

CCC 111 / Microsoft "TEAMS"

BUDGET COMMITTEE

April 29, 2024

TO: Councillors Sebrina Wilson and John Morrison

FROM: Donald Bell Jr., Chair

RE: Monday April 29, 2024 - 6:00 PM

Pursuant to Connecticut General Statutes § 1-225a, the Community Engagement Committee meeting is accessible through Microsoft "Teams" via this link: **[Join the meeting now](#)** or by calling 929-235-8441 Conference ID: 794 900 283#

AGENDA

1. CALL TO ORDER
2. NOMINATION OF OFFICERS
 - A. Chair
 - B. Secretary
3. ADOPTION OF RULES GOVERNING MEETINGS
4. ESTABLISHMENT OF MEETING DATES
5. STORAGE OF RECORDS
6. APPROVAL OF MINUTES
 - A. January 15, 2020
7. OPPORTUNITY FOR RESIDENTS TO SPEAK
8. OLD BUSINESS
9. NEW BUSINESS
 - A. Structure and Goals of the Budget Committee
 - B. Review of Personnel and Department Services
 1. Police Athletic League – 2 Community Service Officers
 2. Finance Department – Accountant (Grants/Other)
 - C. Review of Town Vehicles
10. ADJOURNMENT

c: Town Council

Connor Martin, Mayor
Melissa McCaw, CAO / Finance Director

Robert J. Park

2020 JAN 17 A 8:40

TOWN COUNCIL MAJORITY OFFICE

BUDGET COMMITTEE

TOWN CLERK
EAST HARTFORD

JANUARY 15, 2020

PRESENT Don Bell, Temporary Chair, Councillors Sebrina Wilson and John Morrison

CALL TO ORDER

Temporary Chair Bell called the meeting to order at 5:30 pm.

NOMINATION OF OFFICERS

Chair

MOTION By Sebrina Wilson
seconded by John Morrison
to **appoint** Don Bell **Chair** of the Budget Committee.
Motion carried 3/0.

Secretary

MOTION By Don Bell
seconded by John Morrison
to **appoint** Sebrina Wilson as **Secretary** of the Budget Committee.
Motion carried 3/0.

ADOPTION OF RULES GOVERNING MEETINGS

MOTION By Sebrina Wilson
seconded by John Morrison
to **adopt** Robert's Rules of Order as the rules that shall govern parliamentary procedure at all subcommittee meetings, with the exception that (1) the Chair shall not be required to restate the motion of any Council member unless requested by another Councillor, or when in the discretion of the Chair, such restatement is necessary to avoid any confusion as to the motion; and (2) where such rules are in conflict with the provisions of the State Statutes, the Town Charter, or Town Ordinances.
Motion carried 3/0.

ESTABLISHMENT OF MEETING DATES

MOTION By Sebrina Wilson
seconded by John Morrison
to **hold** meetings at the **call** of the Chair.
Motion carried 3/0.

STORAGE OF RECORDS

MOTION By Sebrina Wilson
 seconded by John Morrison
 to **store** records in the Town Council office.
 Motion carried 3/0.

APPROVAL OF MINUTES

July 18, 2018

MOTION By Sebrina Wilson
 seconded by John Morrison
 to **approve** the July 18, 2018 minutes of the Budget Committee.
 Motion carried 3/0.

OPPORTUNITY FOR RESIDENTS TO SPEAK

None

NEW BUSINESS

Structure and Goals of the Budget Committee

Don Bell, Chair of the Budget Committee, initiated a discussion with Committee members on his vision for this Committee's goals and objectives for upcoming and future budgets. At a seminar hosted by CCM which was specifically geared towards newly elected municipal officials, Chair Bell shared how critical fiscal responsibility was as a major component of a Councillor's duties. He indicated that his intent for this Committee was to work closely with the Administration to examine long term structural changes that will reduce current and future expenditures. He sees this Committee being more active and engaged with the Administration and the residents as well.

Sebrina Wilson believes that shared services between the Town and the Board of Education is a major part of streamlining the budget and utilizing taxpayers' dollars in the most efficient manner. To that end, Councillor Wilson asked the Chair to inquire of the Administration if the Town's Human Resources Director position that is vacant could be shared with the existing Board of Education's Human Resources Director.

ADJOURNMENT

MOTION By John Morrison
 seconded by Sebrina Wilson
 to **adjourn** (6:04 p.m.).
 Motion carried 3/0.

c: Town Council