

CCC 111 / Microsoft "TEAMS"

COMMUNITY ENGAGEMENT COMMITTEE

April 29, 2024

TO: Councillors Angie Parkinson and John Morrison

FROM: Donald Bell Jr., Chair

RE: Monday April 29, 2024 - 7:00 PM

Pursuant to Connecticut General Statutes § 1-225a, the Community Engagement Committee meeting is accessible through Microsoft "Teams" via this link: **Join the meeting now** or by calling 929-235-8441 Conference ID: 794 900 283#

AGENDA

1. CALL TO ORDER
2. APPROVAL OF MINUTES
  - A. January 23, 2024
7. OPPORTUNITY FOR RESIDENTS TO SPEAK
8. OLD BUSINESS
9. NEW BUSINESS
  - A. Discussion of Informal Engagement Opportunities with Town Administration
  - B. Establishment of Tentative Engagement Schedule
10. ADJOURNMENT

c: Town Council  
Connor Martin, Mayor

CCC 111 / MICROSOFT "TEAMS"

COMMUNITY ENGAGEMENT COMMITTEE

January 23, 2024

PRESENT Don Bell, Chair (via Teams), Councillors Angie Parkinson and John Morrison

ABSENT

ALSO Jason Marshall, Town Council Clerk  
PRESENT Councillor Awet Tsegai (via Teams)

CALL TO ORDER

Chair Bell called the meeting to order at p.m.

NOMINATION OF OFFICERS

Chair

MOTION By Angie Parkinson  
seconded by John Morrison  
  
to **appoint Don Bell** as **Chair**  
of the Community Engagement Committee.

Motion carried 3/0

Secretary

MOTION By Don Bell  
seconded by John Morrison  
  
to **appoint Angie Parkinson** as **Secretary**  
of the Community Engagement Committee.

Motion carried 3/0

ADOPTION OF RULES GOVERNING MEETINGS

MOTION By Angie Parkinson  
seconded by John Morrison  
  
to **adopt** Robert's Rules of Order as the rules that shall govern parliamentary procedure at all subcommittee meetings, with the exception that (1) the Chair shall not be required to restate the motion of any Council member unless requested by another Councillor, or when in the discretion of the Chair, such restatement is necessary to avoid any

confusion as to the motion; and (2) where such rules are in conflict with the provisions of the State Statutes, the Town Charter, or Town Ordinances.

Motion carried 3/0

#### ESTABLISHMENT OF MEETING DATES

MOTION By Angie Parkinson  
seconded by John Morrison

to **hold** meetings at the **call** of the Chair.

Motion carried 3/0

#### STORAGE OF RECORDS

MOTION By Angie Parkinson  
seconded by John Morrison

to **store** records in the Town Council office.

Motion carried 3/0

#### APPROVAL OF MINUTES

May 18, 2023

MOTION By Angie Parkinson  
seconded by John Morrison

to approve the minutes of the May 18, 2023 Community Engagement Committee meeting.

Motion carried 3/0

#### OPPORTUNITY FOR RESIDENTS TO SPEAK

None

#### NEW BUSINESS

Chair Bell stated that the purpose of this meeting is to discuss how the Council can take a more active role in thoughtfully engaging with Town residents. As the Town has transitioned from the pandemic, the goal of the Committee is to develop creative ways to interact with constituents and share information. The Committee discussed establishing a more structured schedule of meetings starting in March and convening on a quarterly basis.

