Hartford Youth Services is holding a virtual movie screening of a film titled "Angst"; (11) the East Hartford Public Library is sponsoring summer programming which includes Teen Tuesdays, arts and crafts and more; (12) the new bulky waste permits go in effect July 1st; (13) phase II of the Governor's reopen Connecticut plan goes into effect tomorrow; (14) Covid-19's test population is on the rise in East Hartford and throughout the state of Connecticut; 125 East Hartford residents have been hospitalized and 89 deaths have occurred; (15) one response to the RFQ for the development of the former Showcase Cinema property has been received from a seasoned Rhode Island developer; (16) the reopening of the town from the pandemic is on-going; the different subcommittees of the Recovery Team are also planning for the possibility of a flare-up in the Fall; (17) the Senior Center renovations are on time and on budget; (18) the road repair program has begun in the Cambridge Drive area; funds have been allocated to repair/repave Westerly Terrace Extension, Kennedy Road area, Salem Road and Mallard Drive; and (19) new steps have been poured at the East Hartford Community Cultural Center.

OPPORTUNITY FOR RESIDENTS TO SPEAK

Connor Martin wished Awet Tsegai a Happy Birthday.

ADJOURNMENT

MOTION By Esther Clarke
 seconded by Don Bell
 to adjourn (11:28 p.m.).
 Motion carried 9/0.

The Chair announced that the next meeting of the Town Council would be July 14th.

Attest Angela M. Attenello
 Angela M. Attenello
 TOWN COUNCIL CLERK

Robert J. Beck

2020 JUN 19 A 8:37

MICROSOFT "TEAMS"

REAL ESTATE ACQUISITION AND DISPOSITION COMMITTEE

TOWN CLERK
EAST HARTFORD

JUNE 17, 2020

PRESENT Angie Parkinson, Chair; Councillors Awet Tsegai and John Morrison

ALSO Marcia A. Leclerc, Mayor

PRESENT Rich Gentile, Assistant Corporation Counsel
Eileen Buckheit, Development Director
John Lawlor, Public Works Director
Liane Lombardi, Realtor for 1177 Burnside Avenue

CALL TO ORDER

Chair Parkinson called the meeting to order at 5:32 p.m.

APPROVAL OF MINUTES

January 15, 2020 Meeting

MOTION By John Morrison
seconded by Awet Tsegai
to **approve** the minutes of the January 15, 2020 meeting.
Motion carried 3/0.

OPPORTUNITY FOR RESIDENTS TO SPEAK

None

NEW BUSINESS

Possible Acquisition of:

1241 R Burnside Avenue

Rich Gentile, Assistant Corporation Counsel, noted that the owner of this lot, Felix Effa, is offering to donate this parcel to the town. The lot is behind McDonald's and abuts the Hockanum River. An environmental report has been completed and it appears that there are no issues. The title search was completed and it is a clean title. However, Attorney Gentile indicated that there is evidence that McDonald's has a right to drain onto this property. Mayor Leclerc stated that the lot is actually a cliff off the back of the McDonald's

parking lot. She believes that there is no economic development value to this lot. John Lawlor, Public Works Director, told the Committee members that the challenge the town would have as an owner would be gaining access to this property. Mr. Lawlor stated that to access 1241 R Burnside Avenue you would need to rappel down a 20' retaining wall at the back of McDonald's property. This lot is really just a flood plane shelf of the Hockanum River. Eileen Buckheit, Development Director, stated that, from her perspective, the lot is not developable and not of any value to the town.

It was the consensus of the Committee that no recommendation be made to the Town Council to acquire this property.

1177 Burnside Avenue

Eileen Buckheit, Development Director, began a discussion on this lot. This is a flat piece of property that juts out into the Hockanum River. Ms. Buckheit said that there are two reasons for the town to acquire this property; protecting that site from a use that the town may not want and working with the DOT to create a transit stop (bus pullover). John Lawlor, Public Works Director, told the Committee that the lot has a lot of debris, pipes, concrete, etc. on the lot that needs to be removed. However, his main concern is that there are two pipes – approximately 18" or 24" in diameter – on the property that discharge to the Hockanum River. They appear to have been there for a while, but he cannot determine where they come from. Rich Gentile, Assistant Corporation Counsel, stated that if the town is interested in purchasing this property, due diligence would include a phase I environmental test and a full title search. Mayor Leclerc questioned the costs to perform due diligence and clean the lot. Chair Angie Parkinson asked if the town purchased this lot, the uses would be (1) a pocket park; (2) a bus bump-out; (3) subdivide and sell the lots. Mayor Leclerc stated that a pocket park is not appropriate for this area since it would be too close to the road and the proximity to the river.

The Administration will further investigate the possibility of purchasing this lot and come back to the Committee with its decision.

No further action taken at this time.

One Hillside Street

The owner of One Hillside Street, Larry Welch, will donate this property to the town. John Lawlor, Public Works Director, stated that this lot is completely covered with wetlands and has no intrinsic value to the town. The Committee members agreed that it would not be of any value to the town.

It was the consensus of the Committee that no recommendation be made to the Town Council to acquire this property.

OLD BUSINESS

Brookside Lane -- Acceptance as a Town Road

Rich Gentile, Assistant Corporation Counsel, told the Committee that the State DOT did repair and repave the road to the town's standards. The only issue that remains is a transfer act filing that is missing. Mayor Leclerc indicated that the Administration has been speaking with the Sawka Family regarding their land, which is at the rear of Brookside Lane.

The Mayor stated that the town definitely wants Brookside Lane. Attorney Gentile stated that it is necessary to obtain verification that no additional filings need to be made in connection with acceptance of Brookside Lane as a town road. He will keep the Committee apprised of any progress on this matter.

No further action necessary at this time.


ADJOURNMENT

MOTION By John Morrison
 seconded by Awet Tsegai
 to **adjourn** (6:22 p.m.)
 Motion carried 3/0.

cc: Town Council
 Marcia Leclerc, Mayor
 Rich Gentile, Assistant Corporation Counsel
 Eileen Buckheit, Development Director
 John Lawlor, Public Works Director



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: December 31, 2019
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: REFERRAL: Real Estate Acquisition and Disposition Committee

Please refer to the Real Estate Acquisition and Disposition Committee the consideration of town ownership of 1241R Burnside Avenue.

Current property owner Felix Effa would like to donate 1.51 acres of river land, wetlands and wildlife habitat to the Town of East Hartford.

Thank you.

C: R. Gentile, Assistant Corporation Counsel

Mr. Felix Effa
1096 Silver Lane
East Hartford, CT 06108

RECEIVED

DEC 31 2019

**TOWN OF EAST HARTFORD
OFFICE OF THE MAYOR**

Mayor Marcia A. Leclerc
740 Main Street
East Hartford, CT 06108

Dear Mayor Leclerc:

I own 1241R Burnside Avenue and would like to donate it to the town of East Hartford. This property consists of 1.51 acres of river land, wetlands, and wildlife habitat, so this lot is a good property to be protected as part of the Hockanum River watershed. As you will see on the maps provided, this land is adjacent to 3 properties, two of which are town owned, and the addition of this land would allow the town to have contiguous Hockanum River land. The town property card is provided for your reference.

Please consider this proposal at your earliest opportunity. I would be happy to answer any questions that you might have and I look forward to hearing from you, or a representative of our town, soon.

Sincerely,



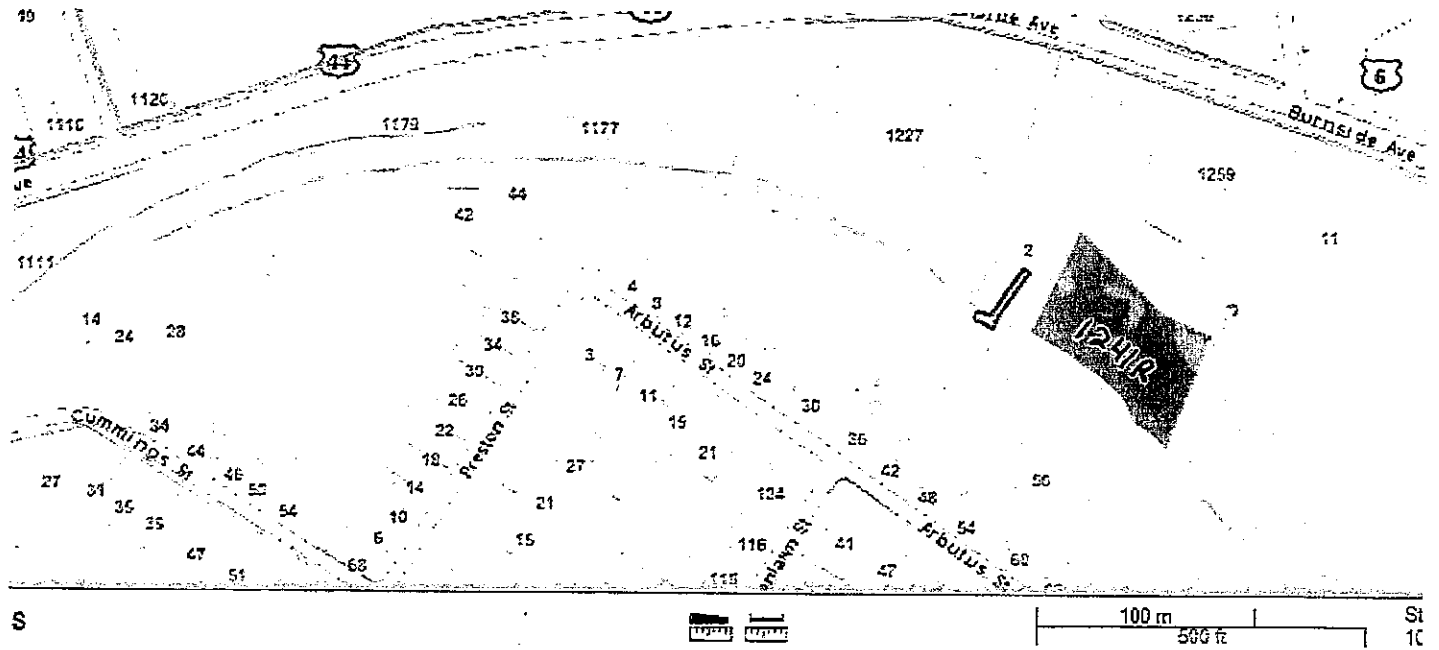
Felix Effa

Enclosures:

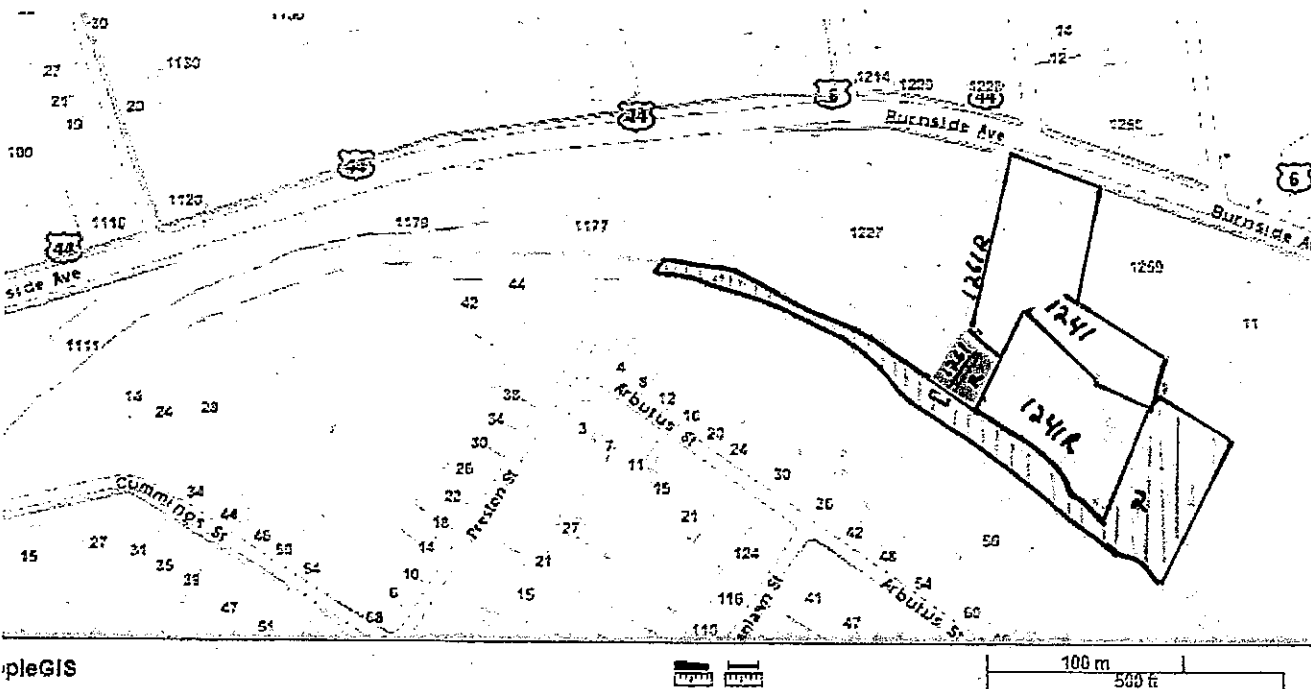
Map

Property card

1241R Burnside Avenue, East Hartford, CT 06018



1.51 acres, shown in gray above.



- Abuts:
- 1261R - owned by town (showing in gray above)
 - 2 Preston St - owned by town (showing in red stripes above)
 - 1241 - owned by McDonalds Corporation

All maps are approximate, subject to verification.

Current assessment = \$2,460 and appraised value = \$3,515. Latest tax bill = ~\$121.00.

Town of East Hartford Property Summary Report

1241R BURNSIDE AVE

MAP LOT:	69-76A	CAMA PID:	50757
LOCATION:	1241R BURNSIDE AVE		
OWNER NAME:	EFFA FELIX		

OWNER OF RECORD
EFFA FELIX
1096 SILVER LN
EAST HARTFORD, CT 06118

LIVING AREA:	null	ZONING:	B2	ACREAGE:	1.51
---------------------	------	----------------	----	-----------------	------

SALES HISTORY

OWNER	BOOK / PAGE	SALE DATE	SALE PRICE
EFFA FELIX	3702/ 264	01-Aug-2017	\$0.00
POWDER MILL LLC	3604/ 339	10-May-2016	\$0.00
JAMES MARY ANN	781/ 225	07-Apr-1982	\$0.00

CURRENT PARCEL ASSESSMENT

TOTAL:	\$2,460.00	IMPROVEMENTS:	\$0.00	LAND:	\$2,460.00
---------------	------------	----------------------	--------	--------------	------------

ASSESSING HISTORY

FISCAL YEAR	TOTAL VALUE	IMPROVEMENT VALUE	LAND VALUE
4000	\$2,460.00	\$0.00	\$2,460.00
2018	\$2,460.00	\$0.00	\$2,460.00
2017	\$2,460.00	\$0.00	\$2,460.00
2016	\$2,460.00	\$0.00	\$2,460.00
2015	\$2,460.00	\$0.00	\$2,460.00



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: January 9, 2020
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc *ma*
RE: REFERRAL: Real Estate Acquisition and Disposition Committee

Please refer to the Real Estate Acquisition and Disposition Committee the consideration of town ownership of a lot at 1 Hillside Street.

Current property owner Larry Welch would like to donate the 0.39-acre lot to the Town of East Hartford. Please place this item on the Town Council Agenda for the February 4th, 2020 Town Council meeting.

Thank you.

C: R. Gentile, Assistant Corporation Counsel

1/9/2020

Mayor of East Hartford

I am the owner of a lot at
1 Hillside St. I want to give this
lot to the town. The Hockanum
river & trail is close by and you may
have use for the land for parking or
other things. There is also a
right of way off Burnside into this
property.

My Info.

Larry Welch
276 Mary Leibel Rd.
Windham Locks, Ct. 06096
860-623-0788

RECEIVED

JAN 09 2020

TOWN OF EAST HARTFORD
OFFICE OF THE MAYOR

Town of East Hartford Property Summary Report

1 HILLSIDE ST

MAP LOT:	36-205/206	CAMA PID:	6517
LOCATION:	1 HILLSIDE ST		
OWNER NAME:	WELCH EARL E & LARRY D / C/O LARRY WELCH		



6517 03/26/2016

OWNER OF RECORD
WELCH EARL E & LARRY D C/O LARRY WELCH 270 MARY WEBB ROAD WINDSOR LOCKS, CT 06096

LIVING AREA:	null	ZONING:	R4	ACREAGE:	0.39
--------------	------	---------	----	----------	------

SALES HISTORY

OWNER	BOOK / PAGE	SALE DATE	SALE PRICE
WELCH EARL E & LARRY D C/O LARRY WELCH	626/ 136	21-Apr-1977	\$44,000.00

CURRENT PARCEL ASSESSMENT

TOTAL:	\$13,160.00	IMPROVEMENTS:	\$0.00	LAND:	\$13,160.00
--------	-------------	---------------	--------	-------	-------------

ASSESSING HISTORY

FISCAL YEAR	TOTAL VALUE	IMPROVEMENT VALUE	LAND VALUE
4000	\$13,160.00	\$0.00	\$13,160.00
2018	\$13,160.00	\$0.00	\$13,160.00
2017	\$13,160.00	\$0.00	\$13,160.00
2016	\$13,160.00	\$0.00	\$13,160.00
2015	\$13,160.00	\$0.00	\$13,160.00



TAX BILLS

Taxpayer Name: WELCH EARL E & LARRY D

BILL #	TYPE	PAID DATE	TAX	INTEREST	LIEN	FEE	TOTAL
2016-01-0015296	REAL ESTATE	07/31/2017	309.59	0.00	0.00	0.00	309.59
Total			309.59	0.00	0.00	0.00	309.59
2016-01-0015296	REAL ESTATE	01/08/2018	309.59	0.00	0.00	0.00	309.59
2017-01-0015296	REAL ESTATE	07/31/2018	313.61	0.00	0.00	0.00	313.61
Total			623.20	0.00	0.00	0.00	623.20
2017-01-0015296	REAL ESTATE	01/22/2019	627.22	0.00	0.00	0.00	627.22
2017-01-0015296	REAL ESTATE	04/03/2019	-313.61	0.00	0.00	0.00	-313.61
Total			313.61	0.00	0.00	0.00	313.61
Grand Total			1,246.40	0.00	0.00	0.00	1,246.40

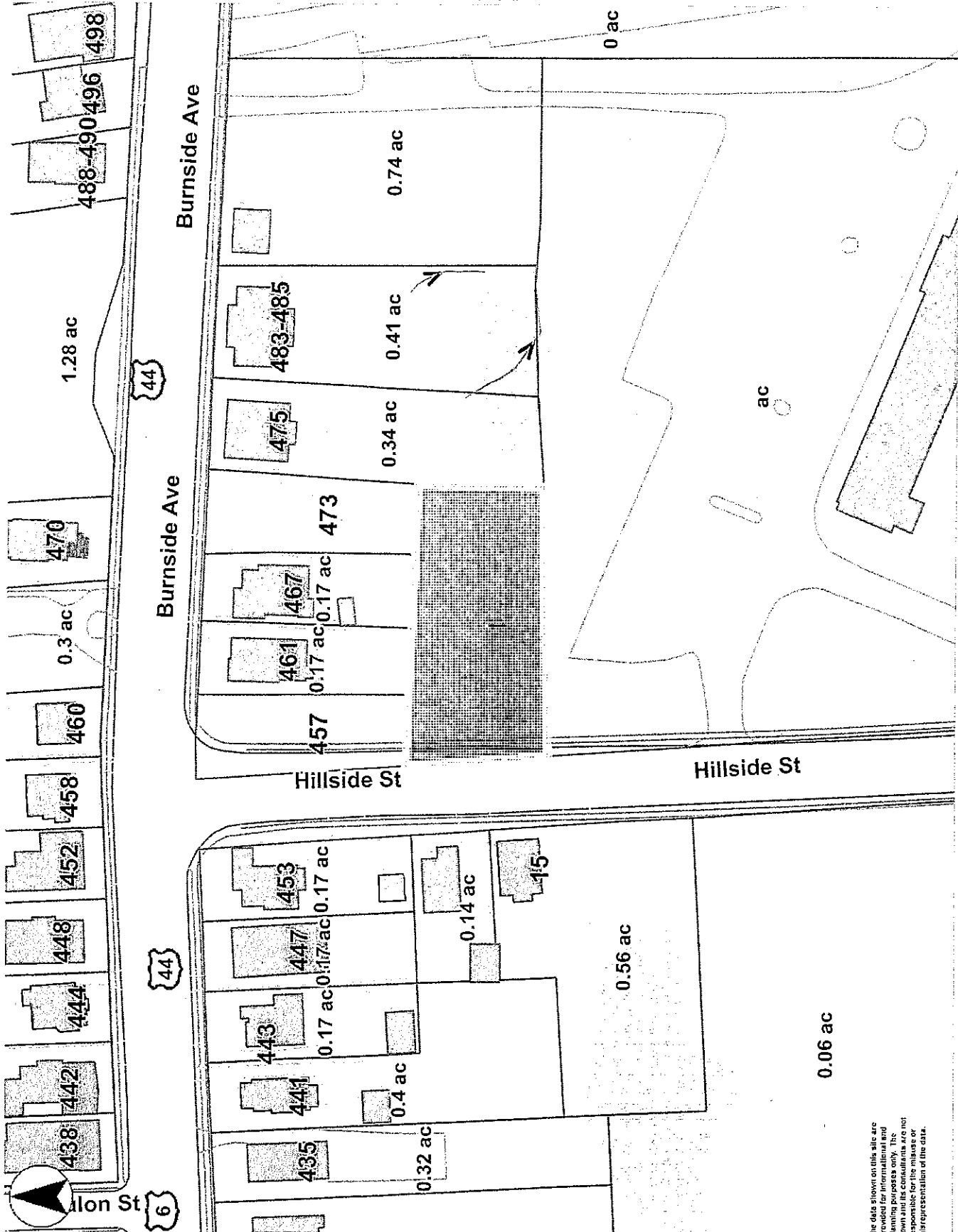
The information provided on this website is for information only, please consult your tax advisor, accountant or Internal Revenue Service to determine tax deductibility of payments.

[Back To Search Result](#)

[Disclaimer](#) | [Terms And Conditions](#) | [Privacy Policy](#) | [Contact](#)

Powered By Quality Data Service, Inc. ©2020
637018 visitors

- Town Boundary
- Schools
- Buildings
 - Building
 - Roofing
 - Cement
 - Deck
 - Foundation
 - Greenhouse
 - Tank
- Paved Features
 - Driveway
 - Road Edge
 - Parking Lot
 - Sidewalk
 - Trail
 - Tunnel
 - Water Features Arc
 - Water Features Arc
 - Perennial Stream
 - Draining Ditch
 - Culvert
 - Spillway
 - Headwall
 - Headwall
 - Directional Flow Arc
 - Water Features Poly
 - Open Water
 - Swamp
 - Pier
- CT Highways
 - Interstate
 - US Highway
 - State Highway
- Abutting Town Labels
- Abutting Towns
- Streets



East Hartford MapsOnline

Printed on 01/22/2020 at 10:05 AM



The data shown on this site are provided for informational and planning purposes only. The Town and its consultants are not responsible for the misuse or misrepresentation of the data.

Robert J. Peck

2020 JUN 22 P 1:38

MICROSOFT "TEAMS"

FEES COMMITTEE

TOWN CLERK
EAST HARTFORD

JUNE 18, 2020

PRESENT Connor Martin, Chair, Councillors Awet Tsegai and Pat Harmon

ALSO Marcia A. Leclerc, Mayor
PRESENT Jessica Carrero, Assistant to the Mayor
Via TEAMS Ted Fravel, Parks & Recreation Director

CALL TO ORDER

Chair Martin called the meeting to order at 5:02 p.m.

APPROVAL OF MINUTES

January 14, 2020

MOTION By Awet Tsegai
seconded by Pat Harmon
to **approve** the minutes of the January 14, 2020 meeting.
Motion carried 3/0.

OPPORTUNITY FOR RESIDENTS TO SPEAK

None

NEW BUSINESS

Boat Launch Fees

The Committee deferred to the Administration for background on boat launch fees. The Administration advised the Committee that the proposed new fees are needed to be competitive with what other surrounding towns are charging. Additionally, it was noted that the town has seen a big uptick in non-resident permits for the boat launch this year. Some of the Committee members expressed concern that charging more than two times the amount allowed to non-residents for seasonal passes could be inconsistent with the provisions of the Dedication Agreement.

MOTION By Awet Tsegai
seconded by Pat Harmon
to **recommend** that the Town Council approve the boat launch fees for seasonal permits and daily passes for residents and non-residents as listed on a memo from Mayor Marcia Leclerc to Chair Rich Kehoe dated May 26, 2020.
Motion carried 3/0.

ADJOURNMENT

MOTION By Awet Tsegai
 seconded by Pat Harmon
 to **adjourn** (5:15 p.m.).
 Motion carried 3/0.

cc: Town Council
 Mayor Leclerc
 Jessica Carrero, Assistant to the Mayor
 Ted Fravel, Parks & Recreation



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: May 26, 2020
TO: Richard Kehoe, Chair
FROM: Mayor Marcia A. Leclerc
RE: REFFERAL- Fees Committee: Boat launch Fees-Great River Park

The Great River Park Boat Launch offers easy access to the Connecticut River. With the change in season and increased use of our outdoor facilities, Great River Park has been increasingly busy. As you may know the Parks & Recreation department manages the boat launch permit process while Riverfront Recapture Inc. staffs and manages the boat launch, including issuing the daily passes.

Riverfront Recapture Inc. has reached out with their concern that the park has reached capacity early in the day for several weeks now, and are recommending a change to the fee schedule to better align with surrounding towns. In addition, an adjustment in fees will allow for greater access for boaters from the Town of East Hartford to launch their boats out of Great River Park.


	Seasonal Permits Residents	Seasonal Permits Non-Residents	Daily Passes Resident	Daily Passes Non-Resident
Glastonbury	\$60/year	\$120/year	\$20/day	\$40/day
Rocky Hill	\$60/year	\$100/year	\$30/day	\$30/day
Wethersfield	\$100/year	\$150/year	\$10/day	\$20/day
East Hartford Current Fees	Free	\$40/year	\$20/day	\$20/day
East Hartford Recommended Fees	\$40/year	\$150/year	\$20/day	\$20/day

The fee schedule above compares the current fees of surrounding towns including East Hartford and outlines the recommended fees as suggested by Riverfront Recapture Inc.

Thank you.



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: July 1, 2020
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: CONTINGENCY TRANSFER: Upcoming Primaries

Due to the upcoming statewide primary to be held on August 11, 2020, a contingency transfer is needed to cover the costs not included in the budget.


A contingency transfer in the amount of \$52,010 is necessary to cover the cost in the Registrar of Voters Office associated with this primary.

Please place this item on the Town Council agenda for the July 14, 2020 meeting.

Cc: L. Trzetzak, Finance Director



MEMORANDUM

DATE: July 1, 2020
TO: Marcia A. Leclerc, Mayor
FROM: Linda M. Trzetzak, Director of Finance 
TELEPHONE: (860) 291-7246
RE: Upcoming Primaries Contingency Transfer

As you are aware, a Statewide primary for Elective Offices will be held on August 11, 2020.

Accordingly, expenditures totaling \$52,010 in the Registrar of Voters Office will be incurred as detailed in the attached memos.

Because the cost of any primary is traditionally not budgeted, we respectfully need to request a Contingency Transfer from the Town Council on behalf of this department to cover the cost of the primary. The transfer form is attached.

Please forward this item on to the Town Council for action. Do not hesitate to contact me if you have any questions or problems on any of the aforementioned information.

Town Of East Hartford
Request for Budgetary Transfer of Funds

Department Name Contingency
Fund Name General

Fiscal Year 20-21

Date 7/1/20
Fund Number G01

To: Account No.	Account Name	Amount	From: Account No.	Account Name	Amount
G1300 60135	Election Officials	\$24,000	G9600 63492	Contingency	\$52,010
G1300 62360	Election Day Expense	\$ 8,010			
G1300 64514	Capital Equipment	\$20,000			
	Total	\$52,010		Total	\$52,010

JUSTIFICATION: Provide detail and specific reasons for this transfer.

This should include future budget impact on both the "to" and the "from" accounts. Attach additional information if necessary.
Funding for 8/11/20 Election primaries

Signature- Director/Department Head



Approvals


Finance Director

7/1/20
Date Approved

Mayor

Date Approved

Town Council/Clerk

Date Approved

FINANCE DEPARTMENT USE ONLY

Transfer _____

Date Entered _____

Entered By _____

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD
740 MAIN STREET
EAST HARTFORD, CONNECTICUT 06108

(860) 291-7200
FAX (860) 282-2978
WWW.EASTHARTFORDCT.GOV

STEPHEN I. WATKINS
DEMOCRATIC REGISTRAR OF VOTERS
(860) 291-7281

MARY J. MOUREY
REPUBLICAN REGISTRAR OF VOTERS
(860) 291-7282

2020 Presidential Preference Primary

BUDGET ADDENDUM


This year's Presidential Preference Primary and General election are being held during the pandemic caused by the Coronavirus. In order to help prevent the further spread of the virus and voters having to make the choice between not voting or going to a poll, Governor Lamont has issued Executive Order (EO) 7QQ, allowing all registered voters to vote by Absentee Ballots(AB). There are roughly 30,000 registered voters in East Hartford.

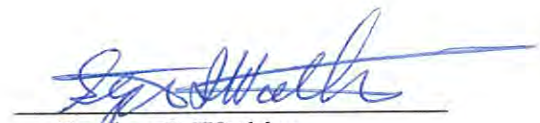
In 2016, voter turnout was 68.81% of the total eligible of 28,083 and only 823 voted by AB. This is an unprecedented year with the combination of the virus and everyone eligible to vote by AB. If we assume that this year we have 70% voting by AB, we estimate a possible 21,000 ballots, all of which will have to be processed and put through the tabulator, a time consuming task.

With this in mind, we have determined that it is necessary to obtain additional tabulators. Considering that in November, in addition to the votes at the polls and all of the potential AB's, there will also be Election Day Registration(EDR). Each of these have to be submitted to separate tabulators. Therefore, we are requesting approval for the purchase of 4 additional tabulators.

We have checked with IVS, the company that supplies and maintains the tabulators we currently have and the cost of a tabulator is \$5,000.00, totaling \$20,000.00.

Thank you for your consideration,



Mary J. Mourey
Republican Registrar of Voters


Stephen I. Watkins
Democratic Registrar of Voters

To: Marcia A. Leclerc, Mayor
 From: Stephen I. Watkins
 Date: July 1, 2020

The following is my proposed budget for the 2020 Democratic Primary

60135	1	Head Moderator	\$375.00	\$375.00
60135	3	District Moderators	\$325.00	\$975.00
60135	7	Assistant Registrars	\$300.00	\$2,100.00
60135	7	Official Checkers	\$225.00	\$1,575.00
60135	7	Ballot Clerks	\$225.00	\$1,575.00
60135	7	Voting Tabulator Tenders	\$225.00	\$1,575.00
60135	1	Absentee Ballot Moderator	\$325.00	\$325.00
60135	1	Assistant Absentee Moderator	\$325.00	\$325.00
60135	8	Absentee Ballot Casters	\$225.00	\$1,800.00
60135	1	Set-up persons	\$350.00	\$350.00
60135	1	Registrars of Voters	\$1,000.00	\$1,000.00
60135	1	Deputy Democratic Registrar of Voters	\$500.00	\$500.00
		Subtotal - Workers	\$4,400.00	\$12,475.00
62360		St. Christopher's Church Hall (1/2 cost)	\$500.00	\$250.00
63227		Movers(1/2 cost)	\$1,600.00	\$800.00
65212		1 Telephone phone line for district(1/2 cost)	\$1,600.00	\$800.00
62360		Ballot printing and shipping - 11,200 Official/Sample @ \$.29; 1/2 cost of shipping	\$3,248.00	\$1,750.00
62360	1	Programming memory cards (1/2 cost)	\$1,800.00	\$900.00
		Subtotal - Election Misc.	\$8,748.00	\$4,500.00
		TOTALS:	\$13,148.00	\$16,975.00

Date: July 1, 2020
 To: Marcia A. Leclerc, Mayor
 From: Mary J. Mourey, Republican Registrar of Voters 
 Re: Republican Presidential Preference Primary &
 1ST Congressional Primary – August 11, 2020

The following is my budget for the August 11, 2020 primary.

CODES		RATE	TOTAL
60135	1 Head Moderator		375.00
60135	4 District Moderators	\$325.00	1,300.00
60135	7 Assistant Registrars	300.00	2,100.00
60135	7 Official Checkers	225.00	1,575.00
60135	7 Ballot Clerks	225.00	1,575.00
60135	3 Voting Tabulator Tenders	225.00	675.00
60135	1 Absentee Ballot Moderator		325.00
60135	6 Absentee Ballot Casters	225.00	1,350.00
60135	2 Set-up/Break down Staff	375.00	750.00
60135	1 Registrar of Voters		1,000.00
60135	1 Deputy Registrar of Voters		500.00
62360	St. Christopher's Church Hall – ½ of \$500.00 – other ½ Dem.		250.00
62360	2400 ballots @ .29 cents each, English/Spanish, plus shipping cost (\$45.00)		750.00
	Size 8 ½ x 11, plus 32 memory cards		900.00
	35 Sample Ballots @ .29 cents each – English/Spanish		10.15
63227	Movers – ½ of \$1,600 – the other ½ Dem.		800.00
65212	Telephones – ½ of 1,600 – the other ½ Dem.		800.00
TOTAL			\$15,035.15

11,525

3,510



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: July 1, 2020
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc *ML*
RE: RESOLUTION: 2020-2021 Neighborhood Assistance Act

Attached for your review are the proposals of twenty-five (25) community programs for participation in the 2020-2021 Neighborhood Assistance Act Program. The Connecticut Neighborhood Assistance Act tax Credit Program provides State of Connecticut tax credits to businesses who contribute to community programs.

Approval of the attached resolution will authorize the Town of East Hartford to forward the attached applications to the State of Connecticut Department of Revenue Services for inclusion in the Neighborhood Assistance Act Program.

Please place this information on the agenda for the July 14th, 2020 meeting. I recommend that the Town Council approve the resolution as submitted.

Thank you.

C: P. O'Sullivan, Grants Manager
E. Buckheit, Development Director

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 14th of July, 2020.

RESOLUTION

WHEREAS, the Connecticut Neighborhood Assistance Act Tax Credit Program provides State of Connecticut tax credits to businesses who contribute to community programs benefiting low income or handicapped individuals in such areas as: job training, job education, community services, and energy conservation, and;

WHEREAS, twenty-nine proposals have been received from area agencies, listed on the 2019 State of Connecticut Neighborhood Assistance Act Proposal Summaries sheet as attached, and have requested to be included in the 2020 State of Connecticut tax credit program through the Town of East Hartford, and;

WHEREAS, a Public Hearing to present these applications was held on July 8, 2020, as required by the State of Connecticut.

NOW, THEREFORE, LET IT BE RESOLVED: That Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to forward these applications to the State of Connecticut Department of Revenue Services for their review and inclusion into the 2019 Neighborhood Assistance Act Tax Credit Program.

AND I DO FURTHER CERTIFY that the above resolution has not been in any wise altered, amended, or repealed, and is now in full force and effect.

IN WITNESS WHEREOF, I do hereunto set my hand and affix the corporate seal of said Town of East Hartford this ____ day of July, 2020.

Angela M. Attenello, Town Council Clerk

seal

TOWN COUNCIL RESOLUTION
GRANT INFORMATION FORM

Grant Description: 2020 Neighborhood Assistance Act (NAA) Applications

Funder: State of CT Department of Revenue Services (DRS)

Grant Amount: Not applicable; see comments

Frequency: One time Annual Biennial Other _____

First year received:	<u>N/A</u>		
Last 3 years received:	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Funding level by year:	<u>\$ N/A</u>	<u>\$ N/A</u>	<u>\$ N/A</u>

Is a local match required? Yes No

If yes, how much? Not applicable From which account? Not applicable

Grant purpose: The NAA Tax Credit Program provides a tax credit to business firms that make cash investments in qualifying community programs conducted by tax exempt or municipal agencies.

Results achieved: The aim of the program is to increase donations to nonprofits in certain program areas by providing a tax credit to private donors. See attached Informational Publication for more details.

Duration of grant: This is an annual program.

Status of application: Upon approval of Town Council, applications will be submitted to DRS.

Meeting attendee: Paul O'Sullivan, ext 7206; Brittany Stulpin, Goodwin College, (860) 727-6761

Comments: Per DRS regulations, Town acts as facilitator between applicants and DRS. No funds given to Town except possibly as applicant. See attached Informational Publication for more details.

GRANTS ADMINISTRATION
MEMORANDUM

TO: Mayor Marcia A. Leclerc
FROM: Paul O'Sullivan, Grants Manager *PMO*
SUBJECT: Council Resolution for Neighborhood Assistance Act Applications
DATE: July 1, 2020

Twenty-five (25) community programs have asked to be included in the Town of East Hartford's annual participation in the State of Connecticut "Neighborhood Assistance Act Program." The Neighborhood Assistance Act provides State tax credits to businesses who contribute to community programs benefiting low income or handicapped individuals in such areas as: job training, job education, community services, and energy conservation. An informational publication explaining the program is attached.

It is important to note that these are State, not municipal, tax credits. The "Tax Credit Program" was authorized under Connecticut General Statutes SS 12-630aa, as amended. Energy conservation and comprehensive college access loan forgiveness programs are awarded a 100% credit; all others receive a 60% credit.

Those programs wishing to participate are listed on the attached summary. All 25 proposals were presented at a Public Hearing held July 8, 2020.

I respectfully request that the attached Resolution be placed on the July 14, 2020 agenda of the Town Council for their approval. If approved, these proposals will be forwarded to the State of Connecticut Department of Revenue Services by July 31, 2020.

Attachments: as stated

Cc: Eileen Buckheit, Development Director

TOWN OF EAST HARTFORD: PROPOSAL SUMMARIES (25)
2020 STATE OF CONNECTICUT NEIGHBORHOOD ASSISTANCE ACT PROGRAM

Organization	Program Title	Program Description	NAA Funding (Tax Credit)	Contact
1864 Fund, Inc.	Providing Academic Support for Low Income East Hartford Residents	Provide financial assistance in the form of academic scholarships to low income residents in vocational or traditional higher education	\$150,000 (60%)	Joseph Bierbaum 745 Burnside Avenue East Hartford, CT 06108 (860) 569-0618 jbierbaum@stone.edu
Capital Workforce Partners	Energy Efficient Repairs and Upgrades	Replacement of mechanical and other systems at the new American Jobs Center in East Hartford	\$150,000 (100%)	Jim Boucher 417 Main Street East Hartford, CT 06118 (860) 899-3467 jboucher@capitalworkforce.org
Connecticut Center for Advanced Technology, Inc.	Construction of Composite Center of Excellence Using Energy Efficient Materials	Construction of a state-of-the-art composite laboratory at 2 Pent Road, East Hartford	\$150,000 (60%)	Ron Angelo 222 Pitkin St. East Hartford, CT 06108 (860) 282-4202 rangelo@ccat.us
Connecticut Center for Advanced Technology, Inc.	Energy Efficient Repairs and Upgrades	Replacement of energy infrastructure to save money and reduce the University's carbon footprint	\$150,000 (100%)	Ron Angelo 222 Pitkin St. East Hartford, CT 06108 (860) 282-4202 rangelo@ccat.us
Connecticut Center for Advanced Technology, Inc.	Workforce Technology Program	Provide pre-vocational and conventional education programs for local residents	\$150,000 (60%)	Ron Angelo 222 Pitkin St. East Hartford, CT 06108 (860) 282-4202 rangelo@ccat.us

Organization	Program Title	Program Description	NAA Funding (Tax Credit)	Contact
Goodwin University, Inc.	Adding Energy Effectiveness	Purchase and install new energy efficient building systems	\$150,000 (100%)	Rich McCarty One Riverside Dr. East Hartford, CT 06118 (860) 727-6904 rmccarty@goodwin.edu
Goodwin University, Inc.	Job Connection	Education and training leading to employment for low income students	\$150,000 (60%)	Rich McCarty One Riverside Dr. East Hartford, CT 06118 860-727-6904 rmccarty@goodwin.edu
Goodwin University Educational Services	Food/Diaper Support for Low Income Students	Secure financial aid from all sources for the purpose of supporting low income students through Goodwin University	\$150,000 (60%)	Rich McCarty One Riverside Dr. East Hartford, CT 06118 (860) 727-6904 rmccarty@goodwin.edu
Goodwin University Educational Services	Renovations of Buildings for Energy Savings	Purchase and install energy efficient building systems, including new window systems, new insulated roofing, new wall insulation and new energy efficient boiler systems.	\$150,000 (100%)	Rich McCarty One Riverside Dr. East Hartford, CT 06118 (860) 727-6904 rmccarty@goodwin.edu
Goodwin University Educational Services	Support for Early College Students	Provide financial support for tuition and related charges for needy high school students to receive precollegiate and collegiate classes at Goodwin University	\$150,000 (60%)	Craig Drezek One Riverside Dr. East Hartford, CT 06118 860-913-2173 CDrezek@goodwin.edu

Organization	Program Title	Program Description	NAA Funding (Tax Credit)	Contact
Goodwin University Educational Services	Veteran's Center Construction	Development of a new Veteran's Education Center which will include energy-efficient equipment and building systems	\$150,000 (100%)	Bryant Harrell One Riverside Dr. East Hartford, CT 06118 (860) 727-6937 bharrell@goodwin.edu
Goodwin University Foundation, Inc.	Construction of an Energy Efficient Mobile Manufacturing Lab	Purchase and install an energy efficient mobile manufacturing lab that reflects best practice conservation standards	\$150,000 (100%)	Rich McCarty One Riverside Dr. East Hartford, CT 06118 (860) 727-6904 rmccarty@goodwin.edu
Goodwin University Foundation, Inc.	Insurance and Financial Services Pipeline	Secure financial aid for low income students attending Goodwin University's Insurance and Financial Services Program	\$150,000 (60%)	Rich McCarty One Riverside Dr. East Hartford, CT 06118 (860) 727-6904 rmccarty@goodwin.edu
Goodwin University Foundation, Inc.	Manufacturing Pipeline	Secure financial aid for low income students attending Goodwin University's Manufacturing Program	\$150,000 (60%)	Rich McCarty One Riverside Dr. East Hartford, CT 06118 (860) 727-6904 rmccarty@goodwin.edu
Goodwin University Foundation, Inc.	Retrofit for Energy Efficiency	Purchase and install energy efficient windows, insulation and HVAC equipment in the Goodwin University buildings in East Hartford	\$150,000 (100%)	Rich McCarty One Riverside Dr. East Hartford, CT 06118 (860) 727-6904 rmccarty@goodwin.edu

Organization	Program Title	Program Description	NAA Funding (Tax Credit)	Contact
Goodwin University Foundation, Inc.	Support for Low Income Students	Secure financial aid for low income students attending Goodwin University	\$150,000 (60%)	Rich McCarty One Riverside Dr. East Hartford, CT 06118 (860) 727-6904 rmccarty@goodwin.edu
Goodwin University Magnet Schools, Inc.	Conservation Project	Purchase and install energy efficient building systems including green roof structures, solar projects, alternative energy generation and storage and other projects	\$150,000 (100%)	Todd Andrews One Riverside Dr. East Hartford, CT 06118 (860) 528-4111 tandrews@goodwin.edu
Goodwin University Magnet Schools, Inc.	Support for Magnet School Students	Provide Magnet School students with additional programming support, as well as to provide students with possible support to attend early college classes at Goodwin University	\$150,000 (60%)	Craig Drezek One Riverside Dr. East Hartford, CT 06118 860-913-2173 CDrezek@goodwin.edu
Great River Land Trust, Inc.	Energy Upgrades for the Bio Lab and South Meadows Trail System	Provide solar collectors for the bio Science Lab, install trail upgrades and energy efficient lighting, supports, repairs and maintenance equipment	\$150,000 (100%)	Todd Andrews One Riverside Dr. East Hartford, CT 06118 (860) 727-6937 tandrews@goodwin.edu
Hispanic Coalition of Greater Waterbury	Energy Conservation Project	Replace current building HVAC systems and add other energy saving enhancements	\$150,000 (100%)	Victor Lopez 745 Burnside Avenue East Hartford, CT 06018 (203) 558-5438 victorlopezjr@yahoo.com

Organization	Program Title	Program Description	NAA Funding (Tax Credit)	Contact
Integrated Health Services	Client Health Services	Personnel coverage, administrative support and supplies for the East Hartford Health Centers	\$150,000 (60%)	Sherry Linton Massiah 763 Burnside Avenue East Hartford, CT 06108 (860) 291-9787 slintonmassiah@ihssbhc.org
Integrated Health Services	Energy Efficiency Project	Energy efficiency upgrades to historic building in which Integrated Health Services is located	\$150,000 (100%)	Sherry Linton Massiah 763 Burnside Avenue East Hartford, CT 06108 (860) 291-9787 slintonmassiah@ihssbhc.org
LEARN	Magnet Schools Energy and Conservation Project	Purchase and install energy efficient building systems at magnet school facilities	\$150,000 (100%)	Eileen Howley 44 Hatchedts Hill Road Old Lyme, CT 06317 (860) 434-4800 ehowley@learn.k12.ct.us
Town of East Hartford	Energy Efficiency Improvements to Town Hall	Replacement and/or refurbishment of various Town Hall infrastructures to improve energy efficiency.	\$150,000 (100%)	Paul O'Sullivan Town of East Hartford 740 Main Street East Hartford, CT 06108 (860) 291-7206 posullivan@easthartfordct.gov
United Way of Central and Northeastern Connecticut	Manufacturing Education Pipeline	In partnership with Goodwin University, provide educational manufacturing training to low-income students in support of the Workforce Solutions Collaborative of Metro Hartford	\$150,000 (60%)	Jennifer Gifford 30 Laurel Street Hartford, CT 06106 (860) 493-1113 jgifford@unitedwayinc.org

***Please note: full proposals are available for review at the Grants Administration Office in East Hartford Town Hall, 740 Main Street, East Hartford, CT 06108 or on the Grants Administration section of the Town's website at <http://www.easthartfordct.gov/grants-administration>**



450 Columbus Blvd.
Hartford CT 06103

INFORMATIONAL PUBLICATION

The Connecticut Neighborhood Assistance Act Tax Credit Program

Purpose: This Informational Publication explains the Connecticut Neighborhood Assistance Act (NAA) Tax Credit Program.

Effective Date: Upon issuance.

Statutory Authority: Conn. Gen. Stat. §12-630aa et. seq.

Definitions: For purposes of the NAA tax credit program:

Business firm means any business entity authorized to do business in Connecticut and subject to any of the following taxes:

- Insurance Companies and Health Care Centers (Chapter 207);
- Corporation Business (Chapter 208);
- Air Carriers (Chapter 209);
- Railroad Companies (Chapter 210);
- Certified Competitive Video Service Companies (Chapter 211);
- Community Antenna Television System Companies (Chapter 211);
- Satellite Companies (Chapter 211);
- Utility Companies (Chapter 212); **or**
- Business Entity (Chapter 213a). For purposes of a business entity subject to the Business Entity Tax, the credit may only be used by the members or partners of the entity that are subject to the Corporation Business Tax.

Donation of money to an open space acquisition fund means money contributed to an open space acquisition fund of any political subdivision of the state or any nonprofit land conservation organization.

The money must be used for the purchase of land, interest in land, or permanent conservation restriction on land to be permanently preserved as protected open space.

Energy conservation projects means programs to promote energy conservation that are directed toward properties where at least 75% of occupants are at an income level not exceeding 150% of the poverty level for the year immediately preceding the year during which the tax credit is to be granted or at properties owned or occupied

by charitable corporations, foundations, trusts, or other entities. Such projects include, but are not limited to:

- Energy conserving modification or replacement of windows and doors;
- Caulking and weather-stripping;
- Insulation;
- Automatic energy control systems;
- Hot water systems;
- Equipment required to operate variable steam, hydraulic, and ventilating systems;
- Replacement of burners, furnaces, or boilers;
- Electrical or mechanical furnace ignition systems; **or**
- Replacement or modification of lighting fixtures.

The Connecticut Neighborhood Assistance Act Tax Credit Program: The NAA Tax Credit Program provides a tax credit to business firms that make cash investments in qualifying community programs conducted by tax exempt or municipal agencies.

The credit may be applied against the following taxes:

- Insurance Companies and Health Care Centers (Chapter 207);
- Corporation Business (Chapter 208);
- Air Carriers (Chapter 209);
- Railroad Companies (Chapter 210);
- Certified Competitive Video Service Companies (Chapter 211);
- Community Antenna Television System Companies (Chapter 211);
- Satellite Companies (Chapter 211); **and**
- Utility Companies (Chapter 212).

The community programs must be approved by both the municipality in which the programs are conducted and by the Department of Revenue Services (DRS).

Community Programs That Qualify for the NAA Tax Credit Program: Listed below are examples of the types of programs that qualify for the NAA tax credit and the amount of the available credit.

A tax credit equal to 100% of the cash invested is available to business firms that invest in energy conservation projects.

A tax credit equal to 60% of the cash invested is available to business firms that invest in programs that provide:

- Neighborhood assistance;
- Job training;
- Education;
- Community services;
- Crime prevention;
- Construction or rehabilitation of dwelling units for families of low and moderate income in the state;
- Donation of money to an open space acquisition fund;
- Child day care facilities;
- Child care services;
- Employment and training programs directed at handicapped persons;
- Employment and training programs for unemployed workers who are 50 years of age or older;
- Education and employment training programs for recipients in the temporary family assistance program;
- Community-based alcoholism prevention or treatment; or
- Any other program which serves a group of individuals where at least 75% of the individuals are at an income not exceeding 150% of the poverty level for the year immediately preceding the year during which the tax credit is to be granted.

Obtaining Approval for the NAA Tax Credit Program:

Tax exempt entities and municipal agencies desiring to obtain benefits under the NAA must complete **Form NAA-01, Connecticut Neighborhood Assistance Act Program Proposal**, Parts I, II, and III and submit the form to the municipal agency overseeing the implementation of the proposal. The overseeing municipal agency then completes Form NAA-01, Part IV and submits the form to DRS on or before July 1 of each year. Prior to submitting Form NAA-01 to DRS, each municipality must hold a public hearing on all program applications. The governing body of the municipality must vote to approve the programs. Copies of the public hearing notice and minutes of the meeting approving the programs must be submitted by the municipality to DRS with the approved program proposals.

Limits on the Amount of Contributions That May Be Made or on the Amount of Tax Credit Available: The NAA Tax Credit Program has several statutory limits which must be observed, including the following:

- A business firm is limited to receiving \$150,000 in tax credits annually; however, the amount of tax credit allowed any business firm for investments in child day care facilities for any income year may not exceed \$50,000.

- The minimum contribution on which a tax credit can be granted is \$250.
- Any organization conducting a program or programs eligible for funding under the NAA is limited to receiving an aggregate of \$150,000 of funding for any program or programs for any fiscal year.
- The total amount of all tax credits allowed in any fiscal year is \$5 million, which, if exceeded, results in prorating the approved tax credits among the approved organizations.

Business Applications Deadlines: Each business firm requesting a tax credit under the NAA Tax Credit Program must complete a separate **Form NAA-02, Connecticut Neighborhood Assistance Act (NAA) Business Application**, for each program it wishes to sponsor. Form NAA-02 must be submitted to DRS on or after September 15 but not later than October 1 of each year. Business firms may electronically submit their application by emailing a signed Form NAA-02 to NAAProgram@ct.gov. Any application that is not electronically submitted may be mailed or hand-delivered to DRS.

Claiming the Tax Credit: DRS issues an NAA program approval letter to business firms that make cash investments in qualified community programs. The letter indicates the tax credit amount that may be claimed on the applicable business tax return. The tax credit amount must also be entered on **Form CT-1120K, Business Tax Credit Summary**, and/or **Form CT-207K, Insurance/Health Care Tax Credit Schedule**.

Carry Back Provisions: The amount of tax credit that is not taken on the tax return of a business firm for the income year beginning during the calendar year in which the program proposal was approved may be carried back to the two immediately preceding income years (beginning with the earlier of the years). No carry forward is allowed.

Obtaining Additional Information: Direct inquiries to:

Department of Revenue Services
Research Unit
450 Columbus Blvd. Ste 1
Hartford CT 06103

Call: **860-297-5687**

Email: **DRS.TaxResearch@po.state.ct.us**

Effect on Other Documents: Informational Publication 2013(9), The Connecticut Neighborhood Assistance Act Tax Credit Program, is superseded and may not be relied upon after the date of issuance of this Publication.

Effect of This Document: An Informational Publication issued by DRS addresses frequently asked questions about a current position, policy, or practice, usually in a less technical question and answer format.

Related Forms and Publications: Request the most recent edition of the following forms: **Form NAA-01, Neighborhood Assistance Act Program Proposal**, and **Form NAA-02, Neighborhood Assistance Act Business Application**.

For Further Information: Call DRS during business hours, Monday through Friday:

- **1-800-382-9463** (Connecticut calls outside the Greater Hartford calling area only); or
- **860-297-5962** (from anywhere).

TTY, TDD, and Text Telephone users only may transmit inquiries anytime by calling 860-297-4911.

Forms and Publications: Visit the DRS website at www.ct.gov/DRS to download and print Connecticut tax forms and publications.

Paperless Filing/Payment Methods (fast, easy, free, and confidential): Business and individual taxpayers can use the **Taxpayer Service Center (TSC)** at www.ct.gov/TSC to file a variety of tax returns, update account information, and make payments online.

File Electronically: You can choose first-time filer information and filing assistance or log directly into the **TSC** to file returns and pay taxes.

Pay Electronically: You can pay taxes for tax returns that cannot be filed through the **TSC**. Log in and select the **Make Payment Only** option. Designate a payment date up to the due date of the tax and mail a paper return to complete the filing process.

DRS E-Alerts Service: Get connected to the latest news from DRS. Receive notification by email of changes to legislation, policies, and procedures. **DRS E-Alerts** provide information for employer's withholding tax, News – Press Releases, and Top 100 Delinquency List. Visit the DRS website at www.ct.gov/DRS and select **Sign up for e-alerts** under *How Do I?* on the gold navigation bar.



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: July 1, 2020
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc *em*
RE: RESOLUTION: Local Youth Prevention Council Grant

The Town of East Hartford is eligible for funding for the Local Prevention Council Grant for fiscal year 2020-2021.

East Hartford's Local Prevention Council, through the East Hartford Youth Services, is once again applying for the grant in the amount of \$7,142. The grant will provide funding for various community programs that focus on the prevention of substance use by children and youth. The Town is not required to provide matching funds.

Please place this information on the agenda for the July 14th, 2020 Town Council meeting. I recommend that the Town Council approve this request as submitted.

Thank you.

C: P. O'Sullivan, Grants Manager
E. Buckheit, Development Director
C. Nolen, Director of Youth Services

RESOLUTION OF MUNICIPAL LEGISLATIVE BODY

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a municipal corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true and correct copy of the Resolutions, duly adopted and ratified by the Town Council of the Town of East Hartford on the 14th of July, 2020.

RESOLVED, that Marcia A. Leclerc Mayor of the Town of East Hartford, is hereby authorized to execute on behalf of this municipality a grant application in an amount not to exceed \$7,142 with the State of Connecticut Department of Mental Health and Addiction Services to support the activities of a local alcohol, tobacco, and other drug abuse Prevention Council, and to execute and file any contracts, amendments or reports as may be required to successfully complete the terms of the grant contract.

BE IT FURTHER RESOLVED that Mayor Marcia A. Leclerc's term of office began on January 10, 2011 and will continue until November 8, 2021. As Mayor, Marcia A. Leclerc serves as the Chief Executive Officer for the Town of East Hartford, and is duly authorized to enter into agreements and contracts on behalf of the Town of East Hartford.

AND I DO FURTHER CERTIFY that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

IN WITNESS WHEREOF, I do hereunto set my hand and affix the corporate seal of said Town of East Hartford this ____ day of July, 2020.

Angela M. Attenello, Town Council Clerk

Seal

TOWN COUNCIL RESOLUTION
GRANT INFORMATION FORM

Grant Description: 2020-2021 Local Youth Prevention Council Grant

Funder: Connecticut Department of Mental Health and Addiction Services

Grant Amount: \$7,142

Frequency: One time Annual Biennial Other _____

First year received:	<u>2003*</u>		
Last 3 years received:	<u>2020</u>	<u>2019</u>	<u>2018</u>
Funding level by year:	<u>\$7,142</u>	<u>\$7,142</u>	<u>\$7,142</u>

Is a local match required? Yes No

If yes, how much? Not applicable

From which account? Not applicable

Grant purpose: Grant facilitates the development of local, municipal-based alcohol, tobacco, and other drug (ATOD) abuse prevention initiatives aimed at youth at the local level with the support of chief elected officials and the community.

Results achieved: Grant provides funding to various programs in the community that focus on the prevention of substance use by children & youth. The various programs that are nominated will help to reach over 2,500 East Hartford youth and their families.

Duration of grant: One year

Status of application: Under development

Meeting attendee: Youth Services Director Cephus Nolen, x7181

Comments: *Grants Office records show applications for this grant go back to 2003. The Town may have applied for/received the grant earlier.

GRANTS ADMINISTRATION
MEMORANDUM

TO: Mayor Marcia A. Leclerc
FROM: Paul O'Sullivan, Grants Manager *PMOL*
SUBJECT: Council Resolution – 2020-21 Local Prevention Council Grant
DATE: July 1, 2020

Attached is a draft resolution authorizing you as Mayor to apply to the State Department of Mental Health and Addiction Services' (DMHAS) for the Local Prevention Council Grant for 2020-2021.

East Hartford's Local Prevention Council (LPC), through the East Hartford Youth Services, is once again applying for funding from our Local Regional Action Council, Amplify, Inc. (formerly known as East of the River Action for Substance Abuse Elimination or ERASE). The "Grant Program to Support the Services of Local Substance Use Disorder Prevention" is an initiative to support the activities of local, municipal-based alcohol, tobacco, and other drug (ATOD) abuse prevention.

This grant program facilitates the development of ATOD abuse prevention initiatives at the local level with the support of chief elected officials and the community. This year, LPCs are required to focus efforts on the overarching State goal of reducing vaping use rates by 5% by 2025 among 12-18 year-olds.

This grant from Amplify for \$7,142 (same as the last four years) will provide funding to various programs in the community that target risk and protective factors to reduce vaping use rates and increase public awareness of substance abuse prevention.

My records indicate that the Town has received this grant annually since at least 2003.

I respectfully request that this item be placed on the Town Council agenda for their meeting to be held on July 14, 2020. Please contact me at extension 7206 if you have any questions.

Attachments (2)

Cc: Eileen Buckheit, Development Director
Cephus Nolen Jr., Youth Services Director

Background and Purpose

The CT Department of Mental Health and Addiction Services' (DMHAS) Prevention and Health Promotion Division, in collaboration with the Regional Behavioral Health Action Organizations (RBHAOs), annually funds over 150 community-based Local Prevention Councils (LPCs), grass-roots coalitions that build community capacity to plan and implement substance use/misuse prevention strategies for all ages.

Goals

Overarching State Goal: Reduce vaping use rates by 5% by 2025 among 12-18 year-olds.

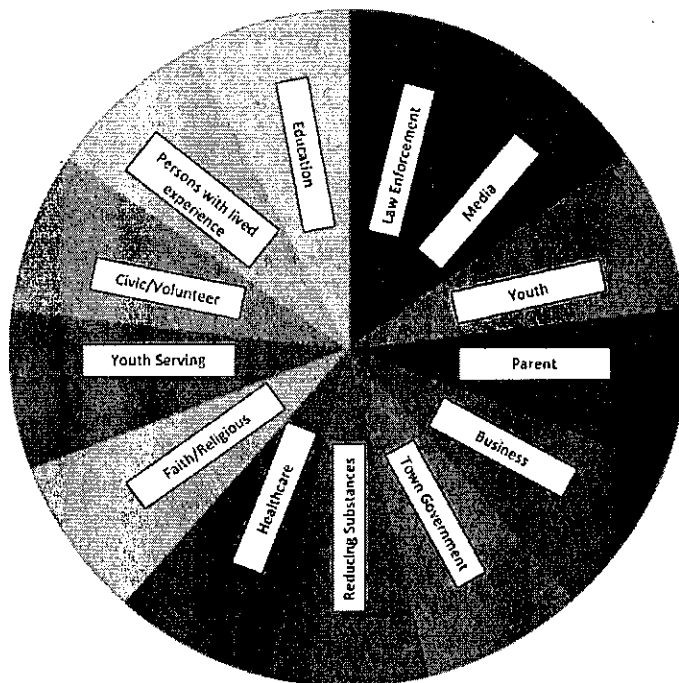
Goal 1: To reduce vaping use rates among 12-18 year-olds by targeting related risk and protective factors.

Goal 2: Increase public awareness of substance abuse prevention.

Grant Requirements

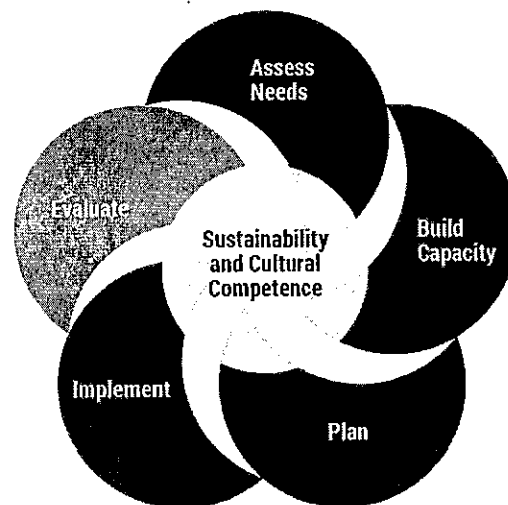
I. Local Prevention Council

A Local Prevention Council (coalition) must be established and should be reflective of diversity in your community. A coalition is a combination of concerned citizens including but not limited to business, health care professionals, schools (private/public), local government, youth serving organizations, civic groups, and others (see sectors below) who come together to work collaboratively on the identified priorities. Membership should strive to include at minimum the sectors noted in the wheel below.



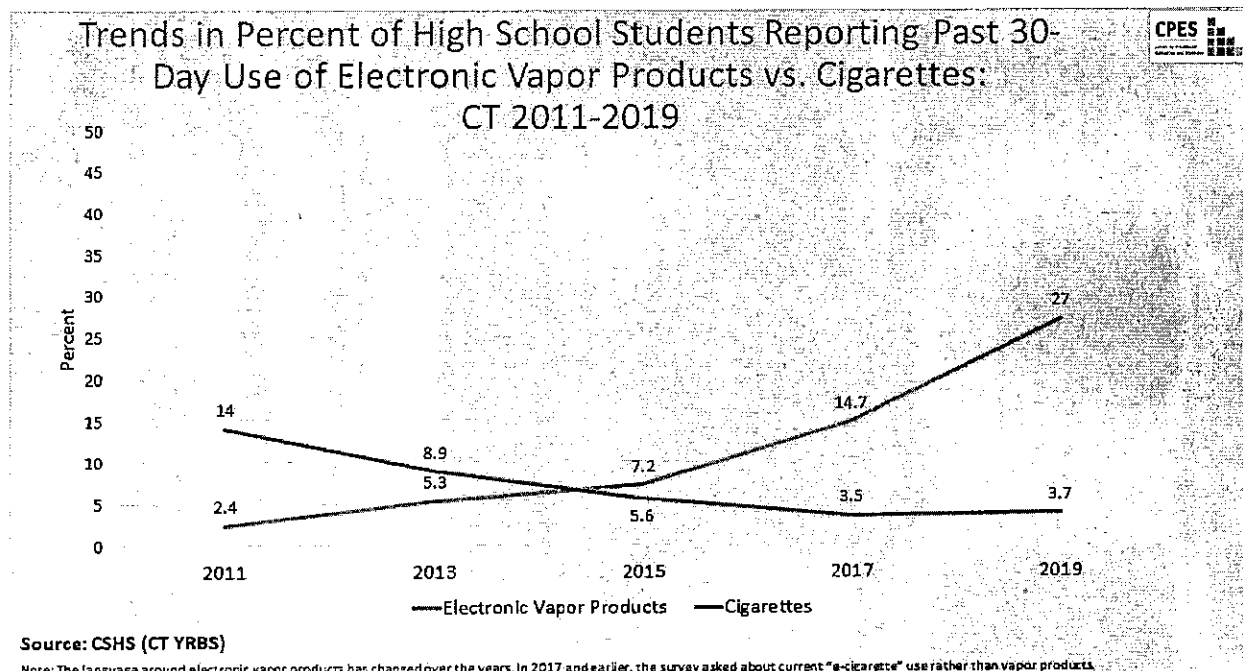
II. The Strategic Prevention Framework

The federal Substance Abuse Mental Health Services Administration’s (SAMHSA) Strategic Prevention Framework (SPF) guides all DMHAS’ Prevention and Health Promotion Division initiatives to ensure data-driven decision making, planning, implementation, and continuous improvement to best address existing needs and gaps whether across the state, in a region or community, a specific setting, or of a particular population. All funded initiatives must utilize the SPF model, which is comprised of five elements: needs assessments, capacity building, planning, implementing evidenced based strategies, monitoring and evaluation, and also accounts for sustainability and cultural sensitivity to meet the unique needs of prioritized populations and communities.



1. Assess Needs

In the 2019 RBHAOs priority reports, vaping has emerged as a problem of concern among youth statewide. It has proliferated over a year, leaving schools, communities and families struggling to address the problem. In the upcoming funding cycle, RBHAOs will support LPCs to implement strategies to achieve reductions in youth vaping and prevent misuse and addiction.





TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: June 30, 2020
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc *ML*
RE: Tentative Agreement between the Town of East Hartford and the International Association of Firefighters, AFL-CIO

On June 23 2020, the Town of East Hartford and the International Association of Firefighters, AFL-CIO entered into a tentative agreement for a new Retirement Plan for Full-Time Employees of the East Hartford Fire Department effective July 1, 2020 through June 30, 2025. The tentative agreement was ratified by the bargaining unit members on June 29, 2020.

The impetus for the tentative agreement centered on extending the collective bargaining agreement between the Parties for five years under all of the same terms and conditions as the agreement expiring June 30, 2020 except there shall be a new option regarding the distribution of the sick leave payouts (see attached agreement). This new option does not affect pension calculations.

The tentative agreement is being submitted to you within fourteen days from the date the union members ratified the agreement. In accordance to Section 7-474 of the General Statutes of the State of Connecticut " Such request shall be considered approved if the legislative body fails to vote to approve or reject such request within thirty days of the end of the fourteen-day period for submission to said body."

Please place this items on the Town Council agenda for the July 14th, 2020 meeting. I recommend that the Town Council approve this request as submitted.

Cc: L. Trzetzkiak, Finance Director
J. Oates, Fire Chief

EXTENSION AGREEMENT

This Agreement made this ____ day of _____, 2020, by and between the Town of East Hartford (hereinafter "the Town") and International Association of Firefighters, AFL-CIO (hereinafter "the Union").

WHEREAS, the current "Retirement Plan For Full-Time Employees Of The Fire Department Of The Town Of East Hartford" expires June 30, 2020;

WHEREAS, the Parties have reached agreement on the following five-year successor agreement;

NOW, THEREFORE, the Parties agree as follows:

The Retirement Plan For Full-Time Employees Of The Fire Department Of The Town Of East Hartford ("the Plan") between the Parties shall be extended for five (5) years, from July 1, 2020 to June 30, 2025, under all of the same terms and conditions as the Plan expiring June 30, 2020, except that the following revisions to the Plan shall be made effective upon the signing of this Extension Agreement:

When an employee who was hired between January 1, 1995 thru June 30, 2017 elects to enter the DROP, said employee must make a one-time irrevocable option to either:

- (1) Receive a payout of 50% of their contractually compensable accrued sick time at the commencement of DROP and a payout of the remaining 50% of their contractually compensable accrued sick time when said employee separates from Town service.

OR

- (2) Receive a payout of 100% of their contractually compensable accrued sick leave, subject to any deduction in the relevant collective bargaining agreement in effect at the time said employee separates from Town service.

Said employee's election must be submitted to the Chief at least two weeks before the employee's DROP date.

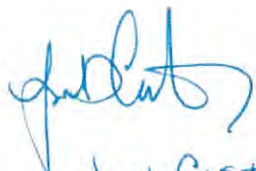
Vacation will continue to be paid at DROP and again at physical separation, both times subject to the maximum in the collective bargaining agreement.

The Town of East Hartford

International Association of Firefighters,
AFL-CIO

By

By


Joel Custer
IAFF Local 1548



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: June 29, 2020
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc *ML*
RE: Tentative Agreement between the Town of East Hartford and the East Hartford Police Officers' Association

On May 28, 2020, the Town of East Hartford and the East Hartford Police Officers' Association entered into a tentative agreement for a new collective bargaining agreement effective July 1, 2020 through June 30, 2021. The tentative agreement was ratified by the bargaining unit members on June 16, 2020.

The impetus for the tentative agreement centered on extending the collective bargaining agreement between the Parties for one year under all of the same terms and conditions as the agreement expiring June 30, 2020 except there shall be a general wage increase of two percent (2.0%) effective and retroactive to July 1, 2020.

Since this matter involves a need to fund the successor collective bargaining agreement, the Town's Finance Director will be present at the Town Council meeting should there be any questions or concerns, or a need to go into executive session.

The attached tentative agreement is being submitted to you within fourteen days from the date the union members ratified the agreement. In accordance to Section 7-474 of the General Statutes of the State of Connecticut "Such request shall be considered approved if the legislative body fails to vote to approve or reject such request within thirty days of the end of the fourteen-day period for submission to said body."

Please place this items on the Town Council agenda for the July 14th, 2020 meeting. I recommend that the Town Council approve this request as submitted.

Cc: L. Trzetzak, Finance Director
S. Sansom, Chief of Police

EXTENSION AGREEMENT

This Agreement made this 28th day of May, 2020, by and between the Town of East Hartford (hereinafter "the Town") and East Hartford Police Officers Association (hereinafter "EHPOA").

WHEREAS, the current collective bargaining agreement between the Parties expires July 1, 2020;

WHEREAS, the Parties have been in negotiations for a successor collective bargaining agreement;

WHEREAS, the Parties have reached agreement on the following one-year successor agreement;

NOW, THEREFORE, the Parties agree as follows:

1. The collective bargaining agreement between the Parties shall be extended for one (1) year, from July 1, 2020 to June 30, 2021, under all of the same terms and conditions as the agreement expiring June 30, 2020, except there shall be a general wage increase of two percent (2.0%), effective and retroactive to July 1, 2020, as reflected in the attached amended Appendices B and C.

The Town of East Hartford

East Hartford Police Officers Association

By _____

By F. FACONO 320
FRANCESCO FACONO
PRESIDENT, EHPOA

AMENDED APPENDIX B

WAGES

D. Effective and retroactive to July 1, 2020, the salary rates in effect on June 30, 2020 will be increased by two percent (2.0%).

AMENDED APPENDIX C

SALARY SCHEDULES, July 1, 2017 – June 30, 2020

Police Officer – Grade 80

	Step 1	Step 2	Step 3	Step 4	Step 5
7/1/2019	61,315	64,536	67,767	70,999	74,209
7/1/2020	62,541	65,827	69,122	72,419	75,693

Detective – Grade 82

	Step 1	Step 2	Step 3
7/1/2019	74,887	76,940	79,153
7/1/2020	76,385	78,479	80,736

Sergeant – Grade 84

	Step 1	Step 2	Step 3
7/1/2019	77,888	80,925	84,098
7/1/2020	79,446	82,544	85,780

Lieutenant – Grade 86


	Step 1	Step 2	Step 3
7/1/2019	85,762	89,147	92,645
7/1/2020	87,477	90,930	94,498



MEMORANDUM

DATE: June 19, 2020

TO: Marcia A. Leclerc, Mayor

FROM: Linda Trzetzak, Director of Finance 

TELEPHONE: (860) 291-7246

RE: Police Union Contract Settlement and Contingency Transfer

By way of this memo, attached please find the financial analysis related to the Police contract extension.

To cover the costs related to the settlement, \$224,680 will need to be transferred into various accounts by way of a Contingency Transfer.

If approved, this funding will satisfy the contract settlement through June 30, 2021.

Please contact me if you have any questions or problems on any of the aforementioned information.

The Town of East Hartford
For the Fiscal Year Ending June 30, 2021
Fund Balance Transfer

FROM

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
G9600-60201	Contingency Reserve-Contract Negotiations	<u>\$ 224,680</u>

TO

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
G5203-60110	Permanent Services -- Police	<u>\$ 224,680</u>

The funds being transferred are certified as available and unobligated.

Linda Trzetzak, Director of Finance

Marcia A. Leclerc, Mayor

Angela Attenello, Town Council Clerk

Dated this 19th day of June, 2020

The Town of East Hartford
 Analysis of the Police Contract Extension
 Prepared as of June 19, 2020

Actual	Wages	Prem. Share
1 year	2%	HDHP 14%

Employees Covered 122

	Base @6/30/20	Precon. GWI 2.00%	6/30/20 Base Total	Year 1 @7/20 2.00%	6/30/21 Base Total
Reg. Wages	9,256,000	-	9,256,000	185,120	9,441,120
OT Wages	1,978,000	-	1,978,000	39,560	2,017,560
Total	11,234,000	-	11,234,000	224,680	11,458,680

Year	Wage Inc. Per Year	Wage Inc. Total
Pre	-	-
1	224,680	224,680
Total		224,680

Total Per Year	Total Per Contract	Net Prem. Share Inc.	Ann. Net Increase	Net Increase	% Inc. Ann.
-	-	-	-	-	0.00%
224,680	224,680	-	224,680	224,680	1.98%
224,680	224,680	-	224,680	224,680	1.98%

Annualized 1.98%

Commentary - items that have a financial impact but not of a material nature

OFFICE OF THE
TOWN COUNCIL

TOWN OF EAST HARTFORD

740 Main Street

East Hartford, Connecticut 06108



Robert J. Paek

(860) 291-7208

2020 JUL 8 PM 1:32 FAX (860) 292-7389

TOWN CLERK
EAST HARTFORD

DATE: July 9, 2020

TO: Town Council Members

FROM: Rich Kehoe, Chair

RE: Tuesday, July 14, 2020 7:00 p.m. Town Council Chambers

In accordance with Section 3.3 (a) of the Town Charter, a Special Meeting of the Town Council will be held as follows:

Tuesday, July 14, 2020

7:00 p.m.

Town Council Chambers

The purpose of the meeting is to meet in executive session to discuss the pending CHRO claim known as Marek Morawski v. Town of East Hartford, CHRO Case No. 1840301, involving current Town employee, Marek Morawski.

C: Mayor Leclerc
Scott Chadwick, Corporation Counsel
Christine Sasen, Risk Manager