

TOWN COUNCIL AGENDA  
TOWN COUNCIL CHAMBERS  
740 MAIN STREET  
EAST HARTFORD, CONNECTICUT  
MARCH 1, 2022

=====

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Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
  - A. Other Elected Officials
  - B. Other Residents
  - C. Mayor
5. APPROVAL OF MINUTES
  - A. February 15, 2022 Executive Session
  - B. February 15, 2022 Regular Meeting
6. COMMUNICATIONS AND PETITIONS
  - A. 2022 Budget Presentation by Metropolitan District Commission
  - B. Council Discussion Re: Fire Chief
  - C. Greater Hartford Transit District Vehicle Donation to EHFD
  - D. Resignations: Boards and Commissions
7. OLD BUSINESS
8. NEW BUSINESS
  - A. Route 2 Expansion Project: Sound Barriers
  - B. Appointments: Boards and Commissions
  - C. Deputy Public Works Director Job Description
  - D. Refund of Taxes
9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION
10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
11. OPPORTUNITY FOR RESIDENTS TO SPEAK
  - A. Other Elected Officials
  - B. Other Residents
  - C. Mayor
12. ADJOURNMENT (next meeting: March 15, 2022)

*Robert J. Park*

TOWN COUNCIL CHAMBERS

February 15, 2022

2022 FEB 22 AM 9:41

EXECUTIVE SESSION

TOWN CLERK  
EAST HARTFORD

PRESENT  
IN CHAMBERS

Chair Richard F. Kehoe, Vice Chair Donald Bell, Jr. (via Teams) Majority Leader Sebrina Wilson (arrived at 7:04 pm), Minority Leader John Morrison, Councilors Angela Parkinson, Awet Tsegai, Harry O. Amadasun, Jr., Thomas Rup and Travis Simpson

ALSO  
PRESENT

Michael Walsh, Mayor  
James Tallberg, Corporation Counsel  
Richard Gentile, Assistant Corporation Counsel  
Attorney Scott Chadwick of Ford & Paulekas, LLP

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:02 pm

MOTION

By John Morrison  
seconded by Don Bell  
to **go into** Executive Session to discuss the following:

1. The pending Contract Claim by UniFirst Corporation.
2. The pending Superior Court Action known as Faith Snay, PPA Tonda Downes, Et al. v Board of Education of the Town of East Hartford Et al., Docket No. HHD-CV-19-6114583-S.

Motion Carried 8/0

MOTION

By John Morrison  
seconded by Don Bell  
to **go back to** Regular Session.  
Motion carried 9/0

ADJOURNMENT

MOTION

By John Morrison  
seconded by Don Bell  
to **adjourn** at 7:17 pm  
Motion carried 9/0

Attest

*Richard F. Kehoe*

Richard F. Kehoe  
Town Council Chair

EAST HARTFORD TOWN COUNCIL

*Robert J. Park*

TOWN COUNCIL CHAMBERS

February 15, 2022

2022 FEB 17 PM 3:30

PRESENT

Chair Richard F. Kehoe, Vice Chair Donald B. Jr. (via Edins),  
Majority Leader Sebrina Wilson, Minority Leader John Morrison,  
Councillors Angela Parkinson, Awet Tsegai, Thomas Rup, Travis  
Simpson and Harry Amadasun, Jr.

TOWN CLERK  
EAST HARTFORD

ALSO PRESENT

Mayor Michael Walsh  
Eileen Buckheit, Development Director  
Rich Gentile, Asst. Corporation Counsel  
Mike Andreana, Pullman and Comley  
Michael Ceccorulli, Pullman and Comley

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:31p.m. The Chair stated that this meeting was also available to the public through the "Teams" platform.

The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

AMENDMENTS TO THE AGENDA

MOTION

By Sebrina Wilson  
seconded by John Morrison  
to **amend** the agenda as follows:

under COUNCIL ACTION ON EXECUTIVE SESSION MATTERS, add

1. The pending Contract Claim by UniFirst Corporation.
2. The pending Superior Court Action known as Faith Snay, PPA Tonda Downes, Et al. v Board of Education of the Town of East Hartford Et al., Docket No. HHD-CV-19-6114583-S.

Motion Carried 9/0

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Mayor Walsh (1) shared a communication from the East Hartford Public Schools stating that in alignment with state guidance, masks will not be required in public schools after February 28, 2022. The mask mandate will be lifted in Town Buildings on the 28<sup>th</sup> as well. (2) Bids were opened on January 6<sup>th</sup> and Goman and York were selected to assist the town in creating the Silver Lane Development Plan pursuant to the City and Town Development Act. (3) A presentation of National Development's plan for Rentschler Field





*To accommodate those present, the following motion was made.*

MOTION       By Sebrina Wilson  
                  Seconded by Tom Rup  
                  to take item 8E out of order  
                  Motion Carried 9/0.

Eileen Buckheit, Development Director introduced Mike Andreana and Michael Ceccorulli from Pullman and Comley to review the changes to the Development and Tax Agreements that were initially presented at the February 10<sup>th</sup> Special Meeting regarding the Showcase Cinema site project.

Mike Ceccorulli summarized the modifications of the Development Agreement which provided a budget of expenses and delegated responsibilities of both the town and the developers with regards to the project.

Mike Andreana summarized the Tax Agreement modifications, clarifying tax payouts in accordance with the proposed enterprise zone statute. The developer is required to use good faith efforts to create and preserve jobs for local residents during construction and operation of the property with regards to job postings and the process of procurement of goods and services from local businesses. An annual written report will be provided to the Mayor detailing these efforts during development.

#### Showcase Cinema Development and Tax Agreements

MOTION       By Angie Parkinson  
                  seconded by Harry Amadasun  
                  to **adopt** the following resolution:

**WHEREAS**, the Town of East Hartford, Connecticut (the “Town”) is the owner of certain real property and all appurtenances thereto known as 936 Silver Lane, 942 Silver Lane, 944 Silver Lane, 960 Silver Lane, 285 Forbes Street (a/k/a 285 Forbes Street Rear) and 291 Forbes Street (the “Property”); and

**WHEREAS**, the Property was the subject of Town’s Request for Proposals Bid #21-05 published on October 5, 2020 (the “RFP”); and

**WHEREAS**, Jasko Zelman 1, LLC (“Jasko”) submitted a proposal for the development of the Property (the “RFP Response”), which RFP Response set forth preliminary concept plans for the development of the Property including not fewer than 360 multifamily market-rate apartment units (the “Project”); and

**WHEREAS**, based upon Jasko’s concept plan and proposed scope of development of the Property, the Town selected the RFP Response as the successful respondent to the RFP; and

**WHEREAS**, the Town and Jasko entered into a Purchase and Sale Agreement for the Property with an effective date of September 24, 2021 (the

“Purchase and Sale Agreement”) following the authorization thereof by the Town Council at a special meeting held on September 13, 2021; and

**WHEREAS**, the Purchase and Sale Agreement contemplates the negotiation and execution by the Town and Jasko of (i) a development agreement with respect the development and construction of the Project on the Property, and (ii) a tax modification agreement to modify the local real property taxes for the Project and the Property; and

**WHEREAS**, the Town and Jasko intend to enter into the Development Agreement, a draft of which has been provided to the Town Council (the “Development Agreement”), with respect the development and construction of the Project on the Property; and

**WHEREAS**, the Property is to be included within the boundaries of the adjacent Enterprise Zone by action of the Town Council and approval of the State Commissioner of the Department of Economic and Community Development; and

**WHEREAS**, under the provisions of Section 32-71(e) of the Connecticut General Statutes, property and projects within an Enterprise Zone are eligible for real property tax abatements and deferrals as the Town deems necessary; and

**WHEREAS**, the Town and Jasko intend to enter into the Tax Modification Agreement, a draft of which has been provided to the Town Council (the “Tax Agreement”), to modify the local real property taxes for the Project and the Property for a period of twenty-seven (27) years at a rate of \$2,100 per apartment unit plus annual tax increases of 2% per year; and

**WHEREAS**, the Town believes that the development of the Property and the execution of the Development Agreement and the Tax Agreement are in the best interests of the Town.

**NOW, THEREFORE, BE IT HEREBY**

**RESOLVED:** That the Development Agreement, substantially in the form as presented to this meeting and made a part hereof as fully as if set forth herein, with such changes, omissions, insertions and revisions as any Corporation Counsel of the Town shall deem advisable, are hereby approved; and Michael P. Walsh, Mayor, in the name of the Town, is hereby authorized to execute said Development Agreement.

**RESOLVED:** That the Tax Agreement, substantially in the form as presented to this meeting and made a part hereof as fully as if set forth herein, with such changes, omissions, insertions and revisions as any Corporation Counsel of the Town shall deem advisable, are hereby approved; and Michael P. Walsh, Mayor, in the name of the Town, is hereby authorized to execute said Tax Agreement.

**RESOLVED:** That the Mayor, or any designee of the Mayor, is hereby authorized to make, execute and deliver all such additional and supplemental documents, and to do and perform such acts and to take such actions as may be necessary or required for the consummation of the transactions provided for and contemplated by the Purchase and Sale Agreement, the Development Agreement and the Tax Agreement and any supplements or amendments thereto.

On call of the vote, motion carried 9/0

*At this point, the Council returned to the order of the agenda.*

Annual Pension and OPEB Fund Review:

Segal Company- Pension Contributions for FY 2022-23

Henry Nearing, Plan Actuary, reported that the Actuarially Determined Contribution (ADC) for FY2022-2023, after employee contributions, a 7.5% discount rate and a 3¼% amortization increase, is \$20,560,000. This amount takes into consideration some differences in the pension plan actual experience versus anticipated experience regarding employee compensation, longevity of plan participants and other factors. Overall Plan Population will continue to gradually decrease as many new and recent Town and Board of Education hires are not eligible for pension benefits. As of June 30, 2021 there are \$16.1M in investment gains to be reflected in future years with \$33.1M gain in the 2020/2021 plan year.

3D/L Capital Management: Discussion of the Town's Portfolio- Equity Side

John O'Connor, President of 3D/L Capital Management, Inc., and Ben Lavine, Co-Chief Investment Officer of 3D/L Capital Management, Inc., presented the investment returns on the equity portion of the Town's pension and OPEB portfolio for the period from July 1, 2020 through June 30, 2021. 3D/L manages three accounts for the town: Pension Equity Account – which is a stock account, Other Post-Employment Benefits (OPEB) and a cash management account. Asset Allocations are balanced amongst sensitive, cyclical and defensive sectors.

Fiducient Advisors: Discussion of the Town's Portfolio- Fixed Income Side

Christopher Kachmar, Chief Investment Officer of Fiduciary Investment Advisors (FIA) addressed the Council on the annual investment returns of the fixed income portion of the Town's pension and OPEB trust funds. Current low interest rates serve as an impediment to growth in the fixed income portfolio.

John Murphy, Town Treasurer and Chair of the Retiree Benefit Board stated that there will be a special meeting hosted virtually via Teams on Saturday February 19 from 9-12 regarding a review of bond investments and current interest rates.

Required OPEB Contribution Re: Section 10-52

The Chair stated that the town currently has roughly \$10 million in the OPEB Trust Fund which is set aside for health benefits for retirees. If there is a surplus in the Town budget, it first goes into the fund balance. Once the balance exceeds 10% of the annual budget, the addition is allocated to the OPEB Trust Fund. A little over \$2 million will be contributed towards health insurance costs due to last year's surplus.

## OLD BUSINESS

## NEW BUSINESS

### Recommendation from Investigation & Audit Committee re: Appointment of Town Auditors for Fiscal Year ending June 30, 2022

MOTION By Awet Tsegai  
seconded by Sebrina Wilson  
to **appoint** the professional services firm of CliftonLarsonAllen, a.k.a. CLA, to provide auditing services for the Town of East Hartford for the fiscal year ending June 30, 2022 in the amount of \$74,700, as submitted in response to the Request for Proposal for Auditing services dated February 1, 2018.

Motion carried 9/0.

### Plan of Conservation and Development Map Amendment: Rentschler Field

MOTION By Angie Parkinson  
seconded by Tom Rup  
to **amend** the Future Land Use Plan in the 2014 Plan of Conservation and Development to change land use designation from "Mixed Use" to "Light Industry" use with regards to the development parcel at Rentschler Field.

Motion carried 9/0.

### Grant Application- Re: State Library Internal Connections Grant Program

MOTION By Harry Amadasun  
seconded by Travis Simpson  
to **adopt** the following resolution:

**WHEREAS**; libraries have a greater need than ever for high-speed Internet connections to provide more virtual programming to help their community's efforts to overcome digital inequity, and;

**WHEREAS**; the Connecticut State Library has made grant funds available to principal public libraries through the Fiber to the Library – Internal Connections Grant Program to fully leverage high-speed fiber connections to the Connecticut Education Network (CEN),

**NOW THEREFORE LET IT BE RESOLVED;** that Michael P. Walsh, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, applications, contracts, and amendments as may be required by the Connecticut State Library as they pertain to this Fiber to the Library – Internal Connections Grant Program.

On call of the vote, motion carried 9/0.

Section 10-4 Refund of Taxes: 297 Burnside Avenue

MOTION By Harry Amadasun  
seconded by Awet Tsegai  
that pursuant to Section 10-4 of the town of East Hartford Code of Ordinances, the Town Council **approves** the property tax reimbursement of \$7,400.15 to Oscar Ardon, Pastor of Iglesia Acanzando La Vision de Cristo, which represents the payment of taxes on June 9, 2020.

Motion carried 9/0.

Expansion of Enterprise Zone Boundaries

MOTION By Sebrina Wilson  
seconded by Tom Rup  
to **adopt** the following resolution:

**WHEREAS**, the Town of East Hartford, Connecticut (the “Town”) has established a municipal enterprise zone that includes a portion of Census Tract 5106; and

**WHEREAS**, the Town is currently considering multiple development projects in the Silver Lane area; and

**WHEREAS**, the expansion of the municipal enterprise zone would greatly assist the Town’s efforts to develop property in the Silver Lane area; and

**WHEREAS**, the Town desires to expand the current municipal enterprise zone to include a portion of Census Tract 5106 and a portion of Census Tract 5105, all as shown on the map attached hereto as Exhibit A; and

**WHEREAS**, State law requires that the Connecticut Department of Economic Development approve any expansion of a municipal enterprise zone; and

**NOW, THEREFORE, BE IT HEREBY**

**RESOLVED:** That the Town’s Director of Development is hereby authorized to submit a request to the Connecticut Department of Economic and

Community Development for approval of the expansion of the Town's municipal enterprise zone as outlined on the map attached hereto as Exhibit A.

**RESOLVED:** That the Director of Development is hereby authorized to make, execute and deliver all such additional and supplemental documents, and to do and perform such acts and to take such actions as may be necessary or required for the expansion of the Town's municipal enterprise zone as contemplated herein.

On call of the vote, motion carried 9/0.

#### OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

Awet Tsegai congratulated the East Hartford High School's Wrestling Team on a perfect season, finishing with a 20-0 record and winning the CC North Title for the first time in school history.

#### COUNCIL ACTION ON EXECUTIVE SESSION MATTERS

MOTION        By Don Bell  
                      seconded by Awet Tsegai

to **approve** a full and final settlement of all claims that UniFirst Corporation asserts against the Town of East Hartford related to that certain Customer Service Agreement entered into on or around April 15, 2014, by and between UniFirst Corporation and the Town of East Hartford, for the sum of One Thousand Seven Hundred Fifty and 00/100 Dollars (\$1,750.00).

Motion carried 9/0.

MOTION        By Don Bell  
                      seconded by Travis Simpson

to **accept** the recommendation of Corporation Counsel to fully and finally settle the pending Superior Court Action known as Faith Snay, PPA Tonda Downes, Et al. v Board of Education of the Town of East Hartford Et al., Docket No. HHD-CV-19-6114583-S, for a total sum of \$85,000.

Motion carried 9/0.

#### ADJOURNMENT

MOTION        By John Morrison  
                      seconded by Don Bell  
to **adjourn** at 10:53 p.m.  
Motion carried 9/0.

Attest \_\_\_\_\_  
Jason Marshall  
TOWN COUNCIL CLERK





# MDC Adopted 2022 Budget

## East Hartford Town Council







# Commissioner Overview

## ➤ Introductions

- Robert Barron, MDC Chief Financial Officer

## ➤ Budget Process

- Three Town meetings (Sep 22, Sep 27, Oct 28)
- Public Hearing (Nov 15)
- Water Bureau and DPW (Nov 22)
- Four Board of Finance meetings (Sep 28, Oct 27, Nov 10, Nov 23)
- MDC District Board approval (Dec 06)

## ➤ Core Values

- Providing excellent, reliable customer service
- Sound planning and financial management
- Continual environmental compliance and stewardship of the watershed
- Open communications and transparency with our member towns and stakeholders



# Chief Financial Officer Overview

- 2022 Water and Sewer Operating Expenditure budget increased by only \$3.5 million or 1.7%

Major Object	2021 Adopted	2022 Adopted	\$ Change	% Change
Debt	\$ 70,795,600	\$ 68,608,100	\$ (2,187,500)	-3.1%
Total Payroll	\$ 45,301,800	\$ 44,892,734	\$ (409,066)	-0.9%
Pension Regular	\$ 7,841,600	\$ 7,917,064	\$ 75,464	1.0%
Insurance	\$ 6,000,700	\$ 6,111,238	\$ 110,538	1.8%
OPEB	\$ 8,970,800	\$ 9,266,005	\$ 295,205	3.3%
Chemicals	\$ 2,203,200	\$ 2,844,400	\$ 641,200	29.1%
Other Miscellaneous Expenditures	\$ 37,033,500	\$ 37,855,029	\$ 821,529	2.2%
Employee Benefits	\$ 18,695,000	\$ 19,863,605	\$ 1,168,605	6.3%
Utilities	\$ 6,482,200	\$ 7,896,200	\$ 1,414,000	21.8%
Fuel for Incineration	\$ 2,191,500	\$ 3,794,600	\$ 1,603,100	73.2%
Total	\$ 205,515,900	\$ 209,048,975	\$ 3,533,075	1.7%

- 2022 Water and Sewer Operating Revenues
  - Sewer's Ad Valorem increased by \$1.6 million or 3.1%
  - Sewer's Customer Service Charge increased by \$2.00 from \$7.00 to \$9.00
  - Water's Consumption Rate increased by \$0.04 or 1.0%
  - Sewer
    - Every 1% of Ad Valorem increase generates approximately \$515,000 of Revenue
    - Each \$1.00 of Sewer Customer Service Charge is equal to approximately \$1,000,000 of revenue
  - Water
    - Each penny of the Water Rate is equal to approximately \$180,000



# AD VALOREM & WATER RATE IMPACT

## (10/27/21 Board of Finance recommendation)

### ➤ The Recommended 2022 District's budget:

- **Sewer** \$100.2 opex - \$47.1 orev = \$53.1 million to be collected from member towns
  - This represents a \$1.6 million or **3.1%** Ad Valorem increase over 2021's \$51.5 million
  - Also includes a SCSC increase from \$7.00 to \$9.00
  
- **Water** \$108.8 opex - \$12.3 orev = \$99.6 to be collected from Water Sales
  - Water rate of **\$4.09 per CCF** x 17.7 million CCF Consumption = \$72.4 million (1.0% increase over 2021's \$4.05 rate)
  - Water service charges (domestic, commercial, industrial, other) = \$24.2 million
  
- **Total** \$209.0 opex representing an overall operating expenditure increase of \$3.5 million or **1.7%** increase over 2021's \$205.5 million

(millions)	2021	2022	\$ Var	% Var
<b>Sewer</b>				
1) Opex	\$ 97.0	\$ 100.2	\$ 3.2	3.3%
2) Orev (subtract)	\$ 45.5	\$ 47.1	\$ 1.6	3.6%
3) Ad Valorem	\$ 51.5	\$ 53.1	\$ 1.6	<b>3.1%</b>
Sewer Customer Service charge	\$ 7.0	\$ 9.0	\$ 2.0	28.6%
<b>Water</b>				
1) Opex	\$ 108.5	\$ 108.8	\$ 0.3	0.3%
2) Orev (subtract)	\$ 11.7	\$ 12.3	\$ 0.6	5.1%
3) Water rates & Service charges	\$ 96.8	\$ 96.6	\$ (0.2)	-0.3%
Consumption	17.7	17.7	\$ -	0.0%
Rate	\$ 4.05	\$ <b>4.09</b>	\$ 0.04	1.0%
Sale of Water	\$ 71.6	\$ 72.4	\$ 0.7	1.0%
Service Charges	\$ 25.2	\$ 24.2	\$ (1.0)	-4.0%
Water rates and Service charges	\$ 96.8	\$ 96.6	\$ (0.3)	-0.3%
<b>Total</b>				
1) Opex	\$ 205.5	\$ 209.0	\$ 3.5	<b>1.7%</b>
2) Orev (subtract)	\$ 57.2	\$ 59.4	\$ 2.2	3.9%
3) Ad Valorem/Water rates & Service charges	\$ 148.3	\$ 149.6	\$ 1.3	0.9%



# WATER BILL COMPARISON

	CCFs/ Month	2021		2022		Variance				
		Rate/ CCF	Monthly	Annual	Rate/ CCF	Monthly	Annual	Monthly	Annual	%
<b>Member Town - Residential</b>										
Water Use Charge	8.3	\$4.05	\$ 33.75	\$ 405.00	\$4.09	\$ 34.08	\$ 409.00	\$ 0.33	\$ 4.00	1.0%
CWP	8.3	\$4.10	\$ 34.17	\$ 410.00	\$4.10	\$ 34.17	\$ 410.00	\$ -	\$ -	0.0%
Water Customer Service Charge			\$ 14.98	\$ 179.76		\$ 14.98	\$ 179.76	\$ -	\$ -	0.0%
Sewer Customer Service Charge			\$ 7.00	\$ 84.00		\$ 9.00	\$ 108.00	\$ 2.00	\$ 24.00	28.6%
<b>Total Bill</b>			<b>\$ 89.90</b>	<b>\$1,078.76</b>		<b>\$ 92.23</b>	<b>\$1,106.76</b>	<b>\$ 2.33</b>	<b>\$ 28.00</b>	<b>2.6%</b>
<b>Non-Member - Residential</b>										
Water Use Charge	8.3	\$4.05	\$ 33.75	\$ 405.00	\$4.09	\$ 34.08	\$ 409.00	\$ 0.33	\$ 4.00	1.0%
Customer Service Charge			\$ 14.98	\$ 179.76		\$ 14.98	\$ 179.76	\$ -	\$ -	0.0%
General Surcharge Outside of District			\$ 14.98	\$ 179.76		\$ 14.98	\$ 179.76	\$ -	\$ -	0.0%
<b>Total Bill</b>			<b>\$ 63.71</b>	<b>\$ 764.52</b>		<b>\$ 64.04</b>	<b>\$ 768.52</b>	<b>\$ 0.33</b>	<b>\$ 4.00</b>	<b>0.5%</b>



# Water Consumption and Revenue

- \$96.6 million (from slide 4) = Water Use revenue (Consumption revenue + Service Charge revenue)
- Domestic, Commercial and Industrial consumption represents 90% of total consumptions
- Municipal and Public Agency consumption represents approximately 5% of the total 17.7 million CCF consumption proposed for 2022
- With the remaining 5% from Other Water Companies and Commercial/Religious organizations

## 2022 Approved Water Budget

Description	CCFs	%	Revenue at
			\$4.09 Rate
Domestic	11,561,400	65%	\$ 47,286,126
Commercial	3,512,200	20%	\$ 14,364,898
Industrial	877,700	5%	\$ 3,589,793
Public Authorities/Municipal	703,000	4%	\$ 2,875,270
* Other Water Companies	484,900	3%	\$ 1,890,325
Commercial/Religious	309,200	2%	\$ 1,264,628
Municipal/Housing	175,000	1%	\$ 715,750
Domesic/Religious	41,100	0%	\$ 168,099
Domestic/Agriculture	9,900	0%	\$ 40,491
Commercial/Agriculture	8,600	0%	\$ 35,174
<b>Consumption revenue</b>	<b>17,683,000</b>	<b>100%</b>	<b>\$ 72,230,554</b>
<b>Service Charge revenue</b>			<b>\$ 24,321,700</b>
<b>Water Use revenue</b>			<b>\$ 96,552,254</b>

\* Dilution to average \$3.90 rate due to Untreated Water sales



# SUPPLEMENTAL INFORMATION:

## 2021 vs 2022 Water Rate Comparison (typical 5/8" residential meter)

2022	
Water Utility	Water Rate Per CCF (748 gal)
CT Water	\$8.30
Aquarion (Topstone Division)	\$6.87
Regional Water Authority (RWA)	\$4.77
Metropolitan District (MDC)	\$4.09

TREND		
Year	MDC	RWA
2022	\$4.09	\$4.77
2021	\$4.05	\$4.40
2020	\$3.97	\$4.40
2019	\$3.50	\$4.40
2018	\$3.14	\$4.14
2017	\$2.77	\$3.95
2016	\$2.66	\$3.68



# Customer Service Charges and General Surcharges by payor

- Non-Member Towns customers do not have MDC sewer service and do not pay the \$9.00 per month Sewer CSC
- Both Member and Non-Member town customers pay the Water CSC
- Only the Non-Member Town customers with Water Service pay the General Surcharge

	2022 Proposed Amount	CITY/TOWN	
		Member	Non-Member
<b>Sewer CSC</b>	\$9.00	Yes, if Sewer Service	No
<b>Water CSC</b>	\$14.98	Yes, if Water Service	Yes, if Water Service
<b>General Surcharge</b>	\$14.98	No	Yes, if Water Service



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: February 18, 2022  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Michael P. Walsh  
RE: COMMUNICATION: Donation of Small Transportation Bus

---

The East Hartford Fire Department has received the donation of a small transportation bus from the Greater Hartford Transit District. Attachment shows an example of the donated bus that will be used to temporarily shelter people displaced by fire. The unit will also provide rehabilitation space for firefighters to warm up on the cold days and cool off on the hot days.

Please place on the Town Council Agenda for the March 1<sup>st</sup>, 2022 Town Council meeting as a communication.

Thank you.

C: K. Munson, Fire Chief  
S. Alsup, Assistant Fire Chief



MICHAEL P. WALSH  
MAYOR

KEVIN MUNSON  
INTERIM FIRE CHIEF

# TOWN OF EAST HARTFORD

(860) 291-7200

740 Main Street

East Hartford, Connecticut 06108

WWW.EASTHARTFORDCT.GOV

DATE: February 18, 2022

TO: Richard Kehoe, Town Council Chair

FROM: Interim Fire Chief Kevin Munson

RE: Donation Acceptance – Greater Hartford Transit District

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The East Hartford Fire Department is pleased to announce the donation acceptance of one (1) small transport bus from the Greater Hartford Transit District. This picture provides an example of the donated bus that will be used to temporarily shelter people displaced by fire.




Offering air conditioning and heating, this bus gives people displaced by fire a place to get out of the elements while the fire department works to extinguish the fire. The unit also provides rehabilitation space for firefighters to warm up on the cold days and cool off on the hot days. Policy and procedures are in place for the training and deployment of a rehab unit. The fire department had a similar type asset but it was decommissioned over two years ago due to mechanical concerns. A replacement was not purchased due to fiscal constraints.

The Fire Department Master Mechanic evaluated the bus and determined it to be in very good condition. It will be vinyl wrapped and lettered to match the color scheme of Fire Department apparatus. These minor costs will be absorbed by the department's apparatus maintenance budget. There are no new costs associated with accepting this donation.

The Fire Department appreciates the Greater Hartford Transit District for its support of the well-being of the citizens of East Hartford and the members of the East Hartford Fire Department. Special thanks also goes out to the Fire Department Chief Medical Officer Josh Recker for his continued effort to facilitate such a donation.



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: February 18, 2022  
TO: Richard F. Kehoe, Chair   
FROM: Michael P. Walsh  
RE: RESIGNATIONS: Boards and Commissions

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Attached is the letter received by my office from Prescille Yamamoto, Chairwoman of the East Hartford Republican Town Committee with a request to remove Ms. Melodie Wilson from her position as a member of the Veterans Commission. By ordinance, Ms. Wilson has abandoned her position on the Veterans Commission.

Please place this resignation on the March 1, 2022 Town Council Agenda and share our appreciation as a community for the valuable service she has provided by volunteering their time on the Veterans Commission.

C: R. Pasek, Town Clerk

East Hartford Republican Town Committee

Prescille F Yamamoto

235 East River Drive, #508

East Hartford, CT 06108

[pfyamamoto@sbcglobal.net](mailto:pfyamamoto@sbcglobal.net)

February 14, 2022

*Mike*  
Mayor Michael P. Walsh  
Town of East Hartford  
740 Main Street,  
East Hartford, CT 06108

Dear Mayor Mike:

A member of the Veterans Commission has not attended a meeting in over a year. I have written to her twice and Commission chair John Cook has reached out to her. By Ordinance she is considered to have abandoned her position.

Melodie Wilson, 272 Goodwin Street, has not responded to either of us. The Republican Town Committee has a nominee that would like to fill the position on the Commission. Chairman Cook has endorsed the nominee.

I have been advised that we need to ask you to have the Town Council remove this individual from the Veterans Commission.

Thank you for your help and consideration of our request.

Sincerely,



Prescille F. Yamamoto, chair  
E.H. Republican Town Committee

PFY/s

**RECEIVED**

FEB 15 2021

TOWN OF EAST HARTFORD  
OFFICE OF THE MAYOR



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: February 23, 2022  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Michael P. Walsh  
RE: RESOLUTION: Route 2 drainage and expansion project impact.

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The Town of East Hartford in conjunction with the Town Council looks to submit to the State of Connecticut Department of Transportation a resolution outlining the impact the Route 2 drainage and expansion project has had on East Hartford residents and call on the Department of Transportation to engage the Town in finding relief for East Hartford residents.

Please place this item on the Town Council agenda for the March 1<sup>st</sup>, 2022 meeting. I recommend that the Town Council approve the resolution as submitted.

**Route 2 Drainage and Widening Construction Project Resident Impact Resolution**

**WHEREAS** the Connecticut Department of Transportation (CTDOT) has commenced a Route 2 Drainage and Widening Construction Project through the Town of East Hartford; and

**WHEREAS** the construction work on Route 2 has resulted in the extensive removal of trees, foliage, and other natural sound barriers and buffers to the abutting residential and commercial properties along Route 2 in East Hartford; and

**WHEREAS** the related construction work on Route 2 has also resulted in abutting homes losing significant land mass buffering behind their backyards which has impacted the quality of life for residents as the Route 2 traffic is now unusually close to residential back yards; and

**WHEREAS** the resulting removal of these natural sound barriers and buffers has created unacceptable and intrusive traffic noise issues from the traffic using Route 2 which is significantly disturbing the quality of life for residents along Main Street and most other properties abutting Route 2 throughout East Hartford.

**NOW THEREFORE BE IT RESOLVED** that the East Hartford Town Council joins Mayor Michael P. Walsh and calls on the CTDOT to review the negative impacts of the Route 2 Drainage and Widening Construction Project on the residential and commercial properties along Route 2 through East Hartford for the purpose of providing meaningful and lasting noise buffering solutions including but not limited to sound barriers, natural buffers, and sound absorption plantings so that the impacted residents and businesses may reclaim their serenity and calm as if the Route 2 Drainage and Widening Construction Project had not occurred.

The following resolution was adopted by the Town Council of the Town of East Hartford, Connecticut on March 1<sup>st</sup> 2022.

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Jason Marshall, Town of East Hartford Town Council Clerk

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Date



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: February 22, 2022  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Michael P. Walsh  
RE: APPOINTMENTS: Boards and Commissions

The following names have been submitted by the Republican Town Committee Chair for the following Boards and Commissions.

**Board of Assessment Appeals (3-year Term)**

R Matthew Charles Lauf 26 Driver Rd B-2 12/23

**Economic Development Commission (3-year Term)**

R Victor Rosas-Granda 163 Forest St 12/22

**In-Land Wetlands Environment Commission (4yr)**

R Peter Marra 80 Harvest Lane 12/23

**Pension & Retiree Benefit Board(5yr)**

R Esther B Clarke 197 Langford Lane 12/26

**Planning & Zoning Commission (5yr)**

R Peter Marra 80 Harvest Lane 12/23

**Veterans Commission (2yr)**

R Art Parker 139 Mercer St 12/23

Reappointment candidate

**Personnel Appeals Board (3yr)**

R Richard Bates 103 Timber Trail 12/23

**Veterans Commission (2yr)**

R Richard Bates 103 Timber Trail 12/23

Please place this nomination on the Town Council agenda for the March 1<sup>st</sup>, 2022 meeting.

C: R. Pasek, Town Clerk  
P.Yamamoto, Chair RTC

East Hartford Republican Town Committee  
Prescille F. Yamamoto, chair  
235 East River Drive, #508  
East Hartford, CT 06108  
[pfyamamoto@sbcglobal.net](mailto:pfyamamoto@sbcglobal.net)  
February 14, 2022



Mayor Michael P. Walsh:  
Town of East Hartford,  
740 Main Street,  
East Hartford, CT 06108

Dear Mayor Mike Walsh:

The East Hartford Republican Town Committee met on Monday, February 14<sup>th</sup> and nominated members to fill 8 positions on various Boards & Commissions. We would appreciate it if you would move these nominations forward to the Town Council for appointment.

- Board of Assessments & Appeals: Matthew Charles Lauf, 26 Driver, B-2. 06108
- Economic Development Commission: Victor Rosas-Granda, 163 Forest Street, 06118
- Inland-Wetland: Peter Marra, 80 Harvest Lane, 06118
- Pensions & Retiree Benefit Board: Esther B. Clarke, 197 Langford Lane, 06118
- Personnel Appeals Board – reappointment: Richard A. Bates, 103 Timber Trail, 06118
- Planning & Zoning: Peter Marra, 80 Harvest Lane, 06118
- Veterans Commission – reappointment: Richard A. Bates, 103 Timber Trails, 06118
- Veterans Commission: Art Parker, 139 Mercer Street, 06118

Thank you for your assistances,

Sincerely,



Prescille F. Yamamoto, chair

PFY:s





Town of East Hartford
Boards and Commissions
Application

Date: 1-10-22

Name: Matthew Charles Lauf
Your name exactly as it appears on the E. Htfd. Voter Registration List

Address: 26 Driver Rd East Hartford CT Apt.# Zip: 06109

Home Phone: 860 888 5551 Email: mlauf88@gmail.com

Cell Phone: 860 888 5551 Years as an E.Hartford Resident: 21 total

Occupation: Installer Employer: overhead door of Norwich
Employer/Work Address

Formal Education/Certifications: high school

Party Affiliation: Unaffiliated [ ] Democrat [ ] Republican [X] Minority Party [ ]
As it appears on the E. Htfd. Voter Registration List

Name of board or commission you wish to serve on: Board of Assessments and Appeals

Interest statement:
Your reason for being interested in serving our Town in this capacity
Making sure Tax payers are being treated fairly

List of qualifications that you believe will be an asset to the board/commission on which you wish to serve:
home owner / business owner

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;

[X] understand the commitment required for this appointment and have attended at least one meeting of the board/commission I am applying to serve on, and i understand that members who are absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.

[X] understand that I may be required to complete training and/or continuing education.

[X] understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

Signature [Signature] Date 1-10-21

Please return completed and signed form to: BCpost@easthartfordct.gov or mail to: Town of East Hartford Office of the Mayor 740 Main Street East Hartford CT 06108

For internal use only:

Mandatory Qualifications:
Resident [ ] T/O [ ] C/R [ ] T/C [ ]





Town of East Hartford
Boards and Commissions
Application

Date: 01/18/2022

Name: Victor Rosas-Granda

Your name exactly as it appears on the E. Hfd. Voter Registration List

Address: 163 Forest Street, East Hartford, CT Apt.# Zip: 06118

Home Phone: Email: victorrosasgranda@gmail.com

Cell Phone: (860)690-3719 Years as an E.Hartford Resident: 25

Occupation: N/A Employer: N/A Employer/Work Address

Formal Education/Certifications: Bachelor of Arts in Political Science and Master of Arts in International Relation

Party Affiliation: Unaffiliated Democrat Republican Minority Party

Name of board or commission you wish to serve on: Economic Development Commission

Interest statement:

Your reason for being interested in serving our Town in this capacity

As a young adult who has lived in East Hartford for most of his life, it is both my desire and duty to serve my hometown in a capacity in which I may contribute to the future prosperity of East Hartford alongside my neighbors and community

List of qualifications that you believe will be an asset to the board/commission on which you wish to serve: leaders.

I have a Bachelor of Arts in Political Science and a Master of Arts in International Relation

Also, I am a member of the East Hartford Republican Town Committee and 7th District Committee. Furthermore, I am a member of the Knights of Columbus and a lector at S

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;

[Initials] understand the commitment required for this appointment and have attended at least one meeting of the board/commission I am applying to serve on, and i understand that members who are absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.

[Initials] understand that I may be required to complete training and/or continuing education.

[Initials] understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

Signature Victor Rosas-Granda Date 01/18/2022

Please return completed and signed form to: BCpost@easthartfordct.gov or mail to: Town of East Hartford Office of the Mayor 740 Main Street East Hartford CT 06108

For internal use only:

Mandatory Qualifications: Resident T/O C/R T/C

Edmo Camp Paris

**Town of East Hartford  
Boards and Commissions  
Application**



Inland / Wetlands

Date: Dec. 11, 2021

Name: Peter (pompeo) Marra  
Your name exactly as it appears on the E. Hdfd. Voter Registration List

Address: 80 Harvest Lane E.H. CT Apt.# \_\_\_\_\_ Zip: 06118

Home Phone: N/A Email: Peterslandscape@sbcglobal.net

Cell Phone: 860 809-580 Years as an E.Hartford Resident: 45 yrs

Occupation: Landscaper Employer: self  
Employer/Work Address \_\_\_\_\_

Formal Education/Certifications: Uconn Bac.

Party Affiliation: Unaffiliated  Democrat  Republican  Minority Party \_\_\_\_\_  
As it appears on the E. Hdfd. Voter Registration List

Name of board or commission you wish to serve on: Inland / Wetlands

**Interest statement:**

Your reason for being interested in serving our Town in this capacity

Is to help protect our wetlands to the best of my abilitys and our town rules.

**List of qualifications that you believe will be an asset to the board/commission on which you wish to serve:**

I work with plans and blue prints on wetlands all the time.

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;

understand the commitment required for this appointment and have attended at least one meeting of the board/commission I am applying to serve on, and i understand that members who are absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.

understand that I may be required to complete training and/or continuing education.

understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

Signature <u>Peter Marra</u>		Date <u>12/11/2021</u>	
Please return completed and signed form to:	BCpost@easthartfordct.gov	or mail to:	Town of East Hartford Office of the Mayor 740 Main Street East Hartford CT 06108

For internal use only:

Mandatory Qualifications:
Resident _____ T/O _____ C/R _____ T/C _____

**Town of East Hartford  
Boards and Commissions  
Application**



Date: 3/3/02

Name: Esther B. Clarke  
Your name exactly as it appears on the E. Htfd. Voter Registration List

Address: 197 LANEFORD LANE Apt.# \_\_\_\_\_ Zip: 06118

Home Phone: 860-568-7830 Email: CHCEBC@AOL.COM

Cell Phone: 860-810-5391 Years as an E.Hartford Resident: 60

Occupation: RETIRED Employer: \_\_\_\_\_  
Employer/Work Address \_\_\_\_\_

Formal Education/Certifications: HIGH SCHOOL / SOME COLLEGE

Party Affiliation: Unaffiliated  Democrat  Republican  Minority Party \_\_\_\_\_  
As it appears on the E. Htfd. Voter Registration List

Name of board or commission you wish to serve on: PENSION & RETIREE BENEFIT BOARD

**Interest statement:**  
Your reason for being interested in serving our Town in this capacity  
AS A 21YR RETIRED TOWN COUNCIL MEMBER, I HAVE ALWAYS REALIZED HOW IMPORTANT THIS BOARD IS TO OUR TOWN EMPLOYEES AND IT'S RESIDENTS.

**List of qualifications that you believe will be an asset to the board/commission on which you wish to serve:**  
HAVE SERVED ON THIS BOARD PREVIOUSLY; FINANCIAL & BUSINESS BACKGROUNDS WILL SERVE ME WELL AS A MEMBER!

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;

- I understand the commitment required for this appointment and have attended at least one meeting of the board/commission I am applying to serve on, and i understand that members who are absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.
- I understand that I may be required to complete training and/or continuing education.
- I understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

Signature <u>Esther B. Clarke</u>	Date <u>3/3/02</u>	
Please return completed and signed form to:	BCpost@easthartfordct.gov	or mail to: Town of East Hartford Office of the Mayor 740 Main Street East Hartford CT 06108

For internal use only:

Mandatory Qualifications:			
Resident _____	T/O _____	C/R _____	T/C _____



**Town of East Hartford  
Boards and Commissions  
Reappointment Expression of Interest Form**

**Board or Commission Name:** Personnel Appeals Board

**Date:** 6 Dec 2021

**Name:** Richard A. Bates

Your name exactly as it appears on the E. Htfd. Voter Registration List

**Address:** 103 Timber Trail

**Apt.#** \_\_\_\_\_

**Zip:** 06118

**Home Phone:** (860) 569-9177

**Email:** ChiefRAB@Comcast.net

**Cell Phone:** (860) 874-4767

**Years as an E.Hartford Resident:** 50+yrs

**Please answer the following:**

**How long have you served on this Board or Commission?** 2 yrs

**Why do you wish to be considered for reappointment by the Mayor and Council?**

I feel the board is important to the Town and its employees

I want to continue contributing to the town I grew up in

I have the time to commit to being available for any meetings required

**What other information should be considered for your reappointment? (Examples: Ways in which you have personally contributed to the work of the Board or Commission; leadership roles you have held on behalf of the work of the group such as chair, head of a committee or task force etc.)**

I have a solid view point for both management and labor and an understanding of how both should work. My experiences in management in both my civilian career as a manger and in my military career Chief Master Sergeant give me a solid management background and my years working in the DOC including 8+yrs as a union steward give me a solid labor background.

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;

understand the commitment required for this reappointment and that members who have been absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.

understand that I may be required to complete training and/or continuing education.

understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

Signature

*Richard A. Bates*

Date 6 Dec 2021

**Please return completed and signed form to:**

BCpost @easthartfordct.gov

**or mail to:**

Town of East Hartford  
Office of the Mayor  
740 Main Street  
East Hartford CT 06108

For internal use only:

Attendance Record:

#of Meetings \_\_\_\_\_ Absences \_\_\_\_\_ % \_\_\_\_\_

Mandatory Qualifications:

Resident \_\_\_\_\_ T/O \_\_\_\_\_ C/R \_\_\_\_\_ T/C \_\_\_\_\_

Forwarded to Council: \_\_\_\_\_

**Town of East Hartford  
Boards and Commissions  
Application**

Planning & Zoning



Date: Dec. 11, 2021

Name: Peter (Pompeo) Marra  
Your name exactly as it appears on the E. Htfd. Voter Registration List

Address: 80 Hawwest Lane E.H CT Apt.# Zip: 06118

Home Phone: N/A Email: Peterslandscape@SBCglobal.net

Cell Phone: 860 646-1169 Years as an E.Hartford Resident: 45 yrs

Occupation: Landscaper Employer: Self 806 Hillstown RD Manchester, CT  
Employer/Work Address

Formal Education/Certifications: Uconn - Bac.

Party Affiliation: Unaffiliated  Democrat  Republican  Minority Party   
As it appears on the E. Htfd. Voter Registration List

Name of board or commission you wish to serve on: Planning & Zoning -

**Interest statement:**  
Your reason for being interested in serving our Town in this capacity  
To make it a better place to live. And to see Land use used in the right direction -

**List of qualifications that you believe will be an asset to the board/commission on which you wish to serve:**

I have worked on many Commerical and residential projects - I work with blueprints of all types -

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;

- understand the commitment required for this appointment and have attended at least one meeting of the board/commission I am applying to serve on, and i understand that members who are absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.
- understand that I may be required to complete training and/or continuing education.
- understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

Signature Peter Marra Date 12/11/2021

<b>Please return completed and signed form to:</b>	BCpost@easthartfordct.gov	<b>or mail to:</b>	Town of East Hartford Office of the Mayor 740 Main Street East Hartford CT 06108
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For internal use only:

Mandatory Qualifications:  
Resident \_\_\_\_\_ T/O \_\_\_\_\_ C/R \_\_\_\_\_ T/C \_\_\_\_\_





**Town of East Hartford  
Boards and Commissions  
Reappointment Expression of Interest Form**

Board or Commission Name: Veterans Commission Date: 10 JAN 2022

Name: Richard A. Bates  
Your name exactly as it appears on the E. Htfd. Voter Registration List

Address: 103 Timber Trail Apt.# \_\_\_\_\_ Zip: 06118

Home Phone: 860 569 9177 Email: ChiefPRA@Pawcat.net

Cell Phone: 860 874-4767 Years as an E.Hartford Resident: 50+

**Please answer the following:**

How long have you served on this Board or Commission? 3 yrs

Why do you wish to be considered for reappointment by the Mayor and Council?  
I am a veteran & involved in both Veterans organization as well as commissions in town

What other information should be considered for your reappointment? (Examples: Ways in which you have personally contributed to the work of the Board or Commission; leadership roles you have held on behalf of the work of the group such as chair, head of a committee or task force etc.)

Helped out with Veterans Commission projects  
Tasks

In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;

I understand the commitment required for this reappointment and that members who have been absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.

I understand that I may be required to complete training and/or continuing education.

I understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.

By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.

Richard A. Bates 10 JAN 2022

Signature	Date		
<b>Please return completed and signed form to:</b>	BCpost @easthartfordct.gov	<b>or mail to:</b>	Town of East Hartford Office of the Mayor 740 Main Street East Hartford CT 06108

*For internal use only:*

Attendance Record: #of Meetings _____ Absences _____ % _____	Mandatory Qualifications: Resident _____ T/O _____ C/R _____ T/C _____
---	---

Forwarded to Council: \_\_\_\_\_



Town of East Hartford
Boards and Commissions
Application

Date: 1/24/22

Name: Arthur W. Parker
Your name exactly as it appears on the E. Htfd. Voter Registration List

Address: 139 Mercer Ave. East Hartford ct. Apt.# Zip: 06118

Home Phone: 8605692257 Email: navet96@comcast.net

Cell Phone: 8609665582 Years as an E.Hartford Resident: 47

Occupation: Retired Employer: N/A
Employer/Work Address

Formal Education/Certifications: High School Graduate. Various Navy schools.

Party Affiliation: Unaffiliated [ ] Democrat [ ] Republican [x] Minority Party [ ]
As it appears on the E. Htfd. Voter Registration List

Name of board or commission you wish to serve on:

Interest statement:
Your reason for being interested in serving our Town in this capacity
Retired Vietnam Veteran. I am interested in helping recognize fellow veterans for the sacrifices
that they made for our country.

List of qualifications that you believe will be an asset to the board/commission on which you wish to serve:
Successfully completed 2 Navy Leadership Schools. The last school was considered as mid level
management.


In accordance with the Boards and Commissions Appointment Policy and Procedures Ordinances please initial your acknowledgment of the following statements;
[x] understand the commitment required for this appointment and have attended at least one meeting of the board/commission I am applying to serve on, and i understand that members who are absent for 30% or more of regular meetings will be presumed to have resigned from such board or commission.
[x] understand that I may be required to complete training and/or continuing education.
[x] understand that I must be a resident of the Town of East Hartford, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town.
By submitting this Expression of Interest form and any accompanying resume or other information, you agree to the release of this information to the Mayor, Town Council, the Board or Commission to which you are applying, and to all appropriate Town administrative staff.
Signature Date
Please return completed and signed form to: BCpost@easthartfordct.gov or mail to: Town of East Hartford Office of the Mayor 740 Main Street East Hartford CT 06108

For internal use only:

Mandatory Qualifications:
Resident T/O C/R T/C



**TOWN OF EAST HARTFORD OFFICE OF THE MAYOR**

DATE: February 15, 2022  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Michael P. Walsh   
RE: REFERRAL: Deputy Public Works Director Job Description

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Please see attached the draft job description for the Deputy Public Works Director position.

- Deputy Public Works Director – draft job description attached. Negotiated job description with Local #818. Agreed to salary range is \$90,000 - \$120,000

Please place on the Town Council Agenda for the March 1<sup>st</sup>, 2022 Town Council meeting.

Thank you.

C: S. Franklin, Interim HR Director





## **TOWN OF EAST HARTFORD**

**TITLE:** Deputy Director Public Works **GRADE:** 1121

**DEPARTMENT:** Public Works **DATE:**

### **GENERAL DESCRIPTION:**

This is highly responsible management work in directing the programmatic, administrative and operational aspects of the Department of Public Works. Work involves strategic planning and operational improvement of all Public Works initiatives. Also includes the management and oversight of training programs, records management and retention, technology modernization, financial analysis, budgeting, personnel, and designing work flow best practices beyond day-to-day operations. Duties include the mid and long term planning and execution of the department operating and capital budgets. Conducts program audits and designs and implements data-driven solutions. Conducts research and analysis for existing and proposed programs ensuring best management practices are identified and achieved. The work requires that the employee has thorough management and analytical skills and excellent communication skills.

### **SUPERVISION RECEIVED**

Works under the general direction of the Director of Public Works.

### **SUPERVISION EXERCISED**

Supervises all aspects of the Public Works Department including personnel, programs and initiatives. Acts as agency lead in the absence of the Director.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

- Principal adviser to the Director of Public Works. Acts as department lead in the absence of the Director.
- Serves as a senior member of the Incident or Unified Command Team in the absence of the Director, or as required.
- Assists with establishing objectives and work programs for the department.
- Establishes and controls new or emerging department or town programs, analyzes existing activities and revises policy and procedures for same.
- Conducts internal reviews and analysis of programs ensuring compliance with Directors guidance, policies, procedures and industry standards.
- Responsible for effective development and adherence to requirements of accreditation requirements and best management practices.
- Ensures operating and capital budget development procedures are followed and that they support the department strategic plan. Conducts regular reviews.



- Prepares business plans, reviews and operational audits of all aspects of the department.
- Determines the requirements for procured services and develops Request for Proposals and Invitation to Bid packages accordingly. Evaluates the results of public solicitation processes and coordinates with various stakeholders to ensure best-value procurement of DPW-managed services.
- Stays abreast of DPW best practices and engages with industry trade organizations (such as APWA) for developmental opportunities.
- Establishes, plans and directs recurring maintenance management and safety programs.
- Assists with the establishment of work rules, operating policies, performance standards and other controls necessary to achieve objectives.
- Prepares periodic and special reports to document department activities. Provides opinions and services to other town agencies on issues relating to Public Works, as required.
- Prepares and ensures conformance to any permits necessary for the safe and approved operation of Public Works activities, as may be required.
- Counsels, reviews and evaluates employees and administers applicable union contracts as required.
- Develops training and development programs for department.
- May operate in storm operations

### **KNOWLEDGE, SKILLS, AND ABILITIES**

- Must be able to represent the Director at occasional (evening) meetings.
- Thorough knowledge of municipal public works functions and services, or similar operating environments
- Ability to plan, organize and supervise through subordinates the work of a large number of highly skilled, skilled, and semi-skilled employees.
- Ability to supervise during emergency conditions with a minimum amount of direction and supervision.
- Ability to express ideas clearly and effectively, orally and in writing.
- Comprehensive knowledge of computers and software programs (design, operating, maintenance, and word processing etc.).
- Ability to prepare and present clear and concise reports and ideas.
- Ability to establish and maintain effective working relationships with other Public Works employees, officials, and the public.
- Considerable knowledge of State and Federal regulations and programs associated with municipal programs and improvements.

### **QUALIFICATIONS**

A bachelor's degree from a recognized college or university in business, public administration, or engineering, plus five years of responsible administration experience, including at least two years in government and two years of supervisory experience, or an equivalent combination of education and experience.



### **SPECIAL REQUIREMENTS**

Must have a valid Connecticut driver's license.

### **TOOLS AND EQUIPMENT USED**

Motor vehicle, personal computer.

### **PHYSICAL AND MENTAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the central functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed mostly in office settings and in outside weather conditions. Hand-eye coordination is necessary to operate computers and various pieces of office equipment. While performing the duties of this job, the employee is occasionally required to walk, stand, use hands to finger, handle, and feel or operate objects, tools, or controls, and reach with hands and arms. The employee must occasionally lift or move up to 25 lbs. The employee must have corrected vision.

The employee must be able to read, analyze and interpret complex documents and respond effectively to sensitive inquiries and complaints. The position requires the employee to define problems, collect data, establish facts and draw valid conclusions and make effective presentations on controversial or complex topics.

### **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee occasionally works in adverse outside weather conditions. The employee occasionally works near moving mechanical parts and is occasionally exposed to wet conditions, fumes or airborne particles. The noise level in the work environment is usually quiet but may be moderately noisy in the field.

### **GENERAL GUIDELINES**

The duties listed above are intended only as illustrations of the various types of work that may be performed. The emission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.



***The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.***

DRAFT



**TOWN OF EAST HARTFORD OFFICE OF THE MAYOR**

DATE: February 18, 2022  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Michael P. Walsh  
RE: REFERRAL: Refund of Taxes

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I recommend that the Town Council approve a total refund of taxes in the amount of \$28,290.54 as detailed in the attached listing from our Assistant Collector of Revenue.

Please place on the Town Council Agenda for the March 1<sup>st</sup>, 2022 Town Council meeting.

Thank you.

C: I. Laurenza, Tax Collector  
L. Trzetzkiak, Finance Director  
M. Lupkas, Interim Finance Director

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**INTEROFFICE MEMORANDUM**

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**TO:** MICHAEL P WALSH, MAYOR ✓  
LINDA TRZETZIAK, DIRECTOR OF FINANCE

**FROM:** KRISTY FORAN, ASSISTANT COLLECTOR OF REVENUE

**SUBJECT:** REFUND OF TAXES

**DATE:** 2/17/2022

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Under the provisions of Section 12-129 of the Connecticut General Statutes, the following persons are entitled to the refunds as requested. The total amount to be refunded is \$28,290.54. Please see attached listing. Please place this item on the Town Council agenda for March 1, 2022.

Bill	Name	Address	City/State/Zip	Prop Loc/Vehicle Info.	Int Paid	Over Paid
2020-04-0080256	ALMARODE MICEHILLE	32 MAY RD	EAST HARTFORD, CT 06118-3325	1997/1HGEI8246VL085001	0	-57.38
2020-01-0000906	BAKER DONALD G JR & NILSEN BAKER KATHLEEN	665 FOREST ST	EAST HARTFORD, CT 06118	665 FOREST ST	0	-50.60
2020-04-0080853	BETANCOURT TYLER J	110 SILVER LN APT A	EAST HARTFORD, CT 06118-1054	1996/1HGCD5636TA300173	0	-61.20
2020-01-0000210	BETTER LOAN SOCIETY INC	530 SILAS DEANE HWY 230	WETHERSFIELD, CT 06109	430 PARK AVE	0	-27.00
2020-01-0001527	BOLTON JETHRENE A	48 FULLER AVE	EAST HARTFORD, CT 06108	48 FULLER AVE	0	-2,428.02
2020-04-0080979	BRADSHAW TIFFANY O	50 WILLIAM ST	EAST HARTFORD, CT 06108-2655	1998/JT3HN86R1W0165786	0	-109.49
2020-04-0081197	BUSHNELL JONATHAN H	291 LONG HILL ST	EAST HARTFORD, CT 06108-1424	1999/1FMZU24E1XUA88830	0	-54.00
2020-01-0002695	CHARTIER TRACY	15 SCOTT CIR	EAST HARTFORD, CT 06118	15 SCOTT CIR	0	-20.49
2020-03-0056765	COITEUX ROBERT A & COITEUX DEBRA	68 FITZGERALD DR	EAST HARTFORD, CT 06118-2363	2017/3FA6P0D95HR136012	0	-300.15
2003-03-0058749	CROCKER RODERIC L	884 BURNSIDE AVE	EAST HARTFORD, CT 06118	1989/1G2WJ14TKF329550	-171.55	-89.27
2020-03-0058671	DAVIDSON MICHAEL W	284 HILLS ST	EAST HARTFORD, CT 06118	2010/JN8AS5MV5AW110823	-9.01	-120.15
2020-01-0004211	DOUGLASS STEPHEN	200 TIMBER TR	EAST HARTFORD, CT 06118	200 TIMBER TR	0	-4,961.90
2020-01-0004292	DUDA DONNA	102 MADISON ST	EAST HARTFORD, CT 06118	102 MADISON ST	0	-788.95
2020-04-0082933	EFFAH KENNEDY	505 BURNSIDE AVE APT A1	EAST HARTFORD, CT 06108-3507	1998/4T1BF22K2WU073661	0	-22.19
2020-04-0083144	FERRELL SOPHIA L	71 ELIDA CT	EAST HARTFORD, CT 06108-1855	1998/JT8BH28F7W0105339	0	-152.55
2020-04-0083210	FITZSIMMONS STEVEN C	63 SALEM RD	EAST HARTFORD, CT 06118-2252	1998/JT4UN22DOW0052025	0	-52.65
2020-04-0083414	GALLO SANTO P	119 WHITING RD	EAST HARTFORD, CT 06118-1551	1994/4S3BC633XR9645529	0	-36.00
2018-03-0063875	GIBSON AHMED W JR	275 WESTLAND ST APT A-4	HARTFORD, CT 06112	2010/JTHBK1EG4A2367955	0	-7.94
2020-04-0083710	GOORAHOO JANET Z	43 MITCHELL CT	EAST HARTFORD, CT 06118-2227	2018/4S3GTAB63J3716663	0	-26.78
2020-03-0064296	GRANT REBECCA E	62 HENDEE RD	ANDOVER, CT 06232	2011/4S4WX9GD9B4402951	-13.43	-298.35
2020-03-0064297	GRANT REBECCA E	62 HENDEE RD	ANDOVER, CT 06232	2015/2C4RC1CG9FR657004	-11.04	-245.25
2020-03-0064298	GRANT REBECCA E	62 HENDEE RD	ANDOVER, CT 06232	2015/4S4BSANC8F3320844	-12.40	-275.63
2020-03-0065641	HERRERA-LANDAVEDE WILBER J	561 BREWER ST	EAST HARTFORD, CT 06118	2016/1HGCT1A366A001873	0	-83.10

2020-04-0084608	JIMENEZ EDUARDO N	47 DANIEL ST	EAST HARTFORD, CT 06108-2412	2000/4T1BF22K9YU950584	0	-51.89
2020-01-0007283	KAMM MARTIN	95 CENTRAL AVE	EAST HARTFORD, CT 06108	95 CENTRAL AVE	0	-172.61
2020-03-0068356	KERSHAW THOMAS J JR	75 MONROE ST	EAST HARTFORD, CT 06118-2323	2010/1HGCP2F48AA056649	0	-109.57
2020-01-0007558	KK PROSPECT LLC	386 PROSPECT ST	EAST HARTFORD, CT 06108	386 PROSPECT ST	0	-113.00
2015-03-0069218	LABOY JOHANNA	15 FLORENCE ST	HARTFORD, CT 06120	2010/3FAHP0HA4AR284221	-243.59	-246.05
2020-04-0085092	LAVEY JANET L	37 KNOLLWOOD RD	EAST HARTFORD, CT 06118-1731	2000/YV1LS56D4Y2673639	0	-58.05
2020-03-0069660	LEE DENISE L	77 KING CT	EAST HARTFORD, CT 06118-1808	2006/1FAHP34N96W230492	0	-27.00
2020-01-0012378	LERETA LLC ATTN: REFUND DEPT	PO BOX 35605	DALLAS, TX 75235	54 PALMER DR	0	-3,460.92
2020-01-0009067	LERETA ATTN: CENTRAL REFUNDS	901 CORPORATE CENTER DR	POMONA, CA 91768	17 HOCKANUM DR	0	-1,991.52
2020-04-0085721	MAZZARELLA JOHN A 3RD	739 GOODWIN ST	EAST HARTFORD, CT 06108-1202	2014/5N1AT2MT6EC762942	0	-29.97
2020-04-0085859	MELENDEZ REYNOLD	70 SHADY LN	EAST HARTFORD, CT 06118-1325	1995/1HGCD5637SA120537	0	-20.12
2011-03-0073567	MELENDY MARGARET T	705 SOUTH EAST AIROSO BLVD	PORT ST LUCY, FL 34983	1999/1GHDT13W4X2707531	0	-9.97
2019-03-0073939	MESSIER GAIL M	57 LORRAINE CT	EAST HARTFORD, CT 06118-2203	1998/1GCCS1944W8177129	0	-22.50
2020-03-0072774	MESSIER GAIL M	57 LORRAINE CT	EAST HARTFORD, CT 06118-2203	1998/1GCCS1944W8177129	0	-22.50
2020-04-0085941	MEZA ADOLFO J	244 GRANDE RD	EAST HARTFORD, CT 06118-2422	1996/1J4EZ58SXTC115068	0	-66.91
2020-04-0086034	MITSOULLIS MARK V	49 GOULD DR APT A	EAST HARTFORD, CT 06118-1161	1998/1FTZR15X1WTA01075	0	-93.60
2020-04-0086054	MOKBEL AZZUDDIN	47 BISSELL ST	EAST HARTFORD, CT 06108-2207	1997/1HGCD5533VA031280	0	-65.21
2020-03-0073685	MORRISON BARBARA F	4028 CORAL DR	SOUTH BEND, IN 46614	2016/2T2BZMCA0GC014129	0	-159.93
2020-03-0073860	MULHOLLAND JAMES M	54 PINECREST DR	EAST HARTFORD, CT 06118-2736	2014/19XFB2F87EE258236	0	-244.30
2020-04-0086363	NGUYEN DONNY T	121 SAWKA DR	EAST HARTFORD, CT 06118-1324	1999/WBAAM3333XFP52246	0	-77.58
2020-03-0074377	NGUYEN HIEU	18 JERRY RD	EAST HARTFORD, CT 06118	2000/2HKRL1869YH516062	0	-22.50
2020-01-0010074	NGUYEN HIEU	18 JERRY RD	EAST HARTFORD, CT 06118	14 AUTUMN LN	0	-3,254.64
2020-01-0010094	NGUYEN HIEU	18 JERRY RD	EAST HARTFORD, CT 06118	16-18 JERRY RD	0	-3,376.04



2020-03-0074597	NIEVES LUIS A	6 LANDERS CT	EAST HARTFORD, CT 06118-3317	2014/2T1BURHE1EC082027	-103.24
2020-04-0086765	ORTIZ-RAMIREZ NAKIAZARRET	20 EASTON ST	EAST HARTFORD, CT 06108-2821	1997/1HGEJ8240VL074348	-28.76
2020-01-0011541	PRIMIUS COMPANY LLC	102 FARMSTEAD RD	SOUTHINGTON, CT 06489	633 BURNSIDE AVE	-384.93
2020-03-0078602	REYES-RIVERA JOHN M	6 OAKWOOD ST	EAST HARTFORD, CT 06108-2332	2002/JS1GN7BA122100012	-33.75
2020-04-0087672	RIVERA MIGUEL	16 WADSWORTH ST APT 3	EAST HARTFORD, CT 06118-3612	1994/4T1SK12E7RUJ373300	-9.41
2020-04-0087747	ROBINSON GABRIELA	92 BRIDGE ST	MANCHESTER, CT 06040	2006/3N1CB51D66L486074	-32.08
2020-03-0080572	RUSSO ANDREW	65 CHAMBERLAIN RD	WETHERSFIELD, CT 06109	2011/JTHBK1EG1B2472311	-268.65
2018-01-0012890	SALVATORE HENRY JR & PAULETTE I	41 CARPENTER DR	EAST HARTFORD, CT 06118	41 CARPENTER DR	-29.31
2020-03-0081970	SHAW MICHAEL A	21 ARLINGTON RD	COVENTRY, CT 06238-1802	2018/HMCT124725073	-18.90
2020-03-0081971	SHAW MICHAEL A	21 ARLINGTON RD	COVENTRY, CT 06238	2012/1GCSGAFX9C1153232	-315.90
2020-04-0088591	SLEMP JOANNA I	382 GOODWIN ST	EAST HARTFORD, CT 06108-1217	1984/WVVWCA0159EK008369	-43.65
2020-01-0014361	THOMPSON DAVID J	112 OLD MARLBOROUGH TPKE	PORTLAND, CT 06480	282 NAUBUC AVE REAR	-744.45
2020-03-0084784	TRAN JULIA H	147 NAOMI DR	EAST HARTFORD, CT 06118-1945	2015/2T2BK1BA0FC322033	-77.40
2020-03-0085802	VCFS AUTO LEASING CO	6150 OMNI PARK DR	MOBILE, AL 36609	2019/YV4A22PL4K1454904	-1,494.90
2020-03-0087694	WUJCIK DEANNA K	41 PHELPS ST	EAST HARTFORD, CT 06108-2260	1997/1B7HF16Z1VS279967	-20.21
2020-03-0087973	ZERBA BRETT T JR	168 GOODWIN ST	EAST HARTFORD, CT 06108-1151	2017/2GKALMEK1H6259312	-258.56
SUBTOTAL					-461.02
TOTAL					\$ (28,290.54)