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TOWN OF EAST HARTFORD
PLANNING AND ZONING COMMISSION

DEVELOPMENT
DEPARTMENT

740 Main Street, East Hartford, CT 06108

easthartfordct.gov

MEETING AGENDA

East Hartford Planning and Zoning Commission

HYBRID-TELECONFERENCE MEETING

FEBRUARY 8, 2023 - 7:00 P.M.

COMMUNITY CULTURAL CENTER AUDITORIUM

50 CHAPMAN PLACE

EAST HARTFORD, CONNECTICUT

REMOTE MEETING DETAILS ARE INCLUDED ON THE LAST PAGE

1. CALL TO ORDER

PUBLIC HEARING

1. PUBLIC HEARING APPLICATIONS

No scheduled public hearings.

REGULAR MEETING

2. NEW BUSINESS

- A. SITE PLAN APPLICATION:** 1-3 Oakland Avenue - Under Section 702 and Section 225; Site Plan Application for construction of nine (9) Commercial Wireless Telecommunication service antennas and associated equipment on existing commercial building.

Applicant: John Morrison

Assessor's Map/Lot: 26/203

Application Documents: [1-3 Oakland Avenue Application Documents](#)

3. MISCELLANEOUS

A. POCD IMPLEMENTATION ITEMS AND FUTURE COMMISSION ACTIONS: Discussion of future implementation items of the 2014 Plan of Conservation and Development.

B. DRAFT AFFORDABLE HOUSING PLAN: The Town of East Hartford Draft affordable housing plan is available on the Town Website. The Planning and Zoning Commission will be seeking public comment and feedback at the upcoming Planning and Zoning meeting on March 8th, 2023.

Document Link: [Draft Affordable Housing Plan](#)

C. 2024 PLAN OF CONSERVATION AND DEVELOPMENT UPDATE: Town of East Hartford Development and Planning Department to initiate Request for Proposals for an updated Plan of Conservation and Development Consultant.

D. TOWN PLANNER ANNOUCEMENT: The Town of East Hartford has hired a new Town Planner, Carlene Shaw with an anticipated start date later this month.

4. APPROVAL OF MINUTES

A. Planning and Zoning Commission Regular Meeting Minutes – January 11, 2023

Document Link: [January Meeting Minutes](#)

5. ADJOURNMENT

HOW TO ACCESS APPLICATION DOCUMENTS

1. Click the Link below the listed application for which you want to obtain documents.

A. SITE PLAN APPLICATION: 1-3 Oakland Avenue - Under Section 702 and Section 225; Site Plan Application for construction of nine (9) Commercial Wireless Telecommunication service antennas and associated equipment on existing commercial building.
Applicant: John Morrison
Assessor's Map/Lot: 26/203

Link

[1-3 Oakland Avenue Application Documents](#)

2. A webpage for the application will open within the Town of East Hartford Permitting system public portal.

The screenshot displays the Town of East Hartford Permitting system public portal. At the top, the town logo and name "Town of East Hartford, CT" are visible, along with "My Account" and "Search" options. The main heading is "Planning & Zoning Commission Application" with the application ID "PZC-23-3".

Applicant information: John Morrison. Location: 1-3 OAKLAND AVE, EAST HARTFORD, CT 06108. A map shows the location on Oakland Ave. A "View location details" link is provided.

Created	Status	Expires
Jan 17, 2023	Active	--

Details | Files (6)

PLANNING & ZONING COMMISSION APPLICATION

Please select one.

If you are submitting multiple applications, you will need to complete a **separate submission** for each application type.

Application Type *



Site Plan Application

Will this project have a cumulative site disturbance area in excess of 0.50AC or 21780 Sq Ft? *

Documents

No documents have been issued...

3. All submitted project information will display under the 'Details' Tab.

Details	Files (6)	
PLANNING & ZONING COMMISSION APPLICATION	<p>Please select one.</p> <p>If you are submitting multiple applications, you will need to complete a separate submission for each application type.</p> <p>Application Type * </p> <p>Site Plan Application</p> <p>Will this project have a cumulative site disturbance area in excess of 0.50AC or 21780 Sq Ft? *</p> <p>No</p>	
SITE AND PROJECT INFORMATION	ZONE * B-3	ASSESSORS MAP AND LOT: 26/203
	PARCEL SIZE (ACRES OR SQ. FT.): * 31.87	
	PROJECT DESCRIPTION (ATTACH ADDITIONAL SHEETS IF NEEDED): *  Install 9 new antennas and emergency generator on new conc slab.	

4. All submitted files including site plans and architectural plans can be found by clicking on the 'Files' tab. Click the individual files labeled in blue on right hand side of the window.

Details **Files (6)**

Files

	Project Description or Narrative	CTHA264A_EFR_Base Station2.pdf Uploaded on Jan 17, 2023 at 12:08 pm - 2 versions
	Site Plan Required	CTHA264A_A and E_FCD_NSD_R1_202... Uploaded on Jan 17, 2023 at 11:47 am
	Architectural Plans or Building Elevations	CTHA264A_A and E_FCD_NSD_R2_20... Uploaded on Feb 1, 2023 at 10:42 am - 2 versions
	Traffic Study	No file uploaded
	Drainage Report	No file uploaded
	Public Hearing Sign Affidavit	No file uploaded

5. A new window will open. Click 'Download' to download the file or click the 'Latest Version' to open the document in a separate web browser page.

Created
Jan 17, 2023

Details **Files (6)**

Files

Project Description or Narrative

CTHA264A_EFR_Base Station2.pdf
Uploaded Jan 17, 2023 by John Morrison

PDF

Download

Version	Date
Version 2 Latest	Jan 17, 2023 at 12:08 pm
Version 1	Jan 17, 2023 at 11:56 am

HOW TO JOIN THE MEETING REMOTELY

Option 1. Join by Computer - Microsoft Teams Meeting:

Select the “Click here to join the meeting” link below. You will be prompted to either continue within your web browser or open the meeting on the Microsoft Teams application (if installed).

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 287 792 017 789

Passcode: 9ZV4bp

[Download Teams](#) | [Join on the web](#)

Option 2. Join by Phone

You can phone in using the call in number and Conference ID below:

Or call in (audio only)

[+1 929-235-8441,,832655015#](#) United States, New York City

Phone Conference ID: 832 655 015#

[Find a local number](#) | [Reset PIN](#)

[Learn More](#) | [Meeting options](#)

The meeting will also be recorded by **East Hartford Community Television**.

The recorded meetings will be shown on Comcast and Frontier on the Saturday and Sunday immediately following the meeting and each Wednesday and weekend thereafter.

The meeting can also be streamed on <https://ehct.viebit.com> on Saturday and Sunday immediately following the meeting and each Wednesday and weekend thereafter. The meeting can also be viewed “on-demand” on the same website.

Comcast channels 96 and 1090
Frontier channel 6018