

Robert J. Pasak

2019 MAR 15 A 9:04

TOWN CLERK
EAST HARTFORD

TOWN COUNCIL AGENDA
TOWN COUNCIL CHAMBERS
740 MAIN STREET
EAST HARTFORD, CONNECTICUT

MARCH 19, 2019

6:45 P.M. Executive Session

REVISED 03-15-19

Announcement of Exit Locations (C.G.S. § 29-381)

Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
5. APPROVAL OF MINUTES
 - A. February 27, 2019 Budget Workshop/InspecPermits/BoE/IT
 - B. March 2, 2019 Budget Workshop/Various Departments
 - C. March 4, 2019 Budget Workshop/HealthSS/Parks/PublicWorks
 - D. March 5, 2019 Executive Session
 - E. March 5, 2019 Regular Meeting
 - F. March 6, 2019 Public Hearing/Budget
 - G. March 12, 2019 Special Meeting/Budget
6. COMMUNICATIONS AND PETITIONS
 - A. Presentation by CT DOT: East Hartford Projects
7. OLD BUSINESS
8. NEW BUSINESS
 - A. Historic Document Preservation Grant
 - B. EPA Application: 2018 Diesel Emission Reduction Act Grant
 - C. Wickham Library: Installation of High-speed Internet Fiber for CT Education Network
 - D. Appointment of Sunilda Caminero to Commission on Services for Persons with Disabilities
9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION
10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
 - A. Tax Appeal known as Petsmart, Inc. v. Town of East Hartford, Docket No. CV-18-6045796-S, involving personal property located at 5 Main Street
 - B. Automobile Liability Claim of Avis McKenzie**
11. OPPORTUNITY FOR RESIDENTS TO SPEAK
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
12. ADJOURNMENT (next meeting: April 2nd)

Robert J. Paek

2019 MAR -4 A 8:29

TOWN COUNCIL CHAMBERS
EAST HARTFORD, CONNECTICUT

TOWN CLERK
EAST HARTFORD

FEBRUARY 27, 2019

BUDGET WORKSHOP

INSPECTIONS & PERMITS, BOARD OF EDUCATION and INFORMATION TECHNOLOGY

PRESENT Chair Richard F. Kehoe, Vice Chair Linda A. Russo, Majority Leader Ram Aberasturia, Councillors Marc I. Weinberg, Shelby J. Brown (arrived 6:43pm) And Patricia Harmon

ABSENT Minority Leader Esther B. Clarke, Councillors Joseph R. Carlson and Caroline Torres

ALSO Marcia Leclerc, Mayor
PRESENT Michael Walsh, Finance Director
Gregg Grew, Director, Inspections & Permits Department
Nathan Quesnel, Superintendent of Schools
Paul Mainuli, Director of Business Services, East Hartford Public Schools
Ben Whittaker, Facilities Manager, East Hartford Public Schools
Christopher Wethje, Human Resources, East Hartford Public Schools
Deputy Superintendent of Schools Anne Marie Mancini
Assistant Superintendent of Schools Elsie Torres
Bryan R. Hall, Chair, Board of Education
Board of Education members:
Valerie Scheer, Marilyn Pet, Tyron Harris, and Tom Rup
Roberta Platt, Town and Board of Education IT Director

CALL TO ORDER

Chair Kehoe called the meeting to order at 6:35 p.m. He announced the exit locations in accordance with Connecticut General Statutes §29-381, after which he led the Town Council in the Pledge of Allegiance.

Director of Inspections & Permits Gregg Grew (6:38 p.m.) presented his proposed budget for fiscal year 2019-2020 and answered questions from the Council.

Chair of the East Hartford Board of Education Bryan Hall and Superintendent Nathan Quesnel (7:13 p.m.), reviewed the Board's proposed 2019-2020 fiscal year budget and an overview of the operations of the East Hartford Public Schools with the Town Council.

Roberta Pratt, Town and Board of Education Information Technology Director, (9:05 p.m.), presented her proposed FY20 budget and answered questions from the Councillors.

ADJOURNMENT

MOTION By Linda Russo
 seconded by Pat Harmon
 to **adjourn** (9:43 p.m.).
 Motion carried 6/0.

Attest 
 Richard F. Kehoe
 Town Council Chair

Robert J. Pasek

2019 MAR -5 A 9:37

TOWN COUNCIL CHAMBERS
EAST HARTFORD CONNECTICUT

TOWN CLERK
EAST HARTFORD

MARCH 2, 2019

BUDGET WORKSHOP

PRESENT Chair Richard F. Kehoe, Vice Chair Linda A. Russo, Majority Leader Ram Aberasturia (left 8:55am – returned 11:40am), Minority Leader Esther B. Clarke, Councillors Marc Weinberg, Shelby Brown and Patricia Harmon (arrived 8:45am)

ABSENT Councillors Joseph Carlson and Caroline Torres

ALSO Mayor Marcia A. Leclerc

PRESENT Finance Director Michael Walsh

CALL TO ORDER

Chair Kehoe called the meeting to order at 8:34 a.m. He announced the exit locations in accordance with Connecticut General Statutes §29-381, after which he led the Council in the Pledge of Allegiance. The Council reviewed the 2019-2020 budgets for the following departments and Boards and Commissions:

Town Treasurer	Donald Currey
Town Council	Rich Kehoe
Town Clerk	Robert Pasek
Registrars of Voters	Mary Mourey, Steve Watkins
Selectmen	
Probate Court	Scott Chadwick
Corporation Counsel	Scott Chadwick

Finance (10:05 a.m.)

Administration	Mike Walsh
Accounts and Control	
Information Technology	
Purchasing	
Assessor	
Revenue and Collections	
Risk Management	
Debt Services	
Contingency	
Capital Improvements	

Members of the Veterans Commission – Awet Tsegai and Melodie Wilson – addressed the Council on their FY20 proposed budget. Also, Prescille Yamamoto, Chair of the Commission on Culture & Fine Arts, addressed the Council on the FY20 proposed budget for that Commission.

Five Year Capital Improvement Plan

Summary Mike Walsh
Project Narratives
Finance
Public Works
Parks and Recreation
Fire Department
Police Department
Public Library
Other Departments

Boards and Commissions

Beautification Commission Veterans Commission
Inland/ Wetlands/Environment Commission Board of Assessment Appeals
Personnel Board of Appeals Human Rights Commission
Historic District Commission Emergency Medical Commission
Commission on Culture & Fine Arts Zoning Board of Appeals
Public Building Commission Board of Ethics
Pension & Retirees Benefit Board Commission on Aging
Commission on Services for Persons w/Disabilities The Hockanum River Commission

At this point, the Council recessed for lunch at 12:26 p.m. and reconvened at 1:04 p.m.

Executive

Office of the Mayor Marcia Leclerc
Human Resources Santiago Malave
Public Library Sarah Morgan
Youth Services Cephus Nolen

Development

Administration Eileen Buckheit
Redevelopment Agency
Economic Development Commission
Planning & Zoning Commission
Grants Administration

MOTION By Esther Clarke
seconded by Linda Russo
to **adjourn** (2:52 p.m.).
Motion carried 7/0.

Attest 
Richard F. Kehoe
Town Council Chair

Robert J. Peck

2019 MAR -6 A 8:45

TOWN COUNCIL CHAMBERS
EAST HARTFORD, CONNECTICUT

TOWN CLERK
EAST HARTFORD

MARCH 4, 2019

BUDGET WORKSHOP

HEALTH & SOCIAL SERVICES, PARKS & RECREATION and PUBLIC WORKS

PRESENT Chair Richard F. Kehoe, Vice Chair Linda A. Russo, Majority Leader Ram Aberasturia, Minority Leader Esther Clarke, Councillors Marc Weinberg, Shelby J. Brown, Patricia Harmon and Caroline Torres

ABSENT Councillor Joseph Carlson

ALSO Marcia Leclerc, Mayor

PRESENT Michael Walsh, Finance Director
Keith Chapman, Interim Public Works Director
Ted Fravel, Director, Parks & Recreation Department
Kathy Kane, Elderly Services Coordinator
Jim Cordier, Director, Health & Social Services Department
Joanne Dorn, Program Supervisor, Social Services

CALL TO ORDER

Chair Kehoe called the meeting to order at 6:36 p.m. He announced the exit locations in accordance with Connecticut General Statutes §29-381, after which he led the Town Council in the Pledge of Allegiance.

Jim Cordier, Health & Social Services Director (6:40 p.m.), presented his proposed budget for FY2019-2020 and answered questions from the Council.

Ted Fravel, Parks & Recreation Director (7:18 p.m.), presented his proposed budget for FY2019-2020 and answered questions from the Council.

Interim Public Works Director Keith Chapman (8:11p.m.) presented his proposed budget for fiscal year 2019-2020 and answered questions from the Council.

MOTION By Esther Clarke
seconded by Linda Russo
to **adjourn** (10:44p.m.).
Motion carried 8/0.

Attest *Richard F. Kehoe*
Richard F. Kehoe
Town Council Chair

Robert J. Pasick

2019 MAR -6 A 8:45

TOWN COUNCIL MAJORITY OFFICE

TOWN CLERK
EAST HARTFORD

MARCH 5, 2019

EXECUTIVE SESSION

PRESENT Chair Richard F. Kehoe, Vice Chair Linda A. Russo, Majority Leader Ram Aberasturia, Minority Leader Esther B. Clarke, Councillors Marc I. Weinberg, Patricia Harmon and Caroline Torres

ABSENT Councillors Joseph Carlson and Shelby J. Brown

ALSO PRESENT Scott Chadwick, Corporation Counsel

CALL TO ORDER

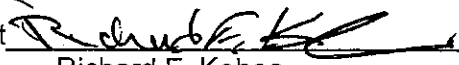
Chair Kehoe called the meeting to order at 6:46 p.m.

MOTION By Esther Clarke
seconded by Linda Russo
to **go into** Executive Session to discuss the pending case of the automobile liability claim of John Brady.
Motion carried 7/0.

MOTION By Esther Clarke
seconded by Linda Russo
to **go back to** Regular Session.
Motion carried 7/0.

ADJOURNMENT

MOTION By Esther Clarke
seconded by Linda Russo
to **adjourn** (6:58 p.m.)
Motion carried 7/0.

Attest 
Richard F. Kehoe
Town Council Chair

Robert J. Pasch

EAST HARTFORD TOWN COUNCIL

2019 MAR 11 A 8:13

TOWN COUNCIL CHAMBERS

TOWN CLERK
EAST HARTFORD

MARCH 5, 2019

PRESENT Chair Richard F. Kehoe, Vice Chair Linda A. Russo, Majority Leader Ram Aberasturia, Minority Leader Esther B. Clarke, Councillors Marc Weinberg, Patricia Harmon and Caroline Torres

ABSENT Councillors Joseph R. Carlson and Shelby J. Brown

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:30 p.m. The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Susan Kniep, 50 Olde Roberts Street, (1) raised concerns about residents being "taxed out of their homes"; (2) asked if the town's assets were being cared for as well as they could be; (3) suggested that non-profit organizations present a burden for East Hartford's taxpayers; (4) stated that Governor Lamont's proposal for municipalities to help pay for teachers' pensions will impact the town's budget significantly; and (5) inquired if the Board of Education is spending their proposed budget on East Hartford students or Magnet Schools.

APPROVAL OF MINUTES

February 19, 2019 Executive Session

MOTION By Ram Aberasturia
seconded by Pat Harmon
to **approve** the minutes of the February 19, 2019 Executive Session.
Motion carried 7/0.

February 19, 2019 Public Hearing

MOTION By Ram Aberasturia
seconded by Linda Russo
to **approve** the minutes of the February 19, 2019 Public Hearing.
Motion carried 7/0.

February 19, 2019 Regular Meeting

MOTION By Ram Aberasturia
seconded by Marc Weinberg
to **approve** the minutes of the February 19, 2019 Regular Meeting.
Motion carried 7/0.

February 25, 2019 Budget Workshop/Police & Fire

MOTION By Ram Aberasturia
seconded by
to **approve** the minutes of the February 25, 2019 Budget Workshop/Police
and Fire.
Motion carried 6/0. **Abstain:** Clarke

COMMUNICATIONS AND PETITIONS

MIRA FY20 Budget and Tip Fees

Chair Kehoe stated that Materials Innovation and Recycling Authority (MIRA) suffered a serious mechanical failure with the trash-to-energy facility in Hartford's South Meadows in November 2018. While the repairs were underway, the estimated increased costs to divert the waste processing could be as much as \$13 per ton. However the MIRA Board of Directors did lower the increase (\$9.35/ton) and postponed its effective date to April 1, 2019.

Additionally, MIRA reported that their Board of Directors approved the FY20 budget which includes an \$11.00/ton increase for tipping fees effective July 1, 2019.

Dissolution of "Circle of Life – Arts for All"

The Chair announced that the Mayor's office received a letter from Regina Barall, President of Circle of Life: Arts for All, Inc., in which she stated the dissolution of that non-profit corporation. Also, as of March 31, 2019, Circle of Life will vacate the room leased in the East Hartford Community Cultural Center at 50 Chapman Place.

The Chair thanked Ms. Barall for her dedication to the town and wished her well in her retirement.

NEW BUSINESS

Referral to Tax Policy Committee re: Tax Lien Sales

MOTION By Marc Weinberg
 seconded by Linda Russo
 to refer to the Tax Policy Committee (1) the list of 113 properties recommended for the town's annual tax lien sale, totaling \$2,168,953.18 in delinquent taxes which includes those properties where the owner has defaulted on a payment plan; and (2) the list of 55 properties where prior year tax liens have sold and now the subsequent liens need to be assigned to existing lien holders totaling \$400,648.79; both lists attached to a memorandum dated February 15, 2019 from Finance Director Michael Walsh to Mayor Marcia Leclerc, with instructions to review the proposed lists of properties and the criteria used by the town to implement a tax lien sale and to report back to the Town Council with its recommendations, if any.
 Motion carried 7/0.

Properties Conveyed to the Town through Tax Deed Sale

MOTION By Linda Russo
 seconded by Caroline Torres
 to refer to the Real Estate Acquisition & Disposition Committee the list of 17 properties that were sent by the Town's Tax Collector to a tax sale; such list attached to a memorandum dated February 15, 2019 from Finance Director Michael Walsh to Mayor Marcia Leclerc, with instructions to the Committee to review the town's policy when a property is sent to Tax Sale.
 Motion carried 7/0.

St. Isaac Jogues Church Lease of Parking Area

MOTION By Marc Weinberg
 seconded by Pat Harmon
 to refer to the Fees Committee the new lease between St. Isaac Jogues Ghanaian Catholic Parish and the Town of East Hartford for a parcel of land on the corner of Community Street and Home Terrace used as a paved parking lot with instructions to review the lease terms and report back to the Town Council with its recommendations, if any.
 Motion carried 7/0.

North Central Area Agency on Aging: Grocery Delivery Grant

MOTION By Ram Aberasturia
seconded by Linda Russo
to **adopt** the following resolution:

WHEREAS the North Central Area Agency on Aging, Inc. (NCAAA) has made funds available for the operation of a grocery delivery program to benefit senior citizens in the Town of East Hartford; and

WHEREAS this program provides East Hartford senior citizens with assistance that helps them remain independent and self-sufficient residents of their own homes.

NOW THEREFORE LET IT BE RESOLVED that Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized and directed to file an application on forms prescribed by the NCAAA for financial assistance in an amount not to exceed \$2,100 and upon approval of said request to enter into and execute a funding agreement and any amendments as may be required with the North Central Area Agency on Aging, Inc. for the purposes of administering a grocery delivery to elderly residents program.

On call of the vote, motion carried 7/0.

Refund of Taxes

MOTION By Marc Weinberg
seconded by Ram Aberasturia
to **refund** taxes in the amount of \$84,990.07
pursuant to Section 12-129 of the Connecticut General Statutes.
Motion carried 7/0.

Bill	Name	Prop Loc/Vehicle Info.	Int Paid	Over Paid
2017-03-0050571	AGOSTO ALICIA M	1996/4T1BG12K5TU949285		-29.50
2016-03-0050799	ALEXANDER SHANAYE N	2005/JTEHD20VX56025129		-215.95
2016-09-0050799	ALEXANDER SHANAYE N	2005/JTEHD20VX56025129		-42.91
2017-03-0050859	ALEXANDER SHANAYE N	2005/JTEHD20VX56025129		-225.28
2017-04-0080220	ALLIED ROOFING AND SHEET METAL CO INC	2017/1GCVKNEH0HZ331583		-451.35
2017-03-0087776	ALLY FINANCIAL LOUISVILLE PPC	2014/1G6DE1E31E0159972		-604.8
2017-01-0000540	ANTIL EVA F	33 SAWKA DR		-20.00
2017-04-0080410	AUTOMOTIVE RENTALS INC	2012/1FTNE2EW9CDA45256		-39.83
2017-03-0052176	ATTA KWAME C	2010/4T1BF3EKXAU507481		-285.08
2017-01-0009812	BOUCHARD JOANNE M	46 CHEYENNE RD		-399.16
2016-04-0081060	BRITE FINANCIAL SERVICES LLC	2013/3N1AB7AP5DL661022		-160.72
2017-03-0054569	BRITE FINANCIAL SERVICES LLC	2013/3N1AB7AP5DL661022		-275.85
2017-03-0054570	BRITE FINANCIAL SERVICES LLC	2014/1N4AL3AP5EC405260		-220.90
2017-04-0080939	BRITE FINANCIAL SERVICES LLC	2015/1N4AL3AP4FC257460		-139.50
2015-03-0054588	BROWN ROBIN R	2015/5NPE24AF8FH018445		-231.44
2017-01-0001838	BROWNE LASETA	133 OCONNELL DR		-61.86
2016-03-0056175	CASTANEDA MAYRA	2003/1N4BL11E13C288880		-29.75

2017-01-0015379	CORELOGIC CENTRALIZED REFUNDS	229 ELLINGTON RD V		-1,344.82
2017-03-0078354	ELEMENT FLEET CORPORATION	2012/1C4RJFAG2CC224084		-408.70
2017-02-0043791	ENDOTO CORP	43 FRANKLIN ST		-669.15
2017-01-0001371	FALVEY LINEN SUPPLY	69 LEGGETT ST		-4,180.06
2017-03-0089495	HERNANDEZ ESMERALDA	2000/2HGEJ6670YH502722		-113.89
2017-03-0067065	HONDA LEASE TRUST	2015/2HGFB6E5XFH704983		-205.28
2017-03-0067169	HONDA LEASE TRUST	2014/5FNRL5H45EB075577		-260.46
2017-03-0067286	HOUGHTALING MARYANN B	2015/5XYKTDA66FG555290		-22.30
2017-03-0068322	JIMENEZ-MENDOZA JOSE R	2007/1N4AL21E37N450648		-52.74
2017-03-0069885	KV MCHNCL CNSTRCTN & RSTRN LLC	2013/3VW5P7AT7DM809269		-218.48
2017-04-0084589	LAD KIRTIBEN R	2001/4T1BG28KX1U076109		-97.06
2016-04-0085183	MARHOLIN ELAINE G	2008/2LNHM82V88X635751		-137.94
2017-01-0014454	MANCINI PROVENZANO AND FUTTNER LLC	325 OAK ST		-159.85
2017-01-0009472	MCCANN DEBRA A	38 MONROE ST		-40.03
2017-01-0009746	MERRILL ANTHONY P	92 PENNEY DR		-18.48
2017-01-0010025	MONETTE JULIE AND GERALD	36 AMATO DR		-3,344.07
2016-04-0085909	NAVAROLI TYLON L	2013/1N4AL3AP9DC291830		-17.46
2017-03-0076220	NISSAN INFINITI LT	2015/1N4AL3AP7FN916121		-104.72
2017-03-0076637	OGDEN FRANK P JR	2005/1J4GL48K25W596732		-26.14
2017-01-0000357	POMA ANDREW J & MARCIA M	20 BURNSIDE AVE		-60,405.24
2017-03-0080059	RENOUF JULIA	2013/5FNYP4H40DB053398	-8.88	-296.10
2017-01-0013121	SCHNEIDER MARK & IRENE J	148 SPRUCE DR		-46.12
2017-04-0088046	SOUSA JOSEPH A JR	2005/JH4CL96825C016579		-54.40
2017-01-0014531	TORPEY JANET	134 MANOR CIR		-22.50
2017-01-0000063	TUCKERMAN 321 LLC	321 BURNHAM ST		-8,495.40
2017-02-0042516	WAVERLY MARKETS OF E HTFD LLC	31 MAIN ST		-805.92
		SUBTOTAL	-8.88	-84981.19
		TOTAL		\$(84,990.07)

CT River Valley Chamber of Commerce Duck Derby

MOTION By Linda Russo
 seconded by Marc Weinberg
 to **approve** the outdoor amusement permit application entitled
 "Duck Derby" as submitted by Mary Ellen Dombrowski, President of
 the CT River Valley Chamber of Commerce, to conduct a duck race
 on the Hockanum River as a fundraiser. The race will start at the
 Walnut Street Bridge over the Hockanum River and will end at
 Labor Field on Saturday, May 18, 2019 from 8AM to 2PM; subject
 to compliance with adopted codes and regulations of the State of
 Connecticut, the Town of East Hartford, and any other stipulations
 required by the Town of East Hartford or its agencies; and to **waive**
 the associated permitting fee under the provisions of §5-6 (a) of the
 Town of East Hartford Code of Ordinances as this is a charitable
 fundraising event, which proceeds benefit community service
 projects in East Hartford.
 Motion carried 7/0.

OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

None

COUNCIL ACTION ON EXECUTIVE SESSION MATTERS

Automobile Liability Claim of John Brady

MOTION By Ram Aberasturia
 seconded by Linda Russo
 to **accept** the recommendation of Corporation Counsel to fully and finally
 settle the pending automobile liability claim of John Brady for a total sum
 of \$29,557.71.
 Motion carried 7/0.

OPPORTUNITY FOR RESIDENTS TO SPEAK

Grace Wright, 15-17 Fuller Avenue, is interested in the space that Circle of Life is currently leasing until March 31st. She was not sure who to contact – whether it was the Mayor's office, Parks & Recreation or the Town Council. Chair Kehoe suggested she formalize her interest in the space by putting it in writing.

ADJOURNMENT

MOTION By Esther Clarke
seconded by Linda Russo
to **adjourn** (8:10 p.m.).
Motion carried 7/0.

The Chair announced that the next meeting of the Town Council would be March 19th.

Attest Angela M. Attenello
Angela M. Attenello
TOWN COUNCIL CLERK

Robert J. Cook

2019 MAR 11 A 8:13

TOWN CLERK
EAST HARTFORD

TOWN COUNCIL CHAMBER
EAST HARTFORD, CONNECTICUT

MARCH 6, 2019

PUBLIC HEARING/BUDGET

PRESENT Chair Richard F. Kehoe, Vice Chair Linda A. Russo, Majority Leader Ram Aberasturia, Minority Leader Esther B. Clarke, Councillors Marc I. Weinberg, Shelby J. Brown (arrived 7:10pm) and Caroline Torres

ABSENT Councillors Joseph Carlson and Patricia Harmon

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:00 p.m. He announced the exit locations in accordance with Connecticut General Statutes §29-381 after which the Council joined him in the Pledge of Allegiance.

The Chair gave a brief overview of the Mayor's recommended FY2019-2020 budget which totals \$191,523,426. On the expense side of the proposed budget there is a .8% increase in spending – with the major drivers being (1) a \$1M increase in the town's contribution to the pension fund; (2) salary increases of approximately 1%; (3) health insurance on the town's side remains the same as last year. However, on the Board of Education's side, there has been a spike in insurance claims which translates to a 1.1% increase to the Board's budget; (4) MDC sewer costs have increased by \$238,000; (5) the town's payment to the Golf Course is reduced by approximately 50%; and (6) since the Mayor's Directors have been instructed to work within their established budget from the previous year, all accounts – except for labor contracts, health insurance and the other expenses as mentioned – have remained flat lined as has been the case the last few years. That portion of the Mayor's recommended budget allocated to the Board of Education is \$91,662,619, which – when translated to dollars on a per student basis – ranks almost last in the state of Connecticut.

On the revenue side of the budget, the major issues are: (1) the new Pratt & Whitney headquarters was on the tax rolls last year, but since the Certificate of Occupancy was issued this year, their five-year Enterprise Zone tax credit begins and the town loses approximately \$2M in revenue; (2) state grants will remain flat; and (3) the town is looking to replace some police cruisers and a number of the aging stock of trucks/vehicles in the Public Works Department's fleet.

The average taxpayer will see a 3.4% increase in taxes on their residence. However, since the mill rate on vehicles remains the same as last year (45 mills), there will be no tax increase on vehicles. The net increase on an average taxpayer with two cars is 3.0%.

The following citizen came forth to speak:

Susan Kniep, 50 Olde Roberts Street, (1) suggested that the Council allow residents – especially senior citizens – to give their opinion on the budget via letter, email or phone; (2) raised concerns about residents being “taxed out of their homes”; (2) suggested that the Council call for an audit on the town’s assets to ensure that those buildings are being utilized as well as they could be; (3) believes that non-profit organizations present a burden for East Hartford’s taxpayers; (4) stated that Governor Lamont’s proposal for municipalities to help pay for teachers’ pensions will impact the town’s budget significantly; and (5) inquired if the Board of Education is spending their proposed budget on East Hartford students or Magnet Schools.

ADJOURNMENT

MOTION By Esther Clarke
 seconded by Linda Russo
 to **adjourn** (7:26 p.m.).
 Motion carried 7/0.

Attest Angela M. Attenello
 Angela M. Attenello
 Town Council Clerk

Robert J. Posik

2019 MAR 15 A 9:04

TOWN COUNCIL CHAMBERS
EAST HARTFORD, CONNECTICUT

TOWN CLERK
EAST HARTFORD

MARCH 12, 2019

SPECIAL MEETING/BUDGET

PRESENT Chair Richard F. Kehoe, Vice Chair Linda A. Russo, Majority Leader
Ram Aberasturia, Councillors Marc I. Weinberg, Shelby J. Brown,
Patricia Harmon and Caroline Torres

ABSENT Minority Leader Esther B. Clarke and Councillor Joseph R. Carlson

Chair Kehoe called the meeting to order at 7:00 p.m. He announced the exit locations in accordance with Connecticut General Statutes § 29-381, after which the Council joined him in the Pledge of Allegiance.

Adoption of the 2019-2020 Budget

MOTION By Ram Aberasturia
seconded by Linda Russo
to **adopt** the following budget for 2019-2020 in accordance
with Section 6.4(b) of the Town Charter, as follows:

Town Government Budget of-----	\$ 89,701,725
Board of Education Budget of-----	\$ 91,662,619
and a Debt Service payment of -----	\$ 8,211,866
and a Capital Improvement Budget of-----	\$ 1,947,216
for a total budget of -----	\$191,523,426

be amended as follows:

Account Number	Description	Amount	
G0350-42531	PILOT	361,813	Adjust to State grant
G0350-42541	Municipal Transition Grant	666,197	Adjust to State grant
G0350-42533	Municipal Stabilization Grant	7,572	Adjust to State grant
G0370-40067	Current Tax Levy	100,000	Inc revenue w/o mill rate impact
G0990-42508	ECS	(762,763)	Adjust to State grant
G0990-42508	TRS Expense	(66,138)	Adjust to State grant
G0370-40067	Current Tax Levy	(443,507)	Direct reduction in the mill rate
Subtotal - Revenue Increase (Decrease)		<u>(136,826)</u>	
G7310-60141	PW - Flood Prot. Sys. OT	(12,240)	Town Council directed reductions
G7400-60141	PW - Waste Services - OT	(23,767)	Town Council directed reductions
G7700-60141	PW - Fleet - OT	(13,500)	Town Council directed reductions

G7800-60141	PW - Bldg. Maint. - OT	(28,000)	Town Council directed reductions
G8200-60141	Parks - Maint. - OT	(75,495)	Town Council directed reductions
G7400-63410	PW - Tipping Fees	130,000	Town Council directed inc - MIRA tip fee incr
G7700-62321	PW - Fleet - Gasoline and Fuel	(15,000)	Town Council directed reductions
G7700-62322	PW - Fleet - Tires	(24,000)	Town Council directed reductions
G7700-63229	PW - Fleet - Repairs	(50,000)	Town Council directed reductions
G7300-62344	PW - Highway Services - Tools	(12,324)	Town Council directed reductions
G7310-64510	PW - Flood - Equipment	(12,500)	Town Council directed reductions
Subtotal - Expenditure Increase (Decrease)		(136,826)	

Motion carried 7/0.

MOTION By Ram Aberasturia
seconded by Marc Weinberg
that the taxes for the uniform fiscal year 2019-2020 will be due and payable as follows: one half on July 1, 2019 and one half on January 1, 2020, except when the tax due is not in excess of \$400 and then it shall be due and payable in full on July 1, 2019, or when the property tax due is in an amount less than \$5.00, such tax shall be waived pursuant to C.G.S. §12-144c.
Motion carried 7/0.

MOTION By Ram Aberasturia
seconded by Linda Russo
to **adopt** the following receipts for the 2019-2020 uniform fiscal year in accordance with Section 6.4(b) of the Town Charter as follows:

Grand List as of October 1, 2018 for:

Real Estate and Personal Property	\$ 2,459,371,605
Motor Vehicles	\$ 268,494,870

Tax Collection Rate 98.04

Mill Rate Setting Generating Taxes of:

Real Estate and Personal Property @ 49.11	\$ 120,779,740
Motor Vehicles @ 45.0000 (incl. Supple. MV)	\$ <u>13,605,440</u>
Totaling	\$ 134,385,180

(Local Elderly, Veteran's, Leased Engines Relief)	- 1,025,000
Other Receipts	\$ <u>58,026,420</u>

Total Revenue	<u>\$ 191,386,600</u>
---------------	-----------------------

Motion carried 7/0.

Resolution Approving the Proposed Special Revenue Program and Budget for the Fiscal Year 2019-2020

MOTION By Ram Aberasturia
seconded by Marc Weinberg
to **adopt** the following resolution:

BE IT, THEREFORE, RESOLVED:

That the East Hartford Town Council does hereby approve the Mayor's recommendation for the Special Revenue Programs to be conducted during the fiscal year 2019-2020 on a self-supporting basis, and further requires that any new programs to be offered under Special Programs Fund must first be approved by the Town Council. The Council further requires that any excess funds accruing in this account at the end of each fiscal year, as determined by the independent auditors, shall be transferred to the General Fund as revenue in the next succeeding fiscal year.

On call of the vote, motion carried 7/0.

Adoption of the Town of East Hartford's 5-Year Capital Improvement Plan

MOTION By Ram Aberasturia
seconded by Marc Weinberg
to **adopt** the Town of East Hartford's 5-Year Capital Improvement Plan for fiscal years 2019-2020 through 2023-2024 as contained in the Mayor's Recommended Budget for Fiscal year 2019-2020.
Motion carried 7/0.

Chair Kehoe and Majority Leader Aberasturia thanked the Board of Education and the Mayor for their cooperative efforts working with the Town Council during the budget process. The Chair indicated that the Council will continue to look for savings – on the town's side – with trash collection, recycling and energy-based improvements to town buildings, as well as reassessing labor positions. He also recognized the Councillors for their dedication and thanked the Council Clerk for her help during this process.

Majority Leader Aberasturia thanked the Republican caucus for their collaboration with the Democratic caucus and commented that this joint effort could work as a template at the national level.

ADJOURNMENT

MOTION By Pat Harmon
seconded by Caroline Torres
to **adjourn** (7:23 p.m.)
Motion carried 7/0.

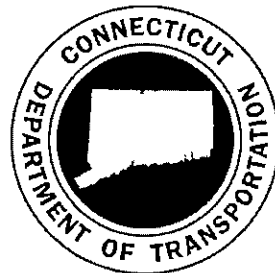
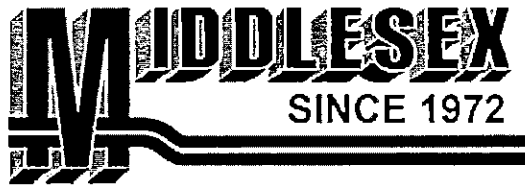
Attest



Angela M. Attenello
Town Council Clerk

**CTDOT Design-Build Bridge Bundle Rehabilitation
East Hartford and Willington
Project No. 171-431**

**East Hartford
Town Council Meeting
March 19, 2019**



LOCHNER

Agenda

- Welcome and Introductions
- Project Overview
 - Project Area
 - Purpose
 - Schedule
- Bridge Specifics
 - 02366: Rt 2 WB & Governor St to Founders Bridge over I-84 EB
 - 02367 I-84 WB Exit 54 over I-84 EB
- Stay Informed



Project Team

Middlesex Corporation, Lochner
Responsible for Design and Construction

CTDOT's Highway Division
*Responsible for administering the Design Process
and providing Resident Engineer Services*



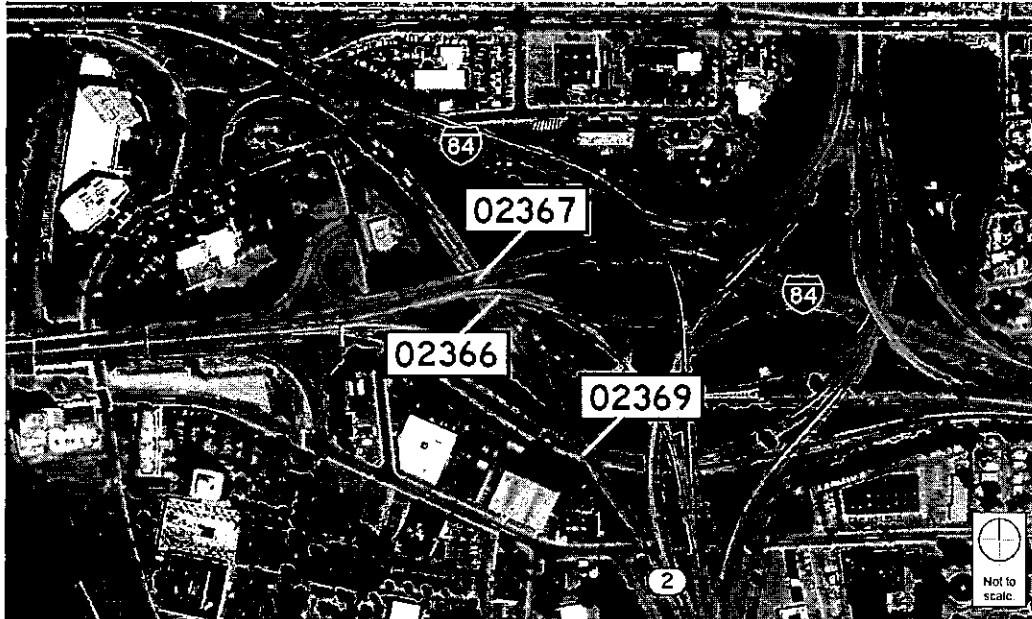
Design-Build Approach

An innovative approach to project delivery

- Engineer works directly for and with the Contractor to design the project
- Partnership between designer/contractor promotes innovation and reduces project costs and schedule
- Design-Builder is selected on best value (cost and qualifications)
- CTDOT defines project requirements and oversees Design-Builder
- This is the second Design-Build project in CT



Project Area



East Hartford

02369: Route 2 EB (towards Norwich and New London) **(Completed in 2018)**

02366: Route 2 WB & Governor Street (to downtown Hartford via Founders Bridge)

02367: I-84 WB (Exit 54 to downtown Hartford)



CTDOT Design-Build Bridge Bundle
East Hartford & Willington | Project No. 171-431

March 19, 2019

Bridge Components

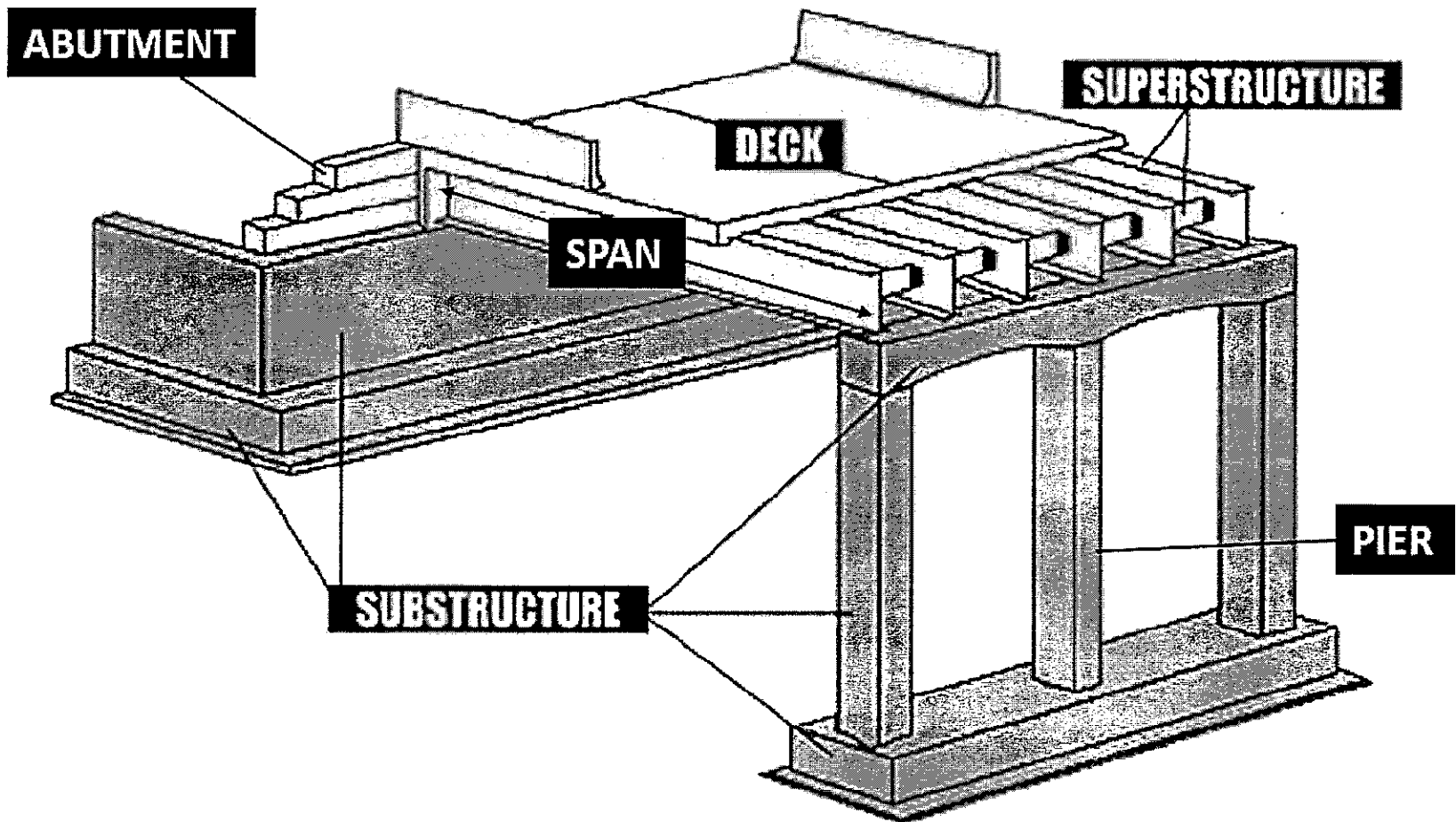


Image: dailycivil.com



CTDOT Design-Build Bridge Bundle
East Hartford & Willington | Project No. 171-431

February 22, 2018

Existing Conditions

- Bridge 02366 and 02367 were constructed in the 1960's
 - Cast in place concrete decks
 - Supports consist of simple span steel beams on concrete abutments and piers
- Superstructures exhibit deterioration, but remain safe to drive on and are regularly inspected



Project Purpose

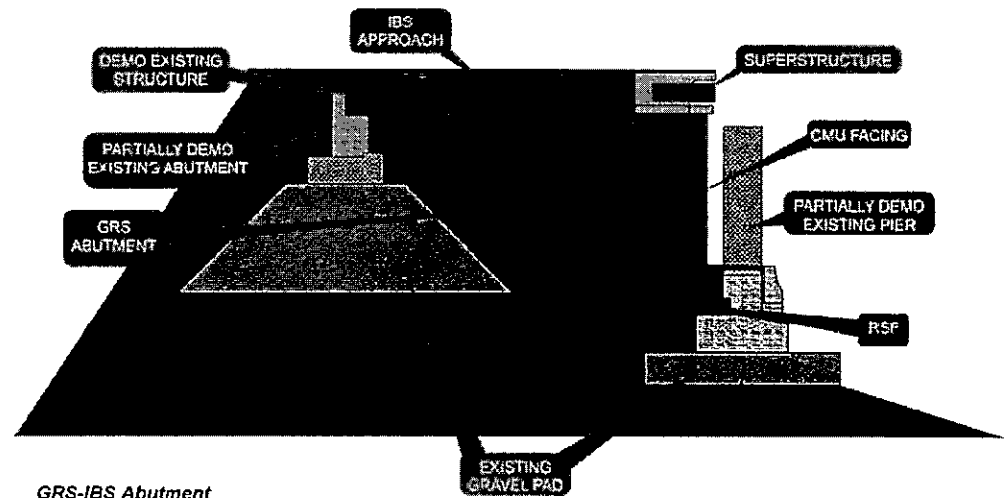
- Repair and replace three bridges in East Hartford and one in Willington (two remaining bridges to be completed this year)
- Replace the deteriorated superstructures of each bridge
- Replace the substructures of bridges:
 - 02366: Rt 2 WB & Governor St to Founders Bridge over I-84 EB
 - 02367: I-84 WB Exit 54 over I-84 EB



Substructure Replacement

GRS-IBS Abutments

- Middlesex-Lochner proposed this method for bridges 02366 and 02367
- Increases longevity of the bridges (75 years)
- Improves safety for drivers
- Reduces maintenance

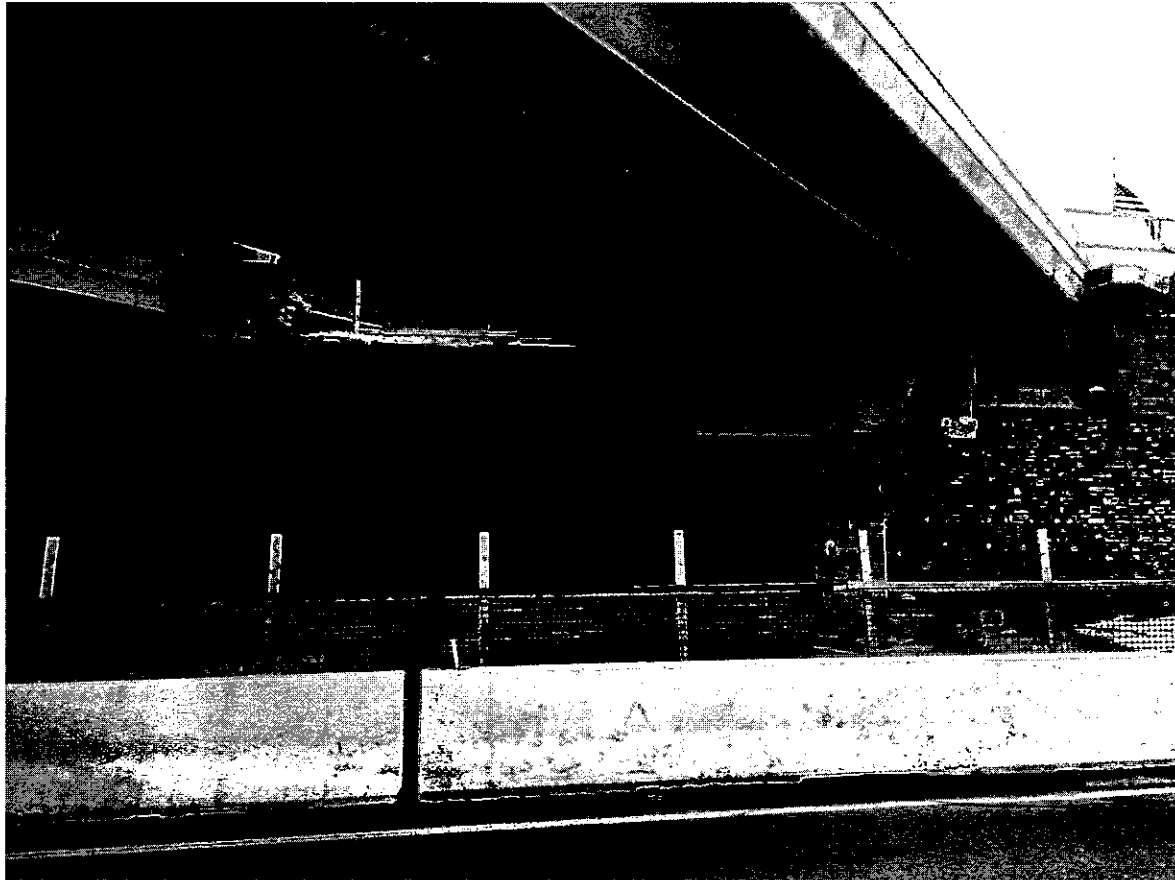


GRS-IBS Abutment



GRS-IBS Abutments

Example: Killington, CT (constructed by others)

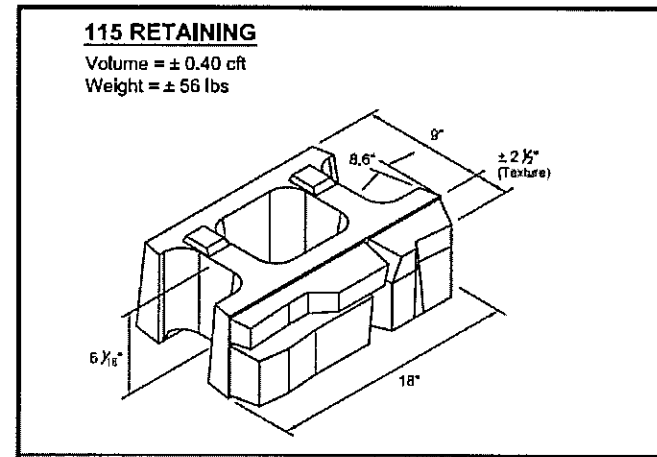
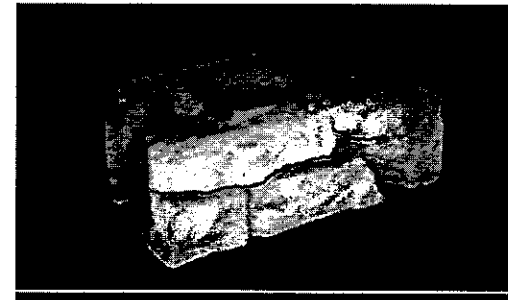


CTDOT Design-Build Bridge Bundle
East Hartford & Willington | Project No. 171-431

February 22, 2018

GRS-IBS Abutments

Example: Killington, CT (constructed by others)



Project Schedule - 2019

Bridge 02366: Rt 2 WB & Governor St to Founders
Bridge over I-84 EB

*March through September (closed from April
through July)*

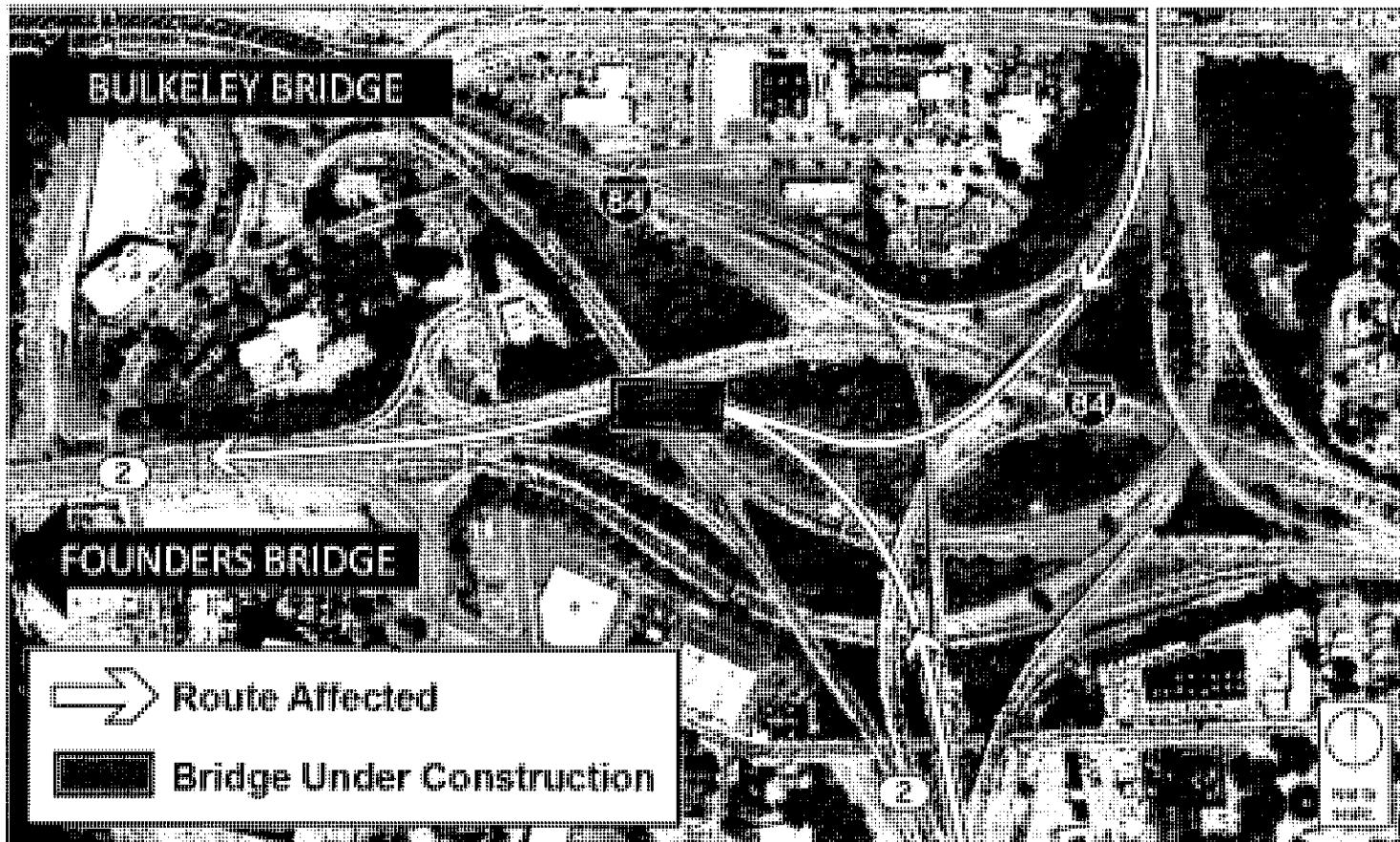
Bridge 02367: I-84 WB Exit 54 over I-84 EB
March through November

*The project contract includes a \$10,000 per day fine
for the Design-Builder for exceeding the project
schedule.*



Bridge 02366 (Route 2 Westbound)

Duration: March 2019 - September 2019

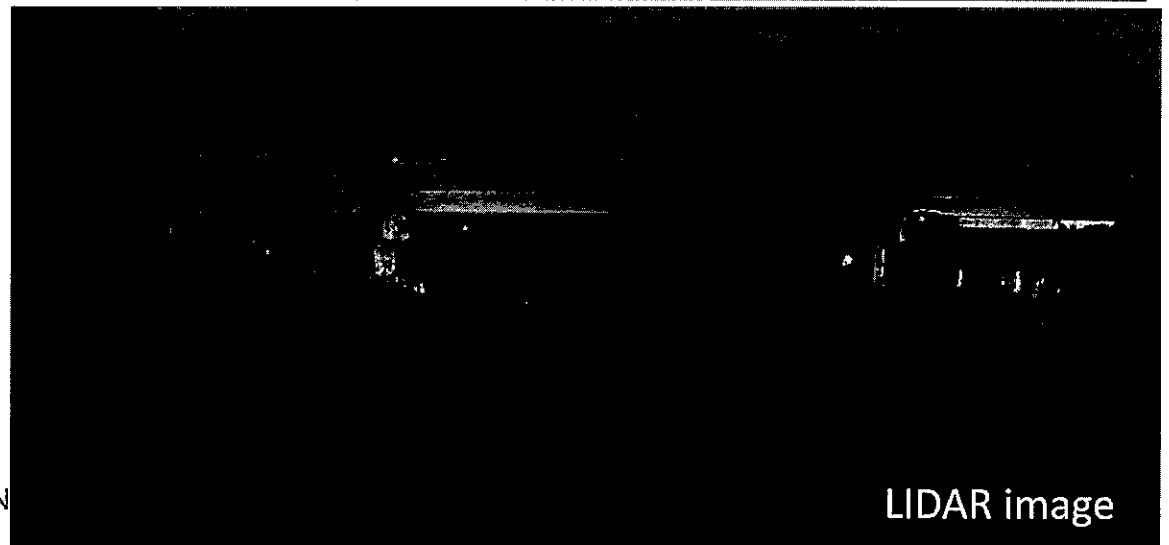


CTDOT Design-Build Bridge Bundle
East Hartford & Willington | Project No. 171-431

February 22, 2018

Bridge 02366

- The existing bridge is a 3-span, 2-pier bridge
- The new bridge will be single-span with no piers (GRS-IBS abutments will replace piers)

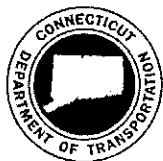
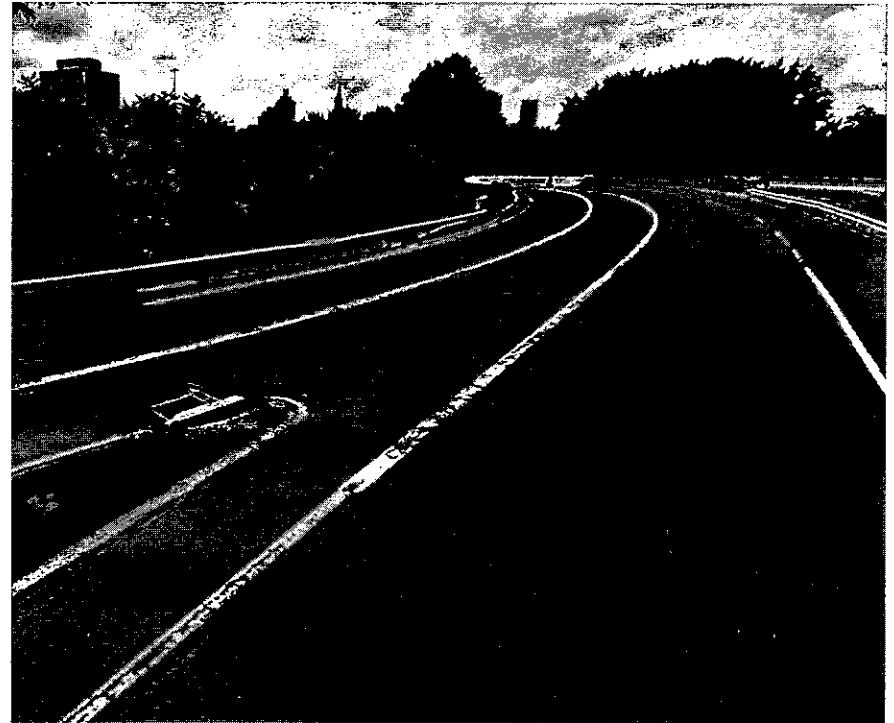


LIDAR image



Bridge 02366

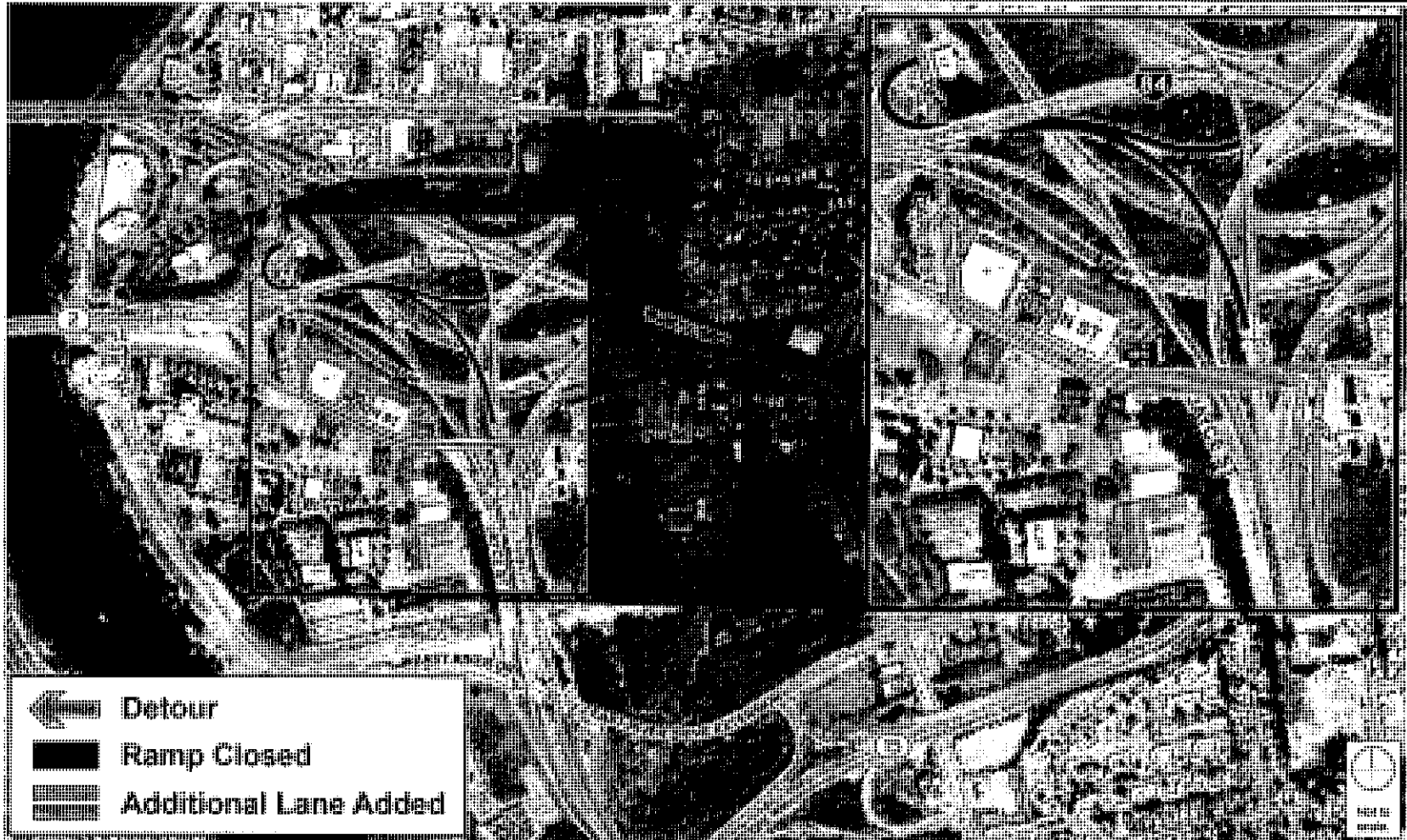
- March to September 2019
- Bridge (and 2 associated ramps) will be closed during stage 3
 - No more than 91 days
- Traffic Mitigation will include:
 - Pitkin St. off-ramp will provide a left and left-plus-right turn lane
 - Westbound Pitkin Street has been restriped to provide 2 lanes of travel from the ramp
 - Darlin Street intersection will include a right only lane for detoured traffic



CTDOT Design-Build Bridge Bundle
East Hartford & Willington | Project No. 171-431

February 22, 2018

Traffic Impacts – Stage 3

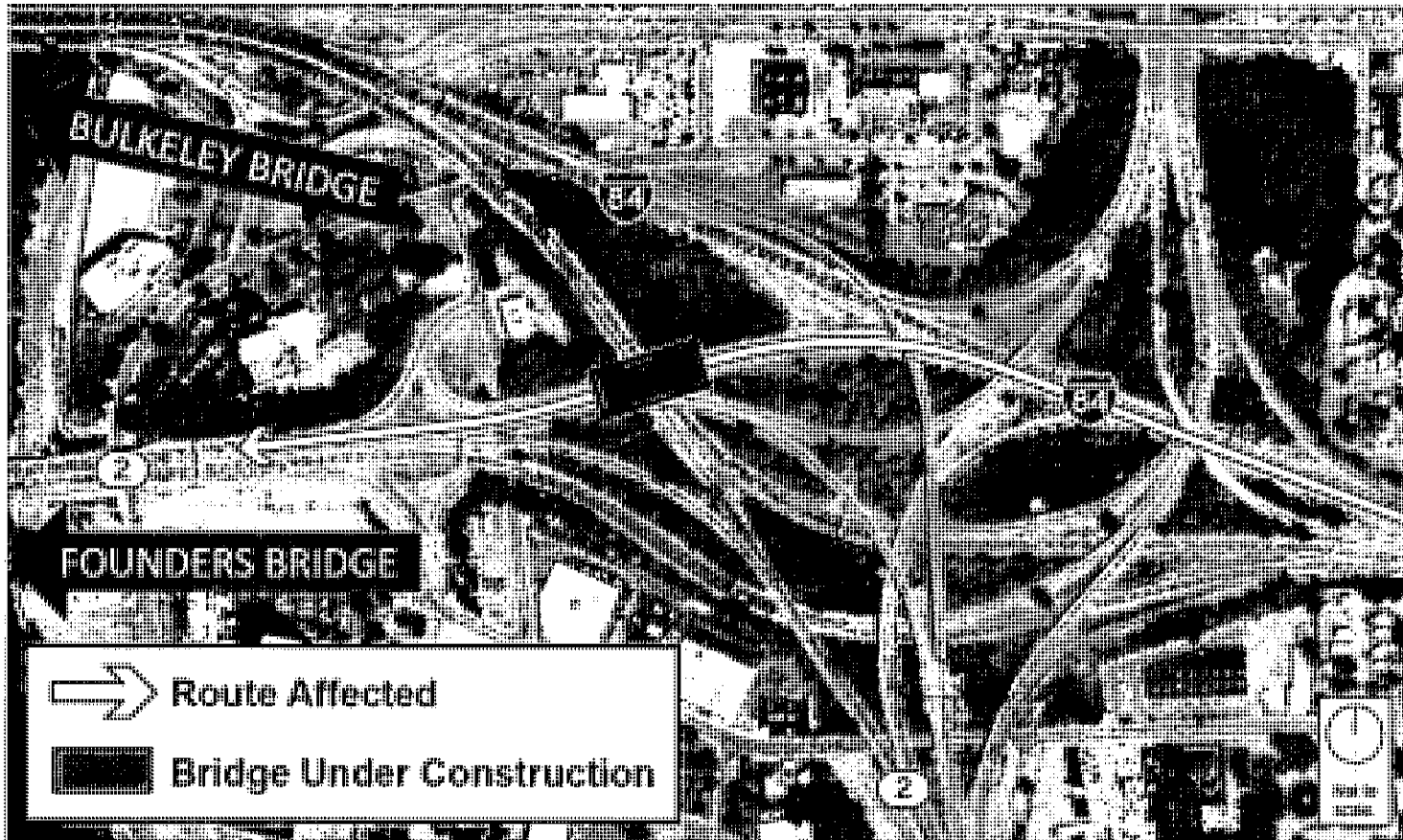


Traffic Impacts – Darlin Street Detour



Bridge 02367 (I-84 WB Exit 54)

Duration: March 2019 – November 2019

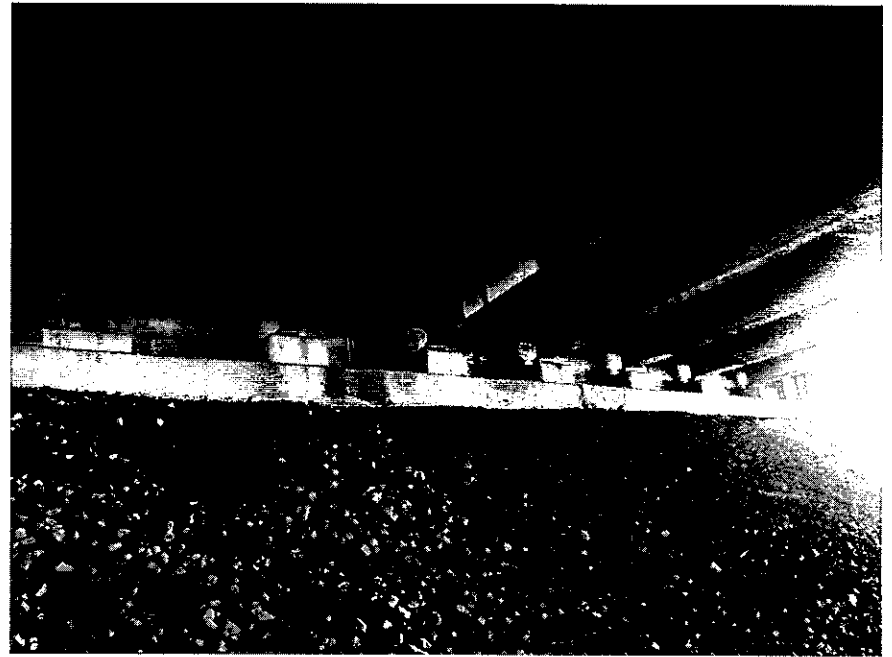


CTDOT Design-Build Bridge Bundle
East Hartford & Willington | Project No. 171-431

February 22, 2018

Bridge 02367

- As with Bridge 02366, the existing bridge is a 3-span, 2-pier bridge
- The new bridge will be single-span with no piers (GRS-IBS abutments will replace piers)



Bridge 02367

- 2 of the 4 lanes of traffic on the bridge will be maintained during construction
 - HOV lane will allow general purpose traffic
 - Darlin Street deceleration lane and off ramp closed



Traffic Impacts – Stage 3

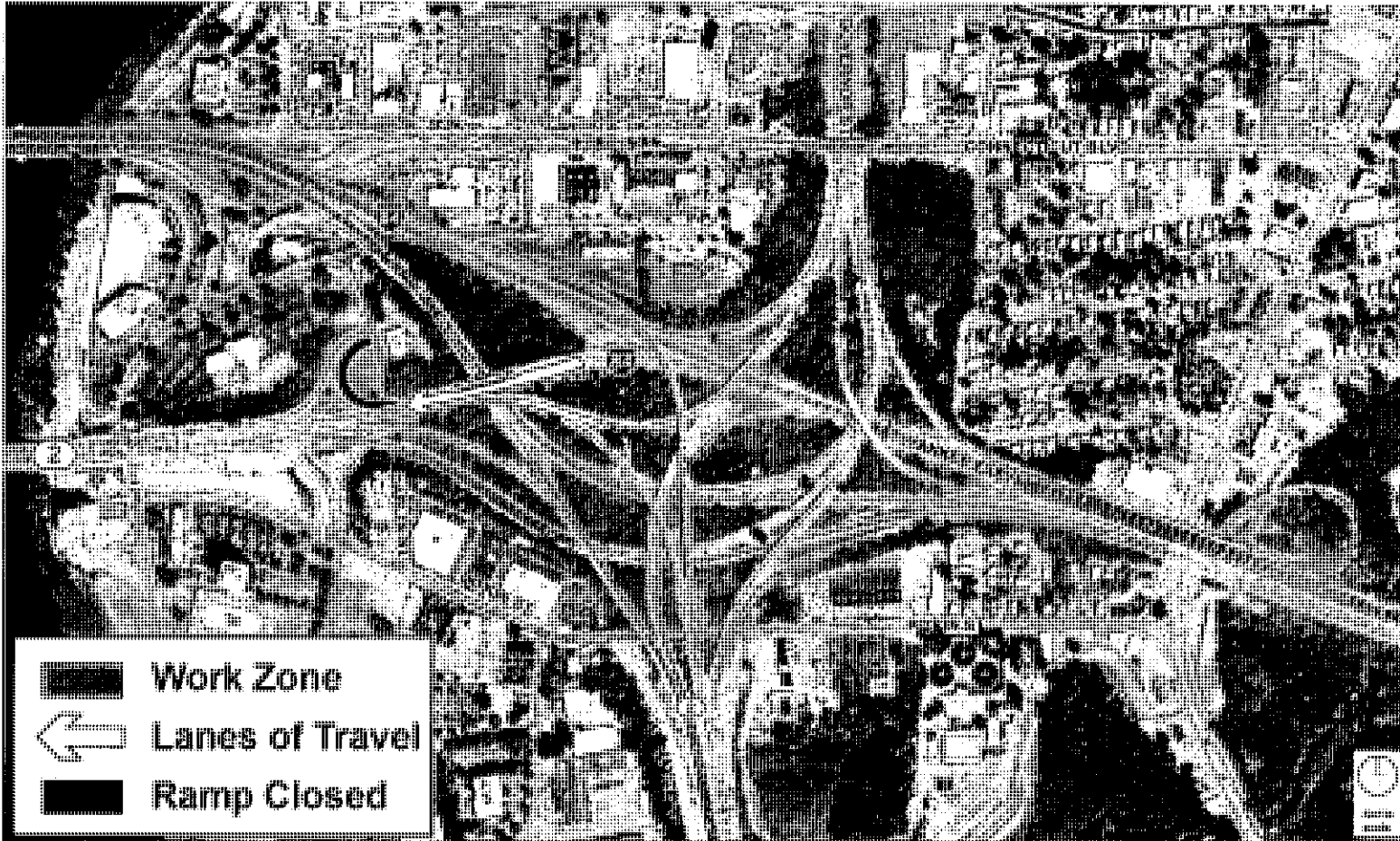
Work on Bridge 02366 will take place concurrently with this phase of work on Bridge 02367



CTDOT Design-Build Bridge Bundle
East Hartford & Willington | Project No. 171-431

Traffic Impacts – Stage 4

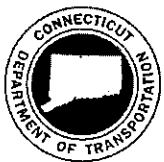
After work on the southern half of the bridge is complete, work will switch to the northern half.



CTDOT Design-Build Bridge Bundle
East Hartford & Willington | Project No. 171-431

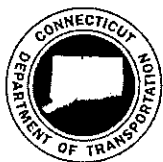
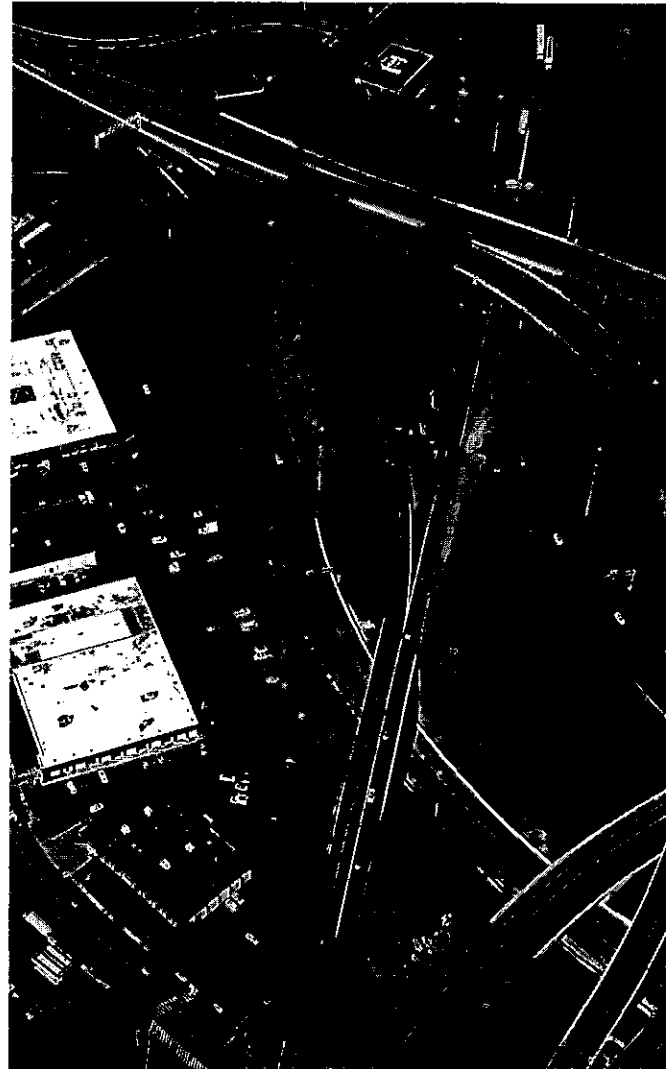
Wrap Up

- We understand Pitkin Street will experience increased traffic during construction
 - Detour sheets will be posted on the website closer to their respective start dates
- There will be an adjustment period associated with traffic becoming familiar with these detour routes
- We will be monitoring traffic throughout construction



What to Expect Next

- There is ongoing work in the project area including:
 - Installation of timber shielding on bridges
 - Preparation for the installation of a soil nail wall
 - Installation of GRS walls at abutments
- Weather permitting, bridge demolition will begin in late April



Stay Informed

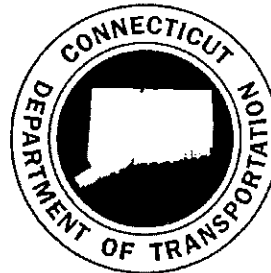
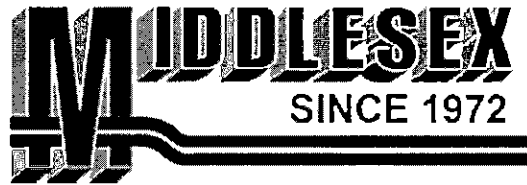
- Project website maintained throughout construction
<https://www.ct.gov/dot/cwp/view.asp?a=4453&q=601558>
Google: “ctdot project 0171-0431”
- Detour Information Sheets
- Construction look-aheads
- Quarterly newsletter to be posted on the website
- Briefings available upon request
- We will work with CTDOT to respond to all questions and comments during construction in a timely manner



CDOT Bridge Rehabilitation Project
East Hartford & Willington
Project No. 170-431

Discussion


Greg Kozma
Connecticut Department of Transportation
Gregory.Kozma@ct.gov
860-258-4615



LOCHNER



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: March 6, 2019
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: REFERRAL: Historic Document Preservation Grant

The Town of East Hartford is eligible to receive \$7,500.00 through the Public Records Administration of the Connecticut State Library. The town has been a recipient of this non-competitive grant for sixteen years. No matching funds are required.

Grant funds will be used to continue to re-index Grantee/Grantor books from paper into our current computer searchable system. After the utilization of this grant an additional 2,728 records will be available on the system's index online.

Please place this information on the agenda for the March 19, 2019 meeting for approval of the Referral as submitted.

Thank you.

C: R. Pasek, Town Clerk
P. O'Sullivan, Grants Manager

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD

740 Main Street

East Hartford, Connecticut 06108

(860) 291-7230

FAX (860) 291-7238

TOWN CLERK'S OFFICE

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 19th day of March, 2019.

RESOLUTION

WHEREAS; The Public Records Administration of the Connecticut State Library offers a non-competitive grant each year to the Town Clerk's Office and

WHEREAS the grant for the fiscal year of 2020, is in the amount of \$7,500.00 and

WHEREAS said grant supports the preservation of Historic Documents in the Town Clerk's Office,

NOW THEREFORE LET IT BE RESOLVED; that Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by the Connecticut State Library Public Records Administrator as they pertain to this Historic Documents Preservation grant.

AND I DO CERTIFY that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

IN WITNESS WHEREOF, I do hereunto set my hand and affix the corporate seal of said Town of East Hartford the ___ day of March, 2019.

Seal

Signed: _____
Angela M. Attenello, Council Clerk

**TOWN OF EAST HARTFORD
TOWN CLERK'S OFFICE
MEMORANDUM**

DATE: March 6, 2019

TO: Mayor Marcia A. Leclerc

FROM: Robert J. Pasek , Town Clerk

CC: Paul O'Sullivan, Grants Administrator

RE: Referral to Council – Historic Document Preservation Grant

Public Act 00-146 “An Act Concerning Real Estate Filings and the Preservation of Historic Documents”, established an account to support the costs of preservation and management of historic documents. This Public Act allows an extra Three dollar charge per land record document recorded by the Town Clerk. Two dollars is returned to the State. The Town receives One dollar for each recording.

For the seventeenth year, East Hartford is eligible to receive a non-competitive grant in the amount of \$7,500.00 through the Public Records Administration of the Connecticut State Library.

I am recommending that East Hartford use these grant funds to continue to re-index Grantee/Grantor books from paper into our current computer searchable system. Currently the Grantor/Grantee index available on our computer system dates back to August 1965, volume 390. This grant will allow the re-indexing of an additional 2,728 grantors/grantees to become computer searchable; allowing title searchers, the public, and staff the ability to search, view and print the index from the internet or from the office without having to use the heavy old paper indexes in the vault. This will save the indexes from the wear and tear of being copied, save the staff the time and energy of having to stop what they are doing to help make copies, and give the public the convenience of searching, viewing and copying the index from their home computer for a fee.

No matching funds are required under this program. A final report on the work performed is the only requirement for receiving these funds.

I am requesting that the attached Resolution be placed on the March 19, 2019 Agenda of the Town Council. The Resolution authorizes you, as Mayor, to make application and contract with the Connecticut State Library to receive this funding for the Town.

APPLICATION
TARGETED GRANT FY 2020
 Historic Documents Preservation Program
 Connecticut Municipalities
 GP-001 (rev. 1/2019)



STATE OF CONNECTICUT
Connecticut State Library
PUBLIC RECORDS ADMINISTRATOR
 231 Capitol Ave., Hartford, CT 06106

This form may be completed and printed for submission at ctstatelibrary.org/publicrecords/hdpp

Name of Municipality Indicate "Town of" or "City of"	Town of East Hartford		
Name of Municipal CEO:	Marcia A. Leclerc	Title:	Mayor
Phone with Area Code:	860-291-7201		
Email:	mleclerc@easthartfordct.gov		
Name of Town Clerk:	Robert J. Pasek	Title:	Town Clerk
Phone with Area Code:	860-291-7235		
Email:	rpasek@easthartfordct.gov	Check if Designated Applicant:	<input type="checkbox"/>
TC Mailing Address:	740 Main Street, East Hartford, CT 06108		
MCEO Address if Different:			

Grant Application Deadline: Cycle 1: April 30, 2019 Cycle 2: September 30, 2019

Grant Contract Period: The contract period begins after July 1, 2019 AND receipt of the fully executed contract. Grant projects must be completed and funds expended by June 30, 2020.

Maximum Grant Allowed:

\$5,500	Small Municipality	Population less than 20,000
\$7,500	Medium Municipality	Population between 20,000 and 69,999
\$10,500	Large Municipality	Population of 70,000 or greater

Amount Requested: \$ 7,500.00

Grant Category(ies):

<input type="checkbox"/> Inventory and Planning	<input checked="" type="checkbox"/> Organization and Indexing
<input type="checkbox"/> Program Development	<input type="checkbox"/> Storage and Facilities
<input type="checkbox"/> Preservation/Conservation	

Budget Summary	Grant Funds (A)	Local Funds (B)	Total Funds (A+B)
1. Consultants/Vendors (Total cost for all consultants and vendors)	\$ 7,500.00	\$ 2.00	\$ 7502.00
2. Equipment (Total cost for eligible items, i.e. shelving)	\$	\$	\$
3. Supplies (Total cost for eligible items, i.e. archival supplies)	\$	\$	\$
4. Town Personnel Costs (Total cost for all town personnel)	¹ \$	² \$	\$
5. Other (Please specify on a separate sheet)	\$	\$	\$
6. TOTAL	\$	\$	\$

¹ Base pay only for personnel hired directly by the municipality for the grant project. Consultant/vendor costs should be listed on Line 1.
² Personnel taxes, benefits and any overtime must be paid by the municipality.

Narrative Page & Supporting Documentation

- Answer on an attached page, numbering the answers for questions 1 through 3; and question 4 if required.
 - If applying for more than one project, questions 1 through 3 must address each project separately; for example, number the answers 1a and 1b, 2a and 2b, 3a and 3b.
 - Answers should be provided in the applicant's own words, not by referencing the vendor's proposal.
1. **Describe the project.** State what will be done and why. Identify the specific records involved, including volume numbers and date range.
 2. **Identify the vendors or town personnel; and the project timeframe.** For Vendors: Identify the company and the timeframe for completing the work. For Town Personnel: Follow specific instructions on page 12 of the Grant Guidelines under Section D, Town Personnel Costs.
 3. **State what the municipality hopes to accomplish.** Explain how the project will impact the records, the office and/or the municipality.
 4. **Provide a detailed budget.** Show the specific project expenses to be included under each line item (*Consultants/Vendors, Equipment, Supplies, and Town Personnel Costs*). Show the split between grant and local funds where applicable. If applying for only one project with one vendor, you may omit this question.
 5. **Attach supporting documentation.** For vendors: provide a copy of the proposal or quote. For direct purchases of equipment or supplies: provide a copy of the product information/pricing.

Designation of Town Clerk as Applicant

This section to be completed only if the MCEO wishes to designate the Town Clerk to make the application for the grant.

I hereby designate, _____, the Town Clerk, as the agent for making the above application.

Signature of MCEO

Date

Name and Title of MCEO

Certification of the Application

This section must be signed by the applicant.

If the Town Clerk is designated above, the Town Clerk must sign. If the Town Clerk is not designated, the MCEO must sign.

I hereby certify that the statements contained in this application are true and that all eligibility requirements as outlined in the *FY 2020 Targeted Grant Guidelines* have been met.

Signature of Applicant (MCEO or Town Clerk if Designated)

Date (*must be same as or later than above date*)

Marcia A. Leclerc, Mayor

Name and Title of Applicant

For State Library Use Only

Grant Disposition: Approved Denied

Grant Award: \$ _____

Grant Number: _____ - _____ - _____

Signature of Public Records Administrator

Date

NARRATIVE DESCRIPTION: TARGETED GRANT FY 2020, CYCLE 1
TOWN OF EAST HARTFORD

- 1. Describe the project(s). Identify the specific records involved (including type of records, volume numbers and dates), what will be done, and why.** Answer; East Hartford will use the \$7,500.00 grant funds along with \$2.00 from the Town Clerk Land Protection Funds for a total of \$7502.00 to continue to re-index the Town's Land Records. Currently the Town's computerized Land Record index dates back to April 1965. Prior to this date, the staff, title searchers and the public must rely on heavy, hand-written index books to locate land records. This grant will allow the re-indexing of 2,728 indexes. Kofile will link the re-indexed indexes to the existing computerized index and also produce a smaller printed index for the vault. This will provide for a more comprehensive search, giving the staff and the public the convenience of a wider search range from the computers in the office or their own computers at their place of business or homes.
- 2. Identify the vendors and/or Town personnel. Include their assigned duties and the timeframe for completing the work.** Answer: Kofile, East Hartford's current records service provider, will re-index the Town's Land Records beginning with April 1965, working back in time until the funds are exhausted. When completed, Kofile will link the re-indexed indexes with our existing Town Fusion system index and print out new computer-generated index volumes with binders and tabs for the vault. This will create a more comprehensive computerized land record index and create a more user-friendly, searchable hard copy index in the vault which will also free up much-needed space. This process should take approximately 16 weeks to complete.
- 3. Describe what the municipality hopes to accomplish with the grant. Indicate how the project(s) will impact the records, the office and the municipality.** Answer: The Town of East Hartford offers title searchers the ability to work remotely with online searching. Adding additional indexes to the current index will make online and computer searches from the office or home much more comprehensive, faster and easier. In addition to the expanded online index, the existing handwritten Grantee/Grantor volumes will be reproduced in a typed format, making it easier to see and use, with a smaller footprint in the vault.
- 4. Provide a detailed budget.** Answer: The re-indexing of the land records, merging them with our existing computer index including printout, binder, and tabs is \$2.75 per index. The \$7,500.00 grant along with the Town's additional funding of \$2.00 will re-index 2,364 indexes.



1540099

Receipt/SO No.

Revision/Amendment SO No.

SALES ORDER RECEIPT

DALLAS CoFu VT NV NC GA PFA

PROJECT TERM

DATE: Feb 19, 2019 REV. DATE:
 REP(S): Bob Gerencser

CONTRACT/AGREEMENT: YES NO PHASE: /
 START DATE: DEADLINE:

CLIENT INFORMATION

CLIENT: East Hartford, CT Town Clerk
 PO No.: TxSmartBuy PO:
 CONTACT: Robert J. Pasek
 PHONE: 860-291-7230 FAX:
 EMAIL: rpasek@easthartfordct.gov

PURCHASING VEHICLE

None GSA 70: GS-35F-275AA
 Federal Purchase
 TXMAS-18-3602 GSA 70: GS-35F-275AA
 Texas Only (Based on Navarro RFP)
 EXPIRED // TXMAS-13-36010 LVA Records Grant
 Texas Only (Based on Kofile GSA36)
 Library of Virginia
 Other, specify:
 Contract/RFP No., etc.

DIGITIZATION SPECIFICATIONS

IMAGE: Yes No Resol. TIFF PDF No.
 FILM: Yes No 16 mm 35 mm
 Vault Storage: Yes No # DUPS:
 INDEX: Yes No Full ID Format to Load
 QL Full QL Lite

BILL: Town Clerk, Town Hall
 740 Main Street
 East Hartford, CT 06108-3114
 SHIP TO: Load on customer's Town Fusion system
 Same as above.

PROJECT INVENTORY

QTY.	DESCRIPTION	UNIT PRICE	ESTIMATED COST
2,728	From microfilm in storage, back index grantor/grantee land records beginning with the last index entry from last sales order in house working back in time until funding is exhausted. When completed, load index on Customer's Town Fusion system. Do not print index until advised by customer.	\$2.75	\$7,502.00

SPECIAL INSTRUCTIONS

SHELVING: YES NO Notes:
 CABINETS: YES NO Notes:
 RETURN ORIGINAL BINDER/SHUCK: YES NO B/A PHOTOS: YES NO

BINDER SPECIFICATIONS

COVER: Material: SEAL: Custom None
 Color: Texas Star


DEDICATION LABEL NAMES

INTERNAL TOTAL:	
PROPOSAL TOTAL:	
COMPANY BREAKOUTS	
PRESERVATION:	
SHELVING/CABINETS:	
IMAGING:	
INDEXING:	
SYSTEM:	
FEE (TXMAS/GSA):	

ORDER APPROVAL
 v.2018.10.24



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: March 12, 2019
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: RESOLUTION—EPA Application: 2018 Diesel Emissions Reduction Act Grant Program

The Town of East Hartford will be applying to the Federal Environmental Protection Administration (EPA) for a grant under the 2018 Diesel Emissions Reduction Act (DERA) Grant Program.

The Town's application is requesting funds to help off-set the cost for the replacement of older equipment, specifically a bulky waste loader, a front-loader, and a roll-off hoist. The program can potentially reimburse grantees up to 25 percent of the cost of early replacement of diesel-powered equipment, with the required match coming from a proposed equipment allocation in the FY 2020 Capital Budget.

Please place this information on the agenda for the March 19th, 2019 meeting for approval of the Resolution as submitted.

Thank you.

C: P. O'Sullivan, Grants Manager
E. Buckheit, Development Director
M. Walsh, Finance Director
K. Chapman, Public Works Director

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 19th day of March, 2019

R E S O L U T I O N

WHEREAS; the federal Environmental Protection Agency (EPA) has made grant funds available for diesel emissions reduction projects through the federal Clean Diesel Funding Assistance Program and;

WHEREAS; the program will provide partial funding for the replacement of older vehicles or non-road equipment that will result in significant reductions in diesel emissions,

NOW THEREFORE LET IT BE RESOLVED; that Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by EPA as they pertain to this federal Clean Diesel Funding Assistance Program grant.

AND I DO CERTIFY that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

IN WITNESS WHEREOF, I do hereunto set my hand and affix the corporate seal of said Town of East Hartford the ____ day of March, 2019.

Seal

Signed: _____
Angela M. Attenello, Council Clerk

TOWN COUNCIL RESOLUTION
GRANT INFORMATION FORM

Grant Description: Clean Diesel Funding Assistance Program

Funder: U.S. Environmental Protection Agency (EPA)

Grant Amount: Up to \$207,000

Frequency: One time Annual Biennial Other Periodic as funding allows

First year received:	<u>N/A</u>		
Last 3 years received:	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Funding level by year:	\$ _____	\$ _____	\$ _____

Is a local match required? Yes No

If yes, how much? Program can reimburse grantee up to 25 percent of the cost of replacement of older diesel-powered vehicles

From which account? If the application is successful, these grant funds would supplement allocations for vehicle purchases in next year's municipal budget

Grant purpose: To reduce harmful emissions from diesel-powered and other vehicles

Results achieved: Reduction in diesel pollution in the state.

Duration of grant: The estimated project period is expected to begin on July 1, 2019, with an expected project completion date of June 30, 2021.


Status of application: Under development

Meeting attendee: Public Works Director Keith Chapman, x7372

Comments: The EPA has stated that a grant recipient may terminate the award at any time without penalty. Thus, if sufficient matching funds fail to materialize, the Town is not obligated to purchase the vehicles.

GRANTS ADMINISTRATION
MEMORANDUM

TO: Mayor Marcia A. Leclerc

FROM: Paul O'Sullivan, Grants Manager 

SUBJECT: Council Resolution – Application to U.S. Environmental Protection Agency (EPA) for Clean Diesel Funding Assistance Program Grant

DATE: March 8, 2019

Attached is a draft Town Council resolution authorizing you as Mayor to apply to the federal Environmental Protection Administration (EPA) for a grant under the 2018 Diesel Emissions Reduction Act (DERA) Grant Program. This is the federal version of the state DERA Program that awarded the Town a grant in December.

The EPA is seeking grant proposals for diesel emissions reduction projects that are environmentally and economically-beneficial. The Town's application will request funds to help defray the cost for the replacement of older equipment (a bulky waste loader, a front loader and roll-off hoist) for early replacement with newer diesel models.

This program can reimburse grantees up to 25 percent of the cost of early replacement of diesel-powered equipment. The required match is to come from a proposed equipment allocation in the FY 2020 Capital Budget. Please note that the EPA has stated that a grant recipient may terminate the award at any time without penalty.

I respectfully request that this item be placed on the Town Council agenda for their meeting to be held on March 19, 2019. Please contact me at extension 7206 if you have any questions.

Attachments (2)

Cc: Eileen Buckheit, Development Director
Keith Chapman, Public Works Director
Michael Walsh, Finance Director

An official website of the United States government.

We've made some changes to EPA.gov. If the information you are looking for is not here, you may be able to find it on the EPA Web Archive or the January 19, 2017 Web Snapshot.

Close



Clean Diesel Funding Assistance Program FY 2019

Back to Air Grants and Funding

Request For Applications (RFA)

RFA#: EPA-OAR-OTAQ-19-01

Closing Date: March 26, 2019


Summary: EPA's Office of Transportation and Air Quality is soliciting applications nationwide for projects that achieve significant reductions in diesel emissions, particularly from fleets operating at or servicing goods movement facilities located in areas designated as having poor air quality. Further, priority for funding will be given to projects which result in outcomes that benefit affected communities, those that engage affected communities with respect to the design and performance of the project, and those which can demonstrate the ability to promote and continue efforts to reduce emissions after the project has ended. Eligible entities include regional, state, or local agencies, tribal governments (or intertribal consortia) and native villages, or port authorities, which have jurisdiction over transportation or air quality, and nonprofit organizations or institutions that: a) represent or provide pollution reduction or educational services to diesel fleets or b) have, as their principal purpose, the promotion of transportation or air quality. EPA anticipates awarding approximately \$40 million in DERA funding under this announcement. Awards will be issued and managed through EPA's Regional Offices. EPA anticipates awarding 2 to 8 cooperative agreements per EPA Region, subject to the availability of funds, the quality of applications received, and other applicable considerations.

You may need a PDF reader to view some of the files on this page. See EPA's About PDF page to learn more.

- [Clean Diesel Funding Assistance Program FY 2019 \(PDF\)](#) (82 pp, 2 MB)
- [Clean Diesel Funding Assistance Program FY 2019 - Amendment No. 1 \(PDF\)](#) (3 pp, 139 K)



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: March 13, 2019
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: NEW BUSINESS: Contract with CEN for Wickham Library Internet Service

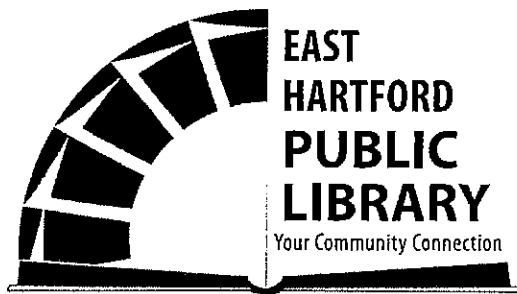
The town is requesting for the Connecticut Education Network (CEN) to provide internet services for the Wickham Library once it reopens. CEN will be providing a Wide Area Network (WAN) transport from Wickham Library to the Raymond Library, providing increased services in the form of WIFI, internet and phones, thus eliminating further costs for the purchase of additional hardware and software for the site.

Attached is the Network Access Service Agreement which includes built-in-costs and a new 20-year lease cost that was previously funded by the State. In addition, an 80% reimbursement is available through federal E-rate funding. Sarah Kline Morgan, Library Director, will be attending the meeting to answer any question.

Please place this contract on the agenda for the March 19th, 2019 meeting. I recommend that the Town Council approve this request as submitted.

Thank you.

C: S. K. Morgan, Library Director
M. Walsh, Finance Director



DATE: March 11, 2019
TO: Mayor Marcia A. Leclerc
FROM: Sarah Kline Morgan, Library Director
RE: Contract with CEN for Wickham Library Internet Service

The East Hartford Public Library has been receiving internet since the mid 2000's from the Connecticut Education Network (CEN). In fiscal year 2017, the Town began utilizing E-rate funding to absorb the State's need to charge for CEN service. CEN links are currently in use at the Board of Education, Raymond Library, and Town Hall.

Wickham Library will need internet services when it reopens, and we hope to use CEN. CEN will provide a Wide Area Network (WAN) transport from the branch to the Raymond Library, which will eliminate the need to purchase additional hardware and software for the site while providing increased services in the form of WIFI, internet and phones.

Unlike prior contracts, this contract includes build-in costs and a new 20-year lease cost, previously funded by the State. Even with the cost, the services are the most competitively priced option available, made even more attractive by the 80% reimbursement through federal E-rate funding.

Please place this contract on the Town Council Agenda for the March 19th, 2019 meeting. The contract must be approved by March 22nd to allow ample time to meet the March 27th E-rate filing guideline. Sarah Kline Morgan, Library Director, will be on hand at the meeting to answer questions.

Network Access Service Agreement

This Network Access Service Agreement ("Agreement") is made by and between the State of Connecticut ("State") Connecticut Education Network ("CEN"), governed by the Commission for Education Technology, acting herein by the Department of Administrative Services ("DAS") pursuant to Conn. Gen. Stat. Section 4d-80(c)(9), as amended, 55 Farmington Avenue, Hartford, CT 06105, and _____, having offices located _____ (the "Participant").

SERVICES

1. CEN shall provide Participant with internet service through the private statewide broadband network known as the "Nutmeg Network" (the "Network"). The Participant shall be entitled to use up to the annual committed bandwidth amount set forth in Appendix B, attached hereto and made a part hereof, for combined network access. The Participant has the ability to burst to their circuit usage capacity. The Participant shall pay for the total bandwidth at the monthly price set forth in Appendix B. The monthly price will be fixed for the period of July 1st to June 30th (referred to as the "fiscal year"). The annual committed bandwidth and costs may be adjusted on an annual basis in accordance with paragraph 7 of this section.

2. CEN, at Participant's cost, shall provision a circuit for the purpose of providing internet service to Participant (the "circuit"). Any initial fiber construction or equipment costs will be quoted to potential Participants on an individual basis. Participant's use of the services in this Agreement may be subject to the rights and restrictions in that certain Lease Agreement ("Lease Agreement") by and between the State of Connecticut and Fiber Technologies Networks, LLC, dated August 27, 2001, as amended or updated. Participant acknowledges receipt of the Lease Agreement and letters dated January 21, 2011, and July 27, 2015, updating the Product Schedule of the Lease Agreement.

3. CEN may monitor the Participant's utilization of network bandwidth. CEN shall have the right to limit Participant's utilization of bandwidth under this Agreement if the Participant's usage exceeds the committed bandwidth on a monthly basis. Continued bandwidth usage above the Participant's committed amount for 60 days within a 90-day period may, at CEN's discretion, result in a charge for the increased amount and/or an update to Appendix B.

4. The Participant shall pay the monthly price for the bandwidth in accordance with Appendix B on a quarterly basis, billed in arrears. CEN will begin to charge Participant the monthly rate in Appendix B upon successful testing and activation of the circuit by CEN and will pro-rate the first quarterly bill based on the start date within the applicable quarterly billing cycle. At the option of the Participant, Participant may pay the annual amount in a single lump sum payment at the end of the first quarter. Payment shall be due within 15 days of the date of the invoice. Notwithstanding the foregoing, upon provisioning the circuit, Participant shall be responsible for paying the initial fiber construction or equipment costs, if any, quoted to Participant prior to provisioning of the circuit. CEN shall invoice Participant for the costs of provisioning the circuit and such invoice shall be due and payable within 15 days of the date of the invoice. Such invoice shall be payable regardless whether the other services under this Agreement have commenced, Participant is using the circuit or Participant terminates this Agreement. DAS shall not perform any work or services until a Notice to Proceed or Purchase Order is issued by the member library. A member library shall not incur obligations under this Contract until a

Notice to Proceed or Purchase Order is issued. The issuance of a Notice to Proceed or Purchase Order is contingent on funding approval from the State Bond Commission and Universal Service Administrative Company.

5. If attached, Participant shall receive managed wireless services in accordance with Appendix C attached hereto and made a part hereof. If Participant selects managed wireless services, Participant must commit to a five-year term. If the provision of managed wireless services is terminated prior to the completion of the five-year term, and CEN is not in default of the Agreement, Participant shall be responsible for all unpaid amounts for managed wireless services that would have been paid over the remainder of the term. Unless otherwise agreed in writing, the remaining unpaid amounts shall be paid in a lump sum at the time of termination.

6. CEN adheres to the guidelines for participation in the Internet2 program established by the University Corporation for Advanced Internet Development (UCAID). If Participant is a part of the Internet2 program, CEN will inform Participant of any changes in benefits or requirements of the Internet2 program.

7. The Participant may request an increase of its annual committed bandwidth at any time in writing to CEN at 55 Farmington Avenue, Hartford, CT 06105 or via email to billing@cteducation.net. Increases to annual committed bandwidth allocation and cost adjustments will become effective and commence upon a written update to Appendix B setting forth the increase. Participant may not request a decrease of its annual committed bandwidth, with cost adjustment, during a then current term. Participant may, however, decrease its annual committed bandwidth for the following fiscal year. Participant must submit its written request for the decrease to CEN, 55 Farmington Avenue, Hartford, CT 06105 or via email to billing@cteducation.net prior to June 1st of the then-current fiscal year. Approved changes in bandwidth will take effect at the start of the following fiscal year. If CEN does not receive and approve Participant's request for decrease in bandwidth by June 1st, CEN reserves the right to maintain the Participant's bandwidth and costs at the same levels as the previous fiscal year.

OPERATIONAL SUPPORT

1. CEN will support the equipment and connections to the Network. Standard Network monitoring includes all components of the Network necessary to provide Participant basic connectivity service and any equipment placed at the Participant's site by CEN.

2. In the event of a Network outage, the Participant should contact CEN, Network Operations Center at 860-622-4560, Option 1, or send an e-mail to servicedesk@cteducation.net and inform the operator that the service that is out is a priority service. If a call back is not received from a technician within 90 minutes, the Participant may use the trouble reporting escalation contact information provided in Appendix A attached hereto. At any point, the Participant may ask for additional support, upon which the service desk or other staff will make a best effort to escalate support.

3. As part of the service fees contained in this Agreement referenced in Appendix B, the Participant will receive 24x7x365 support of the connection through the CEN & Nutmeg Network,

Network Operations Center. The escalation procedure for off- hours emergency support issues that the CEN & Nutmeg Network, Network Operations Center is unable to resolve is set forth in Appendix A. Appendix A may be modified by CEN as CEN deems appropriate, subject to the reasonable consent of the Participant.

4. To address any operational concerns in a timely manner, the Participant shall provide CEN in writing an emergency contact person and procedure to ensure CEN 24x7x365 access to the Participant's network.

NETWORK SECURITY

1. Participant agrees to use the Network in a lawful and reasonable manner consistent with the purposes of this Agreement. Participant acknowledges and agrees that it is solely responsible for the content of its transmissions which pass through the Network. Except as otherwise provided herein, the Participant shall assume all risk or liability for use of the Network and shall be fully responsible for any incidents resulting from information transmitted from or to the Participant's Network connection(s).

2. CEN has the right to disable the Participant's circuit on the Network if activity originating to or from the Participant's network threatens continued operation or the security of the Network or external connections to the Network. If feasible, CEN will notify the Participant prior to disabling the connection port and will work with the Participant to isolate and resolve the threatening activity.

ADDITIONAL TERMS AND CONDITIONS

1. This Agreement shall be in effect from the date CEN signs below and continue uninterrupted, unless earlier terminated pursuant to provisions of this Agreement, for the term of one year, beginning July 1, 2019 and ending on June 30, 2020 ("Agreement Term"). This Agreement further creates an indefeasible right of use ("IRU") in favor of the Participant over any dark fiber necessary to effectuate the purposes of this Agreement. Such IRU shall be in effect for a term of twenty years, beginning on July 1, 2019 and ending June 30, 2040 unless earlier terminated pursuant to the provisions of this Agreement. In each case, 60 days prior to the expiration of either the Agreement Term or the IRU Term, the parties must mutually agree in writing to either extend or terminate the agreement.

2. Any changes to this Agreement must be made in writing and signed by all parties.

3. CEN may, with at least thirty (30) days advance written notice, terminate this Agreement if (a) Participant fails to pay any sums due hereunder; (b) in the sole opinion of CEN, activity originating from the Participant's network threatens continued operation or the security of the Network or external connections to the Network or is illegal or otherwise impermissible under this Agreement; or (c) CEN in its reasonable discretion, deems termination to be in the best interests of the State. Notwithstanding the foregoing, if in the reasonable opinion of CEN, Participant is engaging in any activity that is illegal or endangers the Network, CEN may immediately, without advance notice, suspend Participant's access to the Network until such time Participant cures such defect. CEN ~~may, in its sole discretion, will~~ provide Participant an opportunity to cure any defect prior to the termination taking effect. In such instance, if Participant cures the defect, CEN shall confirm in writing that the notice of termination has been rescinded.

4. If this Agreement is terminated prior to the expiration of the Agreement Term and CEN is not in default of the Agreement, Participant shall render payment for all goods and services delivered by Participant and for all actual or committed costs and reasonable obligations incurred by CEN under the Lease Agreement, including any de-installation costs, incurred after such early termination.

5. The Network access and services provided by CEN under this Agreement are provided strictly on an "AS IS" and "AS AVAILABLE" basis without any express guarantee or assurance of quality, reliability or functionality. Participant accepts all risk, including all risk with respect to suitability, use and performance of the Network. CEN DISCLAIMS ALL EXPRESS AND IMPLIED WARRANTIES, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

6. CEN shall not for any purpose capture or store any data transmitted by Participant over the Network.

7. CEN shall not be liable for any damage that Participant may suffer arising out of use, or inability to use, the Network. CEN shall not be liable for unauthorized access to or alteration, theft or destruction of Participant's data files, programs, procedures or information through accident, fraudulent means or devices, or any other method. Participant shall not be liable for indirect, consequential, incidental or special damages.

8. The transfer of technology across national boundaries, including electronic transmission thereof, is regulated by the U.S. government. Participant agrees not to export or re-export any technology transmitted through the Network without first obtaining any required export license or governmental approval.

9. Neither party shall be responsible for delays or failures in its obligations herein due to any cause beyond its control. Such causes shall include, but not be limited to, strikes, lockouts, riot, sabotage, rebellion, insurrection, acts of war or the public enemy, acts of terrorism, unavailable raw materials, telecommunication or power failure, fire, flood, earthquake, epidemics, natural disasters, and acts of God.

10. The parties deem the Contract to have been made in the City of Hartford, State of Connecticut. Both parties agree that it is fair and reasonable for the validity and construction of the Contract to be, and it shall be, governed by the laws and court decisions of the State of Connecticut, without giving effect to its principles of conflicts of laws. To the extent that any immunities provided by Federal law or the laws of the State of Connecticut do not bar an action against the State, and to the extent that these courts are courts of competent jurisdiction, for the purpose of venue, the complaint shall be made returnable to the Judicial District of Hartford only or shall be brought in the United States District Court for the District of Connecticut only, and shall not be transferred to any other court, provided, however, that nothing here constitutes a waiver or compromise of the sovereign immunity of the State of Connecticut. The Contractor waives any objection which it may now have or will have to the laying of venue of any Claims in any forum and further irrevocably submits to such jurisdiction in any suit, action or proceeding.

11. This Agreement may not be assigned by either party without the express written consent of the other party.

12. Participant agrees to be bound by all the applicable statutes pertaining to the Department of Administrative Services - Bureau of Enterprise Systems and Technology, including but not limited to C.G.S. Sections 4d-1 et. seq.

13. The Agreement is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill, promulgated June 16, 1971, concerning labor employment practices, Executive Order No. Seventeen of Governor Thomas J. Meskill, promulgated February 15, 1973, concerning the listing of employment openings and Executive Order No. Sixteen of Governor John G. Rowland promulgated August 4, 1999, concerning violence in the workplace, all of which are incorporated into and are made a part of the Agreement as if they had been fully set forth in it. The Agreement may also be subject to Executive Order No. 14 of Governor M. Jodi Rell, promulgated April 17, 2006, concerning procurement of cleaning products and services, Executive Order No. 19 of Governor M. Jodi Rell, promulgated June 19, 2008 concerning use of System Development Methodologies in accordance with their respective terms and conditions and Executive Order No. 49 of Governor Dannel P. Malloy, promulgated May 22, 2015, mandating disclosure of certain gifts to public employees and contributions to certain candidates for office in accordance with their respective terms and conditions. If Executive Orders 14, 19 or 49 are applicable, they are deemed to be incorporated into and are made a part of the Agreement as if they had been fully set forth in it.

14. Pursuant to the requirements of C.G.S. sec 1-101qq, the summary of State ethics laws developed by the State Ethics Commission pursuant to section 1-81b of the Connecticut General Statutes is incorporated by reference into and made a part of this Agreement as if the summary had been fully set forth in this Agreement.

15. The parties acknowledge and agree that nothing in the Agreement shall be construed as a modification, compromise or waiver by the State of any rights or defenses of any immunities provided by Federal law or the laws of the State of Connecticut to the State or any of its officers and employees, which they may have had, now have or will have with respect to all matters arising out of the Contract. To the extent that this section conflicts with any other section, this section shall govern.

16. CEN or Participant may by written notice to the other change the addressee and/or address to which any notices or correspondence directed to the other party relating to this Agreement must be sent.

17. This Agreement, as thus constituted, contains the complete and exclusive statement of the terms and conditions agreed to by the parties hereto and shall not be altered, amended, or modified except in writing executed by an authorized representative of each party.

18. If the IRU created by this agreement is terminated prior to the expiration of the IRU Term, Participant shall render payment for all goods and services delivered by Participant and for all actual or committed costs and reasonable obligations incurred by CEN under the Lease Agreement, including

any de-installation costs incurred as a result of such early termination.

SIGNATURE PAGE OF AGREEMENT

PARTICIPANT

By: _____

Name: _____

Title: _____

Date: _____

STATE OF CONNECTICUT

Connecticut Education Network

By: Department of Administrative Services

By: _____

Mark Raymond

ITS Chief Information Officer

ITS Chair of Commission for Educational Technology

Date: _____

Appendix A

Network Operations Center Escalation

24x7x365 Network Operations Center 860.622.4560, Option 1 or e-mail
servicedesk@cteducation.net

When emergency escalation beyond the CEN Network Operations Center is required, please use the following:

1st Escalation

GlobalNOC On-Duty Supervisor 317.278.6625

2nd Escalation

Rick Cheung
Sr. Network Engineer
Connecticut Education Network
Office: 860.622.4567
Mobile: 585.456.8943
Rick.Cheung@uconn.edu

3rd Escalation

Ryan Kocsondy
Director
Connecticut Education Network
Office: 860.622.4563
Mobile: 860.785.4877
Ryan.Kocsondy@uconn.edu

CEN Home Page: <http://www.ct.gov/cen/site/default.asp>

CEN NOC Home Page: <https://cennoc.grnoc.iu.edu/>

Please submit problems, requests, and questions at:
<https://globalnoc.iu.edu/cennoc/support/report-a-problem.html>

CEN NOC Operations Calendars (RSS and ICAL):
<http://cennoc.grnoc.iu.edu/cennoc/support/operations-calendar.html>

Appendix B

Pricing Schedule Effective Date of Latest Rate Change 7-1-19

CIRCUIT SPEED:	COST PER MONTH:
25 MBPS	\$125
50 MBPS	\$250
100 MBPS	\$450
500 MBPS	\$750
1 GBPS	\$1,200
2 GBPS	\$1,900
3 GBPS	\$2,300
4 GBPS	\$2,700
5 GBPS	\$3,000
10 GBPS	\$4,000
100 GBPS	\$15,000

You will be minimally provisioned a /29 of IPv4 Addressing and a /48 of IPv6 Addressing for IP connectivity. Additional IPv4 addressing is available upon request.

Product	List	Quantity	Total Price
Library IRU- 20-year Dark Fiber IRU Lease: 1-time cost, E-rate eligible under Category 1	\$0,000.00	1.00	\$0,000.00
Library Fiber Operations & Maintenance: Annual reoccurring cost: E-rate eligible under Category 1	\$0,000.00	1.00	\$0,000.00
Library Network Equipment Costs: 1 time build cost, E-rate eligible under Category 1			
Switches: EX3400-24T=\$1,600 Switches: EX4600-40F-AFO=\$6,500 Optics- SFP-10G-BX20D-SO, Descript:10G- Optics-\$250 x2 =\$500 Overall total=\$8,600	\$0,000.00	1.00	\$0,000.00
Library CEN Monitoring/ Managing Equipment on Fiber Circuit (monthly cost) E-rate eligible under Category 2 (Filtering required). Included with Internet Service	\$000.00	12.00	\$0,000.00
CEN Non-Recurring Costs for Installation of Equipment and Provisioning of Fiber		1.00	\$0,000.00
	\$0 000 00		

PARTICIPANT

By: _____

Name: _____

Title: _____

Date: _____

STATE OF CONNECTICUT

By: _____

Name: Mark Raymond

Title: ITS Chief Information Officer

Date: _____

Testa, Nancy

From: Gentile, Richard
Sent: Wednesday, March 13, 2019 10:10 AM
To: Testa, Nancy
Subject: RE: Wickham Library CEN Contract

Yes Nancy. I drafted this suggested motion. Rich

From: Testa, Nancy
Sent: Wednesday, March 13, 2019 10:08 AM
To: Gentile, Richard
Subject: FW: Wickham Library CEN Contract

Hi Rich,
Attached is the motion we just spoke of.
Thanks,
Nancy

From: Morgan, Sarah
Sent: Tuesday, March 12, 2019 4:55 PM
To: Leclerc, Marcia
Cc: Carrero, Jessica; Testa, Nancy
Subject: Wickham Library CEN Contract

Mayor Leclerc,

Please see attached for a memo requesting the inclusion of the Wickham Library CEN Contract on the upcoming Town Council agenda (March 19). I have also attached the contract, as well as language suggested by Rich Gentile for a motion.

I plan to attend the Council meeting to answer any questions that may arise. Please let me know if you have questions regarding the packet.


Thank you for your consideration,

SKM

Sarah Kline Morgan
Library Director
East Hartford Public Library
smorgan@easthartfordct.gov



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: March 5, 2019
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: APPOINTMENT: Boards and Commissions

The following name was submitted by the Democratic Town Committee Chairman for appointment to the below board and commission. Please place these nominations on the agenda for the March 19th, 2019 meeting.

Appointment: Commission for Persons with Disabilities—Full Member (2 Year Term)

D Sunilda Caminero 107 Cambridge Drive 12/19

C: R. Pasek, Town Clerk
C. Stevenson, DTC Chair



March 5, 2019

The Honorable Marcia A. Leclerc, Mayor
 Town of East Hartford
 740 Main Street
 East Hartford, CT 06108

Re: Endorsement to Commission for Persons with Disabilities.

Dear Mayor Leclerc:

The East Hartford Democratic Town Committee does hereby endorse the following applicant for appointment to the Commission for Persons with Disabilities.

Mr Capinero	Sunilda	107 Cambridge Drive	East Hartford	CT	06118	860.568.3222
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A completed amended application is included herewith.

Please contact me if you have questions or need additional information.

Respectfully,

Craig Stevenson, Chair



Town of East Hartford
Boards and Commissions
Application

Date: October 28, 2018
 Name: Sunilda Camino
Your name exactly as it appears on the E. Hfd. Voter Registration List
 Address: 107 Cambridge Drive Apt.# — Zip: 06118
 Home Phone: (860)568-3222 Email: _____
 Cell Phone: _____ Years as an E.Hartford Resident: 20 years
 Occupation: RETIRED Employer: CNA NURSING SERVICE
Employer, Work Address
 Formal Education/Certifications: High School Diploma CNA
 Party Affiliation: Unaffiliated _____ Democrat Republican _____ Minority Party _____
As it appears on the E. Hfd. Voter Registration List
 Name of board or commission you wish to serve on: Commission on Aging
Commission for Persons with Disabilities

Interest statement:
Your reason for being interested in serving our Town in this capacity
ON MY JOB I WORKED WITH LOTS OF ELDERLY PEOPLE.

List of qualifications that you believe will be an asset to the board/commission on which you wish to serve:
I worked with senior citizens on nursing services.
I worked with children for the state, and I was in business. I have people skills.

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements:

- I understand the commitment required for this appointment and have attended at least one meeting of the board/commission I am applying to serve on, and I understand that members who are absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.
- I understand that I may be required to complete training and/or continuing education.
- I understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

Signature	Date <u>October 28, 2018</u>
Please return completed and signed form to:	BCpost@easthartfordct.gov or mail to: Town of East Hartford Office of the Mayor 740 Main Street East Hartford CT 06108

For internal use only

Mandatory Qualifications:
 Resident _____ T/O _____ C/R _____ T/C _____

Robert J. Paek

OFFICE OF THE
TOWN COUNCIL

TOWN OF EAST HARTFORD

740 Main Street

East Hartford, Connecticut 06108



2019 MAR 15 2 11 03 PM

TOWN CLERK
EAST HARTFORD

DATE: March 14, 2019

REVISED 03-15-19

TO: Town Council Members

FROM: Rich Kehoe, Chair

RE: Tuesday, March 19, 2019 6:45 p.m. Town Council Majority Office

In accordance with Section 3.3 (a) of the Town Charter, a Special Meeting of the Town Council will be held as follows:

Tuesday, March 19, 2019

6:45 p.m.

Town Council Majority Office

The purpose of the meeting is to meet in executive session to discuss the pending assessment (tax) appeal known as Petsmart, Inc. v. Town of East Hartford, Docket No. CV-18-6045796-S, involving personal property located at 5 Main Street and the pending Automobile Liability claim of Avis McKenzie.

C: Mayor Leclerc
Scott Chadwick, Corporation Counsel
Brian Smith, Assessor