

Robert J. Posak

TOWN COUNCIL AGENDA
TOWN COUNCIL CHAMBERS
740 MAIN STREET
EAST HARTFORD, CONNECTICUT
FEBRUARY 21, 2017

2017 FEB 16 A 9:31
TOWN CLERK
EAST HARTFORD

7:15 P.M. Public Hearing

=====

Announcement of Exit Locations (C.G.S. § 29-381)

Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
5. APPROVAL OF MINUTES
 - A. February 7, 2017 Executive Session
 - B. February 7, 2017 Regular Meeting
6. COMMUNICATIONS AND PETITIONS
 - A. Presentation by Community Police Officer Theodore Branon
 - B. Resignations:
 1. Mary Whaples from Planning and Zoning Commission
 2. Bernard Corona from Patriotic Commission
 - C. Pension Valuation and Investment Results Presentations:
 1. Segal Company: Pension Contributions for FY 2017-18
 2. 3D Asset Management: Discussion of the Town's Portfolio – Equity Side
 3. Fiduciary Investment Advisors: Discussion of the Town's Portfolio – Fixed Income Side
7. OLD BUSINESS
8. NEW BUSINESS
 - A. Recommendation from Ordinance Committee re: Article 8, §13-31 "Outdoor Wood-burning Furnace"
 - B. Recommendation from Real Estate Acquisition & Disposition Committee re: Purchase of 1718 Main Street
 - C. "Click It or Ticket" Grant Program
 - D. State Department of Transportation: Distracted Driving High Visibility Enforcement Grant
 - E. CT Department of Mental Health and Addiction Services (DMHAS) re: Senior Center Bond Grant

9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION
10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
11. OPPORTUNITY FOR RESIDENTS TO SPEAK
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
12. ADJOURNMENT (next meeting: March 7th)

Robert J. Beck

2017 FEB 14 A 8:37

TOWN COUNCIL MAJORITY OFFICE

FEBRUARY 7, 2017

TOWN CLERK
EAST HARTFORD

EXECUTIVE SESSION

PRESENT Chair Richard F. Kehoe, Vice Chair William P. Horan, Jr., Majority Leader
Linda A. Russo, Councillors Marc I. Weinberg, Ram Aberasturia, Joseph R.
Carlson, Patricia Harmon and Michael G. Kurker

ABSENT Minority Leader Esther B. Clarke

ALSO Scott Chadwick, Corporation Counsel
PRESENT Trent Sullivan, Risk Manager

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:00 p.m.

MOTION By Pat Harmon
seconded by Bill Horan
to **go into** Executive Session to discuss the following cases:

- The pending Superior Court action known as Ellen Spivey v. Town of East Hartford, Docket No. CV-13-6038915-S; and
- The pending workers' compensation claim of Joseph Giuliano v. East Hartford Board of Education.

Motion carried 8/0.

MOTION By Pat Harmon
seconded by Bill Horan
to **go back to** Regular Session.
Motion carried 8/0.

ADJOURNMENT

MOTION By Pat Harmon
seconded by Bill Horan
to **adjourn** (7:14 p.m.)
Motion carried 8/0.

Attest

Richard F. Kehoe

Richard F. Kehoe
Town Council Chair

Robert J. Rosak

EAST HARTFORD TOWN COUNCIL

2017 FEB 14 A 8:37

TOWN COUNCIL CHAMBERS

TOWN CLERK
EAST HARTFORD

FEBRUARY 7, 2017

PRESENT Chair Richard F. Kehoe, Vice Chair William P. Horan, Jr., Majority Leader
Linda A. Russo, Councillors Marc I. Weinberg, Ram Aberasturia, Joseph
R. Carlson, Patricia Harmon and Michael G. Kurker

ABSENT Minority Leader Esther B. Clarke

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:30 p.m. The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

RECOGNITIONS AND AWARDS

2016 Connecticut Hunter Jumper Junior Medal Champion: Nora Andrews

Councillor Linda Russo introduced Nora Andrews, the recipient of the 2016 Connecticut Hunter Jumper Junior Medal (CHJM) Champion. Ms. Andrews, an East Hartford resident and a freshman at the Academy of Aerospace & Engineering in Windsor, told the Council that she also was awarded the high point rider of the day, scoring a total of 85 points which bested the other 259 riders that competed at this event.

The Councillors congratulated her –and recognized the support she receives from her family – for her accomplishments at such a young age.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Susan Kniep, 50 Olde Roberts Street, (1) suggested that one of the reasons that there is a large number of properties on the tax lien sale list is due to a high mill rate and assessment rate in East Hartford; and (2) read a resolution regarding the funding of state union contracts that she hopes will be on a future Council agenda for adoption by the Council and, once adopted, presented to the town's state legislative delegation.

APPROVAL OF MINUTES

January 17, 2017 Executive Session

MOTION By Linda Russo
seconded by Ram Aberasturia
to **approve** the minutes of the January 17, 2017 Executive Session.
Motion carried 7/0. **Abstain:** Horan

January 17, 2017 Regular Meeting

MOTION By Linda Russo
 seconded by Pat Harmon
 to **approve** the minutes of the January 17, 2017 Regular Meeting.
 Motion carried 7/0. **Abstain:** Horan

COMMUNICATIONS AND PETITIONS

Resignation of Margaret Byrnes from the Historic District Commission

Chair Kehoe announced that Peg Byrnes was resigning from the Historic District Commission. He thanked Peg for her dedication to the town of East Hartford and wished her well.

NEW BUSINESS

Remote Connection to In-house Data Base: Memorandum of Understanding with the Hartford Police Department

MOTION By Ram Aberasturia
 seconded by Linda Russo
 to **adopt** the following resolution:

WHEREAS, the East Hartford Police Department will enter into a signed Memorandum of Agreement with the Hartford Police Department to remotely access their In-House Computer data base.

WHEREAS, the Hartford Police Department will in turn enter into a signed Memorandum of Agreement with the East Hartford Police Department to remotely access the East Hartford Police Department In-House computer data base.

WHEREAS, this access to In- House computer data bases will be used to continue the long standing regional sharing of information with the Hartford Police Department which has proven to be invaluable for the successful prosecution of crimes and investigations in the Hartford region.

NOW THEREFORE LET IT BE RESOLVED; That Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to sign and approve on behalf of the Town the Memorandum of Agreements proposed allowing remote access of the respective Police Departments noted in such agreements.

On call of the vote, motion carried 8/0.

Setting a Public Hearing Date of Tuesday February 21, 2017 @ 7:15 P.M. re: Article 8, §13-31 of the East Hartford Code of Ordinances, entitled "Outdoor Wood-burning Furnace".

MOTION By Bill Horan
 seconded by Linda Russo
 to **set** a public hearing date of Tuesday, February 21, 2017 @ 7:15PM in Town Council Chambers to hear public comment on the proposed revision to the town of East Hartford Code of Ordinances to add Article 8, Section

13-31 entitled "Outdoor Wood-burning Furnace".
Motion carried 8/0

Referral to Tax Policy Committee re: Annual Tax Lien Sales

MOTION By Marc Weinberg
seconded by Bill Horan
to **refer** to the Tax Policy Committee (1) the list of properties recommended for the town's annual tax lien sale, totaling \$1,206,640.27 in delinquent taxes; and (2) the list of subsequent liens on properties already sold at a previous tax lien sale to existing lien holders totaling \$608,749.82; both lists attached to a memorandum dated January 27, 2017 from Finance Director Michael Walsh to Mayor Marcia Leclerc, with instructions to review the proposed lists of properties and the criteria used by the town to implement a tax lien sale and to report back to the Town Council with its recommendations, if any.
Motion carried 8/0.

Appointment to Patriotic Commission

MOTION By Mike Kurker
seconded by Pat Harmon
to **approve** the 1-year appointment of Douglas Margelony, 10 Dwyer Drive, a representative of the Veterans of Foreign Wars, to the Patriotic Commission; whose term shall expire December 2017.
Motion carried 8/0.

Refund of Taxes

MOTION By Joe Carlson
seconded by Ram Aberasturia
to **refund** taxes in the amount of \$21,387.54 pursuant to Section 12-129 of the Connecticut General Statutes.
Motion carried 8/0.

Bill	Name	Prop Loc/Vehicle Info.	Over Paid
2014-03-0086837	ALLY FINANCIAL LOUISVILLE PC	2013/1C3CDFCH9DD285354	-47.16
2015-03-0051665	AUTOMOTIVE RENTALS	2010/JTDKT4K35A5291971	-121.88
2014-03-0055072	CAB EAST LLC FORD CREDIT PP TAX	2012/2LMDJ8JK1CBL04065	-930.96
2015-03-0056352	CHAMPAGNE BERNARD J	2009/5TETX22N79Z631242	-21.79
2014-02-0043289	CIRCUIT CELLAR INC	323 PITKIN ST	-1648.68
2015-01-0007192	CT BAR FOUNDATION ATTY: DAVID CLEMENS	120 SKYLINE DR	-13.89
2015-01-0004055	DONOFRIO THOMAS J JR	42 STERLING RD	-68.80

2015-03-0060721	EAN HOLDINGS LLC	2015/KNDB5C10F6067121	-402.53
2015-03-0061318	ENTERPRISE F M TRUST	2008/1FTNE14W28DB08538	-98.94
2015-04-0083283	FIGUEROA ELIZABETH L	1999/4T1BG22K2XU871480	-11.46
2014-03-0064133	GOETZ JOHN E JR	2005/1D7HU18D75S154727	-62.52
2014-04-0083868	HERNANDEZ JOHN A	2000/5TBBT4816YS082211	-266.45
2015-03-0066347	HONDA LEASE TRUST	2013/2HKRM4H50DH689355	-135.04
2015-03-0066353	HONDA LEASE TRUST	2013/1HGCR2F88DA071685	-360.31
2004-03-0068315	HOWLETT BARRY A	1987/JHMEC2319HS000610	-117.02
2014-03-0067196	HYUNDAI LEASE TITLING TR	2013/5XXGR4A68DG093434	-198.44
2014-03-0067220	HYUNDAI LEASE TITLING TR	2013/5XXGR4A68DG207481	-396.92
2015-03-0066897	HYUNDAI LEASE TITLING TRUST	2013/KMHCT5AE8DU072151	-257.85
2015-03-0066906	HYUNDAI LEASE TITLING TRUST	2013/5XXGN4A74DG183961	-146.85
2015-01-0008617	LINDSAY JAMES B & A DIANE	90 HARVEST LN	-250.18
2015-03-0070804	LOPEZ JEANETTE	2001/1G3NL52T71C158028	-66.49
2015-03-0068029	MAZDA CAPITAL SERVICES	2015/JM1GJ1V60F1171137	-92.40
2015-03-0058669	MERCEDES-BENZ FINANCIAL SERVICES	2013/WDDHF8JB2DA750330	-559.22
2013-02-0043210	MERCHANT FOUNDERS LODGING LLC	351 PITKIN ST	-4856.16
2014-02-0042515	MERCHANT FOUNDERS LODGING LLC	351 PITKIN ST	-7736.58
2014-03-0075461	NISSAN INFINITI LT- TAX OPERATIONS	2013/1N4AL3AP3DC163583	-414.12
2015-03-0075485	NORWOOD RODERICK A	2001/YV1NC56D71J023561	-110.59
2015-03-0075486	NORWOOD RODERICK A	1996/1N6SD16S5TC349652	-98.72
2015-03-0076547	PAGANO TINA	1999/2G1WL52M5X9159670	-40.74
2014-03-0078001	PHELAN KERRY G	2011/JTHCF5C27B5044801	-916.27
2015-03-0084219	STEWART JEANNETTE P	1973/3N67H3M332901	-12.58
2013-04-0087800	STONGE RONALD J	2004/JNKCV51E64M106391	-68.10
2015-03-0084318	STONGE RONALD J	2004/JNKCV51E64M106391	-55.50
2015-03-0068023	SUBARU MOTORS FINANCE	2013/JF1GJAC64DH008939	-304.96
2015-03-0068030	SUBARU MOTORS FINANCE	2013/JF1GJAA64DH035402	-129.98
2015-03-0086500	V W CREDIT LEASING LTD	2013/1VWBP7A37DC018809	-367.46
		TOTAL	\$(21,387.54)

OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

None

COUNCIL ACTION ON EXECUTIVE SESSION MATTERS

Ellen Spivey v Town of East Hartford

MOTION By Linda Russo
seconded by Ram Aberasturia
to **accept** the recommendation of Corporation Counsel to fully and finally settle the pending Superior Court action known as Ellen Spivey v Town of East Hartford, Docket No. CV-13-6038915-S, for a total sum of \$8,250.00.
Motion carried 8/0.

Joseph Giuliano v East Hartford Board of Education

MOTION By Linda Russo
seconded by Ram Aberasturia
to **accept** the recommendation of Corporation Counsel to fully and finally settle the pending workers' compensation claim known as Joseph Giuliano v East Hartford Board of Education for a total sum of \$24,999.00.
Motion carried 8/0.

OPPORTUNITY FOR RESIDENTS TO SPEAK

Susan Kniep, 50 Olde Roberts Street, questioned the process by which residents who are on the tax lien sale list are informed of the pending tax lien sale.

ADJOURNMENT

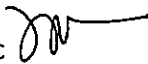
MOTION By Pat Harmon
seconded by Bill Horan
to **adjourn** (8:25 p.m.).
Motion carried 8/0.

The Chair announced that the next meeting of the Town Council would be February 21st.

Attest Angela M. Attenello
Angela M. Attenello
TOWN COUNCIL CLERK



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: February 15, 2017
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: RESIGNATION: Boards and Commissions

Attached are copies of letters received from Mary Whaples, who is resigning from the Planning and Zoning Commission, and Bernard Corona, who is resigning from his appointment as a one year associate member of the Patriotic Committee.

Please place these resignations on the February 21, 2017 agenda and share our appreciation as a community for the valuable service Margaret and Bernie have provided by volunteering their time on the Patriotic, and Planning and Zoning Commissions.

Thank you.

C: R. Pasek, Town Clerk

Robert J. Veder

2017 FEB 15 A 8:15

Mr. Robert Pasek
Town Clerk
740 Main Street
East Hartford, CT 06108

TOWN CLERK
EAST HARTFORD

Dear Mr. Pasek:

I would like to inform you that as of February 28, 2017, I will be resigning my position on the Planning and Zoning Commission. I have enjoyed my years serving and look forward to traveling.

Sincerely,



Mary Whaples

cc: Mayor Marcia LeClerc
Eileen Buckheit, Development Director
Jeffrey Cormier, Town Planner
Peter Bonzani, Chairman P&Z



Bernard A. Corona
27 Winding Lane
East Hartford, CT 06118
January 18, 2017

Patriotic Commission
Town of East Hartford
740 Main Street
East Hartford, CT 06108

Melodie Wilson
Chairman Patriotic Commission

During the first week in November 2016 I hand carried a letter signed by the DAV Chapter 12 Commander who approved my request to be reappointed as a member of the Patriotic Commission. This letter was turned in at the Mayor's office.

Since no action has been taken as of this date I have given this some thought and have decided to withdraw that application due to medical problems within my family. My career began with this commission in December of 1993 when asked if I was interested in becoming a member of the Patriotic Commission. I accepted and attended my first meeting on January 19, 1994 and will end it in January 2017.

This Commission and the Veteran's Affairs Commission worked together to insure that both Memorial and Veterans days activities functioned flawlessly. On both of these days and with the help of volunteers, we placed over a thousand American Flags at veteran graves. We also were responsible for the makeup, line up, and participants who would be in the Memorial day parade.

The above is our way we and our Town pay tribute to Veterans who gave so much for the Freedom we enjoy each and every day. It is true "Freedom is not Free". This is one slogan that will last forever. It was my pleasure to have met and served with all the new members who over the past 23 years became part of this commission.

Since I have not been appointed or reappointed I am not sure if a letter of Resignation is really required. To play it safe - this letter will serve as my resignation.

Sincerely:

Bernard A Corona
Bernard A Corona

CC: Jessica Carrero
Town Clerkp

OFFICE OF THE
TOWN COUNCIL

TOWN OF EAST HARTFORD

740 Main Street

East Hartford, Connecticut 06108



Robert J. Cook

2017 FEB 16 A 9:31
(860) 291-7208

TOWN CLERK
FAX (860) 291-7389
EAST HARTFORD

DATE: February 16, 2017
TO: Town Council
FROM: Rich Kehoe
Town Council Chair
RE: **Tuesday, February 21, 2017 7:15 P.M. Town Council Chambers**

In accordance with Section 3.3(a) of the Town Charter, a Special Meeting of the Town Council will be held as follows:

Tuesday, February 21, 2017

7:15 p.m.

Town Council Chamber

The purpose of the meeting is to hear public comment on the proposed addition of Article 8, §13-31 to the East Hartford Code of Ordinances entitled "Outdoor Wood-burning Furnace".

cc: Mayor Leclerc
Richard Gentile, Assistant Corporation Counsel

Robert J. Paek

OFFICE OF THE
TOWN COUNCIL

TOWN OF EAST HARTFORD

740 Main Street

East Hartford, Connecticut 06108



2017 FEB -8 A 9:48 (860) 291-7208

TOWN CLERK (860) 291-7389
EAST HARTFORD

February 8, 2017

Please publish the following legal notice in **Zone 4** of the Hartford Courant on **Tuesday, February 14, 2017**. Mail bill to the East Hartford Town Council Office, 740 Main Street, East Hartford, CT 06108. Charge Account #CU00254235

=====

LEGAL NOTICE

Public notice is hereby given that the Town Council of the Town of East Hartford, Connecticut, will hold a public hearing **Tuesday, February 21, 2017 at 7:15 p.m.** in the Town Council Chambers, 740 Main Street, East Hartford, Connecticut, regarding the proposed addition of Article 8, §13-31 of the East Hartford Code of Ordinances entitled "Outdoor Wood-burning Furnace".

Any person(s) wishing to express an opinion on this matter may do so at this meeting. A draft of the revision is on file in the Town Council and Town Clerk offices.

Angela Attenello
Town Council Clerk

LEGAL NOTICE
Public notice is hereby given that the Town Council of the Town of East Hartford, Connecticut, will hold a public hearing Tuesday, February 21, 2017 at 7:15 p.m. in the Town Council Chambers, 740 Main Street, East Hartford, Connecticut, regarding the proposed addition of Article 8, §13-31 of the East Hartford, Code of Ordinances entitled "Outdoor Wood-burning Furnace".
Any person(s) wishing to express an opinion on this matter may do so at this meeting. A draft of the revision is on file in the Town Council and Town Clerk offices.
Angela Attenello Town Council Clerk

214-17

Outdoor Wood-burning Furnace

(Draft 01-19-17)

Article 8. Outdoor Wood-Burning Furnace

Section 13-31:

No person shall use or install an outdoor wood -burning furnace. As used in this section, outdoor wood- burning furnace shall have the same definition as contained in section 22a-174k of the Connecticut General Statutes, as amended from time to time.

owner to inform her that the Town is not interested in these parcels and suggest that she either offers the parcels to the abutting owners or donate the parcels to the Manchester Land Trust.

No further action taken.

OLD BUSINESS

1252-1256 Main Street

Assistant Corporation Counsel Rich Gentile reported that the building at 1252-1256 Main Street is presently under a "60 day order to repair" and if not done the building will be condemned. The Town is working to find temporary housing for the building's residents.

1718 Main Street

Attorney Gentile updated the Committee on the status of this property. He stated that the owner has accepted the Town's offer of \$100,000 to purchase the property. The Phase I environmental study has been completed and Tim Bockus, Public Works Director, reported that nothing significant showed on the study and there are no "red flags". The total estimated cost for acquisition and demolition of the property is \$150,000 to \$200,000. Presently, there are no tenants living at this location.

MOTION By Linda Russo
 seconded by Mike Kurker
 that this committee recommend to the Town Council that the Town
 purchase the property known as 1718 Main Street for the sum of
 \$100,000.00.
 Motion carried 2/0.


ADJOURNMENT

MOTION By Mike Kurker
 seconded by Linda Russo
 to **adjourn** (6:23 p.m.)
 Motion carried 2/0.

cc: Town Council
 Marcia Leclerc, Mayor
 Rich Gentile, Assistant Corporation Counsel
 Tim Bockus, Public Works Director



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: February 15, 2017
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: RESOLUTION: "Click It or Ticket"

The East Hartford Police Department is once again eligible to apply for reimbursement from the State Department of Transportation through the "Click It or Ticket" Grant Program.

The town has received reimbursement amounts in the range of \$9,000-\$12,000, since 2013.

Please place this information on the agenda for the February 21, 2017 meeting for approval of the Resolution as submitted.

Thank you.

C: M. Hawkins, Acting Chief of Police
P. O'Sullivan, Grants Manager

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a Resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 21st day of February, 2017.

RESOLUTION

WHEREAS, the Highway Safety Office of the state Department of Transportation (DOT) annually provides funding for the "Click-It or Ticket" seat belt enforcement program and;

WHEREAS, the "Click-It or Ticket" enforcement campaign is a key tool in public awareness and enforcement of safety belt use;


NOW THEREFORE LET IT BE RESOLVED; That Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by the state Department of Transportation as they pertain to this "Click-It or Ticket" program.

AND I DO CERTIFY that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

IN WITNESS WHEREOF, I do hereunto set my hand and affix the corporate seal of said Town of East Hartford the ____ day of February, 2017.

Angela M. Attenello, Town Council Clerk

GRANTS ADMINISTRATION
MEMORANDUM

TO: Mayor Marcia A. Leclerc
FROM: Paul O'Sullivan, Grants Manager 
SUBJECT: Council Resolution for "Click It or Ticket" Reimbursement
DATE: February 14, 2017

Attached is a draft resolution authorizing your signature of documents related to the Town's receipt of "Click It or Ticket" grant funds from the state Department of Transportation (DOT).

The East Hartford Police Department intends to participate once again in the statewide mobilization of the "Click It or Ticket" program. The Click It or Ticket enforcement campaign is a key tool in public awareness and enforcement for safety belt use. The amount of 2018 funding has yet to be determined, but previous allocations have ranged from \$9,000 to \$12,000. I have attached a fact sheet from Thanksgiving, 2016 that explains the program in more detail.

Please note: this annual resolution usually comes before the Council in the fall. However, during the past few years, the short window between DOT funding announcement and application deadline has necessitated your signing of the application prior to the approval of the Council resolution. In order to avoid this, and since Deputy Chief Timothy McConville is already scheduled to attend the February 21, 2017 Council Meeting for another grant, it seemed worthwhile to request the resolution now, rather than wait.

I respectfully request that the attached Resolution be placed on the February 21st, 2017 agenda of the Town Council for their consideration.

Please contact me if you have any questions.

Attachments: as stated

Cc: Eileen Buckheit, Development Director
Lt. Timothy Juergens, EHPD
Deputy Chief Timothy S. McConville, EHPD

TOWN COUNCIL RESOLUTION
GRANT INFORMATION FORM

Grant Description: 2018 State DOT "Click it or Ticket" Grant

Funder: State Department of Transportation

Grant Amount: To be Determined

Frequency: One time Annual Biennial Other _____

First year received:	<u>2013</u>		
Last 3 years received:	<u>2017</u>	<u>2016</u>	<u>2015</u>
Funding level by year:	<u>\$12,000</u>	<u>\$9,000</u>	<u>\$9,000</u>

Is a local match required? Yes No

If yes, how much? Not applicable

From which account? Not applicable

Grant purpose: The Click It or Ticket enforcement campaign is a key tool in public awareness and enforcement for safety belt use.

Results achieved: Increase awareness of and compliance with state safety belt laws

Duration of grant: One Year

Status of application: To be developed

Meeting attendee: Deputy Chief Timothy McConville, x7579

Comments: None



**2016 Thanksgiving Travelers:
Click It or Ticket
Law Enforcement Looking for Unbuckled
Motorists**



❖ **Expect Tough Enforcement During the *Click It or Ticket* Campaign**

- This Thanksgiving, law enforcement agencies will ramp up patrolling and be on the lookout for seat belt violations. Failing to buckle up is dangerous and against the law, so you should always wear your seat belt. Remember: *Click It or Ticket*.
- The Thanksgiving holiday is one of the busiest travel times of the year, and more vehicles on the roadways means potential for more crashes and more fatalities.
- The United States Department of Transportation's National Highway Traffic Safety Administration (NHTSA) is teaming up with state and local law enforcement and highway safety advocates across the country for a high-visibility mobilization during the busy Thanksgiving travel period to make sure everyone is wearing their seat belts.
- The *Click It or Ticket* campaign combines increased awareness with increased patrolling to reach as many Americans as possible with one key message: Wearing a seat belt is the single most effective way to save your life and the lives of your loved ones while on the road this Thanksgiving.

❖ **Not Buckling Up Can Be Deadly**

- During the 2014 Thanksgiving holiday (6 p.m. on Wednesday, November 26, to 5:59 a.m. on Monday, December 1), 341 passenger vehicle occupants were killed in motor vehicle traffic crashes nationwide. Five in 10 of those killed—a staggering 50 percent—were **NOT** wearing seat belts at the time of their fatal crash.
- Compared to Thanksgiving weekend in 2013, there was a 13-percentage-point increase in the number of passenger vehicle occupant fatalities in 2014, and a 19-percentage-point increase in the number of those who were unrestrained when they were killed that weekend.
- At nighttime, seat belt usage drops. Over the 2014 Thanksgiving holiday weekend, 58 percent of the passenger vehicle occupants killed in nighttime crashes (6 p.m. to 5:59 a.m.) were unbelted, whereas 38 percent of those killed in daytime crashes were unbelted.
- During all of 2014, a total of 21,022 passenger vehicle occupants were killed in crashes, and almost half (49%) of them were NOT wearing their seat belts at the time of the crash. Among passenger vehicle occupant fatalities in 2014, the age groups 13-15 and 25-34 had the highest percentages (59%) of occupants who were unrestrained at the time of their fatal crash.

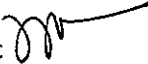
❖ **Seat Belts Save Lives**

- According to NHTSA, seat belts saved approximately 12,802 lives nationwide in 2014. If everyone had worn seat belts that year, an additional 2,814 lives could have been saved.
- Proper seat belt use reduces the risk of fatal injury to front seat passengers by 45 percent and the risk of moderate to serious injury by 50 percent.
- Ejection from a vehicle is one of the most dangerous events that can happen to a person in a crash. In fatal crashes in 2014, almost 8 out of 10 (80%) of the passenger vehicle occupants who were totally ejected from vehicles were killed. Wearing your seat belt is the most effective way to prevent ejections; only 1 percent of the occupants reported to have been wearing their seat belts were totally ejected in a crash, compared to 30 percent who were unrestrained.

This Thanksgiving—and every day of the year—remember, *Click It or Ticket*. For more information, please visit www.nhtsa.gov.



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: February 15, 2017
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: RESOLUTION: CT DOT Highway Safety Grant

The Town of East Hartford is once again eligible to apply to the State Department of Transportation for a Distracted Driving High Visibility Enforcement Grant funded through the National Highway Traffic Safety Administration (NHTSA).

The Grant will allow East Hartford officers to participate in grant-funded mobilizations targeting distracted drivers, and the hand-held mobile phone ban.

The Town will be required to provide matching resources in the amount of 25 percent of the project cost, and can be fulfilled on an in-kind basis.

Attached is a draft resolution authorizing an application to the State Department of Transportation for the grant funding. Please place this information on the agenda for the February 21, 2017 meeting. I recommend that the Town Council approve this request as submitted and adopt the attached resolution.

Thank you.

C: M. Hawkins, Acting Chief of Police
P. O'Sullivan, Grants Manager

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a Resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 21st day of February, 2017.

RESOLUTION

WHEREAS, the State of Connecticut Department of Transportation (CT DOT) and the National Highway Traffic Safety Administration (NHTSA) are offering grant funds to municipal police departments to participate in the 2017 Distracted Driving High Visibility Enforcement Campaign; and

WHEREAS, this campaign will focus on motorists who choose to ignore Connecticut's hand-held mobile phone ban; and

WHEREAS, over 1,300 people are injured every day on our nation's highways as a result of distracted driving crashes

NOW THEREFORE LET IT BE RESOLVED; That Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by CT DOT and NHTSA as they pertain to the 2017 Distracted Driving High Visibility Enforcement Campaign.

AND I DO CERTIFY that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

IN WITNESS WHEREOF, I do hereunto set my hand and affix the corporate seal of said Town of East Hartford this ____ day of February, 2017.

Angela M. Attenello, Town Council Clerk

GRANTS ADMINISTRATION
MEMORANDUM

TO: Mayor Marcia A. Leclerc

FROM: Paul O'Sullivan, Grants Manager *POS*

SUBJECT: Council Resolution – CT DOT Highway Safety Grant
2017 Distracted Driving High Visibility Enforcement

DATE: February 14, 2017

Attached is a draft resolution authorizing an application to the state Department of Transportation for a Distracted Driving High Visibility Enforcement Grant.

This grant is funded by the National Highway Traffic Safety Administration (NHTSA) and will allow East Hartford officers to participate in grant-funded mobilizations targeting distracted drivers – focusing on motorists who choose to ignore Connecticut's hand-held mobile phone ban.

The grant requires the Town to provide matching resources in the amount of 25 percent of the project cost. This requirement can be fulfilled on an in-kind (non-cash) basis. In-kind match is typically in the form of the value of personnel (officer time), goods, and services provided by the Town to accomplish the goals of the grant.

The amount of the 2017 grant has yet to be determined. In 2016, the Town received \$20,000.

I have attached a description from NHTSA that explains the program in more detail, as well as the letter informing the Town of its eligibility to participate in this program.

I respectfully request that this item be placed on the Town Council agenda for their meeting to be held on February 21, 2017. Please contact me at extension 7206 if you have any questions.

Attachments: as stated

Cc: Eileen Buckheit, Development Director
Lt. Timothy Juergens, EHPD
Deputy Chief Timothy McConville, EHPD

TOWN COUNCIL RESOLUTION
GRANT INFORMATION FORM

Grant Description: 2017 Distracted Driving High Visibility Enforcement Grant

Funder: CT DOT

Amount: To be determined

Frequency: One time Annual Biennial Other _____

First year received:	<u>2015</u>		
Last 3 years received:	<u>2016</u>	<u>2015</u>	_____
Funding level by year:	<u>\$20,000</u>	<u>\$19,700</u>	<u>\$_____</u>

Is a local match required? Yes No

If yes, how much? 25% Program Match

From which account? Match can be in-kind (officer salaries, etc.)

Grant purpose: Grant will allow qualifying Connecticut police forces to participate in grant-funded overtime enforcement of anti-distracted driving laws.

Results achieved: Decrease traffic accidents involving distracted drivers.

Duration of grant: There are two mobilizations: one in April 2017 and one in August, 2017.

Application Status: EHPD has submitted required Statement of Interest (SOI). Awaiting receipt of application

Meeting attendee: Deputy Chief Timothy McConville, ext 7579

Comments: Eligibility was determined by crash data analysis that identified East Hartford as having a high number of crashes thought to be the result of driver distraction

Town will be informed of amount of grant amount when it receives the application from CT DOT

Distracted Driving (DD)

Problem Identification

To date, identifying the role distracted driving has played in fatality and injury crashes has been a challenge in Connecticut, due to the way crash data is collected and limitations of the crash reporting form (PR-1) itself. In order to effectively allocate 405(e) funds to multiple areas including enforcement mobilizations, the HSO chose to use an index of a combination of factors to best identify where the largest volumes of crashes, non-interstate roadway use, and population centers intersect. The goal of which is to target suspected locations where distraction as a result of hand held mobile phone use by drivers leads to crashes; and to identify areas where enforcement of Connecticut's hand held mobile phone for drivers can be effective.

The following index combines the following data, weighted and ranked to determine areas where traffic volumes are highest, and the most crashes occur by town:

- Fatal and injury crashes 2009-2014
- Daily Vehicle Miles Traveled (DVMT) (2012)
- Population (2012)
- Crash rate per DVMT
- Crash Rate per population

Task 1

Project Title: HVE Distracted Driving - Enforcement

Administrative Oversight: Department of Transportation, Highway Safety Office

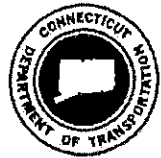
Staff Person: Aaron Swanson

Countermeasure: High Visibility Cell phone/text messaging enforcement 4.1 Countermeasures That Work

This task provides funding for HVE distracted driving enforcement by municipal law enforcement agencies. This evidence based enforcement program uses data sourced from table DD-1 to prioritize funding levels based on various types of crash data based on crash type, severity, population and roadway data. The primary goal of this task is to support NHTSA's national "U Drive. U Text. U Pay" mobilization in April, 2017, and a second, two-week campaign in August 2017. Participating agencies will be able to choose dates throughout the month of April to carry out HVE enforcement targeting drivers who use mobile phones behind the wheel.

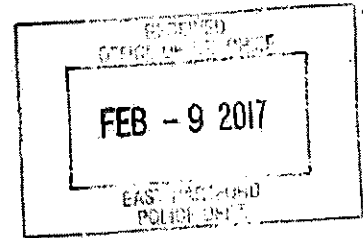


STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION



2800 BERLIN TURNPIKE, P.O. BOX 317546
NEWINGTON, CONNECTICUT 06131-7546

Phone:



January 27, 2017

Dear Chief

Subject: Highway Safety Grant Application

2017 Distracted Driving High Visibility Enforcement

The purpose of this letter is to inform you that your agency has been selected to participate in High Visibility Enforcement (HVE) of Connecticut's hand-held cell phone ban on motorists. This opportunity will utilize Connecticut's 405(e) Distracted Driving grant monies, funded through the National Highway Traffic Safety Administration's (NHTSA) 402/405 program.

This designated NHTSA funding source will allow Connecticut to participate in grant funded overtime enforcement through the use of dedicated distracted driving overtime enforcement patrols. There will be two HVE mobilizations targeting distracted drivers – focusing on motorists who choose to ignore Connecticut's hand-held mobile phone ban. The first will take place from April 1-30, 2017 as part of NHTSA's Distracted Driving Awareness month. The second will take place from Monday, August 2-16, 2017. Your agency will be awarded a set dollar amount to participate in both mobilizations, and therefore, must participate in both.

This selection process was based on crash data analysis that identified your municipality as having a high number of crashes, thought to be the result of driver distraction. The criteria included the following data, weighted and ranked to determine areas where traffic volumes are highest, and the most crashes occur by town:

- Fatal and injury crashes 2009-2014
- Daily Vehicle Miles Traveled (DVMT) (2012)
- Population (2012)
- Crash rate per DVMT
- Crash Rate per population
- Past High Visibility Enforcement Grant Performance

The Highway Safety Office (HSO) has ranked all municipalities in the state using these criteria. This respective ranking of your municipality has identified your town/city as one where an impact can be made on decreasing crashes that lead to injuries and fatalities as a result of mobile phone use by drivers through HVE.

The HSO will kick-off the HVE mobilization (with over fifty participating towns and the Connecticut State Police) beginning April 1, 2017 and run through April 30, 2017. During this timeframe, your

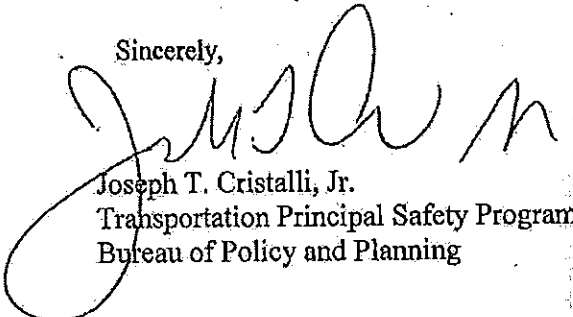
municipality/agency will have the opportunity to select dates to participate in overtime enforcement, specifically identifying, stopping and citing motorists who use mobile hand held phones behind the wheel. The second mobilization will be in August and will kick off *August 2, 2017 and run through August 16, 2017.*

If you are interested in partnering with the HSO for this grant funding opportunity, the following information is required:

- You must send a Statement of Interest (SOI) within 15 days from the date of this letter, notifying the HSO of your intention to participate in this program. An email to Aaron Swanson (aaron.swanson@ct.gov) will suffice as your municipality or agency's SOI. Failure to send this notification will result in non-approval of grant applications for this program.
- You must designate a point of contact from your agency. This individual will be responsible for completing the HS-1 grant application which will be provided to your agency following your SOI. This individual will also be provided with program parameters and instructions for grant application, implementation and reimbursement. Please use the attached form to provide this information.
- Approved finding amounts will be provided upon SOI and grant application process initiation

Please note: All NHTSA 405 funding sources require a 25% program match. Your agency will be reimbursed at 75% of incurred costs. This funding will be eligible to cover fringe benefits for your agency's overtime enforcement.


Sincerely,



Joseph T. Cristalli, Jr.
Transportation Principal Safety Program Coordinator
Bureau of Policy and Planning



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: February 15, 2017
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: RESOLUTION: Senior Center Bond Grant

In November 2016 the town was notified that the 2010 \$900,000 Senior Center Bond grant previously under contract with the CT Department of Social Services (DSS) was transferred to the CT Department of mental Health and Addiction Services (DMHAS).

As the administration of the Senior Center Bond Grant will now be under the purview of DHMAS there is need to sign a new contract between the Town of East Hartford and DMHAS. The town has already received, although not spent, the initial \$500,000 under DSS. The Remaining \$400,000 will be the subject of the new contract, and DMHAS will serve as the sole state agency contact for reporting.

Please place this information on the agenda for the February 21, 2017 meeting. I recommend that the Town Council approve this request as submitted and adopt the attached resolution.

Thank you.

C: E. Buckheit, Development Director
P. O'Sullivan, Grants Manager

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a Connecticut corporation (the "Contractor"), do hereby certify that the following is a true and correct copy of a resolution duly adopted at a meeting of the East Hartford Town Council of the Contractor duly held and convened on the 21st day of February, 2017, at which meeting a duly constituted quorum of the East Hartford Town Council was present and acting throughout and that such resolution has not been modified, rescinded, or revoked, and is at present in full force and effect:

R E S O L U T I O N

RESOLVED; that Marcia A. Leclerc, Mayor of the Town of East Hartford, is empowered to enter into and amend contractual instruments in the name and on behalf of this Contractor, and to affix the corporate seal, and is authorized to make application to, and execute and approve on behalf of the Town of East Hartford, any and all documents, contracts, and amendments as may be required by the State Department of Mental Health and Addiction Services as they pertain to this Capital Improvements Bond Fund Grant.

AND I DO CERTIFY that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

IN WITNESS WHEREOF, I do hereunto set my hand and affix the corporate seal of said Town of East Hartford the ____ day of February, 2017.

Seal

Signed: _____
Angela M. Attenello, Council Clerk

GRANTS ADMINISTRATION
MEMORANDUM

TO: Mayor Marcia A. Leclerc

FROM: Paul O'Sullivan, Grants Manager *POS*

SUBJECT: Council Resolution – CT Department of Mental Health and Addiction Services (DMHAS) Senior Center Bond Grant

DATE: February 14, 2017

Attached is a draft resolution authorizing your signature on a contract with the CT Department of Mental Health and Addiction Services (DMHAS) for a Neighborhood Facilities Bond Grant for the renovation of the Senior Center facility at the former McCartin School.

In December 2010, the state Bond Commission authorized a grant in the amount of \$900,000 to the Town “to assist with costs associated with acquiring and renovating a new senior center facility or renovations to existing senior centers facilities.” Previously, the Town had contracted with the CT Department of Social Services (DSS) for this grant. However, in November 2016, the Town was notified that the administration of the grant contract would be transferred to DMHAS’s Central Contracting Unit.

The Town has already received (but not yet spent) the initial \$500,000 of the grant, as per DSS procedures. The remaining \$400,000 is the subject of the new contract, however, upon the signing of this agreement, DMHAS will serve as the sole state agency contact for reporting (see “Special Note” on attached grant agreement cover page).

I respectfully request that this item be placed on the Town Council agenda for their meeting to be held on February 21, 2017. Please contact me at extension 7206 if you have any questions.

Attachments: as stated

Cc: Eileen Buckheit, Development Director
Ted Fravel, Parks and Recreation Director

TOWN COUNCIL RESOLUTION
GRANT INFORMATION FORM

Grant Description: Neighborhood Facilities Bond Grant

Funder: CT Department of Mental Health and Addiction Services (DMHAS)

Grant Amount: \$400,000*

Frequency: One time Annual Biennial Other

First year received:	<u>2010</u>		
Last 3 years received:	<u>2015</u>	_____	_____
Funding level by year:	<u>\$500,000</u>	\$_____	\$_____

Is a local match required? Yes No

If yes, how much? Not applicable

From which account? Not applicable

Grant purpose: To construct and/or improve Municipal facilities for the provision of services to vulnerable populations.

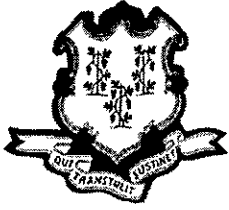
Results achieved: Renovation of the Senior Center facility at the former McCartin School.

Duration of grant: 12/22/2010 through 12/31/2019

Status of application: Complete, awaiting Council approval for Mayor's signature

Meeting attendee: Parks and Rec Director Theodore Fravel, x7166

Comments: *The Town has already received (but not yet spent) the initial \$500,000 of this \$900,000 grant, as per state Department of Social Services procedures (DSS was the original administrative agency for the grant). The remaining \$400,000 is the subject of the new contract. However, upon the signing of this agreement, DMHAS will serve as the sole state agency contact for reporting of the entire grant (see "Special Note" on attached grant agreement cover page).



State of Connecticut
Department of Mental Health and Addiction Services
410 Capitol Avenue, Hartford, CT 06134

**CAPITAL IMPROVEMENTS BOND FUND
GRANT PROGRAM**

Contractor: Town of East Hartford Contract #: MHA17SBC01TOEHS

FEIN number: 06-6001989 CORE-CT #: 17MHASBC01TOEHS

Contractor Address: 740 Main Street, East Hartford, CT 06108

Contract Amount: \$400,000 Term: 12/22/10 – 12/31/19

Bond Commission Approval: 12/22/10; 6/21/13

Statutory Authority: P.A. 79-607, as amended, Sec. 21 (b)(6)(B) – Item 2;
P.A. 79-607, as amended, Sec. (b)(6)(B) – Item 41

***Special Note:** Please note that the Department of Mental Health and Addiction Services (DMHAS) will administer the \$400,000 contract amount as part of a larger authorization totaling \$900,000; as approved by the State Bond Commission (SBC) on 12/22/10 and 6/21/13 respectively.*

The remaining portion of the overall grant award in the amount of \$500,000 has been previously contracted by the Department of Social Services within a separate contract identified as Core-CT#: 10DSS6003EV and disbursed to the Town.

As a condition of this contract, the Town of East Hartford will be required to account for the total \$900,000 grant award and provide reporting to DMHAS as necessary.

A lien IS NOT required as a condition of this contract.

Description of Project: The Contractor shall utilize the funds in the amount of \$400,000 to assist with costs associated with acquiring and renovating a new senior center facility or renovations to existing senior center facilities as approved by the December 22, 2010 SBC Meeting. Funds will also be used for design of a new senior center as approved by the June 21, 2013 SBC Meeting.

The Contractor will comply with all relevant local, state and federal regulations related to renovations completed in accordance with this contract. The Contractor shall also comply with all standard contracting practices to safeguard the interests of the Contractor and the State including, but not limited to, Contractor performance, security, insurance, permits and inspections.

Current and Future Utilization of Facility: The facility is currently used as a senior center and will continue to be used as a senior center. Renovations and improvements are needed to update the building and bring it to code. The building was a former elementary school.