

*Robert J. Bank*

TOWN COUNCIL AGENDA  
TOWN COUNCIL CHAMBERS  
740 MAIN STREET  
EAST HARTFORD, CONNECTICUT  
MARCH 21, 2017

2017 MAR 17 A 8:40

TOWN CLERK  
EAST HARTFORD

**7:00 P.M. Executive Session**

=====

**Announcement of Exit Locations (C.G.S. § 29-381)**

Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
  - A. Other Elected Officials
  - B. Other Residents
  - C. Mayor
5. APPROVAL OF MINUTES
  - A. March 6, 2017 Budget Workshop
  - B. March 7, 2017 Executive Session
  - C. March 7, 2017 Regular Meeting
  - D. March 8, 2017 Public Hearing/Budget
  - E. March 13, 2017 Special Meeting/Budget
6. COMMUNICATIONS AND PETITIONS
7. OLD BUSINESS
8. NEW BUSINESS
  - A. Juvenile Justice Committee's Police and Youth Grant Program
  - B. Referral to Real Estate Acquisition & Disposition Committee re: 100 Woodlawn Circle
  - C. Appointment of Donna Kehoe to the Beautification Commission
9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION
10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
  - A. Pending Property Damage Claim of Colleen Maniscalco
11. OPPORTUNITY FOR RESIDENTS TO SPEAK
  - A. Other Elected Officials
  - B. Other Residents
  - C. Mayor
12. ADJOURNMENT (next meeting: April 4<sup>th</sup>)

*Robert J. Bock*

2017 MAR -8 A 8:51

TOWN COUNCIL CHAMBERS  
EAST HARTFORD CONNECTICUT

TOWN CLERK  
EAST HARTFORD

MARCH 6, 2017

BUDGET WORKSHOP

PRESENT Chair Richard F. Kehoe, Vice Chair William P. Horan, Jr., Majority Leader  
Linda A. Russo, Minority Leader Esther B. Clarke, Councillors Marc Weinberg,  
Ram Aberasturia, Joseph Carlson, Patricia Harmon and Michael G. Kurker

ALSO Marcia A. Leclerc, Mayor  
PRESENT Michael P. Walsh, Finance Director  
Tim Bockus, Director of Public Works  
Ted Fravel, Director of Parks & Recreation Department  
Kathy Kane, Elderly Services Coordinator  
Jim Cordier, Director of Health and Social Services  
Joanne Dorn, Program Supervisor, Social Services

CALL TO ORDER

Chair Kehoe called the meeting to order at 6:32 p.m. He announced the exit locations in accordance with Connecticut General Statutes §29-381, after which he led the Town Council in the Pledge of Allegiance.

The Council reviewed the following department budgets for fiscal year 2017-2018:

Public Works (6:34 p.m.)

Parks and Recreation (8:37 p.m.)

Health and Social Services (9:32 p.m.)

MOTION By Esther Clarke  
seconded by Bill Horan  
to **adjourn** (9:56 p.m.).  
Motion carried 9/0.

Attest

*Richard F. Kehoe*  
Richard F. Kehoe.  
Town Council Chair

*Robert J. Pasik*

2017 MAR 13 A 9:10

TOWN COUNCIL MAJORITY OFFICE

MARCH 7, 2017

TOWN CLERK  
EAST HARTFORD

EXECUTIVE SESSION

PRESENT Chair Richard F. Kehoe, Vice Chair William P. Horan, Jr., Majority Leader  
Linda A. Russo, Minority Leader Esther B. Clarke, Councillors Marc I.  
Weinberg, Ram Aberasturia, Joseph R. Carlson, Patricia Harmon and  
Michael G. Kurker

ALSO Scott Chadwick, Corporation Counsel  
PRESENT

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:01 p.m.

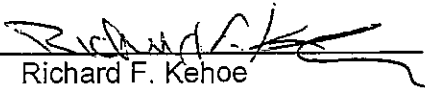
MOTION By Esther Clarke  
seconded by Bill Horan  
to **go into** Executive Session to discuss the pending property damage  
claim of Colleen Maniscalco.  
Motion carried 9/0.

MOTION By Esther Clarke  
seconded by Bill Horan  
to **go back to** Regular Session.  
Motion carried 9/0.

ADJOURNMENT

MOTION By Esther Clarke  
seconded by Bill Horan  
to **adjourn** (7:19 p.m.)  
Motion carried 9/0.

Attest

  
Richard F. Kehoe  
Town Council Chair

*Robert J. O'Neil*

EAST HARTFORD TOWN COUNCIL

2017 MAR 13 A 9:02

TOWN COUNCIL CHAMBERS

TOWN CLERK  
EAST HARTFORD

MARCH 7, 2017

PRESENT Chair Richard F. Kehoe, Vice Chair William P. Horan, Jr., Majority Leader  
Linda A. Russo, Minority Leader Esther B. Clarke, Councillors Marc I.  
Weinberg, Ram Aberasturia, Joseph R. Carlson, Patricia Harmon and  
Michael G. Kurker

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:30 p.m. The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Susan Kniep, 50 Olde Roberts Street, (1) spoke to the disparity of the bids on the construction contract for the flood protection rehabilitation project; (2) believes the town's ethics ordinance should be strengthened; (3) asked that members of an "LLC" should be made public; (4) believes that the Town Council should pass a resolution regarding the MDC's financial situation; and (5) requested that the case numbers of her personal law suits against the ZBA be contained within these minutes.

Mayor Leclerc stated that (1) the Route 2 westbound exit ramp to Governor Street will be closed from March 13<sup>th</sup> to November 2017 – alternate routes and more information is on the town's website; (2) the 2017 Sounds of Summer Concert Series will be moved to the Amphitheater at Great River Park – the concerts will be held Thursdays beginning July through August 10<sup>th</sup>; (3) April Vacation Day Camp begins April 10<sup>th</sup> through April 13<sup>th</sup> at the East Hartford Community Cultural Center; (4) the next Lunch with the Mayor will be March 23<sup>rd</sup>; (5) the next Coffee with a Cop will be at Dunkin Donuts on Silver Lane on March 25<sup>th</sup>; (6) Raymond Library has several new programs – March 22<sup>nd</sup> they will partner with the East Hartford School Readiness program to host a tour of the Library for preschoolers and their parents, where library cards will be issued to preschoolers; (7) Hartford's St. Patrick's Day Parade will be Saturday, March 11<sup>th</sup>; and (8) the Mayor stated that East Hartford would not benefit from the change to the ad valorem tax as is currently structured by the Metropolitan District Commission.

APPROVAL OF MINUTES

February 21, 2017 Public Hearing

MOTION By Linda Russo  
seconded by Ram Aberasturia  
to **approve** the minutes of the February 21, 2017 Public Hearing.  
Motion carried 9/0.

MOTION By Linda Russo  
- seconded by Pat Harmon  
to **approve** the minutes of the February 21, 2017 Regular Meeting.  
Motion carried 9/0.

MOTION By Linda Russo  
seconded by Ram Aberasturia  
to **approve** the minutes of the February 27, 2017 Budget Workshop/ Police  
and Fire Departments.  
Motion carried 9/0.

MOTION By Linda Russo  
seconded by Pat Harmon  
to **approve** the minutes of the March 1, 2017 Budget Workshop/BOE and  
Inspections & Permits Department .  
Motion carried 9/0.

MOTION By Linda Russo  
seconded by Ram Aberasturia  
to **approve** the minutes of the March 4, 2017 Budget Workshop/Various  
Departments.  
Motion carried 9/0.

Chair Kehoe announced the resignation of Robert Falkevitz from the Economic Development Commission. He thanked Mr. Falkevitz for his dedication to the community.

MOTION By Bill Horan  
seconded by Marc Weinberg  
to **authorize** the administration to conduct a tax lien sale by way of a

request for proposal (RFP) and to seek and receive sealed bids pursuant to an invitation to bid on a number of tax liens held by the town on specific real property as stated on lists produced by Finance Director Mike Walsh and attached to a memorandum dated February 1, 2017 from Mayor Marcia Leclerc to Town Council Chair Richard Kehoe, subject to the following four conditions:

1. The Collector of Revenue shall notify the record owner of each property subject to a lien that is to be included in the tax lien sale, by certified mail, that the lien is being included in the request for proposal and invitation to bid, and that the owner should contact the Town immediately to pay the taxes or seek a payment plan if they wish to keep the Town's tax liens on their property from being sold;
2. In order to qualify for a payment plan, the property owner must meet the following three criteria:
  - They must remit 25% of the outstanding amount due
  - They cannot have defaulted on a prior payment arrangement
  - Their property must not have active property code violations;
3. The letters from the Collector of Revenue to each property owner shall notify the property owner that the purchaser of the tax lien on their property shall have the right to foreclose on that property; and
4. The Administration shall return to the Town Council with the results of the request for proposal and that the proposal for each tax lien must be approved by the Town Council before it is sold.

And further to **authorize** the Administration to assign the subsequent tax liens totaling \$608,749.82, as stated on lists produced by Finance Director Mike Walsh and attached to a memorandum dated February 1, 2017 from Mayor Marcia Leclerc to Town Council Chair Richard Kehoe, to the vendors who currently hold the prior year tax liens on these properties.

Motion carried 9/0.

#### Flood Protection System Rehabilitation Project Contract Authorizations:

#### MOTION

By Linda Russo

seconded by Ram Aberasturia

to **authorize** the Administration to enter into the following contracts to continue the town's flood protection system:

1. Professional Services – GEI Consultants, Inc. totaling \$204,370 as follows:
  - a. Construction Administration & Inspection Services for the Meadow Hill Box Culvert Repair Project \$141,522
  - b. Seepage Evaluation & Stability Analysis \$62,848

2. Legal Services – Rogin Nassau, LLC and Others, totaling \$165,000 as follows:
  - a. Outside Legal Services in an amount not to exceed \$100,000
  - b. Property Appraisals in an amount not to exceed \$15,000
  - c. Property Map Development in an amount not to exceed \$15,000
  - d. System Right of Way Mapping in an amount not to exceed \$15,000
  - e. Misc. expenses associated with levee encroachments in an amount not to exceed \$20,000
3. Construction Services – LaRosa Construction Company, Inc. of Meriden CT re:
  - a. Meadow Hill Box Culvert Repair Project as per Bid #17-09 in the amount of \$582,000

Motion carried 9/0.

#### North Central Area Agency on Aging Grocery Delivery Grant

MOTION By Joe Carlson  
seconded by Marc Weinberg  
to **adopt** the following resolution:

WHEREAS the North Central Area Agency on Aging, Inc. (NCAAA) has made funds available for the operation of a grocery delivery program to benefit senior citizens in the Town of East Hartford; and

WHEREAS this program provides East Hartford senior citizens with assistance that helps them remain independent and self-sufficient residents of their own homes.

NOW THEREFORE LET IT BE RESOLVED that Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized and directed to file an application on forms prescribed by the North Central Area Agency on Aging, Inc. for financial assistance in an amount not to exceed \$2,100 and upon approval of said request to enter into and execute a funding agreement and any amendments as may be required with the North Central Area Agency on Aging, Inc. for the purposes of administering a grocery delivery to elderly residents program.

On call of the vote, motion carried 9/0.

#### East Hartford's Back to School Rally

MOTION By Ram Aberasturia  
seconded by Marc Weinberg  
to **approve** the outdoor amusement permit entitled East Hartford's Back to School Rally as submitted by Cephus Nolen, Director, Youth Services to conduct a back to school rally on Saturday August 19, 2017 from 9AM to 12PM at the Town Green Gazebo with music from 10AM to 11:30PM; subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its agencies.  
Motion carried 9/0.

## Refund of Taxes

MOTION By Marc Weinberg  
seconded by Linda Russo  
to **refund** taxes in the amount of \$17,519.06  
pursuant to Section 12-129 of the Connecticut General Statutes.  
Motion carried 9/0.

Bill	Name	Prop Loc/Vehicle Info.	Over Paid
2015-01-0000283	AIELLO JOSEPH P & LINDA J	33-37 INDIAN HILL ST	-2,288.44
2015-03-0051437	ANWAR NEYAR	2011/2C3CA6CT8BH596139	-29.09
2015-01-0002318	CARON ALBE G & SUSAN W	160 DAVIS RD	-5.00
2015-01-0003079	CORADO JUDITH R	48-50 GOVERNOR ST	-60.00
2015-03-0058675	DAIMLER TRUST	2014/WDDSJ4EB1EN039509	-82.70
2015-01-0004057	DONOVAN DAVID J JR & EILEEN M	3 LEXINGTON RD	-238.65
2015-03-0063071	GAMMO CLAIRE H & GAMMO WAYNE J	2007/1SATS02L971EY6842	-8.81
2015-03-0063549	GHAGAN BETTY A	2002/4T1BE32K82U580471	-124.17
2015-03-0063563	GIARENAKIS NICHOLAS G	2013/JN1AZ4EH1DM880384	-327.08
2014-03-0064608	GOTHBURG CAREN B	2002/1J4GL58K42W131838	-13.98
2015-03-0066365	HONDA LEASE TRUST	2013/5J8TB4H52DL019542	-366.49
2014-03-0067202	HYUNDAI LEASE TITLING TR	2013/5NPDH4AE0DH419311	-117.42
2014-03-0067238	HYUNDAI LEASE TITLING TR	2013/5NPEB4AC2DH517874	-126.20
2014-03-0067241	HYUNDAI LEASE TITLING TR	2013/5NPDH4AE7DH255619	-234.82
2015-01-0007066	ISABELLE HARVEY	19 BREWER ST	-45.62
2015-04-0085397	LEMAIRE CAMERON J	1993/2HGEH2363PH517861	-9.25
2015-02-0040097	MARATHON PETROLEUM CO LP-PROPERTY	524 MAIN ST	-7,684.07
2015-03-0068004	MAZDA CAPITAL SERVICES	2014/JM1GJ1W67E1120988	-298.78
2015-03-0075160	NISSAN INFINITI LT- TAX OPER.	2012/1N4AA5AP5CC869843	-111.08
2015-03-0075316	NISSAN INFINITI LT- TAX OPER.	2013/JN1CV6AR6DM353861	-447.88
2015-01-0011815	PRICE BARBARA J & JAY M SR	167 TIMBER TR	-19.72
2015-01-0011834	PROCACCINI MARGARET A & MICHAEL J	18 SCHAFFER DR	-20.00
2015-02-0041388	RENT- A- CENTER INC	265 ELLINGTON RD	-147.54
2015-01-0004281	ROBBINS KYLE	35 MILWOOD RD	-2,996.72
2015-03-0081146	ROTARU-BARAC ANTON	2001/9BWB6T61J314076077	-7.21



2015-01-0001235	THE JORGENSEN LAW FIRM	133 JANET DR	-34.40
2015-01-0016608	THE LAW OFFICES OF TREVOR R. PARRIS LLC	908 FORBES ST	-1,367.20
2015-03-0086484	V W CREDIT LEASING LTD	2013/3VWDP7AJ8DM213341	-294.04
2015-01-0015260	WEAVER DAVID L	40 OLDE ROBERTS ST	-12.70
		<b>Total</b>	<b>-17,519.06</b>

#### OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

Mike Kurker said he received a call from a resident of Phelps Place who had problems with the snow plowing at the last storm. *Mayor Leclerc indicated that she has spoken to that resident and explained that since Phelps Place is not a town road, the work is performed by a private contractor. She will work with the resident to alleviate any snow plowing issues.*

Ram Aberasturia commended the Mayor's swiftness addressing the curb repairs on Grande Road which he brought to her attention at the last Council meeting.

#### COUNCIL ACTION ON EXECUTIVE SESSION MATTERS

##### Pending Property Damage Claim of Colleen Maniscalco

No action taken at this time.

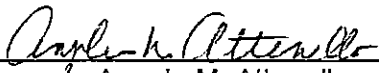
#### OPPORTUNITY FOR RESIDENTS TO SPEAK

Rafael Zeligzon, 430 Burnside Avenue, is concerned about questionable activity at the convenience store located at 442 Burnside Avenue.

#### ADJOURNMENT

MOTION      By Esther Clarke  
                   seconded by Bill Horan  
                   to **adjourn** (8:40 p.m.).  
                   Motion carried 9/0.

The Chair announced that the next meeting of the Town Council would be the public hearing on the budget – March 8<sup>th</sup>; the special meeting on the budget – March 14<sup>th</sup>; the next regular meeting will be on March 21<sup>st</sup>.

Attest   
 Angela M. Attenello  
 TOWN COUNCIL CLERK

*Robert J. Russo*

2017 MAR 13 A 9:02

TOWN COUNCIL CHAMBER  
EAST HARTFORD, CONNECTICUT

TOWN CLERK  
EAST HARTFORD

MARCH 8, 2017

PUBLIC HEARING/BUDGET

PRESENT Chair Richard F. Kehoe, Vice Chair William P. Horan, Jr., Majority Leader  
Linda A. Russo, Minority Leader Esther B. Clarke, Councillors Marc I.  
Weinberg (arrived 7:05 p.m.), Ram Aberasturia, Joseph R. Carlson and  
Michael G. Kurker

ABSENT Councillor Patricia Harmon

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:02 p.m. He announced the exit locations in accordance with Connecticut General Statutes §29-381 after which the Council joined him in the Pledge of Allegiance.

The Chair gave a brief overview of the Mayor's recommended 2017-2018 budget which totals \$185,234,755. The proposed budget, which assumes a \$3.3M cut from state aid for education (ECS), would increase expenses by 1.9% with an average tax increase of .8% or \$44 annually.

The proposed budget would (1) fully fund the pension contribution requirement as recommended by the town's auditors; (2) reduce the town's rate of return on investments from 8% to 7.9% as also recommended by the auditors; (3) fully funds the self-insurance funds for health insurance for town and Board of Education employees; (4) maintains existing services of the town; (5) maintains the East Hartford Golf Course – despite operating at a loss; and (6) maintains the directors' salaries at their current levels, without an increase.

That portion of the Mayor's recommended budget which is allocated to the Board of Education is \$90,436,419 – an increase of \$1,170,000 from last year.

The following citizen came forth to speak:


Holly Reed, 93 Michael Avenue, (1) supports the Board of Education budget as presented, citing how important it is to fund education; (2) spoke against any increase in taxes, stating that since the majority of homes in town are smaller and therefore more affordable, those homeowners would be most impacted by the increase; and (3) is upset about the state deficit and its impact on the town's budget.

Chair Kehoe indicated that, while the state's budget definitely impacts the town, the town has no control over what the state passes for a budget.

ADJOURNMENT


MOTION      By Esther Clarke  
                 seconded Bill Horan  
                 to **adjourn** (7:25 p.m.).  
                 Motion carried 8/0.

The Chair stated the Town Council is scheduled to adopt the 2017-2018 budget at a special meeting to be held on Tuesday, March 14<sup>th</sup>.

Attest   
Angela M. Attenello  
Town Council Clerk



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: March 15, 2017  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc   
RE: RESOLUTION: OPM Police and Youth Grant Program

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The Town of East Hartford is eligible for funding under the Juvenile Justice Committee's (JJAC) Police and Youth Grant Program.

The Police and Youth grant will provide our Youth Services department with funding for the Adventure Plus program, an initiative that helps build better relationships between youth and police. This one-time funding opportunity of \$10,000 does not require matching funds.

Attached is additional information and a draft resolution authorizing an application to the State Office of Policy and Management for the grant funding. Please place this information on the agenda for the March 21, 2017 meeting. I recommend that the Town Council approve this request as submitted and adopt the attached resolution.

Thank you.

C: P. O'Sullivan, Grants Manager  
C. Nolen, Director of Youth Services

## **RESOLUTION**

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a municipal corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true and correct copy of the Resolutions, duly adopted and ratified by the Town Council of the Town of East Hartford on the 21<sup>st</sup> day of March, 2017.

**RESOLVED**, that Marcia A. Leclerc Mayor of the Town of East Hartford, is hereby authorized to execute on behalf of this municipality a grant application in an amount not to exceed \$10,000 with the State of Connecticut Office of Policy and Management Criminal Justice Policy and Planning Division for a "Police & Youth Program" grant and to file any amendments or reports as may be required to successfully complete the terms of the grant contract.

**BE IT FURTHER RESOLVED** that Marcia A. Leclerc is currently serving as Mayor of the Town of East Hartford. Her current term of office began on November 9, 2015 and will continue until November 13, 2017. As Mayor, Marcia A. Leclerc serves as the Chief Executive Officer for the Town of East Hartford, and is duly authorized to enter into agreements and contracts on behalf of the Town of East Hartford.

**AND I DO FURTHER CERTIFY** that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

**IN WITNESS WHEREOF**, I do hereunto set my hand and affix the corporate seal of said Town of East Hartford this \_\_\_\_ day of March, 2017.

\_\_\_\_\_  
Angela M. Attenello, Town Council Clerk

Seal

**TOWN COUNCIL RESOLUTION**  
**GRANT INFORMATION FORM**

Grant Description: 2017-18 Police and Youth Program

Funder: CT Office of Policy and Management

Grant Amount: \$10,000

Frequency:    ☐ One time    ☒ Annual    ☐ Biennial    ☐ Other \_\_\_\_\_

First year received:	<u>2002</u>		
Last 3 years received:	<u>2013</u>	<u>2002</u>	_____
Funding level by year:	<u>\$10,000</u>	<u>\$10,000</u>	\$ _____

Is a local match required?    ☐ Yes    ☒ No

If yes, how much?    Not applicable

From which account? Not applicable

Grant purpose:    Supporting initiatives to improve interactions between police and youth

Results achieved:    The goals of the program are to promote positive youth development and to increase the numbers of police officers who are experienced and comfortable working and interacting with youth.

Duration of grant:    One year

Status of application: Under development

Meeting attendee:    Youth Services Director Cephus Nolen, x7181

Comments:    None

## GRANTS ADMINISTRATION MEMORANDUM

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TO: Mayor Marcia A. Leclerc

FROM: Paul O'Sullivan, Grants Manager *PMO'L*

SUBJECT: Council Resolution – OPM Police and Youth Grant Program

DATE: March 10, 2017

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Attached is a draft resolution authorizing you as Mayor to apply to the state Office of Policy and Management (OPM) for funding under the Police & Youth Grant Program.

The goals of the Police and Youth Program are to promote positive youth development and to increase the numbers of police officers who are experienced and comfortable working and interacting with youth. I have attached a program description which provides more information.

OPM's Juvenile Justice Advisory Committee (JJAC) has allocated \$100,000 funding for the Program state-wide. The JJAC funds and initiates programs that provide young people with positive role models and opportunities to participate in recreational, cultural, and skill-development activities.

The Youth Services Department intends to use this grant to fund the Adventure Plus program; an initiative facilitated by Department staff that helps build better relationships between youth and the local police officers. This program was originally developed in 2012 with funding from OPM and to date has seen more than 350 students and 35 police officers participate.

I respectfully request that this item be placed on the Town Council agenda for their meeting to be held on March 21, 2017. Please contact me at extension 7206 if you have any questions.

Attachments (2)

Cc: Eileen Buckheit, Development Director  
Cephus Nolen, Youth Services Director

Request for Applications  
**POLICE AND YOUTH PROGRAM**  
**A Funding Opportunity of the Juvenile Justice Advisory Committee**  
*October 2016*

**Overview**

This funding opportunity supports initiatives to improve interactions between police and youth. The goals of the program are to promote positive youth development and to increase the numbers of police officers who are experienced and comfortable working and interacting with youth. Local public agencies may apply for funds to increase or enhance opportunities for youth and police to work together to benefit their community. This initiative is offered by the Juvenile Justice Advisory Committee with funding provided by the Office of Juvenile Justice and Delinquency Prevention at the U.S. Department of Justice and is administered by the Criminal Justice Policy and Planning Division of the Office of Policy and Management.

**1. Eligibility**

The eligible applicants for Police and Youth Program funding are local public agencies. Eligible applicants may apply for one time funding of up to \$10,000 for the twelve-month period of July 1, 2017 to June 30, 2018. Typical agencies applying under the Police and Youth Program are police departments, youth services bureaus, and schools.

Priority will be given to applications from communities that have not received a grant from the Juvenile Justice Advisory Committee (JJAC) under the Police and Youth Program in the past three years. The JJAC will not fund any specific project already supported with three years of funding from the JJAC. Priority will also be given to those applicant agencies that send representatives to the optional Information Session described below.

The JJAC has allocated a total of \$100,000 for the Police and Youth Program. This allocation amount may be increased or decreased depending upon the number and quality of applications received. It is expected that 8 to 12 grants will be awarded.

**2. Program Description**

Applicant agencies may apply for funds to increase or enhance opportunities for youth and police to work together to benefit their community. The goals of the Police and Youth Program are to promote positive youth development and to increase the numbers of police officers who are experienced and comfortable working and interacting with youth.

Applicants must propose non-enforcement activities that:

- (1) are planned for and with older children—12 to 18 years of age who have not been involved in any previous Police and Youth Program in your community;
- (2) will identify and serve some at risk youth;
- (3) include activities that will appeal to youth and encourage their participation;
- (4) involve more than one session and/or have a follow-up component;
- (5) involve patrol officers who do not have regular interaction with youth, who have not been involved in any previous Police and Youth Program in your community, and who have attended the one-day



training entitled “Effective Police Interactions with Youth” (Sessions are scheduled for. Registration information for this training is available on-line at [www.ct.gov/opm/JJYDtraining](http://www.ct.gov/opm/JJYDtraining));

- (6) ensure patrol officers interact with youth in non-authoritarian roles and encourage youth leadership of the project; and
- (7) include a community service component.

The typical project will have an early team-building component for the officers and youth, a series of activities/events that are enjoyable for both police and youth and that provide opportunities for police/youth interaction, a joint community service project that benefits the community or individuals in the community other than youth aged 12 to 18; and a concluding recognition event. Projects generally serve 15 to 30 youth and budget funds for police overtime, contractual services and supplies. For a list of past projects funded by the JJAC go to [www.ct.gov/opm/JJYDprograms](http://www.ct.gov/opm/JJYDprograms). Click on Police and Youth. Scroll down to Police and Youth Awards.

This program category will not support teaching of DARE or GREAT, police youth academies, or traditional police explorer post activities, uniforms or equipment; however a police explorer-based proposal that meets requirements 1 through 7 above is eligible for funding.

Applicants must have the support of local law enforcement for the city, town or group of towns to be served. Evidence of law enforcement support must be submitted in the form of a support letter from the chief of police or state trooper serving the community. Applicant agencies that are not youth serving agencies must also be collaborating with at least one youth serving agency in the community. Again, evidence of the collaboration must be submitted in the form of a support letter from the collaborating youth serving agency.

### **3. Performance Indicators**

Successful applicants will be required to collect and report the following data elements quarterly to the Office of Policy and Management.

#### Outputs

- a) Number of planning activities conducted.
- b) Number and characteristics of project youth served.

#### Outcomes

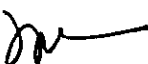
- a) Number and percent of project youth completing project requirements.
- b) Number and percent of project youth exhibiting a decrease in antisocial behavior both during the program year and six months to one year after (from annual survey).
- c) Number and percent of program youth satisfied with program (from annual survey).

### **4. Application Content**

Each application must be prepared in conformance with the POLICE AND YOUTH PROGRAM Application Form found in this RFA. Be sure to review and follow closely the instructions for preparing the project narrative at Page 2 Instructions: PROJECT NARRATIVE.



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: March 15, 2017  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc   
RE: REFERRAL: Real Estate Acquisition and Disposition Committee

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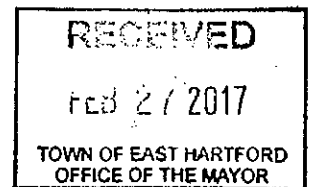
Please refer to the Real Estate Acquisition and Disposition Committee the attached letter regarding town owned property at 100 Woodlawn Circle.

Thank you.

**MACDERMID, REYNOLDS & GLISSMAN, P.C.**  
**ATTORNEYS**

86 FARMINGTON AVENUE  
HARTFORD, CONNECTICUT 06105

DAVID R. GLISSMAN



TELEPHONE (860) 278-1900  
TELECOPIER (860) 547-1191  
EMAIL: dglissman@mrglaw.com

**VIA FEDERAL EXPRESS**

February 23, 2017

Honorable Mayor Leclerc  
Town of East Hartford  
740 Main Street  
East Hartford, CT 06108

Dear Mayor,

I write on behalf of my client, the Young Men's Christian Association of Metropolitan Hartford, Inc. ("YMCA"), a Connecticut not-for-profit corporation, in connection with their interest in purchasing a vacant approximately 2.3 acre parcel of land owned by the Town of East Hartford located at 100 Woodlawn Circle (the "**Property**"). A sketch showing the parcel is attached hereto as **Exhibit A**. The YMCA is finalizing its negotiations with the Town of East Hartford Housing Authority to enter into a 98 year long-term lease (with option to buy for \$1.00 and/or extend for an additional 98 years) the Larson Community Center across the street. In order for the Larson Community Center to be operational and viable as a new community focused YMCA facility, it must acquire the Property and utilize the same for parking. Otherwise, the Larson Community Center is not a viable programming site.

The YMCA is committed to the cognitive and socio-emotional development of children from birth to around five years old, and this age group would be the primary group served through the Larson Community Center. The East Hartford YMCA already proudly serves nearly 700 children annually through its programs, including over 200 youth in its preschool programs. Annually, the East Hartford YMCA provides over \$45,000 in financial assistance so that children can participate in programs regardless of their ability to pay. Furthermore, the YMCA raises nearly \$150,000 annually from private funders to support the Y-BELL Power Scholars Academy™ summer learning program offered in East Hartford. In addition to serving children through preschool programs, the YMCA is exploring other programming opportunities for the Larson Community Center, including exercise classes such as yoga and Zumba for seniors and continuing Alcoholics Anonymous meetings for all ages. However, youth development remains a focal point for the YMCA, and consequentially they are in the midst of implementing a revitalization plan which places a large emphasis on expanding signature youth development programs, such as the YMCA Teen Incentive Program (Y-TIP), into East Hartford and other communities. The YMCA intends that the Larson Community Center become one of its centerpiece facilities in furtherance of their goal of becoming a Center of Excellence in the areas of child and community development.

The Town of East Hartford Housing Authority is giving the Larson Community Center to the YMCA recognizing that the adjoining programming and associated community service and outreach will

be good for the community. The rent will be a nominal sum sufficient for consideration purposes only, and the YMCA will assume responsibility for the facility going forward. The 98 year lease with option to convert to fee ownership for \$1.00 (and/or extend the term for another 98 years) insures that the YMCA can serve East Hartford indefinitely. The YMCA believes the site will be a perfect location for their focus on East Hartford and its citizens. The problem it confronts with the Larson Community Center is not its ability to make the facility a centerpiece of community programming, but rather a lack of adequate parking to permit the participants to engage in and benefit from the programming. Thus the need for the Property.

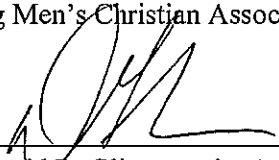
The YMCA is therefore requesting that the Town of East Hartford sell the Property to the YMCA at its most recent assessed value of \$21,080.00, payable annually in the amount of \$1,054.00 over 20 years without interest. Currently, the Town is incurring costs for the maintenance, repair, snow plowing and landscaping of the Property and is exposed to liability for slip and falls and other claims arising from the site. The Town of East Hartford is assuming these costs and exposures even though at this point the Property is generally serving as a parking area for the Larson Community Center. Upon consummation of the closing, the YMCA will assume the obligation, cost and liability for the maintenance, repair, snow plowing, and landscaping of the Property and parking lot. In addition to its use as a parking area, the Property contains a public pathway linking Higbie Drive and Woodlawn Circle. The YMCA will agree to retain, maintain, repair, shovel/plow and otherwise insure the continued right of the townspeople to use the pathway in the future.

The transfer of the Property to the YMCA is an essential pre-condition to the viability of the Larson Community Center as a YMCA centerpiece facility. By consummating the sale, the Town of East Hartford will eliminate its costs and liability associated with the Property, eliminate the obligation for the care and maintenance of the Property, enable redeployment of the assets allocated to the Property, and permit an important service and focal point for the citizens of East Hartford to flourish for generations to come.

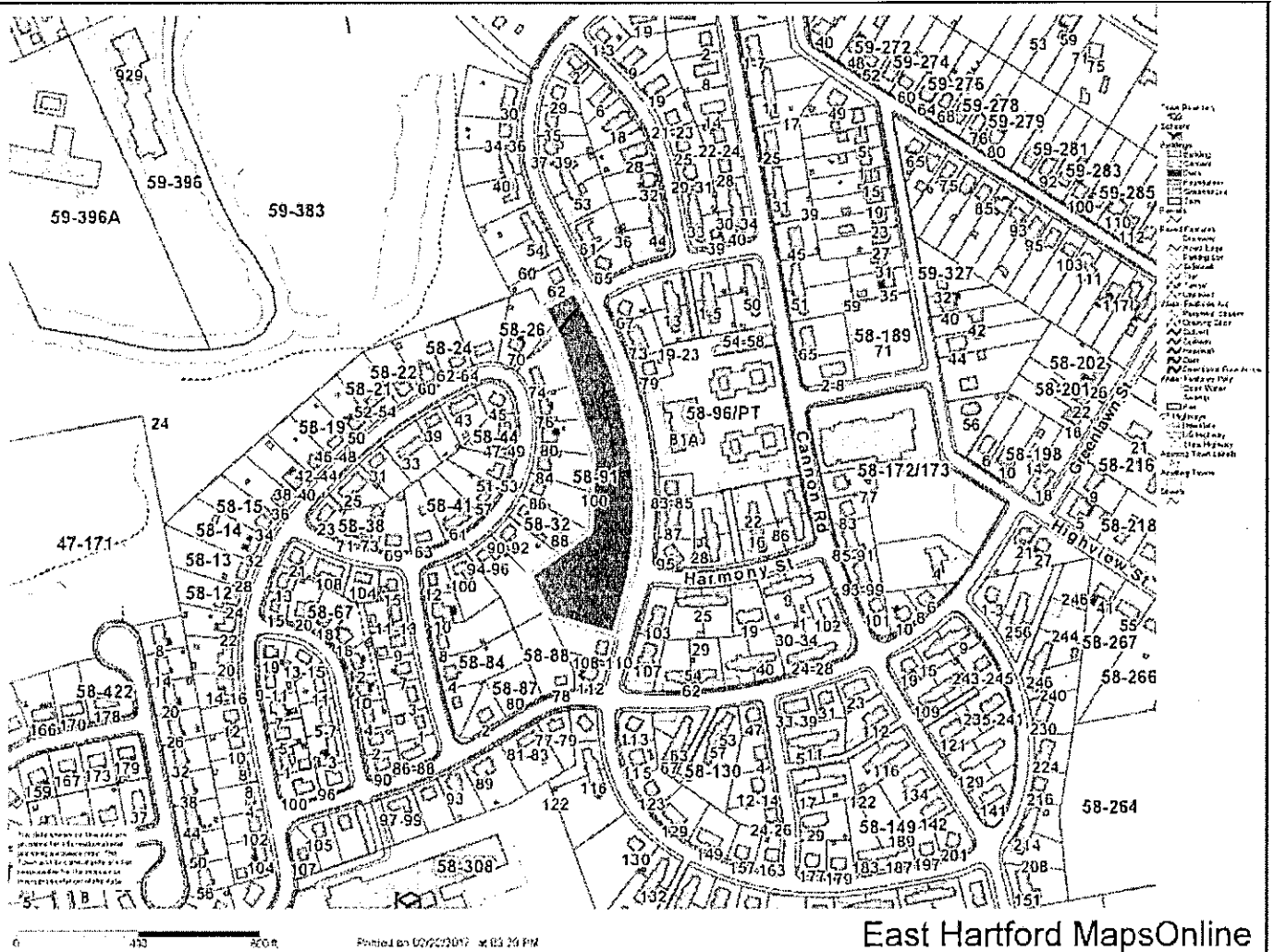
Sincerely,

Young Men's Christian Association of Metropolitan Hartford, Inc.

By:


  
\_\_\_\_\_  
David R. Glissman, its Attorney

**EXHIBIT A**  
**100 Woodlawn Circle**





## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: March 15, 2017  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc   
RE: APPOINTMENT: Boards and Commissions

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The following name was submitted by the Democratic Town Committee Chairman for appointment to the Beautification Committee. This appointment will fill Luz Torres' seat on the commission whose term expired December 2016.

**Beautification Committee (3 Year Term)**

D Donna Kehoe 8 Knollwood Road 12/19

C: R. Pasek, Town Clerk

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**RE-APPOINTMENT**

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Mon, Nov 28, 2016 10:00 AM

**From :** Luz Torres <letorres2@yahoo.com>

**Subject :** RE-APPOINTMENT

**To :** Pat Sirois <pasirois@comcast.net>

**Reply To :** Luz Torres <letorres2@yahoo.com>

Good morning Pat,

Sadly to say this is my last term in the Beautification Commission. I will not be seeking re-appointment. It has been three great years!  
Thanks for all your support and guidance.

---

Wendy J. Veaz  
2017 JAN 30 A 11:16  
TOWN CLERK  
EAST HARTFORD



February 16, 2017

The Honorable Marcia A. Leclerc, Mayor  
Town of East Hartford  
740 Main Street  
East Hartford, CT 06108

*to replace  
LUZ TORRES:*

**Re: Endorsement of:  
Donna M. Kehoe, 8 Knollwood Road, East Hartford CT 06118**

Dear Mayor Leclerc:

At a meeting of the District Chairs and Vice Chairs of the East Hartford Democratic Town Committee on February 16, 2017 the name of Donna M. Kehoe was considered for endorsement to fill a vacancy as a member of the Town of East Hartford Beautification Commission. The group discussed her qualifications. Ms. Kehoe's name was put forward by 7th District Chair Eileen Driscoll.

The Chairs and Vice Chairs took a vote in accordance with our Bylaws and hereby submit the endorsement of Ms. Kehoe to fill the vacancy.

Please contact me if you have questions or need additional information.

Respectfully,

Craig Stevenson  
Chair



*Robert J. Asch*

OFFICE OF THE  
TOWN COUNCIL

# TOWN OF EAST HARTFORD

740 Main Street

East Hartford, Connecticut 06108



2017 MAR 17 A 8:40

(860) 291-7208

TOWN CLERK  
EAST HARTFORD

FAX (860) 291-7389

DATE: March 17, 2017

TO: Town Council Members

FROM: Rich Kehoe, Chair

RE: Tuesday, March 21, 2017 7:00 p.m. Town Council Majority Office

In accordance with Section 3.3 (a) of the Town Charter, a Special Meeting of the Town Council will be held as follows:

**Tuesday, March 21, 2017**

**7:00 p.m.**

**Town Council Majority Office**

The purpose of the meeting is to meet in executive session to discuss the pending property damage claim of Colleen Maniscalco.

cc: Mayor Leclerc  
Scott Chadwick, Corporation Counsel  
Trent Sullivan, Risk Manager