

*Robert J. Vanden*

2018 APR 13 A 9:23

TOWN COUNCIL AGENDA  
TOWN COUNCIL CHAMBERS  
740 MAIN STREET  
EAST HARTFORD, CONNECTICUT

TOWN CLERK  
EAST HARTFORD

APRIL 17, 2018

=====

**Announcement of Exit Locations (C.G.S. § 29-381)**

Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
  - A. Other Elected Officials
  - B. Other Residents
  - C. Mayor
5. APPROVAL OF MINUTES
  - A. April 3, 2018 Executive Session
  - B. April 3, 2018 Regular Meeting
6. COMMUNICATIONS AND PETITIONS
  - A. 2018 Proposed Bond Referenda:
    1. \$15M Road Program
    2. \$2M Town Hall Improvements
7. OLD BUSINESS
8. NEW BUSINESS
  - A. Outdoor Amusement Permit Applications:
    1. Riverfront Swing Night
    2. Riverfront Fireworks
    3. Head of the Riverfront Regatta
  - B. Refund of Taxes
9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION
10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
11. OPPORTUNITY FOR RESIDENTS TO SPEAK
  - A. Other Elected Officials
  - B. Other Residents
  - C. Mayor
12. ADJOURNMENT (next meeting: May 1<sup>st</sup>)

*Robert J. Paek*

2018 APR -9 A 8:49

TOWN COUNCIL MAJORITY OFFICE

APRIL 3, 2018

TOWN CLERK  
EAST HARTFORD

EXECUTIVE SESSION

PRESENT Chair Richard F. Kehoe, Vice Chair Linda A. Russo, Majority Leader Ram Aberasturia, Minority Leader Esther B. Clarke, Councillors Marc I. Weinberg, Joseph R. Carlson, Shelby J. Brown, Patricia Harmon and Caroline Torres

ALSO Scott Chadwick, Corporation Counsel  
PRESENT Brian Smith, Assessor

CALL TO ORDER

Chair Kehoe called the meeting to order at 6:41 p.m.

MOTION By Esther Clarke  
seconded by Linda Russo  
to go into Executive Session to discuss the following cases:

- The pending assessment (tax) appeal known as Pitkin Street EH, LLC v. Town of East Hartford, Docket No. CV-17-6038266-S, involving 131-133 Pitkin Street;
- The pending assessment (tax) appeal known as Carlos Mouta, Trustee v. Town of East Hartford, Docket No. CV-17-6038265-S, involving 235 East River Drive, Unit 1402; and
- The pending assessment (tax) appeal known as Tolland Street Holdings, LLC v. Town of East Hartford, Docket No. CV-17-6038270-S, involving 163 Tolland Street; and
- The pending property damage subrogation claim of resident, Donald Balfour, Claim # 0149023.

Motion carried 9/0.

MOTION By Esther Clarke  
seconded by Linda Russo  
to go back to Regular Session.  
Motion carried 9/0.

ADJOURNMENT

MOTION By Esther Clarke  
seconded by Linda Russo  
to adjourn (7:03 p.m.)  
Motion carried 9/0.

Attest *Richard F. Kehoe*  
Richard F. Kehoe  
Town Council Chair

*Robert J. Cook*

EAST HARTFORD TOWN COUNCIL 2018 APR -9 A 8:49

TOWN COUNCIL CHAMBERS

TOWN CLERK  
EAST HARTFORD

APRIL 3, 2018

PRESENT Chair Richard F. Kehoe, Vice Chair Linda A. Russo, Majority Leader Ram Aberasturia, Minority Leader Esther B. Clarke, Councillors Marc I. Weinberg, Joseph R. Carlson, Shelby J. Brown, Patricia Harmon and Caroline Torres

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:30 p.m. The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

None

APPROVAL OF MINUTES

March 20, 2018 Executive Session

MOTION By Ram Aberasturia  
seconded by Linda Russo  
to **approve** the minutes of the March 20, 2018 Executive Session.  
Motion carried 9/0.

March 20, 2018 Public Hearing/New Cingular Wireless

MOTION By Ram Aberasturia  
seconded by Pat Harmon  
to **approve** the minutes of the March 20, 2018 Public Hearing/New Cingular Wireless.  
Motion carried 9/0.

March 20, 2018 Regular Meeting

MOTION By Ram Aberasturia  
seconded by Caroline Torres  
to **approve** the minutes of the March 20, 2018 Regular Meeting.  
Motion carried 9/0.

## COMMUNICATIONS AND PETITIONS

### Resignation of Joshua Quintana from Inland/Wetlands Commission

The Chair announced the resignation of Joshua Quintana from the Inland/Wetlands Commission. He thanked him for his service to the town.

## NEW BUSINESS

### Annual Tax Lien Sales – RFP

MOTION By Shelby Brown  
seconded by Ram Aberasturia  
to **authorize** the administration to conduct a tax lien sale by way of a request for proposal (RFP) and to seek and receive sealed bids pursuant to an invitation to bid on a number of tax liens held by the town on specific real property as stated on lists produced by Finance Director Mike Walsh and attached to a memorandum dated March 14, 2018 from Mayor Marcia Leclerc to Town Council Chair Richard Kehoe, subject to the following four conditions:

1. The Collector of Revenue shall notify the record owner of each property subject to a lien that is to be included in the tax lien sale, by certified mail, that the lien is being included in the request for proposal and invitation to bid, and that the owner should contact the Town immediately to pay the taxes or seek a payment plan if they wish to keep the Town's tax liens on their property from being sold;
2. In order to qualify for a payment plan, the property owner must meet the following three criteria:
  - They must remit 25% of the outstanding amount due
  - They cannot have defaulted on a prior payment arrangement
  - Their property must not have active property code violations;
3. The letters from the Collector of Revenue to each property owner shall notify the property owner that the purchaser of the tax lien on their property shall have the right to foreclose on that property; and
4. The Administration shall return to the Town Council with the results of the request for proposal and that the proposal for each tax lien must be approved by the Town Council before it is sold.

And further to **authorize** the Administration to assign the subsequent tax liens totaling \$457,394.80, as stated on lists produced by Finance Director Mike Walsh and attached to a memorandum dated March 14, 2018 from Mayor Marcia Leclerc to Town Council Chair Richard Kehoe, to the vendors who currently hold the prior year tax liens on these properties.

Motion carried 9/0.

Outdoor Amusement Permit Applications:

Gengras Spring Open House

MOTION      By Linda Russo  
                  seconded by Marc Weinberg  
                  to **waive** the 30-day filing requirement pursuant to section 5-2(a) of the East Hartford Code of Ordinances and **approve** the outdoor amusement permit application entitled "The Gengras Spring Open House", submitted by Steve Bray, Events Coordinator for Gengras Motor Cars, Inc., to conduct an open house at 221 Governor Street where riders will have the opportunity to take test rides, and with music, food, a motorcycle stunt show, sales and vendors on Saturday, April 14<sup>th</sup> from 9AM to 5PM, with music from 11AM to 4PM; subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its agencies.  
                  Motion carried 9/0.

13<sup>th</sup> Annual Abelon Memorial Walk

MOTION      By Ram Aberasturia  
                  seconded by Marc Weinberg  
                  to **approve** the outdoor amusement permit application entitled "13<sup>th</sup> Annual Abelon Memorial Walk" submitted by the East Hartford Public Schools by way of Rachel Buck, Walk Faculty Advisor for the Connecticut International Baccalaureate Academy Student Advisory Board to conduct a walk to raise money and awareness for pancreatic cancer research and to provide a college scholarship for a CIBA student on Saturday, May 19<sup>th</sup> on the grounds of the Connecticut International Baccalaureate Academy, 857 Forbes Street from approximately 7:30AM to 2PM; the walk will begin at CIBA, proceed down Forbes Street to Sunset Ridge School, 450 Forbes Street and turn and retrace its steps back to CIBA; subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its agencies, and to **waive** the associated permit fee under the provisions of Section 5-6(a) in the Town of East Hartford Code of Ordinances, as this is a not-for-profit student initiated event.  
                  Motion carried 9/0.

2018 Lung Force Walk

MOTION      By Joe Carlson  
                  seconded by Linda Russo  
                  to **approve** the outdoor amusement permit application entitled "2018 Lung Force Walk", submitted by Mary Mackey, Development Manager for the American Lung Association to conduct a walk to raise awareness to defeat lung cancer at Great River Park on Sunday, June 3<sup>rd</sup> from 6:30AM to 12:30 PM with music and interactive educational activities; subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the

Town of East Hartford or its agencies.  
Motion carried 9/0.

Riverfront Summer Pops

MOTION By Marc Weinberg  
seconded by Linda Russo  
to **approve** the outdoor amusement permit application entitled "Riverfront Summer Pops" submitted by Josh Urrutia, Director of Events, for Riverfront Recapture to conduct three Pop concerts in Great River Park, with music on the following dates and times in 2018:  
  
Saturday, June 9th 7PM to 9PM (rain date: Sunday, June 10<sup>th</sup>)  
Saturday, July 21<sup>st</sup> 7PM to 9PM (rain date: Sunday, July 22<sup>nd</sup>)  
Saturday, August 25<sup>th</sup> 7PM to 9PM (rain date: Sunday, August 26<sup>th</sup>)  
  
subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its agencies; and to **waive** the permit fee and any associated town expenses for this event pursuant to the resolution passed by the Town Council on June 3, 2014.  
Motion carried 9/0.

East Hartford's Back to School Rally

MOTION By Joe Carlson  
seconded by Ram Aberasturia  
to **approve** the outdoor amusement permit entitled East Hartford's Back to School Rally as submitted by Cephus Nolen, Jr., Director, Youth Services to conduct a back to school rally on Saturday August 18<sup>th</sup> from 9AM to 12PM at the Town Green Gazebo with music from 10AM to 11:15AM; subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its agencies.  
Motion carried 9/0.

Refund of Taxes

MOTION By Marc Weinberg  
seconded by Linda Russo  
to **refund** taxes in the amount of \$86,413.27  
pursuant to Section 12-129 of the Connecticut General Statutes.  
Motion carried 9/0.

Bill	Name	Prop Loc/Vehicle Info.	Int Paid	Over Paid
2016-09-0050012	A AND B AUTO SALVAGE INC	2002/1FTRF17292NB99283	0	-9
2015-03-0050159	ACAR LEASING LIMITED	2013/1G11J5SX1DF256703	0	-274.8
2016-03-0050927	ALLAN S. GOODMAN INCORPORATED	2012/5TDDK3EH7CS158946	0	-424.54
2016-09-0050927	ALLAN S. GOODMAN INCORPORATED	2012/5TDDK3EH7CS158946	0	-92.87

2016-03-0053132	BELANGER ANNE B	2014/JF2SJAEC0EH523754	0	-113.22
2016-09-0053132	BELANGER ANNE B	2014/JF2SJAEC0EH523754	0	-88.06
2016-01-0001593	BOWER KENNETH C & GENTRY CAROL	259 PROSPECT ST	0	-200
2016-02-0042382	BUSAM BRIAN	1602 MAIN ST		-8.83
2016-03-0055417	CAMARCO EMILIE C	2001/1N4DL01DX1C226434	0	-52.26
2016-09-0055417	CAMARCO EMILIE C	2001/1N4DL01DX1C226434	0	-13.72
2016-04-0089351	DIFUSCO ROBERT R	2013/4T1BF1FK7DU276174	0	-17.98
2016-09-0061779	ENTERPRISE FM TRUST	2013/1C6RR7FTXDS672950	0	-99.58
2016-04-0082801	ENTERPRISE FM TRUST STATUTORY TRUST	2017/1GCWGAFFXH1102094	0	-2,037.96
2015-03-0055110	FORD CREDIT PERSONAL PROPERTY TAX	2012/2FMDK4KC8CBA75862	0	-604.96
2016-01-0005386	FREMONT RIVERVIEW LLC	99-101 EAST RIVER DR	-	75,224.25
2016-03-0064664	GONZALEZ MARCO A	2010/1FTFW1EVX AFC20389		-231.74
2016-09-0064663	GONZALEZ MARCO A	1999/1J4FY19SXXP448366		-37.52
2016-09-0064664	GONZALEZ MARCO A	2010/1FTFW1EVX AFC20389		-101.39
2016-09-0064665	GONZALEZ MARCO A	2001/1G1YY22G815130039		-70.15
2016-09-0064666	GONZALEZ MARCO A	2007/2FMDK49C97BA97722		-55.81
2016-03-0064733	GONZALEZ XYOMARA	2010/1G4GE5EV2AF226780		-22.59
2016-04-0083464	GONZALEZ XYOMARA	2013/2G61T5S38D9133328		-182.2
2016-04-0083466	GONZALEZ XYOMARA	2015/1C4RJEAG2FC238694		-55.49
2016-09-0064733	GONZALEZ XYOMARA	2010/1G4GE5EV2AF226780		-4.94
2016-03-0065172	GREEN KYRON K	1997/JN1CA21D3VM523023		-63.03
2016-09-0065172	GREEN KYRON K	1997/JN1CA21D3VM523023		-12.58
2016-03-0065546	GYAMFI JONATHAN A	2003/5GZCZ23DX3S836001		-10.24
2016-03-0090325	HENSON LEON	2002/1FAHP60A92Y127723		-185.27
2016-04-0083920	HODDER JAMES R	2006/1FAHP34N96W254341	0	-16
2016-03-0067050	HONDA LEASE TRUST	2014/5J6RM4H77EL043190	0	-208.83
2016-03-0067096	HONDA LEASE TRUST	2013/19XFB2F9XDE269187	0	-112.62
2016-03-0067131	HONDA LEASE TRUST	2015/1HGCR2F51FA012924	0	-35.55
2016-04-0084027	HONDA LEASE TRUST	2014/2HGFB2F83EH526401	0	-68.17
2016-01-0007866	KOSTRZEWA WALTER & THEODOSIA	288 BURKE ST	0	-27
2016-03-0070059	LAFOUNTAIN ALFRED L 4TH	2000/2GCEK19T9Y1388106		-110.33
2016-09-0070057	LAFOUNTAIN ALFRED L 4TH	1997/1J4GZ58S5VC668223	0	-15.54
2016-03-0071163	LEXIE MIRIAM S	2013/KMHCT4AE2DU397873	0	-58.35
2016-03-0073881	MENSAH VIDA O	2007/1D8GU58K57W726631	0	-32.16
2016-09-0073881	MENSAH VIDA O	2007/1D8GU58K57W726631	2	-7.03

2016-03-0075066	MOUNT RICHARD A JR	2014/1C4AJWAGXEL157413		-109.63
2016-09-0075066	MOUNT RICHARD A JR	2014/1C4AJWAGXEL157413	0	-31.84
2016-03-0075130	MUIRHEAD-SHIPPY CUTIE L	2012/2GNFLEE50C6295526	0	-10.27
2016-09-0075130	MUIRHEAD-SHIPPY CUTIE L	2012/2GNFLEE50C6295526	0	-2.25
2016-09-0075323	MYERS BRUCE M	2009/1D8HN44E49B519234	0	-28.28
2016-03-0075636	NGUYEN DEXUAN	2016/5N1AL0MM1GC519006	0	-712.8
2016-04-0086082	NISSAN INFINITI LT NOMINEE TRST FIRST GROUP	2016/1N4AL3AP7GC246681	0	-285.75
2016-09-0076218	LSNG	2011/1GB3G3BLXB1164407	0	-77.77
2015-04-0087189	PEREZ JAMEL JR	2006/2HGFG128X6H546194		-63.45
2016-03-0079186	PRINSTIL ALIX	2006/1HGCM55156A130134	0	-71.35
2016-09-0081259	RODRIGUEZ FRANKIE	2015/2C4RC1HG7FR602303	0	-34.41
2016-03-0082906	SANTOS KIWANNA M	2012/ZDM14BPW6CB003609		-290.11
2010-04-0086359	SARTORI VINCENT M	2003/1C3EL45T33N593193		-27.54
2016-04-0088010	SOTO HECTOR L	2006/1FTNE24W36DA15627		-256.92
2016-03-0086134	TOMPKINS SHERINA R	2001/1G4HP54K81U162956	8.79	-73.28
2016-04-0088342	TOMPKINS SHERINA R	2014/1N4AL3AP6EC110829		-46.84
2016-09-0086134	TOMPKINS SHERINA R	2001/1G4HP54K81U162956		-16.03
2015-03-0086430	USB LEASING LT	2014/2GNFLGEK2E6177210	0	-296.19
2016-01-0005282	WILLIAM FRANCIS	69-71 LARRABEE ST	0	-2,983.21
		<i>SUBTOTAL</i>	8.79	86404.48
		<b>TOTAL</b>		<b>86,413.27</b>

OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

Esther Clarke inquired on the status of the purchase of Blessed Sacrament Church. Mayor Leclerc stated that the closing is scheduled for April 24<sup>th</sup>.

COUNCIL ACTION ON EXECUTIVE SESSION MATTERS

Pitkin Street EH, LLC v. Town of East Hartford, Docket No. CV-17-6038266-S

MOTION By Ram Aberasturia  
seconded by Esther Clarke  
to **accept** the recommendation of Corporation Counsel to settle the  
pending assessment (tax) appeal known as Pitkin Street EH, LLC



v Town of East Hartford, Docket No. CV-17-6038266-S, involving 131-133 Pitkin Street, from the fair market value of \$655,920 to the fair market value of \$287,500, which shall generate a reduction of \$12,133.73 in property taxes, for the Grand List Year of 2016.  
Motion carried 9/0.

Carlos Mouta, Trustee v. Town of East Hartford, Docket No. CV-17-6038265-S

MOTION By Ram Aberasturia  
seconded by Marc Weinberg  
to **accept** the recommendation of Corporation Counsel to settle the pending assessment (tax) appeal known as Carlos Mouta, Trustee v Town of East Hartford, Docket No. CV-17-6038265-S, involving 235 East River Drive, Unit 1402, from the fair market value of \$274,190 to the fair market value of \$267,500, which shall generate a reduction of \$220.21 in property taxes, for the Grand List Year of 2016.  
Motion carried 9/0.

Tolland Street Holdings, LLC v. Town of East Hartford, Docket No. CV-17-6038270-S

MOTION By Ram Aberasturia  
seconded by Marc Weinberg  
to **accept** the recommendation of Corporation Counsel to settle the pending assessment (tax) appeal known as Tolland Street Holdings, LLC v Town of East Hartford, Docket No. CV-17-6038270-S, involving 163 Tolland Street, from the fair market value of \$901,390 to the fair market value of \$852,000, which shall generate a reduction of \$1,626.52 in property taxes, for the Grand List Year of 2016.  
Motion carried 9/0.

Property Damage Subrogation Claim of Donald Balfour, Claim # 0149023

MOTION By Ram Aberasturia  
seconded by Marc Weinberg  
to **accept** the recommendation of Corporation Counsel to settle the pending property damage subrogation claim of National General Insurance Company on behalf of Donald Balfour, involving 108 Arbutus Street, for a total sum of \$16,980.14.  
Motion carried 9/0.

OPPORTUNITY FOR RESIDENTS TO SPEAK

Mayor Leclerc (1) April is National Donate Life Month and the Donate Life flag will be raised tomorrow in front of Town Hall; (2) the textile recycling program (pink bags) has been implemented; (3) the Connecticut State Library World War I Digitization Day will be held at Raymond Library in cooperation with the East Hartford Historical Society on Saturday April 7<sup>th</sup>;

(4) East Hartford Youth Services is sponsoring a forum on opioids at the East Hartford Community Cultural Center on April 4<sup>th</sup> from 6PM – 7:30PM; (5) the distracted driving program went into effect on Monday April 2<sup>nd</sup> – “You Drive-You Text-You Pay”; and (6) explained that the state’s Transportation money for FY 2017-2018 was expected municipal aid – also known as the “Manufacturing Machinery & Equipment” exemption.

Joe Carlson announced that tomorrow evening is the inter-elementary school concert and art festival at the Middle School.

Marc Weinberg wished Joe Carlson a Happy Birthday.

ADJOURNMENT


MOTION      By Esther Clarke  
                  seconded by Linda Russo  
                  to **adjourn** (8:00 p.m.).  
                  Motion carried 9/0.

The Chair announced that the next meeting of the Town Council would be April 17<sup>th</sup>.

Attest Angela M. Attenello  
                  Angela M. Attenello  
                  TOWN COUNCIL CLERK



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: April 5, 2018  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc   
RE: COMMUNICATION: 2018 Proposed Bond Referendum

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Attached are the two (2) bond resolutions for consideration by Council for the November 2018 referendum and the debt impact.

Please place this communication on the Town Council agenda for the April 17, 2018 meeting.

Thank you.


C: M. Walsh, Finance Director



## MEMORANDUM

**DATE:** April 3, 2018

**TO:** Marcia A. Leclerc, Mayor

**FROM:** Michael P. Walsh, Director of Finance 

**TELEPHONE:** (860) 291-7246

**RE:** **November 2018 Bond Resolutions, Proceedings, and Financial Impact**

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As you may recall, the 5-year Capital Improvement Plan for FY 19 contemplated two bond questions; one for \$15 million on continued road maintenance and the other for \$2 million for new HVAC and cupola work among other things on the Town Hall.

Accordingly, by way of this memo, attached please find the two bond resolutions for the November 2018 referendum as well as the proceedings to be followed by the Town Council in the event they choose to approve the resolutions.

Also attached please find the debt service impact moving forward given our existing level of debt, new 2018 bond issues of authorized but unissued debt as well as future bond issues related to these two questions should both questions be offered to the voters and approved.

Please contact me if you have any questions or problems on any of the aforementioned information.

March 30, 2018

**VIA E-MAIL AND U.S. MAIL**

The Honorable Marcia A. Leclerc  
Mayor  
Town of East Hartford  
740 Main Street  
East Hartford, CT 06108

Re: Resolution Appropriating \$2,000,000 For The Planning, Design, Replacement, Construction And Reconstruction Of Improvements To The Town Hall And Authorizing The Issuance Of \$2,000,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose

Resolution Appropriating \$15,000,000 For The Planning, Design, Construction And Reconstruction Of Town Roads And Parking Lots And Authorizing The Issuance Of \$15,000,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose

Dear Mayor Leclerc:

Enclosed please find the captioned resolutions and proceedings to be followed by the Town in connection with their submission to the voters at the November 6, 2018 general election.

The procedure for the vote on the resolutions pursuant to Town Charter and the Connecticut General Statutes, is as follows:

1. The Town Council sets a date for a public hearing.
2. The Council holds at least one public hearing giving notice at least five (5) days in advance by publication in a newspaper of general circulation in the Town.
3. The Council adopts the resolutions and adopts a resolution providing for submission to the voters in conjunction with the general election on November 6, 2018.
4. The resolutions are submitted to the Mayor for approval.
5. After approval by the Mayor, the resolutions are published in its entirety within ten (10) days thereafter.

# Robinson + Cole

The Honorable Mayor Marcia A. Leclerc  
March 30, 2018  
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6. Per Connecticut General Statutes Section 9-370, all local action taken to submit the resolutions to a vote on November 6, 2018 must be completed at least sixty (60) days prior to the election date, i.e. by September 6, 2018. Therefore, the Town Council must adopt the resolution and the Mayor must approve the resolution no later than September 6, 2018.
7. Per Connecticut General Statutes Section 9-369a, the Town Clerk must file a certificate regarding the local questions to be voted upon (a form thereof is enclosed) with the Secretary of the State at least forty-five (45) days prior to the election, i.e. by September 21, 2018.
8. The election is warned in the usual manner, including the notice of referendum on local questions, absentee ballots are made available, results of vote reported, and all other matters regarding the holding of the election are conducted in the usual manner.
9. In addition, the Town Clerk per Section 8.3 of the Charter is to publish the election and referendum notice in a newspaper of general circulation not less than fifteen (15) days nor more than thirty (30) days prior to November 6, 2018, i.e. between October 7, 2018 and October 22, 2018.

By copy of this letter, I am requesting the Town Clerk to send me one certified copy of all the proceedings as they appear in the Town Record Book and two newspaper affidavits of the publication of the Notices of Public Hearing and the Notice of General Election and Referendum.

Please feel free to call me if you have any questions concerning the enclosed.

Very truly yours,



David M. Panico

DMP/wmj

Enclosures

cc: Michael P. Walsh, Director of Finance  
Robert J. Pasek, Town Clerk  
Richard F. Kehoe, Chairman, Town Council  
Scott Chadwick, Corporation Counsel

RESOLUTION APPROPRIATING \$2,000,000 FOR THE PLANNING, DESIGN, REPLACEMENT, CONSTRUCTION AND RECONSTRUCTION OF IMPROVEMENTS TO THE TOWN HALL AND AUTHORIZING THE ISSUANCE OF \$2,000,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAST HARTFORD:

Section 1. The Town of East Hartford, Connecticut (the "Town") hereby appropriates \$2,000,000 for the planning, design, replacement, construction and reconstruction of improvements to the Town Hall, including, but not limited to, removal and replacement of heating and cooling system, roof replacement, repair of cupola, and any other related capital improvements, inclusive of administrative, legal and financing costs related thereto (the "Project").

Section 2. To meet said appropriation, \$2,000,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the tenth year after their date. Said bonds may be issued in one or more series as determined by the Mayor, the Treasurer and Director of Finance in the amount necessary to meet the Town's share of the cost of the Project, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, legal and financing costs of issuing said bonds. The bonds shall be in denominations of \$1,000, or any whole multiple thereof, be issued in fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the Mayor and the Treasurer, bear the Town seal or a facsimile thereof, be certified by a bank or trust company which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the certifying, registrar and transfer agent and paying agent, the date, time of issue and sale and other terms, details and particulars of such bonds, including approval of the rate or rates of interest, shall be determined by the Mayor, the Treasurer and the Director of Finance in accordance with the General Statutes of Connecticut, Revision of 1958, as amended from time to time (the "Connecticut General Statutes").

Section 3. Said bonds shall be sold by the Mayor, the Treasurer and the Director of Finance in a competitive offering or by negotiation, in their discretion. If sold in a competitive offering, the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, provisions of the purchase agreement shall be approved by the Mayor, the Treasurer and the Director of Finance.

Section 4. The Mayor, the Treasurer and the Director of Finance are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such

borrowings shall be signed by the Mayor and the Treasurer, have the seal of the Town affixed, be payable at a bank or trust company designated by the Mayor, the Treasurer and the Director of Finance, be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut, and be certified by a bank or trust company designated by the Mayor, the Treasurer and the Director of Finance pursuant to Section 7-373 of the Connecticut General Statutes. They shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and anytime after the date of passage of this resolution in the maximum amount of the Project with the proceeds of bonds, notes or other obligations ("Tax Exempt Obligations") authorized to be issued by the Town. The Tax Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later date the Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Director of Finance or his designee is authorized to pay Project expenses in accordance herewith pending the issuance of the Tax Exempt Obligations.

Section 6. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of certain events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 7. The Mayor, the Treasurer and the Director of Finance are hereby, authorized, on behalf of the Town, to enter into any other agreements, instruments, documents and certificates, including tax and investment agreements, for the consummation of the transactions contemplated by this resolution. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to apply for and accept any and all Federal and State loans and or grants-in-aid of any Project, to expend said funds in accordance with the terms hereof, and in connection therewith to contract in the name of the Town with engineers, contractors and others.

I HEREBY APPROVE the above action taken by the Town Council on \_\_\_\_\_, 2018 appropriating \$2,000,000 for the Project, authorizing general obligation bonds and notes to finance the Project and submitting same to the electors for approval or disapproval.



Dated at East Hartford, Connecticut this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
MARCIA A. LECLERC, Mayor

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Witness

RESOLUTION APPROPRIATING \$15,000,000 FOR THE PLANNING, DESIGN, CONSTRUCTION AND RECONSTRUCTION OF TOWN ROADS AND PARKING LOTS AND AUTHORIZING THE ISSUANCE OF \$15,000,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAST HARTFORD:

Section 1. The sum of \$15,000,000 is appropriated by the Town of East Hartford, Connecticut (the "Town") for the planning, design, construction and reconstruction of Town roads and parking lots, including rebuilding, resurfacing, drainage, conduits, and related subsurface and infrastructure improvements, and for administrative, legal and financing costs related thereto (the "Project").

Section 2. To meet said appropriation, \$15,000,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the tenth year after their date. Said bonds may be issued in one or more series as determined by the Mayor, the Treasurer and the Director of Finance in the amount necessary to meet the Town's share of the cost of the Project, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, legal and financing costs of issuing said bonds. The bonds shall be in the denominations of \$1,000, or any whole multiple in excess thereof, be issued in fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the Mayor and the Treasurer, bear the Town seal or a facsimile thereof, be certified by a bank or trust company which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the certifying, registrar and transfer agent and paying agent, the date, time of issue and sale and other terms, details and particulars of such bonds, including approval of the rate or rates of interest, shall be determined by the Mayor, the Treasurer and the Director of Finance in accordance with the General Statutes of Connecticut, Revision of 1958, as amended from time to time (the "Connecticut General Statutes").

Section 3. Said bonds shall be sold by the Mayor, the Treasurer and the Director of Finance in a competitive offering or by negotiation, in their discretion. If sold in a competitive offering, the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, provisions of the purchase agreement shall be approved by the Mayor, the Treasurer and the Director of Finance.

Section 4. The Mayor, the Treasurer and the Director of Finance are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the Mayor and the Treasurer, have the seal of the Town affixed, be payable at a bank or trust company designated by the Mayor, the Treasurer and the Director of Finance, be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut, and be certified by a bank or trust company designated by the Mayor, the Treasurer and the Director of Finance pursuant to Section 7-373 of the Connecticut General Statutes. They shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes. The notes shall be general obligations of the Town and

each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and anytime after the date of passage of this resolution in the maximum amount of the Project with the proceeds of bonds, notes or other obligations ("Tax Exempt Obligations") authorized to be issued by the Town. The Tax Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later date the Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Director of Finance or his designee is authorized to pay Project expenses in accordance herewith pending the issuance of the Tax Exempt Obligations.

Section 6. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of certain events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 7. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to enter into any other agreements, instruments, documents and certificates, including tax and investment agreements, for the consummation of the transactions contemplated by this resolution. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to apply for and accept any and all Federal and State loans and or grants-in-aid of any Project, to expend said funds in accordance with the terms hereof, and in connection therewith to contract in the name of the Town with engineers, contractors and others.

I HEREBY APPROVE the above action taken by the Town Council on \_\_\_\_\_, 2018 appropriating \$15,000,000 for the Project, authorizing general obligation bonds and notes to finance the Project and submitting same to the electors for approval or disapproval.

Dated at East Hartford, Connecticut this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
MARCIA A. LECLERC, Mayor

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Witness

Excerpt for Minutes of Meeting of  
Town Council held \_\_\_\_\_, 2018

(List members present, etc.)

\* \* \*

\_\_\_\_\_ introduced the following proposed resolution:

RESOLUTION APPROPRIATING \$2,000,000 FOR THE PLANNING, DESIGN, REPLACEMENT, CONSTRUCTION AND RECONSTRUCTION OF IMPROVEMENTS TO THE TOWN HALL AND AUTHORIZING THE ISSUANCE OF \$2,000,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

\* \* \*

\_\_\_\_\_ introduced and read the following resolution:

RESOLVED: That the Town Council hold a public hearing on the proposed resolution in the Council Chambers at 7:00 o'clock P.M. (E.T.) on \_\_\_\_\_, \_\_\_\_\_, 2018, and that the Town Council Clerk be directed to cause a notice of said hearing to be posted in a public place and to be published in full as a paid advertisement in a newspaper having a general circulation in the Town at least five days in advance thereof.

\_\_\_\_\_ moved that said resolution be adopted as introduced and read, and the motion was seconded by \_\_\_\_\_. Upon roll call vote the ayes and nays were as follows:

Ayes  
(List Names)

Nays

The Chairman thereupon declared the motion carried and the resolution adopted.

\* \* \*

\_\_\_\_\_ introduced the following proposed resolution:

RESOLUTION APPROPRIATING \$15,000,000 FOR THE PLANNING, DESIGN, CONSTRUCTION AND RECONSTRUCTION OF TOWN ROADS AND PARKING LOTS AND AUTHORIZING THE ISSUANCE OF \$15,000,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

\* \* \*

\_\_\_\_\_ introduced and read the following resolution:

RESOLVED: That the Town Council hold a public hearing on the proposed resolution in the Council Chambers at 7:00 o'clock P.M. (E.T.) on \_\_\_\_\_, \_\_\_\_\_, 2018, and that the Town Council Clerk be directed to cause a notice of said hearing to be posted in a public place and to be published in full as a paid advertisement in a newspaper having a general circulation in the Town at least five days in advance thereof.

\_\_\_\_\_ moved that said resolution be adopted as introduced and read, and the motion was seconded by \_\_\_\_\_. Upon roll call vote the ayes and nays were as follows:

Ayes  
(List Names)

Nays

The Chairman thereupon declared the motion carried and the resolution adopted.

\* \* \*

TOWN OF EAST HARTFORD  
NOTICE OF PUBLIC HEARING

The Town Council of the Town of East Hartford, Connecticut will meet in Council Chambers on \_\_\_\_\_, 2018 at 7:00 o'clock P.M. (E.T.) for the purpose of holding a public hearing on the following resolution:

RESOLUTION APPROPRIATING \$2,000,000 FOR THE PLANNING, DESIGN, REPLACEMENT, CONSTRUCTION AND RECONSTRUCTION OF IMPROVEMENTS TO THE TOWN HALL AND AUTHORIZING THE ISSUANCE OF \$2,000,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

Copies of said resolution are on file open to public inspection at the office of the Town Clerk.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2018.

---

Angela M. Attenello  
Town Council Clerk

TOWN OF EAST HARTFORD  
NOTICE OF PUBLIC HEARING

The Town Council of the Town of East Hartford, Connecticut will meet in Council Chambers on \_\_\_\_\_, 2018 at 7:00 o'clock P.M. (E.T.) for the purpose of holding a public hearing on the following resolution:

RESOLUTION APPROPRIATING \$15,000,000 FOR THE PLANNING, DESIGN, CONSTRUCTION AND RECONSTRUCTION OF TOWN ROADS AND PARKING LOTS AND AUTHORIZING THE ISSUANCE OF \$15,000,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

Copies of said resolution are on file open to public inspection at the office of the Town Clerk.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2018.

---

Angela M. Attenello  
Town Council Clerk

RETURN OF POSTING AND PUBLICATION OF  
NOTICE OF PUBLIC HEARING

I, ANGELA M. ATTENELLO, Town Council Clerk of the Town of East Hartford, Connecticut (the "Town"), hereby certify that I caused a copy of the attached Notice, bearing my written signature, to be posted in a public place on \_\_\_\_\_, 2018; and that I caused a copy of said Notice to be published in \_\_\_\_\_, a newspaper having a general circulation in the Town, in its issue of \_\_\_\_\_, 2018.

Dated \_\_\_\_\_, 2018.

---

Town Council Clerk



RETURN OF POSTING AND PUBLICATION OF  
NOTICE OF PUBLIC HEARING

I, ANGELA M. ATTENELLO, Town Council Clerk of the Town of East Hartford, Connecticut (the "Town"), hereby certify that I caused a copy of the attached Notice, bearing my written signature, to be posted in a public place on \_\_\_\_\_, 2018; and that I caused a copy of said Notice to be published in \_\_\_\_\_, a newspaper having a general circulation in the Town, in its issue of \_\_\_\_\_, 2018.

Dated \_\_\_\_\_, 2018.

---

Town Council Clerk

Excerpt for Minutes of Public Hearing to be held by the  
Town Council on \_\_\_\_\_, 2018

\_\_\_\_\_ declared open the public hearing on the proposed resolutions entitled:

RESOLUTION APPROPRIATING \$2,000,000 FOR THE PLANNING, DESIGN, REPLACEMENT, CONSTRUCTION AND RECONSTRUCTION OF IMPROVEMENTS TO THE TOWN HALL AND AUTHORIZING THE ISSUANCE OF \$2,000,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

RESOLUTION APPROPRIATING \$15,000,000 FOR THE PLANNING, DESIGN, CONSTRUCTION AND RECONSTRUCTION OF TOWN ROADS AND PARKING LOTS AND AUTHORIZING THE ISSUANCE OF \$15,000,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

(Insert Brief Summary of Proceedings)

\_\_\_\_\_ thereupon declared the public hearing on said proposed resolutions closed.

Excerpt for Minutes of Meeting of  
Town Council held \_\_\_\_\_, 2018

(List members present, etc.)

\* \* \*

\_\_\_\_\_ introduced the following resolution, on which a public hearing was held by the Town Council on \_\_\_\_\_, 2018:

RESOLUTION APPROPRIATING \$2,000,000 FOR THE PLANNING, DESIGN, REPLACEMENT, CONSTRUCTION AND RECONSTRUCTION OF IMPROVEMENTS TO THE TOWN HALL AND AUTHORIZING THE ISSUANCE OF \$2,000,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAST HARTFORD:

Section 1. The Town of East Hartford, Connecticut (the "Town") hereby appropriates \$2,000,000 for the planning, design, replacement, construction and reconstruction of improvements to the Town Hall, including, but not limited to, removal and replacement of heating and cooling system, roof replacement, repair of cupola, and any other related capital improvements, inclusive of administrative, legal and financing costs related thereto (the "Project").

Section 2. To meet said appropriation, \$2,000,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the tenth year after their date. Said bonds may be issued in one or more series as determined by the Mayor, the Treasurer and Director of Finance in the amount necessary to meet the Town's share of the cost of the Project, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, legal and financing costs of issuing said bonds. The bonds shall be in denominations of \$1,000, or any whole multiple thereof, be issued in fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the Mayor and the Treasurer, bear the Town seal or a facsimile thereof, be certified by a bank or trust company which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the certifying, registrar and transfer agent and paying agent, the date, time of issue and sale and other terms, details and particulars of such bonds, including approval of the rate or rates of interest, shall be determined by the Mayor, the Treasurer and the Director of Finance in accordance with the General Statutes of Connecticut, Revision of 1958, as amended from time to time (the "Connecticut General Statutes").

Section 3. Said bonds shall be sold by the Mayor, the Treasurer and the Director of Finance in a competitive offering or by negotiation, in their discretion. If sold in a competitive offering, the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions

of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, provisions of the purchase agreement shall be approved by the Mayor, the Treasurer and the Director of Finance.

Section 4. The Mayor, the Treasurer and the Director of Finance are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the Mayor and the Treasurer, have the seal of the Town affixed, be payable at a bank or trust company designated by the Mayor, the Treasurer and the Director of Finance, be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut, and be certified by a bank or trust company designated by the Mayor, the Treasurer and the Director of Finance pursuant to Section 7-373 of the Connecticut General Statutes. They shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and anytime after the date of passage of this resolution in the maximum amount of the Project with the proceeds of bonds, notes or other obligations ("Tax Exempt Obligations") authorized to be issued by the Town. The Tax Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later date the Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Director of Finance or his designee is authorized to pay Project expenses in accordance herewith pending the issuance of the Tax Exempt Obligations.

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I HEREBY APPROVE the above action taken by the Town Council on \_\_\_\_\_, 2018 appropriating \$2,000,000 for the Project, authorizing general obligation bonds and notes to finance the Project and submitting same to the electors for approval or disapproval.

Dated at East Hartford, Connecticut this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
MARCIA A. LECLERC, Mayor

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Witness

\_\_\_\_\_ moved that said resolution be adopted and the motion was seconded by \_\_\_\_\_ . Upon roll call vote the ayes and nays were as follows:

Ayes  
(List Names)

Nays

The Chairman thereupon declared the motion carried and the resolution adopted.

\* \* \*

\_\_\_\_\_ introduced the following resolution, on which a public hearing was held by the Town Council on \_\_\_\_\_, 2018:

RESOLUTION APPROPRIATING \$15,000,000 FOR THE PLANNING, DESIGN, CONSTRUCTION AND RECONSTRUCTION OF TOWN ROADS AND PARKING LOTS AND AUTHORIZING THE ISSUANCE OF \$15,000,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAST HARTFORD:

Section 1. The sum of \$15,000,000 is appropriated by the Town of East Hartford, Connecticut (the "Town") for the planning, design, construction and reconstruction of Town roads and parking lots, including rebuilding, resurfacing, drainage, conduits, and related subsurface and infrastructure improvements, and for administrative, legal and financing costs related thereto (the "Project").

Section 2. To meet said appropriation, \$15,000,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the tenth year after their date. Said bonds may be issued in one or more series as determined by the Mayor, the Treasurer and the Director of Finance in the amount necessary to meet the Town's share of the cost of the Project, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, legal and financing costs of issuing said bonds. The bonds shall be in the denominations of \$1,000, or any whole multiple in excess thereof, be issued in fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the Mayor and the Treasurer, bear the Town seal or a facsimile thereof, be certified by a bank or trust company which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the certifying, registrar and transfer agent and paying agent, the date, time of issue and sale and other terms, details and particulars of such bonds, including approval of the rate or rates of interest, shall be determined by the Mayor, the Treasurer and the Director of Finance in accordance with the General Statutes of Connecticut, Revision of 1958, as amended from time to time (the "Connecticut General Statutes").

Section 3. Said bonds shall be sold by the Mayor, the Treasurer and the Director of Finance in a competitive offering or by negotiation, in their discretion. If sold in a competitive offering, the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, provisions of the purchase agreement shall be approved by the Mayor, the Treasurer and the Director of Finance.

Section 4. The Mayor, the Treasurer and the Director of Finance are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the Mayor and the Treasurer, have the seal of the Town affixed, be payable at a bank or trust company designated by the Mayor, the Treasurer and the Director of Finance, be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut, and be certified by a bank or trust company designated by the Mayor, the Treasurer and the Director of Finance pursuant to Section 7-373 of the Connecticut

General Statutes. They shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and anytime after the date of passage of this resolution in the maximum amount of the Project with the proceeds of bonds, notes or other obligations ("Tax Exempt Obligations") authorized to be issued by the Town. The Tax Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later date the Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Director of Finance or his designee is authorized to pay Project expenses in accordance herewith pending the issuance of the Tax Exempt Obligations.

Section 6. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of certain events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 7. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to enter into any other agreements, instruments, documents and certificates, including tax and investment agreements, for the consummation of the transactions contemplated by this resolution. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to apply for and accept any and all Federal and State loans and or grants-in-aid of any Project, to expend said funds in accordance with the terms hereof, and in connection therewith to contract in the name of the Town with engineers, contractors and others.

I HEREBY APPROVE the above action taken by the Town Council on \_\_\_\_\_, 2018 appropriating \$15,000,000 for the Project, authorizing general obligation bonds and notes to finance the Project and submitting same to the electors for approval or disapproval.

Dated at East Hartford, Connecticut this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
MARCIA A. LECLERC, Mayor

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Witness

\* \* \*

\_\_\_\_\_ moved that said resolution be adopted and the motion was seconded by \_\_\_\_\_ . Upon roll call vote the ayes and nays were as follows:

Ayes  
(List Names)

Nays

The Chairman thereupon declared the motion carried and the resolution adopted.

\* \* \*

\_\_\_\_\_ introduced and read the following resolution:

RESOLVED: That the resolutions entitled “Resolution Appropriating \$2,000,000 For The Planning, Design, Replacement, Construction And Reconstruction Of Improvements To The Town Hall And Authorizing The Issuance Of \$2,000,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose” and “Resolution Appropriating \$15,000,000 For The Planning, Design, Construction And Reconstruction Of Town Roads And Parking Lots And Authorizing The Issuance Of \$15,000,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose”, adopted by the Town Council on \_\_\_\_\_, 2018, be submitted to the Town electors for approval or disapproval at a referendum in conjunction with the general election to be held on Tuesday, November 6, 2018, between the hours of 6:00 a.m. and 8:00 p.m. (E.T.), and that the warning of said referendum shall state the question to be voted upon as follows:

1. “Shall the resolution entitled ‘Resolution Appropriating \$2,000,000 For The Planning, Design, Replacement, Construction And Reconstruction Of Improvements To The Town Hall And Authorizing The Issuance Of \$2,000,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose’, adopted by the Town Council on \_\_\_\_\_, 2018, be approved?”

The ballot label for said question shall read as follows:

“Shall the \$2,000,000 appropriation and bond authorization for the planning, design, replacement, construction and reconstruction of improvements to the Town Hall be approved?”

YES \_\_\_\_\_

NO \_\_\_\_\_

2. “Shall the resolution entitled ‘Resolution Appropriating \$15,000,000 For The Planning, Design, Construction And Reconstruction Of Town Roads And Parking Lots And Authorizing The Issuance Of \$15,000,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose’, adopted by the Town Council on \_\_\_\_\_, 2018, be approved?”



The ballot label for said question shall read as follows:

“Shall the \$15,000,000 appropriation and bond authorization for the planning, design, construction and reconstruction of Town roads and parking lots be approved?”

YES \_\_\_\_\_

NO \_\_\_\_\_

The warning shall also state that the full text of the aforesaid resolutions is on file, open to public inspection, in the office of the Town Clerk, that the vote on the aforesaid bond resolutions is taken under the authority of Chapter VI Section 6.10 of the Charter of the Town of East Hartford, and Chapter 152 of the Connecticut General Statutes, as amended, and that absentee ballots will be available in accordance with law in the office of the Town Clerk.

\_\_\_\_\_ moved that said resolutions be adopted as read and the motion was seconded by \_\_\_\_\_. Upon roll call vote the ayes and nays were as follows:

Ayes  
(List Names)

Nays

The Chairman thereupon declared the motion carried and the resolutions adopted.

\* \* \*

There being no further business the meeting was adjourned.

TOWN OF EAST HARTFORD  
NOTICE OF PASSAGE OF RESOLUTION

The following resolution was adopted by the Town Council of the Town of East Hartford, Connecticut on \_\_\_\_\_, 2018.

RESOLUTION APPROPRIATING \$2,000,000 FOR THE PLANNING, DESIGN, REPLACEMENT, CONSTRUCTION AND RECONSTRUCTION OF IMPROVEMENTS TO THE TOWN HALL AND AUTHORIZING THE ISSUANCE OF \$2,000,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAST HARTFORD:

Section 1. The Town of East Hartford, Connecticut (the "Town") hereby appropriates \$2,000,000 for the planning, design, replacement, construction and reconstruction of improvements to the Town Hall, including, but not limited to, removal and replacement of heating and cooling system, roof replacement, repair of cupola, and any other related capital improvements, inclusive of administrative, legal and financing costs related thereto (the "Project").

Section 2. To meet said appropriation, \$2,000,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the tenth year after their date. Said bonds may be issued in one or more series as determined by the Mayor, the Treasurer and Director of Finance in the amount necessary to meet the Town's share of the cost of the Project, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, legal and financing costs of issuing said bonds. The bonds shall be in denominations of \$1,000, or any whole multiple thereof, be issued in fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the Mayor and the Treasurer, bear the Town seal or a facsimile thereof, be certified by a bank or trust company which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the certifying, registrar and transfer agent and paying agent, the date, time of issue and sale and other terms, details and particulars of such bonds, including approval of the rate or rates of interest, shall be determined by the Mayor, the Treasurer and the Director of Finance in accordance with the General Statutes of Connecticut, Revision of 1958, as amended from time to time (the "Connecticut General Statutes").

Section 3. Said bonds shall be sold by the Mayor, the Treasurer and the Director of Finance in a competitive offering or by negotiation, in their discretion. If sold in a competitive offering, the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, provisions of the purchase agreement shall be approved by the Mayor, the Treasurer and the Director of Finance.

Section 4. The Mayor, the Treasurer and the Director of Finance are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the Mayor and the Treasurer, have the seal of the Town affixed, be payable at a bank or trust company designated by the Mayor, the Treasurer and the Director of Finance, be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut, and be certified by a bank or trust company designated by the Mayor, the Treasurer and the Director of Finance pursuant to Section 7-373 of the Connecticut General Statutes. They shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and anytime after the date of passage of this resolution in the maximum amount of the Project with the proceeds of bonds, notes or other obligations ("Tax Exempt Obligations") authorized to be issued by the Town. The Tax Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later date the Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Director of Finance or his designee is authorized to pay Project expenses in accordance herewith pending the issuance of the Tax Exempt Obligations.

Section 6. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of certain events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 7. The Mayor, the Treasurer and the Director of Finance are hereby, authorized, on behalf of the Town, to enter into any other agreements, instruments, documents and certificates, including tax and investment agreements, for the consummation of the transactions contemplated by this resolution. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to apply for and accept any and all Federal and State loans and or grants-in-aid of any Project, to expend said funds in accordance with the terms hereof, and in connection therewith to contract in the name of the Town with engineers, contractors and others.

I HEREBY APPROVE the above action taken by the Town Council on \_\_\_\_\_, 2018 appropriating \$2,000,000 for the Project, authorizing general obligation bonds and notes to finance the Project and submitting same to the electors for approval or disapproval.

Dated at East Hartford, Connecticut this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
MARCIA A. LECLERC, Mayor

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Witness

TOWN OF EAST HARTFORD  
NOTICE OF PASSAGE OF RESOLUTION

The following resolution was adopted by the Town Council of the Town of East Hartford, Connecticut on \_\_\_\_\_, 2018.

RESOLUTION APPROPRIATING \$15,000,000 FOR THE PLANNING, DESIGN, CONSTRUCTION AND RECONSTRUCTION OF TOWN ROADS AND PARKING LOTS AND AUTHORIZING THE ISSUANCE OF \$15,000,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAST HARTFORD:

Section 1. The sum of \$15,000,000 is appropriated by the Town of East Hartford, Connecticut (the "Town") for the planning, design, construction and reconstruction of Town roads and parking lots, including rebuilding, resurfacing, drainage, conduits, and related subsurface and infrastructure improvements, and for administrative, legal and financing costs related thereto (the "Project").

Section 2. To meet said appropriation, \$15,000,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the tenth year after their date. Said bonds may be issued in one or more series as determined by the Mayor, the Treasurer and the Director of Finance in the amount necessary to meet the Town's share of the cost of the Project, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, legal and financing costs of issuing said bonds. The bonds shall be in the denominations of \$1,000, or any whole multiple in excess thereof, be issued in fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the Mayor and the Treasurer, bear the Town seal or a facsimile thereof, be certified by a bank or trust company which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the certifying, registrar and transfer agent and paying agent, the date, time of issue and sale and other terms, details and particulars of such bonds, including approval of the rate or rates of interest, shall be determined by the Mayor, the Treasurer and the Director of Finance in accordance with the General Statutes of Connecticut, Revision of 1958, as amended from time to time (the "Connecticut General Statutes").

Section 3. Said bonds shall be sold by the Mayor, the Treasurer and the Director of Finance in a competitive offering or by negotiation, in their discretion. If sold in a competitive offering, the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, provisions of the purchase agreement shall be approved by the Mayor, the Treasurer and the Director of Finance.

Section 4. The Mayor, the Treasurer and the Director of Finance are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the Mayor and the Treasurer, have the seal of the Town affixed, be payable at a bank or trust

company designated by the Mayor, the Treasurer and the Director of Finance, be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut, and be certified by a bank or trust company designated by the Mayor, the Treasurer and the Director of Finance pursuant to Section 7-373 of the Connecticut General Statutes. They shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and anytime after the date of passage of this resolution in the maximum amount of the Project with the proceeds of bonds, notes or other obligations ("Tax Exempt Obligations") authorized to be issued by the Town. The Tax Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later date the Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Director of Finance or his designee is authorized to pay Project expenses in accordance herewith pending the issuance of the Tax Exempt Obligations.

Section 6. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of certain events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to MSRB made prior hereto are hereby confirmed, ratified and approved.

Section. 7. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to enter into any other agreements, instruments, documents and certificates, including tax and investment agreements, for the consummation of the transactions contemplated by this resolution. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to apply for and accept any and all Federal and State loans and or grants-in-aid of any Project, to expend said funds in accordance with the terms hereof, and in connection therewith to contract in the name of the Town with engineers, contractors and others.

I HEREBY APPROVE the above action taken by the Town Council on \_\_\_\_\_, 2018 appropriating \$15,000,000 for the Project, authorizing general obligation bonds and notes to finance the Project and submitting same to the electors for approval or disapproval.

Dated at East Hartford, Connecticut this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
MARCIA A. LECLERC, Mayor

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Witness

RETURN OF PUBLICATION OF NOTICE  
OF PASSAGE OF RESOLUTION

I, ANGELA M. ATTENELLO, Town Council Clerk of the Town of East Hartford, Connecticut (the "Town"), hereby certify that I caused a copy of the attached Notice to be published in \_\_\_\_\_, a newspaper having a general circulation in the Town, in its issue of \_\_\_\_\_, 2018, which is within ten days after final passage, pursuant to the Charter of the Town.

Dated \_\_\_\_\_, 2018.

\_\_\_\_\_  
Town Council Clerk



RETURN OF PUBLICATION OF NOTICE  
OF PASSAGE OF RESOLUTION

I, ANGELA M. ATTENELLO, Town Council Clerk of the Town of East Hartford, Connecticut (the "Town"), hereby certify that I caused a copy of the attached Notice to be published in \_\_\_\_\_, a newspaper having a general circulation in the Town, in its issue of \_\_\_\_\_, 2018, which is within ten days after final passage, pursuant to the Charter of the Town.

Dated \_\_\_\_\_, 2018.

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Town Council Clerk

**CERTIFICATE**

I, **ROBERT J. PASEK**, Town Clerk of the Town of East Hartford, Connecticut (the "Town"), hereby certify that on \_\_\_\_\_, 2018, the Town Council of the Town approved the resolutions entitled "Resolution Appropriating \$2,000,000 For The Planning, Design, Replacement, Construction And Reconstruction Of Improvements To The Town Hall And Authorizing The Issuance Of \$2,000,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose" and "Resolution Appropriating \$15,000,000 For The Planning, Design, Construction And Reconstruction Of Town Roads And Parking Lots And Authorizing The Issuance Of \$15,000,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose" subject to the approval of the electors of the Town at a referendum to be held on November 6, 2018.

The submission of said resolution to the electors of the Town is pursuant to Chapter VI Section 6.10 of the Charter of the Town and Chapter 152 of the General Statutes of Connecticut, as amended (the "Connecticut General Statutes").

The warning of said referendum shall state the question to be voted upon as follows:

\* \* \*

1. "Shall the resolution entitled 'Resolution Appropriating \$2,000,000 For The Planning, Design, Replacement, Construction And Reconstruction Of Improvements To The Town Hall And Authorizing The Issuance Of \$2,000,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose', adopted by the Town Council on \_\_\_\_\_, 2018, be approved?"

The ballot label for said question shall read as follows:

"Shall the \$2,000,000 appropriation and bond authorization for the planning, design, replacement, construction and reconstruction of improvements to the Town Hall be approved?

YES \_\_\_\_\_ NO \_\_\_\_\_

2. "Shall the resolution entitled 'Resolution Appropriating \$15,000,000 For The Planning, Design, Construction And Reconstruction Of Town Roads And Parking Lots And Authorizing The Issuance Of \$15,000,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose', adopted by the Town Council on \_\_\_\_\_, 2018, be approved?"

The ballot label for said question shall read as follows:

"Shall the \$15,000,000 appropriation and bond authorization for the planning, design, construction and reconstruction of Town roads and parking lots be approved?

YES \_\_\_\_\_ NO \_\_\_\_\_

\* \* \*

The warning shall also state that the full text of the aforesaid resolution is on file, open to public inspection, in the office of the Town Clerk, that the vote on the aforesaid resolution is taken under the authority of Chapter VI Section 6.10 of the Charter of the Town, and Chapter 152 of the Connecticut General Statutes, and that absentee ballots will be available as provided by law in the office of the Town Clerk.

Dated \_\_\_\_\_, 2018.

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Robert J. Pasek  
Town Clerk

**LEGAL NOTICE OF GENERAL ELECTION AND REFERENDUM**

The electors of the Town of East Hartford are hereby warned and notified to meet at their respective polling places in said Town on Tuesday, November 6, 2018 between the hours of 6:00 A.M. and 8:00 P.M. (E.T.) for the following purposes, to wit:

I. XXX

II. By way of Referendum:

To vote "YES" or "NO" on the following question:

1. "Shall the resolution entitled 'Resolution Appropriating \$2,000,000 For The Planning, Design, Replacement, Construction And Reconstruction Of Improvements To The Town Hall And Authorizing The Issuance Of \$2,000,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose', adopted by the Town Council on \_\_\_\_\_, 2018, be approved?"

The ballot label for said question shall read as follows:

"Shall the \$2,000,000 appropriation and bond authorization for the planning, design, replacement, construction and reconstruction of improvements to the Town Hall be approved?

YES \_\_\_\_\_

NO \_\_\_\_\_

2. "Shall the resolution entitled 'Resolution Appropriating \$15,000,000 For The Planning, Design, Construction And Reconstruction Of Town Roads And Parking Lots And Authorizing The Issuance Of \$15,000,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose', adopted by the Town Council on \_\_\_\_\_, 2018, be approved?"

The ballot label for said question shall read as follows:

"Shall the \$15,000,000 appropriation and bond authorization for the planning, design, construction and reconstruction of Town roads and parking lots be approved?

YES \_\_\_\_\_

NO \_\_\_\_\_

The voting will be by optical voting tabulator. Those desiring to vote for a resolution shall fill in the oval over the question on the optical voting tabulator at "Yes". Those desiring to vote against a resolution shall fill in the oval over the question on the optical voting tabulator at "NO".

The polls will be open during the hours between 6:00 A.M. and 8:00 P.M. (E.T.) and electors shall cast their votes at the following places in the districts specified:

District

Polling Place

Address

(List Polling Places)

The full text of the aforesaid resolutions are on file, open to public inspection, in the office of the Town Clerk.

The vote on the aforesaid bond resolutions are taken under the authority of Chapter VI Section 6.10 of the Charter of the Town of East Hartford, and Chapter 152 of the Connecticut General Statutes, as amended.

Absentee ballots will be available as provided by law in the office of the Town Clerk.

Dated: \_\_\_\_\_, 2018.

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Robert J. Pasek  
Town Clerk

TOWN OF EAST HARTFORD  
DECLARATION OF  
RESULTS OF REFERENDUM

I, ROBERT J. PASEK, Town Clerk of the Town of East Hartford, Connecticut (the "Town"), do hereby certify that at the referendum held on November 6, 2018, the following vote was taken on the following questions, and I do hereby certify, further, that pursuant to Section 8.5 of the Charter of the Town, the total number of votes cast on said question is at least twenty per cent of the electors eligible to vote at the immediately preceding regular election:

1. "Shall the \$2,000,000 appropriation and bond authorization for the planning, design, replacement, construction and reconstruction of improvements to the Town Hall be approved?

YES \_\_\_\_\_

NO \_\_\_\_\_

2. "Shall the \$15,000,000 appropriation and bond authorization for the planning, design, construction and reconstruction of Town roads and parking lots be approved?

YES \_\_\_\_\_

NO \_\_\_\_\_

Dated at East Hartford, Connecticut, this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Town Clerk

RETURN OF POSTING AND PUBLICATION OF  
NOTICE OF GENERAL ELECTION AND REFERENDUM  
PURSUANT TO SECTION 8.3 OF THE  
TOWN CHARTER

I, ROBERT J. PASEK, Town Clerk of the Town of East Hartford, Connecticut (the "Town"), hereby certify that I caused a copy of the attached Notice of General Election and Referendum bearing my written signature to be posted in a public place on \_\_\_\_\_, 2018; and that I caused a copy of said Notice to be published in a newspaper having a general circulation in the Town, in its issue of \_\_\_\_\_, 2018, pursuant to the provisions of Section 8.3 of the Charter of the Town not more than thirty (30) days and not less than fifteen (15) days before the date set for said referendum.

Dated \_\_\_\_\_, 2018.

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Town Clerk

RETURN OF POSTING AND PUBLICATION OF  
NOTICE OF STATE ELECTION AND REFERENDUM

I, ROBERT J. PASEK, Town Clerk of the Town of East Hartford, Connecticut (the "Town"), hereby certify that I caused a copy of the attached Notice of State Election and Referendum bearing my written signature to be posted in a public place on \_\_\_\_\_, 2018; and that I caused a copy of said Notice to be published in a newspaper having a general circulation in the Town, in its issue of \_\_\_\_\_, 2018.

Dated \_\_\_\_\_, 2018.

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Town Clerk



EXCERPT FOR MINUTES OF EAST HARTFORD  
PLANNING AND ZONING COMMISSION MEETING  
HELD \_\_\_\_\_, 2018

Item \_\_\_\_\_

Commissioner \_\_\_\_\_ moved that the following resolution be adopted:

RESOLUTION APPROPRIATING \$15,000,000 FOR THE PLANNING, DESIGN,  
CONSTRUCTION AND RECONSTRUCTION OF TOWN ROADS AND PARKING  
LOTS

(Copy of said Resolution is attached hereto)

Seconded by Commissioner \_\_\_\_\_

(Insert discussion, if any)

Roll Call Vote:

AYES  
(List Names)

NAYS

\* \* \*

RESOLUTION APPROPRIATING \$15,000,000 FOR THE PLANNING, DESIGN,  
CONSTRUCTION AND RECONSTRUCTION OF TOWN ROADS AND PARKING  
LOTS

RESOLVED:

The Planning and Zoning Commission of the Town of East Hartford, Connecticut, exercising the authority of the planning commission pursuant to Chapter 126 of the Connecticut General Statutes, having reviewed the proposal for the planning, design, construction and reconstruction of Town roads and parking lots, hereby approves the aforesaid proposal.

EXCERPT FOR MINUTES OF EAST HARTFORD  
PLANNING AND ZONING COMMISSION MEETING  
HELD \_\_\_\_\_, 2018

Item \_\_\_\_\_

Commissioner \_\_\_\_\_ moved that the following resolution be adopted:

RESOLUTION APPROPRIATING \$2,000,000 FOR THE PLANNING, DESIGN,  
REPLACEMENT, CONSTRUCTION AND RECONSTRUCTION OF  
IMPROVEMENTS TO THE TOWN HALL

(Copy of said Resolution is attached hereto)

Seconded by Commissioner \_\_\_\_\_

(Insert discussion, if any)

Roll Call Vote:

AYES  
(List Names)

NAYS

\* \* \*

RESOLUTION APPROPRIATING \$2,000,000 FOR THE PLANNING, DESIGN,  
REPLACEMENT, CONSTRUCTION AND RECONSTRUCTION OF  
IMPROVEMENTS TO THE TOWN HALL

RESOLVED:

The Planning and Zoning Commission of the Town of East Hartford, Connecticut, exercising the authority of the planning commission pursuant to Chapter 126 of the Connecticut General Statutes, having reviewed the proposal for the planning, design, replacement, construction and reconstruction of improvements to the Town Hall, hereby approves the aforesaid proposal.



# Debt Impact – Proposed 2018 Bond Referendum



Independent Bond & Investment Consultants LLC

April 2, 2018

# Debt Impact – Previously Authorized Projects

Fiscal Year	(A) Principal	(B) Interest	(C) Existing Debt Service		(D) 2012 EHMS Window Wall		(E) 2018 Bond Issue		(F) 2016 Roads/Levees		(G) 2011 Levees		(H) 2020 Bond Issue		(I) 2016 Senior Center		(J) 2022 Issue		(K) Sub-total "New" Debt Service (D+E+F+G+H+I+J)	(L) Combined Debt Service (O+K)	(M) Annual Change in Debt Service	Fiscal Year	
			P	I	P	I	P	I	P	I	P	I	P	I	P	I	P	I					P
2018	\$ 6,270,000	\$1,453,626	\$ 7,723,626																			2018	
2019	6,985,000	1,228,764	8,213,764																			2019	
2020	7,045,000	988,814	8,033,814																			2020	
2021	6,025,000	746,984	6,771,984	78,000	243,945	390,000																2021	
2022	6,035,000	545,814	6,580,814	224,156	713,530	1,135,538																2022	
2023	4,660,000	378,864	5,038,864	223,388	694,346	1,106,613																2023	
2024	4,095,000	248,934	4,343,934	217,538	672,244	1,077,688																2024	
2025	1,990,000	156,388	2,146,388	211,688	654,206	1,048,763																2025	
2026	1,985,000	111,369	2,096,369	205,838	636,169	1,019,838																2026	
2027	1,980,000	51,013	2,031,013	199,988	618,131	990,913																2027	
2028	325,000	8,938	333,938	189,219	600,094	961,988																2028	
2029	-	-	-	177,844	582,056	928,144																2029	
2030	-	-	-	-	564,019	899,381																2030	
2031	-	-	-	-	-	-																2031	
2032	-	-	-	-	-	-																2032	
2033	-	-	-	-	-	-																2033	
	\$47,395,000	\$5,919,485	\$53,314,485	\$ 1,911,188	\$ 5,978,740	\$ 9,558,863	\$ 3,718,200	\$ 8,678,000	\$ 6,199,200	\$ 337,425	\$ 3,807,975	\$ 93,166,650	\$ 337,425	\$ 3,807,975	\$ 337,425	\$ 3,807,975	\$ 337,425	\$ 337,425	\$ 337,425	\$ 337,425	\$ 337,425	\$ 337,425	

# Mill Rate/Tax Impact – Authorized Projects

Fiscal Year	Existing Debt Service		Existing & Projected Grand List <sup>1</sup>		Mill Rate For Existing Debt		Authorized Projects Debt Service		Projected Mill Rate Auth: Projects		Combined Debt Service		Mill Rate For Combined Debt Service		Tax Impact Average Household		Tax Impact at 150% Average Household		Fiscal Year
	P & I				Mills	P & I		Mills	P & I	Mills	P & I		Total Taxes <sup>2</sup>	Taxes for New Debt <sup>3</sup>	Total Taxes <sup>2</sup>	Taxes for New Debt <sup>3</sup>			
2018	\$ 7,723,626	\$2,757,588,984	2.80	\$ -	0.00	\$ 7,723,626	2.80	\$ -	0.00	2.80	\$ 7,723,626	\$4,705	\$0	\$7,058	\$0	2018			
2019	8,213,764	2,814,290,998	2.92	-	0.00	8,213,764	2.92	-	0.00	2.92	8,213,764	\$4,778	\$0	\$7,167	\$0	2019			
2020	8,033,814	2,814,290,998	2.85	7,119,945	0.25	8,745,759	3.11	7,119,945	0.25	3.11	8,745,759	\$4,892	\$25	\$7,338	\$38	2020			
2021	6,771,964	2,814,290,998	2.41	2,373,224	0.84	9,145,188	3.25	2,373,224	0.84	3.25	9,145,188	\$5,003	\$84	\$7,505	\$126	2021			
2022	6,580,814	2,814,290,998	2.34	2,624,346	0.93	9,205,160	3.27	2,624,346	0.93	3.27	9,205,160	\$5,105	\$93	\$7,657	\$140	2022			
2023	5,038,864	2,814,290,998	1.79	4,208,969	1.50	9,247,833	3.29	4,208,969	1.50	3.29	9,247,833	\$5,207	\$150	\$7,811	\$224	2023			
2024	4,343,934	2,814,290,998	1.54	4,286,756	1.52	8,630,690	3.07	4,286,756	1.52	3.07	8,630,690	\$5,289	\$152	\$7,933	\$228	2024			
2025	2,146,388	2,814,290,998	0.76	4,427,106	1.57	6,573,494	2.34	4,427,106	1.57	2.34	6,573,494	\$5,321	\$157	\$7,981	\$236	2025			
2026	2,096,369	2,814,290,998	0.74	4,292,419	1.53	6,388,788	2.27	4,292,419	1.53	2.27	6,388,788	\$5,422	\$153	\$8,132	\$229	2026			
2027	2,031,013	2,814,290,998	0.72	4,152,813	1.48	6,183,825	2.20	4,152,813	1.48	2.20	6,183,825	\$5,524	\$148	\$8,286	\$221	2027			
2028	333,938	2,814,290,998	0.12	4,008,469	1.42	4,342,406	1.54	4,008,469	1.42	1.54	4,342,406	\$5,570	\$142	\$8,355	\$214	2028			
2029	-	2,814,290,998	0.00	3,869,406	1.37	3,869,406	1.37	3,869,406	1.37	1.37	3,869,406	\$5,667	\$137	\$8,501	\$206	2029			
2030	-	2,814,290,998	0.00	2,146,688	0.76	2,146,688	0.76	2,146,688	0.76	0.76	2,146,688	\$5,722	\$76	\$8,583	\$114	2030			
2031	-	2,814,290,998	0.00	2,060,325	0.73	2,060,325	0.73	2,060,325	0.73	0.73	2,060,325	\$5,838	\$73	\$8,756	\$110	2031			
2032	-	2,814,290,998	0.00	352,275	0.13	352,275	0.13	352,275	0.13	0.13	352,275	\$5,898	\$13	\$8,847	\$19	2032			
2033	-	2,814,290,998	0.00	337,425	0.12	337,425	0.12	337,425	0.12	0.12	337,425	\$6,021	\$12	\$9,031	\$18	2033			
	\$ 53,314,485		Avg. 1.27	\$ 39,852,165	Avg. 1.01	\$ 93,166,650	Avg. 2.07	\$ 93,166,650	Avg. 2.07			Avg.	\$101	Avg.	\$152				

<sup>1</sup> Grand List for FY 2018 & 2019 are actual. All others are projected at 0.0% growth annually.

<sup>2</sup> Assumes 2% mill rate increase plus/minus changes in the mill rate for debt (all debt).

<sup>3</sup> Represents taxes for proposed debt only. Does not include taxes for debt service on previously bonded projects.

# Proposed 2018 Bond Referendum Projects

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<b>Project</b>	<b>Amount</b>
2018 Roads	\$15,000,000
2018 Town Hall Renovations	\$2,000,000
<b>Total</b>	<b>\$17,000,000</b>



# Debt Impact – 2018 Referendum Projects

Fiscal Year	(A) New Debt Service	(B) 2018 Roads			(C) New 2018 Referendum Projects			(D) 2018 Town Hall HVAC		(E) 2018 Roads		(F) Combined Debt Service (A+B+C+D+E)	(G) Annual Change in Debt Service
		P & I	Dated: 9/15/20	Due: 9/15/22-30	Interest: 4.25%	P & I	Dated: 9/15/22	Due: 9/15/24-32	Interest: 4.50%	P & I	Dated: 9/15/22		
2018	\$ 7,723,626	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,723,626	
2019	8,213,764	-	-	-	-	-	-	-	-	-	-	8,213,764	490,138
2020	8,745,759	-	-	-	-	-	-	-	-	-	-	8,745,759	531,995
2021	9,145,188	-	-	-	-	-	-	-	-	-	-	9,145,188	399,429
2022	9,205,160	318,750	-	-	-	-	-	-	-	-	-	9,523,910	378,723
2023	9,247,833	760,600	-	-	-	-	-	-	-	-	-	10,008,433	484,523
2024	8,630,690	731,906	337,500	337,500	135,000	-	-	-	-	-	-	9,835,096	(173,336)
2025	6,573,494	708,319	772,400	772,400	309,938	742,313	742,313	-	-	-	-	8,364,150	(1,470,946)
2026	6,388,788	684,731	742,313	742,313	299,813	717,338	717,338	337,500	337,500	337,500	337,500	8,453,144	88,994
2027	6,183,825	661,144	717,338	717,338	289,688	692,363	692,363	772,400	772,400	772,400	772,400	8,624,394	171,250
2028	4,342,406	637,556	692,363	692,363	279,563	667,388	667,388	742,313	742,313	742,313	742,313	6,694,200	(1,930,194)
2029	3,869,406	613,969	667,388	667,388	264,550	642,413	642,413	717,338	717,338	717,338	717,338	6,132,650	(561,550)
2030	2,146,688	590,381	642,413	642,413	254,650	617,438	617,438	692,363	692,363	692,363	692,363	4,326,494	(1,806,156)
2031	2,060,325	566,794	617,438	617,438	244,750	592,463	592,463	667,388	667,388	667,388	667,388	4,156,694	(169,800)
2032	352,275	-	567,488	567,488	234,850	617,438	617,438	642,413	642,413	642,413	642,413	1,822,000	(2,334,694)
2033	337,425	-	567,488	567,488	224,950	592,463	592,463	617,438	617,438	617,438	617,438	1,747,300	(74,700)
2034	-	-	-	-	-	-	-	592,463	592,463	592,463	592,463	592,463	(1,154,838)
2035	-	-	-	-	-	-	-	567,488	567,488	567,488	567,488	567,488	(24,975)
	\$ 93,166,650	\$ 6,274,150	\$ 6,349,100	\$ 6,349,100	\$ 2,537,750	\$ 6,349,100	\$ 6,349,100	\$ 6,349,100	\$ 6,349,100	\$ 6,349,100	\$ 6,349,100	\$ 114,676,750	

# Mill Rate/Tax Impact - 2018 Referendum Projects

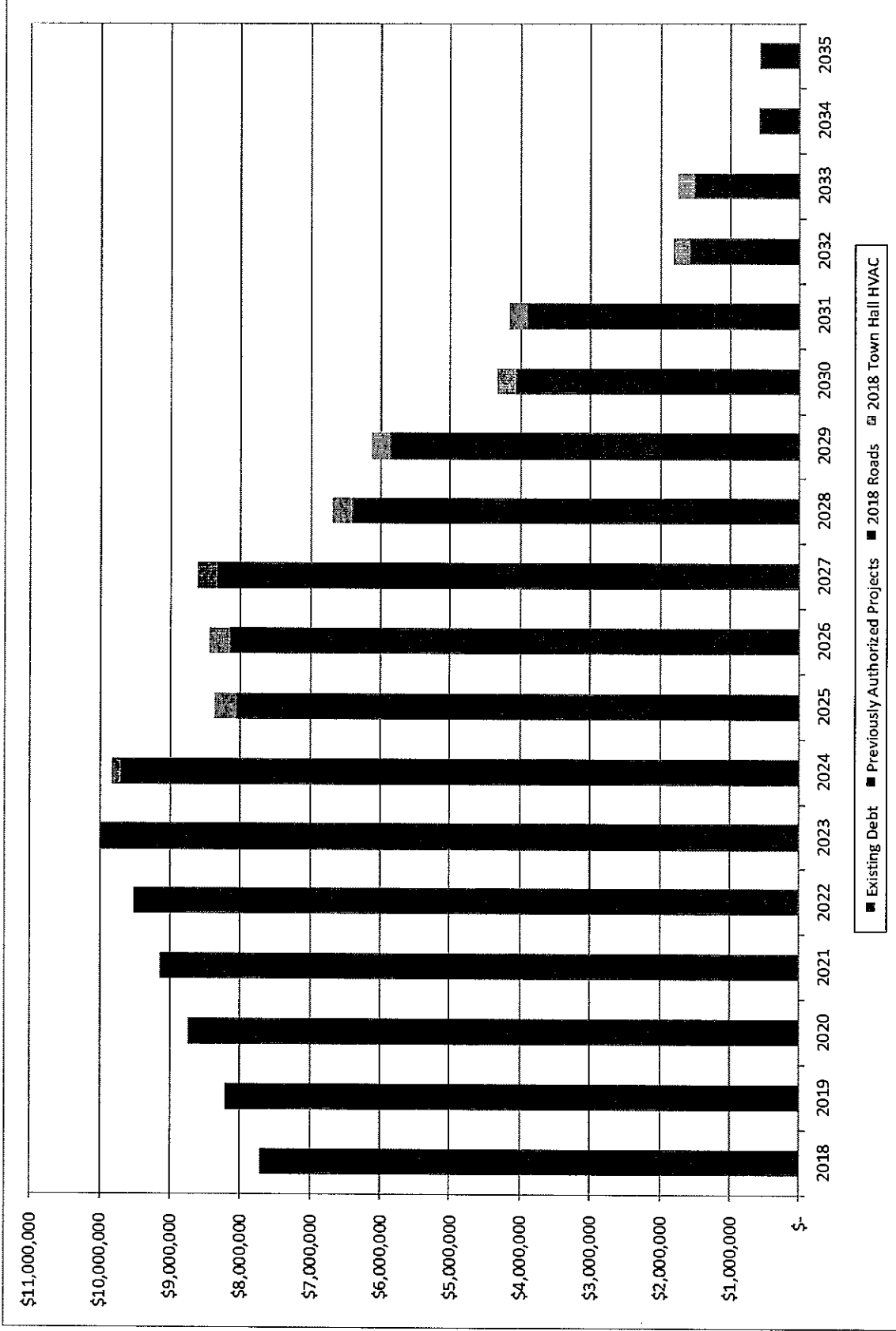
Fiscal Year	New Debt Service		Existing & Projected Grand List <sup>1</sup>	Mill Rate For New Debt		Proposed Projects Debt Service		Projected Mill Rate Proposed Projects	Combined Debt Service		Mill Rate For Combined Debt Service		Tax Impact Average Household		Tax Impact at 150% Average Household		Fiscal Year
	P & I			Mills	Mills	P & I			Mills	P & I		Total Taxes <sup>2</sup>	Taxes for New Debt <sup>3</sup>	Total Taxes <sup>2</sup>	Taxes for New Debt <sup>3</sup>	Total Taxes <sup>2</sup>	
2018	\$ 7,723,626	\$2,757,568,984	2.80	0.00	\$	7,723,626	0.00	\$	7,723,626	2.80	\$4,705	\$0	\$7,058	\$0	2018		
2019	8,213,764	2,814,290,998	2.92	0.00	-	8,213,764	0.00	-	8,213,764	2.92	\$4,778	\$0	\$7,167	\$0	2019		
2020	8,745,759	2,814,290,998	3.11	0.00	-	8,745,759	0.00	-	8,745,759	3.11	\$4,892	\$0	\$7,338	\$0	2020		
2021	9,145,188	2,814,290,998	3.25	0.00	-	9,145,188	0.00	-	9,145,188	3.25	\$5,003	\$0	\$7,505	\$0	2021		
2022	9,205,160	2,814,290,998	3.27	0.11	318,750	9,523,910	0.11	-	9,523,910	3.38	\$5,116	\$11	\$7,674	\$17	2022		
2023	9,247,833	2,814,290,998	3.29	0.27	760,600	10,008,433	0.27	-	10,008,433	3.56	\$5,234	\$27	\$7,852	\$41	2023		
2024	8,630,690	2,814,290,998	3.07	0.43	1,204,406	9,835,096	0.43	-	9,835,096	3.49	\$5,331	\$43	\$7,997	\$64	2024		
2025	6,573,494	2,814,290,998	2.34	0.64	1,790,656	8,364,150	0.64	-	8,364,150	2.97	\$5,384	\$64	\$8,077	\$95	2025		
2026	6,388,788	2,814,290,998	2.27	0.73	2,084,356	8,453,144	0.73	-	8,453,144	3.00	\$5,495	\$73	\$8,242	\$110	2026		
2027	6,183,825	2,814,290,998	2.20	0.87	2,440,669	8,624,394	0.87	-	8,624,394	3.06	\$5,610	\$87	\$8,416	\$130	2027		
2028	4,342,406	2,814,290,998	1.54	0.84	2,351,794	6,694,200	0.84	-	6,694,200	2.38	\$5,654	\$84	\$8,480	\$125	2028		
2029	3,869,406	2,814,290,998	1.37	0.80	2,263,244	6,132,650	0.80	-	6,132,650	2.18	\$5,748	\$80	\$8,621	\$121	2029		
2030	2,146,688	2,814,290,998	0.76	0.77	2,179,806	4,326,494	0.77	-	4,326,494	1.54	\$5,800	\$77	\$8,699	\$116	2030		
2031	2,060,325	2,814,290,998	0.73	0.74	2,096,969	4,156,694	0.74	-	4,156,694	1.48	\$5,912	\$74	\$8,868	\$112	2031		
2032	352,275	2,814,290,998	0.13	0.52	1,469,725	1,822,000	0.52	-	1,822,000	0.65	\$5,950	\$52	\$8,925	\$78	2032		
2033	337,425	2,814,290,998	0.12	0.50	1,409,875	1,747,300	0.50	-	1,747,300	0.62	\$6,071	\$50	\$9,106	\$75	2033		
2034	-	2,814,290,998	0.00	0.21	592,463	592,463	0.21	-	592,463	0.21	\$6,155	\$21	\$9,233	\$32	2034		
2035	-	2,814,290,998	0.00	0.20	567,488	567,488	0.20	-	567,488	0.20	\$6,283	\$20	\$9,424	\$30	2035		
	\$ 93,166,650		Avg. 2.07	Avg. 0.55	\$ 21,510,100	\$ 114,676,750	Avg. 0.55		\$ 114,676,750	Avg. 2.27	Avg. \$6,283	Avg. \$55	Avg. \$9,424	Avg. \$82			

<sup>1</sup> Grand Lists for FY 2018 & 2019 are actual. All others are projected at 0.0% growth annually.

<sup>2</sup> Assumes 2% mill rate increase plus/minus changes in the mill rate for debt (all debt).

<sup>3</sup> Represents taxes for proposed debt only. Does not include taxes for debt service on existing or previously approved projects.

# Debt Impact Chart (All Debt)



MARCIA A. LECLERC  
MAYOR

**TOWN OF EAST HARTFORD**  
**Police Department**

TELEPHONE  
(860) 528-4401

SCOTT M. SANSOM  
CHIEF OF POLICE

31 School Street  
East Hartford, Connecticut 06108-2638

FAX (860) 289-1249

[www.easthartfordct.gov](http://www.easthartfordct.gov)

March 27, 2018

Richard F. Kehoe, Chairman  
East Hartford Town Council  
740 Main Street  
East Hartford, CT 06108

**Re: Outdoor Amusement Permit Application -  
"Riverfront Swing Night"**

Dear Chairman Kehoe:

Attached please find a copy of the amusement permit application submitted by **Riverfront Recapture by Josh Urrutia, Director of Events**. The applicant seeks to conduct a swing style concert in **Great River Park from 6:30 pm to 8:00 pm on Saturday, June 16, 2018 with a rain date of Sunday, June 17 with the same hours.**

**As part of Riverfront Recapture's agreement with the Town of East Hartford, which resolution passed June 3, 2014, the applicant respectfully requests that the application fee and any associated Town expenses be waived.**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, Public Works Departments and the Offices of the Corporation Counsel and Finance.

The **Offices of Corporation Counsel and Finance** approve the application as submitted.

The **Parks & Recreation, Public Works Department and Fire Departments** approve the application as submitted and further state **there are no anticipated costs to their Departments.**

The **Health Department** approves the application as submitted and offers the following comments:

- **Approval recommended provided that any food vendors obtain proper permits from the Health Department prior to the event.**

The **Police Department** has reviewed the application and offers the following comments:

- The Police Department can provide adequate police protection for this event. The site is suitable for the proposed amusement. The crowds are expected to be of small to moderate in size, and the area has sufficient parking available.
- These events can be conducted with a minimal impact upon the surrounding neighborhoods while maintaining a near-normal flow of traffic on the streets adjacent to the site.
- **There are no anticipated costs to the Department for these events.**

Respectfully submitted for your information.

Sincerely,



Scott M. Sansom  
Chief of Police

Cc: Applicant

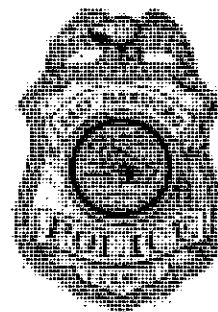
# TOWN OF EAST HARTFORD POLICE DEPARTMENT



Marcia A. Leclerc  
Mayor

OUTDOOR AMUSEMENT PERMITS  
31 SCHOOL STREET  
EAST HARTFORD, CT 06108-2638  
(860) 528-4401

## OUTDOOR AMUSEMENT PERMIT APPLICATION



Scott M. Sansom  
Chief of Police

THIS APPLICATION IS DUE NOT LESS THAN 30 DAYS PRIOR TO THE EVENT APPLIED FOR

1. Name of Event: Riverfront Swing Night
2. Date(s) of Event: 6/16/18 rain date 6/17/18
3. Applicant's name, home & work phone numbers, home address, and e-mail address (NOTE: If applicant is a partnership, corporation, limited liability company, club or association give the full legal name of the Applicant) :

Josh Urrutia Director of Events Riverfront Recapture  
50 Columbus Blvd. 1<sup>st</sup> Floor Hartford, CT 06106  
860 713 3131 x 329  
jurrutia@riverfront.org

4. If Applicant is a partnership, corporation, limited liability company, club, or association, list the names of all partners, members, directors and officers AND provide their business address.

See attached.

5. List the location of the proposed amusement: (Name of facility and address)  
Great River Park 333 East River Drive East Hartford

6. List the dates and hours of operation for each day (if location changes on a particular day, please list):  
6/16/18 6:30pm-8:00pm rain date 6/17/18 6:30pm-8:00pm

7. Provide a detailed description of the proposed amusement:  
There will be a concert by Simply Swing Music with possibility of a food truck.

8. Will music or other entertainment be provided wholly or partially outdoors?

Yes  No

a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)? 6/16/18 6:30pm-8:00pm

9. What is the expected age group(s) of participants?

All Ages

10. What is the expected attendance at the proposed amusement:

(If more than one performance, indicate time / day / date and anticipated attendance for each.)

150 people

11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:

a. Crowd size impact: No Significant Impact

None

b. Traffic control and flow plan at site & impact on surrounding / supporting streets:

c. Parking plan on site & impact on surrounding / supporting streets:

Parking within park system minimal to no impact surrounding area

d. Noise impact on neighborhood:

Minimal to None

e. Trash & litter control plan for the amusement site and surrounding community during and immediately after the proposed amusement: Riverfront Recapture and Volunteers

f. List expected general disruption to neighborhood's normal life and activities:

None

g. Other expected influence on surrounding neighborhood:

None

12. Provide a detailed plan for the following:

a. Accessibility of amusement site to emergency, police, fire & medical personnel and vehicles:

Regular access into park system and entertainment venue

b. Provisions for notification of proper authorities in the case of an emergency:

Riverfront Rangers and RRI Staff on site

c. Any provision for on-site emergency medical services:

On Call

d. Crowd control plan:

N/A

e. If on town property, the plan for the return of the amusement site to pre-amusement condition:

Riverfront

f. Provision of sanitary facilities:

Riverfront Recapture will arrange port-o-lets

13. Will food be provided, served, or sold on site:

Food available  Yes  No AND contact has been made with the East Hartford Health Possibly, but nothing worked out yet.

Department  Yes  No.

14. Does the proposed amusement involve the sale and/or provision of alcoholic beverages to amusement attendees,

Yes  No Alcoholic beverages will be served / provided.

If 'YES', describe, in detail, any and all arrangements and what procedures shall be employed:

a. For such sale or provision,

b. To ensure that alcohol is not sold or provided to minors or intoxicated persons.

Check if copy of the liquor permit, as required by State law, is included with application.

15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests should go here); Pursuant to Town Council Resolution passed 6/10/14 Amusement permit application fee and any associated town expenses are waived.

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.

a. False Statement is a Class A Misdemeanor.

b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:

Joshua M Urutia  
(Legal Name of Applicant)

*Joshua M Urutia*  
(Applicant Signature)

Joshua M Urutia  
(Printed Name)

3/8/18  
(Date Signed)

Director of Events  
(Capacity in which signing)

(Send application electronically to [cfrank@easthartfordct.gov](mailto:cfrank@easthartfordct.gov))

FOR OFFICE USE

Insurance Certificate Included:

YES

NO

Liquor Permit Included:

YES

NO

Certificate of Alcohol Liability Included:

YES

NO

Time Waiver Request Included:

YES

NO

Fee Waiver Request Included:

YES

NO





## DESCRIPTIONS (Continued from Page 1)

The Town of East Hartford, its officials, employees, volunteers, boards and commissions are included as Additional Insured on the General Liability policy.

**RIVERFRONT RECAPTURE, INC.  
2017-2018 BOARD OF DIRECTORS**

Robert M. Annon, Jr., Essex, Retired; 16 years  
Harold Blinderman, West Hartford, Partner, Day Pitney LLP; 5 years  
Jamie Bratt\*, Hartford, Director of Planning & Economic Development; 1 year  
Jodi Brennan, Glastonbury, VP, Gilbane Building Company; 13 years  
Christopher Byrd, West Hartford, President & Chief Operating Officer, Wex Health Inc.; 8 years  
Patrick Caulfield, Trumbull, VP, Lincoln Financial Distributors, Inc; 5 years  
Ranjana Chawla, West Hartford, 12 years  
Peter Christian, Stamford, Director of Development & Acquisitions, HB Nitkin Group; 4 years  
Susan B. Clemow, West Hartford, Managing Partner, Clemow Consulting Group; 6 years  
Thomas P. Cody, Glastonbury, Partner, Robinson & Cole; 13 years  
Frank C. Collins, Jr., East Hartford, Retired; 32 years  
Roy Collins III, Bloomfield, Associate General Counsel, University of Hartford; 2 years  
Julio Concepcion, Hartford, VP, Hartford Partnerships, MetroHartford Alliance; 4 years  
John Henry Decker, West Hartford, VP & Branch Director, RBC Wealth Management; 3 years  
William DiBella\*, Hartford, Chairman MDC; 14 years  
Susan Freedman, South Glastonbury, Partner, Shipman & Goodwin; 2 years  
Donald S. Gershman, West Hartford, Principal, Development Resources LLC; 18 years  
Margaret Gregg, Haddam Neck, Marketing Administrator, CTTRANSIT; 6 years  
Scott W. Jellison\*, Pomfret Center, CEO, Metropolitan District Commission; 2 years  
Dave Jenkins, Middletown, Retired (VP, PricewaterhouseCoopers); 8 years  
Evan Johnson, West Hartford, Corporate Citizenship, ESPN; 4 years  
David Klein, Hartford, Retired; 10 years  
Barry N. Lastra, Bloomfield, A & B Enterprises; 8 years  
Marcia Leclerc\*, East Hartford, Mayor; 7 years  
Kathy Lilley, Wallingford; 8 years  
Chris Montross, Wethersfield, Managing Director, Corporate Public Involvement, Aetna, Inc.; 3 years  
Marjorie Morrissey, Hartford, Retired; 13 years  
Thomas F. Mullaney, Jr., West Hartford, President, Mullaney, Keating & Wright, Inc.; 31 years  
Rita Ortiz, West Hartford, Community Relations Director, Travelers; 13 years  
Kenneth A. Pouch, Jr., West Hartford, Retired; 27 years  
Kenneth Provencher, West Hartford, Senior VP, Hartford Steam Boiler Inspection & Insurance Co.;  
5 years  
Michael J. Puckly, South Windsor, Financial Advisor, Lifeline Financial LLC; 10 years  
John H. Riege, Bloomfield, Retired; 36 years  
Christina B. Ripple, West Hartford; 18 years  
Chris Rowllins, Cromwell, Managing Partner & Senior Consultant, Fiduciary Investment Partners;  
appointed April 2017  
Camille Simpson, Farmington, Corporate Liaison, Ass't VP & Counsel, MassMutual Financial Group;  
appointed April 2017  
Joyce Smith, Windsor, Assistant Director for Employment Services & Compensation, UConn Health  
Center; 11 years  
Donald Trinks\*, Windsor, Mayor; 16 years  
Josye Utick, Hartford, Senior Architect, JCJ Architecture; appointed April 2017  
Marc Weinberg\*, East Hartford, Councilman – Court of Common Council; 8 years  
Lyle Wray\*, West Hartford, Executive Director, CRCOG; 12 years

\*= Ex-officio Member

Received By: L Fitzgerald

Employee Number. 9080

Date & Time Signed: 3/13/18 9:20 AM PM

Time remaining before event: 60+ days.

If roads or sidewalks will be closed to public use as a result of this event the applicant must comply with signage requirements per Section 5-4 and present a signed affidavit attesting to this at the Town Council meeting.

Fire



Scott M. Sansom  
Chief of Police

**TOWN OF EAST HARTFORD  
POLICE DEPARTMENT  
Outdoor Amusement Permits**  
31 School Street  
East Hartford, CT 06108  
(860) 528-4401



Marcia A. Leclerc  
Mayor

**Administrative Review of Amusement Permit**

Event Dates: **June 16, 2018 with a rain date of Sunday, June 17, 2018**

Event: **Riverfront Swing Night**

Applicant **Riverfront Recapture, Inc. by Josh Urrutia, Director of Events**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated Cost(s) if known \$ \_\_\_\_\_ 0 \_\_\_\_\_

William Perez, Assistant Fire Chief  
Signature

March 21, 2018  
Date

Comments:

Police

**Fitzgerald, Laurie**

---

**From:** Hawkins, Mack  
**Sent:** Tuesday, March 13, 2018 11:43 AM  
**To:** Fitzgerald, Laurie  
**Subject:** RE: Riverfront Swing Night

Laurie,

I have reviewed the Outdoor Amusement Permit Application for Riverfront Swing Night. I approve the application as submitted. Mark the Worksheets EXTRA ATTENTION for the day of the event.

Thank you,

*Deputy Chief Mack S. Hawkins*

Chief of Field Operations  
East Hartford Police Department  
31 School St.  
East Hartford, CT 06108  
Office 860 291-7597

***Serving Our Community with Pride and Integrity***



---

**From:** Fitzgerald, Laurie  
**Sent:** Tuesday, March 13, 2018 11:38 AM  
**To:** Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John  
**Cc:** Cohen, Bruce; Ficacelli, Joseph; Gentile, Richard; Grew, Greg; Hawkins, Mack; Juergens, Timothy; McConville, Timothy; O'Connell, Michael; Perez, William; Sansom, Scott; Sassen, Christine; Vincent, Kristine; Wagner, Justin; Walsh, Mike  
**Subject:** Riverfront Swing Night

Good Morning,

Riverfront Swing Night Saturday, June 16<sup>th</sup> 6:30 pm to 8:00 pm with the Rain date of Sunday, June 17<sup>th</sup> at the same time.

Attached please find your Directors Review & Notice, Outdoor Amusement Permit Application with a list of Riverfront Recapture Board of Directors and the Certificate of Liability Insurance.

Town Ordinance (TO) 5-3 requires that certain department heads submit their comments, regarding this amusement application, within two weeks from the date the application was filed. Please send signed reviews, or an e-mail, regarding your comments no later than **Tuesday, March 27, 2018.**

Laurie Fitzgerald  
East Hartford Police Department  
Support Services Bureau  
31 School Street  
East Hartford, CT 06108

Ph: 860-291-7631  
Fax: 860-610-6290

Health



Scott M. Sansom  
Chief of Police

**TOWN OF EAST HARTFORD  
POLICE DEPARTMENT  
Outdoor Amusement Permits**  
31 School Street  
East Hartford, CT 06108  
(860) 528-4401



Marcia A. Leclerc  
Mayor

**Administrative Review of Amusement Permit**

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Event: **Riverfront Swing Night**

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  - 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
  - 3. the application be disapproved for the reason(s) set forth in the attached comments.
- 
- Fire Department
  - Health Department
  - Parks & Recreation Department
  - Public Works Department
  - Corporation Counsel
- 
- Anticipated Cost(s) if known \$ \_\_\_\_\_ unknown at this time \_\_\_\_\_

Michael O'Connell  
Signature

03/15/2018  
Date

Comments:

Approval recommended provided that any food vendors obtain proper permits from the Health Department prior to the event.



Parks



Scott M. Sansom  
Chief of Police

**TOWN OF EAST HARTFORD  
POLICE DEPARTMENT  
Outdoor Amusement Permits**  
31 School Street  
East Hartford, CT 06108  
(860) 528-4401



Marcia A. Leclerc  
Mayor

**Administrative Review of Amusement Permit**

Event Dates: **June 16, 2018 with a rain date of Sunday, June 17, 2018**

Event: **Riverfront Swing Night**

Applicant **Riverfront Recapture, Inc. by Josh Urrutia, Director of Events**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- X      1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.
  
- Fire Department
- Health Department
- X      Parks & Recreation Department
- Public Works Department
- Corporation Counsel
  
- Anticipated Cost(s) if known \$0.00

Ted Fravel  
Signature

3/19/2018  
Date

Comments:

DPW



Scott M. Sansom  
Chief of Police

**TOWN OF EAST HARTFORD  
POLICE DEPARTMENT  
Outdoor Amusement Permits**  
31 School Street  
East Hartford, CT 06108  
(860) 528-4401



Marcia A. Leclerc  
Mayor

**Administrative Review of Amusement Permit**

Event Dates: **June 16, 2018 with a rain date of Sunday, June 17, 2018**

Event: **Riverfront Swing Night**

Applicant **Riverfront Recapture, Inc. by Josh Urrutia, Director of Events**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
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- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated Cost(s) if known \$                   none                  

Signature \_\_\_\_\_

3/15/18

Date \_\_\_\_\_

Comments:

RISK

**Fitzgerald, Laurie**

---

**From:** Sasen, Christine  
**Sent:** Monday, March 26, 2018 4:01 PM  
**To:** Fitzgerald, Laurie  
**Subject:** RE: Riverfront Swing Night

Please have Additional Insured wording amended to:

The Town of East Hartford, its officials, employees, volunteers, boards and commissions are included as Additional Insured on the General Liability policy.

---

**From:** Fitzgerald, Laurie  
**Sent:** Tuesday, March 13, 2018 11:38 AM  
**To:** Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John  
**Cc:** Cohen, Bruce; Ficacelli, Joseph; Gentile, Richard; Grew, Greg; Hawkins, Mack; Juergens, Timothy; McConville, Timothy; O'Connell, Michael; Perez, William; Sansom, Scott; Sasen, Christine; Vincent, Kristine; Wagner, Justin; Walsh, Mike  
**Subject:** Riverfront Swing Night

Good Morning,

Riverfront Swing Night Saturday, June 16<sup>th</sup> 6:30 pm to 8:00 pm with the Rain date of Sunday, June 17<sup>th</sup> at the same time.

Attached please find your Directors Review & Notice, Outdoor Amusement Permit Application with a list of Riverfront Recapture Board of Directors and the Certificate of Liability Insurance.

Town Ordinance (TO) 5-3 requires that certain department heads submit their comments, regarding this amusement application, within two weeks from the date the application was filed. Please send signed reviews, or an e-mail, regarding your comments no later than **Tuesday, March 27, 2018.**

Laurie Fitzgerald  
East Hartford Police Department  
Support Services Bureau  
31 School Street  
East Hartford, CT 06108

Ph: 860-291-7631  
Fax: 860-610-6290

Corp Counsel

**Fitzgerald, Laurie**

---

**From:** Gentile, Richard  
**Sent:** Monday, March 26, 2018 11:21 AM  
**To:** Fitzgerald, Laurie  
**Subject:** Riverfront Fireworks, Riverfront Swing Night and the Head of the Riverfront Regatta

Laurie:

I have reviewed the applications for amusement permits submitted by Riverfront Recapture for: Riverfront Fireworks, Riverfront Swing Night and the Head of the Riverfront Regatta. I have no comment or concerns with respect to these applications.

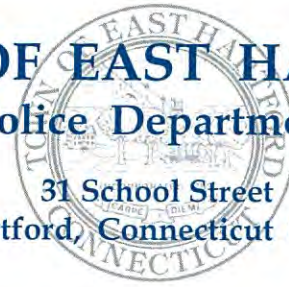
Rich

Richard P. Gentile  
Assistant Corporation Counsel  
Town of East Hartford  
740 Main Street  
East Hartford, CT 06108  
860-291-7217  
[rpgentile@easthartfordct.gov](mailto:rpgentile@easthartfordct.gov)

THIS MESSAGE AND ANY OF ITS ATTACHMENTS ARE INTENDED ONLY FOR THE USE OF THE DESIGNATED RECIPIENT, OR THE RECIPIENT'S DESIGNEE, AND MAY CONTAIN INFORMATION THAT IS CONFIDENTIAL AND/OR PRIVILEGED. IF YOU ARE NOT THE INTENDED RECIPIENT, PLEASE DELETE ALL COPIES OF THIS MESSAGE INCLUDING ANY ATTACHMENTS AND NOTIFY THE OFFICE OF THE CORPORATION COUNSEL THAT YOU RECEIVED THIS COMMUNICATION IN ERROR BY CALLING 860.291-7215. THANK YOU.

MARCIA A. LECLERC  
MAYOR

**TOWN OF EAST HARTFORD**  
**Police Department**



31 School Street  
East Hartford, Connecticut 06108-2638

TELEPHONE  
(860) 528-4401

FAX (860) 289-1249

[www.easthartfordct.gov](http://www.easthartfordct.gov)

SCOTT M. SANSOM  
CHIEF OF POLICE

March 27, 2018

Richard F. Kehoe, Chairman  
East Hartford Town Council  
740 Main Street  
East Hartford, CT 06108

**Re: Outdoor Amusement Permit Application -  
"Riverfront Fireworks"**

Dear Chairman Kehoe:

Attached please find a copy of the amusement permit application submitted by **Riverfront Recapture by Joshua M. Urrutia, Director of Events**. The applicant seeks to conduct an outdoor concert, food and a fireworks display at **Great River Park** on **Saturday, July 14, 2018** from **7PM to the conclusion of the fireworks display which is scheduled for 9 PM to 9:30 PM. The concert will begin at 7 PM.**

**There is a Rain date of Sunday, July 15, 2018** and that timeline will be the same as that of July 14<sup>th</sup> event.

**As part of Riverfront Recapture's agreement with the Town of East Hartford, which resolution passed June 3, 2014, the applicant respectfully requests that the application fee and any associated Town expenses be waived.**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, Public Works Departments and the Offices of the Corporation Counsel and Finance.

The **Offices of Corporation Counsel and Finance** approve the application as submitted.

The **Fire Department** approves the application as submitted and states the following:

- **Applicant will be responsible for the cost of fire protection and EMS**
- **The anticipated cost to the Department for their services is \$7,500.00.**

The **Health Department** recommends approval of the application as submitted and states the following:

- **Approval recommended provided any food vendors obtain permits from the Health Department prior to the event.**
- **It further states there anticipated costs to the Department, if any, are unknown at this time.**

The **Parks & Recreation Department** approves the application as submitted and states there are no anticipated costs to the Department.

The **Public Works Department** recommends the application be approved subject to the following conditions:

- **The event organizers are responsible to obtain road closure permits from the local and state jurisdictions.**
- **The applicant shall provide a list of ramp closures for the LTA review.**
- **The anticipated cost to the Department is \$3,000.00.**

The **Police Department** can provide adequate police protection for this proposed event, which is a part of a larger activity known as Riverfront Fireworks. The Police Department will be developing an operations plan to address the full scope of the Riverfront Fireworks activity, to include traffic control, vehicle parking, crowd control, and emergency services. The amusement, proposed in this application, shall be included in the Department's overall response to Riverfront Fireworks.

- The predominant concerns generated by Riverfront Fireworks are vehicle parking, crowd and traffic control.
- Crowds are expected to be heavy in the areas of the proposed amusements, as these are also the prime viewing areas for the fireworks display. Access to these spectator areas will be addressed in the Riverfront Fireworks operations plan, and maintained by members of this Department. The proposed amusement would likely occupy the time and interest of crowds awaiting the fireworks display. Such a diversion is helpful to police in maintaining order.
- Traffic control, particularly in the immediate area of the Riverfront Fireworks is always a concern. This shall be addressed by the closing of streets leading to, and surrounding the Riverfront Fireworks area. These closings will occur several hours prior to the start of Riverfront Fireworks activities, to prevent the advance gathering of vehicles in the area. This will be a coordinated effort of this Department and the Connecticut State Police, who shall be closing highway off ramps leading into the area.
- In conjunction with the closing of streets, motorists will be directed to park on adjacent streets or utilize available parking lots in the City of Hartford.
- The police manpower necessary for this event far exceeds the normal patrol complement on that date. Consequently, the required personnel will be provided through overtime hiring. In past years, some area towns have provided officers to augment East Hartford's

police contingent. It is probable that assistance from outside agencies will not be required this year.

- **The anticipated cost to the Department for this event is \$31,124.09.**

Respectfully submitted for your information.

Sincerely,

A handwritten signature in blue ink that reads "Scott M. Sansom". The signature is written in a cursive style with a long horizontal flourish at the end.

Scott M. Sansom  
Chief of Police

Cc: Applicant

# TOWN OF EAST HARTFORD POLICE DEPARTMENT



Marcia A. Leclerc  
Mayor

OUTDOOR AMUSEMENT PERMITS  
31 SCHOOL STREET  
EAST HARTFORD, CT 06108-2638  
(860) 528-4401

## OUTDOOR AMUSEMENT PERMIT APPLICATION



Scott M. Sansom  
Chief of Police

**THIS APPLICATION IS DUE NOT LESS THAN 30 DAYS PRIOR TO THE EVENT APPLIED FOR**

1. Name of Event:  
Riverfront Fireworks
2. Date(s) of Event:  
7/14/18 Inclement weather date 7/15/18
3. Applicant's name, home & work phone numbers, home address, and e-mail address (NOTE: If applicant is a partnership, corporation, limited liability company, club or association give the full legal name of the Applicant ) :  
Josh Urrutia  
Director of Events  
Riverfront Recapture INC  
50 Columbus BLVD 1st Floor  
Hartford, CT 06106
4. If Applicant is a partnership, corporation, limited liability company, club, or association, list the names of all partners, members, directors and officers AND provide their business address.  
See attached.
5. List the location of the proposed amusement: (Name of facility and address)  
Great River Park
6. List the dates and hours of operation for each day (if location changes on a particular day, please list):  
7pm-9:30pm
7. Provide a detailed description of the proposed amusement:  
concert performance 7-8:45pm and fireworks from 9-9:30pm



8. Will music or other entertainment be provided wholly or partially outdoors?

Yes  No

a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)? 7:00-8:45pm

9. What is the expected age group(s) of participants?

All ages

10. What is the expected attendance at the proposed amusement:

(If more than one performance, indicate time / day / date and anticipated attendance for each.)

5,000 plus

11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:

a. Crowd size impact:

Will work with EHPD and CTSP on crowd plan.

b. Traffic control and flow plan at site & impact on surrounding / supporting streets:

Will work with EHPD and CTSP on traffic plan.

c. Parking plan on site & impact on surrounding / supporting streets:

Will work with EHPD and local property owners on parking.

d. Noise impact on neighborhood:

Somewhat significant with the fireworks at 9pm

e. Trash & litter control plan for the amusement site and surrounding community during and immediately after the proposed amusement:

We will utilize Open Hearth Cleans

f. List expected general disruption to neighborhood's normal life and activities:

We will work with EHPD to limit disruptions

g. Other expected influence on surrounding neighborhood:

none

12. Provide a detailed plan for the following:

a. Accessibility of amusement site to emergency, police, fire & medical personnel and vehicles:  
full access

b. Provisions for notification of proper authorities in the case of an emergency:

Emergency command post through EHPD

c. Any provision for on-site emergency medical services:

police fire and Ambulance will be available.

d. Crowd control plan:

Planning with EHPD will discuss more at support services meeting

e. If on town property, the plan for the return of the amusement site to pre-amusement condition:

RRI

f. Provision of sanitary facilities:

port o lets and handwashing will be available by united site services

13. Will food be provided, served, or sold on site:

There is a plan to have food

Food available  Yes  No AND contact has been made with the East Hartford Health

This is being discussed, but nothing confirmed

Department  Yes  No.

14. Does the proposed amusement involve the sale and/or provision of alcoholic beverages to amusement attendees,

Yes  No Alcoholic beverages will be served / provided.

If 'YES', describe, in detail, any and all arrangements and what procedures shall be employed:

a. For such sale or provision,

b. To ensure that alcohol is not sold or provided to minors or intoxicated persons.

Check if copy of the liquor permit, as required by State law, is included with application.

15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests should go here):

---

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.

a. False Statement is a Class A Misdemeanor.

b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

---

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:

Joshua M Urcutia  
(Legal Name of Applicant)

Joshua M Urcutia  
(Applicant Signature)

Joshua M Urcutia  
(Printed Name)

3/8/16  
(Date Signed)

Director of Events  
(Capacity in which signing)

(Send application electronically to [cfrank@easthartfordct.gov](mailto:cfrank@easthartfordct.gov))

---

FOR OFFICE USE

Insurance Certificate Included:

YES

NO

Liquor Permit Included:

YES

NO

Certificate of Alcohol Liability Included:

YES

NO

Time Waiver Request Included:

YES

NO

Fee Waiver Request Included:

YES

NO



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
3/20/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> FIAI/Cross Insurance 1100 Elm Street  Manchester NH 03101		<b>CONTACT NAME:</b> Carrie Morgan <b>PHONE (A/C, No, Ext):</b> (603) 669-3218 <b>FAX (A/C, No):</b> (603) 645-4331 <b>E-MAIL ADDRESS:</b> cmorgan@crossagency.com	
		<b>INSURER(S) AFFORDING COVERAGE</b>	
		INSURER A: Lexington Ins Co	
		INSURER B: National Indemnity Company	
		INSURER C: Riverport Ins Co c/o Berkley Risk	
		INSURER D:	
		INSURER E:	
		INSURER F:	

**COVERAGES** CERTIFICATE NUMBER: 18/19 GL-BA-UMB: 17/18 WC REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			015375109	3/15/2018	3/15/2019	EACH OCCURRENCE \$ 2,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input checked="" type="checkbox"/> \$5,000 Deductible						MED EXP (Any one person) \$ 10,000
	<input checked="" type="checkbox"/> Contractual Liability						PERSONAL & ADV INJURY \$ 2,000,000
GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE \$ 4,000,000
POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC							PRODUCTS - COM/OP AGG \$ 4,000,000
OTHER:							\$
B	AUTOMOBILE LIABILITY			70APB002325	3/15/2018	3/15/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO			Incl Hired Phys Damage			BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input checked="" type="checkbox"/> SCHEDULED AUTOS		Includes MCS-90			BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS	<input checked="" type="checkbox"/> NON-OWNED AUTOS		Comprehensive \$500			PROPERTY DAMAGE (Per accident) \$
Collision \$500							Hired Physical \$ 90,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB			015375094	3/15/2018	3/15/2019	EACH OCCURRENCE \$ 10,000,000
	<input type="checkbox"/> EXCESS LIAB	<input checked="" type="checkbox"/> OCCUR					AGGREGATE \$ 10,000,000
	<input type="checkbox"/> DED	<input checked="" type="checkbox"/> RETENTIONS	10,000				\$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			NHARP302019	6/13/2017	6/13/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input checked="" type="checkbox"/> Y/N	N/A	(3a.) NH, CT & VT			E.L. EACH ACCIDENT \$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below			Includes Longshoreman's & Harbor Work Comp Act			E.L. DISEASE - EA EMPLOYEE \$ 500,000
							E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Fireworks display in Hartford, CT. Riverfront Recapture, Inc., City of Hartford, Town of East Hartford, its officials, employees, volunteers, boards and commissions are included as additional insured with respects to the CGL as required by written contract.

<b>CERTIFICATE HOLDER</b>  Riverfront Recapture, Inc., 50 Columbus Blvd. Hartford, CT 06106	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  R Kittle, LPCS, CLCS/ <i>Robin Kittle</i>

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**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)  
3/19/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> People's United Ins. Agency CT One Financial Plaza 755 Main Street Hartford, CT 06103	<b>CONTACT NAME:</b> Rose Ann Musso <b>PHONE (A/C, No, Ext):</b> 860 524-7659 <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b> rose.muisso@peoples.com													
	<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A : Philadelphia Indemnity Insurance Co.</td> <td>18058</td> </tr> <tr> <td>INSURER B : American Home Assurance Company</td> <td>19402</td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Philadelphia Indemnity Insurance Co.	18058	INSURER B : American Home Assurance Company	19402	INSURER C :		INSURER D :		INSURER E :		INSURER F :
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<b>INSURED</b> Riverfront Recapture, Inc. 50 Columbus Blvd., 1st Floor Hartford, CT 06106-1984														

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>BI/PD Ded:25000</b> GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			PHPK1756352	01/01/2018	01/01/2019	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$0 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			PHPK1756352	01/01/2018	01/01/2019	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$10000			PHUB612462	01/01/2018	01/01/2019	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000 \$
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WC005226867	01/01/2018	01/01/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$500,000 E.L. DISEASE - EA EMPLOYEE \$500,000 E.L. DISEASE - POLICY LIMIT \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
**A - Liquor Liability**  
 Each Limit: \$1,000,000  
 Aggregate : \$1,000,000  
 Deductible: \$ 25,000  
 (See Attached Descriptions)

<b>CERTIFICATE HOLDER</b> Town of East Hartford 740 Main Street East Hartford, CT 06108	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Peoples United Insurance Agency</i>
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## DESCRIPTIONS (Continued from Page 1)

The Town of East Hartford, its officials, employees, volunteers, boards and commissions are included as Additional Insured on the General Liability policy.

**RIVERFRONT RECAPTURE, INC.  
2017-2018 BOARD OF DIRECTORS**

Robert M. Annon, Jr., Essex, Retired; 16 years  
Harold Blinderman, West Hartford, Partner, Day Pitney LLP; 5 years  
Jamie Bratt\*, Hartford, Director of Planning & Economic Development; 1 year  
Jodi Brennan, Glastonbury, VP, Gilbane Building Company; 13 years  
Christopher Byrd, West Hartford, President & Chief Operating Officer, Wex Health Inc.; 8 years  
Patrick Caulfield, Trumbull, VP, Lincoln Financial Distributors, Inc; 5 years  
Ranjana Chawla, West Hartford, 12 years  
Peter Christian, Stamford, Director of Development & Acquisitions, HB Nitkin Group; 4 years  
Susan B. Clemow, West Hartford, Managing Partner, Clemow Consulting Group; 6 years  
Thomas P. Cody, Glastonbury, Partner, Robinson & Cole; 13 years  
Frank C. Collins, Jr., East Hartford, Retired; 32 years  
Roy Collins III, Bloomfield, Associate General Counsel, University of Hartford; 2 years  
Julio Concepcion, Hartford, VP, Hartford Partnerships, MetroHartford Alliance; 4 years  
John Henry Decker, West Hartford, VP & Branch Director, RBC Wealth Management; 3 years  
William DiBella\*, Hartford, Chairman MDC; 14 years  
Susan Freedman, South Glastonbury, Partner, Shipman & Goodwin; 2 years  
Donald S. Gershman, West Hartford, Principal, Development Resources LLC; 18 years  
Margaret Gregg, Haddam Neck, Marketing Administrator, CTTRANSIT; 6 years  
Scott W. Jellison\*, Pomfret Center, CEO, Metropolitan District Commission; 2 years  
Dave Jenkins, Middletown, Retired (VP, PricewaterhouseCoopers); 8 years  
Evan Johnson, West Hartford, Corporate Citizenship, ESPN; 4 years  
David Klein, Hartford, Retired; 10 years  
Barry N. Lastra, Bloomfield, A & B Enterprises; 8 years  
Marcia Leclerc\*, East Hartford, Mayor; 7 years  
Kathy Lilley, Wallingford; 8 years  
Chris Montross, Wethersfield, Managing Director, Corporate Public Involvement, Aetna, Inc.; 3 years  
Marjorie Morrissey, Hartford, Retired; 13 years  
Thomas F. Mullaney, Jr., West Hartford, President, Mullaney, Keating & Wright, Inc.; 31 years  
Rita Ortiz, West Hartford, Community Relations Director, Travelers; 13 years  
Kenneth A. Pouch, Jr., West Hartford, Retired; 27 years  
Kenneth Provencher, West Hartford, Senior VP, Hartford Steam Boiler Inspection & Insurance Co.;  
5 years  
Michael J. Puckly, South Windsor, Financial Advisor, Lifeline Financial LLC; 10 years  
John H. Riege, Bloomfield, Retired; 36 years  
Christina B. Ripple, West Hartford; 18 years  
Chris Rowllins, Cromwell, Managing Partner & Senior Consultant, Fiduciary Investment Partners;  
appointed April 2017  
Camille Simpson, Farmington, Corporate Liaison, Ass't VP & Counsel, MassMutual Financial Group;  
appointed April 2017  
Joyce Smith, Windsor, Assistant Director for Employment Services & Compensation, UConn Health  
Center; 11 years  
Donald Trinks\*, Windsor, Mayor; 16 years  
Josye Utick, Hartford, Senior Architect, JCJ Architecture; appointed April 2017  
Marc Weinberg\*, East Hartford, Councilman – Court of Common Council; 8 years  
Lyle Wray\*, West Hartford, Executive Director, CRCOG; 12 years

\*= Ex-officio Member

Received By: L. Howard

Employee Number: 9080

Date & Time Signed: 3/13/18 9:55 AM PM

Time remaining before event: 30+ days.

If roads or sidewalks will be closed to public use as a result of this event the applicant must comply with signage requirements per Section 5-4 and present a signed affidavit attesting to this at the Town Council meeting.

Police

**Fitzgerald, Laurie**

---

**From:** Hawkins, Mack  
**Sent:** Monday, March 26, 2018 8:06 AM  
**To:** Fitzgerald, Laurie  
**Subject:** RE: Riverfront Fireworks

Laurie,

I have reviewed the Outdoor Amusement Permit Application for Riverfront Fireworks 2018. I approve the application as submitted. The anticipated cost to Riverfront Recapture for this event is \$31,124.09.

Thanks in advance,

*Deputy Chief Mack S. Hawkins*

Chief of Field Operations  
East Hartford Police Department  
31 School St.  
East Hartford, CT 06108  
Office 860 291-7597

***Serving Our Community with Pride and Integrity***



---

**From:** Fitzgerald, Laurie  
**Sent:** Tuesday, March 13, 2018 10:46 AM  
**To:** Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John  
**Cc:** Cohen, Bruce; Ficacelli, Joseph; Gentile, Richard; Grew, Greg; Hawkins, Mack; Juergens, Timothy; McConville, Timothy; O'Connell, Michael; Perez, William; Sansom, Scott; Sassen, Christine; Vincent, Kristine; Wagner, Justin; Walsh, Mike  
**Subject:** Riverfront Fireworks

Good Morning,

Riverfront Fireworks Saturday, July 14<sup>th</sup> 7pm-9:30pm, Rain date Sunday, July 15<sup>th</sup> at the same time.

Attached please find your Directors Review & Notice, Outdoor Amusement Permit Application with the Certificate of Liability Insurance and List of Riverfront Recapture Board Members.



Town Ordinance (TO) 5-3 requires that certain department heads submit their comments, regarding this amusement application, within two weeks from the date the application was filed. Please send signed reviews, or an e-mail, regarding your comments no later than **Tuesday, March 27, 2018.**

Laurie Fitzgerald  
East Hartford Police Department  
Support Services Bureau  
31 School Street  
East Hartford, CT 06108

Ph: 860-291-7631  
Fax: 860-610-6290

Fire



Scott M. Sansom  
Chief of Police

**TOWN OF EAST HARTFORD  
POLICE DEPARTMENT**  
Outdoor Amusement Permits  
31 School Street  
East Hartford, CT 06108  
(860) 528-4401



Marcia A. Leclerc  
Mayor

### Administrative Review of Amusement Permit

Event Date: **July 14, 2018 (Raindate: July 15, 2018)**  
Event: **Riverfront Fireworks**  
Applicant: **Riverfront Recapture, Inc. by Joshua M. Urrutia, Events Manager**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated Cost(s) if known \$ 7500.00

William Perez, Assistant Fire Chief March 21, 2018

Signature

Date

Comments:

There will be staffing for fire and EMS.

Health



Scott M. Sansom  
Chief of Police

**TOWN OF EAST HARTFORD  
POLICE DEPARTMENT**  
Outdoor Amusement Permits  
31 School Street  
East Hartford, CT 06108  
(860) 528-4401



Marcia A. Leclerc  
Mayor

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- 
- Fire Department
  - Health Department
  - Parks & Recreation Department
  - Public Works Department
  - Corporation Counsel
- Anticipated Cost(s) if known \$ \_\_\_\_\_ unknown at this time \_\_\_\_\_

Michael O'Connell  
Signature

03/15/2018  
Date

Comments:

Approval recommended provided any food vendors obtain permits from the Health Dept. prior to the event.

Parks



Scott M. Sansom  
Chief of Police

**TOWN OF EAST HARTFORD  
POLICE DEPARTMENT**  
Outdoor Amusement Permits  
31 School Street  
East Hartford, CT 06108  
(860) 528-4401



Marcia A. Leclerc  
Mayor

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- 
- Fire Department
  - Health Department
  - Parks & Recreation Department
  - Public Works Department
  - Corporation Counsel
- 
- Anticipated Cost(s) if known \$0.00

Ted Fravel

Signature

3/19/18

Date

Comments:

DPW



Scott M. Sansom  
Chief of Police

**TOWN OF EAST HARTFORD  
POLICE DEPARTMENT**  
Outdoor Amusement Permits  
31 School Street  
East Hartford, CT 06108  
(860) 528-4401



Marcia A. Leclerc  
Mayor

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Applicant: **Riverfront Recapture, Inc. by Joshua M. Urrutia, Events Manager**

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- 1. the application be approved as submitted.
  - 2. the application be revised, approved subject to the condition(s) set forth in the attached comments. (See comments below)
  - 3. the application be disapproved for the reason(s) set forth in the attached comments.
- 
- Fire Department
  - Health Department
  - Parks & Recreation Department
  - Public Works Department
  - Corporation Counsel
- Anticipated Cost(s) if known \$ 3,000

3/13/18

Signature

Date

Comments:

1. The event organizers are responsible to obtain road closure permits from the local and state jurisdictions.
2. The applicant shall provide a list of ramp closures for the LTA to review.

**Fitzgerald, Laurie**

---

**From:** Gentile, Richard  
**Sent:** Monday, March 26, 2018 11:21 AM  
**To:** Fitzgerald, Laurie  
**Subject:** Riverfront Fireworks, Riverfront Swing Night and the Head of the Riverfront Regatta

Laurie:

I have reviewed the applications for amusement permits submitted by Riverfront Recapture for: Riverfront Fireworks, Riverfront Swing Night and the Head of the Riverfront Regatta. I have no comment or concerns with respect to these applications.

Rich

Richard P. Gentile  
Assistant Corporation Counsel  
Town of East Hartford  
740 Main Street  
East Hartford, CT 06108  
860-291-7217  
[rpgentile@easthartfordct.gov](mailto:rpgentile@easthartfordct.gov)

THIS MESSAGE AND ANY OF ITS ATTACHMENTS ARE INTENDED ONLY FOR THE USE OF THE DESIGNATED RECIPIENT, OR THE RECIPIENT'S DESIGNEE, AND MAY CONTAIN INFORMATION THAT IS CONFIDENTIAL AND/OR PRIVILEGED. IF YOU ARE NOT THE INTENDED RECIPIENT, PLEASE DELETE ALL COPIES OF THIS MESSAGE INCLUDING ANY ATTACHMENTS AND NOTIFY THE OFFICE OF THE CORPORATION COUNSEL THAT YOU RECEIVED THIS COMMUNICATION IN ERROR BY CALLING 860.291-7215. THANK YOU.

RISK

**Fitzgerald, Laurie**

---

**From:** Sasen, Christine  
**Sent:** Friday, March 16, 2018 3:31 PM  
**To:** Fitzgerald, Laurie  
**Cc:** Gentile, Richard; Walsh, Mike  
**Subject:** RE: Riverfront Fireworks

Hello Laurie:

1. Certificate of Insurance wording to be amended for this Riverfront Recapture applicant:

The Town of East Hartford, its officials, employees, volunteers, boards and commissions are included as Additional Insured on the General Liability policy.

2. Certificate of Insurance from the Pyrotechnic Operator, **Atlas PyroVision Entertainment Group, Inc** naming the Town of East Hartford, its officials, employees, volunteers, boards and commissions as Additional Insured on their General Liability and Fireworks/Pyrotechnic Liability policy. I did just speak with Joshua Urrutia at Riverfront Recapture and he confirmed the Town is added to Atlas's policy each year. The certificate should show evidence that Atlas has Auto Liability, Workers' Compensation, and Umbrella coverage. I will require a copy of that Certificate please as part of this entertainment application.

Thank you.

Chris

Christine M. Sasen, MBA  
Risk Manager  
Town of East Hartford  
740 Main Street  
East Hartford, CT 06108  
Telephone: (860) 291-7244  
Facsimile: (860) 289-0831  
E-Mail: [csasen@easthartfordct.gov](mailto:csasen@easthartfordct.gov)

---

**From:** Fitzgerald, Laurie  
**Sent:** Tuesday, March 13, 2018 10:46 AM  
**To:** Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John  
**Cc:** Cohen, Bruce; Ficacelli, Joseph; Gentile, Richard; Grew, Greg; Hawkins, Mack; Juergens, Timothy; McConville, Timothy; O'Connell, Michael; Perez, William; Sansom, Scott; Sasen, Christine; Vincent, Kristine; Wagner, Justin; Walsh, Mike  
**Subject:** Riverfront Fireworks

Good Morning,

Riverfront Fireworks Saturday, July 14<sup>th</sup> 7pm-9:30pm, Rain date Sunday, July 15<sup>th</sup> at the same time.

Attached please find your Directors Review & Notice, Outdoor Amusement Permit Application with the Certificate of Liability Insurance and List of Riverfront Recapture Board Members.

Town Ordinance (TO) 5-3 requires that certain department heads submit their comments, regarding this amusement application, within two weeks from the date the application was filed. Please send signed reviews, or an e-mail, regarding your comments no later than **Tuesday, March 27, 2018.**

Laurie Fitzgerald  
East Hartford Police Department  
Support Services Bureau  
31 School Street  
East Hartford, CT 06108

Ph: 860-291-7631

Fax: 860-610-6290



RISK

**Fitzgerald, Laurie**

---

**From:** Sasen, Christine  
**Sent:** Tuesday, March 20, 2018 4:10 PM  
**To:** Fitzgerald, Laurie  
**Cc:** Gentile, Richard; Walsh, Mike  
**Subject:** RE: Revised certificate of deposit

This is fine with the understanding that the Applicant will provide to the town prior to the event a certificate of insurance from Atlas PryoVision Entertainment Group, Inc. adding the town as Additional Insured per wording I provided in e-mail 3/16/18.

Chris

---

**From:** Fitzgerald, Laurie  
**Sent:** Monday, March 19, 2018 12:31 PM  
**To:** Sasen, Christine  
**Subject:** FW: Revised certificate of deposit

Hi Christine,

Attached is the updated COI from Josh Urrutia for your review.

Thanks  
Laurie

---

**From:** Josh Urrutia [<mailto:Jurrutia@Riverfront.org>]  
**Sent:** Monday, March 19, 2018 11:46 AM  
**To:** Fitzgerald, Laurie <[lfitzgerald@easthartfordct.gov](mailto:lfitzgerald@easthartfordct.gov)>  
**Subject:** FW: Revised certificate of deposit

I was able to get the updated insurance as requested for us.

As for Atlas I am asking them for the change, but we normally do not even see their insurance for a another couple months

Sincerely,

**Josh Urrutia**  
Director of Events  
Riverfront Recapture, Inc.  
50 Columbus Blvd, 1st Floor,  
Hartford, CT 06106-1984  
Office (860) 713-3131 x 329  
Cell (860) 819-2445  
[www.riverfront.org](http://www.riverfront.org)



---

**From:** Peter Morse  
**Sent:** Monday, March 19, 2018 11:43 AM  
**To:** Josh Urrutia <[Jurrutia@Riverfront.org](mailto:Jurrutia@Riverfront.org)>  
**Subject:** Revised certificate of deposit

Here is our revised certificate of insurance with the language requested by the Town of East Hartford.

Peter Morse  
Finance Director  
Riverfront Recapture, Inc.  
50 Columbus Boulevard, 1<sup>st</sup> Floor  
Hartford, CT 06106

P: (860) 713-3131 ext 330  
C: (860) 670-6097  
F: (860) 713-3138

[www.riverfront.org](http://www.riverfront.org)

MARCIA A. LECLERC  
MAYOR

**TOWN OF EAST HARTFORD**  
**Police Department**

TELEPHONE  
(860) 528-4401

SCOTT M. SANSOM  
CHIEF OF POLICE

31 School Street  
East Hartford, Connecticut 06108-2638

FAX (860) 289-1249

[www.easthartfordct.gov](http://www.easthartfordct.gov)

March 27, 2018

Richard F. Kehoe, Chairman  
East Hartford Town Council  
740 Main Street  
East Hartford, CT 06108

**Re: Outdoor Amusement Permit Application -  
"Head of the Riverfront Regatta"**

Dear Chairman Kehoe:

Attached please find a copy of the amusement permit application submitted by **Riverfront Recapture, Inc. by Joshua M. Urrutia, Director of Events**. The applicant seeks to conduct a rowing regatta on the Connecticut River on **Sunday, September 30, 2018** from **6AM - 5PM**.

**The Flood and Rain Date for this event is Sunday, November 4, 2018.**

Although the regatta will be utilizing Riverfront Plaza in Hartford, people (less than 300) are expected to be in Great River Park on the East Hartford side of the river.

**As part of Riverfront Recapture's agreement with the Town of East Hartford, which resolution passed June 3, 2014, the applicant respectfully requests that the application fee and any associated Town expenses be waived.**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, Public Works Departments and the Offices of the Corporation Counsel and Finance.

The **Offices of Corporation Counsel and Finance** approve the application as submitted.

The **Fire Department** approves the application as submitted.

- **The anticipated cost to the Department for their services is \$2,500.00.**

The **Parks & Recreation, Public Works and Health Departments** approve the application as submitted and state **there are no anticipated costs to their Departments.**

The **Police Department** has reviewed the application and offers the following comments:

- The Police Department can provide adequate police protection for this event. The site is suitable for the proposed amusements. The crowd is expected to be small to moderate in size, and the area has sufficient parking available.
- This event can be conducted with a minimal impact upon the surrounding neighborhoods while maintaining a near-normal flow of traffic on the streets adjacent to the site.
- **The anticipated cost to the Department for two (2) Marine units working a nine (9) hour detail is \$981.24.**

Respectfully submitted for your information.

Sincerely,



Scott M. Sansom  
Chief of Police

Cc: Applicant

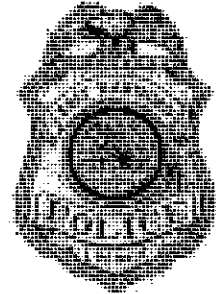
# TOWN OF EAST HARTFORD POLICE DEPARTMENT



Marcia A. Leclerc  
Mayor

OUTDOOR AMUSEMENT PERMITS  
31 SCHOOL STREET  
EAST HARTFORD, CT 06108-2638  
(860) 528-4401

## OUTDOOR AMUSEMENT PERMIT APPLICATION



Scott M. Sansom  
Chief of Police

THIS APPLICATION IS DUE NOT LESS THAN 30 DAYS PRIOR TO THE EVENT APPLIED FOR

1. Name of Event:  
Head of the Riverfront Regatta
2. Date(s) of Event:  
9/30/18 Flood Date 11/4/18
3. Applicant's name, home & work phone numbers, home address, and e-mail address (NOTE: If applicant is a partnership, corporation, limited liability company, club or association give the full legal name of the Applicant) :  
Riverfront Recapture – Josh Urrutia Director of Events  
50 Columbus Blvd, First Floor Hartford, CT 06106  
860.713.3131 ext. 329  
jurrutia@riverfront.org
4. If Applicant is a partnership, corporation, limited liability company, club, or association, list the names of all partners, members, directors and officers AND provide their business address.  
See attached.
5. List the location of the proposed amusement: (Name of facility and address)  
Great River Park, 333 East River Drive, East Hartford
6. List the dates and hours of operation for each day (if location changes on a particular day, please list):  
9/30/18 6:00am-5:00pm
7. Provide a detailed description of the proposed amusement:  
Rowing Regatta on the CT River and utilizing Riverfront Plaza in Hartford and Great River Park: Boat Launch will be closed to public access day of event, 1-10x10 registration tent will be located at top of east of boat ramp, 20-30 cars with 1-2

8. Will music or other entertainment be provided wholly or partially outdoors?

Yes  No

a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)?

9. What is the expected age group(s) of participants?

All ages.

10. What is the expected attendance at the proposed amusement:

(If more than one performance, indicate time / day / date and anticipated attendance for each.)

Less than 300 in Great River Park, 5,000 + overall in Hartford

11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:

a. Crowd size impact:

Minimal to none

b. Traffic control and flow plan at site & impact on surrounding / supporting streets:

None

c. Parking plan on site & impact on surrounding / supporting streets:

Within park minimal to no impact for surrounding area

d. Noise impact on neighborhood:

None

e. Trash & litter control plan for the amusement site and surrounding community during and immediately after the proposed amusement:

Volunteers and Riverfront Recapture

f. List expected general disruption to neighborhood's normal life and activities:

None

g. Other expected influence on surrounding neighborhood:

None

12. Provide a detailed plan for the following:

a. Accessibility of amusement site to emergency, police, fire & medical personnel and vehicles:

All emergency personnel have full access into park system.

b. Provisions for notification of proper authorities in the case of an emergency:

Emergency command coordinated through HPD/Riverfront Recapture.

c. Any provision for on-site emergency medical services:

Emergency medical services provided/coordinated through Hartford Fire EMS.

d. Crowd control plan:

N/A

e. If on town property, the plan for the return of the amusement site to pre-amusement condition:

Riverfront Recapture

f. Provision of sanitary facilities:

Riverfront Recapture will arrange port-o-lets.

13. Will food be provided, served, or sold on site:

Food available  Yes  No AND contact has been made with the East Hartford Health

Department  Yes  No.

14. Does the proposed amusement involve the sale and/or provision of alcoholic beverages to amusement attendees,

Yes  No Alcoholic beverages will be served / provided.

If 'YES', describe, in detail, any and all arrangements and what procedures shall be employed:

a. For such sale or provision,

b. To ensure that alcohol is not sold or provided to minors or intoxicated persons.

Check if copy of the liquor permit, as required by State law, is included with application.

15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests should go here): Pursuant to Town Council resolution passed on 8/10/14 Amusement Permit Application fee and any associated town expenses are waived.

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.


a. False Statement is a Class A Misdemeanor.

b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:

Joshua M Urrutia

(Legal Name of Applicant)

  
(Applicant Signature)

Joshua M Urrutia

(Printed Name)

3/8/18

(Date Signed)

Director of Events

(Capacity in which signing)

(Send application electronically to [cfrank@easthartfordct.gov](mailto:cfrank@easthartfordct.gov))

FOR OFFICE USE

Insurance Certificate Included:

YES

NO

Liquor Permit Included:

YES

NO

Certificate of Alcohol Liability Included:

YES

NO

Time Waiver Request Included:

YES

NO

Fee Waiver Request Included:

YES

NO





## DESCRIPTIONS (Continued from Page 1)

The Town of East Hartford, its officials, employees, volunteers, boards and commissions are included as Additional Insured on the General Liability policy.

**RIVERFRONT RECAPTURE, INC.**  
**2017-2018 BOARD OF DIRECTORS**

Robert M. Annon, Jr., Essex, Retired; 16 years  
Harold Blinderman, West Hartford, Partner, Day Pitney LLP; 5 years  
Jamie Bratt\*, Hartford, Director of Planning & Economic Development; 1 year  
Jodi Brennan, Glastonbury, VP, Gilbane Building Company; 13 years  
Christopher Byrd, West Hartford, President & Chief Operating Officer, Wex Health Inc.; 8 years  
Patrick Caulfield, Trumbull, VP, Lincoln Financial Distributors, Inc; 5 years  
Ranjana Chawla, West Hartford, 12 years  
Peter Christian, Stamford, Director of Development & Acquisitions, HB Nitkin Group; 4 years  
Susan B. Clemow, West Hartford, Managing Partner, Clemow Consulting Group; 6 years  
Thomas P. Cody, Glastonbury, Partner, Robinson & Cole; 13 years  
Frank C. Collins, Jr., East Hartford, Retired; 32 years  
Roy Collins III, Bloomfield, Associate General Counsel, University of Hartford; 2 years  
Julio Concepcion, Hartford, VP, Hartford Partnerships, MetroHartford Alliance; 4 years  
John Henry Decker, West Hartford, VP & Branch Director, RBC Wealth Management; 3 years  
William DiBella\*, Hartford, Chairman MDC; 14 years  
Susan Freedman, South Glastonbury, Partner, Shipman & Goodwin; 2 years  
Donald S. Gershman, West Hartford, Principal, Development Resources LLC; 18 years  
Margaret Gregg, Haddam Neck, Marketing Administrator, CTTRANSIT; 6 years  
Scott W. Jellison\*, Pomfret Center, CEO, Metropolitan District Commission; 2 years  
Dave Jenkins, Middletown, Retired (VP, PricewaterhouseCoopers); 8 years  
Evan Johnson, West Hartford, Corporate Citizenship, ESPN; 4 years  
David Klein, Hartford, Retired; 10 years  
Barry N. Lastra, Bloomfield, A & B Enterprises; 8 years  
Marcia Leclerc\*, East Hartford, Mayor; 7 years  
Kathy Lilley, Wallingford; 8 years  
Chris Montross, Wethersfield, Managing Director, Corporate Public Involvement, Aetna, Inc.; 3 years  
Marjorie Morrissey, Hartford, Retired; 13 years  
Thomas F. Mullaney, Jr., West Hartford, President, Mullaney, Keating & Wright, Inc.; 31 years  
Rita Ortiz, West Hartford, Community Relations Director, Travelers; 13 years  
Kenneth A. Pouch, Jr., West Hartford, Retired; 27 years  
Kenneth Provencher, West Hartford, Senior VP, Hartford Steam Boiler Inspection & Insurance Co.;  
5 years  
Michael J. Puckly, South Windsor, Financial Advisor, Lifeline Financial LLC; 10 years  
John H. Riege, Bloomfield, Retired; 36 years  
Christina B. Ripple, West Hartford; 18 years  
Chris Rowllins, Cromwell, Managing Partner & Senior Consultant, Fiduciary Investment Partners;  
appointed April 2017  
Camille Simpson, Farmington, Corporate Liaison, Ass't VP & Counsel, MassMutual Financial Group;  
appointed April 2017  
Joyce Smith, Windsor, Assistant Director for Employment Services & Compensation, UConn Health  
Center; 11 years  
Donald Trinks\*, Windsor, Mayor; 16 years  
Josye Utick, Hartford, Senior Architect, JCJ Architecture; appointed April 2017  
Marc Weinberg\*, East Hartford, Councilman – Court of Common Council; 8 years  
Lyle Wray\*, West Hartford, Executive Director, CRCOG; 12 years

\*= Ex-officio Member

Received By: [Signature]  
Employee Number. 9080  
Date & Time Signed: 3/13/18 10:30 AM PM  
Time remaining before event: 90+ days.

If roads or sidewalks will be closed to public use as a result of this event the applicant must comply with signage requirements per Section 5-4 and present a signed affidavit attesting to this at the Town Council meeting.

Police

**Fitzgerald, Laurie**

---

**From:** Hawkins, Mack  
**Sent:** Monday, March 26, 2018 8:14 AM  
**To:** Fitzgerald, Laurie  
**Subject:** RE: Head of the Riverfront Regatta

Laurie,

I have reviewed the Outdoor Amusement Permit Application for Riverfront Regatta for 2018. I approve the application as submitted. The anticipated cost to the East Hartford Police Department for hiring two (2) Marine Officers working a nine (9) hour detail for this event is \$981.24.

Thanks in advance,

*Deputy Chief Mack S. Hawkins*

Chief of Field Operations  
East Hartford Police Department  
31 School St.  
East Hartford, CT 06108  
Office 860 291-7597

***Serving Our Community with Pride and Integrity***



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**From:** Fitzgerald, Laurie  
**Sent:** Tuesday, March 13, 2018 11:26 AM  
**To:** Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John  
**Cc:** Cohen, Bruce; Ficacelli, Joseph; Gentile, Richard; Grew, Greg; Hawkins, Mack; Juergens, Timothy; McConville, Timothy; O'Connell, Michael; Perez, William; Sansom, Scott; Sassen, Christine; Vincent, Kristine; Wagner, Justin; Walsh, Mike  
**Subject:** Head of the Riverfront Regatta

Good Morning,

Head of the Riverfront Regatta- Sunday, September 30, 2018. Flood/Rain Date Sunday, November 4, 2018

Attached please find your Directors Review & Notice, Outdoor Amusement Permit Application with a list of Riverfront Recapture Board Members and the Certificate of Liability Insurance.

Town Ordinance (TO) 5-3 requires that certain department heads submit their comments, regarding this amusement application, within two weeks from the date the application was filed. Please send signed reviews, or an e-mail, regarding your comments no later than **Tuesday, March 27, 2018.**

Laurie Fitzgerald  
East Hartford Police Department  
Support Services Bureau  
31 School Street  
East Hartford, CT 06108

Ph: 860-291-7631  
Fax: 860-610-6290

Fire



Scott M. Sansom  
Chief of Police

**TOWN OF EAST HARTFORD  
POLICE DEPARTMENT  
Outdoor Amusement Permits**  
31 School Street  
East Hartford, CT 06108  
(860) 528-4401



Marcia A. Leclerc  
Mayor

## Administrative Review of Amusement Permit

Event Date: **September 30, 2018**  
**Flood and Rain date for this event is Sunday, November 4, 2018.**

Event: **Head of the Riverfront Regatta**

Applicant: **Riverfront Recapture, Inc. by Joshua M. Urrutia, Director of Events**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
  - 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
  - 3. the application be disapproved for the reason(s) set forth in the attached comments.
- 
- Fire Department
  - Health Department
  - Parks & Recreation Department
  - Public Works Department
  - Corporation Counsel
- Anticipated cost(s) if known: \$ 2500

William Perez, Assistant Fire Chief  
Signature

March 21, 2018

Date

Comments:

Health



Scott M. Sansom  
Chief of Police

**TOWN OF EAST HARTFORD**  
**POLICE DEPARTMENT**  
**Outdoor Amusement Permits**  
31 School Street  
East Hartford, CT 06108  
(860) 528-4401



Marcia A. Leclerc  
Mayor

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- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated cost(s) if known: \$ \_\_\_\_\_ 0 \_\_\_\_\_

Michael O'Connell  
Signature

03/15/2018  
Date

Comments:

Parks



Scott M. Sansom  
Chief of Police

**TOWN OF EAST HARTFORD  
POLICE DEPARTMENT**  
Outdoor Amusement Permits  
31 School Street  
East Hartford, CT 06108  
(860) 528-4401



Marcia A. Leclerc  
Mayor

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- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel
- Anticipated cost(s) if known: \$0.00

Ted Fravel

03/19/18

Signature

Date

Comments:



DPW



Scott M. Sansom  
Chief of Police

**TOWN OF EAST HARTFORD**  
**POLICE DEPARTMENT**  
**Outdoor Amusement Permits**  
31 School Street  
East Hartford, CT 06108  
(860) 528-4401



Marcia A. Leclerc  
Mayor

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- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated cost(s) if known: \$                   none                  

3/13/18

Signature

Date

Comments:

RISK

**Fitzgerald, Laurie**

---

**From:** Sasen, Christine  
**Sent:** Monday, March 26, 2018 4:00 PM  
**To:** Fitzgerald, Laurie  
**Subject:** RE: Head of the Riverfront Regatta

Please have Additional Insured wording amended to:

The Town of East Hartford, its officials, employees, volunteers, boards and commissions are included as Additional Insured on the General Liability policy.

---

**From:** Fitzgerald, Laurie  
**Sent:** Tuesday, March 13, 2018 11:26 AM  
**To:** Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John  
**Cc:** Cohen, Bruce; Ficacelli, Joseph; Gentile, Richard; Grew, Greg; Hawkins, Mack; Juergens, Timothy; McConville, Timothy; O'Connell, Michael; Perez, William; Sansom, Scott; Sasen, Christine; Vincent, Kristine; Wagner, Justin; Walsh, Mike  
**Subject:** Head of the Riverfront Regatta

Good Morning,

Head of the Riverfront Regatta- Sunday, September 30, 2018. Flood/Rain Date Sunday, November 4, 2018

Attached please find your Directors Review & Notice, Outdoor Amusement Permit Application with a list of Riverfront Recapture Board Members and the Certificate of Liability Insurance.

Town Ordinance (TO) 5-3 requires that certain department heads submit their comments, regarding this amusement application, within two weeks from the date the application was filed. Please send signed reviews, or an e-mail, regarding your comments no later than **Tuesday, March 27, 2018.**

Laurie Fitzgerald  
East Hartford Police Department  
Support Services Bureau  
31 School Street  
East Hartford, CT 06108

Ph: 860-291-7631  
Fax: 860-610-6290

RISK

**Fitzgerald, Laurie**

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**To:** Sasen, Christine  
**Subject:** RE:

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**From:** Sasen, Christine  
**Sent:** Tuesday, March 27, 2018 10:40 AM  
**To:** Fitzgerald, Laurie <lfitzgerald@easthartfordct.gov>  
**Subject:** RE:

Yes for all. Do you need me to respond on separate e-mails? I wasn't sure what you meant at the end.

Chris

---

**From:** Fitzgerald, Laurie  
**Sent:** Monday, March 26, 2018 10:25 AM  
**To:** Sasen, Christine  
**Subject:**

Good Morning Chris,

The updated COI that Josh Urrutia sent over do you approve it for the "Riverfront Swing Night", Head of the Riverfront Regatta, Riverfront Summer Pops, and for the Riverfront Fireworks with the understanding with the Riverfront Fireworks they provide to the town prior to the event a Certificate of Insurance from Atlas Provision Entertainment Group, Inc. adding the town as Additional Insured per wording you provided to Josh in an email on 3/16/18.

I need a review for each event for the file.

Thanks

Laurie Fitzgerald  
East Hartford Police Department  
Support Services Bureau  
31 School Street  
East Hartford, CT 06108

Ph: 860-291-7631  
Fax: 860-610-6290

Corp Counsel

**Fitzgerald, Laurie**

---

**From:** Gentile, Richard  
**Sent:** Monday, March 26, 2018 11:21 AM  
**To:** Fitzgerald, Laurie  
**Subject:** Riverfront Fireworks, Riverfront Swing Night and the Head of the Riverfront Regatta

Laurie:

I have reviewed the applications for amusement permits submitted by Riverfront Recapture for: Riverfront Fireworks, Riverfront Swing Night and the **Head of the Riverfront Regatta**. I have no comment or concerns with respect to these applications.

Rich

Richard P. Gentile  
Assistant Corporation Counsel  
Town of East Hartford  
740 Main Street  
East Hartford, CT 06108  
860-291-7217  
[rpgentile@easthartfordct.gov](mailto:rpgentile@easthartfordct.gov)

THIS MESSAGE AND ANY OF ITS ATTACHMENTS ARE INTENDED ONLY FOR THE USE OF THE DESIGNATED RECIPIENT, OR THE RECIPIENT'S DESIGNEE, AND MAY CONTAIN INFORMATION THAT IS CONFIDENTIAL AND/OR PRIVILEGED. IF YOU ARE NOT THE INTENDED RECIPIENT, PLEASE DELETE ALL COPIES OF THIS MESSAGE INCLUDING ANY ATTACHMENTS AND NOTIFY THE OFFICE OF THE CORPORATION COUNSEL THAT YOU RECEIVED THIS COMMUNICATION IN ERROR BY CALLING 860.291-7215. THANK YOU.



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: April 13, 2018  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc *Ma*  
RE: REFERRAL: Refund of Taxes

---

I recommend that the Town Council approve a total refund of taxes in the amount of \$15,131.30 as detailed in the attached listing from our Accounts Clerk III.

Please place on the Town Council agenda for the April 17, 2018 Town Council meeting.

Thank you.

C: I. Laurenza, Tax Collector  
M. Walsh, Finance Director

---

INTEROFFICE MEMORANDUM

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**TO:** MARCIA A LECLERC, MAYOR ✓  
MICHAEL WALSH, DIRECTOR OF FINANCE

**FROM:** REBECCA SABO, ACCOUNTS CLERK III *rs*

**SUBJECT:** REFUND OF TAXES

**DATE:** 4/5/2018



---

Under the provisions of Section 12-129 of the Connecticut General Statutes, the following persons are entitled to the refunds as requested. The total amount to be refunded is \$15,131.30. Please see attached listing.

Bill	Name	Address	City/State/Zip	Prop Loc/Vehicle Info.	Fee	Int Paid	Over Paid
2016-03-0090319	1ST ALLIANCE LENDING LLC	111 FOUNDERS PLAZA S1300	EAST HARTFORD, CT 06101	2014/5YJSA1H10EFP48605	0	0	-630.08
2016-09-0090319	1ST ALLIANCE LENDING LLC	111 FOUNDERS PLAZA S1300	EAST HARTFORD, CT 06101	2014/5YJSA1H10EFP48605	0	0	-275.66
2016-09-0052524	BAJONERO ROBERTO C	47 CROSBY ST	EAST HARTFORD, CT 06118-1427	2003/1GTGK13U93F197930			-56.84
2016-09-0052525	BAJONERO ROBERTO C	47 CROSBY ST	EAST HARTFORD, CT 06118-1427	2004/KNAFE122445010813			-17.54
2016-03-0053565	BHURA ANAVAR M	284 BURNSIDE AVE	EAST HARTFORD, CT 06108-2316	2009/JTHCK262992029282	-8.85	-290.04	
2016-09-0053565	BHURA ANAVAR M	284 BURNSIDE AVE	EAST HARTFORD, CT 06108-2316	2009/JTHCK262992029282	-2.9	-2.22	
2004-03-0054248	BOYD TERRI T	1286 BIRCH DR	MORGANTON, NC 28655	1991/JKAEXVA10MA049568			-54.71
2016-04-0081336	BROWN MURIEL	76 GOVERNOR ST FL 1	EAST HARTFORD, CT 06108-2113	2002/WDBRF61J92E006285			-54.71
2016-03-0089226	BYRD JASMINE N	36 IRENE DRIVE	VERNON, CT 06066-4006	2000/2G1WFS2E5Y9158701			-36.7
2016-09-0089226	BYRD JASMINE N	36 IRENE DRIVE	VERNON, CT 06066-4006	2000/2G1WFS2E5Y9158701			-8.03
2015-03-0055333	CAMPBELL JAMES E	15 RACEBROOK RD APT C	EAST HARTFORD, CT 06108-1551	2002/1GNNDT13552227727			-122.47
2016-03-0055471	CAMPBELL JAMES E	15 RACEBROOK RD APT C	EAST HARTFORD, CT 06108-1551	2002/1GNNDT13552227727			-100.8
2016-09-0055471	CAMPBELL JAMES E	15 RACEBROOK RD APT C	EAST HARTFORD, CT 06108-1551	2002/1GNNDT13552227727			-22.05
2016-04-0081601	CHIN SHIAU C	1640 W 12TH ST	BROOKLYN, NY 11223	1997/1HGEJ7222VL048116	-5.00	-3.32	-73.71
2016-04-0081643	CLARK TAYLOR A	111 SHERBROOK AVE APT 84	HARTFORD, CT 06106-3854	2007/WAUDF78E87A131932			-142.34
2016-09-0056929	CLARK TAYLOR A	111 SHERBROOK AVE APT 84	HARTFORD, CT 06106-3854	2007/4A3AB36F97E052751			-25.31
2016-03-0057301	COLLINS ROBERT E	27 HEIM RD	EAST HARTFORD, CT 06118-1723	2010/JN8AS5MTOAW014550			-45.57
2016-09-0058068	CORTES JOSE A JR	51 PROSPECT ST	WINDSOR, CT 06095	2014/1HGCT1B78EA013117			-143.44
2016-09-0060455	DORAN DAMIAN M	201 WEST MAIN ST	NIANTIC, CT 06357	2008/4T1BK46K48U569887			-5
2015-03-0061577	FABIAN NINETTE G	5 PRICE CT	EAST HARTFORD, CT 06108-4019	2009/1NXBU40E69Z031951			-191.7
2016-01-0005248	FORTY THREE FRANKLIN STREET LLC	43 FRANKLIN ST	EAST HARTFORD, CT 06108	43 FRANKLIN ST			-28.05
2016-01-0006804	HOBBY TERRANCE S & NANCY J	16 PRATT ST	EAST HARTFORD, CT 06118	16 PRATT ST			-13.09
2016-09-0069200	KELLY SEAN K	213 WESTERLY TER	EAST HARTFORD, CT 06118-3460	2003/1FMZU77E83UA09186			-44.87
2016-09-0069201	KELLY SEAN K	213 WESTERLY TER	EAST HARTFORD, CT 06118-3460	2011/JM1BL1VG0B1454256			-43.93
2016-01-0009519	KEY BANK ATTN :WENDY HOLLENBACH	4224 RIDGE LEA RD	AMHERST, NY 14226	1965 MAIN ST			-4,518.45

2016-03-0071053	LEVESQUE DENNIS W	148 MELTON DR	EAST HARTFORD, CT 06118-2051	2016/1FA6P8CF9G5200625	-257.54
2016-09-0071053	LEVESQUE DENNIS W	148 MELTON DR	EAST HARTFORD, CT 06118-2051	2016/1FA6P8CF9G5200625	-56.34
2016-03-0072062	MAJDAN ANDRZEJ	126 CHIPPER DR	EAST HARTFORD, CT 06108-2779	2010/JN8ASSMV9AW608510	-46.55
2016-01-0010525	NGUYEN ANH THI	615 FORBES ST	EAST HARTFORD, CT 06118	615 FORBES ST	-2,960.86
2016-03-0077880	PELLETIER GEORGE R	127 BROOKFIELD DR	EAST HARTFORD, CT 06118-2903	2000/2G1WFF52E2Y9357334	-12.04
2016-01-0000503	PHAM LYN	46 CORNISH DR	NEWINGTON, CT 06111	20-22 ECHO LN	-3,317.73
2016-01-0012452	RODRIGUES MARIA L & EDUARDO C	10 OBRIEN LN	EAST HARTFORD, CT 06108	10 OBRIEN LN	-6
2016-03-0081719	RONCAL FEDERICO	99 CANNON RD	EAST HARTFORD, CT 06108-2808	2000/JM3LW28G2Y0130485	-33.12
2016-09-0081719	RONCAL FEDERICO	99 CANNON RD	EAST HARTFORD, CT 06108-2808	2000/JM3LW28G2Y0130485	-7.24
2016-03-0081788	ROSADO CHRISTIAN R	21 LINDEN ST FL1	EAST HARTFORD, CT 06108	2006/19UUA66276A075468	-98.56
2016-09-0081788	ROSADO CHRISTIAN R	21 LINDEN ST FL1	EAST HARTFORD, CT 06108	2006/19UUA66276A075468	-21.56
2016-03-0082599	SANCHEZ KARELLYN	3 BROOKLINE DR	EAST HARTFORD, CT 06108-1813	2014/5TDKK3DC4ES468634	-401.13
2016-01-0013608	SLOCUM DWIGHT JR	14 ARAPAHO DR	EAST HARTFORD, CT 06118	14 ARAPAHO DR	-404.4
2016-09-0084491	SOTO ANTHONY	110 CHAPEL ST	EAST HARTFORD, CT 06108-3006	2005/JTEBU14R150070864	-58.63
2016-03-0084702	SPLETTSTOESZER KAMI M	50 SILVER LN	EAST HARTFORD, CT 06118-1010	2000/JN1CA31DXYT507739	-87.81
2016-09-0084702	SPLETTSTOESZER KAMI M	50 SILVER LN	EAST HARTFORD, CT 06118-1010	2000/JN1CA31DXYT507739	-22.96
2015-02-0043398	STAFF PROS LLC	7 YALE COURT	ENFIELD, CT 06082	323 PITKIN ST	-171.98
2016-02-0043398	STAFF PROS LLC	7 YALE COURT	ENFIELD, CT 06082	323 PITKIN ST	-193.85
2015-04-0089672	VIEIRA RYAN C	22 HERITAGE RD	COLUMBIA, CT 06237	2006/JA3AH86C36J063591	-5.62
SUBTOTAL					-5.00
TOTAL					-15111.23
					-15131.30