

TOWN COUNCIL AGENDA
TOWN COUNCIL CHAMBERS/MICROSOFT "TEAMS"
740 MAIN STREET
EAST HARTFORD, CONNECTICUT
JULY 12, 2022

6:30 pm Executive Session re: Real Estate
7:15 pm Executive Session re: Worker's Compensation

REVISED 7/11/2022

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**This Town Council meeting is accessible through "Microsoft Teams" 929-235-8441
Conference ID: 180 253 174# or click on this link: Click here to join the meeting**

**This meeting can be viewed through Comcast channel 96 and 1090 and Frontier
channel 6018 or by clicking on https://ehct.viebit.com**

Pledge of Allegiance 7:30 p.m.

1. CALL TO ORDER

2. AMENDMENTS TO AGENDA

3. RECOGNITIONS AND AWARDS

- A. Citizen Commendation from East Hartford Fire Department
- B. Award Presentation from Beautification Commission

4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA
ITEMS

- A. Other Elected Officials
- B. Other Residents
- C. Mayor

5. APPROVAL OF MINUTES

- A. June 21, 2022 Executive Session Re: Labor Negotiations
- B. June 21, 2022 Executive Session Re: Worker's Compensation
- C. June 21, 2022 Public Hearing
- D. June 21, 2022 Regular Meeting

6. COMMUNICATIONS AND PETITIONS

- A. ARPA Small Business Assistance Program Update
- B. Town Hall Renovation Update
- C. Ordinance 10-3(c) Disposition of Obsolete or Broken Town-Owned
Equipment
 - 1. Fire Department
 - 2. IT Equipment
 - 3. Library Furniture

7. OLD BUSINESS

8. NEW BUSINESS

- A. Referral to Real Estate Acquisition and Disposition Committee re: Purchase of 860 Main Street / Church Corners Inn
- B. Receipt of Grant Funds: Summer Youth Employment and Learning Program
- C. 2022 Justice Assistance Grant Program (JAG)
- D. State of Connecticut Community Investment Fund Application
- E. State Bond Commission Urban Grant re: Veterans Memorial Clubhouse Renovations
- F. Contingency Transfer for August Primaries
- G. Approval of Sale of Individual Tax Liens
- H. Appointments to Various Boards and Commissions
- I. Refund of Taxes
- J. 2022-2025 Collective Bargaining Agreement: East Hartford Board of Education and Local 818 of Council 4, AFSCME, AFL-CIO**

9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS

- A. The pending workers' compensation claim of former Board of Education employee, Paris Walton

11. OPPORTUNITY FOR RESIDENTS TO SPEAK

- A. Other Elected Officials
- B. Other Residents
- C. Mayor

12. ADJOURNMENT (next meeting: August 2, 2022)

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TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: June 27, 2022
TO: Richard F. Kehoe, Chair
FROM: Mayor Michael P. Walsh
RE: COMMUNICATION: Citizen Recognition

Please set aside time on the agenda to thank and recognize two East Hartford residents for their brave actions in response to a recent fire at 41 Phelps St.

Please place this item on the Town Council agenda on July 12, 2022.

Cc: K. Munson, Fire Chief

MICHAEL P. WALSH
MAYOR

TOWN OF EAST HARTFORD

(860) 291-7200

KEVIN MUNSON
FIRE CHIEF

740 Main Street
East Hartford, Connecticut 06108

WWW.EASTHARTFORDCT.GOV

To: Honorable Mike Walsh
Mayor

June 27, 2022

From: Kevin Munson
Fire Chief

Re: Citizen Recognition

Mr. Mayor,

I would like to formally recognize two East Hartford residents for their extraordinary actions at a recent building fire at 41 Phelps St. On June 23, 2022 at approximately 1:20 pm, Ricardo Rodriguez-Guzman was making a delivery at a neighboring grocery store as a Pepsi delivery driver. While performing his duties he noticed smoke coming from the second floor of 41 Phelps Street. He immediately went to the second floor, forced the door open, and alerted the sleeping occupant to a fire. Mr. Rodriguez-Guzman should be commended for his selfless actions that undoubtedly resulted in a positive outcome to this incident.

After being alerted to the fire, the first floor resident, Deanna Wujcik ran to the second floor and used a hand-held fire extinguisher to attempt to control the blaze. While not effective in completely extinguishing the fire, her actions slowed the fire's progression making the firefight more manageable for arriving fire crews. Ms. Wujcik should also be commended for her actions that day.

It is my opinion that the actions of Mr. Rodriguez-Guzman and Ms. Wujcik go above and beyond what is expected of bystanders at a building fire. Without regard for their own safety, they risked their lives for their fellow East Hartford residents. Their selfless service to fellow citizens is a testament to the community that exists in East Hartford and should be heralded as an example of true civic duty.

Please commend these individuals for being true heroes of the community.

Yours in service,



Kevin Munson Jr.
Fire Chief



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: July 1, 2022
TO: Richard F. Kehoe, Chair
FROM: Mayor Michael P. Walsh
RE: COMMUNICATION: Citizen Recognition

Please set aside time on the agenda to thank and recognize East Hartford resident Toshiko Uchino for her dedication to the East Hartford community.

Please place this item on the Town Council agenda on July 12, 2022.

Cc: C. Martin, Chief of Staff.

June 14, 2022

Ms. Toshiko Uchino
235 East River Drive #1307
East Hartford, CT 06108

Dear Ms. Uchino

This letter is to inform you that the Beautification Commission would like to award you with a Special Recognition for all the hard work you have done at the Manchester Land Conservation Trust property next to Riverpoint. The property looks amazing with the cherry trees and surrounding landscaping.

We would like to congratulate you for the strong effort that has made the area look so beautiful. It is citizens like you that take pride in your surroundings giving so much of your time, hard work and are so valuable to our town.

I will be contacting you with further details. The Commission will be presenting you with this award at the July 12th Town Council meeting at 7:30 pm. I hope you can attend.

Again, congratulations on your beautiful community project. Thank you for making East Hartford a better place to live.

Sincerely,

Patricia Ann Sirois, Chair
East Hartford Beautification Commission
860-416-8345

Cc: Mayor Mike Walsh

TOWN COUNCIL CHAMBERS

June 21, 2022

EXECUTIVE SESSION- LABOR NEGOTIATIONS

PRESENT
IN CHAMBERS

Chair Richard F. Kehoe, Vice Chair Donald Bell, Jr., Majority Leader Sebrina Wilson, Minority Leader John Morrison, Councilors Angela Parkinson, Awet Tsegai (via Teams), Harry O. Amadasun, Jr. (via Teams), Thomas Rup and Travis Simpson

ALSO
PRESENT

Mayor Michael P. Walsh
Tyron Harris, Human Resources Director (via Teams)

CALL TO ORDER

Chair Kehoe called the meeting to order 6:35 p.m.

MOTION

By John Morrison
seconded by Don Bell
to **go into** Executive Session to discuss labor negotiations.

Motion carried 9/0

MOTION

By John Morrison
seconded by Don Bell
to **go back to** Regular Session.

Motion carried 9/0

ADJOURNMENT

MOTION

By John Morrison
seconded by Don Bell
to **adjourn** at 7:09 p.m.

Motion carried 9/0

TOWN CLERK
EAST HARTFORD

JUN 22 AM 9:34

Richard F. Kehoe

Attest

Richard F. Kehoe

Richard F. Kehoe
Town Council Chair

TOWN COUNCIL CHAMBERS

June 21, 2022

EXECUTIVE SESSION- Worker's Compensation

PRESENT
IN CHAMBERS

Chair Richard F. Kehoe, Vice Chair Donald Bell, Jr., Majority Leader Sebrina Wilson, Minority Leader John Morrison, Councilors Angela Parkinson, Awet Tsegai (via Teams), Harry O. Amadasun, Jr. (via Teams), Thomas Rup and Travis Simpson

ALSO
PRESENT

James Tallberg, Corporation Counsel
Attorney Jonathan Reik, McGann Bartlett & Brown
Mayor Michael P. Walsh

CALL TO ORDER

Chair Kehoe called the meeting to order 7:10 p.m.

MOTION

By John Morrison
seconded by Don Bell

to go into Executive Session to discuss:

1.) The pending workers' compensation claims of former Town employee, Joseph DiMarco

Motion carried 9/0

MOTION

By John Morrison
seconded by Don Bell

to go back to Regular Session.

Motion carried 9/0

ADJOURNMENT

MOTION

By John Morrison
seconded by Don Bell
to adjourn at 7:22 p.m.

Motion carried 9/0

2022 JUN 22 AM 9:34
TOWN CLERK
EAST MANTFORD

Richard F. Kehoe

Attest

Richard F. Kehoe
Richard F. Kehoe
Town Council Chair

Robert J. Park

TOWN COUNCIL CHAMBERS/MICROSOFT TEAMS
JUN 21 AM 9:47

740 MAIN STREET
EAST HARTFORD, CONNECTICUT
TOWN CLERK
EAST HARTFORD

June 21, 2022

PUBLIC HEARING- Enterprise Zone Ordinance revisions as recommended by the Ordinance Committee

PRESENT Chair Richard F. Kehoe, Vice Chair Donald Bell, Jr., Majority Leader Sebrina Wilson, Minority Leader John Morrison, Councillors Angie Parkinson, Awet Tsegai, Thomas Rup, Travis Simpson and Harry O. Amadasun, Jr.

The following is a copy of the legal notice published in the East Hartford Gazette on Thursday, June 16, 2022.

LEGAL NOTICE

Public notice is hereby given that the Town Council of the Town of East Hartford, Connecticut, will hold a public hearing on June 21, 2022 at 7:15 p.m. in the Town Council Chambers, 740 Main Street, East Hartford, Connecticut and via Microsoft Teams to hear public comment on the municipal enterprise zone and revisions to sections 2-117 and 2-118 of town Ordinances as recommended by the Ordinance Committee.

Any person(s) wishing to express an opinion on this matter may do so at this meeting.

Jason Marshall
Town Council Clerk

Chair Kehoe called the public hearing to order at 7:24 pm.

The Chair reviewed the recently approved draft of the enterprise zone ordinance which expand the boundaries in the Rentschler Field airfield area and along the perimeter of Pratt and Whitney. A few years ago, this area was shrunk to establish a railroad depot enterprise zone along Park Avenue and Tolland Street.

The recommendation is to restore the portion of this zone that is on the Rentschler Field site to its original boundary and to add additional property along the north

side of Silver Lane from Rentschler Field east to the Showcase Cinema site, including Silver Lane Plaza. The area is inclusive of Census Tract 5106 and a portion of Census Tract 5105. A map of the dimensions is available in the June 21 Town Council Packet and also on the East Hartford Development Department website.

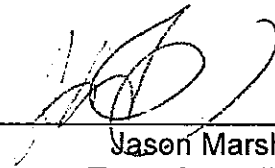
The enterprise zone provides the town flexibility to create tax incentives to spur appropriate development along that corridor.

No one came forward to speak.

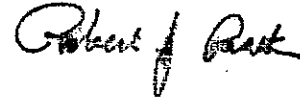
ADJOURNMENT

MOTION By John Morrison
seconded by Don Bell
to adjourn at 7:29 p.m.
Motion carried 9/0

Attest



Jason Marshall
Town Council Clerk



EAST HARTFORD TOWN COUNCIL

TOWN COUNCIL CHAMBERS

~~2022~~ JUN 27 AM 9:47

June 21, 2022

TOWN CLERK
EAST HARTFORD

PRESENT Chair Richard F. Kehoe, Vice Chair Donald Bell, Jr., Majority Leader Sebrina Wilson, Minority Leader John Morrison, Councillors Angela Parkinson, Awet Tsegai, Travis Simpson, Thomas Rup and Harry Amadasun, Jr.

ABSENT

ALSO Mayor Michael Walsh
PRESENT Marilyn Cruz-Aponte, Interim Director of Public Works (via Teams)
Melissa McCaw, Director of Finance
Laurence Burnsed, Director of Health and Social Services (via Teams)
Paul O'Sullivan, Grants Administrator
Connor Martin, Chief of Staff (via Teams)
Sarah Morgan, Library Director (via Teams)
Eileen Buckheit, Director of Development (via Teams)
Michael Zaleski, President & CEO, Riverfront Recapture
Alessandro Capossela, General Manager, East Hartford Golf Club
Ryan Phelps, Vice President of Operations, Indigo Partners
Steve Howard, Regional Director of Sales and Marketing, Indigo Partners

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:32pm. The Chair stated that this meeting was also available to the public through the "Teams" platform.

The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

The Chair took a moment to recognize the recent passing of former Mayor and State Representative Melody Currey. Melody believed in government providing a helping hand especially to those who were economically disadvantaged. She encouraged many people to participate in government and politics. Ms. Currey left a lasting impact on the Town of East Hartford and will be missed.

The Chair then called for a moment of silence in Ms. Currey's honor.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Deb Arrieta, 6 Sunset Ridge Drive, (1) thanked the council for the opportunity to serve as a member of the Charter Revision Commission; (2) requested assurance that in the charter, the Town Council be identified as "Town Council" in lieu of simply "the Council" for clarity; and (3) requested that November ballot questions regarding the charter be composed individually vs. a singular inclusive question.

Mayor Walsh shared (1) wished all a good evening; (2) confirmed municipal solid waste collection system will change to All American Waste, LLC as of July 1, 2022. Recycling

collection will not change. A new process regarding bulky waste will be in place where each single family residence in town will receive 2 free curbside pickups of waste annually with no fee required. From July 1 to October 1 the existing ticketing system at the Transfer Station will remain, with pricing changes to go into effect on October 1, 2022; (3) provided a detailed breakdown of a resident's tax bill based on revised rates. Town Hall resources are available for residents with questions regarding individual bills; (4) The Police Department "Safe Streets" initiative has resulted in an increase in motor vehicle stops, warnings and tickets written over the previous year. The Mayor encouraged the community to drive safely; (5) East Hartford Public Library will host Latin Jazz featuring Nelson Bello and his Quintet on June 25 at 1 pm on the library lawn; (6) Parks and Recreation announce the "Hornets Run It" Coed Basketball camp in collaboration with the women's basketball state champion East Hartford High School Hornets and Coach Myette. Clinics for children ages 5-15 will take place at the high school gymnasium starting July 11; (7) Summer Youth Tennis with Parks and Recreation is being held June 20 through July 18 on Mondays and Wednesdays at the East Hartford High School courts; (8) The "Sounds of Summer" concert series will begin at Great River Park on Thursday, June 23 at 6 p.m.; (9) The "Cruisin' East Hartford Car Show" will be returning on Saturday, July 16 from 1-4 p.m. at Sunset Ridge Middle School; (10) Town outdoor pools are open to residents as of June 18th. Admission is free to town residents; (11) East Hartford Police and Park and Recreation are offering a Youth Basketball program on Tuesdays from 10:00-11:30 a.m. from June 21-July 26, alternating between Labor Park and Hockanum Park; (12) The Library is looking for local artists to participate in a summer art show to be hosted on the Brewer House lawn on Saturday July 16 from 1-4 p.m.; (13) New Food Truck regulations are now in effect to streamline the application process and provide greater access for local businesses and residents.

APPROVAL OF MINUTES

June 7, 2022 Regular Meeting

MOTION By Sebrina Wilson
seconded by John Morrison
to **approve** the minutes of the June 7, 2022 Regular Meeting

Motion carried 9/0.

June 13, 2022 Joint Meeting with Charter Revision Commission

MOTION By Sebrina Wilson
seconded by Don Bell
to **approve** the minutes of the June 13, 2022 Joint Meeting with Charter Revision Commission.

Motion carried 9/0.

COMMUNICATIONS AND PETITIONS

Presentation by Riverfront Recapture

Councillor Wilson, who serves as Council liaison to the Riverfront Recapture Board of Directors, introduced Michael Zaleski President & CEO. The organization oversees maintenance of Greater Hartford area river parks, hosting a variety of activities throughout

the year. Mr. Zaleski shared a presentation detailing a variety of upcoming events and programs. Current projects under development to improve the riverfront include a new fishing pier, tree planting, and a 2.5 mile Riverwalk extension from Hartford to Windsor. A full calendar of events and volunteer opportunities is available on the web at riverfront.org.

Presentation on East Hartford Golf Course by Indigo Golf Partners

Ryan Phelps, Vice President of Operations and Steve Howard, Regional Director of Sales and Marketing for Indigo Partners, along with Alessandro Capossela, General Manager, East Hartford Golf Club provided a review of recent historical data and changes made at the East Hartford Golf Course. Fiscal year 2021 saw the highest number of participants play at the facility, as golf as a sport has seen major gains in popularity as a result of the pandemic. The course has gained profitability due to the increased attendance, outsourcing of food and beverage, and the retirement of previous equipment leases.

The course's water supply had been provided by the MDC but the town converted several wells on the property for use in watering the golf course, thereby substantially reducing the MDC expense for golf course operations.

As the pandemic has subsided, marketing and promotional efforts are now more focused on local participation, offering a reasonably priced activity that encourages a healthy lifestyle. The team hopes to promote more local and youth participation by proposing a "Kids Play Free" program for younger participants to encourage interest in playing at the facility.

Mayor Walsh provided the Council with a history of the town's management of the course. Before the Indigo group was brought in, the course ran at a significant deficit. With the current growth in participation, the course has become more viable financially but now faces challenges of maintenance from the increased use. As the course is on wetlands and in a low area, improving drainage will continue to be a focus.

Resignation from Historic District Commission

Gary Lebeau has resigned from his post as a member of the Historic District Commission as he has moved out of East Hartford. The Council thanks Mr. Lebeau for his valuable service in volunteering his time to the commission and his service as a town councillor, state representative and state senator.

OLD BUSINESS

NEW BUSINESS

Melissa McCaw, Finance Director provided preliminary Fiscal Year 2022 financial results along with a summary of interdepartmental transfers to be approved by the Council that will allow the town's departments to balance and close the fiscal year "in the black."

End of Fiscal Year 2021-202: Interdepartmental Budget Transfers

MOTION By Sebrina Wilson
 seconded by Tom Rup

to approve the interdepartmental transfers for fiscal year 2021-2022

consistent with the transfers listed in a memorandum from Finance Director Melissa McCaw to Mayor Michael P. Walsh dated June 21, 2022 totaling \$1,564,428 in transfers within the General Fund as follows:

The Town of East Hartford	
For the Fiscal Year Ending June 30, 2022	
Year-End Budget Transfers	
General Fund To	
Name	Amount
Corp Counsel - Legal	(78,971)
Development - Contractual Services	(25,315)
Finance - Employee Benefits - Workers Compensation	(680,813)
Fire Supression Overtime	(376,038)
Health - Social Services - Emergency Services	(102,599)
Health - Environmental Health - Contractual Services	(49,852)
Human Resources - Permanent Services	(12,355)
Human Resources - Consultant Services	(48,528)
Mayor's Office - Permanent Services	(25,604)
Police - Overtime	(163,322)
Registrar of Voters	(1,031)
TOTAL	(1,564,428)

General Fund From	
Name	Amount
Economic Development Board	31,873
Contingency - Reserve for Contingency	254,232
Capital Improvements - Debt Service Energy	799
Inspections and Permits - Permanent Services	152,216
Library - Permanent Services	50,000
Library - Temporary Services	22,256
Parks - Golf Course Subsidy	100,000
Parks - Seasonal Labor	32,000
Parks - Facilities - Cleaning Supplies	8,000
Parks - Facilities - Contractual Services	21,246
Parks - Facilities - Electricity	50,580
Senior Services - Contractual Services	90,902
Probate Court - Printing	7,572
Public Works - Engineering - Permanent Services	33,561
Public Works - Highway Services - Permanent Services	284,271
Public Works - Fleet Services - Permanent Services	61,695
Public Works - Building Maintenance - Permanent Services	35,937
Public Works - Public Safety Complex - Equipment Maintenance	4,111
Public Works - Metropolitan District Assessment	268,200
Town Council- Internal Audit Services	11,474
Town Council- Advertising	2,500
Town Council- Printing	3,500
Youth Services - Permanent Services	37,503
TOTAL	1,564,428

Motion carried 9/0

Fiscal Year 22 Supplemental Budget Appropriation re: Fire Department Overtime

MOTION By Don Bell
 seconded by Tom Rup
 to adopt the following resolution:

WHEREAS, the Town of East Hartford has experienced higher than budgeted costs for unbudgeted Firefighter overtime costs due to required minimum manning and the impact of COVID and carryover vacation allocations on staffing, and

WHEREAS, these expenses have been or will be paid from the Town's General Fund by June 30, 2022, and

WHEREAS, as a result of the aforementioned, it is necessary for the Town of East Hartford to set aside additional budget contributions to fund a projected General Fund deficit in fiscal year 2021-22.

NOW THEREFORE BE IT RESOLVED, that the East Hartford Town Council does hereby approve this Supplemental Budget Appropriation of funds in the amount of \$932,097 from the Town's Undesignated Fund Balance for the purpose of funding a fiscal year 2021-22 deficit as listed below and does hereby amend the current 2021-22 fiscal year Operating Budget to reflect the attached Supplemental Revenue Appropriation and Expenditure Appropriation.

G0320-55900	Fund Balance Appropriation	932,097
G5317-60141	Fire Suppression – Overtime	932,097

On call of the vote, the motion carried 9/0

ARPA Account Reallocation Adjustments

MOTION By Awet Tsegai
seconded by Angie Parkinson

to adopt the following resolution:

WHEREAS; the Town has been awarded \$24,561,068 in American Rescue Plan Act (ARPA) funds from the U.S. Treasury; and

WHEREAS; in order to most effectively use these funds, reallocations among project accounts are periodically necessary;

NOW THEREFORE LET IT BE RESOLVED; that Michael P. Walsh, Mayor of the Town of East Hartford, is authorized to make the following transfers among ARPA Accounts:

1. Transfer \$1,865,000.00 from "Renovation of North End Community Center" to "ARPA Unallocated Balance"
2. Transfer \$3,000.00 from "COVID-19 Response Retroactive Pay: East Hartford Police Officers' Association" to "ARPA Unallocated Balance"
3. Transfer \$63,755.00 from "COVID-19 Response Retroactive Pay: Local 1174, Council 4, AFSCME, AFL-CIO" to "ARPA Unallocated Balance"

On call of the vote, motion carried 9/0

ARPA Allocation- Summer Youth Program Expansion

MOTION By Angie Parkinson
seconded by Don Bell

WHEREAS; families with children in East Hartford have been disproportionately impacted by the COVID-19 Pandemic, and

WHEREAS; this impact has created the need for a Summer program designed to address the social, emotional, and academic needs of children in East Hartford,

NOW THEREFORE LET IT BE RESOLVED; that the Town Council designates the Summer Youth Program Expansion Project as a project to be funded by the Town's American Rescue Plan Act (ARPA) allocation

AND LET IT BE FURTHER RESOLVED; the Town Council appropriates \$72,500 from the town's unallocated balance of ARPA funds for the implementation of this project

On call of the vote, the motion carried 8/0 (Simpson out of Chamber)

Annual Per Capita Grant Allocation from Department of Public Health

MOTION By Awet Tsegai
 seconded by John Morrison
 to adopt the following resolution:

WHEREAS; the Connecticut Department of Public Health has allocated funds to the Town under the Per Capita Grant Program; and

WHEREAS; these funds can be used to provide essential health services to the residents of the Town of East Hartford,

NOW THEREFORE LET IT BE RESOLVED; that Michael P. Walsh, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by the Department of Public Health as they pertain to this Per Capita grant.

On call of the vote, the motion carried 9/0

License Renewal: Community Garden at Kilty Farm

MOTION By Angie Parkinson
 seconded by Awet Tsegai
 to adopt the following resolution:

WHEREAS; the Growing Roots Community Garden LLC has operated a community garden at the former Kilty farm since April, 2020 under a license from the Town and;

WHEREAS; the community garden has provided fresh food for several nonprofits based in the area, and;

WHEREAS; Growing Roots Community Garden LLC that requested an extension of the license and an amendment allowing children 12 and over to visit the site.

NOW THEREFORE LET IT BE RESOLVED; that Michael P. Walsh, Mayor of the Town of East Hartford, is authorized to execute and approve on behalf of this

corporation, an amendment to this license that extends the term to April 1, 2024 and permits children 12 and over to visit the site with adult supervision.

On call of the vote, the motion carried 9/0

Charter Revision Commission Final Report

MOTION By Don Bell
seconded by Tom Rup

That the proposed amendments to the East Hartford Town Charter recommended by the Charter Revision Commission as contained in the revised charter dated 6/13/2022 are **approved**.

Motion Carried 9/0

MOTION By Don Bell
seconded by Harry Amadasun

That the proposed amendments to the East Hartford Town Charter adopted by the Town Council on June 21, 2022 be submitted to the Town Electors for approval or disapproval at a referendum in conjunction with the general election to be held on Tuesday, November 8, 2022 between the hours of 6:00 a.m. and 8:00 p.m. (E.S.T.) and that the warning of said referendum shall state the question to be voted upon as follows:

Shall the Town Charter be amended to provide flexibility in reorganizing town departments, create a position of Chief Administrative Officer, eliminate the minimum voter turnout requirement for referendum in Section 8.5, eliminate the Personnel Appeals Board, clarify the line of succession in the event of a Mayoral vacancy and make minor and technical changes?

That the warning shall also state that the full text of the aforesaid charter amendments is on file, open to public inspection, in the office of the Town Clerk and on the Town of East Hartford Website, and that the referendum will be conducted in accordance with state law, and absentee ballots will be available in accordance with state law in the office of the Town Clerk.

That the ballot label for said question shall read as follows:

Shall the proposed amendments to the East Hartford Town Charter that were recommended by the Charter Revision Commission and approved by the Town Council be approved?

Yes No

That pursuant to Section 9-369b(a) of the Connecticut General Statutes the Town Clerk is authorized to prepare explanatory text for the Ballot Question.

Motion carried 9/0

Recommendations from Fees Committee: Transfer Station Permit Fees

MOTION By Harry Amadasun
seconded by Awet Tsegai

to adopt/approve the following Transfer Station fee schedule effective October 1, 2022:

\$10 (\$5 for town residents 65 and older) for a passenger vehicle, mini-van, SUV, single axle trailer without rails and pickup truck.

\$40 for large quantity vehicles, defined as a pickup with side rails, cargo van, single axle trailer with side rails. No senior discount will apply.

\$60 for large quantity vehicles, defined as a pickup with side rails and with single axle trailer attachment with side rails or an enclosed trailer maximum 12 feet. No senior discount will apply.

\$80 for large quantity vehicles, defined as a pickup truck with rails and attached enclosed trailer maximum 12 feet. No senior discount will apply.

\$100 for large quantity vehicles, defined as a box truck maximum 15 feet. No senior discount will apply.

Annual Bulky Permit Tickets sold between July 1, 2022 and September 30, 2022 for use as payment from July 1, 2022 through June 30, 2023 may be used until these tickets expire; with a value of \$10 or \$5 if purchased at a discounted rate.

Red non-expiring Tickets will have a value of \$10. These tickets will stop being sold at the discretion of the Public Works Director as the program transitions to the new format.

Motion carried 9/0

Recommendation from Ordinance Committee: Enterprise Zone

MOTION By Sebrina Wilson
Seconded by John Morrison

to **amend** the town of East Hartford Code of Ordinances by repealing Sections 2-117 "Findings and Purpose" and 2-118 "Municipal Enterprise Zone Established" of the Town of East Hartford Code of Ordinances and substituting in lieu thereof language that is consistent with the draft dated May 31, 2022 which was approved at the May 31, 2022 Ordinance Committee meeting.

MOTION By Tom Rup
Seconded by Harry Amadasun

to **amend the** motion to reflect the ordinance be effective on October 1, 2022.

Motion carried 9/0

On call of the vote of the amended motion, motion carried 9/0

OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

Councillor Tsegai requested an update on the SiFi FiberCity project. *The Mayor shared that trenching has begun in the Hill Street area. The process is taking more time than expected. Roughly 3-5 miles of fiber has been laid thus far.*

Councillor Simpson asked whether the town would be held responsible for repaving after trenches are laid by SiFi or other utility companies. The Councillor also shared that site plan for the Jasko development on the Showcase Cinema site was presented to the Planning and Zoning Commission and not well received. The Councillor asked if there was a chance that as the Enterprise Zone is changed, if the site plan be consolidated. *The Mayor stated that administration is working with Corporation Counsel to review the responsibilities of the Planning and Zoning Commission as the site plan has evolved.*

Councillor Morrison requested an updated on the administration's use of unallocated ARPA funds. *The Mayor disclosed that the Town Hall renovation project is estimated to be more expensive than anticipated. At a future Council meeting (likely August) a full disclosure of where ARPA funds are programmed will be provided, with a focus on completion of the renovation which may require reallocation of ARPA funding.*

Councillor Bell thanked the Mayor and administration for their efforts and the success of the recent Juneteenth event.

COUNCIL ACTION ON EXECUTIVE SESSION MATTERS

MOTION By Sebrina Wilson
 seconded by Don Bell

to accept the recommendation of Corporation Counsel to fully and finally settle the pending workers' compensation claims of former Town employee, Joseph DiMarco, for a total sum of \$42,500.00.

Motion carried 9/0

OPPORTUNITY FOR RESIDENTS TO SPEAK

Mayor Walsh stated that the dilapidated residence at 12 Bodwell Street has been demolished. The building located at 1030 Tolland Street that suffered fire damage beyond repair is still in process to be taken down.

ADJOURNMENT

MOTION By John Morrison
 seconded by Don Bell
 to **adjourn** (10:39 pm.)
 Motion carried 9/0

The Chair wished all a good evening and announced that the next regular meeting of the Town Council would be July 12, 2022.

Attest



Jason Marshall
TOWN COUNCIL CLERK



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: July 7, 2022
TO: Richard F. Kehoe, Chair
FROM: Mayor Michael P. Walsh
RE: COMMUNICATION: ARPA Status Update

Please set aside time on the agenda for an update from Development Director Eileen Buckheit regarding the status of the Small Business Assistance Program.

Please place this item on the Town Council agenda on July 12, 2022.



TO: Mayor Mike Walsh

FROM: Eileen Buckheit, Development Director

DATE: July 7, 2022

RE: July 12th Town Council agenda item

I am respectfully requesting an item be placed on the July 12th Town Council agenda.

I will be providing an update on the status of the Small Business Assistance Program under ARPA as requested by the Council.

Thank you for your assistance and let me know if you have any further questions.



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: July 8, 2022
TO: Richard F. Kehoe, Chair
FROM: Mayor Michael P. Walsh
RE: COMMUNICATION: Town Hall Renovation Update

Please set aside time on the agenda for the town hall renovation update. Please place this item on the Town Council agenda on July 12, 2022.

CC. M. McCaw, Finance Director
T. Baptist, Project Manager



MEMORANDUM

DATE: July 8, 2022

TO: Michael P. Walsh, Mayor

FROM: Melissa N. McCaw, Director of Finance

TELEPHONE: (860) 291-7246

RE: Town Hall Renovation Update

As you are aware, the Town Hall Renovation project, which has been underway for several years, achieved 90% design completion at the end of May and as of June is at 100% design. Based on 100% design, Downes Construction, the Town's Owner Representative and Project Manager estimates a total project cost, including contingencies, at \$19.5 million. The current cost estimate, prior to bidding, reflects:

- 1) final design documents;
- 2) the updated project timeline;
- 3) market cost escalation for labor and materials;
- 4) an updated estimate of hazardous material abatement based on completed testing;
- 5) functional changes to the layout of Town Hall and relocation of certain departments;
and
- 6) the temporary use of the Community Cultural Center (CCC) in lieu of a phased renovation of Town Hall or leasing space temporarily for staff.

The project was officially sent out to bid on Tuesday, June 28, 2022 and has been publicly advertised in the Hartford Courant, CT DAS Biznet, and the Town of East Hartford website. A mandatory pre-bid walkthrough occurred on Thursday, July 7, 2022, which included 53 companies, demonstrating strong interest and potential competition. Bids for the 14 trade packages for the Town Hall and Community Cultural Center (CCC) projects are currently due in person to the Town of East Hartford Purchasing Department by Thursday, July 21, 2022 at 11:00 am.

The Town currently has \$16.9 million in authorizations and allocations available for this project. This includes the remaining available funds of \$11.9 million for existing 2018 and 2020 bond authorizations and the current ARPA allocation of \$5 million. A potential revised funding plan for the Town Hall project, subject to Town Council approval, is as follows:

Allocation/Authorization Description	Allocation Amount	Subtotal	Category
2018 Town Hall Renovation - GO Bond Authorization	2.900		
2020 Town Buildings - GO Bond Authorization	9.000	11.900	Town GO
ARPA Town Hall Renovation (Original Allocation)	5.000		
ARPA Repurpose (North End Community Center)**	1.665		
Other ARPA Repurposing**	0.474	7.139	ARPA
FY22 Year End (up to \$500K) - General Fund**	0.500	0.500	General Fund
Total	19.539	19.539	
<i>*North End Community Center - \$130K remains available for reserves</i>			
<i>**Proposed for future Council consideration (TBD - subject to final bid awards and FY22 year-end close)</i>			

In light of the above-noted cost estimate provided by Downes, I respectfully request that we provide this memo as a communication and update to Town Council in anticipation of the final bids and project cost estimate, which will be ready in August, at which point, we can return to Council to request approval of a revised funding plan.



July 1, 2022

MEMO TO: Melissa McCaw, Director of Finance
FROM: Tom Baptist, Project Manager
RE: East Hartford Town Hall Renovations

This memo is provided to update the progress made on the above-referenced project.

The 90% Design Documents have been completed by the Project Engineer (BVH Integrated Services, P.C.) and have been reviewed by the cost estimators at Downes Construction Company (DCC), our Owner's Representative. Based on the analysis by DCC, I recommend that up to \$19.5 million be set aside to cover the estimated cost of the project. This amount includes soft cost and construction contingencies. Please note that the actual cost of the project will be known once the bid process is completed and contracts entered into.

The 100% Design Documents are completed as of this date. The construction bid requests are expected to be released in the next two weeks. There are fourteen (14) bid packages, one each for the various trades needed for the project. We expect a four (4) week bid cycle from release to opening.

Construction at the Community Cultural Center (CCC) to accommodate the relocation of Town Hall departments will begin in August, 2022. The move of Town Hall departments to CCC is planned for October 14 and October 21. Town Hall renovations will begin shortly after the move to CCC is completed, and the renovations are expected to be completed by November, 2023. Construction management services will be provided to the Town by DCC.

TOWN OF EAST HARTFORD

YEAR-TO-DATE BUDGET REPORT




FOR 2023 13

	ORIGINAL APPROP	TRANSFERS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
63133 PROFESSIONAL SERVICES	997,807	70,605	1,068,412	427,892.16	640,519.75	.00	100.0%
63138 CONTRACTUAL SERVICES	150,000	0	150,000	.00	150,000.00	.00	100.0%
63540 MOVING EXPENSE	117,526	0	117,526	.00	117,526.00	.00	100.0%
64504 CONSTRUCTION/RENOVATION	3,400,000	-1,575,938	1,824,062	110,642.16	264,605.74	1,448,814.19	20.6%
64900 DESIGN SERVICES	500,000	240,000	740,000	532,761.50	207,238.50	.00	100.0%
GRAND TOTAL	5,165,333	-1,265,333	3,900,000	1,071,295.82	1,379,889.99	1,448,814.19	62.9%

** END OF REPORT - Generated by Melissa McCaw **



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: July 7th, 2022
TO: Richard F. Kehoe, Chair
FROM: Michael P. Walsh, Mayor 
RE: Ordinance 10-3(c) Disposition of obsolete or broken Town-Owned Equipment.

Pursuant to Section 10-3 (c), this memo serves as a notification of intent by the Mayor to dispose of the following Town-Owned equipment, certified by the Finance Director to be unsuitable for Town use.

- Please see attached photos and memo from Fire Chief Kevin Munson.

The above Town owned equipment has been offered to all Departments via email, in accordance with Ordinance 10-3(c). There is no use for this equipment within other departments.

Please place this item on the Town Council agenda as a communication for the July 12th, 2022 meeting.

C: K. Munson, Fire Chief
M. McCaw, Finance Director
C. Martin, Chief of Staff

Sec. 10-3 (c):

(c) Notwithstanding the provisions of subsection (a) of this section, the Mayor may authorize the disposal of any furniture or equipment that is determined by the Finance Director to be unsuitable for town use and of any computer equipment that is determined by the Information Technology Manager to be unsuitable for town use because of obsolescence or damage, provided no Director has indicated an interest in the property within fourteen days of notice of intent to dispose by the Mayor, and provided further, that if such furniture or equipment has some use other than for town use, such furniture or equipment shall be disposed by auction or other means of sale. The Mayor shall notify in writing the Town Council of any disposal or auction of property pursuant to this section prior to such disposal or auction.

MICHAEL P. WALSH
MAYOR

TOWN OF EAST HARTFORD


(860) 291-7200

KEVIN MUNSON
FIRE CHIEF

740 Main Street
East Hartford, Connecticut 06108

WWW.EASTHARTFORDCT.GOV

June 22, 2022

TO: Melissa McCaw, Finance Director
FROM: Kevin Munson, Fire Chief 
RE: Surplus Vehicle

Marilynn,

In accordance with Section 10-3 (c) of the Town of East Hartford Code of Ordinances, I am providing written notice of the fire department's intent to dispose of the items noted below. We will deliver the vehicle to Public Works for disposal at a time mutually convenient to both departments.

The item noted below has been removed from service and rendered as surplus.

1997 Chevrolet Suburban
VIN#1GKGC26F6VJ711382
Mileage-72,380

This vehicle requires front-end repairs in excess of the vehicles worth.

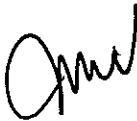
Any Director who may be interested in this vehicle can contact Will Melendez, the Fire Department Master Mechanic for further detail.

Please contact me if you have any questions.

Cc: Mayor Mike Walsh
Connor Martin, Chief of Staff
Marilynn Cruz-Aponte, Public Works Director
Jay Silver, Assistant Fire Chief-Operations



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: July 7th, 2022
TO: Richard F. Kehoe, Chair
FROM: Michael P. Walsh, Mayor 
RE: Ordinance 10-3(c) Disposition of obsolete or broken Town-Owned IT equipment.

Pursuant to Section 10-3 (c), this memo serves as a notification of intent by the Mayor to dispose of the following Town-Owned IT equipment, certified by the Finance Director to be unsuitable for Town use.

- Please see attached memo and list of broken and obsolete IT equipment from IT Director Ken Sayers.

The above IT equipment has been offered to all Departments via email, in accordance with Ordinance 10-3(c). There is no use for this equipment within other departments.


Please place this item on the Town Council agenda as a communication for the July 12th, 2022 meeting.

C: K. Sayers, IT Director
M. McCaw, Finance Director
C. Martin, Chief of Staff

Sec. 10-3 (c):

(c) Notwithstanding the provisions of subsection (a) of this section, the Mayor may authorize the disposal of any furniture or equipment that is determined by the Finance Director to be unsuitable for town use and of any computer equipment that is determined by the Information Technology Manager to be unsuitable for town use because of obsolescence or damage, provided no Director has indicated an interest in the property within fourteen days of notice of intent to dispose by the Mayor, and provided further, that if such furniture or equipment has some use other than for town use, such furniture or equipment shall be disposed by auction or other means of sale. The Mayor shall notify in writing the Town Council of any disposal or auction of property pursuant to this section prior to such disposal or auction.

TOWN OF EAST HARTFORD, CT
INFO. TECH. DEPARTMENT
INTEROFFICE MEMORANDUM

DATE: June 30, 2022
TO: M. Walsh, Mayor
FROM: K. Sayers, CISO 
CC: R. Muth, IT Manager
RE: IT equipment disposal

.....

Please find attached a memo regarding disposal from IT Manager Richard Muth and attached disposal list per Town Ordinance requirements.


Moving forward, IT will be conducting more frequent but smaller disposals to mitigate space issues that will be present moving forward.

As usual, the storage devices from all of these hardware elements (where applicable) are being stripped and properly erased and overwritten to prevent inappropriate disclosure of any information. Anything on this list has been deemed to no longer service the needs of the Town of East Hartford due to age and/or condition of equipment as it ends service with us.

Type	Manufacturer	Model	Serial Number	Disposal Reason	Location	Special Notes
Computer	HP	DeskPro 400 G3 SFF	2UA7013MH	Broken/obsolete	Town Hall	HDD Removed
Computer	Dell	Optiplex 3020	98NDV52	Obsolete	Town Hall	HDD Removed
Phone	Kyocera	Flip Phone	<Unavailable>	Obsolete	FDT Office	Complete wipe to OOB Experience
Phone	Kyocera	Flip Phone	<Unavailable>	Obsolete	FDT Office	Complete wipe to OOB Experience
Phone	Kyocera	Flip Phone	<Unavailable>	Obsolete	FDT Office	Complete wipe to OOB Experience
Phone	Apple	iPhone 7+	F2PTBLXHFY1	Obsolete	FDT Office	Complete wipe to OOB Experience
Phone	Apple	iPhone 7	DX3YLLQMKHG6W	Obsolete	FDT Office	Complete wipe to OOB Experience
Phone	Apple	iPhone SE (First Gen)	<Unavailable>	Broken	FDT Office	Complete wipe to OOB Experience
Phone	Apple	iPhone 6	DX3V2H9HHTVK	Obsolete	FDT Office	Complete wipe to OOB Experience
Phone	Apple	iPhone SE (First Gen)	DX3WQ0XNHTVM	Obsolete	FDT Office	Complete wipe to OOB Experience
Phone	Apple	iPhone X	<Unavailable>	Broken	FDT Office	Complete wipe to OOB Experience
Phone	Apple	iPhone X	F17XZBRJCLF	Obsolete	FDT Office	Complete wipe to OOB Experience
Tablet	Apple	IPad Air	DMPFD0LSF4VJ	Obsolete	FDT Office	Complete wipe to OOB Experience
Tablet	IBM	Thinkpad X41	LV-A5853	Obsolete	Town Hall	HDD Removed
CD RW Drive	Imega	CDRWSS292EXT	3TCF993FG	Obsolete	Town Hall	HDD Removed
Computer	Dell	Optiplex 3020	GM6CH52	Obsolete	Town Hall	SD Removed (no HDD)
Server	HP	Proliant DL360 Gen9	MMQ61604L3	Obsolete	Town Hall	Dead battery
UPS	APC	SMT1500C	3S1938X12719	Obsolete	Town Hall	Wiped HDD
Computer	Acer	Veriton N1281G	PSYBGP00322805A3C9200	Obsolete	Town Hall	SD Removed (no HDD)
Server	HP	Proliant DL360 Gen9	MMQ711068C	Obsolete	Town Hall	SD Removed (no HDD)
Server	HP	Proliant DL360 Gen9	MMQ615105Y	Obsolete	Town Hall	SD Removed (no HDD)
Server	Dell	POWEREDGE R710	26V9HS1	Obsolete	Town Hall	HDD Removed
Server	HP	Proliant ML110 Gen9	CN7627001G	Obsolete	Town Hall	HDD Removed
Server	Dell	PowerEdge T130	BY7G282	Obsolete	Town Hall	HDD Removed
NAS	Lenovo	IX4-300D	I00D08824D331	Obsolete	Town Hall	HDD Removed
NAS	Lenovo	IX4-300D	I00D08824D907	Obsolete	Town Hall	HDD Removed
PC	HP	Pro Desk 400 36	2UA7013MN	Obsolete	Town Hall	HDD Removed
PC	HP	Pro Desk 400 36	2UA7013MQ	Obsolete	Town Hall	HDD Removed
PC	HP	Pro Desk 400 36	2UA7013MD	Obsolete	Town Hall	HDD Removed
PC	Dell	Optiplex 3020	CG22M02	Obsolete	PSC	HDD Removed
PC	Dell	Optiplex 3020	CC32M02	Obsolete	PSC	HDD Removed
PC	Dell	Optiplex 3020	FR8DK52	Obsolete	PSC	HDD Removed
PC	Dell	Optiplex 3020	9L8DK52	Obsolete	PSC	HDD Removed
Monitor	Planar	PLL2410W	P15113SD05519	Defective	PSC	HDD Removed
UPS	APC	BE750G	4B1330P24936	Defective	PSC	HDD Removed
PC	HP	Pavilion Elite HPE	MMX029046R	Obsolete	PSC	HDD Removed
Switch	HP	AS120-24G-PoE+	CN32DXC008	Obsolete	Town Hall	
Monitor	Dell	P2213	CN-OF441-74445-44N-AKNS	Obsolete	FDT Office	
Monitor	Dell	P2214	CN-OF441-74445-570-AE95	Obsolete	FDT Office	
Monitor	Dell	P2215	CN-OF441-74445-570-AE15	Obsolete	FDT Office	
Monitor	Dell	P2216	CN-OF441-74445-46P-ATES	Obsolete	FDT Office	
Monitor	Dell	P2217	CN-OF441-74445-570-AECS	Obsolete	FDT Office	
Monitor	Dell	P2218	CN-OF441-74445-46P-ATWS	Obsolete	FDT Office	
Printer	Epson	WF-100	UJTHK041218	Defective	FDT Office	
Printer	Epson	WF-100	UJTHK045190	Defective	FDT Office	
Printer	Epson	WF-100	UJTHK041266	Defective	FDT Office	
Printer	Epson	WF-100	4B1330P25017	Defective	FDT Office	
UPS	APC	BE750G	8B350C	Obsolete	FDT Office	
UPS	APC	BE350C	N80143120157	Obsolete	FDT Office	
PC	HP	EliteBook 2730P	2C602807ZK	Obsolete	FDT Office	HDD Removed
PC	HP	Latitude E5440	HNK8L12	Obsolete	FDT Office	HDD Removed
PC	Dell	Docking Station	CNU002XQ4H	Obsolete	FDT Office	HDD Removed
PC	Dell	Latitude D620	B3081C1	Obsolete	FDT Office	HDD Removed
PC	Dell	Optiplex 3020	C8P232	Obsolete	FDT Office	HDD Removed
PC	HP	Compaq 8000 Elite	2LU02315W2	Obsolete	FDT Office	HDD Removed
Printer	HP	M477	VNRK13W48F	Defective	FDT Office	HDD Removed
PC	Sony	PCG-7184L	6902XKQU	Obsolete	FDT Office	HDD Removed



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: July 7th, 2022
TO: Richard F. Kehoe, Chair
FROM: Michael P. Walsh, Mayor 
RE: Ordinance 10-3(c) Disposition of obsolete or broken Town-Owned Furniture.

Pursuant to Section 10-3 (c), this memo serves as a notification of intent by the Mayor to dispose of the following Town-Owned Furniture, certified by the Finance Director to be unsuitable for Town use.

- Please see attached photos and email from Library Director Sarah Morgan.

The above Town owned furniture has been offered to all Departments via email, in accordance with Ordinance 10-3(c). There is no use for this equipment within other departments.

Please place this item on the Town Council agenda as a communication for the July 12th, 2022 meeting.

C: S. Morgan, Library Director
M. McCaw, Finance Director
C. Martin, Chief of Staff

Sec. 10-3 (c):

(c) Notwithstanding the provisions of subsection (a) of this section, the Mayor may authorize the disposal of any furniture or equipment that is determined by the Finance Director to be unsuitable for town use and of any computer equipment that is determined by the Information Technology Manager to be unsuitable for town use because of obsolescence or damage, provided no Director has indicated an interest in the property within fourteen days of notice of intent to dispose by the Mayor, and provided further, that if such furniture or equipment has some use other than for town use, such furniture or equipment shall be disposed by auction or other means of sale. The Mayor shall notify in writing the Town Council of any disposal or auction of property pursuant to this section prior to such disposal or auction.



Connor,

We are reconfiguring our reference room to remove unnecessary shelving and add study tables.

Please see attached for photos of the following:

- Two-bay standalone double-sided bookcases (3, in good condition)

- Two bays of a standalone three-bay double-sided bookcase (we are detaching one bay to keep, rendering the rest useless)

Our custodial staff will dismantle the three-bay shelving unit and will store the remaining pieces for disposal in the lower level atrium. The three two-bay units will remain on the second level of the building until PW can remove them.

Please let me know if you have any questions.

SKM



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: July 7, 2022
TO: Richard F. Kehoe, Chair
FROM: Mayor Michael P. Walsh
RE: REFERRAL: Real Estate Acquisition and Disposition Committee

Please see the attached letter and accompanying documents for referral to the Real Estate Acquisition and Disposition Committee regarding the property at 860 Main Street, known as Church Corners Inn.

Owner of the property has agreed to sell the building to the Town.

Please place this item on the town council agenda for July 12, 2022.

C: R. Gentile, Assistant Corporation Counsel
E. Buckheit, Development Director



TO: Mayor Mike Walsh

FROM: Eileen Buckheit, Development Director

DATE: July 7, 2022

RE: July 12th Town Council agenda item – 860 Main

I am respectfully requesting a referral to the Real Estate and Acquisition Committee for 860 Main Street, a.k.a Church Corners Inn.

Church Corners Inn located at 860 Main Street is a mixed-use Rooming House and Commercial Building located in the Central Business District (B5 – Downtown East Hartford), and is adjacent to the U.S. Post Office building and one block from Town Hall. The site consists of 0.40 acres and is a 4-story building of 24,820 square feet, of which 6,000 square feet is ground floor commercial space. The upper floors of the building consist of a 53-unit rooming house with the first floor occupied by a 6,000 square foot restaurant.

This property located in the heart of our downtown has been the source of intensive response calls by Police, Fire, and Health Department over the past several years. Fortunately, the current manager and trustee has agreed that it is time to sell the building.

The Town would intent to secure the building, provide some level of remediation and interior demolition and partner with a private developer or housing focused non-profit organization to create new one-bedroom housing units.

Thank you for your assistance and let me know if you have any further questions.



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: July 1, 2022
TO: Richard F. Kehoe, Chair
FROM: Mayor Michael P. Walsh
RE: RESOLUTION: Town Council Authorization for Receipt of Grant Funds for the Summer Youth Employment and Learning Program


The Town of East Hartford is looking to apply to Capital Workforce Partners for funding under the Summer Youth Employment and Learning Program that connects Connecticut youth ages 14 to 21 with career opportunities and paid work experience each summer. The program allows them to explore their interests, gain experience and develop workplace skills.

Please place this item on the Town Council agenda for the July 12, 2022 meeting. I recommend that the Town Council approve the resolution as submitted.

C: E. Buckheit, Development Director
P. O'Sullivan, Grants Manager
A. Peltier, EH Connects Director

GRANTS ADMINISTRATION
MEMORANDUM

TO: Mayor Michael P. Walsh

FROM: Paul O'Sullivan, Grants Manager 

SUBJECT: Council Resolution – Town Council Authorization for Receipt of Grant Funds for the Summer Youth Employment and Learning Program

DATE: July 1, 2022

Attached is a draft Town Council resolution authorizing you as Mayor to apply to Capital Workforce Partners for funding under the Summer Youth Employment and Learning Program.

In May 2022, the Town of East Hartford tentatively agreed to become the Employer of Record and Service Provider for the Summer Youth Employment and Learning Program (SYELP) for East Hartford youth. Prior to the Town agreeing to be Employer of Record and Service Provider, this role in East Hartford was held by the School Business Partnerships Inc.

The Summer Youth Employment and Learning Program (SYELP) is a youth employment program, connecting Connecticut youth (ages 14 through 21) living in the North Central Region with career exploration opportunities and paid work experience each summer. Participants have the opportunity to explore their interests and career pathways, develop workplace skills and engage in learning experiences that help in developing their social, civic and leadership skills.

I respectfully request that this item be placed on the Town Council agenda for their meeting to be held on July 12, 2022. Please contact me at extension 7206 if you have any questions.

Attachments: as stated

Cc: Eileen Buckheit, Development Director
Amy Peltier, Director, EH Connects

TOWN COUNCIL RESOLUTION
GRANT INFORMATION FORM

Grant Description: Summer Youth Employment and Learning Program

Funder: Capital Workforce Partners as a pass through for CT Department of Labor

Grant Amount: Up to \$144,668 of reimbursable costs

Frequency: One time Annual Biennial Other

First year received:	<u>2022*</u>		
Last 3 years received:	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Funding level by year:	<u>\$N/A</u>	<u>\$N/A</u>	<u>\$N/A</u>

Is a local match required? Yes No

If yes, how much? Not applicable

From which account? Not applicable

Grant purpose: The purpose of SYELP is to expose and connect youth to career pathways through paid work-based learning in order to build a talent pipeline that meets employer needs. The program intent is to provide youth with career competency development and work readiness training combined with real-world experiences aligned to their interests.

Results achieved: Up to 59 East Hartford youth can be selected for internship experiences and work up to 120 hours of subsidized wages for local employers, municipal departments and community based programs. Youth gain experience and make an income.

Duration of grant: July 1, 2022 through August 31, 2022

Status of application: Application has been submitted to and approved by funder. If Council approval is not secured, program will be operated using American Rescue Plan Act (ARPA) funds

Meeting attendee: Amy Peltier, East Hartford Works Director

Comments: This is an annual grant, but this is the first time the Town has applied for it.



Closing The Skills Gap | Find • Retain • Grow

2022 Summer Youth Employment & Learning Program

Capital Workforce Partners is currently accepting applications for the Summer Youth Employment Program (SYELP).

SYELP will provide participants with paid summer jobs and learning experiences, while offering special life skills training to prepare them for the job market.

Youth have the opportunity to develop skills, set career goals, and learn more about their community and the world of work.



Eligibility

- CT Residents North Central Region: 14-21
- Hartford residents: 14-24
- View our [Provider List](#) to select an age-appropriate organization to work with.

Tiers & Pay Rates

- Tier 1: Project-Based Learning
 - Ages 14-15 | \$12 / hour
- Tier 2: Entry-Level Work Experience
 - Ages 15-17 | \$13 / hour
- Tier 3: Work Experience
 - Ages 16+ | \$14 / hour

Timeline & Details

- Program runs in July and August
- 120 hours of paid work
- Application deadline May 28th, 2022
- Applicants will be contacted for intake before program starts in July.

Questions about the Program?

Contact: Lindsay Poulos

lpoulos@capitalworkforce.org

Call: 860-899-3606

Text: 860-249-1201

Now Accepting Applications!

Click or Scan our QR code

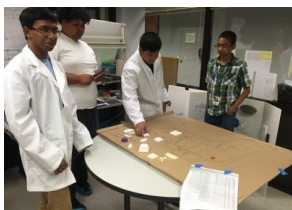


Summer Youth Employment & Learning Program (SYELP) 2022



Are you between the ages of 14-21 and looking for paid work experience this summer?

Capital Workforce Partners is an organization that supports young people by connecting them with jobs and providing opportunities to explore their interests and career pathways, develop workplace skills and engage in learning experiences that help in developing their social, civic and leadership skills.



SCAN OR CLICK QR CODE TO START THE PRE-APPLICATION!



I, Jason Marshall, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 12th day of July, 2022

R E S O L U T I O N

WHEREAS; Capital Workforce Partners has made available funding to support the Summer Youth Employment and Learning Program, and;

WHEREAS; these funds can be used to provide East Hartford youth age 14-21 with employment and learning experience, while offering local employers subsidized wages for the interns' labor,

NOW THEREFORE LET IT BE RESOLVED; that Michael P. Walsh, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by Capital Workforce Partners as they pertain to this Summer Youth Employment and Learning Program grant.

AND I DO CERTIFY that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

IN WITNESS WHEREOF, I do hereunto set my hand and affix the corporate seal of said Town of East Hartford the ____ day of July, 2022.

Seal

Signed: _____
Jason Marshall, Town Council Clerk



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: July 1, 2022
TO: Richard F. Kehoe, Chair
FROM: Mayor Michael P. Walsh
RE: RESOLUTION: 2022 Justice Assistance Grant Program (JAG)


The Town of East Hartford is looking to apply for grant funding under the Edward Byrne Memorial Justice Assistance Grant Program (JAG) from the United States Department of Justice (DOJ) in the amount of \$15,703. This is an annual grant that does not require a local match.

JAG funds have been used for a variety of purchases over the years, including to purchase police motorcycles, traffic enforcement equipment and more.

Please place this item on the Town Council agenda for the July 12, 2022 meeting. I recommend that the Town Council approve the resolution as submitted.

C: E. Buckheit, Development Director
P. O'Sullivan, Grants Manager
S. Sansom, Chief of Police
Lt. Paul Neves, East Hartford Police Department

GRANTS ADMINISTRATION
MEMORANDUM

TO: Mayor Michael P. Walsh
FROM: Paul O'Sullivan, Grants Manager 
SUBJECT: Council Resolution – 2022 Justice Assistance Grant Program (JAG)
DATE: July 1, 2022

The Town of East Hartford is eligible to apply for \$15,703 in grant funds from the U.S. Department of Justice (DOJ) under the Edward Byrne Memorial Justice Assistance Grant (JAG) Program.

JAG is the cornerstone federal crime-fighting program, enabling communities to target resources to their most pressing local needs. JAG funds support all components of the criminal justice system from multijurisdictional drug and gang task forces to crime prevention and domestic violence programs, courts, corrections, treatment, and justice information sharing initiatives.

No matching funds are required for this grant opportunity. Past grants have been used to purchase police motorcycles, traffic enforcement equipment and other items.

The attached Resolution will authorize you as Mayor to make application and execute all documents associated with this grant. I am requesting that this item be placed on the Town Council agenda for their meeting to be held July 12, 2022.

Please contact me at extension 7206 if you have any questions.

Attachments (2)

Cc: Eileen Buckheit, Development Director
Lt. Paul Neves, EHPD

TOWN COUNCIL RESOLUTION
GRANT INFORMATION FORM

Grant Description: 2022 Justice Assistance Grant Program (JAG)

Funder: U.S. Department of Justice (DOJ), via State of CT Office of Policy and Management

Grant Amount: \$15,703

Frequency: One time Annual Biennial Other _____

First year received:	<u>2007</u>		
Last 3 years received:	<u>2021</u>	<u>2020</u>	<u>2019</u>
Funding level by year:	<u>\$16,814</u>	<u>\$16,723</u>	<u>\$20,153</u>

Is a local match required? Yes No

If yes, how much? Not applicable From which account? Not applicable

Grant purpose: The JAG Program is the primary provider of federal criminal justice funding to state and local jurisdictions.

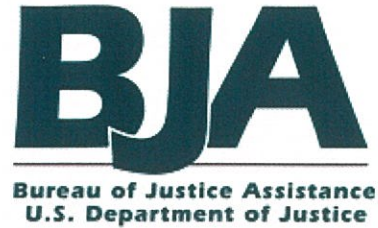
Results achieved: JAG provides states and units of local government with critical funding necessary to support program areas such as law enforcement, prosecution and court programs, corrections, planning, evaluation, and technology improvement programs.

Duration of grant: One year

Status of application: Under development

Meeting attendee: To be determined

Comments: Please note that this is a non-competitive grant program. Receipt of the funds is dependent only on the timely submission of the required application and documentation.



Edward Byrne Memorial Justice Assistance Grant (JAG) Program Frequently Asked Questions (FAQs)*

Updated June 2022

Use of Funds

What can JAG funds be used for?

In general, JAG funds may be used to provide additional personnel, equipment, supplies, contractual support, training, technical assistance, and information systems for criminal justice, including for any one or more of the following:

- Law enforcement programs
- Prosecution and court programs
- Prevention and education programs
- Corrections and community corrections programs
- Drug treatment and enforcement programs
- Planning, evaluation, and technology improvement programs
- Crime victim and witness programs (other than compensation)
- Mental health programs and related law enforcement and corrections programs, including behavioral programs and crisis intervention teams

In connection with all of the above purposes, it should be noted that the [statute](#) defines “criminal justice” as “activities pertaining to crime prevention, control, or reduction, or the enforcement of the criminal law, including, but not limited to, police efforts to prevent, control, or reduce crime or to apprehend criminals, including juveniles, activities of courts having criminal jurisdiction, and related agencies (including but not limited to prosecutorial and defender services, juvenile delinquency agencies and pretrial service or release agencies), activities of corrections, probation, or parole authorities and related agencies assisting in the rehabilitation, supervision, and care of criminal offenders, and programs relating to the prevention, control, or reduction of narcotic addiction and juvenile delinquency.”

Under the JAG Program, states and units of local government may use award funds for broadband deployment and adoption activities as they relate to criminal justice activities.

*These FAQs are for reference only and to assist states and units of local government. These FAQs do not supersede any conflicting guidance provided in the relevant JAG State or JAG Local solicitations or grant award documents.

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a Resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 12th day of July, 2022.

RESOLUTION

WHEREAS, the U.S. Department of Justice, Bureau of Justice Assistance, has made funding available to the Town of East Hartford under the Edward Byrne Memorial Justice Assistance Grant (JAG) Program; and

WHEREAS, these funds may be used to improve or enhance Law Enforcement Programs with no cash match required by the Town of East Hartford;

NOW THEREFORE LET IT BE RESOLVED; That Michael P. Walsh, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required as they pertain to this Justice Assistance Grant.

AND I DO CERTIFY that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

IN WITNESS WHEREOF, I do hereunto set my hand and affix the corporate seal of said Town of East Hartford this ____ day of July, 2022.

Jason Marshall, Town Council Clerk

seal



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: July 1, 2022
TO: Richard F. Kehoe, Chair
FROM: Mayor Michael P. Walsh
RE: RESOLUTION: State of CT Community Investment Fund

The Town of East Hartford is looking to apply to the State of Connecticut Community Investment Fund (CIF) for funding. This is a new and historic grant program that aims to foster economic development in historically underserved communities.

Please place this item on the Town Council agenda for the July 12, 2022 meeting. I recommend that the Town Council approve the resolution as submitted.

C: C. Martin, Chief of Staff
E. Buckheit, Development Director
M. McCaw, Finance Director
G. Psaras, Finance Liaison



MEMORANDUM

DATE: July 6, 2022
TO: Michael Walsh, Mayor
FROM: Melissa McCaw, Director of Finance *M. McCaw*
TELEPHONE: (860) 291-7246
RE: **Grant Application to State of CT Community Investment Fund**

Attached is a draft Town Council resolution authorizing you as Mayor to apply for grant funds on behalf of the Town of East Hartford to the State of Connecticut's Community Investment Fund (CIF).

The CIF is a new and historic bonded grant program that aims to foster economic development in historically underserved communities across the state. Eligible projects must:

- Promote economic or community development in the municipality where the project is located
- Consistently and systematically advance fair, just, and impartial treatment of all individuals, including individuals who belong to underserved and marginalized communities such as Black, Latino and indigenous and native American persons, Asian Americans and Pacific Islanders and other persons of color; members of religious minorities; persons comprising the LGBTQ+ community; persons who live in rural areas; and persons otherwise adversely affected by persistent poverty or inequality.

The State Community Investment Fund board will recommend projects to the Governor for approval. The CIF through the Governor and the State Bond Commission may award up to \$175 million each fiscal year, subject to available bond allocation funds. Each bond grant award has a minimum of \$250,000 with no limit on the amount or number of requests. The first deadline for grant application submittal is July 25, 2022.

The Town's proposals are as follows:

1. Relocate Children's Museum – (\$3M)
2. Acquire and Restore Church Corner's Inn – (\$2.5M)
3. Revitalize Main Street – (\$6.5M)
4. Create Diverse Entrepreneurial Incubator (\$4M)
5. Implement Strategic Housing Program (\$5M)
6. Refresh Football Infrastructure at Martin Park Field Improvements (\$3M)
7. Logistics and Technology Park at Rentschler Field (\$0.75M)

I respectfully request that the resolution authorizing you as Mayor to apply for the CIF grant program be placed on the Town Council agenda for their meeting to be held on July 12, 2022. George Psaras, Finance Liaison, will be available at the Council meeting to provide a brief PowerPoint presentation.

Please do not hesitate to contact me at extension 7246 if you have any questions.

Cc: Connor Martin, Chief of Staff
Eileen Buckheit, Development Director
George Psaras, Finance Liaison

I, Jason Marshall, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 12th day of July, 2022

R E S O L U T I O N

WHEREAS the State of Connecticut has established the Community Investment Program to foster economic development in historically underserved communities across the state; and

WHEREAS the Town of East Hartford is ranked as the 12th most distressed municipality in the 2021 Distressed Municipalities List by the State of Connecticut with a median income of \$59,954 and a per capita income of \$29,789 with 13.7% living in poverty; and

WHEREAS the Town of East Hartford with a population of approximately 50,000 with 21.3% under 18 years of age is one of the most racially and ethnically diverse municipalities in the State of Connecticut with 55.5% Caucasian, 25% Black or African American, 38.2% Hispanic or Latino; and

WHEREAS the State of Connecticut Community Investment Fund presents an opportunity to Elevate East Hartford through reinvestments in economic and community growth, maximizing entrepreneurship through incubator and acceleration programs, revitalizing Main Street as one of the gateways to the Town, implementing a housing strategy and advancing improvement in football, park infrastructure and overall quality of life;

NOW THEREFORE LET IT BE RESOLVED; that Michael P. Walsh, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by the State of Connecticut as they pertain to the Community Investment Fund grant.

AND I DO CERTIFY that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

IN WITNESS WHEREOF, I do hereunto set my hand and affix the corporate seal of said Town of East Hartford the ____ day of _____, 2022.

Seal

Signed: _____
Jason Marshall, Town Council Clerk



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: July 1, 2022
TO: Richard F. Kehoe, Chair
FROM: Mayor Michael P. Walsh
RE: RESOLUTION: State Bond Commission Urban Grant for Renovations to Veterans
Memorial Clubhouse

The Town of East Hartford is looking to apply to the State Department of Economic and Community Development (DECD) for an Urban Act Grant for renovations to the Veterans Memorial Clubhouse (VMC).


On December 21, 2021, the state Bond Commission authorized a grant-in-aid in the amount of \$4,000,000 to the Town of East Hartford for renovations to the VMC. This resolution will authorize the Mayor to submit the Urban Act Grant application required by DECD for disbursement of the grant funds.

Please place this item on the Town Council agenda for the July 12, 2022 meeting. I recommend that the Town Council approve the resolution as submitted.

C: E. Buckheit, Development Director

GRANTS ADMINISTRATION
MEMORANDUM

TO: Mayor Michael P. Walsh

FROM: Paul O'Sullivan, Grants Manager 

SUBJECT: Council Resolution – 2021 State Bond Commission Urban Act Grant for Renovations to Veterans Memorial Clubhouse

DATE: July 1, 2022

Attached is a draft Town Council resolution authorizing you as Mayor to apply to the state Department of Economic and Community Development (DECD) for an Urban Act Grant authorized by the State Bond Commission for renovations to the Veterans Memorial Clubhouse (VMC).

On December 21, 2021, the state Bond Commission authorized a grant-in-aid in the amount of \$4,000,000 to the Town of East Hartford for renovations to the VMC. The attached resolution will authorize you to submit the Urban Act Grant application required by DECD for disbursement of the grant funds.

I respectfully request that this item be placed on the Town Council agenda for their meeting to be held on July 12, 2022. Please contact me at extension 7206 if you have any questions.

Attachments: as stated

Cc: Eileen Buckheit, Development Director

TOWN COUNCIL RESOLUTION
GRANT INFORMATION FORM

Grant Description: State Bond Commission Urban Act Grant for Renovations to Veterans Memorial Clubhouse

Funder: State Bond Commission via state Department of Economic and Community Development

Grant Amount: \$4,000,000

Frequency: One time Annual Biennial Other _____

First year received:	<u>N/A</u>		
Last 3 years received:	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Funding level by year:	<u>\$ N/A</u>	<u>\$ N/A</u>	<u>\$ N/A</u>

Is a local match required? Yes No

If yes, how much? N/A

From which account? N/A

Grant purpose: Fund renovations to Veterans Memorial Clubhouse

Results achieved: Renovation of Veterans Memorial Clubhouse

Duration of grant: To be determined

Status of application: Bond Commission approved grant on 12/21/2021

Meeting attendee: To be determined

Comments: None

ITEM 53 REVISED CONT.

- N. These funds are requested to provide a grant-in-aid to the Town of North Branford for the replacement of the roof at the Stanley Williams Senior Center.

Funds are Requested as Follows:

Total, This Request \$1,600,000

- O. These funds are requested to provide a grant-in-aid to the town of Thomaston for the restoration of the Thomaston Opera House.

Funds are Requested as Follows:

Total, This Request \$3,500,000

- P. These funds are requested to provide a grant-in-aid to the Town of Colchester to finance the construction of a new Senior Center building.

Funds are Requested as Follows:

Total, This Request \$ 2,500,000

- Q. These funds are requested to provide a grant-in-aid to the **Danbury War Memorial Association, Inc.** to renovate the War Memorial facility. Renovations include upgrades to the utility, fire alarm, and sprinkler systems.

Funds are Requested as Follows:

Total, This Request \$1,435,520

- R. These funds are requested to provide a grant-in-aid to the Town of East Hartford for repairs and improvements to the Veterans Memorial Building.

Funds are Requested as Follows:

Total, This Request \$4,000,000

- S. These funds are requested to provide a grant-in-aid to the Make-A-Wish Foundation of Connecticut for renovations to its facility in Trumbull. Renovations include playscapes, handicap accessible activity areas, audio and video experiences, and information technology upgrades.

Funds are Requested as Follows:

Total, This Request \$1,000,000

- T. At the July 23, 2021 meeting of the State Bond Commission, funds were approved to provide a grant-in-aid to the Town of Greenwich to finance the redesign of the entryway of Greenwich High School and other renovations.

The purpose of this request is to change the use of the previously allocated funds to provide a grant-in-aid to The Greenwich Conservancy for the restoration of the Chimes Building in Greenwich.

Funds are Requested as Follows:

Total, This Request \$400,000

I, Jason Marshall, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 12th day of July, 2022.

R E S O L U T I O N

WHEREAS; pursuant to PA 17-2, As Amended Sec. 408 the Capital Region Development Authority is authorized to extend financial assistance for economic development projects; and

WHEREAS; it is desirable and in the public interest that the Town of East Hartford make an application to the State for \$4,000,000 in order to undertake the renovations to the Veterans Memorial Clubhouse and to execute an Assistance Agreement.

NOW THEREFORE LET IT BE RESOLVED; that the Town Council is cognizant of the conditions and prerequisites for the state financial assistance imposed by PA 17-2, As Amended Sec. 408, and that the filing of an application for State financial assistance by the Town of East Hartford in an amount not to exceed \$4,000,000 is hereby approved and

LET IT FURTHER BE RESOLVED; that Michael P. Walsh, Mayor of the Town of East Hartford, is directed to execute and file such application with the Connecticut Department of Economic and Community Development, to provide such additional information, to execute such other documents as may be required, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an agreement is offered, to execute any amendments, decisions, and revisions thereto, and to act as the authorized representative of the Town of East Hartford

AND I DO CERTIFY that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

IN WITNESS WHEREOF, I do hereunto set my hand and affix the corporate seal of said Town of East Hartford the _____ day of July, 2022.

Seal

Signed: _____
Jason Marshall, Council Clerk



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: July 8, 2022
TO: Richard F. Kehoe, Chair
FROM: Mayor Michael P. Walsh
RE: CONTINGENCY TRANSFER: Upcoming Primaries

Due to the upcoming statewide primary to be held on August 9, 2022, a contingency transfer is needed to cover the costs not included in the budget.

A contingency transfer in the amount of \$41,041 is necessary to cover the cost in the Registrar of Voters Office associated with this primary.

Please place this item on the Town Council agenda for the July 12, 2022 meeting.

Cc: M. McCaw, Finance Director



MEMORANDUM

DATE: July 7, 2022

TO: Michael P. Walsh, Mayor

FROM: Melissa N. McCaw, Director of Finance

TELEPHONE: (860) 291-7246

RE: **Upcoming August 2022 Primary - Contingencies Transfer**

As you are aware, a Statewide primary for Elective Offices will be held on August 9, 2022. Accordingly, expenditures totaling \$41,041 in the Registrar of Voters Office will be incurred as detailed in the attached memos.

Because the cost of any primary is traditionally not budgeted, we respectfully request a Contingency Transfer from the Town Council on behalf of this department to cover the cost of the primary. The transfer form is attached.

Please forward this item on to the Town Council for action at the July 12, 2022 meeting. Please do not hesitate to contact me with any questions or concerns on any of the aforementioned information.

MICHAEL P. WALSH
MAYOR

TOWN OF EAST HARTFORD

(860) 291-7200

740 Main Street

East Hartford, Connecticut 06108

www.easthartfordct.gov

OFFICE OF THE MAYOR

Date: July 7, 2022
To: Michael P. Walsh, Mayor
From: Mary J. Mourey, Republican Registrar of Voters
Re: Republican Primary – August 9, 2022



The following is my budget for the August 9, 2022 primary.

CODES		RATE	TOTAL
60135	1 Head Moderator – ½ of total of \$500		250.00
60135	1 Assistant Head Moderator – ½ Of \$350		175.00
60135	4 District Moderators	\$350.00	1,400.00
60135	7 Assistant Registrars	325.00	2,275.00
60135	14 Official Checkers	250.00	3,500.00
60135	7 Ballot Clerks	250.00	1,750.00
60135	7 Voting Tabulator Tenders	250.00	1,750.00
60135	1 Absentee Ballot Moderator		350.00
0135	4 Absentee Ballot Casters	250.00	1,000.00
60135	3 Set-up/Break down Staff	400.00	1,200.00
60135	1 Registrar of Voters		1,500.00
	1 Deputy Registrar of Voters		750.00
62360	St. Christopher's Church Hall - ½ total of \$500		250.00
62360	3,000 ballots @ .29 cents each, English/Spanish, plus shipping cost (\$ 100-1/2 cost)		870.00
	Programming of -memory cards – English/Spanish - ½ cost of \$1200		600.00
	35 Sample Ballots @ .29 cents each		10.15
63227	Movers - ½ total of \$1,500		750.00
	TOTAL		\$18,380.15

cc: Melissa McCaw
Finance Director

To: Mike Walsh, Mayor
From: Stephen I. Watkins, Democratic Registrar
Date: July 7, 2022

The following is my proposed budget for the 2022 Democratic Primary

CODES	QTY	DESCRIPTION	RATE	TOTAL
60135	1	Head Moderator (1/2)	500.00	250.00
60135	1	Assistant Head Moderator (1/2)	350.00	175.00
60135	3	District Moderators	350.00	1,050.00
60135	7	Assistant Registrars	325.00	2,275.00
60135	21	Official Checkers	250.00	5,250.00
60135	7	Ballot Clerks	250.00	1,750.00
60135	7	Tabulator Tenders	250.00	1,750.00
60135	1	Assistant Absentee Moderators	325.00	325.00
60135	3	Absentee Ballot Casters	250.00	750.00
60135	1	Democratic Registrar of Voters	1,500.00	1,500.00
60135	1	Democratic Deputy Registrar of Voters	750.00	750.00
60135	3	Poll setup person(s)	400.00	1,200.00
62360		St. Christopher Church Hall (1/2)	500.00	250.00
63227		Movers (1/2)	1,500.00	750.00
62360		Ballott printing, samples and shipping	4,035.88	4,035.88
62360		Programming memory cards (1/2)	1,200.00	600.00
		TOTAL =====>	12,735.88	22,660.88

Cc: Melissa McCaw



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: July 7, 2022
TO: Richard F. Kehoe, Chair
FROM: Mayor Michael P. Walsh
RE: Approval of the Sale of Individual Tax Liens

On May 17, 2022, the Town Council approved a motion to allow the Town to undertake certain actions to prepare a number of tax liens for sale to third parties. These actions included notifying the record owner of each property that their property is subject to a lien to be included in a tax sale, establishing minimum qualifications for a repayment plan, notifying the property owner that the purchasers of the liens will have the right of foreclosure on their property, and that the Administration shall return to the Town Council with the results of the request for proposal and request approval for sale of the tax liens.

Attached is a list of tax liens needing approval for sale.

Please place this on the Town Council agenda for the July 12, 2022 meeting.

C: I. Laurenza, Tax Collector
M. McCaw, Finance Director



MEMORANDUM

DATE: July 7, 2022

TO: Michael P. Walsh, Mayor

FROM: Melissa N. McCaw, Director of Finance

TELEPHONE: (860) 291-7246

RE: **Town Council Approval of the Sale of Individual Tax Liens**

At the May 17, 2022 Town Council Meeting, a motion was approved by the Town Council as it relates to tax liens the town is interested in selling including the following provisions:

1. The Collector of Revenue shall notify the record owner of each property subject to a lien that is to be included in the tax lien sale, by certified mail, that the lien is being included in the request for proposal and invitation to bid, and that the owner should contact the Town immediately to pay the taxes or seek a payment plan if they wish to keep the Town's tax liens on their property from being sold;
2. In order to qualify for a payment plan, the property owner must meet the following three criteria:
 - They must remit 25% of the outstanding amount due
 - They cannot have defaulted on a prior payment arrangement
 - Their property must not have active property code violations;
3. The letters from the Collector of Revenue to each property owner shall notify the property owner that the purchaser of the tax lien on their property shall have the right to foreclose on that property; and
4. The Administration shall return to the Town Council with the results of the request for proposal and that the proposal for each tax lien must be approved by the Town Council before it is sold.

With respect to the aforementioned motion, having satisfied the conditions of the process articulated by the Town Council and now need to return to the Town Council to seek approval to sell tax liens where the bids received by the Town through the request for proposal (RFP) process were satisfactory.

Please be advised that the initial list acted on by the Town Council on May 17, 2022 totaled 84 properties with \$1,436,857.95 due to the town in delinquent taxes. The list which went out for request for proposal at the end of July included 79 properties with \$1,327,017.88 due to the Town.

As of today, 17 properties did not receive a bid while 33 properties either paid in full or entered into a payment plan with the town leaving 29 properties totaling \$531,589.47 set to go to lien sale.

Based on the bids received (and attached), we are requesting these 29 properties be sold to the following bidders:

Bidder # 1	Tower Capital Management LLC	7 bids totaling	\$140,171.72
Bidder # 2	TLOA Servicing LLC	4 bids totaling	\$130,889.35
Bidder # 3	RTLF-CT LLC	18 bids totaling	\$309,935.86

The bids for these 29 properties total \$580,996.93. It should be noted that all bids being recommended for approval were higher than the tax and interest due to the town producing a premium of 9.29% or \$49,407.46. All bidders have previously been assigned liens from the Town of East Hartford.

Please note that the bids awarded for the estimated 7 properties identified with an asterisk (*) will require some additional follow up in the closing process. The taxpayers redeemed a partial amount of the taxes due, but not enough to remove the property from the tax lien sale list and they did not enter into a payment arrangement. The high bid amount will be proportionately adjusted by the partial reduction in outstanding balance as redeemed by the taxpayer.

Once these liens are sold, the property owner will have the opportunity to redeem these liens from the new owner based on a time period established by Connecticut General Statutes.

The tax lien bids expire on 7/31/22 and therefore awards must be secured within this timeframe. Based on these recommendations, I would respectfully request that this package of information be forwarded along to the Town Council for their approval in the 7/12/22 Town Council meeting. Should you have any questions or problems on the aforementioned, please feel free to let me know.

Cc: Iris Laurenza, Tax Collector
Rich Gentile, Assistant Corporation Counsel



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: June 28, 2022
TO: Richard F. Kehoe, Chair
FROM: Mayor Michael P. Walsh
RE: APPOINTMENTS/ REAPPOINTMENTS: Boards and Commissions

The following name was submitted by the Democratic Town Committee Chair to serve as a full member on the following commission:

Re-appointments

Commission on Services for persons with disabilities

- D - Vanessa Jenkins – 26 Suffolk Dr. - term to expire 12/23
- D - Sunilda Caminero – 107 Cambridge Dr. - term to expire 12/23
- D - Veronica Rosario – 31 High St. - term to expire 12/23
- D - Rena Berube – 124 Tiffany Rd. - term to expire 12/23

Historic District Commission

- D - Veronica Rosario – 31 High St. - term to expire 12/23

Inlands Wetlands Commission

- D - Richard Rivera – 11 Hills St. - term to expire 12/23

Pension and Retiree Benefits Board

- D - Ellen McCreery – 39 Greene Terr. - term to expire 12/23

Planning and Zoning Commission

- D - John Ryan – 172 Burke St. - term to expire 12/23
- D - Carol Noel – 1-2 Christine Dr. - term to expire 12/23

Veterans Commission

- D - John Cook – 329 Long Hill St. - term to expire 12/23

Commission on Culture and Fine Arts

- D - Sue Tukey – 51 Cheyenne Rd. - term to expire 12/26

Appointments

Inlands Wetland Commission

- D - Gary Vollinger – 36 Brookfield Dr. - term to expire 12/23

Metropolitan District Commission (MDC)

- D - Joan Gentile – 1871 Main St. - term to expire 12/22

Please place these nominations on the Town Council agenda for the July 12, 2022 meeting.

C: Michael Walsh, Mayor
C: R. Pasek, Town Clerk

June 28, 2022

The Honorable Richard Kehoe, Town Council Chairman
Town of East Hartford
740 Main Street
East Hartford, CT 06108

Re: Re-appointment and appointment to Boards and Commissions

Dear Chairman Kehoe:

The District Chairs and Vice Chairs of the East Hartford Democratic Town Committee met virtually on June 23, 2022, to review and approve the following democratic reappointments and appointments to various Town boards and commissions.

Reappointments:

- **Commission on Services for persons with disabilities**
 - Vanessa Jenkins - term to expire 12/23
 - Sunilda Caminero - term to expire 12/23
 - Veronica Rosario - term to expire 12/23
 - Rena Berube - term to expire 12/23
- **Historic District Commission**
 - Veronica Rosario - term to expire 12/23
- **Inlands Wetlands Commission**
 - Richard Rivera - term to expire 12/23
- **Pension and Retiree Benefits Board**
 - Ellen McCreery - term to expire 12/23
- **Planning and Zoning Commission**
 - John Ryan – term to expire 12/23
 - Carol Noel – term to expire 12/23
- **Veterans Commission**
 - John Cook – term to expire 12/23
- **Commission on Culture and Fine Arts**
 - Sue Tukey – term to expire 12/26

Appointments

- **Inlands Wetland Commission**
 - Gary Vollinger – term to expire 12/23
- **Metropolitan District Commission (MDC)**
 - Joan Gentile – term to expire 12

In accordance with our guidelines, candidates were interviewed, and a vote was held. The result of the vote was to forward the attached application to your attention with a recommendation for approval.

Please contact me if you have questions or need additional information.

Respectfully,

Moriah H. Moriarty
Chairman

Cc: Mayor Michael Walsh



Town of East Hartford
Boards and Commissions
Reappointment Expression of Interest Form

Board or Commission Name: Culture & Fine Arts Com Date: 6/23/22

Name: Susan JANE TUKEY
Your name exactly as it appears on the E. Htfd. Voter Registration List

Address: 51 CHEYENNE RD E.H. Apt.# N/A Zip: 06118

Home Phone: N/A Email: SusanTukey@att.net

Cell Phone: 860-568-4472 Years as an E.Hartford Resident: 92 years

Please answer the following:

How long have you served on this Board or Commission? 16 years

Why do you wish to be considered for reappointment by the Mayor and Council?
ENJOY the width and breadth of the expression of our Commission and all the neat cultural events between library and our Commission

What other information should be considered for your reappointment? (Examples: Ways in which you have personally contributed to the work of the Board or Commission; leadership roles you have held on behalf of the work of the group such as chair, head of a committee or task force etc.)
have had a couple of groups come in and worked with them to help in obtaining people

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;

- I understand the commitment required for this reappointment and that members who have been absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.
- I understand that I may be required to complete training and/or continuing education.
- I understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

Signature <u>Susan J Tukey</u>		Date <u>6/23/22</u>	
Please return completed and signed form to:		BCpost @easthartfordct.gov	or mail to: Town of East Hartford Office of the Mayor 740 Main Street East Hartford CT 06108

For internal use only:

Attendance Record: #of Meetings _____ Absences _____ % _____	Mandatory Qualifications: Resident _____ T/O _____ C/R _____ T/C _____
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Forwarded to Council: _____



**Town of East Hartford
Boards and Commissions
Reappointment Expression of Interest Form**

Board or Commission Name: Historic

Name: Vernice Rosario
Your name exactly as it appears on the E. Hfd. Voter Registration List

Address: 31 High St. 1 Apt.# 17108 Zip: 06118

Home Phone: ~~860~~ 860-776-7496 Email: vrosario.correa@gmail.com

Cell Phone: 860-776-7490 Years as an E.Hartford Resident: 6

Please answer the following:

How long have you served on this Board or Commission? 2

Why do you wish to be considered for reappointment by the Mayor and Council?
To preserve our towns history and conserve its future history.

What other information should be considered for your reappointment? (Examples: Ways in which you have personally contributed to the work of the Board or Commission; leadership roles you have held on behalf of the work of the group such as chair, head of a committee or task force etc.)
Work for the town of Merat; for 16 years helped historic District

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;

I understand the commitment required for this reappointment and that members who have been absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.

I understand that I may be required to complete training and/or continuing education.

I understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

Signature: [Signature] Date: May 19, 22

Please return completed and signed form to:	BCpost @easthartfordct.gov	or mail to:	Town of East Hartford Office of the Mayor 740 Main Street East Hartford CT 06108

For internal use only:

Attendance Record: #of Meetings _____ Absences _____ % _____	Mandatory Qualifications: Resident _____ T/O _____ C/R _____ T/C _____
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Forwarded to Council _____



**Town of East Hartford
Boards and Commissions
Reappointment Expression of Interest Form**

Board or Commission Name: Veterans Commission

Date: June 9, 2022

Name: John W Cook
Your name exactly as it appears on the E. Htfd. Voter Registration List

Address: 329 Long Hill St. **Apt.#** _____ **Zip:** 06108

Home Phone: 860-291-0656 **Email:** john.cook@quotewright.com

Cell Phone: 860-212-9966 **Years as an E.Hartford Resident:** 75

Please answer the following:

How long have you served on this Board or Commission? 5+ years

Why do you wish to be considered for reappointment by the Mayor and Council?

I can still help.

What other information should be considered for your reappointment? (Examples: Ways in which you have personally contributed to the work of the Board or Commission; leadership roles you have held on behalf of the work of the group such as chair, head of a committee or task force etc.)

I have been the chairperson for the past 3 years.

<p>In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements:</p> <p><input checked="" type="checkbox"/> understand the commitment required for this reappointment and that members who have been absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.</p> <p><input checked="" type="checkbox"/> understand that I may be required to complete training and/or continuing education.</p> <p><input checked="" type="checkbox"/> understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.</p> <p>By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.</p>		
<p>Signature <u>John W Cook</u></p>	<p>Digitally signed by John W Cook Date: 2022.06.09 13:56:14 -0400'</p>	<p>Date <u>6/9/22</u></p>
<p>Please return completed and signed form to:</p>	<p>BCpost <u>@easthartfordct.gov</u></p>	<p>or mail to: Town of East Hartford Office of the Mayor 740 Main Street East Hartford CT 06108</p>

For internal use only:

<p>Attendance Record:</p> <p>#of Meetings _____ Absences _____ % _____</p>	<p>Mandatory Qualifications:</p> <p>Resident _____ T/O _____ C/R _____ T/C _____</p>
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Forwarded to Council: _____



Town of East Hartford
Boards and Commissions
Application

Date: 06/01/2022

Name: Vanesa Jenkins
Your name exactly as it appears on the E. Htfd. Voter Registration List

Address: 26 Suffolk Dr Apt.# Zip:

Home Phone: 860-568-6807 Email: nessabmw@sbcglobal.net

Cell Phone: Years as an E.Hartford Resident: 25 years

Occupation: Medical Biller/Coder Employer: Primary eye care Center
Employer/Work Address

Formal Education/Certifications: BA-Skidmore College

Party Affiliation: Unafilited Democrat Republican Minority Party
As it appears on the E. Htfd. Voter Registration List

Name of board or commission you wish to serve on: Cmmsn on rvcs for persons w/disabilities

Interest statement:
Your reason for being interested in serving our Town in this capacity
I am currently the Chair of this commission and would lik eto continue the work of letting our residents know that we are the laisions to the town and that we can help amplify their voices to complete accessibility (transportation, housing, human resources.

List of qulfications that you believe will be an asset to the board/commission on which you wish to serve:

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;

- Understand the commitment required for this appointment...
Understand that I may be required to complete training...
Understand that I must be a resident of the Town of East Hartford...

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

Signature Vanessa jenkins Date 06/01/2022
Please return completed and signed form to: BCpost@easthartfordct.gov or mail to: Town of East Hartford Office of the Mayor 740 Main Street East Hartford CT 06108

For internal use only:
Mandatory Qualifications:
Resident T/O C/R T/C



Town of East Hartford
Boards and Commissions
Reappointment Expression of Interest Form

Board or Commission Name: Pension and Retiree Benefit Board

Name: Ellen Mary McCreery
Your name exactly as it appears on the E. Htfd. Voter Registration List

Address: 39 Greene Terr E Htfd CT Apt.# Zip: 06108

Home Phone: 860-289-9089 Email: EllenMcC CPA@aol.com

Cell Phone: 860-805-6529 Years as an E.Hartford Resident: 0-21 = 21
51-75 = 24
45 yrs

Please answer the following:

How long have you served on this Board or Commission? 6 years (maybe longer)

Why do you wish to be considered for reappointment by the Mayor and Council?

I do pension fund accounting at my day job and think I know enough about the topic to be useful board member and I always attend

meetings.

What other information should be considered for your reappointment? (Examples: Ways in which you have personally contributed to the work of the Board or Commission; leadership roles you have held on behalf of the work of the group such as chair, head of a committee or task force etc.)

I come to every meeting.
I am already chair of EH Redevelopment Agency so not an officer on this board.

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;

- I understand the commitment required for this reappointment and that members who have been absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.
- I understand that I may be required to complete training and/or continuing education.
- I understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

Signature <u>Ellen M McCreery</u>	Date <u>6/1/2022</u>
Please return completed and signed form to: <u>Ellen M McCreery</u>	BCpost @easthartfordct.gov
or mail to:	Town of East Hartford Office of the Mayor 740 Main Street East Hartford CT 06108

For internal use only:

Attendance Record: #of Meetings _____ Absences _____ % _____	Mandatory Qualifications: Resident _____ T/O _____ C/R _____ T/C _____
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Forwarded to Council: _____



**Town of East Hartford
Boards and Commissions
Reappointment Expression of Interest Form**

Board or Commission Name: PLANNING • ZONING Date: 5/26/22

Name: Carol P. Noel
Your name exactly as it appears on the E. Hfd. Voter Registration List

Address: 102 CHRISTINE DRIVE Apt.# _____ Zip: 06108

Home Phone: (860) 528-6902 Email: cnoel2@Comcast.net

Cell Phone: (860) 306-7558 Years as an E.Hartford Resident: life

Please answer the following:

How long have you served on this Board or Commission? Approx 5 years

Why do you wish to be considered for reappointment by the Mayor and Council?
To continue to assist the Town and business develop and redevelop our Town through our zoning process.

What other information should be considered for your reappointment? (Examples: Ways in which you have personally contributed to the work of the Board or Commission; leadership roles you have held on behalf of the work of the group such as chair, head of a committee or task force etc.)
Previously worked for the Town, served on the Zoning Board of Appeals and Human Rights Commission.

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;

- understand the commitment required for this reappointment and that members who have been absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.
- understand that I may be required to complete training and/or continuing education.
- understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

Carol Noel Signature Date: 5/28/22

Please return completed and signed form to:	BCpost @easthartfordct.gov	or mail to:	Town of East Hartford
			Office of the Mayor 740 Main Street East Hartford CT 06108

For internal use only:

Attendance Record: #of Meetings _____ Absences _____ % _____	Mandatory Qualifications: Resident _____ T/O _____ C/R _____ T/C _____
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Forwarded to Council: _____



**Town of East Hartford
Boards and Commissions
Reappointment Expression of Interest Form**

Board or Commission Name: Services for Persons with Disabilities
 Name: Renee Burrows
Your name exactly as it appears on the E. Hartford Voter Registration List
 Address: 124 Tiffany Road Apt.# _____ Zip: 06105
 Home Phone: 860 923 9917 Email: Renee8520@SBCGLOBAL.COM
 Cell Phone: _____ Years as an E. Hartford Resident: _____

Please answer the following:

How long have you served on this Board or Commission? 1 year

Why do you wish to be considered for reappointment by the Mayor and Council?
As a nurse and mother of a child with a disability, I feel I can give & receive important information/insight/education about people living with a disability. I'd love to help the

What other information should be considered for your reappointment? (Examples: Ways in which you have personally contributed to the work of the Board or Commission; leadership roles you have held on behalf of the work of the group such as chair, head of a committee or task force etc.)

RN- 16 years
member EHDTC
Chair of ICU unit based council - 6 years

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;

I understand the commitment required for this reappointment and that members who have been absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.

I understand that I may be required to complete training and/or continuing education.

I understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

[Signature]
Signature

5/19/2022
Date

Please return completed and signed form to: BCpost@easthartfordct.gov or mail to: Town of East Hartford
Office of the Mayor
740 Main Street
East Hartford CT 06108

For internal use only:

Attendance Record: # of Meetings _____ Absences _____ % _____
 Mandatory Qualifications: Resident _____ T/O _____ CiR _____ T/C _____

Forwarded to Council: _____

Forwarded to Council: _____



Town of East Hartford
Boards and Commissions
Reappointment Expression of Interest Form

Board or Commission Name: Inland/Wetlands
 Name: Richard O. Rivera
Your name exactly as it appears on the E. Hfd. Voter Registration List
 Address: 11 Hills St E Hartford Ct Apt.# _____ Zip: 06118
 Home Phone: N/A Email: Rttie316@gmail.com
 Cell Phone: 860-462-5095 Years as an E.Hartford Resident: 19

Please answer the following:

How long have you served on this Board or Commission? _____

Why do you wish to be considered for reappointment by the Mayor and Council?

To continue moving our towns developments + improve
ments forward

What other information should be considered for your reappointment? (Examples: Ways in which you have personally contributed to the work of the Board or Commission; leadership roles you have held on behalf of the work of the group such as chair, head of a committee or task force etc.)

As one of the senior members of the board
I ensure our meeting run smoothly by

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements:

- I understand the commitment required for this reappointment and that members who have been absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.
- I understand that I may be required to complete training and/or continuing education.
- I understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

[Signature]

5/19/22

Signature	Date
Please return completed and signed form to:	BCpost @easthartfordct.gov or mail to: Town of East Hartford Office of the Mayor 740 Main Street East Hartford CT 06108

For internal use only:

Attendance Record: # of Meetings _____ Absences _____ % _____	Mandatory Qualifications: Resident _____ T/O _____ C/R _____ T/C _____
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Forwarded to Council _____



Town of East Hartford
Boards and Commissions
Application

Date: 9/21/2021

Name: Gary Vollinger
Your name exactly as it appears on the E. Htfd. Voter Registration List

Address: 36 Brookfield Dr, East Hartford Apt.# Zip: 06118

Home Phone: 8605685038 Email: createlearning@aol.com

Cell Phone: 8608746798 Years as an E.Hartford Resident: 45

Occupation: engineer Employer: self emp
Employer/Work Address

Formal Education/Certifications: msme, mals

Party Affiliation: Unaffiliated Democrat Republican Minority Party
As it appears on the E. Htfd. Voter Registration List

Name of board or commission you wish to serve on: commision of arts inland wetlands

Interest statement:
Your reason for being interested in serving our Town in this capacity
I have an ongoing interest in the arts as a writer and poet, and part time artist, I have an MA in the arts from Wesleyan, and I have an ongoing interest in the environment as a member of the Sierra club, and an outdoorsman/enthusiast.
thankyou

List of quillifications that you believe will be an asset to the board/commission on which you wish to serve:
advanced degrees in arts and science, experience working with Sierra club, many years of experience as a writer, artist, outdoers person

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;
[] understand the commitment required for this appointment and have attended at least one meeting of the board/commission I am applying to serve on, and I understand that members who are absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.
[] understand that I may be required to complete training and/or continuing education.
[] understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.
By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.
Signature Date
Please return completed and signed form to: BCpost@easthartfordct.gov or mail to: Town of East Hartford Office of the Mayor 740 Main Street East Hartford CT 06108

For internal use only:
Mandatory Qualifications:
Resident T/O C/R T/C



**Town of East Hartford
Boards and Commissions
Reappointment Expression of Interest Form**

Board or Commission Name: Planning & Zoning
 Name: John P. Ryan
Your name exactly as it appears on the E.H. Voter Registration List
 Address: 172 Burke St Apt.# _____ Zip: 06118
 Home Phone: 860 997-3653 Email: jryan06@snnet.net
 Cell Phone: 860 997-3653 Years as an E.Hartford Resident: 35

Please answer the following:

How long have you served on this Board or Commission? 17 yrs

Why do you wish to be considered for reappointment by the Mayor and Council?
I have been on Pt3 for a long time and worked my way up to the Chair of the Commission. I believe that Pt2 is an integral part of the progress of East Hartford

What other information should be considered for your reappointment? (Examples: Ways in which you have personally contributed to the work of the Board or Commission; leadership roles you have held on behalf of the work of the group such as chair, head of a committee or task force etc.)
Vice Chair Pt3, Chair Pt3, Member of the Redevelopment Commission

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;

I understand the commitment required for this reappointment and that members who have been absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.

I understand that I may be required to complete training and/or continuing education.

I understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

Signature: [Signature] Date: 5/20/2022

Please return completed and signed form to:	BCpost @easthartfordct.gov	or mail to: Town of East Hartford Office of the Mayor 740 Main Street East Hartford CT 06108
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For Internal use only:

Attendance Record: #of Meetings _____ Absences _____ % _____	Mandatory Qualifications: Resident _____ T/O _____ C/R _____ T/C _____
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Forwarded to Council: _____



Town of East Hartford
Boards and Commissions
Application

Date: May 10, 2022

Name: Joan M Gentile
Your name exactly as it appears on the E. Htfd. Voter Registration List

Address: 1871 Main Street, East Hartford CT Apt.# Zip: 06108

Home Phone: 860-282-7691 Email: joan.m.gentile@gmail.com

Cell Phone: 860-212-8492 Years as an E.Hartford Resident: 36

Occupation: Retired attorney Employer: Hartford Financial Services (1985-2019)
Employer/Work Address

Formal Education/Certifications: J.D. (Fordham Law School) licensed in NY & CT

Party Affiliation: Unaffiliated [] Democrat [x] Republican [] Minority Party []
As it appears on the E. Htfd. Voter Registration List

Name of board or commission you wish to serve on: Metropolitan District (MDC) Commissioner

Interest statement:

Your reason for being interested in serving our Town in this capacity

I want to leverage my experience and background as a lawyer and Citizen Member of MDC to effectively represent EH and help advance the MDC's mission to provide safe, pure drinking water and environmentally protective wastewater collection & treatment in a way that benefits EH and all MDC customers across the region.

List of qualifications that you believe will be an asset to the board/commission on which you wish to serve:

1) A Citizen Member on MDC Board of Finance since 2019, I know the MDC, its challenges & opportunities and can immediately make meaningful contributions to the Board; 2) For 33 years, I advised The Hartford on navigating complex regulatory rules while also achieving strong financial results & providing exceptional products & services; 3) 35 years service as a community advocate for EH seniors, those needing affordable healthcare, literacy & job skills & access to parks & arts.

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;

[x] I understand the commitment required for this appointment and have attended at least one meeting of the board/commission I am applying to serve on, and I understand that members who are absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.

[x] I understand that I may be required to complete training and/or continuing education.

[x] I understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

Signature: Joan M. Gentile Date: 05-10-2022
Please return completed and signed form to: BCpost@easthartfordct.gov or mail to: Town of East Hartford Office of the Mayor 740 Main Street East Hartford CT 06108

For Internal use only:

Mandatory Qualifications: Resident T/O C/R T/C



**Town of East Hartford
Boards and Commissions
Reappointment Expression of Interest Form**

Board or Commission Name: Disability Commission **Date:** 6/1/22

Name: Sunilda Caminero
Your name exactly as it appears on the E. Htfd. Voter Registration List

Address: 107 Cambridge Dr **Apt.#** _____ **Zip:** 06118

Home Phone: 860-568-3222 **Email:** n/a

Cell Phone: _____ **Years as an E.Hartford Resident:** 25

Please answer the following:

How long have you served on this Board or Commission? 4 years

Why do you wish to be considered for reappointment by the Mayor and Council?
Enjoyment and fulfilling

What other information should be considered for your reappointment? (Examples: Ways in which you have personally contributed to the work of the Board or Commission; leadership roles you have held on behalf of the work of the group such as chair, head of a committee or task force etc.)
Volunteer for fall fest coverage to help promote the commission

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;

understand the commitment required for this reappointment and that members who have been absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.

understand that I may be required to complete training and/or continuing education.

understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

Signature <u>Sunilda Caminero</u>	Date <u>6/1/2022</u>
Please return completed and signed form to:	or mail to: Town of East Hartford Office of the Mayor 740 Main Street East Hartford CT 06108

For internal use only:

Attendance Record	Mandatory Qualifications:
#of Meetings _____ Absences _____ % _____	Resident _____ T/O _____ C/R _____ T/C _____

Forwarded to Council: _____



**Town of East Hartford
Boards and Commissions
Reappointment Expression of Interest Form**

Board or Commission Name: Persons/Disabilities
 Name: Vernice Rosario
Your name exactly as it appears on the E. Hfd. Voter Registration List
 Address: 31 High St Apt.# 1108 Zip: 06118
 Home Phone: _____ Email: _____
 Cell Phone: 860-776-7496 Years as an E.Hartford Resident: 6

Please answer the following:

How long have you served on this Board or Commission? 4

Why do you wish to be considered for reappointment by the Mayor and Council?
Representation of families with children with disabilities.

What other information should be considered for your reappointment? (Examples: Ways in which you have personally contributed to the work of the Board or Commission; leadership roles you have held on behalf of the work of the group such as chair, head of a committee or task force etc.)
Have been a caregiver for over 10 years and have advocated for them

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;

I understand the commitment required for this reappointment and that members who have been absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.

I understand that I may be required to complete training and/or continuing education.

I understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

Vernice Rosario Signature Date May 19, 22

Please return completed and signed form to:	BCpost @easthartfordct.gov	or mail to:	Town of East Hartford Office of the Mayor 740 Main Street East Hartford CT 06108
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For Internal use only:

Attendance Record: #of Meetings _____ Absences _____ % _____	Mandatory Qualifications: Resident _____ T/O _____ C/R _____ T/C _____
-----------------------------------------------------------------	---------------------------------------------------------------------------

Forwarded to Council _____



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: July 7, 2022
TO: Richard F. Kehoe, Chair
FROM: Mayor Michael P. Walsh
RE: REFERRAL: Refund of Taxes

I recommend that the Town Council approve a total refund of taxes in the amount of \$58,244.18 as detailed in the attached listing from our Assistant Collector of Revenue. Please place on the Town Council Agenda for the July 12th, 2022 Town Council meeting.

Thank you.

C: I. Laurenza, Tax Collector
M. McCaw, Finance Director

INTEROFFICE MEMORANDUM

TO: MICHAEL P WALSH, MAYOR
MELISSA MCCAWE, DIRECTOR OF FINANCE

FROM: KRISTY FORAN, ASSISTANT COLLECTOR OF REVENUE

SUBJECT: REFUND OF TAXES

DATE: 7/7/2022

Under the provisions of Section 12-129 of the Connecticut General Statutes, the following persons are entitled to the refunds as requested. The total amount to be refunded is \$58,244.18. Please see attached listing. Please place this item on the Town Council agenda for July 12th 2022.

Bill	Name	Address	City/State/Zip	Prop Loc/Vehicle Info.	Over Paid
2019-01-0013917	CORELOGIC CENTRALIZED REFUNDS	PO BOX 9202	COPPELL, TX 75019-9760	4 WEBSTER ST	-650.50
2020-03-0060599	EAN HOLDINGS LLC	14002 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/1N4BL4B3K2C06985	-510.76
2020-03-0060600	EAN HOLDINGS LLC	14003 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/3N1CE2CP5KL363597	-459
2020-03-0060602	EAN HOLDINGS LLC	14004 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/1N4BL4E6VKC174304	-661.51
2020-03-0060603	EAN HOLDINGS LLC	14005 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/KNMAT2MV9KP518583	-497.25
2020-03-0060604	EAN HOLDINGS LLC	14006 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/1G1ZD5ST8KF140080	-532.81
2020-03-0060605	EAN HOLDINGS LLC	14007 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/JM3KFDMM0K1556193	-737.56
2020-03-0060606	EAN HOLDINGS LLC	14008 E 21ST ST STE 1500	TULSA, OK 74134-1424	2020/3VV2B7AX0LM080734	-670.95
2020-03-0060612	EAN HOLDINGS LLC	14009 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/2T1BURHE9KC207416	-445.5
2020-03-0060614	EAN HOLDINGS LLC	14010 E 21ST ST STE 1500	TULSA, OK 74134-1424	2020/1N4BL4CV9CL130978	-550.36
2020-03-0060616	EAN HOLDINGS LLC	14011 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/2C3CDXBG5KH692036	-410.86
2020-03-0060618	EAN HOLDINGS LLC	14012 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/2C4RDGEG1KR736156	-530.1
2020-03-0060619	EAN HOLDINGS LLC	14013 E 21ST ST STE 1500	TULSA, OK 74134-1424	2020/KNMAT2MV7LP503193	-301.5
2020-03-0060620	EAN HOLDINGS LLC	14014 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/3VW117AU7KMS09754	-481.06
2020-03-0060621	EAN HOLDINGS LLC	14015 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/2C4RDGEG7KR750224	-370.8
2020-03-0060623	EAN HOLDINGS LLC	14016 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/JA4AT3AA7KZ046146	-315.9
2020-03-0060624	EAN HOLDINGS LLC	14017 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/2G11Z5S37K9155273	-426.6
2020-03-0060625	EAN HOLDINGS LLC	14018 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/3N1AB7AP2KY313856	-418.06
2020-03-0060626	EAN HOLDINGS LLC	14019 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/2C4RDGEG9KR736163	-477
2020-03-0060627	EAN HOLDINGS LLC	14020 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/JN1B1CP9KW527235	-461.26
2020-03-0060628	EAN HOLDINGS LLC	14021 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/4T1B11HK0KU785855	-562.05
2020-03-0060630	EAN HOLDINGS LLC	14022 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/3VWY57AUXKM512280	-415.35
2020-03-0060631	EAN HOLDINGS LLC	14023 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/2C3CDXBG8KH657748	-479.26
2020-03-0060632	EAN HOLDINGS LLC	14024 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/2C4RC1GGOKR731544	-754.21
2020-03-0060633	EAN HOLDINGS LLC	14025 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/5N1AT2MV3KC826366	-442.35
2020-03-0060634	EAN HOLDINGS LLC	14026 E 21ST ST STE 1500	TULSA, OK 74134-1424	2018/1FM5K7F82JGC16507	-687.61
2020-03-0060641	EAN HOLDINGS LLC	14027 E 21ST ST STE 1500	TULSA, OK 74134-1424	2020/2FMPK4K92LBA72727	-812.7
2020-03-0060643	EAN HOLDINGS LLC	14028 E 21ST ST STE 1500	TULSA, OK 74134-1424	2020/2FMPK4K99LBA72725	-722.7
2020-03-0060644	EAN HOLDINGS LLC	14029 E 21ST ST STE 1500	TULSA, OK 74134-1424	2020/2FMPK4K99LBA60157	-722.7
2020-03-0060645	EAN HOLDINGS LLC	14030 E 21ST ST STE 1500	TULSA, OK 74134-1424	2020/1C4RFBG3LC339954	-808.2
2020-03-0060646	EAN HOLDINGS LLC	14031 E 21ST ST STE 1500	TULSA, OK 74134-1424	2020/1C4RFBG2LC339962	-808.2
2020-03-0060649	EAN HOLDINGS LLC	14032 E 21ST ST STE 1500	TULSA, OK 74134-1424	2020/1C4RFBG8LC339951	-808.2
2020-03-0060652	EAN HOLDINGS LLC	14033 E 21ST ST STE 1500	TULSA, OK 74134-1424	2020/2C4RC1DGXLR197507	-751.05
2020-03-0060653	EAN HOLDINGS LLC	14034 E 21ST ST STE 1500	TULSA, OK 74134-1424	2020/2C4RC1DG2LRL198635	-614.25
2020-03-0060657	EAN HOLDINGS LLC	14035 E 21ST ST STE 1500	TULSA, OK 74134-1424	2020/2C3CDXBG6LH144497	-148.06
2020-03-0060659	EAN HOLDINGS LLC	14036 E 21ST ST STE 1500	TULSA, OK 74134-1424	2020/5NP084LF2LH561700	-256.96
2020-03-0060662	EAN HOLDINGS LLC	14037 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/3C4PDCGG6KT803649	-494.56
2020-03-0060663	EAN HOLDINGS LLC	14038 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/3VWC57B8UKM198332	-400.95
2020-03-0060664	EAN HOLDINGS LLC	14039 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/ML32A3H3KH013322	-144
2020-03-0060675	EAN HOLDINGS LLC	14040 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/3KPC2A437KE080642	-263.71
2020-03-0060677	EAN HOLDINGS LLC	14041 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/3KPC2A436KE077652	-301.51
2020-03-0060679	EAN HOLDINGS LLC	14042 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/5NP084LF5KH480690	-412.66
2020-03-0060687	EAN HOLDINGS LLC	14043 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/5NPE24AF9KH789345	-189
2020-03-0060688	EAN HOLDINGS LLC	14044 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/5NPE24AF9KH789491	-378.9
2020-03-0060690	EAN HOLDINGS LLC	14045 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/5NP084LF0KH496389	-367.21
2020-03-0060695	EAN HOLDINGS LLC	14046 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/5NPE24AF6KH801919	-283.95
2020-03-0060696	EAN HOLDINGS LLC	14047 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/5NPE24AF5KH789584	-331.2
2020-03-0060698	EAN HOLDINGS LLC	14048 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/3KPC2A430KE079512	-225.91
2020-03-0060699	EAN HOLDINGS LLC	14049 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/3KPC2A434KE087192	-301.51
2020-03-0060700	EAN HOLDINGS LLC	14050 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/5NPE24AF5KH800129	-331.2
2020-03-0060703	EAN HOLDINGS LLC	14051 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/3KPC2A439KE077922	-376.66
2020-03-0060705	EAN HOLDINGS LLC	14052 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/3KPC2A4A35KE080591	-150.76
2020-03-0060709	EAN HOLDINGS LLC	14053 E 21ST ST STE 1500	TULSA, OK 74134-1424	2020/1G1ZD5ST0LF006407	-463.51
2020-03-0060720	EAN HOLDINGS LLC	14054 E 21ST ST STE 1500	TULSA, OK 74134-1424	2021/5XXG14J2XMG017573	-321.74
2020-03-0060721	EAN HOLDINGS LLC	14055 E 21ST ST STE 1500	TULSA, OK 74134-1424	2021/5XXG14J22MG017342	-449.55
2020-03-0060727	EAN HOLDINGS LLC	14056 E 21ST ST STE 1500	TULSA, OK 74134-1424	2020/5NP084LF3LH615019	-205.2
2020-03-0060741	EAN HOLDINGS LLC	14057 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/4S4BSANC5K3362303	-725.85
2020-03-0060747	EAN HOLDINGS LLC	14058 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/4S4BSANCXK3356223	-580.95
2020-03-0060748	EAN HOLDINGS LLC	14059 E 21ST ST STE 1500	TULSA, OK 74134-1424	2019/3VWC57B8UKM192901	-311.85
2020-03-0060751	EAN HOLDINGS LLC	14060 E 21ST ST STE 1500	TULSA, OK 74134-1424	2021/5NPEG4A3MH066339	-371.7
2020-03-0060752	EAN HOLDINGS LLC	14061 E 21ST ST STE 1500	TULSA, OK 74134-1424	2020/1GCRYDE6L2160631	-1,120.96
2020-03-0060753	EAN HOLDINGS LLC	14062 E 21ST ST STE 1500	TULSA, OK 74134-1424	2020/1FTEW1E40LFA51084	-1,215.46
2020-03-0060754	EAN HOLDINGS LLC	14063 E 21ST ST STE 1500	TULSA, OK 74134-1424	2020/1FTEW1E42LFA51085	-1,338.31
2020-03-0060759	EAN HOLDINGS LLC	14064 E 21ST ST STE 1500	TULSA, OK 74134-1424	2020/1FTEW1E55LFA64101	-1,062.45
2020-03-0060760	EAN HOLDINGS LLC	14065 E 21ST ST STE 1500	TULSA, OK 74134-1424	2020/1FTEW1E57LKD27843	-708.3
2020-03-0060762	EAN HOLDINGS LLC	14066 E 21ST ST STE 1500	TULSA, OK 74134-1424	2020/1FTEW1E57LKD27843	-1,075.95
2020-03-0060763	EAN HOLDINGS LLC	14067 E 21ST ST STE 1500	TULSA, OK 74134-1424	2020/1FTEW1E57LKD27843	-782.55
2020-03-0060765	EAN HOLDINGS LLC	14068 E 21ST ST STE 1500	TULSA, OK 74134-1424	2020/1G6SFRFBTXLN300877	-1,165.51
2020-03-0060766	EAN HOLDINGS LLC	14069 E 21ST ST STE 1500	TULSA, OK 74134-1424	2020/1GCGTCEN9L1224832	-713.26
2020-01-0010357	LERETA ATTN: CENTRAL REFUNDS	901 CORPORATE CENTER DR	POMONA, CA 91768	100 CORNELL CIR	-43.84
2018-01-0003108	LERETA ATTN: CENTRAL REFUNDS	901 CORPORATE CENTER DR	POMONA, CA 91768	34 GRANDE RD	-2,634.26
2020-01-0009412	LERETA ATTN: CENTRAL REFUNDS	901 CORPORATE CENTER DR	POMONA, CA 91768	91 HANDEL RD	-1,690.73
2019-01-0007737	MARTINEZ JASON E	23 NOCH LN	EAST HARTFORD, CT 06118	23 NOCH LN	-4,525.50
2020-01-0009750	MOURIER ANN EST OF C/O JAMES GAVIN JR EXECUTOR	121 AUTUMN BREEZE LN	BOLIVIA, NC 28422	130 NAUBUC AVE	-128.64

2020-03-0074694	NISSAN INFINITI LT	PO BOX 650214	DALLAS, TX 75265-0214	2018/5N1DR2MM1JC608539	-407.70
2020-03-0074710	NISSAN INFINITI LT	PO BOX 650214	DALLAS, TX 75265-0214	2019/1N4BL4CW8KN321500	-299.10
2020-01-0009675	TMB LAW, TRUSTEE ATTN: ELIZA WEIDMAN	SHOPS SOMERSET SQ 140 GLASONBURY BLVD SUITE 29	GLASTONBURY, CT 06033	140 ANITA DR	-29.71
2020-03-0086350	VW CREDIT INC	1401 FRANKLIN BLVD	LIBERTYVILLE, IL 60048-4460	2020/WA1EECF31L1003430	-1,091.88
2020-03-0086351	VW CREDIT INC	1401 FRANKLIN BLVD	LIBERTYVILLE, IL 60048-4460	2020/WA1BNAFY0L2004047	-1,377.86
2020-03-0086352	VW CREDIT INC	1401 FRANKLIN BLVD	LIBERTYVILLE, IL 60048-4460	2020/WA1BNAFY5L2008482	-1,377.86
2020-03-0086353	VW CREDIT INC	1401 FRANKLIN BLVD	LIBERTYVILLE, IL 60048-4460	2020/WAUJEGFF5LA004955	-1,140.98
2020-03-0086354	VW CREDIT INC	1401 FRANKLIN BLVD	LIBERTYVILLE, IL 60048-4460	2020/WA1BNAFYXL2023530	-1,377.86
2020-03-0086356	VW CREDIT INC	1401 FRANKLIN BLVD	LIBERTYVILLE, IL 60048-4460	2020/WA1BNAFY4L2035611	-1,377.86
2020-03-0086357	VW CREDIT INC	1401 FRANKLIN BLVD	LIBERTYVILLE, IL 60048-4460	2020/WA1BNAFY8L2020058	-1,126.90
2020-03-0086363	VW CREDIT INC	1401 FRANKLIN BLVD	LIBERTYVILLE, IL 60048-4460	2020/WA1BNAFY3L2053257	-1,251.64
2020-03-0086365	VW CREDIT INC	1401 FRANKLIN BLVD	LIBERTYVILLE, IL 60048-4460	2020/WA1EECF33L1023078	-1,091.88
TOTAL					\$ (58,244.18)



East
Hartford
Public
Schools

Christopher T. Wethje
Director, Human Resources

1110 Main Street, East Hartford, CT 06108 Tel: (860) 622-5129 Fax: (860) 622-5119 wethje.ct@easthartford.org

June 8, 2022

Robert Pasek
Town Clerk
Town of East Hartford
740 Main Street
East Hartford, CT 06108

Dear Mr. Pasek:

Enclosed please find the 2022-2025 collective bargaining agreement between the East Hartford Board of Education and Local 818 of Council 4, AFSCME, AFL-CIO which was ratified by the Union on May 31, 2022 and approved by the Board of Education on June 6, 2022.

Sincerely,

Christopher T. Wethje

cc: Mayor Michael Walsh
Town Council Chairman Richard Kehoe

AGREEMENT BETWEEN
EAST HARTFORD BOARD OF EDUCATION
AND
LOCAL 818 OF COUNCIL #4, AMERICAN FEDERATION OF STATE, COUNTY AND
MUNICIPAL EMPLOYEES, AFL-CIO

JULY 1, 2022 TO JUNE 30, 2025

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This Agreement is made and entered into by and between the East Hartford Board of Education (hereinafter referred to as the "Board") and Local 818 of Council #4 of the American Federation of State, County and Municipal Employees, AFL-CIO (hereinafter referred to as the "Union").

ARTICLE I UNION RECOGNITION

The Board recognizes the Union as the sole and exclusive bargaining agent for the purposes of collective bargaining on matters of wages, hours and other conditions of employment for non-certified supervisory employees of the East Hartford Board of Education, including the facilities maintenance manager, facilities operations manager, controller, network administrator, payroll manager, information technology manager, manager of central registration and PSIS, facilities safety and preparedness manager, program manager-- out of school programs, program manager-- family resource centers, head of building operations--EHHS/CIBA and excluding the supervisor of nursing.

The provisions of this Agreement shall be applied equally to all employees in the bargaining unit without discrimination because of age, sex, marital status, sexual orientation, race, color, creed, national origin, qualified handicap, political affiliation or union membership.

ARTICLE II BOARD PREROGATIVES

It is recognized that the Board has and will continue to retain, whether exercised or not, the sole and unquestioned right, responsibility and prerogative to direct the operation of the public schools in the Town of East Hartford in all its aspects, including but not limited to the following:

To maintain all public schools and such other educational activities as in its judgment will best serve the interests of the Town of East Hartford, to decide the need for school facilities; to determine the care, maintenance and operation of buildings, land, apparatus and other property used for school purposes; to determine the type of work to be performed, to assign all work to employees or other persons, to determine shift schedules and hours of work; to decide the methods, procedures and means of conducting the work; to select, hire and demote employees, including the right to prescribe and enforce reasonable rules and regulations for the maintenance of discipline and for the performance of work in accordance with the requirements of the Board of Education, provided such rules and regulations are made known in a reasonable manner to the employees affected by them, to discharge or otherwise discipline any employee for just cause, to promote, transfer and layoff employees; to prepare and submit budgets to the Town and to allocate monies appropriated by the Town for the maintenance of the schools, and to make such transfers of funds within the appropriated budget as it shall deem desirable. These rights, responsibilities and prerogatives are not subject to delegation in whole or in part, except that the same shall not be exercised in violation of any of the specific terms and provisions of this agreement.

Remote work can be arranged at the sole discretion of the employee's supervisor. The supervisor's decision to allow remote work or not, including any decision to rescind the ability to work remotely, shall not be subject to the grievance procedure.

ARTICLE III
GRIEVANCE PROCEDURE

Section 3.1

A grievance shall mean a complaint by an employee or the Union that rights under the specific language of this agreement have been violated or that there has been a misinterpretation or misapplication of the specific provisions of this agreement.

Section 3.2

Step 1

A grievance shall be submitted to the employee's immediate supervisor. Such grievance will be presented in writing at this step of the grievance procedure. There must be set forth in the spaces provided all of the following:

- A. A statement of the grievance and the facts involved:
- B. The remedy requested: and
- C. The specific provision of the Agreement that is being claimed as a violation.

The employee's immediate supervisor shall meet with the employee and the Union representative together prior to making his/her decision, but in any event must render his/her decision in writing with copies to the employee and the Union within (10) workdays of such meeting.

Step 2

If the grievance is not satisfactorily resolved at Step 1, the grievance may be submitted in writing to the Superintendent or his/her designated representative within ten (10) working days following the decision from Step 1. The Superintendent or his/her designated representative shall meet with the employee and the Union Representative within ten (10) working days of receipt of the grievance and shall respond to the grievance within ten (10) working days following the meeting.

Step 3

If the grievance is not settled at Step 2 within the required time, the Union may submit such grievance to arbitration by the American Dispute Resolution Center. Notice of intention to

submit such grievance to arbitration must be in writing addressed to the Director of Human Resources, and must be made no later than thirty (30) calendar days following the decision of the Superintendent or his/her designated representative, or the expiration of the time limits for making such decision, whichever shall first occur. Arbitration by the American Dispute Resolution Center shall be in accordance with its administrative procedures, practices and rules. If designated by the Union in its notice of intent to arbitrate, the Union may request the services of a mediator prior to submitting the matter to arbitration, provided in no event may the case be submitted to arbitration later than thirty (30) days after the notice of intent to arbitrate unless otherwise mutually agreed.

The arbitrator shall hear and decide only one grievance in each case. He/She shall be bound by and must comply with all of the terms of this Agreement. He/She shall have no power to add to, delete from or modify in any way any of the provisions of this Agreement. The decision of the arbitrator shall be binding upon both parties and all employees during the life of this Agreement, except as otherwise provided by law. Fees and expenses, if any, of the arbitrator shall be borne equally by the Board and the Union.

Section 3.3

Any grievance, as defined above, not presented in writing for disposition through the grievance procedure set forth above within ten (10) working days of the occurrence of the condition giving rise thereto, or within ten (10) working days of his knowledge of its occurrence, whichever comes later, shall not thereafter be considered a grievance under this agreement. In the case of an individual grievance, knowledge shall be presumed to take place no later than thirty (30) calendar days after the occurrence in question.

Failure at any step of this procedure to communicate a decision within the specified time limits shall permit the aggrieved to proceed immediately to the next step. Failure at any step to appeal within the specified time limits shall be considered acceptance by the aggrieved of the decision rendered and such decision shall thereafter be binding upon the aggrieved. The time limits specified at any step may be extended in any particular instance by agreement between the Director of Human Resources and the Union.

Section 3.4

No employee may file for arbitration as an individual, but only the Union may file an appeal to arbitration hereunder.

Section 3.5

Meetings held under this procedure shall be conducted at a time and place which will afford a fair and reasonable opportunity to attend for all persons specified under Step 2. When such meetings are held during school hours, all persons who participate shall be excused without loss of pay for that purpose.

Section 3.6

Failure of an employee or the Union to file a grievance within the time limits specified in the grievance procedure does not establish a precedent for settlement of any future grievance.

ARTICLE IV UNION RIGHTS

Section 4.1

Upon receipt of an employee's signed authorization to deduct membership dues or voluntary fees, the Employer agrees to deduct from the pay of the employee an amount as established and periodically adjusted by the union. Such deductions shall continue unless the Employer is notified in writing, by the union, that the employee is no longer a member.

The parties recognize that the authorization of the Union to payroll deductions is an agreement solely between the Union and its members which the member may revoke consistent with the Union's membership rules. Should a bargaining unit member approach the Employer or its agent to terminate or modify his or her contractual relationship with the Union, the bargaining unit member will be directed to communicate such intent directly with the Union.

The Employer agrees to deduct from the pay of each employee who has signed an authorization to deduct membership dues or voluntary fees, a sum certified by the Secretary Treasurer of the Union as Union dues. Such deduction will be made each pay period, and the total deductions so made shall be mailed or electronically delivered to AFSCME Council 4 monthly. Such deduction shall continue for the duration of this Agreement and/or any extension hereof unless otherwise notified by Council 4.

Section 4.2

The Board will provide each employee with a copy of this Agreement within thirty (30) days after its signing. New employees will be given a copy of this Agreement at the time of hire.

Section 4.3

The Union agrees that it will indemnify and hold the Employer harmless from any claims, actions or proceedings by an employee arising from deductions or any action taken by the Employer in accordance with the terms of this Article or in reliance upon the authorization described herein. Once the funds collected by the Employer hereunder are remitted to the Union, the disposition of such funds thereafter shall be the sole and exclusive obligation of the Union, and the Employer shall have no further obligation, financial or otherwise, under Section 1 of this Article. The Employer assumes no responsibility either to the employee or to the Union for any failure to make or for any errors made in making such deductions but will make such efforts as it deems appropriate in correcting any such errors or omissions.

Section 4.4

The Board agrees that there will be no lockout of any employee during the life of this Agreement. The Union agrees that it will not call, authorize, instigate, sanction or condone any strike, slowdown or stoppage of work during the period of this Agreement or any extension thereof.

Section 4.5

Deductions shall be remitted to the AFSCME Council 4 not later than thirty (30) days after the end of the preceding month during which deductions were made.

Section 4.6

Once every one hundred and twenty (120) days, the Employer will submit information on employees represented by the bargaining unit in the format of an excel spreadsheet to the Union via secure upload site to be provided by the Union. The spreadsheet will contain the following information for all employees represented by bargaining unit: (1) name; (2) job title; (3) employee ID number; (4) worksite location; (5) work phone number; (6) hire date; (7) work email address; and (8) home address.

Section 4.7

All new hires which are represented by the bargaining unit, within thirty (30) days of their start date, shall be released from work, at a date and time approved by the employee's supervisor, for thirty (30) minutes without loss of pay, to attend a Union orientation. Management shall not be present during the Union's orientation.

Section 4.8

The Board shall provide the Union with copies of all personnel status changes pertaining to the bargaining unit.

ARTICLE V SENIORITY

Section 5.1

The Board shall prepare a list of employees showing their seniority in the length of service, in classification, with the Board and deliver the same to the Union upon request of the Union President. Upon completion of their probationary period, new employees shall be added to this list. For the purpose of this Article seniority shall be defined as the length of continuous service with the Board in the bargaining unit since the last date of hire.

Section 5.2

An employee shall be considered a probationary employee for the first nine (9) months worked. Thereafter seniority in length of service shall be from date of hire. In the case of probationary employees, there shall be no responsibility upon the Board for continuous employment nor for reemployment if laid off before the completion of their probationary period, but all other provisions of this Agreement shall apply. During such probationary period, layoff or discharge shall be left to the discretion of the Board, and the layoff or discharge of a probationary employee shall not be subject to the grievance and arbitration procedures set forth in this Agreement.

Section 5.3

If it becomes necessary to eliminate a position in the bargaining unit, the Board shall first identify the classification to be affected. The following groupings shall apply for the purposes of bumping rights:

Group A	Payroll Manager
Group B	Manager of Central Registration and PSIS
Group C	Facilities Operations Manager Facilities Maintenance Manager Head of Building Operations – EHHS CIBA
Group D	Information Technology Manager Network Administrator
Group E	Controller
Group F	Facilities Safety and Preparedness Manager
Group G	Program Manager – Out of School Programs Program Manager – Family Resource Centers

If an employee is slated to be laid off as a result of the elimination of a position, the employee shall have bumping rights as follows:

1. An employee may bump only a less senior employee within the same grouping from which he she is slated to be laid off. In no case may an employee bump from one grouping to another.
2. An employee may only bump into a position that is equal to or lower in pay than the position from which the employee is slated to be laid off.

3. In order to bump into a position, the employee must have the present ability to perform the duties of such position, with basic orientation but without training.

If there is no position into which an employee can bump in accordance with the provisions set forth above, then the employee shall be laid off.

Section 5.4

Employees laid off in accordance with the provisions set forth above shall have the right to be rehired in the event a vacancy occurs in the position originally held within twelve (12) months of the date of layoff.

Section 5.5

Prior to a Board decision to subcontract any portion of the work performed by employees covered hereunder which would result in the layoff of any members of the bargaining unit, the Union will be given written notice of such proposal and an opportunity to discuss the same with Administration. Any employee laid off as a result of a decision to subcontract shall be given two weeks' notice of termination. The Board will make reasonable efforts to assist any such laid off employee to find other employment which will permit unbroken insurance coverage.

Section 5.6

An employee shall lose his seniority rights under any of the following circumstances:

- A. If he/she resigns;
- B. If he/she is discharged for just cause;
- C. If he/she has been laid off for lack of work and such layoff continues for more than two (2) years;
- D. If after layoff the Board issues a written notice of recall by certified mail to the employee's last known address, and the employee either fails to notify the Board within seven (7) calendar days of the date such notice is issued that he/she intends to return, or fails to return to work within fourteen (14) calendar days after such notice is issued;
- E. If he/she accepts a permanent appointment to a non-bargaining unit position, and such appointment exceeds six (6) months.

ARTICLE VI
WAGES, HOURS, OVERTIME

Section 6.1

Wage and salary scales and classifications have been negotiated and are set forth on Schedule A attached hereto and hereby made a part of this Agreement.

Section 6.2

Members of the bargaining unit are expected to be available with reasonable regularity for calls as a result of problems arising in the schools after regular working hours. While they are not expected to be on call, they are expected to respond to calls unless they are not home at that particular time.

Section 6.3

Employees who are requested to use a privately owned automobile for conducting Board business shall be reimbursed once a month, after submitting a reimbursement request, for all mileage driven, at the I.R.S. rate. In order to be eligible for such reimbursement, the employee must submit a written request for reimbursement to the Business Office no later than the thirtieth (30th) calendar day of the calendar month following the travel, except that reimbursement requests for mileage for the months of May and June must be submitted by the tenth (10th) calendar day of the calendar month following the travel. Payment will be monthly. The Board may request proof of minimum insurance coverage required by law.

Section 6.4

Any member of the bargaining unit who holds a Master's Degree in a field related to his her position, as determined by the Administration, shall receive a salary differential of three thousand dollars (\$3,000).

ARTICLE VII
HOLIDAYS

Section 7.1

The following holidays shall be observed as days off with full pay:

New Year's Day	Indigenous Peoples' Day
Martin Luther King Day	Veteran's Day
Presidents' Day	Thanksgiving Day
Good Friday	Day after Thanksgiving Day
Memorial Day	December 24th
Independence Day	Christmas Day
Labor Day	

If the Board of Education's adopted calendar includes Three King's Day as a holiday, then all bargaining unit members will be entitled to observe this holiday with pay.

Section 7.2

Holidays shall be celebrated in accordance with the Board's adopted calendar. In the event the Board's adopted school calendar does not recognize any of the above holidays as a paid day off, then the employee shall be provided the equivalent number of paid floating holidays to be used at his/her discretion with the prior approval of the employee's supervisor.

Section 7.3

When a holiday occurs during an employee's vacation, said holiday shall not be charged against the employee's earned vacation time. The employee shall be granted an additional day off at a time agreeable to the employee and the Supervisor.

Section 7.4

Any unanticipated holiday or day of mourning declared by the Superintendent shall be granted to the members of this Bargaining Unit.

Section 7.5

To be eligible for holiday pay, an employee must work the scheduled work day before and after the holiday. An employee who is on sick leave on either of such days must provide medical certification to receive holiday pay.

ARTICLE VIII
VACATIONS

Section 8.1

All employees covered by this Agreement shall earn vacation leave at current base rate of pay as follows:

- A. On July 1 of each year, fifteen days' vacation shall be granted from each July 1 to June 30. If an employee is hired after July 1, his/her vacation will be prorated for that year. A new employee will be credited and eligible to use his or her prorated vacation days. Other employees shall receive fifteen days of vacation on July 1 for the upcoming year. Effective commencing on the July 1 prior to completion of five years of service, the employee shall receive one additional day for each additional year of service each year thereafter up to a maximum of twenty two (22) days per year. All vacation days must be used by September 30th of the following year or these unused days shall be forfeited. There is no accumulation of vacation days from one year to the next. Up to two (2) weeks of vacation credit to an employee for any year may be carried over until October 31 of the following year, but must be used in that period or it shall be forfeited unless additional time is authorized by the Superintendent.

- B. When the employee leaves employment due to retirement or resignation, and gives thirty (30) days written notice of separation, he/she will be paid for all earned and unused vacation days. Vacation days will be prorated back to the last July 1 in the last year of employment. If the employee needs to leave employment for emergency reasons due to self illness, immediate family member's illness, or death, then thirty (30) days' notice is not required. Immediate family for purposes of this clause is defined as parents, grandparents, spouse, brother, sister, child, stepchild, grandchild, mother-in-law, father-in-law, son-in-law, daughter-in-law, brother-in-law or sister-in-law and also any relation who is domiciled in the employee's household.

Section 8.2

For the purposes of this Section, length of service is defined as total length of continuous service with the Board.

Section 8.3

The vacation period will be set by mutual agreement between the employee and the employee's immediate supervisor, with approval by the Director of Human Resources. The best interests of the schools shall be the determining factor.

When an employee is separated from Board service or on a leave of absence without pay, for more than thirty (30) days he/she shall be paid his/her pro rata accumulated vacation leave and cease to accumulate any further leave. In the event of an employee's death, such payment shall

be made to his/her surviving spouse, or if none, to his/her surviving children, or if none, to his/her estate.

Section 8.4

When an employee has no sick leave available, he/she may request to use vacation leave as sick leave.

ARTICLE IX LEAVE PROVISIONS

Section 9.1

Each employee shall receive full pay for sickness at the rate of fifteen (15) days a year. These days are cumulative over a period of years, subject to a maximum accrual of 185 days. Accumulated sick leave will be determined on the basis of the employee's service with the Board since the most recent date of hire.

Section 9.2

Sick leave credits will not accumulate while the employee is absent from work on leave without pay for more than thirty (30) days. In the event the employee is absent from work on leave without pay for more than thirty (30) days, any sick leave credited on July 1st will be retroactively prorated based upon the number of days worked, excluding any time on leave without pay. If the employee already exhausted his/her sick leave accruals, the deduction will occur from the employee's sick leave allotment the following July 1st.

Section 9.3

Sick leave may be used in the following cases:

- A. Personal illness or physical incapacity.
- B. Enforced quarantine of the employee in accordance with the community health regulations.
- C. Illness, enforced quarantine, or physical incapacity in the employee's immediate family, up to a maximum of ten (10) days per year, unless FMLA paperwork is filed with and approved by Human Resources in which case the employee must continue to use all accrued sick and vacation leave.
- D. Marriage of a member of the employee's immediate family (not to exceed one (1) working day), celebration of religious holidays, and temporary absence for personal reasons limited to situations not under the control of the employee which makes such

absence from duty necessary, provided that no more than four (4) days per year may be used by an employee for the purposes described in this subsection D.

E. For purposes of this section immediate family is defined as spouse, parents, grandparents, brother, sister, child or stepchild or grandchild who is domiciled in the employee's household.

F. Two days may be used each fiscal year with no reason required.

Section 9.4

In exceptional cases, the Board may grant additional sick leave with pay. Requests for such additional sick leave shall be in writing and must be signed by the employee when possible.

Section 9.5

Whenever an employee shall be absent from work caused by an accident or injury that occurred while he/she was engaged in the performance of his/her duties, he/she shall be compensated in accordance with the provisions of the Workers' Compensation Act.

Section 9.6

Any employee who is on leave of absence without pay shall not be paid for any holiday occurring during the period of such leave. Such leave will not be credited for the purpose of accruing sick leave, vacation time, or longevity pay except in the case of military leave under Section 9.9 and other authorized leaves of thirty (30) working days or less.

Section 9.7

There shall be no payout of accumulated sick leave to any employee.

Section 9.8 - Funeral Leave

Three (3) days special leave with full pay shall be granted for death in the immediate family of an employee. Immediate family for purposes of this clause is defined as parents, grandparents, spouse, brother, sister, child, stepchild, grandchild, mother-in-law, father-in-law, son-in-law, daughter-in-law, brother-in-law or sister-in-law and also any relation who is domiciled in the employee's household. One (1) day special leave with full pay shall be granted for death of an aunt, uncle, niece, or nephew.

Section 9.9 - Military Leave

Employees shall be granted leave for the purpose of attending summer training camps not exceeding two (2) weeks for Reservists or National Guardsmen. During this period the employee shall be paid the difference, if any, between his/her regular and military wage.

Section 9.10 - Jury Duty

An employee who is required to be absent from work in order to report for jury duty on a regularly scheduled work day will receive pay for the portion of the day that he/she is absent from work for this reason less the fee paid with respect to such jury duty.

If an employee is called for jury duty during the period he/she is scheduled to be on vacation, he/she shall have the option to reschedule his/her vacation.

Employee shall reimburse the Board for any stipend received from court system for jury duty.

Section 9.11 - Extended Leaves

The Board of Education may grant a leave of absence without pay for a period not to exceed one (1) year. Requests for such leave shall include a statement of the reasons therefore and of the length of leave requested. Employees on an extended leave of absence without pay as approved by the Board shall pay one hundred (100%) percent of the cost of continuing health insurance coverage during that leave.

Section 9.12 - Union Leaves

- A. If negotiation meetings between the Board and the Union are scheduled during normal working hours of a school day, representatives of the Union shall be relieved from all regular duties without loss of pay as necessary in order to permit their attendance at such meetings.
- B. One (1) delegate shall be granted leave with full pay not to exceed a total of three (3) days per year to attend the State Convention.

MISCELLANEOUS

Section 9.13

Authorized leave of absence for thirty (30) working days or less will not be used as a basis of reducing employee benefits.

Section 9.14

Upon approval of the Superintendent, a leave of absence with pay may be granted for the purpose of the growth and development of an employee in his particular line of work.

ARTICLE X
INSURANCE AND PENSION

Section 10.1

The Board shall maintain a High Deductible Health Plan/Health Savings Account (“HDHP Plan”) as set forth in Appendix B. Enrollment in the insurance plan shall be subject to any and all eligibility requirements established by the insurance carrier and/or plan administrator, at group rates subject to conditions imposed by the carriers, with such coverage to be paid by the employee through payroll deduction.

Effective July 1, 2022, the High Deductible Health Plan will include the following components:

- Pharmacy Edits and Preferred Generics
- Specialty Drug Management
- Incentive Preventive Rx Rider

Effective July 1, 2023, the High Deductible Health Plan will include the following components:

- American Imaging Management (AIM) Radiology Management for High Cost Diagnostics and Rehabilitative Services

The Board will not fund any portion of the deductible under the HDHP Plan.

The Board will also provide for all bargaining unit personnel and their enrolled dependents Blue Cross Full Service Dental Plan with riders A, B, C.

Employees enrolled in the high deductible health plan must remain in the plan for the entire plan year.

Employees shall pay the following percentages of the premiums for the health and dental insurance coverage described in this section:

	<u>HDHP Plan</u>	<u>Dental Plan</u>
Effective July 1, 2022:	10.5%	25.0%
Effective July 1, 2023:	11.0%	25.0%
Effective July 1, 2024:	11.5%	25.0%

The Board will adopt an Internal Revenue Code Section 125 plan which allows employees to pay insurance contributions with pre-tax dollars.

Section 10.2

The Board shall provide and pay for a life insurance policy with a double indemnity provision for each employee equal to his/her salary rounded up to the next highest thousand dollars. For each retiree, the amount shall be \$3000 (\$1000 for those who retired prior to May 9, 1973).

Section 10.3

The Board shall have the right to self-insure for any of the insurance benefits described in this Article and or to change administrators/carriers/plans for any of the insurance benefits, provided the overall level of benefits, when considered as a whole, remains substantially comparable to the overall level of benefits in effect immediately preceding any such change.

Section 10.4

The retirement plan in effect on the date of this Agreement including any improvements hereinafter made in the East Hartford Town Retirement Plan will be continued and will be made available to all eligible employees hired prior to January 1, 2006. Employees hired on or after January 1, 2006 shall participate in the Defined Contribution Plan for Full-Time Employees of the Town of East Hartford.

Section 10.5

New employees shall not be eligible for insurance benefits until the ninetieth (90th) calendar day following the start date of their employment. The Director of Human Resources may waive this requirement.

Section 10.6

Bargaining unit employees who retire in accordance with the Town of East Hartford's defined benefit retirement plan on or after July 1, 2016 shall be eligible to continue their health insurance coverage under the health insurance plan(s) provided to active employees in the bargaining unit, as such plan(s) may change from time to time, provided the retiree shall pay the same percentage for individual coverage for the retiree as the percentage paid by active employees in the bargaining unit, as such percentage may change from time to time. The retiree will be responsible for the full premium cost for coverage under such plan(s) for eligible dependents.

ARTICLE XI DISCIPLINARY PROCEDURE

Section 11.1

All disciplinary action must be for just cause, and shall be applied in a fair manner. The penalty imposed shall be appropriate for the offense committed and the past record of the employee.

Section 11.2

Disciplinary action may consist of a written warning, suspension without pay, discharge or such other action as may be appropriate in the special circumstances. The Board shall give notice of any disciplinary action to the employee and to the Union President.

Section 11.3

No service ratings or other evaluative material shall be added to an employee's official personnel file unless a copy of such material has been provided to the employee. The employee may prepare a written response to any such material, and upon the employee's request such response shall also be added to the employee's file. Service ratings or other evaluative material shall not be subject to the grievance procedure.

ARTICLE XII SAVINGS CLAUSE

Should any article, section or portion thereof, of this Agreement be held unlawful and unenforceable by any court of competent jurisdiction, such decision of the court shall apply only to the specific article, section, or portion thereof directly specified in the decision: upon issuance of such a decision, the parties agree immediately to negotiate concerning a substitute for the invalidated Article, Section, or portion thereof.

ARTICLE XIII DURATION

Section 13.1

This Agreement shall become effective upon signing and shall remain in effect through June 30, 2025, and from year to year thereafter unless terminated or modified in accordance with the procedures set forth below.

Section 13.2

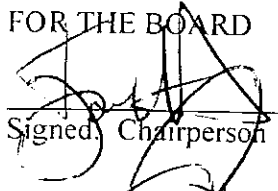
In the event that either party desires to terminate or modify this Agreement, written notice must be given to the other party prior to the termination date specified above, in accordance with the applicable requirements of the Municipal Employee Relations Act.

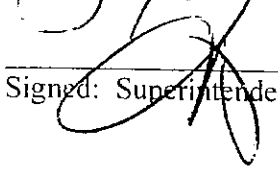
Section 13.3

This Agreement constitutes and incorporates all known understandings between the parties and contains the full and complete documentation of all negotiable issues.

IN WITNESS WHEREOF, the parties hereto have set their hands this 6th day of June, 2022.

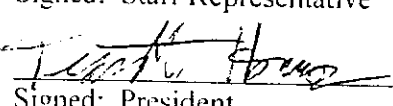
FOR THE BOARD


Signed: Chairperson


Signed: Superintendent

FOR THE UNION


Signed: Staff Representative


Signed: President

APPENDIX A

<u>Classifications</u>	<u>7/1/2022</u>	<u>7/1/2023</u>	<u>7/1/2024</u>
	2.50%	2.50%	2.50%
Payroll Manager	\$81,661	\$83,702	\$85,795
Manager of Central Registration & PSIS	\$80,833	\$82,853	\$84,925
Facility Operations Manager	\$95,642	\$98,033	\$100,484
Facility Maintenance Manager	\$95,642	\$98,033	\$100,484
Head of Building Operations-EHHS CIBA Campus	\$84,720	\$86,838	\$89,009
Network Administrator	\$97,725	\$100,168	\$102,672
Information Technology Manager	\$112,163	\$114,967	\$117,841
Controller	\$104,550	\$107,164	\$109,843
Facilities Safety & Preparedness Manager	\$90,082	\$92,334	\$94,643
Program Manager Out of School Programs	\$81,777	\$83,821	\$85,916
Program Manager- Family Resource Centers	\$84,720	\$86,838	\$89,009

APPENDIX B

HIGH DEDUCTIBLE HEALTH PLAN HEALTH SAVINGS ACCOUNT

THIS IS A BRIEF SUMMARY OF THE BENEFITS COVERED UNDER THE PLAN. IT IS NOT INTENDED TO BE A COMPLETE LIST OF BENEFITS

COST SHARE PROVISIONS	In-Network Member pays:	Out-of-Network Member pays:
Annual Deductible (single family)		\$2,000 \$4,000
Coinsurance	Not applicable	20%
<i>Out of Pocket Maximum (Including Deductible)</i> (single family)	\$4,000 \$8,000	\$4,000 \$8,000
Lifetime Maximum	Unlimited	Unlimited
Single Deductible must be satisfied before any Covered Services		
PREVENTIVE CARE	In-Network After Annual Deductible Member pays:	Out-of-Network After Annual Deductible Member pays:
Well child care	No cost share	Deductible & Coinsurance
Adult Physical examinations	No cost share	Deductible & Coinsurance
Other Preventive Screenings:		
Routine gynecological care: pap smear & pelvic exam	No cost share	Deductible & Coinsurance
Mammography, Prostate, colorectal, colonoscopy, lipid & diabetic	No cost share	Deductible & Coinsurance
Hearing & Vision screening	No cost share	Deductible & Coinsurance
Immunizations and Vaccinations (other than those needed for travel)	No cost share	Deductible & Coinsurance
HOSPITAL SERVICES		
All Inpatient Admissions	Deductible	Deductible & Coinsurance
Specialty Hospital 100 days per member per Calendar Year additional visits are available once maximum is met, subject to Out of Network cost shares	Deductible	Deductible & Coinsurance
Outpatient Surgery in a licensed ambulatory surgical center	Deductible	Deductible & Coinsurance
DIAGNOSTIC SERVICES		
Diagnostic lab and x-ray	Deductible	Deductible & Coinsurance
High Cost Diagnostic Tests MRI, MRA, CAT, CTA, PET, and SPECT scans	Deductible	Deductible & Coinsurance
THERAPY SERVICES		
Outpatient Rehabilitation Outpatient Rehabilitation and restorative physical, occupational, speech and chiropractic therapy for up to 50 combined visits per Calendar Year. Additional visits are available once maximum is met, subject to Out of Network cost shares.	Deductible	Deductible & Coinsurance

	In-Network Member pays:	Out-of-Network Member pays:
COST SHARE PROVISIONS		
Allergy Office Visit/Testing	Deductible	Deductible & Coinsurance
Allergy Injections – Immunotherapy or other therapy treatments	Deductible	Deductible & Coinsurance
MEDICAL EMERGENCY/URGENT CARE SERVICES		
Emergency Room Treatment Emergency cost share waive if the Member is admitted directly to the Hospital from the emergency room	Deductible	Deductible & Coinsurance
Ambulance- Land & Air: Paid according to the Department of Public Health Ambulance Service Rate Schedule	Deductible	Deductible & Coinsurance
PHYSICIAN MEDICAL/SURGICAL SERVICES		
Medical Office Visits	Deductible	Deductible & Coinsurance
Services of a Physician or Surgeon (Other than a medical office visit.	Deductible	Deductible & Coinsurance
	In-Network After Annual Deductible Member pays:	Out-of-Network After Annual Deductible Member pays:
MENTAL HEALTH AND SUBSTANCE ABUSE SERVICES		
Outpatient Treatment for Mental Health Care and Substance Abuse Care	Deductible	Deductible & Coinsurance
Inpatient Hospital Services In a Hospital or Residential Treatment Center for Mental Health Care	Deductible	Deductible & Coinsurance
Inpatient Rehabilitation Treatment for Substance Abuse Care In a Hospital or a Substance Abuse Treatment Facility	Deductible	Deductible & Coinsurance
OTHER MEDICAL SERVICES		
Skilled Nursing Facility Up to 120 days per Calendar Year	Deductible	Deductible & Coinsurance
Private Duty Nursing Limited to \$15,000 per Plan Year	Deductible	Deductible & Coinsurance
Immunizations and Vaccinations for Travel	Deductible	Deductible & Coinsurance

COST SHARE PROVISIONS	In-Network Member pays:	Out-of-Network Member pays:
<p><i>Prescription Drugs</i></p> <p>Retail Pharmacy: The maximum supply of a drug for which benefits will be provided when dispensed under any one prescription is a 30 day supply.</p> <p>Diabetic equipment, drugs, and supplies.</p>	Deductible	Deductible & Coinsurance
<p>Mail Order Pharmacy: The maximum supply of a drug for which benefits will be provided when dispensed under any one prescription is a 90 day supply</p> <p>Diabetic equipment, drugs, and supplies.</p>	Deductible	Deductible & Coinsurance

COST SHARE PROVISIONS	In-Network Member pays:	Out-of-Network Member pays:
Hospice Care (Inpatient)	Deductible	Deductible & Coinsurance
<i>Wig</i> Up to \$500 maximum per Member per Plan Year		
Specialized Formula	Deductible	Deductible & Coinsurance
Infertility Services - covered only to the levels pursuant to State of CT mandate	Deductible	Deductible & Coinsurance
Office Visits Outpatient Hospital Inpatient Hospital Infertility Drugs The maximum supply of a drug for which benefits will provided when dispensed under any one prescription is 30 day supply		
Maternity	Deductible	Deductible & Coinsurance

Dependent Maximum age is 26 years.

Notes to Benefit Descriptions

- Skilled nursing facility services limited to 120 days per calendar year
- Home health care services are limited to 200 visits per calendar year
- Inpatient rehabilitative services limited to 100 days per member per calendar year.
- PT, OT, ST, and chiropractic services limited to 50 combined visits per member per calendar year
- Inpatient hospitalizations require authorizations.
- American Imaging Management (AIM) to be effective July 1, 2023
 - Radiology Management
 - Rehabilitative Management
- For a complete list of exclusions and limitations, please reference your Certificate of Coverage

This does not constitute your health plan or insurance policy. It is only a general description of the plan.

Summary of Negotiated Local 818 Contract Agreement

June 2022

1. Duration: 3 year contract – 2022-2025

2. Wages:

2022-23: 2.5%

2023-24: 2.5%

2024-25: 2.5%

Total cost over three years: 7.5%

3. Insurance:

Effective July 1, 2022, the HDHP will include the following components:

- Pharmacy Edits and Preferred Generics (results in saving \$6,853.89 per year)
- Specialty Drug Management (results in saving \$403.17 per year)
- Incentive Preventive Rx Rider (results in a cost of \$503.96 per year)

Effective July 1, 2023, the HDHP will include the following components:

- American Imaging Management (AIM) Radiology Management for High Cost Diagnostics and Rehabilitative Services (results in saving \$2,613.35 per year)

Premium cost share for the HDHP:

2022-23: 10.5%

2023-24: 11.0%

2024-25: 11.5%

Premium cost share for the dental plan:

2022-23: 25.0%

2023-24: 25.0%

2024-25: 25.0%

Board will continue to process employee contributions into HSA as Cadillac tax was repealed

4. Updated Recognition clause with new position titles – including controller and facilities safety and preparedness manager
5. Revise Board Prerogatives to allow for remote work at the sole discretion of employee's supervisor and not be subject to the grievance procedure
6. Revise Article III Grievance procedure to add immediate supervisor as Step 1 and change HR Director to Superintendent or designee
7. Revise Article IV concerning union membership, dues, union orientation and reports to the union with employee information to comply with new State legislation
8. Revise Section 5.3 regarding bumping rights to reflect new position titles for controller and facilities safety and preparedness manager

9. Revise Section 7.1 to rename Columbus Day to Indigenous Peoples' Day
10. Clarify Section 9.2 to deduct sick leave for any portion of unpaid leave of absence where accrual should not have occurred
11. Revise Section 9.3 to add "enforced quarantine" as an acceptable use of family sick leave
12. Revise Section 9.6 to clarify that any employee on a leave without pay is not entitled to holiday pay
13. Eliminate Section 9.7 concerning sick leave payout; instead, the parties entered into an MOU to grandfather the one remaining bargaining unit employee that is eligible for a sick leave payout
14. Eliminate Section 10.6 which provided for a reopener in the event the Cadillac tax applied as this was repealed in the Affordable Care Act