

TOWN COUNCIL AGENDA
COMMUNITY CULTURAL CENTER AUDITORIUM / MICROSOFT "TEAMS"
50 Chapman Place
EAST HARTFORD, CONNECTICUT
April 16, 2024

REVISED 4/15/2024

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Pursuant to Connecticut General Statutes § 1-225a this Town Council meeting is accessible through "Microsoft Teams" [929-235-8441](https://www.microsoft.com/joinmeeting) Conference ID: 566 895 4# or [Click here to join the meeting](#)

Pledge of Allegiance 7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
5. APPROVAL OF MINUTES
 - A. April 2, 2024 Executive Session
 - B. April 2, 2024 Public Hearing
 - C. April 2, 2024 Regular Meeting
6. COMMUNICATIONS AND PETITIONS
7. OLD BUSINESS
8. NEW BUSINESS
 - A. Agreement with Connecticut Department of Agriculture re: 2024 Certified CT Grown Farmers' Market
 - B. Agreement Between the Town of East Hartford and CT Department of Agriculture re: Farmers' Market Nutrition Program for Seniors
 - C. Local Capital Improvement Program (LoCIP) Grant Allocations re: Facilities Signs
 - D. Grant Applications
 1. Historic Document Preservation Grant
 2. CT State Department of Education 2024-25 School Readiness Grant
 - E. Recommendation from Tax Policy Committee re: Tax Lien Sales
 - F. Referral to Personnel and Pensions Subcommittee re: Proposed Revision to Job Description of Master Mechanic (Fire Department)
 - G. Appointments to Boards and Commissions
 - H. Amusement Permits
 1. Holy Ghost Portuguese Society – Annual Car Gathering
 2. Annual Holy Ghost Feast

I. Request for Bid Waiver re: Town Hall Enhancements

9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION
10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
11. OPPORTUNITY FOR RESIDENTS TO SPEAK
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
12. ADJOURNMENT (next meeting: May 7, 2024 at Community Cultural Center)

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Kelly Bilodeau

Community Cultural Center Room 111 2024 APR -3 AM 10:46

April 2, 2024

TOWN CLERK
EAST HARTFORD

EXECUTIVE SESSION

PRESENT Chair Richard F. Kehoe, Vice Chair Donald Bell; Jr., Majority Leader Sebrina Wilson (arrived 7:05 pm), Minority Leader John Morrison, Councilors Angela Parkinson, Awet Tsegai, Harry O. Amadasun, Jr., Thomas Rup and Travis Simpson (arrived 7:06 pm)

ABSENT

ALSO PRESENT James Tallberg, Corporation Counsel
Melissa McCaw, Chief Administrative Officer and Finance Director
Attorney Joe Hope, Alter & Pearson, LLC

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:02 p.m.

MOTION By John Morrison
seconded by Don Bell

to **go into** Executive Session to discuss the following:

- A. The pending tax assessment appeal known as ZELDA ENTERPRISE, LLC v. TOWN OF EAST HARTFORD – Docket Number HHB-CV22-6073107-S, involving real property located at 11 Nelson Street, East Hartford and 17 Nelson, East Hartford Street for the Grand List year 2021 through Grand List Year 2025.
- B. The pending tax assessment appeal known as KHALID NAEEM v. TOWN OF EAST HARTFORD – Docket Number HHB-CV22-6073104-S, involving real property located at 194 Main Street, East Hartford for the Grand List year 2021 through Grand List Year 2025.

Motion carried 7/0

MOTION By John Morrison
seconded by Don Bell

to **go back to** Regular Session.

Motion carried 8/0

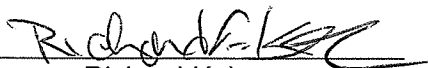
ADJOURNMENT

MOTION By John Morrison
seconded by Don Bell

to adjourn at 7:07 p.m.

Motion carried 9/0

Attest



Richard Kehoe
Town Council Chair

COMMUNITY CULTURAL CENTER AUDITORIUM / MICROSOFT "TEAMS"

50 CHAPMAN PLACE

EAST HARTFORD, CONNECTICUT

April 2, 2024

PUBLIC HEARING- Bidding Threshold, Sidewalk Repair and Maintenance, and Food Vendor Ordinances

PRESENT Chair Richard F. Kehoe, Vice Chair Donald Bell, Jr., Majority Leader Sebrina Wilson, Minority Leader John Morrison, Councillors Angie Parkinson, Thomas Rup, Awet Tsegai, Travis Simpson, and Harry O. Amadasun, Jr.

The following is a copy of the legal notice published in the East Hartford Gazette on Thursday, March 21, 2024

LEGAL NOTICE

The Town Council of the Town of East Hartford will hold a Public Hearing in the Community Cultural Center Auditorium, and via the Teams platform, on Tuesday, April 2, 2024 @ 7:15 pm. to hear public comment on the Town Bidding Threshold Ordinance, the Sidewalk Repair and Maintenance Ordinance and the Food Vendor Ordinance.

Any person(s) wishing to express an opinion on this matter may do so at this meeting.

Jason Marshall
Town Council Clerk

Chair Kehoe called the public hearing to order at 7:17 pm.

The Chair stated that the purpose of this meeting is to hear public comment on three ordinances that have been proposed for passage.

Bidding Procedures and On-Call Services

The Chair stated that it has been 11 years since the Town's bidding ordinance requirements have been updated. The proposed changes would increase the minimum contract amount required for the town to solicit bids from \$10,000 to \$25,000 which is consistent with a survey of similar sized towns to East Hartford, and also reduces the amount of personnel resources and delay that goes with the process for seeking bids. Finally, the maximum amount for any cumulative payments for an on call service contract is increased from \$150,000 to \$175,000 to reflect inflation rates since it was last amended 5 years ago. The time limit for on-call contracts remains the same at a maximum of 5 years.

Food Vendors

The original referral was given to the Ordinance Committee to consider restrictions on where food trucks could be located relative to brick and mortar restaurants. The ordinance as constructed allows for trucks to locate at any location that Police and Health Department consider are without safety or health risks. There is a legal question as to the ability of a town to restrict the location of a food truck solely for the purpose of reducing any competitive impact. The committee took no action on that matter but made a number of technical changes to better align town ordinances with State health laws.

Sidewalk Maintenance

The revisions proposed regarding sidewalk maintenance remove the responsibility of an abutting property owner to maintain and repair any public sidewalk adjoining such property since state law places that responsibility on the Town. Snow and other obstruction removal is still the responsibility of the property owner.

The Chair then opened the floor to public comment.

No one came forward to speak.

ADJOURNMENT

MOTION By John Morrison
 seconded by Don Bell
 to adjourn at 7:24 p.m.

Motion carried 9/0.

Attest _____
 Jason Marshall
 Town Council Clerk

EAST HARTFORD TOWN COUNCIL

COMMUNITY CULTURAL CENTER AUDITORIUM

April 2, 2024

PRESENT Chair Richard F. Kehoe, Vice Chair Don Bell, Majority Leader Sebrina Wilson, Minority Leader John Morrison, Councilors Angie Parkinson, Travis Simpson, Thomas Rup, Awet Tsegai and Harry Amadasun, Jr.

ABSENT

ALSO Mayor Connor S. Martin
PRESENT Melissa McCaw, Chief Administrative Officer and Finance Director
Alex Trujillo, Director of Public Works
Justin Stanziale, Director of Facilities (via Teams)
Doug Wilson, Town Engineer (via Teams)
Ekaterine Tchelidze, Chief of Staff (via Teams)

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:32 pm. The Chair stated that this meeting was also available to the public through the “Teams” platform.

The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the Pledge of Allegiance.

AMENDMENTS TO THE AGENDA

RECOGNITIONS AND AWARDS

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Mayor Martin

- wished all a good evening
- reminded residents that the Town Clerk has moved back to their previous permanent location in Town Hall. Additional departments will be relocating back to the building in two phases with Town Hall fully open to the public on May 20.
- The Memorial Day Parade on May 24th is at full vendor capacity. Participants with interest in walking in the parade must submit an application by May 1st. Step-off for the parade is at 10 a.m.
- The Town’s 3rd Annual Juneteenth Celebration is scheduled for Saturday June 15th from 11am-4pm on the Town Green/Alumni Park.
- Former East Hartford Fire Department employee Brian Rykowski will be inducted into Connecticut State Firefighters Association Hall of Fame for 2024
- recognized Jerry and Jacquelyn Brewer Croft, 139 Harvest Lane for making a \$5,000 donation to the Town’s paramedic program.
- provided the Council with a monthly Media Coverage Report highlighting various media articles centered on East Hartford.

- ARPA reallocations initially planned for this meeting's agenda have been removed. One of the items, a project to redevelop the Golf Course restaurant building porch into a three season room had originally been estimated at \$125,000 but actual bids were more than \$250,000. After meeting with management of the facility, the Mayor feels that other capital improvements to the course may be a higher priority. The Administration will continue to review options with a goal of seeking Town Council approval for a complete set of reallocations at the next regular council meeting. .
- Shared renderings of planned short term improvements for the revitalization of Bissell Street. With the potential closure of the street, plans for traffic reconfiguration are underway. The Mayor's goal is to close the road by July 1 so summer entertainment events can be held at that site.

APPROVAL OF MINUTES

March 19, 2024 Executive Session

MOTION By Sebrina Wilson
seconded by Travis Simpson

to **approve** the minutes of the March 19, 2024 Executive Session

Motion carried 9/0

March 19, 2024 Regular Meeting

MOTION By Sebrina Wilson
seconded by John Morrison

to **approve** the minutes of the March 19, 2024 Regular Meeting

Motion carried 9/0

COMMUNICATIONS AND PETITIONS

OLD BUSINESS

NEW BUSINESS

Request for Bid Waiver re: Partial Roof Replacement at Public Safety Complex

MOTION By Angie Parkinson
seconded by Tom Rup

that pursuant to Section 10-7(c) of the Town of East Hartford Code of Ordinances, the Town Council **waive** the bidding requirements required by Section 10-7(a) and allow the town to contract with K&S Property Holdings, LLC for an amount not to exceed \$251,000 for repair work on the roof of the Public Safety Complex at 31 School Street as detailed in a memo from Mayor Connor S. Martin to Town Council Chair Richard Kehoe dated March 22, 2024.

Motion carried 9/0

Recommendations from Ordinance Committee

Bidding Procedure

MOTION By Sebrina Wilson
seconded by John Morrison

to **amend** the Town of East Hartford Code of Ordinances by repealing section 10-6a entitled "On-Call Service Contracts" and section 10-7 entitled "Bidding Procedures" and substituting in lieu thereof language that is consistent with the draft dated March 6, 2024 which was approved at the March 6, 2024 Ordinance Committee meeting.

Motion carried 9/0

Sidewalk Repair and Maintenance

MOTION By Sebrina Wilson
seconded by John Morrison

to **amend** the Town of East Hartford Code of Ordinances by repealing sections 18-28, 18-29, 18-32, 18-33 and 18-34 as was approved at the March 6, 2024 Ordinance Committee meeting.

Motion carried 9/0

Food Vendors

MOTION By Sebrina Wilson
seconded by John Morrison

to **amend** the Town of East Hartford Code of Ordinances by repealing sections 12-1, 12-2 and 12-3; section 12-6; and sections 12-9 and 12-10; and substituting in lieu thereof language that is consistent with the draft dated March 6, 2024 which was approved at the March 6, 2024 Ordinance Committee meeting.

Motion carried 9/0

Recommendation from Fees Committee re: Inspection Fees

MOTION By Harry Amadasun
seconded by Travis Simpson

to **revise** the Town's Fees Schedule for Re-Inspection Appointments as follows effective April 3, 2024, as approved at the March 27, 2024 Fees Committee Meeting.

Initial Re-Inspections: Free

For each subsequent re-inspection, costs will be as follows:

Commercial Re-Inspections: \$60.00

Residential Re-Inspections: \$25.00

Motion carried 9/0

Referral to Tax Policy Committee re: Tax Lien Sales

MOTION By Angie Parkinson
seconded by Don Bell

to **refer** to the Tax Policy Committee the list of 115 properties recommended for the Town's annual tax lien sale, totaling \$1,356,664.85 in delinquent taxes as recorded on a list attached to a memorandum dated March 25, 2024 from Finance Director Melissa McCaw to Mayor Connor Martin, with instructions to review the proposed lists of properties and the criteria used by the town to implement a tax lien sale and to report back to the Town Council with its recommendations, if any.

Motion carried 9/0

Referral to Real Estate Acquisition and Disposition Committee: Classification of Rosenthal Street as a Town Road

MOTION By Angie Parkinson
seconded by Tom Rup

to **refer** to the Real Estate Acquisition and Disposition Committee consideration of the acquisition of Rosenthal Street to be classified as a Town Road as detailed in a memo from Mayor Connor Martin to Town Council Chair Richard Kehoe on March 26, 2024 and report back to the full Council with its recommendations, if any.

Motion carried 9/0

Amusement Permit Applications

Centennial Celebration

MOTION By Awet Tsegai
seconded by John Morrison

to **approve** the outdoor amusement permit application entitled "Centennial Celebration" as submitted by Mack Hawkins, Chief of Police, to be held at Goodwin University located at 1 Riverside Drive scheduled for Friday April 19, 2024 between the hours of 5:30 and 9:00 pm, subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its agencies.

Motion carried 9/0

18th Annual Abelon Memorial Walk

MOTION By Harry Amadasun
seconded by Tom Rup

to **approve** the outdoor amusement permit application entitled "18th Annual Abelon Memorial Walk" as submitted by Mack Hawkins, Chief of Police, scheduled for Saturday, May 18, 2024 on the grounds of Connecticut IB Academy, 857 Forbes Street proceeding to Sunset Ridge School (450 Forbes Street) and back, subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its agencies; and to **waive** the associated permit fee under the provisions of Section 5-6(a) in the Town of East Hartford Code of Ordinances, as this is a not-for-profit event.

Motion carried 9/0

Refund of Taxes

MOTION By Harry Amadasun
seconded by John Morrison

to **approve** a total refund of taxes in the amount of \$280,924.00 pursuant to Section 12-129 of the Connecticut General Statutes.

Motion carried 9/0

Bill	Name/ Check payable to:	Address	City/State/Zip	Prop Loc/Vehicle Info.	Int Paid	Over Paid
2022-01-0000428	ALICEA ANGEL & OLGA I	74 BLISS ST	EAST HARTFORD, CT 06108	74 BLISS ST		-2,533.05
2022-03-0053600	BIGGS LESBERT R	27 GOLD ST	EAST HARTFORD, CT 06118-1115	2022/2HKRW2H57NH645398		-13.83
2022-01-0002589	BOITSON CHRISTOPHER	284 WESTCHESTER RD	COLCHESTER, CT 06415	29 WINDING LN		-2,513.90
2022-03-0054524	BROWN AVRIL E	330 PARK AVE APT D	EAST HARTFORD, CT 06108-4716	2018/2T3RFREV6JW715439		-20.69
2022-03-0055456	CAPITAL LEASE GROUP LTD	145 MANLEY ST	BROCKTON, MA 02301	2019/1FTYR1CMXKA03895		-71.06
2022-03-0056938	COBIAN NICHOLAS F	55 WAKEFIELD CIR	EAST HARTFORD, CT 06118-1628	2019/1C6SRFFT7KN900071		-6.76
2022-01-0008151	CORELOGIC CENTRALIZED REFUNDS	3001 HACKBERRY RD	IRVING, TX 75063	35 BROAD ST		-2,346.92
2022-01-0004893	CORELOGIC CENTRALIZED REFUNDS	3001 HACKBERRY RD	IRVING, TX 75063	82 SO PROSPECT ST		-2,825.71
2022-01-0011729	CORELOGIC CENTRALIZED REFUNDS	3001 HACKBERRY RD	IRVING, TX 75063	35 RIVAL CT		-3,428.09
2022-03-0058560	D & S LOGISTICS INC	PO BOX 380735	EAST HARTFORD, CT 06138	2019/3C6TRVBG4KE500691		-1,062.09
2022-01-0004173	DONOFRIO DOLORES J	22 MCKEE ST	EAST HARTFORD, CT 06108	22 MCKEE ST		-224.63
2022-03-0060746	DUPRE ROGER E	112 HOLLAND LN	EAST HARTFORD, CT 06118-1727	2014/3GCUKREH9EG224935		-452.14
2019-01-0000447	GOODWIN COLLEGE 417 MAIN LLC	ONE RIVERSIDE DR	EAST HARTFORD, CT 06118	417 MAIN ST		-51,604.00
2020-01-0005745	GOODWIN COLLEGE 417 MAIN LLC	ONE RIVERSIDE DR	EAST HARTFORD, CT 06118	417 MAIN ST		-51,014.78
2021-01-0005721	GOODWIN UNIVERSITY INC	ONE RIVERSIDE DR	EAST HARTFORD, CT 06118	417 MAIN ST		-73,867.24
2022-01-0005826	GOODWIN UNIVERSITY INC	ONE RIVERSIDE DR	EAST HARTFORD, CT 06118	417 MAIN ST		-38,320.89
2022-01-0012275	HOMEOLOAN SERV	PO BOX 7899	BOISE, ID 83707-1899	16 FORBES ST		-2,543.68
2010-01-0012135	IGLESIA FUENTE DE SALVACION MISIONERA IN	306 TOLLAND ST	EAST HARTFORD, CT 06108	302-306 TOLLAND ST		-2,884.60
2022-03-0069272	KILBURN SARAH B	52 CAVAN RD	EAST HARTFORD, CT 06118-2011	2020/5NMSSCAD2LH301466		-315.80
2022-01-0013519	LAW OFFICE OF JACQUELINE REARDON	37 MAPLE AVE	WINDSOR, CT 06095	31 HIGH ST 4206		-1,374.90
2022-01-0008048	LEE BRUCE	50 MOHAWK DR	EAST HARTFORD, CT 06108	50 MOHAWK DR		-20.03
2022-03-0072196	MARTIN CAROL N	50 DARTMOUTH DR	EAST HARTFORD, CT 06108-1426	2005/2T2HA31U95C052156		-27.59
2022-03-0075905	NTUNDUMULA ESSENCE S	98 PARK RIVER DR UNIT 1809	HARTFORD, CT 06112	2011/KNAGR4A66B5112352		-10.00
2022-01-0010446	ONS INVESTMENTS LLC	P O BOX 110095	TRUMBULL, CT 06611	1140-1162 BURNSIDE AVE		-30,934.88
2022-01-0011000	PAUL HILLARY	33 CHRISTOPHER CT	EAST HARTFORD, CT 06108	33 CHRISTOPHER CT		-2,691.51
2022-03-0080287	RIVERA WILLIAM R	111 GROVE ST	WINDSORLOCKS, CT 06096	1997/4T1BF12B8VU168704	-2.00	-16.23
2022-01-0003470	SCHIFER LORRAINE	9 CARDINAL DR	EAST HARTFORD, CT 06118	9 CARDINAL DR		-9.00
2022-01-0001769	ST AMANT MELISSA	111 FOREST LN	GLASTONBURY, CT 06033	705 HILLS ST		-3,717.36
2021-03-0083218	STEPHENSON CHERYL L	31 CAVAN RD	EAST HARTFORD, CT 06118-2012	2016/WMWZC5C56GWU04105		-62.65
2022-01-0014321	THOMAS SARA & WILLIE F	19 WAKEFIELD CIRCLE	EAST HARTFORD, CT 06118	19 WAKEFIELD CIR		-1,236.21
2020-04-0089020	TOLLAND AUTOMOTIVE ENT INC	PO BOX 280188	EAST HARTFORD, CT 06128	2002/2NKMZH7X42M897782		-370.22
2021-01-0015062	VISTA TOWER LLC	PO BOX 2673	MIDDLETOWN, CT 06457	36 MAIN ST		-1,870.42
2022-01-0015050	VISTA TOWER LLC	PO BOX 2673	MIDDLETOWN, CT 06457	36 MAIN ST		-1,940.68
2022-04-0086914	VW CREDIT INC	1401 FRANKLIN BLVD	LIBERTYVILLE, IL 60048	2023/WA1EAAFY7P2014802		-585.09
2022-03-0088484	WILLETTE JANET A	271 BREWER ST	EAST HARTFORD, CT 06118-2100	2013/5FNFY4H6XDB018630		-5.37
SUB TOTAL					-2.00	-280,922.00
TOTAL						\$ (280,924.00)

[OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION](#)

[COUNCIL ACTION ON EXECUTIVE SESSION MATTERS](#)

[The pending tax assessment appeal known as ZELDA ENTERPRISE, LLC v. TOWN OF EAST HARTFORD – Docket Number HHB-CV22-6073107-S, involving real property located at 11 Nelson Street, East Hartford and 17 Nelson, East Hartford Street for the Grand List year 2021 through Grand List year 2025.](#)

MOTION By Don Bell

seconded by Travis Simpson

to **accept** the recommendation of Corporation Counsel to settle the pending tax assessment appeal known as ZELDA ENTERPRISE, LLC v. TOWN OF EAST HARTFORD, Docket Number HHB-CV22-6073107-S, involving real property located at 11 Nelson Street, East Hartford and 17 Nelson Street, East Hartford to adjust the Appraised Parcel Value of 11 Nelson Street, East Hartford from \$204,400.00 to \$200,000.00 for the Grand List year 2021 through Grand List year 2025 and **authorize** a refund or reduction of \$126.28 for Grand List year 2021, and a refund or reduction of \$131.02 for Grand List year 2022.

Motion carried 9/0

MOTION By Don Bell
seconded by Travis Simpson

The pending tax assessment appeal known as KHALID NAEEM v. TOWN OF EAST HARTFORD – Docket Number HHB-CV22-6073104-S, involving real property located at 194 Main Street, East Hartford for the Grand List year 2021 through Grand List year 2025.

to **accept** the recommendation of Corporation Counsel to settle the pending tax assessment appeal known as KHALID NAEEM v. TOWN OF EAST HARTFORD, Docket Number HHB-CV22-6073104-S, involving real property located at 194 Main Street, East Hartford to adjust the Appraised Parcel Value of \$268,040.00 to \$250,000.00 for the Grand List year 2021 through Grand List year 2025 and **authorize** a refund or reduction of \$517.42 for Grand List year 2021, and a refund or reduction of \$536.86 for Grand List year 2022.

Motion carried 9/0

OPPORTUNITY FOR RESIDENTS TO SPEAK

ADJOURNMENT

MOTION By John Morrison
seconded by Don Bell

to **adjourn** (8:26 pm)

Motion carried 9/0

The Chair wished all a good evening and announced that the next meeting of the Town Council will be held on Tuesday April 16th.

Attest _____
Jason Marshall
TOWN COUNCIL CLERK



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: April 10, 2024
TO: Richard F. Kehoe, Chair
FROM: Mayor Connor S. Martin
RE: AGREEMENT: Agreement Between the Town of East Hartford and Connecticut
Department of Agriculture to Serve as a Certified CT Grown Farmers'
Market

Please see the attached request from Health and Human Services Director Laurence Burnsed to enter into an agreement with the Connecticut Department of Agriculture for the Department of Health & Human Services to serve as a 2024 Certified CT Grown Farmers' Market.

Please place this item on the Town Council agenda for the April 16, 2024 meeting.

C: L. Burnsed, Health and Human Services Director

CONNOR S. MARTIN
MAYOR

TOWN OF EAST HARTFORD

(860) 291-7324

HEALTH@EASTHARTFORDCT.GOV

740 Main Street

East Hartford, Connecticut 06108

WWW.EASTHARTFORDCT.GOV

HEALTH DEPARTMENT

TO: Mayor Connor S. Martin

FROM: Laurence Burnsed, Director of Health and Human Services *ZB*

DATE: April 5, 2024

RE: Referral to Town Council: Request to Approve Agreement Between the Town of East Hartford and Connecticut Department of Agriculture to Serve as a Certified CT Grown Farmers' Market

I am respectfully requesting the Town Council to approve the Town of East Hartford to enter into an agreement with the Connecticut Department of Agriculture (DoAg) to serve as a 2024 Certified CT Grown Farmers' Market.

The East Hartford Farmers' Market will operate at the Town Green / Alumni Park from July 9 through October 29, 2024. The farmers' market is a source of fresh fruits, vegetables, and other healthy foods for our residents. Entering into the agreement for our farmers' market to be Certified CT Grown will allow for the market to be included in DoAg advertisements as a site that offers products that are Connecticut grown, advertises the various benefits programs accepted by our vendors, and confirms that affiliated farmers are registered in the senior farmers' market nutrition program (SFMNP) and the WIC farmers' market nutrition program (WIC FMNP).

Both farm vendors of our market are already certified CT grown with the DoAg and enrolled in both the senior and WIC nutrition benefits programs. Entering into this agreement assures our residents we follow the standards of certified CT grown market. This agreement was reviewed and approved by our Corporation Counsel.

2024 AGREEMENT BETWEEN

CONNECTICUT DEPARTMENT OF AGRICULTURE and

_____ FARMERS' MARKET

This FMNP Agreement (Agreement) is entered into by and between the Connecticut Department of Agriculture ("DoAg") and _____ ("Farmers Market") (together, the "Parties"), effective _____, 2024.

WHEREAS, there is a need to identify farmers' markets offering farm products grown only in Connecticut;

WHEREAS, pursuant to Connecticut General Statutes Section 22-4c(a)(2) and Section 22-4c(a)(6), the Commissioner of the Connecticut Department of Agriculture (DoAg) may enter into contracts with any person, firm, corporation or association to do all things necessary or convenient to carry out the functions, powers and duties of the department;

WHEREAS, pursuant to Connecticut General Statute Section 22-6a, the Connecticut Department of Agriculture ("DoAg") agrees to certify the _____ Farmers' Market (the "Farmers' Market") for the 2024 farmers' market season as a Certified Connecticut Grown Farmers' Market pursuant to CGS 22-6r (the "Certification" or "Certified");

NOW THEREFORE, DoAg and _____ Farmers' Market (collectively the "Parties") express their mutual agreement as follows:

I. DEFINITIONS

Per CGS Sec 1-1(q) and 22-6(r).

Except as otherwise specifically defined, the words "agriculture" and "farming" include cultivation of the soil, dairying, forestry, raising or harvesting any agricultural or horticultural commodity, including the raising, shearing, feeding, caring for, training and management of livestock, including horses, bees, the production of honey, poultry, fur-bearing animals and wildlife, and the raising or harvesting of oysters, clams, mussels, other molluscan shellfish or fish; the operation, management, conservation, improvement or maintenance of a farm and its buildings, tools and equipment, or salvaging timber or cleared land of brush or other debris left by a storm, as an incident to such farming operations; the production or harvesting of maple syrup or maple sugar, or any agricultural commodity, including lumber, as an incident to ordinary farming operations or the harvesting of mushrooms, the hatching of poultry, or the construction, operation or maintenance of ditches, canals, reservoirs or waterways used exclusively for farming purposes; handling, planting, drying, packing, packaging, processing, freezing, grading, storing or delivering to storage or to market, or to a carrier for transportation to market, or for direct sale any agricultural or horticultural commodity as an incident to ordinary farming operations, or, in the case of fruits and vegetables, as an incident to the preparation of such fruits or vegetables for market or for direct sale. The term "farm" includes farm buildings, and accessory buildings thereto, nurseries, orchards, ranges, greenhouses, hoopouses and other temporary structures or other structures used primarily for the raising and, as an incident to ordinary farming operations, the sale of agricultural or horticultural commodities. The terms "agriculture" and "farming" do not include the cultivation of cannabis, as defined in section 1 of this act. The term "aquaculture" means the farming of the waters of the state and tidal wetlands and the production of protein food, including fish, oysters, clams, mussels and other molluscan shellfish, on leased, franchised and public underwater farm lands. Nothing herein shall restrict the power of a local zoning authority under chapter 124. "Farmers' market" means a cooperative or nonprofit enterprise or association that consistently occupies a given site throughout the season or that occupies a given site for any given day or event and that operates principally as a common marketplace for a group of farmers, at least two of whom are selling Connecticut-grown fresh produce, to sell Connecticut-grown farm products in conformance with the applicable regulations of Connecticut state agencies and where the farm products sold are produced by the participating farmers with the sole intent and purpose of generating a portion of household income;

“Certified farmers' market” means a farmers' market that is authorized by the commissioner to operate;

“Connecticut-grown” means produce and other farm products that have a traceable point of origin within Connecticut;

“Farm products” means any fresh fruits, vegetables, mushrooms, nuts, shell eggs, honey or other bee products, maple syrup or maple sugar, flowers, nursery stock and other horticultural commodities, livestock food products, including meat, milk, cheese, and other dairy products, food products of “aquaculture”, as defined in subsection (q) of section 1-1, including fish, oysters, clams, mussels, and other molluscan shellfish taken from the waters of the state or tidal wetlands, products from any tree, vine, or plant and their flowers, or any of the products listed in this subdivision that have been processed by the participating farmer, including, but not limited to, baked goods made with farm products;

“Farmer's kiosk” means an extension of the farmer's business, and regulations of Connecticut state agencies relating to the sale of farm products on a farm shall govern the sale of farm products at a farmer's kiosk at a certified farmers' market.

FARMERS' MARKET NUTRITION PROGRAM (FMNP) Definitions.

Per CGS Sec. 22-6g:

“Authorized farmers' market” means a farmers' market that operates within the service area and is a site authorized by the department for the exchange of electronic card benefits and Connecticut-grown fresh produce (“Authorized Location”);

“Certified vendor” means an individual who has met all FMNP conditions as outlined by the department and who is guaranteed payment on all electronic benefit card transactions accepted, provided compliance is maintained by that individual regarding all WIC rules and procedures as outlined in the vendor certification handbook;

“Certified vendor identification sign” means a department-issued sign which shall be clearly displayed by the certified vendor at all times when accepting or intending to accept electronic benefit cards in an authorized farmers' market;

“Fresh produce” means fruits and vegetables that have not been processed in any manner;

“Connecticut Grown” means produce and other farm products that have a traceable point of origin within Connecticut;

“Posted hours and days” means the operational time frames stated in assurances submitted by a duly authorized representative of an authorized farmers' market which includes a beginning and an ending date for each year of operation;

“Participant” means a client of WIC who possesses one of the WIC classification codes selected for inclusion by the Department of Public Health, and who is an active participant in a designated distribution clinic; "

“Season” means a clearly delineated period of time during a given year that has a beginning date and ending date, as specified by the department, which correlates with a major portion of the harvest period for Connecticut-grown fresh produce;

“Senior participant” is defined as a person who is sixty years of age or older and is currently residing in elderly housing, or is a participant of a registered congregate meal site, or has been identified by a municipal elderly agent as being at nutritional risk;

“Electronic Benefit Card” means a negotiable instrument issued by the department to participants that is valid only for Connecticut-grown fresh produce from certified vendors at authorized farmers' markets, with a limited negotiable period that directly correlates to the season designated by the department;

“WIC” means the special supplemental food program for women, infants, and children, as administered by the Department of Public Health.

II. TERMS OF THE CERTIFICATION AND TERMINATION

The Certification granted under this Agreement shall be effective April 1, 2024, through December 31, 2024.

Either Party may terminate this Agreement by providing a thirty (30) day written notice.

III. RESPONSIBILITY OF PARTIES

The Parties shall adhere to all terms and conditions as more particularly described below and if applicable, Appendix A. The Parties shall each be responsible for the tasks enumerated below.

A. DoAg shall be responsible for the following tasks:

1. The Commissioner of Agriculture shall, upon request by the Farmers' Market, include such farmers' market on any list of farmers' markets that appears on the DoAg website and include such farmers' market in any promotional materials concerning farmers' markets that are published or distributed by DoAg;
2. Address any claims of Farmers' Market or farmer non-compliance as it pertains to the Certification;
3. If applicable, administer the Farmers' Market Nutrition Program (“FMNP”) to eligible farmers, farmers' markets, participants, distribution sites, and authorized locations perstate and federal regulations and as stated below:
 - a. Provide a hearing procedure whereby parties adversely affected by certain actions of DoAg may appeal those actions;
 - b. Under USC§ 249.16(a)(1)(iii),(b) and § 248.16(c)(1), provide a hearing procedure whereby parties adversely affected by certain actions of DoAg may appeal those actions. DoAg shall, at a minimum, provide the affected party with a “Written notification of the adverse action, the cause(s) for the action, including the effective date of the action including the DoAg's determination of whether the action shall be postponed under paragraph (c) of this section if it is appealed, and the opportunity for a hearing. Such notification shall be provided within a reasonable timeframe established by DoAg and in advance of the effective date of the action.”;
 - c. DoAg may disqualify a farmer and/or farmers' market, roadside stand, or CSA for SFMNP/FMNP misuse;
 - d. DoAg may prosecute a farmer and/or farmers' market or roadside stand that commits fraud or engages in other illegal activities under applicable federal, state/ITO, or local laws;
 - e. DoAg shall permit a farmer's market to appeal a denial of its application to participate, imposing a sanction, or disqualifying it from participating in the SFMNP/FMNP. If DoAg has agreements with farmers' markets, then a farmer shall appeal such actions to the farmers' market. The expiration of a contract or agreement shall not be subject to appeal to DoAg.

B. The Farmers' Market shall be responsible for performing all duties associated with maintaining Certification as follows:

1. Farmers selected by the Farmers' Market shall offer for sale only Connecticut-grown farm products with a traceable point of origin within Connecticut. In addition, receipts proving point of origin shall be retained by all applicable farmers for one (1) year after the expiration of this Agreement;
2. The Farmers' Market agrees to permit DoAg agents to conduct inspection(s) at the Farmers' Market throughout the term of the Certification;
3. The Farmers' Market shall permit only farms selling Connecticut-grown farm products and vendors selling non-farm items who obtain and maintain any license required to sell such products and items;
4. Compliance with Federal Nondiscrimination Policy: In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.dropbox.com/scl/fi/j6teq0k0f3vx64hf4xquw/USDA-OASCR-P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf?rlkey=80bkqouxfgswharlsjw874x4l&dl=0>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA **by mail**:

U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
fax: (833) 256-1665 or (202) 690-7442; or
email: Program.Intake@usda.gov

This institution is an equal opportunity provider.

5. Compliance with Federal Civil Rights Assurance: The Farmers' Market hereby agrees that it shall comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.); Title II and Title III of the Americans with Disabilities Act (ADA) of 1990 as amended by the ADA Amendment Act of 2008 (42 U.S.C. 12131- 12189) as implemented by Department of Justice regulations at (28 CFR Parts 35 and 36); Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency." (August 11, 2000), all provisions required by the implementing regulations of the Department of Agriculture (7 CFR Part 15 et seq); and Food and Nutrition Service directives and guidelines to the effect that no person shall, on the ground of race, color, national origin, age, sex, or

disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity for which the Farmers' Market receives Federal financial assistance from Food and Nutrition Services, and hereby gives assurance that it will immediately take measures necessary to effectuate this agreement.

By providing this assurance, the Farmers' Market agrees to compile data, maintain records, and submit reports as required to permit effective enforcement of the nondiscrimination laws, and to permit Department personnel during normal working hours to review such records, books, and accounts as needed to ascertain compliance with the non-discrimination laws. If there are any violations of this assurance, the Department of Agriculture shall have the right to seek judicial enforcement of this assurance.

This assurance is given in consideration of and for the purpose of obtaining any and all Federal financial assistance, grants and loans of Federal funds, reimbursable expenditures, grant or donation of Federal property and interest in property, the detail of Federal personnel, reimbursable expenditures, grant or donation of Federal property and interest in such property or the furnishing of services without consideration or at a nominal consideration, or at a consideration which is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale, lease, or furnishing of services to the recipient, or any improvements made with Federal financial assistance extended to the State Agency by the Department. This includes any Federal agreement, arrangement, or other contract which has as one of its purposes the provision of assistance such as food, cash assistance extended in reliance on the representations, and agreements made in this assurance.

This assurance is binding on the Farmers' Market, its successors, transferees, and assignees as long as it receives assistance or retains possession of any assistance from the Department. The person or persons whose signatures appear below are authorized to sign this assurance on the behalf of the Farmers' Market;

6. If applicable: Farmers' Markets which have identified themselves as FMNP Authorized Farmers' Market shall adhere to all applicable rules and regulations associated with the program and as stated herein:
 - a. Ensure all fruit, vegetable, cut herb, honey, and egg farmers at the Farmers' Market are individually certified with DoAg to accept FMNP electronic benefit cards;
 - b. Allow only certified Connecticut fruit, vegetable, cut herb, honey, and egg farmers to sell at the Certified Connecticut Grown Farmers' Market;
 - c. Ensure all fruit, vegetable, cut herb, honey, and egg farmers at the Farmers' Market are prominently displaying the certified farmer identification sign during market hours;
 - d. Assure that SFMNP/FMNP food instruments are redeemed only for eligible foods;
 - e. Assure certified farmers are providing eligible foods at the current price, or less than the current price, charged to other customers;
 - f. Assure certified farmers accept SFMNP/FMNP electronic benefit cards within the dates of their validity established by DoAg;
 - g. If applicable, accept training on SFMNP/FMNP procedures;
 - h. Agree to be monitored for compliance with SFMNP/FMNP requirements – including both overt and covert monitoring;
 - i. Be accountable for actions of farmers or employees in the provision of foods and related activities;
 - j. Pay the State agency for any SFMNP/FMNP electronic benefits transacted by the Farmers' Market in violation of this agreement;
 - k. Offer SFMNP/FMNP recipients the same courtesies as other market customers;
 - l. Notify DoAg if any farmer ceases operation prior to the end of the Certification period;
 - m. Provide DoAg with a regularly updated list of all farmers at the authorized farmers' market and their effective dates of participation.

7. The Farmer's Market shall not:
 - a. Collect sales tax on SFMNP/FMNP food instrument purchases;
 - b. Seek restitution from SFMNP/FMNP recipients for food instruments not paid by DoAg; and
 - c. Issue cash change or credit (including rain checks) in exchange for purchases that are in an amount less than the value of the SFMNP/FMNP food instrument(s).

8. The Farmer's Market agrees to comply with the STANDARD TERMS AND CONDITIONS found at the following link:
<https://www.dropbox.com/scl/fi/xvdgtzocodczr6a6h4h0a/Standard-Terms-and-Conditions-REV-Jan-2024.pdf?rlkey=q7sbqnke0rkkg7fbukkd13dnw&dl=0>

The Parties hereby agree to the foregoing which shall be effective upon the later of April 1, 2024, or execution by both signatories to the Agreement.

Farmers' Market _____

Farmers' Market Representative: _____

Signature: _____

Printed name: _____

Title: _____

Date: _____

Connecticut Department of Agriculture

By: _____

Bryan P. Hurlburt, Commissioner

Date: _____



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: April 10, 2024
TO: Richard F. Kehoe, Chair
FROM: Mayor Connor S. Martin
RE: AGREEMENT: Town of East Hartford and CT Department of Agriculture

Please see the attached request from Health and Human Services Director Laurence Burnsed to enter into an agreement with the Connecticut Department of Agriculture for the Department of Health & Human Services to serve as a local coordinating agency for the Senior Farmers' Market Nutrition Program (SFMNP).

This program agreement was approved by Town Council during 2023; Health & Human Services served as a local coordinating agency during last year's farmers' market season.

Please place this item on the Town Council agenda for the April 16, 2024 meeting.

C: L. Burnsed, Health and Human Services Director

MICHAEL P. WALSH
MAYOR

TOWN OF EAST HARTFORD

(860) 291-7324

HEALTH@EASTHARTFORDCT.GOV

740 Main Street

East Hartford, Connecticut 06108

WWW.EASTHARTFORDCT.GOV

HEALTH DEPARTMENT

TO: Mayor Connor S. Martin

FROM: Laurence Burnsed, Director of Health and Social Services *ZB*

DATE: April 4, 2024

RE: Referral to Town Council: Request to Approve Agreement Between the Town of East Hartford and Connecticut Department of Agriculture for the Senior Farmers' Market Voucher Program

I am respectfully requesting the Town Council to approve the Town of East Hartford to enter into an agreement with the Connecticut Department of Agriculture for the Department of Health & Human Services to serve as a local coordinating agency for the Senior Farmers' Market Nutrition Program (SFMNP).

Our Youth & Social Services Division is interested in serving as a local coordinating agency of the SFMNP for eligible East Hartford seniors and disabled individuals living in housing facilities occupied primarily by older individuals where congregate nutrition services are provided. The vouchers can be used to purchase fresh produce, cut herbs and honey from participating farmers' markets. This program agreement was approved by Town Council during 2023; Health & Human Services served as a local coordinating agency during last year's farmers' market season.

Our department is working with our local farmers' market vendors to assure they are registered to accept SFMNP vouchers. Serving as a local coordinating agency will help residents with accessing fresh produce, and provides an economic benefit to our participating farmers.

The agreement was reviewed by Town of East Hartford Corporate Counsel prior to submitting for Town Council approval.

2024 AGREEMENT BETWEEN

**CONNECTICUT DEPARTMENT OF AGRICULTURE
AND**

SENIOR FARMERS' MARKET NUTRITION PROGRAM LOCAL COORDINATING AGENCY

WHEREAS, there is a need to identify individuals or entities which shall distribute the Senior Farmers' Market Nutrition Program (the "SFMNP") electronic benefit cards to eligible participants;

WHEREAS, pursuant to Connecticut General Statute Section 22-6a, the Connecticut Department of Agriculture ("DoAg") annually applies for a United States Department of Agriculture ("USDA") Food and Nutrition Services Farmers' Market Nutrition Program ("FMNP") award for the purposes of providing fresh, unprepared, locally grown fruits and vegetables to Senior participants and to expand the awareness, use of, and sales at farmers' markets.

WHEREAS, pursuant to Connecticut General Statute Sec. 22-6q there is established the Connecticut Farmers' Market/Senior Nutrition Program which shall be jointly funded by the state of Connecticut and the Food and Nutrition Service of the United States Department of Agriculture. The program shall supply Connecticut Grown fresh produce and honey to eligible participants of the Senior Farmers' Market Nutrition Program ("SFMNP") through the distribution of electronic benefit cards redeemable only at authorized Connecticut farmers' markets;

WHEREAS, pursuant to Connecticut General Statute Section 22-4c(a)(2) and Section 22-4c(a)(6), the Commissioner of the Connecticut Department of Agriculture (DoAg) may enter into contracts with any person, firm, corporation or association to do all things necessary or convenient to carry out the functions, powers and duties of the department;

WHEREAS, the _____ (organization's full legal name) in the municipality of _____ shall act as a Local Coordinating Agency (the "LCA") for the distribution of the SFMNP electronic benefit cards during the 2024 and 2025 farmers' market seasons in response to the above statutes;

NOW THEREFORE, DoAg and the LCA (collectively the "Parties") express their mutual understanding as follows:

I. TERM AND TERMINATION

The Agreement shall go into effect immediately upon signature by both parties and shall remain in effect until December 31, 2025.

Either Party may terminate this Agreement by providing thirty (30) days' written notice to the other party.

II. RESPONSIBILITIES OF THE PARTIES

While administering the SFMNP, the Parties shall adhere to all terms and conditions as more particularly described below and described in Appendix A, B, C, and D. In general, the Parties are each responsible for the tasks as enumerated below.

A. DoAg shall be responsible for the following tasks:

- i. Provide the LCA with all program and administration procedures pertaining to the program annually.

- ii. Provide, as funding allows, SFMNP electronic benefit cards to the LCA in the quantities as determined by DoAg.
- iii. Provide the SFMNP Electronic Benefit Cards Delivery Receipt and Distribution Report as described below.
- iv. Providing the SFMNP Program Participant Survey in English and Spanish as further described below.
- v. Provide training on the electronic benefit card system via video conference or in person.
- vi. DoAg point of contacts are:

Erin Windham
 Agriculture Marketing and Inspection Rep II
 Connecticut Department of Agriculture
 450 Columbus Blvd, Ste 703 Hartford, CT 06103
 Email: Erin.Windham@ct.gov

Ally Hughes
 Agriculture Marketing and Inspection Rep I
 Connecticut Department of Agriculture
 450 Columbus Blvd, Ste 703 Hartford, CT 06103
 Email: Allison.Hughes@ct.gov

- B. The LCA shall be responsible for the following tasks:
 - i. Verify, sign, and return the Electronic Benefit Cards Delivery Receipt upon LCA's receipt of the SFMNP electronic benefit card delivery within three (3) days of receipt to CTFMNP@ct.gov.
 - ii. Store the electronic benefit cards in a secured and locked location.
 - iii. Ensure recipients of SFMNP benefits meet eligibility criteria:
 - a. The individual is 60 years of age or older OR is a disabled individual under the age of 60 living in housing facilities occupied primarily by older individuals where congregate nutrition services are provided.
 - b. The individual has a maximum household income of not more than 185 percent of the annual poverty income guidelines. The most recent income limits available shall be used at the time of distribution to determine eligibility.
 - c. The individual has gone through proper means of testing to support income eligibility. Participants not identified by proper means of testing shall not be given a booklet.
 - iv. Each eligible participant shall receive one electronic benefit card and LCA shall inform the participant the electronic benefit card is reusable and should be retained for future seasons.
 - v. If a participant's electronic benefit card is lost or stolen the LCA shall inform the participant to contact DoAg's participant helpline to have a replacement card issued.
 - vi. Require all eligible participants to properly fill out and sign the Participant Application form found here: <https://shopper.soliportal.com/auth/login> to be issued a new card or have funds added to a card on hand.
 - vii. Inform each SFMNP participant of their rights and responsibilities of the SFMNP as identified in the application form linked above in section II, B, vi.
 - viii. Inform each SFMNP participant how to use their SFMNP electronic benefit card at authorized locations.
 - ix. Inform participants of the illegality of obtaining SFMNP benefits from multiple benefit distribution locations.
 - x. Provide nutrition education to participants.
 - xi. Provide a hearing process for participants to appeal their eligibility or refer them to the state for an eligibility appeal.
 - xii. Distribute and collect completed SFMNP Participant Surveys and return completed surveys by November 1 annually. The number of surveys returned must be equal to at least 10% of the electronic benefit cards distributed, not to exceed 25 surveys. Surveys will only be accepted via the online survey link.
 - xiii. Review the Staff Administrative Procedures with all staff and other parties involved in the

- distribution of electronic benefit cards as further described in Appendix A.
- xiv. Allow eligible participants to send a proxy to redeem the electronic benefit cards at authorized locations. The form found in Appendix B must be used and updated in the participants account on the SoliSystem portal.
 - xv. Provide assurance, upon request of DoAg, that the LCA has not been debarred or suspended and promptly notify DoAg if it is debarred or suspended during the term of this Agreement.
 - xvi. Permit a representative of DoAg to conduct site visit(s) to the LCA throughout the duration of the Agreement.
 - xvii. Disclose any conflicts of interest between LCA staff and SFMNP participants should the following circumstances exist:
 - a. Members or immediate family members of the ownership, management, or corporate officers of the LCA serve as board members or directors, or
 - b. Members of the ownership, management, or corporate officers serve as board members appointees or are elected officials with oversight of a public or private health agency, or
 - c. Any controlling or membership interest in the LCA is currently under suspension from participating in Connecticut FMNP
 - xviii. Retain all SFMNP materials for a minimum of three (3) years. This includes any unused electronic benefit cards, distributed electronic benefit card receipt pages, electronic benefit cards delivery receipts, and participant surveys.
 - xix. Issue an agreement between the LCA and any organization, business or municipal agency which receives an allocation of electronic benefit cards from the LCA to distribute to eligible participants. The agreement must include, but is not limited to, containing the following information
 - a. Number of electronic benefit cards received from the LCA
 - b. Verify, sign, and return the Electronic Benefit Card Delivery Receipt to the issuing LCA upon receipt of the SFMNP electronic benefit electronic benefit cards delivery.
 - c. How to receive and store electronic benefit cards
 - d. Who is eligible to receive electronic benefit cards
 - e. How to determine participant eligibility
 - f. How to distribute electronic benefit cards
 - g. How to use the Proxy Form
 - h. Agree to submit the equivalent of an electronic benefit card distribution report
 - i. Agree to return any remaining electronic benefit cards to the issuing distribution site prior to November 30 annually

C. The LCA agrees to the following:

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
Program.Intake@usda.gov

This institution is an equal opportunity provider.

- D. The LCA hereby agrees that it shall comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.); Title II and Title III of the Americans with Disabilities Act (ADA) of 1990 as amended by the ADA Amendment Act of 2008 (42 U.S.C. 12131-12189) as implemented by Department of Justice regulations at (28 CFR Parts 35 and 36); Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency." (August 11, 2000), all provisions required by the implementing regulations of the Department of Agriculture (7 CFR Part 15 et seq); and Food and Nutrition Service directives and guidelines to the effect that no person shall, on the ground of race, color, national origin, age, sex, or disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity for which the LCA receives Federal financial assistance from Food and Nutrition Services, and hereby gives assurance that it will immediately take measures necessary to effectuate this Agreement.

By providing this assurance, the LCA agrees to compile data, maintain records and submit reports as required to permit effective enforcement of the nondiscrimination laws, and to permit Department personnel during normal working hours to review such records, books and accounts as needed to ascertain compliance with the non- discrimination laws. If there are any violations of this assurance, the Department of Agriculture shall have the right to seek judicial enforcement of this assurance.

This assurance is given in consideration of and for the purpose of obtaining any and all Federal financial assistance, grants and loans of Federal funds, reimbursable expenditures, grant or donation of Federal property and interest in property, the detail of Federal personnel, reimbursable expenditures, grant or donation of Federal property and interest in such property or the furnishing of services without consideration or at a nominal consideration, or at a consideration which is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale, lease, or furnishing of services to the recipient, or any improvements made with Federal financial assistance extended to the LCA by the Department. This includes any Federal agreement, arrangement, or other contract which has as one of its purposes the provision of assistance such as food, cash assistance extended in reliance on the representations and agreements made in this assurance.

This assurance is binding on the LCA, its successors, transferees, and assignees as long as it receives assistance or retains possession of any assistance from the Department. The person or persons whose signatures appear below are authorized to sign this assurance on the behalf of the LCA.

- E. The LCA agrees to comply with the STANDARD TERMS AND CONDITIONS found at the following link: <https://www.dropbox.com/scl/fi/xvdgtzocodczr6a6h4h0a/Standard-Terms-and-Conditions-REV-Jan-2024.pdf?rlkey=q7sbqnke0rkkg7fbukkd13dnw&dl=0>

The LCA hereby agree to the foregoing which shall be effective upon signature.

Connecticut Department of Agriculture

By: _____

Bryan Hurlburt, Commissioner

_____ Date

Local Coordinating Agency _____ (legal name)

By: _____

Date _____

Printed Name and Title of Authorized Signatory

**APPENDIX A
SENIOR FARMERS' MARKET NUTRITION PROGRAM
ADMINISTRATIVE PROCEDURES**

Below is an outline of the process to accept, store, and distribute the Senior Farmers' Market Nutrition Program (SFMNP) electronic benefit cards. This process must be distributed and reviewed with all staff and other parties involved in the distribution of electronic benefit cards.

1. RECEIVING SFMNP ELECTRONIC BENEFIT CARDS – SIGN AND RETURN THE ELECTRONIC BENEFIT CARDS DELIVERY RECEIPT

Upon receipt of the SFMNP electronic benefit cards, Local Coordinating Agencies (LCA) must verify the electronic benefit cards have been received in the quantity specified in the specified sequence numbers identified by signing and returning the Electronic Benefit Cards Delivery Receipt within three (3) days of receipt verification.

The Electronic Benefit Cards Delivery Receipt will be enclosed with the electronic benefit cards.

Any discrepancies in the stated information on the Electronic Benefits Card Delivery Receipt should be reported to DoAg as soon as possible and confirmed in writing. Any damaged and/or missing electronic benefit cards should be noted on the Electronic Benefit Cards Delivery Receipt. DoAg will replace the electronic benefit cards as availability allows.

2. STORE THE ELECTRONIC BENEFIT CARDS IN A SECURE AND LOCKED LOCATION

These electronic benefit cards have monetary value and should be treated like cash. All electronic benefit cards should be kept in a secure, locked location until distribution. If electronic benefit cards are stolen, notify DoAg immediately. The agency is required by federal regulations to notify the bank to prevent fraud.

3. DETERMINE PARTICIPANT ELIGIBILITY:

Electronic benefit cards can be distributed to eligible individuals who are residents of the municipality(ies) the LCA serves or residents of the specific housing site(s) that have received SFMNP Electronic Benefit Cards. If the LCA so chooses they can distribute benefits outside of their municipality or housing site(s) so long as they confirm that the eligible individual has not been issued another card in another municipality.

One electronic benefit card can be provided to each eligible participant. If the electronic benefit card is lost or stolen the participant can contact the electronic benefit card participant helpline to request a replacement.

Participant eligibility includes:

- a. Individual is 60 years of age or older OR is a disabled individual under the age of 60 living in housing facilities occupied primarily by older individuals where congregate nutrition services are provided.
- b. The individual has a maximum household income of not more than 185 percent of the annual poverty income guidelines. The most recent income limits available shall be used at the time of distribution to determine eligibility.
- c. The individual has gone through proper means testing to support income eligibility. Participants not identified by proper means testing shall not be given a SFMNP electronic benefit card.

2023-2024 Income Limits

Household Size	Monthly Income	Annual Income
1	\$2,248	\$26,973
2	\$3,041	36,482
3	\$3,833	45,991
4	\$4,625	55,500
5	\$5,418	65,009

6	\$6,210	74,518
---	---------	--------

4. ELECTRONIC BENEFIT ELECTRONIC BENEFIT CARDS DISTRIBUTION TO ELIGIBLE PARTICIPANTS

The following process must be adhered to when distributing the SFMNP Electronic Benefit Cards to eligible participants:

Participants are required to fill out the online application which can be found here:

<https://shopper.soliportal.com/auth/login> to verify eligibility and record the distribution of electronic benefit cards.

1. The LCA must verify their information is correct when applying via the portal above.
2. The LCA must review how to utilize the electronic benefit cards and redeem the benefits. At a minimum, the following should be reviewed with the participant:
 - a. The electronic benefit cards can be used to purchase only CT Grown fruits, vegetables, fresh-cut herbs (not a plant) eggs, and honey. The electronic benefit cards cannot be used to purchase any other products.
 - b. Instruct them that the electronic benefit cards are loaded with the annual benefit amount). No change will be provided and the electronic benefit cards cannot be exchanged for cash.
 - c. The balance on the electronic benefit cards must be used by December 31 annually. The electronic benefit cards can be used in future years, however, if the benefits are not used by the program end date they will be zeroed out and the benefit amount will be issued the following season if the participant is still eligible.
 - d. Benefits can be used only at authorized locations listed on the DoAg website or materials provided by DoAg.
3. The LCA should prominently display and review with the participant the Justice for All poster. This shall be provided upon request if needed.
4. The LCA should provide any nutrition education materials to the participant at this time.

OTHER INFORMATION TO KNOW

1. PROXY FORMS

If a senior participant is unable to go to a local office to receive an SFMNP Electronic Benefits Card or to an authorized location to redeem the benefits available on the SFMNP Electronic Benefits Card, a proxy may go in their stead. The Senior Participant Proxy Form must be completed by the eligible participant to allow for a proxy. The form must be retained by the LCA for a minimum of three (3) years and recorded in the portal under the participant account details.

2. ELIGIBILITY APPEAL

LCAs must provide a hearing process for participants wishing to appeal their eligibility or refer them to the state for an eligibility appeal.

3. AGREEMENTS WITH SUB-DISTRIBUTION SITES

The LCA must issue an agreement between the LCA and any organization, business, or municipal agency that receives an allocation of electronic benefit cards from the LCA to distribute to eligible participants. This agreement must include, but is not limited to, containing the following information:

- a. Number of electronic benefit cards received from the LCA.
- b. How to receive and store electronic benefit cards.
- c. Who is eligible to receive electronic benefit cards.
- d. How to determine participant eligibility.
- e. How to distribute electronic benefit cards.
- f. How to use the Proxy Form.
- g. Agree to submit the equivalent of an electronic benefit card distribution report.
- h. Agree to return any remaining electronic benefit cards to the issuing LCA prior to November 1 annually

4. POST DISTRIBUTION

- a. LCA's must retain the Electronic Benefits Cards for the following season, unless the LCA will not be participating in the following program year.
- b. LCA's must distribute the SFMNP Participant Survey (provided in English and Spanish) and return completed surveys by November 1 annually. Paper survey's will not be accepted and surveys should be returned via the survey link provided.

Failure to return any of the required paperwork shall jeopardize future participation.

Questions should be directed to Ally Hughes, Allison.Hughes@ct.gov

APPENDIX B
SENIOR FARMERS' MARKET NUTRITION PROGRAM (SFMNP)
SENIOR PARTICIPANT PROXY FORM

Senior participant is unable to go to a local office to receive a SFMNP Electronic Benefit Card or to an authorized location to redeem their benefits, a proxy may go instead. This form must be completed by the eligible participant to allow for a proxy. This must be retained by the local office for a minimum of three years and must be reflected in the participants account with the portal.

PARTICIPANT'S RIGHTS AND RESPONSIBILITIES

I am (check one):

- 60 years of age or older Disabled and living in a housing facility primarily occupied by older individuals where congregate nutrition services are provided.

I understand the income guidelines or have had them explained to me. I certify that my household income is at or below 185 percent of the federal poverty guideline. I have not received farmers' market coupons from any other location.

2023-2024 Income Guidelines

Household Size	Monthly Income	Annual Income
1	\$2,248	\$26,973
2	\$3,041	36,482
3	\$3,833	45,991
4	\$4,625	55,500
5	\$5,418	65,009
6	\$6,210	74,518

I have been advised of my rights and obligations for this program. I certify the information I have provided for eligibility determination is correct to the best of my knowledge. This certification form is being submitted in connection with the receipt of federal assistance. Program officials may verify information on this form. I understand that intentionally making a false or misleading statement or intentionally misrepresenting, concealing, or withholding facts may result in paying the State agency in cash, the value of the food benefits improperly issued to me, and may subject me to civil or criminal prosecution under state and federal law. Standards for eligibility and participation in the SFMNP are the same for everyone, regardless of race, color, national origin, age, disability, or sex. I understand I may appeal a decision made by the local agency regarding my eligibility for the SFMNP.

PROXY RELEASE

"I _____ (applicant) authorize _____ (proxy) to apply and receive benefits on my behalf.

Participant Signature: _____ Date: _____

Print Name: _____

Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

These answers are optional. **Please answer both statements:** This information will not affect your eligibility.

Select 1 or more of the racial categories:

- ____ American Indian or Alaska Native
 ____ Asian
 ____ Black or African American
 ____ Native Hawaiian or Other Pacific Islander
 ____ White

Select 1 or more of the ethnic categories:

- ____ Not Hispanic or Latino
 ____ Hispanic or Latino

COMPLETE REVERSE SIDE

PROXY INFORMATION

Proxy Signature: _____ Date: _____

Print Name: _____

Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

LOCAL AGENCY TO COMPLETE

Electronic Benefit Card Number Received: _____

Distribution Site: _____

Distributor Name and Title: _____

Signature: _____

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

**APPENDIX C
ELECTRONIC BENEFIT CARDS
DISTRIBUTION REPORT**

This form shall be submitted electronically here:

<https://www.cognitofrms.com/CTDoAg/2024SFMNPElectronicBenefitCardDistributionReport>

Please submit the information outlined below via the link provided above. A confirmation email will be sent within 24 hours. If you do not receive a confirmation email, please reach out to Ally Hughes at Allison.Hughes@ct.gov.

This form will only be accepted via the link provided above. Do not email this form to any DoAg program contacts.

DUE: November 1 Annually

Local Coordinating Agency (LCA) Name:

LCA Contact:

LCA Contact Email:

LCA Contact Phone Number:

Is the LCA contact above different from the original contact who received and distributed the SFMNP electronic benefit cards: YES NO

If YES, provide the name of the LCA contact at the start of the current SFMNP year:

1. Total number of SFMNP electronic benefit cards distributed to your agency:

2. Number of electronic benefit cards distributed to individuals over the age of 60 who meet income eligibility guidelines:

3. Number of electronic benefit cards distributed to disabled individuals under the age of 60 living in housing facilities occupied primarily by older individuals where congregate nutrition services are provided:

4. Number of electronic benefit cards NOT distributed.

By signing this, I attest the information reported is complete and accurate.

LCA Coordinator's (electronic) Signature

This form must be returned by November 1 annually.

FAILURE TO RETURN THE FORM VIA THE LINK PROVIDED BY THE DEADLINE SHALL VOID PARTICIPATION.

APPENDIX D
SFMNP PARTICIPANT SURVEY

The latest participant survey in English and Spanish will be provided at the time of SFMNP Benefit Card Distribution.



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: April 10, 2024
TO: Richard F. Kehoe, Chair
FROM: Mayor Connor S. Martin
RE: RESOLUTION: LoCIP Grant Allocations

A recent review of the Town's Local Capital Improvement Program (LoCIP) accounts revealed two invoices from the Facilities Signs Project that had not been submitted to the Office of Policy and Management (OPM) for reimbursement.

Because the LoCIP account for this project had already been closed out, OPM recommended that we create a new phase of the sign project and allocate the same amount of funds to the project as the outstanding reimbursement.

The attached resolution will create this project account and allow the Town to submit for reimbursement.

Please place this item on the Town Council agenda for the April 16, 2024 meeting.

C: P. O'Sullivan, Grants Manager
E. Buckheit, Development Director
M. McCaw, Director of Finance

**GRANTS ADMINISTRATION
MEMORANDUM**

TO: Mayor Connor S. Martin
FROM: Paul O’Sullivan, Grants Manager
SUBJECT: Referral to Council – LoCIP Grant Allocations – Facilities Signs (\$15,409)
DATE: April 9, 2024

A recent review of the Town’s Local Capital Improvement Program (LoCIP) accounts revealed two invoices from the Facilities Signs Project that had not been submitted to the Office of Policy and Management (OPM) for reimbursement. Because the LoCIP account for this project had already been closed out, OPM recommended that we create a new phase of the sign project and allocate the same amount of funds to the project as the outstanding reimbursement. The attached resolution will create this project account and allow the Town to submit for reimbursement.

Project Name	Amount	Description
Facility Sign Installations Phase IV	\$15,409	Installation of new signs at Town facilities, buildings, parks and cemeteries

I respectfully request the attached resolution be placed on the Town Council agenda for their meeting to be held on April 16, 2024. The purpose is to authorize you as Mayor to make application and execute any documents necessary to request reimbursement of these LoCIP grant funds for this project.

Please contact me at extension 7206 if you have any questions.

Cc: Melissa McCaw, Director of Finance
Eileen Buckheit, Director of Development

I, Jason Marshall, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a Resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 16th day of April, 2024.

RESOLVED: That Connor S. Martin, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents as may be required by the State of Connecticut Office of Policy and Management to secure Local Capital Improvement Program funds (LoCIP) in the amount of \$15,409.00 for the following project:

- Facility Sign Installations Phase IV \$15,409.00

AND I DO FURTHER CERTIFY that the above resolution has not been in any ways altered, amended, or repealed, and is now in full force and effect.

IN WITNESS WHEREOF, I do hereunto set my hand and affix the corporate seal of said Town of East Hartford this ____ day of April, 2024.

Jason Marshall, Town Council Clerk

seal



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: April 10, 2024
TO: Richard F. Kehoe, Chair
FROM: Mayor Connor S. Martin
RE: RESOLUTION – Historic Preservation Grant


The Town of East Hartford is looking to apply to the Public Records Administration of the Connecticut State Library for a Historic document Preservation Grant in the amount of \$7,500.

No matching funds are required.

Please place this item on the Town Council agenda for the April 16, 2024 meeting.

Cc: P. O'Sullivan, Grants Manager
E. Buckheit, Development Director
K. Bilodeau, Town Clerk

GRANTS ADMINISTRATION
MEMORANDUM

TO: Mayor Connor S. Martin
FROM: Paul O'Sullivan, Grants Manager 
SUBJECT: Council Resolution – Historic Document Preservation Grant
DATE: April 9, 2024

Attached is a draft Town Council resolution authorizing you as Mayor to apply to the Public Records Administration of the Connecticut State Library for a Historic Document Preservation Grant

Connecticut Public Act 00-146 established an account to support the costs of preservation and management of historic documents. For the twenty-second year, East Hartford is eligible to receive this non-competitive grant from the Public Records Administration of the Connecticut State Library. This year the grant award is in the amount of \$7,500.00. No matching funds are required under this program.

As in past years, the Town will continue to use these grant funds to convert paper indexes and land records stored on microfilmed pages to digital images. These digital images will then be linked to our land record index; allowing title searchers, the public, and staff the ability to view and print the document from the internet or from the office.

I have included an excerpt from the program's grant guidelines for your information.

I respectfully request that this item be placed on the Town Council agenda for their meeting to be held on April 16, 2024. Please contact me at extension 7206 if you have any questions.

Attachments: as stated

Cc: Eileen Buckheit, Development Director
Kelly Bilodeau, Town Clerk

I. INTRODUCTION

As we enter the twenty-third year of the Historic Documents Preservation Program, the program's benefits are evident to Connecticut's citizens, historians, genealogists, title searchers and attorneys working with municipal government records throughout the state. The program continues to support municipalities in making significant improvements to the preservation and management of their most valuable records.

Grant award levels are set each year based on available funding. After evaluating the fund balance and revenue projections for the remainder of this fiscal year, the State Librarian and the agency's fiscal manager determined that funding level per grant category can be increased by \$500.00 for the upcoming fiscal year. The FY 2024 grant award levels have been set at \$6,000, \$8,000 and \$11,000 for small, medium and large towns, respectively.

Since its inception, the grant program has awarded over \$20 million in grants to municipalities. These grants have supported a wide range of projects, allowing municipalities to improve records preservation and management, increase efficiencies and reduce costs. Funding to support these services has proven even more critical during the COVID-19 pandemic. Many municipalities have reported that because of ongoing grants from this program, they were well-prepared to provide electronic access to the land records and maps when town halls were closed to the public. This ability to provide online access helped ensure that towns could continue to maintain one of their essential services, the legal recording of property transactions across the state.

Through scanning, microfilming, conservation, program development and other records projects, municipalities are improving public access to local records while ensuring that these records continue to remain available to future generations.

The grant staff and I look forward to working with you during FY 2024.



LeAnn R. Power, CRM
Public Records Administrator
February 1, 2023

TOWN COUNCIL RESOLUTION
GRANT INFORMATION FORM

Grant Description: Historic Documents Preservation Program Grant

Funder: Connecticut State Library

Grant Amount: \$7,500.00

Frequency: One time Annual Biennial Other _____

First year received:	<u>2002</u>		
Last 3 years received:	<u>2023</u>	<u>2022</u>	<u>2021</u>
Funding level by year:	<u>\$8,000</u>	<u>\$ 7,500</u>	<u>\$ 7,500</u>

Is a local match required? Yes No

If yes, how much? Not applicable

From which account? Not applicable

Grant purpose: Support the costs of preservation and management of historic documents.

Results achieved: Conversion of paper indexes and land records stored on microfilmed pages to digital images.

Duration of grant: One year

Status of application: Under development

Meeting attendee: Town Clerk Kelly Bilodeau, x7235

Comments: None

I, Jason Marshall, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 16th day of April, 2024

R E S O L U T I O N

WHEREAS; The Public Records Administration of the Connecticut State Library offers a non-competitive grant each year to the Town Clerk's Office and

WHEREAS; the grant for the fiscal year of 2024, is in the amount of \$7,500.00 and

WHEREAS said grant supports the preservation of Historic Documents in the Town Clerk's Office,

NOW THEREFORE LET IT BE RESOLVED; that Connor S. Martin, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by the Connecticut State Library Public Records Administrator as they pertain to this Historic Documents Preservation Program.

AND I DO CERTIFY that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

IN WITNESS WHEREOF, I do hereunto set my hand and affix the corporate seal of said Town of East Hartford the ____ day of April, 2024.

Seal

Signed: _____
Jason Marshall, Town Council Clerk



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: April 10, 2024
TO: Richard F. Kehoe, Chair
FROM: Mayor Connor S. Martin
RE: RESOLUTION: 2024-2025 School Readiness Grant


As a priority school readiness district municipality, the Town of East Hartford is applying for total estimated funding of \$3,008,742 from the CSDE School Readiness Grant Program. Funding breaks down as follows:

- School Readiness: \$2,887,500
- Admin Funds: \$ 100,000
- Quality Enhancement: \$ 21,242
\$3,008,742

Please place this information on the agenda for the April 16, 2024 meeting.

C: Eileen Buckheit, Director of Development
Paul O'Sullivan, Grants Manager
Jessica Carrero, Assistant to the Mayor
Jean Barresi, East Hartford School Readiness Liaison

GRANTS ADMINISTRATION
MEMORANDUM

TO: Mayor Connor S. Martin
FROM: Paul O'Sullivan, Grants Manager 
SUBJECT: Council Resolution – 2024-25 School Readiness Grant
DATE: March 22, 2024

Attached is a draft resolution authorizing your signature of an application to the Connecticut State Department of Education (CSDE) for a School Readiness Grant.

As a priority school readiness district municipality, the Town of East Hartford is applying for total estimated funding of \$3,008,742 from the CSDE School Readiness Grant Program. Funding breaks down as follows:

- School Readiness: \$2,887,500
- Admin Funds: \$ 100,000
- Quality Enhancement: \$ 21,242
\$3,008,742

An overview and description of the program is attached.

School Readiness is an initiative that develops a network of programs to provide open access for children to quality programs that promote their health and safety and prepare them for formal schooling.

It is expected that all children who participate in quality school readiness programs will demonstrate the skills at kindergarten entry delineated in the Connecticut Early Learning and Development Standards (ELDS) developed by the CSDE.

I respectfully request that the attached Resolution be placed on the Town Council agenda for their meeting to be held April 2, 2024. The Resolution will authorize you to execute the application and other documents as may be required by the State of Connecticut for the School Readiness Program.

Please contact me at extension 7206 if you have any questions.

Attachments: as stated

Cc: Eileen Buckheit, Director of Development
Jessica Carrero, Assistant to the Mayor
Jean Barresi, East Hartford School Readiness Liaison

TOWN COUNCIL RESOLUTION
GRANT INFORMATION FORM

Grant Description: 2024-25 School Readiness Grant

Funder: Connecticut State Department of Education

Grant Amount: \$3,008,742

Frequency: One time Annual Biennial Other _____

First year received:	<u>2011*</u>		
Last 3 years received:	<u>2024</u>	<u>2023</u>	<u>2022</u>
Funding level by year:	<u>\$2,716,990</u>	<u>\$2,861,786</u>	<u>\$2,761,544</u>

Is a local match required? Yes No

If yes, how much? Not applicable From which account? Not applicable

Grant purpose: This grant program provides spaces in accredited or approved school readiness programs for all preschool children in designated school districts. The local chief elected official and the superintendent of schools jointly appoint and convene a school readiness council that is responsible for making recommendations on issues relating to school readiness.

Results achieved: This program seeks to strengthen the family through encouragement of parental involvement in a child's development and education and enhancement of a family's capacity to meet the special needs of the children, including children with disabilities;

Duration of grant: One Year

Status of application: Application under development

Meeting attendee: Jean Barresi, East Hartford School Readiness Liaison, 860-539-4199

Comments: *Program was created by the state in 1997. However, Grants Administration Office records for this grant only go back to 2011.

OVERVIEW AND DESCRIPTION

Connecticut School Readiness Grant

Purpose of grant as outlined in Connecticut General Statutes (C.G.S.) Section 10-160 is to:

- Provide open access for children to quality programs that promote the health and safety of children and prepare them for formal schooling;
- Provide opportunities for parents to choose among affordable and accredited programs;
- Encourage coordination and cooperation among programs and prevent the duplication of services;
- Recognize the specific service needs and unique resources available to particular municipalities and provide flexibility in the implementation of programs;
- Prevent or minimize the potential for developmental delay in children prior to their reaching the age of five;
- Enhance federally funded school readiness programs;
- Strengthen the family through encouragement of parental involvement in a child's development and education; and enhancement of a family's capacity to meet the special needs of the children, including children with disabilities;
- Reduce educational costs by decreasing the need for special education services for school age children and avoiding grade repetition;
- Assure that children with disabilities are integrated into programs available to children who are not disabled; and
- Improve the availability and quality of school readiness programs and their coordination with the services of child care providers.

For additional information about School Readiness requirements, the OEC's General Policies (GPs) for all state-funded programs are available at:

[General Policies - Connecticut Office of Early Childhood](#)

The School Readiness grant is intended to provide funds for:

- Infants and Toddlers and children ages three and four and five year-olds not eligible to attend kindergarten who access care in the following type of settings: for-profit or not-for-profit private preschool programs, public preschool programs, Head Start programs, faith-based preschool programs, and state-funded day care programs. Programs must be Head Start approved **AND/OR** NAEYC accredited or eligible for NAEYC accreditation. Please visit the GPs link described above for more information.

I, Jason Marshall, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 16th of April, 2024.

RESOLUTION

WHEREAS, the Connecticut State Department of Education is authorized to extend financial assistance, through the School Readiness Grant Program, to Priority Communities for the development of a network of school readiness programs that provide open access for children to quality programs that promote the health and safety of children and prepare them for formal schooling; and

WHEREAS, the Town of East Hartford and East Hartford Public Schools desire to make and execute an application for funding with the State of Connecticut to support School Readiness programs for East Hartford children.

NOW, THEREFORE, BE IT RESOLVED by the Town Council that Connor S. Martin, Mayor of the Town of East Hartford, is hereby authorized to execute such application and, upon approval of said application, to enter into and execute a funding agreement and any amendments and other documents as may be required by the State of Connecticut for the School Readiness Program.

AND I DO FURTHER CERTIFY that the above resolution has not been in any wise altered, amended, or repealed, and is now in full force and effect.

IN WITNESS WHEREOF, I do hereunto set my hand and affix the corporate seal of said Town of East Hartford this ____ day of April, 2024.

Signed: _____
Jason Marshall, Council Clerk

seal



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: March 26, 2024
TO: Richard F. Kehoe, Chair
FROM: Mayor Connor S. Martin
RE: REFERRAL: Tax Policy Subcommittee – Properties Recommended for Tax Lien Sales

Attached is a list of properties recommended for the Town's annual tax lien sale. The list contains 115 properties that are moving toward a tax lien sale totaling \$1,359,664.85 and represents properties that have fallen into delinquency where all town efforts have failed to secure payment.

Please place this item on the Town Council agenda for the April 2, 2024 meeting for referral to the Tax Policy Subcommittee.

C: M. McCaw, Finance Director
I. Laurenza, Tax Collector



MEMORANDUM

DATE: March 25, 2024
TO: Connor Martin, Mayor
FROM: Melissa McCaw, Director of Finance
TELEPHONE: (860) 291-7246
RE: Referral to Tax Policy Committee - Properties Recommended for Tax Lien Sale

Attached please find a list of properties being recommended for the town's annual tax lien sale. The list contains 115 properties that are moving forward toward a tax lien sale totaling \$1,359,664.85 and represents properties that have fallen into delinquency where all town efforts have failed to secure payment. The estimated \$1.4 million includes a \$24 lien fee adjustment on all 2022 Grand List Bills.

Please note this list is preliminary and will decrease substantially as the process proceeds but all amounts that eventually move to lien sale will be updated through the expected date of sale, which should be no later than August 31, 2024.

The policy criteria applied by the Tax Office that results in a property being selected for lien sale includes any real estate delinquency in excess of \$10,000 or any amount when the delinquency spans any portion of the three grand list years.

As background information related to the process followed by the Tax Office, the collection process completed for each grand list year is summarized below:

- The tax bill first installment legal notice is published (3 times; before due date, after due and before it becomes delinquent).
- An individual tax bill is printed and mailed to the property address (mid-June).
- If full payment is not received, an individual delinquent letter is mailed (August).
- The tax bill second installment legal notice is published (3 times; before due date, after due and before it becomes delinquent).
- If full payment is not received, an individual demand letter is mailed (February).
- If amounts remain unpaid, a notice of intention to file lien letter is mailed (April).
- If amounts remain unpaid, a lien is filed by the Tax Collector (in May).

Based on the aforementioned, the town will issue a tax lien sale request for proposal (RFP). When the town has accepted bids in the past, the town was able to collect 100% of the tax due on the parcels when the lien was sold.

On some properties, the owner came forward and entered into an agreement with the town to deposit an initial payment approximately 25% of the taxes due while agreeing to retire the remaining balance over 18 months while keeping new taxes current.

Like past lien sales, the town will advertise these properties and request sealed bids. The bids received by the town will be opened and analyzed by the Administration, who then will return to the Town Council with approximate recommendations for the sale. The Finance Department, including the Tax Office, will work closely with Corporation Counsel to facilitate this sale by August 31, 2024 for tax receipt recording purposes.

In addition, the Tax Office, with the Corporation Counsel will be working to assign subsequent tax liens in cases where that property's tax liens have been sold in prior years. This encompasses 65 properties totaling \$443,508.79.

In closing, while it is regrettable that the town has to initiate these actions, despite our best efforts, we have been unable to secure collection with these particular properties. Accordingly, to maintain a fair and equitable tax collection system and support city services upon which our town residents rely, we must initiate this process.

Should you have any questions or concerns regarding the above noted, please do not hesitate to contact me.

Thank you.

TOWN OF EAST HARTFORD LIENS FY2024

Interest through February 2024

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	B-INT	INTEREST	LIEN	FEE	TOTAL
2022-01-0000131	17128	55 PENT HIGHWAY ASSOCIATES LLC	200 PRESTIGE PARK RD	51,472.70	0	1,544.18	0	0	53,016.88
TOTAL	1		17128 200 PRESTIGE PARK RD	51,472.70	0	1,544.18	0	0	53,016.88
2016-01-0012328	6073	RIVERA LUIS A	19 HARRISON PL	2,101.96	0	2,333.18	24	668.87	5,128.01
2017-01-0012328	6073	RIVERA LUIS A	19 HARRISON PL	4,258.42	0	4,151.96	24	1,265.16	9,699.54
2018-01-0012328	6073	RIVERA LUIS A	19 HARRISON PL	4,387.98	0	3,488.44	24	1,185.06	9,085.48
2019-01-0012328	6073	RIVERA LUIS A	19 HARRISON PL	4,460.36	0	2,743.12	24	1,084.12	8,311.60
2020-01-0012120	6073	RIVERA LUIS A	19 HARRISON PL	4,409.42	0	1,918.10	24	0	6,351.52
2021-01-0012090	6073	RIVERA LUIS A	19 HARRISON PL	4,799.88	0	1,223.97	24	0	6,047.85
2022-01-0012100	6073	RIVERA LUIS A	19 HARRISON PL	4,980.16	0	373.51	0	0	5,353.67
TOTAL	7		6073 19 HARRISON PL	29,398.18	0	16,232.28	144	4,203.21	49,977.67
2018-01-0009503	3507	MCCRAY CAROLYN E	113 CRESCENT DR	4,698.84	0	1,679.43	24	960.34	7,362.61
2019-01-0009503	3507	MCCRAY CAROLYN E	113 CRESCENT DR	4,776.36	0	2,937.46	24	1,160.67	8,898.49
2020-01-0009093	3507	MCCRAY CAROLYN E	113 CRESCENT DR	4,721.82	0	2,053.99	24	0	6,799.81
2021-01-0009083	3507	MCCRAY CAROLYN E	113 CRESCENT DR	5,350.50	0	1,364.38	24	0	6,738.88
2022-01-0009082	3507	MCCRAY CAROLYN E	113 CRESCENT DR	5,551.48	0	416.36	0	0	5,967.84
TOTAL	5		3507 113 CRESCENT DR	25,099.00	0	8,451.62	96	2,121.01	35,767.63
2022-01-0014254	3322	THE NGUYEN & CAI GROUP LLC	477 CONNECTICUT BLVD	32,495.88	0	974.88	0	0	33,470.76
TOTAL	1		3322 477 CONNECTICUT BLVD	32,495.88	0	974.88	0	0	33,470.76
2016-01-0009733	11388	MERCHANT FOUNDERS LLC	262 PITKIN ST	2,536.00	0	2,929.08	24	823.36	6,312.44
2017-01-0009733	11388	MERCHANT FOUNDERS LLC	262 PITKIN ST	2,568.88	0	2,504.66	24	764.63	5,862.17
2018-01-0009733	11388	MERCHANT FOUNDERS LLC	262 PITKIN ST	2,647.04	0	2,104.40	24	716.32	5,491.76
2019-01-0009733	11388	MERCHANT FOUNDERS LLC	262 PITKIN ST	2,690.70	0	1,654.78	24	655.42	5,024.90
2020-01-0009352	11388	MERCHANT FOUNDERS LLC	262 PITKIN ST	2,661.46	0	1,157.73	24	0	3,843.19
2021-01-0009336	11388	MERCHANT FOUNDERS LLC	262 PITKIN ST	2,387.84	0	608.9	24	0	3,020.74
2022-01-0009340	11388	MERCHANT FOUNDERS LLC	262 PITKIN ST	2,477.54	0	185.81	0	0	2,663.35
TOTAL	7		11388 262 PITKIN ST	17,969.46	0	11,145.36	144	2,959.73	32,218.55
2022-01-0004832	2029	FGE ENTERPRISE LLC	1227 BURNSIDE AVE	26,182.15	0	785.47	0	0	26,967.62
TOTAL	1		2029 1227 BURNSIDE AVE	26,182.15	0	785.47	0	0	26,967.62
2022-01-0007660	3910	KRS REALTY CT LLC	10 EASTERN PARK RD	25,816.25	0	774.49	0	0	26,590.74
TOTAL	1		3910 10 EASTERN PARK RD	25,816.25	0	774.49	0	0	26,590.74

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BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	B-INT	INTEREST	LIEN	FEE	TOTAL
2013-01-0007489	1119	SCHULTZ JOSEPH W	263 BREWER ST REAR	1,114.58	0	1,889.21	24	454.17	3,481.96
2014-01-0007489	1119	SCHULTZ JOSEPH W	263 BREWER ST REAR	1,125.86	0	1,705.68	24	428.33	3,283.87
2015-01-0007489	1119	SCHULTZ JOSEPH W	263 BREWER ST REAR	1,125.86	0	1,503.02	24	397.93	3,050.81
2016-01-0007489	1119	SCHULTZ JOSEPH W	263 BREWER ST REAR	1,317.88	0	1,522.15	24	429.6	3,293.63
2017-01-0007489	1119	SCHULTZ JOSEPH W	263 BREWER ST REAR	1,334.96	0	1,301.59	24	399.08	3,059.63
2018-01-0007489	1119	SCHULTZ JOSEPH W	263 BREWER ST REAR	1,375.58	0	1,093.58	24	373.97	2,867.13
2019-01-0007489	1119	SCHULTZ JOSEPH W	263 BREWER ST REAR	1,398.26	0	859.93	24	342.33	2,624.52
2020-01-0012995	1119	SCHULTZ JOSEPH W	263 BREWER ST REAR	1,382.30	0	601.3	24	0	2,007.60
2021-01-0012978	1119	SCHULTZ JOSEPH W EST OF	263 BREWER ST REAR	1,016.40	0	259.18	24	0	1,299.58
2022-01-0012995	1119	SCHULTZ JOSEPH W EST OF	263 BREWER ST REAR	1,054.58	0	79.09	0	0	1,133.67
TOTAL	10		1119 263 BREWER ST REAR	12,246.26	0	10,814.73	216	2,825.41	26,102.40
2022-01-0005233	6076	G L K REALTY L L C	50 HARTLAND ST	23,330.09	0	699.9	0	0	24,029.99
TOTAL	1		6076 50 HARTLAND ST	23,330.09	0	699.9	0	0	24,029.99
2021-01-0007163	4868	JONES SUSAN P	380 FOREST ST	8,383.28	0	2,137.73	24	0	10,545.01
2022-01-0007159	4868	JONES SUSAN P	380 FOREST ST	8,698.16	0	652.36	0	0	9,350.52
TOTAL	2		4868 380 FOREST ST	17,081.44	0	2,790.09	24	0	19,895.53
2021-01-0007642	6871	MALENA MELISSA	165 HOLLAND LN	5,707.00	0	1,198.47	24	0	6,929.47
2022-01-0007641	6871	MALENA MELISSA	165 HOLLAND LN	11,842.72	0	888.2	0	0	12,730.92
TOTAL	2		6871 165 HOLLAND LN	17,549.72	0	2,086.67	24	0	19,660.39
2021-01-0002897	794	CLOUTIER KEVIN A SR	65 BLACKSTONE LN	7,950.71	0	1,786.63	24	0	9,761.34
2022-01-0002908	794	CLOUTIER KEVIN A SR	65 BLACKSTONE LN	8,407.18	0	630.54	0	0	9,037.72
TOTAL	2		794 65 BLACKSTONE LN	16,357.89	0	2,417.17	24	0	18,799.06
2021-01-0011520	1772	PRIMARY PREVENTION HOME CARE LLC	254 BURNSIDE AVE	6,977.48	0	1,644.26	24	0	8,645.74
2022-01-0011495	1772	PRIMARY PREVENTION HOME CARE LLC	254 BURNSIDE AVE	9,411.12	0	705.84	0	0	10,116.96
TOTAL	2		1772 254 BURNSIDE AVE	16,388.60	0	2,350.10	24	0	18,762.70
2021-01-0004828	12893	VC ENTERPRISES LLC	74-76 SILVER LN	7,031.25	0	1,160.15	24	0	8,215.40
2022-01-0004836	12893	VC ENTERPRISES LLC	74-76 SILVER LN	9,671.48	0	725.36	0	0	10,396.84
TOTAL	2		12893 74-76 SILVER LN	16,702.73	0	1,885.51	24	0	18,612.24
2020-01-0003221	108	CORBETT PENNY A	10-12 AMY DR	17.8	0	6.94	24	0	48.74
2021-01-0003218	108	CORBETT PENNY A	10-12 AMY DR	7,796.56	0	1,988.12	24	0	9808.68

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BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	B-INT	INTEREST	LIEN	FEE	TOTAL
2022-01-0003229	108	CORBETT PENNY A	10-12 AMY DR	8,089.42	0	606.71	0	0	8696.13
TOTAL	3		108 10-12 AMY DR	15,903.78	0	2,601.77	48	0	18,553.55
2021-01-0011329	4448	PINNOCK FITZROY &	117 FORBES ST	7,507.92	0	1,914.52	24	0	9,446.44
2022-01-0011321	4448	PINNOCK FITZROY &	117 FORBES ST	7,789.92	0	584.25	0	0	8,374.17
TOTAL	2		4448 117 FORBES ST	15,297.84	0	2,498.77	24	0	17,820.61
2020-01-0001185	3575	BELCH WILLIAM E EST OF	30 CROSS DR	4,295.42	0	1,868.51	24	0	6,187.93
2021-01-0001186	3575	BELCH WILLIAM E EST OF	30 CROSS DR	4,827.76	0	1,231.07	24	0	6,082.83
2022-01-0001186	3575	BELCH WILLIAM E EST OF	30 CROSS DR	5,009.10	0	375.69	0	0	5,384.79
TOTAL	3		3575 30 CROSS DR	14,132.28	0	3,475.27	48	0	17,655.55
2022-01-0008317	13021	LOMBARDO DIANA GRANT	708 SILVER LN	17,108.74	0	513.26	0	0	17,622.00
TOTAL	1		13021 708 SILVER LN	17,108.74	0	513.26	0	0	17,622.00
2021-01-0015301	11762	WELDON RENEE C & DEANDRE L	11 RECTOR ST	6,730.91	0	201.94	24	40	6,996.85
2022-01-0015293	11762	WELDON RENEE C & DEANDRE L	11 RECTOR ST	9,814.84	0	736.11	0	0	10,550.95
TOTAL	2		11762 11 RECTOR ST	16,545.75	0	938.05	24	40	17,547.80
2021-01-0009008	9122	MAW SOLO PLAN 401(K)	91 MANNING LN	7,230.36	0	1,843.74	24	0	9,098.10
2022-01-0009002	9122	MAW SOLO PLAN 401(K)	91 MANNING LN	7,501.94	0	562.65	0	0	8,064.59
TOTAL	2		9122 91 MANNING LN	14,732.30	0	2,406.39	24	0	17,162.69
2021-01-0000117	8691	531 MAIN ST LLC	531 MAIN ST	6,999.87	0	629.98	24	0	7,653.85
2022-01-0000126	8691	531 MAIN ST LLC	531 MAIN ST	8,816.94	0	661.27	0	0	9,478.21
TOTAL	2		8691 531 MAIN ST	15,816.81	0	1,291.25	24	0	17,132.06
2021-01-0014164	7611	TAZZ GATEWAY PROPERTIES HOLDINGS LLC &	347 KING ST	4,838.00	0	1,015.98	24	0	5,877.98
2022-01-0014181	7611	TAZZ GATEWAY PROPERTIES HOLDINGS LLC &	347 KING ST	10,039.44	0	752.96	0	0	10,792.40
TOTAL	2		7611 347 KING ST	14,877.44	0	1,768.94	24	0	16,670.38
2022-01-0000032	11011	150 PARK AVENUE LLC	150-174 PARK AVE	15,153.13	0	565.08	0	0	15,718.21
TOTAL	1		11011 150-174 PARK AVE	15,153.13	0	565.08	0	0	15,718.21
2020-01-0012441	4576	RONDINONE DONNA R & RAGAZZI ANTHONY F	749 FORBES ST	638.57	0	191.57	24	0	854.14
2021-01-0012422	4576	RONDINONE DONNA R & RAGAZZI ANTHONY F	749 FORBES ST	6,181.58	0	1,576.31	24	0	7,781.89
2022-01-0012441	4576	RONDINONE DONNA R & RAGAZZI ANTHONY F	749 FORBES ST	6,413.76	0	481.04	0	0	6,894.8

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BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	B-INT	INTEREST	LIEN	FEE	TOTAL
TOTAL	3		4576 749 FORBES ST	13,233.91	0	2,248.92	48	0	15,530.83
2021-01-0004416	11732	E HTFD CT LODGE #1477	404 PROSPECT ST	5,026.45	0	150.79	24	0	5,201.24
2022-01-0004418	11732	E HTFD CT LODGE #1477	404 PROSPECT ST	9,694.35	0	290.84	0	0	9,985.19
TOTAL	2		11732 404 PROSPECT ST	14,720.80	0	441.63	24	0	15,186.43
2020-01-0002307	6024	CANELO JOSEPH & MARION P	5 HANLEY LN	2,291.21	0	893.57	24	0	3,208.78
2021-01-0002311	6024	CANELO JOSEPH & MARION P	5 HANLEY LN	4,534.14	0	1,156.20	24	0	5,714.34
2022-01-0002314	6024	CANELO JOSEPH & MARION P	5 HANLEY LN	5,638.26	0	422.87	0	0	6,061.13
TOTAL	3		6024 5 HANLEY LN	12,463.61	0	2,472.64	48	0	14,984.25
2020-01-0011321	6375	PILKIN LORRAINE	42-44 HIGBIE DR	2,180.29	0	850.31	24	0	3,054.60
2021-01-0011307	6375	PILKIN LORRAINE	42-44 HIGBIE DR	4,836.36	0	1,233.27	24	0	6,093.63
2022-01-0011299	6375	PILKIN LORRAINE	42-44 HIGBIE DR	5,018.02	0	376.35	0	0	5,394.37
TOTAL	3		6375 42-44 HIGBIE DR	12,034.67	0	2,459.93	48	0	14,542.60
2020-01-0013958	1109	STODDARD DONALD J	229 BREWER ST	2,418.15	0	943.08	24	0	3,385.23
2021-01-0013932	1109	STODDARD DONALD J	229 BREWER ST	4,555.52	0	1,161.66	24	0	5,741.18
2022-01-0013946	1109	STODDARD DONALD J	229 BREWER ST	4,726.62	0	354.5	0	0	5,081.12
TOTAL	3		1109 229 BREWER ST	11,700.29	0	2,459.24	48	0	14,207.53
2020-01-0006568	637	HINMAN FRANCES & CICCAGLIONE JOAN	89 BEDFORD AVE	2,006.47	0	782.52	24	0	2,812.99
2021-01-0006541	637	HINMAN FRANCES	89 BEDFORD AVE	4,674.82	0	1,192.08	24	0	5,890.90
2022-01-0006538	637	HINMAN FRANCES	89 BEDFORD AVE	4,850.42	0	363.79	0	0	5,214.21
TOTAL	3		637 89 BEDFORD AVE	11,531.71	0	2,338.39	48	0	13,918.10
2021-01-0009080	2287	MCCOY LOIS L	37 CAVAN RD	7,687.50	0	1,960.32	24	0	9,671.82
2022-01-0009079	2287	MCCOY LOIS L	37 CAVAN RD	3,988.13	0	119.64	0	0	4,107.77
TOTAL	2		2287 37 CAVAN RD	11,675.63	0	2,079.96	24	0	13,775.59
2016-01-0009463	12276	MCCABE EDWARD J & JAMES E &	23 ST REGIS ST	1,075.10	0	1,241.74	24	351.13	2,691.97
2017-01-0009463	12276	MCCABE EDWARD J & JAMES E &	23 ST REGIS ST	1,089.04	0	1,061.81	24	326.23	2,501.08
2018-01-0009463	12276	MCCABE EDWARD J & JAMES E &	23 ST REGIS ST	1,122.16	0	892.12	24	305.74	2,344.02
2019-01-0009463	12276	MCCABE EDWARD J & JAMES E &	23 ST REGIS ST	1,140.68	0	701.51	24	279.93	2,146.12
2020-01-0009057	12276	MCCABE EDWARD J & JAMES E &	23 ST REGIS ST	1,127.66	0	490.53	24	0	1,642.19
2021-01-0009047	12276	MCCABE EDWARD J & JAMES E &	23 ST REGIS ST	1,004.50	0	256.15	24	0	1,284.65
2022-01-0009045	12276	MCCABE EDWARD J & JAMES E &	23 ST REGIS ST	1,042.24	0	78.16	0	0	1,120.40

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BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	B-INT	INTEREST	LIEN	FEE	TOTAL
TOTAL	7		12276 23 ST REGIS ST	7,601.38	0	4,722.02	144	1,263.03	13,730.43
2021-01-0000208	539	ACCAPUTO ANNA	71 BARBONSEL RD	3,974.54	0	834.65	24	0	4,833.19
2022-01-0000220	539	ACCAPUTO GIORGIANA	71 BARBONSEL RD	8,247.66	0	618.57	0	0	8,866.23
TOTAL	2		539 71 BARBONSEL RD	12,222.20	0	1,453.22	24	0	13,699.42
2021-01-0014937	7552	VELA MARLYN	57 KING ST	5,714.58	0	1,457.22	24	0	7,195.80
2022-01-0014927	7552	NARRO CHRISTIAN JOAO	57 KING ST	5,929.24	0	444.69	0	0	6,373.93
TOTAL	2		7552 57 KING ST	11,643.82	0	1,901.91	24	0	13,569.73
2021-01-0003398	4293	CROSSE GARY K & ROSALINE G	81 FARMSTEAD RD	4,225.03	0	873.59	24	0	5,122.62
2022-01-0003400	4293	CROSSE GARY K & ROSALINE G	81 FARMSTEAD RD	7,822.26	0	586.67	0	0	8,408.93
TOTAL	2		4293 81 FARMSTEAD RD	12,047.29	0	1,460.26	24	0	13,531.55
2022-01-0006866	5517	NOBLE EAST HARTFORD LLC	160 GOVERNOR ST	12,783.49	0	383.5	0	0	13,166.99
TOTAL	1		5517 160 GOVERNOR ST	12,783.49	0	383.5	0	0	13,166.99
2021-01-0002580	14665	CATTANACH LINDA L	234 WESTERLY TER	5,460.38	0	1,392.40	24	0	6,876.78
2022-01-0002576	14665	CATTANACH LINDA L	234 WESTERLY TER	5,665.48	0	424.91	0	0	6,090.39
TOTAL	2		14665 234 WESTERLY TER	11,125.86	0	1,817.31	24	0	12,967.17
2021-01-0004086	9255	DION JOSEPH H & JOAN E	256 MAPLE ST	4,828.92	0	0	24	0	4,852.92
2022-01-0004093	9255	DION JOSEPH H & JOAN E	256 MAPLE ST	7,538.10	0	565.36	0	0	8,103.46
TOTAL	2		9255 256 MAPLE ST	12,367.02	0	565.36	24	0	12,956.38
2021-01-0004717	3251	FASOLO PAUL A	75 CONCORD ST	5,375.10	0	1,370.66	24	0	6,769.76
2022-01-0004732	3251	FASOLO PAUL A	75 CONCORD ST	5,577.00	0	418.28	0	0	5,995.28
TOTAL	2		3251 75 CONCORD ST	10,952.10	0	1,788.94	24	0	12,765.04
2020-01-0004817	13411	FERRARO-LEE TEENA & LEE PERRY	24 SPAULDING CIR	3,346.92	0	245.53	24	0	3,616.45
2021-01-0004806	13411	FERRARO-LEE TEENA & LEE PERRY	24 SPAULDING CIR	3,781.02	0	964.16	24	0	4,769.18
2022-01-0004815	13411	LEE TEENA FERRARO	24 SPAULDING CIR	3,923.04	0	294.23	0	0	4,217.27
TOTAL	3		13411 24 SPAULDING CIR	11,050.98	0	1,503.92	48	0	8,385.63
2021-01-0005859	14202	GORNISH LESLIE MICHELLE	806 TOLLAND ST	4,858.65	0	1,077.48	24	0	5,960.13
2022-01-0005860	14202	GORNISH LESLIE MICHELLE	806 TOLLAND ST	6,128.32	0	459.62	0	0	6,587.94
TOTAL	2		14202 806 TOLLAND ST	10,986.97	0	1,537.10	24	0	12,548.07

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BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	B-INT	INTEREST	LIEN	FEE	TOTAL
2021-01-0014001	7868	SULLIVAN ANNA MARY	105 LARRABEE ST	5,276.70	0	1,345.56	24	0	6,646.26
2022-01-0014018	7868	SULLIVAN ANNA MARY	105 LARRABEE ST	5,474.90	0	410.61	0	0	5,885.51
TOTAL	2		7868 105 LARRABEE ST	10,751.60	0	1,756.17	24	0	12,531.77
2021-01-0006629	379	HONORA LLC	228 ARBUTUS ST	5,263.18	0	1,342.11	24	0	6,629.29
2022-01-0006625	379	HONORA LLC	228 ARBUTUS ST	5,460.86	0	409.56	0	0	5,870.42
TOTAL	2		379 228 ARBUTUS ST	10,724.04	0	1,751.67	24	0	12,499.71
2022-01-0011638	8775	R R A PROPERTIES LLC	1251-1265 MAIN ST	12,042.20	0	361.27	0	0	12,403.47
TOTAL	1		8775 1251-1265 MAIN ST	12,042.20	0	361.27	0	0	12,403.47
2022-01-0002033	5398	BVT AND CSM REALTY OF VERNON CT LLC	757 GOODWIN ST	11,400.90	0	855.06	0	20	12,275.96
TOTAL	1		5398 757 GOODWIN ST	11,400.90	0	855.06	0	20	12,275.96
2022-01-0010904	11057	PARK PLACE PLAZA LLC	353-357 PARK AVE	11,914.61	0	357.44	0	0	12,272.05
TOTAL	1		11057 353-357 PARK AVE	11,914.61	0	357.44	0	0	12,272.05
2021-01-0001704	4802	BRENNAN THOMAS M	140 FOREST ST	4,813.91	0	981.6	24	0	5,819.51
2022-01-0001705	4802	BRENNAN THOMAS M	140 FOREST ST	5,933.48	0	445.01	0	0	6,378.49
TOTAL	2		4802 140 FOREST ST	10,747.39	0	1,426.61	24	0	12,198.00
2021-01-0011743	1864	RANGASAMMY EDWIN AS GUARDIAN	551-553 BURNSIDE AVE	3,537.07	0	742.78	24	0	4,303.85
2022-01-0011732	1864	RANGASAMMY EDWIN AS GUARDIAN	551-553 BURNSIDE AVE	7,339.86	0	550.49	0	0	7,890.35
TOTAL	2		1864 551-553 BURNSIDE AVE	10,876.93	0	1,293.27	24	0	12,194.20
2021-01-0000039	12871	GOLDEN KEY HOME RENOVATION INC	17-19 SILVER LN	3,534.00	0	742.14	24	0	4,300.14
2022-01-0000043	12871	GOLDEN KEY HOME RENOVATION INC	17-19 SILVER LN	7,333.48	0	550.01	0	0	7,883.49
TOTAL	2		12871 17-19 SILVER LN	10,867.48	0	1,292.15	24	0	12,183.63
2022-01-0000119	222	51 APPEGATE PARTNERS LLC	51 APPEGATE LN	11,651.01	0	349.53	0	0	12,000.54
TOTAL	1		222 51 APPEGATE LN	11,651.01	0	349.53	0	0	12,000.54
2022-01-0001886	13125	BTV REALTY OF EAST HARTFORD LLC	1375 SILVER LN	11,628.78	0	348.86	0	0	11,977.64
TOTAL	1		13125 1375 SILVER LN	11,628.78	0	348.86	0	0	11,977.64
2021-01-0006430	1540	HERNANDEZ GILBERT JIMMY	202 BURKE ST	5,036.04	0	1,284.19	24	0	6,344.23

TOWN OF EAST HARTFORD LIENS FY2024

Interest through February 2024

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	B-INT	INTEREST	LIEN	FEE	TOTAL
2022-01-0006426	1540	HERNANDEZ GILBERT JIMMY	202 BURKE ST	5,225.20	0	391.89	0	0	5,617.09
TOTAL	2		1540 202 BURKE ST	10,261.24	0	1,676.08	24	0	11,961.32
2021-01-0011765	7940	RAVALESE HARRY A	37 LAUREL ST	2,588.64	0	427.13	24	0	3,039.77
2022-01-0011755	7940	RAVALESE HARRY A	37 LAUREL ST	8,209.80	0	615.74	0	0	8,825.54
TOTAL	2		7940 37 LAUREL ST	10,798.44	0	1,042.87	24	0	11,865.31
2021-01-0010236	1726	NORRIS DAWN L	125 BURNSIDE AVE	4,721.98	0	1,204.11	24	0	5,950.09
2022-01-0010251	1726	HATEM MARY 1/2 & AUSTIN 1/2	125 BURNSIDE AVE	5,389.26	0	404.2	0	0	5,793.46
TOTAL	2		1726 125 BURNSIDE AVE	10,111.24	0	1,608.31	24	0	11,743.55
2021-01-0009648	10983	MORALES CAPELLAN YORLENI &	48 PARK AVE	4,933.94	0	1,258.15	24	0	6,216.09
2022-01-0009664	10983	MORALES CAPELLAN YORLENI &	48 PARK AVE	5,119.26	0	383.95	0	0	5,503.21
TOTAL	2		10983 48 PARK AVE	10,053.20	0	1,642.10	24	0	11,719.30
2021-01-0012168	10435	ROBINETT JOEL S & LARISA A	80 OAK ST	3,351.96	0	703.91	24	0	4,079.87
2022-01-0012181	10435	ROBINETT JOEL S & LARISA A	80 OAK ST	6,955.72	0	521.68	0	0	7,477.40
TOTAL	2		10435 80 OAK ST	10,307.68	0	1,225.59	24	0	11,557.27
2021-01-0010077	7465	NGUYEN HAI XAVIER	33 KENYON PL	4,858.92	0	1,239.03	24	0	6,121.95
2022-01-0010101	7465	NGUYEN HAI XAVIER	33 KENYON PL	5,041.42	0	378.11	0	0	5,419.53
TOTAL	2		7465 33 KENYON PL	9,900.34	0	1,617.14	24	0	11,541.48
2021-01-0011764	13210	RAVALESE GRACE & RAVALESE MARGUERITA	21 SISSON ST	2,434.29	0	401.66	24	0	2,859.95
2022-01-0011754	13210	RAVALESE GRACE & RAVALESE MARGUERITA	21 SISSON ST	8,063.04	0	604.73	0	0	8,667.77
TOTAL	2		13210 21 SISSON ST	10,497.33	0	1,006.39	24	0	11,527.72
2020-01-0000820	6004	AUTERI ROSALBA & GIUSEPPE	197 HANDEL RD	1,695.92	0	661.41	24	0	2,381.33
2021-01-0000816	6004	AUTERI ROSALBA & GIUSEPPE	197 HANDEL RD	3,801.52	0	969.39	24	0	4,794.91
2022-01-0000824	6004	AUTERI ROSALBA & GIUSEPPE	197 HANDEL RD	3,944.32	0	295.82	0	0	4,240.14
TOTAL	3		6004 197 HANDEL RD	9,441.76	0	1,926.62	48	0	11,416.38
2021-01-0010942	15803	TWUMASI SAMUEL	235 EAST RIVER DR 601	4,803.56	0	1,224.90	24	0	6,052.46
2022-01-0014650	15803	TWUMASI SAMUEL	235 EAST RIVER DR 601	4,984.00	0	373.8	0	0	5,357.80
TOTAL	2		15803 235 EAST RIVER DR 601	9,787.56	0	1,598.70	24	0	11,410.26
2021-01-0015496	981	WILCOX EDWARD	85 BRANCH DR	4,762.98	0	1,214.56	24	0	6,001.54

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Interest through February 2024

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	B-INT	INTEREST	LIEN	FEE	TOTAL
2022-01-0015481	981	WILCOX EDWARD	85 BRANCH DR	4,941.88	0	370.64	0	0	5,312.52
TOTAL	2		981 85 BRANCH DR	9,704.86	0	1,585.20	24	0	11,314.06
2021-01-0004085	9256	DION JOSEPH & JOAN	257 MAPLE ST	4,151.69	0	0	24	0	4,175.69
2022-01-0004092	9256	DION JOSEPH & JOAN	257 MAPLE ST	6,580.52	0	493.54	0	0	7,074.06
TOTAL	2		9256 257 MAPLE ST	10,732.21	0	493.54	24	0	11,249.75
2020-01-0012278	9761	RODRIGUEZ CELIA	9 MITCHELL DR	500.91	0	67.62	24	0	592.53
2021-01-0012252	9761	RODRIGUEZ CELIA	9 MITCHELL DR	4,485.00	0	1,143.68	24	0	5652.68
2022-01-0012274	9761	RODRIGUEZ CELIA	9 MITCHELL DR	4,653.46	0	349.01	0	0	5002.47
TOTAL	3		9761 9 MITCHELL DR	9,639.37	0	1,560.31	48	0	11,247.68
2008-01-0001982	8959	BURNHAM FRANCES	1955 MAIN ST	188.12	0	496.64	24	106.31	815.07
2009-01-0001982	8959	BURNHAM FRANCES	1955 MAIN ST	200.89	0	494.19	24	107.86	826.94
2010-01-0001982	8959	BURNHAM FRANCES	1955 MAIN ST	204.45	0	466.15	24	104.19	798.79
2011-01-0001982	8959	BURNHAM FRANCES	1955 MAIN ST	260.59	0	547.24	24	124.77	956.6
2012-01-0001982	8959	BURNHAM FRANCES	1955 MAIN ST	267.35	0	513.31	24	120.7	925.36
2013-01-0001982	8959	BURNHAM FRANCES	1955 MAIN ST	276.49	0	481.09	24	117.24	898.82
2014-01-0001982	8959	BURNHAM FRANCES	1955 MAIN ST	279.29	0	435.69	24	110.85	849.83
2015-01-0001982	8959	BURNHAM FRANCES & HAROLD & WALTER M	1955 MAIN ST	279.29	0	385.42	24	103.31	792.02
2016-01-0001982	8959	BURNHAM FRANCES & HAROLD & WALTER M	1955 MAIN ST	271.95	0	326.34	24	93.34	715.63
2017-01-0001982	8959	BURNHAM FRANCES & HAROLD & WALTER M	1955R MAIN ST	275.47	0	280.98	24	87.07	667.52
2018-01-0001982	8959	BURNHAM FRANCES & HAROLD & WALTER M	1955R MAIN ST	283.86	0	238.44	24	81.95	628.25
2019-01-0001982	8959	BURNHAM FRANCES & HAROLD & WALTER M	1955R MAIN ST	288.54	0	190.44	24	75.45	578.43
2020-01-0001965	8959	BURNHAM FRANCES & HAROLD & WALTER M	1955R MAIN ST	285.24	0	136.92	24	0	446.16
2021-01-0001959	8959	BURNHAM FRANCES & HAROLD & WALTER M	1955R MAIN ST	312.42	0	93.73	24	0	430.15
2022-01-0001971	8959	BURNHAM FRANCES & HAROLD & WALTER M	1955R MAIN ST	324.15	0	38.9	0	0	363.05
TOTAL	15		8959 1955R MAIN ST	4,186.22	0	5,400.68	336	1,302.54	10,692.62
2021-01-0007997	1060	LE HOAI T	11 BREWER ST	4,714.60	0	1,202.22	24	0	5,940.82
2022-01-0007992	1060	LE HOAI T	11 BREWER ST	4,891.68	0	366.88	0	0	5,258.56
TOTAL	2		1060 11 BREWER ST	9,606.28	0	1,569.10	24	0	11,199.38
2021-01-0006298	8322	HASTINGS KATHY J	300 LONG HILL ST	3,183.45	0	668.52	24	0	3,875.97
2022-01-0006293	8322	HASTINGS KATHY J	300 LONG HILL ST	6,606.04	0	495.45	0	0	7,101.49
TOTAL	2		8322 300 LONG HILL ST	9,789.49	0	1,163.97	24	0	10,977.46

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Interest through February 2024

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	B-INT	INTEREST	LIEN	FEE	TOTAL
2022-01-0001862	7762	BRUSH OSCAR A	120 LANGFORD LN	10,198.12	0	764.86	0	0	10,962.98
TOTAL	1		7762 120 LANGFORD LN	10,198.12	0	764.86	0	0	10,962.98
2022-01-0011932	8772	RIAN REALTY TRUST (THE)	1209 MAIN ST	10,639.47	0	319.18	0	0	10,958.65
TOTAL	1		8772 1209 MAIN ST	10,639.47	0	319.18	0	0	10,958.65
2022-01-0002337	11003	CAPO REALTY LLC	115 PARK AVE	10,538.01	0	316.14	0	0	10,854.15
TOTAL	1		11003 115 PARK AVE	10,538.01	0	316.14	0	0	10,854.15
2022-01-0011345	7784	PITZ DEBORA L EST OF	164 LANGFORD LN	10,063.26	0	754.75	0	0	10,818.01
TOTAL	1		7784 164 LANGFORD LN	10,063.26	0	754.75	0	0	10,818.01
2022-01-0003574	3273	DAL HOLDINGS LLC	34 CONNECTICUT BLVD	9,654.04	0	724.05	0	0	10,378.09
TOTAL	1		3273 34 CONNECTICUT BLVD	9,654.04	0	724.05	0	0	10,378.09
2022-01-0008575	4019	ZIMA HOLDING LLC	58 ELLINGTON RD	9,711.25	0	291.34	0	0	10,002.59
TOTAL	1		4019 58 ELLINGTON RD	9,711.25	0	291.34	0	0	10,002.59
2008-01-0001983	10365	BURNHAM HAROLD & NILDA D	114 NO MEADOW LN	193.82	0	511.68	24	109.43	838.93
2009-01-0001983	10365	BURNHAM HAROLD & NILDA D	114 NO MEADOW LN	206.98	0	509.17	24	111.02	851.17
2010-01-0001983	10365	BURNHAM HAROLD & NILDA D	114 NO MEADOW LN	210.65	0	480.28	24	107.24	822.17
2011-01-0001983	10365	BURNHAM HAROLD & NILDA D	114 NO MEADOW LN	190.84	0	400.76	24	92.34	707.94
2012-01-0001983	10365	BURNHAM HAROLD & NILDA D	114 NO MEADOW LN	195.79	0	375.92	24	89.36	685.07
2013-01-0001983	10365	BURNHAM HAROLD & NILDA D	114 NO MEADOW LN	202.48	0	352.32	24	86.82	665.62
2014-01-0001983	10365	BURNHAM HAROLD & NILDA D	114 NO MEADOW LN	204.54	0	319.08	24	82.14	629.76
2015-01-0001983	10365	BURNHAM HAROLD & NILDA D	114 NO MEADOW LN	204.54	0	282.27	24	76.62	587.43
2016-01-0001983	10365	BURNHAM HAROLD & NILDA D	114 NO MEADOW LN	209.84	0	251.81	24	72.85	558.5
2017-01-0001983	10365	BURNHAM HAROLD & NILDA D	114 NO MEADOW LN	212.56	0	216.81	24	68.01	521.38
2018-01-0001983	10365	BURNHAM HAROLD & NILDA D	114 NO MEADOW LN	219.03	0	183.99	24	64.05	491.07
2019-01-0001983	10365	BURNHAM HAROLD & NILDA D	114 NO MEADOW LN	222.64	0	146.94	24	59.04	452.62
2020-01-0001967	10365	BURNHAM HAROLD & NILDA D	114 NO MEADOW LN	220.1	0	105.65	24	0	349.75
2021-01-0001961	10365	BURNHAM HAROLD & NILDA D	114 NO MEADOW LN	211.15	0	63.35	24	0	298.5
2022-01-0001972	10365	BURNHAM HAROLD & NILDA D	114 NO MEADOW LN	219.08	0	26.29	0	0	245.37
TOTAL	15		10365 114 NO MEADOW LN	3,317.86	0	4,772.89	360	1,133.58	8,705.28
2019-01-0009374	12512	WELLS FARGO BANK	319 SCHOOL ST	1,383.28	0	850.71	24	338.7	2,596.69
2020-01-0015322	12512	WELLS FARGO BANK	319 SCHOOL ST	1,367.50	0	594.86	24	0	1,986.36

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Interest through February 2024

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	B-INT	INTEREST	LIEN	FEE	TOTAL
2021-01-0015306	12512	WELLS FARGO BANK	319 SCHOOL ST	1,499.78	0	382.45	24	0	1,906.23
2022-01-0015298	12512	WELLS FARGO BANK	319 SCHOOL ST	1,556.12	0	116.71	0	0	1,672.83
TOTAL	4		12512 319 SCHOOL ST	5,806.68	0	1,944.73	72	338.7	8,162.11
2013-01-0013165	1106	SCHULTZ MARIE J JOSEPH W & WM EST	215 BREWER ST REAR	360.02	0	610.24	24	149.14	1,143.40
2014-01-0013165	1106	SCHULTZ MARIE J JOSEPH W & WM EST	215 BREWER ST REAR	363.68	0	550.97	24	140.8	1,079.45
2015-01-0013165	1106	SCHULTZ MARIE J JOSEPH W & WM EST	215 BREWER ST REAR	363.67	0	501.86	24	133.43	1,022.96
2016-01-0013165	1106	SCHULTZ MARIE J JOSEPH W & WM EST	215 BREWER ST REAR	373.11	0	447.73	24	126.73	971.57
2017-01-0013165	1106	SCHULTZ MARIE J JOSEPH W & WM EST	215 BREWER ST REAR	377.94	0	385.5	24	118.12	905.56
2018-01-0013165	1106	SCHULTZ MARIE J JOSEPH W & WM EST	215 BREWER ST REAR	389.44	0	327.13	24	111.09	851.66
2019-01-0013165	1106	SCHULTZ MARIE J JOSEPH W & WM EST	215 BREWER ST REAR	395.87	0	261.27	24	102.17	783.31
2020-01-0013001	1106	SCHULTZ MARIE J JOSEPH W & WM EST	215 BREWER ST REAR	391.35	0	187.85	24	0	603.20
2021-01-0012983	1106	SCHULTZ MARIE J JOSEPH W & WM EST	215 BREWER ST REAR	301.35	0	90.41	24	0	415.76
2022-01-0013000	1106	SCHULTZ MARIE J JOSEPH W & WM EST	215 BREWER ST REAR	312.67	0	37.52	0	0	350.19
TOTAL	10		1106 215 BREWER ST REAR	3,629.10	0	3,400.48	216	881.48	8,127.06
2010-01-0011542	13019	PHILLIPS EDITH 1/2 INT	701 SILVER LN	116.34	0	153.11	0	40.42	309.87
2011-01-0011542	13019	PHILLIPS EDITH 1/2 INT	701 SILVER LN	243.05	0	510.41	24	116.62	894.08
2012-01-0011542	13019	PHILLIPS EDITH 1/2 INT	701 SILVER LN	249.35	0	478.75	24	112.82	864.92
2013-01-0011542	13019	PHILLIPS EDITH 1/2 INT	701 SILVER LN	257.87	0	448.69	24	109.58	840.14
2014-01-0011542	13019	PHILLIPS EDITH 1/2 INT	701 SILVER LN	260.48	0	406.35	24	103.62	794.45
2015-01-0011542	13019	PHILLIPS EDITH 1/2 INT	701 SILVER LN	260.48	0	359.46	24	96.59	740.53
2016-01-0011542	13019	PHILLIPS EDITH 1/2 INT	701 SILVER LN	267.24	0	320.69	24	91.79	703.72
2017-01-0011542	13019	PHILLIPS EDITH 1/2 INT	701 SILVER LN	270.71	0	276.12	24	85.62	656.45
2018-01-0011542	13019	PHILLIPS EDITH 1/2 INT	701 SILVER LN	278.94	0	234.31	24	80.59	617.84
2019-01-0011542	13019	PHILLIPS EDITH 1/2 INT	701 SILVER LN	283.55	0	187.14	24	74.2	568.89
2020-01-0011270	13019	PHILLIPS EDITH 1/2 INT	701 SILVER LN	280.31	0	134.55	24	0	438.86
2021-01-0011258	13019	PHILLIPS EDITH 1/2 INT	701 SILVER LN	210.74	0	63.22	24	0	297.96
2022-01-0011252	13019	PHILLIPS EDITH 1/2 INT	701 SILVER LN	218.66	0	26.24	0	0	244.9
TOTAL	13		13019 701 SILVER LN	3,197.72	0	3,599.04	264	911.85	7,972.61
2020-01-0005165	16668	FREEMAN JUSTIN	44 WAKEFIELD CIR	1,532.26	0	459.68	24	0	2,015.94
2021-01-0005143	16668	FREEMAN JUSTIN	44 WAKEFIELD CIR	1,211.96	0	254.51	24	0	1,490.47
2022-01-0005157	16668	FREEMAN JUSTIN	44 WAKEFIELD CIR	2,514.96	0	188.62	0	0	2,703.58
TOTAL	3		16668 44 WAKEFIELD CIR	5,259.18	0	902.81	48	0	6,209.99
2011-01-0007625	8965	ANDRULAT WILLIAM R	1972 MAIN ST	245.61	0	515.78	24	117.81	903.2

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BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	B-INT	INTEREST	LIEN	FEE	TOTAL
2012-01-0007625	8965	ANDRULAT WILLIAM R	1972 MAIN ST	251.99	0	483.82	24	113.97	873.78
2013-01-0007625	8965	ANDRULAT WILLIAM R	1972 MAIN ST	260.6	0	453.44	24	110.71	848.75
2014-01-0007625	8965	ANDRULAT WILLIAM R	1972 MAIN ST	263.24	0	410.65	24	104.68	802.57
2015-01-0007625	8965	ANDRULAT WILLIAM R	1972 MAIN ST	263.24	0	363.27	24	97.58	748.09
2016-01-0007625	8965	ANDRULAT WILLIAM R	1972 MAIN ST	270.07	0	324.08	24	92.72	710.87
2017-01-0007625	8965	ANDRULAT WILLIAM R	1972 MAIN ST	273.57	0	279.04	24	86.49	663.1
2018-01-0007625	8965	ANDRULAT WILLIAM R	1972 MAIN ST	27.01	0	22.69	24	11.06	84.76
2019-01-0007625	8965	ANDRULAT WILLIAM R	1972 MAIN ST	27.46	0	18.12	24	10.44	80.02
2020-01-0000638	8965	ANDRULAT WILLIAM R	1972 MAIN ST	27.14	0	13.03	24	0	64.17
2021-01-0000633	8965	ANDRULAT WILLIAM R	1972 MAIN ST	22.55	0	6.77	24	0	53.32
2022-01-0000637	8965	ANDRULAT WILLIAM R	1972 MAIN ST	23.4	0	2.81	0	0	26.21
TOTAL	12		8965 1972 MAIN ST	1,955.88	0	2,893.50	264	745.46	5,858.84
2015-01-0016595	17200	RENE ESTATES	48 CHIPPER DR	336.15	0	463.89	24	123.61	947.65
2016-01-0016595	17200	RENE ESTATES	48 CHIPPER DR	344.88	0	413.86	24	117.41	900.15
2017-01-0016595	17200	RENE ESTATES	48 CHIPPER DR	349.35	0	356.34	24	109.45	839.14
2018-01-0016595	17200	RENE ESTATES	48 CHIPPER DR	359.98	0	302.38	24	102.95	789.31
2019-01-0016595	17200	RENE ESTATES	48 CHIPPER DR	365.91	0	241.5	24	94.71	726.12
2020-01-0011864	17200	RENE ESTATES	48 CHIPPER DR	361.74	0	173.64	24	0	559.38
2021-01-0011846	17200	RENE ESTATES	48 CHIPPER DR	396.47	0	118.94	24	0	539.41
2022-01-0011855	17200	RENE ESTATES	48 CHIPPER DR	411.36	0	30.85	0	0	442.21
TOTAL	8		17200 48 CHIPPER DR	2,925.84	0	2,101.40	168	548.13	5,743.37
2011-01-0007561	8901	KEARNS KEVIN R	1859 MAIN ST	172.02	0	361.24	24	83.59	640.85
2012-01-0007561	8901	KEARNS KEVIN R	1859 MAIN ST	176.48	0	338.84	24	80.9	620.22
2013-01-0007561	8901	KEARNS KEVIN R	1859 MAIN ST	182.51	0	317.57	24	78.61	602.69
2014-01-0007561	8901	KEARNS KEVIN R	1859 MAIN ST	184.36	0	287.6	24	74.39	570.35
2015-01-0007561	8901	KEARNS KEVIN R	1859 MAIN ST	184.36	0	254.42	24	69.42	532.2
2016-01-0007561	8901	KEARNS KEVIN R & BACHMAN WILLIAM A &	1859 MAIN ST	180.2	0	216.24	24	63.07	483.51
2017-01-0007561	8901	KEARNS KEVIN R & BACHMAN WILLIAM A &	1859 MAIN ST	182.54	0	186.19	24	58.91	451.64
2018-01-0007561	8901	KEARNS KEVIN R & BACHMAN WILLIAM A &	1859 MAIN ST	188.09	0	158	24	55.51	425.6
2019-01-0007561	8901	KEARNS KEVIN R & BACHMAN WILLIAM A &	1859 MAIN ST	191.19	0	126.19	24	51.21	392.59
2020-01-0007368	8901	KEARNS KEVIN R & BACHMAN WILLIAM A &	1859 MAIN ST	189.01	0	90.72	24	0	303.73
2021-01-0007339	8901	KEARNS KEVIN R & BACHMAN WILLIAM A &	1859 MAIN ST	207.05	0	62.12	24	0	293.17
2022-01-0007341	8901	KEARNS KEVIN R & BACHMAN WILLIAM A &	1859 MAIN ST	214.83	0	25.78	0	0	240.61
TOTAL	12		8901 1859 MAIN ST	2,252.64	0	2,424.91	264	615.61	5,557.16

TOWN OF EAST HARTFORD LIENS FY2024

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BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	B-INT	INTEREST	LIEN	FEE	TOTAL
2020-01-0001204	16837	BELL LAUREL J	278 KING ST	775.29	0	302.36	24	0	1,101.65
2021-01-0001204	16837	BELL LAUREL J	278 KING ST	1,445.66	0	368.64	24	0	1,838.30
2022-01-0001205	16837	BELL LAUREL J	278 KING ST	1,499.96	0	112.5	0	0	1,612.46
TOTAL	3		16837 278 KING ST	3,720.91	0	783.5	48	0	4,552.41
2020-01-0014017	15986	SUELDO VASQUEZ ROSA ESTHER	233 ELLINGTON RD 206	611.57	0	174.3	24	0	809.87
2021-01-0013992	15986	SUELDO VASQUEZ ROSA ESTHER	233 ELLINGTON RD 206	1,565.80	0	399.28	24	0	1989.08
2022-01-0014008	15986	SUELDO VASQUEZ ROSA ESTHER	233 ELLINGTON RD 206	1,624.60	0	121.85	0	0	1746.45
TOTAL	3		15986 233 ELLINGTON RD 206	3,801.97	0	695.43	48	0	4,545.40
2020-01-0000145	13048	825 SILVER LANE L L C	825A SILVER LN	645.75	0	251.84	24	0	921.59
2021-01-0000147	13048	825 SILVER LANE L L C	825A SILVER LN	1,416.56	0	361.22	24	0	1801.78
2022-01-0000156	13048	825 SILVER LANE L L C	825A SILVER LN	1,469.76	0	110.24	0	0	1580
TOTAL	3		13048 825A SILVER LN	3,532.07	0	723.3	48	0	4,303.37
2008-01-0005970	6535	GORDEN JAMES & SAUNDERS MARY E	15 HILLSIDE AVE	78.22	0	206.5	24	46.31	355.03
2009-01-0005970	6535	GORDEN JAMES & SAUNDERS MARY E	15 HILLSIDE AVE	83.54	0	205.51	24	46.96	360.01
2010-01-0005970	6535	GORDEN JAMES & SAUNDERS MARY E	15 HILLSIDE AVE	85.02	0	193.85	24	45.43	348.3
2011-01-0005970	6535	GORDEN JAMES & SAUNDERS MARY E	15 HILLSIDE AVE	77.88	0	163.55	24	39.81	305.24
2012-01-0005970	6535	GORDEN JAMES & SAUNDERS MARY E	15 HILLSIDE AVE	79.9	0	153.41	24	38.6	295.91
2013-01-0005970	6535	GORDEN JAMES & SAUNDERS MARY E	15 HILLSIDE AVE	82.63	0	143.78	24	37.56	287.97
2014-01-0005970	6535	GORDEN JAMES & SAUNDERS MARY E	15 HILLSIDE AVE	83.47	0	130.21	24	35.65	273.33
2015-01-0005970	6535	GORDEN JAMES & SAUNDERS MARY E	15 HILLSIDE AVE	83.47	0	115.19	24	33.4	256.06
2016-01-0005970	6535	GORDEN JAMES & SAUNDERS MARY E	15 HILLSIDE AVE	85.63	0	102.76	24	31.86	244.25
2017-01-0005970	6535	GORDEN JAMES & SAUNDERS MARY E	15 HILLSIDE AVE	86.74	0	88.47	24	29.88	229.09
2018-01-0005970	6535	GORDEN JAMES & SAUNDERS MARY E	15 HILLSIDE AVE	89.38	0	75.08	24	28.27	216.73
2019-01-0005970	6535	GORDEN JAMES & SAUNDERS MARY E	15 HILLSIDE AVE	90.85	0	59.96	24	26.22	201.03
2020-01-0005862	6535	GORDEN JAMES & SAUNDERS MARY E	15 HILLSIDE AVE	89.82	0	43.11	24	0	156.93
2021-01-0005835	6535	GORDEN JAMES & SAUNDERS MARY E	15 HILLSIDE AVE	80.77	0	24.23	24	0	129
2022-01-0005835	6535	GORDEN JAMES & SAUNDERS MARY E	15 HILLSIDE AVE	83.8	0	10.06	0	0	93.86
TOTAL	15		6535 15 HILLSIDE AVE	1,339.34	0	1,936.25	360	488.37	3,752.74
2010-01-0012264	12984	RILEY VIVIAN F	512 SILVER LN REAR	20.24	0	35.22	0	8.32	63.78
2011-01-0012264	12984	RILEY VIVIAN F	512 SILVER LN	109.54	0	230.03	24	54.54	418.11
2012-01-0012264	12984	RILEY VIVIAN F	512 SILVER LN	112.38	0	215.77	24	52.82	404.97
2013-01-0012264	12984	RILEY VIVIAN F	512 SILVER LN REAR	116.22	0	202.22	24	51.37	393.81

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BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	B-INT	INTEREST	LIEN	FEE	TOTAL
2014-01-0012264	12984	RILEY VIVIAN F	512 SILVER LN REAR	117.4	0	183.14	24	48.68	373.22
2015-01-0012264	12984	RILEY VIVIAN F	512 SILVER LN REAR	117.4	0	162.01	24	45.51	348.92
2016-01-0012264	12984	RILEY VIVIAN F	512 SILVER LN REAR	120.45	0	144.54	24	43.35	332.34
2017-01-0012264	12984	RILEY VIVIAN F	512 SILVER LN REAR	122.01	0	124.45	24	40.57	311.03
2018-01-0012264	12984	RILEY VIVIAN F	512 SILVER LN REAR	125.72	0	105.6	24	38.3	293.62
2019-01-0012264	12984	RILEY VIVIAN F	512 SILVER LN REAR	127.8	0	84.35	24	35.42	271.57
2020-01-0012009	12984	RILEY VIVIAN F	512 SILVER LN REAR	126.34	0	60.64	24	0	210.98
2021-01-0011984	12984	RILEY VIVIAN F	512 SILVER LN REAR	138.17	0	41.45	24	0	203.62
2022-01-0011993	12984	RILEY VIVIAN F	512 SILVER LN REAR	143.36	0	17.2	0	0	160.56
TOTAL	13		12984 512 SILVER LN REAR	1,497.03	0	1,606.62	264	418.88	3,786.53
2013-01-0013156	6657	SCHULTZ JOSEPH W	418 HILLS ST	149.82	0	260.69	24	65.18	499.69
2014-01-0013156	6657	SCHULTZ JOSEPH W	418 HILLS ST	151.34	0	236.09	24	61.71	473.14
2015-01-0013156	6657	SCHULTZ JOSEPH W	418 HILLS ST	151.34	0	208.85	24	57.63	441.82
2016-01-0013156	6657	SCHULTZ JOSEPH W	418 HILLS ST	155.27	0	186.32	24	54.84	420.43
2017-01-0013156	6657	SCHULTZ JOSEPH W	418 HILLS ST	157.28	0	160.43	24	51.26	392.97
2018-01-0013156	6657	SCHULTZ JOSEPH W	418 HILLS ST	162.06	0	136.13	24	48.33	370.52
2019-01-0013156	6657	SCHULTZ JOSEPH W	418 HILLS ST	164.74	0	108.73	24	44.62	342.09
2020-01-0012997	6657	SCHULTZ JOSEPH W	418 HILLS ST	162.86	0	78.17	24	0	265.03
2021-01-0012980	6657	SCHULTZ JOSEPH W EST OF	418 HILLS ST	179.17	0	53.75	24	0	256.92
2022-01-0012997	6657	SCHULTZ JOSEPH W EST OF	418 HILLS ST	185.9	0	22.31	0	0	208.21
TOTAL	10		6657 418 HILLS ST	1,619.78	0	1,451.47	216	383.57	3,670.82
2013-01-0010819	11688	OLMSTED EDWARD	150 PROSPECT ST	2.16	0	3.66	24	4.47	34.29
2014-01-0010819	11688	OLMSTED EDWARD	150 PROSPECT ST	145.38	0	226.79	24	59.43	455.6
2015-01-0010819	11688	OLMSTED EDWARD	150 PROSPECT ST	145.38	0	200.62	24	55.5	425.5
2016-01-0010819	11688	OLMSTED EDWARD	150 PROSPECT ST	149.15	0	178.98	24	52.82	404.95
2017-01-0010819	11688	OLMSTED EDWARD	150 PROSPECT ST	151.08	0	154.1	24	49.38	378.56
2018-01-0010819	11688	OLMSTED EDWARD	150 PROSPECT ST	155.68	0	130.77	24	46.57	357.02
2019-01-0010819	11688	OLMSTED EDWARD	150 PROSPECT ST	158.25	0	104.45	24	43.01	329.71
2020-01-0010411	11688	OLMSTED EDWARD S	150 PROSPECT ST	156.44	0	75.09	24	0	255.53
2021-01-0010398	11688	OLMSTED EDWARD S	150 PROSPECT ST	171.79	0	51.54	24	0	247.33
2022-01-0010419	11688	OLMSTED EDWARD S	150 PROSPECT ST	178.24	0	21.39	0	0	199.63
TOTAL	10		11688 150 PROSPECT ST	1,413.55	0	1,147.39	216	311.18	3,088.12
2018-01-0008267	8503	711 BURNSIDE AVENUE L L C	73 MAIN ST	27.81	0	19.61	24	10.71	82.13
2019-01-0008267	8503	711 BURNSIDE AVENUE L L C	73 MAIN ST	522.16	0	321.13	24	130.09	997.38

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BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	B-INT	INTEREST	LIEN	FEE	TOTAL
2020-01-0000140	8503	711 BURNSIDE AVENUE L L C	73 MAIN ST	258.1	0	100.66	24	0	382.76
2021-01-0000142	8503	711 BURNSIDE AVENUE L L C	73 MAIN ST	665.84	0	169.79	24	0	859.63
2022-01-0000151	8503	711 BURNSIDE AVENUE L L C	73 MAIN ST	690.86	0	51.81	0	0	742.67
TOTAL	5		8503 73 MAIN ST	2,164.77	0	663	96	140.8	3,064.57
2013-01-0013169	1110	SCHULTZ WILLIAM J EST OF ETAL	231 BREWER ST REAR	115.32	0	200.66	24	51	390.98
2014-01-0013169	1110	SCHULTZ WILLIAM J EST OF ETAL	231 BREWER ST REAR	116.48	0	181.71	24	48.33	370.52
2015-01-0013169	1110	SCHULTZ WILLIAM J EST OF ETAL	231 BREWER ST REAR	116.48	0	160.74	24	45.18	346.4
2016-01-0013169	1110	SCHULTZ WILLIAM J EST OF ETAL	231 BREWER ST REAR	119.51	0	143.41	24	43.04	329.96
2017-01-0013169	1110	SCHULTZ WILLIAM J EST OF ETAL	231 BREWER ST REAR	121.06	0	123.48	24	40.28	308.82
2018-01-0013169	1110	SCHULTZ WILLIAM J EST OF ETAL	231 BREWER ST REAR	124.74	0	104.78	24	38.03	291.55
2019-01-0013169	1110	SCHULTZ WILLIAM J EST OF ETAL	231 BREWER ST REAR	126.8	0	83.69	24	35.17	269.66
2020-01-0013005	1110	SCHULTZ WILLIAM J EST OF ETAL	231 BREWER ST REAR	125.35	0	60.17	24	0	209.52
2021-01-0012987	1110	SCHULTZ WILLIAM J EST OF ETAL	231 BREWER ST REAR	144.32	0	43.3	24	0	211.62
2022-01-0013004	1110	SCHULTZ WILLIAM J EST OF ETAL	231 BREWER ST REAR	149.74	0	17.97	0	0	167.71
TOTAL	10		1110 231 BREWER ST REAR	1,259.80	0	1,119.91	216	301.03	2,896.74
2020-01-0010915	8497	PARKER WILLIAM H	46 MAIN ST REAR	695.34	0	302.47	24	0	1,021.81
2021-01-0010905	8497	PARKER WILLIAM H	46 MAIN ST REAR	762.6	0	194.46	24	0	981.06
2022-01-0010916	8497	PARKER WILLIAM H	46 MAIN ST REAR	791.24	0	59.34	0	0	850.58
TOTAL	3		8497 46 MAIN ST REAR	2,249.18	0	556.27	48	0	2,853.45
2018-01-0016653	17245	PASSARO MARY JANE L	28R PASSARO DR	339.84	0	285.47	24	97.4	746.71
2019-01-0016653	17245	PASSARO MARY JANE L	28R PASSARO DR	345.45	0	228	24	89.62	687.07
2020-01-0010943	17245	PASSARO MARY JANE L	28R PASSARO DR	341.5	0	163.92	24	0	529.42
2021-01-0010934	17245	PASSARO MARY JANE L	28R PASSARO DR	331.28	0	99.38	24	0	454.66
2022-01-0010946	17245	PASSARO MARY JANE L	28R PASSARO DR	343.72	0	41.25	0	0	384.97
TOTAL	5		17245 28R PASSARO DR	1,701.79	0	818.02	96	187.02	2,802.83
2015-01-0016599	17199	RENE ESTATES	61 CHIPPER DR	136.2	0	187.96	24	52.22	400.38
2016-01-0016599	17199	RENE ESTATES	61 CHIPPER DR	139.74	0	167.69	24	49.71	381.14
2017-01-0016599	17199	RENE ESTATES	61 CHIPPER DR	141.55	0	144.38	24	46.49	356.42
2018-01-0016599	17199	RENE ESTATES	61 CHIPPER DR	145.86	0	122.52	24	43.86	336.24
2019-01-0016599	17199	RENE ESTATES	61 CHIPPER DR	148.26	0	97.85	24	40.52	310.63
2020-01-0011863	17199	RENE ESTATES	61 CHIPPER DR	146.57	0	70.35	24	0	240.92
2021-01-0011845	17199	RENE ESTATES	61 CHIPPER DR	160.72	0	48.22	24	0	232.94
2022-01-0011854	17199	RENE ESTATES	61 CHIPPER DR	166.76	0	20.01	0	0	186.77

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TOTAL	8		17199 61 CHIPPER DR	1,185.66	0	858.98	168	232.8	2,445.44
2008-01-0002228	11682	CANE ELIZABETH	140 PROSPECT ST	36.42	0	96.15	24	23.49	180.06
2009-01-0002228	11682	CANE ELIZABETH	140 PROSPECT ST	38.89	0	95.67	24	23.78	182.34
2010-01-0002228	11682	CANE ELIZABETH	140 PROSPECT ST	39.58	0	90.24	24	23.07	176.89
2011-01-0002228	11682	CANE ELIZABETH	140 PROSPECT ST	44.07	0	92.55	24	24.09	184.71
2012-01-0002228	11682	CANE ELIZABETH	140 PROSPECT ST	45.22	0	86.82	24	23.41	179.45
2013-01-0002228	11682	CANE ELIZABETH	140 PROSPECT ST	46.76	0	81.36	24	22.82	174.94
2014-01-0002228	11682	CANE ELIZABETH	140 PROSPECT ST	47.24	0	73.69	24	21.74	166.67
2015-01-0002228	11682	CANE ELIZABETH	140 PROSPECT ST	47.24	0	65.19	24	20.46	156.89
2016-01-0002228	11682	CANE ELIZABETH	140 PROSPECT ST	48.46	0	58.15	24	19.59	150.2
2017-01-0002228	11682	CANE ELIZABETH	140 PROSPECT ST	49.09	0	50.07	24	18.47	141.63
2018-01-0002228	11682	CANE ELIZABETH	140 PROSPECT ST	50.58	0	42.49	24	17.56	134.63
2019-01-0002228	11682	CANE ELIZABETH	140 PROSPECT ST	51.42	0	33.94	24	16.4	125.76
2020-01-0002306	11682	CANE ELIZABETH	140 PROSPECT ST	50.83	0	24.4	24	0	99.23
2021-01-0002310	11682	CANE ELIZABETH	140 PROSPECT ST	55.76	0	16.73	24	0	96.49
2022-01-0002313	11682	CANE ELIZABETH	140 PROSPECT ST	57.85	0	6.94	0	0	64.79
TOTAL	15		11682 140 PROSPECT ST	745.83	0	1,017.09	360	279.35	2,214.68
2008-01-0001963	1638	BURNHAM BUSINESS PARK ASSOCIATES	287 BURNHAM ST	33.25	0	87.78	24	21.75	166.78
2009-01-0001963	1638	BURNHAM BUSINESS PARK ASSOCIATES	287 BURNHAM ST	35.51	0	87.35	24	22.03	168.89
2010-01-0001963	1638	BURNHAM BUSINESS PARK ASSOCIATES	287 BURNHAM ST	36.14	0	82.4	24	21.38	163.92
2011-01-0001963	1638	BURNHAM BUSINESS PARK ASSOCIATES	287 BURNHAM ST	43.65	0	91.67	24	23.9	183.22
2012-01-0001963	1638	BURNHAM BUSINESS PARK ASSOCIATES	287 BURNHAM ST	44.78	0	85.98	24	23.21	177.97
2013-01-0001963	1638	BURNHAM BUSINESS PARK ASSOCIATES	287 BURNHAM ST	46.31	0	80.58	24	22.63	173.52
2014-01-0001963	1638	BURNHAM BUSINESS PARK ASSOCIATES	287 BURNHAM ST	46.78	0	72.98	24	21.56	165.32
2015-01-0001963	1638	BURNHAM BUSINESS PARK ASSOCIATES	287 BURNHAM ST	46.78	0	64.56	24	20.3	155.64
2016-01-0001963	1638	BURNHAM BUSINESS PARK ASSOCIATES	287 BURNHAM ST	47.99	0	57.59	24	19.44	149.02
2017-01-0001963	1638	BURNHAM BUSINESS PARK ASSOCIATES	287 BURNHAM ST	48.61	0	49.58	24	18.33	140.52
2018-01-0001963	1638	BURNHAM BUSINESS PARK ASSOCIATES	287 BURNHAM ST	50.09	0	42.08	24	17.43	133.6
2019-01-0001963	1638	BURNHAM BUSINESS PARK ASSOCIATES	287 BURNHAM ST	50.92	0	33.61	24	16.28	124.81
2020-01-0001957	1638	BURNHAM BUSINESS PARK ASSOCIATES	287 BURNHAM ST	50.34	0	24.16	24	0	98.5
2021-01-0001951	1638	BURNHAM BUSINESS PARK ASSOCIATES	287 BURNHAM ST	49.2	0	14.76	24	0	87.96
2022-01-0001964	1638	BURNHAM BUSINESS PARK ASSOCIATES	287 BURNHAM ST	51.05	0	6.13	0	0	57.18
TOTAL	15		1638 287 BURNHAM ST	714.65	0	974.98	360	270.89	2,146.85
2008-01-0007490	11684	KAMM ROGER H & GARY R	144 PROSPECT ST	26.6	0	70.22	24	18.12	138.94

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2009-01-0007490	11684	KAMM ROGER H & GARY R	144 PROSPECT ST	28.41	0	69.89	24	18.35	140.65
2010-01-0007490	11684	KAMM ROGER H & GARY R	144 PROSPECT ST	28.91	0	65.91	24	17.82	136.64
2011-01-0007490	11684	KAMM ROGER H & GARY R	144 PROSPECT ST	41.51	0	87.17	24	22.9	175.58
2012-01-0007490	11684	KAMM ROGER H & GARY R	144 PROSPECT ST	42.58	0	81.75	24	22.25	170.58
2013-01-0007490	11684	KAMM ROGER H & GARY R	144 PROSPECT ST	44.04	0	76.63	24	21.7	166.37
2014-01-0007490	11684	KAMM ROGER H & GARY R	144 PROSPECT ST	44.48	0	69.39	24	20.68	158.55
2015-01-0007490	11684	KAMM ROGER H & GARY R	144 PROSPECT ST	44.48	0	61.38	24	19.48	149.34
2016-01-0007490	11684	KAMM ROGER H & GARY R	144 PROSPECT ST	45.64	0	54.77	24	18.66	143.07
2017-01-0007490	11684	KAMM ROGER H & GARY R	144 PROSPECT ST	46.23	0	47.15	24	17.61	134.99
2018-01-0007490	11684	KAMM ROGER H & GARY R	144 PROSPECT ST	47.64	0	40.02	24	16.75	128.41
2019-01-0007490	11684	KAMM ROGER H & GARY R	144 PROSPECT ST	48.42	0	31.96	24	15.66	120.04
2020-01-0007287	11684	KAMM ROGER H & GARY R	144 PROSPECT ST	47.87	0	22.98	24	0	94.85
2021-01-0007256	11684	KAMM ROGER H & GARY R	144 PROSPECT ST	52.07	0	15.62	24	0	91.69
2022-01-0007253	11684	KAMM ROGER H & GARY R	144 PROSPECT ST	54.03	0	6.48	0	0	60.51
TOTAL	15		11684 144 PROSPECT ST	669.51	0	876.33	360	248.82	2,010.21
2008-01-0015607	7903	WOOD FRANK R	21 LATIMER ST	24.7	0	65.21	24	17.09	131
2009-01-0015607	7903	WOOD FRANK R	21 LATIMER ST	26.38	0	64.89	24	17.29	132.56
2010-01-0015607	7903	WOOD FRANK R	21 LATIMER ST	26.85	0	61.22	24	16.81	128.88
2011-01-0015607	7903	WOOD FRANK R	21 LATIMER ST	43.22	0	90.76	24	23.7	181.68
2012-01-0015607	7903	WOOD FRANK R	21 LATIMER ST	44.34	0	85.13	24	23.02	176.49
2013-01-0015607	7903	WOOD FRANK R	21 LATIMER ST	45.85	0	79.78	24	22.44	172.07
2014-01-0015607	7903	WOOD FRANK R	21 LATIMER ST	46.32	0	72.26	24	21.39	163.97
2015-01-0015607	7903	WOOD FRANK R	21 LATIMER ST	46.32	0	63.92	24	20.14	154.38
2016-01-0015607	7903	WOOD FRANK R	21 LATIMER ST	44.7	0	53.64	24	18.35	140.69
2017-01-0015607	7903	WOOD FRANK R	21 LATIMER ST	45.28	0	46.19	24	17.32	132.79
2018-01-0015607	7903	WOOD FRANK R	21 LATIMER ST	46.65	0	39.19	24	16.48	126.32
2019-01-0015607	7903	WOOD FRANK R	21 LATIMER ST	47.42	0	31.3	24	15.41	118.13
2020-01-0015707	7903	WOOD FRANK R	21 LATIMER ST	46.88	0	22.5	24	0	93.38
2021-01-0015684	7903	WOOD FRANK R	21 LATIMER ST	51.25	0	15.38	24	0	90.63
2022-01-0015669	7903	WOOD FRANK R	21 LATIMER ST	53.18	0	6.38	0	0	59.56
TOTAL	15		7903 21 LATIMER ST	639.34	0	797.75	336	229.44	2,002.53
2015-01-0016594	17198	FALKOWICH JEANNE M & PETER	143A OAK ST	96.31	0	132.91	24	37.98	291.2
2016-01-0016594	17198	FALKOWICH JEANNE M & PETER	143A OAK ST	100.69	0	120.83	24	36.83	282.35
2017-01-0016594	17198	FALKOWICH JEANNE M & PETER	143A OAK ST	101.99	0	104.03	24	34.5	264.52
2018-01-0016594	17198	FALKOWICH JEANNE M & PETER	143A OAK ST	105.1	0	88.28	24	32.61	249.99

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BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	B-INT	INTEREST	LIEN	FEE	TOTAL
2019-01-0016594	17198	FALKOWICH JEANNE M & PETER	143A OAK ST	106.83	0	70.51	24	30.2	231.54
2020-01-0004700	17198	FALKOWICH JEANNE M & PETER	143A OAK ST	105.61	0	50.69	24	0	180.3
2021-01-0004691	17198	FALKOWICH JEANNE M & PETER	143A OAK ST	134.48	0	40.34	24	0	198.82
2022-01-0004703	17198	FALKOWICH JEANNE M & PETER	143A OAK ST	139.53	0	16.74	0	0	156.27
TOTAL	8		17198 143A OAK ST	890.54	0	624.33	168	172.12	1,854.99
2008-01-0001962	1637	BURNHAM BUSINESS PARK ASSOCIATES	285 BURNHAM ST	22.17	0	58.53	24	15.71	120.41
2009-01-0001962	1637	BURNHAM BUSINESS PARK ASSOCIATES	285 BURNHAM ST	23.67	0	58.23	24	15.89	121.79
2010-01-0001962	1637	BURNHAM BUSINESS PARK ASSOCIATES	285 BURNHAM ST	24.09	0	54.93	24	15.45	118.47
2011-01-0001962	1637	BURNHAM BUSINESS PARK ASSOCIATES	285 BURNHAM ST	32.52	0	68.29	24	18.72	143.53
2012-01-0001962	1637	BURNHAM BUSINESS PARK ASSOCIATES	285 BURNHAM ST	33.36	0	64.05	24	18.21	139.62
2013-01-0001962	1637	BURNHAM BUSINESS PARK ASSOCIATES	285 BURNHAM ST	34.5	0	60.03	24	17.78	136.31
2014-01-0001962	1637	BURNHAM BUSINESS PARK ASSOCIATES	285 BURNHAM ST	34.85	0	54.37	24	16.98	130.2
2015-01-0001962	1637	BURNHAM BUSINESS PARK ASSOCIATES	285 BURNHAM ST	34.85	0	48.09	24	16.04	122.98
2016-01-0001962	1637	BURNHAM BUSINESS PARK ASSOCIATES	285 BURNHAM ST	35.76	0	42.91	24	15.4	118.07
2017-01-0001962	1637	BURNHAM BUSINESS PARK ASSOCIATES	285 BURNHAM ST	36.22	0	36.94	24	14.57	111.73
2018-01-0001962	1637	BURNHAM BUSINESS PARK ASSOCIATES	285 BURNHAM ST	37.32	0	31.35	24	13.9	106.57
2019-01-0001962	1637	BURNHAM BUSINESS PARK ASSOCIATES	285 BURNHAM ST	37.94	0	25.04	24	13.05	100.03
2020-01-0001956	1637	BURNHAM BUSINESS PARK ASSOCIATES	285 BURNHAM ST	37.51	0	18	24	0	79.51
2021-01-0001950	1637	BURNHAM BUSINESS PARK ASSOCIATES	285 BURNHAM ST	36.9	0	11.07	24	0	71.97
2022-01-0001963	1637	BURNHAM BUSINESS PARK ASSOCIATES	285 BURNHAM ST	38.29	0	4.59	0	0	42.88
TOTAL	15		1637 285 BURNHAM ST	522.12	0	698.94	360	208	1,664.07
2014-01-0016577	17175	MEADOW LANE FARMS LLC	79A WHITNEY ST	70.62	0	110.17	24	30.72	235.51
2015-01-0016577	17175	MEADOW LANE FARMS LLC	79A WHITNEY ST	70.62	0	97.46	24	28.81	220.89
2016-01-0016577	17175	MEADOW LANE FARMS LLC	79A WHITNEY ST	82.81	0	99.37	24	30.93	237.11
2017-01-0016577	17175	MEADOW LANE FARMS LLC	79A WHITNEY ST	83.88	0	85.56	24	29.02	222.46
2018-01-0016577	17175	MEADOW LANE FARMS LLC	79A WHITNEY ST	86.43	0	72.6	24	27.45	210.48
2019-01-0016577	17175	MEADOW LANE FARMS LLC	79A WHITNEY ST	87.86	0	57.99	24	25.48	195.33
2020-01-0009235	17175	MEADOW LANE FARMS LLC	79A WHITNEY ST	86.86	0	41.69	24	0	152.55
2021-01-0009218	17175	MEADOW LANE FARMS LLC	79A WHITNEY ST	101.27	0	30.38	24	0	155.65
2022-01-0009221	17175	MEADOW LANE FARMS LLC	79A WHITNEY ST	105.07	0	12.61	0	0	117.68
TOTAL	9		17175 79A WHITNEY ST	775.42	0	607.83	192	172.41	1,747.66
2008-01-0013700	11674	SMITH WILLIS NORTON II	128 PROSPECT ST	16.47	0	43.48	24	12.59	96.54
2009-01-0013700	11674	SMITH WILLIS NORTON II	128 PROSPECT ST	17.59	0	43.27	24	12.73	97.59
2010-01-0013700	11674	SMITH WILLIS NORTON II	128 PROSPECT ST	17.9	0	40.81	24	12.41	95.12

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Interest through February 2024

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	B-INT	INTEREST	LIEN	FEE	TOTAL
2011-01-0013700	11674	SMITH WILLIS NORTON II	128 PROSPECT ST	22.25	0	46.73	24	13.95	106.93
2012-01-0013700	11674	SMITH WILLIS NORTON II	128 PROSPECT ST	22.83	0	43.83	24	13.6	104.26
2013-01-0013700	11674	SMITH WILLIS NORTON II	128 PROSPECT ST	23.61	0	41.08	24	13.3	101.99
2014-01-0013700	11674	SMITH WILLIS NORTON II	128 PROSPECT ST	23.85	0	37.21	24	12.76	97.82
2015-01-0013700	11674	SMITH WILLIS NORTON II	128 PROSPECT ST	23.85	0	32.91	24	12.11	92.87
2016-01-0013700	11674	SMITH WILLIS NORTON II	128 PROSPECT ST	41.4	0	49.68	24	17.26	132.34
2017-01-0013700	11674	SMITH WILLIS NORTON II	128 PROSPECT ST	41.94	0	42.78	24	16.31	125.03
2018-01-0013700	11674	SMITH WILLIS NORTON II	128 PROSPECT ST	43.22	0	36.3	24	15.53	119.05
2019-01-0013700	11674	SMITH WILLIS NORTON II	128 PROSPECT ST	43.93	0	28.99	24	14.54	111.46
2020-01-0013698	11674	SMITH WILLIS NORTON II	128 PROSPECT ST	43.43	0	20.85	24	0	88.28
2021-01-0013682	11674	SMITH WILLIS NORTON II	128 PROSPECT ST	47.56	0	14.27	24	0	85.83
2022-01-0013698	11674	SMITH WILLIS NORTON II	128 PROSPECT ST	49.35	0	5.92	0	0	55.27
TOTAL	15		11674 128 PROSPECT ST	495.65	0	574.56	360	180.13	1,510.38
2017-01-0016634	17230	PHILLIPS HARRY J III	49R SUNNYREACH DR REAR	122.49	0	124.94	24	40.71	312.14
2018-01-0016634	17230	PHILLIPS HARRY J III	49R SUNNYREACH DR REAR	126.21	0	106.02	24	38.43	294.66
2019-01-0016634	17230	PHILLIPS HARRY J III	49R SUNNYREACH DR REAR	128.29	0	84.67	24	35.54	272.5
2020-01-0011272	17230	PHILLIPS HARRY J III	49R SUNNYREACH DR REAR	126.83	0	60.88	24	0	211.71
2021-01-0011260	17230	PHILLIPS HARRY J III	49R SUNNYREACH DR REAR	139.4	0	41.82	24	0	205.22
2022-01-0011254	17230	PHILLIPS HARRY J III	49R SUNNYREACH DR REAR	144.64	0	17.36	0	0	162
TOTAL	6		17230 49R SUNNYREACH DR REAR	787.86	0	435.69	120	114.68	1,458.23
2018-01-0016652	17244	EST OF NORIGE ESTELLE C	16A NORIGE DR	160.1	0	134.48	24	47.79	366.37
2019-01-0016652	17244	EST OF NORIGE ESTELLE C	16A NORIGE DR	162.74	0	107.41	24	44.12	338.27
2020-01-0004625	17244	EST OF NORIGE ESTELLE C	16A NORIGE DR	160.88	0	77.22	24	0	262.1
2021-01-0004620	17244	EST OF NORIGE ESTELLE C	16A NORIGE DR	175.89	0	52.77	24	0	252.66
2022-01-0004628	17244	EST OF NORIGE ESTELLE C	16A NORIGE DR	182.5	0	21.9	0	0	204.4
TOTAL	5		17244 16A NORIGE DR	842.11	0	393.78	96	91.91	1,423.80
2011-01-0007560	8898	KEARNS KEVIN R	1855 MAIN ST	35.52	0	74.59	24	20.12	154.23
2012-01-0007560	8898	KEARNS KEVIN R	1855 MAIN ST	36.44	0	69.96	24	19.56	149.96
2013-01-0007560	8898	KEARNS KEVIN R	1855 MAIN ST	37.68	0	65.56	24	19.09	146.33
2014-01-0007560	8898	KEARNS KEVIN R	1855 MAIN ST	38.06	0	59.37	24	18.21	139.64
2015-01-0007560	8898	KEARNS KEVIN R	1855 MAIN ST	38.06	0	52.52	24	17.19	131.77
2016-01-0007560	8898	KEARNS KEVIN R & BACHMAN WILLIAM &	1855 MAIN ST	37.17	0	44.6	24	15.87	121.64
2017-01-0007560	8898	KEARNS KEVIN R & BACHMAN WILLIAM &	1855 MAIN ST	37.65	0	38.4	24	15.01	115.06
2018-01-0007560	8898	KEARNS KEVIN R & BACHMAN WILLIAM &	1855 MAIN ST	38.8	0	32.59	24	14.31	109.7

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BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	B-INT	INTEREST	LIEN	FEE	TOTAL
2019-01-0007560	8898	KEARNS KEVIN R & BACHMAN WILLIAM &	1855 MAIN ST	39.44	0	26.03	24	13.42	102.89
2020-01-0007367	8898	KEARNS KEVIN R & BACHMAN WILLIAM &	1855 MAIN ST	38.99	0	18.72	24	0	81.71
2021-01-0007338	8898	KEARNS KEVIN R & BACHMAN WILLIAM &	1855 MAIN ST	42.64	0	12.79	24	0	79.43
2022-01-0007340	8898	KEARNS KEVIN R & BACHMAN WILLIAM &	1855 MAIN ST	44.24	0	5.31	0	0	49.55
TOTAL	12		8898 1855 MAIN ST	464.69	0	500.44	264	152.78	1,381.91
2008-01-0016517	17129	PHILLIPS HARRY J III & MAURA J	220 NAUBUC AVE	13.3	0	33.92	24	10.68	81.9
2009-01-0016516	17129	PHILLIPS HARRY J III & MAURA J	220 NAUBUC AVE REAR	14.2	0	34.93	24	10.97	84.1
2010-01-0016516	17129	PHILLIPS HARRY J III & MAURA J	220 NAUBUC AVE REAR	14.46	0	32.97	24	10.71	82.14
2011-01-0016516	17129	PHILLIPS HARRY J III & MAURA J	220 NAUBUC AVE	21.82	0	45.82	24	13.75	105.39
2012-01-0016516	17129	PHILLIPS HARRY J III & MAURA J	220 NAUBUC AVE	22.39	0	42.99	24	13.41	102.79
2013-01-0016516	17129	PHILLIPS HARRY J III & MAURA J	220 NAUBUC AVE REAR	23.15	0	40.28	24	13.11	100.54
2014-01-0016516	17129	PHILLIPS HARRY J III & MAURA J	220 NAUBUC AVE REAR	23.39	0	36.49	24	12.58	96.46
2015-01-0016516	17129	PHILLIPS HARRY J III & MAURA J	220 NAUBUC AVE REAR	23.39	0	32.28	24	11.95	91.62
2016-01-0016516	17129	PHILLIPS HARRY J III & MAURA J	220 NAUBUC AVE REAR	24	0	28.8	24	11.52	88.32
2017-01-0016516	17129	PHILLIPS HARRY J III & MAURA J	220 NAUBUC AVE REAR	24.31	0	24.8	24	10.97	84.08
2018-01-0016516	17129	PHILLIPS HARRY J III & MAURA J	220 NAUBUC AVE REAR	25.05	0	21.04	24	10.51	80.6
2019-01-0016516	17129	PHILLIPS HARRY J III & MAURA J	220 NAUBUC AVE REAR	25.46	0	16.8	24	9.94	76.2
2020-01-0011273	17129	PHILLIPS HARRY J III & MAURA J	220 NAUBUC AVE REAR	25.17	0	12.08	24	0	61.25
2021-01-0011261	17129	PHILLIPS HARRY J III & MAURA J	220 NAUBUC AVE REAR	27.47	0	8.24	24	0	59.71
2022-01-0011255	17129	PHILLIPS HARRY J III & MAURA J	220 NAUBUC AVE REAR	28.5	0	3.42	0	0	31.92
TOTAL	15		17129 220 NAUBUC AVE REAR	349.36	0	448.78	336	147.18	1,227.02
2017-01-0009880	6526	MILLER G WILLIAM TRUSTEE & EDWARD	3 HILLSIDE AVE	39.56	0	40.35	24	15.59	119.5
2018-01-0009880	6526	MILLER G WILLIAM TRUSTEE & EDWARD	3 HILLSIDE AVE	40.76	0	34.24	24	14.85	113.85
2019-01-0009880	6526	MILLER G WILLIAM TRUSTEE & EDWARD	3 HILLSIDE AVE	41.43	0	27.34	24	13.92	106.69
2020-01-0009473	6526	MILLER G WILLIAM TRUSTEE & EDWARD	3 HILLSIDE AVE	40.96	0	19.66	24	0	84.62
2021-01-0009451	6526	MILLER G WILLIAM TRUSTEE & EDWARD	3 HILLSIDE AVE	55.35	0	16.61	24	0	95.96
2022-01-0009455	6526	MILLER G WILLIAM TRUSTEE & EDWARD	3 HILLSIDE AVE	57.43	0	6.89	0	0	64.32
TOTAL	6		6526 3 HILLSIDE AVE	275.49	0	145.09	120	44.36	584.94
2014-01-0006868	1878	HOLMSTROM JON	599R BURNSIDE AVE	26.14	0	40.78	24	13.64	104.56
2015-01-0006868	1878	HOLMSTROM JON	599R BURNSIDE AVE	26.14	0	36.07	24	12.93	99.14
2016-01-0006868	1878	HOLMSTROM JON	599R BURNSIDE AVE	26.82	0	32.18	24	12.45	95.45
2017-01-0006868	1878	HOLMSTROM JON	599R BURNSIDE AVE	27.17	0	27.71	24	11.83	90.71
2018-01-0006868	1878	HOLMSTROM JON	599R BURNSIDE AVE	27.99	0	23.51	24	11.33	86.83
2019-01-0006868	1878	HOLMSTROM JON	599R BURNSIDE AVE	28.45	0	18.78	24	10.68	81.91

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BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	B-INT	INTEREST	LIEN	FEE	TOTAL
2020-01-0006648	1878	HOLMSTROM JON	599R BURNSIDE AVE	28.13	0	13.5	24	0	65.63
2021-01-0006619	1878	HOLMSTROM JON	599R BURNSIDE AVE	31.16	0	9.35	24	0	64.51
2022-01-0006615	1878	HOLMSTROM JON	599R BURNSIDE AVE	32.33	0	3.88	0	0	36.21
TOTAL	9		1878 599R BURNSIDE AVE	254.33	0	205.76	192	72.86	724.95
2020-01-0010917	13334	PARKER WILLIAM H	90 SO MEADOW LN	199.87	0	95.94	24	0	319.81
2021-01-0010907	13334	PARKER WILLIAM H	90 SO MEADOW LN	218.94	0	65.68	24	0	308.62
2022-01-0010918	13334	PARKER WILLIAM H	90 SO MEADOW LN	227.16	0	27.26	0	0	254.42
TOTAL	3		13334 90 SO MEADOW LN	645.97	0	188.88	48	0	882.85
2018-01-0016655	17243	THORNTON LAWRENCE E & BLONDELL S TRUS` 5A RECTOR ST		108.53	0	91.17	24	33.56	257.26
2019-01-0016655	17243	THORNTON LAWRENCE E & BLONDELL S TRUS` 5A RECTOR ST		110.32	0	72.81	24	31.07	238.2
2020-01-0014394	17243	THORNTON LAWRENCE E & BLONDELL S TRUS` 5A RECTOR ST		109.06	0	52.35	24	0	185.41
2021-01-0014355	17243	THORNTON LAWRENCE E & BLONDELL S TRUS` 5A RECTOR ST		119.31	0	35.79	24	0	179.1
2022-01-0014369	17243	THORNTON LAWRENCE E & BLONDELL S TRUS` 5A RECTOR ST		123.79	0	14.85	0	0	138.64
TOTAL	5		17243 5A RECTOR ST	571.01	0	266.97	96	64.63	998.61
2020-01-0010916	13312	PARKER WILLIAM H	6 SO MEADOW LN	220.59	0	105.88	24	0	350.47
2021-01-0010906	13312	PARKER WILLIAM H	6 SO MEADOW LN	241.49	0	72.45	24	0	337.94
2022-01-0010917	13312	PARKER WILLIAM H	6 SO MEADOW LN	250.56	0	30.07	0	0	280.63
TOTAL	3		13312 6 SO MEADOW LN	712.64	0	208.4	48	0	969.04
2008-01-0010474	11703	NEILS AUTO BODY WORKS	228 PROSPECT ST	11.4	0	30.1	24	9.83	75.33
2009-01-0010474	11703	NEILS AUTO BODY WORKS	228 PROSPECT ST	12.18	0	29.96	24	9.92	76.06
2010-01-0010474	11703	NEILS AUTO BODY WORKS	228 PROSPECT ST	12.39	0	28.25	24	9.7	74.34
2011-01-0010474	11703	NEILS AUTO BODY WORKS	228 PROSPECT ST	12.84	0	26.96	24	9.57	73.37
2012-01-0010474	11703	NEILS AUTO BODY WORKS	228 PROSPECT ST	13.17	0	25.29	24	9.37	71.83
2013-01-0010474	11703	NEILS AUTO BODY WORKS	228 PROSPECT ST	13.62	0	23.7	24	9.2	70.52
2014-01-0010474	11703	NEILS AUTO BODY WORKS	228 PROSPECT ST	13.76	0	21.47	24	8.88	68.11
2015-01-0010474	11703	NEILS AUTO BODY WORKS	228 PROSPECT ST	13.76	0	18.99	24	8.51	65.26
2016-01-0010474	11703	NEILS AUTO BODY WORKS	228 PROSPECT ST	14.12	0	16.94	24	8.26	63.32
2017-01-0010474	11703	NEILS AUTO BODY WORKS	228 PROSPECT ST	14.3	0	14.59	24	7.93	60.82
2018-01-0010474	11703	NEILS AUTO BODY WORKS	228 PROSPECT ST	14.73	0	12.37	24	7.67	58.77
2019-01-0010474	11703	NEILS AUTO BODY WORKS	228 PROSPECT ST	14.98	0	9.89	24	7.33	56.2
2020-01-0010020	11703	NEILS AUTO BODY WORKS	228 PROSPECT ST	14.81	0	7.11	24	0	45.92
2021-01-0010002	11703	NEILS AUTO BODY WORKS	228 PROSPECT ST	16.4	0	4.92	24	0	45.32
2022-01-0010027	11703	NEILS AUTO BODY WORKS	228 PROSPECT ST	17.02	0	2.04	0	0	19.06

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Interest through February 2024

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	B-INT	INTEREST	LIEN FEE	TOTAL
TOTAL	15		11703 228 PROSPECT ST	220.88	0	304.73	360 116.3	924.23
Payment Arrangements:								
2021-01-0013757	1404	SOUZA-BAILEY IAN	85 BROOKFIELD DR	239	0	0	24 0	263
2022-01-0013779	1404	SOUZA-BAILEY IAN	85 BROOKFIELD DR	6,249.14	0	468.69	0 0	6717.83
TOTAL	2	SOUZA-BAILEY IAN	85 BROOKFIELD DR	6,488.14	0	468.69	24 0	6,980.83 PA
2021-01-0002950	10485	COLEMAN ARLENE M	284 OAK ST	2,407.12	0	36.11	24 0	2,467.23
2022-01-0002960	10485	COLEMAN ARLENE M	284 OAK ST	4,086.10	0	306.46	0 0	4,392.56
TOTAL	2	COLEMAN ARLENE M	284 OAK ST	6,493.22	0	342.57	24 0	6,859.79 PA
2021-01-0015301	11762	WELDON RENEE C & DEANDRE L	11 RECTOR ST	2,172.85	0	0	24 0	2,196.85
2022-01-0015293	11762	WELDON RENEE C & DEANDRE L	11 RECTOR ST	9,814.84	0	736.11	0 0	10,550.95
TOTAL	2	WELDON RENEE C & DEANDRE L	11 RECTOR ST	11,987.69	0	736.11	24 0	12,747.80 PA
2020-01-0015978	8001	LIVING WORD EMPOWERMENT MINISTRIES	24 LEGGETT ST	14,694.55	0	0	24 0	14,718.55
2021-01-0008293	00008001A	LIVING WORD EMPOWERMENT MINISTRIES	24 LEGGETT ST	2,450.16	0	624.79	24 0	3,098.95
2022-01-0008284	00008001A	LIVING WORD EMPOWERMENT MINISTRIES	24 LEGGETT ST	2,542.20	0	190.66	0 0	2,732.86
TOTAL	3	LIVING WORD EMPOWERMENT MINISTRIES	24 LEGGETT ST	4,992.36	0	815.45	24 0	20,550.36 PA - st
2021-01-0012393	15867	ROMANELLI IRENE H & PAUL F	235 EAST RIVER DR 1501	663.58	0	49.77	24 0	737.35
2022-01-0012413	15867	ROMANELLI IRENE H & PAUL F	235 EAST RIVER DR 1501	9,614.48	0	721.09	0 0	10335.57
TOTAL	2		15867 235 EAST RIVER DR 1501	10,278.06	0	770.86	24 0	11,072.92 PA
2021-01-0008611	8780	MAIN APARTMENTS LLC	1252-1256 MAIN ST	9,434.60	0	283.04	24 0	9,741.64
2022-01-0008594	8780	MAIN APARTMENTS LLC	1252-1256 MAIN ST	17,318.46	0	1,298.89	0 0	18,617.35
TOTAL	2		8780 1252-1256 MAIN ST	26,753.06	0	1,581.93	24 0	28,358.99 PA

Total

1,359,664.85

Summary of Subsequent Liens by Subholder

Subholder	Amount
ATCF	16,329.00
FIG 13	13,801.47
FIG 18	18,381.25
FIG 19	26,751.37
RTLf	298,500.20
TLOA	18,836.86
TOWER	50,908.64
Total	443,508.79

TOWN OF EAST HARTFORD SUBSEQUENT LIENS 2024

Interest through February 2024

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL	LIENHOLDER
2022-01-0012085	14715	RIVERA JANET	9 WHITING RD	8,038.36	602.88	0	8,641.24	
TOTAL	1		14715 9 WHITING RD	8,038.36	602.88	0	8,641.24	ATCF 1.00
2022-01-0007261	8377	KANDZIORA URSZULA	39 LYDALL RD	5,602.94	420.22	0	6,023.16	
TOTAL	1		8377 39 LYDALL RD	5,602.94	420.22	0	6,023.16	ATCF 1.00
2022-01-0000645	15965	ANGUS CLIVE	233 ELLINGTON RD 109	1,548.46	116.14	0	1,664.60	
TOTAL	1		15965 233 ELLINGTON RD 109	1,548.46	116.14	0	1,664.60	ATCF 1.00
2022-01-0003223	1936	COPELAND ELOUISE	800-802 BURNSIDE AVE	7,766.54	582.49	0	8,349.03	
TOTAL	1		1936 800-802 BURNSIDE AVE	7,766.54	582.49	0	8,349.03	FIG 13 1.00
2022-01-0012994	1117	SCHULTZ JOSEPH W EST OF	260 BREWER ST	5,072.04	380.4	0	5,452.44	
TOTAL	1		1117 260 BREWER ST	5,072.04	380.4	0	5,452.44	FIG 13 1.00
2022-01-0014788	1683	VALLE LORRI	13-15 BURNSIDE AVE	7,005.06	525.38	0	7,530.44	
TOTAL	1		1683 13-15 BURNSIDE AVE	7,005.06	525.38	0	7,530.44	FIG 18 1.00
2022-01-0001135	2540	BEAULIEU CLAUDE J & TINA M	106 CHESSLEE RD	5,879.04	440.93	0	6,319.97	
TOTAL	1		2540 106 CHESSLEE RD	5,879.04	440.93	0	6,319.97	FIG 18 1.00
2022-01-0010994	5662	PATTISON JAMES R	4 GREAT HILL RD	4,214.74	316.1	0	4,530.84	
TOTAL	1		5662 4 GREAT HILL RD	4,214.74	316.1	0	4,530.84	FIG 18 1.00
2022-01-0000881	9728	BAEZ MANUEL	65 MILWOOD RD	6,557.54	491.81	0	7,049.35	
TOTAL	1		9728 65 MILWOOD RD	6,557.54	491.81	0	7,049.35	FIG 19 1.00
2022-01-0011656	11662	RAHMAN OMAR & HOQUE FARZANA	109 PROSPECT ST	5,453.20	408.99	0	5,862.19	
TOTAL	1		11662 109 PROSPECT ST	5,453.20	408.99	0	5,862.19	FIG 19 1.00
2022-01-0001756	12560	BROOKES MCKENZIE	23 SCOTT CIR	4,744.50	355.84	0	5,100.34	
TOTAL	1		12560 23 SCOTT CIR	4,744.50	355.84	0	5,100.34	FIG 19 1.00
2022-01-0005397	5057	GAUTHIER DAWN D & HOWARD A	9-91/2 GARDEN ST	4,284.36	321.33	0	4,605.69	

TOWN OF EAST HARTFORD SUBSEQUENT LIENS 2024

Interest through February 2024

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL	LIENHOLDER	
TOTAL	1		5057 9-91/2 GARDEN ST	4,284.36	321.33	0	4,605.69	FIG 19	1.00
2022-01-0007407	1594	KENT WILLIAM F EST OF	90 BURNBROOK RD	2,440.79	73.22	0	2,514.01		
TOTAL	1		1594 90 BURNBROOK RD	2,440.79	73.22	0	2,514.01	FIG 19	1.00
2022-01-0014705	9591	URBAN SUBURBAN AFFORDABLES IN	109 MERCER AVE LAND	1,506.78	113.01	0	1,619.79		
TOTAL	1		9591 109 MERCER AVE LAND	1,506.78	113.01	0	1,619.79	FIG 19	1.00
2022-01-0000155	12944	8 NEW BRITAIN PIZZA LLC	300 SILVER LN	25,654.18	1,924.06	0	27,578.24		
TOTAL	1		12944 300 SILVER LN	25,654.18	1,924.06	0	27,578.24	RTLTF	1.00
2022-01-0015109	7115	WADE LYNE	85-87 JAMES ST	21,508.66	1,613.15	0	23,121.81		
TOTAL	1		7115 85-87 JAMES ST	21,508.66	1,613.15	0	23,121.81	RTLTF	1.00
2022-01-0000168	14103	A & M TOWING & RECOVERY INC	422-430 TOLLAND ST	19,053.12	1,428.99	0	20,482.11		
TOTAL	1		14103 422-430 TOLLAND ST	19,053.12	1,428.99	0	20,482.11	RTLTF	1.00
2022-01-0009841	14058	MS PROPERTY ASSOCIATES LLC	284 TOLLAND ST	12,157.56	911.81	0	13,069.37		
TOTAL	1		14058 284 TOLLAND ST	12,157.56	911.81	0	13,069.37	RTLTF	1.00
2022-01-0011756	8659	RAVALESE HARRY A	456 MAIN ST REAR	11,169.74	837.73	0	12,007.47		
TOTAL	1		8659 456 MAIN ST REAR	11,169.74	837.73	0	12,007.47	RTLTF	1.00
2022-01-0006757	10533	IARACUENTE PROPERTY MANAGEME	486 OAK ST	8,580.32	643.52	0	9,223.84		
TOTAL	1		10533 486 OAK ST	8,580.32	643.52	0	9,223.84	RTLTF	1.00
2022-01-0009349	6149	MERRICK LUCILLE A TRUSTEE	123 HARVEST LN	8,368.90	627.66	0	8,996.56		
TOTAL	1		6149 123 HARVEST LN	8,368.90	627.66	0	8,996.56	RTLTF	1.00
2022-01-0007914	10580	LATORRE JODI M & RICHARD	750 OAK ST	7,724.84	579.36	0	8,304.20		
TOTAL	1		10580 750 OAK ST	7,724.84	579.36	0	8,304.20	RTLTF	1.00
2022-01-0007875	14704	LARACUENTE PROPERTY MANAGEME	123 WHITEHALL DR	7,660.60	574.55	0	8,235.15		
TOTAL	1		14704 123 WHITEHALL DR	7,660.60	574.55	0	8,235.15	RTLTF	1.00

TOWN OF EAST HARTFORD SUBSEQUENT LIENS 2024

Interest through February 2024

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL	LIENHOLDER
2022-01-0012919		8202 CONSERVED PERSON & RAMOTOWSI	26 LINWOOD DR	7,332.20	549.91	0	7,882.11	
TOTAL	1		8202 26 LINWOOD DR	7,332.20	549.91	0	7,882.11	RTLTF 1.00
2022-01-0003045		10443 COLWICK CHRISTOPHER & EILEEN	123 OAK ST	7,056.96	529.27	0	7,586.23	
TOTAL	1		10443 123 OAK ST	7,056.96	529.27	0	7,586.23	RTLTF 1.00
2022-01-0004446		6420 EASTERN ASSOCIATES LLC	33-35 HIGHLAND ST	7,038.68	527.9	0	7,566.58	
TOTAL	1		6420 33-35 HIGHLAND ST	7,038.68	527.9	0	7,566.58	RTLTF 1.00
2022-01-0009620		405 MONTANEZ RAUL P & AWILDA N	113 ARNOLD DR	6,490.34	486.78	0	6,977.12	
TOTAL	1		405 113 ARNOLD DR	6,490.34	486.78	0	6,977.12	RTLTF 1.00
2022-01-0008494		6632 LUPACCHINO ROBIN A	359 HILLS ST	6,383.14	478.74	0	6,861.88	
TOTAL	1		6632 359 HILLS ST	6,383.14	478.74	0	6,861.88	RTLTF 1.00
2022-01-0008827		2321 MARTINAJ AVNI	33 CENTRAL AVE	6,350.38	476.28	0	6,826.66	
TOTAL	1		2321 33 CENTRAL AVE	6,350.38	476.28	0	6,826.66	RTLTF 1.00
2022-01-0004346		5828 DUNKLE AVIS M	91 GREEN MANOR DR	6,197.24	464.79	0	6,662.03	
TOTAL	1		5828 91 GREEN MANOR DR	6,197.24	464.79	0	6,662.03	RTLTF 1.00
2022-01-0008573		6391 MAFFESSOLI CURTIS F	71-73 HIGBIE DR	6,095.56	457.16	0	6,552.72	
TOTAL	1		6391 71-73 HIGBIE DR	6,095.56	457.16	0	6,552.72	RTLTF 1.00
2022-01-0015334		72 WHEELER JARED L	84 ALPS DR	5,999.84	449.99	0	6,449.83	
TOTAL	1		72 84 ALPS DR	5,999.84	449.99	0	6,449.83	RTLTF 1.00
2022-01-0005505		5604 GILBERT KAREN E	45 GRANDE RD	5,979.00	448.43	0	6,427.43	
TOTAL	1		5604 45 GRANDE RD	5,979.00	448.43	0	6,427.43	RTLTF 1.00
2022-01-0009474		14471 MILLETTE ROLAND J & VIRGINIA A	52 WARREN DR	5,911.36	443.35	0	6,354.71	
TOTAL	1		14471 52 WARREN DR	5,911.36	443.35	0	6,354.71	RTLTF 1.00

TOWN OF EAST HARTFORD SUBSEQUENT LIENS 2024

Interest through February 2024

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL	LIENHOLDER
2022-01-0003909	13	DENIGRIS ALICE	54 ADAMS ST	5,884.98	441.37	0	6,326.35	
TOTAL	1		13 54 ADAMS ST	5,884.98	441.37	0	6,326.35	RTLFL 1.00
2022-01-0009469	16925	MILLER THEREASA K	42 JOANNE DRIVE	5,881.58	441.11	0	6,322.69	
TOTAL	1		16925 42 JOANNE DRIVE	5,881.58	441.11	0	6,322.69	RTLFL 1.00
2022-01-0009958	12884	NAIPAUL KAVITA	65 SILVER LN	5,873.92	440.55	0	6,314.47	
TOTAL	1		12884 65 SILVER LN	5,873.92	440.55	0	6,314.47	RTLFL 1.00
2022-01-0005902	2586	GRAHAM CHRISTOPHER &	158 CHESTER ST	5,824.58	436.84	0	6,261.42	
TOTAL	1		2586 158 CHESTER ST	5,824.58	436.84	0	6,261.42	RTLFL 1.00
2022-01-0007686	411	SVALBE SOKLEIGA & KUPLINS ARNIS	138 ARNOLD DR	5,796.50	434.74	0	6,231.24	
TOTAL	1		411 138 ARNOLD DR	5,796.50	434.74	0	6,231.24	RTLFL 1.00
2022-01-0005017	10843	FORBES ANTHONY	50 ORCHARD ST	5,695.26	427.15	0	6,122.41	
TOTAL	1		10843 50 ORCHARD ST	5,695.26	427.15	0	6,122.41	RTLFL 1.00
2022-01-0009134	5276	MCGUIRE JAMES L (C)	201 GOODWIN ST	5,414.92	406.12	0	5,821.04	
TOTAL	1		5276 201 GOODWIN ST	5,414.92	406.12	0	5,821.04	RTLFL 1.00
2022-01-0015225	2753	WARMOLTS ELIZABETH L	16 CHRISTINE DR	5,388.12	404.11	0	5,792.23	
TOTAL	1		2753 16 CHRISTINE DR	5,388.12	404.11	0	5,792.23	RTLFL 1.00
2022-01-0006640	13566	HORAN CORINNE Y	36 STEVENS ST	5,029.50	377.21	0	5,406.71	
TOTAL	1		13566 36 STEVENS ST	5,029.50	377.21	0	5,406.71	RTLFL 1.00
2022-01-0006466	12623	HERRICK EDWARD E	21 SHADYCREST DR	4,999.30	374.95	0	5,374.25	
TOTAL	1		12623 21 SHADYCREST DR	4,999.30	374.95	0	5,374.25	RTLFL 1.00
2022-01-0009078	884	MCCORMICK PENELOPE ANN B EST C	61 BODWELL RD	4,787.46	359.06	0	5,146.52	
TOTAL	1		884 61 BODWELL RD	4,787.46	359.06	0	5,146.52	RTLFL 1.00
2022-01-0010304	5015	OBRIEN LILLIAN K	15 FRANKLIN ST	4,171.90	312.89	0	4,484.79	

TOWN OF EAST HARTFORD SUBSEQUENT LIENS 2024

Interest through February 2024

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL	LIENHOLDER	
TOTAL	1		5015 15 FRANKLIN ST	4,171.90	312.89	0	4,484.79	RTLTF	1.00
2022-01-0009556	10942	MITTICA DEBBIE E	109 OXFORD DR	3,125.68	234.43	0	3,360.11		
TOTAL	1		10942 109 OXFORD DR	3,125.68	234.43	0	3,360.11	RTLTF	1.00
2022-01-0005149	16639	FREEMAN ESSENCE	14 WAKEFIELD CIR	2,514.96	188.62	0	2,703.58		
TOTAL	1		16639 14 WAKEFIELD CIR	2,514.96	188.62	0	2,703.58	RTLTF	1.00
2022-01-0012781	16722	SANCHEZ ORTIZ REVOCABLE TRUST	120 WAKEFIELD CIR	2,514.96	188.62	0	2,703.58		
TOTAL	1		16722 120 WAKEFIELD CIR	2,514.96	188.62	0	2,703.58	RTLTF	1.00
2022-01-0011554	16757	QUANSAH EDITH	190 WAKEFIELD CIR	2,514.96	188.62	0	2,703.58		
TOTAL	1		16757 190 WAKEFIELD CIR	2,514.96	188.62	0	2,703.58	RTLTF	1.00
2022-01-0009110	16608	MCFARLANE ALLI G	421 TOLLAND ST 301	1,926.22	144.46	0	2,070.68		
TOTAL	1		16608 421 TOLLAND ST 301	1,926.22	144.46	0	2,070.68	RTLTF	1.00
2022-01-0013108	15971	SERVILLE RONALD A	233 ELLINGTON RD 115	1,402.98	105.22	0	1,508.20		
TOTAL	1		15971 233 ELLINGTON RD 115	1,402.98	105.22	0	1,508.20	RTLTF	1.00
2022-01-0005069	4956	FOWLER LANE MANAGEMENT LLC	33 FOWLER LN	6,214.24	466.06	0	6,680.30		
TOTAL	1		4956 33 FOWLER LN	6,214.24	808.56	0	6,680.30	RTLTF	1.00
2022-01-0012996	1121	SCHULTZ JOSEPH W EST OF	270 BREWER ST	10,277.24	770.79	0	11,048.03		
TOTAL	1		1121 270 BREWER ST	10,277.24	770.79	0	11,048.03	TLOA	1.00
2022-01-0008518	2399	LYNCH VIRGINIA J	75 CHAPEL ST	7,245.42	543.41	0	7,788.83		
TOTAL	1		2399 75 CHAPEL ST	7,245.42	543.41	0	7,788.83	TLOA	1.00
2022-01-0014298	3229	THOMAS ALBERT J JR EST OF	22 CONCORD ST	6,211.70	465.88	0	6,677.58		
TOTAL	1		3229 22 CONCORD ST	6,211.70	465.88	0	6,677.58	TOWER	1.00
2022-01-0007873	536	LARACUENTE PROPERTY MANAGEME	58 BARBONSEL RD	6,138.52	460.39	0	6,598.91		
TOTAL	1		536 58 BARBONSEL RD	6,138.52	460.39	0	6,598.91	TOWER	1.00

TOWN OF EAST HARTFORD SUBSEQUENT LIENS 2024

Interest through February 2024

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL	LIENHOLDER
2022-01-0009794	13448	MOSCOSCO-DIAZ LILIANA	38 SPRINGSIDE AVE	5,913.06	443.48	0	6,356.54	
TOTAL	1		13448 38 SPRINGSIDE AVE	5,913.06	443.48	0	6,356.54	TOWER 1.00
2022-01-0010331	1309	OBRIEN JOSEPH A	139 BRITT RD	5,801.62	435.12	0	6,236.74	
TOTAL	1		1309 139 BRITT RD	5,801.62	435.12	0	6,236.74	TOWER 1.00
2022-01-0007874	3504	LARACUENTE PROPERTY MANAGEME	107 CRESCENT DR	5,368.56	402.64	0	5,771.20	
TOTAL	1		3504 107 CRESCENT DR	5,368.56	402.64	0	5,771.20	TOWER 1.00
2022-01-0006584	13571	HOHMANN GREGORY & PATRICIA	50 STEVENS ST	5,233.28	392.5	0	5,625.78	
TOTAL	1		13571 50 STEVENS ST	5,233.28	392.5	0	5,625.78	TOWER 1.00
2022-01-0004404	12655	DYER JUSTIN D	127 SHADYCREST DR	4,882.74	366.2	0	5,248.94	
TOTAL	1		12655 127 SHADYCREST DR	4,882.74	366.2	0	5,248.94	TOWER 1.00
2022-01-0011640	6789	RACICOT SANDRA	42 HOCKANUM DR	4,704.08	352.8	0	5,056.88	
TOTAL	1		6789 42 HOCKANUM DR	4,704.08	352.8	0	5,056.88	TOWER 1.00
2022-01-0013582	16405	SKOGLUND THOMAS & SUSAN	50 HILLSIDE ST B-9	1,661.20	124.59	0	1,785.79	
TOTAL	1		16405 50 HILLSIDE ST B-9	1,661.20	124.59	0	1,785.79	TOWER 1.00
2022-01-0012998	8586	SCHULTZ JOSEPH W EST OF	247 MAIN ST	1,442.12	108.16	0	1,550.28	
TOTAL	1		8586 247 MAIN ST	1,442.12	108.16	0	1,550.28	TOWER 1.00
TOTAL SUBS							443,508.79	65.00



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: April 10, 2024
TO: Richard F. Kehoe, Chair
FROM: Connor S. Martin, Mayor
RE: REFERRAL: Personnel and Pensions Subcommittees

Please see the updated job description for the Fire Department master mechanic position. It mirrors what we did for the assistant mechanic and modernizes the KSAs to reflect the current expectations of the position. There is no title or grade change; it is simply an update of the KSAs.

Please place this item on the Town Council agenda for the April 16, 2024, meeting for referral to the Personnel and Pensions Subcommittee.

C: T. Harris, HR Director

CONNOR S. MARTIN
MAYOR

TOWN OF EAST HARTFORD

(860) 291-7220

TYRON HARRIS
DIRECTOR
OFFICE OF HUMAN
RESOURCES

740 Main Street
East Hartford, Connecticut 06108

WWW.EASTHARTFORDCT.GOV

April 9, 2024

The Hon. Mayor Connor Martin
740 Main Street
East Hartford, CT 06108

Re: Master Mechanic

Dear Mr. Martin:

Please see the attached job description for the Master Mechanic Fire.

Here is the updated job description for the FD master mechanic position. It mirrors what we did for the assistant mechanic and modernizes the KSAs to reflect the current expectations of the position. There is no title or grade change; it is simply an update of the KSAs.

ESSENTIAL JOB FUNCTIONS:

- Overhauls, repairs, and maintains all department apparatus, light fleet vehicles, pumps, equipment, and tools.
- Tests and repairs fire hose, aerial ladders, ground ladders, SCBA, and other emergency tools and equipment.
- Conducts inspections of all department apparatus and equipment to determine the need for preventive maintenance or immediate repairs.
- Performs preventative maintenance of all department apparatus and equipment.
- Maintains files on testing, maintenance, repairs, and related documents so that information can be easily retrieved and is filed in compliance with the record-keeping policies of the department.
- Instructs fire personnel in using and operating all department apparatus and equipment.
- Respond to emergency incidents and perform firefighting functions, if required.
- Makes road calls for immobile vehicles and equipment, makes necessary repairs, and/or transports vehicles to appropriate repair facility.
- Arranges outside repair work if it is determined to be more efficient and economical.
- Manages the documentation of repair work and audits records to update chief officers on the equipment status.
- Requisitions parts, supplies, and services as required.
- Assists in developing the budget for the maintenance division.
- Prioritizes and manages the workflow for the Apparatus Repair Division.

KNOWLEDGE, SKILLS AND ABILITIES:

- Skill in welding and the care and use of skilled mechanics tools employed in all vehicle and equipment repair phases.
- Ability to meet the minimum training requirements of OSHA 191.156 for exterior firefighting functions (the department will provide required training).
 - Preference will be given to certified Firefighter I/II.
- Thorough knowledge of the rules, regulations, and procedures of the department.

- Knowledge of NFPA 1900: Standard for Aircraft Rescue and Firefighting Vehicles, Automotive Fire Apparatus, Wildland Fire Apparatus, and Automotive Ambulances.
- Knowledge of the State of Connecticut rules and regulations governing Commercial Motor Vehicle operation.

I have created the attached description based on the responsibilities.

Therefore, I recommend that this position be referred to the Town Council for consideration.

Tyron V. Harris

Human Resources Director

Customer Service. Collaboration. Communication.

TOWN OF EAST HARTFORD

TITLE: Master Mechanic
DEPARTMENT: Fire

Grade: 71
Date: Draft

Field Code Changed

POSITION DEFINITION:

Under general supervision of the Fire Chief or Assistant Fire Chief, performs administrative, supervisory, ~~and apparatus and equipment~~ repair work. Supervises the in-directing the activities of the Apparatus Maintenance division.

ESSENTIAL JOB FUNCTIONS:

- Overhauls, repairs, and maintains all department apparatus, light fleet vehicles, pumps, ~~and~~ equipment, and tools.
- Tests and repairs fire hose, aerial ladders, ground ladders, SCBA, and other emergency tools and equipment.
- Conducts inspections of all department apparatus and equipment to determine need for of preventive maintenance or immediate repairs.
- Performs preventative maintenance of all department apparatus and equipment.
- Maintains files on testing, maintenance, repairs, and related documents so that information can be easily retrieved and is filed in compliance with ~~record keeping~~record-keeping policies of the department.
- Instructs fire personnel in the use and operation of various-all department firefighting apparatus and equipment.
- Responds to emergency incidents and performs firefighting functions, if required.
- Makes road calls for immobile vehicles and equipment, makes necessary repairs and/or transports vehicles to appropriate repair facility.
- Arranges outside repair work if it is determined to be more efficient and economical.
- Manages the documentation of repair work and audits records to provide updates to chief officers on the status of equipment.
- Requisitions parts, supplies, and services as required.
- Assists in developing the budget for the maintenance division.
- Prioritizes and manages the workflow for the Apparatus Repair Division.
- ~~May be assigned to firefighting activities if necessary.~~

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ADDITIONAL JOB FUNCTIONS:

- Participates in the development of specifications for all department apparatus, ~~and~~light fleet vehicles, pumps, and equipment.
- Manages the documentation of inspections, maintenance, and repairs to department vehicles and equipment.
- May assist the Alarm and Communication Division in times of need.
- Makes recommendations for apparatus or equipment improvements/replacement.
- Performs emergency repairs and maintenance.

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KNOWLEDGE, SKILLS AND ABILITIES:

- ~~Knowledge~~Knowledge of the operation and maintenance of all motor apparatus used by the fire department.
- Knowledge of the various equipment used by the department in the delivery of emergency services.
- Ability to recognize the need for vehicle repairs and maintenance.
- Ability to make extensive overhauls of motors and equipment.
- Ability to establish and maintain effective working relationships with associates and the public.
- Skill in welding and in the care and use of skilled mechanics tools employed in all phases of vehicle and equipment repair.
- Ability to meet the minimum training requirements of OSHA 191.156 for exterior firefighting functions (department will provide required training).
 - Preference will be given to those who are certified Firefighter I/II.
- Thorough knowledge of the rules, regulations, and procedures of the department.
- Knowledge of NFPA 1900: Standard for Aircraft Rescue and Firefighting Vehicles, Automotive Fire Apparatus, Wildland Fire Apparatus, and Automotive Ambulances.
- Knowledge of the State of Connecticut rules and regulations governing Commercial Motor Vehicle operation.
- Ability to plan and direct the work of subordinates and maintain discipline of employees under his/her supervision.

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PHYSICAL AND MENTAL EFFORT AND ENVIRONMENTAL CONDITIONS:

- ~~Ability to Operates~~ equipment requiring eye and hand coordination and mechanical aptitude.
- ~~Ability to Works~~ in poor weather conditions, including heat, cold, rain, or snow.

REQUIRED JOB QUALIFICATIONS AND LICENSING REQUIREMENTS:

- Standard or Vocational School Diploma or its equivalent.
- Possession of a valid Motor Vehicle Operator's License.
- Those not holding a valid Commercial Driver's License-B at the time of appointment must obtain such certification within one year of appointment.
- Must be free of any physical or mental impairment that would prohibit the accomplishment of the essential functions of the position.
- Not less than three (3) years of experience in the repairing and maintenance of automobile/truck motors and equipment or any equivalent combination of training and experience that would indicate the ability to perform the duties required.
- ~~Minimum three years experience repairing heavy automotive equipment including diesel engines or any equivalent combination of training and experience which would indicate ability to do the work.~~
 - ~~Possession of a valid Motor Vehicle Operator's License.~~
- Must be free of any physical or mental impairment that would prohibit the accomplishment of the essential functions of a Master Mechanic. Preference will be

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given to internal candidates who possess the minimum required job qualifications and have been a regular member of the East Hartford Fire Department for not less than (3) years.

PREFERRED JOB QUALIFICATIONS AND LICENSING:

- Demonstrated experience in repairing fire department equipment.
- Demonstrated experience in managing a repair facility and supervising others.
- Demonstrated experience in heavy vehicle repair including but not limited to, diesel engine repair, braking systems, hydraulic systems, and transmission repair.
- Selected individuals should meet the requirements of NFPA 1071: Standard for Emergency Vehicle Technician Professional Qualifications, - Chapter 5 Emergency Vehicle Technician III within one year of appointment.
- ASE certification preferred but not required.
 - Preference will be given to T-series medium/heavy truck T2-T8 certifications.

NOTE: The above tasks and responsibilities are illustrative only.



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: April 10, 2024
TO: Richard F. Kehoe, Chair
FROM: Mayor Connor S. Martin
RE: APPOINTMENTS: Boards and Commissions

The following name was submitted for appointment to serve as a full member on the following boards/commission:

Republican Appointment:

Historic District Commission

- Robin A. Carlough, 150 Naubuc Ave, term to expire 12/27

C: C. Martin, Mayor
K. Bilodeau, Town Clerk

Town of East Hartford
Boards and Commissions
Application



Date: March 23, 2024
 Name: Robin A Carlough
Your name exactly as it appears on the E. Htd. Voter Registration List
 Address: 150 Naubuc Ave Apt.# _____ Zip: 06118
 Home Phone: 860-568-2428 Email: Robin.cows@aol.com
 Cell Phone: 860-319-6251 Years as an E.Hartford Resident: 8
 Occupation: Retired Employer: Banking
Employer/Work Address
 Formal Education/Certifications: Some College

Party Affiliation: Unaffiliated Democrat Republican Minority Party _____
As it appears on the E. Htd. Voter Registration List

Name of board or commission you wish to serve on: Historic District Commission

Interest statement:
Your reason for being interested in serving our Town in this capacity
Wish to maintain the historic authenticity of district as well as fairness to property owners.

- List of qualifications that you believe will be an asset to the board/commission on which you wish to serve:
- ① I live in the Naubuc District
 - ② Former Town Treasurer (Hebron)
 - ③ Father-in-law created this district

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements:

- I understand the commitment required for this appointment and have attended at least one meeting of the board/commission I am applying to serve on, and I understand that members who are absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.
- I understand that I may be required to complete training and/or continuing education.
- I understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

Signature: Robin A. Carlough Date: 3-23-2024
 Please return completed and signed form to: BCpost@easthartfordct.gov or mail to: Town of East Hartford, Office of the Mayor, 740 Main Street, East Hartford CT 06108

For internal use only:

Mandatory Qualifications:
 Resident _____ T/O _____ CR _____ T/C _____



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: April 10, 2024
TO: Richard F. Kehoe, Chair
FROM: Mayor Connor S. Martin
RE: AMUSEMENT PERMIT APPLICATION

The following Amusement Permits are before you due to the East Hartford Code of Ordinances, Chapter 5, Amusements, Section 5-3 (e), passed by the Town Council:
Sec. 5-3 (e):

(e) If the application is submitted pursuant to subsection (b) of section 5-1 of the Town Ordinances, within one week of receipt of written comments from the Directors, the Chief of Police shall forward those comments to the Town Council. The Chief of Police shall also forward to the Town Council written comments pertaining to the impact the proposed amusement would have on the areas under the purview of the Police Department and any recommended changes in the planned operations, as well as a statement as to whether the Police Department can supply adequate police protection.

Please add the following amusement permit on the Town Council agenda for the April 16, 2024 meeting.

- **Annual Holy Ghost Feast – 341 Forest Street**
 - Friday, May 24, 2024 from 11 AM to 9 PM
 - Saturday, May 25, 2024 from 9:00am to 10:00pm
 - Sunday, May 26, 2024 from 9:00am to 10:00pm
 - Monday, May 27, 2024 from 9:00am to 4:00pm
- **Holy Ghost Portuguese Society – Annual Car Gathering - 341 Forest St**
 - Saturday, April 20, 2024 from 11 AM to 5 PM. Rain date on Saturday, April 27, 2024.

C: M. Hawkins, Chief of Police

CONNOR MARTIN
MAYOR

TOWN OF EAST HARTFORD
Police Department

TELEPHONE
(860) 528-4401

MACK S. HAWKINS
CHIEF OF POLICE

31 School Street
East Hartford, Connecticut 06108-2638

FAX (860) 289-1249

www.easthartfordct.gov

To: Mayor Connor Martin

From: Police Chief Mack S. Hawkins

Date: April 5, 2024

Re: **Amusement Permit Application**
“Holy Ghost Portuguese Society - Annual Car Gathering”

Pursuant to the East Hartford Code of Ordinances, Chapter 5, Amusements, Section 5-3(e), the attached Amusement Permit Application should be forwarded to the Town Council for appropriate action.

If you require any further information, please contact me at your convenience.



Mack S. Hawkins
Chief of Police

CONNOR MARTIN
MAYOR

TOWN OF EAST HARTFORD
Police Department

TELEPHONE
(860) 528-4401

MACK S. HAWKINS
CHIEF OF POLICE

31 School Street
East Hartford, Connecticut 06108-2638

FAX (860) 289-1249

www.easthartfordct.gov

April 5, 2024

Richard F. Kehoe, Chairman
East Hartford Town Council
740 Main Street
East Hartford, CT 06108

**Re: Outdoor Amusement Permit Application
"Holy Ghost Portuguese Society Annual Car Show Gathering"**

Dear Chairman Kehoe:

Attached please find the amusement permit application by the **Daniel Moura, Sr., President of The Holy Ghost Portuguese Society, Inc.** The applicant seeks to conduct a car show on their grounds located at **341 R Forest Street** on **Saturday, April 20, 2024** from **11:00 a.m. to 5:00 p.m.** with a **rain date of Saturday, April 27, 2024.** There will be food and liquor on their premises.

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, Public Works Departments and the Offices of the Corporation Counsel and Finance.

The Risk Management Department and the Office of Corporation Counsel approve the application as submitted.

The Fire Department approves the application as submitted and indicates there are no anticipated costs to their Department. The Fire Marshal would need to inspect any food trucks, liquor and ensure Fire Department access.

The Health approves the application as submitted and indicates there will be estimated costs of \$130 to their Department.

The Parks & Recreation Department approves the application as submitted and states there are no anticipated costs to their Departments.

The Public Works Department approves the application as submitted and states there are no anticipated costs to their Department.

The Police Department conducted a review of the application and the following comments/recommendations are made:

- **The Police Department can provide adequate police protection for the event. The site is suitable for the outdoor amusement, the expected crowds are of small to moderate size, and the area has sufficient parking available.**

- This event can be conducted with a minimal impact upon the surrounding neighborhoods and a near-normal flow of traffic on the streets adjacent to the site can be maintained.
- **There are no anticipated costs to the Department for this event.**

Respectfully submitted for your information.

Sincerely,



Mack S. Hawkins
Chief of Police

Cc: Applicant

Rivera, Augustina

From: Sasen, Christine
Sent: Thursday, March 28, 2024 10:32 AM
To: Rivera, Augustina
Cc: Fitzgerald, Robert
Subject: Holy Ghost

I have an acceptable COI for both events.

Chris

*Christine M. Sasen, MBA
Risk Manager
Town of East Hartford
740 Main Street
East Hartford, CT 06108
Telephone: (860) 291-7244
Facsimile: (860) 291-0145
Cell: (860) 436-7787
E-Mail: csasen@easthartfordct.gov*

Rivera, Augustina

Subject: FW: Comments Due for Outdoor Amusement Permits (Two for Holy Ghost Portuguese Society)

From: Fitzgerald, Robert <rfitzgerald@easthartfordct.gov>
Sent: Tuesday, April 9, 2024 11:35 AM
To: Rivera, Augustina <ARivera@easthartfordct.gov>
Cc: Corp Counsel <corpcounsel@easthartfordct.gov>; Hawkins, Mack <MHawkins@easthartfordct.gov>; Tchelidze, Ekaterine <ETchelidze@easthartfordct.gov>
Subject: RE: Comments Due for Outdoor Amusement Permits (Two for Holy Ghost Portuguese Society)

This is okay by me. No further comment.

Robert Fitzgerald

From: Rivera, Augustina <ARivera@easthartfordct.gov>
Sent: Tuesday, April 9, 2024 10:39 AM
To: Fitzgerald, Robert <rfitzgerald@easthartfordct.gov>
Cc: Corp Counsel <corpcounsel@easthartfordct.gov>; Hawkins, Mack <MHawkins@easthartfordct.gov>; Tchelidze, Ekaterine <ETchelidze@easthartfordct.gov>
Subject: RE: Comments Due for Outdoor Amusement Permits (Two for Holy Ghost Portuguese Society)

This was Daniel Moura's response to the questions asked:

Good Morning. Cars will only be on display. Only time vehicles will be running is to enter or exit. We will strongly enforce this. We reserve the right for entry to anyone we deem may not adhere strictly to our rules. No engine revving. No speeding. No loud music exceeding normal daytime ordinance. No burnouts etc. Also no motorcycles or similar vehicles to be displayed. Also only doing displaying of cars during daytime hours so as to not violate stipulations and or local town ordinances. and absolutely no pits, driving on tracks or jumps of any kind. We are a new board set in place and realize the mistakes made in past. I will personally guarantee past errors WILL NOT be repeated. Please let me know if there is any other questions and i thank you for your attention to this matter.

Daniel Moura, Sr
President

From: Fitzgerald, Robert <rfitzgerald@easthartfordct.gov>
Sent: Tuesday, April 9, 2024 9:17 AM
To: Rivera, Augustina <ARivera@easthartfordct.gov>
Cc: Corp Counsel <corpcounsel@easthartfordct.gov>; Hawkins, Mack <MHawkins@easthartfordct.gov>; Tchelidze, Ekaterine <ETchelidze@easthartfordct.gov>
Subject: RE: Comments Due for Outdoor Amusement Permits (Two for Holy Ghost Portuguese Society)

Tina:

The application for the Annual Feast (dates May 24 – 27) is okay by me. No Comment there.

As for the application for the car show (dates April 20, 2024). Can you please ask the applicant to clarify the following points:

1. Will the event be a car show in the sense the attendees will just be viewing parked vehicles?
2. Will the event be a car/vehicle demonstration, where vehicles will be either, driving on tracks, jumps, through pits or performing any stunts or towing, or racing?
3. Will the applicant be conducting the event in accordance with the Stipulation of judgment between the applicant and the Town?

**TOWN OF EAST HARTFORD
FIRE MARSHALS OFFICE
ADMINISTRATIVE REVIEW
Amusement Permit**

DATE: 3/22/24

APPLICATION FOR: The Holy Ghost Portuguese Society Annual Car Show

APPLICANT: The Holy Ghost Portuguese Society
341 R Forest St
East Hartford CT 06118

DATE(S) OF EVENT: Saturday April 20, 2024 11am-5pm (Rain date Saturday April 27, 2024)

Pursuant to your request, a review of the above application was completed and the following recommendation is made:

- The application is approved as submitted.
- The application be revised. Approved conditionally.
- The application is disapproved.
- No application to the Connecticut Fire Safety Code

COMMENTS: will need an inspection of any food trucks, liquor and ensure FD access



**JOHN PELOW
FIRE MARSHAL
TOWN OF EAST HARTFORD**



Mack S. Hawkins
Chief of Police

**TOWN OF EAST HARTFORD
POLICE DEPARTMENT
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401**



Connor Martin
Mayor

Administrative Review of Amusement Permit

Event Date: **Saturday, April 20, 2024 from 11:00am to 5:00pm**
Rain Date: Saturday, April 27, 2024

Event: **“The Holy Ghost Portuguese Society Annual Car Show Gathering”**

Applicant: **The Holy Ghost Portuguese Society
Daniel Moura, Sr., President**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
 - 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
 - 3. the application be disapproved for the reason(s) set forth in the attached comments.
-
- Fire Department
 - Health Department
 - Parks & Recreation Department
 - Public Works Department
 - Corporation Counsel
- Anticipated Cost(s) if known \$ _____

Stephen J. Alsup
Signature
Stephen Alsup, Assistant Fire Chief

3/25/2024
Date

Comments:



Mack S. Hawkins
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401

Health Dept



Connor Martin
Mayor

Administrative Review of Amusement Permit

Event Date: **Saturday, April 20, 2024 from 11:00am to 5:00pm**

Rain Date: Saturday, April 27, 2024

Event: **“The Holy Ghost Portuguese Society Annual Car Show Gathering”**

Applicant: **The Holy Ghost Portuguese Society
Daniel Moura, Sr., President**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated Cost(s) if known \$ _____ \$130 est. _____

Michael O'Connell 03/25/2024

Signature

Date

Comments:

Rivera, Augustina

From: Dwyer, Sean
Sent: Monday, April 1, 2024 9:55 AM
To: Rivera, Augustina
Subject: RE: REVISED Outdoor Application for Holy Ghost Annual Car Show Gathering

Tina,

All set for Parks and Recreation

Sean

From: Rivera, Augustina <ARivera@easthartfordct.gov>
Sent: Monday, April 1, 2024 7:23 AM
To: Burnsed, Laurence <lburnsed@easthartfordct.gov>; O'Connell, Michael <Moconnell@easthartfordct.gov>; Dwyer, Sean <SDwyer@easthartfordct.gov>; Trujillo, Alexander <atrujillo@easthartfordct.gov>; Fitzgerald, Robert <rfitzgerald@easthartfordct.gov>; Corp Counsel <corpcounsel@easthartfordct.gov>; Hawkins, Mack <MHawkins@easthartfordct.gov>
Subject: FW: REVISED Outdoor Application for Holy Ghost Annual Car Show Gathering

Good morning,

Friendly reminder that I need comments today, have to submit by Friday to Mayor's office for agenda.

Thank you.

Tina

From: Rivera, Augustina
Sent: Thursday, March 21, 2024 2:38 PM
To: Burnsed, Laurence <lburnsed@easthartfordct.gov>; Dwyer, Sean <SDwyer@easthartfordct.gov>; Munson, Kevin <KMunson@easthartfordct.gov>; Trujillo, Alexander <atrujillo@easthartfordct.gov>
Cc: Alsup, Steve <SAIsup@easthartfordct.gov>; Browning, Craig <CBrowning@easthartfordct.gov>; Cohen, Bruce <BCohen@easthartfordct.gov>; Davis, Robert <RDavis@easthartfordct.gov>; Drouin, Darrell <Ddrouin@easthartfordct.gov>; Fitzgerald, Robert <rfitzgerald@easthartfordct.gov>; Hawkins, Mack <MHawkins@easthartfordct.gov>; McCaw, Melissa <mmccaw@easthartfordct.gov>; Neves, Paul <Pneves@easthartfordct.gov>; O'Connell, Michael <Moconnell@easthartfordct.gov>; Pelow, John <JPelow@easthartfordct.gov>; Sasen, Christine <CSasen@easthartfordct.gov>
Subject: REVISED Outdoor Application for Holy Ghost Annual Car Show Gathering

Hello Everyone,

I just received a rain date for the Holy Ghost Annual Car Show, please find attached the revised application and the Director's Review & Notice. Also, they just submitted a copy of their food license. They said that they will get us the COI soon along with the Declaration page.

Chris, you had inquired if they were going to have inflatables, they said no.

Reminder that the comments are due **Monday, April 1st**.

Rivera, Augustina

From: Hawkins, Mack
Sent: Monday, April 1, 2024 7:43 AM
To: Rivera, Augustina
Subject: RE: REVISED Outdoor Application for Holy Ghost Annual Car Show Gathering

Tina,

I have reviewed the Outdoor Amusement Permit Application for "Holy Ghost Annual Car Show Gathering" for 2024. I approve the application as submitted. Please mark the worksheet "Extra Attention" for the day(s) of the event.

Thank you,

Mack S. Hawkins

Chief of Police
East Hartford Police Department
31 School St.
East Hartford, CT 06108
Office 860 291-7597

Serving Our Community with Pride and Integrity



From: Rivera, Augustina <ARivera@easthartfordct.gov>
Sent: Monday, April 1, 2024 7:23 AM
To: Burnsed, Laurence <lburnsed@easthartfordct.gov>; O'Connell, Michael <Moconnell@easthartfordct.gov>; Dwyer, Sean <SDwyer@easthartfordct.gov>; Trujillo, Alexander <atrujillo@easthartfordct.gov>; Fitzgerald, Robert <rfitzgerald@easthartfordct.gov>; Corp Counsel <corpcounsel@easthartfordct.gov>; Hawkins, Mack <MHawkins@easthartfordct.gov>
Subject: FW: REVISED Outdoor Application for Holy Ghost Annual Car Show Gathering

Good morning,

Friendly reminder that I need comments today, have to submit by Friday to Mayor's office for agenda.

Thank you.

Tina

TOWN OF EAST HARTFORD POLICE DEPARTMENT



Connor Martin
Mayor

OUTDOOR AMUSEMENT PERMITS
31 SCHOOL STREET
EAST HARTFORD, CT 06108-2638
(860) 528-4401

OUTDOOR AMUSEMENT PERMIT APPLICATION



Mack S. Hawkins
Chief of Police

THIS APPLICATION IS DUE NOT LESS THAN 30 DAYS PRIOR TO THE EVENT APPLIED FOR

1. **Name of Event:**
The Holy Ghost Portuguese Society Annual Car Show Gathering
2. **Date(s) of Event:**
April 20, 2024 Rain Date 4/27/24
3. **Applicant's name, home & work phone numbers, home address, and e-mail address (NOTE: If applicant is a partnership, corporation, limited liability company, club or association give the full legal name of the Applicant):**
The Holy Ghost Portuguese Society, Inc.
341 R Forest Street
East Hartford, CT 06118
4. **If Applicant is a partnership, corporation, limited liability company (LLC), club, or association, list the names of all partners, members, directors and officers AND provide their business address.**
Daniel Moura, Sr. - Pres - 341 R Forest Street East Hartford, CT 06118
Gary Braga - V. Pres - 341 R Forest Street East Hartford, CT 06118
Carma Sousa - Treasurer - 341 R Forest Street East Hartford, CT 06118
Jose Sousa - Secretary - 341 R Forest Street East Hartford, CT 06118
5. **List the location of the proposed amusement: (Name of facility and address)**
341 R Forest Street East Hartford, CT 06118
6. **List the dates and hours of operation for each day (if location changes on a particular day, please list):**
april 20, 2024 11am to 5pm , Rain Date: 4/27/24
7. **Provide a detailed description of the proposed amusement:**
car, jeep and truck displays

8. Will music or other entertainment be provided wholly or partially outdoors?

Yes

No

a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)?

9. What is the expected age group(s) of participants?
all age groups expected

10. What is the expected attendance at the proposed amusement:
(If more than one performance, indicate time / day / date and anticipated attendance for each.)
apron 100

11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:

a. Crowd size impact:
none

b. Traffic control and flow plan at site & impact on surrounding / supporting streets:
none

c. Parking plan on site & impact on surrounding / supporting streets:
parking in our property we have 4 plus acres

d. Noise impact on neighborhood:
none and will strictly enforce local noise ordinances

e. Trash & litter control plan for the amusement site and surrounding community during and immediately after the proposed amusement:
we will be solely responsible for litter and trash pick up on our property and entry

f. List expected general disruption to neighborhood's normal life and activities:
none expected

g. Other expected influence on surrounding neighborhood:
none expected

12. Provide a detailed plan for the following:

a. Accessibility of amusement site to emergency, police, fire & medical personnel and vehicles:
we have three entry points to our property for emergency issues

b. Provisions for notification of proper authorities in the case of an emergency:
we directors onsite w ability to call 911 immediately if emergency issues arise

c. Any provision for on-site emergency medical services:
we have first aid kits onsite and other emergency contact abilities

d. Crowd control plan:
will limit number of people allowable on our 4 plus acre property

e. If on town property, the plan for the return of the amusement site to pre-amusement condition:
n/a

f. Provision of sanitary facilities:
we have our own sanitation company dumpster onsite

13. Will food be provided, served, or sold on site:

- a. Food available: Yes No AND
- b. Contact has been made with the East Hartford Health Department Yes No.

14. Does the proposed amusement involve the sale and / or provision of alcoholic beverages to amusement attendees,

Yes No Alcoholic beverages will be served / provided.

If 'YES', describe, in detail, any and all arrangements and what procedures shall be employed:

- a. For such sale or provision,
we have full liquor licensed bar onsite in building and will follow all liquor control laws
- b. To ensure that alcohol is not sold or provided to minors or intoxicated persons.
we will be carding all purchasers as we normally do

Check if copy of the liquor permit, as required by State law, is included with application.

15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests should go here):

we have a full liquor and health food services permits full-time with our building and plan to follow and enforce all applicable laws

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.

- a. False Statement is a Class A Misdemeanor.
- b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:

THE HOLY GHOST PORTUGUESE SOCIETY, INC.

DANIEL MOURA, SR
(Legal Name of Applicant)

[Signature]
(Applicant Signature)

DANIEL MOURA, SR
(Printed Name)

3/19/2024
(Date Signed)

PRESIDENT
(Capacity in which signing)

(Click button to send application electronically to ehpdpermits@easthartfordct.gov)

FOR OFFICE USE

Insurance Certificate Included:

YES

NO

Liquor Permit Included:

YES

NO

Certificate of Alcohol Liability Included:

YES

NO

Time Waiver Request Included:

YES

NO

Fee Waiver Request Included:

YES

NO

Outdoor Amusement Permit Fees:

Sport, athletic contest, musical, operatic, dramatic, theatrical or pictorial performance or other exhibitions

\$ 10/performance §5-6

Parades

\$ 25/each parade §5-6

Fireworks display or air show

\$ 25/performance §5-6

Carnival, rodeo, circus, or tent show

\$ 100/day §5-6

Total Assessed Amusement Permit Fee

Received By: Augustina Rivera

Employee Number: 9099

Date & Time Signed: 3/20/24 11:00 AM PM

Time remaining before event: 31 days.

If roads or sidewalks will be closed to public use as a result of this event the applicant must comply with signage requirements per Section 5-4 and present a signed affidavit attesting to this at the Town Council meeting.

COMMERCIAL GENERAL LIABILITY COVERAGE PART DECLARATIONS

Policy No. NPP2590273

Effective Date: 03/22/2024
12:01 STANDARD TIME

LIMITS OF INSURANCE

Each Occurrence Limit	\$1,000,000
Personal & Advertising Injury Limit (Any One Person/Organization)	\$1,000,000
Medical Expense (Any One Person)	\$5,000
Damages To Premises Rented To You (Any One Premises)	\$100,000
Products/Completed Operations Aggregate Limit	\$2,000,000
General Aggregate Limit	\$2,000,000

LIABILITY DEDUCTIBLE

\$0

LOCATIONS OF ALL PREMISES YOU OWN, RENT OR OCCUPY

<i>Location</i>	<i>Address</i>	<i>Territory</i>
1	341 Forest St, East Hartford, CT 06118	004

PREMIUM COMPUTATION

<i>Loc</i>	<i>Classification</i>	<i>Code No.</i>	<i>Premium Basis</i>	<i>Pr/Co</i>	<i>Rate</i>		<i>Advance Premium</i>	
					<i>All Other</i>	<i>Pr/Co</i>	<i>All Other</i>	<i>All Other</i>
1	Clubs - civic, service or social - having building or premises owned or leased -Not-For-Profit only	41668	1,801 Per 1,000 Total Area	0.000	401.115	\$0		\$36
1	Restaurant - with sale of alcoholic beverages that are 75% or more of the total annual food and liquor receipts of the restaurant - with tables - with a dance floor and no table service	16921	44,800 Per 1,000 Sales	0.469	40.600	\$21		\$1,819
1	Additional Insured - Club Members	49950	1 Flat	0.000	0.000	Included		Included
1	Blanket Additional Insured - Non-Profit Package	49950	1 Flat	0.000	100.000	\$0		\$100

MINIMUM PREMIUM FOR GENERAL LIABILITY COVERAGE PART: \$650

TOTAL PREMIUM FOR GENERAL LIABILITY COVERAGE PART: \$1,976

(This Premium may be subject to adjustment.) MP - minimum premium

Coverage Form(s)/Part(s) and Endorsement(s) made a part of this policy at time of issue:

See Form EOD (01/95)

THESE DECLARATIONS ARE PART OF THE POLICY DECLARATIONS CONTAINING THE NAME OF THE INSURED AND THE POLICY PERIOD.

COMMERCIAL PROPERTY COVERAGE PART DECLARATIONS

Policy No. NPP2590273

Effective Date: 03/22/2024
12:01 STANDARD TIME

DESCRIPTION OF PREMISES

<i>Prem</i>	<i>Bldg</i>	<i>Location, Construction, Occupancy and Other Information</i>	<i>Territory</i>	<i>Fire Code</i>
1	1	341 Forest St, East Hartford, CT 06118	004	0545
		Description: Non-Profit Management Liability		
		Covered Causes of Loss: Special	Protection Class	1
		Construction: Frame	Square Footage:	1801
		Special Deductible: None	Special Deductible Type:	

COVERAGES PROVIDED - INSURANCE AT THE DESCRIBED PREMISES APPLIES ONLY FOR COVERAGES FOR WHICH A LIMIT OF INSURANCE IS SHOWN

<i>Prem</i>	<i>Bldg</i>	<i>Coverage</i>	<i>Limits of Insurance</i>	<i>Deductible</i>	<i>Coinsurance % or Monthly Indemnity</i>	<i>+ Valuation</i>	<i>Premium</i>
1	1	Building	\$495,945	\$1,000	80%	ACV	\$3,506
1	1	Business Personal Property	\$31,961	\$1,000	80%	RC	\$329
1	1	Equipment Breakdown	Included	\$1,000			\$316
MINIMUM PREMIUM FOR PROPERTY COVERAGE PART:							\$466
TOTAL PREMIUM FOR PROPERTY COVERAGE PART:							\$4,151
MP - minimum premium							
+ Valuation: ACV - Actual Cash Value; RC - Replacement Cost; RC/ACV - Replacement Cost/ACV Roof FBV - Functional Building Value; AA - Agreed Amount; ALS - Actual Loss Sustained							

LOSS PAYABLE(S): NONE

Coverage Form(s)/Part(s) and Endorsement(s) made a part of this policy at time of issue:
See Endorsement EOD (01/95)

THESE DECLARATIONS ARE PART OF THE POLICY DECLARATIONS CONTAINING THE NAME OF THE INSURED AND THE POLICY PERIOD.

LIQUOR LIABILITY COVERAGE PART DECLARATIONS

Policy No. NPP2590273

Effective Date: 03/22/2024
12:01 STANDARD TIME

LIMITS OF INSURANCE

Liquor Each Common Cause Limit	\$1,000,000
Liquor Aggregate Limit	\$2,000,000

LIABILITY DEDUCTIBLE

\$0

LOCATIONS OF ALL PREMISES YOU OWN, RENT OR OCCUPY

<i>Location</i>	<i>Address</i>	<i>Territory</i>
1	341 Forest St, East Hartford, CT 06118	004

PREMIUM COMPUTATION

<i>Loc</i>	<i>Classification</i>	<i>Code No.</i>	<i>Premium Basis</i>	<i>Pr/Co</i>	<i>Rate</i>		<i>Advance Premium</i>	
					<i>All Other</i>	<i>Pr/Co</i>	<i>All Other</i>	
1	Clubs - civic, service or social - Not-for-profit only - with sale of alcoholic beverages that are 50% or more of the total food and alcohol receipts	00051	30,000 Liquor Receipts	N/A	4.945	N/A	\$1,484	
1	Top Shelf without Assault or Battery coverage option	05196	30,000 Liquor Receipts	N/A	1.648	N/A	\$494	

MINIMUM PREMIUM FOR LIQUOR LIABILITY COVERAGE PART: \$2,164

TOTAL PREMIUM FOR LIQUOR LIABILITY COVERAGE PART: \$2,164 MP

(This Premium may be subject to adjustment.) MP - minimum premium

Coverage Form(s)/Part(s) and Endorsement(s) made a part of this policy at time of issue:

See Form EOD (01/95)

THESE DECLARATIONS ARE PART OF THE POLICY DECLARATIONS CONTAINING THE NAME OF THE INSURED AND THE POLICY PERIOD.

**STATE OF CONNECTICUT
DEPARTMENT OF CONSUMER PROTECTION**

Attached is your Liquor Permit authorizing you to sell such alcoholic liquor as is provided by law under your permit number. You must take this permit to the Town Clerk in the town of address to be filed and stamped as authorized for business. This permit is not in effect until filed with the Town Clerk. This permit is not transferable. Questions regarding this permit can be emailed to dcp.liquorcontrol@ct.gov.

In an effort to be more efficient and Go Green, the department asks that you keep your email information with our office current to receive correspondence. You can access your account at www.elicense.ct.gov to verify, add or change your email address. Current email address on file: sylvieheath@yahoo.com

**HOLY GHOST PORTUGUESE SOCIETY
THE HOLY GHOST PORTUGUESE
341 FOREST ST REAR
EAST HARTFORD, CT 06118-2415**

STATE OF CONNECTICUT ♦ DEPARTMENT OF CONSUMER PROTECTION	
<small>This permit is not in effect until filed with the Town Clerk CGS Section 30-53</small>	
LIQUOR PERMIT	
<small>This certifies that</small>	
THE HOLY GHOST PORTUGUESE	
341 FOREST ST REAR	
EAST HARTFORD, CT 06118-2415	
<small>is authorized to sell such alcoholic liquor as is provided by law under permit type</small>	
CLUB LIQUOR	
PERMIT #: LIC.0001779	
Trade Name: HOLY GHOST PORTUGUESE SOCIETY	
Permittee Name: ARTHUR M MATOS	
Effective Date: 06/27/2023	 <small>Bryan T. Cafferelli, Commissioner</small>
Expiration Date: 06/26/2024	



**Town of East Hartford
Health Department
Food Service License**

Permit Number: FA-19-57

Classification: **2**

Issue Date: January 16, 2024

Expiration Date: December 31, 2024

Jennifer Costa Lebron is hereby authorized to operate Holy Ghost Portugese Society, Inc., 341 FOREST ST in the Town of East Hartford until the expiration date or until such time as this license may be revoked.

Laurence Burnsed

Director of Health and Social Services

THIS LICENSE MUST BE DISPLAYED PROMINENTLY.

CONNOR MARTIN
MAYOR

TOWN OF EAST HARTFORD
Police Department

TELEPHONE
(860) 528-4401

FAX (860) 289-1249

MACK S. HAWKINS
CHIEF OF POLICE

31 School Street
East Hartford, Connecticut 06108-2638

www.easthartfordct.gov

To: Mayor Connor Martin

From: Police Chief Mack S. Hawkins

Date: April 5, 2024

Re: **Amusement Permit Application**
“Holy Ghost Portuguese Society - Annual Holy Ghost Feast”

Pursuant to the East Hartford Code of Ordinances, Chapter 5, Amusements, Section 5-3(e), the attached Amusement Permit Application should be forwarded to the Town Council for appropriate action.

If you require any further information, please contact me at your convenience.



Mack S. Hawkins
Chief of Police

CONNOR MARTIN
MAYOR

TOWN OF EAST HARTFORD
Police Department

31 School Street

East Hartford, Connecticut 06108-2638

TELEPHONE
(860) 528-4401

FAX (860) 289-1249

www.easthartfordct.gov

MACK S. HAWKINS
CHIEF OF POLICE

April 5, 2024

Richard F. Kehoe, Chairman
East Hartford Town Council
740 Main Street
East Hartford, CT 06108

**Re: Outdoor Amusement Permit Application
"Holy Ghost Portuguese Society Annual Holy Ghost Feast"**

Dear Chairman Kehoe:

Attached please find the amusement permit application by the **Daniel Moura, Sr., President of The Holy Ghost Portuguese Society, Inc.** The applicant seeks to conduct a religious celebration on the following dates and times:

Friday, May 24, 2024 from 11:00am to 9:00pm
Saturday, May 25, 2024 from 9:00am to 10:00pm
Sunday, May 26, 2024 from 9:00am to 10:00pm
Monday, May 27, 2024 from 9:00am to 4:00pm

on their premises located at 341 R Forest Street. There will be **food and liquor** served, **music on Saturday May 25th and Sunday May 26th** and a small procession on the premises. This is a rain or shine event.

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, Public Works Departments and the Offices of the Corporation Counsel and Finance.

The **Risk Management Department** and the **Office of Corporation Counsel** approve the application as submitted.

The **Fire Department** approves the application as submitted and **indicates there are no anticipated costs to their Department.** The Fire Marshal would need to inspect any food trucks, liquor and ensure Fire Department access.

The **Health** approves the application as submitted and **indicates there will be estimated costs of \$260 to their Department.**

The **Parks & Recreation Department** approves the application as submitted and states **there are no anticipated costs to their Departments.**

The **Public Works Department** approves the application as submitted and states **there are no anticipated costs to their Department.**

The Police Department conducted a review of the application and the following comments/recommendations are made:

- The Police Department can provide adequate police protection for the event. The site is suitable for the outdoor amusement, the expected crowds are of small to moderate size, and the area has sufficient parking available.
- This event can be conducted with a minimal impact upon the surrounding neighborhoods and a near-normal flow of traffic on the streets adjacent to the site can be maintained.
- **There are no anticipated costs to the Department for this event.**

Respectfully submitted for your information.

Sincerely,



Mack S. Hawkins
Chief of Police

Cc: Applicant

Rivera, Augustina

From: Sasen, Christine
Sent: Thursday, March 28, 2024 10:32 AM
To: Rivera, Augustina
Cc: Fitzgerald, Robert
Subject: Holy Ghost

I have an acceptable COI for both events.

Chris

*Christine M. Sasen, MBA
Risk Manager
Town of East Hartford
740 Main Street
East Hartford, CT 06108
Telephone: (860) 291-7244
Facsimile: (860) 291-0145
Cell: (860) 436-7787
E-Mail: csasen@easthartfordct.gov*

Rivera, Augustina

Subject: FW: Comments Due for Outdoor Amusement Permits (Two for Holy Ghost Portuguese Society)

From: Fitzgerald, Robert <rfitzgerald@easthartfordct.gov>

Sent: Tuesday, April 9, 2024 9:17 AM

To: Rivera, Augustina <ARivera@easthartfordct.gov>

Cc: Corp Counsel <corpcounsel@easthartfordct.gov>; Hawkins, Mack <MHawkins@easthartfordct.gov>; Tchelidze, Ekaterine <ETchelidze@easthartfordct.gov>

Subject: RE: Comments Due for Outdoor Amusement Permits (Two for Holy Ghost Portuguese Society)

Tina:

The application for the Annual Feast (dates May 24 – 27) is okay by me. No Comment there.

Thanks,

Robert Fitzgerald

From: Rivera, Augustina

Sent: Tuesday, April 2, 2024 2:26 PM

To: Corp Counsel <corpcounsel@easthartfordct.gov>; Fitzgerald, Robert <rfitzgerald@easthartfordct.gov>

Subject: Comments Due for Outdoor Amusement Permits (Two for Holy Ghost Portuguese Society)

Good afternoon,

I need the comments for the Holy Ghost Portuguese Society's Outdoor Amusement Permit Applications for the:

1. Annual Car Show Gathering
2. Holy Ghost Feast

I need to submit to Mayor's office by Friday to be placed on agenda but I still need to put a packet together. FYI, Chris Sasen approved their COI and other permit info.

Much appreciated,

Tina

Augustina Rivera
Administrative Clerk 3
Support Services/Operations Bureau
East Hartford Police Department
31 School Street
East Hartford, CT 06108
Office: 860-291-7631 Fax: 860-610-6290

**TOWN OF EAST HARTFORD
FIRE MARSHALS OFFICE
ADMINISTRATIVE REVIEW
Amusement Permit**

DATE: 3/22/24

APPLICATION FOR: The Holy Ghost Portuguese Society Annual Ghost Feast

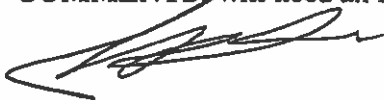
APPLICANT: The Holy Ghost Portuguese Society
341 R Forest St
East Hartford CT 06118

DATE(S) OF EVENT: May 24 11am-9pm, May 25 9am-10pm, May 26 9am-10pm,
May 27 9am-4pm

Pursuant to your request, a review of the above application was completed and the following recommendation is made:

- The application is approved as submitted.
- The application be revised. Approved conditionally.
- The application is disapproved.
- No application to the Connecticut Fire Safety Code

COMMENTS: will need an inspection of any food trucks, liquor and ensure FD access



JOHN PELOW
FIRE MARSHAL
TOWN OF EAST HARTFORD



Mack S. Hawkins
Chief of Police

**TOWN OF EAST HARTFORD
POLICE DEPARTMENT
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401**



Connor Martin
Mayor

Administrative Review of Amusement Permit

Event Date: **Friday, May 24, 2024 from 11:00am to 9:00pm**
Saturday, May 25, 2024 from 9:00am to 10:00pm
Sunday, May 26, 2024 from 9:00am to 10:00pm
Monday, May 27, 2024 from 9:00am to 4:00pm

Event: **"The Holy Ghost Portuguese Society Annual Holy Ghost Feast"**

Applicant: **The Holy Ghost Portuguese Society
Daniel Moura, Sr., President**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated Cost(s) if known \$ _____

Stephen J. Alsup

Signature
Stephen Alsup, Assistant Fire Chief

4/2/2024

Date

Comments:



Mack S. Hawkins
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Connor Martin
Mayor

Administrative Review of Amusement Permit

Event Date: **Friday, May 24, 2024 from 11:00am to 9:00pm**
Saturday, May 25, 2024 from 9:00am to 10:00pm
Sunday, May 26, 2024 from 9:00am to 10:00pm
Monday, May 27, 2024 from 9:00am to 4:00pm

Event: **“The Holy Ghost Portuguese Society Annual Holy Ghost Feast”**

Applicant: **The Holy Ghost Portuguese Society**
Daniel Moura, Sr., President

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated Cost(s) if known \$ 260 (estimated)

Michael O’Connell

Signature

Comments:

03/25/2024

Date

Rivera, Augustina

From: Dwyer, Sean
Sent: Monday, April 1, 2024 11:34 AM
To: Rivera, Augustina
Subject: RE: Outdoor Amusement Permit Application - Holy Ghost Portuguese Society "Holy Ghost Feast"

OK from Parks and Recreation

From: Rivera, Augustina <ARivera@easthartfordct.gov>
Sent: Monday, April 1, 2024 11:24 AM
To: Dwyer, Sean <SDwyer@easthartfordct.gov>
Subject: FW: Outdoor Amusement Permit Application - Holy Ghost Portuguese Society "Holy Ghost Feast"

Sean,

This is the one that I need your comments for, it is ok to just reply to this email and say that it is approved and I can accept that.

Tina

From: Rivera, Augustina
Sent: Monday, April 1, 2024 7:21 AM
To: Dwyer, Sean <SDwyer@easthartfordct.gov>; Trujillo, Alexander <atrujillo@easthartfordct.gov>; Fitzgerald, Robert <rfitzgerald@easthartfordct.gov>; Corp Counsel <corpcounsel@easthartfordct.gov>; Hawkins, Mack <MHawkins@easthartfordct.gov>; Alsup, Steve <SAlsup@easthartfordct.gov>
Subject: FW: Outdoor Amusement Permit Application - Holy Ghost Portuguese Society "Holy Ghost Feast"

Good morning,

Just a friendly reminder, comments are due today. I have to submit this to Mayor's office by this Friday for next Town Council agenda.

Thank you.

Tina

From: Rivera, Augustina
Sent: Wednesday, March 20, 2024 12:51 PM
To: Burnsed, Laurence <burnsed@easthartfordct.gov>; Dwyer, Sean <SDwyer@easthartfordct.gov>; Munson, Kevin <KMunson@easthartfordct.gov>; Trujillo, Alexander <atrujillo@easthartfordct.gov>
Cc: Alsup, Steve <SAlsup@easthartfordct.gov>; Browning, Craig <CBrowning@easthartfordct.gov>; Cohen, Bruce <BCohen@easthartfordct.gov>; Davis, Robert <RDavis@easthartfordct.gov>; Drouin, Darrell <Ddrouin@easthartfordct.gov>; Fitzgerald, Robert <rfitzgerald@easthartfordct.gov>; Hawkins, Mack <MHawkins@easthartfordct.gov>; McCaw, Melissa <mmccaw@easthartfordct.gov>; Neves, Paul <Pneves@easthartfordct.gov>; O'Connell, Michael <Moconnell@easthartfordct.gov>; Pelow, John <JPelow@easthartfordct.gov>; Sasen, Christine <CSasen@easthartfordct.gov>
Subject: Outdoor Amusement Permit Application - Holy Ghost Portuguese Society "Holy Ghost Feast"



Mack S. Hawkins
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Connor Martin
Mayor

Administrative Review of Amusement Permit

Event Date: **Friday, May 24, 2024 from 11:00am to 9:00pm**
Saturday, May 25, 2024 from 9:00am to 10:00pm
Sunday, May 26, 2024 from 9:00am to 10:00pm
Monday, May 27, 2024 from 9:00am to 4:00pm

Event: **“The Holy Ghost Portuguese Society Annual Holy Ghost Feast”**

Applicant: **The Holy Ghost Portuguese Society**
Daniel Moura, Sr., President

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated Cost(s) if known \$_0.00_____

Alexander M. Trujillo *4/01/2024*
Signature Date

Comments:

Rivera, Augustina

From: Hawkins, Mack
Sent: Monday, April 1, 2024 7:42 AM
To: Rivera, Augustina
Subject: RE: Outdoor Amusement Permit Application - Holy Ghost Portuguese Society "Holy Ghost Feast"

Tina,

I have reviewed the Outdoor Amusement Permit Application for "Holy Ghost Feast" for 2024. I approve the application as submitted. Please mark the worksheet "Extra Attention" for the day(s) of the event.

Thank you,

Mack S. Hawkins

Chief of Police
East Hartford Police Department
31 School St.
East Hartford, CT 06108
Office 860 291-7597

Serving Our Community with Pride and Integrity



From: Rivera, Augustina <ARivera@easthartfordct.gov>
Sent: Monday, April 1, 2024 7:21 AM
To: Dwyer, Sean <SDwyer@easthartfordct.gov>; Trujillo, Alexander <atrujillo@easthartfordct.gov>; Fitzgerald, Robert <rfitzgerald@easthartfordct.gov>; Corp Counsel <corpcounsel@easthartfordct.gov>; Hawkins, Mack <MHawkins@easthartfordct.gov>; Alsup, Steve <SAIsup@easthartfordct.gov>
Subject: FW: Outdoor Amusement Permit Application - Holy Ghost Portuguese Society "Holy Ghost Feast"

Good morning,

Just a friendly reminder, comments are due today. I have to submit this to Mayor's office by this Friday for next Town Council agenda.

Thank you.

TOWN OF EAST HARTFORD POLICE DEPARTMENT



Connor Martin
Mayor

OUTDOOR AMUSEMENT PERMITS
31 SCHOOL STREET
EAST HARTFORD, CT 06108-2638
(860) 528-4401

OUTDOOR AMUSEMENT PERMIT APPLICATION



Mack S. Hawkins
Chief of Police

THIS APPLICATION IS DUE NOT LESS THAN 30 DAYS PRIOR TO THE EVENT APPLIED FOR

1. **Name of Event:**
The Holy Ghost Portuguese Society Annual Holy Ghost Feast
2. **Date(s) of Event:**
May 24, 2024, May 25, 2024, May 26, 2024, May 27, 2024
3. **Applicant's name, home & work phone numbers, home address, and e-mail address (NOTE: If applicant is a partnership, corporation, limited liability company, club or association give the full legal name of the Applicant):**
The Holy Ghost Portuguese Society, Inc.
341 R Forest Street
East Hartford, CT 06118
4. **If Applicant is a partnership, corporation, limited liability company (LLC), club, or association, list the names of all partners, members, directors and officers AND provide their business address.**
Daniel Moura, Sr. - Pres - 341 R Forest Street East Hartford, CT 06118
Gary Braga - V. Pres - 341 R Forest Street East Hartford, CT 06118
Carma Sousa - Treasurer - 341 R Forest Street East Hartford, CT 06118
Jose Sousa - Secretary - 341 R Forest Street East Hartford, CT 06118
5. **List the location of the proposed amusement: (Name of facility and address)**
341 R Forest Street East Hartford, CT 06118
6. **List the dates and hours of operation for each day (if location changes on a particular day, please list):**
May 24, 2024 11am to 9pm, May 25, 2024 9am to 10pm, May 26, 2024 9am - 10pm, May 27, 2024 9am to 4pm
7. **Provide a detailed description of the proposed amusement:**
our annual spiritual feast and festival

8. Will music or other entertainment be provided wholly or partially outdoors?

Yes

No

a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)? may 25 and 26, 2024 2pm to 10pm,

9. What is the expected age group(s) of participants?
all age groups expected

10. What is the expected attendance at the proposed amusement:
(If more than one performance, indicate time / day / date and anticipated attendance for each.)
aprox 700

11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:

a. Crowd size impact:

we anticipate no impact to surrounding community and will obey all local applicable ordinances and laws

b. Traffic control and flow plan at site & impact on surrounding / supporting streets:

we anticipate zero impact to surrounding community and will obey all local applicable ordinances and

c. Parking plan on site & impact on surrounding / supporting streets:

parking in our property we have 4 plus acres

d. Noise impact on neighborhood:

we anticipate zero impact to our community and will strictly enforce local noise ordinances

e. Trash & litter control plan for the amusement site and surrounding community during and immediately after the proposed amusement:

we will be solely responsible for litter and trash pick up on our property and entry

f. List expected general disruption to neighborhood's normal life and activities:

none anticipated

g. Other expected influence on surrounding neighborhood:

none anticipated

12. Provide a detailed plan for the following:

a. Accessibility of amusement site to emergency, police, fire & medical personnel and vehicles:

we have three entry points to our property for emergency issues

b. Provisions for notification of proper authorities in the case of an emergency:

we have directors onsite w ability to call 911 immediately if emergency issues arise

c. Any provision for on-site emergency medical services:

we have first aid kits onsite and other emergency contact abilities

d. Crowd control plan:

will limit number of people allowable on our 4 plus acre property

e. If on town property, the plan for the return of the amusement site to pre-amusement condition:

n/a

f. Provision of sanitary facilities:
we have our own sanitation company dumpster onsite

13. Will food be provided, served, or sold on site:

- a. Food available: Yes No AND
- b. Contact has been made with the East Hartford Health Department Yes No.

14. Does the proposed amusement involve the sale and / or provision of alcoholic beverages to amusement attendees,

Yes No Alcoholic beverages will be served / provided.

If 'YES', describe, in detail, any and all arrangements and what procedures shall be employed:

- a. For such sale or provision,
we have full liquor licensed bar onsite in building and onsite and will follow all liquor control laws
- b. To ensure that alcohol is not sold or provided to minors or intoxicated persons.
we will be carding all purchasers as we normally do, will supply bracelets for all legal to purchase

Check if copy of the liquor permit, as required by State law, is included with application.

15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests should go here):

we have a full liquor and health food services permits full-time with our building and plan to follow and enforce all applicable laws

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.

- a. False Statement is a Class A Misdemeanor.
- b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:

THE HOLY GHOST PORTUGUESE SOCIETY, INC.

DANIEL MOURA, JR
(Legal Name of Applicant)


(Applicant Signature)

DANIEL MOURA, JR
(Printed Name)

3/19/2024
(Date Signed)

PRESIDENT
(Capacity in which signing)

(Click button to send application electronically to ehpdpermits@easthartfordct.gov)

FOR OFFICE USE

Insurance Certificate Included:	YES	NO
Liquor Permit Included:	<u>YES</u>	NO
Certificate of Alcohol Liability Included:	YES	NO
Time Waiver Request Included:	YES	<u>NO</u>
Fee Waiver Request Included:	YES	<u>NO</u>

Outdoor Amusement Permit Fees:

Sport, athletic contest, musical, operatic, dramatic, theatrical or pictorial performance or other exhibitions	\$ 10/performance §5-6
Parades	\$ 25/each parade §5-6
Fireworks display or air show	\$ 25/performance §5-6
Carnival, rodeo, circus, or tent show	\$ 100/day §5-6

Total Assessed Amusement Permit Fee

Received By: Augustina Rivera

Employee Number: 9099

Date & Time Signed: 3/20/24 11 : 00 AM PM

Time remaining before event: 65 days.

If roads or sidewalks will be closed to public use as a result of this event the applicant must comply with signage requirements per Section 5-4 and present a signed affidavit attesting to this at the Town Council meeting.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/28/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Lizbeth M Vega	
Adion Financial Group		PHONE (A/C, No, Ext): (860) 516-3136	FAX (A/C, No): (860) 266-1477
703 Hebron Ave		E-MAIL ADDRESS: Areed@adionfg.com	
Glastonbury CT 06033		INSURER(S) AFFORDING COVERAGE	
		INSURER A: MOUNT VERNON FIRE INS CO	NAIC # 26522
INSURED		INSURER B:	
HOLY GHOST PORTUGUES SOCIETY INC		INSURER C:	
341 FOREST ST		INSURER D:	
EAST HARTFORD CT 06118		INSURER E:	
		INSURER F:	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	NPP2590273	03/22/2024	03/22/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	LIQUOR LIABILITY		NPP2590273	03/22/2024	03/22/2025	EACH CLAIM 1,000,000 GEN AGGREGATE 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Town of East Hartford, its official, employees volunteers, boards and commissions are included as Additional Insured on the General Liability policy.
 Building \$495,945
 BPP \$31,961

CERTIFICATE HOLDER**CANCELLATION**

TOWN OF EAST HARTFORD 740 MAIN ST EAST HARTFORD CT 06108	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE ANTON REED
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COMMERCIAL GENERAL LIABILITY COVERAGE PART DECLARATIONS

Policy No. NPP2590273

Effective Date: 03/22/2024

12:01 STANDARD TIME

LIMITS OF INSURANCE

Each Occurrence Limit	\$1,000,000
Personal & Advertising Injury Limit (Any One Person/Organization)	\$1,000,000
Medical Expense (Any One Person)	\$5,000
Damages To Premises Rented To You (Any One Premises)	\$100,000
Products/Completed Operations Aggregate Limit	\$2,000,000
General Aggregate Limit	\$2,000,000

LIABILITY DEDUCTIBLE

\$0

LOCATIONS OF ALL PREMISES YOU OWN, RENT OR OCCUPY

<i>Location</i>	<i>Address</i>	<i>Territory</i>
1	341 Forest St, East Hartford, CT 06118	004

PREMIUM COMPUTATION

<i>Loc</i>	<i>Classification</i>	<i>Code No.</i>	<i>Premium Basis</i>	<i>Pr/Co</i>	<i>Rate</i>		<i>Advance Premium</i>	
					<i>All Other</i>	<i>Pr/Co</i>	<i>All Other</i>	<i>All Other</i>
1	Clubs - civic, service or social - having building or premises owned or leased -Not-For-Profit only	41668	1,801 Per 1,000 Total Area	0.000	401.115	\$0		\$36
1	Restaurant - with sale of alcoholic beverages that are 75% or more of the total annual food and liquor receipts of the restaurant - with tables - with a dance floor and no table service	16921	44,800 Per 1,000 Sales	0.469	40.600	\$21		\$1,819
1	Additional Insured - Club Members	49950	1 Flat	0.000	0.000	Included		Included
1	Blanket Additional Insured - Non-Profit Package	49950	1 Flat	0.000	100.000	\$0		\$100
MINIMUM PREMIUM FOR GENERAL LIABILITY COVERAGE PART:								\$650
TOTAL PREMIUM FOR GENERAL LIABILITY COVERAGE PART:								\$1,976
(This Premium may be subject to adjustment.) MP - minimum premium								

Coverage Form(s)/Part(s) and Endorsement(s) made a part of this policy at time of issue:

See Form EOD (01/95)

THESE DECLARATIONS ARE PART OF THE POLICY DECLARATIONS CONTAINING THE NAME OF THE INSURED AND THE POLICY PERIOD.

COMMERCIAL PROPERTY COVERAGE PART DECLARATIONS

Policy No. NPP2590273

Effective Date: 03/22/2024
12:01 STANDARD TIME

DESCRIPTION OF PREMISES

Prem	Bldg	Location, Construction, Occupancy and Other Information	Territory	Fire Code
1	1	341 Forest St, East Hartford, CT 06118	004	0545
		Description: Non-Profit Management Liability		
		Covered Causes of Loss: Special	Protection Class	1
		Construction: Frame	Square Footage:	1801
		Special Deductible: None	Special Deductible Type:	

COVERAGES PROVIDED - INSURANCE AT THE DESCRIBED PREMISES APPLIES ONLY FOR COVERAGES FOR WHICH A LIMIT OF INSURANCE IS SHOWN

Prem	Bldg	Coverage	Limits of Insurance	Deductible	Coinsurance % or Monthly Indemnity	+ Valuation	Premium
1	1	Building	\$495,945	\$1,000	80%	ACV	\$3,506
1	1	Business Personal Property	\$31,961	\$1,000	80%	RC	\$329
1	1	Equipment Breakdown	Included	\$1,000			\$316

MINIMUM PREMIUM FOR PROPERTY COVERAGE PART: \$466

TOTAL PREMIUM FOR PROPERTY COVERAGE PART: \$4,151

MP - minimum premium

+ Valuation: ACV - Actual Cash Value; RC - Replacement Cost; RC/ACV - Replacement Cost/ACV Roof
FBV - Functional Building Value; AA - Agreed Amount; ALS - Actual Loss Sustained

LOSS PAYABLE(S): NONE

Coverage Form(s)/Part(s) and Endorsement(s) made a part of this policy at time of issue:

See Endorsement EOD (01/95)

THESE DECLARATIONS ARE PART OF THE POLICY DECLARATIONS CONTAINING THE NAME OF THE INSURED AND THE POLICY PERIOD.

LIQUOR LIABILITY COVERAGE PART DECLARATIONS

Policy No. **NPP2590273**

Effective Date: 03/22/2024
12:01 STANDARD TIME

LIMITS OF INSURANCE

Liquor Each Common Cause Limit	\$1,000,000
Liquor Aggregate Limit	\$2,000,000

LIABILITY DEDUCTIBLE

\$0

LOCATIONS OF ALL PREMISES YOU OWN, RENT OR OCCUPY

Location	Address	Territory
1	341 Forest St, East Hartford, CT 06118	004

PREMIUM COMPUTATION

Loc	Classification	Code No.	Premium Basis	Pr/Co	Rate		Advance Premium	
					All Other	Pr/Co	All Other	All Other
1	Clubs - civic, service or social - Not-for-profit only - with sale of alcoholic beverages that are 50% or more of the total food and alcohol receipts	00051	30,000 Liquor Receipts	N/A	4.945	N/A	\$1,484	
1	Top Shelf without Assault or Battery coverage option	05196	30,000 Liquor Receipts	N/A	1.648	N/A	\$494	
MINIMUM PREMIUM FOR LIQUOR LIABILITY COVERAGE PART:							\$2,164	
TOTAL PREMIUM FOR LIQUOR LIABILITY COVERAGE PART:							\$2,164 MP	
(This Premium may be subject to adjustment.) MP - minimum premium								

Coverage Form(s)/Part(s) and Endorsement(s) made a part of this policy at time of issue:

See Form EOD (01/95)

THESE DECLARATIONS ARE PART OF THE POLICY DECLARATIONS CONTAINING THE NAME OF THE INSURED AND THE POLICY PERIOD.

**STATE OF CONNECTICUT
DEPARTMENT OF CONSUMER PROTECTION**

Attached is your Liquor Permit authorizing you to sell such alcoholic liquor as is provided by law under your permit number. You must take this permit to the Town Clerk in the town of address to be filed and stamped as authorized for business. This permit is not in effect until filed with the Town Clerk. This permit is not transferable. Questions regarding this permit can be emailed to dcp.liquorcontrol@ct.gov.

In an effort to be more efficient and Go Green, the department asks that you keep your email information with our office current to receive correspondence. You can access your account at www.elicense.ct.gov to verify, add or change your email address. Current email address on file: sylvieheath@yahoo.com

**HOLY GHOST PORTUGUESE SOCIETY
THE HOLY GHOST PORTUGUESE
341 FOREST ST REAR
EAST HARTFORD, CT 06118-2415**

<p>STATE OF CONNECTICUT ♦ DEPARTMENT OF CONSUMER PROTECTION 953292</p> <p style="font-size: small;">This permit is not in effect until filed with the Town Clerk CGS Section 30-53</p> <p style="font-size: x-large; font-weight: bold; text-align: center;">LIQUOR PERMIT</p> <p style="text-align: center;">This certifies that</p> <p style="text-align: center; font-weight: bold; font-size: large;">THE HOLY GHOST PORTUGUESE</p> <p style="text-align: center; font-weight: bold;">341 FOREST ST REAR</p> <p style="text-align: center; font-weight: bold;">EAST HARTFORD, CT 06118-2415</p> <p style="text-align: center; font-weight: bold;">is authorized to sell such alcoholic liquor as is provided by law under permit type</p> <p style="text-align: center; font-size: x-large; font-weight: bold;">CLUB LIQUOR</p>		
<p>PERMIT #: LIC.0001779</p> <p>Trade Name: HOLY GHOST PORTUGUESE SOCIETY</p> <p>Permittee Name: ARTHUR M MATOS</p>	 <p style="font-size: x-small;">Bryan T. Caffarelli, Commissioner</p>	
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;"> <p>Effective Date: 06/27/2023</p> <p>Expiration Date: 06/26/2024</p> </td> </tr> </table>		<p>Effective Date: 06/27/2023</p> <p>Expiration Date: 06/26/2024</p>
<p>Effective Date: 06/27/2023</p> <p>Expiration Date: 06/26/2024</p>		



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: April 15, 2024
TO: Richard F. Kehoe, Chair
FROM: Connor S. Martin, Mayor
RE: BID WAIVER: Town Hall enhancements

In accordance with Section 10-7(c) of the Town of East Hartford Code of Ordinances, I respectfully request a bid waiver for the following enhancements to the Town Hall Mechanical, Electrical, and Plumbing (MEP) upgrade and renovations project.

1. ACOUSTICS, INC. – Vault Door Removal and Replacement, Bid waiver \$10,888.91

- Per the State Fire Code our vault doors must have emergency release mechanisms. Some doors will be able to be modified, however the Town has identified 3 doors that cannot and will need to be removed and replaced.

Please place this information on the Town Council agenda for consideration at the April 16, 2024 meeting.

C: M. McCaw, Finance Director
M. Enman, Purchasing Agent

**PROPOSED TOWN COUNCIL RESOLUTION REGARDING BID WAIVERS FOR
EAST HARTFORD TOWN HALL ENHANCEMENTS**

WHEREAS, during October of 2022, this Council authorized the Town Hall Mechanical Engineering, Plumbing, and Renovations project (the “Project”) to modernize the East Hartford Town Hall;

WHEREAS, the Project is nearing substantial completion;

WHEREAS, on February 6, 2024, this Council authorized the transfers of ARPA funds for certain additional listed Town Hall Improvements (“Improvements”);

WHEREAS, in order to complete the Improvements in a manner that saves on costs as well as in order to avoid any disruption to Town Hall employees and Town citizens the Town desires to seek the following bid waivers for the Town Hall Improvements; and

THEREFORE, BE IT RESOLVED, that the East Hartford Town Council does hereby find the following bid waiver to be in the best interest of the Town and does approve the following items:

1. pursuant to Section 10-7(c) of the Town of East Hartford Code of Ordinances, the Town Council waive the bidding procedures required by Section 10-7(a) and ratify entry and further authorize the Town to enter into the follows agreements:
 - a. A contract with ACOUSTICS., INC for Town Hall Vault door removal and replacement in an amount not to exceed \$10,888.91;
2. That Mayor, Connor S. Martin, is hereby authorized to make, execute and deliver all agreements, amendments, additional and supplemental documents, and to do and perform such acts and to take such actions as may be necessary or required for the consummation of the transactions provided for and contemplated by this Resolution.