

Robert J. Pask

TOWN COUNCIL AGENDA
TOWN COUNCIL CHAMBERS
740 MAIN STREET
EAST HARTFORD, CONNECTICUT
APRIL 2, 2019

2019 MAR 28 A 8:32
TOWN CLERK
EAST HARTFORD

7:00 P.M. Executive Session

=====

Announcement of Exit Locations (C.G.S. § 29-381)

Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
5. APPROVAL OF MINUTES
 - A. March 19, 2019 Executive Session
 - B. March 19, 2019 Regular Meeting
6. COMMUNICATIONS AND PETITIONS
 - A. Resignation of Valentine Povinelli from the Personnel Appeals Board
7. OLD BUSINESS
8. NEW BUSINESS
 - A. East Hartford Housing Authority: Veterans Terrace PILOT Agreement
 - B. Wickham Library Renovation Phase II: LoCIP Funding
 - C. Sustainable CT
 - D. AARP: 2019 Community Challenge Grant
 - E. Setting a Public Hearing Date of Tuesday, April 16th @ 7:15 P.M. for Public Comment on the Following Revisions to the town of East Hartford's Code of Ordinances:
 1. Section 2-3 Mayor's Salary
 2. Section 2-5 Vacation
 3. Section 2-3b Registrars of Voters Salary
 - F. Recommendation from Fees Committee re: Lease of Parking Area – North American Martyrs Parish Corporation (formerly St. Isaac Jogues Church)
 - G. Outdoor Amusement Permit Application entitled "World Vision Global 6K for Water":
 1. Approval of Application
 2. Waiver of Permit Fee
 - H. Refund of Taxes
9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
 - A. Shafa Building, LLC v Town of East Hartford, Docket No. CV-18-6044365-S, assessment (tax) appeal re: 478 Burnside Avenue
 - B. Pending Workers' Compensation Claim of James Miller v. Town of East Hartford

11. OPPORTUNITY FOR RESIDENTS TO SPEAK
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor

12. ADJOURNMENT (next meeting: April 16th)

Robert J. Kehoe

2019 MAR 25 A 9:02

TOWN COUNCIL MAJORITY OFFICE

TOWN CLERK
EAST HARTFORD

MARCH 19, 2019

EXECUTIVE SESSION

PRESENT Chair Richard F. Kehoe, Vice Chair Linda A. Russo, Majority Leader Ram Aberasturia, Minority Leader Esther B. Clarke, Councillors Marc I. Weinberg, Shelby J. Brown and Caroline Torres

ABSENT Councillors Joseph R. Carlson and Patricia Harmon

ALSO Scott Chadwick, Corporation Counsel
PRESENT Brian Smith, Assessor

CALL TO ORDER

Chair Kehoe called the meeting to order at 6:46 p.m.

MOTION By Esther Clarke
seconded by Linda Russo
to **go into** Executive Session to discuss the following:

- the pending assessment (tax) appeal known as Petsmart, Inc. v. Town of East Hartford, Docket No. CV-18-6045796-S, involving personal property located at 5 Main Street; and
- the pending automobile liability claim of Avis McKenzie.

Motion carried 7/0.

MOTION By Esther Clarke
seconded by Linda Russo
to **go back to** Regular Session.
Motion carried 7/0.

ADJOURNMENT

MOTION By Esther Clarke
seconded by Linda Russo
to **adjourn** (7:00 p.m.)
Motion carried 7/0.

Attest

Richard F. Kehoe

Richard F. Kehoe
Town Council Chair

AS

Mayor J. Leclerc

EAST HARTFORD TOWN COUNCIL
TOWN COUNCIL CHAMBERS

2019 MAR 25 A 9:02

TOWN CLERK
EAST HARTFORD

MARCH 19, 2019

PRESENT Chair Richard F. Kehoe, Vice Chair Linda A. Russo, Majority Leader Ram Aberasturia, Minority Leader Esther B. Clarke, Councillors Marc Weinberg, Shelby J. Brown, and Caroline Torres

ABSENT Councillors Joseph R. Carlson and Patricia Harmon

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:30 p.m. The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Mayor Leclerc commented on the following: (1) lunch with the Mayor for March was cancelled but will resume April 25th; (2) the plans for Wickham Library are ready to go and the Public Building Commission will meet to review those plans; (3) the technology component for the Senior Center has been finalized with the Consultant and Roberta Pratt, the town's IT Director; (4) the town met with the Hartford Foundation for Public Giving regarding the 2020 U.S. Census. Amy Pelletier, Director of East Hartford Connects – CTWorking Cities, will be very involved in the census for the town; (5) the renovations for the East Hartford Golf Course restaurant have begun; and (6) the Mayor will be speaking at the Hartford Club tomorrow morning on development opportunities in East Hartford.

APPROVAL OF MINUTES

February 27, 2019 Budget Workshop/InspcPermits/BoE/IT

MOTION By Ram Aberasturia
seconded by Marc Weinberg
to **approve** the minutes of the February 27, 2019 Budget Workshop.
Motion carried 5/0. **Abstain:** Clarke, Torres

March 2, 2019 Budget Workshop/Various Departments

MOTION By Ram Aberasturia
seconded by Marc Weinberg
to **approve** the minutes of the March 2, 2019 Budget Workshop.
Motion carried 6/0. **Abstain:** Torres

March 4, 2019 Budget Workshop/HealthSS/Parks/PublicWorks

MOTION By Ram Aberasturia
seconded by Marc Weinberg
to **approve** the minutes of the March 4, 2019 Budget Workshop.
Motion carried 7/0.

March 5, 2019 Executive Session

MOTION By Ram Aberasturia
seconded by Marc Weinberg
to **approve** the minutes of the March 5, 2019 Executive Session.
Motion carried 7/0.

March 5, 2019 Regular Meeting

MOTION By Ram Aberasturia
seconded by Marc Weinberg
to **approve** the minutes of the March 5, 2019 Regular Meeting.
Motion carried 7/0.

March 6, 2019 Public Hearing/Budget

MOTION By Ram Aberasturia
seconded by Marc Weinberg
to **approve** the minutes of the March 6, 2019 Public Hearing/Budget.
Motion carried 7/0.

March 12, 2019 Special Meeting/Budget

MOTION By Ram Aberasturia
seconded by Marc Weinberg
to **approve** the minutes of the March 12, 2019 Special Meeting/Budget.
Motion carried 6/0. **Abstain:** Clarke

COMMUNICATIONS AND PETITIONS

Presentation by CT Department of Transportation: East Hartford Projects

The Chair stated that this update from the Department of Transportation involves the reconstruction of bridges on Route 2 and I-84 to the Founders Bridge and the road closures and detours that will affect East Hartford. He introduced Gregory Kozma, Project Engineer for the Connecticut DOT, who indicated that the DOT has employed a Design-Build Approach for this project. This concept allows the DOT engineer to work directly for and with the contractor to design the project. This approach promotes innovation and

reduces project costs. The contractor for this project is Middlesex Corporation, Lochner who is responsible for the design and construction of the following projects:

- Route 2 WB & Governor Street to Founders Bridge over I-84 EB. The duration of this project is March 2019 through September 2019, scheduled to close May 2, 2019 through July 2019.
- I-84 WB Exit 54 over I-84EB. The duration of this project is March 2019 through November 2019.

NEW BUSINESS

Historic Document Preservation Grant

MOTION By Marc Weinberg
 seconded by Caroline Torres
 to **adopt** the following resolution:

WHEREAS The Public Records Administration of the Connecticut State Library offers a non-competitive grant each year to the Town Clerk's Office; and

WHEREAS the grant for the fiscal year of 2020, is in the amount of \$7,500.00; and

WHEREAS said grant supports the preservation of Historic Documents in the Town Clerk's Office.

NOW THEREFORE LET IT BE RESOLVED that Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by the Connecticut State Library Public Records Administrator as they pertain to this Historic Documents Preservation grant.

On call of the vote, motion carried 7/0.

EPA Application: 2018 Diesel Emission Reduction Act Grant

MOTION By Shelby Brown
 seconded by Ram Aberasturia
 to **adopt** the following resolution:

WHEREAS the federal Environmental Protection Agency (EPA) has made grant funds available for diesel emissions reduction projects through the federal Clean Diesel Funding Assistance Program; and

WHEREAS the program will provide partial funding for the replacement of older vehicles or non-road equipment that will result in significant reductions in diesel emissions.

NOW THEREFORE LET IT BE RESOLVED that Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by EPA as they pertain to this federal Clean Diesel Funding Assistance Program grant.

On call of the vote, motion carried 7/0.

Wickham Library: Installation of High-speed Internet Fiber for CT Education Network

MOTION By Linda Russo
 seconded by Marc Weinberg
 that the East Hartford Town Council hereby **authorizes** Mayor Marcia A. Leclerc to enter into a Network Access Service Agreement with the State of Connecticut Education Network to provide internet service, and necessary fiber construction and equipment related thereto, in connection with the Wickham Library project.
 Motion carried 7/0.

A copy of the Network Access Service Agreement follows these minutes.

Appointment of Sunilda Caminero to the Commission on Services for Persons with Disabilities

MOTION By Marc Weinberg
 seconded by Linda Russo
 to **approve** the appointment of Sunilda Caminero, 107 Cambridge Drive, to the Commission on Services for Persons with Disabilities, as a full member; whose term expires December 2019.
 Motion carried 7/0.

OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

Esther Clarke asked for an update on the Showcase Cinema project. *Mayor Leclerc indicated that there was some interest conveyed to CRDA from developers. She also said it is her understanding that the building will be demolished this summer.*

COUNCIL ACTION ON EXECUTIVE SESSION MATTERS

Petsmart, Inc. v. Town of East Hartford, Docket No. CV-18- 6045796-S; Personal Property located at 5 Main Street

MOTION By Ram Aberasturia
 seconded by Marc Weinberg
 to **accept** the recommendation of Corporation Counsel to settle the pending assessment tax appeal known as Petsmart, In v Town of East Hartford, Docket No. HHB-CV-18-6045796-S, involving personal property located at 5 Main Street as follows:

1. For Grand List Year of 2014, from the assessment of \$760,100 to the assessment of \$322, 590, which shall generate a reduction of \$20,064.20 in property taxes.

2. For Grand List Year of 2015, from the assessment of \$621,200 to the assessment of \$270,290, which shall generate a reduction of \$16,092.73 in property taxes.
3. For Grand List Year of 2016, from the assessment of \$482,910 to the assessment of \$219,720, which shall generate a reduction of \$12,383.09 in property taxes.
4. For Grand List Year of 2017, from the assessment of \$515,240 to the assessment of \$252,050, which shall generate a reduction of \$12,543.64 in property taxes.
5. For Grand List Year of 2018, from the assessment of \$533,510 to the assessment of \$270,320, which shall generate a reduction of \$12,925.26 in property taxes.

Motion carried 7/0.

Automobile Liability Claim of Avis McKenzie

MOTION By Ram Aberasturia
 seconded by Marc Weinberg
 to **accept** the recommendation of Corporation Counsel to fully and finally
 settle the pending automobile liability claim of Avis McKenzie for a total
 sum of \$28,000.00.
 Motion carried 7/0.

OPPORTUNITY FOR RESIDENTS TO SPEAK

None

ADJOURNMENT

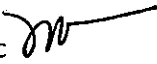
MOTION By Esther Clarke
 seconded by Linda Russo
 to **adjourn** (8:30 p.m.).
 Motion carried 7/0.

The Chair announced that the next meeting of the Town Council would be April 2nd.

Attest Angela M. Attenello
 Angela M. Attenello
 TOWN COUNCIL CLERK



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: March 20, 2019
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: RESIGNATION: Boards and Commissions

Attached is a letter received by my office from Valentine P. Povinelli, Jr. who is resigning from the Personnel Appeals Board.

Please place this resignation on the April 2, 2019 Town Council Agenda and share our appreciation as a community for the valuable service he has provided by volunteering his time on the above mentioned Board.

Thank you.

C: R. Pasek, Town Clerk
S. Malave, Human Resources Director
P. Yamamoto, RTC

Testa, Nancy

From: Pasek, Robert
Sent: Thursday, March 14, 2019 3:22 PM
To: Leclerc, Marcia; Malave, Santiago
Cc: Testa, Nancy; Prescille Yamamoto
Subject: FW: [East Hartford CT] Personnel Appeals Board Resignation (Sent by Valentine P. Povinelli, Jr., vpovinelli@aol.com)

To all please see below for the resignation of Valentine P. Povinelli, Jr., from the Personnel Appeals Board.

Robert J. Pasek, CCTC
Town Clerk
Town of East Hartford
740 Main Street
East Hartford, CT 06108
860-291-7235

Robert

My term on the Personnel Appeals Board began on 02/2001 and after several renewals expired on 12/2017. I remained on the Board into 2018 to complete the hearing on an appeal that was underway. Action on that appeal was completed. At this time, 03/14/2019, I am submitting this letter of resignation from the Personnel Appeals Board.

Thank you,
Valentine P. Povinelli, Jr.



East Hartford Housing Authority
546 Burnside Ave, East Hartford, CT 06108

Main Office
860-290-8301

Maintenance\24 Hour Emergency
860-290-8300

TDD 1-800-545-1833 ext 216

Finance Dept Fax
860-290-8308

Leasing Dept Fax
860-289-1688

www.ehhousing.org

March 21, 2019

Town of East Hartford
East Hartford Town Council

Re: Veterans Terrace & Extension

Ladies and Gentlemen:

The East Hartford Housing Authority ("EHHA") is the owner of Veterans Terrace & Extension, located at Columbus Circle, Columbus Street and Columbus Street Extension in the Town of East Hartford (the "Property"). The Property contains approximately 150 units of rental housing. EHHA, acting together with its affiliate, East Hartford Affordable Homes Now, Inc. (the "Sponsor") has entered into a Site Development Agreement with The Carabetta Organization, Ltd. (the "Development Partner") for the redevelopment of the Property. EHHA, the Sponsor and the Development Partner have formed new entities, Veterans Terrace Communities I LLC, Veterans Terrace Communities II LLC, and Veterans Terrace Communities III LLC (collectively, the "VT Communities") to ground lease and rehabilitate the Property.


The Property currently benefits from a PILOT arrangement and other joint cooperation agreements which date back to 1950 (the "Agreements") and which have been suspended and/or modified from time to time. For instance, and for several years, the EHHA no longer pays the Town of East Hartford an annual PILOT payment on these properties as the MDC water offset equaled or exceeded the amount that was being paid to the town.

As part of the redevelopment, the EHHA and VT Communities respectfully request that the Agreements continue in accordance with their current suspended/modified terms throughout the term of the FHA financing which will enable and support the redevelopment. Such financing may include, without limitation, a HUD-insured mortgage or other government sponsored enterprise financing, as the same may be increased, modified or refinanced, having a minimum term of 40 years.

Accordingly, we respectfully request your honorable Council's favorable action on the attached Resolution continuing Veterans Terrace PILOT Agreement as suspended and modified.

Very truly yours,

EAST HARTFORD HOUSING AUTHORITY


Debra Bouchard, Executive Director

JAMES KATI
CHAIRMAN

KATHLEEN STEPHENS
VICE CHAIRMAN

HAZEL ANN B. COOK
COMMISSIONER

JOHN CARLUCCI
COMMISSIONER

PRESCILLA YAMAMOTO
COMMISSIONER

DEBRA BOUCHARD
EXECUTIVE DIRECTOR

RALPH J. ALEXANDER
LEGAL COUNSEL

EQUAL HOUSING OPPORTUNITY



EQUAL OPPORTUNITY EMPLOYER

**BY RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EAST HARTFORD
AUTHORIZING THE TOWN TO CONTINUE THAT CERTAIN PILOT AGREEMENT
DATED _____ AND RELATED COOPERATION AGREEMENTS
FOR THE BENEFIT OF VETERANS TERRACE & EXTENSION.**

WHEREAS, those properties currently known collectively as Veterans Terrace & Extension, including additional land lying beneath Columbus Street Extension (the "Property") are to be ground leased for not more than 99 years to entities known as Veterans Terrace Communities I LLC, Veterans Terrace Communities II LLC, and Veterans Terrace Communities III LLC (collectively, the "VT Communities");

WHEREAS, the Property consists (inter alia) of an affordable housing community including 150 affordable rental units, and has heretofore benefited from a PILOT arrangement and other cooperation agreements, as suspended and modified, including without limitation an Assistance Agreement between the State of Connecticut and the Housing Authority of the Town of East Hartford, dated February 21, 1950 (each the "Agreements");

WHEREAS, the Town of East Hartford has administered the Agreements;

WHEREAS, A Moratorium of the Agreements was implemented in 2016 resulting in relief to the Town for its obligations to cover the costs, fees and assessments for all water & sewer services and has continued to the present time;

WHEREAS, the Property will be fully rehabilitated and redeveloped by the VT Communities, all upon the more specific terms and conditions set forth in the Site Development Agreement attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that the Town Council hereby approves the execution and delivery of such documentation as may be necessary or desirable to continue the Agreements under their current terms, which as a result of the current Moratorium require no payments of taxes or payment in lieu of taxes to the Town by the Housing Authority of the Town East Hartford ("EHHA") or its assignees, and no contribution by the Town for water, sewer or other like charges on behalf of the Property;

AND FURTHER BE IT RESOLVED, that the Town Council hereby approves the continuation of the Agreements with EHHA, who may trifurcate the Agreements and assign each portion of the Agreement to VT Communities to the extent necessary to implement this Order;

AND FURTHER BE IT RESOLVED, that the Agreements, as extended herein, shall remain in effect for the term of any HUD-insured mortgage financing or other government sponsored enterprise financing placed on the Property, as the same may be modified, increased or refinanced, which term is expected to be not less than 40 years;

AND FURTHER BE IT RESOLVED, that the Mayor of the Town be and hereby is authorized to execute and delivery all such documentation on behalf of the Town.



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: March 22, 2019
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc *ML*
RE: REFERRAL: LoCIP Grant Allocation

The Wickham Renovation Phase II Project has been identified for funding from the Local Capital Improvement Program (LoCIP) in the amount of \$700,708, which includes the Town's 2019 allocation of \$531,730 and \$168,978 in remaining funds from LoCIP Projects that have been closed out over the past year.

Please place this item on the Town Council Agenda for the April 2nd, 2019 meeting. I recommend that the Town Council approve the authorization for application as well as the execution and approval of any necessary documents to utilize LoCIP grant funds for this project.

Thank you.

C: M. Walsh, Finance Director
K. Chapman, Public Works Director
E. Buckheit, Development Director
P. O'Sullivan, Grants Manager

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a Resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 2nd day of April, 2019.

RESOLVED: That Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents as may be required by the State of Connecticut Office of Policy and Management to secure Local Capital Improvement Program funds (LoCIP) in the amount of \$700,708 for the following project:

- Wickham Library Renovation \$700,708

AND I DO FURTHER CERTIFY that the above resolution has not been in any wise altered, amended, or repealed, and is now in full force and effect.

IN WITNESS WHEREOF, I do hereunto set my hand and affix the corporate seal of said Town of East Hartford this ____ day of April, 2019.

Angela M. Attenello, Town Council Clerk

seal

TOWN COUNCIL RESOLUTION
GRANT INFORMATION FORM

Grant Description: 2019-20 LoCIP Project

Funder: State of CT Office of Policy and Management

Grant Amount: \$700,708*

Frequency: One time Annual Biennial Other _____

First year received:	<u>1988</u>				
Last 3 years received:	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Funding level by year:	<u>\$829,765</u>	<u>\$0.00</u>	<u>\$446,673</u>	<u>\$448,528</u>	<u>\$454,071</u>

Is a local match required? Yes No

If yes, how much? N/A From which account? N/A

Grant purpose: The Local Capital Improvement Program (LoCIP) distributes funds to municipalities to reimburse the cost of eligible local capital improvement projects such as road, bridge or public building construction activities.

Results achieved: Funding for projects listed on the Town's Capital Improvement Plan

Duration of grant: Until projects are completed

Status of application: Application will be submitted to OPM following Council approval

Meeting attendee: Grants Manager Paul O'Sullivan, ext. 7206

Comments: Project is as follows:

Wickham Library Renovations Phase II \$700,708

*Grant amount includes the Town's 2019 LoCIP allocation of \$531,730 and \$168,978 in funds left over from LoCIP projects closed out over the past year.

GRANTS ADMINISTRATION
MEMORANDUM

TO: Mayor Marcia A. Leclerc
FROM: Paul O'Sullivan, Grants Manager *PO'S*
SUBJECT: Referral to Council – LoCIP Grant Allocation (\$700,708)
DATE: March 22, 2019

Local Capital Improvement Program (LoCIP) funds from the State of Connecticut are distributed to support projects which are included in a municipality's approved Capital Improvement Program (CIP). The following project has been identified for funding from LoCIP:

CIP #	Project Name	Amount	Description
2020-601	Wickham Renovation Phase II	\$700,708	Funding for the renovation of the Wickham Library

The amount above includes the Town's 2019 LoCIP allocation of \$531,730 and \$168,978 in funds left over from LoCIP projects closed out over the past year.


I respectfully request that this item be placed on the Town Council agenda for their meeting to be held on April 2, 2019. The purpose is to authorize you as Mayor to make application and execute any documents necessary to utilize LoCIP grant funds for these projects.

Please contact me at extension 7206 if you have any questions.

Cc: Michael P. Walsh, Director of Finance
Keith Chapman, Director of Public Works
Eileen Buckheit, Director of Development



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: March 22, 2019
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: DRAFT RESOLUTION: Sustainable CT

Attached for your review is a draft resolution for approval from the Town Council to register the Town of East Hartford as a participant in Sustainable CT.

The Institute for Sustainable Energy at Eastern Connecticut State University provides this voluntary certification program of coordinated and voluntary implementation actions to municipalities to improve sustainable best practices and actions. Additionally, Sustainable CT offers grant funding opportunities of selected actions.

Please place this information on the Town Council Agenda for the April 2nd, 2019 meeting. I recommend that the Town Council approve the draft resolution as submitted.

Thank you.

C: E. Buckheit, Development Director
K. Chapman, Public Works Director
T. Baptist, Project Manager-Sustainability, PW

DRAFT

Town of East Hartford

Resolution Supporting Participation In the Sustainable CT Municipal Certification Program

Whereas Sustainable CT is a comprehensive, statewide, action-oriented voluntary certification program built by and for municipalities with the vision that: *Sustainable CT communities strive to be thriving, resilient, collaborative and forward looking. They equitably promote the health and well-being of current and future residents and they respect the finite capacity of the natural environment;*

Whereas Sustainable CT is designed to boost local economies, help municipal operations become more efficient, reduce operating costs, and provide grants and addition support to municipalities; and

Whereas the Town of East Hartford embraces an ongoing process of working toward greater sustainability, selecting which actions it chooses to pursue from the voluntary menu of actions provided by Sustainable CT; now therefore, be it

RESOLVED, by the East Hartford Town Council that we do hereby authorize the Program Manager Sustainability to serve as East Hartford's Sustainability CT contact person for the Sustainable CT Municipal Certification process and authorize that position to complete Municipal Registration on behalf of East Hartford;

RESOLVED, that to focus attention and effort within East Hartford on matters of sustainability, and in order to promote Town Council local initiatives and actions toward Municipal Certification, the Town Council establishes an advisory Sustainability Team to be appointed by the Mayor of East Hartford;

RESOLVED, that the first meeting of the sustainability Team must be held within 90 days of passing this resolution and that the Sustainability Team shall meet as frequently as needed but no less than quarterly; and

RESOLVED, that the Sustainability Team shall report annually to the Town Council on the progress of its activities toward Sustainable CT certification, with reports and presentation made publicly available.

Memo

To: The Honorable Marcia Leclerc, Mayor
From: Tom Baptist, Project Manager Sustainability
Date: March 20, 2019
Re: Sustainable CT – draft Council resolution

As per your request, attached is a draft Council resolution for your review and approval to register the Town of East Hartford as a participant in Sustainable CT.

Sustainable CT is a voluntary certification program of the Institute for Sustainable Energy at Eastern Connecticut State University that provides municipalities with a menu of coordinated and voluntary actions to implement and improve sustainable best practices. Municipalities choose Sustainable CT actions, implement them, and earn points toward certification. Those actions aim to promote economic well-being and enhance equity while recognizing the finite capacity of the natural environment. Sustainable CT provides opportunities for grant funding of selected actions.

The purpose of the resolution is to:

1. Demonstrate the Town's interest in using the resources offered by Sustainable CT.
2. Designate a municipal representative to serve as the point of contact for Sustainable CT.
3. Establish an advisory Sustainability Team to promote implementation of voluntary actions leading toward certification.
4. Require the Sustainability Team to report annually to the Council.

Please do not hesitate to contact me if you require any further information.

Why Participate?

- » Recognition
- » Funding & Resources
- » Community Building & Equity
- » Cost Savings
- » Peer Learning
- » Partnerships

HOW TO GET CERTIFIED

1

Pass a resolution that indicates your intent to participate in Sustainable CT and establishes a Sustainability Team.

2

Designate an elected official or municipal employee to **register your community** at sustainablect.org.

3

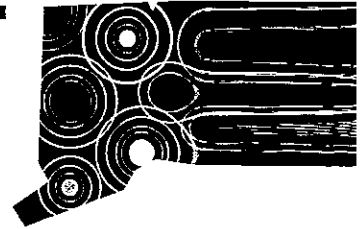
Complete actions and track them on your Municipal Dashboard.

4

Meet the requirements for certification, and submit your progress through your Municipal Dashboard.

Sustainable CT

Local Actions. Statewide Impact.



Sustainable CT is a voluntary certification program to recognize thriving and resilient Connecticut municipalities.

An independently funded, grassroots, municipal effort, Sustainable CT provides a wide-ranging menu of best practices. Communities choose Sustainable CT actions, implement them, and earn points toward certification.

Find Out More:

sustainablect.org
info@sustainablect.org
860.465.0258



FOUNDING FUNDERS



Tremaine Foundation



COMMONSENSE

Take Action. **Make an Impact.** Get Recognized!

Action	Points
1. THRIVING LOCAL ECONOMIES	
1.1 Support Redevelopment of Brownfield Sites	5-50
1.2 Implement Sustainable Purchasing	5-25
1.3 Inventory and Promote Local Retail Options	10-30
1.4 Provide Resources and Support to Local Businesses	5-25
1.5 Promote Sustainable Workforce Development	5-25
1.6 Participate in and Promote C-PACE Program	5-15
2. WELL-STEWARDED LAND & NATURAL RESOURCES	
2.1 Provide Watershed Education	5-10
2.2 Create a Watershed Management Plan	10-30
2.3 Engage in Watershed Protection and Restoration	15-30
2.4 Develop an Open Space Plan	5-25
2.5 Create a Natural Resource and Wildlife Inventory	10
2.6 Manage for Drought and Municipal Water Use	5-15
2.7 Provide Education on Water Conservation	5
2.8 Implement Low Impact Development	5-45
2.9 Manage Woodlands and Forests	10
2.10 Facilitate Invasive Species Education and Management	5-15
2.11 Implement Green Grounds and Maintenance Program	5-25
3. VIBRANT & CREATIVE CULTURAL ECOSYSTEMS	
3.1 Map Tourism and Cultural Assets	5-15
3.2 Support Arts and Creative Culture	10-25
3.3 Develop a Creative Placemaking Plan	10-15
3.4 Provide an Arts and Culture Program for Youth	20
4. DYNAMIC & RESILIENT PLANNING	
4.1 Integrate Sustainability into Plan of Conservation and Development and Zoning	20-85
4.2 Adapt Permitting Process to Promote Sustainable Development	5-20
4.3 Develop Agricultural-Friendly Practices	5-25
4.4 Assess Climate Vulnerability	5-25
4.5 Inventory and Assess Historic Resources	5-45
4.6 Streamline Solar Permitting for Small Solar Installations	10
5. CLEAN & DIVERSE TRANSPORTATION SYSTEMS	
5.1 Implement Complete Streets	5-100
5.2 Promote Effective Parking Management	10-45
5.3 Encourage Smart Commuting	10
5.4 Support Zero Emission Vehicle Deployment	5-20
5.5 Promote Public Transit and Other Mobility Strategies	5-60

Action	Points
6. EFFECTIVE PHYSICAL INFRASTRUCTURE & OPERATIONS	
6.1 Benchmark and Track Energy Use	5-10
6.2 Reduce Energy Use Across All Municipal Buildings	10-50
6.3 Achieve High Energy Performance for Individual Buildings	5-100
6.4 Increase Use of Renewable Energy in Municipal Buildings	10-50
6.5 Develop a Municipal Energy Plan	10-20
6.6 Manage Municipal Fleets	10
6.7 Install Efficient Street Lights	5-20
6.8 Implement a Community Energy Campaign	10
7. STRATEGIC & INCLUSIVE PUBLIC SERVICES	
7.1 Hold a Sustainability Event	5-25
7.2 Provide Effective Community Communications	15
7.3 Train Municipal Commissions	5
7.4 Encourage Healthy and Sustainable Food Networks	10-35
7.5 Report Materials Management Data and Reduce Waste	5-55
7.6 Implement Save Money and Reduce Trash (SMART) Program	5-40
7.7 Recycle Additional Materials and Compost Organics	10-40
7.8 Develop a Food Waste Reduction Campaign	10
7.9 Conduct Health Impact Assessments	5-25
7.10 Improve Air Quality in Public Spaces	10-45
8. HEALTHY, EFFICIENT & DIVERSE HOUSING	
8.1 Design and Implement a Housing Needs Assessment	10-35
8.2 Grow Sustainable and Affordable Housing Options	10-50
8.3 Benchmark Energy and Water Use for Multifamily Housing	5-15
9. INCLUSIVE & EQUITABLE COMMUNITY IMPACTS	
9.1 Optimize for Equity	10-50
10. INNOVATION ACTION	
10.1 Implement Your Own Sustainability Action	5-20



Bronze Certification

Complete **1 Equity Toolkit** in action 9.1.
Complete at least **1 action** in each of the categories (1-9).
Successfully complete actions totaling **200 or more points**.



Silver Certification

Complete **3 Equity Toolkits** in action 9.1.
Complete at least **1 action** in each of the categories (1-9).
Successfully complete actions totaling **400 or more points**.



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: March 22, 2019
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc *ML*
RE: DRAFT RESOLUTION: Application to AARP for 2019 Community Challenge Grant

Attached for your review is a draft resolution for approval from the Town Council for authorization to apply to AARP for a 2019 Community Challenge Grant.

The Town is planning to apply for funding for the equipping of an ADA-accessible picnic area at Great River Park to support part of the improvements planned for the Park. Additional information on the grant program is attached.

Please place this information on the Town Council Agenda for the April 2nd, 2019 meeting. I recommend that the Town Council approve the draft resolution as submitted.

Thank you.

C: E. Buckheit, Development Director
P. O'Sullivan, Grants Manager

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 2nd day of April, 2019

RESOLUTION

WHEREAS; the AARP Community Challenge is offering "quick action" grants to make communities livable for people of all ages, and,

WHEREAS; these grants are available to create vibrant public places through solutions that improve open spaces, parks and access to other amenities

NOW THEREFORE LET IT BE RESOLVED; that Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by AARP as they pertain to this Community Challenge grant.

AND I DO CERTIFY that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

IN WITNESS WHEREOF, I do hereunto set my hand and affix the corporate seal of said Town of East Hartford the ___ day of April, 2019.

Seal

Signed: _____
Angela M. Attenello, Council Clerk

TOWN COUNCIL RESOLUTION
GRANT INFORMATION FORM

Grant Description: 2019 Community Challenge Grant

Funder: AARP

Grant Amount: \$17,500

Frequency: One time Annual Biennial Other _____

First year received:	<u>N/A</u>		
Last 3 years received:	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Funding level by year:	<u>\$ N/A</u>	<u>\$ N/A</u>	<u>\$ N/A</u>

Is a local match required? Yes No

If yes, how much? Not applicable

From which account? Not applicable

Grant purpose: The program provides small grants to improve

Results achieved: The Town intends to apply for funding for the outfitting of an ADA-compliant picnic area at Great River Park.

Duration of grant: Projects must be completed by November 4, 2019

Status of application: Under development

Meeting attendee: TBA

Comments: None

GRANTS ADMINISTRATION
MEMORANDUM

TO: Mayor Marcia A. Leclerc

FROM: Paul O'Sullivan, Grants Manager *PMO*

SUBJECT: Council Resolution – Application to AARP for a 2019 Community Challenge Grant

DATE: March 22, 2019

Attached is a draft Town Council resolution authorizing you as Mayor to apply to AARP for a 2019 Community Challenge Grant.

AARP's Community Challenge Grants support the organization's work on livable communities. The program provides small grants to improve housing, transportation, public space, smart cities and other community elements. I have attached additional information on the grant program.

The Town plans to apply for funding for the equipping of an ADA-accessible picnic area at Great River Park. Because the Park was constructed before the enactment of the Americans with Disabilities Act, several of its facilities are not ADA-compliant. This project will be part of other improvements planned for the Park.

I respectfully request that this item be placed on the Town Council agenda for their meeting to be held on April 2nd, 2019. Please contact me at extension 7206 if you have any questions.

Attachments: as stated

Cc: Eileen Buckheit, Development Director



Grants to make communities livable for people of all ages
aarp.org/CommunityChallenge

Announcement and Overview

AARP Community Challenge 2019

“QUICK-ACTION” GRANTS TO MAKE COMMUNITIES LIVABLE FOR PEOPLE OF ALL AGES

AARP invites you to submit applications for quick-action projects that can help YOUR community become more livable. Applications are now being accepted for small grants to improve housing, transportation, public space, smart cities and other community elements.

Applications are due by April 17, 2019, 11:59 p.m. ET, and all projects must be completed by November 4, 2019.

Applications must be submitted through www.aarp.org/communitychallenge. See Attachment A for the sample application outline.

Introduction to AARP and Livable Communities

AARP's work on livable communities supports the efforts of neighborhoods, towns, cities and counties nationwide to become more livable. We believe that communities should provide safe, walkable streets; affordable and accessible housing and transportation options; access to needed services; and opportunities for residents to participate in community life.

AARP has offices in every state, the District of Columbia, Puerto Rico and the U.S. Virgin Islands and is working with local leaders in more than 300 communities. Ultimately, our vision is for a future in which U.S. communities—urban, suburban and rural—are great communities for ALL.

To help support communities that are working to create change, AARP plays several key roles:

- **Inspiring Communities to Take Action:** AARP provides "quick-action" grant funding to communities through the AARP Community Challenge, supporting projects that improve sidewalks and crosswalks, activate public spaces, and more. We also host local workshops on livability, such as pop-up demonstrations that help inform and catalyze stakeholders to take action.
- **Providing Resources and Expertise:** AARP provides local leaders and community organizations with online, print and in-person resources and expertise to help cities, towns, and neighborhoods launch and implement livability programs and positive changes. We also showcase great ideas from communities in AARP's print and online publications.
- **Engaging and Mobilizing Residents:** AARP staff and volunteers work with community organizations and local municipalities to engage residents. We collect information about what's important to older community residents, share it with decision makers, and provide local leaders, advocates, and residents with toolkits for taking action.

Learn more at AARP.org/CommunityChallenge

Questions? Email CommunityChallenge@AARP.org

AARP Community Challenge

We know that it takes time to build great communities but we also believe that quick actions spark longer-term progress. AARP launched the AARP Community Challenge to fund projects that build momentum for change in communities to improve livability for all local residents. Last year, the AARP Community Challenge awarded 129 grants.

AARP is currently soliciting applications for 2019 funding. Applications are due by April 17, 2019, 11:59 p.m. ET, and all projects must be completed by November 4, 2019.

Applications must be submitted through aarp.org/communitychallenge. See Attachment A for the sample application outline.

Eligibility

The program is open to the following types of organizations:

- 501(c)(3), 501(c)(4) and 501(c)(6) non-profits
- Government entities
- Other types of organizations, considered on a case-by-case basis

The following projects are **NOT** eligible for funding:

- Partisan, political or election-related activities
- Planning activities and assessments and surveys of communities
- Studies with no follow-up action
- Publication of books or reports
- Acquisition of land and/or buildings
- Sponsorships of other organizations' events or activities
- Research and development for a non-profit endeavor
- Research and development for a for-profit endeavor
- The promotion of a for-profit entity and/or its products and services

What types of projects are acceptable?

See Attachment C for specific examples from the 2017 and 2018 AARP Community Challenge. AARP will prioritize projects that aim to achieve the following outcomes.

- **Demonstrate the tangible value of “Smart Cities.”** This new category will encourage communities to develop and implement innovative programs that engage residents in accessing, understanding, and using data to increase quality of life for all. The intention with this category is to encourage applicants to demonstrate new ways to engage in decision-making about housing, transportation, economic development, placemaking, infrastructure, or other community aspect.
- **Deliver a range of transportation and mobility options** in the community through permanent or temporary solutions to increase connectivity, walkability, bikeability, and/or access to public and private transit.
- **Create vibrant public places** in the community through permanent or temporary solutions that improve open spaces, parks and access to other amenities.
- **Support the availability of a range of housing** in the community through permanent or temporary solutions that increase accessible and affordable housing options.
- **Other community improvements.** We want to know the most important needs in your community and the best quick-action ideas you have to address them.

Community Challenge grants can be used to support the following types of projects in the community.

Please note: Proposed project types described below will be prioritized over those that support ongoing programming or events.

- **Permanent physical improvements in the community**
- **Temporary demonstrations that lead to long-term change**
- **New, innovative programming or services**

The activity defined in the proposal must be completed by November 4, 2019.

Learn more at AARP.org/CommunityChallenge

Questions? Email CommunityChallenge@AARP.org

Mayor's Salary and Vacation

(March 18, 2019 draft - Revised)

Section 1. Section 2-3 of the town of East Hartford Code of Ordinances is hereby repealed and the following is substituted in lieu thereof:

Beginning November 14, 2007, the Mayor's salary shall be \$78,723, which is a zero increase and beginning on November 14, 2008, the Mayor's salary shall be \$81,400 which is an increase of 3.4%, representing the increase in the consumer price index for 2005. Beginning November 11, 2014 and annually thereafter, the Mayor's salary shall increase by fifty percent of the increase in the consumer price index-all urban consumers for the preceding calendar year, provided that the Mayor's salary for November 11, 2013 shall be increased by fifty percent of the consumer price index-all urban consumers for the calendar years 2006 through 2012 inclusive. Effective November 2015, the Mayor's salary will be \$90,067 which is based on the increase in the 2013 consumer price index. Effective November 2016, the Mayor's salary will be \$91,688 which is based on the increase in the 2014 consumer price index. Effective November 13, 2017, the Mayor's salary shall be \$93,522 which is an increase of 2% and effective November 1, 2018, the Mayor's salary shall be \$95,392 which is an increase of 2%. Effective November 11, 2019, the Mayor's salary shall be \$97,777 which is an increase of 2.5% based on the increase in the 2017 Consumer Price Index. Beginning November 1, 2020, the Mayor's salary shall be \$100,221 which is an increase of 2.5% based on the Consumer Price index for 2018.

Section 2. Section 2-5 of the town of East Hartford Code of Ordinances is hereby repealed and the following is substituted in lieu thereof:

Sec. 2-5. Vacation

The Mayor shall have [~~three~~] four weeks vacation each year except that if the Mayor has served at least four years, such Mayor shall receive five weeks vacation each year thereafter [or the amount of vacation he would receive under the then existing town personnel program or policy, whichever is the greater. However,] The Mayor shall [~~not~~] be entitled, upon leaving office, to any accumulated vacation time up to fifty days. [other than vacation for the year in which he left office.]

Sec. 2-3b Registrars Of Voters Salary

Beginning on January 1, 2020 [2018], the salary for each registrar of voters shall be \$ 26,000 [25,000] and the salary for each of the deputy registrar of voters shall be \$9,000 [8,000] and beginning January 1, 2021 the salary for each registrar of voters shall be \$27,000 and the deputy registrar of voters shall be \$9,000 provided: (1) the registrar of voters office shall be open to the public no less than twenty-four hours per week; (2) the registrar of voters and deputy registrar of voters shall conduct no less than four voter outreach session in locations outside of town hall annually; (3) the registrars of voters and deputy registrars of voters shall take state mandated training for such offices; (4) the registrar of voters and the deputy registrar of voters shall comply with all state election law requirements; and (5) the registrars of voters shall provide an annual written report to the mayor and town council within two months after each election which shall consist of an overview of the office's activities for the year, an appraisal of the conduct of voting process for the previous election including any primary or special elections and recommendations for improving the election process. The Town Council may reduce the salary of a registrar of voters or a deputy registrar of voters if it determines that such person violated any provision of this section.

Robert J. Pasiek

TOWN COUNCIL MAJORITY OFFICE

2019 MAR 20 A 9:44

ORDINANCE COMMITTEE

TOWN CLERK
EAST HARTFORD

MARCH 18, 2019

PRESENT Rich Kehoe, Chair; Councillors Linda Russo and Esther Clarke

ALSO Marcia Leclerc, Mayor
PRESENT Mike Walsh, Finance Director
Mary Mourey, Republican Registrar of Voters
Steve Watkins, Democratic Registrar of Voters

CALL TO ORDER

Chair Kehoe called the meeting to order at 5:37 p.m.

APPROVAL OF MINUTES

January 29, 2019 Meeting

MOTION By Linda Russo
seconded by Esther Clarke
to **approve** the January 29, 2019 meeting minutes.
Motion carried 3/0.

OPPORTUNITY FOR RESIDENTS TO SPEAK

None

NEW BUSINESS

Section 2-3 Mayor's Salary

The Chair explained that we have historically reviewed the Mayor's salary, as well as the Registrars of Voters salaries, every two years in order to keep those salaries up-to-date with inflation and in comparison with similar positions in similarly situated towns. The Ordinance Committee reviewed the CPI for 2017 and 2018 which was 2.1% and 2.2% respectively. The Committee also reviewed a Connecticut Conference of Municipalities (CCM) survey of chief elected officials in similarly sized towns and towns that were close geographically to East Hartford. The Mayor's salary is significantly less than the median salary for similarly situated towns. The Committee determined that the best approach would be to provide a 2.5% increase in each of the next two years, which would be slightly higher than the CPI for the preceding two years, but would move the salary range a little bit closer to the overall median salary for chief elected officials in strong mayor forms of government.

MOTION By Linda Russo
seconded by Esther Clarke
to **send** the revised March 18th draft of the "Mayor's Salary" ordinance to the
Town Council for the purposes of setting a public hearing date.
Motion carried 3/0.

Mayor's Salary
(March 18, 2019 draft - Revised)

Section 1. Section 2-3 of the town of East Hartford Code of Ordinances is hereby repealed and the following is substituted in lieu thereof:

Beginning November 14, 2007, the Mayor's salary shall be \$78,723, which is a zero increase and beginning on November 14, 2008, the Mayor's salary shall be \$81,400 which is an increase of 3.4%, representing the increase in the consumer price index for 2005. Beginning November 11, 2014 and annually thereafter, the Mayor's salary shall increase by fifty percent of the increase in the consumer price index-all urban consumers for the preceding calendar year, provided that the Mayor's salary for November 11, 2013 shall be increased by fifty percent of the consumer price index-all urban consumers for the calendar years 2006 through 2012 inclusive. Effective November 2015, the Mayor's salary will be \$90,067 which is based on the increase in the 2013 consumer price index. Effective November 2016, the Mayor's salary will be \$91,688 which is based on the increase in the 2014 consumer price index. Effective November 13, 2017, the Mayor's salary shall be \$93,522 which is an increase of 2% and effective November 1, 2018, the Mayor's salary shall be \$95,392 which is an increase of 2%. Effective November 11, 2019, the Mayor's salary shall be \$97,777 which is an increase of 2.5% based on the increase in the 2017 Consumer Price Index. Beginning November 1, 2020, the Mayor's salary shall be \$100,221 which is an increase of 2.5% based on the Consumer Price index for 2018.

It was pointed out to the Committee that Section 2-5 of the town ordinances establishes the vacation time for the Mayor. It was thought that this section should also be reviewed by the Committee in connection to the adjustment to the Mayor's salary.

MOTION By Linda Russo
seconded by Esther Clarke
to **amend** the agenda as follows:

Under New Business:
A. **Section 2-3 Mayor's Salary and Section 2-5 Vacation**

Motion carried 3/0.

Section 2-5 Vacation

The Committee reviewed the ordinance which establishes a three week vacation for the Mayor or the vacation that the Mayor would receive under the existing town personnel rules, whichever is greater. It would also allow the Mayor to receive any accumulated vacation time that has accumulated during the last year prior to leaving office. The Committee discussed the concern that the Mayor controls the town's personnel policy and could therefore adopt changes to the policy that would directly impact that Mayor. It was determined that it would be best to set a standard vacation policy in ordinance and to look at

what is generally provided to executives in this area. It was noted that currently the directors receive between four and five weeks of vacation time and can accumulate up to seventy-five days of vacation time. The Committee felt that it would be more appropriate for an incoming Mayor to receive four weeks of vacation time, but that if the Mayor has the experience of two terms as Mayor, that vacation time would go up to five weeks, consistent with how the increase in vacation time is handled for the directors and in town employees' union contracts. It was also determined that similar to personnel policy and union contracts, the Mayor could accumulate vacation time of up to fifty days, such that there would be a cap on accumulated vacation that the Mayor would be entitled to upon leaving office.

MOTION By Linda Russo
seconded by Esther Clarke
to **rescind** the motion to send the revised March 18th draft of the "Mayor's Salary" ordinance to the Town Council for the purposes of setting a public hearing date.
Motion carried 3/0.

It was noted that the above motion would allow for the Ordinance Committee to combine any amendments to Section 2-5, entitled "Vacation" with amendments to Section 2-3, entitled "Mayor's Salary" such that there would be one recommended ordinance reflecting the Mayor's salary and vacation time.

MOTION By Linda Russo
seconded by Esther Clarke
to **send** the revised March 18th draft of the "Mayor's Salary" and "Vacation" ordinance to the Town Council for the purposes of setting a public hearing date.
Motion carried 3/0.

Mayor's Salary and Vacation
(March 18, 2019 draft - Revised)

Section 1. Section 2-3 of the town of East Hartford Code of Ordinances is hereby repealed and the following is substituted in lieu thereof:

Beginning November 14, 2007, the Mayor's salary shall be \$78,723, which is a zero increase and beginning on November 14, 2008, the Mayor's salary shall be \$81,400 which is an increase of 3.4%, representing the increase in the consumer price index for 2005. Beginning November 11, 2014 and annually thereafter, the Mayor's salary shall increase by fifty percent of the increase in the consumer price index-all urban consumers for the preceding calendar year, provided that the Mayor's salary for November 11, 2013 shall be increased by fifty percent of the consumer price index-all urban consumers for the calendar years 2006 through 2012 inclusive. Effective November 2015, the Mayor's salary will be \$90,067 which is based on the increase in the 2013 consumer price index. Effective November 2016, the Mayor's salary will be \$91,688 which is based on the increase in the 2014 consumer price index. Effective November 13, 2017, the Mayor's salary shall be \$93,522 which is an increase of 2% and effective November 1, 2018, the Mayor's salary shall be \$95,392 which is an increase of 2%. Effective November 11, 2019, the Mayor's salary shall be \$97,777 which is an increase of 2.5% based on the increase in the 2017 Consumer Price Index. Beginning November 1, 2020, the Mayor's salary shall be \$100,221 which is an increase of 2.5% based on the Consumer Price index for 2018.

Section 2. Section 2-5 of the town of East Hartford Code of Ordinances is hereby repealed and the following is substituted in lieu thereof:

Sec. 2-5. Vacation

The Mayor shall have ~~[three]~~ four weeks vacation each year except that if the Mayor has served at least four years, such Mayor shall receive five weeks vacation each year thereafter [or the amount of vacation he would receive under the then existing town personnel program or policy, whichever is the greater. However,] The Mayor shall ~~[not]~~ be entitled, upon leaving office, to any accumulated vacation time up to fifty days. [other than vacation for the year in which he left office.]

At this time, Councillor Clarke recused herself from discussion and vote on Section 2-3b Registrar of Voters Salary.

Section 2-3b. Registrars of Voters Salary

The Committee reviewed the Registrars current salary – which is \$25,000 annually – having been established effective January 1, 2018, and the Deputy Registrars salary of \$8,000 annually. The Committee reviewed similarly situated salaries from various towns for Registrars of Voters and noted that the compensation varies significantly from town to town. However, most Registrars were compensated at a higher rate than the East Hartford Registrars. Those Registrars with less salary than the East Hartford Registrars also had health benefits and potential pension benefits such that it would increase their overall compensation as compared to East Hartford's Registrars, who do not receive any medical or pension benefits. It was decided that, because a 2.5% increase in the Registrars' salaries would lead to an odd number, the increase should be rounded up to the nearest \$1000. Therefore, it was determined that the Registrars salary should be \$26,000 effective January 1, 2020 and then increase another \$1000 effective January 1, 2021 to \$27,000.

The Deputy Registrars would be increased by \$1000 for the full two years, i.e., the Deputy Registrars' salary would be \$9,000 effective January 1, 2020 and would remain \$9,000 January 1, 2021.

MOTION By Linda Russo
 seconded by Rich Kehoe
 to **send** the March 18th draft of Section 2-3b "Registrars of Voters Salary"
 ordinance to the Town Council for the purposes of setting a public hearing
 date.
 Motion carried 2/0. **Abstain:** Clarke

DRAFT 03-18-19

Sec. 2-3b Registrars of Voters Salary

Beginning on January 1, 2020 ~~[2018]~~, the salary for each registrar of voters shall be \$ 26,000 ~~[25,000]~~ and the salary for each of the deputy registrar of voters shall be \$9,000 ~~[8,000]~~ and beginning January 1, 2021 the salary for each registrar of voters shall be \$27,000 and the deputy registrar of voters shall be \$9,000 provided: (1) the registrar of

voters office shall be open to the public no less than twenty-four hours per week; (2) the registrar of voters and deputy registrar of voters shall conduct no less than four voter outreach session in locations outside of town hall annually; (3) the registrars of voters and deputy registrars of voters shall take state mandated training for such offices; (4) the registrar of voters and the deputy registrar of voters shall comply with all state election law requirements; and (5) the registrars of voters shall provide an annual written report to the mayor and town council within two months after each election which shall consist of an overview of the office's activities for the year, an appraisal of the conduct of voting process for the previous election including any primary or special elections and recommendations for improving the election process. The Town Council may reduce the salary of a registrar of voters or a deputy registrar of voters if it determines that such person violated any provision of this section.

ADJOURNMENT

MOTION By Linda Russo
 seconded by Esther Clarke
 to **adjourn** (7:05 p.m.)
 Motion carried 3/0.

cc: Mayor Leclerc
 Mike Walsh, Finance Director
 Mary Mourey, Republican Registrar of Voters
 Steve Watkins, Democratic Registrar of Voters

Robert J. Pasik

2019 MAR 26 A 11: 51

TOWN COUNCIL MAJORITY OFFICE

FEES COMMITTEE

TOWN CLERK
EAST HARTFORD

MARCH 20, 2019

PRESENT Marc Weinberg, Councillors Shelby Brown (arrived 5:36 p.m.) and
Patricia Harmon

ALSO Marcia Leclerc, Mayor

PRESENT Rich Gentile, Assistant Corporation Counsel

CALL TO ORDER

Chair Weinberg called the meeting to order at 5:31 p.m.

APPROVAL OF MINUTES

February 8, 2018

MOTION By Pat Harmon
seconded by Marc Weinberg
to **approve** the minutes of the February 8, 2018 meeting.
Motion carried 2/0.

OPPORTUNITY FOR RESIDENTS TO SPEAK

None

NEW BUSINESS

St. Isaac Jogues Ghanaian Parish – Lease of Parking Area

It was noted that the lease agreement was between the town of East Hartford and North American Martyrs Parish Corporation who, in turn, would sub-lease the parking lot to the St. Isaac Jogues Ghanaian Catholic Parish Corporation. Additionally, North American Martyrs would be responsible for plowing the parking area in the winter.

MOTION By Shelby Brown
seconded by Pat Harmon
to **recommend** that the Town Council approve the lease agreement between the town of East Hartford and North American Martyrs Parish Corporation for the use of a parcel of land on the corner of Community Street and Home Terrace used as a paved parking lot; the term of such

lease to begin April 1, 2019 and expire April 30, 2022 in consideration of \$1.00 annually. A copy of a current insurance policy to be submitted to the Town at the signing of such lease.
Motion carried 3/0.

ADJOURNMENT

MOTION By Pat Harmon
 seconded by Shelby Brown
 to **adjourn** (5:39 p.m.).
 Motion carried 3/0.

cc: Town Council
 Mayor Leclerc
 Rich Gentile, Assistant Corporation Counsel

AGREEMENT

THIS AGREEMENT, made and concluded this ____ day of April, 2019, by and between the TOWN OF EAST HARTFORD, a Municipal Corporation organized and existing under the laws of the State of Connecticut, and having its territorial limits within the County of Hartford in said State, and NORTH AMERICAN MARTYRS PARISH CORPORATION of East Hartford, a Corporation organized and existing under the laws of the State of Connecticut, and being located in said Town of East Hartford, County of Hartford and State of Connecticut;

WHEREAS, the said Town of East Hartford is the owner of a certain parcel of land located in said Town of East Hartford, being shown as Parcel Number 183 on Page 1 of a certain map, plan, or drawing consisting of 8 pages entitled "Subdivision Map, East Hartford, Hartford County, Connecticut, Payne, Keefe & Neilan, Architects-Engineers, New London, Connecticut, August 12, 1957, Project Conn.-6024", which map or plan is on file in the Land Records of the said Town of East Hartford;

NOW, THEREFORE, in consideration of One (\$1.00) Dollar and other valuable considerations received by the said Town of East Hartford, the said Town of East Hartford, for itself, its successors and assigns, hereby grants to the said North American Martyrs Parish Corporation of East Hartford the right to use the above described premises for the parking of automobiles and such other uses incidental to the operation of its Church services provided, however, that said premises shall be available to the public for the purpose of parking of automobiles at all other times. This grant of use may be transferred or assigned by the North American Martyrs Parish Corporation of East Hartford to St. Isaac Jogues Ghanaian Catholic Parish Corporation (Assignee).. Any other assignments will require the approval of the Town. Should Assignee cease to operate St. Isaac's Jogues church under its Agreement with North American Martyrs Parish Corporation, the right to assign this lease to Assignee shall immediately terminate.

The granting of this license is in furtherance of the public use of said parcel of land and the parties hereto agree the granting of this license does not and is not intended to violate the restrictive covenants contained in a Deed, dated September 3, 1957, wherein the United States of America, acting through the Public Housing Administration, a constituent unit of the Housing and Home Finance Agency, is the Releasor and the said Town of East Hartford is the Releasee, which Deed is recorded in Volume 268, Page 515 of the Land Records of the said Town of East Hartford, to which reference may be had, and in the event it should ever be claimed the land is being used by virtue of the license herein granted in a manner which conflicts with the restrictive covenants contained in the Deed by which the licensor herein acquired title, then this Agreement shall be null and void and the license herein granted shall end and expire without further acts on the part of either party.

The undersigned agrees to maintain a \$500,000 per occurrence general liability insurance policy and to defend, indemnify and save harmless the Town of East Hartford from any claims of loss or liability to persons or property, injuries, damages, including reasonable attorney and litigation fees arising out of negligent actions or omissions by North American Martyrs Parish of East Hartford or its officers, agents or church invitees relative to their use/utilization of the described property; or its assignee, St. Isaac Jogues Ghanaian Catholic Parish, its officers, agents or church invitees relative to their use/utilization of the described property. North American Martyrs Parish Corporation of

East Hartford further undertakes to indemnify the Town of East Hartford for any damage to its property occurring in connection with the use of this parcel caused by the negligent acts or omissions of its officers, agents or church invitees. Said general liability policy shall name and endorse onto the policy the Town of East Hartford, its agents, officials, volunteers and employees as additional insureds in regards to liabilities arising from use of the parcel.

The undersigned also agrees that Assignee will obtain insurance coverages with additional insureds as set forth above.

Normal maintenance such as sweeping or plowing of snow shall be the responsibility of the North American Martyrs Parish of East Hartford. Such responsibility may be assigned to Assignee but to no other party.

Unless this license shall terminate by the provisions herein contained, or by operation of law, it shall continue to the _____ day of April, 2022.

IN WITNESS WHEREOF, the parties hereto, acting herein by their agents, duly authorized, have set their hands and seals on the day and year first above mentioned.

In the presence of:

TOWN OF EAST HARTFORD

Witness #1 - Signature

By _____
Marcia A. Leclerc, its Mayor
and Duly Authorized Agent

Witness #1 – Printed Name

Witness #2 – Signature

Witness #2 – Printed Name

NORTH AMERICAN MARTYRS
PARISH CORPORATION

Witness #1 - Signature

By _____
Rev. Timothy E. Ryan, Its
Agent Duly Authorized

Witness #1 – Printed Name

Witness #2 – Signature

Witness #2 – Printed Name

Approved as to form: _____

Richard Gentile
Assistant Corporation Counsel

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD
Police Department

31 School Street

East Hartford, Connecticut 06108-2638

TELEPHONE
(860) 528-4401

FAX (860) 289-1249

www.easthartfordct.gov

SCOTT M. SANSOM
CHIEF OF POLICE

March 14, 2019

Richard F. Kehoe, Chairman
East Hartford Town Council
740 Main Street
East Hartford, CT 06108

**Re: Outdoor Amusement Permit Application
"World Vision Global 6K for Water"**

Dear Mr. Kehoe:

Attached please find a copy of the amusement permit application submitted by **World Vision, Inc. by Michael Bassett, Warehouse Manager**. The applicant seeks to conduct a walk raising funds for World Vision's clean water programs. Participants will walk laps around the park to complete a 6K. The walk will take place at **McAuliffe Park**, on **Saturday, May 4, 2019 from 9:00 AM to 12:00 PM**.

The applicant respectfully **requests a waiver of the associated permit fee**, Under the provisions of (TO) 5-6 (a), due to the Town of East Hartford as this is a not-for-profit event.

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, Public Works Departments and the Offices of the Corporation Counsel and Finance.

The Offices of **Corporation Counsel and Finance** approve the application as submitted.

The **Fire and Health Departments** approve the application as submitted and state **there are no anticipated costs to their Departments**.

The **Public Works and Parks & Recreation Departments** approve the application as submitted and **there are no anticipated costs to their Departments for this event**.

The **Police Department** conducted a review of the application and the following comments/recommendations are made:

- The Police Department can provide adequate police protection for the event. The site is suitable for the outdoor amusement, the expected crowds are of small to moderate size, and the area has sufficient parking available.

- This event can be conducted with a minimal impact upon the surrounding neighborhoods and a near-normal flow of traffic on the streets adjacent to the site can be maintained.
- **There are no anticipated costs to the Department for this event.**

Respectfully submitted for your information.

Sincerely,

A handwritten signature in blue ink that reads "Scott M. Sansom". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Scott M. Sansom
Chief of Police

Cc: Applicant

TOWN OF EAST HARTFORD POLICE DEPARTMENT



Marcia A. Leclerc
Mayor

OUTDOOR AMUSEMENT PERMITS
31 SCHOOL STREET
EAST HARTFORD, CT 06108-2638
(860) 528-4401

OUTDOOR AMUSEMENT PERMIT APPLICATION



Scott M. Sansom
Chief of Police

THIS APPLICATION IS DUE NOT LESS THAN 30 DAYS PRIOR TO THE EVENT APPLIED FOR

1. Name of Event:
World Vision Global 6K For Water
2. Date(s) of Event:
Saturday May 4, 2019
3. Applicant's name, home & work phone numbers, home address, and e-mail address (NOTE: If applicant is a partnership, corporation, limited liability company, club or association give the full legal name of the Applicant):
World Vision, Inc. 62 Village St., East Hartford, CT 06108
By Michael Bassett, Warehouse Manager, mbassett@worldvision.org
Cell: 860.748.2721 Work: 860.881.2768
4. If Applicant is a partnership, corporation, limited liability company (LLC), club, or association, list the names of all partners, members, directors and officers AND provide their business address.
World Vision is a nonprofit, religious organization.
List of World Vision Board of Directors (attached in separate document).
5. List the location of the proposed amusement: (Name of facility and address)
McAuliffe Park, Remington Rd., East Hartford, CT
6. List the dates and hours of operation for each day (if location changes on a particular day, please list):
Saturday May 4, 2019, 9am-12pm
7. Provide a detailed description of the proposed amusement:
This is a fundraising walk. Participants will walk laps around the park to complete a 6K.

8. Will music or other entertainment be provided wholly or partially outdoors?

Yes No

a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)?

9. What is the expected age group(s) of participants?

All ages.

10. What is the expected attendance at the proposed amusement:

(If more than one performance, indicate time / day / date and anticipated attendance for each.)

30 to 40 people.

11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:

a. Crowd size impact:

Very limited. People will be spread out walking around the park

b. Traffic control and flow plan at site & impact on surrounding / supporting streets:

Very limited. Small group going to the park.

c. Parking plan on site & impact on surrounding / supporting streets:

Very limited. Parking at the park and Norris school is enough parking.

d. Noise impact on neighborhood:

None. People will be walking spread out.

e. Trash & litter control plan for the amusement site and surrounding community during and immediately after the proposed amusement:

We will bring trash cans and take out any garbage we create.

f. List expected general disruption to neighborhood's normal life and activities:

None.

g. Other expected influence on surrounding neighborhood:

None.

12. Provide a detailed plan for the following:

a. Accessibility of amusement site to emergency, police, fire & medical personnel and vehicles:

All of McAuliffe park can be accessed by emergency vehicles if needed.

b. Provisions for notification of proper authorities in the case of an emergency:

Attendees and staff will have cell phones on them in case of emergency.

c. Any provision for on-site emergency medical services:

None.

d. Crowd control plan:

None. Small group.

e. If on town property, the plan for the return of the amusement site to pre-amusement condition:

We will take out all garbage and clean up the McAuliffe park pavilion.

f. Provision of sanitary facilities:

None.

13. Will food be provided, served, or sold on site:

a. Food available: Yes No **AND**

b. Contact has been made with the East Hartford Health Department Yes No.

14. Does the proposed amusement involve the sale and / or provision of alcoholic beverages to amusement attendees,

Yes No Alcoholic beverages will be served / provided.

If 'YES', describe, in detail, any and all arrangements and what procedures shall be employed:

a. For such sale or provision,

b. To ensure that alcohol is not sold or provided to minors or intoxicated persons.

Check if copy of the liquor permit, as required by State law, is included with application.

15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests should go here):

World Vision is requesting a fee waiver. Request is attached as a separate docu

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.

a. False Statement is a Class A Misdemeanor.

b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:

World Vision, Inc.

(Legal Name of Applicant)

Michael Bassett

(Applicant Signature)

Michael Bassett

(Printed Name)

2/21/2019

(Date Signed)

World Vision Manager

(Capacity in which signing)



(Click button to send application electronically to lfitzgerald@easthartfordct.gov)

FOR OFFICE USE

Insurance Certificate Included:	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Liquor Permit Included:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Certificate of Alcohol Liability Included:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Time Waiver Request Included:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Fee Waiver Request Included:	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

Received By: L Fitzgerald

Employee Number: 9080

Date & Time Signed: 2/26/19 10:00 AM PM

Time remaining before event: 30+ days.

If roads or sidewalks will be closed to public use as a result of this event the applicant must comply with signage requirements per Section 5-4 and present a signed affidavit attesting to this at the Town Council meeting.

World Vision
62 Village St.
East Hartford, CT 06118
860.881.2768
mbassett@worldvision.org
www.worldvisionusprograms.org



FEBRUARY 20, 2019

East Hartford Police Department
Support Services Bureau
31 School Street
East Hartford, CT 06108

To whom it may concern,

World Vision is requesting a fee waiver for the East Hartford Outdoor Amusement Permit for our event in McAuliffe Park on May 4, 2019. World Vision is a federal, state and East Hartford tax exempt organization. We are requesting a fee waiver because World Vision is a nonprofit and this event is raising funds to provide clean, accessible water in the developing world through World Vision's clean water programs. The cost savings of the fee waiver will enable World Vision to put more funds to our programs to help those in need.

Warm regards,

A handwritten signature in blue ink, appearing to read "Mike Bassett". The signature is fluid and cursive, with a large, sweeping "A" at the end.

Mike Bassett

SITE MANAGER

World Vision
P.O. Box 9716
Federal Way, WA 98063

World Vision is a nonprofit, religious organization.

List of World Vision Board of Directors:

Robert Abernathy | Former chief operating officer, Halyard Health (retired)

Dr. Leith Anderson | President, National Association of Evangelicals

Rev. Noel Castellanos | Former president, Christian Community Development Association

Dr. Vinh Chung | Surgeon, Vanguard Skin Specialists; rescued by World Vision's Operation Seasweep, 1979

Rev. John Crosby | Former senior pastor, Christ Presbyterian Church, Edina, MN

Lisa Treviño Cummins | President, Urban Strategies

Dr. Nicole Baker Fulgham | Founder and president, The Expectations Project

Sandy Grubb | Executive Leadership Team, Women of Vision; educator (retired)

Rev. Dr. Michael Henderson Sr. | Senior pastor, New Beginnings Church, Matthews, NC

Norbert Hsu | WVI president's representative

Wing Yew Lum | Marketing lead, Amazon

Christin McClave | Chief people officer, CARDONE Industries

Larry Probus | Vice president of finance and administration, Whitworth University

Edgar Sandoval Sr.* | President, World Vision U.S.

Dr. Joan Singleton*, Chair | Chief financial officer, Pepperdine University

Richard E. Stearns | President emeritus, World Vision U.S.

Dr. Jerry E. White | President emeritus, The Navigators International

Laura Whitley | Executive vice president, Bank of America (retired)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/22/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. P.O. Box 2925 Tacoma WA 98401-2925	CONTACT NAME: Debra Powell	
	PHONE (A/C, No, Ext): 253-238-1151	FAX (A/C, No): 253-572-1430
E-MAIL ADDRESS: debra_powell@ajg.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Massachusetts Bay Insurance Company		22306
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** 94531659 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	Y	Y	ZD2D38342001	10/1/2018	10/1/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			AWDD383359-01	10/1/2018	10/1/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

*10 days notice of cancellation for nonpayment of premium/30 days notice of cancellation for all other reasons.

Event: World Vision Global 6k Walk for Water at McAuliffe Park Remington Rd, East Hartford, CT 06108

RE: The Town of East Hartford, its officials, employees, volunteers, boards and commissions are named additional insured with respects to the General Liability policy per a written contract agreement. Endt attached.

CERTIFICATE HOLDER**CANCELLATION**

Town of East Hartford
 740 Main St
 East Hartford CT 06108

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Fire



Scott M. Sansom
Chief of Police

TOWN OF EAST HARTFORD
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: **May 4, 2019**

Event: **World Vision Global 6K for Water**

Applicant: **World Vision, Inc., By Michael Bassett, World Vision Manager**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated cost(s) if known \$ 0

Asst. Chief Kevin Munson

Signature

2/27/2019

Date

Comments:

Police

Fitzgerald, Laurie

From: Hawkins, Mack
Sent: Wednesday, February 27, 2019 12:17 PM
To: Fitzgerald, Laurie
Subject: RE: World Vision Global 6K for Water

Laurie,

I have reviewed the Outdoor Amusement Permit Application for "World Vision Global 6K for Water" for 2019. I approve the application as submitted. Mark the Worksheet **EXTRA ATTENTION** for the day of the event.

Thank you,

Deputy Chief Mack S. Hawkins

Chief of Field Operations
East Hartford Police Department
31 School St.
East Hartford, CT 06108
Office 860 291-7597

Serving Our Community with Pride and Integrity



From: Fitzgerald, Laurie
Sent: Wednesday, February 27, 2019 9:42 AM
To: Chapman, Keith <KChapman@easthartfordct.gov>; Cordier, James <jcordier@easthartfordct.gov>; Fravel, Theodore <tfravel@easthartfordct.gov>; Oates, John <Joates@easthartfordct.gov>
Cc: Cohen, Bruce <BCohen@easthartfordct.gov>; Cruz-Aponte, Marilynn <mcruzaponte@easthartfordct.gov>; Davis, Robert <RDavis@easthartfordct.gov>; Ficacelli, Joseph <JFicacelli@easthartfordct.gov>; Gentile, Richard <RPGentile@easthartfordct.gov>; Grew, Greg <mggrew@easthartfordct.gov>; Hawkins, Mack <MHawkins@easthartfordct.gov>; Munson, Kevin <KMunson@easthartfordct.gov>; Neves, Paul <Pneves@easthartfordct.gov>; O'Connell, Michael <Moconnell@easthartfordct.gov>; Sansom, Scott <SSansom@easthartfordct.gov>; Sassen, Christine <CSassen@easthartfordct.gov>; Wagner, Justin <Jwagner@easthartfordct.gov>; Walsh, Mike <MWalsh@easthartfordct.gov>
Subject: World Vision Global 6K for Water

Good Morning,

Attached please find your Directors Review & Notice, Outdoor Amusement Permit Application, List of Board of Directors, Fee Waiver Request, and COI for "World Vision Global 6k for Water".

Public Works.



Scott M. Sansom
Chief of Police

TOWN OF EAST HARTFORD
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: **May 4, 2019**

Event: **World Vision Global 6K for Water**

Applicant: **World Vision, Inc., By Michael Bassett, World Vision Manager**

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- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated cost(s) if known \$ None

Marilynn Cruz-Aponte
Signature

March 13, 2019

Date

Comments:

Park & Rec



Scott M. Sansom
Chief of Police

TOWN OF EAST HARTFORD
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: **May 4, 2019**

Event: **World Vision Global 6K for Water**

Applicant: **World Vision, Inc., By Michael Bassett, World Vision Manager**

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- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated cost(s) if known \$ _____ None _____

Ted Fravel

Signature

Date 3/14/19

Health



Scott M. Sansom
Chief of Police

TOWN OF EAST HARTFORD
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: **May 4, 2019**

Event: **World Vision Global 6K for Water**

Applicant: **World Vision, Inc., By Michael Bassett, World Vision Manager**

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- 1. the application be approved as submitted
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated cost(s) if known \$ _____ 0 _____

Michael O'Connell
Signature

02/28/2019

Date

Comments:

Corp

Fitzgerald, Laurie

From: Gentile, Richard
Sent: Thursday, February 28, 2019 11:51 AM
To: Fitzgerald, Laurie
Subject: RE: World Vision Global 6K for Water

I have no concerns or comments

Richard P. Gentile
Assistant Corporation Counsel
Town of East Hartford
740 Main Street
East Hartford, CT 06108
860-291-7217
rpgentile@easthartfordct.gov

THIS MESSAGE AND ANY OF ITS ATTACHMENTS ARE INTENDED ONLY FOR THE USE OF THE DESIGNATED RECIPIENT, OR THE RECIPIENT'S DESIGNEE, AND MAY CONTAIN INFORMATION THAT IS CONFIDENTIAL AND/OR PRIVILEGED. IF YOU ARE NOT THE INTENDED RECIPIENT, PLEASE DELETE ALL COPIES OF THIS MESSAGE INCLUDING ANY ATTACHMENTS AND NOTIFY THE OFFICE OF THE CORPORATION COUNSEL THAT YOU RECEIVED THIS COMMUNICATION IN ERROR BY CALLING 860.291-7215. THANK YOU.

From: Fitzgerald, Laurie
Sent: Wednesday, February 27, 2019 9:42 AM
To: Chapman, Keith; Cordier, James; Fravel, Theodore; Oates, John
Cc: Cohen, Bruce; Cruz-Aponte, Marilynn; Davis, Robert; Ficacelli, Joseph; Gentile, Richard; Grew, Greg; Hawkins, Mack; Munson, Kevin; Neves, Paul; O'Connell, Michael; Sansom, Scott; Sassen, Christine; Wagner, Justin; Walsh, Mike
Subject: World Vision Global 6K for Water

Good Morning,

Attached please find your Directors Review & Notice, Outdoor Amusement Permit Application, List of Board of Directors, Fee Waiver Request, and COI for "World Vision Global 6k for Water".

Town Ordinance (TO) 5-3 requires that certain department heads submit their comments, regarding this amusement application, within two weeks from the date the application was filed. Please send signed reviews, or an e-mail, regarding your comments no later than **Wednesday, March 13, 2019.**

Laurie Fitzgerald
East Hartford Police Department
Support Services Bureau
31 School Street
East Hartford, CT 06108

Ph: 860-291-7631
Fax: 860-610-6290

Risk

Fitzgerald, Laurie

From: Sasen, Christine
Sent: Wednesday, March 13, 2019 5:28 PM
To: Fitzgerald, Laurie
Subject: Re: World Vision Global

Approved.

Sent from my iPhone

On Mar 13, 2019, at 2:00 PM, Fitzgerald, Laurie <lfitzgerald@easthartfordct.gov> wrote:

Hi Chris,

Mike just sent this over. Would like to try to get everything into the Mayor's Office tomorrow for the Town Council Meeting on the 19th, but their event isn't until May 4th so if need be it can go on the next meeting on April 2nd.

Laurie

From: Sasen, Christine
Sent: Wednesday, March 13, 2019 12:37 PM
To: Fitzgerald, Laurie <lfitzgerald@easthartfordct.gov>
Subject: RE: World Vision Global

When do you need finalized for Town Council Agenda?

From: Fitzgerald, Laurie
Sent: Wednesday, March 13, 2019 7:13 AM
To: Sasen, Christine
Subject: World Vision Global

Good Morning Chris,

Mike Bassett made a revision on the application on page 2, 12b that "Attendees and staff will have cell phones on them in case of emergency" and he is reaching out to the insurance company as to the Workers Comp COI since I have not received it yet from them.

Laurie Fitzgerald
Chief's Office
East Hartford Police Department
31 School Street
East Hartford, CT 06108
860-291-7561

Legal Department

34834 Weyerhaeuser Way S
P.O. Box 9716, MS 657
Federal Way, WA 98063-9716

tel. 253.815.1000
fax 253.815.3444

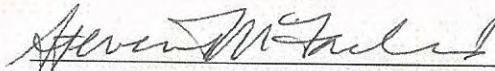
www.worldvision.org

AFFIDAVIT

I hereby certify that the attached letter dated November 18, 1998, from the Office of the Commissioner of Internal Revenue of the United States Treasury Department, exempting WORLD VISION, INC. under Sections 501 (c) (3) (or Section 101 (6) prior to 1954), 170 (b) (1) (A) (i) and 509 (a) (1) of the Internal Revenue Code, is a true and accurate copy and remains in effect.

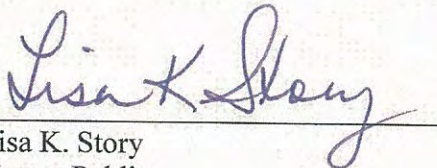
I further certify that **WORLD VISION, INC.** continues to function as a nonprofit, religious organization and meets the criteria established in its exemption application to the Internal Revenue Service.

Dated: May 2, 2014

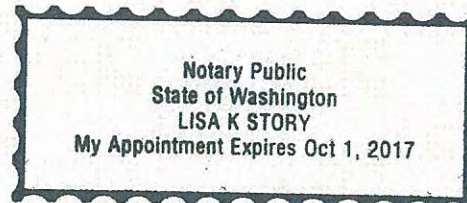


Steven T. McFarland
Vice President and Chief Legal Officer
World Vision, Inc.

Signed and sworn to before me this 2nd day of May 2014 by Steven T. McFarland.



Lisa K. Story
Notary Public



My Commission Expires 10/1/2017

Internal Revenue Service
District Director

Department of the Treasury

P. O. Box 2508
Cincinnati, OH 45201

Date: NOV 18 1990

Person to Contact:
Stephanie Broach
Telephone Number:
877-829-5500
Fax Number:
513-684-5936
Federal Identification Number:
95-1922279
Group Exemption Number:
8170

World Vision, Inc.
P.O. Box 9716
Federal Way, WA 98063

Dear Sir or Madam:

This is in response to your request for affirmation of your organization's exempt status.

Our records indicate that your organization is included in a group ruling issued to World Vision International, which is located in Monrovia California.

World Vision International is exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code and is classified as a public charity, and not a private foundation, because it is described in section 509(a)(1) and 170(b)(1)(A)(i) of the Code as a church.

As your organization is included in a group ruling, it does not have an individual exemption letter. The group exemption letter applies to all of the subordinate organizations on whose behalf World Vision International has applied for recognition of exemption. This means your organization is also exempt under section 501(c)(3) of the Code.

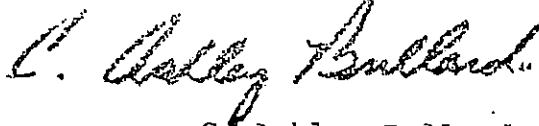
Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If we can be of further assistance in this matter, please write or telephone us.

RECEIVED

Sincerely,

NOV 20 1990
FINANCE DEPT.



C. Ashley Bullard
District Director

800 WEST CHESTNUT AVENUE
MONROVIA, CALIFORNIA 91016-3198 U.S.A.
PHONE: (626) 303-8811 FAX: (626) 301-7766
INTERNET EMAIL: WORVIS@WV.ORG



WORLD VISION INTERNATIONAL

DEAN R. HIRSCH, PRESIDENT

June 25, 1998

Internal Revenue Service Center
Attn: Entity Control Unit
Ogden, UT 84409

Re: World Vision International; EIN 95-3202116 and Group Exemption Number 8170

Dear Sir or Madam:

This letter is written in response to the IRS requirement for World Vision International to compile and forward certain information at least 90 days before the end of its annual accounting period. This is required in accordance with World Vision International's group exemption granted on October 9, 1997 by issuance of an IRS determination letter. On May 5, 1998, IRS assigned a Group Exemption Number 8170 for World Vision International.

The details of our 1998 submission are as follows:

- Items 1 through 3 are not applicable to World Vision International's exemption group.
- Item 4. World Vision International's group exemption roster did not change since the Organization's July 2, 1997 request for ruling.

Should there be questions regarding this annual group exemption statement, please contact me at 626-301-7760 between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

Sincerely,

M. L. Anderson
World Vision International
Controller

cc: Jim Canning
Mike Sheriff
Dean Hazelton

cc Doug Rossen
Mark Howard
file

Internal Revenue Service
District Director

Department of the Treasury

Date: MAY 05 1998

P.O. Box 2508
Cincinnati, OH 45201

World Vision International
800 W. Chestnut Avenue
Monrovia, CA 91016-3106

Person to Contact:
Dottie Downing
Telephone Number:
513-241-5199
Fax Number:
513-684-5936
Federal Identification Number:
95-3202116
Group Exemption Number:
8170

Dear Sir or Madam:

This is in response to your request for assignment of a Group Exemption Number.

On October 9, 1997, we issued a determination letter that recognized your organization as exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on the information submitted, we recognized the subordinates named on the list your organization supplied as exempt from federal income tax under section 501(c)(3) of the Code. Also, we classified those subordinates as organizations that are not private foundations because they are organizations of the type described in sections 509(a)(1) and 170(b)(1)(A)(i) of the Code.

Donors may deduct contributions to your organization's subordinates as provided in section 170 of the Code. Bequests, legacies, devises, transfers or gifts to the subordinates or for their use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Your organization and its subordinates are not required to file federal income tax returns unless subject to the tax on unrelated business income under section 511 of the Code. If subject to this tax, the organization must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization or its subordinates' present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

Unless specifically excepted, your organization and its subordinates are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid each employee during a calendar year. This does not apply, however, if your organization makes or has made a timely election under section 3121(w) of the Code to be exempt from such tax. Your organization and its subordinates are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Each year, at least 90 days before the end of your organization's annual accounting period, please compile and forward the following information:

1. A statement describing any changes during the year in the purposes, character, or method of operation of your organization's subordinates;
2. A list showing the names, mailing addresses (including Postal ZIP Codes), actual addresses if different, and employer identification numbers of subordinates that:
 - a. Changed names or addresses;
 - b. Were deleted from the roster; or
 - c. Were added to the roster.

World Vision International
95-3202116

3. For those subordinates added, attach:
 - a. A statement that the information on which your organization's present group exemption letter is based applies to the new subordinates;
 - b. A statement that each has given your organization written authorization to add its name to the roster;
 - c. A list of those to which the Service previously issued exemption rulings or determination letters;
 - d. A statement that none of the subordinates is a private foundation as defined in section 509(a) of the Code if the group exemption letter covers organizations described in section 501(c)(3);
 - e. The street address of subordinates where the mailing address is a P.O. Box.
4. If applicable, a statement that your organization's group exemption roster did not change since the previous report.

The above information should be sent to the following address:

Internal Revenue Service Center
Attn: Entity Control Unit
Ogden, UT 84409

Your organization's Group Exemption Number is 8170.

Sincerely,



C. Ashley Bullard
District Director

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: OCT 09 1997

WORLD VISION INTERNATIONAL
800 W CHESTNUT AVE
MONROVIA, CA 91016-3106

Employer Identification Number:
95-3202116

DLN:
17053194784007

Contact Person:
D. A. DOWNING

Contact Telephone Number:
(513) 241-5199

Addendum Applies:
No

Dear Applicant:

We have considered your application for a group exemption letter recognizing your subordinates as exempt from federal income tax under section 501(a) of the Internal Revenue Code as organizations of the type described in section 501(c)(3).

Our records show that you were recognized as exempt from federal income tax under section 501(c)(3) of the Code. Your exemption letter remains in effect.

Based on information you supplied, we recognize your subordinates whose names appear on the list you submitted as exempt from federal income tax under section 501(c)(3) of the Code.

Additionally, we have classified the organizations that you operate, supervise, or control, and that are covered by your notification to us, as organizations that are not private foundations because they are organizations of the type described in section 509(a)(1) of the Code.

Additionally, we have classified the organizations that you operate, supervise, or control, and that are covered by your notification to us, as organizations that are not private foundations because they are organizations of the type described in sections 509(a)(1) and 170(b)(1)(A)(i) of the Code.

Donors may deduct contributions to your subordinates as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your subordinates or for their use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of section 2055, 2106, and 2522 of the Code.

Your subordinates are not required to file Form 990, Return of Organization Exempt From Income Tax, if they qualify as churches or integrated auxiliaries of churches or otherwise meet the exceptions in section 1.6033-2(g) of the Income Tax Regulations.

Your subordinate organizations are required to make their annual return available for public inspection for three years after the return is due. You are also required to make available a copy of the group exemption application, any supporting documents, and this exemption letter. Failure to make these documents available for public inspection may subject the

WORLD VISION INTERNATIONAL

subordinate to a penalty of \$20 per day for each day there is a failure to comply (up to a maximum of \$10,000 in the case of an annual return).

Your subordinates are not required to file federal income tax returns unless subject to the tax on unrelated business income under section 511 of the Code. Each organization subject to this tax must file Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your subordinates' present or proposed activities are unrelated, trade or business as defined in section 513 of the Code.

As of January 1, 1984, each of your subordinates is liable for social security taxes under the Federal Insurance Contributions Act on remuneration of \$100 or more they pay to each of their employees during a calendar year. Your subordinates are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Each year, at least 90 days before the end of your annual accounting period, please send the items listed below to the Internal Revenue Service Center at the address shown below.

1. A statement describing any changes during the year in the purposes, character, or method of operation of your subordinates;
2. A list showing the names, mailing addresses (including Postal ZIP codes), actual addresses if different, and employer identification numbers of subordinates that, since your previous report:
 - a. Changed names or address;
 - b. Were deleted from your roster; or
 - c. Were added to your roster.
3. For subordinates to be added, attach:
 - a. A statement that the information on which your present group exemption letter is based applies to the new subordinates;
 - b. A statement that each has given you written authorization to add its name to the roster;
 - c. A list of those to which the Service previously issued exemption rulings or determination letters;
 - d. A statement that none of the subordinates is a private foundation as defined in section 509(a) of the Code if the group exemption letter covers organizations described in section 501(c)(3);
 - e. The street address of each subordinate whose mailing address is a P.O. Box; and
 - f. The information required by Revenue Procedure 75-50, 1975-2 C.B. 587, for each subordinate that is a school claiming exemption under section 501(c)(3). Also include any other information necessary to establish that the school is complying with the requirements of Revenue Ruling 71-447, 1971-2 C.B. 230. This is the same information required by Schedule A, Form 1023, Application

WORLD VISION INTERNATIONAL

for Recognition of Exemption Under Section 501(c)(3) of
the Internal Revenue Code.

4. If applicable, a statement that your group exemption roster did not change since your previous report.

The service center that processes your returns will send you a Group Exemption Number. Your subordinates are required to include this number on each Form 990, Return of Organization Exempt From Income Tax, and Form 990-T, Exempt Organization Business Income Tax Return, that they file. Please advise your subordinates of this requirement and provide them with the Group Exemption Number.

If the heading of this letter indicates that an addendum applies, the enclosed addendum is an integral part of this letter.

Because this letter could help resolve any questions about the exempt status and foundation status of your subordinates, you should keep it for your records.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,



District Director



800 WEST CHESTNUT AVENUE
MONROVIA, CALIFORNIA 91016-3198 U.S.A.
PHONE: (818) 303-8311 FAX: (818) 301-7786
INTERNET EMAIL: WORVIS@WVI.ORG



WORLD VISION INTERNATIONAL

DEAN R. HIRSCH, PRESIDENT

August 28, 1997

Internal Revenue Service
EP/EO Division, P.O. Box 2508
Cincinnati, OH 45201
Attn: Joe Laux-EO 7220

Re: World Vision International
EIN: 95-3202116
Determination Letter Request

Dear Sir:

The following information is submitted in response to the questions numbered 1 - 4 on Enclosure I to your letter dated August 18, 1997, a copy of which is enclosed for ease of reference:

1. User fee: This fee has already been paid. Please see the enclosed copy of our check # 023867 dated July 31, 1997.

2. Subordinate and its Employer Identification Number included in our group exemption:

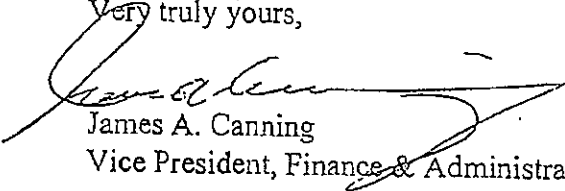
World Vision Inc.
34834 Weyerhauser Way South
P.O. Box 9716
Federal Way, WA 98063-9716

EIN: 95-1922279

3. Neither World Vision International nor the above-named subordinate will take part in any form of tax exempt bond financing.

4. Neither World Vision International nor the above-named subordinate will take part in any form of gaming.

Very truly yours,


James A. Canning
Vice President, Finance & Administration

Internal Revenue Service

District Director

Date: 08/18/97

World Vision International
800 West Chestnut Ave.
Monrovia, CA 91016-3106

Department of the Treasury

P.O. Box 2508 Room 4522
Cincinnati, OH 45201

Person to Contact:

Joseph J Laux

Telephone Number:

(513) 684-6937

Refer Reply to:

EP/EO

Employer Identification Number:

95-3202116

Response Due Date:

09/08/97

Dear Sir or Madam:

We have received your letter regarding your application for a group exemption. We have made it part of your file.

However, in order to complete our review we need the information on Enclosure I.

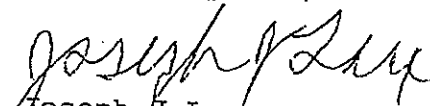
Please send us the requested information by the response due date shown above. If we do not hear from you by then, your case will be processed on the basis of the information we currently have.

In addition, if you do not provide the requested information in a timely manner, we will consider that you have not taken all reasonable steps to secure the determination you requested. Under Code section 7428(b)(2), your not taking all reasonable steps in a timely manner to secure the determination may be considered as failure to exhaust administrative remedies available to you within the Service. Therefore, you may lose your rights to a declaratory judgment under Code section 7428.

It will help us identify your case if you attach a copy of this letter to your reply.

If you have any questions, please contact the person whose name and telephone number appear in the heading of this letter.

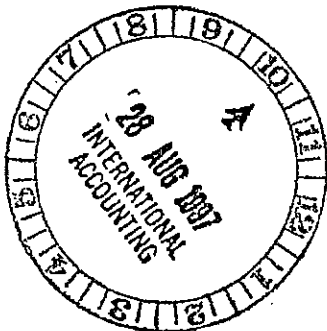
Sincerely yours,



Joseph J Laux

Exempt Organization Specialist

Enclosures



Enclosure I

World Vision International
95-3202116

Note: All information must be submitted over the signature of an officer or authorized representative.

1. Per Form 8718, you are required to pay a user fee for your application for a group exemption of \$500.00. Please remit payment of \$500.00

A cashiers check, certified check, or money order will assist us in expediting the processing of your application. We are required to hold all personal checks for 30 days.

2. We must have a list of each specific subordinate and their Employer Identification Number, for each subordinate that you wish to include in your group exemption.
3. Will you, or any of your subordinates take part in any form of tax exempt bond financing? If so, please explain.
4. Will you, or any of your subordinates take part in any form of gaming? If so, please explain.

Please direct all correspondence regarding your case to:

Internal Revenue Service
EP/EO Division, P. O. Box 2508
Cincinnati, OH 45201
Attn: Joe Laux-EO 7220

#	INVOICE DATE	AMOUNT	DISCOUNT	VOUCHER #	NET AMOUNT
FEE	07/16/97	500.00	0.00	VOUCHER 027270	500.00
LOCATOR#	17053-194-78400-7				
TOTAL		500.00	0.00		500.00

APR 31 1997

THAT WE HAVE COMES FROM GOD, AND WE GIVE IT OUT OF HIS HAND (1 CHRON. 29:14B - DUTCH PARAPHRASE)

VERIFY 1ST - THIS AREA IS A RAINBOW FOL SAFETY BAR

WORLD VISION INTERNATIONAL

ATTN: INTERNATIONAL FINANCE
800 WEST CHESTNUT AVENUE
MONROVIA, CA 91016-3198

16-66/1220

023867

BANK OF AMERICA, ARCADIA BRANCH
180 N. SANTA ANITA AVE.
ARCADIA, CA 91006

DATE
07/31/97

CHECK NO.
023867

FIVE HUNDRED AND NO/100 U.S. DOLLARS

INTERNAL REVENUE SERVICE
EO APPLICATION, EP/EO DIVISION
MCCASLIN INDUSTRIAL PARK
2 CUPANIA CIRCLE
MONTEREY PARK, CA 91755-7406

AMOUNT
*****500.00

NON-NEGOTIABLE

NOT VALID AFTER 120 DAYS

⑈023867⑈ ⑆122000661⑆ 00883⑈00356⑈

**User Fee for Exempt Organization
Determination Letter Request**

▶ Attach this form to determination letter application.
(Form 8718 is NOT a determination letter application.)

For IRS use Only

Control Number _____
Amount paid _____
User fee screener _____

F1026

1 Name of organization
WORLD VISION INTERNATIONAL

2 Employer Identification Number
95-3202116

Caution: Do not attach Form 8718 to an application for a pension plan determination letter. Use Form 8717 instead.

3 Type of request

a Initial request for a determination letter for:

- An exempt organization that has had annual gross receipts averaging not more than \$10,000 during the preceding 4 years, or
- A new organization that anticipates gross receipts averaging not more than \$10,000 during its first 4 years ▶ \$150

Note: If you checked box 3a, you must complete the Certification below.

Fee

I certify that the annual gross receipts of _____ name of organization
have averaged (or are expected to average) not more than \$10,000 during the preceding 4 (or the first 4) years of operation.

Signature ▶ _____ Title ▶ _____

b Initial request for a determination letter for:

- An exempt organization that has had annual gross receipts averaging more than \$10,000 during the preceding 4 years, or
- A new organization that anticipates gross receipts averaging more than \$10,000 during its first 4 years ▶ \$465

c Group exemption letters ▶ \$500

Instructions

The law requires payment of a user fee with each application for a determination letter. The user fees are listed on line 3 above. For more information, see Rev Proc. 96-8, 1996-1 (R.B. 187).

Check the box on line 3 for the type of application you are submitting. If you check box 3a, you must complete and sign the certification statement that appears under line 3a.

Attach to Form 8718 a check or money order payable to the Internal Revenue Service for the full amount of the user fee. If you do not include the full amount, your application will be returned. Attach Form 8718 to your determination letter application.

To avoid delays, send the determination letter application and


Form 8718 to the applicable IRS address shown below. Use the address below even if a different address appears in another form or publication.

If the organization is in	Send fee and request for determination letter to
Arizona, Colorado, Kansas, Oklahoma, New Mexico, Texas, Utah, Wyoming	Internal Revenue Service EP/EO Division Mail Code 4930 DAL 1100 Commerce Street Dallas, TX 75242
Alabama, Arkansas, Florida, Georgia, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee	Internal Revenue Service EP/EO Division P.O. Box 941 Atlanta, GA 30370
Alaska, California, Hawaii, Idaho, Nevada, Oregon, Washington	Internal Revenue Service EO Application EP/EO Division McCaslin Industrial Park 2 Cupania Circle Moorpark Park, CA 91755-7406
Illinois, Iowa, Minnesota, Missouri, Montana, Nebraska, North Dakota, South Dakota, Wisconsin	Internal Revenue Service EP/EO Division 230 S. Dearborn DPN 205 Chicago, IL 60604
Connecticut, Maine, Massachusetts, New Hampshire, New York, Rhode Island, Vermont	Internal Revenue Service EP/EO Division P.O. Box 1680, GPO Brooklyn, NY 11202
Delaware, District of Columbia, Maryland, New Jersey, Pennsylvania, Virginia, any U.S. possession or foreign country	Internal Revenue Service EP/EO Division P.O. Box 17010 Baltimore, MD 21203
Indian, Kentucky, Michigan, Ohio, West Virginia	Internal Revenue Service P.O. Box 192 Covington, KY 41012-0192

▶ **Attach Check or Money Order Here**

PAID JUL 31 1997

DUPLICATE



Internal Revenue Service
District Director
Internal Revenue Service Center
P.O. Box 2508
Cincinnati OH 45201

Department of the Treasury
Southeast Region
F-5548 EO NR
Refer Reply To:
1732131012 :AG/QR64

Date: July 16, 1997

WORLD VISION INTERNATIONAL
800 W CHESTNUT AVE
MONROVIA CA 91016-3106003

Document Locator Number: 17053-194-78400-7
User Fee Paid: \$0

USER FEE NOT INCLUDED WITH REQUEST

We have received your application for recognition of exemption from Federal income tax and have assigned it document locator number 17053-194-78400-7. You should refer to that number in any communication with us concerning your application.

In our initial processing we were unable to locate the USER FEE required to process your application(s). Please review line item 3 of the enclosed Form 8718 (User Fee for Exempt Organization Determination Letter Request) to determine the appropriate User Fee amount(s) and return a copy of this letter to us with your payment. To ensure processing is not delayed, please return it to us within 15 days from the date of this letter. An envelope has been included for your convenience.

Failure to receive your User Fee payment in a timely manner may require us to return your application as unprocessable.

If you have any questions, you may call E. Wolf between the hours of 7:00 a.m. and 3:30 p.m. Eastern Standard Time at (513) 241-5199 for assistance.

Thank you for your cooperation.

PAID JUL 31 1997

Form 5548 EOA ALS

DUPLICATE

800 WEST CHESTNUT AVENUE
MONROVIA, CALIFORNIA 91015-3198 U.S.A.
PHONE: (818) 303-8811 FAX: (818) 301-7786
INTERNET EMAIL: WORVIS & WVI.ORG



WORLD VISION INTERNATIONAL

DEAN R. HIRSCH, PRESIDENT

July 2, 1997

Internal Revenue Service
P. O. Box 192
Covington, KY 41012-0192

Re: World Vision International
EIN: 95-3202116

Ladies and Gentlemen:

We are providing the information necessary under section 5 of Rev. Proc. 80-27, 1980-1 CB 677, for World Vision International (WVI) to obtain a group exemption ruling under Internal Revenue Code (IRC) sections 501(c)(3) and 170(b)(1)(A)(i).

WVI is a worldwide church with various affiliates (see bylaws, Article V, for a sampling) all with the central mission "to follow our Lord and Savior Jesus Christ in working with the poor and oppressed to promote human transformation, seek justice, and bear witness to the good news of the Kingdom of God." WVI acts as the central organization ministering to these affiliates. WVI's bylaws, including Appendix 3, contain the basis of the structure of the worldwide organization. In particular, Appendix 3 contains the Covenant of Partnership which establishes WVI as the central entity providing the formal international structure for the group.

All National Offices of WVI must sign the Covenant of Partnership. Section 4 of the bylaws provides the criteria for membership within the organization. While the arrangement is referred to as the Covenant of Partnership, the combined organization is not a partnership in the legal sense, it is a gathering of worldwide organizations under the umbrella of WVI. The affiliated organizations are under the general supervision and control of WVI.

The group ruling will only cover United States entities. All covered entities are exempt under section 501(c)(3) of the Code and are not private foundations by being described in IRC 509(a)(1).

All members of the group are on a fiscal year beginning on October 1.

The majority of WVI funds are raised by 16 affiliated support entities from individuals and governments and expended through field offices in approximately 65 countries worldwide to further the mission stated above. We are enclosing some descriptive literature—a World Vision International "fact card" dated 1996 and the *Together Journal* which includes the 1996 Annual Report of World Vision International—that will explain our mission and purposes.

International Revenue Service

July 2, 1997

Page Two

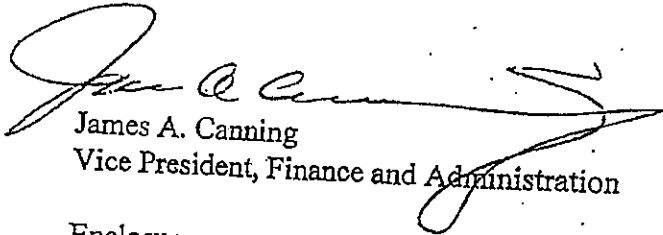
Each member which will be covered under the group ruling has furnished written authorization to WVI that it wishes to be part of the group and that it is described in section 501(c)(3).

Currently, no member to be covered by the group ruling is a school subject to Rev. Proc. 75-50. However, if a school comes under the group ruling it will follow all the procedures spelled out in Rev. Proc. 75-50.

To the best of my knowledge the subordinates will be governed by the Covenant of Partnership.

If you have any questions please contact Michael Sheriff, General Counsel, on 626-301-7773, or me on 626-301-7792.

Sincerely,



James A. Canning
Vice President, Finance and Administration

Enclosures

Attachment
World Vision International
Group Ruling Request

Members to be included as part of the group ruling request:

World Vision Inc.
34834 Weyerhauser Way South
P.O. Box 9716
Federal Way, WA 98063-9716

EIN: 95-1922279

WVIA. 4/16

800 WEST CHESTNUT AVENUE
MONROVIA, CALIFORNIA 91016-3198 U.S.A.
PHONE: (818) 303-8811 FAX: (818) 301-7786
INTERNET EMAIL: WORVIS@WVI.ORG



WORLD VISION INTERNATIONAL

DEAN R. HIRSCH, PRESIDENT

July 2, 1997

Internal Revenue Service
P.O. Box 192
Covington, KY 41012-0192

re: World Vision International
EIN: 95-3202116

Ladies and Gentlemen:

Pursuant to Revenue Procedure 80-27, 1980-1 CB 677 we are requesting a ruling that World Vision International be recognized as the central or parent organization of a group exemption ruling.

World Vision International (WVI) was recognized as exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code by a National Office ruling dated April 21, 1978. That ruling was reaffirmed by a ruling letter issued by the Los Angeles Key District Office on April 28, 1982. WVI is characterized as other than a private foundation under sections 509(a)(1) and 170(B)(1)(a)(i) as a church.

Enclosed are the current restated articles of incorporation and bylaws of WVI. The bylaws of WVI establish that WVI is the central or controlling organization in its relationships with its worldwide organizations.

Also enclosed is the requisite letter signed by a principal officer of WVI that sets forth the information required under section 5.03 of Rev. Proc. 80-27.

If you have any questions, please call Michael Sheriff, General Counsel, on 626-301-7773, or me on 626-301-7792.

Sincerely,


A handwritten signature in black ink, appearing to read "James A. Canning".

James A. Canning
Vice President, Finance and Administration

Enclosures



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: March 22, 2019
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: RFERRAL: Refund of Taxes

I recommend that the Town Council approve a total refund of taxes in the amount of \$42,134.85 as detailed in the attached listing from our Assistant Collector of Revenue.

Please place on the Town Council agenda for the April 2, 2019 Town Council meeting.

Thank you.

C: I. Laurenza, Tax Collector
M. Walsh, Finance Director

INTEROFFICE MEMORANDUM

TO: MARCIA A LECLERC, MAYOR ✓
MICHAEL WALSH, DIRECTOR OF FINANCE

FROM: KRISTY FORAN, ASSISTANT COLLECTOR OF REVENUE

SUBJECT: REFUND OF TAXES

DATE: 3/22/2019

Under the provisions of Section 12-129 of the Connecticut General Statutes, the following persons are entitled to the refunds as requested. The total amount to be refunded is \$42,134.85. Please see attached listing.

Bill	Name	Address	City/State/Zip	Prop Loc/Vehicle Info.	Interest	Over Paid
2017-03-0050484	ADORNO BETSABEL	158 WAKEFIELD CIR	EAST HARTFORD, CT 06118-1633	2005/4A3AB36F25E073180		-9.09
2017-03-0051404	ANDERSON ESSON MARCIA AND WILLIAMS DENHAM SONIA	3350 YOSHING CT	SNELLVILLE, GA 30039-8551	2012/WDDGF8BB8CR227355		-37.53
2017-03-0051425	ANDERSON MABEL O	130 NUTMEG LN APT 206	EAST HARTFORD, CT 06118-1222	2011/4T1BF3EK2BU691882		-119.23
2017-03-0051457	ANDRADE BENJAMIN D 3RD	45 MAIN ST	EAST HARTFORD, CT 06118-3209	2006/1D4HD48N86F190508		-208.80
2017-03-0051593	ANWO MACHINE TOOL CO INC ATTN: MYRON WOJNILO	890 BOSTON TPKE	COVENTRY CT 06238	2015/NM0LS7E73F1228760	-15.74	-524.7
2017-03-0051631	APONTE WILLIAM	4 SECOND AVE	WATERBURY, CT 06710	2008/5TEUU42N08Z535587		-246.15
2017-04-0080572	BAQAR SAKINA F	490 TOLLAND ST APT C11	EAST HARTFORD, CT 06108-2551	2009/JTDBL40EX99025595		-50.27
2017-01-0002451	CASSADA JACK W JR & CHRISTINE A	30 SOUTHWOOD LA	EAST HARTFORD, CT 06108	30 SOUTHWOOD LN		-3,147.23
2017-01-0003189	CORELOGIC TAX SERVICE	PO BOX 9202	COPPELL TX 75019	467 FORBES ST		-2,991.86
2017-01-0002978	CONDO 64 LLC	150 EUGENE ONEILL DR	NEW LONDON, CT 06320	509 BURNSIDE AVE B-16		-20.00
2017-01-0009813	COUTURE KENNETH & COUTURE ANNE	6 CAMBRIDGE DR	GLASTONBUR CT 06033	87 GREENWOOD ST		-900.00
2017-01-0003925	DIMAURO LOUIS & LEILA	24 CALLAHAN LA	EAST HARTFORD, CT 06118	24 CALLAHAN LN		-43.33
2017-01-0004765	EMBLETON ALAN	111 LYDALL RD	EAST HARTFORD, CT 06118	111 LYDALL RD		-317.75
2017-03-0063910	GARCIA-COLLAZO JUAN J	183 PLAIN DR	EAST HARTFORD, CT 06118-1567	2014/1N4AL3AP8EN245380		-216.02
2017-01-0006781	HIPPLER DAVID W	56 DELMONT RD	EAST HARTFORD, CT 06108	56 DELMONT RD		-9.45
2017-03-0067050	HONDA LEASE TRUST	600 KELLY WAY	SACRAMENTO, CA 95899	2016/19XFC2F56GE205209		-163.18
2017-03-0067064	HONDA LEASE TRUST	600 KELLY WAY	HOLYOKE, MA 01040-9681	2015/1HGCR2F50FA176228		-181.03
2017-03-0067097	HONDA LEASE TRUST	600 KELLY WAY	SACRAMENTO, CA 95899	2017/1HGCR2F58HA142234		-296.28
2017-03-0090324	HONDA LEASE TRUST	600 KELLY WAY	HOLYOKE, MA 01040-9681	2015/5J8TB4H58FL025669		-333.10
2017-01-0006885	HOOVER JAMES & CORY	1A BAKER HILL RD	COVENTRY CT 06237	1775 MAIN ST		-3,585.23
2016-04-0084441	JORGE DENNIS P	60 DALEWOOD RD	NEWINGTON, CT 06111	2004/2GCEK19T041151157		-244.53
2017-03-0068712	JORGE DENNIS P	60 DALEWOOD RD	NEWINGTON, CT 06111	2004/2GCEK19T041151157		-344.70

2017-03-0068797	JP MORGAN CHASE BANK NA	PO BOX 901098	FORT WORTH, TX 76101-2098	2016/JM3KE4DY2G0604006	-396.45
2017-03-0068817	JP MORGAN CHASE BANK NA	PO BOX 901098	FORT WORTH, TX 76101-2098	2015/JF1GPAA69FH244054	-204.35
2017-03-0068848	JP MORGAN CHASE BANK NA	PO BOX 901098	FORT WORTH, TX 76101-2098	2016/4S3BNAA65G3014326	-138.02
2017-01-0000071	MARENA TEODORO	433 SCHOOL ST	EAST HARTFORD, CT 06108	353-357 PARK AVE	-15,531.44
2017-01-0009279	MASHKIN REALTY LLC	PO BOX 281010	EAST HARTFORD, CT 06128	29 WILLYS 5T	-394.1
2017-01-0010265	MULAZZI STEVEN P & ANN M	49 LORRAINE CT	EAST HARTFORD, CT 06118	49 LORRAINE CT	-20.00
2017-02-0040892	NEW ENGLAND GYPSUM FLOORS LLC	PO BOX 253	HAMUEL MN 55340	22 THOMAS ST	-110.37
2017-03-0075911	NIEMIROSKI THEODORE A	112 BROOKFIELD DR	EAST HARTFORD, CT 06118-2904	2011/1J4BA3H11BL586160	-161.43
2017-04-0086004	NISSAN INFINITI LT	PO BOX 650214	DALLAS TX 75265	2017/1N4AA6AP8HC409430	-28.85
2017-03-0076746	OLSEN CONSTRUCTION SERVICES LLC	21 DEMING RD	BERLIN, CT 06037	2017/1GT12UEY5HF151512	-508.36
2017-03-0077432	PALMER PATRICIA I	476 PARK AVE	EAST HARTFORD, CT 06108-1828	2017/2T3BFREV8HW567371	-11.28
2017-03-0077681	PARSONS HOWARD L JR	41 APPEGATE LN APT 309	EAST HARTFORD, CT 06118-1212	1998/3FAKP113XWR218920	-11.02
2017-03-0077973	PELLETT BARBARA T	42 GREEN MANOR DR	EAST HARTFORD, CT 06118-3518	2015/19XFB2F53FE700954	-73.64
2017-04-0086601	PITURA STEPHEN J	144 LANGFORD LN	EAST HARTFORD, CT 06118-2369	2016/1G4GB5G34GF267926	-10.00
2017-04-0086688	PRINGLE APRIL L	187 SILVER LN	EAST HARTFORD, CT 06118-1031	2008/1GKEV23708J171353	-218.02
2017-03-0079611	RAMIREZ NATASHA L	77 GOULD DR APT B	EAST HARTFORD, CT 06118-1164	2003/JN1DA31A73T405611	-139.06
2017-03-0090396	RAMIREZ NATASHA L	77 GOULD DR APT B	EAST HARTFORD, CT 06118-1164	2001/1HGCF86621A045461	-10.01
2017-03-0079754	RANCOURT MICHAEL P	35 RIVAL CT	EAST HARTFORD, CT 06118-2738	2015/1C6RR7YT7FS785447	-555.98
2017-01-0004026	RIOS MARISOL & FELICIANO JUAN &	35 MELROSE ST	EAST HARTFORD, CT 06108	35 MELROSE ST	-1,944.30
2017-03-0080865	RIVERA VIVIAN	61 ARNOLD DR	EAST HARTFORD, CT 06108-2910	2012/WAUBFAFL9CN011663	-214.60
2017-03-0081284	RODRIGUEZ ELVIS A	47 GARVAN ST	EAST HARTFORD, CT 06108-3032	2016/5N1AZ2MH0GN130083	-24.29
2017-03-0081339	RODRIGUEZ ISRAEL	55 HAMILTON RD	EAST HARTFORD, CT 06118-2132	2003/JTHBF30G630142863	-21.69

2017-04-0087515	SADDLER-WHARTON AVERNILL C	1329 BURNSIDE AVE APT B3	EAST HARTFORD, CT 06108-1575	2000/WBAAM534XYJR58957	-7.47
2017-03-0082989	SANTOS SAMUEL D	49 WOOSTER ST	NEW BRITAIN, CT 06052-1021	2006/1N4BA41E46C826743	-190.98
2017-01-0008194	SAUNDERS KENNETH J TRUSTEE	7313 TANAGUA LN	AUSTIN, TX 78739	35 OAK ST	-2,365.84
2017-03-0083883	SHP MANAGEMENT	446 MAIN ST	EAST HARTFORD, CT 06118-1434	2006/1GCFG15X161108888	-71.64
2017-01-0007272	SIMASIKU ERIC	7 SIMMONS RD	EAST HARTFORD, CT 06118	7 SIMMONS RD	-3,385.53
2017-03-0084545	SOBOLEWSKI AMY E	15 MARIDON RD	EAST HARTFORD, CT 06108-1526	2017/YV440MRU5H2000670	-572.85
2017-03-0085443	SYLVESTER KENNETH R	60 BONNER DR	EAST HARTFORD, CT 06118-2401	2011/1GCRKSE39B2337863	-50.0
2017-03-0085577	TAPLIN JOHNNIE JR	382 FORBES ST	EAST HARTFORD, CT 06118-1308	2003/1G2NF52F73C113602	-153.72
2017-03-0085793	TERRONES GLORIA L	151 WEST ST	CROMWELL, CT 06416-2424	2005/2HKYF185X5H544541	-118.12
2017-04-0088303	THIBAUT REGINALD H	42 CHESTER ST	EAST HARTFORD, CT 06108-2804	2003/1GCFG15X431189039	-124.52
2017-03-0086132	TILLEY LLORD E	55 BURNSIDE AVE APT A10	EAST HARTFORD, CT 06108-3412	2014/4T1BF1FK5EU430057	-7.97
2017-03-0087142	UCCELLO LOUIS A	29 DOGWOOD WAY	FORT MYERS, FL 33908-3013	2011/1N6AD0EV0BC414147	-40.14
2017-01-0015296	WELCH JUDY & LARRY D	270 MARY WEBB ROAD	WINDSOR LOCKS, CT 06096	1 HILLSIDE ST	-313.61

SUBTOTAL

\$ (15.74) \$ (42,119.11)

TOTAL

\$ (42,134.85)

Robert J. Poark

OFFICE OF THE
TOWN COUNCIL

TOWN OF EAST HARTFORD

740 Main Street

East Hartford, Connecticut 06108



(860) 291-7208
2019 MAR 28 A 8:32
FAX (860) 291-7389
TOWN CLERK
EAST HARTFORD

DATE: March 28, 2019

TO: Town Council Members

FROM: Rich Kehoe, Chair

RE: **Tuesday, April 2, 2019 7:00 p.m. Town Council Majority Office**

In accordance with Section 3.3 (a) of the Town Charter, a Special Meeting of the Town Council will be held as follows:

Tuesday, April 2, 2019

7:00 p.m.

Town Council Majority Office

The purpose of the meeting is to meet in executive session to discuss the following cases:

- the pending assessment (tax) appeal known as Shafa Building, LLC v Town of East Hartford, Docket No. CV-18-6044365-S, involving real property located at 478 Burnside Avenue; and
- the pending Workers' Compensation claim of employee, James Miller.

C: Mayor Leclerc
Scott Chadwick, Corporation Counsel
Brian Smith, Assessor
Christine Sasen, Risk Manager