

Robert J. Cook

2019 FEB 14 A 9 22

TOWN COUNCIL AGENDA
TOWN COUNCIL CHAMBERS
740 MAIN STREET
EAST HARTFORD, CONNECTICUT
FEBRUARY 19, 2019

TOWN CLERK
EAST HARTFORD

6:15P.M. Executive Session
7:00P.M. Public Hearing

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Announcement of Exit Locations (C.G.S. § 29-381)

Pledge of Allegiance 7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
5. APPROVAL OF MINUTES
 - A. February 5, 2019 Executive Session
 - B. February 5, 2019 Public Hearing
 - C. February 5, 2019 Regular Meeting
6. COMMUNICATIONS AND PETITIONS
 - A. Pension Valuation and Investment Results Presentations:
 1. Fiduciary Investment Advisors: Discussion of the Town's Portfolio – Fixed Income Side
 2. 3D Asset Management: Discussion of the Town's Portfolio – Equity Side
 3. Segal Company: Pension Contributions for FY 2019-2020
7. OLD BUSINESS
8. NEW BUSINESS
 - A. Recommendation from Ordinance Committee re:
 1. Conflict of Interest; Inactive Boards/Commissions – Chapter 2, Sections 2-1, 2-24, 2-45 through 2-53, 2-61 through 2-66, 2-70 through 2-72 and 2-74 through 2-78
 2. Section 10-30c "Gold Star Families Property Tax Exemption"
 3. Section 10-6a "On-call Service Contracts"
 - B. Contingency Transfer: February 26, 2019 Special Election
 - C. Approval of the Use of Biometric Identification Service
9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
 - A. Direct Invest-Riverbend v. Town of East Hartford, Docket No. CV-18-6093655-S, involving real property located at 55 Hartland Street
 - B. Stone Creek Apartments LLC v. Town of East Hartford, Docket No. CV-17-6037705-S, involving real property located at 126 Silver Lane
 - C. Homeowners Finance Co. v. Town of East Hartford, Docket No. CV-17-6040025-S, involving real property located at 235 East River Drive
 - D. Auto Liability claim of Felix Brazalovich
 - E. Sainval Roosens v. Board of Education, et al, Docket No. CV-17-6084215-S

11. OPPORTUNITY FOR RESIDENTS TO SPEAK
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor

12. ADJOURNMENT (next *regular* meeting: Mar 5th)

Robert J. Paek

2019 FEB 11 A 8:34

TOWN COUNCIL MAJORITY OFFICE

FEBRUARY 5, 2019

TOWN CLERK
EAST HARTFORD

EXECUTIVE SESSION

PRESENT Chair Richard F. Kehoe, Vice Chair Linda A. Russo, Majority Leader Ram Aberasturia, Minority Leader Esther B. Clarke, Councillors Marc I. Weinberg, Shelby J. Brown, Patricia Harmon and Caroline Torres

ABSENT Councillor Joseph R. Carlson

ALSO Scott Chadwick, Corporation Counsel
PRESENT Michael Walsh, Finance Director
Christopher Wethje, Human Resources Director, EHPS
James Williams, Esquire, Williams, Walsh & O'Connor

CALL TO ORDER

Chair Kehoe called the meeting to order at 6:24 p.m.

MOTION By Esther Clarke
seconded by Linda Russo
to **go into** Executive Session to discuss the following:

- the pending Superior Court action known as Julie Desiata vs. Marcia Leclerc, et al., Docket No. HHD-CV-17-6075953-S; and
- the pending Superior Court action known as John Doe v East Hartford Board of Education, et al, Docket No. HHD-CV-16-5041837-S and Timothy Doe v East Hartford Board of Education, et al, Docket No. HHD-CV-176081106-S

Motion carried 8/0.

Councillor Harmon recused herself from the discussion of the John Doe and Timothy Doe cases and left the Majority Office.

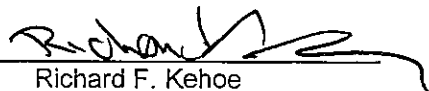
MOTION By Esther Clarke
seconded by Linda Russo
to **go back to** Regular Session.
Motion carried 7/0.

At this point, Councillor Harmon rejoined the meeting.

ADJOURNMENT

MOTION By Esther Clarke
seconded by Linda Russo
to **adjourn** (6:54 p.m.)
Motion carried 8/0.

Attest


Richard F. Kehoe
Town Council Chair

Robert J. Paek

2019 FEB 11 A 8:34

TOWN COUNCIL CHAMBERS
740 MAIN STREET
EAST HARTFORD, CONNECTICUT

TOWN CLERK
EAST HARTFORD

FEBRUARY 5, 2019

PUBLIC HEARING/67 WOODBRIDGE AVENUE

PRESENT Chair Richard F. Kehoe, Vice Chair Linda A. Russo, Majority Leader Ram Aberasturia, Minority Leader Esther B. Clarke, Councillors Marc Weinberg, Shelby Brown, Patricia Harmon and Caroline Torres

ABSENT Councillor Joseph Carlson

Chair Kehoe called the public hearing to order at 7:18 p.m.

Please publish the following legal notice in the EH Gazette on Thursday, January 24th and Thursday, January 31st. Mail bill to the East Hartford Town Council Office, 740 Main Street, East Hartford, CT

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LEGAL NOTICE

Public notice is hereby given that the Town Council of the Town of East Hartford, Connecticut, will hold a public hearing on **Tuesday, February 5, 2019 at 7:15 p.m.** in the Town Council Chambers, 740 Main Street, East Hartford, Connecticut, to hear public comment on the proposed transfer of 67 Woodbridge Avenue to Habitat for Humanity.

Any person(s) wishing to express an opinion on this matter may do so at this meeting.

Angela Attenello
Town Council Clerk

Chair Kehoe explained that the town acquired this property through a tax sale and is contemplating the transfer of ownership to Habitat for Humanity. Habitat has already raised half the funds to build a home on that property. State law requires that a public hearing must be held prior to the conveyance of any town-owned property.

No one came forward.

MOTION By Esther Clarke
seconded by Linda Russo
to **adjourn** (7:20 p.m.).
Motion carried 8/0.

Attest

Angela M. Attenello

Angela M. Attenello
Town Council Clerk

EAST HARTFORD TOWN COUNCIL

TOWN COUNCIL CHAMBERS

FEBRUARY 5, 2019

Robert J. Russo

2019 FEB 11 A 8:34

TOWN CLERK
EAST HARTFORD

PRESENT Chair Richard F. Kehoe, Vice Chair Linda A. Russo, Majority Leader Ram Aberasturia, Minority Leader Esther B. Clarke, Councillors Marc Weinberg, Shelby J. Brown, Patricia Harmon and Caroline Torres

ABSENT Councillor Joseph R. Carlson

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:30p.m. The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

AMENDMENTS TO THE AGENDA

MOTION By Ram Aberasturia
seconded by Linda Russo
to **amend** the agenda as follows:
Under New Business, add item 8. G. entitled "Referral to Real Estate Acquisition & Disposition Committee re: 53 Main Street".
Motion carried 8/0.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Robert Valerio, 552 Goodwin Street, spoke against the possible transfer of teachers from their under-funded pension plan to Social Security. Mr. Valerio believes that this would have an adverse effect on the town's mil rate.

Mayor Leclerc (1) announced that the town closed on the Showcase Cinemas property January 30th and currently the consultants are completing the environmental studies; (2) the town received six positive responses to the RFP for the Founders Plaza garage; (3) there was a very successful public community meeting at the Public Safety Complex; (4) the 2018 Annual Report is available and will be distributed to the Council; (5) the town will be closed on Tuesday February 12th in honor of Lincoln's Birthday and on Monday, February 18th in honor of President's Day. Trash collection will be delayed one day because of that; and (6) the Mayor recognized the individuals who either resigned or were appointed to the town's Boards and Commissions and thanked them for their dedication to East Hartford.

APPROVAL OF MINUTES

January 15, 2019 Executive Session

MOTION By Ram Aberasturia
seconded by Pat Harmon
to **approve** the minutes of the January 15, 2019 Executive Session.
Motion carried 6/0. **Abstain:** Russo, Torres

January 15, 2019 Regular Meeting

MOTION By Ram Aberasturia
seconded by Pat Harmon
to **approve** the minutes of the January 15, 2019 Regular Meeting.
Motion carried 6/0. Abstain: Russo, Torres

COMMUNICATIONS AND PETITIONS

Resignations

Chair Kehoe announced the resignation of Peter Bonzani from the Greater Hartford Transit District, Planning & Zoning Commission and Building Board of Appeals. He also announced the resignation of Stephen Watkins from Inland-Wetlands Environmental Commission. Chair Kehoe, along with the Mayor and Council, applauded these men for their commit to the town and wished them well in their future endeavors.

Presentation by Jessica Carrero: "My East Hartford" app

Jessica Carrero, Assistant to Mayor Leclerc, presented the new app "My East Hartford" – a platform which she built from the ground up. This endeavor began when the Mayor wanted better engagement with the residents. It gives citizens a way to easily inform the town of issues ranging from property maintenance concerns to road issues to streetlight outages. "My East Hartford" users can attach photos and videos for visual accuracy. It also provides the reporter with a reasonable timeframe for resolution to the problem.

Additionally, the app allows access to the Town's social media pages, important seasonal information and Town events and news.

NEW BUSINESS

Real Estate Acquisition & Disposition Committee re: 67 Woodbridge Avenue

MOTION By Linda Russo
seconded by Marc Weinberg
that the East Hartford Town Council – having submitted this matter to the Town Planning and Zoning Commission pursuant to Connecticut

General Statutes Section 8-24 and having complied with the Public Hearing requirements of Connecticut General Statutes Section 7-163e – (1) **waives** the appraisal requirement set forth in §10-19(c) of the East Hartford Code of Ordinances; (2) agrees to negotiate directly with Hartford Area Habitat for Humanity, Inc.; and (3) **approves** the conveyance of 67 Woodbridge Avenue to Hartford Area Habitat for Humanity, Inc., for the amount of \$5,000.00.
Motion carried 8/0.

Set a Public Hearing Date of Tuesday, February 19, 2019 @ 7PM for Revisions to the Town of East Hartford Code of Ordinances

MOTION By Linda Russo
seconded by Ram Aberasturia
to **set** a public hearing date of Tuesday, February 19, 2019 at 7:00PM in Town Council Chambers to hear public comment on the proposed revisions to the Town of East Hartford Code of Ordinances as follows:

1. Conflict of Interest; Inactive Boards/Commissions – Chapter 2, Sections 2-1, 2-24, 2-45 through 2-53, 2-61 through 2-66, 2-70 through 2-72 and 2-74 through 2-78
2. Section 10-30c "Gold Star Families Property Tax Exemption"
3. Section 10-6a "On-call Service Contracts"

Motion carried 8/0.

Property Tax Deferral Program for Certain Federal Workers

MOTION By Shelby Brown
seconded by Ram Aberasturia
to **adopt** the following resolution:

Property Tax Deferral Program for Certain Federal Workers

- The East Hartford Town Council, pursuant to the provisions of sections 6 through 8 of Special Act 19-1, authorizes the waiving of interest and penalties for the failure to timely pay property taxes due and owing on January 1, 2019 by federal employees affected by the partial federal shutdown.
- As used in this section, affected federal employee means any a federal employee who, during the partial federal fiscal year 2019 budget shutdown that began on December 22, 2018, is (A) a resident of the town of East Hartford, and (B) required to work as a federal employee without pay or furloughed as a federal employee without pay.
- Any property tax due and owing on January 1, 2019 by an affected federal employee shall not be subject to any interest or penalties provided such property tax is paid in full within sixty days of the end of the federal fiscal 2019 shutdown on January 25, 2019.

On call of the vote, motion carried 8/0.

CT DOT 2019 Highway Safety: Distracted Driving High Visibility Enforcement Grant

MOTION By Marc Weinberg
seconded by Linda Russo
to **adopt** the following resolution:

WHEREAS the State of Connecticut Department of Transportation (CT DOT) and the National Highway Traffic Safety Administration (NHTSA) are offering grant funds to municipal police departments to participate in the 2019 Distracted Driving High Visibility Enforcement Campaign; and

WHEREAS this campaign will focus on motorists who choose to ignore Connecticut's hand-held mobile phone ban; and

WHEREAS in 2016, at least 3,450 people were injured on our nation's highways as a result of distracted driving crashes, according to NHTSA.

NOW THEREFORE LET IT BE RESOLVED That Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by CT DOT and NHTSA as they pertain to the 2019 Distracted Driving High Visibility Enforcement Campaign.

On call of the vote, motion carried 8/0.

Refund of Taxes

MOTION By Marc Weinberg
seconded by Pat Harmon
to **refund** taxes in the amount of \$15,019.46
pursuant to Section 12-129 of the Connecticut General Statutes.
Motion carried 8/0.

Bill	Name	Prop Loc/Vehicle Info.	Int Paid	Over Paid
2017-03-0050157	ACAR LEASING LTD	2016/1G1PE5SBXG7129224	0	-258.16
2017-03-0050158	ACAR LEASING LTD	2016/1GKKVNE4GJ268657	0	-696.11
2017-03-0050192	ACAR LEASING LTD	2015/1GCVKREC9FZ195916	0	-459.44
2017-03-0050212	ACAR LEASING LTD	2015/1GYS4NKJ2FR621660	0	-567.04
2016-03-0051957	ARTHUR WINSLOW B	2007/1GCCS19E778210151	-22.41	-213.44
2016-09-0051957	ARTHUR WINSLOW B	2007/1GCCS19E778210151	0	-46.69
2016-03-0062443	BMW FINANCIAL SERVICES	2015/WBAYF8C56FD654264	0	-1,056.00
2016-09-0062443	BMW FINANCIAL SERVICES	2015/WBAYF8C56FD654264	0	-231.00
2017-03-0054425	BRAZAUSKI KENNETH P	2009/2HGFA16919H340500	0	-90.27
2016-03-0054433	BREWSTER TONESH L	2012/JF1GJAC6XCH023993	0	-274.56
2016-09-0054433	BREWSTER TONESH L	2012/JF1GJAC6XCH023993	-4.50	-60.06
2017-04-0081129	CAMERATO PATRICK J CAPANO AUDREY OR	2014/1FTMF1EF9EFA90627	0	-53.00
2017-03-0055682	GLORIA RAGER	2010/3N1AB6AP1AL712098	0	-75.64
2017-03-0056983	CISSE MBAYE	2004/5FNRL185X4B020056	0	-45.45
2017-03-0058424	CREMONIE LOUIS D	2017/1N4AL3AP8HC136465	0	-177.14

2016-03-0061014	CAMRAC LLC	2017/3C4PDCBG4HT514592	0	-198.40
2016-03-0061023	CAMRAC LLC	2016/5NPE24AF6GH326845	0	-30.72
2016-03-0061029	CAMRAC LLC	2016/2G1115S32G9144146	0	-181.70
2016-03-0061031	CAMRAC LLC	2016/5XYZTDLB3GG369149	0	-39.74
2016-03-0061051	CAMRAC LLC	2016/2G1115S31G9142355	0	-136.38
2016-03-0061053	CAMRAC LLC	2016/1FBZX2ZM3GKA14739	0	-157.18
2016-03-0061062	CAMRAC LLC	2016/1FTYR2XMXGKB27947	0	-118.68
2016-03-0061063	CAMRAC LLC	2015/1G1JE6SB3F4193844	0	-101.98
2016-03-0061070	CAMRAC LLC	2016/2C3CDXH2GH266240	0	-125.44
2016-03-0061075	CAMRAC LLC	2016/2T1BURHEXGC688459	0	-81.18
2016-03-0061082	CAMRAC LLC	2016/5NPDH4AE8GH783254	0	-26.91
2016-03-0061083	CAMRAC LLC	2016/5NPE24AF6GH325730	0	-92.54
2016-03-0061093	CAMRAC LLC	2016/2C3CCAEG8GH273424	0	-203.10
2016-03-0061102	CAMRAC LLC	2016/1GNSKJKC5GR470554	0	-106.10
2016-03-0061133	CAMRAC LLC	2016/JN1CV7ARXGM252297	0	-123.78
2016-03-0061144	CAMRAC LLC	2016/KNADM4A33G6550111	0	-48.35
2016-03-0061156	CAMRAC LLC	2017/1GCWGAFF3H1115527	0	-131.04
2016-03-0061161	CAMRAC LLC	2017/3FA6POHD0HR111923	0	-41.94
2016-03-0061164	CAMRAC LLC	2015/1G1PG5SB7F7291966	0	-64.22
2016-03-0061168	CAMRAC LLC	2017/2G1105S38H9112760	0	-56.98
2016-03-0061180	CAMRAC LLC	2016/KNMAT2MV2GP665402	0	-78.56
2016-03-0061191	CAMRAC LLC	2016/1C4PJMDB9GW326059	0	-133.98
2016-03-0061193	CAMRAC LLC	2017/1C6RR7GT7HS516031	0	-214.46
2016-03-0061197	CAMRAC LLC	2016/1FBZX2ZMXGKA14740	0	-209.38
2016-03-0061207	CAMRAC LLC	2017/KMHD74LF1HU071504	0	-117.76
2016-03-0061211	CAMRAC LLC	2015/1G1PG5SB9F7258905	0	-64.22
2016-03-0061214	CAMRAC LLC	2016/2T1BURHE7GC522609	0	-108.16
2016-03-0061249	CAMRAC LLC	2015/1C3CDFBB3FD352062	0	-98.69
2016-03-0061250	CAMRAC LLC	2016/4T1BF1FK1GU575745	0	-138.21
2016-03-0061264	CAMRAC LLC	2016/4T1BF1FK3GU201587	0	-103.74
2016-03-0061268	CAMRAC LLC	2015/1C3CCCAB7FN707506	0	-55.62
2016-03-0061287	CAMRAC LLC	2015/1N4AL3AP3FN883568	0	-86.62
2016-03-0061288	CAMRAC LLC	2016/3FA6POH71GR117383	0	-131.71
2016-03-0061292	CAMRAC LLC	2015/KMHTC6AD1FU245038	0	-26.62
2016-03-0061296	CAMRAC LLC	2015/1N4AL3AP8FN882724	0	-144.51
2016-03-0061305	CAMRAC LLC	2016/2C4RDGEG5GR344675	0	-91.16
2016-03-0061307	CAMRAC LLC	2016/5GAKVBKDXGJ328165	0	-134.56
2016-03-0061308	CAMRAC LLC	2016/3N6CM0KN9GK698070	0	-72.19
2016-03-0061317	CAMRAC LLC	2017/1C4RJFBG5HC618152	0	-364.16
2016-03-0061327	CAMRAC LLC	2015/KMHCT4AEXFU890767	0	-89.95
2016-03-0061339	CAMRAC LLC	2016/1N4BL3AP3GC157677	0	-45.08
2016-03-0061346	CAMRAC LLC	2015/1N4AL3AP5FN881689	0	-144.51
2016-03-0061347	CAMRAC LLC	2016/1N4BL3AP1GC157466	0	-226.59
2016-03-0061349	CAMRAC LLC	2015/4T1BF1FK9FU065335	0	-31.30

2016-03-0061353	CAMRAC LLC	2016/2C4RC1BG9GR282489	0	-88.16
2016-04-0089465	CAMRAC LLC	2016/2C4RDGEG0GR361898	0	-221.56
2016-09-0061014	CAMRAC LLC	2017/3C4PDCBG4HT514592	0	-43.40
2016-09-0061023	CAMRAC LLC	2016/5NPE24AF6GH326845	0	-6.72
2016-09-0061029	CAMRAC LLC	2016/2G1115532G9144146	0	-39.75
2016-09-0061031	CAMRAC LLC	2016/5XYZTDLB3GG369149	0	-8.69
2016-09-0061051	CAMRAC LLC	2016/2G1115531G9142355	0	-29.83
2016-09-0061053	CAMRAC LLC	2016/1FBZX2ZM3GKA14739	0	-34.38
2016-09-0061062	CAMRAC LLC	2016/1FTYR2XMXGKB27947	0	-25.96
2016-09-0061063	CAMRAC LLC	2015/1G1JE6SB3F4193844	0	-22.31
2016-09-0061070	CAMRAC LLC	2016/2C3CDXH2GH266240	0	-27.44
2016-09-0061075	CAMRAC LLC	2016/2T1BURHEXGC688459	0	-17.76
2016-09-0061082	CAMRAC LLC	2016/5NPDH4AE8GH783254	0	-5.89
2016-09-0061083	CAMRAC LLC	2016/5NPE24AF6GH325730	0	-20.24
2016-09-0061093	CAMRAC LLC	2016/2C3CCAEG8GH273424	0	-44.43
2016-09-0061102	CAMRAC LLC	2016/1GN5KJKC5GR470554	0	-23.21
2016-09-0061133	CAMRAC LLC	2016/JN1CV7ARXGM252297	0	-27.08
2016-09-0061144	CAMRAC LLC	2016/KNADM4A33G6550111	0	-10.58
2016-09-0061156	CAMRAC LLC	2017/1GCWGAFF3H1115527	0	-28.66
2016-09-0061161	CAMRAC LLC	2017/3FA6P0HD0HR111923	0	-9.18
2016-09-0061164	CAMRAC LLC	2015/1G1PG5SB7F7291966	0	-14.05
2016-09-0061168	CAMRAC LLC	2017/2G1105S38H9112760	0	-12.47
2016-09-0061180	CAMRAC LLC	2016/KNMAT2MV2GP665402	0	-17.18
2016-09-0061191	CAMRAC LLC	2016/1C4PJMDB9GW326059	0	-29.31
2016-09-0061193	CAMRAC LLC	2017/1C6RR7GT7HS516031	0	-46.91
2016-09-0061197	CAMRAC LLC	2016/1FBZX2ZMXGKA14740	0	-45.80
2016-09-0061207	CAMRAC LLC	2017/KMHD74LF1HU071504	0	-25.76
2016-09-0061211	CAMRAC LLC	2015/1G1PG5SB9F7258905	0	-14.05
2016-09-0061214	CAMRAC LLC	2016/2T1BURHE7GC522609	0	-23.66
2016-09-0061249	CAMRAC LLC	2015/1C3CDFBB3FD352062	0	-21.59
2016-09-0061250	CAMRAC LLC	2016/4T1BF1FK1GU575745	0	-30.23
2016-09-0061264	CAMRAC LLC	2016/4T1BF1FK3GU201587	0	-22.69
2016-09-0061268	CAMRAC LLC	2015/1C3CCCAB7FN707506	0	-12.17
2016-09-0061287	CAMRAC LLC	2015/1N4AL3AP3FN883568	0	-18.95
2016-09-0061288	CAMRAC LLC	2016/3FA6P0H71GR117383	0	-28.81
2016-09-0061292	CAMRAC LLC	2015/KMHCT6AD1FU245038	0	-5.82
2016-09-0061296	CAMRAC LLC	2015/1N4AL3AP8FN882724	0	-31.61
2016-09-0061305	CAMRAC LLC	2016/2C4RDGEG5GR344675	0	-19.94
2016-09-0061307	CAMRAC LLC	2016/5GAKVBKDXGJ328165	0	-29.43
2016-09-0061308	CAMRAC LLC	2016/3N6CM0KN9GK698070	0	-15.79
2016-09-0061317	CAMRAC LLC	2017/1C4RJFBG5HC618152	0	-79.66
2016-09-0061327	CAMRAC LLC	2015/KMHCT4AEXFU890767	0	-19.68
2016-09-0061339	CAMRAC LLC	2016/1N4BL3AP3GC157677	0	-9.86
2016-09-0061346	CAMRAC LLC	2015/1N4AL3AP5FN881689	0	-31.61
2016-09-0061347	CAMRAC LLC	2016/1N4BL3AP1GC157466	0	-49.57

2016-09-0061349	CAMRAC LLC	2015/4T1BF1FK9FU065335	0	-6.85
2016-09-0061353	CAMRAC LLC	2016/2C4RC1BG9GR282489	0	-19.28
2017-04-0083030	GADOTOR AGBEYOME	2005/5TDZA23C35S344156	0	-93.83
2016-03-0067019	HONDA LEASE TRUST	2014/1HGCT1B83EA008061	0	-206.72
2016-09-0067019	HONDA LEASE TRUST	2014/1HGCT1B83EA008061	0	-45.22
2017-03-0066990	HONDA LEASE TRUST	2014/2HKRM4H50EH674968	0	-444.97
2017-03-0067016	HONDA LEASE TRUST	2014/1HGCT1B83EA008061	0	-535.50
2017-03-0067060	HONDA LEASE TRUST	2015/2HGF3B53FH519999	0	-66.83
2017-03-0067105	HONDA LEASE TRUST	2014/2HGFB2F85EH531115	0	-354.25
2017-03-0067126	HONDA LEASE TRUST	2016/5J8TB4H35GL016329	0	-73.26
2017-03-0067177	HONDA LEASE TRUST	2015/5FNRL5H91FB033467	0	-398.92
2017-03-0071106	LEWANDOSKI MARY E	2002/2C3AE76K82H283872	0	-130.59
2017-03-0073092	MAULUCCI ALLAN S	2004/2G1WH52K749352348	0	-38.97
2017-03-0074332	MILLING LINCON P	2010/1N4AA5AP2AC802615	0	-233.86
2017-03-0074333	MILLING LINCON P	2005/2D4GP44L25R581345	0	-95.85
2017-01-0010213	MOTA JOSE M & TERESA A	82 HOLLAND LN	0	-60.00
2016-09-0075887	NISSAN MOTOR	2015/3N1AB7AP5FY340975	0	-15.40
2016-09-0075915	NISSAN MOTOR	2015/5N1AR2MM2FC709549	0	-42.05
2016-09-0075943	NISSAN MOTOR	2015/JN8AS5MV7FW252095	0	-41.05
2016-09-0075970	NISSAN MOTOR	2015/JN8AS5MV4FW257013	0	-54.77
2016-09-0075996	NISSAN MOTOR	2014/JN8AZ1MW0EW509822	0	-55.33
2016-09-0076002	NISSAN MOTOR	2015/5N1AT2MK8FC812183	0	-89.28
2016-09-0076009	NISSAN MOTOR	2016/5N1AR2MM6GC646487	0	-72.41
2016-09-0076010	NISSAN MOTOR	2014/5N1AT2MVXEC779003	0	-65.62
2016-09-0076053	NISSAN MOTOR	2016/1N4AL3AP4GC136977	0	-7.02
2016-09-0076058	NISSAN MOTOR	2016/5N1AT2MV5GC773452	0	-68.63
2016-09-0076120	NISSAN MOTOR	2015/1N4AL3AP0FC499663	0	-18.95
2017-03-0076090	NISSAN MOTOR	2015/KNMAT2MV8FP591580	0	-405.67
2017-03-0076111	NISSAN MOTOR	2015/1N4AL3AP1FN870060	0	-139.51
2014-03-0080438	ROCZYNSKI BRIAN N	2001/YV1VS29541F663283	0	-19.78
2017-03-0082756	SANTANA ANNETTE	2011/4S3BMBB61B3242923	0	-305.68
2017-03-0084603	SOLORZANO JOHANNA	2002/JA3AJ26E82U015081	0	-90.86
2017-03-0084604	SOLORZANO JOHANNA	1987/CTTRL1191	0	-11.00
2017-04-0089021	WARD HEATH J	2017/CTTRL26760	0	-10.71
		SUBTOTAL	(26.91)	(14,992.55)
		TOTAL		(15,019.46)

Appointments to Various Boards and Commissions

MOTION By Esther Clarke
seconded by Caroline Torres
to **approve** the following appointments and reappointments as full
members:

Board or Commission

Term Expires

Public Building Commission

Antonio Matta	19 Fellows Lane	December 2023
Travis Simpson	119 Naubuc Avenue	December 2023

Commission on Culture and Fine Arts

Glynis McKenzie	51 William Street	December 2023
Florence Schroeter	55 Olmstead Street	December 2023
Prescille Yamamoto	235 East River Drive, #508	December 2023

Planning & Zoning Commission

Valentine Pavinelli	97 Langford Lane	December 2023
Travis Simpson	119 Naubuc Avenue	December 2023

Property Maintenance Code Board of Appeals

Travis Simpson	119 Naubuc Avenue	December 2023
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Redevelopment Agency

Antonio Matta	19 Fellows Lane	December 2023
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Veterans Commission

James Shelmerdine, Jr.	745 Tolland Street	December 2019
Timothy Siggia	145 Arbutus Street	December 2019
Melodie Wilson	272 Goodwin Street	December 2019

Zoning Board of Appeals

Timothy Siggia	145 Arbutus Street	December 2023
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Motion carried 8/0.

Appointments to Boards and Commissions

MOTION By Ram Aberasturia
seconded by Linda Russo
to **approve** the following appointments and reappointments as full
members:

Board or Commission

Term Expires

Planning & Zoning Commission

Angela Parkinson	31 High Street, # 7308	December 2020
------------------	------------------------	---------------

Economic Development Commission

Phil Davis 88 Walnut Street
Lionel Lessard 34 Heritage Lane

December 2019

December 2019

Redevelopment Agency

Gerald Maine 42 Phillips Farm Road

December 2023

Motion carried 8/0.

Referral to Real Estate Acquisition & Disposition Committee re: 53 Main Street

MOTION By Linda Russo
seconded by Caroline Torres
to **refer** to the Real Estate Acquisition & Disposition Committee the possible sale of a town-owned parcel of land known as 53 Main Street, with instructions to discuss the matter and report back to the Town Council with its recommendation if any.
Motion carried 8/0.

OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

Ram Aberasturia thanked the Mayor and the Public Works Department for the quick replacement of a mailbox accidentally knocked down by the town's plows during the last snowstorm.

COUNCIL ACTION ON EXECUTIVE SESSION MATTERS

Julie Desiata vs. Marcia Leclerc, et al., Docket No. HHD-CV-17-6075953-S

MOTION By Ram Aberasturia
seconded by Marc Weinberg
to **accept** the recommendation of Corporation Counsel to fully and finally settle the pending Superior Court action known as Julie Desiata v Marcia Leclerc, et al, Docket No. HHD-CV-6075953-S, for a total sum of \$18,000.00.
Motion carried 8/0.

John Doe v East Hartford Board of Education, et al, Docket No. HHD-CV-16-5041837-S and Timothy Doe v East Hartford Board of Education, et al, Docket No. HHD-CV-176081106-S

MOTION By Ram Aberasturia
seconded by Linda Russo
to **accept** the recommendation of Corporation Counsel to fully and finally settle the pending Superior Court action known as John Doe v East Hartford Board of Education, et al, Docket No. HHD-CV-16-5041837-S and

Timothy Doe v East Hartford Board of Education, et al, Docket No. HHD-CV-176081106-S for a total sum of \$100,000.00.
Motion carried 7/0. **Abstain: Harmon**

OPPORTUNITY FOR RESIDENTS TO SPEAK

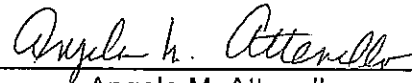
Marc Weinberg wished Esther Clarke a belated Happy Birthday.

ADJOURNMENT

MOTION By Esther Clarke
 seconded by Linda Russo
 to **adjourn** (8:35 p.m.).
 Motion carried 8/0.

The Chair announced that the next meeting of the Town Council is February 19th.

Attest



Angela M. Attenello
TOWN COUNCIL CLERK

OFFICE OF THE
TOWN COUNCIL

TOWN OF EAST HARTFORD

740 Main Street

East Hartford, Connecticut 06108



Robert J. Prank

2019 FEB 14 A 8 22
(800) 291-7808

TOWN CLERK
EAST HARTFORD
(800) 291-7889

DATE: February 14, 2019
TO: Town Council
FROM: Rich Kehoe
Town Council Chair
RE: **Tuesday, February 19, 2019 7:00 P.M. Town Council Chambers**

In accordance with Section 3.3(a) of the Town Charter, a Special Meeting of the Town Council will be held as follows:

Tuesday, February 19, 2019

7:00 p.m.

Town Council Chamber

The purpose of the meeting is to hear public comment on the following revisions to the Town of East Hartford Code of Ordinances:

1. Conflict of Interest; Inactive Boards/Commissions – Chapter 2, Sections 2-1, 2-24, 2-45 through 2-53, 2-61 through 2-66, 2-70 through 2-72 and 2-74 through 2-78
2. Section 10-30c “Gold Star Families Property Tax Exemption”
3. Section 10-6a “On-call Service Contracts”

cc: Mayor Leclerc
Michael Walsh, Finance Director
Rich Gentile, Assistant Corporation Counsel

Robert J. Paek

OFFICE OF THE
TOWN COUNCIL

TOWN OF EAST HARTFORD

740 Main Street

East Hartford, Connecticut 06108



2019 FEB - 8 A 11:44

FAX (860) 291-7389
TOWN CLERK
EAST HARTFORD

February 7, 2019

Please publish the following legal notice in the EH Gazette on **Thursday February 14, 2019**. Mail bill to the East Hartford Town Council Office, 740 Main Street, East Hartford, CT 06108.



LEGAL NOTICE

Public notice is hereby given that the Town Council of the Town of East Hartford, Connecticut, will hold a public hearing on **Tuesday, February 19, 2019 at 7:00p.m.** in the Town Council Chambers, 740 Main Street, East Hartford, Connecticut, to hear public comment on the proposed revisions to the Town of East Hartford Code of Ordinances as follows:

1. Conflict of Interest; Inactive Boards/Commissions – Chapter 2, Sections 2-1, 2-24, 2-45 through 2-53, 2-61 through 2-66, 2-70 through 2-72 and 2-74 through 2-78
2. Section 10-30c "Gold Star Families Property Tax Exemption"
3. Section 10-6a "On-call Service Contracts"

Any person(s) wishing to express an opinion on this matter may do so at this meeting. Copies of the proposed ordinance are on file in the Town Clerk's Office and the Town Council's Office.

Angela Attenello
Town Council Clerk

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1. Conflict of Interest; Inactive Boards/Commissions – Chapter 2, Sections 2-1, 2-24, 2-45 through 2-53, 2-61 through 2-66, 2-70 through 2-72 and 2-74 through 2-78
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Any person(s) wishing to express an opinion on this matter may do so at this meeting. Copies of the proposed ordinance are on file in the Town Clerk's Office and the Town Council's Office.

Angela Attenello
Town Council Clerk

Boards and Commissions Conflict of Interest; Inactive (January 27, 2019)

Summary: Allows a town employee to serve on the adjudicatory boards but explicitly prohibits participation in matters involving a person with whom they have had an official interaction as a town employee. Also eliminates several commissions whose mission has been superseded over time or whose membership has not been appointed in years: Insurance Commission, EMS Commission, Youth Council, Human Rights Commission and Civilian Review Board.

Section 1. Section 2-1 of the Code of Ordinances of the Town of East Hartford is hereby repealed and the following is substituted in lieu thereof:

1. Members shall be electors; of the Town provided that ex-officio members shall be exempt from this provision.
2. Members shall serve without compensation.
3. Members may be reimbursed for their necessary expenses.
4. Secretaries may receive compensation for their services if voted by the Board or commission, provided the board or commission does not have a clerk.
5. All fees charged, donations made[, etc] or such other funds provided to the board or commission shall be turned over to the Finance Director and deposited in the General Fund.
6. Minority representation shall be according to State Statute.
7. Ex-officio members of the boards, commissions, and committees will not have voting powers. They may designate a member of their department to act in their behalf.
8. Members of the administration shall serve as non-voting members. Outside funding to any board or commission, amount and purpose should be stated annually as a note with the budget request.
9. Members of the boards and commissions may be removed by the Mayor for cause; notice to members must be in writing stating reason; members may appeal such removal by Mayor to the Council.
10. Members of boards and commissions shall be appointed by the Mayor with the consent of the Council
11. Each board and commission shall elect its own chairman, vice chairman, secretary, and any other official it deems necessary from within its membership at the first meeting held after December 1st in the odd numbered years and at any other time that the board or commission deem necessary. Each board or commission shall establish such by-laws and regulations as are necessary to achieve its purpose set out within the Ordinance establishing it
12. Members of boards and commissions shall serve until successors are sworn in
13. Vacancies shall be filled in the same manner as the original appointment for the remainder of the unexpired term
14. Each board and commission shall keep a record of its meetings and activities and shall make an annual report to the Council and the Mayor at least thirty days prior to submitting its annual budget request.

15. Members' terms shall expire December 1st of the year in which the term would otherwise expire.
16. Members shall be sworn in before participating as active members of the board or commission. The date of such oath of office shall be reported to the Town Clerk.
17. Notwithstanding the provisions of Article 2 of Chapter 15 of the Code of Ordinances, no member of the planning and zoning commission, zoning board of appeals, board of assessment appeals or inland wetlands commission who is an employee of the town or board of education shall participate in any discussion or vote on any matter involving a person or property in which such employee has taken any enforcement or regulatory action in the employee's official capacity.

Sec. 2. Section 2-24 of the Code of Ordinances of the Town of East Hartford is hereby repealed and the following is substituted in lieu thereof:

There is established a Zoning Board of Appeals of five [(5)] members, not more than three [(3)] of whom shall belong to the same political party.[No member of the Board shall hold a salaried municipal office.]

Sec. 3. Sections 2-45 through 2-46, inclusive; sections 2-47 through 2-53, inclusive; sections 2-61 through 2-66, inclusive; sections 2-70 through 2-72, inclusive; and sections 2-74 through 2-78, inclusive of the town of East Hartford Code of Ordinances are repealed.

GOLD STAR FAMILIES PROPERTY TAX EXEMPTION
(January 29, 2019)

The town of East Hartford Code of Ordinances is amended by adding a new section 10-30c as follows:

- (a) Any residential property that is the primary residence of a parent whose child was killed in action while performing active military duty with the armed forces as defined in subsection (a) of section 27-103 of the Connecticut General Statutes or of a surviving spouse of such person shall be entitled to a property tax exemption of ten percent of the assessed value provided the annual income of such person who is owner of such property does not exceed the maximum amount under Section 12-81L of the Connecticut General Statutes plus twenty five thousand dollars.
- (b) The town adopts the provisions of Public Act 17-65 regarding the application of this property tax exemption.

ON CALL SERVICE CONTRACTS
(January 27, 2019)

Section 10-6a of the town of East Hartford Code of Ordinances is repealed and the following is substituted in lieu thereof:

The town may enter into on-call service contracts for a period of not more than five years. No additional request for services pursuant to the contract shall be made once the payments to the contracted service provider exceeds one hundred fifty thousand dollars or such lesser amount as provided in such contract. Within sixty days of the end of the fiscal year, the Finance Director shall report to the Town Council the amount expended by the town on each on-call service contract during that fiscal year. As used in this section, "on-call service contract" shall mean any contract for professional services including, but not limited to, architectural, engineering, computer, legal, real estate appraisal, plumbing, electrical and financial services, where the contractor agrees to provide services over a specified period of time as requested by the town.

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6. Minority representation shall be according to State Statute.
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TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: February 7, 2019
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: Contingency Transfer for February 26, 2019 Special Election

Attached is a memo from Finance Director, Mike Walsh, requesting a Contingency Transfer from the Town Council on behalf of the Finance Department to cover the \$27,055 cost of the Special Election ordered for the vacant 3rd Senatorial District Senate seat on February 26, 2019.

The expenditure report submitted by the Registrar of Voters is also attached.

Please place this item on the Town Council Agenda for the February 19th, 2019 Town Council meeting.

Thank you.

C: M. Walsh, Finance Director

Town Of East Hartford
Request for Budgetary Transfer of Funds

Department Name CONTINGENCY
Fund Name General

Fiscal Year 2018-2019

Date February 7, 2019
Fund Number GO1

To: Account No.	Account Name	Amount	From: Account No.	Account Name	Amount
Registrar of Voters – Election Officials	G1300-60135	\$ 19,700	Contingency Reserve	G9600-63492	\$ 27,055
Registrar of Voters – Election Day Expenses	G1300-62360	\$ 7,355			
	Total	\$ 27,055		Total	\$ 27,055

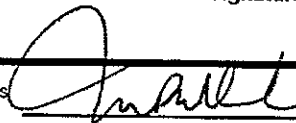
JUSTIFICATION: Provide detail and specific reasons for this transfer.
This should include future budget impact on both the "to" and the "from" accounts. Attach additional information if necessary.

To provide a source of funds to hold a Special Election for the 3rd Senatorial District vacant Senate Seat on February 26, 2019

Signature- Director/Department Head



Approvals



Finance Director

2/7/19

Date Approved

Mayor

Date Approved

Town Council/Clerk

Date Approved

Finance DEPARTMENT USE ONLY

Transfer _____

Date Entered _____


Entered By _____



MEMORANDUM

DATE: February 7, 2019

TO: Marcia A. Leclerc, Mayor

FROM: Michael P. Walsh, Director of Finance 

TELEPHONE: (860) 291-7246

RE: Contingency Transfer for February 26, 2019 Special Election

As you are aware, a Special Election was ordered for February 26, 2019 for the vacant 3rd Senatorial District Senate seat.

Accordingly, expenditures totaling \$ 27,055 in the Registrar of Voters Office will be incurred as detailed in the attached memo.

Because the cost of a Special Election is not budgeted, we respectfully need to request a Contingency Transfer from the Town Council on behalf of this department to cover the cost of the election. The transfer form is attached.

Please forward this item on to the Town Council for action. Should you have any questions or problems, please feel free to let me know. Thank you.

Cc: Steve Watkins, Register of Voters
Mary Mourey, Registrar of Voters

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD
740 MAIN STREET
EAST HARTFORD, CONNECTICUT 06108

(860) 291-7200
FAX (860) 282-2978
WWW.EASTHARTFORDCT.GOV

STEPHEN I. WATKINS
DEMOCRATIC REGISTRAR OF VOTERS
(860) 291-7281

MARY J. MOUREY
REPUBLICAN REGISTRAR OF VOTERS
(860) 291-7282

Date: February 1, 2019
To: Marcia A. Leclerc, Mayor
From: Steven I Watkins & Mary J. Mourey, Registrars of Voters
Re: Special Election, 3rd Senatorial District, February 26, 2019

The following is our budget for the February 26, 2019 Special Election

CODES	RATE	TOTAL
60135 1 Head Moderator	375.00	\$ 375.00
60135 1 Assistant Head Moderator	300.00	300.00
60135 7 Moderators	300.00	2,100.00
60135 7 Assistant Moderators	275.00	1,925.00
60135 21 Checkers	200.00	4,200.00
60135 14 Ballot Clerks	200.00	2,800.00
60135 14 Tabulator Tenders	200.00	2,800.00
60135 2 Absentee Ballot Moderators	300.00	600.00
60135 6 Absentee Ballot Casters	200.00	1,200.00
60135 2 Set-Up/Break-Down Staff	350.00	700.00
60135 2 Registrars of Voters	900.00	1,800.00
60135 2 Assistant Registrars of Voters	450.00	900.00
62360 St. Chris Hall		250.00
62360 Ballots -approx. 25cents per ballot, 8 1/2 x 11, one side, white 12,000 ballots, English/Spanish, Sample Ballots plus shipping cost Programming of memory cards - English/Spanish		3,300.00 700.00
62360 Testers to IVS Machine		5.00
63227 Movers		1,500.00
65212 Telephones		1,600.00
TOTAL		\$27,055.00

19,700

1,355


cc: Mike Walsh

2

RECEIVED
JAN 31 2019
FINANCE DEPT.
TOWN OF EAST HARTFORD



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: February 7, 2019
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: RESOLUTION: Approval of the Use of Biometric Identification Service (BIS)

Attached is a draft resolution which will allow the town to use Biometric Identification Services (BIS), an outside firm, to provide fingerprinting services, as well as Notary services to all East Hartford residents as well as citizens with proper ID from any town, city, state or country at the East Hartford Police Department. The BIS services would be provided by a trained Fingerprint Technician at the EHPD every Wednesday between 10:00 AM–2:00 PM, beginning March 6, 2019. BIS currently provides fingerprinting services to 14 other law enforcement agencies throughout the state, including Hartford PD, Manchester PD, South Windsor PD, New Britain PD, Winsor PD and UConn PD.

Users of the service will be charged \$25.00, payable to BIS, which covers the cost of the service. There will be no cost to the Town of East Hartford or the Police Department.

Attached, please find the BIS Final Agreement, the Insurance Requirements and Additional Insured DIS Schedule A and the BIS Liability Waiver for your reference. Both Deputy Chief Davis and Lieutenant Neves will be in attendance.

Please place this information on the Agenda for the February 19th Town Council meeting. I recommend that the Town Council approve this request as submitted by adopting the attached resolution in support thereof.

Thank you.

C: Chief S. Sansom, EHPD
Dep. Chief P. Nieves, EHPD
Lt. R. Davis, EHPD

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 19th day of February, 2019:

R E S O L U T I O N

WHEREAS; the East Hartford Police Department wishes to contract with an outside firm to provide applicant fingerprinting services, and

WHEREAS; Biometric Identification Services (BIS), LLC can provide a trained Fingerprint Technician along with FBI Certified Electronic Live Scan Equipment, demographic data entry, electronic fingerprint capture and printing of Connecticut, FBI and/or other fingerprint cards.

NOW THEREFORE LET IT BE RESOLVED; that Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by BIS as they pertain to this fingerprinting services program.

AND I DO CERTIFY that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

IN WITNESS WHEREOF, I do hereunto set my hand and affix the corporate seal of said Town of East Hartford the ____ day of February, 2019.

Seal

Signed: _____
Angela M. Attenello, Council Clerk

EAST HARTFORD POLICE DEPARTMENT
MEMORANDUM

TO: Mayor Marcia A. Leclerc
FROM: Chief Scott M. Sansom
SUBJECT: Council Resolution – Biometric Identification Services
DATE: 2/5/2019

Attached is a draft Town Council resolution authorizing you as Mayor to approve the use of Biometric Identification Service (BIS) which is an outside firm to provide fingerprinting services for residents at the East Hartford Police Department.

In these times with an enhanced focus on security, more and more employers and government agencies are requiring fingerprints to document an individual's identity. In 2018, the East Hartford Police Department fingerprinted approximately 700 individuals as a service to citizens.

The Department has reached out to Biometric Identification Service to provide a trained Fingerprint Technician to the East Hartford Police Department every Wednesday between 10:00AM – 2:00PM starting on March 6, 2019. This service will take place in a room adjacent to the police lobby. BIS will provide applicant fingerprinting and Notary services to any person (with proper ID) who requests such, for any purpose. While we believe that the majority of users will be from East Hartford, the service will be open to citizens from any town, city, state or country.

There will be no cost to the Town of East Hartford or the Police Department. Users are charged \$25.00 for this service, payable to BIS, which covers the cost of the service.

BIS maintains in full force (and agrees to maintain) a full package of insurance that includes Liability, Vehicle, Workers Compensation, Errors and Omissions and Property coverage. BIS Personnel are fully covered by BIS insurance while on-site at any of their applicant fingerprinting locations.

Using the service that BIS provides will free up officers so they can be deployed to address more serious law enforcement issues. BIS currently provides fingerprinting services to 14 other law enforcement agencies throughout the state, including Hartford PD, Manchester PD, South Windsor PD, New Britain PD Windsor PD and UConn PD.

I respectfully request that this item be placed on the Town Council agenda for their meeting to be held on February 19, 2019. Please contact LT. Paul Neves at extension 7616 if you have any questions.

Attachments:

- BIS Final Agreement
- Insurance Requirements and Additional Insured DIS Schedule A
- BIS Liability Waiver



Law Enforcement Agency Agreement

Applicant Fingerprinting Services

1. Intent of Agreement

The intent of this Agreement between Biometric Identification Services, LLC (BIS) and the Town of East Hartford, (Agency) is to establish what services will be provided by BIS to the Agency, requirements of the Agency to support BIS services (ie: space to provide services, electrical outlet, etc), costs, insurance coverage and other information.

2. Services to be Provided

Services to be provided include travel to agency's site on agreed upon day(s) and time(s), provide a trained Fingerprint Technician along with FBI Certified Electronic Live Scan Equipment (unless provided by agency), identification verification of applicant (government issued photo ID), demographic data entry, electronic fingerprint capture and printing of Connecticut, FBI and/or other fingerprint cards. (Electronic submission will also be available once the State of Connecticut completes necessary secured transmission means.) Notary Public services are also available.

3. Services Provided By

All BIS services are provided by experienced law enforcement (or related field) and/or trained fingerprinting personnel. All employees are background checked and will report for services in BIS attire with proper identification.

4. Service Availability

BIS will provide applicant fingerprinting and Notary services to any person (with proper ID) who requests such, for any purpose and from any town, city, state or country. (We do not restrict services to Agency's residents.)

5. Costs

There is no cost to law enforcement agencies for our services. Applicants are charged a fee that is agreed upon by both BIS and the Agency.

222 Saybrook Road (Route 154) – Unit A Higganum, Connecticut 06441

Phone: (860) 345-2331 Toll Free: (888) 436-8778

Web: www.bioidentserv.com

6. Insurance

BIS maintains in full force (and agrees to maintain) a full package of insurance that includes Liability, Vehicle, Workers Compensation, Errors and Omissions and Property coverage pursuant to Schedule A of this agreement. (Copies of these policies are available upon request.) BIS Personnel are fully covered by BIS insurance while on-site at any of our applicant fingerprinting locations. BIS agrees to defend, indemnify and hold Agency and its officers, employees, elected officials, and representatives harmless from any liability, loss, costs, claims or damages associated with BIS's provision of services hereunder.

A Certificate of Insurance has been issued listing the Agency as an Additional Insured and a copy of this (with applicable coverages) is attached to this Agreement pursuant to Schedule A of this Agreement.

7. Agency Requirements

In order for BIS to successfully provide our professional electronic applicant fingerprinting services, a designated and adequate space is required (approx 10'X10') in an area that is accessible to the public (typically a police lobby area or a room adjacent to the lobby area). One 110 Volt outlet is needed in this area to provide for electronic equipment connection. Any needed chairs, tables, connection cords and all fingerprinting equipment (including fingerprint cards) is provided by BIS. In agencies where Live Scan Device and designated area are provided, BIS personnel will utilize that designated area.

8. Days/Times of Services

BIS and the Agency will agree to day(s) of the week and time(s) of the day for services to be performed. Day(s) and time(s) will be the same weekly and BIS will provide services on all days as scheduled unless the days: a. fall on a State holiday, b. inclement weather prevents our technicians from safely arriving at Agency site, c. other circumstances beyond the control of BIS prevent services from taking place. (Service day(s) and time(s) can be adjusted as appropriate by agreement of BIS and Agency.)

9. Group Fingerprinting

BIS, in addition to providing law enforcement agencies with services, specializes in on-site fingerprinting services for larger groups at their locations. This includes school bus companies, tutoring agencies, day care facilities, banks, hospitals, etc. In an effort to prevent backlogs and lines at the Agency due to a large group requesting fingerprinting, BIS requests the right to offer on-site services to these groups.

10. Rejected Fingerprint Cards

BIS is fully responsible for any and all rejected fingerprint cards to the State, FBI or other entities and re-fingerprinting will be conducted at no cost to the applicant. The applicant can return to the Agency or go to any of our fingerprinting locations.

11. Police Officer Applicants/Agency Employees

BIS will provide fingerprinting and Notary services to Agency Police Officer Applicants or Agency Employees at no charge.

12. Termination of Services

This Agreement between BIS and the Agency can be terminated by either party with 60 day notice.



Fingerprinting Statement of Services and Waiver of Liability

The applicant, whose fingerprints are being taken by a representative of Biometric Identification Services, LLC (BIS), hereby acknowledges that the services being provided include the following:

Identification verification, electronic or inked fingerprint capture, electronic or manual data entry, and printing of completed cards or electronic submission. Our services do not include receiving results of any submitted fingerprint cards for criminal background checks. This information will be forwarded to the person or entity designated by the applicant directly from the State and/or the Federal Bureau of Investigation (FBI).

The applicant, whose fingerprints are being taken by a representative of Biometric Identification Services, LLC (BIS), understands that the fee being paid for fingerprinting services is strictly as detailed above and does not include any State or FBI fees that may be required by law. Additionally, the applicant agrees that BIS and its representatives are only responsible for reviewing any forms of identification presented by the applicant and making a reasonable determination that the applicant is who they say they are from the information presented. BIS and its representatives reserve the right to refuse fingerprinting services to an individual if sufficient and positive forms of identification are not provided prior to services being completed. The applicant also agrees to hold BIS and any of its representatives harmless in the event that any criminal history is disclosed as a result of any submitted fingerprint images as well as for any errors or omissions from governmental agencies.

I understand this Statement of Services and Waiver of Liability and I accept these terms.

Applicant Name: _____ Signature: _____

Witness: _____ Date: _____



This Agreement is accepted to by both BIS and the Agency as indicated below;

By Agency

Agency Name: _____
Agency Address: _____
Agency City/State/Zip: _____
Agency Main Phone #: _____
Agency Fax #: _____
Authorized Agency Representative Name: _____
Authorized Agency Representative Title: _____
Signature: _____
Date: _____

By BIS

Biometric Identification Services, LLC
222 Saybrook Road (Route 154) - Unit A
Higganum, Connecticut 06441
Phone: (860) 345-2332
Fax: (860) 345-2332

Authorized BIS Representative Name: _____
Authorized BIS Representative Title: _____
Signature: _____
Date: _____

222 Saybrook Road (Route 154) – Unit A Higganum, Connecticut 06441
Phone: (860) 345-2331 Toll Free: (888) 436-8778
Web: www.bioidentserv.com

BIS Schedule A

TOWN OF EAST HARTFORD **MINIMUM LIMITS OF INSURANCE COVERAGE** **AND ADDITIONAL INSURED PROVISIONS REQUIRED OF VENDOR**

Commercial General Liability – Minimum Limits

- \$1,000,000 Each Occurrence
- \$2,000,000 Aggregate
- \$1,000,000 Personal & Advertising Injury
- \$50,000 Fire Damage (any one fire)
- \$1,000 Medical Expense (any one person)

Commercial Auto Liability – Minimum Limits

- \$1,000,000 Combined Single Limit
- Including owned vehicles, non-owned vehicles and employee non-ownership.

Workers' Compensation: Statutory Limit

Employer's Liability: \$500,000 bodily injury for each accident
\$500,000 bodily injury by disease for each employee
\$500,000 bodily injury disease aggregate

CERTIFICATE OF INSURANCE DESCRIPTION SECTION

The Town of East Hartford, its officials, employees, volunteers, boards and commissions are included as an Additional Insured on the Automobile and General Liability policies.

CERTIFICATE OF INSURANCE CERTIFICATE HOLDER SECTION

The Town of East Hartford
740 Main Street
East Hartford, CT 06108

OFFICE OF THE
TOWN COUNCIL

TOWN OF EAST HARTFORD

740 Main Street

East Hartford, Connecticut 06108



Robert J. Beck

2019 FEB 14 (A) 9:22 208

TOWN CLERK (860) 291-7389
EAST HARTFORD

DATE: February 14, 2019

TO: Town Council Members

FROM: Rich Kehoe, Chair

RE: **Tuesday, February 19, 2019 6:15 p.m. Town Council Majority Office**

In accordance with Section 3.3 (a) of the Town Charter, a Special Meeting of the Town Council will be held as follows:

Tuesday, February 19, 2019

6:15 p.m.

Town Council Majority Office

The purpose of the meeting is to meet in executive session to discuss the following cases:

- The pending assessment (tax) appeal known as Direct Invest-Riverbend v. Town of East Hartford, Docket No. CV-18-6093655-S, involving real property located at 55 Hartland Street
- The pending assessment (tax) appeal known as Stone Creek Apartments LLC v. Town of East Hartford, Docket No. CV-17-6037705-S, involving real property located at 126 Silver Lane
- The pending assessment (tax) appeal known as Homeowners Finance Co. v. Town of East Hartford, Docket No. CV-17-6040025-S, involving real property located at 235 East River Drive
- The pending Auto Liability claim of Felix Brazalovich
- The pending Superior Court action known as Sainval Roosens v. Board of Education, et al, Docket No. CV-17-6084215-S

C: Mayor Leclerc
Scott Chadwick, Corporation Counsel
Brian Smith, Assessor
Christine Sasen, Risk Manager