

TOWN COUNCIL AGENDA
TOWN COUNCIL CHAMBERS
740 MAIN STREET
EAST HARTFORD, CONNECTICUT
MARCH 15, 2022

Executive Session 7:00 pm

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**This Town Council meeting is accessible through “Microsoft Teams” 929-235-8441
Conference ID: 622 748 664# or click on this link: [Click here to join the meeting](#)**

**This meeting can be viewed through Comcast channel 96 and 1090 and Frontier channel
6018 or by clicking on <https://ehct.viebit.com>**

Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
5. APPROVAL OF MINUTES
 - A. February 28, 2022 Budget Workshop
 - B. March 1, 2022 Regular Meeting Minutes
 - C. March 2, 2022 Budget Workshop
 - D. March 5, 2022 Budget Workshop
 - E. March 7, 2022 Budget Workshop
 - F. March 9, 2022 Public Hearing
6. COMMUNICATIONS AND PETITIONS
7. OLD BUSINESS
8. NEW BUSINESS
 - A. Discontinuance of Congress Street as a Town Road
 - B. St. Isaac Jogues Lease- Parking Area: Council Action as Committee of the Whole
 - C. 2022 AARP Community Challenge Grant
 - D. Historic Document Preservation Grant
 - E. Setting Public Hearing Date: Recommendation from Ordinance Committee re;
Voting Districts
 - F. Appointment to Boards and Commissions

9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION
10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
 - A. The pending workers' compensation claim of former Town employee, Kenneth Sullivan.
11. OPPORTUNITY FOR RESIDENTS TO SPEAK
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
12. ADJOURNMENT (next meeting: April 5, 2022)

TOWN COUNCIL CHAMBERS/MICROSOFT "TEAMS"

EAST HARTFORD, CONNECTICUT

FEBRUARY 28, 2022

BUDGET WORKSHOP/POLICE and FIRE DEPARTMENTS

PRESENT Chair Richard F. Kehoe, Vice Chair Donald Bell, Jr., Majority Leader Sebrina Wilson, Minority Leader John Morrison, Councillors Angela Parkinson, Awet Tsegai, Thomas Rup, Travis Simpson and Harry Amadasun, Jr.

ALSO Mayor Michael Walsh
PRESENT Scott Sansom, Chief of Police
Mack Hawkins, Assistant Chief EHPD
Robert Davis, Deputy Chief EHPD
Joshua Litwin, Deputy Chief EHPD
Donald Olson, Deputy Chief EHPD
Kevin Munson, Interim Fire Chief
Stephen Alsup, Assistant Chief
Josh Recker, Chief Medical Officer
Ron Krystofik, Acting Chief Training Officer
Justin Wagner, Fire Marshal
Michael Senerth, Superintendent of Alarms
William Melendez, Master Mechanic

CALL TO ORDER

Chair Kehoe called the meeting to order at 6:40 p.m. The Chair stated that this meeting was also available to the public through the "Teams" platform.

The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council and those in attendance joined him in the pledge of allegiance.

Chair Kehoe provided an overview of the Council's review of the Mayor's proposed budget, which will include a Public Hearing on March 9, 2022 and culminate in a projected adoption of March 15, 2022.

Mayor Walsh addressed the Council with a presentation on the crafting process on the budget in general as well as his recommended budget for the Police and Fire Departments.

The Council reviewed the following departments' 2022-2023 budgets:

Police Department: (7:00 p.m.)

Scott Sansom, Chief of Police presented an overview of the Police Department's budget and the Telecommunicators' budget and answered questions from the Councillors.

Fire Department: (8:20 p.m.)

Interim Chief Munson presented an overview of the Fire Department's budget and answered questions from the Councillors.

ADJOURNMENT

MOTION By John Morrison
 seconded by Don Bell
 to **adjourn** 9:49 p.m.
 Motion carried 9/0.

Attest _____
 Jason Marshall
 Town Council Clerk

EAST HARTFORD TOWN COUNCIL

Robert J. Bark

TOWN COUNCIL CHAMBERS

2022 MAR -3 AM 9:17

March 1, 2022

TOWN CLERK
EAST HARTFORD

PRESENT Chair Richard F. Kehoe, Vice Chair Donald Bell, Jr., Majority Leader Sebrina Wilson, Minority Leader John Morrison, Councillors Angela Parkinson, Awet Tsegai, Thomas Rup, Travis Simpson and Harry Amadasun, Jr.

ALSO Mayor Michael Walsh
PRESENT Kevin Munson, Interim Fire Chief

VIA TEAMS Scott Jellison, Chief Executive Officer- Metropolitan District Commission
Robert Barron, Chief Financial Officer- MDC
Kelly Shane, Chief Administrative Officer MDC
Christopher Levesque, Chief Operating Officer MDC

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:33 p.m. The Chair stated that this meeting was also available to the public through the "Teams" platform.

The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

AMENDMENTS TO THE AGENDA

MOTION By Sebrina Wilson
seconded by Awet Tsegai
to **delete** item 6B "Council Discussion Re: Fire Chief" from the Agenda.
Motion carried 9/0

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Mary Anne Larson 236 Main Street, spoke in favor of the proposed resolution to provide sound barriers along Route 2. She is looking forward to improved quality of life at her residence that sound barriers would provide to both her residence and the Senior Center and thanked the Mayor, Council and State Senator Anwar for their efforts thusfar.

Theresa Beaulieu 14 Sioux Road also spoke in favor of the proposed resolution. Ms. Beaulieu expressed concern regarding driving safety between exits 5 and 5A on Route 2. Ms. Boullier feels that the Route 2 expansion has had a negative impact on the atmosphere at the Senior Center and would like to see additional sound barriers provided in that location.

Don Currey, 14 Martin Circle, agreed with Ms. Beaulieu's comments regarding Route 2 and stated that he recently reached out to State Representative Henry Genga with similar concerns. Mr. Currey then expressed his appreciation of updated lines drawn in the discussed area of Route 2 to help make driving lanes more clear for vehicles.

Mayor Walsh shared (1) A Juneteenth Celebration is scheduled for Saturday June 18th. More details are forthcoming. (2) The Mayor's first monthly newsletter, "The Pulse of East Hartford" has been released and sent via email to those who registered. (3) East Hartford Youth Services will be hosting a webinar with State Representative Jeff Currey discussing youth substance abuse prevention that will be hosted on Tuesday March 15th from 7-8 pm. (4) East Hartford WIC is advising parents and caregivers of a recall issued by the FDA of specific Abbot Powder Baby Formulas. (5) East Hartford Youth Services will be hosting a presentation on the impact of COVID-19 on youth mental health and available services via Zoom on March 9 from 6-7 p.m. (6) East Hartford Public Library is hosting a virtual information session with Eversource on March 8 at 6:30 p.m. on winter heating and energy assistance. (7) Tyron Harris has been appointed as the Town's new Human Resources Director. (8) Melissa McCaw has been appointed as the Town's new Finance Director. (9) The Town Mask Mandate has been lifted, effective March 1, 2022. (10) The Town is currently accepting applications for the position of Public Safety Dispatcher with a deadline of March 9, 2022. (11) The Police Department has extended the deadline of accepting applications for Entry Level Officers to March 4. (12) 2022-23 Town Budget is in process. Workshops are occurring for various departments over the next few days. (12) VITA (Volunteer Income Tax Assistance) program will be offering a free clinic at the Raymond Library on Sunday March 13 from 1-5 p.m.

APPROVAL OF MINUTES

February 15, 2022 Executive Session

MOTION By Sebrina Wilson
 seconded by Don Bell
 to **approve** the minutes of the February 15, 2022 Executive Session.
 Motion carried 9/0.

February 15, 2022 Regular Meeting

MOTION By Sebrina Wilson
 seconded by Don Bell
 to **approve** the minutes of the February 15, 2022 Regular Meeting.
 Motion carried 9/0.

COMMUNICATIONS AND PETITIONS

2022 Budget Presentation by Metropolitan District Commission

Chair Kehoe explained that the Metropolitan District Commission (MDC) is the regional governmental authority that provides the town of East Hartford with water supply, as well as supplies and maintains the sewer system. MDC has a budget based on the calendar year starting in January. The water bills are invoiced to the individual homeowner. The assessments levied on the sewers are invoiced to the town and paid by the town directly to the MDC thus its impact on the Town's budget.

Scott Jellison, CEO of the Metropolitan District briefed the council that there is a near zero increase to the 2021 budget; a very slight increase in Ad Valorem tax for sewer related expenses that is paid in the town's budget and 1.7% increase in water bills.

Robert Barron, CFO of the Metropolitan District Commission then provided a presentation of the 2022 MDC budget. Mr. Barron reviewed the budget process and core values of the MDC. Year to year residential bills are projected to increase 2.6% which equates to an average of roughly \$28.00 per household per year.

Council Discussion Re: Fire Chief

This item was removed.

Greater Hartford Transit District Vehicle Donation to EHFD

The Chair noted that the East Hartford Fire Department received the donation of a small bus from the Greater Hartford Transit District.

Mayor Walsh then introduced Interim Fire Chief Kevin Munson. The Mayor announced that Mr. Munson has officially been appointed as Fire Chief.

Chief Munson stated that the Fire Department previously had use of a similar bus in the past that has been decommissioned due to disrepair. The newly donated vehicle will serve to respond to fires as a comfortable mobile shelter for those affected by a fire and the firefighters. The vehicle is currently located at the Fire Headquarters, and will respond with on duty staff to respond to any working fires.

Resignations: Boards and Commissions

The Chair informed the Council that an individual has been removed as a member of the Veterans Commission. By Ordinance, the member is considered to have abandoned the post, due to lack of attendance.

OLD BUSINESS

None

NEW BUSINESS

Route 2 Expansion Project: Sound Barriers

MOTION By Angie Parkinson
 seconded by Awet Tsegai
 to **approve** the following resolution:

WHEREAS the Connecticut Department of Transportation (CTDOT) has commenced a Route 2 Drainage and Widening Construction Project through the Town of East Hartford; and

WHEREAS the construction work on Route 2 has resulted in the extensive removal of trees, shrubbery, and other natural sound barriers and buffers for the abutting residential and commercial properties along Route 2 in East Hartford; and

WHEREAS the removal of trees and shrubbery creates a safety hazard in which children could easily wander onto the highway and cars could strike residents' homes if they leave the highway; and

WHEREAS the removal of natural buffers has already increased the amount of litter and solid waste being deposited into residents' backyards, and

WHEREAS current conditions lower property values and impact the quality of life for existing homeowners, some of whom cannot afford to sell; and

WHEREAS the state currently has received unprecedented infusions of federal money, much of which is earmarked for infrastructure; and

WHEREAS even a low barrier would make a significant difference to nearby properties, since Route 2 is elevated well above most of these properties; and

WHEREAS barrier walls are effective in significantly reducing sound pollution for homes in close proximity to them; and

WHEREAS a sound barrier currently exists along part of Route 2 in Glastonbury, but many East Hartford residences are much closer to the highway than the ones protected by the Glastonbury wall;

NOW THEREFORE BE IT RESOLVED that the East Hartford Town Council joins Mayor Michael P. Walsh and strongly urges the CTDOT to take immediate action to mitigate the negative impacts of the Route 2 Drainage and Widening Construction Project on the residential and commercial properties along Route 2 through East Hartford for the purpose of providing meaningful and lasting noise buffering and other solutions including but not limited to sound barriers, natural buffers, and sound absorption plantings.

On call of the vote, the motion carried 9/0

Appointments to Boards and Commissions:

MOTION By John Morrison
seconded by Tom Rup
to **approve** the following appointments:

Board of Assessment Appeals (3-year Term)

R Matthew Charles Lauf 26 Driver Rd B-2 12/23

Economic Development Commission (3-year Term)

R Victor Rosas-Granda 163 Forest St 12/22

In-Land Wetlands Environment Commission (4yr)

R Peter Marra 80 Harvest Lane 12/23

Pension & Retiree Benefit Board (5yr)

R Esther B Clarke 197 Langford Lane 12/26

Planning & Zoning Commission (5yr)

R Peter Marra 80 Harvest Lane 12/23

Veterans Commission (2yr)

R	Art Parker	139 Mercer St	12/23
R	Richard Bates	103 Timber Trail	12/23
Reappointment candidate Personnel Appeals Board (3yr)			
R	Richard Bates	103 Timber Trail	12/23

Motion carried 9/0.

Deputy Public Works Director Job Description

Motion By Awet Tsegai
seconded by Harry Amadasun

to refer to the Personnel & Pensions Subcommittee the job description entitled "Deputy Director Public Works", a position within the Public Works Department, with instructions to review the positions and report back to the full Council with its recommendations, if any.

Motion Carried 9/0.

Refund of Taxes

MOTION By Harry Amadasun
seconded by Awet Tsegai
to **approve** a total refund of taxes in the amount of \$28,290.54 pursuant to Section 12-129 of the Connecticut General Statutes.

Motion Carried 9/0.

Bill	Name	Prop Loc/Vehicle Info.	Int Paid	Over Paid
2020-04-0080256	ALMARODE MICEHILLE	1997/1HGEJ8246VL085001	0	-57.38
2020-01-0000906	BAKER DONALD G JR & NILSEN BAKER KATHLEEN	665 FOREST ST	0	-50.60
2020-04-0080853	BETANCOURT TYLER J	1996/1HGCD5636TA300173	0	-61.20
2020-01-0000210	BETTER LOAN SOCIETY INC	430 PARK AVE	0	-27.00
2020-01-0001527	BOLTON JETHRENE A	48 FULLER AVE	0	-2,428.02
2020-04-0080979	BRADSHAW TIFFANY O	1998/JT3HN86R1W0165786	0	-109.49
2020-04-0081197	BUSHNELL JONATHAN H	1999/1FMZU24E1XUA88830	0	-54.00
2020-01-0002695	CHARTIER TRACY	15 SCOTT CIR	0	-20.49
2020-03-0056765	COITEUX ROBERT A & COITEUX DEBRA	2017/3FA6P0D95HR136012	0	-300.15
2003-03-0058749	CROCKER RODERIC L	1989/1G2WJ14TKF329550	-171.55	-89.27
2020-03-0058671	DAVIDSON MICHAEL W	2010/JN8AS5MV5AW110823	-9.01	-120.15

2020-01-0004211	DOUGLASS STEPHEN	200 TIMBER TR	0	-4,961.90
2020-01-0004292	DUDA DONNA	102 MADISON ST	0	-788.95
2020-04-0082933	EFFAH KENNEDY	1998/4T1BF22K2WU073661	0	-22.19
2020-04-0083144	FERRELL SOPHIA L	1998/JT8BH28F7W0105339	0	-152.55
2020-04-0083210	FITZSIMMONS STEVEN C	1998/JT4UN22D0W0052025	0	-52.65
2020-04-0083414	GALLO SANTO P	1994/4S3BC633XR9645529	0	-36.00
2018-03-0063875	GIBSON AHMED W JR	2010/JTHBK1EG4A2367955	0	-7.94
2020-04-0083710	GOORAHOO JANET Z	2018/4S3GTAB63J3716663	0	-26.78
2020-03-0064296	GRANT REBECCA E	2011/4S4WX9GD9B4402951	-13.43	-298.35
2020-03-0064297	GRANT REBECCA E	2015/2C4RC1CG9FR657004	-11.04	-245.25
2020-03-0064298	GRANT REBECCA E	2015/4S4BSANC8F3320844	-12.40	-275.63
2020-03-0065641	HERRERA-LANDAUER WILBER J	2016/1HGCT1A36GA001873	0	-83.10
2020-04-0084608	JIMENEZ EDUARDO N	2000/4T1BF22K9YU950584	0	-51.89
2020-01-0007283	KAMM MARTIN	95 CENTRAL AVE	0	-172.61
2020-03-0068356	KERSHAW THOMAS J JR	2010/1HGCP2F48AA056649	0	-109.57
2020-01-0007558	KK PROSPECT LLC	386 PROSPECT ST	0	-113.00
2015-03-0069218	LABOY JOHANNA	2010/3FAHP0HA4AR284221	-243.59	-246.05
2020-04-0085092	LAVEY JANET L	2000/YV1LS56D4Y2673639	0	-58.05
2020-03-0069660	LEE DENISE L	2006/1FAHP34N96W230492	0	-27.00
2020-01-0012378	LERETA LLC ATTN: REFUND DEPT	54 PALMER DR	0	-3,460.92
2020-01-0009067	LERETA ATTN: CENTRAL REFUNDS	17 HOCKANUM DR	0	-1,991.52
2020-04-0085721	MAZZARELLA JOHN A 3RD	2014/5N1AT2MT6EC762942	0	-29.97
2020-04-0085859	MELLENDEZ REYNOLD	1995/1HGCD5637SA120537	0	-20.12
2011-03-0073567	MELENDY MARGARET T	1999/1GHDT13W4X2707531	0	-9.97
2019-03-0073939	MESSIFR GAIL M	1998/1GCCS1944W8177129	0	-22.50
2020-03-0072774	MESSIER GAIL M	1998/1GCCS1944W8177129	0	-22.50

2020-04-0085941	MEZA ADOLFO J	1996/1J4EZ58SXTC115068	0	-66.91
2020-04-0086034	MITSOULLIS MARK V	1998/1FTZR15X1WTA01075	0	-93.60
2020-04-0086054	MOKBEL AZZUDDIN	1997/1HGCD5533VA031280	0	-65.21
2020-03-0073685	MORRISON BARBARA F	2016/2T2BZMCA0GC014129	0	-159.93
2020-03-0073860	MULHOLLAND JAMES M	2014/19XFB2F87EE258236	0	-244.30
2020-04-0086363	NGUYEN DONNY T	1999/WBAAM3333XFP52246	0	-77.58
2020-03-0074377	NGUYEN HIEU	2000/2HKRL1869YH516062	0	-22.50
2020-01-0010074	NGUYEN HIEU	14 AUTUMN LN	0	-3,254.64
2020-01-0010094	NGUYEN HIEU	16-18 JERRY RD	0	-3,376.04
2020-03-0074597	NIEVES LUIS A	2014/2T1BURHE1EC082027		-103.24
2020-04-0086765	ORTIZ-RAMIREZ NAKIAZARRET	1997/1HGEJ8240VL074348	0	-28.76
2020-01-0011541	PRIMUS COMPANY LLC	633 BURNSIDE AVE	0	-384.93
2020-03-0078602	REYES-RIVERA JOHN M	2002/JS1GN7BA122100012	0	-33.75
2020-04-0087672	RIVERA MIGUEL	1994/4T1SK12E7RU373300	0	-9.41
2020-04-0087747	ROBINSON GABRIELA	2006/3N1CB51D66L486074	0	-32.08
2020-03-0080572	RUSSO ANDREW	2011/JTHBK1EG1B2472311	0	-268.65
2018-01-0012890	SALVATORE HENRY JR & PAULETTE I	41 CARPENTER DR	0	-29.31
2020-03-0081970	SHAW MICHAEL A	2018/HMCT124725073	0	-18.90
2020-03-0081971	SHAW MICHAEL A	2012/1GCSGAFX9C1153232	0	-315.90
2020-04-0088591	SLEMP JOANNA I	1984/WVWCA0159EK008369	0	-43.65
2020-01-0014361	THOMPSON DAVID J	282 NAUBUC AVE REAR	0	-744.45
2020-03-0084784	TRAN JULIA H	2015/2T2BK1BA0FC322033	0	-77.40
2020-03-0085802	VCFS AUTO LEASING CO	2019/YV4A22PL4K1454904	0	-1,494.90
2020-03-0087694	WUJCIK DEANNA K	1997/1B7HF16Z1VS279967	0	-20.21
2020-03-0087973	ZERBA BRETT T JR	2017/2GKALMEK1H6259312	0	-258.56
SUBTOTAL				<u>-461.02</u> <u>-2,7829.52</u>

TOTAL

\$
(28,290.54)

Referral to Ordinance Committee: Through truck traffic on Naubuc Avenue

MOTION By Sebrina Wilson
seconded by Travis Simpson
to **refer** to the Ordinance Committee, the including of Naubuc Avenue in
the list of streets where through truck traffic is prohibited to Sec 21-14 in
the Code of Town Ordinances.

Motion Carried 9/0.

Job Description: Deputy Finance Director

MOTION By Don Bell
seconded by Angie Parkinson
To **approve** the revised Deputy Finance Director Job Description as set
out in a memo from Mayor Michael P. Walsh to Richard Kehoe dated
February 28, 2022.

Motion Carried 9/0.

OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

Councillor Amadasun and the Council wished Councillor Parkinson a Happy Birthday.

COUNCIL ACTION ON EXECUTIVE SESSION MATTERS

None

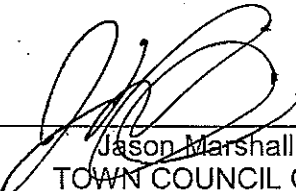
OPPORTUNITY FOR RESIDENTS TO SPEAK

ADJOURNMENT

MOTION By John Morrison
seconded by Don Bell
to **adjourn** 9:14 p.m.
Motion carried 9/0.

The Chair announced that the next regular meeting of the Town Council would be March 15, 2022.

Attest



Jason Marshall
TOWN COUNCIL CLERK

Robert J. Bell

TOWN COUNCIL CHAMBERS/MICROSOFT "TEAMS"

EAST HARTFORD, CONNECTICUT

2022 MAR -7 AM 8:57

March 2, 2022

TOWN CLERK
EAST HARTFORD

BUDGET WORKSHOP

INSPECTIONS & PERMITS, BOARD OF EDUCATION and INFORMATION TECHNOLOGY

PRESENT Chair Richard F. Kehoe, Vice Chair Donald Bell, Jr., Majority Leader Sebrina Wilson, Minority Leader John Morrison, Councillors Angela Parkinson, Awet Tsegai, Thomas Rup, Travis Simpson and Harry Amadasun, Jr.

ALSO Mayor Michael Walsh
PRESENT Ken Sayers, Chief Information Security Officer
Richard Muth, Information Technology Manager (via Teams)
Jessica Carrero, Durational Project Manager
Gregg Grew, Director, Inspections & Permits Department
Connor Martin, Chief of Staff
Tyron Harris, Board of Education Chair, East Hartford Public Schools
Nathan Quesnel, Superintendent of Schools
Ben Whittaker, Chief Operations Officer, East Hartford Public Schools
Vanessa Jenkins, Board of Education Secretary, East Hartford Public Schools

CALL TO ORDER

Chair Kehoe called the meeting to order at 6:36 p.m. The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

Ken Sayers, Chief Information Security Officer (6:39 p.m.) presented the Office of Information Technology Department's proposed budget for FY 2022-2023 and answered questions from the Council.

Director of Inspections & Permits Gregg Grew (7:32 p.m.) presented his department's proposed budget for FY 2022-2023 and answered questions from the Council.

Board of Education Chair Tyron Harris, Superintendent Nate Quesnel and Ben Whittaker, Chief Operations Officer (8:56 p.m.), reviewed the Board's proposed 2022-2023 fiscal year budget and presented an overview of the operations of the East Hartford Public Schools with the Town Council.

ADJOURNMENT

MOTION By John Morrison
seconded by Don Bell
to **adjourn** (10:20 pm).
Motion carried 9/0.

Attest



Jason Marshall
Town Council Chair

Robert J. Pasek

TOWN COUNCIL CHAMBERS/MICROSOFT "TEAMS"
EAST HARTFORD CONNECTICUT

2022 MAR -8 AM 9: 22
TOWN CLERK
EAST HARTFORD

MARCH 5, 2022

BUDGET WORKSHOP

- PRESENT Chair Richard F. Kehoe, Vice Chair Donald Bell Jr., Majority Leader Sebrina Wilson, Minority Leader John Morrison, Councillors Awet Tsegai (left Chambers at 1:45 p.m. to join via Teams), Tom Rup and Travis Simpson
- ABSENT Councillor Harry Amadasun, Jr.
- ALSO Mayor Michael Walsh
- PRESENT

CALL TO ORDER

Chair Kehoe called the meeting to order at 8:36 a.m. The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

The Council reviewed the 2022-2023 budgets for the following departments and Boards and Commissions:

- | | |
|----------------------|-----------------------------|
| Town Treasurer | John Murphy |
| Town Council | Rich Kehoe |
| Town Clerk | Robert Pasek |
| Registrars of Voters | Mary Mourey & Steve Watkins |
| Selectmen | |
| Probate Court | Scott Chadwick |
| Corporation Counsel | James Tallberg |

Development

- | | |
|---------------------------------|-----------------|
| Administration | Eileen Buckheit |
| Redevelopment Agency | |
| Economic Development Commission | |
| Planning & Zoning Commission | |
| Grants Administration | |

Finance

- | | |
|-------------------------|-------------|
| Administration | Mike Lupkas |
| Accounts and Control | |
| Purchasing | |
| Assessor | |
| Revenue and Collections | |

Meeting was recessed at 12:22 p.m. and reconvened at 12:50 p.m.

Finance (continued)

Employee Benefits
Risk Management
Debt Services
Contingency
Capital Improvements
Revenues

Five Year Capital Improvement Plan

Summary
Project Narratives
Finance
Public Library
Other Departments

Boards and Commissions

Beautification Commission	Economic Development Commission
Inland Wetlands/Environment Commission	Board of Assessment Appeals
Personnel Board of Appeals	Historic District Commission
Emergency Medical Services	Commission on Culture & Fine Arts
Zoning Board of Appeals	Public Building Commission
Board of Ethics	Pension & Retiree Benefit Board
Commission on Aging	The Hockanum River Commission
Commission on Services for Persons w/Disabilities	Veterans Commission

Executive

Office of the Mayor	Michael Walsh and Connor Martin
Human Resources	Sandy Franklin and Tyron Harris
Public Library	Sarah Morgan
Youth Services	Cephus Nolen

MOTION By John Morrison
seconded by Don Bell
to **adjourn** (3:59 pm).
Motion carried 9/0.

Attest

Jason Marshall
Town Council Clerk

Robert J. Park

TOWN COUNCIL CHAMBERS/MICROSOFT "TEAMS"

EAST HARTFORD, CONNECTICUT

2022 MAR 10 AM 9:06

MARCH 7, 2022

TOWN CLERK
EAST HARTFORD

BUDGET WORKSHOP

HEALTH & SOCIAL SERVICES, PARKS & RECREATION and PUBLIC WORKS

PRESENT Chair Richard F. Kehoe, Vice Chair Donald Bell, Jr., Majority Leader Sebrina Wilson, Minority Leader John Morrison, Councillors Angela Parkinson, Awet Tsegai (arrived 6:40 p.m.), Thomas Rup, Travis Simpson and Harry Amadasun, Jr. (arrived 6:38 p.m.)

ALSO PRESENT Mayor Michael Walsh
Amy Peltier, Initiative Director, East Hartford CONNectS
Laurence Burnsed, Director, Health & Social Services Department
John Lawlor, Director of Public Works
Tom Baptist, Project Manager, Public Works
Douglas Wilson, Town Engineer
Ted Fravel, Director, Parks & Recreation Department

CALL TO ORDER

Chair Kehoe called the meeting to order at 6:30 p.m. The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the Pledge of Allegiance.

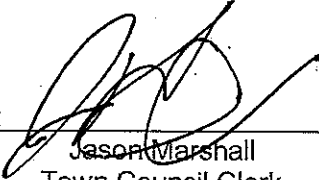
Amy Peltier, Initiative Director, East Hartford CONNectS (6:33 p.m.), provided a review of East Hartford CONNectS and the programs provided to assist residents with job readiness and other services. The program does not use town funds, relying exclusively on grant revenue.

Laurence Burnsed, Health & Social Services Director (7:27 p.m.), presented his proposed budget for FY2022-2023 and answered questions from the Council.

John Lawlor, Public Works Director (8:40 p.m.), presented his proposed budget for FY2022-2023 and answered questions from the Council.

Ted Fravel, Parks & Recreation Director (10:39 p.m.), presented his proposed budget for FY2022-2023 and answered questions from the Council.

MOTION By John Morrison
seconded by Don Bell
to **adjourn** (11:23 p.m.)
Motion carried 9/0.

Attest 
Jason Marshall
Town Council Clerk

TOWN COUNCIL CHAMBER/MICROSOFT "TEAMS"

EAST HARTFORD, CONNECTICUT

MARCH 9, 2022

PUBLIC HEARING/BUDGET

TOWN CLERK
EAST HARTFORD

2022 MAR 10 AM 9:06

Richard F. Kehoe

PRESENT Chair Richard F. Kehoe, Vice Chair Donald Bell, Jr., Majority Leader Sebrina Wilson (via Teams), Minority Leader John Morrison, Councillors Angela Parkinson, Awet Tsegai, Thomas Rup, Travis Simpson and Harry Amadasun, Jr.

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:03 p.m. The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the Pledge of Allegiance.

The Chair gave a brief overview of the Mayor's recommended FY2022-23 budget which totals \$204.5 million. The budget reflects a 1.64% increase in expenses. The Board of Education's share of the budget is \$96.0M. Property Tax revenue is the same as in 2021-22. The Mayor's budget contains no new positions. All service levels to East Hartford residents are maintained in this budget. The recommended mill rate to support this budget will be 41.54 for Real Estate and Personal Property which is a decrease from the current mill rate.

The town conducted its mandatory revaluation of property for tax purposes – current taxes are based on a property's value in October, 2016. Since 2016, residential real estate values rose at a much higher level than commercial real estate values. As a result, although the town will collect the same amount of property tax revenue next year as in the current year, most homeowners will see a significant increase in taxes and most businesses will see a significant decrease. The town council will consider expanding the senior citizens' tax credit program. In addition, the state is considering lowering the motor vehicle mill rate to 29 mills and providing the town with the lost revenue. If passed, such action will substantially reduce the tax increase for many homeowners.

The following citizens came forward to speak:

Rachel Hernandez, 86 Williams Street, expressed concern over the quality of education in East Hartford and that more resources should be available for students. Ms. Hernandez feels that more money should be put towards staffing and support of special education programs throughout the town and not specifically to individual schools and requested that the Council hold the Superintendent more accountable for student performance and services. Ms. Hernandez requested more support of Hockanum Park, an East Hartford Housing Authority property, due to the poor conditions.

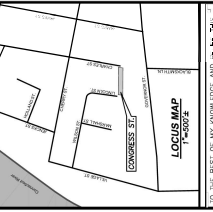
ADJOURNMENT

MOTION By John Morrison
seconded by Don Bell
to **adjourn** (7:36 p.m.).
Motion carried 9/0.

The Chair shared that the Town Council will hold a special meeting on Monday, March 14th to vote on the proposed budget in Town Council Chambers, and reminded those in attendance that the St. Patrick's Day Parade will be held in Hartford starting from the State Capitol building on Saturday, March 12 at 11 a.m.

Attest _____


Jason Marshall
Town Council Clerk



UNIVERSITY OF CONNECTICUT
 STATE OF CONNECTICUT
 PROFESSIONAL ENGINEER
 No. 16, 2027

Matthew C. Healey

**PLAN SHOWING
 ROADWAY
 DISCONTINUANCE
 OF
 CONGRESS STREET
 IN
 EAST HARTFORD,
 CONNECTICUT**

APRIL 30, 2021

NO.	DATE	DESC.

PREPARED FOR:
TOWN OF EAST HARTFORD
 740 MAIN STREET
 EAST HARTFORD, CT 06108

BSC GROUP
 655 Minding Brook Drive
 Clinton, Connecticut
 06403
 860 652 8227

SCALE: 1" = 20'
 0 20 40 60 80 100

FILE: A:\837590\SURVEY\DRAWINGS
 DWG: 837590.01 REV. 3 SHEET 1 OF 1

CERTIFICATION
 THIS SURVEY AND MAP HAVE BEEN PREPARED PURSUANT TO THE REGULATIONS OF THE CONNECTICUT STATE AGENCIES SECTIONS 36-206B-4, THROUGH 36-206B-20, AND 36-206B-21, AND THE REGULATIONS OF THE BOARD OF REGISTERED PROFESSIONAL ENGINEERS IN THE STATE OF CONNECTICUT, BASED ON AN ACTUAL FIELD SURVEY. THE SURVEY AND MAP HAVE BEEN PREPARED IN ACCORDANCE WITH THE STANDARDS AND PRACTICES OF THE PROFESSION OF SURVEYING AS ESTABLISHED BY THE NATIONAL BOARD OF STANDARDIZATION OF SURVEYING AND MAPPING, INC. (NBSM) AND THE PROFESSION OF SURVEYING, A PROFESSIONAL SOCIETY OF AMERICAN ENGINEERS.

SURVEY NOTES
 1. THE INTENT OF THIS SURVEY AND PLAN IS TO DISCONTINUE CONGRESS STREET FROM THE INTERSECTION OF CONGRESS STREET AND LINCOLN STREET TO THE INTERSECTION OF CONGRESS STREET AND CHARLES STREET.
 2. CONGRESS STREET IS BOUNDARIED AS A TOWN STREET BY THE TOWN OF EAST HARTFORD SUBORDINATION ACT. THE SUBORDINATION ACT, WHICH GRANTS THE TOWN OF EAST HARTFORD THE RIGHT TO DISCONTINUE CONGRESS STREET, IS SUBJECT TO THE APPROVAL OF THE BOARD OF SUPERVISORS OF THE TOWN OF EAST HARTFORD.
 3. THIS SURVEY DOES NOT DEPICT THE UNDERLYING FEE INTEREST (IF ANY) OF THE REAL PROPERTY TOWNSHIP AND CENTERLINE OF CONGRESS STREET.
 4. THE SURVEY AND MAP IS BASED UPON THE NATIONAL AMERICAN VERTICAL DATUM OF 1988 (NAVD83) AND THE NATIONAL HORIZONTAL DATUM OF 1983 (NAD83). ALL DISTANCES ARE DETERMINED FROM THIS DATUM.
 5. THE VERTICAL DATUM IS BASED UPON NATIONAL AMERICAN VERTICAL DATUM OF 1988 (NAVD83). ALL DISTANCES ARE DETERMINED FROM THIS DATUM.
 6. THE SURVEY AND MAP IS BASED UPON THE NATIONAL HORIZONTAL DATUM OF 1983 (NAD83). ALL DISTANCES ARE DETERMINED FROM THIS DATUM.
 7. THE SURVEY AND MAP IS BASED UPON THE NATIONAL HORIZONTAL DATUM OF 1983 (NAD83). ALL DISTANCES ARE DETERMINED FROM THIS DATUM.

MAP REFERENCE
 1. "CENTRAL GARDENS, EAST HARTFORD, CONNECTICUT, SCALE 1/4" = 100', DECEMBER, 1915," PREPARED BY C. H. GARDNER, INC. (LAST HARTFORD TOWN CLERK MAP #3).
 2. "EAST HARTFORD, CONNECTICUT, SCALE 1/4" = 100', DECEMBER, 1915," PREPARED BY C. H. GARDNER, INC. (LAST HARTFORD TOWN CLERK MAP #3).
 3. "MAP OF EAST HARTFORD, CONNECTICUT, SCALE 1/4" = 100', DECEMBER, 1915," PREPARED BY C. H. GARDNER, INC. (LAST HARTFORD TOWN CLERK MAP #3).
 4. "MAP OF EAST HARTFORD, CONNECTICUT, SCALE 1/4" = 100', DECEMBER, 1915," PREPARED BY C. H. GARDNER, INC. (LAST HARTFORD TOWN CLERK MAP #3).
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 7. "MAP OF EAST HARTFORD, CONNECTICUT, SCALE 1/4" = 100', DECEMBER, 1915," PREPARED BY C. H. GARDNER, INC. (LAST HARTFORD TOWN CLERK MAP #3).

LEGEND & ABBREVIATIONS

- MONUMENT (MNU)
- IRON PIN (IP)
- IRON ROD (IR)
- WALDOX (WO)
- UTILITY POLE
- WATER MAIN (WM)
- SEWER MAIN (SM)
- SEWER MANHOLE (SMH)
- WATER METER (WMT)
- WATER GATE VALVE (WG)
- GAS GATE VALVE (GG)
- HYDRANT (HYD)
- DECIDUOUS TREE
- SHRUB
- NON-FRUITING TREE
- BIT BOUNDARY
- AG ASPHALT GRADE
- AG CONCRETE GRADE
- RETAINING WALL
- CONCRETE CURB
- CONCRETE DRIVE
- NATURAL GAS LINE
- WATER LINE
- STORM DRAINAGE LINE
- PROPERTY BOUNDARY
- ADJUTER PROPERTY BOUNDARY
- EASTMENT
- STORAGE FENCE
- POCKET FENCE



Robert J. Park

MICROSOFT "TEAMS"

REAL ESTATE ACQUISITION AND DISPOSITION COMMITTEE

2022 JAN 11 AM 11:01

DECEMBER 22, 2021

TOWN CLERK
EAST HARTFORD

PRESENT Angie Parkinson, Temporary Chair; Councillors Awet Tsegai and Tom Rup
Via Teams

ALSO Michael Walsh, Mayor
Via Teams Rich Gentile, Assistant Corporation Counsel
John Lawlor, Public Works Director

CALL TO ORDER

Temporary Chair Parkinson called the meeting to order at 5:31 p.m.

NOMINATION OF OFFICERS

Chair:

MOTION By Awet Tsegai
seconded by Tom Rup
to **appoint Angie Parkinson as Chair**
of the Real Estate Acquisition & Disposition Committee.
Motion carried 3/0.

Secretary:

MOTION By Tom Rup
seconded by Angie Parkinson
to **appoint Awet Tsegai as Secretary**
of the Real Estate Acquisition & Disposition Committee
Motion carried 3/0.

ADOPTION OF RULES GOVERNING MEETINGS

MOTION By Awet Tsegai
seconded by Tom Rup
to **adopt** Robert's Rules of Order as the rules that shall govern
parliamentary procedure at all subcommittee meetings, with the exception
that (1) the Chair shall not be required to restate the motion of any
Council member unless requested by another Councillor, or when in the
discretion of the Chair, such restatement is necessary to avoid any
confusion as to the motion; and (2) where such rules are in conflict with
the provisions of the State Statutes, the Town Charter, or Town
Ordinances.
Motion carried 3/0.

ESTABLISHMENT OF MEETING DATES

MOTION By Awet Tsegai
seconded by Tom Rup
to **hold** meetings at the **call** of the Chair.
Motion carried 3/0.

STORAGE OF RECORDS

MOTION By Awet Tsegai
seconded by Tom Rup
to **store** records in the Town Council office.
Motion carried 3/0.

APPROVAL OF MINUTES

February 1, 2021 Meeting

MOTION By Awet Tsegai
seconded by Angie Parkinson
to **approve** the minutes of the February 1, 2021 meeting.
Motion carried 3/0.

OPPORTUNITY FOR RESIDENTS TO SPEAK

Claudette Miller, 91 Greenlawn Street, spoke to the Committee on 3 Hillside Avenue. See below.

To accommodate those present, the following motion was made.

MOTION By Awet Tsegai
seconded by Tom Rup
to **move** item 8.C. 3, entitled "3 Hillside Avenue" before
item 8. A. entitled "Acquisition of Applegate Lane".
Motion carried 3/0.

NEW BUSINESS

3 Hillside Avenue

Claudette Miller, 91 Greenlawn Street, spoke to the Committee on 3 Hillside Avenue. She is the widow of the owner, William Miller, who offered the land free of charge to the adjoining property owners, the town of East Hartford through former Mayor Leclerc, the Archdiocese of Hartford and the Manchester Land Trust. All refused the offer of this

property. Mrs. Miller is aware that the Town Council will also refuse the offer of this property. However, she requested that this committee recommend that the Town Council add that it is unusable property and that it not be taxed (assessed) as such.

John Lawlor, Public Works Director, opined that the town not accept this donation of property due to the risks of ownership that it presents, namely tree damage to adjoining property owners.

Rich Gentile, Assistant Corporation Counsel, cannot speak to the value of the property but did state that a phase I environmental study would have to be either performed or waived and the necessary title work would have to be completed through Probate Court.

MOTION By Tom Rup
seconded by Awet Tsegai
to **table** this matter to discuss further options.
Motion carried 3/0.

Acquisition of Applegate Lane

MOTION By Tom Rup
seconded by Awet Tsegai
That The Real Estate Acquisition and Disposition Committee recommends to the Town Council that, subject to C.G.S. 8-24 review by the Planning and Zoning Commission, it (a) approve the acquisition of the Property shown on the survey attached hereto shown as Private Right of Way to be acquired by the Town of East Hartford Area =1.40 +/- Acres (61,139 +/- S.F.) on a map entitled "Perimeter Survey Prepared for the Town of East Hartford Applegate Lane East Hartford Connecticut" dated 11/23/2021, comprising a portion of the property known as Applegate Lane, from the Estate of Abraham Gosman and/or his heirs, assigns or trustees, for (the sum of \$20,000 (the "Property") and (b) waive the requirements of Town Ordinances section 10-18(b) with respect to obtaining an appraisal of the Property and a Phase 1 Environmental Report on the Property, such waivers being in the best interests of the Town, given the fact that consideration is minimal and does not warrant the cost of an appraisal, and the Town has sufficient environmental background information on the Property given its recent acquisition of abutting property; and (c) schedule a special meeting to accept Applegate Lane as a public street/highway as required pursuant to Connecticut General Statutes section 13a-48, and accept Applegate Lane as a public street/highway.
Motion carried 3/0.

MOTION By Awet Tsegai
seconded by Tom Rup
The Real Estate Acquisition and Disposition Committee recommends to the Town Council that, subject to C.G.S. 8-24 review by the Planning and

Zoning Commission, it (a) approve the acquisition of the Property shown on the survey attached hereto as Private Right of Way to be acquired by the Town of East Hartford Area = 0.24 +/- Acres (13,353 +/- S.F.) and land to be acquired by the Town of East Hartford Area = .031 +/- Acres (10,289 +/- S.F.) as shown on a map entitled "Perimeter Survey Prepared for the Town of East Hartford Applegate Lane East Hartford Connecticut" dated 11/23/2021 comprising a portion of the property known as Applegate Lane and land abutting Applegate Lane, from Ansonia Acquisitions I, LLC for no cash, but other valuable considerations, (the "Property") and (b) waives the requirements of Town Ordinances section 10-18(b) with respect to obtaining an appraisal of the Property and a Phase 1 Environmental Report on the Property, such waivers being in the best interests of the Town, given the fact that there is no cash consideration and does not warrant the cost of an appraisal, and the Town has sufficient environmental background information on the Property given its recent acquisition of abutting property; and (c) schedule a special meeting to accept Applegate Lane as a public street/highway as required pursuant to Connecticut General Statutes section 13a-48, and accept Applegate Lane as a public street/highway.
Motion carried 3/0.

19/31 Margery Drive – Stub Road

MOTION By Tom Rup
seconded by Awet Tsegai
that this committee recommend **not** to convey the parcel of land between 19 and 31 Margery Drive – known as a stub road – to the adjacent property owners.
Motion carried 3/0.

OLD BUSINESS

Brookside Lane – Acceptance as a Town Road

Rich Gentile, Assistant Corporation Counsel, led a discussion on the reasons to accept Brookside Lane as a town road. The Town Council will schedule a special Meeting at the end of January to act on this issue.

Possible Sale or Discontinuance of Congress Street

MOTION By Awet Tsegai
seconded by Tom Rup
that this committee: (a) not seek bids with respect to the sale and transfer of an approximately one foot strip of land along Congress Street shown as "N/F TOWN OF EAST HARTFORD See Volume 574, page 247 (parcel 2)

' ± WIDE RESERVED STRIP ALONG CONGRESS STREET (320' Long) {314.24 Calculated}" on the attached map entitled "PLAN SHOWING ROADWAY DISCONTINUANCE OF CONGRESS STREET IN EAST HARTFORD CONNECTICUT APRIL 30, 2021, BSC GROUP" (the "Property"); (b) negotiate directly with Governor Street Partners LLC, an entity that owns properties abutting the Property and that is interested in acquiring the Property, ("Buyer"); (c) recommend that the Town Council waive the appraisal requirement set forth in Town Ordinances 10-19(c); and (d) recommend that the Town Council transfer the Property by Quit Claim Deed to Buyer for \$20,000, subject to Connecticut General Statutes 8-24 review and a section 7-163e hearing.

Motion carried 3/0.

MOTION By Tom Rup
seconded by Awet Tsegai

That this committee recommend that subject to Connecticut General Statutes 8-24 review, and compliance with the notice requirements of Connecticut General Statutes Section 13a-49 (a) (2), the Town Council vote to discontinue the road known as Congress Street, as shown on the attached map entitled " PLAN SHOWING ROADWAY DISCONTINUANCE OF CONGRESS STREET IN EAST HARTFORD CONNECTICUT APRIL 30, 2021, BSC GROUP," as a Town road.

Motion carried 3/0.

ADJOURNMENT

MOTION By Tom Rup
seconded by Awet Tsegai
to **adjourn** (6:51 p.m.)
Motion carried 3/0.

cc: Town Council
Mike Walsh, Mayor
Rich Gentile, Assistant Corporation Counsel
John Lawlor, Public Works Director

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EAST HARTFORD

740 Main Street
East Hartford, Connecticut 06108

(860) 291-7208

FAX (860) 291-7389

Sent To	<i>Lib Oil</i>
Street, Apt. No., or PO Box No.	<i>82 Cherry St</i>
City, State, ZIP+4	<i>EH 06108</i>

PS Form 3800, August 2006 See Reverse for Instructions

requested, and Regular Mail

February 2, 2022

Liberty Oil Equipment Co. Inc.
82 Cherry Street
East Hartford, CT. 06108
Attn: Gregory Ouellette, President

Re: Discontinuance of Congress Street (1 Congress Street)

Dear Mr. Ouellette:

You are receiving this notice because a portion of property that you own may bound on the Town road known as Congress Street. Please know that the East Hartford Town Council will meet in the Town Council Chambers (Town Hall, 2nd floor), 740 Main Street, East Hartford, Connecticut at 7:30 p.m. on March 15, 2022, for the purposes of discussing and voting on whether the Road should be discontinued as a Town road. By operation of law, after discontinuance, you may be deemed to own a portion of the discontinued roadway. You may speak at this meeting.

If you have any questions, you may contact Rich Gentile at 860-291-7217.

Very truly yours,


Richard F. Kehoe
Town Council Chair

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Total Postage & Fees	\$	

Sent To: *Governor St Partners*

Street, Apt. No.;
 or PO Box No. *17 Nelson St*

City, State, ZIP+4 *EH 06108*

PS Form 3800, August 2006 See Reverse for Instructions

EAST HARTFORD
 40 Main Street
 East Hartford, Connecticut 06108

(860) 291-7208
 FAX (860) 291-7389

February 2, 2022

Governor Street Partners, LLC.
 17 Nelson Street
 East Hartford, CT, 06108

Re: Discontinuance of Congress Street (re: 22 Lincoln Street, and property sometimes known as No. 48 Congress Street)

To Whom It May Concern:

You are receiving this notice because a portion of property that you own may bound on the Town road known as Congress Street. Please know that the East Hartford Town Council will meet in the Town Council Chambers (Town Hall, 2nd floor), 740 Main Street, East Hartford, Connecticut at 7:30 p.m. on March 15, 2022, for the purposes of discussing and voting on whether the Road should be discontinued as a Town road. By operation of law, after discontinuance, you may be deemed to own a portion of the discontinued roadway.

You may speak at this meeting. If you have any questions, you may contact Rich Gentile at 860-291-7217.

Very truly yours,



Richard F. Kehoe
 Town Council Chair

cc. Attorney Michael Reiner (by regular mail)

7011 2970 0001 7958 3877

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Sent To: *TOBH / Mayor*

Street, Apt. No., or PO Box No.

City, State, ZIP+4

PS Form 3800, August 2006 See Reverse for Instructions

EAST HARTFORD
 740 Main Street
 East Hartford, Connecticut 06108

(860) 291-7208
 FAX (860) 291-7389

Requested, and Regular Mail

Town of East Hartford
 740 Main Street
 East Hartford, CT, 06108
 Attn: Mayor Michael P. Walsh

Re: Discontinuance of Congress Street (re: property sometimes known as No. 48 Congress Street).

Dear Mayor Walsh:

You are receiving this notice because a portion of property that you own may bound on the Town road known as Congress Street. Please know that the East Hartford Town Council will meet in the Town Council Chambers (Town Hall, 2nd floor), 740 Main Street, East Hartford, Connecticut at 7:30 p.m. on March 15, 2022, for the purposes of discussing and voting on whether the Road should be discontinued as a Town road. By operation of law, after discontinuance, you may be deemed to own a portion of the discontinued roadway.

You may speak at this meeting. If you have any questions, you may contact Rich Gentile at 860-291-7217.

Very truly yours,

Richard F. Kehoe
 Richard F. Kehoe
 Town Council Chair

EAST HARTFORD TOWN COUNCIL

TOWN COUNCIL CHAMBERS

FEBRUARY 1, 2022

Robert J. Park

2022 FEB -7 AM 10:55

TOWN CLERK
EAST HARTFORD

PRESENT
IN CHAMBERS

Chair Richard F. Kehoe, Vice Chair Donald Bell, Jr., Majority Leader
Sebrina Wilson, Minority Leader John Morrison, Councillors Angela
Parkinson (via Teams), Awet Tsegai, Travis Simpson and Harry O.
Amadasun, Jr.

ABSENT

Councillor Thomas Rup

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:30 p.m. The Chair stated that this meeting was also available to the public through the "Teams" platform.

The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

AMENDMENTS TO THE AGENDA

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Mayor Walsh shared (1) that the town recently has hired 5 new employees to fill vacancies. (2) The Memorial Day Event is scheduled for May 30, 2022 at 10 a.m. (3) The Brian Aselton Snow Dash has been postponed to February 6, 2022 at 1:30 p.m. (4) The Town is offering free Rapid Covid-19 Tests through Express Diagnostics every Wednesday from 10 a.m.- 2 p.m. at St. Isaac Jogues Church (1 Community Street). (5) Free at-home Covid-19 tests can be ordered and shipped via the USPS, 1 order per residential address. (6) Positive Cases have declined down to 252 for the past week. (7) The East Hartford Public Library will host "Resilience 2," a new exhibit by local artist Georges Annan-Kingsley through March 3. (8) Student artwork is currently on display at Raymond Library in the Children's section (9) A "Living Room Conversation" on Race and Ethnicity will be held at the East Hartford Library on various dates in February. (10) East Hartford currently has the second highest diversity index in Connecticut according to Propel East Hartford and the East Hartford Black Caucus, and (11) Town Offices will be closed February 11 in observance of Lincoln's Birthday.

APPROVAL OF MINUTES

January 18, 2022 Regular Meeting

MOTION

By Sebrina Wilson
seconded by Awet Tsegai
to **approve** the minutes of the January 18, 2022 Regular Meeting.
Motion carried 8/0.

January 25, 2022 Special Meeting

MOTION By Sebrina Wilson
seconded by Harry Amadasun
to **approve** the minutes of the January 25, 2022 Special Meeting.
Motion carried 8/0.

MOTION By Harry Amadasun
seconded by John Morrison
to **amend** the previous motion to reflect that Councillor Harry Amadasun
was present at January 25, 2022 Special Meeting.
On Call of the Chair, the amended motion carried 8/0.

COMMUNICATIONS AND PETITIONS

Seagrave Pumper Disposal

Chair Kehoe shared that a notification of intent by the Mayor's Administration was received that detailed the disposing of a 2004 Seagrave Pumper fire engine as it is no longer suitable for Town use nor road-worthy. It will most likely be put up for sale or auction.

OLD BUSINESS

NEW BUSINESS

Adoption of Resolution to clarify Mayor Walsh's authority to execute Town agreements.

MOTION By Don Bell
seconded by John Morrison

to **adopt** the following resolution:

WHEREAS, pursuant to the Town Charter the Town Council periodically authorizes the Mayor to execute and enter into agreements, grant applications and other documents on behalf of the Town; and

WHEREAS, such authorizations frequently name the Mayor in office at the time of the authorization; and

WHEREAS, there are outstanding motions and resolutions authorizing Mayor Marcia A. Leclerc to execute and enter into specific agreements, grant applications and documents ("Documents") on behalf of the Town ("Outstanding Authorizations"); and

WHEREAS, some of these Documents were not ready for execution prior to the end of Mayor Leclerc's term of office; and

WHEREAS, the Council wants to clarify that the Outstanding Authorizations were intended to apply to the Office of the Mayor, and the individual holding that office, at the time of the execution of the Documents.

NOW THEREFORE, BE IT RESOLVED:

That the Town Council affirms that the Outstanding Authorizations authorize Mayor Michael P. Walsh to execute the Documents.

On call of the vote, motion carried 8/0.

Agreement Between Town of East Hartford and the East Hartford Police Officers' Association

Approval of the Collective Bargaining Agreement

MOTION By Don Bell
seconded by Awet Tsegai

to approve the collective bargaining agreement as ratified by the bargaining unit members on January 27, 2022 between the Town of East Hartford and the East Hartford Police Officers' Association which agreement is effective July 1, 2021 through June 30, 2025 and is outlined in and attached to a memo from Mayor Michael Walsh to Town Council Chair Richard Kehoe dated January 28, 2022.

Motion carried 8/0.

Once fully executed, a copy of this contract will follow these minutes.

Mayor Walsh provided background details of the Agreement and thanked the Police Officers for their support during the negotiation process. The Mayor then expressed gratitude to the East Hartford Police Department for their dedication and service.

Scott Sansom, Police Chief, thanked the union representation and town administration for their cooperation during the negotiation process.

Contingency Transfer

MOTION By Don Bell
seconded by Harry Amadasun, Jr.

to **approve** a contingency transfer for the fiscal year ending June 30, 2022 to provide a source of funds to settle the Collective Bargaining Agreement between the town of East Hartford and the East Hartford Police Officers' Association as follows:

FROM	Account Number	Name	Amount
	G9600-60201	Contingency Reserve-Contract Negotiations	<u>\$226,108</u>

TO	Account Number	Name	Amount
	G5203-60110	Permanent Services – Police	\$186,548
	G5203-60141	Overtime - Police	<u>\$39,560</u>
	TOTAL		<u>\$226,108</u>

Motion Carried 8/0.

Recommendation from Real Estate Acquisition and Disposition Committee: Congress Street

Sale of Property- 1 Foot Strip

MOTION By Angie Parkinson
seconded by Don Bell

to **waive** the appraisal requirement set forth in Town Ordinances 10-19(c) with respect to the sale of an approximately one foot strip of land along Congress Street shown as “N/F TOWN OF EAST HARTFORD See Volume 574, page 247 (parcel 2) 1’ + WIDE RESERVED STRIP ALONG CONGRESS STREET (320’Long) (314.24 Calculated)” on the attached map entitled “PLAN SHOWING ROADWAY DISCONTINUANCE OF CONGRESS STREET IN EAST HARTFORD CONNECTICUT APRIL 30, 2021, BSC GROUP”, which map will be filed in the East Hartford Town Clerk’s Office (the “Property”), the same being in the best interests of the Town given the fact that it is a diminutive parcel; and (ii) approve the sale of the Property by Quit Claim Deed, for the sum of \$20,000, to Governor Street Partners LLC.

Motion Carried 8/0.

Setting of Hearing Date- Discontinuance of Congress Street as a Town Highway

MOTION By Angie Parkinson
seconded by Don Bell

to **set** March 15th, at 7:30 pm, in the Town Council Chambers, 740 Main Street, East Hartford, Connecticut, during the regular Town Council meeting, as the date, time, and place to discuss and vote on whether Congress Street, as shown on a map entitled “PLAN SHOWING ROADWAY DISCONTINUANCE OF CONGRESS STREET IN EAST HARTFORD CONNECTICUT APRIL 30, 2021, BSC GROUP”, which map will be filed in the East Hartford Town Clerk’s Office, should be discontinued as a Town Road pursuant to the provisions of Connecticut General Statutes Section 13a-49.

Motion Carried 8/0.

Sale of 550-560 Burnside Avenue

MOTION By Angie Parkinson

seconded by Don Bell

Move, that after holding a public hearing as required under Connecticut General Statutes Section 7-163 (e), the East Hartford Town Council **rescind** the motion of October 19, 2021 with respect to the sale of 550-560 Burnside Avenue by the East Hartford Redevelopment Agency to Habitat for Humanity of North Central Connecticut, Inc. (f/k/a Hartford Area Habitat for Humanity, Inc.) ("Habitat") and hereby approves the sale of 550-560 Burnside Avenue by the East Hartford Redevelopment Agency to Habitat pursuant to the general terms and conditions of the attached purchase and sales agreement, as the same may be modified, as deemed reasonable and necessary by the Office of the Corporation Counsel, for the sum of \$100,000, said sales price being contingent on verification by the Town Administration that Habitat has plans in place to establish and fund an adequate reserve for improvements and repairs to common elements in Habitat's proposed common interest ownership development.

Motion Carried 8/0.

A copy of the public offering statement, declaration and sales contract will follow these minutes.

Board and Commission Appointments

MOTION By Harry Amadasun, Jr.
seconded by Don Bell
to **approve** the following appointments:

Board of Assessment and Appeals (3-year term):

Adam Gagnon 35 Overbrook Dr 12/23

Commission on Culture and Fine Arts (5-year term):

Thomas Lumpkin 1325 Burnside Ave 12/24

Tamara Churcho 43 Bantle Road 12/23

Economic Development Commission (3-year term):

Erwin Hurst 118 Oxford Drive 12/22

Motion Carried 8/0.

Reallocation of ARPA Funding

MOTION By Harry Amadasun, Jr.
seconded by Awet Tsegai

to **adopt** the following resolution:

WHEREAS; the U.S. Department of the Treasury has allocated \$24,561,068 in American Rescue Plan Act (ARPA) funds to the Town of East Hartford; and

WHEREAS; the funds are to be expended on projects and government services related to preventing, preparing for and responding to conditions created or exacerbated by the COVID-19 pandemic; and

WHEREAS; the Town wishes to revise the project allocations previously approved by the East Hartford Town Council,

NOW THEREFORE LET IT BE RESOLVED; that Town Council resolutions concerning the appropriation and release of American Rescue Plan Act (ARPA) funds passed on August 17, 2021; October 5, 2021; and October 19, 2021 are hereby rescinded, and;

AND LET IT BE FURTHER RESOLVED; that the Town Council approves and adopts the following appropriation of ARPA funds:

1. Renovation of North End Community Center	\$ 1,865,000
2. COVID Other Public Health Services	\$ 200,000
3. Meal Program Senior Center	\$ 800,000
4. Expansion of the Community Garden and Greenhouse	\$ 75,000
5. Digital Inclusion Project Manager	\$ 100,000
6. East Hartford Connects: Services	\$ 800,000
7. East Hartford Connects: Summer Youth Employment	\$ 800,000
8. Interval House	\$ 100,000
9. East Hartford Interfaith Ministries	\$ 100,000
10. Support for the Arts in East Hartford	\$ 200,000
11. Renovation & ADA Accessibility – Wickham Library	\$ 3,500,000
12. Creation of Police and Youth Services Violence Prevention Program	\$ 250,000
13. Police and Social Worker Response Pilot	\$ 250,000
14. Goodwin U Storm Water Management Repair and Replace	\$ 900,000
15. Technology Upgrades	\$ 500,000
16. Administrative Expenses	\$ 219,017
17. Expansion of Staff for Senior Center Programs & Services & Part-time Staff	\$ 200,000
18. Public Safety Garage	\$ 1,422,051
19. Repairs Historic Buildings	\$ 1,500,000
20. Town Hall Improvements	\$ 1,500,000
21. Town Hall HVAC Replacement	\$ 3,500,000
22. McAuliffe Railroad Crossing	\$ 500,000
23. COVID-19 Response Retroactive Pay: East Hartford Police Officers' Association	\$ 125,000
24. COVID-19 Response Retroactive Pay: Local 1174, Council 4, AFSCME, AFL-CIO	\$ 210,000

Specific expenditures under the following appropriations are subject to Town Council review and approval:

25. Other Nonprofits	\$ 500,000
26. Investment in Local Development	\$ 4,445,000
	\$24,561,068

AND LET IT BE FURTHER RESOLVED; that Michael P. Walsh, Mayor of the Town of East Hartford, is authorized to application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by the U.S. Department of the Treasury as they pertain to this ARPA grant.

On call of the vote, motion carried 8/0.

Connecticut Department of Education ARPA Grant Application for Youth Services Program

MOTION By Harry Amadasun, Jr.
seconded by Travis Simpson

to **adopt** the following resolution:

WHEREAS; the East Hartford Youth Services Department was allocated a state Department of Education American Rescue Plan Act (ARPA) grant of \$200,000 in the Connecticut State Budget for FY 2022 and FY 2023, and

WHEREAS; the Town wishes to use these funds for the development of an East Hartford Youth Center,

NOW THEREFORE LET IT BE RESOLVED; that Michael P. Walsh, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by the state Department of Education as they pertain to this state ARPA grant.

On call of the vote, motion carried 8/0.

Amusement Permits

MOTION By Awet Tsegai
seconded by Travis Simpson
to **approve** the outdoor amusement permit application entitled "RiMaConn Relay" as submitted by Josh Miller, Vice President and Race Director, for the Hartford Marathon Foundation, to conduct a team relay event to complete a 95 mile trek from Lincoln, Rhode Island to Hartford, Connecticut using the East Coast Greenway on Saturday, August 27th 2022 from 5:00pm to 9:30pm; subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its agencies.

Motion Carried 8/0.

MOTION By Awet Tsegai
seconded by John Morrison
to **approve** the outdoor amusement permit entitled "Eversource Hartford Marathon – 2022" submitted by Josh Miller, Vice President and Race Director for the Hartford Marathon Foundation to conduct a marathon, road races and outdoor musical entertainment with volunteers and several thousand spectators and runners on Saturday, October 8, 2022 from 7:30AM to 1:30PM, with music between the hours of 9AM and 1:30PM, subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its agencies.

Motion Carried 8/0.

Referral to Ordinance Subcommittee- Revision regarding Food Truck Operation

MOTION By Sebrina Wilson
seconded by John Morrison
to **refer** revised ordinances 8-14, 8-24 and Chapter 12: Food and Food Establishments, concerning Food Truck operation in the Town to the Ordinance Committee.

Motion carried 8/0.

Referral to Real Estate Acquisition and Disposition Committee- 1437-1439 Main Street

MOTION By Angie Parkinson
seconded by John Morrison
to **refer** 1437-1439 Main Street to the Real Estate Acquisition and Disposition Subcommittee for possible disposition to the abutting property owner at 1429-1431 Main Street.

Motion carried 8/0.

Willow Brook Pond Easement Subordination: Council Acting as Committee of the Whole

MOTION By Angie Parkinson
seconded by Travis Simpson

Move: That the Town Council, acting as a Committee of the Whole for the Real Estate Acquisition and Disposition Committee, **authorize** Mayor Michael P. Walsh to execute a "Certification of Agreement to Subordinate an Interest to an Environmental Land Use Restriction" and "Subordination," in the general form attached hereto, with such non-material changes as the Office of Corporation Counsel deems necessary and appropriate, through which the Town will subordinate (i) a certain easement granted by Joseph J. Peltz and J. H. Tichenor to the Town dated April 3, 1951 and recorded April 18, 1951 in Volume 173, Page 509 of the East Hartford Land Records; and (ii) a certain easement granted by Stone and Goldberg

Associates to the Town dated November 20, 1979 and recorded November 30, 1979 in Volume 715, Page 280 of the East Hartford Land Records, to the lien and operation of a Declaration of Environmental Land Use Restrictions to be executed between the State of Connecticut, Department of Energy and Environmental Protection and Raytheon Technologies Corporation.

Motion carried 8/0.

OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

COUNCIL ACTION ON EXECUTIVE SESSION MATTERS

MOTION By Sebrina Wilson
seconded by Awet Tsegai

move that, to **accept** the recommendation of Corporation Counsel to fully and finally settle the pending workers' compensation claim of former Town employee, Brian Harvill, for a total sum of \$15,000.00.

Motion carried 7/0 (Abstain- Parkinson)

MOTION By Sebrina Wilson
seconded by John Morrison

move that, to **accept** the recommendation of Corporation Counsel to fully and finally settle the pending workers' compensation claims of former East Hartford Board of Education employee, Merry Oliver, for a total sum of \$2,500.00.

Motion carried 7/0 (Abstain- Parkinson)

MOTION By Sebrina Wilson
seconded by Awet Tsegai

move that, to **accept** the recommendation of Corporation Counsel to fully and finally settle the pending Federal Court action known as Gandhi Arias and Dillinger Arias v. Town of East Hartford, Et al., Docket No. 3:20-CV-00895(JCH), for a total sum of \$40,000.00.

Motion carried 7/0 (Abstain- Parkinson)

OPPORTUNITY FOR RESIDENTS TO SPEAK

Councillor Amadasun wished all a happy Black History Month and wished his mother a happy birthday.

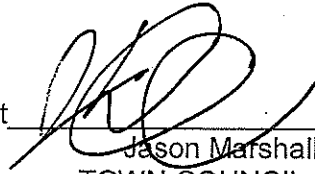
Councillor Bell acknowledged the recent passing of his father Donald Bell Sr. and thanked the council for their support.

ADJOURNMENT

MOTION By John Morrison
seconded by Don Bell
to **adjourn** 9:07.
Motion carried 8/0.

The Chair announced that the next scheduled meeting of the Town Council would be February 15, 2022.

Attest



Jason Marshall
TOWN COUNCIL CLERK

OFFICE OF THE
TOWN COUNCIL

TOWN OF EAST HARTFORD
740 Main Street
East Hartford, Connecticut 06108

(860) 291-7208

FAX (860) 291-7389

March 16, 2022

Governor Street Partners, LLC
17 Nelson Street
East Hartford CT 06108

RE: Discontinuance of Congress Street (re: 22 Lincoln Street, and property sometimes known as No. 48 Congress Street)

To Whom It May Concern:

This is to notify you that the East Hartford Town Council voted at its March 15, 2022 meeting to discontinue the road known as Congress Street (the "Road"), a portion of which may bound on your property. A notice of the Town Council's vote to discontinue the road will be filed tomorrow, March 17, 2022, on the East Hartford Land Records.

Pursuant to State Statute (Connecticut General Statutes Section 13-49(a)(4)) if you believe you are aggrieved by this discontinuance, you have the right to appeal to the Connecticut Superior Court, Judicial District of Hartford, within 120 days from the date the notice referenced above is recorded.

Very truly yours,

Richard F. Kehoe, Chair
East Hartford Town Council

C: Michael Reiner, Esq.

OFFICE OF THE
TOWN COUNCIL

TOWN OF EAST HARTFORD

740 Main Street
East Hartford, Connecticut 06108

(860) 291-7208

FAX (860) 291-7389

March 16, 2022

Liberty Oil Equipment Co., Inc.
82 Cherry Street
East Hartford CT 06108

ATTN: Gregory Ouellette, President

RE: Discontinuance of Congress Street (re: 1 Congress Street)

Dear Mr. Ouellette:

This is to notify you that the East Hartford Town Council voted at its March 15, 2022 meeting to discontinue the road known as Congress Street (the "Road"), a portion of which may bound on your property. A notice of the Town Council's vote to discontinue the road will be filed tomorrow, March 17, 2022, on the East Hartford Land Records.

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Richard F. Kehoe, Chair
East Hartford Town Council

OFFICE OF THE
TOWN COUNCIL

TOWN OF EAST HARTFORD

740 Main Street

East Hartford, Connecticut 06108

(860) 291-7208

FAX (860) 291-7389

March 16, 2022

CERTIFIED MAIL, RETURN RECEIPT REQUESTED

Liberty Oil Equipment Co., Inc.
82 Cherry Street
East Hartford CT 06108

ATTN: Gregory Ouellette, President

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Very truly yours,

Richard F. Kehoe, Chair
East Hartford Town Council

TOWN OF EAST HARTFORD
740 Main Street
East Hartford, Connecticut 06108

March 16, 2022

CERTIFIED MAIL, RETURN RECEIPT REQUESTED

Governor Street Partners, LLC
17 Nelson Street
East Hartford CT 06108

RE: Discontinuance of Congress Street (re: 22 Lincoln Street, and property sometimes known as No. 48 Congress Street)

To Whom It May Concern:

This is to notify you that the East Hartford Town Council voted at its March 15, 2022 meeting to discontinue the road known as Congress Street (the "Road"), a portion of which may bound on your property. A notice of the Town Council's vote to discontinue the road will be filed tomorrow, March 17, 2022, on the East Hartford Land Records.

Pursuant to State Statute (Connecticut General Statutes Section 13-49(a)(4)) if you believe you are aggrieved by this discontinuance, you have the right to appeal to the Connecticut Superior Court, Judicial District of Hartford, within 120 days from the date the notice referenced above is recorded.

Very truly yours,

Richard F. Kehoe, Chair
East Hartford Town Council

C: Michael Reiner, Esq.

Please record and return to:

Office of the Corporation Counsel
Town of East Hartford
740 Main Street
East Hartford, CT 06108

Notice for Land Records Pursuant to Connecticut General Statutes Section 13a-49(a)(3)

Discontinuance of Highways or Private Ways

CONGRESS STREET

At a meeting duly noticed and held on March 15, 2022, the Town Council of the Town of East Hartford voted to discontinue the Town road known as Congress Street, as shown on a map entitled "PLAN SHOWING ROADWAY DISCONTINUANCE OF CONGRESS STREET IN EAST HARTFORD CONNECTICUT APRIL 30, 2021, BSC GROUP", which map is on file in the East Hartford Town Clerk's Office. The Road was discontinued pursuant to the provisions of Connecticut General Statutes Section 13a-49.

Notice required under Connecticut General Statutes Section 13a-49(a)(2), concerning the meeting to discontinue the Road, and notice required under Connecticut General Statutes Section 13a-49(a)(3) concerning the vote to approve the discontinuance of the Road, was sent to the following owners of the following three (3) properties:

- **Property:** 1 Congress Street

Owner: Liberty Oil Equipment CO., INC.

Assessor's Information: Map Lot—5-80, Parcel ID—3267

- **Property:** 22 Lincoln Street

Owner: Governor Street Partners, LLC.

Assessor's Information: Map Lot—5-33, Parcel ID—8173

- **Property:** Property sometimes known as Lot No. 48 Congress Street

CURRENT Owner: Governor Street Partners, LLC.

FORMER Owner : Town of East Hartford: (received notice under Connecticut General Statutes Section 13a-49(a)(2), concerning the meeting to discontinue the Road, which was held before conveyance of the property to Governor Street Partners, LLC.)

Assessor's Information: None. This property is not shown on Assessor's map. Reference is made to a Judgement of Foreclosure in favor of the Town of East Hartford recorded in Volume 574 and Page 247, Property Number 2, and deed to Governor Street Partners, LLC recorded on February 22, 2022, in Volume 4078 at Page 339, of the East Hartford Land Records

Signed this ____ day of March, 2022

Witness:

East Hartford Town Council

X _____

Donald James Bell, Jr.

X _____

Name:

By _____

Richard F. Kehoe

It's Chairman

State of Connecticut:

ss: East Hartford

County of Hartford:

On this ____ day of March, 2022, before me, the undersigned officer, appeared Richard F. Kehoe, Chairman of the East Hartford Town Council, known to me, and acknowledged that he executed this notice as his Free Act and Deed and the Free Act and Deed of the East Hartford Town Council.

Donald James Bell, Jr.
Commissioner of the Superior Court

PUBLIC MEETING

VOTE ON DISCONTINUANCE OF

**AS A TOWN ROAD
BEFORE THE
TOWN OF EAST HARTFORD
TOWN COUNCIL**

TIME: 7:30 PM

DATE: 03-15-22

PLACE: TOWN HALL COUNCIL CHAMBERS

**FOR INFO. CALL
860-291-7208**

PUBLIC MEETING

VOTE ON DISCONTINUANCE OF

**AS A TOWN ROAD
BEFORE THE
TOWN OF EAST HARTFORD
TOWN COUNCIL**

TIME: 7:30 PM

DATE: 03-15-22

PLACE: TOWN HALL COUNCIL CHAMBERS

**FOR INFO. CALL
860-291-7208**



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: March 4, 2022
TO: Richard F. Kehoe, Chair
FROM: Mayor Michael P. Walsh
RE: RESOLUTION: Request for Council Action as Committee of the Whole – St. Isaac Jogues
Lease – Parking Area

Please consider the enclosed request from Grant Manager Paul O'Sullivan to approve the draft lease with the North American Martyrs Parish. The current lease expires on April 1, 2022.

North American Martyrs Parish, formerly St. Isaac Jogues, has leased a parcel of land (0.6488 acres) on the corner of Community Street and Home Terrace as a paved parking lot from the Town of East Hartford since 1967. The fee for this use has been \$1 per year and the church maintains the lot and provides us with insurance protection.

Please place this item on the Town Council agenda for the March 15, 2022 meeting. I recommend that the Town Council approve the lease as submitted.

C: E. Buckheit, Development Director
P. O'Sullivan, Grants Manager

AGREEMENT

THIS AGREEMENT, made and concluded this ____ day of March, 2022, by and between the TOWN OF EAST HARTFORD, a Municipal Corporation organized and existing under the laws of the State of Connecticut, and having its territorial limits within the County of Hartford in said State, and NORTH AMERICAN MARTYRS PARISH CORPORATION of East Hartford, a Corporation organized and existing under the laws of the State of Connecticut, and being located in said Town of East Hartford, County of Hartford and State of Connecticut;

WHEREAS, the said Town of East Hartford is the owner of a certain parcel of land located in said Town of East Hartford, being shown as Parcel Number 183 on Page 1 of a certain map, plan, or drawing consisting of 8 pages entitled "Subdivision Map, East Hartford, Hartford County, Connecticut, Payne, Keefe & Neilan, Architects- Engineers, New London, Connecticut, August 12, 1957, Project Conn.-6024", which map or plan is on file in the Land Records of the said Town of East Hartford;

NOW, THEREFORE, in consideration of One (\$1.00) Dollar and other valuable considerations received by the said Town of East Hartford, the said Town of East Hartford, for itself, its successors and assigns, hereby grants to the said North American Martyrs Parish Corporation of East Hartford the right to use the above described premises for the parking of automobiles and such other uses incidental to the operation of its Church services provided, however, that said premises shall be available to the public for the purpose of parking of automobiles at all other times. This grant of use may be transferred or assigned by the North American Martyrs Parish Corporation of East Hartford to Saint Isaac Jogues Ghanaian Catholic Parish Corporation (Assignee). Any other assignments will require the approval of the Town. Should Assignee cease to operate St. Isaac's Jogues church under its Agreement with North American Martyrs Parish Corporation, the right to assign this lease to Assignee shall immediately terminate.

The granting of this license is in furtherance of the public use of said parcel of land and the parties hereto agree the granting of this license does not and is not intended to violate the restrictive covenants contained in a Deed, dated September 3, 1957, wherein the United States of America, acting through the Public Housing Administration, a constituent unit of the Housing and Home Finance Agency, is the Releasor and the said Town of East Hartford is the Releasee, which Deed is recorded in Volume 268, Page 515 of the Land Records of the said Town of East Hartford, to which reference may be had, and in the event it should ever be claimed the land is being used by virtue of the license herein granted in a manner which conflicts with the restrictive covenants contained in the Deed by which the licensor herein acquired title, then this Agreement shall be null and void and the license herein granted shall end and expire without further acts on the part of either party.

The undersigned agrees to maintain a \$500,000 per occurrence general liability insurance policy and to defend, indemnify and save harmless the Town of East Hartford from any claims of loss or liability to persons or property, injuries, damages, including reasonable attorney and litigation fees arising out of negligent actions or omissions by North American Martyrs Parish of East Hartford or its officers, agents or church invitees relative to their use/utilization of the described property; or its assignee, St. Isaac Jogues Ghanaian Catholic Parish, its officers, agents or church invitees relative to their use/utilization of the described property. North American Martyrs Parish Corporation of East Hartford further undertakes to indemnify the Town of East

Hartford for any damage to its property occurring in connection with the use of this parcel caused by the negligent acts or omissions of North American Martyrs Parish Corporation's officers, agents or church invitees. Said general liability policy shall name and endorse onto the policy the Town of East Hartford, its agents, officials, volunteers and employees as additional insureds in regards to liabilities arising from use of the parcel.

The undersigned also agrees that Assignee will obtain insurance coverages with additional insureds as set forth above.

Normal maintenance such as sweeping or plowing of snow shall be the responsibility of the North American Martyrs Parish Corporation. Such responsibility may be assigned to Assignee but to no other party.

Unless this license shall terminate by the provisions herein contained, or by operation of law, it shall continue to the ____ day of April, 2025.

IN WITNESS WHEREOF, the parties hereto, acting herein by their agents, duly authorized, have set their hands and seals on the day and year first above mentioned.

In the presence of:

TOWN OF EAST HARTFORD

Witness #1 – Signature

By _____
Michael P. Walsh, its Mayor
And Duly Authorized Agent

Witness #1 – Printed Name

Witness #2 – Signature

Witness #2 – Printed Name

**NORTH AMERICAN MARTYRS
PARISH CORPORATION**

Witness #1 – Signature

By _____
Rev. Timothy E. Ryan, its Treasurer
And Duly Authorized Agent

Witness #1 – Printed Name

Witness #2 – Signature

Witness #2 – Printed Name



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: March 4, 2022
TO: Richard F. Kehoe, Chair
FROM: Mayor Michael P. Walsh
RE: RESOLUTION: Application to AARP for a 2022 Community Challenge Grant

The Town of East Hartford is looking to apply to AARP for a 2022 Community Challenge Grant. The grant amount is to be determined, but the funds are meant to improve housing, transportation, public space and other community amenities.

East Hartford plans to partner with Riverfront Recapture for improvement at the Great River Park.

Please place this item on the Town Council agenda for the March 15, 2022 meeting. I recommend that the Town Council approve the resolution as submitted.

C: E. Buckheit, Development Director
P. O'Sullivan, Grants Manager

TOWN COUNCIL RESOLUTION
GRANT INFORMATION FORM

Grant Description: 2022 AARP Community Challenge Grant

Funder: AARP

Grant Amount: To be determined

Frequency: One time Annual Biennial Other _____

First year received:	<u>N/A</u>		
Last 3 years received:	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Funding level by year:	<u>\$ N/A</u>	<u>\$ N/A</u>	<u>\$ N/A</u>

Is a local match required? Yes No

If yes, how much? Not applicable

From which account? Not applicable

Grant purpose: Provides small grants to fund quick-action projects that can help communities become more livable for people of all ages.

Results achieved: Applications will be accepted for projects to improve public spaces, housing, transportation and civic engagement; support diversity, equity and inclusion; build engagement for programs under new federal laws; and pursue innovative ideas that support people age 50 or older.

Duration of grant: Projects must be completed by November 30, 2022


Status of application: Under development

Meeting attendee: TBA

Comments: None



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: March 8, 2022
TO: Richard F. Kehoe, Chair
FROM: Mayor Michael P. Walsh 
RE: RESOLUTION: Historic Document Preservation Grant

The Town of East Hartford is once again eligible to receive \$7,500.00 through the Public Records Administration of the Connecticut State Library. The town has been a recipient of this non-competitive grant for nineteen years. No matching funds are required.

Grant funds will be used to continue to re-index Grantee/Grantor books from paper into our current computer searchable system. Currently, the records date back to April 12, 1961, volume 323. This grant will allow the conversion of additional 2,728 records, bringing online searches to approximately June 1960, volume 310.

Please place this information on the agenda for the March 15th, 2022 meeting. I recommend that the Town Council approve this request as submitted.

Thank you.

C: R. Pasek, Town Clerk
P. O'Sullivan, Grants Manager

**OWN OF EAST HARTFORD
TOWN CLERK'S OFFICE
MEMORANDUM**

DATE: March 1, 2022

TO: Mayor, Michael P. Walsh

FROM: Town Clerk, Robert J. Pasek

CC: Grants Administrator, Paul O'Sullivan

RE: Referral to Council – Historic Document Preservation Grant

Public Act 00-146 “An Act Concerning Real Estate Filings and the Preservation of Historic Documents”, established an account to support the costs of preservation and management of historic documents. This Public Act allows an extra Three dollar charge per land record document recorded by the Town Clerk. Two dollars is returned to the State. The Town receives One dollar for each recording.

For the twentieth year, in a row East Hartford is eligible to receive this non-competitive grant from the Public Records Administration of the Connecticut State Library. This year the grant award is in the amount of \$7,500.00.

I am recommending that the Town continue to use these grant funds to convert paper indexes and land records stored on microfilmed pages to digital images. Currently the images available on our computer system date back to April 12, 1961, volume 323. This grant will allow the conversion of an additional 2,728 images bringing on line searches to approximately June 1960, volume 310. These digital images will then be linked to our land record index; allowing title searchers, the public, and staff the ability to view and print the document from the internet or from the office without having to remove the volume from the vault. This will save the volumes from the wear and tear of being copied, save the staff the time and energy of having to stop what they are doing to help make copies, and give the public the convenience of viewing and copying a document from their home computer for a fee.

No matching funds are required under this program. A final report on the work performed is the only requirement for receiving these funds.

I am requesting that the attached Resolution be placed on the March 15, 2022 Agenda of the Town Council. The Resolution authorizes you, as Mayor, to make application and contract with the Connecticut State Library to receive this funding for the Town.

I, Jason Marshall, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 15th day of March, 2022.

R E S O L U T I O N

WHEREAS; The Public Records Administration of the Connecticut State Library offers a non-competitive grant each year to the Town Clerk's Office and

WHEREAS the grant for the fiscal year of 2023, is in the amount of \$7,500.00 and

WHEREAS said grant supports the preservation of Historic Documents in the Town Clerk's Office,

NOW THEREFORE LET IT BE RESOLVED; that Michael P. Walsh, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by the Connecticut State Library Public Records Administrator as they pertain to this Historic Documents Preservation Program.

AND I DO CERTIFY that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

IN WITNESS WHEREOF, I do hereunto set my hand and affix the corporate seal of said Town of East Hartford the 16th day of March, 2022.

Seal

Signed: _____
Jason Marshall, Council Clerk

NARRATIVE DESCRIPTION: TARGETED GRANT FY 2023, CYCLE 1
TOWN OF EAST HARTFORD

- 1. Describe the project(s). Identify the specific records involved (including type of records, volume numbers and dates), what will be done, and why.** Answer; East Hartford would use the \$7,500.00 grant funds to convert 2,728 microfilmed pages to digital images. Currently the images available on our computer system date back to August 19, 1961, volume 323. This grant will allow the images availability to go back to approximately June, 1960, volume 310. Kofile, East Hartford's current records service provider will link those images to our land record index allowing title searchers, the public and staff the ability to view and print the document without having to remove the volume from the vault. This will save the volume from the wear and tear of copying, save the staff the time and energy of having to stop what they are doing to help make copies, and give the public the convenience of not having to copy from the volume and the ability for a wider search range for their own computers.
- 2. Identify the vendors and/or town personnel. Include their assigned duties and the timeframe for completing the work.** Answer: Kofile, will convert our Land Record Book microfilm pages to digitized images, linking them to our land records index and loading them onto our Town Fusion search system. This will create single source accountability for all microfilm and images conversion services. This process should take approximately 26 weeks to complete.
- 3. Describe what the municipality hopes to accomplish with the grant. Indicate how the project(s) will impact the records, the office and the municipality.** Answer: The Town of East Hartford offers title searchers the ability to work remotely with online searching and printing; adding additional records to the currently indexed images brings us closer to achieving our goal of having 100 percent of our land records available online. The staff would be freed from having to stop what they are doing to help make copies, thus giving them additional time to complete their other responsibilities and the volumes would be handled less, sparing them the stress of continuously being copied.
- 4. Provide a detailed budget.** Answer: The conversion of the microfilmed pages to digital images and loading them onto the land record index is \$2.75 per image. The \$7,500.00 grant would make an additional 2,728 images and indexes viewable and printable from a computer.



DALLAS NV
 VT NC

GA
 SERVICES (PFA)

1540579

Receipt/SO No.

Contract SO No.

SALES ORDER RECEIPT

OPPORTUNITY No.: **p312060**

DATE: **Feb 17, 2022** REVISION DATE:

REP: **Bob Gerencser** ACCOUNTING ONLY CUSTOMER No.:

PROJECT TERM

CONTRACT/AGREEMENT: YES NO PHASE: /

START DATE: DEADLINE:

CLIENT INFORMATION

CLIENT: **East Hartford, CT Town Clerk**

PO No.: TxSmartBuy PO:

CONTACT: **Robert J. Pasek**

PHONE: **860-291-7230** FAX:

EMAIL: **rpasek@easthartfordct.gov**

BILL: **Town Clerk**

Town Hall, 740 Main Street

East Hartford, CT 06108-3114

SHIP TO: **Load on customer's Town Fusion system.**

Same as above.

PURCHASING VEHICLE

None

TXMAS-18-3602
Texas Only (Based on Navara RFP)

EXPIRED // TXMAS-13-36010
Texas Only (Based on Kofile GSA5)

Other, specify: **CT Grant**
Contract/RFP No., etc.

GSA 70: GS-35F-275AA
Federal Purchase

GSA 70: GS-35F-275AA
COOP-PURCH: State or Local Gov.

LVA Records Grant
Library of Virginia

DIGITIZATION SPECIFICATIONS

IMAGE: Yes No Resol. TIFF PDF

FILM: Yes No 16 mm 35 mm

Vault Storage: Yes No # DUPS.

INDEX: Yes No Full ID Format to Load
 QL Full QL Lite

PROJECT INVENTORY			
QTY	DESCRIPTION	UNIT PRICE	ESTIMATED COST
2,728	From microfilm in storage, back index & convert film to digital images of customers Grantor/Grantee land records beginning with the last document on Town Fusion system working back in time until funding is exhausted. When completed, link and load on customer's Town Fusion system.	\$2.75	\$7,502.00
	Do not printout until advised by customer.		
	This is a continuation of previous orders, use same index specifications as provided by customer.		

SPECIAL INSTRUCTIONS

This is a CT Grant funded project and must be completed and billed prior to 6/1/23.

INTERNAL TOTAL:

PROPOSAL TOTAL: **\$7,502.00**

SHELVING: YES NO Unit(s):

CABINETS: YES NO Unit(s):

Style: Color:

COMPANY BREAKOUTS

PRESERVATION:

SHELVING/CABINETS:

IMAGING:

INDEXING:

SYSTEM:

CONTRACT FEE:
[TXMAS 2.23375% / CGA 0.75%]

TAXES [e.g. Calif.]:
[Inclu. % Rate & Date Pulled]

B/A PHOTOS: YES NO RETURN ORIGINAL BINDER/SHUCK: YES NO

BINDER SPECIFICATIONS

Material: Color:

SEAL: Custom None TX Star

DEDICATION LABEL NAMES

Same as previous order.

APPLICATION
TARGETED GRANT FY 2023
 Historic Documents Preservation Program
 Connecticut Municipalities
 GP-001 (rev. 1/2022)



STATE OF CONNECTICUT
 Connecticut State Library
 PUBLIC RECORDS ADMINISTRATOR
 231 Capitol Ave., Hartford, CT 06106

This form may be completed and printed for submission at <https://ctstatelibrary.org/publicrecords/hdpp>

Name of Municipality: **Town of East Hartford**
Use full municipality name, ie 'Town of _____' or 'City of _____'

Name of Municipal CEO: **Michael P. Walsh** **Title:** **Mayor**

Phone with Area Code: 860-291-7201

Email: mwalsh@easthartfordct.gov

Name of Town Clerk: **Robert J. Pasek** **Title:** **Town Clerk**

Phone with Area Code: 860-291-7235

Email: rpasek@easthartfordct.gov **Check if Designated Applicant:**

TC Mailing Address: 740 Main Street, East Hartford, CT 06108

MCEO Address if Different:

Grant Application Deadline: Cycle 1: April 30, 2022 Cycle 2: September 30, 2022

Grant Contract Period: The contract period begins after July 1, 2022 AND receipt of the fully executed contract. Grant projects must be completed and funds expended by June 30, 2023.

Maximum Grant Allowed:

\$5,500	Small Municipality	Population less than 20,000
\$7,500	Medium Municipality	Population between 20,000 and 69,999
\$10,500	Large Municipality	Population of 70,000 or greater

Amount Requested: \$ 7,500.00

Grant Category(ies):

<input type="checkbox"/> Inventory and Planning	<input checked="" type="checkbox"/> Organization and Indexing
<input type="checkbox"/> Program Development	<input type="checkbox"/> Storage and Facilities
<input type="checkbox"/> Preservation/Conservation	

See Page 6 of the Guidelines for Category descriptions.

Budget Summary	Grant Funds (A)	Local Funds (B)	Total Funds (A+B)
1. Consultants/Vendors (Total cost for all consultants and vendors)	\$ 7,500.00	\$ 2.00	\$ 7502.00
2. Equipment (Total cost for eligible items, i.e. shelving)	\$	\$	\$
3. Supplies (Total cost for eligible items, i.e. archival supplies)	\$	\$	\$
4. Town Personnel Costs (Total cost for all town personnel)	¹ \$	² \$	\$
5. Other (Please specify on a separate sheet; rarely used)	\$	\$	\$
6. TOTAL	\$	\$	\$ 7502.00

¹ Base pay only for personnel hired directly by the municipality for the grant project. Consultant/vendor costs should be listed on Line 1.
² Personnel taxes, benefits and any overtime must be paid by the municipality.

Narrative Page & Supporting Documents

Answer on an attached page. **Number each question and answer.** If applying for more than one project, questions 1 through 3 must address each project **separately** and be numbered separately, i.e., 1a and 1b, 2a and 2b, 3a and 3b.

Answers should be provided in the applicant's own words, not by referencing the vendor's proposal.

- 1. Describe the project.** State what will be done and why. In addition, for **records projects**, identify the specific records, including date ranges. For **conservation projects**, also address microfilming – see Guidelines booklet for instructions under Preservation/Conservation on **Page 9**.
- 2. Provide vendor/personnel info & timeframe.** For **vendors**, identify the company and the timeframe for completing the work within the grant period. For **town personnel** – see Guidelines booklet for instructions under Town Personnel Costs on **Page 12**.
- 3. State what will be accomplished.** Explain how the project will impact the records, the office and/or the municipality.
- 4. Provide a detailed budget.** If applying for only **one** project with one vendor – **omit** this question. If applying for more than one project – show the **detail** for each line item listed on page 1 of the Application (Consultants/Vendors, Equipment, Supplies, and Town Personnel Costs) and the **split** between grant and local funds for each line item (if any).
- 5. Attach supporting documents.** For **vendors**: provide a copy of the proposal or quote. For **direct purchases** of equipment or supplies: provide a copy of the product information/pricing from the website or catalog.

Designation of Town Clerk as Applicant

This section to be completed **only** if the MCEO wishes to designate the Town Clerk to make the application for the grant.

I hereby designate, _____, the Town Clerk, as the agent for making the above application.

Signature of MCEO

Date

Name and Title of MCEO

Certification of the Application

This section **must** be signed by the **applicant**.

If the Town Clerk is designated above, the Town Clerk must sign. If the Town Clerk is not designated, the MCEO must sign.

I hereby certify that the statements contained in this application are true and that all eligibility requirements as outlined in the *FY 2023 Targeted Grant Guidelines* have been met.

Signature of Applicant (MCEO or Town Clerk if Designated)

Date (*must be same as or later than above date*)

Michael P. Walsh, Mayor

Name and Title of Applicant

For State Library Use Only

Grant Disposition: Approved Denied

Grant Award: \$ _____

Grant Number: _____ - _____ - _____

Signature of Public Records Administrator

Date

APPLICATION
TARGETED GRANT FY 2023
 Historic Documents Preservation Program
 Connecticut Municipalities
 GP-001 (rev. 1/2022)



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 Connecticut State Library
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3. Supplies (Total cost for eligible items, i.e. archival supplies)	\$	\$	\$
4. Town Personnel Costs (Total cost for all town personnel)	1\$	2\$	\$
5. Other (Please specify on a separate sheet; rarely used)	\$	\$	\$
6. TOTAL	\$	\$	\$ 7502.00

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Signature of Applicant (MCEO or Town Clerk if Designated)

Date (*must be same as or later than above date*)

Michael P. Walsh, Mayor

Name and Title of Applicant

For State Library Use Only

Grant Disposition: Approved Denied

Grant Award: \$ _____

Grant Number: _____ - _____ - _____

Signature of Public Records Administrator

Date



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: March 8, 2022
TO: Richard F. Kehoe, Chair
FROM: Mayor Michael P. Walsh
RE: APPOINTMENTS: Boards and Commissions

The following name was submitted by the Democratic Town Committee Chair to serve as a full member on the following commission:

Commission on Culture and Fine Arts (5-year Term):

D Lakisher K. Hurst 118 Oxford Drive 12/24

Please place these nominations on the Town Council agenda for the March 15, 2022 meeting.

C: R. Pasek, Town Clerk

March 1, 2022

The Honorable Michael Walsh, Mayor
Town of East Hartford
740 Main Street
East Hartford, CT 06108

Re: Boards and Commission Endorsement

Dear Mayor Walsh:

The District Chairs and Vice Chairs of the East Hartford Democratic Town Committee met virtually on February 17, 2022, to consider recommendations for Boards and Commissions.

- **Commission on Culture and Fine Arts:**
 - **Lakisher Hurst, 118 Oxford Drive, EH 06118**

In accordance with our guidelines, candidates' applications were reviewed and a vote to endorse this appointment was held. The result of the vote was to forward the attached application to your office for appointment.

Please contact me if you have questions or need additional information.

Respectfully,

Moriah H. Moriarty
Chairman