

Robert J. Besek

TOWN COUNCIL AGENDA
TOWN COUNCIL CHAMBERS
740 MAIN STREET
EAST HARTFORD, CONNECTICUT

2016 APR 29 A 10: 04

TOWN CLERK
EAST HARTFORD

MAY 3, 2016

=====

Announcement of Exit Locations (C.G.S. § 29-381)

Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
5. APPROVAL OF MINUTES
 - A. April 19, 2016 Special Meeting/EHPOA
 - B. April 19, 2016 Regular Meeting
6. COMMUNICATIONS AND PETITIONS
7. OLD BUSINESS
8. NEW BUSINESS
 - A. 2016-2017 School Readiness Grant
 - B. ADA Transportation Voucher Proposal
 - C. Lamar Advertising: Billboard Relocation
 - D. Recommendation from Investigation & Audit Committee: Appointment of Auditor
 - E. Tax Lien Sale: Request for Proposal
 - F. Town Council Acting as Committee of the Whole re: Technical Change to Town Ordinance §10-47
 - G. Referral to Personnel & Pensions Subcommittee: Police Department:
 1. Data Analyst – New Job Description
 2. Account Clerk III – Revised Job Description
 - H. Outdoor Amusement Permit Applications:
 1. 11th Annual Abelon Memorial Walk – Application, Time & Fee Waivers
 2. 5th Annual CT River Academy at Goodwin College Scholarship Walk – Application and Fee Waiver
 3. 3rd Annual East Hartford Parks & Recreation Car Show
9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION
10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS

11. OPPORTUNITY FOR RESIDENTS TO SPEAK
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor

12. ADJOURNMENT (next meeting: May 17th)

Robert J. Beck

2016 APR 25 A 9:42

TOWN COUNCIL MAJORITY OFFICE

TOWN CLERK
EAST HARTFORD

APRIL 19, 2016

SPECIAL MEETING – East Hartford Police Officers' Association

PRESENT Chair Richard F. Kehoe, Vice Chair William P. Horan, Jr., Majority Leader
Linda A. Russo, Minority Leader Esther B. Clarke, Councillors Marc I.
Weinberg, Ram Aberasturia, Joseph R. Carlson, Patricia Harmon and
Michael G. Kurker

ALSO Marcia Leclerc, Mayor
PRESENT Michael Walsh, Finance Director
Santiago Malave, Human Resources Director
Bud O'Donnell, Attorney, Siegel, O'Connor, O'Donnell and Beck

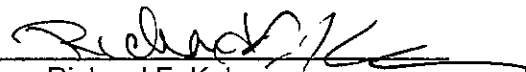
CALL TO ORDER

Chair Kehoe called the meeting to order at 7:02 p.m.

The Councillors discussed the negotiations regarding the one-year extension agreement
with Michael Walsh and Santiago Malave.

The meeting was adjourned at 7:24 p.m.

Attest



Richard F. Kehoe
Town Council Chair

Robert J. Giesek

EAST HARTFORD TOWN COUNCIL

2016 APR 25 A 9:42

TOWN COUNCIL CHAMBERS

TOWN CLERK
EAST HARTFORD

APRIL 19, 2016

PRESENT Chair Richard F. Kehoe, Vice Chair William P. Horan, Jr., Majority Leader
Linda A. Russo, Minority Leader Esther B. Clarke, Councillors Marc I.
Weinberg, Ram Aberasturia, Joseph R. Carlson, Patricia Harmon and
Michael G. Kurker

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:33 p.m. The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

RECOGNITIONS AND AWARDS

Proclamation Honoring Desiree Elmore

Chair Kehoe read the following proclamation into the minutes:

Whereas, Desiree Elmore was born and raised in the great town of East Hartford; and

Whereas, Inspired by her brother, father, and uncle, Desiree started playing basketball at the age of 4 by joining the East Hartford Parks and Recreation's "Dribblers" program; and

Whereas, Desiree is a senior at Capital Preparatory High School, has set the following school records; 2,233 points, 1,318 rebounds, 389 steals, 267 blocks, and 406 assists, is the only Capital Prep player to have won 4 straight Championship State Titles, and was selected to play on the All-Conference team, the New Haven Register All-State team, as well as the All State 1st Team; and

Whereas, Desiree was also nominated for the CT Gatorade Player of the Year, participated in the US Olympic Team Trial in 2014, is the USA Today CT Player of the Year, and is ranked #50 in the Country according to ESPN; and

Whereas, In addition to her skills on the court Desiree is a dedicated student with a 3.25 GPA, is a mentor to her fellow athletes and younger players, and volunteers in women's shelters, schools, and her church; and

Whereas, this fall Desiree will attend Syracuse University on a full basketball scholarship.

Now Therefore, I, Marcia A. Leclerc, Mayor of the Town of East Hartford, together with the East Hartford Town Council, do hereby congratulate Desiree Elmore on all of her accomplishments on and off the court.

The Mayor and the Council congratulated Ms. Elmore on both her athletic and scholastic achievements.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Susan Kniep suggested that the Council not approve the contract extension agreement for the East Hartford Police Officers' Association pending the outcome of state budget cuts.

Mayor Leclerc (1) was present at a police training exercise known as active shooter simulation; (2) last week was National Public Safety Telecommunication week – the Mayor recognized the town's 911 operators; (3) Saturday April 23rd at Gorman Park is opening day for East Hartford's Little League program; (4) senior volunteers are being recognized Friday April 22nd; (5) Arbor Day ceremony will be held at Norris School on Friday April 29th – East Hartford will receive a plaque for being a continuously recognized community from Tree City USA; (6) there will be a meeting on April 28th at 6:30PM at the Raymond Library to update the residents on the I-91 interchange project; (7) another prescription drug take-back day will be held April 30th from 10AM-2PM at the Public Safety Complex; (8) the transfer station will be opened every Saturday in May; (9) the deadline for filing for the town's tax relief programs is May 13th; (10) housing workshops are scheduled for May 3rd and May 12th; and (11) supports the Hockanum River Race.

APPROVAL OF MINUTES

April 5, 2016 Executive Session/Garden of Light

MOTION By Linda Russo
 seconded by Ram Aberasturia
 to **approve** the minutes of the April 5, 2016 Executive Session/Garden of
 Light.
 Motion carried 9/0.

April 5, 2016 Regular Meeting

MOTION By Linda Russo
 seconded by Pat Harmon
 to **approve** the minutes of the April 5, 2016 Regular Meeting.
 Motion carried 9/0.

COMMUNICATIONS AND PETITIONS

Hartford Yard Goats

Shawn Perry, Account Executive for the Yard Goats, updated the Council on the progress the new stadium is making – planned opening day is May 17th and the first game will be May 31st. Mr. Perry suggested that the Council coordinate with local businesses for an "East Hartford Day" at the new ballpark.

25th Annual Town-wide Student Art Show

Chair Kehoe announced that the East Hartford Public Schools will be holding their annual art show featuring the artwork of students in the K-12 program starting Tuesday April 26th through Sunday May 1st.

NEW BUSINESS

Contract Extension Agreement; Town of East Hartford and The East Hartford Police Officers' Association:

Contract Extension Agreement

MOTION By Linda Russo
seconded by Ram Aberasturia
to **approve** the contract extension agreement between the Town of East Hartford and the East Hartford Police Officers' Association – effective July 1, 2016 through June 30, 2017 – as outlined and attached to a memorandum dated April 1, 2016 from Santiago Malave, Human Resources Director to Marcia Leclerc, Mayor; such agreement being ratified by the bargaining unit members on March 24, 2016.
Motion carried 9/0.

A copy of this agreement follows these minutes.

Contingency Transfer

MOTION By Linda Russo
seconded by Ram Aberasturia
to **transfer** funds in the amount of \$220,816 from account #G9600-60201 Contingency Reserve – Contract Negotiations to account #G5203-60110 Police Administration –Permanent Services to cover the costs related to the settlement of the contract extension agreement for the East Hartford Police Officers' Association.
Motion carried 9/0.

Contingency Transfer: Presidential Preference Primary

MOTION By Ram Aberasturia
seconded by Linda Russo
to **transfer** funds in the amount of \$31,853 to cover the cost of the presidential primary to be held on April 26th as follows:

From account #G9600-63492 Contingency Reserve \$31,853

Into the following accounts:

#G1300-60135 Registrar of Voters – Election Officials	\$22,750
#G1300-62360 Registrar of Voters – Election Day Expenses	\$5,553
#G1300-63227 Registrar of Voters – Inspection of Machines	\$1,500
#G1300-65212 Registrar of Voters – Telephone	\$2,050

Motion carried 8/0. **Abstain:** Clarke

Refund of Taxes

MOTION By Marc Weinberg
seconded by Linda Russo
to **refund** taxes in the amount of \$6,920.81
pursuant to Section 12-129 of the Connecticut General Statutes.
Motion carried 9/0.

Bill	Name	Prop Loc/Vehicle Info.	Over Paid
2014-03-0051117	AMERICAN HONDA MOTOR CO	2014/1HGCR2E50EA095567	-5.33
2014-01-0001874	ARSENAULT ROBERT	401 HIGH ST	-10.05
2014-03-0052895	BELANGER ANNE B	2014/JF2SJAEC0EH523754	-405.63
2014-01-0006719	CAMPUS REALTY LLC	56 WILLOWBROOK RD	-1,293.53
2014-03-0055946	CASSANDRA JOHN J	2011/1GCNKPEA2BF131151	-288.23
2014-03-0055948	CASSANDRA JOHN J	2013/3VW5P7AT0DM819870	-335.47
2014-04-0081594	CHICOINE KRISTA LAUREN	2001/1GCEK14V81Z197184	-23.89
2014-03-0059135	DAVIS KEITH W	2008/1J8FF47WX8D573768	-152.49
2014-04-0082479	DUMELIN JR EDWARD M ESTATE OF	2015/1C3CCCEG5FN543677	-80.49
2014-03-0061606	FACER JAMES T OR FACER JANET	2013/JF2SHACC2DH404956	-46.27
2014-04-0082997	FITZGERALD THOMAS D ESTATE OF	2001/3N1CB51D61L517302	-155.28
2014-04-0089495	GOMEZ MICHELE A	2014/5XYZTDLB7EG152779	-21.3
2014-03-0066189	HERSEY KATIE A	1999/1B7GG26X0XS221140	-20.15
2014-03-0066973	HUDSON AISHA A	2006/JNRAS08W86X202656	-361.22
2014-03-0068204	JORDAN-MUNROE DONNA E	2010/5NMSG3AB4AH333227	-487.57
2014-03-0068743	KENDALL BRIAN T	1990/1FDGS24H8LHA03024	-44.67
2012-03-0071356	MADISON DANISIA V	2005/1N4BA41E65C812096	-312.14
2014-03-0076345	ORTIZ EVELYN	2001/1FAFP56S81A275404	-69.87
2014-03-0080493	RODRIGUEZ ADRIAN	2001/1FBNE31L21HB74418	-17.02
2014-01-0013260	SERPA TERESA M TRUSTEE	15-17 JERRY RD	-225.06
2014-03-0084571	SULLIVAN KENNETH	2008/1J8GA69138L547308	-999.84
2014-03-0087030	VEILLEUX DANIEL OR KATHY	2008/2CNDL63FX86293948	-92.75
2014-03-0087835	WARBURTON ROBERT F	2005/1D4GP45R35B158405	-150.88

AMENDED REFUNDS 4-14-16 - ADDED DUE TO CIRCUMSTANCES OF SITUATION, APPROVED BY M. WALSH

2012-02-0043066	FINANCIAL VISION LLC	323 PITKIN ST	-660.56
2013-02-0043216	FINANCIAL VISION LLC	324 PITKIN ST	-661.12
*****AMENDED TOTAL			-6,920.81

Outdoor Amusement Permit Applications:

Macho's Give Back

MOTION By Joe Carlson
seconded by Ram Aberasturia
to **waive** the 30-day filing requirement and **approve** the outdoor amusement permit application entitled "Macho's Give Back" submitted by Carlos Hernandez to hold a memorial for his late son on Sunday April 24, 2016 from 11AM to 5PM at Martin Park with food, music, crafts, etc. with a rain date of Saturday April 30th; subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its agencies; and to **waive** the associated permit fee as this is a memorial event.
Motion carried 9/0.

2016 Memorial Day Parade

MOTION By Marc Weinberg
seconded by Ram Aberasturia
to **approve** the outdoor amusement permit application entitled, 2016 Memorial Day Parade, submitted by Melodie Wilson, Chair, East Hartford Patriotic Commission to conduct the town's annual Memorial Day Parade on Monday, May 30, 2016 from 9:30 AM to 12:00 Noon, with music during those same hours; subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its agencies.
Motion carried 9/0.

Gengras Harley-Davidson ICS Chili Challenge

MOTION By Bill Horan
seconded by Marc Weinberg
to **approve** the outdoor amusement permit application submitted by Stephen T. Bray, Events Coordinator for Gengras Motor Cars, Inc. to conduct a regional chili cook-off by The International Chili Society to benefit the Fidelco Guide Dog foundation on Saturday, June 4, 2016 from 11AM to 4PM at 221 Governor Street with music during the same time period; subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its agencies.
Motion carried 9/0.

Rotary Club of East Hartford Duck Race

MOTION By Ram Aberasturia
seconded by Esther Clarke
to **approve** the outdoor amusement permit application entitled "Rotary Club of East Hartford Duck Race" submitted by Mary Martin, Rotary Club Treasurer, to conduct a duck race on the Hockanum River as a fundraiser at the Walnut Street Bridge over the Hockanum River at Labor Field on Sunday, June 12, 2016 from 2PM and ending approximately 20 minutes later; subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its agencies; and to **waive** the associated permitting fee under the provisions of §5-6 (a) of the Town of East Hartford Code of Ordinances as this is a charitable fund-raising event, which proceeds benefit community service projects and also provides scholarships to local graduating seniors.
Motion carried 9/0.

East Hartford Hockanum River Race

MOTION By Bill Horan
seconded by Linda Russo
to **waive** the 30-day filing requirement and **approve** the outdoor amusement permit application entitled "East Hartford Hockanum River Race" submitted by Paula Saaf, Race Director for The East Hartford Hockanum River Commission to conduct canoe, kayak and SUP races on the Hockanum River beginning at Labor Field and ending at the Two Rivers Magnet School on Sunday May 1, 2016 from 9:30AM to approximately 2PM; subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its agencies; and to **waive** the associated permit fee as this is a Town sponsored event.
Motion carried 9/0.

OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

Bill Horan recognized East Hartford resident Mykquan "Mike" Williams as a pro-boxer –making his debut recently at Foxwood's Resort and Casino. Along with Mykquan's longtime trainer and mentor former Town of East Hartford employee Paul Cichon, Councillor Horan suggested they return to the Council for an update.

Esther Clarke inquired if a new Library Director has been hired. *Mayor Leclerc stated that the search has begun. In the interim, the Assistant Library Director is assuming those duties.*

Joe Carlson inquired when the deadline is for unaffiliated voters to register with a political party so they may participate in the presidential primary. *The deadline is the day before the primary.*

OPPORTUNITY FOR RESIDENTS TO SPEAK

None

ADJOURNMENT


MOTION By Esther Clarke
 seconded by Bill Horan
 to **adjourn** (8:45 p.m.).
 Motion carried 9/0.

The Chair announced that the next meeting of the Town Council would be on May 3rd.

Attest Angela M. Attenello
 Angela M. Attenello
 TOWN COUNCIL CLERK



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: April 28, 2016
TO: Richard F. Kehoe
FROM: Mayor Marcia A. Leclerc 
RE: RESOLUTION- 2016 – 2017 School Readiness Grant

As a priority school readiness district municipality, the Town of East Hartford and East Hartford Public Schools manage the allocation of \$2,872,860 available from the CSDE School Readiness Grant Program.

Attached is the Resolution which when approved will authorize the execution of the application and other documents as may be required by the State of Connecticut for the School Readiness Program

Please place this information on the agenda for the May 3, 2016 meeting. I recommend that the Town Council approve this request as submitted and adopt the attached resolution.

Thank you.

RESOLUTION

WHEREAS, the Connecticut State Department of Education is authorized to extend financial assistance, through the School Readiness Grant Program, to Priority Communities for the development of a network of school readiness programs that provide open access for children to quality programs that promote the health and safety of children and prepare them for formal schooling; and

WHEREAS, the Town of East Hartford and East Hartford Public Schools desire to make and execute an application for funding in the amount of \$2,872,860.00 with the State of Connecticut to support School Readiness programs for East Hartford children.

NOW, THEREFORE, BE IT RESOLVED by the Town Council that Marcia A. Leclerc, Mayor of the Town of East Hartford, is hereby authorized to execute such application and, upon approval of said application, to enter into and execute a funding agreement and any amendments and other documents as may be required by the State of Connecticut for the School Readiness Program.


I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 3rd of May, 2016.

Signed: _____
Angela M. Attenello, Council Clerk

Date: _____

seal

GRANTS ADMINISTRATION
MEMORANDUM

TO: Mayor Marcia A. Leclerc
FROM: Paul O'Sullivan, Grants Manager 
SUBJECT: Council Resolution – 2016-17 School Readiness Grant
DATE: April 22, 2016

Attached is a draft resolution authorizing your signature of an application to the Connecticut State Department of Education (CSDE) for a School Readiness Grant.

As a priority school readiness district municipality, the Town of East Hartford has an allocation of \$2,872,860 available from the CSDE School Readiness Grant Program. This amount represents an increase of \$223,370 from last year's grant. An overview and description of the program is attached.

School Readiness is an initiative that develops a network of programs to provide open access for children to quality programs that promote their health and safety and prepare them for formal schooling.

It is expected that all children who participate in quality school readiness programs will demonstrate the skills at kindergarten entry delineated in the Connecticut Early Learning and Development Standards (ELDS) developed by the CSDE.

The application is due to the Connecticut Office of Early Childhood by May 20, 2016.

I respectfully request that the attached Resolution be placed on the Town Council agenda for their meeting to be held May 3, 2016. The Resolution will authorize you to execute the application and other documents as may be required by the State of Connecticut for the School Readiness Program.

Please contact me at extension 7206 if you have any questions.

Attachments: as stated

Cc: M. D'Andrea, School Readiness Administrator
N. Quesnel, Superintendent of Schools
M. Walsh, Director of Finance
E. Buckheit, Director of Development

TOWN COUNCIL RESOLUTION
GRANT INFORMATION FORM

Grant Description: 2016-17 School Readiness Grant

Funder: Connecticut State Department of Education

Grant Amount: \$2,872,860

Frequency: One time Annual Biennial Other _____

First year received:	<u>2011*</u>		
Last 3 years received:	<u>2014</u>	<u>2015</u>	<u>2016</u>
Funding level by year:	<u>\$2,520,424</u>	<u>\$2,520,424</u>	<u>\$2,649,490</u>

Is a local match required? Yes No

If yes, how much? Not applicable From which account? Not applicable

Grant purpose: This grant program provides spaces in accredited or approved school readiness programs for all preschool children in designated school districts. The local chief elected official and the superintendent of schools jointly appoint and convene a school readiness council that is responsible for making recommendations on issues relating to school readiness.

Results achieved: This program seeks to strengthen the family through encouragement of parental involvement in a child's development and education and enhancement of a family's capacity to meet the special needs of the children, including children with disabilities;

Duration of grant: One Year

Status of application: Application drafted, awaiting Council approval to submit

Meeting attendee: Mindy D'Andrea, East Hartford School Readiness Administrator, 860-622-5975

Comments: *Program was created by the state in 1997. However, Grants Administration Office records for this grant only go back to 2011.

**PRIORITY SCHOOL READINESS
OVERVIEW AND DESCRIPTION OF GRANT**

Purpose of Grant as outlined in Connecticut General Statutes (C.G.S.) Section 10-160 is to:

1. Provide open access for children to quality programs that promote the health and safety of children and prepare them for formal schooling;
2. Provide opportunities for parents to choose among affordable and accredited programs;
3. Encourage coordination and cooperation among programs and prevent the duplication of services;
4. Recognize the specific service needs and unique resources available to particular municipalities and provide flexibility in the implementation of programs;
5. Prevent or minimize the potential for developmental delay in children prior to their reaching the age of five;
6. Enhance federally funded school readiness programs;
7. Strengthen the family through: (A) encouragement of parental involvement in a child's development and education; and (B) enhancement of a family's capacity to meet the special needs of the children, including children with disabilities;
8. Reduce educational costs by decreasing the need for special education services for school age children and avoiding grade repetition;
9. Assure that children with disabilities are integrated into programs available to children who are not disabled; and
10. Improve the availability and quality of school readiness programs and their coordination with the services of child care providers.


It is expected that all children who participate in quality school readiness programs will demonstrate the skills at kindergarten entry that have been delineated in **THE EARLY LEARNING AND DEVELOPMENT STANDARDS (ELDS)**. The Office of Early Childhood (OEC) will provide guidance on professional development opportunities and documents related to alignment between the Preschool Assessment Framework and the ELDS. Programs are expected to make the transition to the ELDS while seeking the appropriate guidance and support.

Eligible Recipients

Priority School Districts are defined under section 10-266p of the C.G.S. Eligibility is determined for a five-year period based upon the applicant's designation as a Priority School District for the initial year of application except that if a school district that receives a grant pursuant to this subsection is no longer designated as a Priority School District at the end of such five-year period, such former Priority School District shall continue to be eligible to receive a grant pursuant to C.G.S. 10-16p(c).



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: April 28, 2016
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: ADA Transportation Voucher Proposal

For the past few months we have focused our efforts toward finding an alternate way to control the ever rising costs of transportation through the ADA (Greater Hartford Transit District) program.

In that effort we believe we have outlined an efficient way to reduce costs while continuing to provide valuable transportation services.

Please place this information on the agenda for the May 3, 2016 meeting.

Thank you.

MEMORANDUM

DATE: April 13, 2016

TO: Marcia A. Leclerc, Mayor

FROM: Ted Fravel, Director Parks and Recreation, Senior Services
Kathy Kane, Senior Services Coordinator.

Re: **ADA Transportation (Greater Httf. Transit District) Voucher Proposal**

By way of this memo, in light of the increasing cost of transportation to the Town of East Hartford for ADA transportation (Greater Hartford Transit District), we propose that the town adopt a ticket system effective July 1, 2016 as detailed below:

1. The Town of East Hartford would purchase books of tickets from CT Transit for the ADA rides at the cost of \$24 per book (10 rides). Moving away from cash at \$3 per ride and over to a ticket system at \$2.40 per ride immediately saves the Town \$72,000 per year.
2. Users of the ADA transportation system can purchase ticket books from CT Transit or at Stop and Shop for \$24 or a resident can choose, in lieu of tickets, to pay \$3.00 to the driver when they board the bus.
3. Additionally, the Town will sell ticket books to residents who provide proof of residency and who are preapproved for ADA transportation at a discounted price of \$10 per book (10 rides). The residents would purchase the tickets at Parks and Recreation, Social Services, or Senior Services.


Based on the current rider volume, it is believed that 10,000 tickets would be used on a monthly basis producing an offset to the \$360,000 annual Town subsidy to the ADA program of \$120,000 annually.

We have attached a copy of the letter that would be distributed to residents who use the ADA transportation system notifying them of this change. This letter would be given out to the riders in East Hartford as they boarded the bus and/or mailed to them over the next month.

The change to tickets can be made immediately; however, the setting of the ticket book price of \$10 requires Town Council Fees Committee action. Accordingly, I request that this memo and proposal be referred to the Council for action.



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR


DATE: April 28, 2016
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: Lamar Advertising, Billboard Relocation

Please see attached the detailed information provided by Assistant Corporate Counsel Richard Gentile regarding the relocation of a billboard.

Please place this information on the agenda for the May 3, 2016 meeting.

Thank you.

OFFICE OF CORPORATION COUNSEL

Date : April 19, 2016
To : Richard Kehoe
From : Richard Gentile 
Re : Lamar Advertising, Billboard Relocation

I attach a letter from John Kennelly, who represented Lamar Advertising last Fall. This letter highlights an issue that has arisen with respect to this Council's October 6, 2015 motion (copy attached) which authorized the relocation of certain billboards to property along I-84 West. While the survey presented to the Council On October 6, 2015 accurately showed the proposed location of the new digital billboard along I-84, the address given to the Town by Lamar, and shown on the survey, was wrong. The address given was 65 Roberts Street. The correct Address is 9 Roberts Street. I believe this clerical mistake can be resolved through a motion to amend the Council's October 6, 2015 motion. Again, the physical location of the new billboard has not changed, only the street address.

I suggest the following motion:

Move that the Town Council's October 6, 2015 motion approving the proposed agreement between the Town of East Hartford, Goodwin College, Inc., TLC Properties LLC d/b/a TLC Properties of Connecticut, Inc. and Lamar Central Outdoor, Inc., to relocate 2 billboards located at 361 Main Street and 2 of 4 billboards located at 1179 Burnside Avenue, to a location facing I-84 Westbound, be amended to reflect that the actual new location is 9 Roberts Street, East Hartford.

CC: M. Leclerc

May 3rd
TC meeting
Thanks!
Caku

Kennelly & Associates LLC

196 Trumbull Street, 5th Flr- Suite 508/509
Hartford, CT 06103
Telephone 860.724.0650
Fax 860.724.0670

April 13, 2016

Richard Gentile
Assistant Corporation Counsel - Town Hall
740 Main Street
E. Hartford CT 06108

Re: Council Approval of Address Correction for Site of Digital Billboard

Dear Atty. Gentile:

Pursuant to your request and in preparation for an upcoming meeting of the Town Council, I present this time line regarding the address for construction of the digital billboard in East Hartford. During all of the years of negotiations with the Town, all parties referred to the parcel as 65 Roberts Street. This is because the parcel was originally a part of 65 Roberts Street.

On October 6, 2016, the East Hartford Town Council voted favorably on the Mayor's recommendation to allow the construction of the billboard pursuant to Sec. 3-30(c). Subsequent to that vote and as a part of the Planning and Zoning process, it was discovered that the address for the parcel was in fact 9 Roberts Street.

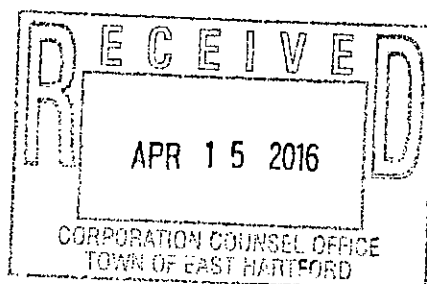
Of critical importance is the fact that this address error and the necessary change alters not one other element of the application. The proposed sign shall be constructed in the exact location as was presented to and reviewed by the Council. No elements of the construction, the billboards to be surrendered or the over all beneficial impact to the community has changed.

In sum, this was in fact a very minor error which in no way diminishes or alters this project other than correcting the address for the proposal.

If you have any questions, I am as always available.

Very Truly Yours,


John B. Kennelly



JBK:keh

Gentile, Richard

From: Attenello, Angela
Sent: Monday, April 18, 2016 7:42 AM
To: Gentile, Richard
Subject: Billboards

From the October 6, 2015 Town Council minutes:

Billboards Relocation Agreement

MOTION By Linda Russo
seconded by Ram Aberasturia
to **approve** the proposed agreement between the Town of East Hartford, Goodwin College, Inc., TLC Properties LLC d/b/a TLC Properties of Connecticut Inc. and Lamar Central Outdoor Inc., as outlined and attached to a memo from Richard Gentile, Assistant Corporation Counsel to Marcia Leclerc, Mayor dated August 25, 2015, to relocate 2 billboards located at 361 Main Street and 2 of the 4 billboards at 1179 Burnside Avenue to a location facing I-84 westbound at 65 Roberts Street.
Motion carried 8/0.

Angela

Angela Attenello
Town Council Clerk
740 Main Street
East Hartford CT 06108

Office 860-291-7208
Fax 860-291-7389

these auditors for many years over several auditing contracts. A general discussion regarding the four prospective auditors ensued.

MOTION By Barbara Rossi
seconded by Eric Thompson
to **accept** the proposal of Blum Shapiro to provide auditing services for the Town of East Hartford for five one-year contracts as follows: fiscal years ending June 30, 2013 (\$65,900), June 30, 2014 (\$65,900), June 30, 2015 (\$67,900), June 30, 2016 (\$69,900) and June 30, 2017 (\$69,900) contingent upon approval of the Town Council for each year.
Motion carried 3/0.

MOTION By Barbara Rossi
seconded by Eric Thompson
to **recommend** to the Town Council to appoint Blum Shapiro as the auditors for fiscal year 2012-2013 to perform required financial audits consistent with the most recent proposal of \$65,900.
Motion carried 3/0.

OLD BUSINESS

None

ADJOURNMENT

MOTION By Eric Thompson
seconded by Barbara Rossi
to **adjourn** at 5:49 p.m.
Motion carried 3/0.

C: Town Council
Mayor Leclerc
Mike Walsh, Finance Director
Joseph Carlson, Treasurer
Vanessa Rossitto, Blum Shapiro

Appendix A – Submittal

Submitted By: Blum, Shapiro & Company, P.C.

Submitted For: Town of East Hartford

Signature: 

Firm: Blum, Shapiro & Company, P.C.

Name: Vanessa E. Rossitto, CPA

Address: 29 South Main Street

Title: Partner

West Hartford, CT 06107

Telephone: (860) 561-6824

Professional Staff Size:

Total 289

Government Audit Staff 52

Staff Assigned to Engagement 4

Connecticut Municipal Audit Clients:

- List 2012 Engagements for Municipalities of 40,000 Population or More and/or General Fund Expenditure Of \$125 Million or More

Bridgeport, Bristol, Meriden, Middletown, Milford, Waterbury, East Hartford, Groton, Manchester, Southington, Stratford, Wallingford, West Hartford

- Certificate of Achievement Clients:

Bridgeport, Bristol, Meriden, Middletown, Milford, Norwich, Avon, Berlin, East Hartford, Granby, Groton, Guilford, Manchester, Mansfield, Newington, Plainville, Ridgefield, Rocky Hill, Simsbury, Southington, Stratford, Tolland, Wallingford, Watertown, West Hartford

AUDIT FEE	2012-13	2013-14	2014-15	2015-16	2016-17
TOTAL AUDIT FEE (all inclusive)	\$65,900	\$65,900	\$67,900	\$69,900	\$69,900

Note: Fees submitted shall be fixed fees for the total engagement. No additional sums will be paid for expenses.

Robert J. Walsh

2016 APR 25 A 9:41

TOWN COUNCIL MAJORITY OFFICE
TAX POLICY COMMITTEE

TOWN CLERK
EAST HARTFORD

APRIL 19, 2016

PRESENT William P. Horan, Jr., Temporary Chair; Councilors Marc Weinberg and Pat Harmon (arrived 5:50 p.m.)

ALSO Mike Walsh, Finance Director
PRESENT

CALL TO ORDER

Temporary Chair Horan called the meeting to order at 5:45 p.m.

NOMINATION OF OFFICERS

Chair

MOTION By Marc Weinberg
seconded by Bill Horan
to **appoint** Bill Horan as **Chair** of the Tax Policy Committee.
Motion carried 2/0.

Secretary

MOTION By Bill Horan
seconded by Marc Weinberg
to **appoint** Marc Weinberg as **Secretary** of the Tax Policy Committee.
Motion carried 2/0.

ADOPTION OF RULES GOVERNING MEETINGS

MOTION By Marc Weinberg
seconded by Bill Horan
to **adopt** Robert's Rules of Order as the rules that shall govern parliamentary procedure at all subcommittee meetings, with the exception that (1) the Chair shall not be required to restate the motion of any Council member unless requested by another Councilor, or when in the discretion of the Chair, such restatement is necessary to avoid any confusion as to the motion; and (2) where such rules are in conflict with the provisions of the State Statutes, the Town Charter, or Town Ordinances.
Motion carried 2/0.

At this point, Councillor Harmon joined the meeting.

ESTABLISHMENT OF MEETING DATES

MOTION By Pat Harmon
seconded by Marc Weinberg
to **hold** meetings at the call of the Chair.
Motion carried 3/0.

STORAGE OF RECORDS

MOTION By Marc Weinberg
seconded by Pat Harmon
to **store** records in the Town Council office.
Motion carried 3/0.

APPROVAL OF MINUTES

April 15, 2014

MOTION By Marc Weinberg
seconded by Pat Harmon
to **approve** the minutes of the April 15, 2014 meeting.
Motion carried 3/0.

OPPORTUNITY FOR RESIDENTS TO SPEAK

None

NEW BUSINESS

Tax Lien Sales

Finance Director Mike Walsh initiated a general discussion regarding the possibility of the state taking action regarding tax lien sales which could possibly make it more difficult to sell and collect on tax lien sales and may require the Town to use a tax sale format in the future.

Director Walsh also pointed out that the tax lien list from January 13, 2016 of \$902,463 has increased to now total \$1,046,000. He seeks to send the tax lien list to the full Town Council for approval using the same format followed by the Town and outlined in the motion coming out of this Committee.

Director Walsh is also looking to take the new 2014 Grand List and match the subsequent liens with prior buyers of liens on the same property per the terms of the RFP for prior tax lien sales.

MOTION By Marc Weinberg
seconded by Pat Harmon
to **authorize** the administration to conduct a tax lien sale by way of a request for proposal (RFP) and to seek and receive sealed bids pursuant to an invitation to bid on a number of tax liens held by the town on specific real property as listed on lists 1 and 2 as produced by Finance Director Mike Walsh and attached to a memorandum dated January 13, 2016 from Mayor Marcia Leclerc to Town Council Chair Richard Kehoe, subject to the following four conditions:

1. The Collector of Revenue shall notify the record owner of each property subject to a lien that is to be included in the tax lien sale, by certified mail, that the lien is being included in the request for proposal and invitation to bid, and that the owner should contact the Town immediately to pay the taxes or seek a payment plan if they wish to keep the Town's tax liens on their property from being sold;
2. In order to qualify for a payment plan, the property owner must meet the following three criteria:
 - They must remit 25% of the outstanding amount due
 - They cannot have defaulted on a prior payment arrangement
 - Their property must not have active property code violations;
3. The letters from the Collector of Revenue to each property owner shall notify the property owner that the purchaser of the tax lien on their property shall have the right to foreclose on that property; and
4. The Administration shall return to the Town Council with the results of the request for proposal and that the proposal for each tax lien must be approved by the Town Council before it is sold.

And further to **authorize** the Administration to assign the subsequent tax liens as listed on the attached totaling \$561,151.43 to the vendors who currently hold the prior year tax liens on these properties

Motion carried 3/0.

ADJOURNMENT

MOTION By Marc Weinberg
seconded by Pat Harmon
to **adjourn** (6:12 p.m.)
Motion carried 3/0.

cc: Town Council
Mayor Leclerc
Mike Walsh, Finance Director

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL
2014-01-0015620	4047	SCHOOL STREET PLAZA L L C	265 ELLINGTON RD	140,991.30	4,229.74	0	145,221.04
TOTAL	1	4047	265 ELLINGTON RD	140,991.30	4,229.74	0	145,221.04
2014-01-0006312	12075	363 ROBERTS PARTNERS L L C	363 ROBERTS ST	43,036.75	3,873.31	0	46,910.06
TOTAL	1	12075	363 ROBERTS ST	43,036.75	3,873.31	0	46,910.06
2008-01-0000075	44	359 BURNHAM ST LLC	53 ALNA LN	1,496.41	1,616.12	24	3,136.53
2009-01-0000075	44	359 BURNHAM ST LLC	53 ALNA LN	3,196.00	3,020.22	24	6,240.22
2010-01-0000075	44	359 BURNHAM ST LLC	53 ALNA LN	3,252.70	2,488.31	24	5,765.01
2011-01-0000075	44	359 BURNHAM ST LLC	53 ALNA LN	6,317.52	3,695.75	24	10,037.27
2012-01-0000075	44	359 BURNHAM ST LLC	53 ALNA LN	6,481.40	2,624.97	24	9,130.37
2013-01-0000075	44	359 BURNHAM ST LLC	53 ALNA LN	3,725.08	838.15	24	4,587.23
2014-01-0000075	44	359 BURNHAM ST LLC	53 ALNA LN	1,881.41	169.33	0	2,050.74
TOTAL	7	44	53 ALNA LN	26,350.52	14,452.85	144	40,947.37
2007-01-0006308	1848	ZAYERZ ORLANDO M	483-485 BURNSIDE AVE	5,610.66	6,760.75	24	12,395.41
2008-01-0006308	1848	ZAYERZ ORLANDO M	483-485 BURNSIDE AVE	1,325.40	1,491.08	24	2,840.48
2009-01-0006308	1848	ZAYERZ ORLANDO M	483-485 BURNSIDE AVE	1,415.38	1,337.53	24	2,776.91
2010-01-0006308	1848	ZAYERZ ORLANDO M	483-485 BURNSIDE AVE	1,440.48	1,101.96	24	2,566.44
2011-01-0006308	1848	ZAYERZ ORLANDO M	483-485 BURNSIDE AVE	1,445.46	845.59	24	2,315.05
2012-01-0006308	1848	ZAYERZ ORLANDO M	483-485 BURNSIDE AVE	1,482.94	600.59	24	2,107.53
2013-01-0006308	1848	ZAYERZ ORLANDO M	483-485 BURNSIDE AVE	1,533.62	345.07	24	1,902.69
2014-01-0006308	1848	ZAYERZ ORLANDO M	483-485 BURNSIDE AVE	774.58	69.71	0	844.29
TOTAL	8	1848	483-485 BURNSIDE AVE	15,028.52	12,552.28	168	27,748.80
2013-01-0014315	1451	THE EAST HARTFORD EQUIPME	101 BROOKSIDE LN	8,641.72	907.38	24	9,573.10
2014-01-0014315	1451	THE EAST HARTFORD EQUIPME	101 BROOKSIDE LN	12,033.14	1,082.98	0	13,116.12
TOTAL	2	1451	101 BROOKSIDE LN	20,674.86	1,990.36	24	22,689.22
2013-01-0000430	5341	AMATO SAL	449 R GOODWIN ST	11,306.42	2,543.95	24	13,874.37
2014-01-0000430	5341	AMATO SAL	57 CHRISTOPHER CT	5,710.49	513.94	0	6,224.43
TOTAL	2	5341	57 CHRISTOPHER CT	17,016.91	3,057.89	24	20,098.80

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL
2011-01-0011331	379	PELLETIER HONORA C EST OF	228 ARBUTUS ST	3,999.16	2,339.51	24	6,362.67
2012-01-0011331	379	PELLETIER HONORA C EST OF	228 ARBUTUS ST	4,102.90	1,661.67	24	5,788.57
2013-01-0011331	379	PELLETIER HONORA C EST OF	228 ARBUTUS ST	4,243.08	954.7	24	5,221.78
2014-01-0011331	379	PELLETIER MARY E	228 ARBUTUS ST	2,143.04	192.87	0	2,335.91
TOTAL	4		379 228 ARBUTUS ST	14,488.18	5,148.75	72	19,708.93
2013-01-0002284	9265	CAREY ELAINE M	296 MAPLE ST	7,756.59	1,396.19	24	9,176.78
2014-01-0002284	9265	CAREY ELAINE M	296 MAPLE ST	7,835.18	705.17	0	8,540.35
TOTAL	2		9265 296 MAPLE ST	15,591.77	2,101.36	24	17,717.13
2013-01-0002320	11003	CARON DAVID A	115 PARK AVE	7,345.00	1,322.10	24	8,691.10
2014-01-0002320	11003	CARON DAVID A	115 PARK AVE	7,419.42	667.75	0	8,087.17
TOTAL	2		11003 115 PARK AVE	14,764.42	1,989.85	24	16,778.27
2013-01-0015689	1688	25-27 BURNSIDE AVENUE LLC	25-27 BURNSIDE AVE	8,114.08	1,825.67	24	9,963.75
2014-01-0015689	1688	25-27 BURNSIDE AVENUE LLC	25-27 BURNSIDE AVE	4,507.95	405.72	0	4,913.67
TOTAL	2		1688 25-27 BURNSIDE AVE	12,622.03	2,231.39	24	14,877.42
2011-01-0006187	46	359 BURNHAM ST L L C	57 ALNA LN	2,814.30	1,646.36	24	4,484.66
2012-01-0006187	46	359 BURNHAM ST L L C	57 ALNA LN	2,887.30	1,169.35	24	4,080.65
2013-01-0006187	46	359 BURNHAM ST L L C	57 ALNA LN	2,985.96	671.84	24	3,681.80
2014-01-0006187	46	359 BURNHAM ST L L C	57 ALNA LN	1,508.11	135.73	0	1,643.84
TOTAL	4		46 57 ALNA LN	10,195.67	3,623.28	72	13,890.95
2012-01-0013596	1259	SLATTERY MAUREEN	53 BRIARWOOD LN	2,799.34	1,012.46	24	3,835.80
2013-01-0013596	1259	SLATTERY MAUREEN	53 BRIARWOOD LN	5,466.16	1,229.88	24	6,720.04
2014-01-0013596	1259	SLATTERY MAUREEN	53 BRIARWOOD LN	2,760.77	248.47	0	3,009.24
TOTAL	3		1259 53 BRIARWOOD LN	11,026.27	2,490.81	48	13,565.08
2013-01-0004959	6417	FELLOW5 GEORGE A & RONALD J 20 HIGHLAND ST		5,922.23	1,066.00	24	7,012.23
2014-01-0004959	6417	FELLOW5 GEORGE A & RONALD J 20 HIGHLAND ST		5,982.23	538.4	0	6,520.63
TOTAL	2		6417 20 HIGHLAND ST	11,904.46	1,604.40	24	13,532.86

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL
2014-01-0000022	13125	GARDEN CENTER PROPERTY LLC	1375 SILVER LN	12,235.38	1,101.18	0	13,336.56
TOTAL	1	13125 SILVER LN		12,235.38	1,101.18	0	13,336.56
2001-01-0008319	8500	LAVIGNE RICHARD W EST OF & E' 53 MAIN ST		202.2	473.15	24	699.35
2002-01-0008330	8500	LAVIGNE RICHARD W EST OF & E' 53 MAIN ST		411.86	908.15	24	1,344.01
2003-01-0008345	8500	LAVIGNE EVELYN W	53 MAIN ST	430.32	871.4	24	1,325.72
2004-01-0008345	8500	LAVIGNE EVELYN W	53 MAIN ST	441.1	813.83	24	1,278.93
2005-01-0008265	8500	LAVIGNE EVELYN W	53 MAIN ST	465.44	774.96	24	1,264.40
2006-01-0008265	8500	LAVIGNE EVELYN W	53 MAIN ST	392.44	582.78	24	999.22
2007-01-0008265	8500	LAVIGNE EVELYN W	53 MAIN ST	350.28	457.12	24	831.4
2008-01-0008265	8500	LAVIGNE EVELYN W	53 MAIN ST	350.28	394.06	24	768.34
2009-01-0008265	8500	LAVIGNE EVELYN W	53 MAIN ST	374.06	353.49	24	751.55
2010-01-0008265	8500	LAVIGNE EVELYN W	53 MAIN ST	380.7	291.23	24	695.93
2011-01-0008265	8500	LAVIGNE EVELYN W	53 MAIN ST	654.26	382.74	24	1,061.00
2012-01-0008265	8500	LAVIGNE EVELYN W	53 MAIN ST	671.24	271.85	24	967.09
2013-01-0008265	8500	LAVIGNE EVELYN W	53 MAIN ST	694.18	156.19	24	874.37
2014-01-0008265	8500	LAVIGNE EVELYN W	53 MAIN ST	350.6	31.55	0	382.15
TOTAL	14	8500 MAIN ST		6,168.96	6,762.50	312	13,243.46
2012-01-0003398	1760	CZAJKA AGNES	224-226 BURNSIDE AVE	3,683.49	684.04	0	4,367.53
2013-01-0003398	1760	CZAJKA AGNES	224-226 BURNSIDE AVE	4,882.78	1,098.63	24	6,005.41
2014-01-0003398	1760	CZAJKA AGNES	224-226 BURNSIDE AVE	2,466.12	221.95	0	2,688.07
TOTAL	3	1760 BURNSIDE AVE		11,032.39	2,004.62	24	13,061.01
2013-01-0016389	16991	SUNLIGHT PHILLIPS FARM INC	36 PHILLIPS FARM RD	7,280.80	1,638.18	24	8,942.98
2014-01-0016389	16991	SUNLIGHT PHILLIPS FARM INC	36 PHILLIPS FARM RD	3,677.29	330.96	0	4,008.25
TOTAL	2	16991 PHILLIPS FARM RD		10,958.09	1,969.14	24	12,951.23
2014-01-0014320	2031	BURNSIDE AVENUE LLC	1250 BURNSIDE AVE	11,107.18	999.65	0	12,106.83
TOTAL	1	2031 BURNSIDE AVE		11,107.18	999.65	0	12,106.83
2012-01-0013449	2986	SILVESTER VINNIE	66-68 CLOVERDALE DR	1,876.36	56.29	0	1,932.65

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL
2013-01-0013449	2986	SILVESTER VINNIE	66-68 CLOVERDALE DR	5,606.90	1,261.55	24	6,892.45
2014-01-0013449	2986	SILVESTER VINNIE	66-68 CLOVERDALE DR	2,831.86	254.87	0	3,086.73
TOTAL	3		2986 66-68 CLOVERDALE DR	10,315.12	1,572.71	24	11,911.83
2011-01-0001464	15077	BRAVO ROBERT	67 WOODBRIDGE AVE	4,001.72	2,341.00	24	6,366.72
2012-01-0001464	15077	BRAVO ROBERT	67 WOODBRIDGE AVE	1,658.10	671.53	24	2,353.63
2013-01-0001464	15077	BRAVO ROBERT	67 WOODBRIDGE AVE	1,714.76	385.82	24	2,124.58
2014-01-0001464	15077	BRAVO ROBERT	67 WOODBRIDGE AVE	866.07	77.95	0	944.02
TOTAL	4		15077 67 WOODBRIDGE AVE	8,240.65	3,476.30	72	11,788.95
2014-01-0000693	12944	AV LAND & BUILDING ENT LLC	300 SILVER LN	10,791.09	971.2	0	11,762.29
TOTAL	1		12944 300 SILVER LN	10,791.09	971.2	0	11,762.29
2012-01-0005606	5714	GARRISON EDWARD J & CAROLE	18 GREENBRIER RD	3,537.90	1,432.85	24	4,994.75
2013-01-0005606	5714	GARRISON EDWARD J & CAROLE	18 GREENBRIER RD	3,658.80	823.23	24	4,506.03
2014-01-0005606	5714	GARRISON EDWARD J & CAROLE	18 GREENBRIER RD	1,847.93	166.31	0	2,014.24
TOTAL	3		5714 18 GREENBRIER RD	9,044.63	2,422.39	48	11,515.02
2012-01-0004327	12655	DYER JUSTIN D	127 SHADYCREST DR	3,705.16	921.72	0	4,626.88
2013-01-0004327	12655	DYER JUSTIN D	127 SHADYCREST DR	3,831.76	862.15	24	4,717.91
2014-01-0004327	12655	DYER JUSTIN D	127 SHADYCREST DR	1,935.29	174.18	0	2,109.47
TOTAL	3		12655 127 SHADYCREST DR	9,472.21	1,958.05	24	11,454.26
2012-01-0001023	2540	BEAULIEU CLAUDE J	106 CHESSLEE RD	2,914.23	43.71	0	2,957.94
2013-01-0001023	2540	BEAULIEU CLAUDE J	106 CHESSLEE RD	4,663.94	1,049.38	24	5,737.32
2014-01-0001023	2540	BEAULIEU CLAUDE J	106 CHESSLEE RD	2,355.60	212	0	2,567.60
TOTAL	3		2540 106 CHESSLEE RD	9,933.77	1,305.09	24	11,262.86
2013-01-0011078	8039	PAQUETTE PHILIP DESROSNIERS	11 LEHIGH DR	5,628.28	1,070.85	24	6,723.13
2014-01-0011078	8039	PAQUETTE PHILIP DESROSNIERS	11 LEHIGH DR	3,740.57	336.65	0	4,077.22
TOTAL	2		8039 11 LEHIGH DR	9,368.85	1,407.50	24	10,800.35
2012-01-0011089	3239	PARADISE DONNA L	52 CONCORD ST	2,124.76	764.91	24	2,913.67

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL
2013-01-0011089	3239	PARADISE DONNA L	52 CONCORD ST	4,394.72	988.81	24	5,407.53
2014-01-0011089	3239	PARADISE DONNA L	52 CONCORD ST	2,219.63	199.77	0	2,419.40
TOTAL	3		3239 52 CONCORD ST	8,739.11	1,953.49	48	10,740.60
2013-01-0015785	192	COOK YAASMEEN	89 ANITA DR	6,186.66	1,136.00	0	7,322.66
2014-01-0015785	192	COOK YAASMEEN	89 ANITA DR	3,124.67	281.22	0	3,405.89
TOTAL	2		192 89 ANITA DR	9,311.33	1,417.22	0	10,728.55
2013-01-0010168	9561	MORNEAULT LETICIA M	119 MELTON DR	5,918.80	1,331.73	24	7,274.53
2014-01-0010168	9561	MORNEAULT LETICIA M	119 MELTON DR	2,989.39	269.05	0	3,258.44
TOTAL	2		9561 119 MELTON DR	8,908.19	1,600.78	24	10,532.97
2008-01-0009063	4030	MANN JAMES A	128 ELLINGTON RD	983.04	436.7	0	1,419.74
2009-01-0009063	4030	MANN JAMES A	128 ELLINGTON RD	1,049.78	992.04	24	2,065.82
2010-01-0009063	4030	MANN JAMES A	128 ELLINGTON RD	1,068.40	817.32	24	1,909.72
2011-01-0009063	4030	MANN JAMES A	128 ELLINGTON RD	1,009.42	590.51	24	1,623.93
2012-01-0009063	4030	MANN JAMES A	128 ELLINGTON RD	1,035.60	419.42	24	1,479.02
2013-01-0009063	4030	MANN JAMES A	128 ELLINGTON RD	1,071.00	240.98	24	1,335.98
2014-01-0009063	4030	MANN JAMES A	128 ELLINGTON RD	540.92	48.68	0	589.6
TOTAL	7		4030 128 ELLINGTON RD	6,758.16	3,545.65	120	10,423.81
2013-01-0007665	1936	COPELAND ELOUISE	800-802 BURNSIDE AVE	5,796.68	1,304.25	24	7,124.93
2014-01-0007665	1936	COPELAND ELOUISE	800-802 BURNSIDE AVE	2,927.70	263.49	0	3,191.19
TOTAL	2		1936 800-802 BURNSIDE AVE	8,724.38	1,567.74	24	10,316.12
2013-01-0001416	5014	KISSI JEM	14 FRANKLIN ST	5,511.17	1,076.26	24	6,611.43
2014-01-0001416	5014	KISSI JEM	14 FRANKLIN ST	3,216.62	289.5	0	3,506.12
TOTAL	2		5014 14 FRANKLIN ST	8,727.79	1,365.76	24	10,117.55
2011-01-0009916	1995	MILLIOS DESPINA	984 BURNSIDE AVE	1,219.52	658.54	24	1,922.06
2012-01-0009916	1995	MILLIOS DESPINA	984 BURNSIDE AVE	2,502.30	1,013.43	24	3,539.73
2013-01-0009916	1995	MILLIOS DESPINA	984 BURNSIDE AVE	2,587.80	582.25	24	3,194.05
2014-01-0009916	1995	MILLIOS DESPINA	984 BURNSIDE AVE	1,307.01	117.63	0	1,424.64

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL
TOTAL	4		1995 984 BURNSIDE AVE	7,616.63	2,371.85	72	10,080.48
2012-01-0014498	10983	MORALES CAPELLAN YORLENI & 48 PARK AVE		1,986.04	714.97	24	2,725.01
2013-01-0014498	10983	MORALES CAPELLAN YORLENI & 48 PARK AVE		4,107.80	924.25	24	5,056.05
2014-01-0014498	10983	MORALES CAPELLAN YORLENI & 48 PARK AVE		2,074.71	186.72	0	2,261.43
TOTAL	3		10983 48 PARK AVE	8,168.55	1,825.94	48	10,042.49
2013-01-0003833	7305	DESJARDINS MARLENE	132 JERRY RD	5,460.26	1,228.56	24	6,712.82
2014-01-0003833	7305	DESJARDINS MARLENE	132 JERRY RD	2,757.79	248.2	0	3,005.99
TOTAL	2		7305 132 JERRY RD	8,218.05	1,476.76	24	9,718.81
2012-01-0009818	5048	MICHAUD KEVIN JAMES	32 GAIL RD	1,270.68	152.48	0	1,423.16
2013-01-0009818	5048	MICHAUD KEVIN JAMES	32 GAIL RD	4,588.58	1,032.43	24	5,645.01
2014-01-0009818	5048	MICHAUD KEVIN JAMES	32 GAIL RD	2,317.54	208.58	0	2,526.12
TOTAL	3		5048 32 GAIL RD	8,176.80	1,393.49	24	9,594.29
2014-01-0014509	14025	TOLLAND STREET HOLDINGS LLC	163 TOLLAND ST	9,406.35	141.1	0	9,547.45
TOTAL	1		14025 163 TOLLAND ST	9,406.35	141.1	0	9,547.45
2012-01-0011368	2437	PEOWSKI EDWARD S & NANCY C	10 CHENEY LN	2,290.12	103.05	0	2,393.17
2013-01-0011368	2437	PEOWSKI EDWARD S & NANCY C	10 CHENEY LN	3,998.46	899.65	24	4,922.11
2014-01-0011368	2437	PEOWSKI EDWARD S & NANCY C	10 CHENEY LN	2,026.83	182.41	0	2,209.24
TOTAL	3		2437 10 CHENEY LN	8,315.41	1,185.11	24	9,524.52
2014-01-0000015	11678	21 GEORGE PROSPECT STREET	133 PROSPECT ST	8,608.38	774.75	0	9,383.13
TOTAL	1		11678 133 PROSPECT ST	8,608.38	774.75	0	9,383.13
2012-01-0002052	3100	BYRD EDITH M	90 COLLIMORE RD	1,833.98	110.04	0	1,944.02
2013-01-0002052	3100	BYRD EDITH M	90 COLLIMORE RD	4,082.82	918.63	24	5,025.45
2014-01-0002052	3100	BYRD EDITH M	90 COLLIMORE RD	2,062.10	185.59	0	2,247.69
TOTAL	3		3100 90 COLLIMORE RD	7,978.90	1,214.26	24	9,217.16
2013-01-0007597	9303	FLEMING JAMES P 1/2 INT	66 MAPLEWOOD AVE	5,150.18	1,158.79	24	6,332.97

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL
2014-01-0007597	9303	FLEMING JAMES P 1/2 INT	66 MAPLEWOOD AVE	2,601.18	234.11	0	2,835.29
TOTAL	2	9303 66 MAPLEWOOD AVE		7,751.36	1,392.90	24	9,168.26

PA'S

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL
2013-01-0012869	1720	SICA BURNSIDE REALTY L L C	107 BURNSIDE AVE	5,432.34	325.94	0	5,758.28
2014-01-0012869	1720	SICA BURNSIDE REALTY L L C	107 BURNSIDE AVE	5,246.85	472.22	0	5,719.07
TOTAL	2	1720 107 BURNSIDE AVE		10,679.19	798.16	0	11,477.35
2012-01-0014345	4837	THERRIEN LIVING TRUST	274 FOREST ST	1,795.83	53.87	0	1,849.70
2013-01-0014345	4837	THERRIEN LIVING TRUST	274 FOREST ST	4,638.98	1,043.77	24	5,706.75
2014-01-0014345	4837	THERRIEN LIVING TRUST	274 FOREST ST	2,342.99	210.87	0	2,553.86
TOTAL	3	4837 274 FOREST ST		8,777.80	1,308.51	24	10,110.31
2013-01-0009487	14191	MCCLELLAN ROBERT L	776 TOLLAND ST	5,441.96	163.26	0	5,605.22
2014-01-0009487	14191	MCCLELLAN ROBERT L	776 TOLLAND ST	3,841.92	345.77	0	4,187.69
TOTAL	2	14191 776 TOLLAND ST		9,283.88	509.03	0	9,792.91
2014-01-0011933	8775	R R A PROPERTIES LLC	1251-1265 MAIN ST	8,465.48	126.98	0	8,592.46
TOTAL	1	8775 1251-1265 MAIN ST		8,465.48	126.98	0	8,592.46
2013-01-0007471	6738	KAMINSKI LECH S & DANUTA B	60 HILLTOP FARMS LN	4,308.97	0	0	4,308.97
2014-01-0007471	6738	KAMINSKI LECH S & DANUTA B	60 HILLTOP FARMS LN	3,804.78	342.43	0	4,147.21
TOTAL	2	6738 60 HILLTOP FARMS LN		8,113.75	342.43	0	8,456.18
2013-01-0011504	6010	PETROCELLI TRACY	211 HANDEL RD	3,733.70	736.45	0	4,470.15
2014-01-0011504	6010	PETROCELLI TRACY	211 HANDEL RD	1,885.77	169.72	0	2,055.49
TOTAL	2	6010 211 HANDEL RD		5,619.47	906.17	0	6,525.64
2014-01-0015965	707	POWER TABERNACLE MINISTRIES 3	BIDWELL ST	4,662.73	69.94	0	4,732.67
TOTAL	1	707 3 BIDWELL ST		4,662.73	69.94	0	4,732.67

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL
2014-01-0003545	2834	87 CHURCH LLC	87 CHURCH ST	4,128.81	0	0	4,128.81
TOTAL	1		2834 87 CHURCH ST	4,128.81	0	0	4,128.81
2014-01-0005241	8929	FORTIN RAYMOND H	1904A MAIN ST	1,911.69	86.03	0	1,997.72
TOTAL	1		8929 1904A MAIN ST	1,911.69	86.03	0	1,997.72

Condos 231 Ellington Rd. LLC

2014-01-0004674	15933	231 ELLINGTON L L C	231 ELLINGTON RD I	2,646.12	198.46	0	2,844.58
TOTAL	1		15933 231 ELLINGTON RD I	2,646.12	198.46	0	2,844.58
2014-01-0004671	15929	231 ELLINGTON L L C	231 ELLINGTON RDE	2,063.70	154.78	0	2,218.48
TOTAL	1		15929 231 ELLINGTON RDE	2,063.70	154.78	0	2,218.48
2014-01-0004675	15934	231 ELLINGTON L L C	231 ELLINGTON RD J	2,063.70	154.78	0	2,218.48
TOTAL	1		15934 231 ELLINGTON RD J	2,063.70	154.78	0	2,218.48
2014-01-0004677	15936	231 ELLINGTON L L C	231 ELLINGTON RD L	2,063.70	154.78	0	2,218.48
TOTAL	1		15936 231 ELLINGTON RD L	2,063.70	154.78	0	2,218.48
2014-01-0004680	15940	231 ELLINGTON L L C	231 ELLINGTON RD P	2,063.70	154.78	0	2,218.48
TOTAL	1		15940 231 ELLINGTON RD P	2,063.70	154.78	0	2,218.48
2014-01-0004682	15942	231 ELLINGTON L L C	231 ELLINGTON RD R	2,063.70	154.78	0	2,218.48
TOTAL	1		15942 231 ELLINGTON RD R	2,063.70	154.78	0	2,218.48
2014-01-0004684	15944	231 ELLINGTON L L C	231 ELLINGTON RD T	2,063.70	154.78	0	2,218.48
TOTAL	1		15944 231 ELLINGTON RD T	2,063.70	154.78	0	2,218.48
2014-01-0004685	15946	231 ELLINGTON L L C	231 ELLINGTON RD V	2,063.70	154.78	0	2,218.48

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL
TOTAL	1		15946 231 ELLINGTON RD V		2,063.70	154.78	0 2,218.48
2014-01-0004686	15948	231 ELLINGTON L L C	231 ELLINGTON RD X		2,063.70	154.78	0 2,218.48
TOTAL	1		15948 231 ELLINGTON RD X		2,063.70	154.78	0 2,218.48
2014-01-0004672	15930	231 ELLINGTON L L C	231 ELLINGTON RD F		1,944.46	145.84	0 2,090.30
TOTAL	1		15930 231 ELLINGTON RD F		1,944.46	145.84	0 2,090.30
2014-01-0004676	15935	231 ELLINGTON L L C	231 ELLINGTON RD K		1,944.46	145.84	0 2,090.30
TOTAL	1		15935 231 ELLINGTON RD K		1,944.46	145.84	0 2,090.30
2014-01-0004678	15937	231 ELLINGTON L L C	231 ELLINGTON RD M		1,944.46	145.84	0 2,090.30
TOTAL	1		15937 231 ELLINGTON RD M		1,944.46	145.84	0 2,090.30
2014-01-0004679	15939	231 ELLINGTON L L C	231 ELLINGTON RD O		1,944.46	145.84	0 2,090.30
TOTAL	1		15939 231 ELLINGTON RD O		1,944.46	145.84	0 2,090.30
2014-01-0004681	15941	231 ELLINGTON L L C	231 ELLINGTON RD Q		1,944.46	145.84	0 2,090.30
TOTAL	1		15941 231 ELLINGTON RD Q		1,944.46	145.84	0 2,090.30
2014-01-0004683	15943	231 ELLINGTON L L C	231 ELLINGTON RD S		1,944.46	145.84	0 2,090.30
TOTAL	1		15943 231 ELLINGTON RD S		1,944.46	145.84	0 2,090.30
2014-01-0004673	15931	231 ELLINGTON L L C	231 ELLINGTON RD G		1,832.58	137.44	0 1,970.02
TOTAL	1		15931 231 ELLINGTON RD G		1,832.58	137.44	0 1,970.02
2014-01-0004688	15951	231 ELLINGTON L L C	231 ELLINGTON RD BB		1,813.76	136.04	0 1,949.80
TOTAL	1		15951 231 ELLINGTON RD BB		1,813.76	136.04	0 1,949.80
2014-01-0004698	15962	231 ELLINGTON L L C	233 ELLINGTON RD 106		1,395.98	104.7	0 1,500.68
TOTAL	1		15962 233 ELLINGTON RD 106		1,395.98	104.7	0 1,500.68
2014-01-0004705	15972	231 ELLINGTON L L C	233 ELLINGTON RD 116		1,395.98	104.7	0 1,500.68

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL
TOTAL	1		15972 233 ELLINGTON RD 116	1,395.98	104.7	0	1,500.68
2014-01-0004720	15996	231 ELLINGTON L L C	233 ELLINGTON RD 216	1,395.98	104.7	0	1,500.68
TOTAL	1		15996 233 ELLINGTON RD 216	1,395.98	104.7	0	1,500.68
2014-01-0004732	16010	231 ELLINGTON L L C	233 ELLINGTON RD 306	1,395.98	104.7	0	1,500.68
TOTAL	1		16010 233 ELLINGTON RD 306	1,395.98	104.7	0	1,500.68
2014-01-0004695	15959	231 ELLINGTON L L C	233 ELLINGTON RD 103	1,329.48	99.71	0	1,429.19
TOTAL	1		15959 233 ELLINGTON RD 103	1,329.48	99.71	0	1,429.19
2014-01-0004696	15960	231 ELLINGTON L L C	233 ELLINGTON RD 104	1,329.48	99.71	0	1,429.19
TOTAL	1		15960 233 ELLINGTON RD 104	1,329.48	99.71	0	1,429.19
2014-01-0004699	15963	231 ELLINGTON L L C	233 ELLINGTON RD 107	1,329.48	99.71	0	1,429.19
TOTAL	1		15963 233 ELLINGTON RD 107	1,329.48	99.71	0	1,429.19
2014-01-0004700	15966	231 ELLINGTON L L C	233 ELLINGTON RD 110	1,329.48	99.71	0	1,429.19
TOTAL	1		15966 233 ELLINGTON RD 110	1,329.48	99.71	0	1,429.19
2014-01-0004701	15967	231 ELLINGTON L L C	233 ELLINGTON RD 111	1,329.48	99.71	0	1,429.19
TOTAL	1		15967 233 ELLINGTON RD 111	1,329.48	99.71	0	1,429.19
2014-01-0004702	15968	231 ELLINGTON L L C	233 ELLINGTON RD 112	1,329.48	99.71	0	1,429.19
TOTAL	1		15968 233 ELLINGTON RD 112	1,329.48	99.71	0	1,429.19
2014-01-0004706	15973	231 ELLINGTON L L C	233 ELLINGTON RD 117	1,329.48	99.71	0	1,429.19
TOTAL	1		15973 233 ELLINGTON RD 117	1,329.48	99.71	0	1,429.19
2014-01-0004708	15976	231 ELLINGTON L L C	233 ELLINGTON RD 120	1,329.48	99.71	0	1,429.19
TOTAL	1		15976 233 ELLINGTON RD 120	1,329.48	99.71	0	1,429.19
2014-01-0004709	15977	231 ELLINGTON L L C	233 ELLINGTON RD 121	1,329.48	99.71	0	1,429.19

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL
TOTAL	1		15977 233 ELLINGTON RD 121	1,329.48	99.71	0	1,429.19
2014-01-0004712	15980	231 ELLINGTON LLC	233 ELLINGTON RD 124	1,329.48	99.71	0	1,429.19
TOTAL	1		15980 233 ELLINGTON RD 124	1,329.48	99.71	0	1,429.19
2014-01-0004714	15984	231 ELLINGTON LLC	233 ELLINGTON RD 204	1,329.48	99.71	0	1,429.19
TOTAL	1		15984 233 ELLINGTON RD 204	1,329.48	99.71	0	1,429.19
2014-01-0004715	15991	231 ELLINGTON LLC	233 ELLINGTON RD 211	1,329.48	99.71	0	1,429.19
TOTAL	1		15991 233 ELLINGTON RD 211	1,329.48	99.71	0	1,429.19
2014-01-0004721	15997	231 ELLINGTON LLC	233 ELLINGTON RD 217	1,329.48	99.71	0	1,429.19
TOTAL	1		15997 233 ELLINGTON RD 217	1,329.48	99.71	0	1,429.19
2014-01-0004724	16000	231 ELLINGTON LLC	233 ELLINGTON RD 220	1,329.48	99.71	0	1,429.19
TOTAL	1		16000 233 ELLINGTON RD 220	1,329.48	99.71	0	1,429.19
2014-01-0004725	16001	231 ELLINGTON LLC	233 ELLINGTON RD 221	1,329.48	99.71	0	1,429.19
TOTAL	1		16001 233 ELLINGTON RD 221	1,329.48	99.71	0	1,429.19
2014-01-0004728	16004	231 ELLINGTON LLC	233 ELLINGTON RD 224	1,329.48	99.71	0	1,429.19
TOTAL	1		16004 233 ELLINGTON RD 224	1,329.48	99.71	0	1,429.19
2014-01-0004730	16008	231 ELLINGTON LLC	233 ELLINGTON RD 304	1,329.48	99.71	0	1,429.19
TOTAL	1		16008 233 ELLINGTON RD 304	1,329.48	99.71	0	1,429.19
2014-01-0004733	16015	231 ELLINGTON LLC	233 ELLINGTON RD 311	1,329.48	99.71	0	1,429.19
TOTAL	1		16015 233 ELLINGTON RD 311	1,329.48	99.71	0	1,429.19
2014-01-0004736	16024	231 ELLINGTON LLC	233 ELLINGTON RD 320	1,329.48	99.71	0	1,429.19
TOTAL	1		16024 233 ELLINGTON RD 320	1,329.48	99.71	0	1,429.19
2014-01-0004739	16028	231 ELLINGTON LLC	233 ELLINGTON RD 324	1,329.48	99.71	0	1,429.19

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL
TOTAL	1		16028 233 ELLINGTON RD 324	1,329.48	99.71	0	1,429.19
2014-01-0004719	15995	231 ELLINGTON L L C	233 ELLINGTON RD 215	1,202.92	90.22	0	1,293.14
TOTAL	1		15995 233 ELLINGTON RD 215	1,202.92	90.22	0	1,293.14
2014-01-0004670	15927	231 ELLINGTON L L C	231 ELLINGTON RD C	1,242.63	40.45	0	1,283.08
TOTAL	1		15927 231 ELLINGTON RD C	1,242.63	40.45	0	1,283.08
2014-01-0004693	15957	231 ELLINGTON L L C	233 ELLINGTON RD 101	1,109.36	83.2	0	1,192.56
TOTAL	1		15957 233 ELLINGTON RD 101	1,109.36	83.2	0	1,192.56
2014-01-0004694	15958	231 ELLINGTON L L C	233 ELLINGTON RD 102	1,109.36	83.2	0	1,192.56
TOTAL	1		15958 233 ELLINGTON RD 102	1,109.36	83.2	0	1,192.56
2014-01-0004697	15961	231 ELLINGTON L L C	233 ELLINGTON RD 105	1,109.36	83.2	0	1,192.56
TOTAL	1		15961 233 ELLINGTON RD 105	1,109.36	83.2	0	1,192.56
2014-01-0004703	15970	231 ELLINGTON L L C	233 ELLINGTON RD 114	1,109.36	83.2	0	1,192.56
TOTAL	1		15970 233 ELLINGTON RD 114	1,109.36	83.2	0	1,192.56
2014-01-0004707	15974	231 ELLINGTON L L C	233 ELLINGTON RD 118	1,109.36	83.2	0	1,192.56
TOTAL	1		15974 233 ELLINGTON RD 118	1,109.36	83.2	0	1,192.56
2014-01-0004710	15978	231 ELLINGTON L L C	233 ELLINGTON RD 122	1,109.36	83.2	0	1,192.56
TOTAL	1		15978 233 ELLINGTON RD 122	1,109.36	83.2	0	1,192.56
2014-01-0004711	15979	231 ELLINGTON L L C	233 ELLINGTON RD 123	1,109.36	83.2	0	1,192.56
TOTAL	1		15979 233 ELLINGTON RD 123	1,109.36	83.2	0	1,192.56
2014-01-0004713	15982	231 ELLINGTON L L C	233 ELLINGTON RD 202	1,109.36	83.2	0	1,192.56
TOTAL	1		15982 233 ELLINGTON RD 202	1,109.36	83.2	0	1,192.56
2014-01-0004717	15993	231 ELLINGTON L L C	233 ELLINGTON RD 213	1,109.36	83.2	0	1,192.56

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL
TOTAL	1		15993 233 ELLINGTON RD 213	1,109.36	83.2	0	1,192.56
2014-01-0004718	15994	231 ELLINGTON L L C	233 ELLINGTON RD 214	1,109.36	83.2	0	1,192.56
TOTAL	1		15994 233 ELLINGTON RD 214	1,109.36	83.2	0	1,192.56
2014-01-0004722	15998	231 ELLINGTON L L C	233 ELLINGTON RD 218	1,109.36	83.2	0	1,192.56
TOTAL	1		15998 233 ELLINGTON RD 218	1,109.36	83.2	0	1,192.56
2014-01-0004723	15999	231 ELLINGTON L L C	233 ELLINGTON RD 219	1,109.36	83.2	0	1,192.56
TOTAL	1		15999 233 ELLINGTON RD 219	1,109.36	83.2	0	1,192.56
2014-01-0004726	16002	231 ELLINGTON L L C	233 ELLINGTON RD 222	1,109.36	83.2	0	1,192.56
TOTAL	1		16002 233 ELLINGTON RD 222	1,109.36	83.2	0	1,192.56
2014-01-0004727	16003	231 ELLINGTON L L C	233 ELLINGTON RD 223	1,109.36	83.2	0	1,192.56
TOTAL	1		16003 233 ELLINGTON RD 223	1,109.36	83.2	0	1,192.56
2014-01-0004729	16006	231 ELLINGTON L L C	233 ELLINGTON RD 302	1,109.36	83.2	0	1,192.56
TOTAL	1		16006 233 ELLINGTON RD 302	1,109.36	83.2	0	1,192.56
2014-01-0004731	16009	231 ELLINGTON L L C	233 ELLINGTON RD 305	1,109.36	83.2	0	1,192.56
TOTAL	1		16009 233 ELLINGTON RD 305	1,109.36	83.2	0	1,192.56
2014-01-0004734	16018	231 ELLINGTON L L C	233 ELLINGTON RD 314	1,109.36	83.2	0	1,192.56
TOTAL	1		16018 233 ELLINGTON RD 314	1,109.36	83.2	0	1,192.56
2014-01-0004735	16023	231 ELLINGTON L L C	233 ELLINGTON RD 319	1,109.36	83.2	0	1,192.56
TOTAL	1		16023 233 ELLINGTON RD 319	1,109.36	83.2	0	1,192.56
2014-01-0004737	16026	231 ELLINGTON L L C	233 ELLINGTON RD 322	1,109.36	83.2	0	1,192.56
TOTAL	1		16026 233 ELLINGTON RD 322	1,109.36	83.2	0	1,192.56
2014-01-0004738	16027	231 ELLINGTON L L C	233 ELLINGTON RD 323	1,109.36	83.2	0	1,192.56

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL
TOTAL	1		16027 233 ELLINGTON RD 323	1,109.36	83.2	0	1,192.56
2014-01-0004690	15953	231 ELLINGTON L L C	233 ELLINGTON RD 12	1,087.80	81.59	0	1,169.39
TOTAL	1		15953 233 ELLINGTON RD 12	1,087.80	81.59	0	1,169.39
2014-01-0004689	15952	231 ELLINGTON L L C	233 ELLINGTON RD 8	1,056.62	79.25	0	1,135.87
TOTAL	1		15952 233 ELLINGTON RD 8	1,056.62	79.25	0	1,135.87
2014-01-0004646	15886	231 ELLINGTON L L C	229 ELLINGTON RD A	1,091.70	32.75	0	1,124.45
TOTAL	1		15886 229 ELLINGTON RD A	1,091.70	32.75	0	1,124.45
2014-01-0004659	15911	231 ELLINGTON L L C	229 ELLINGTON RD Z	1,091.70	32.75	0	1,124.45
TOTAL	1		15911 229 ELLINGTON RD Z	1,091.70	32.75	0	1,124.45
2014-01-0004668	15925	231 ELLINGTON L L C	231 ELLINGTON RD A	1,091.70	32.75	0	1,124.45
TOTAL	1		15925 231 ELLINGTON RD A	1,091.70	32.75	0	1,124.45
2014-01-0004691	15954	231 ELLINGTON L L C	233 ELLINGTON RD 15	1,028.64	77.15	0	1,105.79
TOTAL	1		15954 233 ELLINGTON RD 15	1,028.64	77.15	0	1,105.79
2014-01-0004692	15955	231 ELLINGTON L L C	233 ELLINGTON RD 16	1,028.64	77.15	0	1,105.79
TOTAL	1		15955 233 ELLINGTON RD 16	1,028.64	77.15	0	1,105.79
2014-01-0004648	15893	231 ELLINGTON L L C	229 ELLINGTON RD H	1,031.85	30.96	0	1,062.81
TOTAL	1		15893 229 ELLINGTON RD H	1,031.85	30.96	0	1,062.81
2014-01-0004649	15895	231 ELLINGTON L L C	229 ELLINGTON RD J	1,031.85	30.96	0	1,062.81
TOTAL	1		15895 229 ELLINGTON RD J	1,031.85	30.96	0	1,062.81
2014-01-0004651	15899	231 ELLINGTON L L C	229 ELLINGTON RD N	1,031.85	30.96	0	1,062.81
TOTAL	1		15899 229 ELLINGTON RD N	1,031.85	30.96	0	1,062.81
2014-01-0004652	15901	231 ELLINGTON L L C	229 ELLINGTON RD P	1,031.85	30.96	0	1,062.81

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL
TOTAL	1		15901 229 ELLINGTON RD P	1,031.85	30.96	0	1,062.81
2014-01-0004654	15903	231 ELLINGTON L L C	229 ELLINGTON RD R	1,031.85	30.96	0	1,062.81
TOTAL	1		15903 229 ELLINGTON RD R	1,031.85	30.96	0	1,062.81
2014-01-0004655	15905	231 ELLINGTON L L C	229 ELLINGTON RD T	1,031.85	30.96	0	1,062.81
TOTAL	1		15905 229 ELLINGTON RD T	1,031.85	30.96	0	1,062.81
2014-01-0004657	15909	231 ELLINGTON L L C	229 ELLINGTON RD X	1,031.85	30.96	0	1,062.81
TOTAL	1		15909 229 ELLINGTON RD X	1,031.85	30.96	0	1,062.81
2014-01-0004650	15898	231 ELLINGTON L L C	229 ELLINGTON RD M	972.23	29.17	0	1,001.40
TOTAL	1		15898 229 ELLINGTON RD M	972.23	29.17	0	1,001.40
2014-01-0004653	15902	231 ELLINGTON L L C	229 ELLINGTON RD Q	972.23	29.17	0	1,001.40
TOTAL	1		15902 229 ELLINGTON RD Q	972.23	29.17	0	1,001.40
2014-01-0004656	15908	231 ELLINGTON L L C	229 ELLINGTON RD W	972.23	29.17	0	1,001.40
TOTAL	1		15908 229 ELLINGTON RD W	972.23	29.17	0	1,001.40
2014-01-0004658	15910	231 ELLINGTON L L C	229 ELLINGTON RD Y	972.23	29.17	0	1,001.40
TOTAL	1		15910 229 ELLINGTON RD Y	972.23	29.17	0	1,001.40
2014-01-0004669	15926	231 ELLINGTON L L C	231 ELLINGTON RD B	972.23	29.17	0	1,001.40
TOTAL	1		15926 231 ELLINGTON RD B	972.23	29.17	0	1,001.40
2014-01-0004647	15892	231 ELLINGTON L L C	229 ELLINGTON RD G	866.99	26.01	0	893
TOTAL	1		15892 229 ELLINGTON RD G	866.99	26.01	0	893
2014-01-0004660	15912	231 ELLINGTON L L C	229 ELLINGTON RD BB	863.78	25.91	0	889.69
TOTAL	1		15912 229 ELLINGTON RD BB	863.78	25.91	0	889.69
2014-01-0004661	15914	231 ELLINGTON L L C	231 ELLINGTON RD 2	745.46	22.36	0	767.82

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL
TOTAL	1		15914 231 ELLINGTON RD 2	745.46	22.36	0	767.82
2014-01-0004663	15917	231 ELLINGTON LLC	231 ELLINGTON RD 5	745.46	22.36	0	767.82
TOTAL	1		15917 231 ELLINGTON RD 5	745.46	22.36	0	767.82
2014-01-0004664	15921	231 ELLINGTON LLC	231 ELLINGTON RD 9	745.46	22.36	0	767.82
TOTAL	1		15921 231 ELLINGTON RD 9	745.46	22.36	0	767.82
2014-01-0004665	15922	231 ELLINGTON LLC	231 ELLINGTON RD 10	745.46	22.36	0	767.82
TOTAL	1		15922 231 ELLINGTON RD 10	745.46	22.36	0	767.82
2014-01-0004666	15923	231 ELLINGTON LLC	231 ELLINGTON RD 11	745.46	22.36	0	767.82
TOTAL	1		15923 231 ELLINGTON RD 11	745.46	22.36	0	767.82
2014-01-0004667	15924	231 ELLINGTON LLC	231 ELLINGTON RD 12	745.46	22.36	0	767.82
TOTAL	1		15924 231 ELLINGTON RD 12	745.46	22.36	0	767.82
2014-01-0004642	15879	231 ELLINGTON LLC	229 ELLINGTON RD 6	702.81	21.08	0	723.89
TOTAL	1		15879 229 ELLINGTON RD 6	702.81	21.08	0	723.89
2014-01-0004643	15880	231 ELLINGTON LLC	229 ELLINGTON RD 7	702.81	21.08	0	723.89
TOTAL	1		15880 229 ELLINGTON RD 7	702.81	21.08	0	723.89
2014-01-0004644	15881	231 ELLINGTON LLC	229 ELLINGTON RD 8	702.81	21.08	0	723.89
TOTAL	1		15881 229 ELLINGTON RD 8	702.81	21.08	0	723.89
2014-01-0004645	15883	231 ELLINGTON LLC	229 ELLINGTON RD 10	702.81	21.08	0	723.89
TOTAL	1		15883 229 ELLINGTON RD 10	702.81	21.08	0	723.89
2014-01-0004662	15916	231 ELLINGTON LLC	231 ELLINGTON RD 4	518.22	15.55	0	533.77
TOTAL	1		15916 231 ELLINGTON RD 4	518.22	15.55	0	533.77
2014-01-0004641	15877	231 ELLINGTON LLC	229 ELLINGTON RD 4	396.14	12.11	0	408.25

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL
TOTAL	1		15877 229 ELLINGTON RD 4	396.14	12.11	0	408.25

Grand Total

\$902,462.85

BILL#	UID	NAME	PROPERTY LOCATION	TAX	B-INT	INTEREST	LIEN	TOTAL
2014-01-0000023	11570	141 PRESTIGE PARK LLC	141 PRESTIGE PARK RC	56,178.50	0	5,898.75	0	62,077.25
TOTAL	1	11570	141 PRESTIGE PARK RC	56,178.50	0	5,898.75	0	62,077.25
2014-01-0010261	10768	DIFANO L L C	30 OLDE ROBERTS ST	28,810.18	0	3,025.07	0	31,835.25
TOTAL	1	10768	30 OLDE ROBERTS ST	28,810.18	0	3,025.07	0	31,835.25
2014-01-0000071	11057	PARK AVENUE REAL ESTATE	353 PARK AVE	25,280.34	0	2,654.44	0	27,934.78
TOTAL	1	11057	353 PARK AVE	25,280.34	0	2,654.44	0	27,934.78
2014-01-0015012	8606	VIGGIANO JOSEPH M	339 MAIN ST	23,240.38	0	2,440.24	0	25,680.62
TOTAL	1	8606	339 MAIN ST	23,240.38	0	2,440.24	0	25,680.62
2014-01-0000034	11014	171 221 PARK AVENUE E H I	171-221 PARK AVE	16,853.55	0	2,780.83	0	19,634.38
TOTAL	1	11014	171-221 PARK AVE	16,853.55	0	2,780.83	0	19,634.38
2014-01-0000039	1628	185 BURNHAM STREET LLC	185 BURNHAM ST	16,173.64	0	1,698.23	0	17,871.87
TOTAL	1	1628	185 BURNHAM ST	16,173.64	0	1,698.23	0	17,871.87
2014-01-0000027	11011	150 PARK AVENUE LLC	150-174 PARK AVE	16,155.02	0	1,696.28	0	17,851.30
TOTAL	1	11011	150-174 PARK AVE	16,155.02	0	1,696.28	0	17,851.30
2014-01-0009863	2012	MILIOS DESPINA	1111 BURNSIDE AVE	12,028.16	0	1,262.95	0	13,291.11
TOTAL	1	2012	1111 BURNSIDE AVE	12,028.16	0	1,262.95	0	13,291.11
2014-01-0000057	11041	249 275 PARK AVENUE E H I	275 PARK AVE	10,834.43	0	1,787.69	0	12,622.12
TOTAL	1	11041	275 PARK AVE	10,834.43	0	1,787.69	0	12,622.12
2014-01-0000407	14011	GENESIS AUTOBODY REPAIR	97 TOLLAND ST	8,788.52	0	922.8	0	9,711.32
TOTAL	1	14011	97 TOLLAND ST	8,788.52	0	922.8	0	9,711.32
2014-01-0013154	1121	SCHULTZ JOSEPH W	270 BREWER ST	8,147.50	0	855.49	0	9,002.99
TOTAL	1	1121	270 BREWER ST	8,147.50	0	855.49	0	9,002.99
2014-01-0014492	1703	66 BURNSIDE AVENUE LLC	66 BURNSIDE AVE	7,868.66	0	826.21	0	8,694.87
TOTAL	1	1703	66 BURNSIDE AVE	7,868.66	0	826.21	0	8,694.87

Subsequent Lien List

2014-01-0015511	15781 WILLOCKS DAN A	235 EAST RIVER DR 30:	6,795.08	0	713.48	0	7,508.56
TOTAL	1	15781 235 EAST RIVER DR 30:	6,795.08	0	713.48	0	7,508.56
2014-01-0008122	12170 LUNDBERG MICHELE	135 ROWLAND DR	6,578.16	0	690.7	0	7,268.86
TOTAL	1	12170 135 ROWLAND DR	6,578.16	0	690.7	0	7,268.86
2014-01-0002794	10538 COATES BARBARA E EST OF	508 OAK ST	6,563.48	0	689.16	0	7,252.64
TOTAL	1	10538 508 OAK ST	6,563.48	0	689.16	0	7,252.64
2014-01-0014747	13426 UNIQUE REALTY L L C	30 SPENCER CT	6,518.32	0	684.42	0	7,202.74
TOTAL	1	13426 30 SPENCER CT	6,518.32	0	684.42	0	7,202.74
2014-01-0006876	6414 GOOD GUYZ L L C	11 HIGHLAND ST	6,302.08	0	661.72	0	6,963.80
TOTAL	1	6414 11 HIGHLAND ST	6,302.08	0	661.72	0	6,963.80
2014-01-0004961	8307 FELLOWS RONALD J	235 LONG HILL ST	6,211.28	0	652.19	0	6,863.47
TOTAL	1	8307 235 LONG HILL ST	6,211.28	0	652.19	0	6,863.47
2014-01-0005291	5473 FRANCIS WAYNE	57 GOULD DR	6,203.68	0	651.39	0	6,855.07
TOTAL	1	5473 57 GOULD DR	6,203.68	0	651.39	0	6,855.07
2014-01-0005289	3591 FRANCIS WAYNE	17 CUMBERLAND DR	6,155.42	0	646.32	0	6,801.74
TOTAL	1	3591 17 CUMBERLAND DR	6,155.42	0	646.32	0	6,801.74
2014-01-0015009	1983 HOLDERS OF DEUTSCHE ALT	915-917 BURNSIDE AV	5,882.00	0	617.61	0	6,499.61
TOTAL	1	1983 915-917 BURNSIDE AV	5,882.00	0	617.61	0	6,499.61
2014-01-0005288	3590 FRANCIS WAYNE	11 CUMBERLAND DR	5,841.66	0	613.37	0	6,455.03
TOTAL	1	3590 11 CUMBERLAND DR	5,841.66	0	613.37	0	6,455.03
2014-01-0005292	5475 FRANCIS WAYNE	67 GOULD DR	5,839.82	0	613.18	0	6,453.00
TOTAL	1	5475 67 GOULD DR	5,839.82	0	613.18	0	6,453.00
2014-01-0004128	13630 SOMERS JOHN C	60 SUMMERSET DR	5,749.48	0	603.69	0	6,353.17
TOTAL	1	13630 60 SUMMERSET DR	5,749.48	0	603.69	0	6,353.17
2014-01-0011169	8913 PASSARO ARDEN N JR	1879 MAIN ST	5,729.76	0	601.62	0	6,331.38

TOTAL	1	8913 1879 MAIN ST	5,729.76	0	601.62	0	6,331.38
2014-01-0014517	1023	TOMASO HELEN J					
TOTAL	1	110 BRENTMOOR RD	5,698.56	0	598.35	0	6,296.91
	1	1023 110 BRENTMOOR RD	5,698.56	0	598.35	0	6,296.91
2014-01-0010037	405	MONTANEZ RAUL P & AWILLI 113 ARNOLD DR					
TOTAL	1	405 113 ARNOLD DR	5,693.98	0	597.87	0	6,291.85
2014-01-0010764	3372	OGLE JAMES J 1/2 INT					
TOTAL	1	100 CORNELL CIR	5,652.26	0	593.49	0	6,245.75
	1	3372 100 CORNELL CIR	5,652.26	0	593.49	0	6,245.75
2014-01-0006446	8942	SAWKA ALEX J & ALEX JOHN 1927 MAIN ST					
TOTAL	1	8942 1927 MAIN ST	5,570.16	0	584.86	0	6,155.02
2014-01-0006292	4095	TORRES JULIO					
TOTAL	1	52 ELLSWORTH ST	5,243.64	0	550.58	0	5,794.22
	1	4095 52 ELLSWORTH ST	5,243.64	0	550.58	0	5,794.22
2014-01-0007239	848	JOBES EDWARD & PATRICIA 98-100 BLISS ST					
TOTAL	1	848 98-100 BLISS ST	5,236.76	0	549.86	0	5,786.62
2014-01-0007168	2832	HAMILTON BARBARA					
TOTAL	1	70-72 CHURCH ST	5,212.46	0	547.3	0	5,759.76
	1	2832 70-72 CHURCH ST	5,212.46	0	547.3	0	5,759.76
2014-01-0001363	8159	BIVEINIS MARILYN L/U					
TOTAL	1	32-34 LILAC ST	5,154.22	0	541.2	0	5,695.42
	1	8159 32-34 LILAC ST	5,154.22	0	541.2	0	5,695.42
2014-01-0003076	10096	COPPINGER RHONDA LEE					
TOTAL	1	39 NAOMI DR	5,046.44	0	529.87	0	5,576.31
	1	10096 39 NAOMI DR	5,046.44	0	529.87	0	5,576.31
2014-01-0009841	14715	RIVERA JANET					
TOTAL	1	9 WHITING RD	4,958.84	0	520.68	0	5,479.52
	1	14715 9 WHITING RD	4,958.84	0	520.68	0	5,479.52
2014-01-0001270	2529	BEZZINI CAROLE ANN & RICH 71 CHESSLEE RD					
TOTAL	1	2529 71 CHESSLEE RD	4,906.56	0	515.19	0	5,421.75
2014-01-0014669	4209	TUCKER CALVIN A & WANDA 22 EVANS AVE					
TOTAL	1	4209 22 EVANS AVE	4,901.52	0	514.66	0	5,416.18
	1	4209 22 EVANS AVE	4,901.52	0	514.66	0	5,416.18

TOTAL	1	10454 143A OAK ST REAR	1,469.82	0	154.33	0	1,624.15
2014-01-0013405	15465 SIBBLIES LEWIS	894 BURNSIDE AVE 9	1,285.46	0	134.97	0	1,420.43
TOTAL	1	15465 894 BURNSIDE AVE 9	1,285.46	0	134.97	0	1,420.43
2014-01-0014781	7079 URBAN SUBURBAN AFFORD/ 54 HUDSON ST LAND	7079 54 HUDSON ST LAND	1,152.46	0	121	0	1,273.46
TOTAL	1	7079 54 HUDSON ST LAND	1,152.46	0	121	0	1,273.46
2014-01-0014800	13540 URBAN SUBURBAN AFFORD/ 59 STERLING RD LAND	13540 59 STERLING RD LAND	1,140.08	0	119.71	0	1,259.79
TOTAL	1	13540 59 STERLING RD LAND	1,140.08	0	119.71	0	1,259.79
2014-01-0009463	12276 MCCABE EDWARD J & JAME: 23 ST REGIS ST	12276 23 ST REGIS ST	1,047.90	0	110.03	0	1,157.93
TOTAL	1	12276 23 ST REGIS ST	1,047.90	0	110.03	0	1,157.93
2014-01-0002942	15512 CONDO 64 LLC	505 BURNSIDE AVE B-1	643.88	0	106.24	0	750.12
TOTAL	1	15512 505 BURNSIDE AVE B-1	643.88	0	106.24	0	750.12
2014-01-0002955	15531 CONDO 64 LLC	505 BURNSIDE AVE C-1	643.88	0	106.24	0	750.12
TOTAL	1	15531 505 BURNSIDE AVE C-1	643.88	0	106.24	0	750.12
2014-01-0002979	15569 CONDO 64 LLC	509 BURNSIDE AVE B-1	643.88	0	106.24	0	750.12
TOTAL	1	15569 509 BURNSIDE AVE B-1	643.88	0	106.24	0	750.12
2014-01-0002956	15532 CONDO 64 LLC	505 BURNSIDE AVE F-3	629.89	0	103.93	0	733.82
TOTAL	1	15532 505 BURNSIDE AVE F-3	629.89	0	103.93	0	733.82
2014-01-0002954	15530 CONDO 64 LLC	505 BURNSIDE AVE C-1	535.88	0	88.42	0	624.3
TOTAL	1	15530 505 BURNSIDE AVE C-1	535.88	0	88.42	0	624.3
2014-01-0002977	15566 CONDO 64 LLC	509 BURNSIDE AVE B-1	531.52	0	87.7	0	619.22
TOTAL	1	15566 509 BURNSIDE AVE B-1	531.52	0	87.7	0	619.22
2014-01-0002943	15513 CONDO 64 LLC	505 BURNSIDE AVE B-1	529.23	0	87.32	0	616.55
TOTAL	1	15513 505 BURNSIDE AVE B-1	529.23	0	87.32	0	616.55
2014-01-0002987	15588 CONDO 64 LLC	505 BURNSIDE AVE C-1	529.23	0	87.32	0	616.55
TOTAL	1	15588 505 BURNSIDE AVE C-1	529.23	0	87.32	0	616.55

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2014-01-0002925	15481 CONDO 64 LLC	505 BURNSIDE AVE A-1	520.28	0	85.85	0	606.13
TOTAL	1	15481 505 BURNSIDE AVE A-1	520.28	0	85.85	0	606.13
2014-01-0002926	15482 CONDO 64 LLC	505 BURNSIDE AVE A-1	520.28	0	85.85	0	606.13
TOTAL	1	15482 505 BURNSIDE AVE A-1	520.28	0	85.85	0	606.13
2014-01-0002927	15483 CONDO 64 LLC	505 BURNSIDE AVE A-1	520.28	0	85.85	0	606.13
TOTAL	1	15483 505 BURNSIDE AVE A-1	520.28	0	85.85	0	606.13
2014-01-0002932	15489 CONDO 64 LLC	505 BURNSIDE AVE A-1	520.28	0	85.85	0	606.13
TOTAL	1	15489 505 BURNSIDE AVE A-1	520.28	0	85.85	0	606.13
2014-01-0002935	15501 CONDO 64 LLC	505 BURNSIDE AVE B-1	520.28	0	85.85	0	606.13
TOTAL	1	15501 505 BURNSIDE AVE B-1	520.28	0	85.85	0	606.13
2014-01-0002938	15507 CONDO 64 LLC	505 BURNSIDE AVE B-1	520.28	0	85.85	0	606.13
TOTAL	1	15507 505 BURNSIDE AVE B-1	520.28	0	85.85	0	606.13
2014-01-0002923	15518 CONDO 64 LLC	505 BURNSIDE AVE C-1	520.28	0	85.85	0	606.13
TOTAL	1	15518 505 BURNSIDE AVE C-1	520.28	0	85.85	0	606.13
2014-01-0002944	15519 CONDO 64 LLC	505 BURNSIDE AVE C-1	520.28	0	85.85	0	606.13
TOTAL	1	15519 505 BURNSIDE AVE C-1	520.28	0	85.85	0	606.13
2014-01-0002945	15520 CONDO 64 LLC	505 BURNSIDE AVE C-1	520.28	0	85.85	0	606.13
TOTAL	1	15520 505 BURNSIDE AVE C-1	520.28	0	85.85	0	606.13
2014-01-0002951	15526 CONDO 64 LLC	505 BURNSIDE AVE C-1	520.28	0	85.85	0	606.13
TOTAL	1	15526 505 BURNSIDE AVE C-1	520.28	0	85.85	0	606.13
2014-01-0002957	15533 CONDO 64 LLC	509 BURNSIDE AVE A-1	520.28	0	85.85	0	606.13
TOTAL	1	15533 509 BURNSIDE AVE A-1	520.28	0	85.85	0	606.13
2014-01-0002959	15535 CONDO 64 LLC	509 BURNSIDE AVE A-1	520.28	0	85.85	0	606.13
TOTAL	1	15535 509 BURNSIDE AVE A-1	520.28	0	85.85	0	606.13

2014-01-0002960	15537 CONDO 64 LLC	509 BURNSIDE AVE A- ϵ	520.28	0	85.85	0	85.85	0	606.13
TOTAL	1	15537 509 BURNSIDE AVE A- ϵ	520.28	0	85.85	0	85.85	0	606.13
2014-01-0002961	15538 CONDO 64 LLC	509 BURNSIDE AVE A- ϵ	520.28	0	85.85	0	85.85	0	606.13
TOTAL	1	15538 509 BURNSIDE AVE A- ϵ	520.28	0	85.85	0	85.85	0	606.13
2014-01-0002962	15539 CONDO 64 LLC	509 BURNSIDE AVE A- ζ	520.28	0	85.85	0	85.85	0	606.13
TOTAL	1	15539 509 BURNSIDE AVE A- ζ	520.28	0	85.85	0	85.85	0	606.13
2014-01-0002966	15545 CONDO 64 LLC	509 BURNSIDE AVE A- η	520.28	0	85.85	0	85.85	0	606.13
TOTAL	1	15545 509 BURNSIDE AVE A- η	520.28	0	85.85	0	85.85	0	606.13
2014-01-0002969	15552 CONDO 64 LLC	509 BURNSIDE AVE B- η	520.28	0	85.85	0	85.85	0	606.13
TOTAL	1	15552 509 BURNSIDE AVE B- η	520.28	0	85.85	0	85.85	0	606.13
2014-01-0002971	15554 CONDO 64 LLC	509 BURNSIDE AVE B- θ	520.28	0	85.85	0	85.85	0	606.13
TOTAL	1	15554 509 BURNSIDE AVE B- θ	520.28	0	85.85	0	85.85	0	606.13
2014-01-0002980	15570 CONDO 64 LLC	509 BURNSIDE AVE C- η	520.28	0	85.85	0	85.85	0	606.13
TOTAL	1	15570 509 BURNSIDE AVE C- η	520.28	0	85.85	0	85.85	0	606.13
2014-01-0002981	15575 CONDO 64 LLC	509 BURNSIDE AVE C- θ	520.28	0	85.85	0	85.85	0	606.13
TOTAL	1	15575 509 BURNSIDE AVE C- θ	520.28	0	85.85	0	85.85	0	606.13
2014-01-0002929	15485 CONDO 64 LLC	505 BURNSIDE AVE A- ζ	518.22	0	85.5	0	85.5	0	603.72
TOTAL	1	15485 505 BURNSIDE AVE A- ζ	518.22	0	85.5	0	85.5	0	603.72
2014-01-0002931	15487 CONDO 64 LLC	505 BURNSIDE AVE A- η	518.22	0	85.5	0	85.5	0	603.72
TOTAL	1	15487 505 BURNSIDE AVE A- η	518.22	0	85.5	0	85.5	0	603.72
2014-01-0002947	15522 CONDO 64 LLC	505 BURNSIDE AVE C- ζ	518.22	0	85.5	0	85.5	0	603.72
TOTAL	1	15522 505 BURNSIDE AVE C- ζ	518.22	0	85.5	0	85.5	0	603.72
2014-01-0002949	15524 CONDO 64 LLC	505 BURNSIDE AVE C- η	518.22	0	85.5	0	85.5	0	603.72
TOTAL	1	15524 505 BURNSIDE AVE C- η	518.22	0	85.5	0	85.5	0	603.72
2014-01-0002965	15543 CONDO 64 LLC	509 BURNSIDE AVE A- η	518.22	0	85.5	0	85.5	0	603.72

TOTAL	1	15543 509 BURNSIDE AVE A-1	518.22	0	85.5	0	603.72
2014-01-0002967	15547 CONDO 64 LLC	509 BURNSIDE AVE A-1	518.22	0	85.5	0	603.72
TOTAL	1	15547 509 BURNSIDE AVE A-1	518.22	0	85.5	0	603.72
2014-01-0002973	15560 CONDO 64 LLC	509 BURNSIDE AVE B-ε	518.22	0	85.5	0	603.72
TOTAL	1	15560 509 BURNSIDE AVE B-ε	518.22	0	85.5	0	603.72
2014-01-0002984	15580 CONDO 64 LLC	509 BURNSIDE AVE C-1	518.22	0	85.5	0	603.72
TOTAL	1	15580 509 BURNSIDE AVE C-1	518.22	0	85.5	0	603.72
2014-01-0002934	15498 CONDO 64 LLC	505 BURNSIDE AVE B-4	506.53	0	83.58	0	590.11
TOTAL	1	15498 505 BURNSIDE AVE B-4	506.53	0	83.58	0	590.11
2014-01-0002989	15536 CONDO 64 LLC	509 BURNSIDE AVE A-4	506.53	0	83.58	0	590.11
TOTAL	1	15536 509 BURNSIDE AVE A-4	506.53	0	83.58	0	590.11
2014-01-0002937	15504 CONDO 64 LLC	505 BURNSIDE AVE B-1	444.62	0	80.03	0	524.65
TOTAL	1	15504 505 BURNSIDE AVE B-1	444.62	0	80.03	0	524.65
2014-01-0002940	15509 CONDO 64 LLC	505 BURNSIDE AVE B-1	444.62	0	80.03	0	524.65
TOTAL	1	15509 505 BURNSIDE AVE B-1	444.62	0	80.03	0	524.65
2014-01-0003433	15544 CONDO 64 LLC	509 BURNSIDE AVE A-1	448.05	0	73.93	0	521.98
TOTAL	1	15544 509 BURNSIDE AVE A-1	448.05	0	73.93	0	521.98
2014-01-0002975	15563 CONDO 64 LLC	509 BURNSIDE AVE B-1	448.05	0	73.93	0	521.98
TOTAL	1	15563 509 BURNSIDE AVE B-1	448.05	0	73.93	0	521.98
2014-01-0002985	15581 CONDO 64 LLC	509 BURNSIDE AVE C-1	448.05	0	73.93	0	521.98
TOTAL	1	15581 509 BURNSIDE AVE C-1	448.05	0	73.93	0	521.98
2014-01-0002950	15525 CONDO 64 LLC	505 BURNSIDE AVE C-1	445.76	0	73.55	0	519.31
TOTAL	1	15525 505 BURNSIDE AVE C-1	445.76	0	73.55	0	519.31
2014-01-0002928	15484 CONDO 64 LLC	505 BURNSIDE AVE A-ε	444.62	0	73.37	0	517.99
TOTAL	1	15484 505 BURNSIDE AVE A-ε	444.62	0	73.37	0	517.99

2014-01-0002930	15486 CONDO 64 LLC	505 BURNSIDE AVE A-1	444.62	0	73.37	0	517.99
TOTAL	1	15486 505 BURNSIDE AVE A-1	444.62	0	73.37	0	517.99
2014-01-0002936	15502 CONDO 64 LLC	505 BURNSIDE AVE B-1	444.62	0	73.37	0	517.99
TOTAL	1	15502 505 BURNSIDE AVE B-1	444.62	0	73.37	0	517.99
2014-01-0002939	15508 CONDO 64 LLC	505 BURNSIDE AVE B-1	444.62	0	73.37	0	517.99
TOTAL	1	15508 505 BURNSIDE AVE B-1	444.62	0	73.37	0	517.99
2014-01-0002941	15510 CONDO 64 LLC	505 BURNSIDE AVE B-1	444.62	0	73.37	0	517.99
TOTAL	1	15510 505 BURNSIDE AVE B-1	444.62	0	73.37	0	517.99
2014-01-0002946	15521 CONDO 64 LLC	505 BURNSIDE AVE C-1	444.62	0	73.37	0	517.99
TOTAL	1	15521 505 BURNSIDE AVE C-1	444.62	0	73.37	0	517.99
2014-01-0002948	15523 CONDO 64 LLC	505 BURNSIDE AVE C-1	444.62	0	73.37	0	517.99
TOTAL	1	15523 505 BURNSIDE AVE C-1	444.62	0	73.37	0	517.99
2014-01-0002952	15528 CONDO 64 LLC	505 BURNSIDE AVE C-1	444.62	0	73.37	0	517.99
TOTAL	1	15528 505 BURNSIDE AVE C-1	444.62	0	73.37	0	517.99
2014-01-0002953	15529 CONDO 64 LLC	505 BURNSIDE AVE C-1	444.62	0	73.37	0	517.99
TOTAL	1	15529 505 BURNSIDE AVE C-1	444.62	0	73.37	0	517.99
2014-01-0002963	15540 CONDO 64 LLC	509 BURNSIDE AVE A-1	444.62	0	73.37	0	517.99
TOTAL	1	15540 509 BURNSIDE AVE A-1	444.62	0	73.37	0	517.99
2014-01-0002964	15542 CONDO 64 LLC	509 BURNSIDE AVE A-1	444.62	0	73.37	0	517.99
TOTAL	1	15542 509 BURNSIDE AVE A-1	444.62	0	73.37	0	517.99
2014-01-0002968	15548 CONDO 64 LLC	509 BURNSIDE AVE A-1	444.62	0	73.37	0	517.99
TOTAL	1	15548 509 BURNSIDE AVE A-1	444.62	0	73.37	0	517.99
2014-01-0002972	15559 CONDO 64 LLC	509 BURNSIDE AVE B-1	444.62	0	73.37	0	517.99
TOTAL	1	15559 509 BURNSIDE AVE B-1	444.62	0	73.37	0	517.99

2014-01-0002974	15561 CONDO 64 LLC	509 BURNSIDE AVE B-1	444.62	0	73.37	0	517.99
TOTAL	1	15561 509 BURNSIDE AVE B-1	444.62	0	73.37	0	517.99
2014-01-0002976	15565 CONDO 64 LLC	509 BURNSIDE AVE B-1	444.62	0	73.37	0	517.99
TOTAL	1	15565 509 BURNSIDE AVE B-1	444.62	0	73.37	0	517.99
2014-01-0002978	15567 CONDO 64 LLC	509 BURNSIDE AVE B-1	444.62	0	73.37	0	517.99
TOTAL	1	15567 509 BURNSIDE AVE B-1	444.62	0	73.37	0	517.99
2014-01-0002982	15577 CONDO 64 LLC	509 BURNSIDE AVE C-ξ	444.62	0	73.37	0	517.99
TOTAL	1	15577 509 BURNSIDE AVE C-ξ	444.62	0	73.37	0	517.99
2014-01-0002983	15579 CONDO 64 LLC	509 BURNSIDE AVE C-1	444.62	0	73.37	0	517.99
TOTAL	1	15579 509 BURNSIDE AVE C-1	444.62	0	73.37	0	517.99
2014-01-0002986	15585 CONDO 64 LLC	509 BURNSIDE AVE C-1	444.62	0	73.37	0	517.99
TOTAL	1	15585 509 BURNSIDE AVE C-1	444.62	0	73.37	0	517.99
2014-01-0002924	15478 CONDO 64 LLC	505 BURNSIDE AVE A-ξ	414.49	0	60.72	0	475.21
TOTAL	1	15478 505 BURNSIDE AVE A-ξ	414.49	0	60.72	0	475.21
2014-01-0002933	15496 CONDO 64 LLC	505 BURNSIDE AVE B-ξ	402.42	0	66.4	0	468.82
TOTAL	1	15496 505 BURNSIDE AVE B-ξ	402.42	0	66.4	0	468.82
2014-01-0002958	15534 CONDO 64 LLC	509 BURNSIDE AVE A-ξ	402.42	0	66.4	0	468.82
TOTAL	1	15534 509 BURNSIDE AVE A-ξ	402.42	0	66.4	0	468.82
2014-01-0002970	15553 CONDO 64 LLC	509 BURNSIDE AVE B-ξ	402.42	0	66.4	0	468.82
TOTAL	1	15553 509 BURNSIDE AVE B-ξ	402.42	0	66.4	0	468.82
2014-01-0002988	15589 CONDO 64 LLC	505 BURNSIDE AVE GA	160.51	0	24.08	0	184.59
TOTAL	1	15589 505 BURNSIDE AVE GA	160.51	0	24.08	0	184.59
2014-01-0016429	17019 CONDO 64 LLC	505 BURNSIDE AVE GA	160.51	0	24.08	0	184.59
TOTAL	1	17019 505 BURNSIDE AVE GA	160.51	0	24.08	0	184.59
2014-01-0016430	17021 CONDO 64 LLC	505 BURNSIDE AVE GA	160.51	0	24.08	0	184.59
TOTAL	1	17021 505 BURNSIDE AVE GA	160.51	0	24.08	0	184.59

TOTAL	1	17021 505 BURNSIDE AVE GA	160.51	0	24.08	0	184.59
2014-01-0016433	17024 CONDO 64 LLC	505 BURNSIDE AVE GA	160.51	0	24.08	0	184.59
TOTAL	1	17024 505 BURNSIDE AVE GA	160.51	0	24.08	0	184.59
2014-01-0016434	17025 CONDO 64 LLC	505 BURNSIDE AVE GA	160.51	0	24.08	0	184.59
TOTAL	1	17025 505 BURNSIDE AVE GA	160.51	0	24.08	0	184.59
2014-01-0016435	17026 CONDO 64 LLC	505 BURNSIDE AVE GA	160.51	0	24.08	0	184.59
TOTAL	1	17026 505 BURNSIDE AVE GA	160.51	0	24.08	0	184.59
2014-01-0016440	17031 CONDO 64 LLC	505 BURNSIDE AVE GA	160.51	0	24.08	0	184.59
TOTAL	1	17031 505 BURNSIDE AVE GA	160.51	0	24.08	0	184.59
2014-01-0016441	17032 CONDO 64 LLC	505 BURNSIDE AVE GA	160.51	0	24.08	0	184.59
TOTAL	1	17032 505 BURNSIDE AVE GA	160.51	0	24.08	0	184.59
2014-01-0016442	17033 CONDO 64 LLC	505 BURNSIDE AVE GA	160.51	0	24.08	0	184.59
TOTAL	1	17033 505 BURNSIDE AVE GA	160.51	0	24.08	0	184.59
2014-01-0016449	17040 CONDO 64 LLC	505 BURNSIDE AVE GA	160.51	0	24.08	0	184.59
TOTAL	1	17040 505 BURNSIDE AVE GA	160.51	0	24.08	0	184.59
2014-01-0016450	17041 CONDO 64 LLC	505 BURNSIDE AVE GA	160.51	0	24.08	0	184.59
TOTAL	1	17041 505 BURNSIDE AVE GA	160.51	0	24.08	0	184.59
2014-01-0016451	17042 CONDO 64 LLC	505 BURNSIDE AVE GA	160.51	0	24.08	0	184.59
TOTAL	1	17042 505 BURNSIDE AVE GA	160.51	0	24.08	0	184.59
2014-01-0016453	17044 CONDO 64 LLC	505 BURNSIDE AVE GA	160.51	0	24.08	0	184.59
TOTAL	1	17044 505 BURNSIDE AVE GA	160.51	0	24.08	0	184.59
2014-01-0016454	17045 CONDO 64 LLC	509 BURNSIDE AVE GA	160.51	0	24.08	0	184.59
TOTAL	1	17045 509 BURNSIDE AVE GA	160.51	0	24.08	0	184.59
GRAND TOTAL	147		504,711.22	0	56,440.21	0	561,151.43



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: April 28, 2016
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc *M*
RE: REFERRAL-Ordinance Committee, 10-47 Ordinance Change Request

Attached is the memo requesting a referral to the Ordinance Committee via Town Council action in order to address a technical change needed to the Town Ordinance 10-47.

The State has recently eliminated the fee for municipalities to report delinquencies thus the ordinance should be amended to eliminate the reference to "defray the fee"

Please place this on the Town Council agenda for the May 3, 2016 Town Council meeting.

Thank you.


C: M. Walsh, Finance Director
R. Gentile, Assistant Corporation Counsel



MEMORANDUM

DATE: April 26, 2016

TO: Marcia A. Leclerc, Mayor

FROM: Michael P. Walsh, Director of Finance 

TELEPHONE: (860) 291-7246

RE: **10-47 Ordinance Change Requested**

By way of this memo, let me respectfully request a referral to the Ordinance Committee via Town Council action in order to address a technical change needed to Town Ordinance 10-47 as detailed below:

Sec. 10-47. \$5 Surcharge on Delinquent Motor Vehicle Payments

Pursuit to Connecticut General Statutes Section 12-146, any person who owes past due motor vehicle property taxes to the Town of East Hartford, shall, in addition to the past due taxes, interest and penalties on each such motor vehicles, pay five dollars to the Town of East Hartford ~~to help defray the fee that the State of Connecticut is charging its cities and towns, pursuant to Connecticut General Statutes Section 14-33,~~ to use the Department of Motor Vehicles' registry for tracking taxpayers who owe motor vehicle property taxes if the Town of East Hartford notified the Commissioner of Motor Vehicles of such delinquency pursuant to the provision of Connecticut General Statutes Section 14-33.


The State has recently eliminated the fee for municipalities to report delinquencies so the ordinance should be amended to eliminate the reference to "defray the fee".

The collection of the \$5 fee totals between \$18,000 and \$45,000 per year depending on volume.

Please contact me if you have any questions or problems on any of the aforementioned information.



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: April 28, 2016
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: Referral: Personnel and Pension Subcommittee, Police Department Job
Description

Attached to this memorandum is the job descriptions that I recommend the Council refer to the Personnel and Pension Subcommittee for their consideration. The revised and new job descriptions are listed below.

New Job Description

1. Data Analyst (Police)

Revised Job Description

1. Account Clerk III (Police)

I recommend that the proposed Police Department new and revised job descriptions be added to the Council agenda for the May 3, 2016 meeting for referral to the Personnel and Pension Subcommittee.

CC S. Sancom, Police Chief
S. Malave, Director of Human Resources



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: April 4, 2016
TO: Richard F. Kehoe, Town Council Chairman
FROM: Marcia A. Leclerc, Mayor
RE: Research Analyst (Police) Job Description

Attached to this memorandum is a new job description that I am recommending that the Town Council refer to the Personnel and Pension Subcommittee for their consideration:

<u>New Job Description</u>	<u>Salary Grade</u>	<u>Union</u>
Data Analyst (Police)	11	Local 2001CSEA Union (the "Union") Town Hall Employees

The Data Analyst Job Description is a new, Salary Grade 11 position in the Union that is being created in order to meet a specific need in the Police Department. This position will perform case-specific analytical assistance in record analysis, case analysis, link/event/financial analysis, and crime scene diagramming; review and analyze data from police reports and related police feeds; and provide a detailed analysis on the crimes being committed by geographical area.

The current budgeted Account Clerk III vacant position in the police department, (Salary Grade 6) will be replaced by this new position effective July 1, 2016. The salary range for the Research Analyst position will be \$57,283 - \$69,524. The employee who vacated the Account Clerk III position that will remain unfilled in fiscal year 2016-17 was at step 5 of salary grade 6, \$47,051.

I recommend that the proposed Research Analyst job description be added to the Council agenda for the April 19, 2016 Town Council agenda for referral to the Personnel and Pension Subcommittee.

CC: Scott Sansom, Chief of Police
Santiago Malave, Human Resources Director



**EAST HARTFORD POLICE DEPARTMENT
MEMORANDUM**



To: Marcia A. Leclerc
Mayor

From: Scott M. Sansom
Chief of Police

Date: April 4, 2016

Subject: Research Analyst Position – Police Department

Mayor,

I recommend that the proposed Crime Analyst job description be added to the Council agenda for the April 19, 2016 Town Council agenda for referral to the Personnel and Pension Subcommittee.

TOWN OF EAST HARTFORD

TITLE: Research Analyst **GRADE:** 11
DEPARTMENT: Police **DATE:** _____

POSITION DEFINITION:

Under general supervision, gathers data and translates complex findings into written text. Reviews and analyzes information from multiple data sources. Provides a detailed record of compiled data.

ESSENTIAL JOB FUNCTIONS:

- Prepares and develops summaries, statistical reports, spreadsheets, charts, maps, diagrams, graphs and related materials in order to track department data.
- Conducts research and performs analysis of reported activity.
- Collects, compiles and analyzes complex data from a variety of sources and translates to written text.
- Summarizes regional data using charts, graphs and tables.
- Conducts and evaluates searches of databases and other information systems to assist in resource deployment.
- Reviews data to ensure proper reporting to state, regional and federal agencies.
- Prepares research reports to assist sworn personnel with law enforcement related issues.
- Measures and assesses national data.
- Measures effectiveness of current policy, police deployment and strategies.
- Evaluates methods and procedures for collecting data.

REQUIRED KNOWLEDGES, SKILLS AND ABILITIES:

- Methods and techniques of statistical research and analysis.
- Perform statistical research and analysis; compile and interpret statistics.
- Ability to research and present findings related to law enforcement activities.
- Ability to generate reports, maps, charts, graphs and other visual aids.
- Ability to handle multiple projects simultaneously and use good judgement in prioritizing work assignments.
- Ability to present research findings to all levels of sworn personnel in a clear and concise manner using all types of media.
- Ability to prepare clear, concise, accurate and persuasive proposals, reports, correspondence, analytical studies and other written materials.
- Ability to establish and maintain highly effective working relationships with sworn personnel, managers, elected and appointed officials, staff, and the community.

JOB QUALIFICATION:

- Bachelor's degree from an accredited college or university with a major in computer science, mathematics/statistics or a closely related field and two years of increasingly responsible crime data analysis and research experience.

- Master's degree from an accredited college or university in criminal justice, research, or a closely related field, or experience in military intelligence analysis preferred.
- A combination of accredited college coursework in computer science or a closely related field and training and experience in analysis and research and/or military intelligence may be considered as a substitute for the general qualifications.

PHYSICAL DEMANDS AND WORKING CONDITIONS:

- Work is performed in an office environment generally Monday through Friday day hours. Hours and days off may be adjusted according to departmental needs. Attendance at meetings may be required.

The above description is illustrative of tasks and responsibilities only. It is not meant to be all-inclusive of every task or responsibility.

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD
Police Department

TELEPHONE
(860) 528-4401

FAX (860) 289-1249

www.easthartfordct.gov

SCOTT M. SANSOM
CHIEF OF POLICE

31 School Street
East Hartford, Connecticut 06108-2638

April 27, 2016

Richard F. Kehoe, Chairman
East Hartford Town Council
740 Main Street
East Hartford, CT 06108

Re: Outdoor Amusement Permit Application
"11th Annual Abelon Memorial Walk"

Dear Mr. Kehoe:

Attached please find an Outdoor Amusement Permit Application submitted by the **Michael Abelon Memorial Foundation by Rachel Buck, its Vice President**. The applicant seeks to conduct a walk to raise money and awareness for pancreatic cancer research and money for a college scholarship for a CIBA student. The walk includes refreshments, games, face painting, a dunk tank, bouncy castle and guest speakers who will be on the grounds of the **Connecticut IB Academy, 857 Forbes Street** on **Saturday, May 14, 2016** from approximately **7:30 a.m. to 2:00 p.m.** The walk will begin at CIBA and proceeds down **Forbes Street to Sunset Ridge School (450 Main Street)**, then turns, retracing its steps back to CIBA.

The applicant respectfully **requests a waiver of the associated time requirement** under the provisions of (TO) 5-2(a) and also requests a **waiver of the associated permit fee**, under the provisions of (TO) 5-6(a), due to the Town of East Hartford as this is a not-for-profit student initiated event.

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, Public Works Departments and the Offices of the Corporation Counsel and Finance.

The **Office of Corporation Counsel** approve the application as submitted.

The **Risk Management Department** states it needs to see a Certificate(s) of Insurance containing General Liability Limits of One (1) Million/occurrence and in the aggregate, as well as Auto Liability Limits of One (1) Million. The comments section should contain the following language: "The Town of East Hartford, its officials, employees and volunteers are named as additional insureds with respect to liability arising out of the permitted activities".

The **Fire, Public Works and Parks & Recreation Departments** approve the application as submitted and state **there are no anticipated costs to their Departments**.

The **Health Department** recommends approval provided that temporary foodservice permit applications are submitted to the Health Department at least ten (10) days prior to the event. It further states **there are no anticipated costs to the Department for this event**.

The **Police Department** conducted a review of the application and the following comments/recommendations are made:

- The Police Department can provide adequate police protection for the event. The site is suitable for the outdoor amusement, the expected crowds are of small to moderate size, and the area has sufficient parking available.
- This event can be conducted with a minimal impact upon the surrounding neighborhoods and a near-normal flow of traffic on the streets adjacent to the site can be maintained.
- There are no anticipated costs to the Department for this event.

Respectfully submitted for your information.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott M. Sansom". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Scott M. Sansom
Chief of Police

Cc: Applicant

TOWN OF EAST HARTFORD POLICE DEPARTMENT



Marcia A. Leclerc
Mayor

OUTDOOR AMUSEMENT PERMITS
31 SCHOOL STREET
EAST HARTFORD, CT 06108-2638
(860) 528-4401

OUTDOOR AMUSEMENT PERMIT APPLICATION



Scott M. Sansom
Chief of Police

THIS APPLICATION IS DUE NOT LESS THAN 30 DAYS PRIOR TO THE EVENT APPLIED FOR

1. Name of Event:
11th Annual Abelon Memorial Walk
2. Date(s) of Event:
Saturday, May 14, 2016
3. Applicant's name, home & work phone numbers, home address, and e-mail address (NOTE: If applicant is a partnership, corporation, limited liability company, club or association give the full legal name of the Applicant) :
East Hartford Public Schools
c/o Rachel Buck, H(203)530-1171, W(860)-622-5590
40 Meadow Way, Meriden, CT 06450
Please direct all correspondence to the work address:
CIBA, 857 Forbes Street, East Hartford, CT 06118
4. If Applicant is a partnership, corporation, limited liability company, club, or association, list the names of all partners, members, directors and officers AND provide their business address.
CIBA Student Advisory Board, 857 Forbes Street, East Hartford, CT 06118
Additional advisors: Doug Clarke
5. List the location of the proposed amusement: (Name of facility and address)
CIBA, 857 Forbes Street to Sunset Ridge School, 450 Forbes Street (& back)
6. List the dates and hours of operation for each day (if location changes on a particular day, please list):
5/14/2016 7:30 am – 2 pm
7. Provide a detailed description of the proposed amusement:
The walk includes registration, refreshments, drawing items, face painting stations, sponsor signs, banners, a dunk tank, and bouncy castle. There will be guest speakers and the walk itself.

8. Will music or other entertainment be provided wholly or partially outdoors?

Yes No

a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)?

9. What is the expected age group(s) of participants?

Mostly 14-18 year olds, but walkers draw from all age groups.

10. What is the expected attendance at the proposed amusement:

(If more than one performance, indicate time / day / date and anticipated attendance for each.)

150-200 (optimistically)

11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:

a. Crowd size impact:

Please see attached

b. Traffic control and flow plan at site & impact on surrounding / supporting streets:

Please see attached

c. Parking plan on site & impact on surrounding / supporting streets:

Please see attached

d. Noise impact on neighborhood:

Please see attached

e. Trash & litter control plan for the amusement site and surrounding community during and immediately after the proposed amusement:

Please see attached

f. List expected general disruption to neighborhood's normal life and activities:

Please see attached

g. Other expected influence on surrounding neighborhood:

Please see attached

12. Provide a detailed plan for the following:

a. Accessibility of amusement site to emergency, police, fire & medical personnel and vehicles:

Please see attached

b. Provisions for notification of proper authorities in the case of an emergency:

Please see attached

c. Any provision for on-site emergency medical services:

Please see attached

d. Crowd control plan:

Please see attached

e. If on town property, the plan for the return of the amusement site to pre-amusement condition:

Please see attached

f. Provision of sanitary facilities:

Please see attached

13. Will food be provided, served, or sold on site:

Please see attached

Food available Yes No AND contact has been made with the East Hartford Health

Department Yes No.

Additions to Outdoor Amusement Permit

3. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:
 - a. **Crowd Size Impact:**

There is a large amount of pedestrian traffic, as the event consists of a fundraising walk that starts at CIBA, follows Forbes Street to Sunset Ridge School, loops around in the parking lot with a stop at the water station there, and retraces the path back to CIBA. All collective gatherings aside from the walk and water break take place indoors in the lobby, rotunda of CIBA, or in the CIBA parking lot. All walkers are to use designated crosswalks and sidewalks.
 - b. **Traffic Control and Flow Plan at Site & Impact on Surrounding / Supporting Streets:**

All participants use designated crosswalks and sidewalks. As well, participants park their vehicles in the CIBA/EHHS parking lot. This does not create any undue congestion, and the impact on surrounding streets is minimal.
 - c. **Parking Plan On Site & Impact on Surrounding / Supporting Streets:**

All participants park their vehicles in the CIBA/EHHS parking lot. This does not create any undue congestion, and the impact on surrounding streets is minimal.
 - d. **Noise Impact on Neighborhood:**

There is some noise, but this is limited to the casual conversation of the participants as they walk the planned route. There will be music and speeches indoors at CIBA during registration and welcome, but this does not create any noise impact on the surrounding neighborhoods.
 - e. **Trash & Litter Control Plan for the Amusement Site and Surrounding Community During and Immediately After the Proposed Amusement:**

Student cleaning crews man the back of the walk, cleaning up any visible litter as they go. A water station with trash receptacles will be set up at Sunset Ridge School, and student volunteers will be responsible for keeping the area clean and removing the trash and receptacles at the end of the walk. Event supervisors inspect these areas prior to the end of the event.
 - f. **List expected general disruption to neighborhood's normal life and activities:**

Minimal; there will be heavy pedestrian traffic on the road for approx. 1 hour.
 - g. **Other Expected Influence on Surrounding Neighborhood:**

We hope to spread awareness of the devastating statistics that surround pancreatic cancer, raise funds for its treatment and patient support services, as well as raise money to support higher education.
4. Provide a Detailed Plan for the Following:
 - a. **Accessibility of Amusement Site to Emergency, Police, Fire & Medical Personnel and Vehicles:**

Full accessibility
 - b. **Provisions for Notification of Proper Authorities in the Case of an Emergency:**

There are functioning landlines at CIBA, the main hub of this event. As well, the two partners listed on this form, as well as other CIBA staff, will have operational cell phones along the entire route.
 - c. **Any Provision for On-Site Emergency Medical Services:**

We will have first aid kits on site and access to telephones in the event that more serious medical treatment is necessary.
 - d. **Crowd Control Plan:**

CIBA staff helps to lead the walk and are in great attendance at this event, and they help to supervise and enforce crowd control.
 - e. **If on Town Property, the Plan for the Return of the Amusement Site to Pre-Amusement Condition:**

Student volunteers are stationed at key locations along the route. They are responsible for the maintenance of the location, and these conditions are checked by the partners listed on this form prior to the end of the event.

f. Provision of sanitary facilities:

A custodian is present at CIBA during the hours of the event, making restrooms inside the school available to event participants.

14. Does the proposed amusement involve the sale and/or provision of alcoholic beverages to amusement attendees,

Yes No Alcoholic beverages will be served / provided.

If 'YES', describe, in detail, any and all arrangements and what procedures shall be employed:

a. For such sale or provision,

b. To ensure that alcohol is not sold or provided to minors or intoxicated persons.

Check if copy of the liquor permit, as required by State law, is included with application.

15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests should go here):

Not for profit organization - Request fee be waived

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.

a. False Statement is a Class A Misdemeanor.

b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:

Rachel Buck

(Legal Name of Applicant)

Rachel A. Buck
(Applicant Signature)

Rachel Buck

(Printed Name)

4/20/16

(Date Signed)

Vice President, MAMF

(Capacity in which signing)

(Send application electronically to cfrank@easthartfordct.gov)

FOR OFFICE USE

Insurance Certificate Included:

YES

NO

Liquor Permit Included:

YES

NO

Certificate of Alcohol Liability Included:

YES

NO

Time Waiver Request Included:

YES

NO

Fee Waiver Request Included:

YES

NO

Received By: Carmel Jean
Employee Number: 9019
Date & Time Signed: April 21 2016 11:40 AM PM
Time remaining before event: < 30 days.

If roads or sidewalks will be closed to public use as a result of this event the applicant must comply with signage requirements per Section 5-4 and present a signed affidavit attesting to this at the Town Council meeting.



Michael Abelon Memorial Foundation

April 2016

To whom it may concern:

The Michael Abelon Memorial Foundation would like to request a waiver for the 30 time period on permits. The application was late due to our attempt to finalize details before sending in the permit which unfortunately coincided with school vacation. Upon returning we found out that we needed to make a change in our foundation board due to the death of our secretary/treasurer.

Thank you.

Rachel Buck
Vice President
MAMF

857 Forbes Street
East Hartford, CT 06118
mabelonmf@gmail.com

Frank, Carol

From: Perez, William
Sent: Tuesday, April 26, 2016 4:37 PM
To: Frank, Carol
Cc: Driscoll, Eileen
Subject: Re: 11th Annual Abelon Memorial Walk

The permit is approved as submitted.

William Perez
Assistant Fire Chief

Sent from my iPhone

On Apr 26, 2016, at 2:12 PM, Frank, Carol <CFrank@easthartfordct.gov> wrote:

Chief –

Ask and you shall receive.... Happy Birthday!!!

From: Frank, Carol
Sent: Thursday, April 21, 2016 12:00 PM
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Cohen, Bruce; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; McConville, Timothy; O'Connell, Michael; Perez, William; Sansom, Scott; Schwartz, Tess; Stokes, Gloria; Sullivan, Trent; Uhrig, Jim; Walsh, Mike
Subject: 11th Annual Abelon Memorial Walk

Good afternoon all.

Attached please find the Outdoor Amusement Permit Application, Fee Waiver request, Time Waiver request and your Director's Review and Notice in connection with the above captioned event.

THIS IS A VERY UNIQUE CIRCUMSTANCE AND DUE TO THE VERY SHORT TURNOVER TIME TO ENSURE PLACEMENT ON THE APRIL 19TH TOWN COUNCIL AGENDA, I AM REQUESTING THAT YOUR REVIEWS BE RETURNED TO ME BY NO LATER THAN NOON ON TUESDAY, APRIL 26TH.

Because of the very real time issues involved with this Outdoor Amusement Permit, I am requesting that your reviews be sent via e-mail only so that we are ensure the most efficient transmittal of your reviews.

Your anticipated cooperation is very much appreciated and as always, if you should have any questions, please feel free to contact me. Many thanks.

Carol A. Frank

Health



Scott M. Sansom
Chief of Police

TOWN OF EAST HARTFORD
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: **May 16, 2016**
Event: **11th Annual Abelon Memorial Walk**
Applicant: **Michael Alelon Memorial Foundation by Rachel Buck, its Vice President**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated cost(s) if known \$ 0

Michael T. O'Connell
Signature

04/22/2016
Date

Comments:

Approval recommended provided that temporary foodservice permit applications are submitted to the Health Department at least ten days prior to the event.

Parkster



Scott M. Sansom
Chief of Police

TOWN OF EAST HARTFORD
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: **May 16, 2016**
Event: **11th Annual Abelon Memorial Walk**
Applicant: **Michael Alelon Memorial Foundation by Rachel Buck, its Vice President**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted
 - 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
 - 3. the application be disapproved for the reason(s) set forth in the attached comments.
-
- Fire Department
 - Health Department
 - Parks & Recreation Department
 - Public Works Department
 - Corporation Counsel

Anticipated cost(s) if known \$0.00

Ted Fravel
Signature

4/25/16
Date

Comments:

Frank, Carol

From: Schwartz, Tess
Sent: Monday, April 25, 2016 2:16 PM
To: Frank, Carol
Cc: Bockus, Tim
Subject: RE: 11th Annual Abelon Memorial Walk

Carol,

I have reviewed this application and pursuant to Town Ordinance 5.3, I recommend this application be approved. There is no anticipated cost to the Department.

Tess Schwartz, PE
Assistant Director of Public Works
Town of East Hartford
740 Main Street
East Hartford, CT 06108
Phone (860)291-7365
Fax (860) 291-7370
www.easthartfordct.gov

From: Frank, Carol
Sent: Thursday, April 21, 2016 12:00 PM
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Cohen, Bruce; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; McConville, Timothy; O'Connell, Michael; Perez, William; Sansom, Scott; Schwartz, Tess; Stokes, Gloria; Sullivan, Trent; Uhrig, Jim; Walsh, Mike
Subject: 11th Annual Abelon Memorial Walk

Good afternoon all.

Attached please find the **Outdoor Amusement Permit Application, Fee Waiver request, Time Waiver request** and your Director's Review and Notice in connection with the above captioned event.

THIS IS A VERY UNIQUE CIRCUMSTANCE AND DUE TO THE VERY SHORT TURNOVER TIME TO ENSURE PLACEMENT ON THE APRIL 19TH TOWN COUNCIL AGENDA, I AM REQUESTING THAT YOUR REVIEWS BE RETURNED TO ME BY NO LATER THAN NOON ON TUESDAY, APRIL 26TH.

Because of the very real time issues involved with this Outdoor Amusement Permit, I am requesting that your reviews be sent via e-mail only so that we are ensure the most efficient transmittal of your reviews.

Your anticipated cooperation is very much appreciated and as always, if you should have any questions, please feel free to contact me. Many thanks.

Carol A. Frank

Frank, Carol

From: Gentile, Richard
Sent: Monday, April 25, 2016 3:39 PM
To: Frank, Carol
Subject: RE: 11th Annual Abelon Memorial Walk

I do not know who the applicant is. Perhaps you can clarify if it is the School System, the Student organization or the not for profit listed. Thanks

From: Frank, Carol
Sent: Thursday, April 21, 2016 12:00 PM
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Cohen, Bruce; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; McConville, Timothy; O'Connell, Michael; Perez, William; Sansom, Scott; Schwartz, Tess; Stokes, Gloria; Sullivan, Trent; Uhrig, Jim; Walsh, Mike
Subject: 11th Annual Abelon Memorial Walk

Good afternoon all.

Attached please find the **Outdoor Amusement Permit Application, Fee Waiver request, Time Waiver request** and your Director's Review and Notice in connection with the above captioned event.

THIS IS A VERY UNIQUE CIRCUMSTANCE AND DUE TO THE VERY SHORT TURNOVER TIME TO ENSURE PLACEMENT ON THE APRIL 19TH TOWN COUNCIL AGENDA, I AM REQUESTING THAT YOUR REVIEWS BE RETURNED TO ME BY NO LATER THAN NOON ON TUESDAY, APRIL 26TH.

Because of the very real time issues involved with this Outdoor Amusement Permit, I am requesting that your reviews be sent via e-mail only so that we are ensure the most efficient transmittal of your reviews.

Your anticipated cooperation is very much appreciated and as always, if you should have any questions, please feel free to contact me. Many thanks.

Carol A. Frank
East Hartford Police Department
Support Services Bureau
31 School Street
East Hartford, CT 06108

Ph: 860-291-7631
Fax: 860-610-6290

Risk Mgmt

Frank, Carol

From: Sullivan, Trent
Sent: Thursday, April 21, 2016 5:27 PM
To: Frank, Carol
Subject: RE: 11th Annual Abelon Memorial Walk

That sounds perfect....I might forget though, so I may need a reminder every once in a while!

So, with respect to this event, I would like to see a certificate(s) of insurance containing General Liability Limits of \$1,000,000/occurrence and in the aggregate, as well as Auto Liability Limits of \$1,000,000. They should also note Worker's Compensation Insurance coverage, if they meet the requirements. Lastly, the following should be in the comments section "The Town of East Hartford, its officials, employees and volunteers are named as additional insureds with respect to liability arising out of the permitted activities."

Thank you!!
-Trent

From: Frank, Carol
Sent: Thursday, April 21, 2016 2:39 PM
To: Sullivan, Trent
Subject: RE: 11th Annual Abelon Memorial Walk

Trent,
You can send me your review and reference that the vendors will need to provide a COI for your review, prior to the event in the amount of \$100,000 dollars general liability, naming the town (and anyone or thing else you require) as an additional insured.

Once I have that, I will then forward that to the applicant, (it's their event so they should be doing some of this work), "cc" you on it and provide your phone and email contact information so that everyone's on board and any specific questions can then be addressed to the Town Risk Manager. You then hopefully get the information asap.!

Always worked in the past. - I really don't want to assume anything so if you'd prefer to do things differently, just let me know and I'll follow your lead.

C

From: Sullivan, Trent
Sent: Thursday, April 21, 2016 2:31 PM
To: Frank, Carol
Subject: RE: 11th Annual Abelon Memorial Walk

Hi Carol;

I read the application and those two things immediately came to mind when reading it. I really appreciate input, as I could have missed them or perhaps originally thought differently about the risk. I'm not sure of the protocol - I assume I should be the one contacting the promoter to reach out to the dunk tank and bounce house vendor, as I have done in the past. Does that make sense?

Again, I really do appreciate your input.

PD

Frank, Carol

From: Hawkins, Mack
Sent: Tuesday, April 26, 2016 7:24 AM
To: Frank, Carol
Subject: RE: 10th Annual Abelon Memorial Walk

Carol,

I have reviewed the Outdoor Amusement Permit Application for the 10th Annual Abelon Memorial Walk. I approve this permit. Please mark the Worksheets "EXTRA ATTENTION" for the day of the event.

Thank you,

Deputy Chief Mack S. Hawkins

Chief of Field Operations
East Hartford Police Department
31 School St.
East Hartford, CT 06108
Office 860 291-7597

"Serving our Community with Pride and Integrity"



From: Frank, Carol
Sent: Monday, April 20, 2015 2:56 PM
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; McConville, Timothy; Milkove, Tess; O'Connell, Michael; Perez, William; Sansom, Scott; Stokes, Gloria; Uhrig, Jim
Subject: 10th Annual Abelon Memorial Walk

Good afternoon all.

Attached please find the Outdoor Amusement Permit Application and your Director's Review and Notice in connection with the above captioned event. This application was received less than 30 days prior to the event so I am asking you to provide me with your reviews within a week in order to accommodate the placement of this permit request before the Town Council meeting of May 5, 2015.

Frank, Carol

From: Grew, Greg
Sent: Thursday, April 21, 2016 12:01 PM
To: Frank, Carol
Subject: RE: 11th Annual Abelon Memorial Walk

Per Town Ordinance 5-3 my review and approval are not required. Permits and inspections may be required for temporary installations.

MILTON GREGORY GREW, AIA
Director of Inspections & Permits
(Building / Zoning / Property Maint.)
TOWN OF EAST HARTFORD
740 Main Street
East Hartford, CT 06108
Direct (860) 291-7345
Mobile (860) 874-8034
www.easthartfordct.gov/inspections-and-permits

From: Frank, Carol
Sent: Thursday, April 21, 2016 12:00 PM
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Cohen, Bruce; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; McConville, Timothy; O'Connell, Michael; Perez, William; Sansom, Scott; Schwartz, Tess; Stokes, Gloria; Sullivan, Trent; Uhrig, Jim; Walsh, Mike
Subject: 11th Annual Abelon Memorial Walk

Good afternoon all.

Attached please find the **Outdoor Amusement Permit Application, Fee Waiver request, Time Waiver request** and your Director's Review and Notice in connection with the above captioned event.

THIS IS A VERY UNIQUE CIRCUMSTANCE AND DUE TO THE VERY SHORT TURNOVER TIME TO ENSURE PLACEMENT ON THE APRIL 19TH TOWN COUNCIL AGENDA, I AM REQUESTING THAT YOUR REVIEWS BE RETURNED TO ME BY NO LATER THAN NOON ON TUESDAY, APRIL 26TH.

Because of the very real time issues involved with this Outdoor Amusement Permit, I am requesting that your reviews be sent via e-mail only so that we are ensure the most efficient transmittal of your reviews.

Your anticipated cooperation is very much appreciated and as always, if you should have any questions, please feel free to contact me. Many thanks.

Carol A. Frank
East Hartford Police Department
Support Services Bureau

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD
Police Department

31 School Street
East Hartford, Connecticut 06108-2638

TELEPHONE
(860) 528-4401

FAX (860) 289-1249

www.easthartfordct.gov

SCOTT M. SANSOM
CHIEF OF POLICE

April 13, 2016

Richard F. Kehoe, Chairman
East Hartford Town Council
740 Main Street
East Hartford, CT 06108

Re: Outdoor Amusement Permit Application
5th Annual CT River Academy at Goodwin College Scholarship Walk

Dear Mr. Kehoe:

Attached please find an Outdoor Amusement Permit Application submitted by CT River Academy at Goodwin College Parent Group, by Nancy F. Perea, its President. The applicant seeks to conduct a **4 mile walk on Friday, May 13, 2016 from 9 AM to 10:30 AM**. The walk will begin at 9 Riverside Drive, go through Ensign Street to Main Street, turn at Willys Street and at this point the walk will reverse course and end up at its place of origin.

The applicant respectfully **requests a waiver of the associated permit fee**, under the provisions of (TO) 5-6(a), due to the Town of East Hartford as this is a fundraiser to benefit scholarships provided some of this year's graduating seniors.

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, Public Works Departments and the Offices of the Corporation Counsel and Finance.

The **Offices of Corporation Counsel and Risk Management** approve the application as submitted.

The **Health, Fire, Public Works and Parks & Recreation Departments** approve the application as submitted and **state there are no anticipated costs to their Departments for this event**.

The **Police Department** approves the application as submitted and states **there are no anticipated costs to the Department for this event**.

Respectfully submitted for your information.

Sincerely,



Scott M. Sansom
Chief of Police

TOWN OF EAST HARTFORD POLICE DEPARTMENT



Marcia A. Leclerc
Mayor

OUTDOOR AMUSEMENT PERMITS
31 SCHOOL STREET
EAST HARTFORD, CT 06108-2638
(860) 528-4401

OUTDOOR AMUSEMENT PERMIT APPLICATION



Scott M. Sansom
Chief of Police

THIS APPLICATION IS DUE NOT LESS THAN 30 DAYS PRIOR TO THE EVENT APPLIED FOR

1. Name of Event:
5th Annual Scholarship Walk, CT. River Academy at Goodwin College
2. Date(s) of Event:
Friday May 13, 2016
3. Applicant's name, home & work phone numbers, home address, and e-mail address (NOTE: If applicant is a partnership, corporation, limited liability company, club or association give the full legal name of the Applicant) :
CT. River Academy at Goodwin College Parent Group by Nancy Pereau, its Parent Group President. 9 Riverside Drive, East Hartford CT. 06118.
Ph# 203-525-6167; Email: ctrapg@gmail.com
4. If Applicant is a partnership, corporation, limited liability company, club, or association, list the names of all partners, members, directors and officers AND provide their business address.
CT River Academy Parent Group (RAP). 9 Riverside Dr., E. Hartford CT 06118
Nancy Pereau, President
Rhonda York, Treasurer
5. List the location of the proposed amusement: (Name of facility and address)
CT. River Academy at Goodwin College, 9 Riverside Dr., E. Htfd., CT 06118
6. List the dates and hours of operation for each day (if location changes on a particular day, please list):
May 13, 2016 from 9:00 a.m. to 10:30 a.m.
7. Provide a detailed description of the proposed amusement:
4 mile (approx) walk starts and ends at 9 Riverside Dr. through Ensign St. to Main St., turn at Willys St. and reverse the route back to 9 Riverside Drive.

8. Will music or other entertainment be provided wholly or partially outdoors?

Yes No

a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)?

9. What is the expected age group(s) of participants?

13 years to 70 years

10. What is the expected attendance at the proposed amusement:

(If more than one performance, indicate time / day / date and anticipated attendance for each.)

420-450 students & family members. One day only. 5/13/16, 9a.m-10:30 a.m.

11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:

a. Crowd size impact:

420-450 students, educators and family members

b. Traffic control and flow plan at site & impact on surrounding / supporting streets:

Entire route has sidewalk. School security guard and staff will assist with flow

c. Parking plan on site & impact on surrounding / supporting streets:

Parking provided in parking garage at the school

d. Noise impact on neighborhood:

None

e. Trash & litter control plan for the amusement site and surrounding community during and immediately after the proposed amusement:

Trash containers on school property

f. List expected general disruption to neighborhood's normal life and activities:

None

g. Other expected influence on surrounding neighborhood:

None

12. Provide a detailed plan for the following:

a. Accessibility of amusement site to emergency, police, fire & medical personnel and vehicles:

yes

b. Provisions for notification of proper authorities in the case of an emergency:

Yes. School security guards, staff and parents with cell phones

c. Any provision for on-site emergency medical services:

Yes

d. Crowd control plan:

Yes

e. If on town property, the plan for the return of the amusement site to pre-amusement condition:

Yes

f. Provision of sanitary facilities:

Yes

13. Will food be provided, served, or sold on site:

Food available Yes No AND contact has been made with the East Hartford Health

Department Yes No.

14. Does the proposed amusement involve the sale and/or provision of alcoholic beverages to amusement attendees,

Yes No Alcoholic beverages will be served / provided.

If 'YES', describe, in detail, any and all arrangements and what procedures shall be employed:

a. For such sale or provision,

b. To ensure that alcohol is not sold or provided to minors or intoxicated persons.

Check if copy of the liquor permit, as required by State law, is included with application.

15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests should go here):

We are requesting a waiver of the application fee as this event is a fundraiser

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.

a. False Statement is a Class A Misdemeanor.

b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:

CT. River Academy Parents Group

(Legal Name of Applicant)

Nancy F. Perea

(Applicant Signature)

Nancy Perea

(Printed Name)

3/28/16

(Date Signed)

President

(Capacity in which signing)

(Send application electronically to cfrank@easthartfordct.gov)

FOR OFFICE USE

Insurance Certificate Included:

YES

NO

Liquor Permit Included:

YES

NO *3 N/A*

Certificate of Alcohol Liability Included:

YES

NO

Time Waiver Request Included:

YES

NO

Fee Waiver Request Included:

YES

NO

Received By: Carol A. Stark
Employee Number: 9019
Date & Time Signed: March 09, 2016 7:40 AM ~~PM~~
Time remaining before event: 30+ days.

If roads or sidewalks will be closed to public use as a result of this event the applicant must comply with signage requirements per Section 5-4 and present a signed affidavit attesting to this at the Town Council meeting.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/24/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

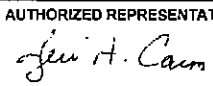
PRODUCER Sinclair Risk & Financial Suite 200 35 Thorpe Avenue Wallingford, CT 06492 Martin Shea	CONTACT NAME: Martin Shea	
	PHONE (A/C, No, Ext): 203-265-0996	FAX (A/C, No):
E-MAIL ADDRESS:		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Utica National Ins Group		25976
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	X	CPP4933219	01/01/2016	07/01/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COM/POP AGG \$ 3,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		CULP4933270	01/01/2016	07/01/2016	EACH OCCURRENCE \$ 15,000,000 AGGREGATE \$ 15,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RE: Fundraising/Scholarship Walk on Friday May 13, 2016 3 miles in & around Riverside Drive, East Hartford, CT. The Town of East Hartford and its elected officials, agents, servants, employees & volunteers are additional insureds for General Liability as required by written contract or agreement.

CERTIFICATE HOLDER <p style="text-align: center;">EASTH-2</p> Town Of East Hartford 740 Main Street East Hartford, CT 06108	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--



Scott M. Sansom
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: **May 13, 2016**

Event: **5th Annual CT River Academy at Goodwin College Scholarship Walk**

Applicant: **CT River Academy at Goodwin College Parent Group by Nancy F. Perea, its President.**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
 - 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
 - 3. the application be disapproved for the reason(s) set forth in the attached comments.
-
- Fire Department
 - Health Department
 - Parks & Recreation Department
 - Public Works Department
 - Corporation Counsel
- Anticipated Cost(s) if known \$ 0

William Perez, Assistant Fire Chief
Signature

March 31, 2016

Date

Comments:



Scott M. Sansom
Chief of Police

**TOWN OF EAST HARTFORD
POLICE DEPARTMENT
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits**
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: **May 13, 2016**
Event: **5th Annual CT River Academy at Goodwin College Scholarship Walk**
Applicant: **CT River Academy at Goodwin College Parent Group by Nancy F. Pereau, its President.**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
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- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated Cost(s) if known \$ _____ 0 _____


Signature


Date

Comments:



Scott M. Sansom
Chief of Police

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POLICE DEPARTMENT
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31 School Street
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Mayor

Administrative Review of Amusement Permit

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Event: **5th Annual CT River Academy at Goodwin College Scholarship Walk**

Applicant: **CT River Academy at Goodwin College Parent Group by Nancy F. Perea, its President.**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
 - 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
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-
- Fire Department
 - Health Department
 - Parks & Recreation Department
 - Public Works Department
 - Corporation Counsel
-
- Anticipated Cost(s) if known \$0.00

Ted Fravel

Signature

4/11/16

Date

Comments:

Frank, Carol

From: Schwartz, Tess
Sent: Wednesday, April 13, 2016 7:49 AM
To: Frank, Carol
Cc: Bockus, Tim
Subject: RE: 5t Annual CT River Academy @ Goodwin College Scholarship Walk

Carol,

I have reviewed this application and pursuant to Town Ordinance 5.3, I recommend this application be approved. There is no anticipated cost to the Department.

Tess Schwartz, PE
Assistant Director of Public Works
Town of East Hartford
740 Main Street
East Hartford, CT 06108
Phone (860)291-7365
Fax (860) 291-7370
www.easthartfordct.gov

From: Frank, Carol
Sent: Tuesday, March 29, 2016 8:18 AM
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Cohen, Bruce; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; McConville, Timothy; O'Connell, Michael; Perez, William; Sansom, Scott; Schwartz, Tess; Stokes, Gloria; Uhrig, Jim; Walsh, Mike
Subject: 5t Annual CT River Academy @ Goodwin College Scholarship Walk

Attached please find the **Outdoor Amusement Permit Application, Fee Waiver request, Certificate of Insurance** and your Director's Review and Notice in connection with the above captioned event.

Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, **TO MY ATTENTION AT THE POLICE DEPARTMENT by Tuesday, April 12, 2016.** Thank you.

If you should have any questions, please feel free to contact me.

Carol A. Frank
East Hartford Police Department
Support Services Bureau
31 School Street
East Hartford, CT 06108

Ph: 860-291-7631

Frank, Carol

From: Gentile, Richard
Sent: Thursday, March 31, 2016 2:25 PM
To: Frank, Carol
Subject: RE: 5t Annual CT River Academy @ Goodwin College Scholarship Walk

I have no comments or concerns with this application

From: Frank, Carol
Sent: Tuesday, March 29, 2016 8:18 AM
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Cohen, Bruce; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; McConville, Timothy; O'Connell, Michael; Perez, William; Sansom, Scott; Schwartz, Tess; Stokes, Gloria; Uhrig, Jim; Walsh, Mike
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Carol A. Frank
East Hartford Police Department
Support Services Bureau
31 School Street
East Hartford, CT 06108

Ph: 860-291-7631
Fax: 860-610-6290

Frank, Carol

From: Sullivan, Trent
Sent: Tuesday, March 29, 2016 9:18 AM
To: Frank, Carol
Cc: Walsh, Mike
Subject: RE: 5t Annual CT River Academy @ Goodwin College Scholarship Walk

Hi Carol – I have replaced Cindy Bennett as the new Town Risk Manager. It's going to take a while to fill her shoes, but I'm working hard to catch up!

I understand we receive amusement requests and are expected to review the requests from a risk and insurance (certificate) perspective and approve if appropriate.

I've reviewed this event on 5/13 as well as the car show event on 6/25. Both are approved from our perspective as their certificates of insurance meet the minimum requirements outlined and the events themselves are low risk.

With respect to the Duck Race on 6/12 – I am just waiting to review the copy of the Certificate of Insurance provided to Parks and Rec. As soon, as I review that, we can approve this event.

Please feel free to call me with any questions or concerns and I look forward to working with you.

Thanks, Trent

From: Walsh, Mike
Sent: Tuesday, March 29, 2016 8:20 AM
To: Sullivan, Trent
Subject: FW: 5t Annual CT River Academy @ Goodwin College Scholarship Walk

More amusements

Michael P. Walsh, Director of Finance
Town of East Hartford
740 Main Street
East Hartford, CT 06108
Telephone: (860) 291-7246
Facsimile: (860) 289-0831
E-Mail: MWalsh@easthartfordct.gov

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Subject: 5t Annual CT River Academy @ Goodwin College Scholarship Walk

Attached please find the **Outdoor Amusement Permit Application, Fee Waiver request, Certificate of Insurance** and your Director's Review and Notice in connection with the above captioned event.

PD

Frank, Carol

From: Hawkins, Mack
Sent: Monday, April 11, 2016 8:27 AM
To: Frank, Carol
Subject: RE: 5t Annual CT River Academy @ Goodwin College Scholarship Walk

Carol,

I have reviewed the Outdoor Amusement Permit Application for the 5th Annual CT River Academy @ Goodwin College Scholarship Walk. It appears that the entire walk will take place on the sidewalk. Please mark the Worksheets "EXTRA ATTENTION" for the day of the event.

Thank you,

Deputy Chief Mack S. Hawkins

Chief of Field Operations
East Hartford Police Department
31 School St.
East Hartford, CT 06108
Office 860 291-7597

"Serving our Community with Pride and Integrity"



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Frank, Carol

From: Grew, Greg
Sent: Tuesday, March 29, 2016 4:21 PM
To: Frank, Carol
Subject: RE: 5t Annual CT River Academy @ Goodwin College Scholarship Walk

Per Ordinance 5-3 my review and approval is not required. Permits and inspections may be required for temporary installations.

MILTON GREGORY GREW, AIA
Director of Inspections & Permits
(Building / Zoning / Property Maint.)
TOWN OF EAST HARTFORD
740 Main Street
East Hartford, CT 06108
Direct (860) 291-7345
Mobile (860) 874-8034
www.easthartfordct.gov/inspections-and-permits

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If you should have any questions, please feel free to contact me.

Carol A. Frank
East Hartford Police Department
Support Services Bureau
31 School Street
East Hartford, CT 06108

Ph: 860-291-7631
Fax: 860-610-6290

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD
Police Department

TELEPHONE
(860) 528-4401

SCOTT M. SANSOM
CHIEF OF POLICE

31 School Street
East Hartford, Connecticut 06108-2638

FAX (860) 289-1249

www.easthartfordct.gov

April 13, 2016

Richard F. Kehoe, Chairman
East Hartford Town Council
740 Main Street
East Hartford, CT 06108

**Re: Outdoor Amusement Permit Application -
3rd Annual East Hartford Parks & Recreation Car Show"**

Dear Chairman Kehoe:

Attached please find a copy of the amusement permit application submitted by the East Hartford Parks & Recreation Department by Ted Fravel, its Director. The applicant seeks to conduct a car show for viewing with awards and live musical entertainment. The Car Show will take place at the **Sunset Ridge School, 450 Forbes Street on Saturday, June 25, 2016**. Event hours, which include set up and take down, are between **10 AM to approximately 5 PM. Music will be provided between 1PM and 5PM.**

A rain date of Saturday, June 26, 2016 is requested and the event, if necessary, will utilize the same times for the car show and music.

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, Public Works Departments and the Offices of the Corporation Counsel and Finance.

The Offices of Corporation Counsel and Finance, Fire, and Public Works Departments approve the application as submitted and state **there are no anticipated costs to their departments associated with this event.**

The Parks & Recreation Department approves the application as submitted and states that it will get a sponsor for the cost of the Parks Rangers. It further states **there are no anticipated costs to the Department for this event.**

The Health Department recommends approval provided any temporary food service permit applications are received at least two weeks prior to the event. It further states that **there are no anticipated costs to the department for this event.**

The **Police Department** conducted a review of the application and the following comments/recommendations are made:

- The Police Department can provide adequate police protection for the

event. The site is suitable for the outdoor amusement, the expected crowds are of small to moderate size, and the area has sufficient parking available. **There are no anticipated costs to the department for this event.**

Respectfully submitted for your information.

Sincerely,



Scott M. Sansom
Chief of Police

Cc: Applicant

TOWN OF EAST HARTFORD POLICE DEPARTMENT



Marcia A. Leclerc
Mayor

OUTDOOR AMUSEMENT PERMITS
31 SCHOOL STREET
EAST HARTFORD, CT 06108-2638
(860) 528-4401

OUTDOOR AMUSEMENT PERMIT APPLICATION



Scott M. Sansom
Chief of Police

THIS APPLICATION IS DUE NOT LESS THAN 30 DAYS PRIOR TO THE EVENT APPLIED FOR

1. Name of Event:
East Hartford Parks and Recreation 3rd Car Show
2. Date(s) of Event:
Saturday June 25, 2016 (rain date Sunday June 26)
3. Applicant's name, home & work phone numbers, home address, and e-mail address (NOTE: If applicant is a partnership, corporation, limited liability company, club or association give the full legal name of the Applicant) :
Ted Fravel, 50 Chapman Place, East Hartford CT, 860-291-7166,
tfravel@easthartfordct.gov
4. If Applicant is a partnership, corporation, limited liability company , club, or association, list the names of all partners, members, directors and officers AND provide their business address.
5. List the location of the proposed amusement: (Name of facility and address)
Sunset Ridge School, 450 Forbes Street,
6. List the dates and hours of operation for each day (if location changes on a particular day, please list):
1:00 p.m. to 5:00 p.m
7. Provide a detailed description of the proposed amusement:
Event set-up 10am - 1pm, Cars arrive 12noon, Music (use of radio), food, award ceremony

8. Will music or other entertainment be provided wholly or partially outdoors?

Yes No

a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)? 1pm - 5pm

9. What is the expected age group(s) of participants?

15 - 80

10. What is the expected attendance at the proposed amusement:

(If more than one performance, indicate time / day / date and anticipated attendance for each.)

250 - 300

11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:

a. Crowd size impact:

250 large school grounds no impact

b. Traffic control and flow plan at site & impact on surrounding / supporting streets:

Participants will enter on Silver Lane and Forbes Street

c. Parking plan on site & impact on surrounding / supporting streets:

School has plenty of parking, (2) parking lots will accommodate all vehicles

d. Noise impact on neighborhood:

None

e. Trash & litter control plan for the amusement site and surrounding community during and immediately after the proposed amusement:

Parks and Recreation Park Rangers will monitor event.

f. List expected general disruption to neighborhood's normal life and activities:

none expected

g. Other expected influence on surrounding neighborhood:

none

12. Provide a detailed plan for the following:

a. Accessibility of amusement site to emergency, police, fire & medical personnel and vehicles:

Access on Forbes and Silver Lane

b. Provisions for notification of proper authorities in the case of an emergency:

Parks and Recreation staff has cell phones

c. Any provision for on-site emergency medical services:

Staff trained in basic first aid

d. Crowd control plan:

Use of Parks and Recreation Rangers

e. If on town property, the plan for the return of the amusement site to pre-amusement condition:

Yes

f. Provision of sanitary facilities:

School restrooms

13. Will food be provided, served, or sold on site:

Yes

Food available Yes No AND contact has been made with the East Hartford Health

Department Yes No.

14. Does the proposed amusement involve the sale and/or provision of alcoholic beverages to amusement attendees,

Yes No Alcoholic beverages will be served / provided.

If 'YES', describe, in detail, any and all arrangements and what procedures shall be employed:

a. For such sale or provision,

b. To ensure that alcohol is not sold or provided to minors or intoxicated persons.

Check if copy of the liquor permit, as required by State law, is included with application.

15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests should go here):

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.

a. False Statement is a Class A Misdemeanor.

b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:

Ted Fravel

(Legal Name of Applicant)
(Applicant Signature)

Ted Fravel
(Printed Name)

3/18/16
(Date Signed)

Director Parks and Recreation
(Capacity in which signing)

(Send application electronically to cfrank@easthartfordct.gov)

FOR OFFICE USE

Insurance Certificate Included:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Liquor Permit Included:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Certificate of Alcohol Liability Included:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO } N/A
Time Waiver Request Included:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Fee Waiver Request Included:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO

Received By: Care A. Clark
Employee Number: 9019
Date & Time Signed: March 29, 2016 7:38 AM ~~PM~~
Time remaining before event: 30⁰⁰ days.

If roads or sidewalks will be closed to public use as a result of this event the applicant must comply with signage requirements per Section 5-4 and present a signed affidavit attesting to this at the Town Council meeting.



Scott M. Sansom
Chief of Police

**TOWN OF EAST HARTFORD
POLICE DEPARTMENT
Outdoor Amusement Permits**
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: **June 25, 2016**
Rain date: **June 26, 2016**

Event: **3rd Annual East Hartford Parks and Recreation Car Show**

Applicant: **East Hartford Parks & Recreation Department by Ted Fravel, its Director**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated Cost(s) if known \$ _____

William Perez, Assistant Fire Chief

3/31/2016

Signature

Date

Comments:



Scott M. Sansom
Chief of Police

**TOWN OF EAST HARTFORD
POLICE DEPARTMENT
Outdoor Amusement Permits**
31 School Street
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- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated Cost(s) if known \$ _____ 0 _____

Michael O'Connell 3/29/16
Signature _____ Date

Comments:

Approval recommended provided any temporary food service permit applications are received at least two weeks prior to the event.



Scott M. Sansom
Chief of Police

**TOWN OF EAST HARTFORD
POLICE DEPARTMENT
Outdoor Amusement Permits**
31 School Street
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 - Health Department
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 - Public Works Department
 - Corporation Counsel
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- Anticipated Cost(s) if known \$0.00

Ted Fravel _____ 4/12/16
Signature Date

Comments:

The Department will get a sponsor for the cost of the parks rangers.

Frank, Carol

From: Schwartz, Tess
Sent: Wednesday, April 13, 2016 7:48 AM
To: Frank, Carol
Cc: Bockus, Tim
Subject: RE: 3rd Annual East Hartford Parks and Recreation Car Show

Carol,

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Tess Schwartz, PE
Assistant Director of Public Works
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Carol A. Frank
East Hartford Police Department
Support Services Bureau
31 School Street
East Hartford, CT 06108

Ph: 860-291-7631
Fax: 860-610-6290

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31 School Street
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I've reviewed this event on 5/13 as well as the **car show event on 6/25. Both are approved from our perspective as their certificates of insurance meet the minimum requirements outlined and the events themselves are low risk.**

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More amusements

Michael P. Walsh, Director of Finance
Town of East Hartford
740 Main Street
East Hartford, CT 06108
Telephone: (860) 291-7246
Facsimile: (860) 289-0831
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PD

Frank, Carol

From: Hawkins, Mack
Sent: Thursday, March 31, 2016 10:16 AM
To: Frank, Carol
Subject: RE: 3rd Annual East Hartford Parks and Recreation Car Show

Carol,

I have reviewed the Outdoor Amusement Permit Application for the 3rd Annual East Hartford Parks and Recreation Car Show (2016). Please mark the Worksheets "**EXTRA ATTENTION**" for the day of the event.

Thank you,

Deputy Chief Mack S. Hawkins

Chief of Field Operations
East Hartford Police Department
31 School St.
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Office 860 291-7597

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MILTON GREGORY GREW, AIA
Director of Inspections & Permits
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Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by Tuesday, April 12, 2016. Thank you.

If you should have any questions, please feel free to contact me.

Carol A. Frank
East Hartford Police Department
Support Services Bureau
31 School Street
East Hartford, CT 06108

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