

Robert J. Pasak

TOWN COUNCIL AGENDA
TOWN COUNCIL CHAMBERS
740 MAIN STREET
EAST HARTFORD, CONNECTICUT

2017 MAR -2 A 10: 24

TOWN CLERK
EAST HARTFORD

MARCH 7, 2017

7:00 P.M. Executive Session

=====

Announcement of Exit Locations (C.G.S. § 29-381)

Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
5. APPROVAL OF MINUTES
 - A. February 21, 2017 Public Hearing
 - B. February 21, 2017 Regular Meeting
 - C. February 27, 2017 Budget Workshop/Police and Fire Departments
 - D. March 1, 2017 Budget Workshop/BOE and Inspections/Permits Department
 - E. March 4, 2017 Budget Workshop/Various Departments
6. COMMUNICATIONS AND PETITIONS
 - A. Resignation of Robert Falkevitz from the Economic Development Commission
7. OLD BUSINESS
8. NEW BUSINESS
 - A. Tax Lien Sales – RFP
 - B. Flood Protection System Rehabilitation Project Contract Authorizations:
 1. Professional Services: GEI Consultants Inc.
 2. Legal Services: Rogin Nassau, LLC and Others
 3. Construction Services: LaRosa Construction
 - C. North Central Area Agency on Aging Grocery Delivery Grant
 - D. Outdoor Amusement Permit Application: East Hartford Back to School Rally
 - E. Refund of Taxes
9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION
10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
 - A. Pending Property Damage Claim of Colleen Maniscalco
11. OPPORTUNITY FOR RESIDENTS TO SPEAK
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
12. ADJOURNMENT (next meeting: March 21st)

Robert J. Paek

2017 FEB 21 A 9:16

TOWN COUNCIL CHAMBERS
740 MAIN STREET
EAST HARTFORD, CONNECTICUT

TOWN CLERK
EAST HARTFORD

FEBRUARY 21, 2017

PUBLIC HEARING/OUTDOOR WOOD-BURNING FURNACE

PRESENT Chair Richard F. Kehoe, Vice Chair William P. Horan, Jr., Majority Leader
Linda A. Russo, Minority Leader Esther B. Clarke, Councillors Marc I.
Weinberg, Ram Aberasturia, Joseph Carlson, Patricia Harmon and Michael
G. Kurker

Chair Kehoe called the public hearing to order at 7:20 p.m. The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381.

The following is a copy of a legal notice published in the Hartford Courant on Tuesday, February 14, 2017.

LEGAL NOTICE

Public notice is hereby given that the Town Council of the Town of East Hartford, Connecticut, will hold a public hearing **Tuesday, February 21, 2017 at 7:15 p.m.** in the Town Council Chambers, 740 Main Street, East Hartford, Connecticut, regarding the proposed addition of Article 8, §13-31 of the East Hartford Code of Ordinances entitled "Outdoor Wood-burning Furnace".

Any person(s) wishing to express an opinion on this matter may do so at this meeting. A draft of the revision is on file in the Town Council and Town Clerk offices.

Angela Attenello
Town Council Clerk

Chair Kehoe indicated the ordinance would ban the use and operation of the large wood-burning furnaces that could heat an entire house. The concern is that the smoke emitted from these furnaces is harmful if too close to neighboring homes.

No one came forward to speak.

ADJOURNMENT

MOTION By Esther Clarke
seconded by Bill Horan
to **adjourn** (7:23 p.m.).
Motion carried 9/0.

Attest *Angela M. Attenello*
Angela M. Attenello
Town Council Clerk

Richard F. Kehoe

EAST HARTFORD TOWN COUNCIL

2017 FEB 27 A 9:16

TOWN COUNCIL CHAMBERS

TOWN CLERK
EAST HARTFORD

FEBRUARY 21, 2017

PRESENT Chair Richard F. Kehoe, Vice Chair William P. Horan, Jr., Majority Leader
Linda A. Russo, Minority Leader Esther B. Clarke, Councillors Marc I.
Weinberg, Ram Aberasturia, Joseph R. Carlson, Patricia Harmon and
Michael G. Kurker

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:30 p.m. The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Mayor Leclerc stated that (1) the Council received the 2017-2018 budget books today; (2) thanked Mary Whaples and Bernie Corona for their service to the community; and (3) is looking forward to Officer Branon's presentation as the Community Service Police Officer.

APPROVAL OF MINUTES

February 7, 2017 Executive Session

MOTION By Linda Russo
seconded by Ram Aberasturia
to **approve** the minutes of the February 7, 2017 Executive Session.
Motion carried 9/0.

February 7, 2017 Regular Meeting

MOTION By Linda Russo
seconded by Pat Harmon
to **approve** the minutes of the February 7, 2017 Regular Meeting.
Motion carried 9/0.

To accommodate those present, the following motion was made.

MOTION By Ram Aberasturia
seconded by Bill Horan
to take the following agenda items, under New Business, out of order:

8. C. "Click It or Ticket" Grant Program

- 8. D. State Department of Transportation: Distracted Driving High Visibility Enforcement Grant
- 8. E. CT Department of Mental Health and Addiction Services (DMHAS)
re: Senior Center Bond Grant

Motion carried 9/0.

NEW BUSINESS

Click It or Ticket Grant Program

MOTION By Marc Weinberg
seconded by Ram Aberasturia
to **adopt** the following resolution:

WHEREAS, the Highway Safety Office of the state Department of Transportation (DOT) annually provides funding for the "Click-It or Ticket" seat belt enforcement program; and

WHEREAS, the "Click-It or Ticket" enforcement campaign is a key tool in public awareness and enforcement of safety belt use.

NOW THEREFORE LET IT BE RESOLVED That Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by the state Department of Transportation as they pertain to this "Click-It or Ticket" program.

On call of the vote, motion carried 9/0.

State Department of Transportation: Distracted Driving High Visibility Enforcement Grant

MOTION By Joe Carlson
seconded by Linda Russo
to **adopt** the following resolution:

WHEREAS, the State of Connecticut Department of Transportation (CT DOT) and the National Highway Traffic Safety Administration (NHTSA) are offering grant funds to municipal police departments to participate in the 2017 Distracted Driving High Visibility Enforcement Campaign; and

WHEREAS, this campaign will focus on motorists who choose to ignore Connecticut's hand-held mobile phone ban; and

WHEREAS, over 1,300 people are injured every day on our nation's highways as a result of distracted driving crashes.

NOW THEREFORE LET IT BE RESOLVED That Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by CT DOT and NHTSA as they pertain to the 2017 Distracted Driving High Visibility Enforcement Campaign.

On call of the vote, motion carried 9/0.

CT Department of Mental Health and Addiction Services (DMHAS)re: Senior Center Bond Grant

MOTION By Ram Aberasturia
seconded by Linda Russo
to **adopt** the following resolution:

RESOLVED that Marcia A. Leclerc, Mayor of the Town of East Hartford, is empowered to enter into and amend contractual instruments in the name and on behalf of this Contractor, and to affix the corporate seal, and is authorized to make application to, and execute and approve on behalf of the Town of East Hartford, any and all documents, contracts, and amendments as may be required by the State Department of Mental Health and Addiction Services as they pertain to this Capital Improvements Bond Fund Grant.

On call of the vote, motion carried 9/0.

To accommodate those present, the following motion was made.

MOTION By Linda Russo
seconded by Ram Aberasturia
to take item 8. B., under New Business, "Recommendation from Real Estate Acquisition & Disposition Committee re: Purchase of 1718 Main Street", out of order.
Motion carried 9/0.

Recommendation from Real Estate Acquisition & Disposition Committee re: Purchase of 1718 Main Street

MOTION By Linda Russo
seconded by Ram Aberasturia
that the Town Council **approve** the purchase of the property known as 1718 Main Street by the Administration for the sum of \$100,000.00, as recommended by the Real Estate Acquisition & Disposition Committee.
Motion carried 9/0.

At this point, the Council returned to the order of the agenda.

COMMUNICATIONS AND PETITIONS

Presentation by Community Police Officer Theodore Branon

Deputy Chief Mack Hawkins and Lieutenant Josh Litwin introduced Officer Ted Branon, who was selected for the new position of Community Service Police Officer. Officer Branon outlined the various new programs geared to enhance the positive interaction between police officers and the community. Some of the programs are Coffee with a Cop, Sandwich with a Cop, Senior Fraud Safety Seminars, and Block Watch programs. Officer Branon stressed the importance of communication between the police force and the residents.

Resignations of Mary Whaples and Bernard Corona

Chair Kehoe announced the resignations of Mary Whaples from the Planning and Zoning Commission and Bernie Corona from the Patriotic Commission. He thanked them for their long-term contribution to the community and wished them well in the future.

Pension Valuation and Investment Results Presentations

Donald Currey, Town Treasurer and Chair of the Pension and Retiree Benefit Board (Retirement Board), thanked the Council for recently increasing the OPEB trust trigger to 10%. He stated that the Retirement Board, by unanimous vote, is recommending that the Council lower the discount rate (currently at 8%) to 7.9%. Mr. Currey stated that this will increase the town's contribution to the pension plan by approximately \$245,000 – difficult to consider due to the unknowns in the state's budget – which will be the right first step to lowering the discount rate to 7% or less by FY2019-2020 as is the goal of the Retirement Board.

3D Asset Management: Discussion of the Town's Portfolio – Equity Side

John O'Connor, President of 3D Asset Management, Inc., and Ben Lavine, Chief Investment Officer of 3D Asset Management, Inc., presented the returns on the equity side of the Town's portfolio for the period from July 1, 2015 through June 30, 2016. 3D manages three accounts for the town: Pension Equity Account – which is a stock account, Other Post-Employment Benefits (OPEB) stock account and a cash management account. Mr. Lavine stressed the importance of global diversification with an investment portfolio. Mr. O'Connor stated that from July 1, 2016 through December 31, 2016, the equity side of the pension is up by 5.8%.

Fiduciary Investment Advisors: Discussion of the Town's Portfolio – Fixed Income Side

Christopher Kachmar, Chief Investment Officer of Fiduciary Investment Advisors (FIA) addressed the returns on the fixed income side of the Town's portfolio. As of the end of December 2016, the pension fixed income is approximately \$78.8M – he indicated this side of the town's portfolio is very diverse and very liquid. The OPEB fixed income, for the same time period, is approximately \$3.5M.

Segal Company: Pension Contributions for FY2016-2017

Ann Gineo, Senior Vice President and Consulting Actuary, and John Stiefel, Vice President and Consulting Actuary reviewed the town's pension plan through a PowerPoint presentation.

Mr. Stiefel reported that the town's contribution needed to fund the pension plan for the 2017-2018FY, after employee contributions, an 8% discount rate and a 3½% amortization increase, is \$13,180,000; after employee contributions, a 7.9% discount rate and a 3¼% amortization increase, the town's contribution needed is \$13,706,771, but provides a more realistic rate of return target and will reduce future increases in pension contributions.

Recommendation from Ordinance Committee re: Article 8, Section 13-31 "Outdoor Wood-burning Furnace"

MOTION By Bill Horan
seconded by Linda Russo
to **amend** the East Hartford Code of Ordinances by adding Article 8, to Chapter 13, Section 13-31 entitled "Outdoor Wood-burning Furnace" consistent with the draft dated January 19, 2017 as unanimously approved by the Ordinance Committee.
Motion carried 9/0.

OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

Ram Aberasturia reported that curbs along Grande Road were torn up and asked the Mayor if she could look into this. *Mayor Leclerc said she would address this matter promptly.*

COUNCIL ACTION ON EXECUTIVE SESSION MATTERS

None

OPPORTUNITY FOR RESIDENTS TO SPEAK

Mayor Leclerc (1) announced that State Senator Tim Larson will hold a meeting at Raymond Library on Wednesday, February 22nd from 5PM to 7PM on the Opioid issue; and (2) received notification that the town has been awarded the \$15,000 Connecticut Working Cities Challenge planning grant.

ADJOURNMENT

MOTION By Esther Clarke
seconded by Bill Horan
to **adjourn** (9:50 p.m.).
Motion carried 9/0.

The Chair announced that the next *regular* meeting of the Town Council would be March 7th.

Attest Angela M. Attenello
Angela M. Attenello
TOWN COUNCIL CLERK

Robert J. Walsh

2017 MAR -2 A 9:07

TOWN COUNCIL CHAMBERS
EAST HARTFORD, CONNECTICUT

TOWN CLERK
EAST HARTFORD

FEBRUARY 27, 2017

BUDGET WORKSHOP/POLICE and FIRE DEPARTMENTS

PRESENT Chair Richard F. Kehoe, Vice Chair William P. Horan, Jr., Majority Leader Linda A. Russo, Minority Leader Esther B. Clarke, Councillors Marc I. Weinberg, Ram Aberasturia, Joseph Carlson, Patricia Harmon and Michael G. Kurker

ALSO PRESENT Mayor Marcia A. Leclerc
Finance Director Michael Walsh
Fire Chief John Oates
Deputy Chiefs of Police:
Timothy McConville, Mack Hawkins, Robert Davis and Beau Thurnauer
Lieutenant Ricardo Soto
Lieutenant Joshua Litwin
Lieutenant Timothy Juergens

CALL TO ORDER

Chair Kehoe called the meeting to order at 6:38 p.m. He announced the exit locations in accordance with Connecticut General Statutes §29-381 after which he led the Town Council in the Pledge of Allegiance.

Mayor Leclerc addressed the Council on her recommended budget for the Police and Fire Departments, as well as the budget in general. Chair Kehoe provided an overview of the Council's review of the Mayor's proposed budget, which will culminate in a projected adoption of the budget on March 14, 2017.

The Council reviewed the following departments' 2017-2018 budgets:

Police Department: (7:15 p.m.)


Deputy Chief of Police Tim McConville and Lt. Ricardo Soto presented an overview of the Police department's budget and answered questions from the Councillors.

Fire Department: (8:35 p.m.)

Fire Chief Oates presented an overview of his department's budget and answered questions from the Councillors.

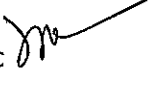
ADJOURNMENT

MOTION By Esther Clarke
seconded by Bill Horan
to **adjourn** (10:07 p.m.).
Motion carried 9/0.

Attest 
Richard F. Kehoe
Town Council Chair



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: March 1, 2017
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: BOARDS AND COMMISSIONS: Resignation

Attached is an email from Robert Falkevitz resigning from the Economic Development Commission.

Please place this resignation on the March 7, 2017 agenda and share our appreciation as a community for the valuable service Robert has provided by volunteering his time on the Economic Development Commission.

Thank you.

C: R. Pasek, Town Clerk

6 Burke Street
East Hartford, CT 06118
February 17, 2017

Craig Stevenson, Chairman, chair@easthartforddems.com
East Hartford Democratic Town Committee
175 Holland Lane
East Hartford, CT 06118

Mr. Chairman and Craig:

I am hereby resigning from the Economic Development Commission of East Hartford, effective March 1, 2017. I find that other organizational involvements require more of my talents than this committee.

Sincerely,

Robert J. Falkevitz, rfalkevitz@att.net

CC: Robert Pasek, East Hartford Town Clerk

Marcia Leclerc, East Hartford Town Mayor, MLEclerc@easthartfordct.gov

Susan Skowronek, East Hartford Economic Development Commission Chairwoman,
skowms@comcast.net

Robert J. Paset

2017 FEB 23 A 8:57

TOWN COUNCIL MAJORITY OFFICE
TAX POLICY COMMITTEE

TOWN CLERK
EAST HARTFORD

FEBRUARY 21, 2017

PRESENT William P. Horan, Jr., Chair; Councilors Marc Weinberg and Pat Harmon

ALSO Mike Walsh, Finance Director
PRESENT

CALL TO ORDER

Chair Horan called the meeting to order at 6:00 p.m.

APPROVAL OF MINUTES

April 19, 2016

MOTION By Marc Weinberg
seconded by Pat Harmon
to **approve** the minutes of the April 19, 2016 meeting.
Motion carried 3/0.

OPPORTUNITY FOR RESIDENTS TO SPEAK

None

NEW BUSINESS

Tax Lien Sales

Finance Director Mike Walsh provided a general overview of the tax lien sale process. Some specific questions followed.

MOTION By Marc Weinberg
seconded by Pat Harmon
to **authorize** the administration to conduct a tax lien sale by way of a request for proposal (RFP) and to seek and receive sealed bids pursuant to an invitation to bid on a number of tax liens held by the town on specific real property as stated on lists produced by Finance Director Mike Walsh and attached to a memorandum dated February 1, 2017 from Mayor Marcia Leclerc to Town Council Chair Richard Kehoe, subject to the following four conditions:

1. The Collector of Revenue shall notify the record owner of each property subject to a lien that is to be included in the tax lien sale, by certified mail, that the lien is being included in the request for proposal and invitation to bid, and that the owner should contact the Town immediately to pay the taxes or seek a payment plan if they wish to keep the Town's tax liens on their property from being sold;
2. In order to qualify for a payment plan, the property owner must meet the following three criteria:
 - They must remit 25% of the outstanding amount due
 - They cannot have defaulted on a prior payment arrangement
 - Their property must not have active property code violations;
3. The letters from the Collector of Revenue to each property owner shall notify the property owner that the purchaser of the tax lien on their property shall have the right to foreclose on that property; and
4. The Administration shall return to the Town Council with the results of the request for proposal and that the proposal for each tax lien must be approved by the Town Council before it is sold.

And further to **authorize** the Administration to assign the subsequent tax liens totaling \$608,749.82, as stated on lists produced by Finance Director Mike Walsh and attached to a memorandum dated February 1, 2017 from Mayor Marcia Leclerc to Town Council Chair Richard Kehoe, to the vendors who currently hold the prior year tax liens on these properties.

Motion carried 3/0.

ADJOURNMENT

MOTION By Marc Weinberg
 seconded by Pat Harmon
 to **adjourn** (6:28 p.m.)
 Motion carried 3/0.

cc: Town Council
 Mayor Leclerc
 Mike Walsh, Finance Director



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: February 28, 2017
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: RFERRAL: Flood Protection System Rehabilitation Project Contract Authorization

Contract authorization is needed for three (3) professional services contracts for; the Meadow Hill Box Culvert Inspections, a Seepage and Stability Analysis, a Real Estate Acquisitions and Right of Way Development-Phase II, and one (1) construction contract for the Meadow Hill Box Culvert Repair Bid #17-09.

Please place this information on the agenda for the March 7, 2017 meeting to authorize the Town to enter into the professional services contracts totaling \$204,370 with GEI Consultants, Inc., establish a budget for legal services utilizing Rogin Nassau, LLC and others in the amount of \$165,000, and enter into a construction contract with LaRosa Construction, Inc. totaling \$582,000 for the Meadow Hill Box Culvert repairs.

Thank you.

C: T. Bockus, Director of Public Works



MEMORANDUM

TO: Mayor Marcia A. Leclerc

FROM: Tim Bockus, Director of Public Works

DATE: February 24, 2017

RE: Referral to Council

Flood Protection System Rehabilitation Project

Contract Authorization – Meadow Hill Box Culvert Repair Bid #17-09

(Construction)

- Meadow Hill Box Culvert Inspection Contract
(Professional Services)
- Real Estate Acquisition & Right of Way Development –
Phase 2 (Professional Services)
- Seepage & Stability Analysis **(Professional Services)**

Attached is a request for the Town Council to approve funding for professional services and a construction contract to continue the rehabilitation of the Town's Flood Protection System (System)

Item #1 = Construction Contract – Meadow Hill Box Culvert Repair Project Bid #17-09

The Town received four bids for the project. The bid prices ranged from a low of \$582,000 to a high of \$1,267,166.

1. Low Bidder = LaRosa Construction Company, Inc. of Meriden, CT = \$582,000
2. Second Bidder = Northern tree Service of Palmer, MA = \$905,520
3. Third Bidder = D'Amato construction Company, Inc. of Bristol, CT = \$957,515
4. Fourth Bidder = Delray Contracting of Ellington, CT = \$1,267,166

Our Engineering Division has reviewed the bids and Public Works recommends that the contract be awarded to LaRosa Construction Company.

The work is in response to the deterioration of elements of the 72" x 96" concrete box culvert. The box culvert was constructed by the Federal Government as part of the original System construction in the 1940's. The box culvert is a levee penetration which serves as the one of the storm drainage outlets for the interior drainage system. The work elements include but are not limited to the following:

1. Replacement of the cast iron emergency river sluice gate. The sluice gate is located on the river side of the levee and functions as the last line of defense in the event that there is a problem with the box culvert and / or issue with the pump station. Closing of the gate prevents flood waters from entering the box culvert from the Hockanum River.

The gate is currently frozen in a partially open position which adversely affects flows through the box culvert.

2. Installation of supplemental water stops in four of the box culvert joints to provide an additional level of protection in order to reinforce the original 74 year old water stops.
3. Removal and replacement of the water stop in one of the box culvert joints. The original water stop in joint #1 has failed. Pressurizing of the box culvert during pumping operations forces water through the damaged water stop resulting in a sink hole over the culvert as well as leakage which flows through the parking lot to the storage pond during high water events.
4. External repair over joint #1 of the box culvert to eliminate any voids in the soils over the box culvert.

The cost of the Construction Contract is \$582,000. *La Rosa*

Item #2 = Professional Services Contract – Construction Administration & Inspection Services for the Meadow Hill Box Culvert Repair Project.

GEI Consultants, Inc. will assist during the upcoming construction administration and inspection of the Meadow Hill Box Culvert Repair Project. The scope of the construction work is noted above in the **Construction Contract** item. The professional services for this Task will be provided as part RFQ #15-12 for the Rehabilitation of the Town's Flood Protection System – Construction Administration Services.

The cost of the Professional Services Contract is \$141,522. *GEI*

Item #3 = Real Estate Acquisition & Right of Way (ROW) Development - Phase 2

Over the past 70 years, a number of encroachments by abutting property owners have occurred within the levee right of way. The Town will work with each property owner to eliminate and / or address each of the encroachments to the satisfaction of the United States Army Corps of Engineers (USACE).

During the design of the Toe Drain Replacement Project – Phase 2 it became apparent that a modification to the levee would result in cost savings to the Town both in capital costs as well as the long term maintenance costs. The original design of the Flood Protection System (System) incorporated a concrete crib wall along the landside levee toe in the vicinity of properties located on Village Street. The retaining wall appears to have been installed so that the System could be built while retaining the homes and associated outbuildings. The retaining wall is approximately 168' long and ranges in height from 2' to 9' high. The eastern levee right of way line is located approximately 10' off of the face of the retaining wall. The levee toe drain is currently located within levee embankment to the west of the retaining wall. The collector drain is located to the east of the retaining wall. The concrete crib wall is in poor condition and needs to be replaced. The toe drains and the collector drains in the vicinity of the retaining wall will be replaced as part of the Toe Drain Replacement Project – Phase 2. A numbers of options will be explored to address the retaining wall. These options include replacing the existing concrete crib wall with a concrete retaining wall (T-wall); realigning toe Drain System and supporting the existing concrete crib wall; and removing the existing concrete crib wall with an extension of the levy embankment. This last option, which has the most long-term benefits, could require substantial property acquisitions in this area.

The Engineering Division will work the Corporation Counsel's Office on this element of the rehabilitation of the System. The Corporation Council's Office will be responsible to manage the outside legal services and the property appraisal services. The Engineering Division will be responsible to manage survey and mapping development as well as the coordination efforts with the USACE.

The property acquisition / right of way efforts require the following services:

1. **Outside Legal Services** – The firm of Rogin Nassau LLC was selected as part of RFQ #14-14 to provide legal services associated with the Rehabilitation of the Flood Protection System. The firm will assist the Town in dealing with the various encroachments, property acquisitions, negotiations and other legal services for the project.
2. **Property Appraisals** - A firm will prepare the appraisals required during the property rights acquisition phase.
3. **Property map development** - GEI Consultants, Inc. will be utilized to develop the individual property maps.
4. **System Right of Way Development (Modifications to the property boundary mapping of the System)** - GEI Consultants, Inc. will be utilized to modify their existing mapping to reflect the final System right of way and assist in the coordination efforts with the USACE.
5. **Property acquisition funding to acquire the necessary property rights. (The costs for acquisition have not yet been estimated, and therefore are not included in this budget. The approval for these costs will be presented to the Town Council at the time a decision is sought from the Town Council concerning acquisition of property/property rights.)**

The following budget (not to exceed values for each of the tasks) for Phase 2 is being established to complete the efforts noted above.

1. Outside Legal Services	\$ 100,000
2. Property Appraisals	\$ 15,000
3. Property Map Development	\$ 15,000
4. System Right of Way Mapping	\$ 15,000
5. Miscellaneous expenses associated with levee encroachments	\$ 20,000

Phase 2 Real Estate Acquisition / Right of Way Development = \$ 165,000

Legal

Item #4 = Seepage Evaluation Analysis

Public Works has been monitoring ground water elevations at various points along the System since 2012. The ground water elevation data is compared to the Connecticut River water surface elevations. During periods of high water events on the Connecticut River, the data from the piezometers located between the Bulkeley Bridge and the Railroad levee crossing indicate that the ground water rises and falls closely in unison with river levels, notably during elevated river stages. Further investigation and analysis of this levee reach is warranted to determine if underseepage of the levee is a concern during major flood events. Additional soil

borings and laboratory testing will be completed to identify the underlying soils in the area. The supplemental data will be analyzed to determine the factor of safety provided.

The professional services for analysis will be provided by GEI Consultants, Inc. as part RFQ #12-01 for the Rehabilitation of the Town's Flood Protection System – Professional Design Services.

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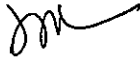
The cost of the seepage evaluation analysis is \$62,848.

Please place a request on the upcoming Town Council agenda for the Council to authorize the Town to enter into the professional services contract totaling \$204,370 with GEI Consultants, Inc.; establish a budget for legal services utilizing Rogin Nassau, LLC and others in the amount of \$165,000 and enter into a construction contract with LaRosa Construction, Inc. totaling \$582,000 for the Meadow Hill Box Culvert repairs.

Thank you for your assistance.



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: March 1, 2017
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: RESOLUTION: NCAAA Grocery Delivery Program

The Town of East Hartford is once again eligible to apply to the North Central Area Agency on Aging (NCAAA) for a grant funding of our grocery delivery program for East Hartford Senior citizens.

The Town will be required to provide a local match which will be met by a grant from Masonicare for senior programming.

Attached is a draft resolution authorizing an application to the North Central Area Agency on Aging for the grant funding. Please place this information on the agenda for the March 7, 2017 meeting. I recommend that the Town Council approve this request as submitted and adopt the attached resolution.

Thank you.

C: K. Kane, Senior Services
P. O'Sullivan, Grants Manager

RESOLUTION

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 10th day of March, 2017.

WHEREAS: the North Central Area Agency on Aging, Inc. (NCAAA) has made funds available for the operation of a grocery delivery program to benefit senior citizens in the Town of East Hartford; and

WHEREAS: this program provides East Hartford senior citizens with assistance that helps them remain independent and self-sufficient residents of their own homes;

NOW THEREFORE LET IT BE RESOLVED; that Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized and directed to file an application on forms prescribed by the North Central Area Agency on Aging, Inc. for financial assistance in an amount not to exceed \$2,100 and upon approval of said request to enter into and execute a funding agreement and any amendments as may be required with the North Central Area Agency on Aging, Inc. for the purposes of administering a grocery delivery to elderly residents program.

AND I DO CERTIFY that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

IN WITNESS WHEREOF, I do hereunto set my hand and affix the corporate seal of said Town of East Hartford the ____ day of March, 2017.

Signed: _____
Angela M. Attenello, Council Clerk

TOWN COUNCIL RESOLUTION
GRANT INFORMATION FORM

Grant Description: North Central Area Agency on Aging (NCAAA) Older Americans Act Grant

Funder: Federal Older Americans Act Title III-B via NCAAA

Grant Amount: \$2,100

Frequency: One time Annual Biennial Other _____

First year received:	<u>1992</u>		
Last 3 years received:	<u>2016</u>	<u>2015</u>	<u>2014</u>
Funding level by year:	<u>\$2,100</u>	<u>\$3,000</u>	<u>\$2,100</u>

Is a local match required? Yes No

If yes, how much? \$2,100

From which account? Match provided by grant from Masonicare, Inc. No Town funds expended.

Grant purpose: To fund supportive services & senior center programs. Funding umbrella encompasses the areas of access, legal, in-home, adult day care, community services, and community education/counseling.

Results achieved: Grocery delivery to senior citizens unable to shop for groceries on their own.


Duration of grant: One year

Status of application: Under development

Meeting attendee: Parks and Rec Director Ted Fravel, x7166

Comments: None

GRANTS ADMINISTRATION
MEMORANDUM

TO: Mayor Marcia A. Leclerc
FROM: Paul O'Sullivan, Grants Manager 
SUBJECT: Council Resolution – NCAAA Grocery Delivery Program
DATE: March 1, 2017

Attached is a draft resolution authorizing you as Mayor to enter into a grant contract with the North Central Area Agency on Aging (NCAAA) to operate a grocery delivery program for East Hartford senior citizens.

NCAAA is a regional agency which grants federal dollars to programs benefiting the older adult population. They have granted East Hartford various amounts for many senior citizen programs since 1992. This year we intend to apply for \$2,100 to continue funding the Grocery Delivery Program.

The Grocery Delivery Program has operated for the past 10 years by providing homebound residents with grocery delivery service. Seniors pay for their groceries, and the grant funding pays for the cost of the delivery. Approximately 540 deliveries will be provided to East Hartford seniors if the full amount of our request is approved. I have attached a copy of the Project Summary from the application for your information. Please note that the "Town of East Hartford funding" referred to in the summary will be supplied by a grant from Masonicare for senior programs.

The attached Resolution will authorize you as Mayor to make application and execute all documents associated with this grant. I respectfully request that this resolution be included on the Town Council agenda for the March 10, 2017 meeting.

Please contact me at extension 7206 if you have any questions.

Attachments (2)

Cc: Eileen Buckheit, Development Director
Kathy Kane, Coordinator, Senior Services



151 New Park Avenue, Box 75, Hartford, CT 06106
Phone: 860-724-6443 · 800-994-9422
Fax: 860-251-6107
Website: www.ncaact.org

TO: Service Providers
FROM: Maureen McIntyre, Executive Director
DATE: February 1, 2017
RE: **OLDER AMERICANS ACT REQUEST FOR PROPOSALS**

The North Central Area Agency on Aging, Inc. (NCAAA) is soliciting proposals for programs that serve older persons (age 60 and older) and their families in the North Central Connecticut Region under Title III-B, D, and E of the Older Americans Act (1965, as amended). The project period for proposals being solicited will run from October 1, 2017 through September 30, 2018. **Proposals are due in the NCAAA office no later than FRIDAY, MARCH 17, 2017 at 4:00 p.m. (Eastern Standard Time).**

Proposals will be accepted for the following service categories:

- Title III-B: Supportive Services and Senior Centers;
- Title III-D: Disease Prevention and Health Promotion; and
- Title III-E: Family Caregiver Support.

TITLE III-B: SUPPORTIVE SERVICES & SENIOR CENTERS

1. **Access** – Programs that decrease the isolation and alienation of older persons. Programs shall provide older persons access to available services. Services include outreach, transportation, and information and referral. Programs designed to provide enhanced and/or integrated access to community-based health services are also encouraged.
2. **Legal** – Programs that will ensure that free or low-cost legal services are available to low income, culturally and/or geographically isolated older persons in the North Central region.
3. **In-Home** – Programs that provide new or expanded services, which may include homemaker, home health aide, chore, and companion. These programs should give preference to older persons with the greatest social and economic need, with particular attention to low-income older individuals, low income minority older individuals, older individuals with limited English proficiency, and older individuals residing in rural areas.
4. **Adult Day Care** – Programs that provide a structured program of social, health, and rehabilitative services for frail older adults in an effort to prevent premature institutionalization and provide respite for caregivers.
5. **Community Services** – Programs that provide opportunities, foster independent action, create intergenerational opportunities, and provide specific services to the older adult community such as economic development, housing and job placement, and health services. Programs providing services that are coordinated and delivered through multipurpose senior centers are strongly encouraged.
6. **Community Education/Counseling** – Programs that educate communities about issues, services, and products designed to assist persons 60 years and older, their families and caregivers. Programs designed for older individuals with respect to mental health services, including outreach for, education concerning, and screening for such services, and referral to such services for treatment are strongly encouraged.

TITLE III-D: DISEASE PREVENTION & HEALTH PROMOTION

Evidence-based health promotion programs, including programs related to the prevention and mitigation of the effects of chronic disease (including but not limited to osteoporosis, hypertension, obesity, diabetes, and cardiovascular disease), alcohol and substance abuse reduction, smoking cessation, weight loss and control, stress management, falls prevention, physical activity, and improved nutrition. Proposed programs must include an evidence-based intervention that meets the highest criteria level, established by the Administration on Aging (AoA), as noted below. The proposal must identify the evidence-based intervention upon which the program is based and describe the intervention and documented outcomes. The proposal must identify the core components of the evidence-based intervention that will be provided through the funded program.

Enhancing the quality of life for older adults, individuals with disabilities, and their caregivers in North Central Connecticut by ensuring that they have access to quality, cost-effective services.

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD
Police Department

TELEPHONE
(860) 528-4401

SCOTT M. SANSOM
CHIEF OF POLICE

31 School Street
East Hartford, Connecticut 06108-2638

FAX (860) 289-1249

www.easthartfordct.gov

February 21, 2017

Richard F. Kehoe, Chairman
East Hartford Town Council
740 Main Street
East Hartford, CT 06108

**Re: Outdoor Amusement Permit Application
"East Hartford's Back to School Rally"**

Dear Mr. Kehoe:

Attached please find an Outdoor Amusement Permit Application submitted by **Cephus Nolen, Jr., Director, Youth Services**. The applicant seeks to conduct a Back to School rally utilizing community resources (providers), and back pack giveaways as well as food. The event will take place on **Saturday, August 19, 2017** from **9AM to 12 PM** and **music from 10 AM to 11:30 AM** at the **Town Green and Gazebo**.

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, Public Works Departments and the Offices of the Corporation Counsel and Finance.

The Offices of **Corporation Counsel** and **Finance** approve the application as submitted.

The **Fire, Public Works, and Parks & Recreation Departments** approve the application as submitted and state **there are no anticipated costs to their Departments**.

The **Health Department** recommends approval provided any temporary food service license applications are submitted to the Health Department at least two (2) weeks prior to the event and further states that **any anticipated costs to the Department are unknown at this time**.

The **Police Department** conducted a review of the application and the following comments/recommendations are made:

- The Police Department can provide adequate police protection for the event. The site is suitable for the outdoor amusement, the expected crowds are of small to moderate size, and the area has sufficient parking available.
- This event can be conducted with a minimal impact upon the surrounding neighborhoods and a near-normal flow of traffic on the streets adjacent to the site can be maintained.

- **There are no anticipated costs to the Department for this event.**

Respectfully submitted for your information.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mack S. Hawkins".

Mack S. Hawkins
Acting Chief of Police

Cc: Applicant

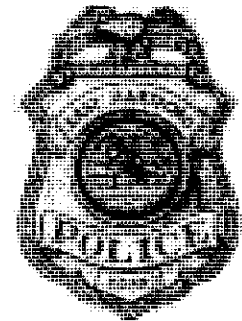
TOWN OF EAST HARTFORD POLICE DEPARTMENT



Marcia A. Leclerc
Mayor

OUTDOOR AMUSEMENT PERMITS
31 SCHOOL STREET
EAST HARTFORD, CT 06108-2638
(860) 528-4401

OUTDOOR AMUSEMENT PERMIT APPLICATION



Scott M. Sansom
Chief of Police

THIS APPLICATION IS DUE NOT LESS THAN 30 DAYS PRIOR TO THE EVENT APPLIED FOR

1. Name of Event:
East Hartford's "Back to School Rally"
2. Date(s) of Event:
August 19th, 2017
3. Applicant's name, home & work phone numbers, home address, and e-mail address (NOTE: If applicant is a partnership, corporation, limited liability company, club or association give the full legal name of the Applicant) :
East Hartford Youth Services: Cephus Nolen Jr, Director: 860-291-7181
cnolen@easthartfordct.gov : 50 Chapman Place, East Hartford, CT 06108.
Veronica Marion: EHPS Coordinator of Family Community Partnership:
marion.vd@easthartford.org : 860-622-5103, BOE 1110 Main St. East Hartford, CT
4. If Applicant is a partnership, corporation, limited liability company, club, or association, list the names of all partners, members, directors and officers AND provide their business address.
5. List the location of the proposed amusement: (Name of facility and address)
East Hartford Town Green & Gazebo, 50 Chapman Place, East Hartford, CT
6. List the dates and hours of operation for each day (if location changes on a particular day, please list):
August 19th: 9:00am -12:00pm
7. Provide a detailed description of the proposed amusement:
The "Back to School Rally" will be comprised of community resources (providers) who will share information about services. There will be back-pack give-aways and activities for the children.

8. Will music or other entertainment be provided wholly or partially outdoors?

Yes No

a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)? 10:00-11:30

9. What is the expected age group(s) of participants?

School age children and their parents

10. What is the expected attendance at the proposed amusement:

(If more than one performance, indicate time / day / date and anticipated attendance for each.)

250-300 in and out over the course of the 3 hours

11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:

a. Crowd size impact:

The crowd size will minimally impact the surrounding neighborhood

b. Traffic control and flow plan at site & impact on surrounding / supporting streets:

There is adequate parking in the lots with minimal impact on traffic flow

c. Parking plan on site & impact on surrounding / supporting streets:

There is adequate parking in the lots with minimal impact on traffic flow

d. Noise impact on neighborhood:

Minimal impact

e. Trash & litter control plan for the amusement site and surrounding community during and immediately after the proposed amusement:

Park & Rec will have additional garbage and recycle bins available.

f. List expected general disruption to neighborhood's normal life and activities:

Minimal disruption to the neighborhood is expected

g. Other expected influence on surrounding neighborhood:

12. Provide a detailed plan for the following:

a. Accessibility of amusement site to emergency, police, fire & medical personnel and vehicles:

The Town Gree has easy accessibilty from various entrances

b. Provisions for notification of proper authorities in the case of an emergency:

c. Any provision for on-site emergency medical services:

d. Crowd control plan:

e. If on town property, the plan for the return of the amusement site to pre-amusement condition:

There will be a setup and clean up team to clean the area

f. Provision of sanitary facilities:

There are out door porta-potty along with rest rooms within the Cultrual Center

13. Will food be provided, served, or sold on site:

Food available Yes No AND contact has been made with the East Hartford Health

Department Yes No.

14. Does the proposed amusement involve the sale and/or provision of alcoholic beverages to amusement attendees,

Yes No Alcoholic beverages will be served / provided.

If 'YES', describe, in detail, any and all arrangements and what procedures shall be employed:

a. For such sale or provision,

b. To ensure that alcohol is not sold or provided to minors or intoxicated persons.

Check if copy of the liquor permit, as required by State law, is included with application.

15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests should go here):

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.

a. False Statement is a Class A Misdemeanor.

b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:

East Hartford Youth Services

(Legal Name of Applicant)

Cephus Nolen Jr.
(Applicant Signature)

Cephus Nolen Jr.

(Printed Name)

1-31-17
(Date Signed)

Director, Youth Services

(Capacity in which signing)

(Send application electronically to cfrank@easthartfordct.gov)

FOR OFFICE USE

Insurance Certificate Included:

YES

NO

Liquor Permit Included:

YES

NO

Certificate of Alcohol Liability Included:

YES

NO N/A

Time Waiver Request Included:

YES

NO

Fee Waiver Request Included:

YES

NO

Received By: Lawrence
Employee Number: 9019
Date & Time Signed: 2-7-17 8:55 AM ~~PM~~
Time remaining before event: 30~~+~~ days.

If roads or sidewalks will be closed to public use as a result of this event the applicant must comply with signage requirements per Section 5-4 and present a signed affidavit attesting to this at the Town Council meeting.

Fire Dept



Scott M. Sansom
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: August 19, 2017
Event: East Hartford's "Back to School Rally"
Applicant: Cephus Nolen, Jr., Director, Youth Services

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel
- Anticipated Cost(s) if known \$ _____

Signature _____ Date 8/21/17

Comments:



Scott M. Sansom
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
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-
- Fire Department
 - Health Department
 - Parks & Recreation Department
 - Public Works Department
 - Corporation Counsel
 - Anticipated Cost(s) if known \$0.00

Ted Fravel

Signature

2/21/17

Date

Comments:



Scott M. Sansom
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
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Marcia A. Leclerc
Mayor

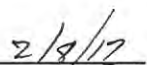
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- Fire Department
 - Health Department
 - Parks & Recreation Department
 - Public Works Department
 - Corporation Counsel
 - Anticipated Cost(s) if known \$ _____ unknown at this time _____


Signature


Date

Comments:

Approval recommended provided that appropriate temporary foodservice license applications are submitted to the Health Dept. at least 2 weeks prior to the event.

Frank, Carol

From: Bockus, Tim
Sent: Tuesday, February 07, 2017 2:49 PM
To: Frank, Carol
Subject: RE: East Hartford's "Back to School Rally"
Attachments: SCAN20170207135514.pdf

Carol,

I have reviewed this application and pursuant to Town ordinance 5.3 I recommend that it be approved as submitted.

There are no anticipated costs to the Department for this event.

Tim Bockus
Director of Public Works



Town of East Hartford
740 Main Street
East Hartford, CT 06108

Phone (860)291-7372
tbockus@easthartfordct.gov

From: Frank, Carol
Sent: Tuesday, February 07, 2017 9:33 AM
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Cohen, Bruce; Ficacelli, Joseph; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; Litwin, Joshua; McConville, Timothy; O'Connell, Michael; Perez, William; Sansom, Scott; Sullivan, Trent; Walsh, Mike
Subject: East Hartford's "Back to School Rally"

Good morning all.

Attached please find a copy of the application and your Directors' Notice and Review in connection with the above captioned event.

Town Ordinance (TO)5-3 requires that certain department heads submit their comments regarding the proposed amusement. Can you kindly forward your administrative review of the Amusement Permit Application via e-mail or signed Administrative Review to my attention at the Police Department by no later than **Tuesday, February 21, 2017.**

Please feel free to contact me with any questions or concerns you may have. Thank you.

Carol A. Frank

Frank, Carol

From: Gentile, Richard
Sent: Thursday, February 09, 2017 9:44 AM
To: Frank, Carol
Subject: RE: East Hartford's "Back to School Rally"

I have no comments or concerns with this event

Richard P. Gentile
Assistant Corporation Counsel
Town of East Hartford
740 Main Street
East Hartford, CT 06108
860-291-7217
rpgentile@easthartfordct.gov

From: Frank, Carol
Sent: Tuesday, February 07, 2017 9:33 AM
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Cohen, Bruce; Ficacelli, Joseph; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; Litwin, Joshua; McConville, Timothy; O'Connell, Michael; Perez, William; Sansom, Scott; Sullivan, Trent; Walsh, Mike
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Please feel free to contact me with any questions or concerns you may have. Thank you.

Carol A. Frank
East Hartford Police Department
Support Services Bureau
31 School Street
East Hartford, CT 06108

Ph: 860-291-7631
Fax: 860-610-6290

JCSK 10/17/17

Frank, Carol

From: Sullivan, Trent
Sent: Friday, February 10, 2017 12:15 PM
To: Frank, Carol
Cc: Walsh, Mike
Subject: RE: East Hartford's "Back to School Rally"

Reviewed and approved from a Finance/Risk perspective. Thanks, Trent

From: Frank, Carol
Sent: Tuesday, February 7, 2017 9:33 AM
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Cohen, Bruce; Ficacelli, Joseph; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; Litwin, Joshua; McConville, Timothy; O'Connell, Michael; Perez, William; Sansom, Scott; Sullivan, Trent; Walsh, Mike
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Carol A. Frank
East Hartford Police Department
Support Services Bureau
31 School Street
East Hartford, CT 06108

Ph: 860-291-7631
Fax: 860-610-6290

pp 10/10/17

Frank, Carol

From: Hawkins, Mack
Sent: Monday, February 20, 2017 12:45 PM
To: Frank, Carol
Subject: Re: East Hartford's "Back to School Rally"

Carol,

I have reviewed the Outdoor Amusement Permit Application for East Hartford's "Back to School Rally." I approve this permit. Please mark the Worksheets "**EXTRA ATTENTION**" for the day of the event.

Thank you,

Mack S. Hawkins

Deputy Chief of Field Operations
East Hartford Police Department
31 School St.
East Hartford, CT 06108
Office 860 291-7597

"Serving our Community with Pride and Integrity"



On Feb 7, 2017, at 9:33 AM, Frank, Carol <CFrank@easthartfordct.gov> wrote:

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Carol A. Frank
East Hartford Police Department
Support Services Bureau
31 School Street
East Hartford, CT 06108

Frank, Carol

From: Grew, Greg
Sent: Tuesday, February 07, 2017 11:23 AM
To: Frank, Carol
Subject: RE: East Hartford's "Back to School Rally"

Per Town Ordinance 5-3 my review and approval are not required. Permits and inspections may be required for temporary installations.

MILTON GREGORY GREW, AIA
Director of Inspections & Permits
(Building / Zoning / Property Maint.)
TOWN OF EAST HARTFORD
740 Main Street
East Hartford, CT 06108
Direct (860) 291-7345
Mobile (860) 874-8034
www.easthartfordct.gov/inspections-and-permits

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Sent: Tuesday, February 07, 2017 9:33 AM
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Cohen, Bruce; Ficacelli, Joseph; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; Litwin, Joshua; McConville, Timothy; O'Connell, Michael; Perez, William; Sansom, Scott; Sullivan, Trent; Walsh, Mike
Subject: East Hartford's "Back to School Rally"

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Carol A. Frank
East Hartford Police Department
Support Services Bureau
31 School Street
East Hartford, CT 06108

Ph: 860-291-7631
Fax: 860-610-6290



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: February 28, 2017
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: RFERRAL: Refund of Taxes

I recommend that the Town Council approve a total refund of taxes in the amount of \$17,519.06 as detailed in the attached listing from our Assistant Collector of Revenue.

Please place on the Town Council agenda for the March 7, 2017 Town Council meeting.

Thank you.

C: I. Laurenza, Tax Collector
M. Walsh, Finance Director

INTEROFFICE MEMORANDUM

TO: MARCIA A LECLERC, MAYOR ✓
MICHAEL WALSH, DIRECTOR OF FINANCE

FROM: KRISTY FORAN, ASSISTANT COLLECTOR OF REVENUE



SUBJECT: REFUND OF TAXES

DATE: 2/24/2017

Under the provisions of Section 12-129 of the Connecticut General Statutes, the following persons are entitled to the refunds as requested. The total amount to be refunded is \$17,519.06. Please see attached listing.

Bill	Name	Address	City/State/Zip	Prop Loc/Vehicle Info.	Over Paid
2015-01-0000283	AIELLO JOSEPH P & LINDA J	54 BURWOOD RD	WETHERSFIELD, CT 06109	33-37 INDIAN HILL ST	-2,288.44
2015-03-0051437	ANWAR NEYAR	333 HIGH ST	EAST HARTFORD, CT 06118-3607	2011/2C3CA6CT8BH596139	-29.09
2015-01-0002318	CARON ALBE G & SUSAN W	160 DAVIS RD	EAST HARTFORD, CT 06118	160 DAVIS RD	-5.00
2015-01-0003079	CORADO JUDITH R	64 TIMOTHY RD	EAST HARTFORD, CT 06108	48-50 GOVERNOR ST	-60.00
2015-03-0058675	DAIMLER TRUST	13650 HERITAGE PWKY	FORT WORTH, TX 76177	2014/WDDSJ4EB1EN039509	-82.70
2015-01-0004057	DONOVAN DAVID J JR & EILEEN M	3 LEXINGTON RD	EAST HARTFORD, CT 06118	3 LEXINGTON RD	-238.65
2015-03-0063071	GAMMO CLAIRE H & GAMMO WAYNE J	410 FORDHAM RD	VENICE, FL 34293	2007/1SAT502L971EY6842	-8.81
2015-03-0063549	GHAGAN BETTY A	6 BRAGG ST	EAST HARTFORD, CT 06108-2205	2002/4T1BE32K82U580471	-124.17
2015-03-0063563	GIARENAKIS NICHOLAS G	10 JERRY RD	EAST HARTFORD, CT 06118-3118	2013/JN1AZ4EH1DM880384	-327.08
2014-03-0064508	GOTHBERG CAREN B	108 CRESCENT DR	EAST HARTFORD, CT 06118	2002/1J4GL58K42W131838	-13.98
2015-03-0066365	HONDA LEASE TRUST	600 KELLY WAY	HOLYOKE, MA 01040	2013/5J8TB4H52DL019542	-366.49
2014-03-0067202	HYUNDAI LEASE TITLING TR	3161 MICHELSON DR STE 1900	IRVINE, CA 92612	2013/5NPDH4AE0DH419311	-117.42
2014-03-0067238	HYUNDAI LEASE TITLING TR	3161 MICHELSON DR STE 1900	IRVINE, CA 92612	2013/5NPEB4AC2DH517874	-126.20
2014-03-0067241	HYUNDAI LEASE TITLING TR	3161 MICHELSON DR STE 1900	IRVINE, CA 92612	2013/5NPDH4AE7DH255619	-234.82
2015-01-0007066	ISABELLE HARVEY	4119 12TH ST E	ELLENTON, FL 34222	19 BREWER ST	-45.62
2015-04-0085397	LEMAIRE CAMERON J	499 KING ST	SOUTH WINDSOR, CT 06074	1993/2HGHEH2363PH517861	-9.25
2015-02-0040097	MARATHON PETROLEUM CO LP-PROPERTY TAX	539 S MAIN ST	FINDLAY, OH 45840	524 MAIN ST	-7,684.07
2015-03-0068004	MAZDA CAPITAL SERVICES	PO BOX 901076	FORT WORTH, TX 76101-9810	2014/JM1GJ1W67E1120988	-298.78
2015-03-0075160	NISSAN INFINITI LT- TAX OPER.	P O BOX 650214	DALLAS, TX 75265	2012/1N4AA5AP5CC869843	-111.08
2015-03-0075316	NISSAN INFINITI LT- TAX OPER.	P O BOX 650214	DALLAS, TX 75265	2013/JN1CV6AR6DM353861	-447.88
2015-01-0011815	PRICE BARBARA J & JAY M SR	167 TIMBER TR	EAST HARTFORD, CT 06118	167 TIMBER TR	-19.72
2015-01-0011834	PROCACCINI MARGARET A & MICHAEL J	18 SCHAFER DR	EAST HARTFORD, CT 06118	18 SCHAFER DR	-20.00
2015-02-0041388	RENT- A- CENTER INC	5501 HEADQUARTERS DR-TAX DEPT.	PLANO, TX 75024	265 ELLINGTON RD	-147.54

2015-01-0004281	ROBBINS KYLE	7923 BARTLETT PEAK ST	LAS VEGAS, NV 89166	35 MILWOOD RD	-2,996.72
2015-03-0081146	ROTARU-BARAC ANTON	1147 TOLLAND ST	EAST HARTFORD, CT 06108-1536	2001/98WBT6L1314076077	-7.21
2015-01-0001235	THE JORGENSEN LAW FIRM	89 OAK ST	HARTFORD, CT 06110	133 JANET DR	-34.40
2015-01-0016608	THE LAW OFFICES OF TREVOR R. PARRIS LLC	37 JEROME AVE SUITE # 5	BLOOMFIELD, CT 06002	908 FORBES ST	-1,367.20
2015-03-0086484	V W CREDIT LEASING LTD	1401 FRANKLIN BLVD	LIBERTYVILLE, IL 60048-4460	2013/3VVWDP7AJ8DM213341	-294.04
2015-01-0015260	WEAVER DAVID L	40 OLDE ROBERTS ST	EAST HARTFORD, CT 06108	40 OLDE ROBERTS ST	-12.70
Total					-17,519.06

OFFICE OF THE
TOWN COUNCIL

TOWN OF EAST HARTFORD

740 Main Street

East Hartford, Connecticut 06108



Robert J. Leach

2017 MAR -2 A 10: 24
(860) 291-7208

TOWN CLERK
EAST HARTFORD
FAX (860) 291-7389

DATE: March 2, 2017 .

TO: Town Council Members

FROM: Rich Kehoe, Chair

RE: Tuesday, March 7, 2017 7:00 p.m. Town Council Majority Office

In accordance with Section 3.3 (a) of the Town Charter, a Special Meeting of the Town Council will be held as follows:

Tuesday, March 7, 2017

7:00 p.m.

Town Council Majority Office

The purpose of the meeting is to meet in executive session to discuss the pending property damage claim of Colleen Maniscalco.

cc: Mayor Leclerc
Scott Chadwick, Corporation Counsel
Trent Sullivan, Risk Manager