

Robert J. Pasik

TOWN COUNCIL AGENDA
TOWN COUNCIL CHAMBERS
740 MAIN STREET
EAST HARTFORD, CONNECTICUT

2020 MAR 12 A 8:56

TOWN CLERK
EAST HARTFORD

MARCH 17, 2020

=====

Announcement of Exit Locations (C.G.S. § 29-381)

Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
5. APPROVAL OF MINUTES
 - A. March 2, 2020 Budget Workshop/Health-Parks-Public Works
 - B. March 3, 2020 Executive Session
 - C. March 3, 2020 Regular Meeting
 - D. March 4, 2020 Public Hearing/Budget
 - E. March 10, 2020 Special Meeting/Budget
6. COMMUNICATIONS AND PETITIONS
 - A. U. S. Census Presentation
 - B. Resignations:
 1. Marie Frederickson – Commission on Aging
 2. Joshua Quintana – Historic District Commission, Planning & Zoning Commission
7. OLD BUSINESS
8. NEW BUSINESS
 - A. Recommendation from the Personnel and Pensions Subcommittee re: Legal Administrative Assistant Job Description
 - B. North Central Area Agency on Aging: Grocery Delivery Grant
 - C. Historic Document Preservation Grant
 - D. Outdoor Amusement Permit Application: National Night Out
 - E. Appointment of Jon Petoskey to the Metropolitan District Commission's Board of Commissioners
 - F. Appointments to Boards & Commissions:
 1. Building Board of Appeals
Randolph Krause, Jr.; term to expire December 2022
 2. Planning & Zoning Commission
Melissa-Sue John; Alternate, term to expire December 2024
 3. Zoning Board of Appeals
Randolph Krause, Jr.; term to expire December 2023
 - G. Refund of Taxes

9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION
10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
11. OPPORTUNITY FOR RESIDENTS TO SPEAK
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
12. ADJOURNMENT (next meeting: April 7th)

Robert J. Peck

2020 MAR -4 A 8:28

TOWN COUNCIL CHAMBERS
EAST HARTFORD, CONNECTICUT

TOWN CLERK
EAST HARTFORD

MARCH 2, 2020

BUDGET WORKSHOP

HEALTH & SOCIAL SERVICES, PARKS & RECREATION and PUBLIC WORKS

PRESENT Chair Richard F. Kehoe, Vice Chair Donald Bell, Jr., Majority Leader Sebrina Wilson,
Minority Leader Esther B. Clarke, Councilors Connor Martin, Angela Parkinson, Awet
Tsegai, Patricia Harmon and John Morrison

ALSO Marcia Leclerc, Mayor
PRESENT Linda Trzetzziak, Finance Director
Jim Cordier, Director, Health & Social Services Department
Joanne Dorn, Program Supervisor, Social Services
John Lawlor, Public Works Director
Tom Baptist, Project Manager
Doug Wilson, Town Engineer
Ted Fravel, Director, Parks & Recreation Department

CALL TO ORDER

Chair Kehoe called the meeting to order at 6:31p.m. He announced the exit locations in accordance with Connecticut General Statutes §29-381, after which he led the Town Council in the Pledge of Allegiance.

Jim Cordier, Health & Social Services Director (6:35 p.m.), presented his proposed budget for FY2020-2021 and answered questions from the Council.

Ted Fravel, Parks & Recreation Director (7:25 p.m.), presented his proposed budget for FY2020-2021 and answered questions from the Council.

John Lawlor introduced himself as the new Public Works Director starting today. He noted his past experiences in the cities of Waterbury and New Haven and the Town of Bloomfield.

Tom Baptist, Project Manager (8:15 p.m.), presented his proposed budget for FY 2020-2021 and answered questions from the Council.

Doug Wilson, Town Engineer, provided an overview of the Public Works portion of the Capital Improvement Plan.

MOTION By Esther Clarke
seconded by Don Bell
to **adjourn** (10:14 p.m.).
Motion carried 9/0.

Attest *Richard F. Kehoe*
Richard F. Kehoe
Town Council Chair

Robert J. Park

TOWN COUNCIL MAJORITY OFFICE 2020 MAR -5 A 8: 54

MARCH 3, 2020

TOWN CLERK
EAST HARTFORD

EXECUTIVE SESSION

PRESENT Chair Richard F. Kehoe, Vice Chair Donald Bell, Jr., Majority Leader Sebrina Wilson, Minority Leader Esther B. Clarke, Councillors Connor Martin, Angela Parkinson, Awet Tsegai and John Morrison

ABSENT Councillor Patricia Harmon

ALSO Scott Chadwick, Corporation Counsel
PRESENT Johanna Zelman, Attorney, Ford Harrison, LLP

CALL TO ORDER

Chair Kehoe called the meeting to order at 6:45 p.m.

MOTION By Esther Clarke
seconded by Don Bell
to **go into** Executive Session to discuss the pending CHRO claim known as Mario Torres v. East Hartford Board of Education, CHRO Case No. 2040082, involving current Board of Education employee, Mario Torres.
Motion carried 8/0.

MOTION By Esther Clarke
seconded by Don Bell
to **go back to** Regular Session.
Motion carried 8/0.

ADJOURNMENT

MOTION By Esther Clarke
seconded by Don Bell
to **adjourn** (7:03 p.m.)
Motion carried 8/0.

Attest



Richard F. Kehoe
Town Council Chair

Robert J. Clark

EAST HARTFORD TOWN COUNCIL

2020 MAR -5 A 8: 54

TOWN COUNCIL CHAMBERS

TOWN CLERK
EAST HARTFORD

MARCH 3, 2020

PRESENT Chair Richard F. Kehoe, Vice Chair Donald Bell, Jr., Majority Leader Sebrina Wilson, Minority Leader Esther B. Clarke, Councillors Connor Martin, Angela Parkinson, Awet Tsegai and John Morrison

ABSENT Councillor Patricia Harmon

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:35 p.m. The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

The Chair called for a moment of silence to honor the life of Timothy Moynihan, a longtime East Hartford resident who was extremely active in the community on many different levels; as Chair of the Board of Education, a State Representative from 1975 to 1986, the head of MetroHartford Alliance and became the president of one of the largest Chambers of Commerce in Connecticut. He was well-respected and well-liked by all who knew him. He will be missed.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

None

APPROVAL OF MINUTES

February 18, 2020 Executive Session

MOTION By Sebrina Wilson
seconded by Don Bell
to **approve** the minutes of the February 18, 2020 Executive Session.
Motion carried 8/0.

February 18, 2020 Regular Meeting

MOTION By Sebrina Wilson
seconded by Esther Clarke
to **approve** the minutes of the February 18, 2020 Regular Meeting.
Motion carried 8/0.

February 24, 2020 Budget Workshop/Police & Fire Departments

MOTION By Sebrina Wilson
seconded by Connor Martin
to **approve** the minutes of the February 24, 2020 Budget Workshop.
Motion carried 8/0.

February 26, 2020 Budget Workshop/Inspections & Permits, Board of Education and Information Technology

MOTION By Sebrina Wilson
seconded by Angie Parkinson
to **approve** the minutes of the February 26, 2020 Budget Workshop.
Motion carried 8/0.

February 29, 2020 Budget Workshop/Various Departments

MOTION By Sebrina Wilson
seconded by John Morrison
to **approve** the minutes of the February 29, 2020 Budget Workshop.
Motion carried 8/0.

NEW BUSINESS

Referral to Personnel & Pensions Subcommittee re:

Revised Job Description: Legal Secretary

MOTION By Awet Tsegai
seconded by Connor Martin
to **refer** to the Personnel & Pensions Subcommittee the revised job description entitled "Legal Secretary" which includes a salary upgrade, with instructions to consider the proposed revisions and report back to the Town Council with its recommendations, if any.
Motion carried 8/0.

Review of Non-Union Wage Chart for Non-Union, Classified Service Positions and Town Directors

MOTION By Awet Tsegai
seconded by Connor Martin
to **refer** to the Personnel & Pensions Subcommittee the task of reviewing the non-union wage chart for non-union, classified service positions and Town Directors and report back to the Town Council with its recommendations, if any.
Motion carried 8/0.

OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

None

COUNCIL ACTION ON EXECUTIVE SESSION MATTERS

The Pending CHRO Claim Known as Mario Torres v East Hartford Board of Education, CHRO Case No. 2040082, Involving Current Board of Education Employee, Mario Torres

MOTION By Sebrina Wilson
 seconded by Esther Clarke
 to **accept** the recommendation of Corporation Counsel to fully and finally settle the pending CHRO claim known as Mario Torres v East Hartford Board of Education, CHRO Case No. 204082, involving current Board of Education employee, Mario Torres for a total sum of \$399.00.
 Motion carried 8/0.

OPPORTUNITY FOR RESIDENTS TO SPEAK

Connor Martin wished Angie Parkinson a belated Happy Birthday (February 26th) and Rich Kehoe an early Happy Birthday (March 7th). Councillor Martin stated that he is carrying out the tradition of announcing birthdays as a former Councillor once had, whose seat he is now occupying.

ADJOURNMENT

MOTION By Esther Clarke
 seconded by Don Bell
 to **adjourn** (7:45 p.m.).
 Motion carried 8/0.

The Chair announced that the next meeting of the Town Council would be tomorrow evening, March 4th, which is the Public Hearing on the budget.

Attest 
 Angela M. Attenello
 TOWN COUNCIL CLERK

Robert J. Pash

2020 MAR -9 A 10: 25

TOWN COUNCIL CHAMBER
EAST HARTFORD, CONNECTICUT

TOWN CLERK
EAST HARTFORD

MARCH 4, 2020

PUBLIC HEARING/BUDGET

PRESENT Chair Richard F. Kehoe, Vice Chair Donald Bell, Jr., Majority Leader Sebrina Wilson, Minority Leader Esther B. Clarke, Councillors Connor Martin, Angela Parkinson, Awet Tsegai, Patricia Harmon and John Morrison

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:02 p.m. He announced the exit locations in accordance with Connecticut General Statutes §29-381 after which the Council joined him in the Pledge of Allegiance.

The Chair gave a brief overview of the Mayor's recommended FY2020-2021 budget which totals \$196,642,306. The Mayor's budget contains an increase of \$1.2M – or .6% higher in overall costs – as compared to the FY2019-2020 budget. The recommended mill rate to support this budget will be 49.92 for Real Estate and Personal Property which is 1.6% higher than last fiscal year. However, the motor vehicle mill rate remains the same at 45.00. Accordingly, in total, the average taxpayer who owns a home assessed at 150,000 and has two vehicles will see a \$43 – or .69% – increase in taxes beginning July 2020.

That portion of the Mayor's recommended budget allocated to the Board of Education is \$92,679,245, which – when translated to dollars on a per student basis – ranks almost last in the State.

The following citizens came forward to speak:

Michael Walsh, 79 Fitzgerald Drive, the former Finance Director for East Hartford, addressed the Council on the personnel details of the Mayor's recommended budget – the number of town employees and their families who are the human part of this budget; the individuals who diligently collect the data needed; the many services included in East Hartford's mill rate that most surrounding towns do not offer. Mr. Walsh stated that he supports the Mayor's budget as presented.

Holly Reed, 93 Michael Avenue, is against another increase in taxes. Ms. Reed stated that, in the last 10 years, taxes have increased by 30%. She believes that the town should concentrate on cutting expenses in order to lower the mill rate. Additionally, Ms. Reed offered ways to gain additional revenue without raising taxes.

Marc Weinberg, 68 Silver Lane, stated that while no one wants taxes increased, it becomes a necessity as expenses, such as heating costs, rise.

ADJOURNMENT

MOTION By Esther Clarke
seconded by Don Bell
to adjourn (7:36 p.m.).
Motion carried 9/0.


Attest

Angela M. Attenello

Angela M. Attenello
Town Council Clerk



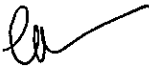
TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: March 9, 2020
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: COMMUNICATION: Census 2020 Presentation

Please reserve time at the March 17th, 2020 Town Council meeting for a presentation by Catherine Marx from the U.S. Census Bureau and representatives of the East Hartford Complete Count Committee (CCC) on the 2020 Census and outreach efforts in East Hartford.



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: March 6, 2020
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: RESIGNATION: Boards and Commissions

Attached are letters received by my office from Marie Fredrickson who is resigning from her position as a full member and secretary on the Commission on Aging and Joshua Quintana who is resigning from his position as a full member on the Historic District Commission and an alternate member on Planning and Zoning Commission.

Please place these resignations on the March 17th, 2020 Town Council Agenda and share our appreciation as a community for the valuable service they have provided by volunteering their time on the above mentioned boards and commissions.

Thank you.

C: R. Pasek, Town Clerk

**Marie Fredrickson
26 Elms Village Drive
East Hartford, CT. 06118**

March 2, 2020

CHERLY KENNEDY, CHAIR
COMMISSION ON AGING
70 CANTABURY DRIVE
EAST HARTFORD, CT. 06118

CHERYL,

IT IS IN GREAT SORROW FOR ME TO HAVE TO RESIGN MY
POSITION IN "COMMISSION ON AGING" DUE TO HEALTH
ISSUES.

RESPECTFULLY,

- Marie Fredrickson

MARIE FREDRICKSON

Pasek, Robert

From: Josh Quintana <jquintana843@gmail.com>
Sent: Tuesday, March 10, 2020 3:58 PM
To: Pasek, Robert; EHDTC Chair; Richard gentile; Ryan, John; David Holmes
Subject: Resignation

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Bob,

I resign from the EH Historic District and planning and zoning as well as the EH Democratic Town Committee.

All the Best,
Joshua Quintana

Robert J. Pasek
2020 MAR 10 P 4: 03
TOWN CLERK
EAST HARTFORD

Legal Secretary/Legal Administrative Assistant

MOTION By Connor Martin
seconded by John Morrison
to recommend that the Town Council approve (1) the revised job description of the non-union position currently entitled "Legal Secretary"; (2) the change in salary from Grade 5 to Grade 7, (salary range: \$62,039 to \$69,785), therefore making the salary of this position more competitive; and (3) the revised title of this position to "Legal Administrative Assistant" as noted in a memo dated March 2, 2020 to Mayor Marcia A. Leclerc from Human Resources Director Santiago Malave.
Motion carried 3/0.



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: March 9, 2020
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc *ML*
RE: RESOLUTION: NCAAA Grocery Delivery Program

The Town of East Hartford is once again eligible to apply to the North Central Area Agency on Aging (NCAAA) for a grant funding in the amount of \$2,100 for our grocery delivery program for East Hartford Senior citizens.

The Town will be required to provide a local match which will be met by a grant from Masonicare Inc. for senior programming.

Attached is a draft resolution authorizing an application to the North Central Area Agency on Aging for the grant funding. Please place this information on the agenda for the March 17th, 2020 meeting. I recommend that the Town Council approve this request as submitted and adopt the attached resolution.

Thank you.

C: E. Buckheit, Development Director
K. Kane, Coordinator, Senior Services
T. Fravel, Parks and Recreation, Director
P. O'Sullivan, Grants Manager

R E S O L U T I O N

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 17th day of March, 2020.

WHEREAS: the North Central Area Agency on Aging, Inc. (NCAAA) has made funds available for the operation of a grocery delivery program to benefit senior citizens in the Town of East Hartford; and

WHEREAS: this program provides East Hartford senior citizens with assistance that helps them remain independent and self-sufficient residents of their own homes;

NOW THEREFORE LET IT BE RESOLVED; that Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized and directed to file an application on forms prescribed by the NCAAA for financial assistance in an amount not to exceed \$2,100 and upon approval of said request to enter into and execute a funding agreement and any amendments as may be required with the North Central Area Agency on Aging, Inc. for the purposes of administering a grocery delivery to elderly residents program.

AND I DO CERTIFY that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

IN WITNESS WHEREOF, I do hereunto set my hand and affix the corporate seal of said Town of East Hartford the ____ day of March, 2020.

Signed: _____
Angela M. Attenello, Council Clerk

TOWN COUNCIL RESOLUTION
GRANT INFORMATION FORM

Grant Description: North Central Area Agency on Aging (NCAAA) Older Americans Act Grant

Funder: Federal Older Americans Act Title III-B via NCAAA

Grant Amount: \$2,100

Frequency: One time Annual Biennial Other _____

First year received:	<u>1992</u>		
Last 3 years received:	<u>2020</u>	<u>2019</u>	<u>2018</u>
Funding level by year:	<u>\$2,100</u>	<u>\$2,100</u>	<u>\$2,100</u>

Is a local match required? Yes No

If yes, how much? \$3,000

From which account? Match provided by grant from Masonicare, Inc. No Town funds expended.

Grant purpose: To fund supportive services & senior center programs. Funding umbrella encompasses the areas of access, legal, in-home, adult day care, community services, and community education/counseling.

Results achieved: Grocery delivery to senior citizens unable to shop for groceries on their own.


Duration of grant: One year

Status of application: Under development

Meeting attendee: Parks and Rec Director Ted Fravel, x7166

Comments: None

GRANTS ADMINISTRATION
MEMORANDUM

TO: Mayor Marcia A. Leclerc
FROM: Paul O'Sullivan, Grants Manager 
SUBJECT: Council Resolution – NCAAA Grocery Delivery Program
DATE: March 10, 2020

Attached is a draft resolution authorizing you as Mayor to enter into a grant contract with the North Central Area Agency on Aging (NCAAA) to operate a grocery delivery program for East Hartford senior citizens.

NCAAA is a regional agency which grants federal dollars to programs benefiting the older adult population. They have granted East Hartford various amounts for many senior citizen programs since 1992. This year we intend to apply for \$2,100 to continue funding the Grocery Delivery Program.

The Grocery Delivery Program has operated for the past 11 years by providing homebound residents with grocery delivery service. Seniors pay for their groceries, and the grant funding pays for the cost of the delivery. Approximately 570 deliveries will be provided to East Hartford seniors if the full amount of our request is approved. I have attached a copy of the Project Summary from the application for your information. Please note that the "Town of East Hartford funding" referred to in the summary will be supplied by a grant from Masonicare for senior programs.

The attached Resolution will authorize you as Mayor to make application and execute all documents associated with this grant. I respectfully request that this resolution be included on the Town Council agenda for the March 17, 2020 meeting.

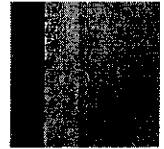
Please contact me at extension 7206 if you have any questions.

Attachments (2)

Cc: Eileen Buckheit, Development Director
Ted Fravel, Director of Parks and Recreation



151 New Park Avenue, Box 75, Hartford, CT 06106
Phone: 860-724-6443 · 800-994-9422
Fax: 860-251-6107
Website: www.ncaaact.org



TO: Service Providers
FROM: Maureen McIntyre, Chief Executive Officer
DATE: February 1, 2019
RE: OLDER AMERICANS ACT REQUEST FOR PROPOSALS

The North Central Area Agency on Aging, Inc. (NCAAA) is soliciting proposals for programs that serve older persons (age 60 and older) and their families in the North Central Connecticut Region under Title III-B, D, and E of the Older Americans Act (1965, as amended). The project period for proposals being solicited will run from October 1, 2019 through September 30, 2020. Proposals are due in the NCAAA office no later than FRIDAY, MARCH 15, 2019 at 4:00 p.m. (Eastern Standard Time).

Proposals will be accepted for the following service categories:

- Title III-B: Supportive Services and Senior Centers;
- Title III-D: Disease Prevention and Health Promotion; and
- Title III-E: Family Caregiver Support.

TITLE III-B: SUPPORTIVE SERVICES & SENIOR CENTERS

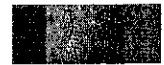
1. Access – Programs that decrease the isolation and alienation of older persons. Programs shall provide older persons access to available services. Services include outreach, transportation, and information and referral. Programs designed to provide enhanced and/or integrated access to community-based health services are also encouraged.
2. Legal – Programs that will ensure free or low-cost legal services are available to low income, culturally and/or geographically isolated older persons in the North Central region.
3. In-Home – Programs that provide new or expanded services, which may include homemaker, home health aide, chore, and companion. These programs should give preference to older persons with the greatest social and economic need, with particular attention to low-income older individuals, low income minority older individuals, older individuals with limited English proficiency, and older individuals residing in rural areas.
4. Adult Day Care – Programs that provide a structured program of social, health, and rehabilitative services for frail older adults in an effort to prevent premature institutionalization and provide respite for caregivers.
5. Community Services – Programs that provide opportunities, foster independent action, create intergenerational opportunities, and provide specific services to the older adult community such as economic development, housing and job placement, and health services. Programs providing services that are coordinated and delivered through multipurpose senior centers are strongly encouraged.
6. Community Education/Counseling – Programs that educate communities about issues, services, and products designed to assist seniors their families and caregivers. Programs designed for older individuals with respect to mental health services, including outreach for, education concerning, and screening for such services, and referral to such services for treatment are strongly encouraged.

TITLE III-D: EVIDENCE-BASED DISEASE PREVENTION & HEALTH PROMOTION

Evidence-based health promotion programs, including programs related to the prevention and mitigation of the effects of chronic disease (including but not limited to osteoporosis, hypertension, obesity, diabetes, and cardiovascular disease), alcohol and substance abuse reduction, smoking cessation, weight loss and control, stress management, falls prevention, physical activity, and improved nutrition. Proposed programs must include an evidence-based intervention that meets the highest criteria level, established by the Administration on Aging (AoA), as noted below. The proposal must identify the evidence-based intervention upon which the program is based and describe the intervention and documented outcomes. The proposal must identify the core components of the evidence-based intervention that will be provided through the funded program.

All programs using Title IIID funds will have to meet these criteria:

Enhancing the quality of life for older adults, individuals with disabilities, and their caregivers in North Central Connecticut by ensuring that they have access to quality, cost-effective services.



- Demonstrated through evaluation to be effective for improving the health and wellbeing or reducing disease, disability, and/or injury among older adults; and
- Proven effective with older adult population, using Experimental or Quasi-Experimental Design;* and
- Research results published in a peer-reviewed journal; and
- Fully translated** in one or more community site(s); and includes developed dissemination products that are available to the public.

**Experimental designs use random assignment and a control group. Quasi-experimental designs do not use random assignment.*

***For purposes of the Title III-D definitions, being "fully translated in one or more community sites" means that the evidence-based program [proposed] has been carried out at the community level (with fidelity to the published research) at least once before. [Applicants] should only consider programs that have been shown to be effective within a real world community setting.*

TITLE III-E: NATIONAL FAMILY CAREGIVER SUPPORT PROGRAM

Programs that provide new or expanded caregiver support services to grandparents, step-grandparents, or relatives (other than the parent), by blood, marriage, or adoption, who are 55 years or older, and are primary caregivers and legal guardians of a relative child not more than 18 years of age, or the parent, grandparent, or other older relative of an adult relative with disabilities. These services may include, but are not limited to: information about the availability of support services, assistance in gaining access, individual and group counseling to help make decisions and solve problems, direct services such as child care for children while caregivers attend medical appointments, and transportation to medical appointments. These programs shall give priority to caregivers who provide care for children with severe disabilities.

All Older Americans Act, Title III awards are contingent upon NCAAA's receipt of federal and state funding. Not-for-profit, public, and proprietary agencies are eligible to apply.

Applications can be downloaded from the NCAAA website at www.ncaaact.org.

Applicants must submit (no exceptions):

- (a) One (1) complete, signed, *original* application including all required assurances; and
- (b) One (1) copy of the proposal without assurances.

If you have questions about completing the grant application, there will be an explanatory session offered on Wednesday, February 13, 2019 at 1:30 p.m. – 3:00 p.m. No further in-person assistance will be available during the grant application period. New applicants are *strongly encouraged to attend this session*. To make reservations, please contact Karen Stone at 860-724-6443 ext. 288 or via email at karen.stone@ncaaact.org.

PLEASE SUBMIT GRANT APPLICATIONS TO:

Karen Stone, Grants Manager
 North Central Area Agency on Aging, Inc.
 151 New Park Avenue, Box 75
 Hartford, CT 06106

***APPLICATIONS MUST BE RECEIVED IN THE NCAAA OFFICE
 NO LATER THAN FRIDAY, MARCH 15, 2019 AT 4:00 P.M.***

The FY2020 application must be used. Prior year's versions will not be accepted.

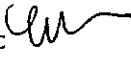
***If an application is sent through the mail,
 it must be received in the NCAAA office by March 15, 2019 at 4:00PM.***

LATE APPLICATIONS WILL NOT BE ACCEPTED.





TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: March 6, 2020
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: RESOLUTION: Historic Document Preservation Grant

The Town of East Hartford is once again eligible to receive \$7,500.00 through the Public Records Administration of the Connecticut State Library. The town has been a recipient of this non-competitive grant for sixteen years. No matching funds are required.

Grant funds will be used to continue to re-index Grantee/Grantor books from paper into our current computer searchable system. After the utilization of this grant an additional 2,728 records will be available on the system's index online.

Please place this information on the agenda for the March 17th, 2020 meeting. I recommend that the Town Council approve this request as submitted.

Thank you.

C: R. Pasek, Town Clerk
P. O'Sullivan, Grants Manager

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 17th day of March, 2020.

RESOLUTION

WHEREAS; The Public Records Administration of the Connecticut State Library offers a non-competitive grant each year to the Town Clerk's Office and

WHEREAS the grant for the fiscal year of 2021, is in the amount of \$7,500.00 and

WHEREAS said grant supports the preservation of Historic Documents in the Town Clerk's Office,

NOW THEREFORE LET IT BE RESOLVED; that Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by the Connecticut State Library Public Records Administrator as they pertain to this Historic Documents Preservation grant.

AND I DO CERTIFY that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

IN WITNESS WHEREOF, I do hereunto set my hand and affix the corporate seal of said Town of East Hartford the ___ day of March, 2020.

Seal

Signed: _____
Angela M. Attenello, Council Clerk

**TOWN OF EAST HARTFORD
TOWN CLERK'S OFFICE
MEMORANDUM**

DATE: March 6, 2020

TO: Mayor Marcia A. Leclerc

FROM: Robert J. Pasek , Town Clerk

CC: Paul O'Sullivan, Grants Administrator

RE: Referral to Council – Historic Document Preservation Grant

Public Act 00-146 “An Act Concerning Real Estate Filings and the Preservation of Historic Documents”, established an account to support the costs of preservation and management of historic documents. This Public Act allows an extra three dollar charge per land record document recorded by the Town Clerk, of which two dollars are sent to the State and one dollar is retained by Town Clerk.

For the eighteenth year, East Hartford is eligible to receive a non-competitive grant in the amount of \$7,500.00 through the Public Records Administration of the Connecticut State Library.

I am recommending that East Hartford use these grant funds to continue to re-index Grantee/Grantor books from paper into our current computer searchable system. The Grantor/Grantee index available on our computer system will date back to July 1964, volume 371 (after June 1, 2020). This grant will allow the re-indexing of approximately an additional 2,728 grantors/grantees to become computer searchable; allowing title searchers, the public, and staff the ability to search, view and print the index from the internet or from the office without having to use the heavy old paper indexes in the vault. This will save the indexes from the wear and tear of being copied, save the staff, the time and energy of having to stop what they are doing to help make copies, and give the public the convenience of searching, viewing and copying the index from their home computer for a fee.

No matching funds are required under this program. A final report on the work performed is the only requirement for receiving these funds.

I am requesting that the attached Resolution be placed on the March 17, 2020 Agenda of the Town Council. The Resolution authorizes you, as Mayor, to make application and contract with the Connecticut State Library to receive this funding for the Town.

APPLICATION
TARGETED GRANT FY 2021
 Historic Documents Preservation Program
 Connecticut Municipalities
 GP-001 (rev. 1/2020)



STATE OF CONNECTICUT
 Connecticut State Library
 PUBLIC RECORDS ADMINISTRATOR
 231 Capitol Ave., Hartford, CT 06106

This form may be completed and printed for submission at <https://ctstatelibrary.org/publicrecords/hdpp>

Name of Municipality: **Town of East Hartford**
Use full name, i.e. 'Town of ___' or 'City of ___'

Name of Municipal CEO: **Marcia A. Leclerc** **Title:** **Mayor**
Phone with Area Code: 860-291-7201
Email: mleclerc@easthartfordct.gov

Name of Town Clerk: **Robert J. Pasek** **Title:** **Town Clerk**
Phone with Area Code: 860-291-7235
Email: rpasek@easthartfordct.gov **Check if Designated Applicant:**

TC Mailing Address:

MCEO Address if Different:

Grant Application Deadline: Cycle 1: April 30, 2020 Cycle 2: September 30, 2020

Grant Contract Period: The contract period begins after July 1, 2020 AND receipt of the fully executed contract. Grant projects must be completed and funds expended by June 30, 2021.

Maximum Grant Allowed: \$5,500 Small Municipality Population less than 20,000
 \$7,500 Medium Municipality Population between 20,000 and 69,999
 \$10,500 Large Municipality Population of 70,000 or greater

Amount Requested: \$ 7,500.00

Grant Category(ies): Inventory and Planning Organization and Indexing
 Program Development Storage and Facilities
 Preservation/Conservation *See Page 6 of the Guidelines for Category descriptions.*

Budget Summary	Grant Funds (A)	Local Funds (B)	Total Funds (A+B)
1. Consultants/Vendors (Total cost for all consultants and vendors)	\$ 7,500.00	\$ 2.00	\$ 7,502.00
2. Equipment (Total cost for eligible items, i.e. shelving)	\$	\$	\$
3. Supplies (Total cost for eligible items, i.e. archival supplies)	\$	\$	\$
4. Town Personnel Costs (Total cost for all town personnel)	1\$	2\$	\$
5. Other (Please specify on a separate sheet)	\$	\$	\$
6. TOTAL	\$	\$	\$

¹ Base pay only for personnel hired directly by the municipality for the grant project. Consultant/vendor costs should be listed on Line 1.
² Personnel taxes, benefits and any overtime must be paid by the municipality.

Narrative Page & Supporting Documentation

- Answer on an attached page, numbering the answers for questions 1 through 3; and question 4 if required.
 - If applying for more than one project, questions 1 through 3 must address each project separately; for example, number the answers 1a and 1b, 2a and 2b, 3a and 3b.
 - Answers should be provided in the applicant's own words, not by referencing the vendor's proposal.
1. **Describe the project:** State what will be done and why. Where applicable, identify the **specific records** involved, including volume numbers and date ranges.
 2. **Provide vendor/personnel info & timeframe:** For vendors: Identify the **company** and the **timeframe** for completing the work within the grant period. For town personnel: Refer to the detailed **instructions** provided on **Page 12** of the Guidelines under Section D, Town Personnel Costs.
 3. **State what will be accomplished:** Explain how the project will impact the records, the office and/or the municipality.
 4. **Provide a detailed budget:** If applying for more than one project – show the breakdown for each project under each line item (*Consultants/Vendors, Equipment, Supplies, and Town Personnel Costs*) and the split between grant and local funds where applicable. If applying for only one project with one vendor, omit this question.
 5. **Attach supporting documents:** For vendors: provide a copy of the proposal or quote. For direct purchases of equipment or supplies: provide a copy of the product information/pricing.

Designation of Town Clerk as Applicant

This section to be completed only if the MCEO wishes to designate the Town Clerk to make the application for the grant.

I hereby designate, _____, the Town Clerk, as the agent for making the above application.

Signature of MCEO

Date

Name and Title of MCEO

Certification of the Application

This section must be signed by the applicant.

If the Town Clerk is designated above, the Town Clerk must sign. If the Town Clerk is not designated, the MCEO must sign.

I hereby certify that the statements contained in this application are true and that all eligibility requirements as outlined in the *FY 2021 Targeted Grant Guidelines* have been met.

Signature of Applicant (MCEO or Town Clerk if Designated)

Date (*must be same as or later than above date*)

Marcia A. Leclerc, Mayor

Name and Title of Applicant

For State Library Use Only

Grant Disposition: Approved Denied

Grant Award: \$ _____

Grant Number: _____ - _____ - _____

Signature of Public Records Administrator

Date

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD
Police Department

TELEPHONE
(860) 528-4401

FAX (860) 289-1249

SCOTT M. SANSOM
CHIEF OF POLICE

31 School Street
East Hartford, Connecticut 06108-2638

www.easthartfordct.gov

February 27, 2020

Richard F. Kehoe, Chairman
East Hartford Town Council
740 Main Street
East Hartford, CT 06108

**Re: Outdoor Amusement Permit Application
"National Night Out"**

Dear Mr. Kehoe:

Attached please find a copy of the amusement permit application submitted by the **East Hartford Police Department by Officer Theodore Branon, Community Service Officer**. The applicant seeks to conduct an open house community building campaign that promotes police-community partnerships and neighborhood camaraderie. The event will take place on **Tuesday, August 4, 2020 from 5 PM to 8PM and will be located on the front lawn and front parking lot of the East Hartford Police Department at 31 School Street**. There will be a K-9 demonstration, displays of specialized units (SWAT and Marine), music, a bounce house and dunk tank as well as hot dogs and hamburgers. The building itself will host tours of the Department.

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, Public Works Departments and the Offices of the Corporation Counsel and Finance.

The **Inspections and Permits Department** states that permits and inspections may be required for temporary installations.

The **Offices of Corporation Counsel and Finance** approve the application as submitted.

The **Public Works Department** recommends approval of the application subject to the following:

- Applicant shall coordinate trash collection and the provision of sanitary facilities with the Department of Public Works.
- Participants shall obey all posted parking restrictions when utilizing on-street parking.
- **The anticipated cost to the Department of waste disposal is incidental.**
- **Public Works typically provides a kiosk with recycling information.**

The **Fire, Health and Parks & Recreation Departments** approve the application as submitted and state **there are no anticipated costs to their Departments.**

The **Police Department** conducted a review of the application and the following comments/recommendations are made:

- The Police Department can provide adequate police protection for the event. The site is suitable for the outdoor amusement, the expected crowds are of small to moderate size, and the area has sufficient parking available.
- This event can be conducted with a minimal impact upon the surrounding neighborhoods and a near-normal flow of traffic on the streets adjacent to the site can be maintained.
- **The anticipated costs to the Department is \$6,203.00, which does not include an anticipated raise.**

Respectfully submitted for your information.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott M. Sansom", with a long horizontal stroke extending to the right.

Scott M. Sansom
Chief of Police

Cc: Applicant

TOWN OF EAST HARTFORD POLICE DEPARTMENT



Marcia A. Leclerc
Mayor

OUTDOOR AMUSEMENT PERMITS
31 SCHOOL STREET
EAST HARTFORD, CT 06108-2638
(860) 528-4401

OUTDOOR AMUSEMENT PERMIT APPLICATION



Scott M. Sansom
Chief of Police

THIS APPLICATION IS DUE NOT LESS THAN 30 DAYS PRIOR TO THE EVENT APPLIED FOR

1. Name of Event:
National Night Out
2. Date(s) of Event:
August 4th 2020
3. Applicant's name, home & work phone numbers, home address, and e-mail address (NOTE: If applicant is a partnership, corporation, limited liability company, club or association give the full legal name of the Applicant) :
East Hartford Police Department
31 School Street
East Hartford CT. 06108
(Community Service Officer Ted Branon)
4. If Applicant is a partnership, corporation, limited liability company, club, or association, list the names of all partners, members, directors and officers AND provide their business address.
N/A
5. List the location of the proposed amusement: (Name of facility and address)
East Hartford Police Department 31 School Street (see attachment)
6. List the dates and hours of operation for each day (if location changes on a particular day, please list):
August 4th, 2020 5 P.M. - 8 P.M.
7. Provide a detailed description of the proposed amusement:
National Night Out - an open house which will include tours of the police department, k-9 demo, a display of specialized units (S.W.A.T., Marine Unit Ect.), a bounce house for kids, dunk tank, music, hotdogs & hamburgers

8. Will music or other entertainment be provided wholly or partially outdoors?

Yes No

a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)? **same as the hours of operation**

9. What is the expected age group(s) of participants?

less than a year old to a hundred years old

10. What is the expected attendance at the proposed amusement:

(If more than one performance, indicate time / day / date and anticipated attendance for each.)

1000

11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:

a. Crowd size impact:

parking allowed on the streets surrounding the police dept.

b. Traffic control and flow plan at site & impact on surrounding / supporting streets:

normal traffic flow without any street closures

c. Parking plan on site & impact on surrounding / supporting streets:

parking at the police dept., local businesses and on the street

d. Noise impact on neighborhood:

minimal, music will end by 8 P.M.

e. Trash & litter control plan for the amusement site and surrounding community during and immediately after the proposed amusement:

trash pickup will be coordinated through public works

f. List expected general disruption to neighborhood's normal life and activities:

besides the parking on the street there will be minimal disruption

g. Other expected influence on surrounding neighborhood:

n/a

12. Provide a detailed plan for the following:

a. Accessibility of amusement site to emergency, police, fire & medical personnel and vehicles:
on scene, no accessibility issues

b. Provisions for notification of proper authorities in the case of an emergency:
on scene, no provisions

c. Any provision for on-site emergency medical services:
on scene, no provisions

d. Crowd control plan:

will be monitored & controled by the East Hartford Police Department

e. If on town property, the plan for the return of the amusement site to pre-amusement condition:
the area will be restored by volunteers from the police dept.&public works

f. Provision of sanitary facilities:

on scene and located within the police dept.

13. Will food be provided, served, or sold on site:

not sold but hamburgers abd hotdogs will be served

Food available Yes No AND contact has been made with the East Hartford Health

Department Yes No.

14. Does the proposed amusement involve the sale and/or provision of alcoholic beverages to amusement attendees,

Yes No Alcoholic beverages will be served / provided.

If 'YES', describe, in detail, any and all arrangements and what procedures shall be employed:

a. For such sale or provision,

n/a

b. To ensure that alcohol is not sold or provided to minors or intoxicated persons.

n/a

Check if copy of the liquor permit, as required by State law, is included with application.

15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests should go here):

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.

a. False Statement is a Class A Misdemeanor.

b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:

Theodore Branon
(Legal Name of Applicant)

[Signature]
(Applicant Signature)

Theodore Branon 2/6/20
(Printed Name) (Date Signed)

(Capacity in which signing)

(Send application electronically to efrank@easthartfordct.gov)

FOR OFFICE USE

Insurance Certificate Included:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Liquor Permit Included:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Certificate of Alcohol Liability Included:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Time Waiver Request Included:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Fee Waiver Request Included:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO

Received By: Paulyna Pham

Employee Number: 9084

Date & Time Signed: 2/6/20 9 : 55 (AM) PM

Time remaining before event: 179 days.

If roads or sidewalks will be closed to public use as a result of this event the applicant must comply with signage requirements per Section 5-4 and present a signed affidavit attesting to this at the Town Council meeting.

Attachment

OUTDOOR AMUSEMENT PERMIT APPLICATION

Question #1 - What's National Night Out - National Night Out is an annual community-building campaign that promotes police-community partnerships and neighborhood camaraderie to make our neighborhoods safer, more caring places to live. National Night Out enhances the relationship between neighbors and law enforcement while bringing back a true sense of community. Furthermore, it provides a great opportunity to bring police and neighbors together under positive circumstances. Neighborhoods or local police departments host block parties, festivals, parades, cookouts and various other community events with safety demonstrations, seminars, youth events, visits from emergency personnel, exhibits and much, much more.

Question #5 – East Hartford Police Department located at 31 School Street

Location – the front lawn, front parking lot and building

Inspec.

Pham, Paulyna

From: Greg Grew <mggrew@easthartfordct.gov>
Sent: Thursday, February 6, 2020 12:59 PM
To: Pham, Paulyna
Subject: RE: National Night Out OAP

Per Town Ordinance 5-3 my review and approval are not required. Permits and inspections may be required for temporary installations.

MILTON GREGORY GREW, AIA
Director of Inspections & Permits
(Building / Zoning / Property Maint.)
TOWN OF EAST HARTFORD
740 Main Street
East Hartford, CT 06108
Direct (860) 291-7345
Mobile (860) 874-8034
www.easthartfordct.gov/inspections-and-permits

From: Pham, Paulyna [mailto:PPham@easthartfordct.gov]
Sent: Thursday, February 6, 2020 12:36 PM
To: James Cordier; Marilyn Cruz-Aponte; Theodore Fravel; John Oates
Cc: Bruce Cohen; Robert Davis; Darrell Drouin; Sean Dwyer; Joseph Ficacelli; Richard Gentile; Greg Grew; Mack Hawkins; Kevin Munson; Paul Neves; Michael O'Connell; Scott Sansom; Christine Sassen; Linda Trzeczniak; Justin Wagner
Subject: National Night Out OAP

Good afternoon all –

Please see attached for the outdoor amusement permit application for “**National Night Out 2020**”.

Date: August 4, 2020

Town Ordinance (TO) 5-3 requires that certain department heads submit their comments, regarding this amusement application, within two weeks from the date the application was filed. Please send signed reviews, or an e-mail, regarding your comments no later than **Thursday, February 20, 2020.**

Thank you,

Paulyna Pham

East Hartford Police Department
Administrative Clerk
31 School St.
East Hartford CT 06108
Ph: (860) 291-7631

“Serving Our Community with Pride and Integrity”

Pham, Paulyna

From: Richard Gentile <RPGentile@easthartfordct.gov>
Sent: Friday, February 7, 2020 4:04 PM
To: Pham, Paulyna
Subject: RE: National Night Out OAP

I have no comments or concerns on this application.

Richard P. Gentile
Assistant Corporation Counsel
Town of East Hartford
740 Main Street
East Hartford, CT 06108
860-291-7217
rpgentile@easthartfordct.gov

THIS MESSAGE AND ANY OF ITS ATTACHMENTS ARE INTENDED ONLY FOR THE USE OF THE DESIGNATED RECIPIENT, OR THE RECIPIENT'S DESIGNEE, AND MAY CONTAIN INFORMATION THAT IS CONFIDENTIAL AND/OR COVERED BY THE ATTORNEY /CLIENT PRIVILEGE. IF YOU ARE NOT THE INTENDED RECIPIENT, PLEASE DELETE ALL COPIES OF THIS MESSAGE INCLUDING ANY ATTACHMENTS AND NOTIFY THE OFFICE OF THE CORPORATION COUNSEL THAT YOU RECEIVED THIS COMMUNICATION IN ERROR BY CALLING 860 291-7215 THANK YOU

From: Pham, Paulyna [mailto:PPham@easthartfordct.gov]
Sent: Thursday, February 6, 2020 12:36 PM
To: James Cordier <jcordier@easthartfordct.gov>; Marilyn Cruz-Aponte <mcruzaponte@easthartfordct.gov>; Theodore Fravel <tfravel@easthartfordct.gov>; John Oates <Joates@easthartfordct.gov>
Cc: Bruce Cohen <BCohen@easthartfordct.gov>; Robert Davis <RDavis@easthartfordct.gov>; Darrell Drouin <Ddrouin@easthartfordct.gov>; Sean Dwyer <SDwyer@easthartfordct.gov>; Joseph Ficacelli <JFicacelli@easthartfordct.gov>; Richard Gentile <RPGentile@easthartfordct.gov>; Greg Grew <mggrew@easthartfordct.gov>; Mack Hawkins <MHawkins@easthartfordct.gov>; Kevin Munson <KMunson@easthartfordct.gov>; Paul Neves <Pneves@easthartfordct.gov>; Michael O'Connell <Moconnell@easthartfordct.gov>; Scott Sansom <SSansom@easthartfordct.gov>; Christine Sasen <CSasen@easthartfordct.gov>; Linda Trzetzziak <Ltrzetzziak@easthartfordct.gov>; Justin Wagner <Jwagner@easthartfordct.gov>
Subject: National Night Out OAP

Good afternoon all –

Please see attached for the outdoor amusement permit application for “National Night Out 2020”.

Date: August 4, 2020

Town Ordinance (TO) 5-3 requires that certain department heads submit their comments, regarding this amusement application, within two weeks from the date the application was filed. Please send signed reviews, or an e-mail, regarding your comments no later than **Thursday, February 20, 2020.**

Thank you,

Pham, Paulyna

From: Christine Sasen <CSasen@easthartfordct.gov>
Sent: Friday, February 7, 2020 2:15 PM
To: Pham, Paulyna
Subject: RE: National Night Out OAP

Ok . Chris Sasen

From: Pham, Paulyna <PPham@easthartfordct.gov>
Sent: Thursday, February 6, 2020 12:36 PM
To: James Cordier <jcordier@easthartfordct.gov>; Marilyn Cruz-Aponte <mcruzaponte@easthartfordct.gov>; Theodore Fravel <tfravel@easthartfordct.gov>; John Oates <Joates@easthartfordct.gov>
Cc: Bruce Cohen <BCohen@easthartfordct.gov>; Robert Davis <RDavis@easthartfordct.gov>; Darrell Drouin <Ddrouin@easthartfordct.gov>; Sean Dwyer <SDwyer@easthartfordct.gov>; Joseph Ficacelli <JFicacelli@easthartfordct.gov>; Richard Gentile <RPGentile@easthartfordct.gov>; Greg Grew <mggrew@easthartfordct.gov>; Mack Hawkins <MHawkins@easthartfordct.gov>; Kevin Munson <KMunson@easthartfordct.gov>; Paul Neves <Pneves@easthartfordct.gov>; Michael O'Connell <Moconnell@easthartfordct.gov>; Scott Sansom <SSansom@easthartfordct.gov>; Christine Sasen <CSasen@easthartfordct.gov>; Linda Trzetzziak <Ltrzetzziak@easthartfordct.gov>; Justin Wagner <Jwagner@easthartfordct.gov>
Subject: National Night Out OAP

Good afternoon all –

Please see attached for the outdoor amusement permit application for “National Night Out 2020”.

Date: August 4, 2020

Town Ordinance (TO) 5-3 requires that certain department heads submit their comments, regarding this amusement application, within two weeks from the date the application was filed. Please send signed reviews, or an e-mail, regarding your comments no later than **Thursday, February 20, 2020.**

Thank you,

Paulyna Pham

East Hartford Police Department
Administrative Clerk
31 School St.
East Hartford CT 06108
Ph: (860) 291-7631

“Serving Our Community with Pride and Integrity”



Scott M. Sansom
Chief of Police

TOWN OF EAST HARTFORD
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: **August 4, 2020**
Event: **National Night Out**
Applicant: **East Hartford Police Department by Officer Theodore Branon,
Community Service Officer**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted
 - 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
 - 3. the application be disapproved for the reason(s) set forth in the attached comments.
-
- Fire Department
 - Health Department
 - Parks & Recreation Department
 - Public Works Department
 - Corporation Counsel

Anticipated cost(s) if known \$ 0.00 F.D.

Signature Stephen Alsop Assistant Fire Chief Date 13 FEB 20

Comments:



Scott M. Sansom
Chief of Police

TOWN OF EAST HARTFORD
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: **August 4, 2020**
Event: **National Night Out**
Applicant: **East Hartford Police Department by Officer Theodore Branon,
Community Service Officer**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted
 - 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
 - 3. the application be disapproved for the reason(s) set forth in the attached comments.
-
- Fire Department
 - Health Department
 - Parks & Recreation Department
 - Public Works Department
 - Corporation Counsel

Anticipated cost(s) if known \$ _____

Michael T. O'Connell
Signature

02/10/2020
Date

Comments:

Request contact be made with the Health Department at least two weeks prior to the event to obtain a temporary foodservice permit.

Parks



Scott M. Sansom
Chief of Police

TOWN OF EAST HARTFORD
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: **August 4, 2020**
Event: **National Night Out**
Applicant: **East Hartford Police Department by Officer Theodore Branon,
Community Service Officer**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted
 - 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
 - 3. the application be disapproved for the reason(s) set forth in the attached comments.
-
- Fire Department
 - Health Department
 - Parks & Recreation Department
 - Public Works Department
 - Corporation Counsel
-
- Anticipated cost(s) if known \$0.00

Ted Frawel _____ 2/20/20
Signature Date

Comments:

Pham, Paulyna

From: Mack Hawkins <MHawkins@easthartfordct.gov>
Sent: Thursday, February 27, 2020 8:22 AM
To: Pham, Paulyna
Subject: RE: National Night Out OAP

Paulyna,

I have reviewed the Outdoor Amusement Permit Application for National Night Out for 2020. I approve the application as submitted. The anticipated cost to the East Hartford Police Department for this event is \$6,203.00, which **does not** include an anticipated raise.

Thanks in advance,

Deputy Chief Mack S. Hawkins

Chief of Field Operations
East Hartford Police Department
[31 School St.](#)
[East Hartford, CT 06108](#)
Office 860 291-7597

Serving Our Community with Pride and Integrity



From: Pham, Paulyna [mailto:PPham@easthartfordct.gov]
Sent: Thursday, February 27, 2020 7:55 AM
To: Mack Hawkins <MHawkins@easthartfordct.gov>
Subject: FW: National Night Out OAP

Good morning –

I need your review/approval for National Night Out '20 as soon as possible.

Thank you ☺

Paulyna Pham

East Hartford Police Department

Town of East Hartford
Boards and Commissions
Application



Date: 11-19 / 3 / 9 / 20
 Name: Jon W. Petoskey
Your name exactly as it appears on the E. Hfd. Voter Registration List

Address: 147 Jessica Drive Apt.# _____ Zip: 06118

Home Phone: _____ Email: PastorJWP@aol.com

Cell Phone: 860-508-0001 Years as an E.Hartford Resident: 14 (95-05, 15-19)

Occupation: Clergy Employer: The Pentecostals, 110 Ellington Road
Employer/Work Address East Hartford

Formal Education/Certifications: Assoc. of Arts Theology; BSM in Albertus
MSOM - ECSU

Party Affiliation: Unaffiliated _____ Democrat _____ Republican Minority Party _____
As it appears on the E. Hfd. Voter Registration List

Name of board or commission you wish to serve on: _____

Interest statement:

Your reason for being interested in serving our Town in this capacity

Want to give back to our town and be part of
charting the course to an exciting future.
 qualifications

List of qualifications that you believe will be an asset to the board/commission on which you wish to serve:

> Lengthy Business Exp, primarily in Wireless and Insurance &
Investments, but have also worked for several entrepreneurs.

Also I bring a Bachelors in Bus Mgmt & Masters in Org. Mgmt.

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;

I understand the commitment required for this appointment and have attended at least one meeting of the board/commission I am applying to serve on, and I understand that members who are absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.

I understand that I may be required to complete training and/or continuing education.

I understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

Signature: [Signature] Date: 11-19 3/9/20

Please return completed and signed form to: Prescille F. Yamamoto 235 East River Drive #508 East Hartford, CT 06108	BCpost@easthartfordct.gov	or mail to:	Town of East Hartford Office of the Mayor 740 Main Street East Hartford CT 06108
--	---------------------------	-------------	---

For internal use only:

Mandatory Qualifications:
 Resident _____ T/O _____ C/R _____ T/C _____



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: March 4, 2020
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc *aw*
RE: APPOINTMENT: Boards and Commissions

The following names were submitted by the Democratic Town Committee Chairman for appointment to the below boards and commissions. Please place these nominations on the agenda for the March 17th, 2020 meeting.

Building Board of Appeals – Full Member		(5-Year Term)
D Randolph P. Krause Jr.	75 Rene Court	12/22
Zoning Board of Appeals – Full Member		(5-Year Term)
D Randolph P. Krause Jr.	75 Rene Court	12/23
Planning and Zoning – Alternate Member		(5-Year Term)
D Melissa-Sue John	41 Henderson Drive	12/24
C: R. Pasek, Town Clerk		



March 4, 2020

The Honorable Marcia A. Leclerc, Mayor
Town of East Hartford
740 Main Street
East Hartford, CT 06108

Re: Endorsements to Boards and Commissions

Dear Mayor Leclerc:

The District Chairs and Vice Chairs of the East Hartford Democratic Town Committee met on February 27, 2020 to consider the endorsement the following candidates for appointment to the Planning & Zoning Commission, Zoning Board of Appeals and the Building Board of Appeals.

In accordance with our guidelines the applicants were interviewed. A vote to endorse the appointment was held. The result was unanimous and EHDTDC does here by endorse the appointment of Melissa-Sue John as an alternate member of the Planning & Zoning Commission and Randolph P. Krause, Jr. as a member to the Zoning Board of Appeals and the Building Board of Appeals. The appropriate attachments are herewith for your convenience or have been previously provided by the applicant, address and contact information is contained within these applications.

Please contact me if you have questions or need additional information.

Respectfully,

Craig Stevenson, Chair



Town of East Hartford
Boards and Commissions
Application

Date: 2/9/2020

Name: Randolph P. Krause jr
Your name exactly as it appears on the E. Htfd. Voter Registration List

Address: 75 Rene Court Apt.# Zip: 06108

Home Phone: 860-566-9596 Email: rkrause1@gmail.com

Cell Phone: 845-551-0565 Years as an E.Hartford Resident: 7

Occupation: Business Consultant Employer: Anthem Inc.
Employer/Work Address

Formal Education/Certifications: B.S. Business Administration and Public Policy

Party Affiliation: Unaffiliated [] Democrat [x] Republican [] Minority Party []
As it appears on the E. Htfd. Voter Registration List

Name of board or commission you wish to serve on: Building Board of Appeals

Interest statement:
Your reason for being interested in serving our Town in this capacity
I feel that serving the communities in which we live are important to ensure the common good of our town. I feel that the Building Board of Appeals is an important board that ensures the interests of the community are preserved.

List of qualifications that you believe will be an asset to the board/commission on which you wish to serve:
My education in business and public policy would support the process of Building Board of Appeals. My career in process consulting, project management, and performance consulting would be great skills to apply to the board.

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;

- [x] understand the commitment required for this appointment and have attended at least one meeting of the board/commission I am applying to serve on, and i understand that members who are absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.
[x] understand that I may be required to complete training and/or continuing education.
[x] understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

Signature [Handwritten Signature] Date 2/9/2020
Please return completed and signed form to: BCpost@easthartfordct.gov or mail to: Town of East Hartford Office of the Mayor 740 Main Street East Hartford CT 06108

For internal use only:
Mandatory Qualifications:
Resident _____ T/O _____ C/R _____ T/C _____



**Town of East Hartford
Boards and Commissions
Application**

Date: 12/4/2019

Name: Melissa-Sue John
Your name exactly as it appears on the E. Htfd. Voter Registration List

Address: 41 Henderson Dr Apt.# _____ Zip: 06108

Home Phone: N/A Email: _____

Cell Phone: 860-478-3897 Years as an E.Hartford Resident: _____

Occupation: Entrepreneur/Lecturer Employer: Lauren Simone Pubs/Gateway CC
Employer/Work Address

Formal Education/Certifications: Ph.D University of CT 2010

Party Affiliation: Unaffiliated Democrat Republican Minority Party _____
As it appears on the E. Htfd. Voter Registration List

Name of board or commission you wish to serve on: Planning and Zoning Commission

Interest statement:

Your reason for being interested in serving our Town in this capacity

I am interested in the growth, development, and economic sustainability of our town.

List of qualifications that you believe will be an asset to the board/commission on which you wish to serve:

I am a good listener, fair, open minded, organized, prepared, a quick learner, have excellent communication skills and I am interested in learning more about the issues facing the community and the local ordinances and laws. I am willing to attend workshops or seminars to stay informed and learn the planning process. I am a psychologist and understand group processes.

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;

understand the commitment required for this appointment and have attended at least one meeting of the board/commission I am applying to serve on, and i understand that members who are absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.

understand that I may be required to complete training and/or continuing education.

understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

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Signature <u>Melissa-Sue John</u>		Digitally signed by <u>Melissa-Sue John</u> Date: 2019.12.04 06:26:49 -05'00'	Date <u>12/4/2019</u>
Please return completed and signed form to:	<u>BCpost@easthartfordct.gov</u>	or mail to:	Town of East Hartford Office of the Mayor 740 Main Street East Hartford CT 06108

For internal use only:

Mandatory Qualifications: Resident _____ T/O _____ C/R _____ T/C _____



Town of East Hartford
Boards and Commissions
Application

Date: 2/9/2020

Name: Randolph P. Krause jr
Your name exactly as it appears on the E. Htfd. Voter Registration List

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Home Phone: 860-566-9596 Email: rkrause1@gmail.com

Cell Phone: 845-551-0565 Years as an E.Hartford Resident: 7

Occupation: Business Consultant Employer: Anthem Inc.
Employer/Work Address

Formal Education/Certifications: B.S. Business Administration and Public Policy

Party Affiliation: Unaffiliated [] Democrat [x] Republican [] Minority Party
As it appears on the E. Htfd. Voter Registration List

Name of board or commission you wish to serve on: Zoning Board of Appeals

Interest statement:

Your reason for being interested in serving our Town in this capacity

I feel that serving the communities in which we live are important to ensure the common good of our town. I feel that the Zoning Board of Appeals is an important board that ensures the interests of the community are preserved.

List of qualifications that you believe will be an asset to the board/commission on which you wish to serve:

My education in business and public policy would support the process of Zoning Board of Appeals. My career in process consulting, project management, and performance consulting would be great skills to apply to the board.

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;

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Signature [Handwritten Signature]

Date 2/9/2020

Please return completed and signed form to:

BCpost@easthartfordct.gov

or mail to:

Town of East Hartford
Office of the Mayor
740 Main Street
East Hartford CT 06108

For internal use only:

Mandatory Qualifications:

Resident _____ T/O _____ C/R _____ T/C _____



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: February 21, 2020
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc *ML*
RE: REFERRAL: Refund of Taxes

I recommend that the Town Council approve a total refund of taxes in the amount of \$20,280.28 as detailed in the attached listing from our Assistant Collector of Revenue.

Please place on the Town Council Agenda for the March 3rd, 2020 Town Council meeting.

Thank you.

C: I. Laurenza, Tax Collector
L. Trzetzziak, Finance Director

INTEROFFICE MEMORANDUM

TO: MARCIA A LECLERC, MAYOR ✓
LINDA TRZETZIAK, DIRECTOR OF FINANCE

FROM: KRISTY FORAN, ASSISTANT COLLECTOR OF REVENUE

SUBJECT: REFUND OF TAXES

DATE: 2/21/2020



Under the provisions of Section 12-129 of the Connecticut General Statutes, the following persons are entitled to the refunds as requested. The total amount to be refunded is \$20,280.28. Please see attached listing.

Bill	Name	Address	City/State/Zip	Prop Loc./Vehicle Info.	Int Paid	Tax Paid
2017-01-0000283	AIELLO JOSEPH P & LINDA J & IMMA &	54 BURWOOD RD	WETHERSFIELD, CT 06109	33-37 INDIAN HILL ST	0	-28.20
2018-03-0050724	ALEJANDRO-CAPO NELSON G	44 SILVER LN APT 16	EAST HARTFORD, CT 06118-1042	2014/4T1BF1FK4EJ389842	0	-375.75
2018-03-0052032	ASSOCIATED SECURITY CORPORATION	16 PITKIN ST	EAST HARTFORD, CT 06108-3323	2011/1FTKR1ADS8PA48223	0	-145.80
2017-03-0053034	BEAGLE NICOLE R	168 HUNGERFORD ST UNIT 204	HARTFORD, CT 06106	2006/2G4WC582X61144622	-19.99	-148.05
2018-03-0052843	BEAGLE NICOLE R	168 HUNGERFORD ST UNIT 204	HARTFORD, CT 06106	2006/2G4WC582X61144622	0	-131.40
2017-03-0055578	CAMPBELL TONGINETTA	PO BOX 775	HARTFORD, CT 06142	2012/1FMHK8F87CGA84558	-24.01	-249.71
2017-03-0055579	CAMPBELL TONGINETTA	PO BOX 775	HARTFORD, CT 06142	2004/1GNDT13S842185573	-11.98	-159.75
2017-03-0057938	COOK PEGGY J	106 CENTRAL AVE APT D3	EAST HARTFORD, CT 06108-3112	2007/SFNRL38447B096296	-23.91	-227.70
2018-03-0057799	CORTES LUIS A	168 SISSON ST	EAST HARTFORD, CT 06118-1538	1995/1GCDT14Z9SK134665	0	-22.50
2018-03-0059301	DELACRUZ-GALARZA DAVID A	29 WESTBROOK ST	EAST HARTFORD, CT 06108-3448	2013/4T3BK3BB6DU093725	0	-18.00
2017-04-0082394	EAN HOLDINGS LLC ATTN: BILL HOKANSON	8 ELLA GRASSO TPKE	WINDSOR LOCKS, CT 06096	2017/KM8SMDHF3HU224876	0	-202.81
2018-03-0061462	ENTERPRISE FM TRUST	931S OLIVE BLVD	SAINT LOUIS, MO 63132-3211	2012/1FTEX1EM1CFB36383	0	-517.50
2018-03-0061463	ENTERPRISE FM TRUST	9316 OLIVE BLVD	SAINT LOUIS, MO 63132-3211	2014/2FMKD4GC0EBB01138	0	-420.76
2018-03-0061469	ENTERPRISE FM TRUST	9317 OLIVE BLVD	SAINT LOUIS, MO 63132-3211	2011/2FMKD4/C3BBA88714	0	-344.25
2018-03-0061479	ENTERPRISE FM TRUST	9318 OLIVE BLVD	SAINT LOUIS, MO 63132-3211	2017/1FM5K8DXHGH875739	0	-911.26
2018-03-0061481	ENTERPRISE FM TRUST	9319 OLIVE BLVD	SAINT LOUIS, MO 63132-3211	2014/1FM5K8D83E6GA10885	0	-628.66
2018-03-0061483	ENTERPRISE FM TRUST	9320 OLIVE BLVD	SAINT LOUIS, MO 63132-3211	2017/SUXKRC37H0V81561	0	-1,307.26
2018-03-0061488	ENTERPRISE FM TRUST	9321 OLIVE BLVD	SAINT LOUIS, MO 63132-3211	2016/1FTEX1E84GFR29243	0	-871.20
2018-03-0061493	ENTERPRISE FM TRUST	9322 OLIVE BLVD	SAINT LOUIS, MO 63132-3211	2016/1FM5K8D85GGC41533	0	-827.10
2018-03-0061750	FAGAN MATTIE	17 LEVERICH DR	EAST HARTFORD, CT 06108-1432	2005/1N6AD06W55C405343	0	-39.82
2018-03-0062460	FLEBEAU PAUL A & FLEBEAU LOREENE F	22 BURNBROOK RD	EAST HARTFORD, CT 06118-2008	2013/1N6AD0EVXDN712938	0	-268.88
2018-04-0082919	FLOWERS HAZELE	301 WOODYCREST DR	EAST HARTFORD, CT 06118-2756	2001/19UYA42601A024711	0	-20.70
2018-04-0082921	FLOWERS HAZELE	301 WOODYCREST DR	EAST HARTFORD, CT 06118-2756	2000/2G4W552JY1301465	0	-66.42
2017-03-0090620	FLOYD CRYSTAL DENISE	106 LINCOLN WAY	WINDSOR, CT 06095	2007/1HGCM665X7A095874	0	-52.30
2018-03-0065018	GUERRETTE RAYNOLD J	166 JEFFERSON LN	EAST HARTFORD, CT 06118-2109	2012/JH2PPF0142CK900381	0	-149.85
2018-03-0066629	HONDA LEASE TRUST	600 KELLY WAY	HOLYOKE, MA 01040-9681	2016/5J6RM4H59GL079397	0	-434.02
2018-03-0066863	HRUSKOCY HEATHER A	15 CHESTNUT LN	EAST HARTFORD, CT 06118-3507	2017/5I8TB4H79HL01744	0	-524.93

2018-03-0070342	HUNYADI LISE-PROGRESSIVE INSURANCE	40 COMMERCE COURT	NEWINGTON, CT 06111	2016/KMHD35LH4GU332352	-23.92	-469.80
2018-03-0067088	HYUNDAI LEASE TITLING TRUST	4100 WILDWOOD PKWY	ATLANTA, GA 30339-8400	2016/5XYZT3LB9GG353807	0	-217.66
2018-03-0067108	HYUNDAI LEASE TITLING TRUST	4100 WILDWOOD PKWY	ATLANTA, GA 30339-8400	2016/5NPE24AF3GH290144	0	-211.05
2018-03-0067437	IVEY JEFFREY S	1715 MAIN ST	EAST HARTFORD, CT 06108-1629	2011/3GCPKTE32BG384214	0	-325.58
2018-03-0068403	JP MORGAN CHASE BANK NA	PO BOX 901098	FORT WORTH, TX 76101-2098	2016/JF2GPAKCOG8284444	0	-112.96
2017-01-0010107	LERETTA LLC ATTN: CENTRAL REFUNDS CONTRACT # 48127940	1123 PARK VIEW DR	COVINA, CA 91724	70 BROOKLINE DR	0	-2,027.46
2018-04-0085895	MUSHENO DANA L	6423 BIGELOW COMMONS	ENFIELD, CT 06082	2015/KNDJIN2A267776215	0	-19.21
2018-01-0001691	NATIONAL TAX SEARCH	130 S JEFFERSON ST SUITE 300	CHICAGO, IL 60661	191 HIGH ST	0	-1,101.54
2017-03-0075720	NGUYEN CARL R	18 LINMORE DR	MANCHESTER, CT 06040	2005/4S3BL626357227797	0	-155.25
2018-03-0075651	NISSAN INFINITI LT	PO BOX 650214	DALLAS, TX 75265-0214	2016/JN8AT2MV6GW153815	0	-491.89
2018-04-0086111	NISSAN INFINITI LT	PO BOX 650214	DALLAS, TX 75265-0214	2019/3N1AB7AP9KL608403	0	-255.78
2018-03-0075743	NORELL RITCHARD N	99 N MAIN ST	MARLBOROUGH, CT 06447-1311	1999/1G1JC1242X7176821	0	-53.23
2018-03-0077552	PEREZ JUAN R	50 COLUMBUS CIR	EAST HARTFORD, CT 06108-1747	2008/1HGCP36798A031060	0	-46.12
2018-03-0078042	PICKERING LEAL L	42 WHITING RD	EAST HARTFORD, CT 06118-1549	2005/1C4GP45R05B217407	0	-6.25
2018-04-0086990	RELIABLE TIRE DISTRIBUTORS INC.	10 EASTERN PARK RD	EAST HARTFORD, CT 06108-1105	2018/1FDWE3F60JDC08197	0	-2,162.62
2018-03-0079938	RIVERA DIANE	41 CENTRAL AVE APT 2	EAST HARTFORD, CT 06108-3132	2006/JTKK604360164821	0	-99.72
2018-04-0087124	RIVERA DIANE	41 CENTRAL AVE APT 2	EAST HARTFORD, CT 06108-3132	2011/3FAHP0JG9BR343442	0	-56.34
2018-03-0082083	SANTANA NESTO D	178 ASHLAND AVE	NEWINGTON, CT 06111	2013/1HGCR2F82DA258596	0	-74.48
2018-03-0082829	SERRANO-OYOLA ELSA H	382B PARK AVE	EAST HARTFORD, CT 06108-1769	2013/5XYZW3LA2DG045677	0	-310.95
2017-03-0084664	SOTO JOHANNA L	172 HOMESTEAD ST APT E	MANCHESTER, CT 06042-3061	2010/3N1AB6AP7AL686655	0	-181.35
2018-03-0083873	SOTO JOHANNA L	172 HOMESTEAD ST APT E	MANCHESTER, CT 06042-3061	2010/3N1AB6AP7AL686655	0	-155.25
2018-03-0084725	TADEO JESUS	263 FRANKLIN AVE	HARTFORD, CT 06114	2007/4T1BE46K47U548947	0	-174.15
2018-03-0084726	TADEO JESUS	263 FRANKLIN AVE	HARTFORD, CT 06114	2010/JN8AS5MV0AW103374	0	-220.50
2018-03-0086555	USB LEASING LT	1850 OSBORN AVE	OSHKOSH, WI 54902-6197	2016/1GNSK8KC8GR410600	0	-1,263.16
2018-04-0088845	VEGA ANGELA P	14 AMBROSE TER	EAST HARTFORD, CT 06108-2301	1999/JN8AR05Y7XW300543	0	-85.85

2018-03-0088725	WILSON JANESE E	304 BRANFORD ST	HARTFORD, CT 06112-1308	2004/1HGCM56394A114953	-8.45	-140.85
2018-03-0089024	YANEZ DONNA M	11 HILTON DR	EAST HARTFORD, CT 06118-2347	2006/JHLRD78926C047726	0	-241.69
2018-04-0089383	YANEZ DONNA M	11 HILTON DR	EAST HARTFORD, CT 06118-2347	2001/WBASN53471JU25178	0	-115.65
2018-03-0089318	ZIMMER COLLEEN N	712 SPRING STREET EXT	MANCHESTER, CT 06040-6788	2011/1GN5KJE398R187045	0	-296.10
SUBTOTAL					-112.26	-20168.02
TOTAL					\$ (20,280.28)	