

*Comcast*

TOWN COUNCIL AGENDA  
TOWN COUNCIL CHAMBERS  
740 MAIN STREET  
EAST HARTFORD, CONNECTICUT

2021 JUL -8 A 8: 30

TOWN COUNCIL  
EAST HARTFORD

JULY 13, 2021

=====

Pursuant to Governor Lamont's Executive Order No. 7B, this Town Council meeting is accessible through "Microsoft Teams" 929-235-8441 Conference ID: 556 757 484 # or: [Click here to join the meeting](#)

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Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
  - A. Other Elected Officials
  - B. Other Residents
  - C. Mayor
5. APPROVAL OF MINUTES
  - A. June 15, 2021 Regular Meeting
  - B. June 22, 2021 Special Meeting
6. COMMUNICATIONS AND PETITIONS
  - A. EHPD K-9 Division: The Daniel Wasson Award
  - B. Resignation of Dan and Betty Russell from the Commission on Culture and Fine Arts
  - C. Disposition of Town-owned Property Other Than Real Estate
7. OLD BUSINESS
8. NEW BUSINESS
  - A. Appointments to the Charter Revision Commission
  - B. 2021 Justice Assistance Grant Program (JAG)
  - C. State of Connecticut Department of Transportation 5310 Program Grant Application
  - D. Sunset Ridge Cell Tower Lease Extension
  - E. 5-year Capital Improvement Plan: Municipal Tax-exempt Lease Purchase
  - F. Appointments to Various Boards and Commissions
9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION
10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
11. OPPORTUNITY FOR RESIDENTS TO SPEAK
  - A. Other Elected Officials
  - B. Other Residents
  - C. Mayor
12. ADJOURNMENT (next meeting: August 3<sup>rd</sup>)

*Robert J. Beak*

EAST HARTFORD TOWN COUNCIL

2021 JUN 21 P 12: 55

TOWN COUNCIL CHAMBERS/MICROSOFT "TEAMS"

TOWN CLERK  
EAST HARTFORD

JUNE 15, 2021

PRESENT Chair Richard F. Kehoe, Vice Chair Donald Bell, Jr., Majority Leader Sebrina Wilson, Minority Leader Esther B. Clarke, Councillors Connor Martin, Angela Parkinson, Awet Tsegai and John Morrison

PRESENT Mayor Marcia A. Leclerc and Councillor Patricia Harmon  
Via Teams

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:33 p.m. The Chair announced that the Council was holding a hybrid meeting – Councillor Pat Harmon was attending virtually as was Mayor Leclerc. He anticipates that the Council will all be physically present in Chambers for the July 13<sup>th</sup> meeting. He then asked the Council to join him in the pledge of allegiance.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Chair Kehoe spoke on behalf of Mike Brinius, 60 Rentschler Street, who is very much in favor of the purchase of two new fire trucks. He suggested that the town consider purchasing new fire trucks every 2 or 3 years as needed.

Mayor Leclerc (1) stated that the end of the year financial results are better than expected due to the efforts of the State Legislature, the town's State Legislative delegation, the Federal Government, Finance Director Linda Trzetzak and her staff, the Cares Act funding and minimal staffing in the Town's departments which made it possible to reallocate funds to help keep losses at a minimum; (2) thanked the Council for their support to purchase two new fire trucks; and (3) congratulated Councillor Connor Martin for being named Goodwin University's Alumni of the Year.

APPROVAL OF MINUTES

June 1, 2021 Regular Meeting

MOTION By Sebrina Wilson  
seconded by Connor Martin  
to **approve** the minutes of the June 1, 2021 Regular Meeting.  
Motion carried 9/0.

NEW BUSINESS

End of Fiscal Year 2020-2021:

Preliminary Year-end Financial Results

Finance Director Linda Trzetzziak summarized the revenue and expenses for fiscal year ending June 30, 2021. There were 2 small Fund Balance appropriations in this current fiscal year – \$250K for Storm Isaias and an OPEB transfer of \$157K. Fund Balance as of June 30, 2021 should be at \$21.6M, which is slightly more than what it was on June 30, 2020. As a percentage of budget, Fund Balance will be at 11%, which is a bit more than the 10% the town strives to hit to ensure adequate reserves. By town ordinance, any amount in Fund Balance exceeding 10% of the town’s annual budget is automatically transferred to the OPEB Trust Fund.

Director Trzetzziak reviewed the Revenues for FY21 with the Councillors. The biggest help to the town’s revenues comes from the Distressed Municipalities Grant –which is from the State of Connecticut’s Office of Policy & Management. This grant is for the reimbursement of property tax exemptions. It is her proposal that \$900K of that grant stays in the General Fund and that \$1.5M is transferred to the Capital Non-Recurring Fund to help with the purchase of the two fire trucks.

Director Trzetzziak was pleased to report that expenses came in at a little under budget despite the costs associated with the pandemic. East Hartford received \$955,000 of CARES money from the State, which was used to pay the July 2020 through December 2020 pandemic costs. The January 2021 through June 2021 pandemic costs are in the process of being finalized and the reimbursement from FEMA will be received during the 2021-2022 budget year.

Interdepartmental Budget Transfers

MOTION By Sebrina Wilson  
seconded by Angie Parkinson  
to **approve** the interdepartmental transfers for fiscal year 2020-2021 consistent with the transfers listed in a memorandum from Finance Director Linda Trzetzziak to Mayor Marcia Leclerc dated June 8, 2021 totaling \$1,664,454 in transfers within the General Fund as follows:

The Town of East Hartford  
For the Fiscal Year Ending June 30, 2021  
Year-End Budget Transfers

8-Jun-21

General Fund To Account Number	Name	Amount
G2200 63230	Corp Counsel - Legal	135,000
G2300 63129	Human Resources - Consultant	40,000
G3800 63499	Finance- Reserve for Severance	140,000
G5317 60141	Fire Supression Overtime	1,072,454
G7800 65251	Public Works - Natural Gas Heat	80,000

G7812 65450	Public Works - Fire HVAC Equipment	40,000
G8200 65254	Public Works - Park Maintenance Water	80,000
G9100 60110	Health - Permanent Services	20,000
G9200 60141	Health - Nursing Overtime	15,000
G9300 63138	Health - Environmental - Contractual Services	40,000
G9816 60120	Personnel Appeals Board - Clerk Wages	2,000
<b>TOTAL</b>		<b>1,664,454</b>

General Fund From Account Number	Name	Amount
G2100 60110	Mayor's Office - Permanent Services	25,000
G2400 60121	Library - Temporary Services	50,000
G2600 60110	Youth Services - Permanent Services	20,000
G2950 63600	Grants - Matching Expenses	15,000
G6100 60110	Inspections and Permits - Permanent Services	122,000
G6100 60121	Inspections and Permits - Temporary Services	43,000
G8100 60124	Parks - Seasonal Labor	40,000
G8100 60153	Parks - Rec Leaders Winter	35,000
G8100 60154	Parks - Rec Leaders Summer	35,000
G8100 60157	Parks - Swimming Outdoor Pools	45,000
G8100 60158	Parks - Swimming Indoor Pools	25,000
G8100 63138	Parks - Contractual Services	25,000
G8100 67300	Parks - Golf Course Subsidy	100,000
G8300 60124	Parks - Facilites -Seasonal Labor	70,000
G8300 63138	Parks - Facilites -Contractual Services	15,000
G8300 65252	Parks - Facilites -Electricity	30,000
G9430 60110	Senior Services - Permanent Services	55,000
G9430 62347	Senior Services - Building Maintenance	10,700
G9430 63138	Senior Services - Contract Services	120,000
G9600 63492	Contingency - Reserve for Contingency	772,935
G9700 63258	Capital Improvements - Debt Service Energy	10,819
<b>TOTAL</b>		<b>1,664,454</b>

The funds being transferred are certified as available and unobligated.

Motion carried 9/0.

Board of Education Capital Reserve Fund Transfer FY2020-2021

MOTION By Sebrina Wilson  
seconded by Awet Tsegai  
that in accordance with Article 7 Section 10-38 of the Town of East Hartford Code of Ordinances, the Town Council **approve** the Board of Education's request to expend \$1,853,585 or such lesser amounts as deposited based on the proceeds as forwarded by the Board of Education from the Board of Education's Capital Reserve Account for the purposes of funding capital improvements and other general improvement projects which are all consistent with the projects contained in the district's approved Capital Improvement Plan.  
Motion carried 9/0.

5-Year Capital Improvement Plan Reallocation FY2020-2021

MOTION By Don Bell  
seconded by Esther Clarke  
to **adopt** the following resolution:

**RESOLUTION TO ADD A PROJECT TO THE TOWN'S 5-YEAR CAPITAL IMPROVEMENT PLAN AND TO AUTHORIZE AN APPROPRIATION**

WHEREAS the Town of East Hartford has identified that the replacement of two fire apparatus is a priority of the Town's Fire Department; and

WHEREAS the Town of East Hartford has received from the State of Connecticut a Distressed Municipalities Grant, designated to be used for capital improvement.

THEREFORE BE IT RESOLVED, that the East Hartford Town Council does hereby approve the following items:

1. The addition by resolution to the Town's 5-Year Capital Improvement Plan, the purchase of two fire apparatus at estimated total cost of \$1,500,000.
2. The appropriation of \$1,500,000 in the Town's Capital and Non-Recurring Reserve Fund to be utilized for these purchases,
3. The funding source will be the State of Connecticut Distressed Municipalities Grant received in fiscal year 2021.

Funds certified as unobligated and available.

On call of the vote, motion carried 9/0.

American Rescue Plan Act (ARPA) Grants:

Digital Navigator Pilot Grant

MOTION By Sebrina Wilson  
seconded by Don Bell  
to **adopt** the following resolution:

WHEREAS the Connecticut State Library (CSL) has been awarded American Rescue Plan Act (ARPA) funding to pilot a Digital Navigation Project; and

WHEREAS the goal of this project is to offer financial resources and support to Connecticut libraries to make people comfortable with digital connectivity and devices, as both are necessary to access healthcare, benefits, job opportunities, and education.

NOW THEREFORE LET IT BE RESOLVED that Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by the Connecticut State Library as they pertain to this digital navigation project grant.

On call of the vote, motion carried 9/0.

#### Connecticut State Library IMLS Grant

MOTION By Sebrina Wilson  
seconded by Connor Martin  
to **adopt** the following resolution:

WHEREAS the Connecticut State Library has made American Rescue Plan Act funds available to municipal libraries to support library services that meet the needs of communities throughout the U.S.; and

WHEREAS the Raymond Library wishes to use these funds to support digital inclusion efforts.

NOW THEREFORE LET IT BE RESOLVED that Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by the Connecticut State Library as they pertain to these American Rescue Plan Act grants.

On call of the vote, motion carried 9/0.

#### Bid Waiver: Additional Revaluation Services

MOTION By Angie Parkinson  
seconded by Awet Tsegai  
that in accordance with Section 10-7(c) of the Town of East Hartford Code of Ordinances, the Town Council **waive** the bidding procedures required by Section 10-7(b) and allow the town to contract with Munival to produce and mail a "Data Verification Letter" to each residential property in East Hartford for the October 2021 Grand List Revaluation in the amount of \$50,000.00; such waiver being in the best interests of the town.  
Motion carried 9/0.

#### Establishment of Charter Revision Commission

MOTION By Awet Tsegai  
seconded by Esther Clarke  
to **adopt** the following resolution:

Whereas the East Hartford Town Council adopted a Town Charter in 1968 and subsequently revised the Town Charter in 1980 and 2004; and

Whereas many of the Charter provisions should be clarified to address issues that have arisen during the 17 years since the last revision; and

Whereas in particular, the Commission should consider (1) whether the Town Charter should continue to list all town departments or provide some flexibility to consolidate or transfer functions of town departments without a charter revision; (2) whether the town directors should serve at the pleasure of the mayor or have some job security protections; and (3) whether the Town should have a professional person in charge of overseeing all town government operations; and

Whereas the Connecticut General Statutes establish the procedures for revising town charters.

**NOW THEREFORE BE IT RESOLVED THAT:**

The East Hartford Town Council, pursuant to Connecticut General Statutes section 7-188, establishes a Charter Revision Commission to review the East Hartford Town Charter and make recommendations for any amendments to such charter; and

The Charter Revision Commission shall consist of nine members; and

The Charter Revision Commission shall review the East Hartford Town Charter and address minor and technical changes along with the three specific issues contained in this resolution, hold a public hearing and address such other issues as it deems appropriate; and

The Charter Revision Commission shall make its recommendations in accordance with state law to the East Hartford Town Council by January 30, 2022.

On call of the vote, motion carried 9/0.

Outdoor Amusement Permit Applications:

Sweat it out for Black Lives

MOTION By Don Bell  
seconded by Angie Parkinson  
to **approve** the outdoor amusement permit application entitled "2<sup>nd</sup> Annual Sweat it out for Black Lives" submitted by Alex Clark, to conduct an interactive and educational fitness experience at Martin Park on Saturday, June 26, 2021, beginning at 8:00AM to 3PM – with water and snacks provided, music played by a DJ and tables for black-owned businesses and their products between those same hours; subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its agencies; and that pursuant to Section 5-6(a) of the East Hartford Code of Ordinances, the Town Council **waive** the associated permit fee due to the town since this event is inspirational and provides a positive outlet where people can come together in a safe place to be physically active.  
Motion carried 7/0. **Abstain:** Clarke, Harmon

Addendum to the Hartford Marathon – 2021

MOTION By Awet Tsegai  
seconded by Don Bell  
to **approve** the addendum for the outdoor amusement permit application entitled "Eversource Hartford Marathon – 2021", originally approved by the

Town Council at its December 15, 2020 meeting. The changes are as follows:

1. The half marathon and marathon will now run together into East Hartford.
2. Runners will no longer exit Great River Park onto East River Drive; they will continue on the paved river path, exit the path onto Willow Street and turn left onto Main Street. Once past the East River Drive Extension and Main Street intersection, the courses remain unchanged.
3. The event will last an hour longer – starting at 7:30AM and ending at 2:30PM – not 1:30PM as originally approved.

Motion carried 9/0.

Refund of Taxes

MOTION By Connor Martin  
 seconded by Sebrina Wilson  
 to **refund** taxes in the amount of \$25,105.53  
 pursuant to Section 12-129 of the Connecticut General Statutes.  
 Motion carried 9/0.

Bill	Name	Prop Loc/Vehicle Info.	Over Paid
2019-03-0050358	ADAMS DAVID P	2008/4T1BE46K78U215417	-180.45
2019-03-0051516	ANSAH WILLIAMS O	2015/5TDDKRFHXFS087019	-209.47
2019-01-0011100	CORELOGIC TAX SERVICES CENTRALIZED REFUNDS	6 WESTERLY TER	-2,231.43
2019-01-0004874	CORELOGIC TAX SERVICES CENTRALIZED REFUNDS	414 BREWER ST	-2,440.59
2019-01-0015673	CORELOGIC TAX SERVICES CENTRALIZED REFUNDS	40 FARNHAM DR	-3,218.10
2019-01-0015466	CORELOGIC TAX SERVICES CENTRALIZED REFUNDS	211 ARBUTUS ST	-2,242.91
2019-01-0005069	CORELOGIC TAX SERVICES CENTRALIZED REFUNDS	169 LANGFORD LN	-4,706.71
2019-01-0005802	DARNIC LLC	58 TIMBER TR	-370.15
2019-01-0015833	DARNIC LLC	135-137 PORTER ST	-756.54
2019-03-0064434	GONCALVES MARIA A	2013/5J6RM4H77DL029286	-7.05
2019-01-0005893	GONCALVES MARIA A	192 MONROE ST	-89.00
2019-04-0083131	GYASI VICTORIA A	2001/2HKRL18521H563575	-49.55



2019-03-0067507	HYUNDAI LEASE TITLE TRUST	2017/KNDPRCA6XH7264337	-179.54
2019-03-0067511	HYUNDAI LEASE TITLE TRUST	2017/KM8J3CA24HU342483	-250.33
2019-01-0016467	KEOSAVANG SOUNTHONE & ATSALIN	361 KING ST	-37.00
2019-03-0071150	LINDO KEITH A	2008/2HJYK16368H505192	-13.83
2019-04-0085061	MURRAY JACQUELINE	2009/WVGBV75N89W510741	-51.80
2019-03-0075876	NISSAN INFINITI LT	2016/JN8AT2MV7GW153855	-420.49
2019-03-0075949	NISSAN INFINITI LT	2018/KNMAT2MV2JP556042	-48.28
2019-03-0075974	NISSAN INFINITI LT	2017/1N4AA6APXHC368136	-534.38
2019-03-0075990	NISSAN INFINITI LT	2017/JN8AT2MV3HW261410	-339.49
2019-03-0075993	NISSAN INFINITI LT	2017/1N4AA6AP2HC422268	-194.05
2019-01-0011167	PASQUARELLI SABRINA C & VENERE	24 FLORADALE DR	-22.50
2002-03-0078779	PAUL STEPHEN	1988/ 2G3AJ51W9J9320460	-244.84
2019-01-0013318	PENNY MAC LOAN SERVICES	290 OAK ST	-2,921.82
2019-01-0006310	PETRIE DANIEL & MELISSA L	103 SHERWOOD DR	-116.55
2019-03-0078600	PIERCE GERALYN F	2013/1HGCR3F86DA007277	-35.28
2019-01-0013654	POPOVIC KRISTINA & BLANKA	137 MILBROOK DR	-2,030.75
2019-03-0079811	REED TAHMARA H L	2015/5YMKT6C59F0C88825	-754.43
2019-04-0087365	VALENCIA MARTA A	2017/5N1AT2MVXHC772492	-103.00
2019-03-0088515	WALKER NICOLA A	2014/5FRYD4H45EB003585	-32.55
2019-01-0006008	WELLS FARGO RE EST TAX ATTN: REFUNDS/FINANCIAL	30 SHADYCREST DR	-68.84
2019-03-0089052	WIGGINSJENKINS VANESSA A	2010/2G1WB5EN1A1252781	-119.79
2019-01-0015520	WILMES HOWARD P	81 DEEPWOOD DR	-84.04
	<b>TOTAL</b>		<b>\$ (25,105.53)</b>

OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

None

OPPORTUNITY FOR RESIDENTS TO SPEAK

Mayor Leclerc reported on the following: (1) Town Hall is reopening on Monday June 21<sup>st</sup>; masks will not be required, but there will be masks available; (2) some town buildings will require masks,

such as Parks & Recreation and the Library; (3) recognized the efforts of the Legislative Delegation for the work they have done during the state's recent budget session. East Hartford will receive a total of \$3.3M for PILOT and will also receive an additional \$1.7M in grants for municipal projects, which is where the town's PILOT MM& E resides; (4) the Mayor and Finance Director Linda Trzetzziak prepared the paperwork for the American Rescue Plan Act (ARPA) and immediately received a \$7M deposit through a transfer; (5) the Governor has set aside about \$875M in bonding over the next 5 years for qualified projects. The projects will be approved by a Community Investment Board and the legislature authorizing the program. The money will be available to the 42 Alliance District Communities and Public Investment Communities, of which East Hartford is included among them. (6) SciFi has signed their financing agreement and are in the process of pulling permits to lay their first mile of cable. They hope to be fully mobilized by October or November 2021; (7) FoodShare has moved from Rentschler Field to the Showcase Cinema site for the months of June, July and August on Tuesday's from 8:30am to 12:30pm; (8) the town's pools will open on Friday June 18<sup>th</sup>; (9) the Health Department has been mobilizing the contractors to perform mosquito control in the areas that are most susceptible to mosquitos; and (10) thanked the Council for approving the 2 new fire trucks.

#### ADJOURNMENT

MOTION        By Esther Clarke  
                  seconded by Don Bell  
                  to **adjourn** (9:13 p.m.).  
                  Motion carried 9/0.

The Chair announced that the next meeting of the Town Council would be July 13<sup>th</sup>.

Attest



Angela M. Attenello  
TOWN COUNCIL CLERK

*Walton J. Clark*

2021 JUN 24 A 8:28

MICROSOFT "TEAMS"

JUNE 22, 2021

TOWN CLERK  
EAST HARTFORD

SPECIAL MEETING

PRESENT Chair Richard F. Kehoe, Vice Chair Donald Bell, Jr., Majority Leader Sebrina  
Via Teams Wilson, Minority Leader Esther B. Clarke, Councillors Connor Martin, Awet  
Tsegai, Patricia Harmon and John Morrison

ABSENT Councillor Angela Parkinson

ALSO Marcia A. Leclerc, Mayor  
PRESENT Linda Trzetzak, Finance Director  
Via Teams Eileen Buckheit, Development Director  
Paul O'Sullivan, Grants Administrator

CALL TO ORDER

Chair Kehoe called the meeting to order at 5:32 p.m.

The Chair reviewed the items on the agenda for tonight's special meeting.

2021 Neighborhood Assistance Act

MOTION By Sebrina Wilson  
seconded by Esther Clarke  
to **adopt** the following resolution:

**WHEREAS** the Connecticut Neighborhood Assistance Act Tax Credit Program provides State of Connecticut tax credits to businesses who contribute to community programs benefiting low income or individuals with disabilities in such areas as: job training, job education, community services, and energy conservation; and

**WHEREAS** twenty-three proposals have been received from area agencies, listed on the 2021 State of Connecticut Neighborhood Assistance Act Proposal Summaries sheet as attached, and have requested to be included in the 2021 State of Connecticut tax credit program through the Town of East Hartford; and

**WHEREAS** a Public Hearing to present these applications was held on May 19, 2021, as required by the State of Connecticut.

**NOW, THEREFORE, LET IT BE RESOLVED:** That Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to forward these applications to the State of Connecticut Department of Revenue Services for their review and inclusion into the 2021 Neighborhood Assistance Act Tax Credit Program.

On call of the vote, motion carried 7/0. Abstain: Martin

Revised Job Description: Town Council Clerk

The Chair provided an overview of the recent proposed changes to the job description for the Town Council Clerk which include requiring proficiency in common document management systems, providing Clerk services to Boards and Commissions, requiring a bachelors degree and moving from a grade 7 to a grade 8. A draft job description has been forwarded to the union for their approval. The Chair will circulate the draft to the Town Councillors since we may need a special meeting in order to expedite approval and allow the town to start the search process.

The chair noted that while Angela Attenello's last official day is June 30 she will be staying on a temporary basis so Council Clerk services will remain similar to how they are currently being provided.

ADJOURNMENT

MOTION      By Esther Clarke  
                  seconded by Don Bell  
                  to **adjourn** (5:53 p.m.)  
                  Motion carried 8/0.

Attest Richard F. Kehoe  
Richard F. Kehoe  
Town Council Chair

## **Attenello, Angela**

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**From:** Dube, Richard  
**Sent:** Thursday, June 3, 2021 11:39 AM  
**To:** Police Dept Personnel Email; Town Hall Personnel  
**Subject:** Daniel Wasson K9 Awards 2020

To all, the Connecticut Police Work Dog Association(CPWDA) has announced the recipients of its prestigious police K9 award, The Daniel Wasson Award.

Congratulations to Officer Juan Rivera and his K9 partner Capo for winning the 2020 Daniel Wasson Award!

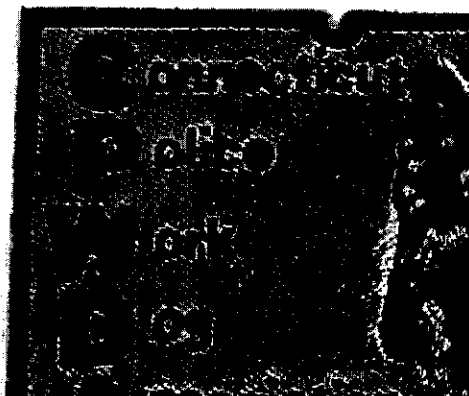
And congratulations to Officer Todd Mona and his K9 partner Casus for winning First Runner Up!

Please take the time to congratulate Officer Rivera and Officer Mona and their respective K9 partners for a job well done!

Sergeant Richard Dube  
East Hartford Police Department  
Criminal Investigations Division  
31 School Street  
East Hartford, CT. 06108  
(860)291-7574

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[View this email in your browser](#)



# **:::2020 Daniel Wasson Award winners:::**

We are pleased to announce that the 2020 Wasson Award Winners as well as the 2020 Tracking and Detection Award have been chosen, we would like to thank all the who submitted entries. We are pleased to announce the following:

**Wasson Award Winner - Officer Juan Rivera III and K9 Capo** of the East Hartford Police Department

This Team apprehended a violent suspect who during a struggle stabbed an on scene Officer in the leg and during the deployment K9 Capo was struck in the face with a steel fireplace surround but continued in the fight until the suspect complied and was taken into custody.

**1st Runner up- Officer Todd Mona and K9 Casus** of the East Hartford Police Department.

This Team apprehended a suspect who displayed a Firearm during an argument then fled the scene in a vehicle , in an effort to escape the suspect struck Officer Mona's vehicle disabling it and his own vehicle then fled on foot, K9 Casus was deployed and apprehended the suspect and the firearm was recovered in the vehicle.

**2nd Runner up - Officer Donato Palma and K9 Enzo** of the East Haven



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: July 6, 2021  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc *ML*  
RE: RESIGNATION: Boards and Commissions

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Attached is a letter received by my office from Dan and Betty Russell, who are resigning from their positions as full members of the Commission on Culture and Fine Arts.

Please place this resignation on the July 13, 2021 Town Council Agenda and share our appreciation as a community for the valuable service they have provided by volunteering their time on the above mentioned Commission.

C: R. Pasek, Town Clerk

*Robert J. Cook*

2021 JUN 30 P 1:13

TOWN CLERK  
EAST HARTFORD

June 21, 2021

Ms. Roz White, Chair  
Town of East Hartford Commission on Culture and Fine Arts  
740 Main Street  
East Hartford, CT 06108

Dear Roz,

Thank you so much for the time and empathy you afforded me on our call last week, June 18. As we discussed, neither Dan nor I will be able to meet the participation or attendance requirements of the Commission on Culture and Fine Arts going forward. As a result, we need to resign from the Commission, effective immediately.

Dan was a founding member of the Commission and was a devoted member throughout his life. He was an early chair of the Commission and very active in all its work. We have both loved working on the Commission over the many years and helping to foster the arts in East Hartford. In fact we met as members of the Commission, for which we are very grateful. Most recently I have loved in particular developing and working on my mini-grants program.

We will continue to be avid supporters of the Commission and its work. We hope that your wonderful plans for the future of the Commission come to fruition.

Best wishes,

*Dan Russell*      *Betty Russell*  
Dan Russell and Betty Russell





## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: July 6, 2021  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc *lm*  
RE: Ordinance 10-3(c) Disposition of Town-Owned Property Other than Real Estate

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Pursuant to Section 10-3 (c), this memo serves as a notification of intent by the Mayor to dispose of the following Town-Owned property:

- 3 vehicles from the Department of Public Works, determined to of met their life expectancy, and will be disposed of via auction.
- Filing cabinets, and various obsolete office equipment and damaged furniture from the Library, Mayor's Office and Police Department.

The above items were offered to all Departments via email and there was no interest by any Director.

Please place this item on the Town Council agenda for the July 13, 2021 meeting.

C: J. Lawlor, Public Works Director  
R. Day, Fleet Maintenance  
Lt. Paul Neves, Police Department  
S. Morgan, Library Director

Sec. 10-3 (c):

(c) Notwithstanding the provisions of subsection (a) of this section, the Mayor may authorize the disposal of any furniture or equipment that is determined by the Finance Director to be unsuitable for town use and of any computer equipment that is determined by the Information Technology Manager to be unsuitable for town use because of obsolescence or damage, provided no Director has indicated an interest in the property within fourteen days of notice of intent to dispose by the Mayor, and provided further, that if such furniture or equipment has some use other than for town use, such furniture or equipment shall be disposed by auction or other means of sale. The Mayor shall notify in writing the Town Council of any disposal or auction of property pursuant to this section prior to such disposal or auction.

**Attenello, Angela**

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**From:** Clarke, Esther  
**Sent:** Wednesday, June 16, 2021 10:09 AM  
**To:** richardf.kehoe@gmail.com; Attenello, Angela  
**Cc:** Thomson, Sr., Eric; Simpson, Travis; TOM RUP; Richard & Isolde Bates; Prescille Yamamoto; Mary Mourey  
**Subject:** Appointments to Charter Revision

Richard, as I informed you last night before our Council Meeting, the following are the Republican Appointments for the Charter Revision Commission which as you explained will be appointed by Town Council Action at our July Town Council meeting.

Eric Thompson, (R) 9 Warren Drive, [Mspell@snet.net](mailto:Mspell@snet.net),  
Travis Simpson, 119 Naubuc Avenue, [travis.simpson@windstream.com](mailto:travis.simpson@windstream.com),  
Tom Rup, 24 Sunset Ridge Dr, [Costello\\_rup@yahoo.com](mailto:Costello_rup@yahoo.com),  
Richard Bates, 103 Timber Trail, [ChiefRAB@comcast.net](mailto:ChiefRAB@comcast.net)

Please inform me if there is anything further you will need from me relative to this matter.

Esther

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## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: July 2, 2021  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc *ml*  
RE: RESOLUTION: 2021 Justice Assistance Grant Program (JAG)

---

The Town of East Hartford is looking to apply for grant funding under the Edward Byrne Memorial Justice Assistance Grant Program (JAG) from the United States Department of Justice (DOJ) in the amount of \$16,814. This is an annual grant that does not require a local match.

JAG funds have been used for a variety of purchases over the years. This year the intention is to purchase two Radar Speed Signs (traffic calming devices designed to slow speeders down by alerting them of their speed) and an electronic message board that can display traffic alerts and messages.

Previous JAG funds were used as follows:

2020 – Boat for the Marine Unit

2019 – Tasers

2018 – Motorcycles

Please place this item on the Town Council agenda for the July 13, 2021 meeting. I recommend that the Town Council approve the resolution as submitted.

C: E. Buckheit, Development Director  
P. O'Sullivan, Grants Manager  
S. Sansom, Chief of Police  
Lt. Paul Neves, East Hartford Police Department

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a Resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 13<sup>th</sup> day of July, 2021.

### RESOLUTION

**WHEREAS**, the U.S. Department of Justice, Bureau of Justice Assistance, has made funding available to the Town of East Hartford under the Edward Byrne Memorial Justice Assistance Grant (JAG) Program; and

**WHEREAS**, these funds may be used to improve or enhance Law Enforcement Programs with no cash match required by the Town of East Hartford;

**NOW THEREFORE LET IT BE RESOLVED**; That Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required as they pertain to this Justice Assistance Grant.

**AND I DO CERTIFY** that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

**IN WITNESS WHEREOF**, I do hereunto set my hand and affix the corporate seal of said Town of East Hartford this \_\_\_\_ day of July, 2021.

\_\_\_\_\_  
Angela M. Attenello, Town Council Clerk

seal

**TOWN COUNCIL RESOLUTION**  
**GRANT INFORMATION FORM**

Grant Description: 2021 Justice Assistance Grant Program (JAG)

Funder: U.S. Department of Justice (DOJ), via State of CT Office of Policy and Management

Grant Amount: \$16,814

Frequency:     One time     Annual     Biennial     Other \_\_\_\_\_

First year received:	<u>2007</u>		
Last 3 years received:	<u>2020</u>	<u>2019</u>	<u>2018</u>
Funding level by year:	<u>\$16,723</u>	<u>\$20,153</u>	<u>\$20,808</u>

Is a local match required?     Yes     No

If yes, how much? Not applicable                      From which account? Not applicable

Grant purpose: The JAG Program is the primary provider of federal criminal justice funding to state and local jurisdictions.

Results achieved: JAG provides states and units of local government with critical funding necessary to support program areas such as law enforcement, prosecution and court programs, corrections, planning, evaluation, and technology improvement programs.

Duration of grant: One year

Status of application: Under development

Meeting attendee: To be determined

Comments: Please note that this is a non-competitive grant program. Receipt of the funds is dependent only on the timely submission of the required application and documentation.

GRANTS ADMINISTRATION  
MEMORANDUM

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**TO:** Mayor Marcia A. Leclerc  
**FROM:** Paul O'Sullivan, Grants Manager *PMO'S*  
**SUBJECT:** Council Resolution – 2021 Justice Assistance Grant Program (JAG)  
**DATE:** July 1, 2021

---

The Town of East Hartford is eligible to apply for \$16,814 in grant funds from the U.S. Department of Justice (DOJ) under the Edward Byrne Memorial Justice Assistance Grant (JAG) Program.

JAG is the cornerstone federal crime-fighting program, enabling communities to target resources to their most pressing local needs. JAG funds support all components of the criminal justice system from multijurisdictional drug and gang task forces to crime prevention and domestic violence programs, courts, corrections, treatment, and justice information sharing initiatives.

No matching funds are required for this grant opportunity. Past grants have been used to purchase police motorcycles, traffic enforcement equipment and other items.

The attached Resolution will authorize you as Mayor to make application and execute all documents associated with this grant. I am requesting that this item be placed on the Town Council agenda for their meeting to be held July 13, 2021.

Please contact me at extension 7206 if you have any questions.

Attachments (2)

Cc: Eileen Buckheit, Development Director  
Lt. Paul Neves, EHPD

## Use of Funds

### What can JAG funds be used for?

In general, JAG funds may be used to provide additional personnel, equipment, supplies, contractual support, training, technical assistance, and information systems for criminal justice, including for any one or more of the following:

- Law enforcement programs
- Prosecution and court programs
- Prevention and education programs
- Corrections and community corrections programs
- Drug treatment and enforcement programs
- Planning, evaluation, and technology improvement programs
- Crime victim and witness programs (other than compensation)
- Mental health programs and related law enforcement and corrections programs, including behavioral programs and crisis intervention teams

In connection with all of the above purposes, it should be noted that the [statute](#) defines “criminal justice” as “activities pertaining to crime prevention, control, or reduction, or the enforcement of the criminal law, including, but not limited to, police efforts to prevent, control, or reduce crime or to apprehend criminals, including juveniles, activities of courts having criminal jurisdiction, and related agencies (including but not limited to prosecutorial and defender services, juvenile delinquency agencies and pretrial service or release agencies), activities of corrections, probation, or parole authorities and related agencies assisting in the rehabilitation, supervision, and care of criminal offenders, and programs relating to the prevention, control, or reduction of narcotic addiction and juvenile delinquency.”

Under the JAG Program, states and units of local government may use award funds for broadband deployment and adoption activities as they relate to criminal justice activities.

### Can JAG funds be used by state and local governments to increase patrols and deployments that bolster the security of at-risk nonprofit organizations?

Yes. JAG funds can be used by state and local governments for crime prevention efforts to increase patrols and deployments that bolster the security of at-risk nonprofit organizations including synagogues, churches, mosques, and other places of worship.

### Are there any limitations on the use of JAG funds, including expenditures that are specifically prohibited under JAG?

Yes. The JAG statute, [34 U.S.C. §§ 10151 - 10158](#), specifically identifies a list of prohibited items. JAG funds may not be used (directly or indirectly) to pay for any of the following items

\*These FAQs are for reference only and to assist states and units of local government. These FAQs do not supersede any conflicting guidance provided in the relevant JAG State or JAG Local solicitations or grant award documents.

unless the Department of Justice first certifies in writing that extraordinary and exigent circumstances exist that make the use of Byrne JAG award funds to provide such matters essential to the maintenance of public safety and good order:

- Vehicles, vessels, or aircraft, including unmanned aircraft, unmanned aerial vehicles, and unmanned aerial systems
- Luxury items
- Real estate
- Construction projects (other than penal or correctional institutions)
- Any similar items

**\*Police cruisers, police boats, and police helicopters are allowable expenditures under JAG and do not require BJA certification.**

For purposes of JAG, a vehicle is considered a “police cruiser” only if it is used in the ordinary course for routine police patrol within the United States. Vehicles (including motorcycles, SUVs, and ATVs) used as “police cruisers” are not prohibited under JAG, and therefore may be acquired with JAG funds in the ordinary course, to the extent otherwise allowable under the award.

Please note that JAG awards made in fiscal years 2015, 2016, and 2017 include certain limitations on expenditures for items on the “controlled expenditure list” and the “prohibited expenditure list. However, as of August 29, 2017, there are no items on the “controlled expenditure list,” and the “prohibited expenditure list” replicates the statutory prohibitions set forth above. More information on the “controlled expenditure list” and the “prohibited expenditure list” may be found at: [JAG Prohibited and Controlled Expenditures Guidance](#).

*How are vehicle, vessel, and aircraft defined under JAG?*

“Vehicles” includes, without limitation:

- Wheeled armored vehicles/tactical vehicles
- Buses and recreational vehicles
- Command vehicles/mobile command and control centers
- Trucks, including pickup trucks
- Vans, including passenger vans
- Motorcycles
- Sport utility vehicles (SUVs)
- Segways, golf carts, all-terrain vehicles (ATVs), and similar items — when and if applicable state or local law requires licensing or registration of such items.

\*These FAQs are for reference only and to assist states and units of local government. These FAQs do not supersede any conflicting guidance provided in the relevant JAG State or JAG Local solicitations or grant award documents.





## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: July 2, 2021  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc *ML*  
RE: RESOLUTION: 5310 Program Grant Application

---

The Town of East Hartford is looking to apply for grant funding from the State of Connecticut Department of Transportation (DOT) under the Section 5310 Program.

The grant amount is to be determined, but will pay for 100% of the cost for a wheelchair accessible van for senior citizens and persons with disabilities. The funds will be used to purchase a new van and replace one of the buses currently operated by the Town's Dial-a-Ride contractor, Hockanum Valley Community Council.

Please place this item on the Town Council agenda for the July 13, 2021 meeting. I recommend that the Town Council approve the resolution as submitted.

C: E. Buckheit, Development Director  
P. O'Sullivan, Grants Manager  
T. Fravel, Parks and Recreation Director  
V. Liberator, Senior Services Coordinator

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 13th day of July, 2021.

## RESOLUTION

**WHEREAS;** the state Department of Transportation has made available grant funds to enhance the mobility of seniors and individuals with disabilities and,

**WHEREAS;** these funds can be used to purchase a wheelchair-accessible vehicle,

**NOW THEREFORE LET IT BE RESOLVED;** that Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by the state Department of Transportation for financial assistance for the purpose of funding the purchase of a wheelchair accessible van.

**AND I DO CERTIFY** that Marcia A. Leclerc serves as the elected Mayor of the Town of East Hartford, with her term of office began on January 10, 2011 and continuing until November 8, 2021, and that as the Mayor, Marcia A. Leclerc serves as the Chief Executive Officer for the Town of East Hartford, and is duly authorized to enter into agreements and contracts on behalf of the Town of East Hartford.

**AND I DO FURTHER CERTIFY** that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

**IN WITNESS WHEREOF,** I do hereunto set my hand and affix the corporate seal of said Town of East Hartford this \_\_\_\_ day of day of July, 2021.

Signed: \_\_\_\_\_  
Angela M. Attenello, Council Clerk

**TOWN COUNCIL RESOLUTION**  
**GRANT INFORMATION FORM**

Grant Description: Section 5310 Vehicle Purchase Program

Funder: State of Connecticut Department of Transportation

Grant Amount: To be determined (100% of purchase price)

Frequency:     One time     Annual     Biennial     Other Every 5 years

First year received:	<u>2011</u>		
Last 3 years received:	<u>2016</u>	<u>2011</u>	<u>N/A</u>
Funding level by year:	<u>\$53,600</u>	<u>\$ 40,000</u>	<u>\$ N/A</u>

Is a local match required?     Yes     No\*

If yes, how much?    Not applicable

From which account? Not applicable

Grant purpose:    To support transportation services planned, designed, and carried out to meet the special transportation needs of seniors and individuals with disabilities

Results achieved:    The Section 5310 program is intended to improve mobility for seniors and individuals with disabilities by removing barriers to transportation service and expanding transportation mobility options.

Duration of grant:    The useful life of a vehicle, defined as 4 years of age or 100,000 miles for a van or mini-van and 5 years of age or 150,000 miles for a bus or mini-bus

Status of application: Under development

Meeting attendee:    To be determined

Comments:    Past 5310 grant rounds have limited the size of grants to 80 percent of vehicle purchase price. This year, this has been expanded to 100%

GRANTS ADMINISTRATION  
MEMORANDUM

---

**TO:** Mayor Marcia A. Leclerc  
**FROM:** Paul O'Sullivan, Grants Manager *Paul*  
**SUBJECT:** Council Resolution – 5310 Program Grant Application for Purchase of a Wheelchair-accessible Van  
**DATE:** July 1, 2021

---

Attached is a draft resolution authorizing you, as Mayor, to apply for a grant from the State of Connecticut Department of Transportation, Section 5310 Program. The grant will pay 100% of the purchase of a wheelchair accessible van for use by senior citizens and persons with disabilities.

The Town has received funding from the CT DOT Section 5310 several times to replace buses that have reached their useful life cycle, generally 4 years or 100,000 miles for both vans and buses. This new van would replace one of the buses currently operated by the Town's dial-a-ride contractor, Hockanum Valley Community Council.

Also attached is a fact sheet with more information on the Section 5310 Program.

I respectfully request that this item be placed on the Town Council agenda for their meeting to be held on July 13, 2021. Please contact me at extension 7206 if you have any questions.

Attachments: as stated

Cc: Eileen Buckheit, Development Director  
Ted Fravel, Parks and Recreation Director  
Vicki Liberator, Senior Services Coordinator

# Connecticut Department of Transportation

## **Section 5310 Program Information**

Section 5310 enhances mobility for seniors and persons with disabilities by providing capital and operating funds for programs to serve the special needs of transit-dependent populations beyond the traditional public transportation services and Americans with Disabilities Act (ADA) complementary paratransit services.

### **Eligible Recipients**

Eligible subrecipients include private nonprofit organizations, states or local government authorities, or operators of public transportation.

### **Eligible Project Activities**

Eligible project activities include but are not limited to accessible buses and vans, transit-related information technology systems, mobility management programs, acquisition of transportation services under contract, travel training, volunteer driver programs and improving signage and way-finding. At least 55% of program funds must be used on traditional capital 5310 projects, and up to 45% may be used for nontraditional projects.

### **Funding Distribution**

Federal Section 5310 funds are available each federal fiscal year, contingent upon congressional appropriation. They are distributed to the States by the Federal Transit Administration (FTA), with 60% of the funds in Connecticut apportioned to large urbanized areas, 20% to small urbanized areas and 20% to areas of the State under 50,000 in population (rural).

### **Match**

The federal share of eligible capital costs may not exceed 80 percent, and 50 percent for operating assistance. The recipient is responsible for providing the match. Match can come from other Federal (non-CTDOT) funds. For the 2021 application cycle, CTDOT will fund viable Traditional vehicle projects selected for award at 100% federal share, with no local match requirement, per the language in the budget page. CTDOT will also attempt to fund viable Nontraditional projects selected for award at 100% federal share, as funding permits and per the language in the budget pages.

### **Application Process & Program Evaluation**

CTDOT conducts a competitive selection process for the Section 5310 grant program. Each year, application materials are made available to eligible recipients, which are reviewed and prioritized for award by CTDOT and the Regional Councils of Governments. The criteria used in evaluating and ranking applications are included in the Application Instructions packet.

**2021 Application Cycle Funding**

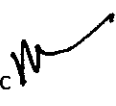
Regional funding for the 2021 application cycle is estimated to be as follows. The amounts are subject to change based on interstate agreements that have yet to be finalized.

<b>URBANIZED AREA</b>	<b>2021 FUNDING</b>
Bridgeport/Stamford	\$1,565,582
Hartford	\$1,760,014
New Haven	\$1,067,591
Norwich/New London	\$390,058
Rural	\$1,157,786
Small Urban	\$603,383
Springfield, MA	\$187,636
Worcester, MA	\$64,581
<b>ESTIMATED TOTAL</b>	<b>\$6,796,631</b>

**Return to Section 5310 main page**



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: July 2, 2021  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc   
RE: REFERRAL: Sunset Ridge Cell Tower Lease

---

Please see the attached memo and supporting documentation provided by Assistant Corporation Counsel Richard Gentile regarding a lease extension for the Sunset Ridge cell tower.

In 2006, the Town was approached by Omnipoint Communications to build the cell tower and turn over ownership of the tower to the Town in exchange for a 15 year, no fee lease. T-Mobile, the successor in interest to Omnipoint, is asking that the lease be extended for two separate consecutive five year terms.

T-Mobile's figure for payment in negotiations was \$1,800 per month, and ended with the Town's rate of \$3,000 a month with a 3% annual increase. This is a beneficial contract for the Town that will bring in an excess of \$400,000 to the Town over the next ten years.

Please place this item on the Town Council agenda for the July 13, 2021 meeting.

C: R. Gentile, Asst. Corporation Counsel

MARCIA A. LECLERC  
MAYOR


**TOWN OF EAST HARTFORD**  
740 Main Street  
East Hartford, Connecticut 06108

(860) 291-7215

FAX (860) 291-0145

OFFICE OF THE  
CORPORATION COUNSEL

June 25, 2021

TO: Mayor Marcia A. Leclerc  
FROM: Richard P. Gentile   
CC: Chief John Oates  
RE: Sunset Ridge Cell Tower Lease

**MEMORANDUM**

In 2006, the Town was approached by Omnipoint Communications with a proposal to build a new cell tower at Sunset Ridge, and turn over ownership of the tower to the Town in exchange for a 15 year, no fee lease. That lease will expire in November of 2021. T-Mobile, the successor in interest to Omnipoint, has asked that the lease be extended for two separate, consecutive, five year terms. Negotiations for payment of rent started at T-Mobile's figure of \$1,800 a month and ended with our rate of \$3,000 a month (with an annual 3% increase). This rate is higher than rates currently charged to other cell carriers on the tower. This is a beneficial contract for the Town as it will bring in excess of \$400,000 to the Town over the next ten years. I would ask that approval of the Amendment be placed on the Town Council's July 13, 2021 Agenda. The Council may consider using the following motion:

Move:

That pursuant to Section 10-4a of the Town of East Hartford Ordinances, the Town Council approve the attached First Amendment to Tower Lease With Option, by and between the Town of East Hartford and T-Mobile Northeast, LLC.



**FIRST AMENDMENT TO TOWER LEASE WITH OPTION**

This First Amendment to Tower Lease with Option Agreement (the "Amendment") is made this \_\_\_\_\_ day of \_\_\_\_\_, 2021, by and between Town of East Hartford, a Connecticut municipality, with an address of 740 Main Street, East Hartford, Connecticut ("Landlord") T-Mobile Northeast, LLC, a Delaware limited liability company, with an address of 4 Sylvan Avenue, Parsippany, NJ 07054, successor in interest to Omnipoint Communications, Inc. ("Tenant").

**WHEREAS**, Landlord and Tenant entered into that certain Tower Lease with Option Agreement dated June 28, 2006 (the "Agreement") whereby Landlord leased to Tenant a portion of a tower owned by Landlord, and located at, located at 100 Sunset Ridge Road, East Hartford, Connecticut;

**WHEREAS**, Landlord and Tenant hereby affirm that, as of the date hereof: (i) no breach or default by Landlord or Tenant occurred; and (ii) the Agreement, and all the terms, covenants, conditions, provisions and agreements thereof, except as expressly modified by this Amendment are in full force and effect, with no defenses or offsets thereto; and

**WHEREAS**, Landlord and Tenant desire to amend the Agreement as follows;

**NOW THEREFORE**, in consideration of the mutual covenants contained in the Agreement and herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Landlord and Tenant hereby agree as follows:

1. Upon expiration of the current lease term on November 30, 2021 the term will automatically renew for two (2) separate consecutive additional periods of five (5) years, each being defined as an "Extension term".
2. Effective November 30, 2021, the Rent that Tenant pays Landlord will be increased to THIRTY-SIX THOUSAND dollars (\$36,000) per year. Rent shall then increase annually, for each additional year during an Extension term by three (3%) over the rent for the previous year. Exhibit B-1 replaces Exhibit B in the agreement.
3. Each of the parties represent and warrant that they have the right, power, legal capacity and authority to enter into and perform their respective obligations under this Amendment.
4. This Amendment will be binding on and inure to the benefit of the parties herein, their heirs, executors, administrators, successors-in-interest and assigns.
5. This Agreement may be executed by original, facsimile, or electronic signatures and in any number if counterparts which shall be considered one instrument. Counterparts, signed facsimile, and electronic copies of this Agreement shall legally bind the Parties to the same extent as original documents.
6. Landlord represents and warrants to Tenant that the consent or approval of a third party has either been obtained or is not required with respect to the execution of this Amendment.

7. Except as specifically amended herein, the remaining terms of the Agreement shall remain in full force and effect. To the extent any provision contained in this Amendment conflicts with the terms of the Agreement, the terms and provisions of this Amendment shall prevail. All capitalized terms shall have the meaning ascribed to them in the Agreement unless otherwise defined in this Amendment.

IN WITNESS WHEREOF, the parties have executed this Amendment on the day and year last written below.

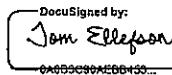
**LANDLORD**

Town of East Hartford  
a Connecticut Municipality

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**TENANT**

T-Mobile Northeast LLC a Delaware limited liability company

By:  \_\_\_\_\_  
Name: Tom Ellefson  
Title: SVP Engineering  
Date: 6/22/2021

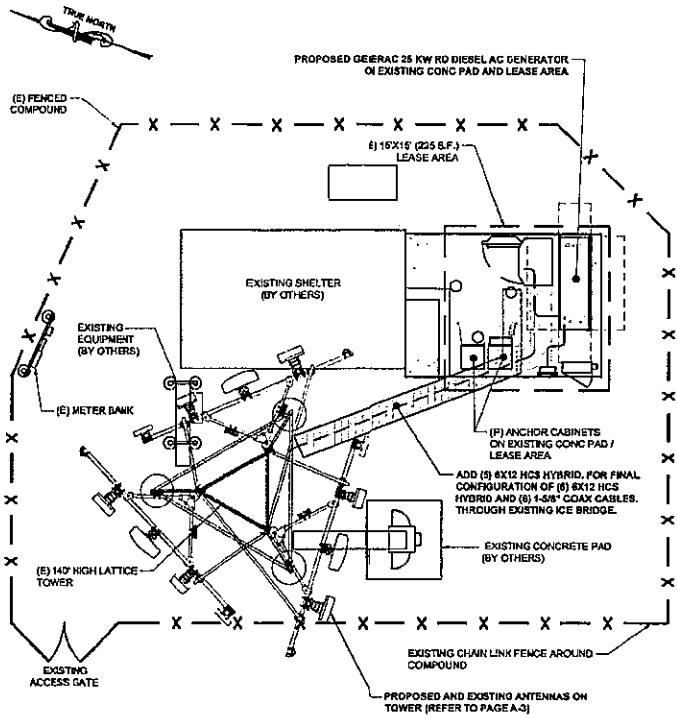
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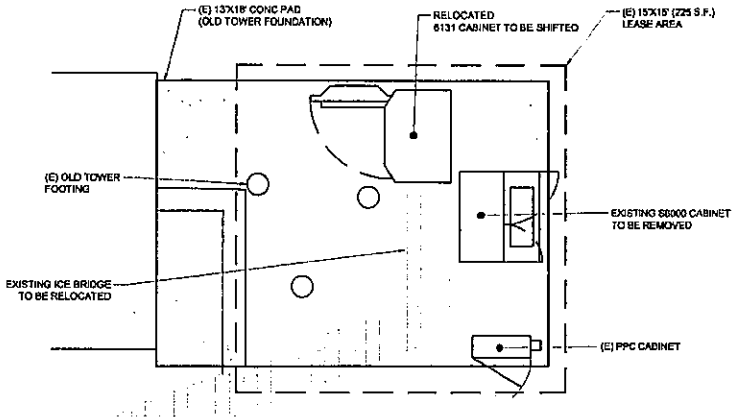
**B-1**

Site Name: CT737/E Hartford Town SST  
T-Mobile Site Number: CT11737C  
Market: New England-CT

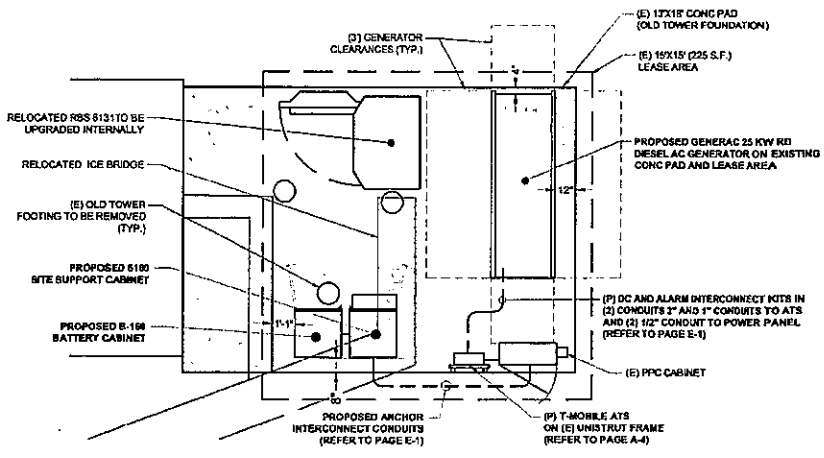
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**SITE PLAN**  
SCALE: 3/32" = 1'-0" (1) A-1



**EXISTING LAYOUT**  
SCALE: 3/16" = 1'-0" (2) A-1



**PROPOSED LAYOUT**  
SCALE: 3/16" = 1'-0" (3) A-1

**APPLICANT:**  
**T-Mobile Northeast LLC**  
35 GRIFFIN ROAD SOUTH  
BLOOMFIELD, CT 06002  
800-992-7100

**PROJECT MANAGER**  
**NORTEAST**  
420 MAIN STREET, BLDG 4  
STURBRIDGE, MA 01566  
203-275-0089

**CONSULTANT:**  
**FORESITE, LLC**  
ARCHITECTS, ENGINEERS, SURVEYORS  
462 WALNUT STREET  
NEWTON, MA 02400  
617-212-3123



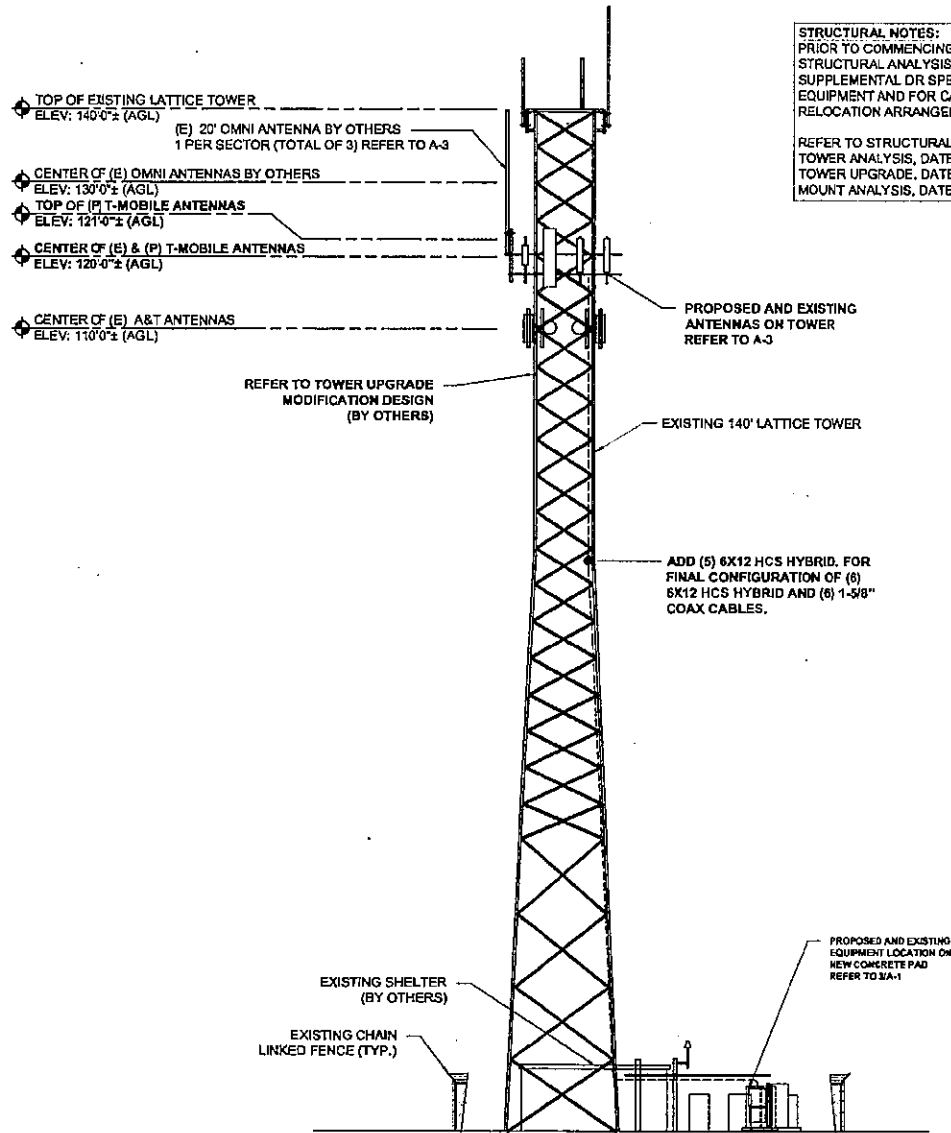
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REV	DESCRIPTION	DATE
A	PRELIMINARY	12/07/19
0	SIGNED AND SEALED	12/10/19
1	REVISED GENERATOR	03/03/21
2	COMBINED NHP AND ANCHOR	03/03/21

SITE NUMBER: CT11737C  
SITE NAME: CT1737/E HARTFORD TOWN SST  
SITE ADDRESS: 100 SUNSET RIDGE RD  
EAST HARTFORD, CT 06108

SHEET TITLE:  
A-1: PLAN

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**STRUCTURAL NOTES:**  
 PRIOR TO COMMENCING CONSTRUCTION, GC SHALL REFER TO TOWER STRUCTURAL ANALYSIS TO DETERMINE IF THERE ARE ANY SUPPLEMENTAL OR SPECIAL REQUIREMENTS FOR TOWER TOP EQUIPMENT AND FOR CABLE BUNDLING, SHIELDING, MOUNTING OR RELOCATION ARRANGEMENTS.

REFER TO STRUCTURAL REPORTS / DRAWINGS:  
 TOWER ANALYSIS, DATED 12/29/20 BY CENTERLINE COMMUNICATIONS.  
 TOWER UPGRADE, DATED 12/29/20 BY CENTERLINE COMMUNICATIONS.  
 MOUNT ANALYSIS, DATED 08/11/20 BY EFI GLOBAL INC.

**ELEVATION**  
 SCALE: 1/16" = 1'-0" 1  
A-2

**APPLICANT:**  
**T-Mobile**  
**T-MOBILE NORTHEAST LLC**  
 35 GRIFFIN ROAD SOUTH  
 BLOOMFIELD, CT 06002  
 860-632-7100

**PROJECT MANAGER**  
  
 420 MAIN STREET, BLDG 4  
 STURBRIDGE, MA 01566  
 203-276-6869

**CONSULTANT:**  
**FORESITE, LLC**  
ARCHITECTS, ENGINEERS, SURVEYORS  
 482 WALNUT STREET  
 NEWTON, MA 02460  
 617-212-3123



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REV	DESCRIPTION	DATE
A	PRELIMINARY	12/07/16
0	SIGNED AND SEALED	12/10/18
1	REVISED GENERATOR	03/03/21
2	COMBINED NHP AND ANCHOR	03/03/21

SITE NUMBER: CT11737C  
 SITE NAME: CT1737/E HARTFORD TOWN SST  
 SITE ADDRESS: 100 SUNSET RIDGE RD  
 EAST HARTFORD, CT 06108

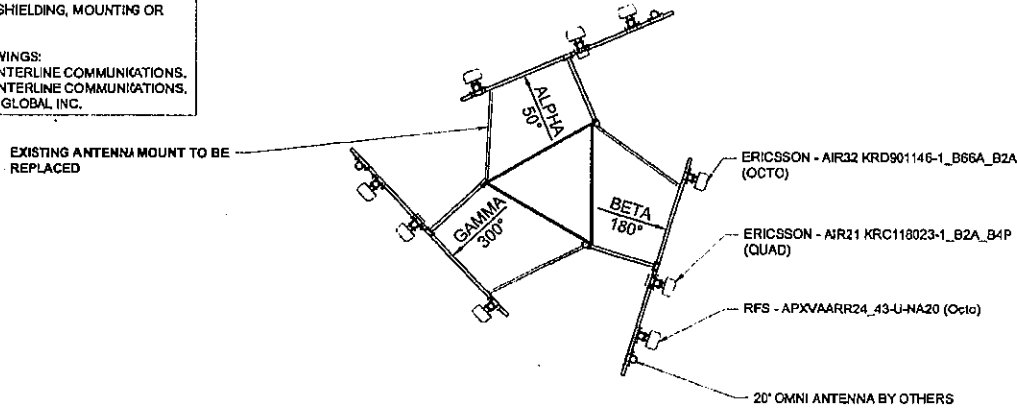
SHEET TITLE:  
 A-2: ELEVATION

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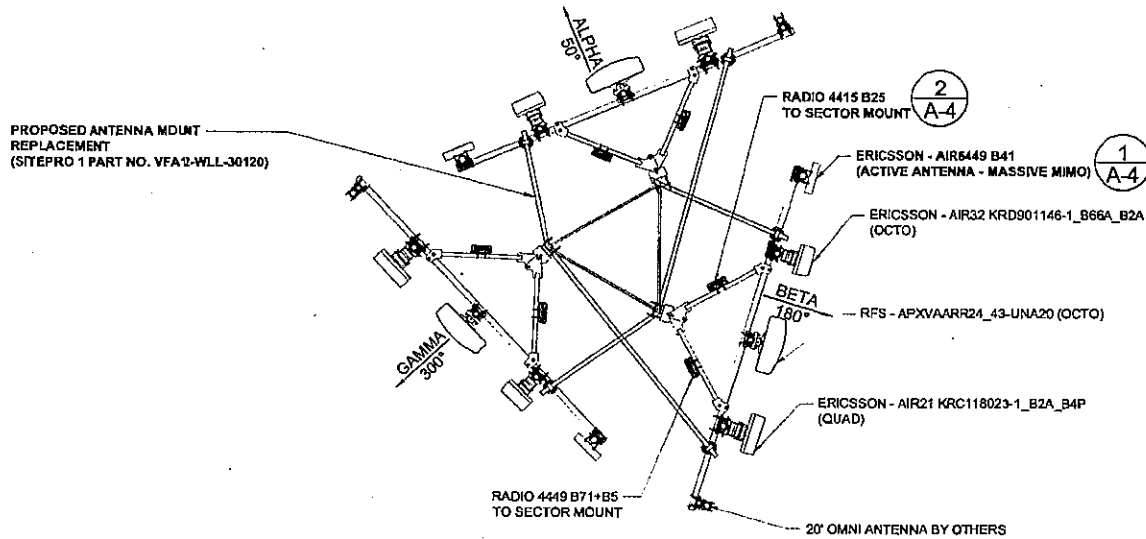
**STRUCTURAL NOTES:**  
 PRIOR TO COMMENCING CONSTRUCTION, GC SHALL REFER TO TOWER STRUCTURAL ANALYSIS TO DETERMINE IF THERE ARE ANY SUPPLEMENTAL OR SPECIAL REQUIREMENTS FOR TOWER TOP EQUIPMENT AND FOR CABLE BUNDLING, SHIELDING, MOUNTING OR RELOCATION ARRANGEMENTS.

REFER TO STRUCTURAL REPORTS / DRAWINGS:  
 TOWER ANALYSIS, DATED 12/29/20 BY CENTERLINE COMMUNICATIONS.  
 TOWER UPGRADE, DATED 12/29/20 BY CENTERLINE COMMUNICATIONS.  
 MOUNT ANALYSIS, DATED 08/11/20 BY EFI GLOBAL INC.

**EXISTING ANTENNA PLAN**



**FINAL ANTENNA PLAN**



**ANTENNA PLAN**  
 SCALE: NTS (with callout 1/A-3)

**APPLICANT:**  
  
**T-MOBILE NORTHEAST LLC**  
 35 GRIFFIN ROAD SOUTH  
 BLOOMFIELD, CT 06002  
 860-882-7100

**PROJECT MANAGER**  
  
**NORTHEAST**  
 420 MAIN STREET, BLDG 4  
 STURBRIDGE, MA 01566  
 203-275-6808

**CONSULTANT:**  
  
**FORESITE**  
 462 WALNUT STREET  
 NEWTON, MA 02459  
 617-212-3123



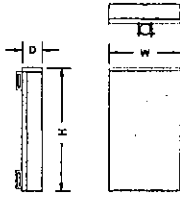
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REV	DESCRIPTION	DATE
A	PRELIMINARY	12/07/18
0	SIGNED AND SEALED	12/10/18
1	REVISED GENERATOR	03/03/21
2	COMBINED NHP AND ANCHOR	03/03/21

SITE NUMBER: CT11737C  
 SITE NAME: CT1737/E HARTFORD TOWN SST  
 SITE ADDRESS: 100 SUNSET RIDGE RD  
 EAST HARTFORD, CT 06108

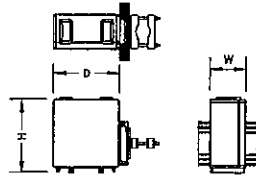
SHEET TITLE:  
 A-3: ANTENNA PLAN

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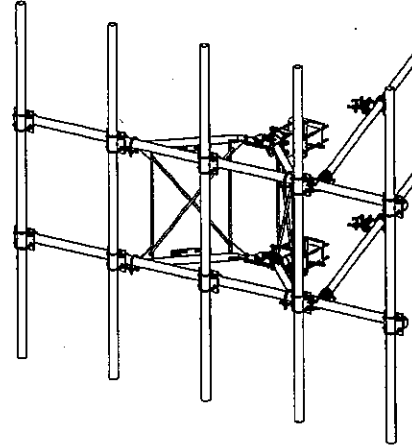
ERICSSON ANTENNA SPECIFICATIONS	
MODEL #	AIR446 B41
MANUF.	ERICSSON
HEIGHT	33.1"
WIDTH	20.5"
DEPTH	8.5"
WEIGHT	100 LB

ERICSSON ANTENNA (1) N.T.S. (A-4)



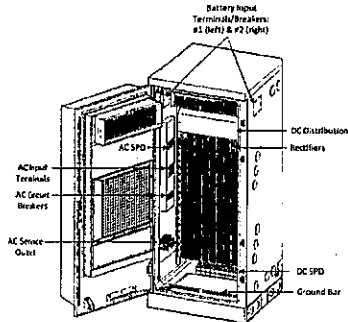
REMOTE RADIO UNIT SPECIFICATIONS	
MODEL #	RADIO-4415 B28
MANUF.	ERICSSON
HEIGHT	14.0"
WIDTH	13.2"
DEPTH	5.4"
WEIGHT	48.3 LB

REMOTE RADIO UNIT (2) N.T.S. (A-4)



PROPOSED ANTENNA MOUNT REPLACEMENT  
(SITEPRO 1 PART NO. WFA12-WLL-3070)  
12" Ø HEAVY DUTY V-FRAME ASSEMBLY  
W/ 2 STIFF ARMS & MOUNT PIPES

SECTOR MOUNT (5) N.T.S. (A-4)



SITE SUPPORT CABINET SPECIFICATIONS	
MODEL #	6160
MANUF.	ERICSSON
HEIGHT	63"
WIDTH	25.6"
DEPTH	33.5"
WEIGHT	605 lbs

SITE SUPPORT CABINET (3) N.T.S. (A-4)



BATTERY CABINET SPECIFICATIONS	
MODEL #	8100
MANUF.	ERICSSON
HEIGHT	65"
WIDTH	20"
DEPTH	20"
WEIGHT	1803 lbs

BATTERY CABINET (4) N.T.S. (A-4)

**APPLICANT:**  
**T-Mobile**  
**T-MOBILE NORTHEAST LLC**  
 35 GRIFFIN ROAD SOUTH  
 BLOOMFIELD, CT 06002  
 800-882-7100

**PROJECT MANAGER**  
  
 420 MAIN STREET, BLDG 4  
 STURBRIDGE, MA 01566  
 203-275-6688

**CONSULTANT:**  
**FORESITE LLC**  
Architects Engineers Surveyors  
 482 WALNUT STREET  
 NEWTON, MA 02460  
 817-212-3123



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A	PRELIMINARY	12/07/18
0	SIGNED AND SEALED	12/10/18
1	REVISED GENERATOR	03/03/21
2	COMBINED NHP AND ANCHOR	03/03/21

SITE NUMBER: CT11237C  
 SITE NAME: CT737/E HARTFORD TOWN SST  
 SITE ADDRESS: 100 SUNSET RIDGE RD  
 EAST HARTFORD, CT 06108

SHEET TITLE:  
 A-4: EQUIPMENT SPECIFICATIONS

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**GENERAC RD 25 KW AC DIESEL GENERATOR AND TANK**

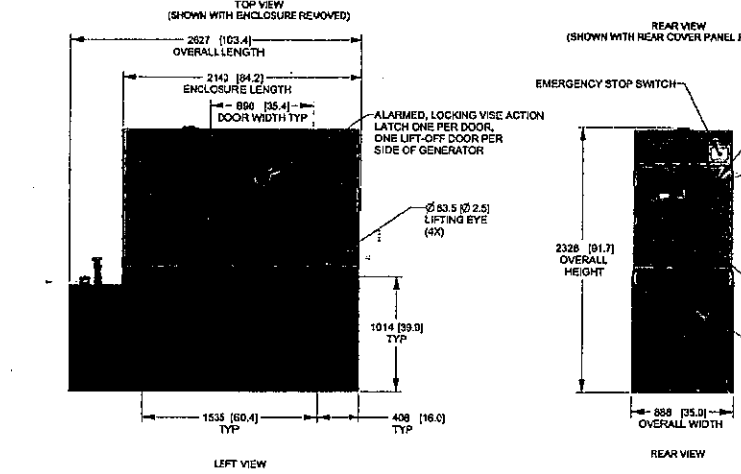
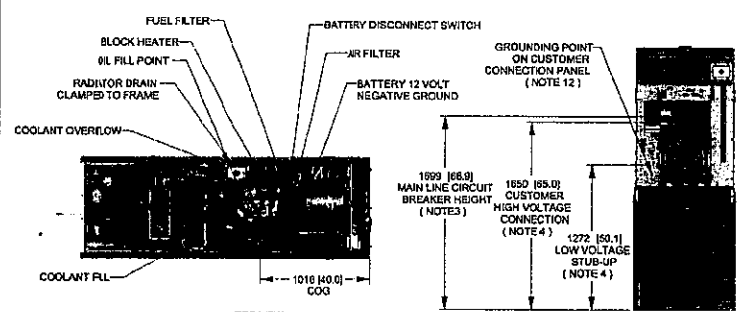
SH 1/2 REV 2 WINDCHILL VERSION 2.12

**WEIGHT DATA WITH EMPTY BASETANK**  
(SEE NOTE 6)

GENERATOR AS SHOWN	1206 [284.6]
WITH WOODEN SHIPPING SKID	1554 [338.4]

WEIGHT: KG (LBS)  
DIMENSIONS: MM (INCHES)

- NOTES:**
- THIS UNIT MUST BE INSTALLED IN ACCORDANCE WITH CURRENT APPLICABLE NFPA 77 AND NFPA 70 STANDARDS AS WELL AS ANY OTHER FEDERAL, STATE, AND LOCAL CODES.
  - BATTERY (12 VOLT NEGATIVE GROUND SYSTEM).
  - CONTROL PANEL / CIRCUIT BREAKER INFORMATION:  
- MAIN LINE CIRCUIT BREAKER 125 AMPS  
- SEE SPECIFICATION SHEET OR OWNERS MANUAL  
- ACCESSIBLE THROUGH CUSTOMER ACCESS ASSEMBLY DOOR ON REAR OF GENERATOR  
- CONTROL PANEL INCLUDES INTEGRATED BATTERY CHARGER
  - REMOVE THE REAR STUB-UP AND REAR ENCLOSURE COVER PANEL TO ACCESS THE STUB-UP AREAS AS FOLLOWS:  
- HIGH VOLTAGE CONNECTION INCLUDING AC LOAD LEAD CONDUIT CONNECTION, NEUTRAL CONNECTION, AND BATTERY CHARGER 120 VOLT AC (9.5 AMP MAX) CONNECTION  
- LOW VOLTAGE CONNECTION INCLUDING TRANSFER SWITCH CONTROL WIRES  
- ENGINE SERVICE CONNECTIONS  
- OIL DRAIN 1/2" NPT  
- RADIATOR DRAIN - HOSE CLAMPED TO FRAME
  - CENTER OF GRAVITY AND WEIGHT MAY CHANGE DUE TO UNIT OPTIONS.
  - BOTTOM OF GENERATOR SET MUST BE ENCLOSED TO PREVENT PEST INTRUSION AND RECIRCULATION OF DISCHARGE AIR AND/OR IMPROPER COOLING AIR FLOW.
  - REFERENCE OWNERS MANUAL FOR LIFTING WARNINGS.
  - MOUNTING BOLTS OR STUDS TO MOUNTING SURFACE SHALL BE 5/8-11 GRADE 5 (USE STANDARD SAE TORQUE SPECS)
  - MUST ALLOW FREE FLOW OF INTAKE AIR, DISCHARGE AIR AND EXHAUST. SEE SPEC SHEET FOR MINIMUM AIR FLOW AND MAXIMUM RESTRICTION REQUIREMENTS.
  - GENERATOR MUST BE INSTALLED SUCH THAT FRESH COOLING AIR IS AVAILABLE AND THAT DISCHARGE AIR FROM RADIATOR IS NOT RECIRCULATED. RECOMMENDED MINIMUM PERIMETER (FT) AND VERTICAL OVER EXHAUST (SFT) CLEARANCE FOR SITE LOCATION.
  - GENERATOR MUST BE GROUNDED.



DRAWING CREATED FROM PROENGINEER 3D FILE. ECO MODIFICATION TO BE APPLIED TO SOLIDMODEL ONLY.

**INSTALLATION DRAWING**

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ELECTRONICALLY APPROVED INSIDE WINDCHILL

**GENERAC**

TITLE: **INSTALLATION D2.2L 25KW Y06 PD**

ISSUE DATE: 5/19/18

SIZE	CAGE NO	DWG NO	REV
B	N/A	10000036728	2

SCALE: 0.031 WT.KG SEE ABOVE SHEET 1 of 2

**GENERATOR SPECIFICATIONS N.T.S.**

**APPLICANT:**  
**T-Mobile**  
**T-MOBILE NORTHEAST LLC**  
35 GRIFFIN ROAD SOUTH  
BLOOMFIELD, CT 06002  
860-892-7100

**PROJECT MANAGER**  
NORTH EAST  
420 MAIN STREET, BLDG 4  
STURBRIDGE, MA 01566  
203-275-6669

**CONSULTANT:**  
**FORESITE LLC**  
462 WALNUT STREET  
NEWTON, MA 02460  
617-212-3123



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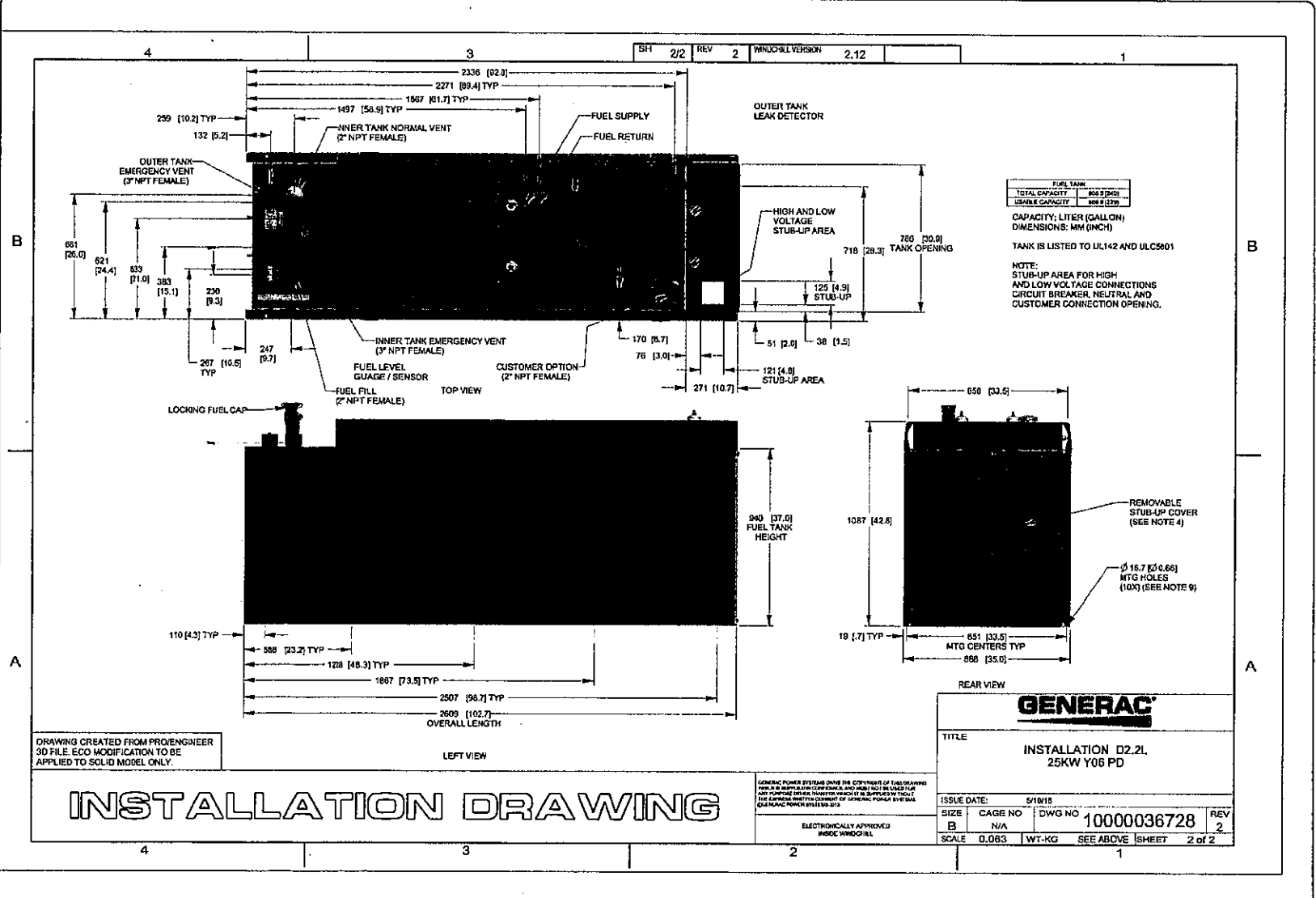
REV	DESCRIPTION	DATE
A	PRELIMINARY	12/07/16
0	SIGNED AND SEALED	12/10/18
1	REVISED GENERATOR	03/03/21
2	COMBINED NHP AND ANCHOR	03/03/21

SITE NUMBER: CT11737C  
SITE NAME: CT1737E HARTFORD TOWN SST  
SITE ADDRESS: 100 SUNSET RIDGE RD  
EAST HARTFORD, CT 06108

SHEET TITLE:  
A-5: GENERATOR SPECIFICATIONS



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ELECTRONICALLY APPROVED  
MISSE WINDCHILL

# INSTALLATION DRAWING

**GENERATOR SPECIFICATIONS** 1  
N.T.S. A-6

**APPLICANT:**  
**T-Mobile**  
**T-MOBILE NORTHEAST LLC**  
35 GRIFFIN ROAD SOUTH  
BLOOMFIELD, CT 06002  
860-892-7100

**PROJECT MANAGER:**  
**NORTHEAST**  
420 MAIN STREET, BLDG 4  
STURBRIDGE, MA 01566  
203-275-6669

**CONSULTANT:**  
**FORESITE LLC**  
Address: Engineer, Surveyor  
462 WALNUT STREET  
NEWTON, MA 02460  
617-212-3123



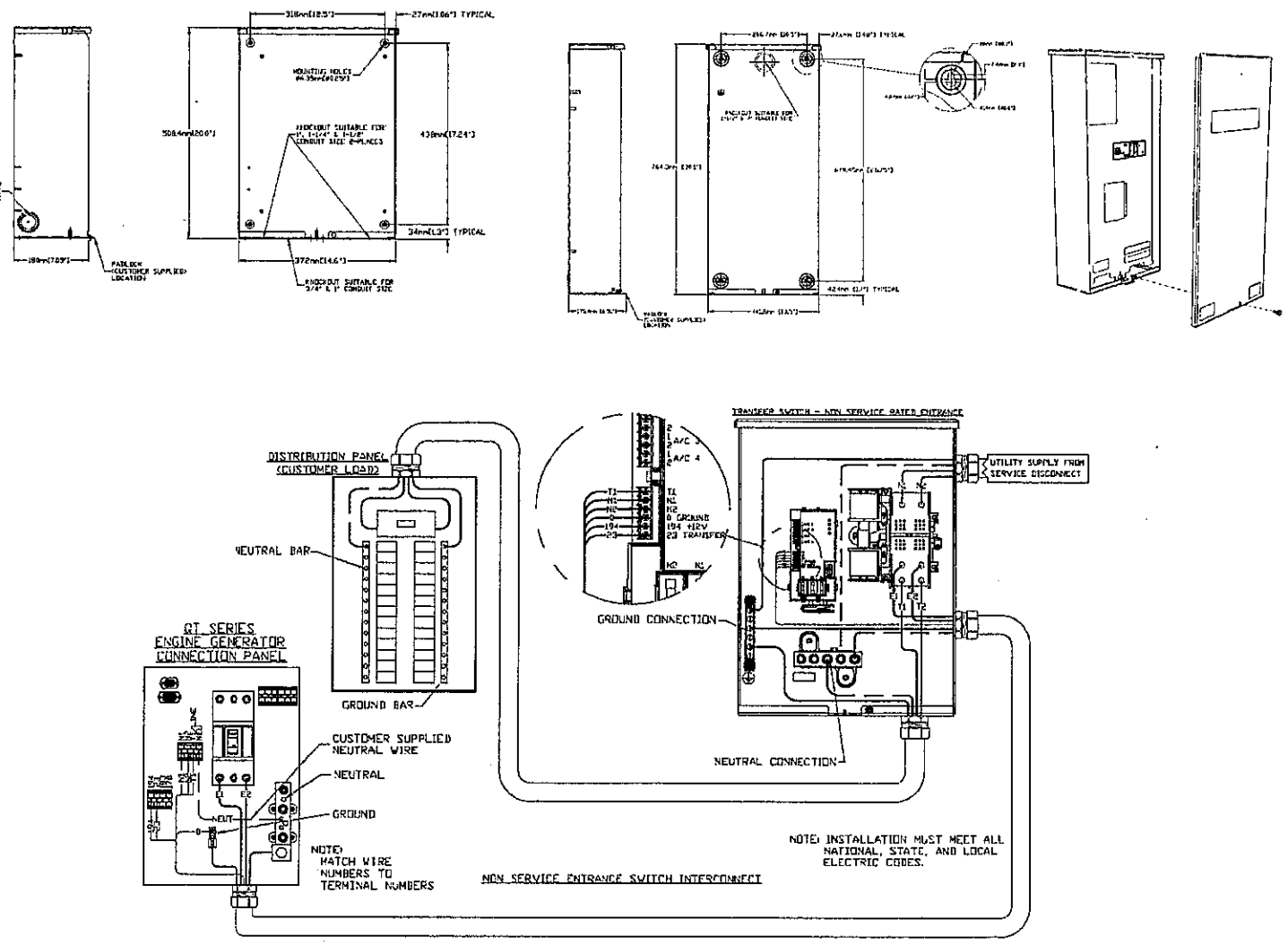
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SITE NUMBER: CT1137C  
SITE NAME: CT737/E HARTFORD TOWN SST  
SITE ADDRESS: 100 SUNSET RIDGE RD  
EAST HARTFORD, CT 06108

SHEET TITLE:  
A-6: GENERATOR SPECIFICATIONS

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**AUTOMATIC TRANSFER SWITCH DETAILS** 1  
SCALE: N.T.S. A-7

**APPLICANT:**  
**T-Mobile**  
**T-MOBILE NORTHEAST LLC**  
 35 GRIFFIN ROAD SOUTH  
 BLOOMFIELD, CT 06002  
 860-892-7100

**PROJECT MANAGER**  
  
 420 MAIN STREET, BLDG 4  
 STURBRIDGE, MA 01566  
 203-275-6669

**CONSULTANT:**  
**FORESITE** LLC  
Access. Egress. Service.  
 482 WALNUT STREET  
 NEWTON, MA 02460  
 617-212-3123



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1	REVISED GENERATOR	03/03/21
2	COMBINED NHP AND ANCHOR	03/03/21

SITE NUMBER: CT11737C  
 SITE NAME: CT737E HARTFORD TOWN BST  
 SITE ADDRESS: 100 SUNSET RIDGE RD  
 EAST HARTFORD, CT 06103

SHEET TITLE:  
 A-7: AUTOMATIC TRANSFER SWITCH  
 DETAILS



**TOWN OF EAST HARTFORD OFFICE OF THE MAYOR**

DATE: July 2, 2021  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc   
RE: RESOLUTION: Authorization of a Municipal Tax-Exempt Lease Purchase

---

Attached for approval is a resolution to authorize a municipal tax-exempt lease purchase financing agreement submitted by Financing Director Linda Trzetzziak to secure funding to pay for the identified approved leased items included in the Town's 5-year Capital Improvement Plan for the 2021-22 through 2025-26.

Also attached for your reference is the Town's 5-year Capital Improvement Plan for the years 2021-22 through 2025-26.

Please place this item on the Town Council agenda for the July 13, 2021 meeting.

C: L. Trzetzziak, Finance Director

**RESOLUTION TO AUTHORIZE A MUNICIPAL TAX-EXEMPT  
LEASE PURCHASE FINANCING AGREEMENT**

**WHEREAS**, the Town of East Hartford approved the purchase of various capital equipment including Town Hall furniture, vehicles for the Police, Fire and Public Works departments, and a Fire department microwave link and laryngoscope as part of the Town of East Hartford's Approved 5-Year Capital Improvement Plan for the fiscal years 2021-22 through 2025-26; and

**WHEREAS**, the cost of the various capital equipment designated for lease-purchase financing totals \$1,724,818; and

**WHEREAS**, the Town will budget \$446,390 in fiscal years 2022-23 through 2025-26 in the General Operating Fund to pay principal and interest on the purchases.

**THEREFORE BE IT RESOLVED**, that the Mayor of the Town of East Hartford is authorized to enter into a master lease purchase agreement and related documents with TD Equipment Finance, Inc. or their affiliates in the principal amount not to exceed \$1,724,818. The interest rate, payment schedule and other details of the financing shall be mutually determined between the company and the Mayor, whose signatures will indicate approval of specific terms and conditions.

**BE IT FURTHER RESOLVED**, that the Town declares its intent to be reimbursed for any temporary advances from the General Fund to pay for any part of the equipment from proceeds of the lease financing in accordance with Treasury Regulation 26 CFR 1.103-18 and/or 26CFR1.150-2.

I, Angela Attenello, Clerk of the Town Council of the Town of East Hartford, certify that the above resolution was approved at a meeting of the Town Council held on July 13, 2021.

---

Angela Attenello, Clerk of the Town Council



## MEMORANDUM

**DATE:** July 2, 2021

**TO:** Marcia A. Leclerc, Mayor

**FROM:** Linda M. Trzetzkiak, Director of Finance

**TELEPHONE:** (860) 291-7246

**RE:** **Resolution to Authorize a Municipal Tax-Exempt Lease Purchase Financing**

---

As part of the recent budget process, the Town Council adopted the Town of East Hartford's 5-year Capital Improvement Plan for the years 2021-22 through 2025-26 (copy attached).

With the approved plan in place, I now request that the attached municipal tax exempt lease purchase financing resolution be submitted for their approval to secure funding to pay for the plan.

Should you have any questions on any of the aforementioned, please do not hesitate to let me know.

REF. #	Project Description	Funding Source	Adopted	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	TOTAL
	<b>TOWN HALL</b>								
2022-101	Town - furniture replacement	Capital Lease	25,000	25,000	25,000	25,000	25,000	25,000	125,000
	<b>TOWN HALL TOTAL</b>		25,000	25,000	25,000	25,000	25,000	25,000	125,000
	<b>PUBLIC WORKS (including PARKS)</b>								
2022-201	Road Improvement Program		-	-	15,000,000	-	15,000,000	-	30,000,000
2022-202	Town Building Improvements		-	-	5,000,000	-	5,000,000	-	10,000,000
2022-203	Senior bus (grant 54,000 lease 16,000)	OOT/Capital Lease	70,000	70,000	-	-	-	-	70,000
2022-204	Highway Division - F-150 Pick-up Truck	Capital Lease	30,000	30,000	30,000	30,000	30,000	30,000	150,000
2022-205	Park Division - F-150 Pick-up Truck	Capital Lease	30,000	30,000	30,000	30,000	30,000	30,000	150,000
2022-206	Park Division - Bucket Truck	Capital Lease	130,000	130,000	130,000	-	130,000	-	390,000
2022-207	Highway Division - Case Stub Nose Back Hoe	Capital Lease	125,000	125,000	-	-	-	-	125,000
2022-208	Highway Division - Six-wheel Dump Truck w/plow, leaf box, stainless steel bed	Capital Lease	225,000	225,000	-	-	-	-	225,000
2022-209	Highway Division - Six-wheel Dump Truck w/plow, leaf box, stainless steel bed	Capital Lease	225,000	225,000	-	-	-	-	225,000
2022-210	Highway Division - F-550 small dump truck	Capital Lease	80,000	80,000	-	170,000	-	170,000	420,000
2022-211	Vehicle Replacements - DPW - Highway Division	Capital Lease	-	-	873,225	630,725	630,725	630,725	2,765,400
2022-212	Vehicle Replacements - DPW Parks Maintenance Division	Capital Lease	-	-	163,000	155,000	160,000	155,000	633,000
2022-213	Park Maintenance Trackless MT Tractor	Capital Lease	185,000	185,000	396,000	181,000	-	366,000	1,128,000
2022-214	Facility Sign Installations - Various Town Facilities	LOCIP	135,000	150,000	-	-	-	-	150,000
2022-215	Hockanum River Linear walkway - repairs	LOCIP	25,000	190,000	-	-	-	-	190,000
2022-216	Benches, Barrels & Bike Racks Silver Lane	LOCIP	20,863	20,863	-	-	-	-	20,863
2022-217	Alumni Park Improvements	LOCIP	25,000	25,000	-	-	-	-	25,000
2022-218	Replacement of Wooden Street Light Repair	LOCIP	10,000	10,000	-	-	-	-	10,000
2022-219	Renovation of North End Senior Center - Construction	LOCIP	200,000	200,000	2,000,000	-	-	-	2,200,000
2022-220	Renovation of Veterans Memorial Clubhouse - Design	LOCIP	115,000	115,000	500,000	-	-	-	615,000
2022-221	PSC Vehicle Storage Building		-	-	-	-	-	-	-
2022-222	Renovation of Hockanum Library - Construction		-	-	2,250,000	-	-	-	2,250,000
2022-223	Vehicle Replacements - DPW Waste Division		-	-	1,869,210	405,994	392,486	392,453	3,060,143
2022-224	Emergency generators - EHHS and EHMS		-	-	400,000	-	-	-	400,000
2022-225	Gorman Park dam rehabilitation - construction		-	-	365,000	-	-	-	365,000
2022-226	New Fire House No. 2 - Design		-	-	350,000	-	-	-	350,000
2022-227	Equipment - Parks Maintenance Division		-	-	315,000	-	-	-	315,000
2022-228	Storm drainage repair		-	-	300,000	300,000	300,000	300,000	1,200,000
2022-229	Maintenance & Storage Building for Flood Control - Meadow Hill Facility		-	-	250,000	-	-	-	250,000
2022-230	Vehicle Replacements - DPW Other Divisions		-	-	208,035	-	-	-	208,035
2022-231	Renovation of North End Senior Center - Design		-	-	200,000	-	-	-	200,000
2022-232	Renovation of Hockanum Library - Design		-	-	200,000	-	-	-	200,000
2022-233	Vehicle Replacements - General Government		-	-	198,720	25,709	99,785	39,016	363,230
2022-234	Repave Parking and Work Yard at Parks Maintenance Building		-	-	190,000	-	-	-	190,000
2022-235	Levee Slope Mower		-	-	155,000	-	-	-	155,000
2022-236	Playscape replacement program - Gorman, et al		-	-	150,000	150,000	150,000	150,000	600,000
2022-237	Exterior Restoration - Hugenot House		-	-	150,000	-	-	-	150,000
2022-238	Blow-in Mulch Spreader		-	-	120,000	-	-	-	120,000
2022-239	18 Sets of Aluminum Bleachers with Guardrail System		-	-	118,800	-	-	-	118,800
2022-240	Equipment - Highway Division		-	-	104,000	-	-	-	104,000
2022-241	Outfall repair and stabilization		-	-	100,000	100,000	100,000	100,000	400,000
2022-242	Emergency generator connections - Various Schools		-	-	100,000	-	-	-	100,000
2022-243	Hockanum Library Roof Repairs		-	-	100,000	-	-	-	100,000
2022-244	Irrigation Systems at McAuliffe Park		-	-	85,000	-	-	-	85,000
2022-245	MS4 General Permit Engineering Requirements		-	-	75,000	75,000	75,000	75,000	300,000
2022-246	Public Safety Complex duct cleaning		-	-	75,000	-	-	75,000	150,000
2022-247	All-wheel Drive Utility Tractor for with Accessories (for ROW and Levee use)		-	-	75,000	-	-	-	75,000
2022-248	Woodchipper/Shredder		-	-	65,000	-	-	-	65,000
2022-249	EHCC Duct Cleaning		-	-	60,000	-	-	-	60,000
2022-250	Life Safety Generator at Fire House #6		-	-	55,000	-	-	-	55,000
2022-251	EHCC Phase III - Sealing Bricks below ground sealant		-	-	50,000	-	-	-	50,000
2022-252	PSC Temperature Control Upgrade		-	-	50,000	-	-	-	50,000
2022-253	Emergency generator - trailer mounted		-	-	50,000	-	-	-	50,000

REF. #	Project Description	Funding Source	Adopted	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	TOTAL
2022-254	Security Camera System for Ecology Drive		-	-	50,000	-	-	-	50,000
2022-255	Generator for DPW Administration at Ecology Drive		-	-	40,000	-	-	-	40,000
2022-256	Hydrostatic Utility Vehicle		-	-	37,000	-	-	-	37,000
2022-257	PSC Carpet Replacement		-	-	35,000	35,000	35,000	35,000	140,000
2022-258	Auxiliary Salt Shed Roof Replacement - Ecology Drive		-	-	35,000	-	-	-	35,000
2022-259	High Street over Pewterpot Brook - culvert cleaning		-	-	35,000	-	-	-	35,000
2022-260	Transfer Station compactor		-	-	35,000	-	-	-	35,000
2022-261	Zero Turn Lawn Mower with Accessories (2 units)		-	-	34,000	-	-	-	34,000
2022-262	Public Safety Complex repoint existing chimney		-	-	30,000	-	-	-	30,000
2022-263	Vinyl Graphics Printer for Sign Shop		-	-	30,000	-	-	-	30,000
2022-264	Clam bucket		-	-	30,000	-	-	-	30,000
2022-265	Trailer Mounted Aerial Bucket		-	-	27,000	-	-	-	27,000
2022-266	Baseball Infield Groomer		-	-	24,000	-	-	-	24,000
2022-267	Backstop and fencing - replacement program		-	-	20,000	20,000	20,000	20,000	80,000
2022-268	Streetlight Pole Replacements		-	-	20,000	20,000	20,000	20,000	80,000
2022-269	Exterior repairs for Brewer House		-	-	20,000	-	-	-	20,000
2022-270	Cemetery all-terrain vehicle		-	-	20,000	-	-	-	20,000
2022-271	Exterior Painting at Fire House No. 2		-	-	18,000	-	-	-	18,000
2022-272	Traffic sign machine		-	-	18,000	-	-	-	18,000
2022-273	3-point Hitch Overseeder		-	-	15,000	-	-	-	15,000
2022-274	Overseas storage containers		-	-	15,000	-	-	-	15,000
2022-275	Gravelly tractor with broom		-	-	11,000	-	-	-	11,000
2022-276	Firehouse #6		-	35,000	35,000	35,000	45,000	-	150,000
2022-277	50 Chapman Place (CCC)		-	40,000	25,000	35,000	-	-	100,000
2022-278	Stormwater and Drainage		-	50,000	-	50,000	-	100,000	200,000
2022-279	Park Maintenance - repairs		-	-	200,000	60,000	60,000	80,000	400,000
2022-280	Hockanum River Linear Trail Maintenance		-	50,000	-	-	-	-	50,000
2022-281	Trash-Recycle Containers - Carts		-	35,000	35,000	35,000	35,000	35,000	175,000
2022-282	165 Main Street (Hockanum Library)		-	25,000	-	25,000	-	25,000	75,000
2022-283	Alumni Park Improvements		-	35,000	-	-	-	-	35,000
2022-284	1 Ecology Drive (PW)		-	-	25,000	25,000	25,000	25,000	100,000
2022-285	Parks Aluminum Bleachers		-	21,000	21,000	21,000	21,000	21,000	105,000
2022-286	Pump Stations		-	-	-	25,000	-	-	25,000
2022-287	McAuliffe Park Irrigation		-	85,000	-	-	-	-	85,000
2022-288	103 Long Hill Drive (Golf Course)		-	-	-	25,000	-	-	25,000
2022-289	Guiderail Repair and Replacement		-	25,000	-	25,000	-	25,000	75,000
2022-290	Line Painting		-	-	85,000	85,000	85,000	85,000	340,000
2022-291	740 Main Street (Town Hall)		-	-	-	25,000	-	25,000	50,000
2022-292	Pave Terry Pool Lot		-	-	-	-	-	-	-
2022-293	100 Sunset Ridge Drive (VMC)		-	-	-	25,000	-	25,000	50,000
2022-294	PW - Street Light Repair - Replacement		-	25,000	-	25,000	-	25,000	75,000
2022-295	Misc. Building Repairs		-	-	-	25,000	-	25,000	50,000
2022-296	Traffic Signal Repairs		-	25,000	-	25,000	-	25,000	75,000
2022-297	Parking Lot Improvements		-	30,000	-	30,000	-	30,000	90,000
2022-298	Sidewalk Repair and Replacement		-	-	50,000	50,000	50,000	50,000	200,000
2022-299	Facility Signage		-	-	-	-	-	-	-
2022-300	Park Maintenance Trailers		-	-	16,500	6,500	23,000	53,000	99,000
2022-301	McKenna Field Grandstands		-	-	60,000	-	-	-	60,000
2022-302	Pave Park Maint Lot		-	-	-	-	200,000	-	200,000
2022-303	Pave Martin Park		-	-	300,000	-	-	-	300,000
2022-304	Pave Lower Goodwin Lot		-	-	-	100,000	-	-	100,000
2022-305	Pave Foran Park Lot		-	-	-	-	-	100,000	100,000
2022-306	Martin Basketball Courts		-	-	35,000	-	-	-	35,000
2022-307	McAuliffe Basketball Courts		-	-	-	35,000	-	-	35,000
2022-308	Gorman Basketball Courts		-	-	-	-	35,000	-	35,000
2022-309	Dwyer Basketball Courts		-	-	-	-	-	35,000	35,000
2022-310	MUTCD Roadway Signage		-	-	25,000	-	25,000	-	50,000
2022-311	Sanitation - Dumpsters		-	-	25,000	-	25,000	-	50,000
2022-312	Mobile Life Column		-	-	-	49,000	-	-	49,000
2022-313	Fencing		-	-	25,000	-	-	-	25,000
2022-314	31 School Street (PSC)		-	-	50,000	-	50,000	-	100,000

REF. #	Project Description	Funding Source	Adopted	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	TOTAL
2022-315	840 Main Street (Raymond Library)		-	-	25,000	-	-	-	25,000
2022-316	15 Milbrook Drive (Senior Center - new)		-	-	-	-	-	25,000	25,000
2022-317	80 Remington Road (Northend Senior Center)		-	-	25,000	-	25,000	-	75,000
2022-318	Hillside Cemetery		-	-	25,000	-	-	25,000	50,000
2022-319	Renovation of Veterans Memorial Clubhouse - Construction		-	-	-	5,000,000	-	-	5,000,000
2022-320	New Fire House No. 2 - Construction		-	-	-	3,500,000	-	-	3,500,000
2022-321	New Public Works garage and operations facility - land acquisition		-	-	-	2,000,000	-	-	2,000,000
2022-322	Levee System - Access Control & Encroachment Elimination		-	-	-	1,453,000	-	-	1,453,000
2022-323	Vehicle wash facility		-	-	-	850,000	-	-	850,000
2022-324	McAuliffe Park pedestrian railroad crossing		-	-	-	520,000	-	-	520,000
2022-325	Corrugated metal pipe lining rehab		-	-	-	334,000	-	-	334,000
2022-326	Gorman Park dam rehabilitation - design		-	-	-	177,000	-	-	177,000
2022-327	Public Works Yard retaining wall replacement- design & construction		-	-	-	150,000	-	-	150,000
2022-328	Veterans Memorial Clubhouse - painting & repairs		-	-	-	130,000	-	-	130,000
2022-329	Basketball Court Resurfacing (Alumni Park, Dwyer Park, Martin Park [2 courts])		-	-	-	100,000	-	-	100,000
2022-330	Various bridges - channel maintenance		-	-	-	86,000	-	-	86,000
2022-331	Levee System - Operations & Maintenance Manual Update		-	-	-	85,000	-	-	85,000
2022-332	Tennis court - repairs		-	-	-	75,000	-	-	75,000
2022-333	Basketball Court Resurfacing (Martin Park)		-	-	-	45,000	-	-	45,000
2022-334	Martin Park Improvements		-	-	-	44,000	-	-	44,000
2022-335	Off road culvert inspection program		-	-	-	40,000	-	-	40,000
2022-336	Fleet Services gas pump canopy		-	-	-	25,000	-	-	25,000
2022-337	Public Safety Complex gas pump canopy		-	-	-	25,000	-	-	25,000
2022-338	Levee System - Toe Drain Phase 2		-	-	-	-	3,350,000	-	3,350,000
2022-339	New Public Works garage and operations facility - design		-	-	-	-	2,800,000	-	2,800,000
2022-340	Burnham Brook drainage study		-	-	-	-	225,000	-	225,000
2022-341	Silver Lane Cemetery channel stabilization		-	-	-	-	185,000	1,100,000	1,285,000
2022-342	McAuliffe Park culvert replacement- design and construction		-	-	-	-	165,000	585,000	750,000
2022-343	Public Safety Complex shooting range air conditioning		-	-	-	-	150,000	-	150,000
2022-344	Silver Lane cemetery building - design		-	-	-	-	137,000	-	137,000
2022-345	Town Hall Interior Doors		-	-	-	-	100,000	-	100,000
2022-346	Labor Park - improvements		-	-	-	-	90,000	-	90,000
2022-347	Tennis Court Surface Maintenance		-	-	-	-	60,000	-	60,000
2022-348	Hockanum tennis court lights		-	-	-	-	36,000	-	36,000
2022-349	New Public Works garage and operations facility - construction		-	-	-	-	-	28,000,000	28,000,000
2022-350	Landfill PCB remediation		-	-	-	-	-	7,500,000	7,500,000
2022-351	Levee System - Pump Station Rehabilitation		-	-	-	-	-	5,263,000	5,263,000
2022-352	Levee System - Meadow Hill Pond Dredging		-	-	-	-	-	4,264,000	4,264,000
2022-353	Martin Pool - replacement		-	-	-	-	-	2,000,000	2,000,000
2022-354	Orennan Pool - replacement		-	-	-	-	-	2,000,000	2,000,000
2022-355	Landfill monitoring wells		-	-	-	-	-	1,208,000	1,208,000
2022-356	Silver Lane cemetery building - construction		-	-	-	-	-	859,000	859,000
2022-357	Yanner Property development		-	-	-	-	-	270,000	270,000
2022-358	Dog Park construction		-	-	-	-	-	120,000	120,000
2022-359	Landfill PCB study		-	-	-	-	-	115,000	115,000
	<b>PUBLIC WORKS TOTAL</b>		<b>1,630,863</b>	<b>2,291,863</b>	<b>34,642,490</b>	<b>17,808,928</b>	<b>30,174,996</b>	<b>56,736,194</b>	<b>141,654,471</b>



REF. #	Project Description	Funding Source	Adopted	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	TOTAL
	<b>FIRE</b>								
2022-401	Engine		-	682,964	-	-	-	-	682,964
2022-402	Engine		-	682,964	-	-	-	-	682,964
2022-403	Microwave link	Capital Lease	85,000	85,000	-	-	-	-	85,000
2022-404	SCBA upgrade		-	135,429	-	-	-	-	135,429
2022-405	Car 3		-	92,500	-	-	-	-	92,500
2022-406	Laryngoscope	Capital Lease	48,818	48,818	-	-	-	-	48,818
2022-407	Engine 2		-	-	-	-	-	-	-
2022-408	Life Pack replacements and suction units		-	-	-	-	-	-	-
2022-409	Station 2		-	-	-	-	-	-	-
2022-410	Station 1		-	-	300,000	-	-	-	300,000
2022-411	Engine 6		-	-	625,000	-	-	-	625,000
2022-412	Engine 3		-	-	-	625,000	-	-	625,000
2022-413	Thermal Imaging Cameras		-	-	-	10,000	-	-	10,000
2022-414	Ladder 1		-	-	-	-	1,330,000	-	1,330,000
2022-415	Engine 1		-	-	-	-	-	-	-
2022-416	Engine 5		-	-	-	-	-	-	-
2022-417	Ladder 2		-	-	-	-	-	-	-
2022-418	Public Safety utility vehicle - Training		-	-	-	-	-	-	-
2022-419	Public Safety utility vehicles - 3		-	-	-	-	-	-	-
2022-420	Radio system replacement		-	-	-	-	-	-	-
2022-421	Rescue Squad 1		-	-	-	-	-	-	-
2022-422	Station 3		-	-	-	-	-	-	-
2022-423	Station 5		-	-	-	-	-	-	-
2022-424	Station 6		-	-	-	-	-	-	-
2022-425	Wellness/Fitness		-	-	-	-	-	-	-
	<b>FIRE TOTAL</b>		<b>133,818</b>	<b>1,727,675</b>	<b>925,000</b>	<b>635,000</b>	<b>1,330,000</b>	<b>-</b>	<b>4,617,675</b>
	<b>POLICE</b>								
2022-501	Vehicle Replacements - Police Department - 8 Cruisers	Capital Lease	520,000	520,000	520,000	520,000	520,000	520,000	2,600,000
	<b>POLICE TOTAL</b>		<b>520,000</b>	<b>520,000</b>	<b>520,000</b>	<b>520,000</b>	<b>520,000</b>	<b>520,000</b>	<b>2,600,000</b>
	<b>LIBRARY</b>								
2022-601	Wickham renovations		-	-	2,000,000	-	-	-	2,000,000
	<b>LIBRARY TOTAL</b>		<b>-</b>	<b>-</b>	<b>2,000,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,000,000</b>
	<b>GRAND TOTALS</b>		<b>2,309,681</b>	<b>4,564,538</b>	<b>38,112,490</b>	<b>18,988,928</b>	<b>32,049,996</b>	<b>57,281,194</b>	<b>150,997,146</b>
	Less: DOT bus grant funded		54,000						
	Less: LOCIIP funded		530,863						
	Net Funded by Lease Funds		1,724,818						

**DEPARTMENT: TOWN HALL**

<b>Ref. # 2022-101</b>	<b>Project Description: Town Furniture Replacement</b>
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We are recommending this request in the amount of \$25,000 in Capital Lease funding to provide a funding source for selected furniture replacement and office upgrades (paint, carpeting, and leasehold type improvements could be included as needed) within Town Hall and other satellite locations.

Over time, the furniture and equipment in Town Hall and satellite offices has deteriorated in condition and periodically some pieces require replacement or the office needs refreshment. This request simply attempts to continue to fund a regular equipment, furniture, or office upgrade rotation.

**DEPARTMENT: PUBLIC WORKS**

**Ref. # 2022-203 | Project Description: Vehicle Replacements – Senior Bus**

We are recommending this request in the amount of 70,000 from Capital Lease and State of CT DOT funding to provide for the purchase of a new senior bus. This will replace an older bus.

This grant from the State of Connecticut would offset 77% of the purchase price.

**Ref. # 2022-204 and 2022-205 | Project Description: Vehicle Replacements – Public Works Highway/Parks Divisions**

We are recommending this request in the amount of \$30,000 each in Capital Lease funding to provide a funding source for the purchase of two new F-150 4x4 pickup trucks. These will replace two 2006 vehicles currently with 256,000 and 127,000 miles.

**Ref. # 2022-206 | Project Description: Vehicle Replacements – Parks Division**

We are recommending this request in the amount of \$130,000 from Capital Lease funding to provide a funding source for the purchase of one bucket truck. This will replace a 2000 current vehicle with 50,000 miles.

**Ref. # 2022-207 | Project Description: Vehicle Replacements – Public Works Highway Division**

We are recommending this request in the amount of \$125,000 in Capital Lease funding to provide a funding source for the purchase of a stub nose back hoe. This will replace a 2006 vehicle used at the Cemetery.

**Ref. # 2022-208 and 2022-209 | Project Description: Vehicle Replacements – Public Works Highway Division**

We are recommending this request in the amount of \$225,000 each in Capital Lease funding to provide a funding source for the purchase of two six-wheel dump trucks with attachments. These will replace a 2001 vehicle with 65,000 miles and a 2008 vehicle with 79,000 miles.

<b>Ref. # 2022-210</b>	<b>Project Description: Vehicle Replacements – Public Works Highway Division</b>
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We are recommending this request in the amount of \$80,000 in Capital Lease funding to provide a funding source for the purchase of a F-550 small dump truck. This will replace a 2008 vehicle.

<b>Ref. # 2022-213</b>	<b>Project Description: Equipment Replacements – Parks Division</b>
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We are recommending this request in the amount of \$185,000 in Capital Lease funding to provide a funding source for the purchase of a trackless MT tractor. This will replace a 1994 Bombardier.

<b>Ref. # 2022-214</b>	<b>Project Description: Facility Sign Installations – Various Town Facilities</b>
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We are recommending this request in the amount of \$135,000 in LOCIP funding to provide a funding source for the installation of 128 new signs to be installed at Town facilities, buildings, parks and cemeteries. This is a continuation of this project which has been ongoing with prior LOCIP funding.

<b>Ref. # 2022-215</b>	<b>Project Description: Hockanum River Linear Walkway Repairs</b>
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We are recommending this request in the amount of \$25,000 in LOCIP funding to provide a funding source for repair of the Hockanum River Linear Walkway. The section of the walkway between Town Hall and the parking lot on Elm Street includes elevated wood boardwalks which have been damaged by seasonal flooding. This has resulted in the area being closed to protect public safety. Requested funds will be used to repair the decking, make the surface slip resistant, and anchor the boardwalks to prevent future damage from flooding.

<b>Ref. # 2022-216</b>	<b>Project Description: Silver Lane Benches, Barrels and Bike Racks</b>
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We are recommending this request in the amount of \$20,863 in LOCIP funding to provide a funding source for the purchase of benches, barrels and bike racks along Silver Lane.

<b>Ref. # 2022-217</b>	<b>Project Description: Alumni Park Improvements</b>
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We are recommending this request in the amount of \$25,000 in LOCIP funding to provide a funding source improvements in Alumni Park.

<b>Ref. # 2022-218</b>	<b>Project Description: Wooden Street Light Repair</b>
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We are recommending this request in the amount of \$10,000 in LOCIP funding to provide a funding source for repairs to Town owned wooden street lights.

<b>Ref. # 2022-219</b>	<b>Project Description: North End Senior Center Renovations</b>
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We are recommending this request in the amount of \$200,000 in LOCIP funding to provide a funding source for renovations to the North End Senior Center building.

<b>Ref. # 2022-220</b>	<b>Project Description: VMC Renovation</b>
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We are recommending this request in the amount of \$115,000 in LOCIP funding to provide a funding source for design for renovations to the Veterans Memorial Clubhouse.

**DEPARTMENT:** FIRE

<b>Ref. # 2022-403</b>	<b>Project Description: Fire Department – Microwave Tower Link</b>
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We are recommending this request in the amount of \$85,000 in Capital Lease funding to provide a funding source for the replacement of the public safety radio microwave direct link from the public safety complex dispatch center to the radio tower located on Sunset Ridge. The current link is over 15 years old and approaching obsolescence.

<b>Ref. # 2022-406</b>	<b>Project Description: Fire Department – Laryngoscope Replacement/Upgrade</b>
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We are recommending this request in the amount of \$48,818 in Capital Lease funding to provide a funding source for the purchase of eleven large screen color video laryngoscopes. This will upgrade current outdated equipment.

**DEPARTMENT:** POLICE

<b>Ref. # 2022-501</b>	<b>Project Description: Vehicle Replacements – Police Department</b>
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We are recommending this request in the amount of \$520,000 in Capital Lease funding to provide a funding source for the purchase of up to 10 Police cruisers. Historically, the Town has purchased between five and ten cars annually with the new vehicles introduced into the Patrol Division. Periodically, Command Staff vehicles will be purchased with this funding.

The per vehicle cost is estimated at \$52,000 and includes the installation of equipment, the associated costs for fleet deployment, and the required vehicle transition costs.


This request simply attempts to continue a regular equipment rotation into Town service.

The Town of East Hartford  
Schedule of Leases Payable  
For the Fiscal Year Ending June 30, 2022

Description	Master Lease #	Base Lease	Int. Rate	FY 22	FY 23	FY 24	FY 25	FY 26	FY 27	TOTAL DUE
FY 22 - Rolling Stock/Other CIP Items	TBD	1,700,000	1.20%		437,825	437,825	437,825	437,825		1,751,300
FY 21 - Rolling Stock/Other CIP items	TD - 40163543	2,538,220	1.17%	523,942	523,942	523,942	523,942	523,942		2,619,710
FY 20 - Rolling Stock/Other CIP items	TD - 40154301	1,259,768	2.59%	337,661	337,661	337,661	-	-	-	1,012,983
FY 18 - Rolling Stock/Other CIP items	TD - 40136434	861,700	1.79%	225,964	-	-	-	-	-	225,964
FY 17 - Fire Equipment, Dispatch, PW	Banc of America	4,625,000	2.03%	520,875	520,875	520,875	520,875	520,875	520,875	3,125,250
FY 16 - Library HVAC, furniture, & computers	TD - 40118510	1,500,000	2.29%	235,995	235,995	-	-	-	-	471,990
<b>Total Capital Lease Payments</b>		<b>8,246,468</b>		<b>1,844,437</b>	<b>2,056,298</b>	<b>1,820,303</b>	<b>1,482,642</b>	<b>1,482,642</b>	<b>520,875</b>	<b>9,207,197</b>
<b>Energy Performance Lease Payments</b>										
EPC II Net (less QECCB subsidy)	Banc of America	6,000,000	6.08%	57,456	57,471	57,437	57,350	57,207	-	286,921
EPC II Non-QECCB	Bank of America	1,400,000	4.16%	12,952	13,333	13,725	14,129	14,516		68,655
EPC III - Streetlights	Bank of America	2,040,868	1.12%	215,045	-	-	-	-	-	215,045
		<b>9,440,868</b>		<b>285,453</b>	<b>70,804</b>	<b>71,162</b>	<b>71,479</b>	<b>71,723</b>	<b>-</b>	<b>878,991</b>
<b>Grand Total Stock and Energy Payments</b>				<b>2,129,890</b>	<b>2,127,102</b>	<b>1,891,465</b>	<b>1,554,121</b>	<b>1,554,365</b>	<b>520,875</b>	<b>10,086,188</b>



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: July 6, 2021  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc   
RE: APPOINTMENT: Boards and Commissions

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The following names were submitted by the Democratic Town Committee Chair for appointment to the below boards and commissions. Please place these nominations on the agenda for the July 13, 2021 Town Council meeting.

<b>Building Board of Appeals</b>	Full Member	(5-Year Term)
D Daniel Bogosian	10 May St	12/23
<b>Zoning Board of Appeals</b>	Alternate Member	(5-Year Term)
D Daniel Bogosian	10 May St	12/23
<b>Economic Development Commission</b>	Full Member	(3-Year Term)
D James Arsenault Jr.	25 Pheasant Ln	12/22
<b>Commission on Culture and Fine Arts</b>	Full Member	(3-year Term)
D Laura Kay Wilson	140 Harvest Ln	12/23
<b>Inland Wetland Commission</b>	Full Member	(4-year Term)
D Tony Le	53 Elida Ct	12/22
C: R. Pasek, Town Clerk		



June 28, 2021

The Honorable Marcia A. Leclerc, Mayor  
Town of East Hartford  
740 Main Street  
East Hartford, CT 06108

***Re: Endorsement***

Dear Mayor Leclerc:

The District Chairs and Vice Chairs of the East Hartford Democratic Town Committee met on June 17, 2021, to consider endorsements for the following candidates for appointment to boards or commissions.

- **Building Board of Appeals- FULL MEMBER Opening**
- **Zoning Board of Appeals- ALTERNATE Position Opening**  
Applicant: Daniel Bogosian - 10 May Street  
Occupation: Quality Inspector/Aerospace
  
- **Commission on Culture and Fine Arts – FULL MEMBER Opening**  
Applicant: Laura Kay Wilson - 140 Harvest Lane  
Occupation: Attorney at Law
  
- **Economic Development Commission- FULL MEMBER Opening**  
Applicant: James Arsenault Jr. - 25 Pheasant Lane  
Occupation: Operations Engineer
  
- **Inland Wetland Commission – FULL MEMBER Opening**  
Applicant: Tony Le - 53 Elida Court  
Occupation: Physicist

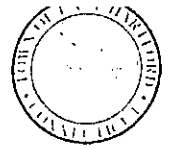
In accordance with our guidelines the candidates' applications were reviewed and a vote to endorse these appointments was held. The result was a vote to endorse the appointments of the above. The appropriate attachments are herewith for your convenience.

Please contact me if you have questions or need additional information.

Respectfully,

Moriah H. Moriarty  
Chairman

**Town of East Hartford  
Boards and Commissions  
Application**



Date: 05/23/21

Name: Daniel Bogosian  
Your name exactly as it appears on the E. Htfd. Voter Registration List

Address: 10 May Street, East Hartford, CT Apt.# \_\_\_\_\_ Zip: 06108

Home Phone: \_\_\_\_\_ Email: danielbogosian@gmail.com

Cell Phone: 860 605 3610 Years as an E.Hartford Resident: 2

Occupation: Quality Inspector/Aerospace Employer: EMI, 330 governors highway South Windsor  
Employer/Work Address

Formal Education/Certifications: Level II in NDT for X-Ray & FPI, Bachelor's Degree in Music Theory

Party Affiliation: Unaffiliated  Democrat  Republican  Minority Party \_\_\_\_\_  
As it appears on the E. Htfd. Voter Registration List

Name of board or commission you wish to serve on: Building Board of Appeals or Zoning Board of Appeals

**Interest statement:**

Your reason for being interested in serving our Town in this capacity

I've been into politics all my life but not at a local level. Angie said there were spots needed from Dems in our district. I believe I am a passionate progressive who will show up when needed to and hopefully do more than just the minimum to improve our town. I chose these two boards because I am most interested in handling appeals, and have knowledge of zoning & buildings.

**List of qualifications that you believe will be an asset to the board/commission on which you wish to serve:**

I've lived in Connecticut, Pennsylvania, New York, and Maine. I'm a good listener and attentive, and I learn from my past mistakes.

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;

- understand the commitment required for this appointment and have attended at least one meeting of the board/commission I am applying to serve on, and I understand that members who are absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.
- understand that I may be required to complete training and/or continuing education.
- understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

Signature		Date	<u>05/23/21</u>
Please return to:	<u>BCpost@easthartfordct.gov</u>	or mail to:	Town of East Hartford Office of the Mayor 740 Main Street East Hartford CT 06108

*For Internal use only:*

Mandatory Qualifications:
Resident _____ T/O _____ C/R _____ T/C _____

**Town of East Hartford  
Boards and Commissions  
Application**



Date: June 2 2021

Name: James M Arsenault Jr  
Your name exactly as it appears on the E. Hfd. Voter Registration List

Address: 25 Pheasant Lane East Hartford, CT 06108 Apt.# \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: N/A Email: hooliganfab@gmail.com

Cell Phone: 860-614-8324 Years as an E.Hartford Resident: 31

Occupation: Operations Engineer Employer: Town of East Hartford  
Employer/Work Address

Formal Education/Certifications: Military

Party Affiliation: Unaffiliated \_\_\_\_\_ Democrat X Republican \_\_\_\_\_ Minority Party \_\_\_\_\_  
As it appears on the E. Hfd. Voter Registration List

Name of board or commission you wish to serve on: Economic Development

**Interest statement:**  
Your reason for being interested in serving our Town in this capacity  
I would very much like to be a part of bringing development and business to the community  
which will help better serve the residents and the tax base.

**List of qualifications that you believe will be an asset to the board/commission on which you wish to serve:**  
I am a very outside of the box thinker, I also am very good at finding solutions to problems.

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;

X I understand the commitment required for this appointment and have attended at least one meeting of the board/commission I am applying to serve on, and I understand that members who are absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.

X I understand that I may be required to complete training and/or continuing education.

X I understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

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<b>Signature</b>	<b>Date</b>	
Please return completed and signed form to:	BCpost@easthartfordct.gov	or mail to: Town of East Hartford Office of the Mayor 740 Main Street East Hartford CT 06108

*For internal use only:*

Mandatory Qualifications: Resident _____ T/O _____ C/R _____ T/C _____
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Town of East Hartford  
Boards and Commissions  
Application

Date: May 24, 2021

Name: Laura Kay Wilson (aka "Kay Wilson" and "Attorney Kay Wilson")  
Your name exactly as it appears on the E. Htfd. Voter Registration List

Address: 140 Harvest Lane, E. Hartford, CT Apt.# n/a Zip: 06118

Home Phone: 860-559-3733 Email: kay@kaywilson.net

Cell Phone: 860-559-3733 Years as an E.Hartford Resident: 8+ (since 3/2013)

Occupation: Attorney at Law Employer: WILSON LAW LLC, 2842 Main St., Glast. CT  
Employer/Work Address

Formal Education/Certifications: BA Poli Sci, UConn 1989; Juris Doctor, UConn 1994

Party Affiliation: Unaffiliated  Democrat  Republican  Minority Party \_\_\_\_\_  
As it appears on the E. Htfd. Voter Registration List

Name of board or commission you wish to serve on: Commission on Culture and Fine Arts

Interest statement:  
Your reason for being interested in serving our Town in this capacity

I have been interested in public service my whole life but only now feel I have the time and opportunity to serve. I love East Hartford and want to contribute to the success of the town and its citizens.

List of qualifications that you believe will be an asset to the board/commission on which you wish to serve:

Understanding of Conn. General Statutes, Regulations, ordinances and policy; Advanced written and verbal communication skills; have served as a hearing officer for State of CT Dept of Emergency Services and Public Protection (2020 to present); skilled facilitator; skilled at de-escalation tactics; executive coaching.

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements:

understand the commitment required for this appointment and have attended at least one meeting of the board/commission I am applying to serve on, and i understand that members who are absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.

understand that I may be required to complete training and/or continuing education.

understand that i must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

Signature <u>Laura Kay Wilson</u>		Date <u>May 24, 2021</u>	
Please return completed and signed form to:	BCpost@easthartfordct.gov	or mail to:	Town of East Hartford Office of the Mayor 740 Main Street East Hartford CT 06108

. For internal use only:

Mandatory Qualifications:
Resident _____ T/O _____ C/R _____ T/C _____

**Town of East Hartford  
Boards and Commissions  
Application**



Date: March 23, 2021

Name: Tony Nhan Le  
Your name exactly as it appears on the E. Htfd. Voter Registration List

Address: 53 Elida Court, East Hartford Apt.# N/A Zip: 06108

Home Phone: N/A Email: LE.TONY53@GMAIL.COM

Cell Phone: 860.794.2238 Years as an E.Hartford Resident: 30

Occupation: Physicist Employer: Hunter College  
Employer/Work Address

Formal Education/Certifications: M. Phil in Physics, Ph.D. in Physics

Party Affiliation: Unaffiliated  Democrat  Republican  Minority Party \_\_\_\_\_  
As it appears on the E. Htfd. Voter Registration List

Name of board or commission you wish to serve on: Inland Wetland

**Interest statement:**  
Your reason for being interested in serving our Town in this capacity

Our government needs help and I believe the best place for me to start is my hometown. Our environment is deteriorating and, as a scientist, I can help.

**List of qualifications that you believe will be an asset to the board/commission on which you wish to serve:**

M. Phil. in Physics, Ph.D. in Physics, I have led research groups and conducted scientific research, I have general knowledge in incompressible fluid flow and biology

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;

Understand the commitment required for this appointment and have attended at least one meeting of the board/commission I am applying to serve on, and I understand that members who are absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.

Understand that I may be required to complete training and/or continuing education.

Understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

Signature	Date March 23, 2021	
Please return completed and signed form to:	BCpost@easthartfordct.gov	or mail to: Town of East Hartford Office of the Mayor 740 Main Street East Hartford CT 06108

*For internal use only:*

Mandatory Qualifications:			
Resident _____	T/O _____	C/R _____	T/C _____