

TOWN COUNCIL CHAMBER/MICROSOFT "TEAMS"

FEES COMMITTEE

June 14, 2022

**TO:** Councillors Awet Tsegai and Travis Simpson

**FROM:** Harry Amadasun, Chair

**RE: Tuesday June 14, 2022 @ 6:00 p.m.**

**This meeting is accessible through "Microsoft Teams" 1 929-235-8441 Conference ID: 831 324 812# or [Click here to join the meeting](#)**

AGENDA

1. CALL TO ORDER
  2. APPROVAL OF MINUTES  
A. June 1, 2022
  3. OPPORTUNITY FOR RESIDENTS TO SPEAK
  4. OLD BUSINESS  
A. Waste Services Transfer Station Fees and Procedures
  5. NEW BUSINESS
  6. ADJOURNMENT
- c: Town Council  
Mayor Walsh  
Marilyn Cruz-Aponte, Director of Public Woks  
Melissa McCaw, Director of Finance

MAJORITY OFFICE/MICROSOFT "TEAMS"

FEEES COMMITTEE

June 1, 2022

PRESENT Councillors Harry Amadasun (Temporary Chair), Awet Tsegai and Travis Simpson

ALSO  
PRESENT Marilyn Cruz-Aponte, Assistant Public Works Director  
Laurence Burnsed, Health and Social Services Director  
Melissa McCaw, Director of Finance  
Salvatore Mennella, Waste Services Manager  
Cesar Zapata, Solid Waste Official

CALL TO ORDER

Temporary Chair Amadasun called the meeting to order at 6:01 p.m.

NOMINATION OF OFFICERS

Chair

MOTION By Awet Tsegai  
seconded by Travis Simpson  
to **appoint** Harry Amadasun as **Chair**  
of the Fees Committee.  
Motion carried 3/0.

Secretary

MOTION By Travis Simpson  
seconded by Harry Amadasun  
to **appoint** Awet Tsegai as **Secretary**  
of the Fees Committee.  
Motion carried 3/0.

ADOPTION OF RULES GOVERNING MEETINGS

MOTION By Travis Simpson  
seconded by Awet Tsegai  
to **adopt** Robert's Rules of Order as the rules that shall govern  
parliamentary procedure at all subcommittee meetings, with the  
exception that (1) the Chair shall not be required to restate the motion  
of any Council member unless requested by another Councillor, or  
when in the discretion of the Chair, such restatement is necessary to  
avoid any confusion as to the motion; and (2) where such rules are in

conflict with the provisions of the State Statutes, the Town Charter, or Town Ordinances.  
Motion carried 3/0.

#### ESTABLISHMENT OF MEETING DATES

MOTION By Awet Tsegai  
seconded by Travis Simpson  
to **hold** meetings at the **call** of the Chair.  
Motion carried 3/0.

#### STORAGE OF RECORDS

MOTION By Awet Tsegai  
seconded by Travis Simpson  
to **store** records in the Town Council office.  
Motion carried 3/0.

#### APPROVAL OF MINUTES

##### September 21, 2021

MOTION By Awet Tsegai  
seconded by Travis Simpson  
to **approve** the minutes of the September 21, 2021 meeting as presented.  
Motion carried 3/0.

#### OPPORTUNITY FOR RESIDENTS TO SPEAK

None

#### NEW BUSINESS

##### Lease Agreement between WIC and Town of East Hartford

Laurence Burnsed, Health Director provided results of the annual audit of the Department of Public Health that led to the following results. Based on the audit it was advised that a specific lease agreement between WIC and the town be put into place. Historically the Public Health department provided a letter that stated the town would charge \$10/sq. ft, to which the audit stated was insufficient and required documentation more specific to what WIC was providing as a program within the space.

Melissa McCaw, Finance Director provided further background regarding the previous agreement in place. The square footage in the lease agreement was re-measured and lowered, which provided an increase to \$10.94/sq. ft to accurately reflect a cost of \$1,900 per month for the space.

MOTION By Awet Tsegai  
seconded by Travis Simpson  
to **recommend** the Town Council approve the Draft Lease for the WIC program space at the Community Cultural Center as provided by Mayor Michael P. Walsh in a memo to Town Council Chair Richard Kehoe in a memo dated March 25, 2022.

Motion carried 3/0

#### Waste Services Fees and Procedures

Marilynn Cruz-Aponte, Assistant Public Works Director provided background on current waste management fees and procedures as well as the proposed changes presented to the Town Council at the May 17, 2022 meeting. Ms. Aponte then provided clarity on process and accountability as well as ways the new program will improve conditions of the town. The Committee then proposed amendments to the program to help simplify the process and provide more equitable and improved service benefits to residents.

MOTION By Awet Tsegai  
seconded by Travis Simpson  
to **recommend** that the Town Council accept the changes to waste collection permit fees and services as provided by Mayor Michael P. Walsh in a memo to Town Council Chair Richard Kehoe on May 5, 2022

with the following adjustments:

1. Amending the Bulky Waste curbside collection eligibility as follows:  
Eligible 1-2 Family East Hartford units will have 2 Free pickups  
Eligible 3-6 Family East Hartford units will have 4 Free pickups
2. The Town Council and Finance Department will review the monthly appointment reporting results by no later than the end of year 2 of the agreement and each year thereafter, with possible action on findings
3. All-American will provide a scope of additional services and add-on costs for special projects, as defined by the Public Works Director.
4. Transfer Station "Point of Sale" payment decisions be tabled pending further discussion.

Motion carried 3/0.

MOTION By Travis Simpson  
seconded by Awet Tsegai  
to **recommend** that the Town Council approve the transfer of Town Waste Vehicles to All American, LLC as provided by Mayor Michael P. Walsh in a memo to Town Council Chair Richard Kehoe on May 5, 2022
















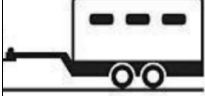





Motion carried 3/0.

#### ADJOURNMENT






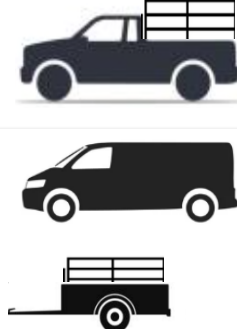

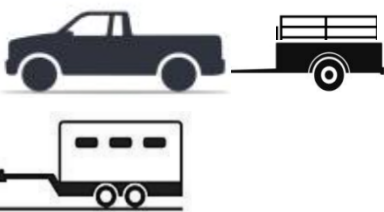



MOTION      By Awet Tsegai  
                  seconded by Travis Simpson  
                  to **adjourn** (8:36 p.m.).  
                  Motion carried 3/0.

cc: Town Council  
      Mayor Walsh  
      Laurence Burnsed, Health and Social Services Director  
      Marilynn Cruz-Aponte, Assistant Director of Public Works

**TRANSFER STATION GENERAL PERMIT FOR RESIDENTS & IN-TOWN PROPERTIES**  
**NO COMMERCIAL**  
**Recommended New Fees for Town Council Review & Action**

Volume Cubic Yards	Vehicle Type (volume waste) per visit	All others	Resident Seniors Only - 50% Discount	Vehicle Type	DPW Estimated Users types
1 	<b>CLASS 1:</b> Car/SUV/Family Van	\$10	\$5	  	60%
2 	<b>CLASS 2:</b> Pickup up to side rail	\$20	\$10		
4 	<b>CLASS 3:</b> Pickup above side rail and cargo van	\$40	\$20	 	25%
4 	<b>CLASS 4:</b> Trailer (8' single axle)	\$40	\$20		
6 	<b>CLASS 5:</b> Pickup with 8' single axle	\$60	\$30	 	
8 	<b>CLASS 6:</b> Max. 12' enclosed trailer	\$70	\$35		15%
10 	<b>CLASS 7:</b> Pickup with enclosed trailer (Max. 12')	\$90	\$45	 	
20 	<b>CLASS 8:</b> Box Trucks (Max. 15')	\$100	\$50		

**TRANSFER STATION GENERAL PERMIT FOR RESIDENTS & IN-TOWN PROPERTIES  
NO COMMERCIAL  
Recommended New Fees for Town Council Review & Action**

Volume Cubic Yards	Vehicle Type (volume waste) per visit	All others	Resident Seniors Only - 50% Discount	Vehicle Type	DPW Estimated Users types
De minimis	All vehicle type	\$0 (FREE-fee exempt)		Volume of materials lacking significance (Includes acceptable materials only - recyclables)	
1 	<b>TYPE 1:</b> Car/SUV/Family Van	\$10	\$5		60%
2 	<b>TYPE 2:</b> Pickup up to side rail	\$20	\$10		
4 	<b>TYPE 3:</b> Pickup above side rail, cargo van or trailer (8' single axle)	\$40			25%
6 	<b>TYPE 4:</b> Pickup with 8' single axle or enclosed trailer (Max. 12')	\$60			15%
10 	<b>TYPE 5:</b> Pickup with enclosed trailer (Max. 12')	\$80			
20 	<b>TYPE 6:</b> Box Trucks (Max. 15')	\$100		