

*Robert J. Veach*

TOWN COUNCIL AGENDA  
TOWN COUNCIL CHAMBERS  
740 MAIN STREET  
EAST HARTFORD, CONNECTICUT

2017 JUL -6 A 8:31

TOWN CLERK  
EAST HARTFORD

JULY 11, 2017

=====

**Announcement of Exit Locations (C.G.S. § 29-381)**

Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
  - A. Other Elected Officials
  - B. Other Residents
  - C. Mayor
5. APPROVAL OF MINUTES
  - A. June 19, 2017 Special Meeting/Transportation Proposal
  - B. June 20, 2017 Executive Session
  - C. June 20, 2017 Public Hearing/Mayor & Registrars of Voters Salaries
  - D. June 20, 2017 Regular Meeting
6. COMMUNICATIONS AND PETITIONS
7. OLD BUSINESS
8. NEW BUSINESS
  - A. Setting a Public Hearing Date of Tuesday, August 1<sup>st</sup> @ 7PM re:
    1. Vendor Services on Town-owned Property; and
    2. Sale or lease of Town-owned Property
  - B. Connecticut DOT Community Connectivity Grant Program
  - C. State Department of Education Youth Service Bureau Grant
  - D. East Hartford Housing Authority – Proposed PILOT Agreement
9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION
10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
11. OPPORTUNITY FOR RESIDENTS TO SPEAK
  - A. Other Elected Officials
  - B. Other Residents
  - C. Mayor
12. ADJOURNMENT (next meeting: August 1<sup>st</sup>)

*Robert J. Keck*

2017 JUN 21 P 2: 35

TOWN COUNCIL MAJORITY OFFICE

JUNE 19, 2017

TOWN CLERK  
EAST HARTFORD

SPECIAL MEETING

TRANSPORTATION PROPOSAL

PRESENT Chair Richard F. Kehoe, Vice Chair William P. Horan, Jr., Majority Leader Linda A. Russo, Minority Leader Esther B. Clarke, Councillors Marc I. Weinberg, Ram Aberasturia, Joseph R. Carlson and Michael G. Kurker

ABSENT Councillor Patricia Harmon

ALSO United States Congressman John Larson  
PRESENT Mayor Marcia Leclerc

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:33 p.m. The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

Congressman John Larson addressed the Town Council through a PowerPoint presentation on his proposed plan for the I-84/I-91 interchange in Hartford.

The Councillors posed questions to Congressman Larson regarding the specifics of the plan's design and tunneling.

The following residents came forward to asked questions:

(1) Elizabeth Cardoso, 152 Oxford Drive; (2) Holly Reed, 93 Michael Avenue; (3) John Cloutier, 64 Heron Road; (4) Susan Kniep, 50 Olde Roberts Street; and (5) Donald Sugalski, 1736 Main Street.

Additionally, Robert Welk, 109 Greenfield, Wethersfield, was allowed to speak even though he is not an East Hartford resident.

ADJOURNMENT

MOTION By Esther Clarke  
seconded by Bill Horan  
to **adjourn** (10:00 p.m.)  
Motion carried 8/0.

Attest

*Richard F. Kehoe*

Richard F. Kehoe  
Town Council Chair

*Robert J. Paek*

2017 JUN 26 A 10: 51

TOWN COUNCIL MAJORITY OFFICE

JUNE 20, 2017

TOWN CLERK  
EAST HARTFORD

EXECUTIVE SESSION

PRESENT Chair Richard F. Kehoe, Majority Leader Linda A. Russo, Minority Leader  
Esther B. Clarke, Councillors Marc I. Weinberg, Ram Aberasturia, Joseph R.  
Carlson, Patricia Harmon and Michael G. Kurker

ABSENT Vice Chair William P. Horan, Jr.

ALSO Scott Chadwick, Corporation Counsel  
PRESENT Michael Walsh, Finance Director  
Trent Sullivan, Risk Manager

CALL TO ORDER

Chair Kehoe called the meeting to order at 6:35 p.m.

MOTION By Esther Clarke  
seconded by Linda Russo  
to **go into** Executive Session to discuss the following cases:

- Settlement of the Town of East Hartford's third party reimbursement claim in Westman/Brow vs EAN Holdings, LLC;
- The pending workers' compensation claims of Mark Callahan; and
- The pending superior court action known as MacKenzie Dodge, ppa, et al. v. Dru Schlosser, et al., Docket No. CV-13-6041778-S.

Motion carried 8/0.

MOTION By Esther Clarke  
seconded by Linda Russo  
to **go back to** Regular Session.  
Motion carried 8/0.

ADJOURNMENT

MOTION By Esther Clarke  
seconded by Linda Russo  
to **adjourn** (6:55 p.m.)  
Motion carried 8/0.

Attest

*Richard F. Kehoe*

Richard F. Kehoe  
Town Council Chair

*Robert J. Park*

2017 JUN 26 A 10: 51

TOWN COUNCIL CHAMBERS  
740 MAIN STREET  
EAST HARTFORD, CONNECTICUT

TOWN CLERK  
EAST HARTFORD

JUNE 20, 2017

PUBLIC HEARING/MAYOR'S and REGISTRARS OF VOTERS SALARIES

PRESENT Chair Richard F. Kehoe, Majority Leader Linda A. Russo, Minority Leader  
Esther B. Clarke, Councillors Marc I. Weinberg, Ram Aberasturia, Joseph  
Carlson, Patricia Harmon and Michael G. Kurker

ABSENT Vice Chair William P. Horan, Jr.

Chair Kehoe called the public hearing to order at 7:03 p.m. The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381 after which the Council joined him in the Pledge of Allegiance.

The following is a copy of a legal notice published in the Hartford Courant on Tuesday, June 13, 2017.

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LEGAL NOTICE

Public notice is hereby given that the Town Council of the Town of East Hartford, Connecticut, will hold a public hearing **Tuesday, June 20, 2017 at 7:00 p.m.** in the Town Council Chambers, 740 Main Street, East Hartford, Connecticut, regarding the proposed revisions to Chapter 2, Sections 2-3 & 2-3b of the East Hartford Code of Ordinances entitled "Salary of Mayor and Registrars of Voters".

Any person(s) wishing to express an opinion on this matter may do so at this meeting. A draft of the revision is on file in the Town Council and Town Clerk offices.

Angela Attenello  
Town Council Clerk

Chair Kehoe provided an overview of the Ordinance Committee's basis for determining the increase for the Mayor's Salary and the Registrars of Voters Salary. A survey of towns with similar forms of government and comparable population indicated that both salaries were at the middle to low-end of the survey.

No one came forward to speak.

ADJOURNMENT

MOTION By Esther Clarke  
seconded by Linda Russo  
to **adjourn** (7:09 p.m.).  
Motion carried 8/0.

Attest *Angela M. Attenello*  
Angela M. Attenello  
Town Council Clerk

*Robert J. Balet*

EAST HARTFORD TOWN COUNCIL

2017 JUN 26 A 10: 51

TOWN COUNCIL CHAMBERS

TOWN CLERK  
EAST HARTFORD

JUNE 20, 2017

PRESENT Chair Richard F. Kehoe, Majority Leader Linda A. Russo, Minority Leader Esther B. Clarke, Councillors Marc I. Weinberg, Ram Aberasturia, Joseph R. Carlson, Patricia Harmon and Michael G. Kurker

ABSENT Vice Chair William P. Horan, Jr.

### CALL TO ORDER

Chair Kehoe called the meeting to order at 7:32 p.m. The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

The Chair called for a moment of silence to recognize the passing of two individuals who were an integral part of East Hartford: Richard Buchanan and Fred Balet. Mr. Buchanan had served as the town's Assessor for approximately 15 years, bringing integrity and professionalism to a sometimes difficult job. He was courteous and a gentleman to all. Mr. Balet served as the Town's first Youth Services Director and in fact, the first such Director in Connecticut. Later, he served as the Town's Parks and Recreation Director. They will be missed.

### OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Susan Kniep, 50 Olde Roberts Street, suggested that the Council delay voting on the agenda items that directly affect the financial capability of the town until after the state has set its budget.

Mayor Leclerc (1) introduced Matthew Larson who just recently joined her staff; (2) is looking forward to the SiFi presentation; (3) thanked her Directors for their help in addressing the impact of reduced State aid in this year's budget; (4) bulky waste permits are up for renewal on July 1<sup>st</sup>; (5) the Mayor, along with the Development Department, will start visiting local businesses throughout the summer months to get to know them better; (6) the United Way Summer Meal blitz will begin Wednesday June 21<sup>st</sup> at Silver Lane School with Lt. Governor Nancy Wyman; (7) the road improvement program is progressing; (8) the Library and the Board of Education are working cooperatively through their Summer Reading Program; and (9) the town's pools are opened and various summer programs through the town's Parks and Recreation Department have started.

### APPROVAL OF MINUTES

#### June 6, 2017 Executive Session

MOTION By Linda Russo  
seconded by Ram Aberasturia  
to **approve** the minutes of the June 6, 2017 Executive Session.  
Motion carried 8/0.

June 6, 2017 Regular Meeting

MOTION By Linda Russo  
seconded by Pat Harmon  
to **approve** the minutes of the June 6, 2017 Regular Meeting.  
Motion carried 8/0.

COMMUNICATIONS AND PETITIONS

Presentation from SiFi Networks: Broadband in Connecticut

Before the presentation from SiFi Networks, Finance Director Michael Walsh gave the Council background on the benefits of this form of high-speed internet service on the town government operations and local businesses.

Scott Bradshaw, President of SiFi Networks, led a PowerPoint presentation on the benefits of partnering with SiFi on broadband fiber optics installation in East Hartford. Each home or business will be connected to the fiber networks. Each consumer has the option of contracting with an internet provider for such service, delivered over SiFi's network. There is no financial risk to the town. The Town only needs to provide an easement to install the fiber network on town property like local roads. The expected start date would be early 2018 with an anticipated end date of 2020.

Elliot Ginsberg, President, Connecticut Center for Advanced Technology, supports the installation of broadband fiber optics installation as a benefit for drawing high tech start-ups.

NEW BUSINESS

Recommendation from Ordinance Committee: §2-3, Mayor's Salary and §2-3b, Registrars of Voters Salary

MOTION By Ram Aberasturia  
seconded by Linda Russo  
to **amend** the East Hartford Code of Ordinances by revising Chapter 2, Section 2-3, entitled "Mayor's Salary" consistent with the draft dated May 21, 2017 as approved by the Ordinance Committee, and by revising Chapter 2, Section 2-3b, entitled "Registrars of Voters Salary" consistent with the draft dated May 21, 2017 as approved by the Ordinance Committee.  
Motion carried 7/0. **Abstain:** Clarke

Special Supplemental Nutrition Program for Women Infants and Children

MOTION By Ram Aberasturia  
seconded by Marc Weinberg  
to **adopt** the following resolution:

**WHEREAS** the Special Supplemental Nutrition Program for Women, Infants and Children (WIC Program) is funded by the United States Department of Agriculture administered by the State of Connecticut Department of Public Health for services including provision of nutritious food, nutrition and health education, breastfeeding promotion and referrals to healthcare and social services for categorically eligible individuals found to be at nutritional and/or medical risk; and

**WHEREAS** the Town of East Hartford is submitting a proposal for WIC Program funding to the State of Connecticut Department of Public Health for the period October 1, 2017 through September 30, 2022.

**NOW, THEREFORE BE IT RESOLVED** that the Town Council of the Town of East Hartford does support and authorize the submission of a proposal for WIC Program funding.

**AND FURTHER BE IT RESOLVED** Marcia A. Leclerc, Mayor of the Town of East Hartford and in her absence, Richard F. Kehoe, Chair of the East Hartford Town Council, have been empowered to sign contracts and any of its amendments hereto, on behalf of the Town of East Hartford, between the Town of East Hartford and the Department of Public Health or its successor agency.

On call of the vote, motion carried 8/0.

### 2017-2018 Neighborhood Assistance Act

**MOTION** By Joe Carlson  
seconded by Ram Aberasturia  
to **rescind** the following motion made at the May 16, 2017 Town Council meeting to adopt the following resolution:

**WHEREAS**, the Connecticut Neighborhood Assistance Act Tax Credit Program provides State of Connecticut tax credits to businesses who contribute to community programs benefiting low income or handicapped individuals in such areas as job training, job education, community services, and energy conservation; and

**WHEREAS**, eighteen proposals have been received from area agencies, listed on the 2016 State of Connecticut Neighborhood Assistance Act Proposal Summaries sheet as attached, and have requested to be included in the 2017 State of Connecticut tax credit program through the Town of East Hartford; and

**WHEREAS**, a Public Hearing to present these applications was held on April 26, 2017, as required by the State of Connecticut.

**NOW, THEREFORE, LET IT BE RESOLVED** That Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to forward these applications to the State of Connecticut Department of Revenue Services for their review and inclusion into the 2017 Neighborhood Assistance Act Tax Credit Program.

On call of the vote to rescind, motion carried 8/0.

### 2017-2018 Neighborhood Assistance Act – Revised

**MOTION** By Joe Carlson  
seconded by  
to **adopt** the following resolution:

**WHEREAS**, the Connecticut Neighborhood Assistance Act Tax Credit Program provides State of Connecticut tax credits to businesses who contribute to community programs benefiting low income or handicapped individuals in such areas as job training, job education, community services, and energy conservation; and

**WHEREAS**, nineteen proposals have been received from area agencies, listed on the 2017 State of Connecticut Neighborhood Assistance Act Proposal Summaries sheet as attached, and have requested to be included in the 2017 State of Connecticut tax credit program through the Town of East Hartford; and

**WHEREAS**, a Public Hearing to present these applications was held on June 19, 2017, as required by the State of Connecticut.

NOW, THEREFORE, LET IT BE RESOLVED That Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to forward these applications to the State of Connecticut Department of Revenue Services for their review and inclusion into the 2017 Neighborhood Assistance Act Tax Credit Program.

On call of the vote. motion carried 8/0.

End of Fiscal Year 2016-2017

Preliminary Year-end Financial Results

Michael Walsh, Finance Director, reviewed the 2016-2017 fiscal year results with the Town Council. There was a favorable close to the end of the year – fund balance should end at 10.6% of the town budget which meets the target that the financial rating agencies prefer.

Interdepartmental Budget Transfers

MOTION By Linda Russo  
 seconded by Ram Aberasturia  
 to **approve** the interdepartmental transfers for fiscal year 2016-2017 consistent with the transfers listed in a memorandum from Finance Director Michael Walsh to Mayor Marcia Leclerc dated June 9, 2017 totaling \$660,000.00 in transfers within the General Fund as follows:

The Town of East Hartford  
 For the Fiscal Year Ending June 30, 2017  
 Year-End Budget Transfers

9-Jun-17

General Fund To Account Number	Name	Amount
G1300-62360	ROV - Election Day Expenses	5,000
G2200-63230	Corp. Counsel - Legal	55,000
G2300-63129	Human Resources - Consultant	75,000
G9400-63402	Social Services - Emergency Relief	25,000
C1410-52000	Town - Capital Reserve	500,000
	TOTAL	<u>660,000</u>
General Fund From Account Number	Name	Amount
G9510-66416	General Government Debt - Principal	240,000
G3800-63499	Employee Benefits - Severance	270,000
G9600-63492	Contingency - Reserve	40,000
G9700-63244	Capital Improvement - Lease payments	110,000
	TOTAL	<u>660,000</u>

The funds being transferred are certified as available and unobligated.

Motion carried 8/0.



Approval of Sale of Individual Tax Liens

MOTION By Marc Weinberg  
seconded by Linda Russo  
to **approve** the sale of tax liens as listed on the report attached to a memorandum dated June 6, 2017 from Finance Director Michael Walsh to Mayor Marcia Leclerc which lists and enumerates 27 properties, along with the amount of the tax lien for each property and the high bid for each property, resulting from the request for proposal relevant to the tax lien sale and to **award** the high bid for the 27 properties which collectively totals \$390,971.30 as follows:

- ❖ Fig Investments – 21 bids totaling \$325,769.67; and
- ❖ Empire VIII CT Portfolio, LLC – 6 bids totaling \$105,416.00

Motion carried 8/0.

Town of East Hartford Retiree Pension Increases

MOTION By Linda Russo  
seconded by Marc Weinberg  
to **adopt** the following resolution:

**RESOLUTION TO PROVIDE AN ANNUAL ONE PERCENT COST OF LIVING INCREASE TO TOWN OF EAST HARTFORD RETIREES WHO RETIRED AFTER DECEMBER 31, 2001 THROUGH JUNE 30, 2005**

WHEREAS, the Town of East Hartford, through its Pension and Retiree Benefits Board, is contractually obligated to study every three years, the effect that economic conditions has had on retiree payments; and

WHEREAS, the results of the Retirement Board commissioned study shall be submitted to the Mayor who shall forward it to the Town Council for possible action; and

WHEREAS, the Mayor and Town Council jointly recognize the economic impacts that have caused retiree pensions to fail to keep up with the effects of inflation and will fund an increase in the fiscal year 2017-18 budget to provide for this increase in retiree pensions.

THEREFORE BE IT RESOLVED, that the Town Council hereby approves an annual one percent cost of living adjustment for retirees and beneficiaries who retired after December 31, 2001 through June 30, 2005 to be paid as part of the pension payment for the period beginning July 1, 2017, and annually thereafter.

On call of the vote, motion carried 7/0 Abstain: Harmon

Referral to Fees Committee: Inspections/Permits Department

MOTION By Marc Weinberg  
seconded by Ram Aberasturia  
to **refer** to the Fees Committee the proposed fee changes requested by the Inspections & Permits Department as presented in a memo dated June 13, 2017 from Greg Grew, Director of Inspections & Permits to Mayor Marcia Leclerc, with instructions to review the proposed changes and report back to the Town Council with its recommendations, if any.  
Motion carried 8/0.

Appointment of Rosamond White to the Personnel Board of Appeals

MOTION By Joe Carlson  
seconded by Marc Weinberg  
to **approve** the appointment of Rosamond S. White, 93 Sandra Drive,  
to the Personnel Board of Appeals as an Alternate; whose term shall  
expire December 2019.  
Motion carried 8/0.

Outdoor Amusement Permit Applications:

Gengras Harley-Davidson Summer Kickoff

MOTION By Ram Aberasturia  
seconded by Marc Weinberg  
to **approve** the outdoor amusement permit application entitled "Gengras  
HD Summer Kickoff Event" submitted by Mallory Craig, Marketing and  
Events Coordinator for Gengras Motor Cars, Inc., to conduct an event to  
kickoff summer with live music and raffles on Saturday, June 24<sup>th</sup> from  
9AM to 5PM with music from 12PM to 3PM at 221 Governor Street; subject  
to compliance with adopted codes and regulations of the State of  
Connecticut, the Town of East Hartford, and any other stipulations required  
by the Town of East Hartford or its agencies.  
Motion carried 8/0.

Gengras Harley-Davidson Independence Event

MOTION By Ram Aberasturia  
seconded by Marc Weinberg  
to **approve** the outdoor amusement permit application entitled "Gengras  
HD Independence Event" submitted by Mallory Craig, Marketing and  
Events Coordinator for Gengras Motor Cars, Inc., to conduct an event with  
live music, raffles and vendors on Saturday, July 22<sup>nd</sup> from 9AM to 5PM  
with music from 12PM to 3PM at 221 Governor Street; subject to  
compliance with adopted codes and regulations of the State of  
Connecticut, the Town of East Hartford, and any other stipulations required  
by the Town of East Hartford or its agencies.  
Motion carried 8/0.

OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

Ram Aberasturia congratulated the East Hartford High School Volleyball Team for placing 2<sup>nd</sup> in the state and ranked 96<sup>th</sup> of all high schools in the nation. He asked that the team be honored at an upcoming Town Council meeting.

Esther Clarke had an inquiry from a citizen regarding where bingo will be held while the South End Senior Center is being renovated. *Mayor Leclerc suggested that the resident try the North End Senior Center since they have bingo on their schedule.*

COUNCIL ACTION ON EXECUTIVE SESSION MATTERS

Westman vs EAN Holdings, LLC

MOTION By Linda Russo  
seconded by Ram Aberasturia  
to **accept** the recommendation of Corporation Counsel to compromise the workers' compensation lien of Deputy Fire Chief Richard Westman in the amount of \$27,872.55 by accepting in satisfaction thereof the total sum of \$18,581.70 from the third-party action known as *Westman v. EAN Holdings, LLC*.  
Motion carried 8/0.

Brow vs EAN Holdings, LLC

MOTION By Linda Russo  
seconded by Ram Aberasturia  
to **accept** the recommendation of Corporation Counsel to compromise the workers' compensation lien of Firefighter Leroy Brow in the amount of \$48,307.44 by accepting in satisfaction thereof the total sum of \$32,204.96 from the third-party action known as *Brow v. EAN Holdings, LLC*.  
Motion carried 8/0.

Pending Workers' Compensation Claim of Mark Callahan

MOTION By Linda Russo  
seconded by Ram Aberasturia  
to **accept** the recommendation of Corporation Counsel to fully and finally settle any and all workers' compensation claims of former employee, Mark Callahan, for the total sum of \$7,500.00.  
Motion carried 8/0.

Pending Superior Court Action: MacKenzie Dodge

MOTION By Linda Russo  
seconded by Ram Aberasturia  
to **accept** the recommendation of Corporation Counsel to settle the pending state court action known as Mackenzie Dodge, ppa et al. v. Dru Schlosser, et al., Docket No. HHD-CV-13-6041778S, for a total sum of \$107,500.00, subject to Probate Court approval.  
Motion carried 6/0. **Abstain:** Clarke, Harmon

OPPORTUNITY FOR RESIDENTS TO SPEAK

None

ADJOURNMENT

MOTION      By Esther Clarke  
                  seconded by Linda Russo  
                  to **adjourn** (10:11 p.m.).  
                  Motion carried 8/0.

The Chair announced that the next meeting of the Town Council would be on July 11<sup>th</sup>.

Attest Angela M. Attenello  
          Angela M. Attenello  
          TOWN COUNCIL CLERK

**Vendor Services on Town Owned Property  
(6/18/17) (as amended)**

Section 10-4a of the code of ordinances of the town of East Hartford is hereby created as follows:

(NEW) Sec. 10-4a Vendor Services On Town Owned Property

No person shall charge a fee for a service provided to the public, which service utilizes Town owned or leased equipment, facilities, property, data, or goodwill, without approval of such service contract by the Mayor and Town Council. The provisions of this section shall not apply to persons who hold a valid license, permit or approval, pursuant to Articles 5, 8 or 14 of the Code of Ordinances to charge a fee for services provided to the public utilizing Town owned or leased equipment, facilities, property, data or goodwill.

**Sale or Lease of Town Owned Property  
(5/30/17) (as amended)**

Sec. 1 Section 10-19 of the code of ordinances of the town of East Hartford is repealed and the following is substituted in lieu thereof:

Sec. 10-19. [[Real Estate Disposition] Sale or Lease of Town Owned Real Estate.

- (a) The Town of East Hartford shall not ~~[dispose of]~~ grant, sell or lease any interest in a parcel of real estate owned by the Town of East Hartford unless such ~~[disposal]~~ grant, sale or lease is approved by the Town Council upon request by the Mayor in accordance with the procedure contained in this section.
- (b) The Mayor shall submit a request to ~~[dispose of]~~ grant, sell or lease an interest in real property owned by the Town in writing to the Town Council. If required by Conn. Gen. Stat. section 8-24, such request shall also be submitted to the Planning and Zoning Commission for its review pursuant to the provisions of such statute. Unless the request is to dispose of such interest by gift, the Town Council shall refer such request to the Real Estate Acquisition and Disposition Committee for its review and recommendation.
- (c) The Real Estate Acquisition and Disposition Committee shall obtain an appraisal of any interest in real property that is being ~~[disposed of]~~ granted, sold or leased for a period of twenty years or more by the Town unless the Town Council waives such requirement. The committee may use the services of an appraiser with whom the Town has a contract or may choose from quotations for cost from at least three appraisers. The committee shall indicate in its minutes the reasons for choosing such appraiser. The committee shall determine whether to seek bids or negotiate with a potential buyer. If the committee determines the Town should ~~[dispose of]~~ grant, sell or lease for a period of twenty years or more such property through competitive bids, the committee shall give public notice of such request for bids and the time and place for submitting such bids through legal advertisement in a newspaper having substantial circulation in the town of East Hartford. The committee shall publicly open all bids. Subsequent to the opening of the bids, the committee shall submit such bids to the Town Council with a recommendation to ~~[dispose of]~~ grant, sell or lease such property to one of the bidders, reject all bidders and submit another request for bids or negotiate with another person. If the committee, at any time, determines the Town should ~~[dispose of]~~ grant, sell or lease such property through negotiation with another person, the committee shall recommend such negotiations to the Town Council. If the Town Council approves such negotiations, the committee may enter into negotiations. The committee shall report its recommendations to the Town Council.
- (d) If the lease is for a period of less than twenty years, the Town Council shall refer such proposed lease to the Fees Committee which shall make its recommendations regarding any rent or other fees associated with the lease to the Town Council.

~~[(d)]~~ (e) Upon receipt of the committee's recommendations pursuant to subsections(c) or (d) of this section, the Town Council may approve or reject the requested ~~[disposal of]~~ grant, sale or lease real property with or without conditions.

Sec. 2 Sections 10-31 through 10-33 inclusive of the code of ordinances of the town of East Hartford is hereby repealed.

**(Provisions of these sections are set out below only for reference)**

(10-31) All fees for the leasing of Town property shall be subject to the following procedure, the Mayor shall refer any proposal for the leasing of Town property to Council for approval of the fees. The Council shall refer all such proposed leases to its Subcommittee on Fees (Subcommittee). The Subcommittee shall review the proposed fees and make its recommendation to the Council.

(10-32) If a proposed lease of Town property is for a term of twenty (20) years or more, the Subcommittee shall refer the proposed lease to the Council's Real Estate Acquisition and Disposition Committee for an appraisal and a determination as to whether any Town Department has a need for said property, and to the Town's Planning and Zoning Commission for a report pursuant to Section 8-24 of the General Statutes. The Committee shall then advise the Subcommittee on Fees whether the proposed lease fees are consistent with the fair market value of the property. If the Committee determines that the proposed fees are consistent with the fair market value, no competitive bidding for the property shall be required, and the Subcommittee may make its report to Council. If the proposed fees are not consistent with the fair market value of the property, the Subcommittee shall advise the Administration. The Administration shall have thirty (30) days to renegotiate lease terms which are consistent with the property's fair market value and to report back to the Subcommittee on Fees. If a renegotiated lease, consistent with fair market value, is not received after thirty (30) days, the Subcommittee shall refer the property back to the Committee in accordance with Section 10-21 of this Code. Sec. 10-33. Provision to Waive. The Council may waive this procedure for leases of Town land of less than one quarter of an acre, or leases of less than five (5) years involving elementary institutions.

(10-33) The Council may waive this procedure for leases of Town land of less than one quarter of an acre, or leases of less than five (5) years involving elementary institutions.



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: July 3, 2017  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc (JC) for ML  
RE: RESOLUTION: Community Connectivity Grant

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The Town is eligible to apply for grant funds through the Connecticut Department of Transportation's (DOT) Community Connectivity Program (CCGP).

The program, with a funding range of \$70,000-\$400,000, can be used for construction activities related to improving accommodations for bicyclists and pedestrians. There is no requirement for matching funds. The town plans to use these funds to implement recommendations listed in the 2016 Main Street Road Safety Audit.

Attached is additional information on the grant program as well as the Main Street Road Safety Audit dated April 26, 2016.

Please place this information on the agenda for the July 11, 2017 meeting. I recommend that the Town Council approve the resolution as submitted.

Thank you.

C: P. O'Sullivan, Grants Manager  
E. Buckheit, Development Director



I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 11th day of July, 2017

## RESOLUTION

**WHEREAS;** the of Connecticut Department of Transportation (DOT) has made available funds under the Community Connectivity Program, and;

**WHEREAS;** the program seeks to improve accommodations for bicyclists and pedestrians in urban, suburban and rural community centers, and;

**WHEREAS;** the Town desires to use these funds to implement some of the improvements suggested in the Main Street Road Safety Audit,

**NOW THEREFORE LET IT BE RESOLVED;** that Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by the State DOT as they pertain to this Community Connectivity grant.

**AND I DO CERTIFY** that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

**IN WITNESS WHEREOF,** I do hereunto set my hand and affix the corporate seal of said Town of East Hartford the \_\_\_ day of July, 2017.

Seal

Signed: \_\_\_\_\_  
Angela M. Attenello, Council Clerk

**TOWN COUNCIL RESOLUTION**  
**GRANT INFORMATION FORM**

Grant Description: Community Connectivity Grant Program

Funder: State Department of Transportation

Grant Amount: Range between \$75,000 and \$400,000

Frequency:  One time  Annual  Biennial  Other While only one program year is currently funded, it appears that there will be future rounds in coming years if funds are available.

First year received:	<u>N/A</u>		
Last 3 years received:	_____	_____	_____
Funding level by year:	\$_____	\$_____	\$_____

Is a local match required?  Yes  No\*

If yes, how much? Not applicable

From which account? Not applicable

Grant purpose: Make conditions safer for all ages to walk, bike and take transit, thereby encouraging more people to use these healthy and environmentally sustainable modes of travel.

Results achieved: Implementation of some of the recommendations listed in the Main Street Safety Audit, dated April 26, 2016.

Duration of grant: Grantees must complete work within three years after the execution date of a Municipal/State Agreement.

Status of application: Under development


Meeting attendee: Public Work Director Timothy Bockus, x7372

Comments: \*While no matching funds are required, the grant funds can be used only for construction. Any costs incurred for design, engineering etc. are the responsibility of the Town.

GRANTS ADMINISTRATION  
MEMORANDUM

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TO: Mayor Marcia A. Leclerc

FROM: Paul O'Sullivan, Grants Manager 

SUBJECT: Council Resolution – Community Connectivity Grant Program

DATE: June 30, 2017

---

Attached is a draft Town Council resolution authorizing you to apply for funding under the state Department of Transportation's Community Connectivity Grant Program (CCGP).

The goal of the CCGP is to make conditions safer for all ages to walk, bike and take transit, thereby encouraging more people to use these healthy and environmentally sustainable modes of travel.

Grants will be awarded on a competitive basis and must range between \$75,000 and \$400,000. There is no requirement for matching funds, however grant allocations are restricted to construction activities only. Any design, engineering or other non-construction costs incurred are the responsibility of the Town. As of this writing, the specific focus of the application is still under development. However, it is anticipated that the work will be selected from the Recommendations section of the Main Street Road Safety Audit.

Attached are copies of the letter announcing the grant program and a copy of the Main Street Road Safety Audit, issued in April, 2016.

I respectfully request that this item be placed on the Town Council agenda for their meeting to be held on July 11, 2017. Please contact me at extension 7206 if you have any questions.

Attachments (3)

Cc: Eileen Buckheit, Development Director  
Timothy Bockus, Public Works Director  
Denise Horan, Town Engineer  
Douglas Wilson, Civil Engineer



# STATE OF CONNECTICUT

## DEPARTMENT OF TRANSPORTATION

2800 BERLIN TURNPIKE, P.O. BOX 317546  
NEWINGTON, CONNECTICUT 06131-7546



Office of the  
Commissioner

An Equal Opportunity Employer

May 26, 2017

The Honorable Marcia LeClerc  
Mayor  
Town Hall  
740 Main Street  
East Hartford, CT 06108



Dear Mayor LeClerc:

SUBJECT: Community Connectivity Program  
Grant Application

On behalf of the Connecticut Department of Transportation (Department), I am pleased to inform you of the availability of the Community Connectivity Grant Program (CCGP). This program, recently announced by Governor Dannel P. Malloy, was developed to provide funding for local initiatives that will contribute to reaching the overall goal of the broader Community Connectivity Program. The primary goal of the Community Connectivity Program is to make conditions safer for people of all ages to walk, bike and take transit, thereby encouraging more people to use these healthy and environmentally sustainable modes of travel.

Projects funded through the CCGP will allow municipalities to perform smaller scale capital improvements. The Department will administer the CCGP and will solicit applications for grants from municipalities. Grants will be awarded on a competitive basis and will range between \$75,000 and \$400,000. Municipalities will be allowed to submit one application per community.

Guidelines for the program and an electronic application can be found at:

<http://ctconnectivity.com/>

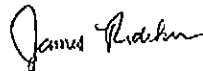
The Guidelines provide an overview of the CCGP and all the necessary details to complete an application for grant funding. Please note that this is a *competitive* process, where applications will be evaluated based on the criteria outlined in the application materials.

The CCGP is the second phase of the broader Community Connectivity Program. The first phase offered Connecticut's municipalities' assistance to conduct Road Safety Audits (RSA's) to examine safety issues and counter-measures to help improve safety and reduce crashes at important bike and pedestrian corridors and intersections. Eighty communities elected to participate in this program. The RSA's were conducted over a twelve month period, with the last being completed this spring.

The Guidelines and Application will be available beginning Friday, May 26, 2017, with an Application submission deadline of 4:00 p.m. on Tuesday, August 1, 2017. Each municipality can submit only one application. It is important to note that having a completed RSA is not a prerequisite to receive funding.

All inquiries regarding the Community Connectivity Grant Program shall be directed to Ms. Colleen Kissane, Transportation Assistant Planning Director, Bureau of Policy and Planning, at (860) 594-2132 or Colleen.Kissane@ct.gov.

Sincerely,



James Redeker  
Commissioner



**COMMUNITY**  
connectivity program

# East Hartford

Main Street – Road Safety Audit

April 26, 2016



**AECOM**

Built to deliver a better world

Acknowledgements:

OFFICE OF INTERMODAL PLANNING  
BUREAU OF POLICY AND PLANNING  
CONNECTICUT DEPARTMENT OF TRANSPORTATION

With assistance from AECOM Transportation Planning Group

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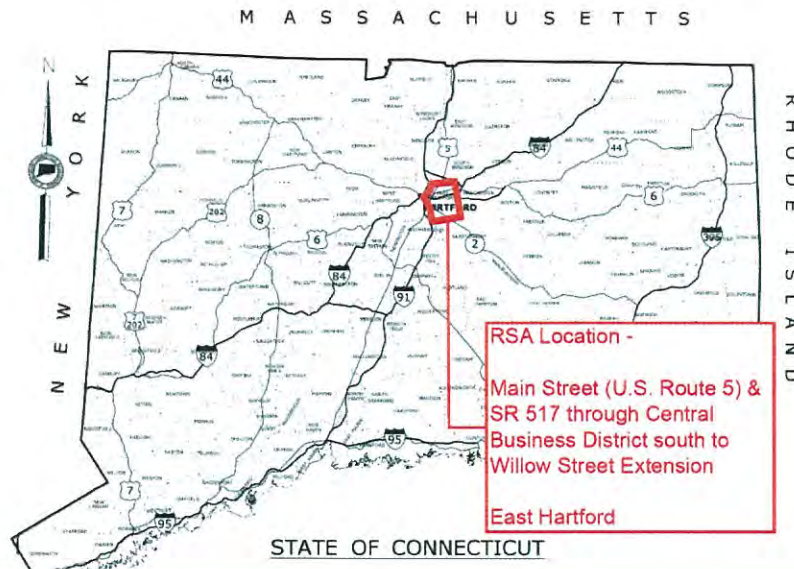
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The Connecticut Department of Transportation (CTDOT) is undertaking a Community Connectivity Program that focuses on improving the state's transportation network for all users, with an emphasis on bicyclists and pedestrians. A major component of this program is conducting Road Safety Audits (RSA's) at selected locations. An RSA is a formal safety assessment of the existing conditions of walking and biking routes and is intended to identify the issues that may discourage or prevent walking and bicycling. It is a qualitative review by an independent team experienced in traffic, pedestrian, and bicycle operations and design that considers the safety of all road users and proactively assesses mitigation measures to improve the safe operation of the facility by reducing the potential crash risk frequency or severity.

The RSA team is made up of CTDOT staff, municipal officials and staff, enforcement agents, AECOM staff, and community leaders. An RSA Team is established for each municipality based on the requirements of the individual location. They assess and review factors that can promote or obstruct safe walking and bicycling routes. These factors include traffic volumes and speeds, topography, presence or absence of bicycle lanes or sidewalks, and social influences.

Each RSA was conducted using RSA protocols published by the FHWA. For details on this program, please refer to [www.ctconnectivity.com](http://www.ctconnectivity.com). Prior to the site visit, area topography and land use characteristics are examined using available mapping and imagery. Potential sight distance issues, sidewalk locations, on-street and off-street parking, and bicycle facilities are also investigated using available resources. The site visit includes a "Pre-Audit" meeting, the "Field Audit" itself, and a "Post-Audit" meeting to discuss the field observations and formulate recommendations. This procedure is discussed in the following sections.



# 1 Introduction to Main Street, East Hartford RSA

The Town of East Hartford submitted an application to complete an RSA on Main Street (US Route 5) throughout the central business district and continuing south onto State Route (SR) 517 to a point immediately south of the intersection of Willow Street and Willow Street Extension, where the East Coast Greenway / Multi-use Trail will intersect with Main Street. The portion of Main Street between the 1-84 overpass and the railroad bridge is typically referred to as the Central Business District (CBD). The existing Hockanum River Linear Trail intersects Main Street in the vicinity of Town Hall and the Pitkin Street intersection. The Town would like to improve connectivity and pedestrian safety between the CBD and the two linear trail systems. A portion of the East Coast Greenway / Multi-Use Trail is currently under construction and a portion of the trail will intersect Main Street at Willow Street Extension.

The Town of East Hartford's application contained a mapping of the corridor. The application and supporting documentation are included in Appendix A.

## 1.1 Location

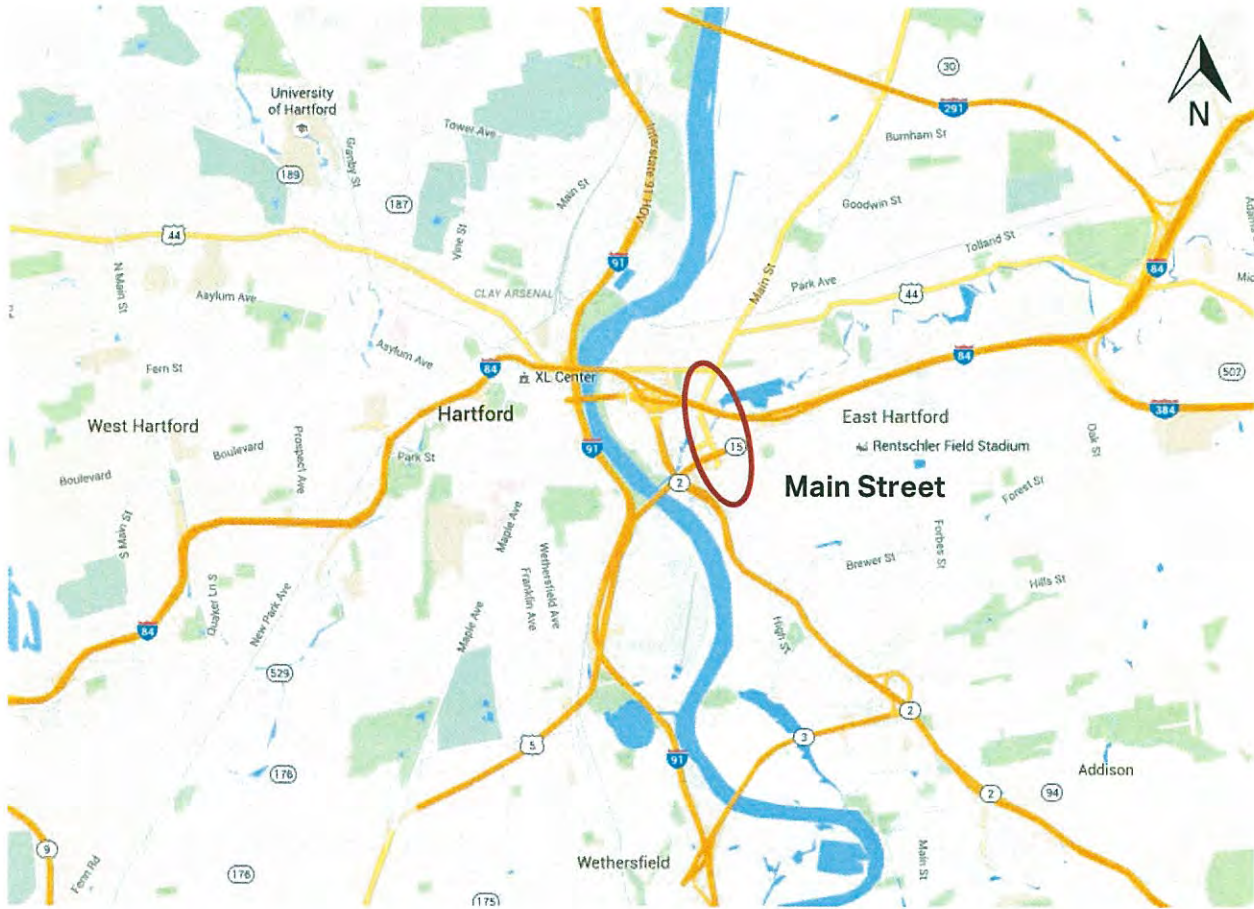
The RSA site is the section of Main Street (US Route 5 and SR 517) between Sterling Road/Ranney Street and the intersection with Willow Street and Willow Street Extension (Figure 1). The southern portion of Main Street is in close proximity to major employment centers (Pratt & Whitney; Coca Cola Enterprises; Goodwin College) while the CBD to the north contains numerous businesses of varying sizes. The study area also includes several important municipal facilities, including Town Hall, Raymond Library and the Community Cultural Center. Riverside Health Care and Saint Francis Care also maintain significant facilities in the central business area.

It is important to note that United Technologies Corporation is currently working with its developer to establish a mixed-use development at Rentschler Field (located a short distance east of the study corridor). Goodwin College is working to expand its facilities on properties it owns along the west side of Main Street. There is potential for substantial increase in both vehicular and non-motorized traffic in this study area as a result of these planned projects.

Main Street (US Route 5 and SR 517) is classified as a Principal Arterial. It has a considerable amount of pedestrian traffic, and includes several CT Transit routes. Pedestrian safety and vehicle speeds are a concern, and red light running has been experienced at the traffic signal at the Town Hall driveway. According to DOT data, the average daily traffic (ADT) of Main Street in the road safety audit study area ranges from 13,800 vehicles (south of Brown Street) to 23,000 vehicles (south of Burnside Avenue). Figure 2 shows the road safety audit corridor in a regional context.



Figure 1. Main Street (US Route 5 & State Route 517), East Hartford



**Figure 2. Study Area – Regional Context**

## 2 Pre-audit Assessment

### 2.1 Pre-audit Information

As noted previously, traffic volumes (up to 23,000 ADT) are significant along the Main Street corridor. A high number of crashes (399) were reported along the study corridor between 2012 and 2014. Table 1 and Table 2 provide data on Crash Severity and Type, respectively. Crash clusters occurred at major intersections, including Burnside Avenue, Chapman Street/Wells Avenue, Governor Street, and Pitkin Street. Over 50% of the crashes occurred between Noon and 5:00 PM. One fatality was reported of a pedestrian crossing Main Street near Burnside Avenue.

Figure 3, Figure 4, and Figure 5 display crashes that occurred in this area in 2015.

Severity Type	Number of Crashes	
Property Damage Only	292	73%
Injury (No fatality)	106	27%
Fatality	1	0.3%
<b>Total</b>	<b>399</b>	

**Table 1. Crash Severity**

2012-2014

Source: UConn Connecticut Crash Data Repository

Manner of Crash / Collision Impact	Number of Crashes	
Unknown	1	0.3%
Sideswipe-Same Direction	72	18%
Rear-end	166	42%
Turning-Intersecting Paths	49	12%
Turning-Opposite Direction	24	6%
Fixed Object	26	7%
Backing	9	2%
Angle	13	3%
Turning-Same Direction	19	5%
Moving Object	4	1%
Parking	5	1%
Pedestrian	7	2%
Overturn	2	1%
Head-on	0	0%
Sideswipe-Opposite Direction	2	1%
<b>Total</b>	<b>399</b>	

**Table 2. Crash Type**

2012-2014

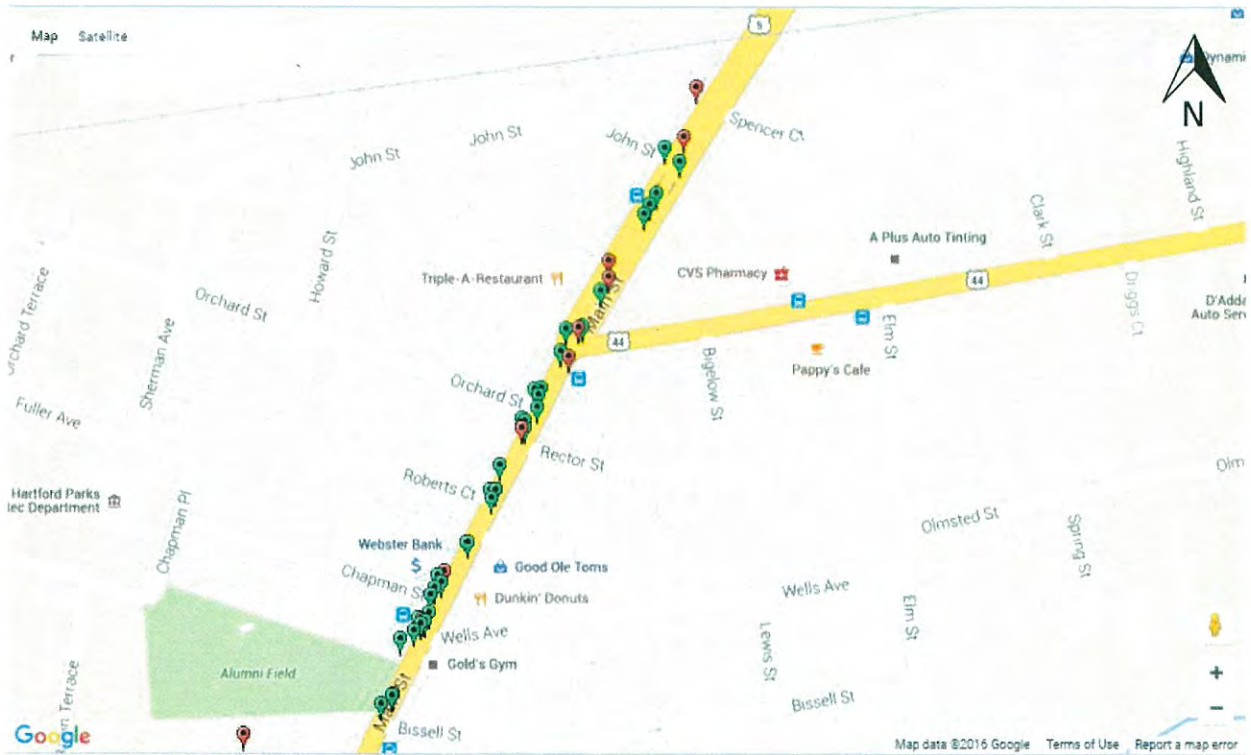


Figure 3. Crashes that Occurred in 2015 (Connecticut Crash Data Repository)

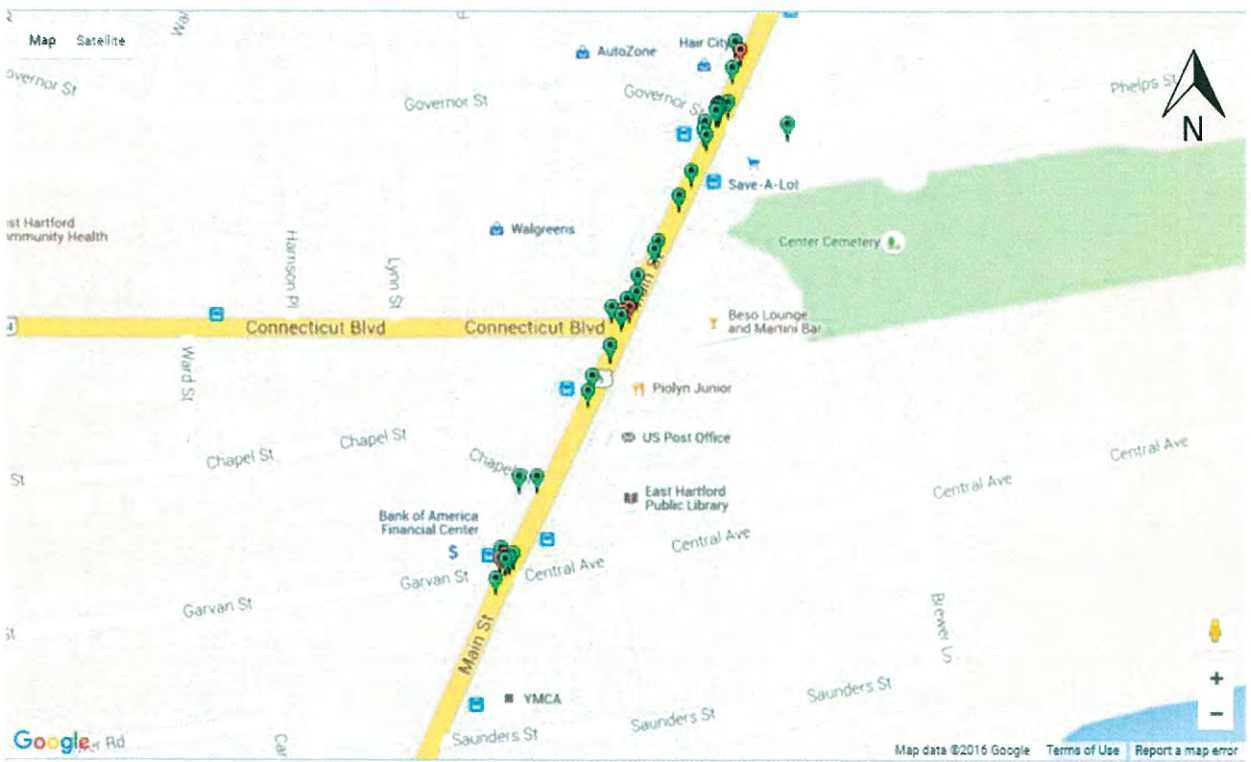
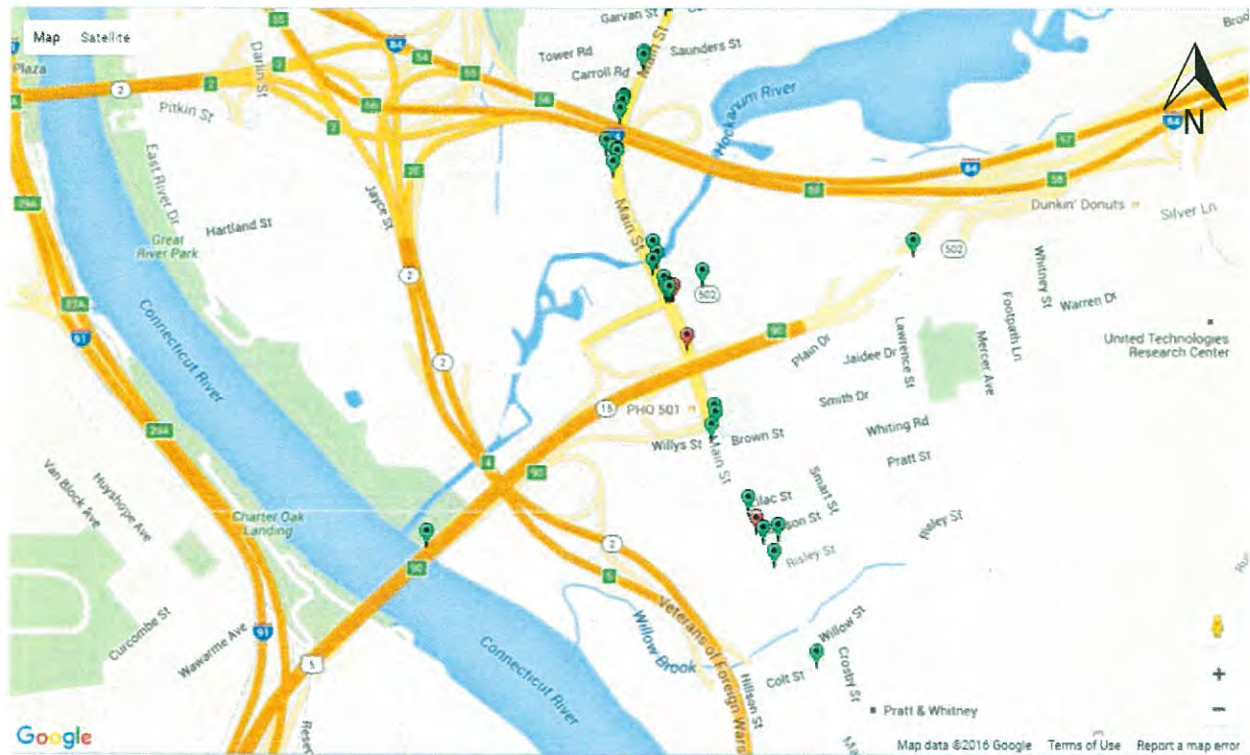


Figure 4. Crashes that Occurred in 2015 (Connecticut Crash Data Repository)



**Figure 5. Crashes that Occurred in 2015 (Connecticut Crash Data Repository)**

There are 13 signalized intersections within the study corridor, with many of them closely spaced on the northern segment of Main Street. Some intersections, such as Chapman Street/Wells Avenue have off-set side street alignments. The State is planning to replace signals at many of the intersections along the Main Street corridor. The LTA should work with the CTDOT Traffic to evaluate which signals may be replaced and determine schedule.

There are many driveway curb cuts to private businesses located along the corridor and several CT Transit bus stops for Routes 83 & 95.

Figure 6 shows roadway geometrics along the study corridor and Table 3 summaries roadway inventory information.



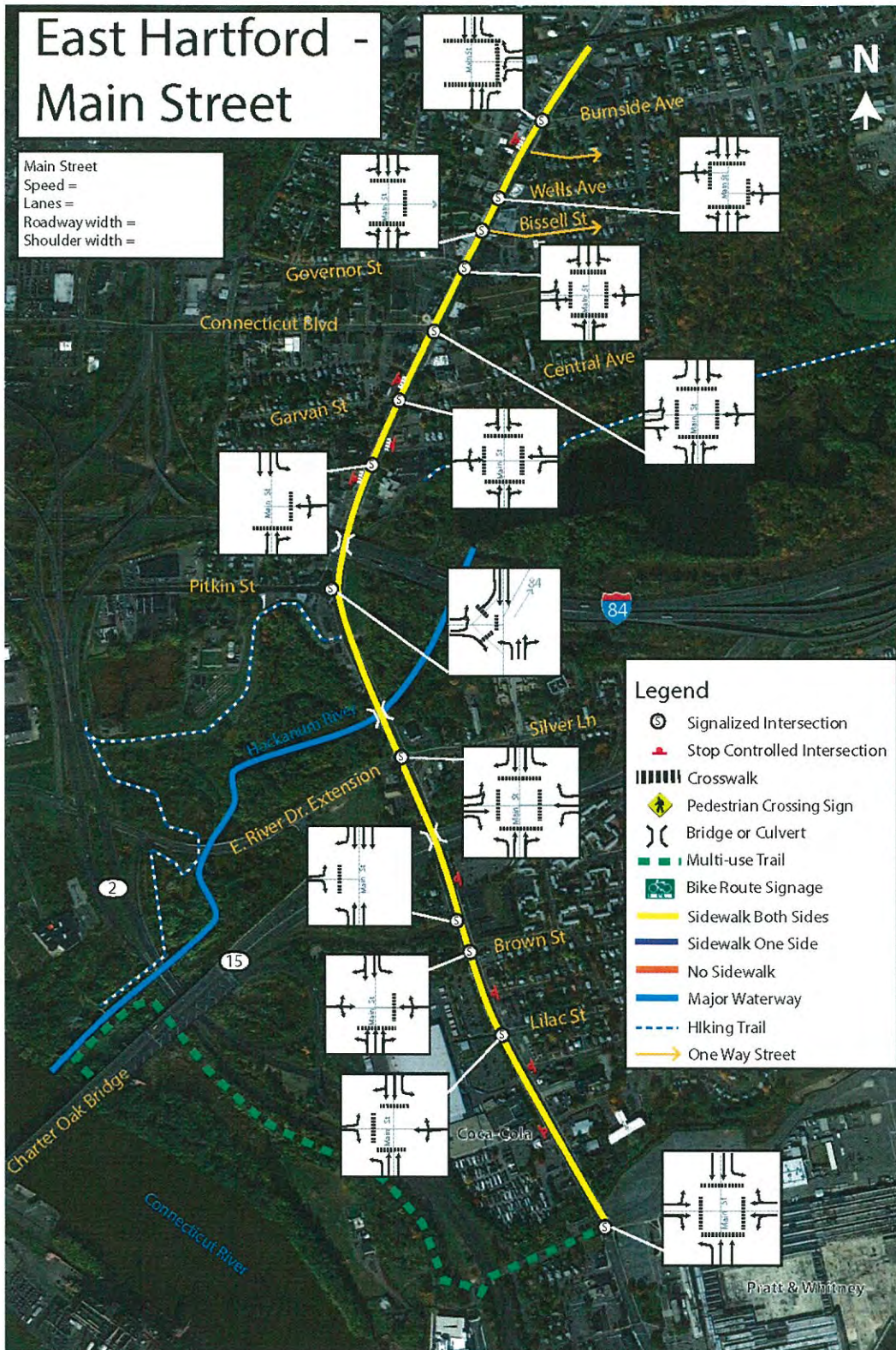


Figure 6. Main Street Road Geometrics

## East Hartford - U.S. Route 5 and SR 517 Street Inventory

From	To	Distance	Lane width	Sidewalk			Curb	Parking	Shoulder	Ramps	
				Side	Type	Width				Condition	Exist
Willow Street	Risley Street	700 ft	12'	East	Concrete	5'	Granite	No	2'	Yes	No
				West	Concrete	5'	Granite	No	2'	Yes	No
Risley Street	Brown Street	0.25 miles	12'	East	Concrete	5'	Granite	No	2'	Yes	No
				West	Concrete	10'	Granite	No	2'	Yes	No
Brown Street	Rent a Center	0.65 miles	12'	East	Concrete	4'-5'	Granite	No	2'-6'	Yes	No
				West	Concrete	5'-7'	Granite	No	2'-6'	Yes	Some
Rent A Center	Chapel Street	0.20 miles	12' - 17'	East	Concrete	5'	Granite	Yes	None	Yes	No
				West	Concrete	5'	Granite	Yes	None	Yes	No
Chapel Street	Spencer Street	0.56 miles	12'-25'	East	Concrete	6'-18'	Granite	Yes	None	Yes	Yes
				West	Concrete	10'-18'	Granite	Yes	None	Yes	Some
Spencer Street	Sterling Road	450 ft	11'-14'	East	Concrete	6'	Granite	Yes	8'	Yes	No
				West	Concrete	7'	Granite	Yes	2'-8'	Yes	No

**Table 3. Street Inventory**

\*CONDITION – "Good" is Serviceable Condition that meets current design standards. "Fair" is generally serviceable, but may need minor repairs, or may not completely align with current design standards. "Poor" is not serviceable, and generally inadequate for continued long-term use.

## 2.2 Prior Successful Effort

The entire RSA study corridor has sidewalks on both sides of the street. To improve pedestrian amenities, East Hartford recently installed benches, trash receptacles, bicycle racks, and planters along a portion of the corridor (Figure 7.)

## 2.3 Pre-Audit Meeting

The RSA was conducted on April 26, 2016. The Pre-Audit meeting was held at 8:30 AM in the Town Hall located at 740 Main Street in East Hartford.

The weather for the audit was overcast with periods of light to moderate rain. After the Pre-Audit Meeting was concluded, the RSA Team broke into two groups, one headed south of Town Hall and one headed north of Town Hall.



**Figure 7. Pedestrian Amenities on Main Street**

The RSA Team was comprised of staff from CTDOT, staff from AECOM, representatives from several East Hartford departments including Engineering, Department of Public Works, Planning, and Parks & Recreation. The complete list of attendees can be found in Appendix B.

Several items were presented for general information prior to conducting the Audit in the field:

- Main Street is a wide roadway with 4-5 travel lanes with additional turn lanes at intersections and on-street parking.
- Traffic volumes are relatively high, between 13,800 and 23,000 ADT.
- The north and south segments are somewhat different. The south section serves lower density land uses and generally lower pedestrian and traffic volumes when compared with the north section. The north section serves the CBD with higher pedestrian and traffic volumes, several signalized intersections and on-street parking. There is no center median in the north section.
- Many pedestrians cross mid-block, away from crosswalks.
- Exclusive left-turn lanes are not provided at all intersections.
- Some motorists use the on-street parking lanes to make right turns.
- There are intersections with off-set side street alignments.
- There are no pedestrian signals at Pitkin Street. Missing crosswalks; it has a pedestrian push button.
- Not all signalized intersections have audible pedestrian signals.
- CTDOT has jurisdiction for roadway maintenance.

- Some signals on the north segment are synchronized.
- No pavement markings for shoulders, on-street parking or bicycle lanes.
- The Town has recently installed new benches, trash receptacles , bicycle racks and planters.
- Some businesses keep their front doors closed and use their back doors as their main entrance.
- Many bicyclists (both commuters and recreation) use the Main Street corridor.
- The Town has performed a sidewalk contour study.
- Sidewalks are wide in the CBD (12-20'). However, street lighting does not adequately light most sidewalk sections.
- Most ramps are not ADA compliant.
- Bump-outs were installed at some intersections in the past, but were removed due to maintenance concerns.
- There is a gap in the multi-use trail between Willow Street and Silver Lane and Simmons Street. There may be an opportunity to address it as part of the separate CTDOT Route 15 project.
- Several signs are mounted on light poles.
- Several curb cuts are along the corridor.
- Variation in the type, condition and height of curb.
- Pedestrians cross the I-84 Westbound entrance ramp at Pitkin Street intersection; there is no pedestrian signal or crosswalk.
- The section under I-84 is not adequately lit.
- No left turn lane on Main Street at Governor Street.

### 3 RSA Assessment

#### 3.1 Field Audit Observations

##### North Segment

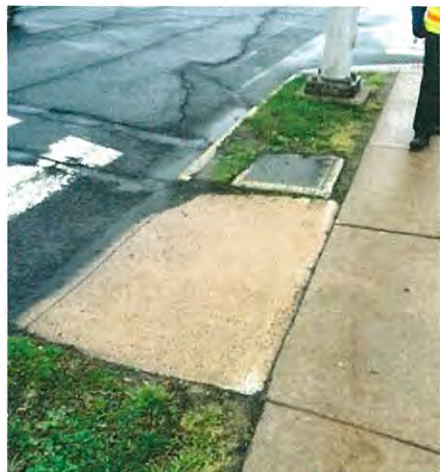
- The total roadway width of Main Street at Burnside Avenue measured 84 feet wide.
- Three southbound lanes reduce to two after Connecticut Boulevard. There is one sign "right lane must turn right ahead", but it is often blocked by a bus at the adjacent stop.
- Poor pavement condition.
- Motorists sometimes run through the signal at the Town Hall, no advance warning signs.
- Moderate pedestrian volumes even though it was a seasonably cold day with rain.
- No pedestrian signal across Town Hall roadway (Figure 8).
- No pavement markings for shoulders or on-street parking.
- On-Street parking prohibited on the west side on Main Street in the lower portion of the north segment.
- Sidewalk condition generally varies between fair and good at most places.
- Low curb reveal.
- No audible pedestrian signals at Garvan Street/Central Avenue.
- Worn crosswalk pavement markings at several locations.
- Many street name signs are missing.
- Several CT Transit bus stops located in close proximity. There was no discussion during the audit of which specific stops would be candidates for elimination/consolidation.
- At Governor Street, shared Main Street northbound left-through creates congestion and conflicts for motorists, no detectable pedestrian warning strips.



**Figure 8. No Pedestrian Signal at the Intersection of Town Hall and Main Street**



**Figure 9. Poor Pavement and Crosswalk Conditions at Willis Street**



**Figure 10. No Detectable Pedestrian Warning Strips at Rector Street**

- No crosswalk on the north side of Bissell Street and no detectable pedestrian warning strips.
- At Chapman Street/Wells Avenue, off-set side street alignment where vehicles move on the same signal phase creating conflicts and safety issues. No pedestrian signal heads or detectable warning strips. Traffic Signals at Chapman Strete/Wells Avenue and Bissell Street are too close. Need to study or re-evaluate the potential for elimination or coordinating signals.
- Low mounted one-way sign north of Wells Avenue.
- No detectable pedestrian warning strips at Rector Street (Figure 10).
- At Orchard Street, two No Left Turn signs mounted on a Stop sign pole is a safety issue for pedestrians. To make a left turn onto Main Street, motorists turn right on Main Street, left on Rector Street, left on Bigelow Street, left on Burnside Avenue and right on Main Street (Figure 11).
- At Roberts Court, the handicap ramp is misaligned to direct pedestrians into Main Street (Figure 12). No detectable pedestrian warning strips.
- Eliminate On-Street Parking – most is unused.
- Patio seating possible; widen sidewalks to reduce traffic speed.
- Traffic Signal Poles need an update ( existing are wood poles).
- No exclusive left turnb lanes/phasing at key intersection locations.

### South Segment

- Poor sidewalk condition.
- Low pedestrian and bicyclists volumes.
- No pavement markings for shoulders or on-street parking.
- Curb in poor condition; broken and low curb reveal.
- No countdown signals in the area.



**Figure 11. Orchard Street Left Hand Turn Requirements**



**Figure 12. Misaligned Handicap Ramp at Roberts Court**



**Figure 13. Poor Sidewalk Condition Between the Town Hall Road and Connecticut Blvd**

- Audible pedestrian signals are only at Willow Street/ Main Street and Ensign Street/ Main Street.

- Worn crosswalk pavement markings at several locations.

Several CT Transit bus stops located in close proximity. There was no discussion during the audit of which specific stops would be candidates for elimination/consolidation.

- Sidewalk ramps are not ADA compliant and no detectable pedestrian warning strips in most areas.
- Several sidewalk ramps inaccessible because of water accumulation due to lack of proper drainage.
- Mid-block crossing and pedestrians crossing under the bridge.
- Possibility of a roundabout at Pitkin Street intersection.
- No crosswalk on I-84 Westbound ramp on east side of Main Street despite sidewalks (Figure 15).
- At Silver Lane – Crosswalk Paint is faded; sidewalk ramps are not ADA compliant, intersection curb radii can be tightened to reduce crosswalk lengths.
- Repaint needed on crosswalk at Brown Street.



**Figure 14. CTTransit Bus Stop at Central Ave**



**Figure 15. No Crosswalk on Ramp**

## 3.2 Post Audit Workshop - Key Issues

### Both North and South Segments

- Sidewalk and curb condition varies. Poor drainage in some spots creates puddles on roadway and at handicap ramps.
- Pavement is in poor condition in several sections along Main Street with longitudinal and transverse cracking.
- Many handicap ramps are missing pedestrian detectable warning strips.
- There are many closely spaced CT Transit stops along the Main Street corridor.

- There are few wayfinding signs located within the Main Street corridor.
- Lighting of sidewalk is not adequate in several locations.
- No bicycle facilities.

### **North Segment**

- Lane and on-street parking pavement markings missing.
- Chapman Street and Wells Avenue, off-set side street alignment where vehicles move on the same signal phase creating conflicts and safety issues. No pedestrian signal heads or detectable warning strips.
- Due to heavy traffic and on-street parking in the north segment CBD area, a separated bicycle facility can be considered.
- Several signs were lower than the 7-foot high standard. Some in poor condition; several mounted to street light poles.

### **South Segment**

- New brick sidewalk recently installed along Coca-Cola by the Town.
- There are numerous private driveways and many are excessively wide.
- Poor Drainage in some areas.
- At some locations the handicap ramp and crosswalk directs pedestrians near or into travel lanes which is an issue for those in wheel chairs and the sight impaired.
- Excessively large curb radii at the intersection of Main Street/Silver Lane/East River Drive extension.
- Pitkin Street
  - No crosswalk connecting sidewalk on Main Street across the northbound on-ramp to I-84 westbound, high vehicle speeds and wide roadway width.
  - The sidewalk on the east side sits at a low point and collects water.
  - The intersection alignment is expansive and promotes high speeds for right turns from southbound Main Street toward Pitkin Street westbound and from Pitkin Street eastbound to Main Street southbound. Pedestrian crosswalk are located on the connecting roadways for both of these right turn movements.
  - There is no crosswalk or pedestrian signals across Main Street south of the Pitkin Street for eastbound left-turn movements.
  - The visibility and sight lines for motorists approaching the crosswalk on the Main Street southbound exit ramp to Pitkin Street are restricted.
  - No Lighting under the bridge for sidewalks; pedestrians cross Main Street under the bridge because of shorter distance.
  - Bus stops are close to the intersection on both sides.



- Crosswalks need to be painted and appropriate pedestrian advance warning signs are missing.
- No signage for Linear Trail System – evaluation is required.
- Existing Wayfinding signs are not enough.
- Crosswalks and sidewalk ramps at Silver Lane are in poor condition.
- Worn crosswalk pavement markings at Brown Street. No audible pedestrian signals.
- The pavement condition is fair in most sections with excessive longitudinal and transverse crack in the vicinity of the Hockanum River bridge.
- Safety issues for pedestrians crossing at Silver Lane and East River Drive Extension.

## 4 Recommendations

From the discussions during the Post-Audit meeting, the RSA team compiled a set of recommendations that are divided into short-term, mid-term, and long-term categories. For the purposes of the RSA, **Short-term** is understood to mean modifications that can be expected to be completed very quickly, perhaps within six months, and certainly in less than a year if funding is available. These include relatively low-cost alternatives, such as striping and signing, and items that do not require additional study, design, or investigation (such as right-of-way acquisition). **Mid-term** recommendations may be more costly and require establishment of a funding source, or they may need some additional study or design in order to be accomplished. Nonetheless, they are relatively quick turn-around items, and should not require significant lengths of time before they can be implemented. Generally, they should be completed within a window of eighteen months to two years if funding is available. **Long-term** improvements are those that require substantial study and engineering, and may require significant funding mechanisms and/or right-of-way acquisition. These projects generally fall into a horizon of two years or more when funding is available.

### 4.1 Short Term

1. Conduct inventory of sidewalk handicap ramps, detectable warning strips and curb height and condition.
2. Provide crosswalks and detectable warning strips at side streets along Main Street corridor as needed. Realign handicap ramp at Roberts Court.
3. Install crosswalk and pedestrian advance warning signs (Figure 16) and crosswalk signs on the east side of Main Street across the on-ramp to I-84 westbound.



Figure 16. Pedestrian Advance Warning Sign

4. Install pedestrian crosswalk across Main Street south of the Pitkin Street eastbound left-turn movements.
5. Evaluate measures to improve visibility and sight lines for the crosswalk on the Main Street southbound exit ramp to Pitkin Street and Blinn Street. This could include flashing beacon options (Figure 17). Evaluate relocating utility poles and overhead wires.
6. Provide signage showing access to trail system (Figure 18).
7. Raise the low mounted one-way sign north of Wells Avenue and relocate the two No Left Turn signs mounted on a Stop sign pole to a new pole.
8. Provide intersection ahead signs on Main approaching the Town Hall intersection (Figure 19).
9. Upgrade traffic and pedestrian signals as part of planned improvement projects at signalized intersections along the Main Street corridor.
10. Evaluate the need for a shared left-through lane for the eastbound Governor Street approach to Main Street and an advance signal phase.



**Figure 17. Pedestrian Warning (Rapid Flashing Beacon)**



**Figure 18. Trail Way Finding Signage**



**Figure 19. Intersection Ahead**

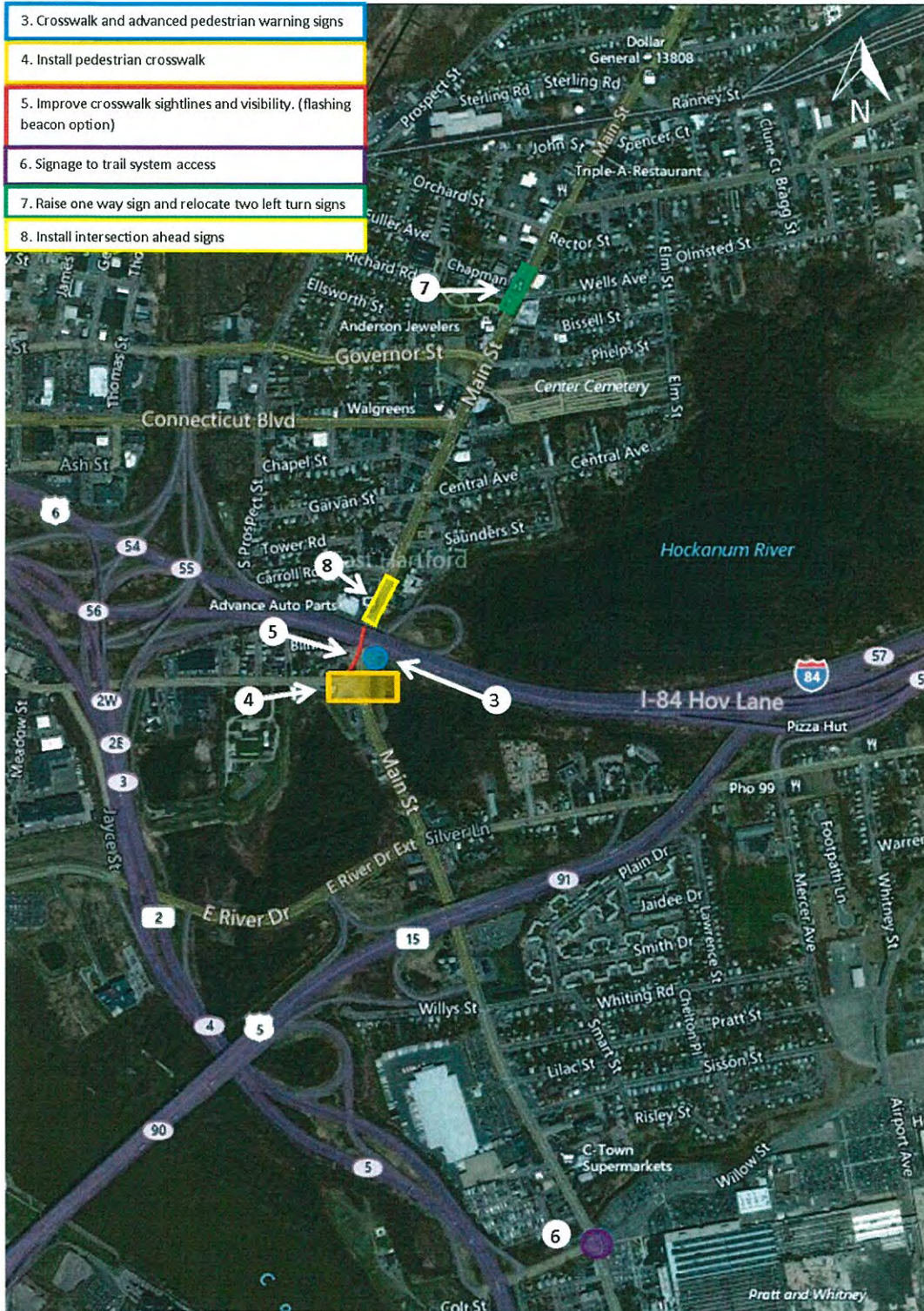


Figure 20. Short Term Recommendations

## 4.2 Medium Term

1. Install pedestrian signals at Main Street/Pitkin Street intersection (Figure 21).
2. Install pavement markings in conjunction with repaving Main Street. Drainage issues should be addressed. The State and town should coordinate the placement of new wayfinding signs along the corridor.
3. Install missing pedestrian detectable warning strips warning strips and pedestrian signals on side streets at signalized intersections (Figure 22).
4. Evaluate alternatives for improving sidewalk lighting under I-84.
5. Improve lighting to illuminate public park areas – add floodlights.
6. Evaluate the possibility of raising sidewalks on the east side of Main Street south of I-84 to prevent standing water. Need to evaluate grades, coordination with the State and private property owners and cost.
7. CTDOT to coordinate with CT Transit to evaluate consolidating bus stop locations and bus shelters.
8. Silver Lane/East River Drive:
  - a. Relocate Crosswalks.
  - b. Tighten curb radius on northeast corner and others as feasible (Figure 23) to slow speeds and reduce pedestrian crossing distance.
  - c. Evaluate combining the westbound left and through lanes into a single lane. Traffic volumes may not warrant separate right and through lanes for the westbound



Figure 21. Pedestrian Signal Head



Figure 22. Pedestrian Detectable Warning Strips



Figure 23. Curb Bump Out

approach, which makes the crosswalk across the east intersection leg exceptionally long. Combining the two lanes would reduce the crosswalk distance and eliminate some impervious area on the northeast corner.



Figure 24. Bike Lane

- d. Relocate pedestrian signal buttons.
9. Either a study or re-evaluation should be considered for converting Chapman and Wells to one-way roadways away from Main (Wells EB and Chapman WB) and removal of the traffic signal. Evaluation should include the need to keep a pedestrian signal, and the circulation patterns since both Rector and Bissell Street are currently one-way away from Main Street. These measures would reduce vehicle turning conflicts at the offset four-way intersection and reduce vehicle delay.
  10. Conduct a master planning effort for the Main Street corridor with focus on the CBD area. This will include developing goals and a vision for improving safety and mobility for all modes. This should include an emphasis on improving pedestrian crossings and bicycle accommodations including consideration of separated facilities such as bicycle lanes (Figure 24) and cycle tracks (separated bicycle facility at sidewalk level) see Appendix D and Figure 25.



Figure 25. Cycle Track

Other elements to consider are on-street versus off-street parking and pedestrian place-making and pocket parks. An analysis should be conducted of interconnecting the traffic signals for the north portion of Main Street that provides progression for vehicle platoons at a consistent speed, e.g. 25 mph. It is in the Town's best interest to start working with the regional planning

commission to help solicit funding for possible projects within the area .

11. Evaluate and upgrade traffic signal poles as needed.

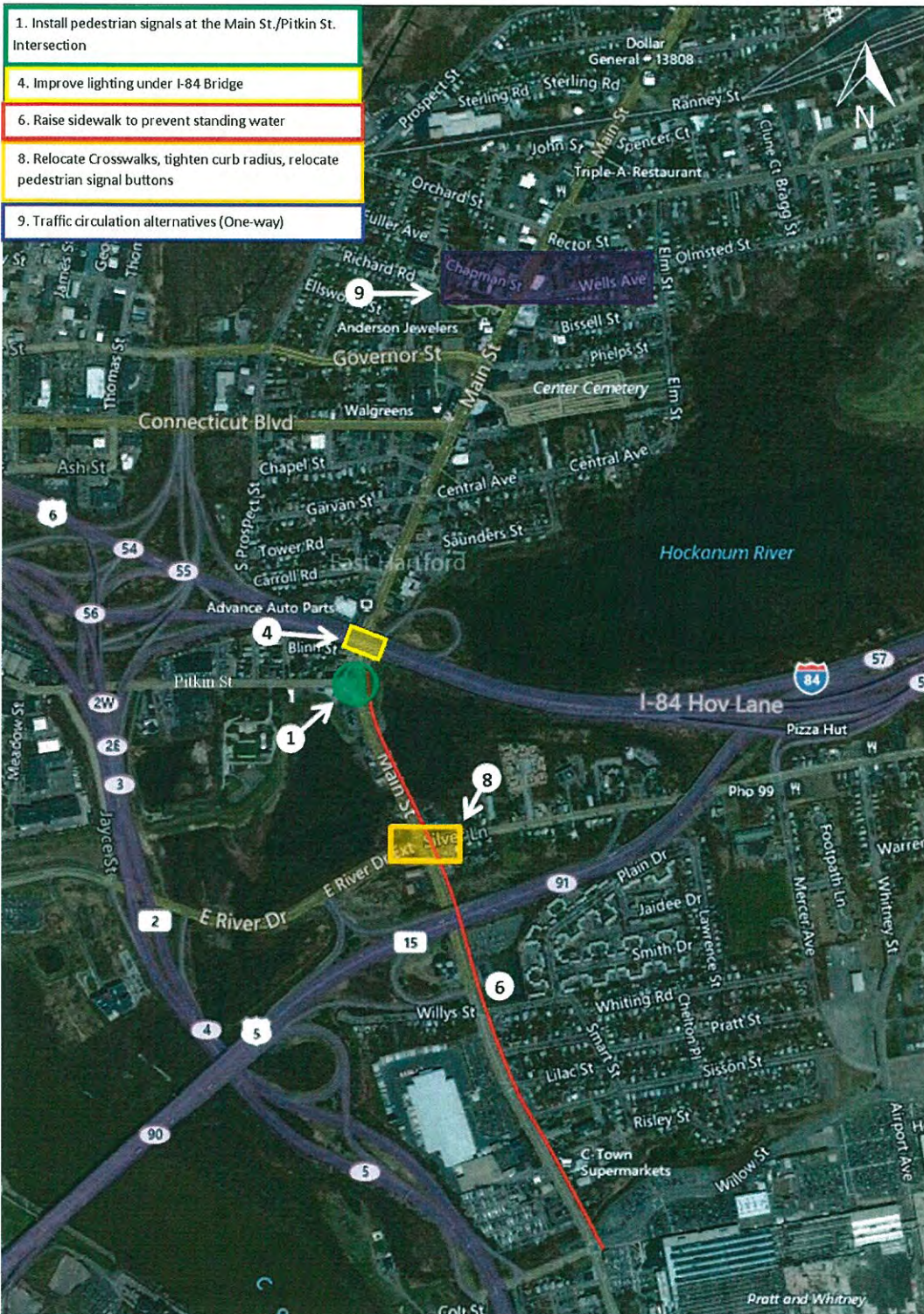


Figure 26. Medium Term Recommendations

### 4.3 Long Term

1. Reduce pavement width on the on-ramp to I-84 westbound by necking down the roadway or extending the curb and landscaping the gore island. This will help to reduce vehicle speeds and pedestrian crossing distance.
2. Evaluate alternative alignments to tighten intersection to improve safety for all modes including a traditional T-intersection alignment and a roundabout.
3. Construct raising sidewalks on the east side of Main Street south of I-84 to prevent standing water.



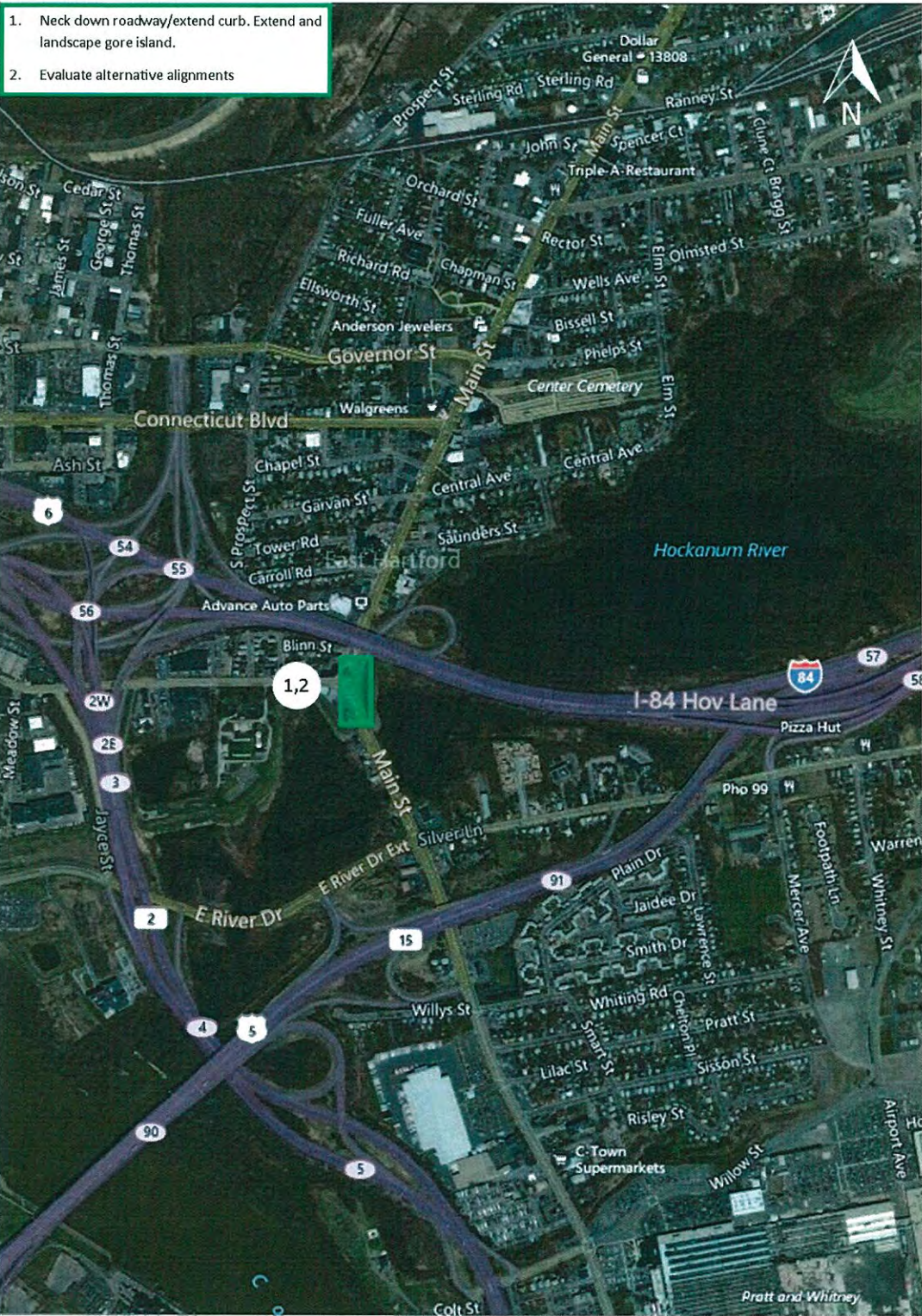


Figure 27. Long Term Recommendations

#### 4.4 Summary

This report documents the observations, discussions and recommendations developed during the successful completion of the Town of East Hartford RSA. It provides East Hartford with an outlined strategy to improve the transportation network for all road users between Sterling Road and Willow Street on Main Street (U.S. Route 5 and SR 517), particularly focusing on pedestrians and cyclists. Moving forward, East Hartford may use this report to prepare strategies for funding and implementing the improvements, and as a tool to plan for including these recommendations into future development along U.S. Route 5/SR 517.



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: July 3, 2017  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc *@fryML*  
RE: RESOLUTION: State Department of Education Youth Service Bureau Grant

---

The Town is eligible to apply for funding through the State Department of Education (SDE) for their 2017-2019 Local Youth Service Bureau Grant to support our Youth Service's Departments administrative and program services.

The town received \$43,652.00 annually in SDE funding for the 2015-2017 grant program. A 100% local match is required. 2017-2019 funding has yet to be determined and will not be set until the 2018 State Budget is passed.

Please place this information on the agenda for the July 11, 2017 meeting. I recommend that the Town Council approve the resolution as submitted.

Thank you.

C: P. O'Sullivan, Grants Manager  
E. Buckheit, Development Director

I, Angela M. Attenello, do hereby certify that I am the Council Clerk of the Town of East Hartford, a municipal corporation organized and existing under the laws of the State of Connecticut having its principal place of business at 740 Main Street, East Hartford. The following is a true and correct copy of a resolution, duly adopted and ratified by the Town of East Hartford Town Council on July 11, 2017, in accordance with the constituent charter of the Town of East Hartford; and the same have not in any way been modified, repealed or rescinded, but are in full force and effect.

### RESOLUTION

**WHEREAS**, the Connecticut Department of Education has made available funding through the Youth Service Bureau Grant Program, and;

**WHEREAS**, the purpose of this program is to assist municipalities (or private agencies serving youth which are designated to act as agents for such municipalities), in establishing, maintaining or expanding such Youth Service Bureaus,

**NOW, THEREFORE, LET IT BE RESOLVED:** that Marcia A. Leclerc, Mayor of the Town of East Hartford, is hereby authorized to execute on behalf of this municipality a grant application to the State of Connecticut Department of Education for a "Youth Service Bureau Grant" and to file any amendments or reports as may be required to successfully complete the terms of the grant contract.

**BE IT FURTHER RESOLVED** that That Marcia A. Leclerc is currently serving as Mayor of the Town of East Hartford. Her current term of office began on November 9, 2015 and will continue until November 13, 2017. As the Mayor, Marcia A. Leclerc serves as the Chief Executive Officer for the Town of East Hartford, and is duly authorized to enter into agreements and contracts on behalf of the Town of East Hartford.

IN WITNESS WHEREOF, I do hereunto set my hand and affix the corporate seal of said Town of East Hartford this \_\_\_\_ day of July, 2017.

\_\_\_\_\_  
Angela M. Attenello, Town Council Clerk

Seal

**TOWN COUNCIL RESOLUTION**  
**GRANT INFORMATION FORM**

Grant Description: Youth Service Bureau Grant Program

Funder: State Department of Education

Grant Amount: Undetermined (will be announced after passage of state budget).

Frequency:     One time     Annual     Biennial     Other \_\_\_\_\_

First year received:	<u>2001*</u>		
Last 3 years received:	<u>2017</u>	<u>2016</u>	<u>2015</u>
Funding level by year:	<u>\$43,652</u>	<u>\$43,652</u>	<u>\$43,652</u>

Is a local match required?     Yes     No

If yes, how much?    100 percent of grant amount

From which account? Match comes from already-budgeted Youth Services funds and grants

Grant purpose:    The Youth Service Bureau Grant Program seeks to assist municipalities in establishing, maintaining or expanding Youth Service Bureaus.

Results achieved:    Youth Service Bureaus are organized to provide administrative services, including an assessment of youth needs and the coordination of services for youth, and direct services for youth that may include recreational activities, individual and group counseling, parent training and family therapy and others

Duration of grant:    Two years, with funds distributed annually (Town submits application in year one and programmatic budget update in year two).

Status of application: Under development


Meeting attendee:    Youth Services Director Cephus Nolen, x7181

Comments:    \*Grants Office records for this program go back to 2001. It is likely the Town received this grant prior to that date. The state has operated this grant program since 1979

GRANTS ADMINISTRATION  
MEMORANDUM

---

TO: Mayor Marcia A. Leclerc

FROM: Paul O'Sullivan, Grants Manager 

SUBJECT: Council Resolution – State Department of Education Youth Service Bureau Grant

DATE: June 30, 2017

---

The State Department of Education (SDE) makes grant funds available to local Youth Service Bureaus to support a number of Youth Services Activities. The Town of East Hartford will apply to the 2017 - 2019 Connecticut State Department of Education Youth Service Bureau Grant Program.

These grant funds will support:

- A. The positions of Director, Counseling Coordinator, and Program Coordinator;
- B. Counseling services;
- C. Program services including, but not limited to, positive youth development programs.

The specific amount of the grant will be determined after passage of the 2017 – 2018 state budget.

I respectfully request that the attached resolution be placed on the Town Council agenda for the July 11, 2017 meeting. This resolution will allow you to make application and execute documents related to the SDE grant.

Please contact me at extension 7206 if you have any questions.

Attachments (2)

Cc: Eileen Buckheit, Development Director  
Cephus Nolen, Youth Services Director

## **Purpose and General Information**

The purpose of the Youth Service Bureaus (YSBs) Grant Program is to assist municipalities and private youth-serving organizations designated to act as agents for municipalities in establishing, maintaining or expanding such YSBs. See Connecticut General Statutes (C.G.S.), Section 10-19n.

## **Overview**

Local communities began to develop YSBs in the 1960's as a response to a growing number of issues affecting youth. The role of the YSBs has been expanded to include both advocacy and coordination of a comprehensive service delivery system for youth. YSBs are organized to provide:

1. Administrative services, including an assessment of youth needs and the coordination of services for youth.
2. Direct services for youth that may include:
  - recreational activities;
  - individual and group counseling;
  - parent training and family therapy;
  - work placement and employment counseling;
  - alternative and special educational opportunities;
  - outreach programs;
  - teen pregnancy services;
  - suspension/expulsion services;
  - diversion from juvenile justice services;
  - preventive programs including youth pregnancy, youth suicide, violence, alcohol and drug use; and
  - programs that develop positive youth involvement.
3. Administrative core unit functions which include:
  - general administration;
  - research;
  - resource development;
  - community involvement; and
  - youth advocacy.

Additionally, each YSB is required to have an advisory board responsible for making recommendations on overall policy and program direction of the YSB.

The number of YSBs participating in the grant program has increased from 56 YSBs serving 71 towns in 1979-80 to 101 bureaus serving 145 towns in 2016-17. State funding for the grant program has increased from \$900,000 in 1979-80 to a high of \$3.3 million in 1994-95. The program was funded at \$2,929,483 in 2016-17.

### **Who May Apply?**

Connecticut General Statutes (C.G.S.) Section 10-19o, (formerly Sec. 17a-40a) provides that:

“Only youth service bureaus which were eligible to receive grants pursuant to this section for the fiscal year ending June 30, 2007, or which applied for a grant by June 30, 2012, with prior approval of the town’s contribution pursuant to subsection (b) of this section, or which applied for a grant during the fiscal year ending June 30, 2015, shall be eligible for a grant pursuant to this section for any fiscal year commencing on or after July 1, 2012.”

There are 107 eligible YSBs. The list of eligible towns and designated private youth-serving agencies is included in Appendix B.

### **Grant Award Period**

The grant award is for the two-year period July 1, 2017 through June 30, 2019. Each grantee must submit an annual budget for approval by the Connecticut State Department of Education (CSDE). Funding is contingent on the amount of YSB funds available in the state budget each year.

### **Available Funds and Local Match Requirements**

The Connecticut General Assembly appropriated \$2,929,483 for the YSB Grant Program for fiscal years 2016 and 2017. Ninety-eight percent of these funds were distributed to the eligible YSBs and towns. Each YSB is eligible for a minimum grant of \$14,000. YSBs that received a grant in excess of \$15,000 in 1994-95 are eligible for a proportionate share of the remaining appropriation. Additionally, each town must contribute an amount equal to the amount of the state grant, of which *no less* than 50 percent of the contribution shall be from funds appropriated by the town. The remaining amount may be matched with other funds or in-kind services. Grant funding will be awarded after the state budget is finalized.

### **Required Program Evaluation, Data Collection and Professional Learning Activities**

Grantees must:

1. Participate in the monitoring process, which is a requirement for all new YSB directors. Participants are required to attend all the training sessions.
2. Participate in quarterly meetings, during which the CSDE will facilitate a review of the progress on the new reporting system and performance measures, to ensure the new system and measures are meeting the needs of the grantees, and that children and youth are better off as a result of these accountability efforts.
3. Report annually in a format and submitting by the due date determined by the Commissioner of Education regarding the referral or diversion of children and youth from the juvenile justice system, as well as the provision of opportunities for all youth to function as responsible members of their communities.





## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: July 3, 2017  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc *(Signature)*  
RE: East Hartford Housing Authority PILOT Agreement

---

The Town of East Hartford will be entering into a PILOT agreement with the East Hartford Housing Authority (EHHA) for six properties owned by the EHHA.

The properties are located at 41-43 Welles Avenue, 68 and 83 Connecticut Boulevard, 232-234 Burnside Avenue, 17-19 Goodwin Place, and 39-41 Laurel Street.

Attached for your review and consideration is the proposed PILOT Agreement, and as noted in the attached letter from Housing Authority Attorney Ralph Alexander, the town is asking for a Pilot Agreement of 12% of shelter rents less utilities, while the EHHA is asking for an agreement at 10%.

Please place this information on the agenda for the July 11, 2017 meeting.

Thank you.


C: M. Walsh, Director of Finance



## MEMORANDUM

**DATE:** June 30, 2017

**TO:** Marcia A. Leclerc, Mayor

**FROM:** Michael P. Walsh, Director of Finance 

**TELEPHONE:** (860) 291-7246

**RE:** East Hartford Housing Authority - PILOT Agreement

---

By way of this memo, attached please find a PILOT Agreement between the Town of East Hartford and the East Hartford Housing Authority related to six scattered site housing properties owned by the authority.

Backup materials including a letter from Housing Authority Attorney Ralph Alexander which includes the statutory reference exempting scattered site housing from taxation but providing for a PILOT is also attached.

With this information in hand, please forward the agreement to the Town Council for consideration. I will be on hand to answer any questions on July 11<sup>th</sup>.

Should you have any questions or problems on any of the aforementioned, please feel free to let me know.

**PILOT AGREEMENT  
EAST HARTFORD HOUSING AUTHORITY  
EAST HARTFORD, CONNECTICUT**

1. The East Hartford Housing Authority (EHHA) has purchased various real property located at 41-43 Welles Avenue, 68 and 83 Connecticut Boulevard, 232-234 Burnside Avenue, 17-19 Goodwin Place, and 39-41 Laurel Street in East Hartford Connecticut.
2. It is anticipated that the EHHA will operate these sites solely to provide affordable housing under the direction of the State of Connecticut Department of Housing at these locations for the foreseeable future.
3. The Assessor for the Town of East Hartford has determined that these various properties operated as scattered site housing by the EHHA are tax exempt under the provisions of Connecticut General Statutes (CGS) sections 8-58 and/or 8-71 as long as the various properties are used by the EHHA as affordable housing.
4. The EHHA acknowledges its current tax exemption status and hereby offers subject to the provisions of CGS 8-71, a payment in lieu of taxes (PILOT) on the various sites acknowledging the parcels to be users of services from the Town.
5. Effective July 1, 2017, for all scattered site properties owned by the EHHA as of the October 1, 2016 grand list, the EHHA hereby agrees to make a PILOT payment of \$14,528 to the Town.
6. For the October 1, 2017 grand list and future grand lists, the PILOT payment will continue for the duration of time that the EHHA owns and operates the properties as affordable housing.
7. The EHHA will prepare a calculation annually based on the provisions of CGS 8-71 based on 10% of shelter rents less utilities and forward that payment to the Town by July 31 of each year.
8. This PILOT agreement is subject to the review and approval of the Town Council.

Dated at East Hartford, Connecticut, this \_\_\_\_ day of July, 2017.

---

Marcia Leclerc, Mayor  
Town of East Hartford

---

Deborah Bouchard  
The East Hartford Housing Authority

**LAW OFFICES**  
**WILLARD & ALEXANDER, LLC**  
will  
SOUTH WINDSOR, CONNECTICUT 06074  
AREA CODE 860  
PHONE: 432-7627 FAX: 432-0473  
EMAIL: [lawoffices@willard-alexander.com](mailto:lawoffices@willard-alexander.com)

VIA EMAIL

June 30, 2017

Michael Walsh, Finance Director - [mwalsh@easthartfordct.gov](mailto:mwalsh@easthartfordct.gov)  
Town of East Hartford  
740 Main Street  
East Hartford, CT 06108

Re: Request for Payment in Lieu of Taxes Agreement ("Pilot Agreement")  
For the Scattered Site Affordable Housing Development of  
The Housing Authority of the Town of East Harford (the "Housing Authority), and  
Related information.

Dear Mr. Walsh:

Pursuant to your discussions with the Housing Authority, this letter shall serve as a request on behalf of it for a pilot agreement with regard to the above-captioned Scattered Site Affordable Housing Development (the "Scattered Site Development") that it is currently operating. In conjunction with that I am providing the following information regarding the development and a statutory framework following the taxation of it:

Under CGS §8-58 (A copy of which is attached hereto and made a part hereof) the provisions state in part that "The property of an authority [*referring to any housing authority in the state including East Hartford Housing Authority*] or of any agency or instrumentality designated or appointed by an authority shall be exempt from all local and municipal taxes, except that when any commercial facility is included in a housing project, such facility shall be subject to assessment and taxation in the same manner as other taxable property in the municipality." The Scattered Site Development is a property of the Housing Authority which it operates solely to provide affordable housing under the direction of the State of Connecticut Department of Housing ("DOH"). The Housing Authority does not operate any commercial facilities at its Scattered Site Development properties. Consequently, the properties of the Scattered Site Development are exempt from ad valorem real estate taxes that the Town has been levying against them.

However, that section of the statute goes on to provide that the Town may have the option to "fix a sum to be paid annually" by the Housing Authority for the development, or agree with the Housing Authority that it "shall not pay or be liable to pay any sum whatsoever in respect of a project...", or there is a third option which is not applicable at the Scattered Site Development, as it is not a federal development. The parameters of the payment to be made by the Housing Authority to the Town are clarified under the provisions of CGS §8-71 (A copy of which is attached hereto and made a part hereof). CGS §8-71 provides for a Pilot Agreement. As stated in the statute, the determination of the Pilot Agreement amount is limited with in a range of 0% to 12 ½% of "shelter rent". Shelter rent is defined under CGS § 8-39 (p) as follows: "Shelter rent"

means rent less any charges made by an authority for water, heat, gas and electricity". The Housing Authority is requesting that the percentage under the Pilot Agreement be 10%, while the Town has indicated that it wants it to be 12%

Regarding the Scattered Site Development as it exists currently, it consists of 14 units contained within 6 buildings. Based on the numbers to those properties the Housing Authority's Finance Director has calculated the following Shelter Rent determination, showing the calculations based on a 10% of Shelter Rent and based on a 12% of Shelter Rent, and also showing the current ad valorem tax calculation:

Shelter Rent calculations	12%	10%
Max Monthly Rent Roll	12,470	12,470
	12	12
Annual Rent Roll	149,640	149,640
Annual Water	4,356	4,356
Net	<u>145,284</u>	<u>145,284</u>
PILOT	<u>\$17,434</u>	<u>\$14,528</u>
Ad valorem Real Estate Tax	<u>\$36,846</u>	<u>\$36,846</u>
Difference	\$19,412	\$22,318

The Housing Authority is in the course of acquired a 7<sup>th</sup> building, and would supply the shelter and calculations for that property once acquired and in operation.

Please let me know if you require any further information at this time. Obviously the Housing Authority is interested in resolving this matter as soon as possible as it suspects that the Town is as well. Thank you for your attention this matter.

Very truly yours,

  
Ralph J Alexander, Esq.

RJA/sc

Enclosures

Connecticut General Statutes Annotated
Title 8. Zoning, Planning, Housing and Economic and Community Development (Refs & Annos)
Chapter 128. Department of Housing: Municipal Housing Projects (Refs & Annos)
Part I. Creation and Powers of Authority. General Provisions. Low and Moderate Income Rental Housing (Refs & Annos)

C.G.S.A. § 8-58

§ 8-58. Exemption from taxes and Uniform Securities Act. Payments in lieu of taxes

Currentness

Bonds of any authority or of any agency or instrumentality designated or appointed by an authority are declared to be issued for an essential public and governmental purpose and to be public instrumentalities and, together with interest and income thereon, shall be exempt from taxes and from the Connecticut Uniform Securities Act. The property of an authority or of any agency or instrumentality designated or appointed by an authority shall be exempt from all local and municipal taxes, except that when any commercial facility is included in a housing project, such facility shall be subject to assessment and taxation in the same manner as other taxable property in the municipality. A municipality may (a) fix a sum, and such sum shall be paid to it annually by the authority, in respect of each project; or (b) agree that the authority shall not pay or be liable to pay any sum whatsoever in respect of a project or projects for any year or years; or (c) agree with an authority or the federal government upon the sum to be paid by the authority for any year or years in respect of a project or projects, or accept or agree to accept a fixed sum or other consideration in lieu of such payment.

**Credits**

(1949 Rev., § 939; 1973, P.A. 73-158, § 2; 1983, P.A. 83-339, § 5, eff. May 24, 1983.)

Notes of Decisions (1)

C. G. S. A. § 8-58, CT ST § 8-58

The statutes and Constitution are current with enactments of the 2016 Regular Session and the 2016 May Special Session.

End of Document

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§ 8-71. Payments in lieu of taxes, assessments and use charges, CT ST § 8-71

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KeyCite Red Flag - Severe Negative Treatment  
Enacted Legislation Amended by 2016 Conn. Legis. Serv.-May Sp. Sess. P.A. 16-3 (S.B. 502) (WEST),

KeyCite Yellow Flag - Negative Treatment Proposed Legislation

Connecticut General Statutes Annotated

Title 8. Zoning, Planning, Housing and Economic and Community Development (Refs & Annos)

Chapter 128. Department of Housing; Municipal Housing Projects (Refs & Annos)

Part II. Moderate Rental Housing (Refs & Annos)

C.G.S.A. § 8-71

§ 8-71. Payments in lieu of taxes, assessments and use charges

Effective: June 2, 2016

Currentness

(a) In lieu of real property taxes, special benefit assessments and sewerage system use charges otherwise payable to such municipality, except in such municipalities as, by special act or charter, on May 20, 1957, had a sewer use charge, an authority shall pay each year to the municipality in which any of its moderate rental housing projects are located a sum to be determined by the municipality, with the approval of the Commissioner of Housing, not in excess of twelve and one-half per cent of the shelter rent per annum for each occupied dwelling unit in any such housing project; except that the amount of such payment shall not be so limited in any case where funds are made available for such payment by an agency or department of the United States government, but no payment shall exceed the amount of taxes which would be paid on the property were the property not exempt from taxation.

(b) For the period commencing on the effective date of this section and ending June 30, 2018, each municipality that received a grant-in-aid pursuant to section 8-216 in the fiscal year ending June 30, 2015, shall waive any payment that becomes payable during such period pursuant to subsection (a) of this section, except that no waiver shall be required in any case where funds are made available for such payment by an agency or department of the United States government.

**Credits**

(1949 Rev., § 951; 1949, Supp. § 114a; 1955, Supp. § 446d; 1957, P.A. 395, § 3; 1963, P.A. 232; 1967, P.A. 522, § 8, eff. June 28, 1967; 1976, P.A. 76-67, § 1, eff. April 22, 1976; 1977, P.A. 77-614, § 284, eff. Jan. 1, 1979; 1978, P.A. 78-303, § 81, eff. Jan. 1, 1979; 1979, P.A. 79-598, § 3, eff. July 1, 1979; 1979, P.A. 79-598, §§ 4, 10, eff. Oct. 1, 1979; 1993, P.A. 93-309, § 14, eff. July 1, 1993; 1995, P.A. 95-250, § 1; 1996, P.A. 96-211, §§ 1, 5, eff. July 1, 1996; 2006, P.A. 06-93, § 6; 2013, P.A. 13-234, § 2, eff. June 19, 2013; 2016, May Sp.Sess., P.A. 16-3, § 42, eff. June 2, 2016.)

Notes of Decisions (3)

C. G. S. A. § 8-71, CT ST § 8-71

The statutes and Constitution are current with enactments of the 2016 Regular Session and the 2016 May Special Session.