

Robert J. Cook

2021 FEB 10 P 2:01

TOWN COUNCIL AGENDA
MICROSOFT "TEAMS"/TOWN COUNCIL CHAMBERS
740 MAIN STREET
EAST HARTFORD, CONNECTICUT
FEBRUARY 16, 2021

TOWN CLERK
EAST HARTFORD

7:15 P.M. Public Hearing

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Due to the coronavirus outbreak, Town Hall is closed. Pursuant to Governor Lamont's Executive Order No. 7B, the February 16th Town Council meeting is accessible through "Microsoft Teams" 929-235-8441 Conference ID: 374 886 890#

Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
5. APPROVAL OF MINUTES
 - A. February 2, 2021 Executive Session
 - B. February 2, 2021 Regular Meeting
6. COMMUNICATIONS AND PETITIONS
 - A. Update by the EHPD: Police Cameras
 - B. Pension Valuation and Investment Results Presentations:
 1. Dimeo Schneider: Discussion of Town's Portfolio – Fixed Income Side
 2. 3D/L Capital Management: Discussion of the Town's Portfolio – Equity Side
 3. Segal Company: Pension Contributions for FY 2021-2022
7. OLD BUSINESS
8. NEW BUSINESS
 - A. Recommendation from Ordinance Committee on Revisions to:
 1. Chapter 11. Fire Protection
 2. Section 13-1 of Chapter 13 – ATV Nuisance
 3. Sections 20-1 through 20-4 of Chapter 20 – Tree Warden Powers & Duties
 - B. National Endowment for the Arts (NEA) Grants for Arts Projects Program
 - C. Congestion Mitigation and Air Quality Grant
 - D. Opioid Use Disorder Prevention Grant
 - E. Refund of Taxes
9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION
10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
11. OPPORTUNITY FOR RESIDENTS TO SPEAK
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
12. ADJOURNMENT (next regular meeting: March 2nd)

Richard F. Kehoe

2021 FEB -8 A 10:07

MICROSOFT "TEAMS"

FEBRUARY 2, 2021

TOWN CLERK
EAST HARTFORD

EXECUTIVE SESSION

PRESENT Chair Richard F. Kehoe and Councillor Awet Tsegai

PRESENT Vice Chair Donald Bell, Jr., Minority Leader Esther B. Clarke, Councillors
Via "Teams" Connor Martin, Angela Parkinson, Awet Tsegai, Patricia Harmon and John Morrison

ABSENT Majority Leader Sebrina Wilson

ALSO Scott Chadwick, Corporation Counsel
Via "Teams"

CALL TO ORDER

Chair Kehoe called the meeting to order at 6:47 p.m.

MOTION By Esther Clarke
seconded by Angie Parkinson
to **go into** Executive Session to discuss the pending tax appeal cases of:

1. The pending assessment (tax) appeal known as ONS Investments, LLC v. Town of East Hartford, Docket No. CV-20-6061745-S, involving real property located at 1140-1162 Burnside Avenue;
2. The pending assessment (tax) appeal known as ONS Investments, LLC v. Town of East Hartford, Docket No. CV-20-6061744-S, involving real property located at 1156 Burnside Avenue.
3. The pending assessment (tax) appeal known as 51 Applegate Partners, LLC v. Town of East Hartford, Docket No. CV-20-6061048-S, involving real property located at 51 Applegate Lane; and
4. The pending assessment (tax) appeal known as FGE Enterprise, LLC v. Town of East Hartford, Docket No. CV-20-6061053-S, involving real property located at 1227 Burnside Avenue.

Motion carried 8/0.

MOTION By Esther Clarke
seconded by Angie Parkinson
to **go back to** Regular Session.
Motion carried 8/0.

ADJOURNMENT

MOTION By Esther Clarke
seconded by Angie Parkinson
to **adjourn** (7:15 p.m.)
Motion carried 8/0.

Attest

Richard F. Kehoe

Richard F. Kehoe
Town Council Chair

Robert J. Park

EAST HARTFORD TOWN COUNCIL

2021 FEB -8 A 10:07

MICROSOFT "TEAMS"/TOWN COUNCIL CHAMBERS TOWN CLERK
EAST HARTFORD

FEBRUARY 2, 2021

PRESENT Chair Richard F. Kehoe and Councillor Awet Tsegai

PRESENT Vice Chair Donald Bell, Jr., Minority Leader Esther B. Clarke, Councillors
Via "Teams" Connor Martin, Angela Parkinson, Patricia Harmon and John Morrison

ABSENT Majority Leader Sebrina Wilson

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:30p.m. The Chair announced that the Council is holding this "hybrid" type meeting with two Councillors physically present in Chambers and six Councillors available virtually via Microsoft "Teams". He invited the Council to join him in the pledge of allegiance.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

None

APPROVAL OF MINUTES

January 19, 2021 Regular Meeting

MOTION By Awet Tsegai
seconded by Angie Parkinson
to **approve** the minutes of the January 19, 2021 Regular Meeting.
Motion carried 8/0.

COMMUNICATIONS AND PETITIONS

Metropolitan District Commission: Overview of 2021 Budget

Chair Kehoe explained that the Metropolitan District Commission (MDC) is the regional governmental authority that provides the town of East Hartford with water, as well as supplies and maintains the sewer pipes and sewer treatment facilities. The water bills are invoiced to the individual homeowner. The assessments levied on the sewers are invoiced to the town and paid by the town directly to the MDC. Any increases in the sewer use charge will result in an increase to the town's yearly budget, which in turn, will impact the mil rate and then the residents.

At this point, the Chair called upon Councillor Awet Tsegai – who is the Town Council liaison to the MDC – to introduce the MDC representatives who were in attendance.

Councillor Tsegai introduced the following individuals from the MDC who were present: Chris Martin, Chief Financial Officer; Scott Jellison, Chief Executive Officer; Kelly Shane, Chief Administrative Officer; Chris Stone, District Counsel; Lisa Remsen, Manager of Budget; Nick Salemi, Communications Administrator; and William DiBella, Chair.

Councillor Tsegai also introduced the following individuals who represent East Hartford on the MDC Board of Commissioners: Don Currey, Pasquale “Bud” Salemi, Gary LeBeau, Jon Petoskey and Joan Gentile

Scott Jellison, CEO, thanked the town for inviting the MDC to the Council meeting for purposes of presenting their 2021 budget. He then introduced Chris Martin, CFO, to lead the presentation. Mr. Martin stated that East Hartford is well represented in their budget deliberations – citing his personal interactions with Commissioners Currey and Salemi. He also noted the presence of Linda Trzetzak, the town’s Finance Director, at the MDC’s on-line budget meetings. Mr. Martin reported that there is a near zero increase to the 2021 budget; 0% increase in Ad Valorem and ¼ of 1% increase in water bills. He believes that people complying with the Governor’s order to socially distance due to the pandemic – working remotely – directly affected the increase in residential water consumption, which offset – in large part – the loss on the business and commercial side of revenues. There is no increase to the monthly water or sewer charge or Clean Water Project charge.

OPEB Contribution for FY2020 re: §10-52 of the East Hartford Code of Ordinances

Chair Kehoe explained that in 2008, the Council established the Other Post-Employment Benefits (OPEB) ordinance, which serves to address the long-term liabilities of the town by establishing a trust fund to save for future retirees’ health benefit costs. Funds are provided each fiscal year in the budget. In addition, any amount in the town’s Fund Balance that is over 10% of the current fiscal year’s budget is automatically transferred to the trust fund. This fiscal year \$156,900 will be transferred to the OPEB Trust Fund in February 2021.

OLD BUSINESS

None

NEW BUSINESS

Public Health Emergency Preparedness Grant

MOTION By Don Bell
 seconded by Angie Parkinson
 to **adopt** the following resolution:

WHEREAS The Connecticut Department of Public Health and the Capitol Region Council of Governments have offered funding under the Public Health Emergency Preparedness Program; and

WHEREAS this money goes toward supporting planning, training, exercise, operations and intervention activity expenses relative to the prevention and/or mitigation of disease outbreaks and injuries resulting from epidemics, disasters and bioterrorism.

NOW THEREFORE LET IT BE RESOLVED that Mayor Marcia A. Leclerc has been empowered to make, execute and approve on behalf of this corporation any and all contracts or amendments thereof with the State of Connecticut Department of Public Health and/or the Capitol Region Council of Governments to fund the Public Health Emergency Preparedness Grant.

On call of the vote, motion carried 8/0.

Setting a Public Hearing Date of Tuesday, February 16th @ 7:15PM re: Revisions to Ordinances:

MOTION By Esther Clarke
seconded by Angie Parkinson
to set a public hearing date of Tuesday, February 16, 2021 at 7:15pm to hear public comment – via Microsoft “Teams” – on the following revised ordinances:

1. Chapter 11. Fire Protection
2. Section 13-1 ATV Nuisance Ordinance.
3. Section 20-1, 20-2 through 20-4 Tree Warden Powers & Duties

Motion carried 8/0.

Recommendation from Personnel & Pensions Subcommittee re: Revised Job Description for Assistant Fire Chief

MOTION By Awet Tsegai
seconded by Don Bell
to recommend that the Town Council approve the revised job description of “Assistant Fire Chief”, (see below) a non-bargaining position within the East Hartford Fire Department, as presented at the Personnel & Pensions Subcommittee meeting of January 26, 2021 by Human Resources Director Theresa Buchanan and Fire Chief John Oates, with a salary range of \$112,000 to \$135,000.

Motion carried 8/0.

Title: Assistant Chief

Grade:

Salary Range: \$112,000 - \$135,000

Department: Fire Department

Adoption Date: February 2, 2021

POSITION DEFINITION:

Works under the general supervision of and receives policy directions from the Chief. Provides administrative and functional assistance to the Chief in managing the operations and services of the Fire Department. Assists in the planning and development of practices, procedures and operating policies; and independently directs activities as assigned by the Fire Chief May assume responsibility for the department in the temporary absence of the Chief; if so designated by the Chief. Responds to all greater alarm fires and major emergency incidents.

ESSENTIAL JOB FUNCTIONS:

- Receives oral or written direction from the Fire Chief. Formulates and prescribes work methods for the execution of the department's goals.
- Oversees, provides direction and supervision for assigned department divisions that include Fire Operations, Emergency Medical Services, Fire Apparatus Repair, Fire Marshal, Fire Alarm and Technology, Training, and Emergency Management.
- Responds to all greater alarm fires and emergency incidents.
- Participates in development of near term and long-range planning and strategies to meet fire service objectives, such as response to emergencies, community preparedness and community risk reduction.
- Plans and organizes work according to department procedures.
- Assigns staff work to Deputy Fire Chiefs, Division Heads, administrative staff, Fire Captains, and other ranks as required.
- Responsible for effective administration, utilization and assessment of assigned personnel.
- Reviews all written work products for completeness and accuracy.
- Ensure that all sensitive or confidential intelligence information is handled appropriately and directed properly.
- Performs liaison work with other fire departments to obtain or give information and disseminate relevant information.
- Assists in labor contract negotiations and grievance administration for all bargaining units within the department.
- Coordinates research and reviews procedures to determine the efficiency and effectiveness of the department's operations.
- Proposes new policies to the Chief to meet department needs.
- Assists the Chief in budget development; responsible for budget administration for assigned department divisions.
- Inspects personnel, fire stations, equipment and operations to ensure compliance with department policy, Occupational Health and Safety Administration requirements and national consensus standards including the National Fire Protection Association (NFPA) and Insurance Services Office (ISO). Develops and discharges plan of correction where needed.

ADDITIONAL JOB FUNCTIONS:

- Facilitates the exchange of information throughout the organization through oral and written correspondence.
- May be assigned as department liaison to Police Department Communications and/or Information Technology Department.
- May act as official department representative at meetings and proceedings.
- Serves on regional and state fire professional organizations to promote and enhance services to the community.
- Prepares written materials and speaks to social groups, civic organizations and private citizens on matters of fire prevention, preparedness, and public safety.

KNOWLEDGE, SKILLS AND ABILITIES:

- Thorough knowledge of contemporary fire ground operations, apparatus, facilities, community risk reduction, emergency medical services, emergency management, NFPA standards, OSHA regulations, and State of Connecticut EMS regulation.
- Working knowledge of the Connecticut Fire Safety Code.
- Working knowledge of the ISO Grading Schedule
- Demonstrated ability in fire ground command and management of large scale emergencies.
- Administrative ability to initiate, organize and follow through on programs and projects.
- Working knowledge of all forms of technology as it relates to fire department operations.
- Ability to establish and maintain tactful and effective working relationship with the public, Town Officials, community members and groups, and other fire and EMS agencies, and employees.
- Ability to follow collective bargaining agreement(s) and personnel policies.
- Excellent skills in written and oral communication, research, problem solving, and budget development
- Ability to present ideas and policies to individual, groups and the media.
- Excellent skills in multi-tasking, project management, and time management.

PHYSICAL AND MENTAL EFFORT AND ENVIRONMENTAL CONDITIONS:

- Works in office setting subject to continuous interruptions and background noise.
- Must be able to work under stress from demanding deadlines, changing priorities and conditions.
- Rely on senses of sight, hearing, smell and touch to help determine nature of emergency, maintain personal safety, and make critical decisions in confused, chaotic, and potentially life threatening environments.
- Make rapid transition from rest to near maximum exertion without warm-up periods.
- Work extended periods of time requiring sustained activity and intense concentration.
- Ability to work in poor weather conditions, including heat, cold, rain or snow.
- Ability to access and reach difficult places and varied terrain for inspections.
- Includes exposure to video display terminals on a daily basis.
- Must be able to work under stress from demanding deadlines and changing priorities and conditions.
- Ability to operate equipment requiring eye and hand coordination and mechanical aptitude.
- Successfully pass a medical physical consistent with the incumbent member requirements of NFPA 1582 (current version)
- Successfully complete respirator fit testing in accordance with OSHA 1910.134

JOB QUALIFICATIONS:

The skills, knowledge, experience and training required would generally be obtained with a Bachelor's Degree, preferably a Master's Degree, in Fire Administration, Public Administration, or some closely related field in addition to more than ten (10) years of increasingly responsible fire and EMS command experience in a department of similar size and scope of operations.

LICENSING REQUIREMENTS:

Valid Motor Vehicle Operator's License

State of Connecticut or National Registry of EMT (NR-EMT) certification as an EMT or Paramedic
Fire Officer II certification from an agency accredited by NPQB or IFSAC.

Note: The above tasks and responsibilities are illustrative only. The description does not include every task or responsibility.

OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

Esther Clarke asked the Mayor to comment on the recent "sick out" by the Highway Division of the town's Public Works Department. Mayor Leclerc deferred to Public Works Director John Lawlor for his input. Mr. Lawlor first gave a brief summary of the impact Winter Storm Cooper had on East Hartford. He noted that 10" of snow fell in a 36-hour period and that 4 contractors assisted Public Works in snowplowing the streets and town buildings. The cost for snow removal for this one storm is about \$129,000. Mr. Lawlor stated that his department has a continuity of operations plan in place and was able to utilize that plan in this instance.

He offered this explanation of the "sick out": The primary division within the Public Works Department that is responsible for the core function of winter operations is the highway division. There are 23 positions in the highway division that are available for such an event. During Winter Storm Cooper, 2 employees were out on workers' compensation and 2 positions have not been filled yet and therefore are vacant. That leaves a total of 19 employees in highway, of which 7 called in sick prior to the storm and 12 worked their shift but did not participate in overtime. The union contract does not require these employees to work overtime if they were hired prior to 2017. Mr. Lawlor thanked all those employees, contractors and volunteers who did participate in Winter Storm Cooper and made the continuity of operations plan a huge success.

Awet Tsegai requested an update on the senior center and the different town projects. Mayor Leclerc updated the Council on the following projects: (1) Senior Center – moving along with minor adjustments to make; (2) Veterans Memorial Clubhouse – since this project was partially

funded through bonds that were approved by the voters in November and will be sold in April, the project is on-hold until the bonds are sold. However, when Representative Jason Rojas allocated funding of \$500,000 for the senior center generator. The cost was only about \$100,000. The Mayor is working with Representative Rojas to change the language of that grant to allow the town to reallocate the remaining \$400,000 for improvements to the VMC. One of the immediate improvements will be the strengthening and securing of the walls in the major dining room. Also, the town will be looking into making the entry and bathrooms at the VMC ADA compliant; (3) Town Hall – the new HVAC system has been discussed and what is required once those renovations begin; (4) Rentschler Field – Pratt & Whitney offered an RFP for the Logistics center; (5) SciFi Fiber – moving forward, mapping is completed; (6) the town's zoning regulations are going through a re-write to make them more contemporary and user-friendly; (7) Showcase Cinema property – the RFP is extended until February 11th, responses have been received; and (8) the town continues Covid testing in conjunction with First Choice and InterCommunity; a pop up was done on Saturday at Hockanum Park.

COUNCIL ACTION ON EXECUTIVE SESSION MATTERS

Pending Assessment Appeal Known as ONS Investments, LLC v. Town of East Hartford, Docket No. CV-20-6061745-S, 1140-1162 Burnside Avenue

MOTION By Awet Tsegai
 seconded by Don Bell
 to **accept** the recommendation of Corporation Counsel to settle the pending assessment (tax) appeal known as ONS Investments, LLC v. Town of East Hartford, Docket No. HHB-CV-20-6061745-S, involving real property located at 1140-1162 Burnside Avenue, from the fair market value of \$1,856,985 to the fair market value of \$1,335,000, which shall generate a reduction of \$18,240.26 in property taxes, for the Grand List Year of 2019.
 Motion carried 8/0.

Pending Assessment Appeal Known as ONS Investments, LLC v. Town of East Hartford, Docket No. CV-20-6061744-S, 1156 Burnside Avenue

MOTION By Awet Tsegai
 seconded by Angie Parkinson
 to **accept** the recommendation of Corporation Counsel to settle the pending assessment (tax) appeal known as ONS Investments, LLC v. Town of East Hartford, Docket No. HHB-CV-20-6061744-S, involving real property located at 1156 Burnside Avenue, from the fair market value of \$241,842 to the fair market value of \$144,000, which shall generate a reduction of \$3,419.02 in property taxes, for the Grand List Year of 2019.
 Motion carried 8/0.

Pending Assessment Appeal Known as 51 Applegate Partners, LLC v. Town of East Hartford, Docket No. CV-20-6061048-S, 51 Applegate Lane

MOTION By Awet Tsegai
seconded by Don Bell
to **accept** the recommendation of Corporation Counsel to settle the pending assessment (tax) appeal known as 51 Applegate Partners, LLC v. Town of East Hartford, Docket No. HHB-CV-20-6061048-S, involving real property located at 51 Applegate Lane, from the fair market value of \$3,928,114 to the fair market value of \$1,200,000, which shall generate a reduction of \$95,331.22 in property taxes, for the Grand List Year of 2019.
Motion carried 8/0.

Pending Assessment Appeal Known as FGE Enterprise, LLC v. Town of East Hartford, Docket No. CV-20-6061053-S, 1227 Burnside Avenue

MOTION By Awet Tsegai
seconded by Don Bell
to **accept** the recommendation of Corporation Counsel to settle the pending assessment (tax) appeal known as FGE Enterprises, LLC v. Town of East Hartford, Docket No. HHB-CV-20-6061053-S, involving real property located at 1227 Burnside Avenue, from the fair market value of \$1,329,880 to the fair market value of \$900,000, which shall generate a reduction of \$15,021.92 in property taxes, for the Grand List Year of 2019.
Motion carried 8/0.

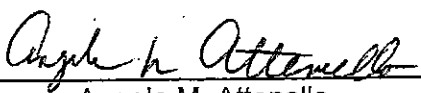
OPPORTUNITY FOR RESIDENTS TO SPEAK

Councillors Don Bell, Connor Martin and Angie Parkinson thanked all Public Works employees who showed up to work during Winter Storm Cooper.

ADJOURNMENT

MOTION By Esther Clarke
seconded by Don Bell
to **adjourn** (9:16 p.m.).
Motion carried 8/0.

The Chair announced that the next meeting of the Town Council would be February 16th.

Attest 
Angela M. Attenello
TOWN COUNCIL CLERK

Robert J. Peck

OFFICE OF THE
TOWN COUNCIL

TOWN OF EAST HARTFORD

740 Main Street

East Hartford, Connecticut 06108



012 FEB 10 P 2:01 (860) 291-7208
TOWN CLERK FAX (860) 291-7389
EAST HARTFORD

DATE: February 10, 2021

TO: Town Council

FROM: Rich Kehoe
Town Council Chair

RE: Tuesday, February 16, 2021 7:15 P.M. Town Council Chambers
and Microsoft "Teams"

Due to the coronavirus outbreak, Town Hall is closed. Pursuant to Governor Lamont's Executive Order No. 7B, the February 16th Public Hearing is accessible through "Microsoft Teams" + 1-929-235-8441 Conference ID: 374 886 890#

In accordance with Section 3.3(a) of the Town Charter, a Special Meeting of the Town Council will be held as follows:

Tuesday, February 16, 2021

7:15 p.m.

Town Council Chambers and Microsoft "Teams"

The purpose of the meeting is to hear public comment on revisions to the Town of East Hartford's Code of Ordinances as follows:

1. Chapter 11. Fire Protection
2. Section 13-1 ATV Nuisance Ordinance
3. Section 20-1, 20-2 through 20-4 Tree Warden Powers & Duties

cc: Mayor Leclerc
Rich Gentile, Assistant Corporation Counsel
John Lawlor, Public Works Director
John Oates, Fire Chief

Robert J. Pavia

OFFICE OF THE
TOWN COUNCIL

TOWN OF EAST HARTFORD

740 Main Street

East Hartford, Connecticut 06108



2021 FEB - 3 (860) 291-7389

TOWN CLERK
EAST HARTFORD
FAX (860) 291-7389

February 3, 2021

Please publish the following legal notice in the Journal Inquirer on **Tuesday, February 9, 2021**. Mail bill to the East Hartford Town Council Office, 740 Main Street, East Hartford, CT 06108.

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LEGAL NOTICE

Public notice is hereby given that the Town Council of the Town of East Hartford, Connecticut, will hold a public hearing on **Tuesday, February 16, 2021 at 7:15p.m.** via Microsoft "Teams", to hear public comment on revisions to the Town of East Hartford's Code of Ordinances as follows:

1. Chapter 11. Fire Protection
2. Section 13-1 ATV Nuisance Ordinance
3. Section 20-1, 20-2 through 20-4 Tree Warden Powers & Duties

Any person(s) wishing to express an opinion on this matter may do so at this meeting. Copies of the proposed revisions to the ordinances are on file in the Town Clerk's Office and the Town Council's Office.

Angela Attenello
Town Council Clerk

Fire Protection ordinance updates
01/27/21

Summary: These changes:

1. Establish a clear open burning regulation in town ordinances consistent with state law as provided in Conn. Gen. Stat. section 22a-174(f) which allows open burning on residential property under certain circumstances and allows the town to appoint an open burning official to monitor and permit such open burning. Such official must be certified by the Department of Energy and Environmental Protection Commissioner.
2. Generally, the ordinance bars open burning, allowing such burning only for cooking on appliances like barbecues, fire pits and chimineas with restrictions and otherwise only by permit issued by the open burning official with safety conditions.
3. Clarifies a property owner's responsibilities relative to fire lanes designated by the fire marshal on commercial property to maintain such fire lanes free from obstructions that would inhibit fire apparatus
4. Requires owners of public and private fire hydrants to maintain them in a manner that allows firefighters to easily access them in an emergency and provides that failure to do so is a violation of the property maintenance code which establishes fines and the ability of the town to recover costs of its addressing the violation such as clearing debris, snow and ice from around the hydrant.
5. Further requires owners of private fire hydrants to follow the MDC standards for properly maintaining such hydrants
6. Requires owners of one or two family residences to maintain such property in a manner that allows access to such structure and property by firefighters in an emergency. Failure to do so would be a violation of the town's property maintenance code.

CHAPTER 11. FIRE PROTECTION

Sec. 11-1. Hindering or Obstructing Fire Apparatus or [Firemen] Firefighter.

- a) No person shall hinder or obstruct any fire apparatus or any [fireman] firefighter, in freely passing along the streets to or from a fire, or in any manner from operating at any fire.
- b) No person shall locate any vehicle, fence or any other thing in any front or side yard of any dwelling so as to hinder or obstruct any [fireman] firefighter from free access to the front or rear of any such dwelling.

Sec. 11-2. [Burning Rubbish or Waste. The burning of any rubbish or waste material by any person upon any land within the Town shall not be permitted unless approved by the Town official designated by the State Department of Environmental Protection to grant such permits. Any police officer shall have authority to order such person to desist therefrom.

Sec. 11-3. Burning Grass, Brush and Weeds. No person shall ignite or cause to be ignited any dry grass, brush or weeds.

Sec. 11-4. Bonfires. No person shall make or maintain any bonfire in any street, highway or public place in the Town without permission from the Fire Chief and the Director of Health. At least one member of the Town Fire Department shall be present at any such bonfire. The Fire

Chief may, at his discretion, require the person desiring to make or maintain any bonfire to pay for the use of the Fire Department's equipment and salary of the fireman at the bonfire]

Open burning. (a) No person shall burn any material outside of any building.

(b) Notwithstanding the provisions of subsection (a), a person, on a residential property, may cook food for human consumption outside of any building in an appliance manufactured for the safe cooking of such food.

(c) Notwithstanding the provisions of subsection (a), a person may, on a residential property, burn clean, non-processed wood in a fire pit, chiminea or other similar equipment provided (1) its use is solely for recreational enjoyment, ceremonial or religious purposes, (2) such equipment is no more than three feet in diameter at its widest point, (3) such equipment is located at least twenty-five feet from any structure and at least ten feet from the property line and (4) the fire is supervised at all times and there are adequate means to extinguish the fire including but not limited to water access, fire extinguishers, hoses, sand and shovels.

(d) Notwithstanding the provisions of subsection (a), a person may burn, on residential property, trees, branches, and brush that are no more than three inches in diameter at its widest point without the fire emissions passing through a flue or stack if such person is issued a permit by the open burning official nominated by the mayor pursuant to subsection (f) of section 22a-174 of the general statutes. Such permit shall be conditioned on (1) such burning complying with all applicable state and local laws; (2) reasonable safety precautions including limitation on the size of such fire to an area no larger than ten feet by ten feet, the maintenance of adequate extinguishing materials, the location of the fire more than fifty feet from any structure, the ability of the open burning official or designee to revoke such permit and order the immediate extinguishment of any fire found to be in violation of the permit.

[Sec. 11-5. Discharging Volatile or Inflammable Liquids into Sewers or Street or Drain. No person shall discharge, pour naphtha, gasoline, or other volatile, inflammable liquid into any public sewer and/or street or private drain connected therewith in the Town or under the jurisdiction thereof, or into, or upon any street within the Town. Any person discharging, pouring or permitting to be discharged or poured any volatile or inflammable liquids into any public sewer or private drain, shall pay the expense of flushing the public sewer and/or streets by the Town.

Sec. 11-6.] Sec. 11-3 Fire Lanes. (a) [Upon finding that the parking of any vehicle in any area would hinder or obstruct the free access of fire-fighting equipment to any structure, the] The Fire Marshal may designate any portion of any roadway, parking lot or parking area in [any street] a shopping center or mall or property containing a commercial building or apartment complex as a fire lane. The owner of such property shall keep a designated fire lane reasonably free from ice, snow and any other obstruction and shall clearly designate such fire lane with signage, striping and other markings approved by the Fire Marshal.

(b) No person shall park any vehicle in any designated fire lane unless the operator remains in the vehicle.

(b) The owner, manager or operator of any shopping center or mall or apartment units or complex is authorized to have any vehicle parked in any posted fire lane towed away at the vehicle owner's expense. The owner, operator or manager shall not be liable for any costs incurred by the towing of such vehicle.]

[Sec. 11-7.] Sec. 11-3a Smoke Detectors Required. Effective upon adoption of this Ordinance, all residential buildings designed to be occupied by two [(2)] or more families shall have installed a smoke detector capable of sensing visible and invisible smoke particles and providing an alarm suitable to warn the occupants.

[Sec. 11-8.] Sec. 11-4 Fire Hydrants; Use: Obstruction.

(a) No person shall open any fire hydrant unless authorized by the Chief of the Fire Department.

(b) [No person shall obstruct or interfere with the use of any fire hydrant by placing any building materials, dirt, articles, merchandise or rubbish in the immediate vicinity of any such hydrant unless authorized by the Fire Chief.] The owner of a private property on which a fire hydrant is located shall maintain the area around the fire hydrant, keeping the area clear of weeds, rubbish, shrubs, fencing or any other material that could prohibit access of such fire hydrant for use or maintenance.

(c) The owner of a private property on which a fire hydrant is located shall, within eight hours after the end of any snow or sleet event or eight hours following the sunrise after the end of such event, whichever is later, remove any such accumulation on such hydrant and within a three foot radius of such hydrant. A three foot wide path shall be cleared from the hydrant to the adjacent street.

Any owner who is in violation of this subsection may be issued a warning by the Fire Chief or designee directing such owner to take action to comply with the provisions of this subsection within three hours of the delivery of such notice to such owner.

(d) No person shall shovel, snowblow, plow or otherwise place snow or ice onto any fire hydrant except if such person is authorized by the town to clear a public road from such snow or ice.

(e) Any violation of this section, except subsection (d), shall be a violation of the Property Maintenance Code of the Town of East Hartford as contained in Article 3 of Chapter 7 of the town ordinances.

Sec. 11-4a Private fire hydrants

(a) Any owner of property who is required to install private fire hydrants as a condition of site plan approval or to enhance fire protection, shall install and maintain a private water main and hydrants in accordance with the specifications and standards of the Metropolitan District Commission.

(b) Any person who owns fire hydrants in accordance with subsection (a) shall annually pay for a maintenance service provided by the Metropolitan District Commission. The owner of such hydrants shall comply with the provisions of section 11-4 of the town ordinances [keep such hydrants clear of all obstructions and snow and ice, to assure access to such hydrants by town firefighters]. Such person shall maintain a file of hydrant maintenance reports on site for inspection by the Fire Chief or designee.

(c) The Fire Chief may order the owner of such hydrant to repair a defective hydrant by providing written notice of such order to the such owner.

- (d) No person shall shovel, snowblow, plow or otherwise place snow or ice onto any fire hydrant except if such person is authorized by the town to clear a public road from such snow or ice.
- (e) Any violation of this section, except subsection (d), shall be a violation of the Property Maintenance Code of the Town of East Hartford as contained in Article 3 of Chapter 7 of the town ordinances

Sec. 11-5. Access by firefighters on private property

The owner of any property on which a one or two family residence is located shall maintain a safe and unobstructed means of egress from such residence to a public sidewalk or street. Exits from dwelling units, stairways and handrails shall be maintained in a manner required by the town's building, fire and property maintenance codes.

ATV NUISANCE ORDINANCE
(January 27, 2021)

Section 13-1 of the Town of East Hartford Code of Ordinances is repealed and the following is substituted in lieu thereof:

(a) As used in this Article: "snowmobile" and "all-terrain vehicle" shall have the same meaning as contained in section 14-379 of the Connecticut General Statutes; "dirt bike" and "mini-motorcycle" shall have the same meaning as contained in section 14-390m of the Connecticut General Statutes.

(b) Public nuisances affecting public safety shall mean: (A) All ice not removed from public sidewalks and all snow not removed from public sidewalks as required by Town ordinance; (B) All limbs of trees which project over a public sidewalk, less than eight feet above the surface thereof or less than [ten] fourteen feet above the surface of a public street; (C) All obstructions of streets, alleys, sidewalks or cross-walks and all excavations in or under the same, except as permitted by the ordinances of the town or which, although made in accordance with such ordinances, are kept or maintained for an unreasonable length of time after the purpose thereof has been accomplished; (D) All open and unguarded pit, wells, excavations or unused basements freely accessible from any public street, alley or sidewalk; (E) All abandoned refrigerators or iceboxes from which the doors and other covers have not been removed or which are not equipped with a device for opening from the inside; (F) The operation on public property, private residential property or non-residential private property within one thousand feet of a residential property of any dirt bike, all-terrain vehicle, snow mobile, mini-motorcycle or other motorized vehicle not authorized for use on a street or road, provided that this subdivision shall not apply to motorized vehicles used in the operation of a farm or in the maintenance of property such as a riding lawn mower.

(c) The owner of any dirt bike, all-terrain vehicle, or mini-motorcycle that is operating or has operated in violation of the provisions of this section shall forfeit possession of such vehicle to the town of East Hartford which shall take ownership of such vehicle subject to any bona fide lien, lease or security interest unless such owner did not know or could not have reasonably known that such vehicle was being used or was intended to be used in violation of this section. Any seized vehicle shall be sold at public auction by the town and the proceeds deposited in the town's general fund.

(d) Any person found in violation of this section regarding the operation of an all-terrain vehicle shall be fined not more than one thousand dollars for the first violation, not more than one thousand five hundred dollars for the second violation and not more than two thousand dollars for the third and any subsequent violation.

TREE WARDEN POWERS AND DUTIES
(January 3, 2021)

Section 1. Section 20-1 of the Town of East Hartford Code of Ordinances is repealed and the following is substituted in lieu thereof:

(a) The Mayor shall appoint a tree warden in accordance with the provisions of Section 23- 58 of the Connecticut General Statutes.

(b) The tree warden shall have the powers provided by Sections 23-59 and 23-65 of the Connecticut General Statutes and carry out the duties prescribed in such sections. [He shall also have the power to: 1. approve all plantings of trees, shrubs or vines on public property within the lines of a sidewalk in accordance with regulations adopted pursuant to this section and to declare any tree located on public property to be a landmark tree if such tree meets the criteria of a landmark tree contained in regulations adopted pursuant to this section; 2. order the treatment, trimming or removal and destruction of dangerous or diseased trees, shrubs or vines located on public or private property; 3. order the trimming or removal of trees, shrubs or vines located on private property which have branches or foliage overhanging any street, sidewalk or public way in a manner which presents a danger to pedestrians or vehicles or which extend into any travel lines of any street, sidewalk or other public way; 4. order the cutting of grass and weeds to a maximum height of nine 5. inches on any part of a lot which abuts a public street or sidewalk or to a 6. maximum height of six inches on any part of a lot which abuts another lot or 7. lots, regardless of whether or not such lot or lots have structures thereon.

(c) Any order issued pursuant to subsection (b) shall specify a period of time for compliance of not less than five days from the date of such order. In the event any order issued by him is not complied with, the tree warden may have the work prescribed by such order performed by the Town and the Town may collect the expense thereof from the person or persons to whom such order was issued.

(d) The tree warden may, after consultation with the Tree Board, prescribe regulations for the care, planting, pruning, removal and preservation of trees and shrubs within his jurisdiction and the criteria for designating a landmark tree.

(e) Any person who objects to an order from the tree warden pursuant to this section may petition for reconsideration of such order in writing to the tree warden within five days of issuance of the order. Upon receipt of such petition, the tree warden shall hold a public hearing on such petition in accordance with Section 29-59 of the Connecticut General Statutes. Within three days after such hearing, the tree warden shall issue a decision on such petition.

(f) Any person aggrieved by a decision issued by the tree warden pursuant to subsection (e) may appeal such decision to the Tree Board within ten days from the date of the tree warden's decision. The Tree Board shall hold a hearing on such appeal within thirty days of receipt of the notice of appeal.]

Section 2. Sections 20-2 through 20-4, inclusive, of the Town of East Hartford Code of Ordinances are repealed.

Helping Clients Prosper.



DiMEO SCHNEIDER
& ASSOCIATES, L.L.C.

FKA - Fiduciary Investment Advisors

East Hartford Town Council Meeting February 2021

This report is intended for the exclusive use of clients or prospective clients of DiMeo Schneider & Associates, L.L.C. The information contained herein is intended for the recipient, is confidential and may not be disseminated or distributed to any other person without the prior approval of DiMeo Schneider. Any dissemination or distribution is strictly prohibited. Information has been obtained from a variety of sources believed to be reliable though not independently verified. Any forecasts represent future expectations and actual returns; volatilities and correlations will differ from forecasts. This report does not represent a specific investment recommendation. Please consult with your advisor, attorney and accountant, as appropriate regarding specific advice.

Past performance does not indicate future performance and there is a possibility of a loss.

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Firm Update and Information



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2020 YEAR-END FIRM UPDATE

FIRM MILESTONES

- ✓ DiMeo Schneider and Fiduciary Investment Advisors, LLC (“FIA”) joined forces as one combined firm
- ✓ Celebrated our 25th Anniversary on May 1, 2020
- ✓ Experienced growth in each of our service areas:
 - Retirement Plans
 - Endowments and Foundations
 - Private Clients
 - Financial Institutions
- ✓ Surpassed \$195 billion in assets under advisement¹
- ✓ Established a successful summer inTURNship program for college seniors and recent college graduates

NEW TEAM MEMBERS IN 2020 – WELCOME!

- Performance Analyst - Peter Goode
- Client Service Associate – The Wealth Office® - Lindsay Green
- Director of Finance & Accounting - Monica Harrison
- Performance Analyst - Ellen Kazembe
- Client Analyst - Eric Kraus
- Client Analyst - Griffin Olejarz
- Marketing Associate - Deb Ranicar
- Financial Wellness Coordinator - David Reynolds
- Client Service Associate – The Wealth Office® - Nick Santangelo
- Research Associate – Global Public Markets - Kedar Satyanand
- Chief Compliance Officer - Lisa Tamburini
- Chief Operating Officer - Julie Vander Weele
- Performance Analyst - Matt Witt

¹As of June 30, 2020.

2020 YEAR-END FIRM UPDATE

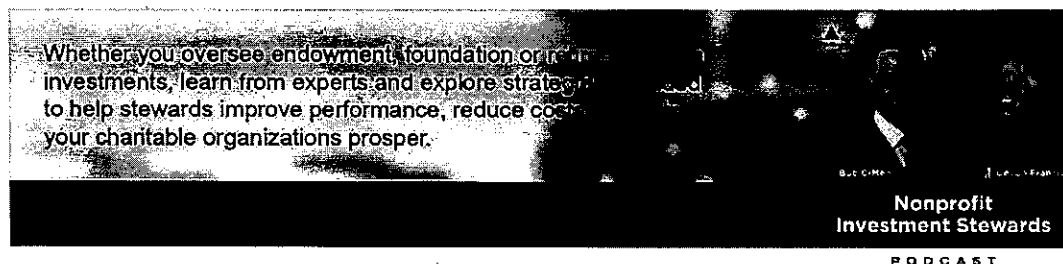
INDUSTRY RECOGNITION*

- ✓ Ranked #1 - **Top 50 Institutional Consulting Teams** by *Barron's*
- ✓ Named one of *P&I's* 2020 **Best Places to Work in Money Management**
- ✓ Ranked in the **Top 25 Worldwide Consultants** (by institutional assets under advisement as of June 30, 2020) by *Pensions & Investments*

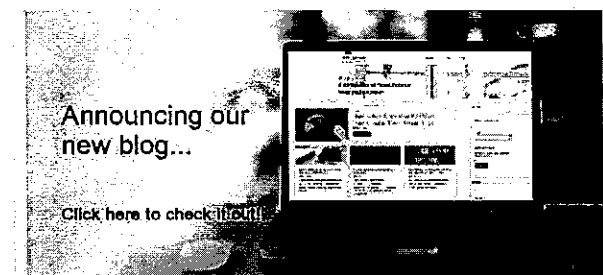
KEEPING YOU INFORMED

In 2020 we launched our new blog and the Nonprofit Investment Stewards podcast!

dimeoschneider.com/podcast



dimeoschneider.com/blog



*Please see disclosures at the end of the document.



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FIRM AT A GLANCE

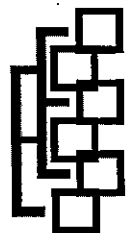
We make investment consulting personal. Where others may check the box and dispense generic advice, we deliver high-touch, tailored service. And where others may offer a bewildering array of services, we focus on one thing: *helping clients prosper*. Guided by our ethical and fiduciary responsibility, we put clients' interests first. With clients and offices across the nation, we are positioned to provide personalized service, wherever you may be. We strive to bring humanity to prosperity.

A culture defined by five core values:

1. **Aligned Interests.** We strive to place your interests above our own.
2. **Intellectual capital.** We offer practical solutions to complex challenges.
3. **Integrity.** We do the right thing for the right reason.
4. **Excellence.** We seek to exceed expectations.
5. **Stewardship.** We are dedicated to safeguard the capital and trust of our clients.



Approx.
\$195 Billion
in Assets Under
Advisement



Business Lines

- Defined Contribution
- Defined Benefit
- Private Clients
- Nonprofit Organizations
- Endowment/Foundation
- Financial Institutions



180 Associates

- 60+ Investment Consultants
- 40+ Research Professionals
- 30 Partners



Firm Recognition & Expertise

Ranked #1 - Top 50 Institutional Consulting Teams
*BARRON'S*¹



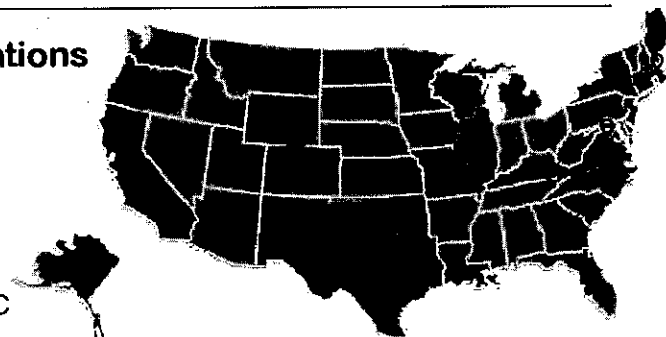
Top 25 Worldwide Consultants
*PENSIONS & INVESTMENTS*¹

Top 15 RIA Financial Advisor
*FINANCIAL ADVISOR*¹

Authored **five books** on investment management

Seven Locations

- Chicago
- Hartford
- Austin
- Boston
- Los Angeles
- Portland, ME
- Washington, DC

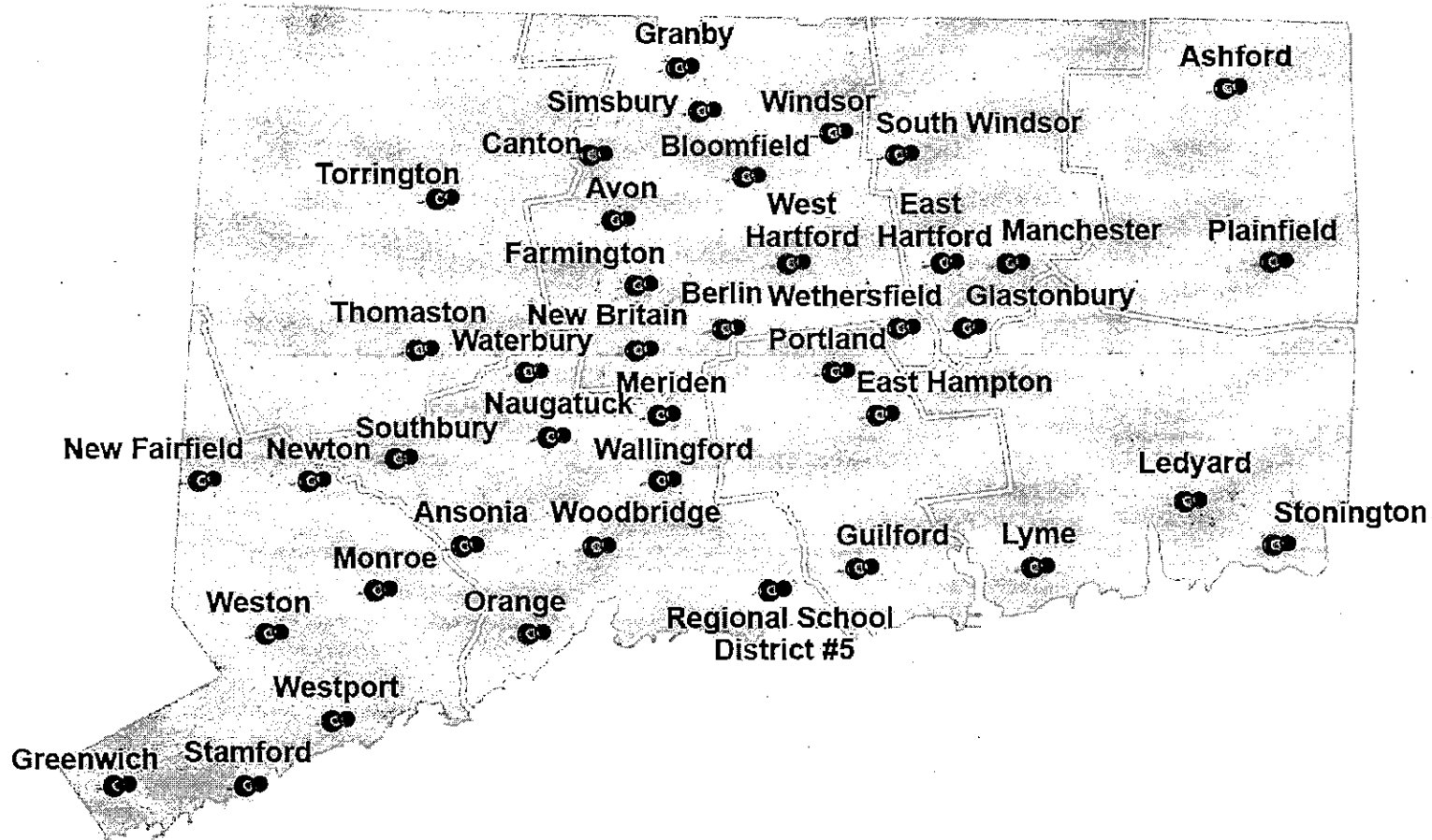


Clients in 47 states

Unless otherwise noted, all data is as of June 30, 2020. *See disclosure page at end of document.



DiMEO SCHNEIDER
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As of December 31, 2020. The CT public fund clients listed have granted written permission to DiMEO Schneider to include their names. It is not known whether clients listed approve or disapprove of DiMEO Schneider's advisory services provided. References provided upon request.



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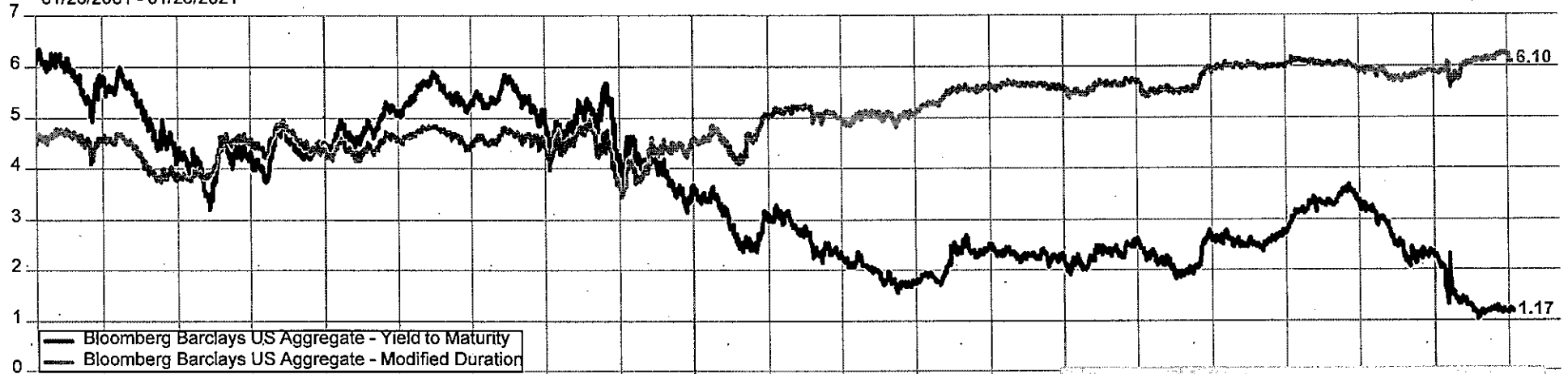
Fixed Income Investment Review



Barclays Aggregate Yield and Duration

Bloomberg Barclays U.S. Aggregate Yield and Duration

01/26/2001 - 01/26/2021



The Barclays Agg is hovering at 20-year low yield and 20-year high duration levels, resulting in the worst yield per unit of duration profile.

Bloomberg Barclays U.S. Agg - Yield per Year of Duration

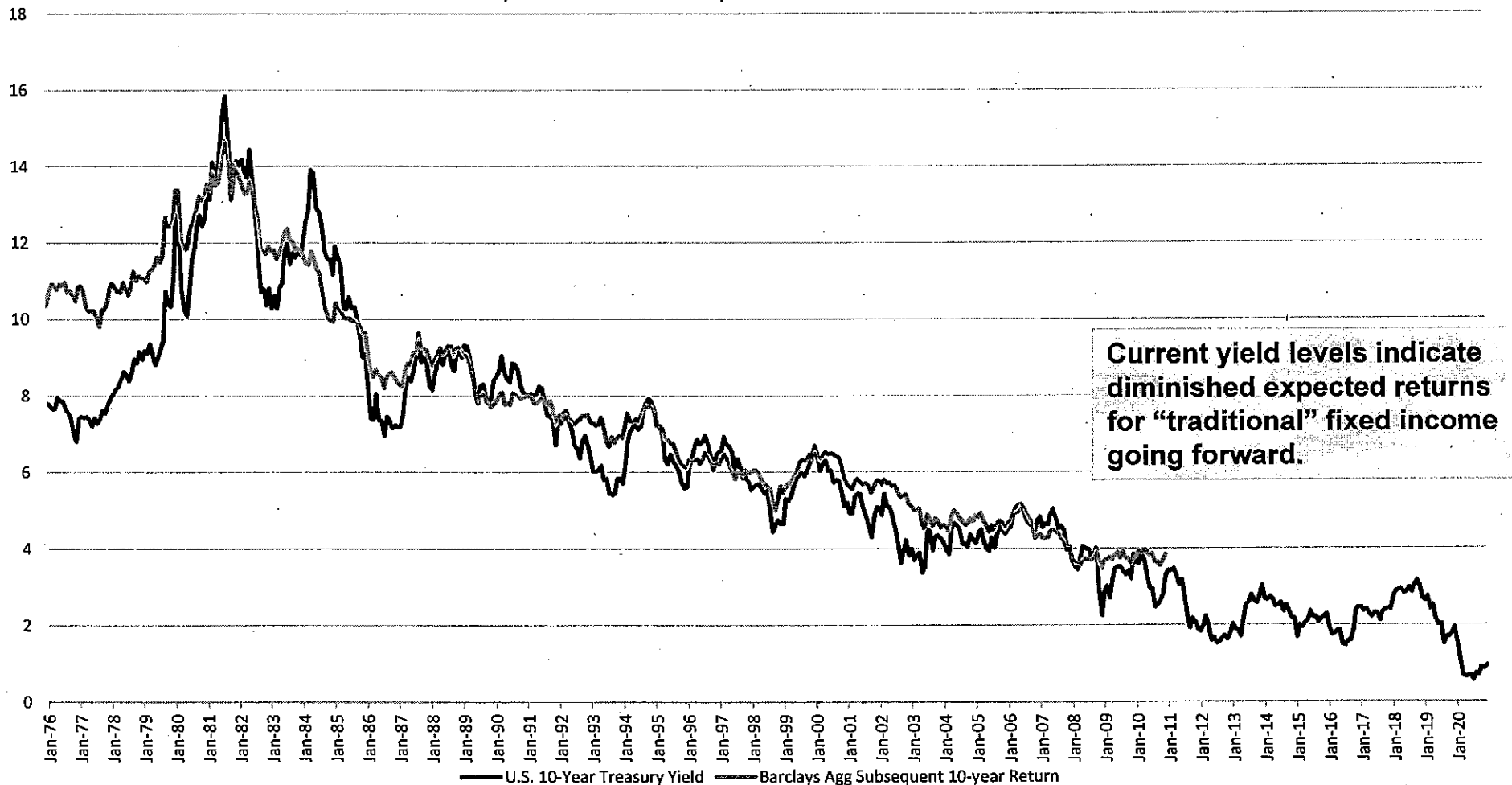


FactSet, Bloomberg Barclays



Starting Yield and Subsequent Return

Treasury Yields and Subsequent Fixed Income Performance

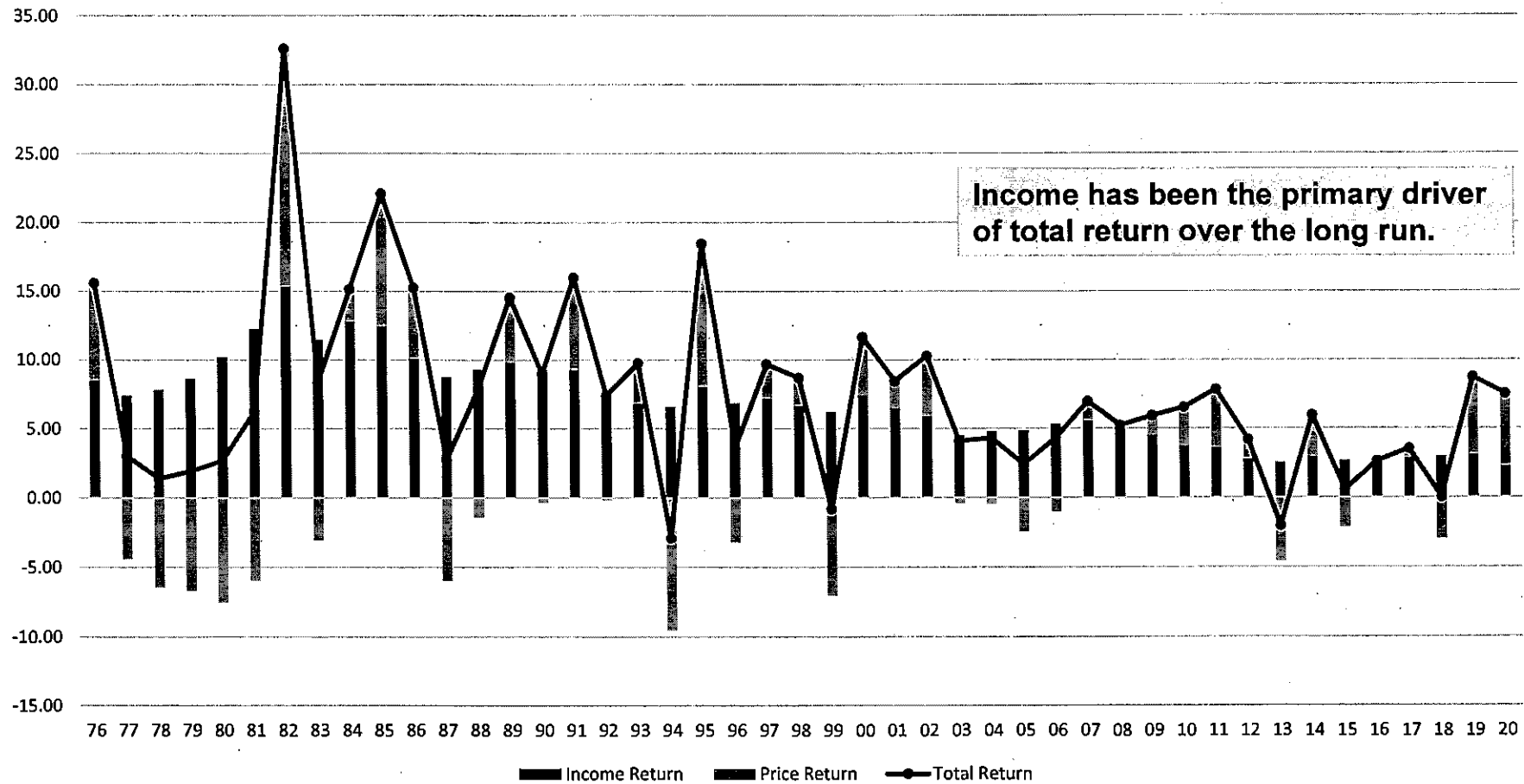


FactSet, Bloomberg Barclays, MPI Stylus, Dimeo Schneider and Associates. For the time period 1/31/1976 - 12/31/2020



Price vs. Income

Barclays U.S. Aggregate Bond - Calendar Year Returns



Source: DiMeo Schneider and Associates, Morningstar Direct. Data based on the Bloomberg Barclays U.S. Aggregate Price and Total Return Indices. Price return is based on the respective Price Index. Income Return is the difference between the Total Return Index return and the Price Return Index return. Calendar year data from 1976-2020.



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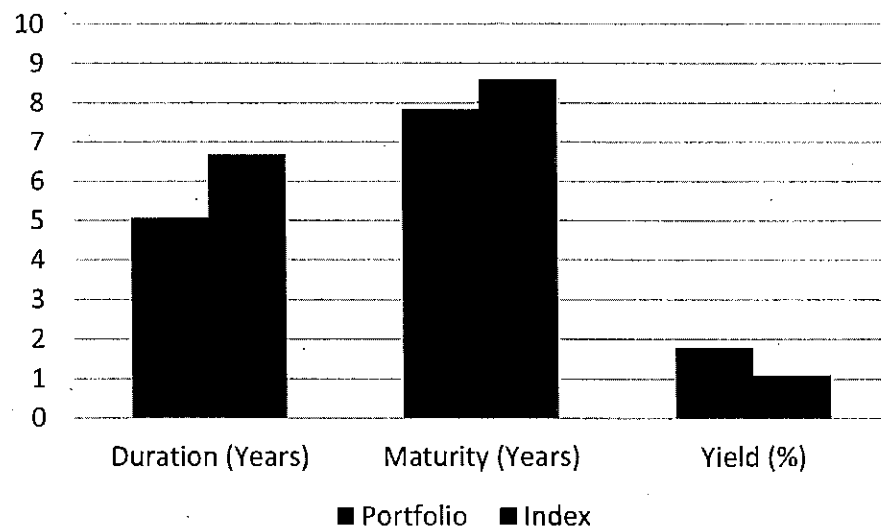
Investment Manager/Fund	Mandate	Market Value (\$)	Asset Allocation (%)	Target Allocation (%)
Vanguard Total Bond Market Index Inst	Index	\$20,033,657	24.5%	25.0%
Metropolitan West Total Return Plan Shares	Multi-Sector	\$22,204,605	27.2%	27.5%
Doubleline Total Return Bond Fund I	Amortizing Asset Focused	\$8,045,319	9.8%	10.0%
Loomis Sayles Investment Grade Bond N	Credit Focused	\$8,258,425	10.1%	10.0%
BlackRock Strategic Income Opportunities Fund	Unconstrained/Flexible	\$12,484,247	15.3%	15.0%
Eaton Vance Senior Floating Rate I	Bank Loans	\$4,176,554	5.1%	5.0%
BradywineGlobal Global Opps Bond Fund IS	Global	\$6,523,367	8.0%	7.5%
Fixed Income Total		\$81,726,174	100.0%	100.0%

Source: Schwab Institutional; all values as of 12/31/2020

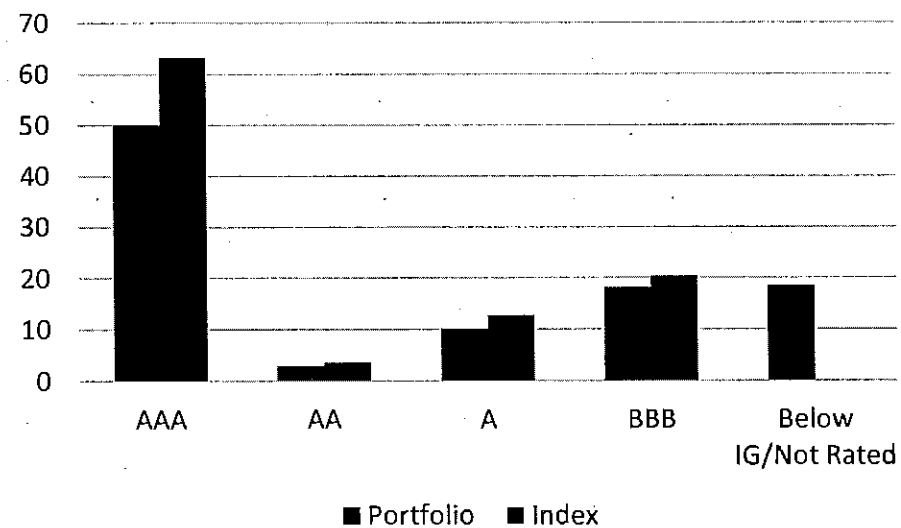


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Fixed Income Characteristics



Quality





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Investment Manager/Fund	Portfolio Performance	Benchmark Performance	Relative Performance
Performance Since Inception (thru 12/31/2020)	4.7%	3.9%	0.8%
3 Year	5.2%	5.3%	-0.1%
5 Year	4.7%	4.6%	0.1%
10 Year	3.9%	3.6%	0.3%
Fiscal Year Ending: June 30, 2021 (two quarters thru Dec.)	4.2%	2.0%	2.2%

Investment Manager/Fund	Portfolio Performance	Benchmark Performance	Relative Performance
Performance Since Inception (thru 6/30/2020)	4.5%	3.9%	0.6%
3 Year	4.2%	5.1%	-0.9%
5 Year	3.7%	4.2%	-0.5%
10 Year	3.7%	3.5%	0.2%
Fiscal Year Ending: June 30, 2020	5.5%	7.9%	-2.4%

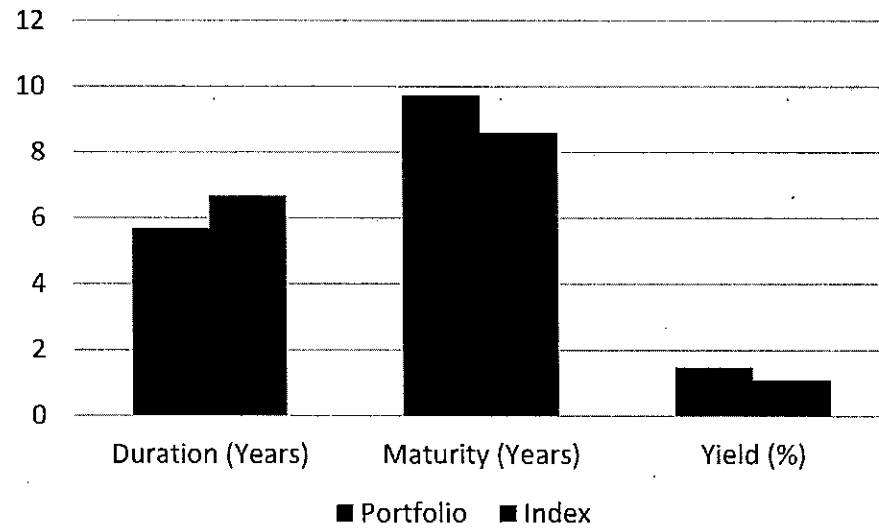


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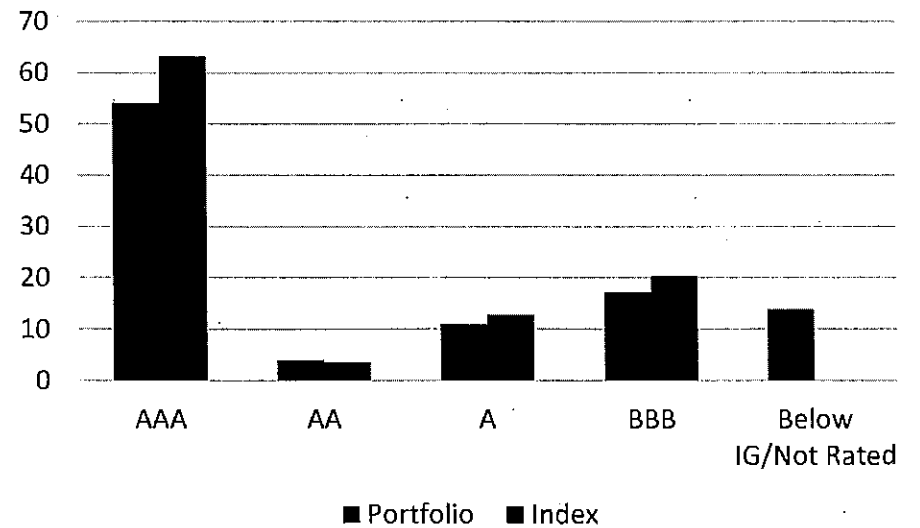
Investment Manager/Fund	Mandate	Market Value (\$)	Asset Allocation (%)	Target Allocation (%)
Cash		\$2,594	0.0%	0.0%
Western Asset Core Plus Bond IS	Multi-Sector	\$2,220,127	40.1%	40.0%
Metropolitan West Total Return Plan Shares	Multi-Sector	\$2,188,783	39.6%	40.0%
BlackRock Strategic Income Opportunities Fund	Unconstrained/Flexible	\$844,109	15.3%	15.0%
Vanguard Short-Term Inflation Protection Adm	Inflation Protected	\$277,295	5.0%	5.0%
Fixed Income Total		\$5,532,908	100.0%	100%

Source: Schwab Institutional; all values as of 12/31/2020

Fixed Income Characteristics



Quality





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Investment Manager/Fund	Portfolio Performance	Benchmark Performance	Relative Performance
Performance Since Inception (thru 12/31/2020)	5.1%	4.2%	0.9%
3 Year	6.0%	5.2%	0.8%
5 Year	5.3%	4.4%	0.9%
10 Year	4.4%	3.8%	0.6%
Fiscal Year Ending: June 30, 2021 (two quarters thru Dec.)	4.3%	1.4%	2.9%

Investment Manager/Fund	Portfolio Performance	Benchmark Performance	Relative Performance
Performance Since Inception (thru 6/30/2020)	4.9%	4.3%	0.6%
3 Year	5.1%	5.2%	-0.1%
5 Year	4.5%	4.2%	0.3%
10 Year	4.2%	3.8%	0.4%
Fiscal Year Ending: June 30, 2020	7.6%	8.5%	-0.9%



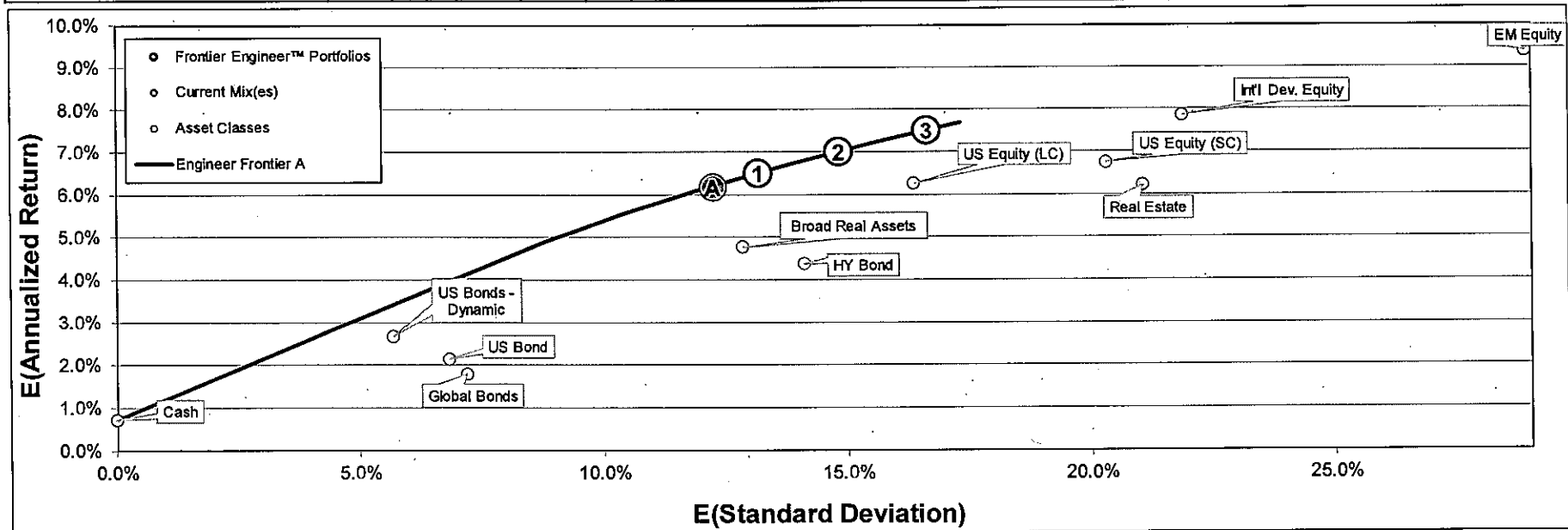
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Asset Allocation Summary Analysis



FRONTIER ENGINEER® ANALYSIS

12/31/2020	Asset Allocation														Forecasts				Past (1/88-12/20)	
	Fixed Income	Equity	Alternatives	Cash	US Bond	US Bonds - Dynamic	HY Bond	Global Bonds	US Equity (LC)	US Equity (SC)	Int'l Dev Equity	EM Equity			Annualized Return	Annualized Volatility	Normal 100 Year Flood*	Non-Normal 100 Year Flood**	Annualized Return	Annualized Volatility
Current Mix (A)	35%	62%	3%		25%	53%	18%	2%	25%	10%	18%	3%	1%	1%	6.2%	12.3%	-22%	-30%	8.7%	10.1%
Mix 1	27%	64%	9%		16.2%	8.0%		2.4%	26.6%	8.9%	20.0%	8.7%	5.5%	3.7%	6.5%	13.2%	-23%	-33%	8.9%	10.9%
Mix 2	16%	74%	10%		9.7%	4.8%		1.4%	30.9%	10.3%	23.2%	10.1%	5.8%	3.9%	7.0%	14.8%	-26%	-37%	9.2%	12.4%
Mix 3	4%	85%	10%		2.7%	1.3%		0.4%	35.4%	11.8%	26.6%	11.6%	6.1%	4.1%	7.5%	16.6%	-30%	-41%	9.5%	14.0%



¹The expected one in a hundred worst case calendar year return based on normally distributed capital market assumptions from 10,000 Monte Carlo simulations. Greater losses are possible (1% expected likelihood).
²The expected one in a hundred worst case calendar year return based on non-normally distributed capital market assumptions (factoring in skewness & kurtosis). Greater losses are possible (1% expected likelihood).
 Historical Returns and Risk Metrics for each Mix represent back-tested calculations developed with the benefit of hindsight. Return calculations use an asset-weighted methodology based on the target asset allocation of each mix and the total return of index proxies used to represent each asset class and are gross of fees. Historical returns are hypothetical and do not represent returns earned by a client. It is not possible to invest in an index. Please see disclosures at the end of this presentation for additional important information, including index proxies used to represent each asset class. Please ask for a copy of DiMEO Schneider's white paper titled 10-Year Capital Market Forecasts. Past performance does not indicate future performance and it is possible to lose money when investing.



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DISCLOSURES

P&I's Consultant Ranking is a proprietary survey produced by Pension & Investment. Results are based on 80 questionnaire responses sent to 213 consultants determined by P&I that self-reported institutional assets under advisement as of June 30, 2020. Consultants with multiple subsidiaries are asked to provide information on a consolidated basis. There is no fee associated with participating in the ranking. The ranking is not indicative of DiMeo Schneider's future performance.

FA's RIA Ranking is an independent listing produced by Financial Advisor magazine based on discretionary and non-discretionary assets under management as reported in the Form ADV of the 715 eligible firms. DiMeo Schneider's ranking took into consideration the combined capabilities of the firm and its subsidiary, Fiduciary Investment Advisors, LLC. To be eligible, firms must provide financial planning and related services to individual clients, be independently registered investment advisors, file an ADV statement with the SEC, and have at least \$500 million in assets under management as of December 31, 2019 based their ADV filing with the SEC. There is no fee associated with participating in the ranking. The 2020 ranking is not indicative of DiMeo Schneider's future performance.

Barron's Institutional Consulting Teams ranking is based on quantitative and qualitative factors including team's assets, revenue, size and character of the team itself. Barron's invites firms that, in their opinion, are competitive given size and sophistication. There is no fee associated with participating in the ranking. DiMeo Schneider's ranking took into consideration the combined capabilities of the firm and its subsidiary, Fiduciary Investment Advisors, LLC.

P&I's 2020 Best Places to Work in Money Management ranking is a proprietary survey produced by Pension & Investment in partnership with Best Companies Group. 94 companies were recognized in 2020 and results are based on evaluating each nominated company's workplace policies, practices, philosophy, systems and demographics, as well as an employee survey to measure employee experience. DiMeo Schneider's rankings are representative of the firm and its subsidiary, Fiduciary Investment Advisors, LLC. There is no fee associated with participating in the ranking.



DISCLOSURES

The historical performance information derived from the Frontier Engineer and used or presented in charts, tables, or graphs represent simulated historical performance, which has been derived by retroactively applying an asset allocation modeling process in its most recently developed form with its most recently derived ten-year (forward-looking) capital market assumptions. Such historical return simulations (or back testing) were performed by simulating the combination of actual index returns for the historical period with a buy and hold strategy effective January 1, 1988 through the most recently available month-end date with simulated rebalancing occurring every month-end (with the reinvestment of dividends and capital gains from each index).

Back tested performance is hypothetical and does not reflect actual trades or actual client performance. As with all models, there are inherent limitations which are derived from the retroactive application developed with the benefit of hindsight, including the risk that certain factors such as material economic and market conditions could have contributed to materially different (either higher or lower) performance results than those depicted, or that certain material factors may have been included or excluded from consideration. As such, actual results during the applicable back tested period would have been different than those depicted.

The asset allocation modeling process currently used was initially developed in 2002 and was not offered as a strategy prior to that time. The output of a forward-looking model (or process) is a representation of allocation percentages among specific asset classes. Clients cannot invest directly in a target allocation, but rather, in underlying securities within designated asset classes. Advisor may change its models from time to time, and regularly updates its model as additional capital market assumption information becomes available or to increase or decrease relative weightings or emphasis on certain factors. Consequently, the Advisor may choose to deviate from a stated model over time as the model itself is revised, which could have a materially positive or negative impact on performance.

During the period represented, numerous modelling changes were made, including the regular changes in (ten-year) forward-looking expected returns, expected volatilities, expected non-normal return distribution assumptions, as well as tracking-error assumptions and risk budgets. Furthermore, such assumptions can be modified client-by-client depending on certain preferences, priorities, constraints or unique considerations applicable to each client.

Other economic and market factors may have impacted decision-making when using the model to manage client funds, including the list of approved asset classes by a client or client type as well as any client-directed or Advisor implemented constraints.

All investments bear the risk of loss, including the loss of principal. Past performance, actual or hypothetical, is no guarantee of future results.

The returns displayed on the preceding pages are gross of fees. Actual performance would be reduced by investment advisory fees and other expenses that may be incurred in the management of the client's portfolio. The collection of fees produces a compounding effect on the total rate of return net of management fees. As an example, the effect of investment management fees on the total value of a client's portfolio assuming (a) quarterly fee assessment, (b) \$1,000,000 investment, (c) portfolio return of 8% a year, and (d) 0.50% annual investment advisory fee would be \$5,228 in the first year, and cumulative effects of \$30,342 over five years and \$73,826 over ten years. Additional information on advisory fees charged by DiMeo Schneider are described in Part 2 of the Form ADV.



DISCLOSURES AND DEFINITIONS

INDEX DEFINITIONS

- **FTSE Treasury Bill 3 Month** measures return equivalents of yield averages and are not marked to market. It is an average of the last three three-month Treasury bill month-end rates.
- **Bloomberg Barclays Capital US Treasury Inflation Protected Securities Index** consists of Inflation-Protection securities issued by the U.S. Treasury.
- **Bloomberg Barclays Muni 5 Year Index** is the 5-year (4-6) component of the Municipal Bond index.
- **Bloomberg Barclays High Yield Municipal Bond Index** covers the universe of fixed rate, non-investment grade debt.
- **Bloomberg Barclays U.S. Aggregate Index** covers the U.S. investment grade fixed rate bond market, with index components for government and corporate securities, mortgage pass-through securities, and asset-backed securities.
- **FTSE World Government Bond Index (WGBI) (Unhedged)** provides a broad benchmark for the global sovereign fixed income market by measuring the performance of fixed-rate, local currency, investment-grade sovereign debt from over 20 countries.
- **FTSE World Government Bond Index (WGBI) (Hedged)** is designed to represent the FTSE WGBI without the impact of local currency exchange rate fluctuations.
- **Bloomberg Barclays US Corporate High Yield TR USD** covers the universe of fixed rate, non-investment grade debt. Eurobonds and debt issues from countries designated as emerging markets (sovereign rating of Baa1/BBB+/BBB+ and below using the middle of Moody's, S&P, and Fitch) are excluded, but Canadian and global bonds (SEC registered) of issuers in non-EMG countries are included.
- **JP Morgan Government Bond Index-Emerging Market Index (GBI-EMI)** is a comprehensive, global local emerging markets index, and consists of regularly traded, liquid fixed-rate, domestic currency government bonds to which international investors can gain exposure.
- **JPMorgan EMBI Global Diversified** is an unmanaged, market-capitalization weighted, total-return index tracking the traded market for U.S.-dollar-denominated Brady bonds, Eurobonds, traded loans, and local market debt instruments issued by sovereign and quasi-sovereign entities.
- **MSCI ACWI** is designed to represent performance of the full opportunity set of large- and mid-cap stocks across multiple developed and emerging markets, including cross-market tax incentives.
- **The S&P 500** is a capitalization-weighted index designed to measure performance of the broad domestic economy through changes in the aggregate market value of 500 stocks representing all major industries.
- **Russell 3000** is a market-cap-weighted index which consists of roughly 3,000 of the largest companies in the U.S. as determined by market capitalization. It represents nearly 98% of the investable U.S. equity market.
- **Russell Mid Cap** measures the performance of the 800 smallest companies in the Russell 1000 Index.
- **Russell 2000** consists of the 2,000 smallest U.S. companies in the Russell 3000 index.
- **MSCI EAFE** is an equity index which captures large and mid-cap representation across Developed Markets countries around the world, excluding the US and Canada. The index covers approximately 85% of the free float-adjusted market capitalization in each country.
- **MSCI Emerging Markets** captures large and mid-cap representation across Emerging Markets countries. The index covers approximately 85% of the free-float adjusted market capitalization in each country.
- **The Wilshire US Real Estate Securities Index (Wilshire US RESI)** is comprised of publicly-traded real estate equity securities and designed to offer a market-based index that is more reflective of real estate held by pension funds.
- **Alerian MLP Index** is a float adjusted, capitalization-weighted index, whose constituents represent approximately 85% of total float-adjusted market capitalization, is disseminated real-time on a price-return basis (AMZ) and on a total-return basis.
- **Bloomberg Commodity Index (BCI)** is calculated on an excess return basis and reflects commodity futures price movements. The index rebalances annually weighted 2/3 by trading volume and 1/3 by world production and weight-caps are applied at the commodity, sector and group level for diversification.
- **Treasury Inflation-Protected Securities (TIPS)** are Treasury bonds that are indexed to inflation to protect investors from the negative effects of rising prices. The principal value of TIPS rises as inflation rises.
- **HFRI Fund of Funds Composite** is an equal-weighted index consisting of over 800 constituent hedge funds, including both domestic and offshore funds.
- **Cambridge Associates U.S. Private Equity Index (67% Buyout vs. 33% Venture)** is based on data compiled from more than 1,200 institutional-quality buyout, growth equity, private equity energy, and mezzanine funds formed between 1986 and 2015.
- **HFN Hedge Fund Aggregate Average** is an equal weighted average of all hedge funds and CTA/managed futures products reporting to the HFN Database. Constituents are aggregated from each of the HFN Strategy Specific Indices.
- **Goldman Sachs Commodity Index (GSCI)** is a broadly diversified, unleveraged, long-only composite index of commodities that measures the performance of the commodity market.



CAPITAL MARKET ASSUMPTIONS (20-Year)

Return & Risk Assumptions (Forecasts)	Arithmetic Return	Geometric Return	Standard Deviation	Skewness	Kurtosis
Cash	0.7%	0.7%	0.0%	0	0
TIPS	2.2%	1.7%	10.1%	-0.79	5.27
US Bond	2.4%	2.1%	6.8%	-0.23	1.01
US Bonds - Dynamic	3.0%	2.8%	5.7%	-1.11	8.21
For. Dev. Bond	1.8%	1.4%	8.9%	0.00	0.69
HY Bond	5.4%	4.4%	14.1%	-1.18	8.90
EM Bond	4.2%	2.7%	17.0%	-1.71	9.62
Global Bonds	2.0%	1.8%	7.2%	-0.15	0.07
US Equity (LC)	7.6%	6.3%	16.4%	-0.58	1.04
US Equity (SC)	8.8%	6.7%	20.3%	-0.50	1.37
Int'l Dev. Equity	10.3%	7.9%	21.9%	-0.57	1.42
EM Equity	13.5%	9.4%	28.9%	-0.70	1.98
HFoF Multi-Strat	6.7%	6.3%	8.7%	-0.93	5.30
Private Equity	12.0%	9.4%	22.9%	0.00	0.00

January 1, 2021 Twenty-Year Forecasted CMAs

Correlation Assumptions (Forecasts)	Cash	TIPS	US Bond	US Bonds - Dynamic	For. Dev. Bond	HY Bond	EM Bond	Global Bonds	US Equity (LC)	US Equity (SC)	Int'l Dev. Equity	EM Equity	Real Estate	Broad Real Assets	Midstream Energy	HFoF Multi-Strat	Private Equity
Cash	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TIPS	0	1.00	0.76	0.47	0.58	0.29	0.34	0.68	0.05	0.02	0.12	0.16	0.25	0.56	0.17	0.14	-0.04
US Bond	0	0.76	1.00	0.35	0.55	0.29	0.30	0.94	0.19	0.10	0.15	0.03	0.21	0.20	0.09	0.08	-0.11
US Bonds - Dynamic	0	0.47	0.35	1.00	0.26	0.95	0.60	0.49	0.53	0.51	0.47	0.53	0.54	0.65	0.45	0.50	0.17
For. Dev. Bond	0	0.58	0.55	0.26	1.00	0.12	0.33	0.66	0.05	-0.03	0.37	0.12	0.11	0.25	0.09	0.04	-0.08
HY Bond	0	0.29	0.29	0.95	0.12	1.00	0.57	0.20	0.61	0.63	0.54	0.59	0.61	0.66	0.47	0.52	0.22
EM Bond	0	0.34	0.30	0.60	0.33	0.57	1.00	0.29	0.57	0.52	0.61	0.74	0.47	0.59	0.38	0.57	0.21
Global Bonds	0	0.68	0.94	0.49	0.66	0.20	0.29	1.00	0.09	-0.01	0.07	0.02	0.18	0.24	0.08	0.09	-0.10
US Equity (LC)	0	0.05	0.19	0.53	0.05	0.61	0.57	0.09	1.00	0.84	0.69	0.67	0.62	0.55	0.41	0.59	0.38
US Equity (SC)	0	0.02	0.10	0.51	-0.03	0.63	0.52	-0.01	0.84	1.00	0.62	0.66	0.70	0.57	0.40	0.62	0.38
Int'l Dev. Equity	0	0.12	0.15	0.47	0.37	0.54	0.61	0.07	0.69	0.62	1.00	0.71	0.50	0.55	0.36	0.58	0.35
EM Equity	0	0.16	0.03	0.53	0.12	0.59	0.74	0.02	0.67	0.66	0.71	1.00	0.47	0.56	0.33	0.67	0.30
HFoF Multi-Strat	0	0.14	0.08	0.50	0.04	0.52	0.57	0.09	0.59	0.62	0.58	0.67	0.35	0.50	0.45	1.00	0.49
Private Equity	0	-0.04	-0.11	0.17	-0.08	0.22	0.21	-0.10	0.38	0.38	0.35	0.30	0.21	0.25	0.19	0.49	1.00

For additional information on forecast methodologies, please speak with your advisor. Please see Index Proxy Summary slide at the end of this presentation for summary of indexes used to represent each asset class. Past performance does not indicate future performance.



INDICES FOR PAST RETURN AND RISK METRICS

Indices used to generate historical risk and return metrics	Most Recent Index	Index Dates		Linked Index 1	Index Dates		Linked Index 2	Index Dates		Linked Index 2	Index Dates	
Cash	FTSE Treasury Bill 3 Mon USD	12/20	- 1/79	N.A.	N.A.	- N.A.	N.A.	N.A.	- N.A.	N.A.	N.A.	- N.A.
TIPS	BBgBarc US Treasury US TIPS TR USD	12/20	- 3/97	BBgBarc US Agg Bond TR USD	2/97	- 1/79	N.A.	N.A.	- N.A.	N.A.	N.A.	- N.A.
US Bond	BBgBarc US Agg Bond TR USD	12/20	- 1/79	N.A.	N.A.	- N.A.	N.A.	N.A.	- N.A.	N.A.	N.A.	- N.A.
US Bonds - Dynamic	BBgBarc US Agg Bond TR USD	12/20	- 2/90	BBgBarc US Agg Bond TR USD	1/90	- 1/79	N.A.	N.A.	- N.A.	N.A.	N.A.	- N.A.
For. Dev. Bond	50% CITI WGBI NonUSD Hdg 50% CITI WGBI NonUSD	12/20	- 1/85	BBgBarc US Agg Bond TR USD	12/84	- 1/79	N.A.	N.A.	- N.A.	N.A.	N.A.	- N.A.
HY Bond	BBgBarc US Corporate High Yield TR USD	12/20	- 7/83	BBgBarc US Agg Bond TR USD	6/83	- 1/79	N.A.	N.A.	- N.A.	N.A.	N.A.	- N.A.
EM Bond	JPM GB-EM Global Diversified TR USD	12/20	- 1/03	JPM EMGI Global Diversified TR USD	12/02	- 1/94	BBgBarc US Corporate High Yield TR USD	12/93	- 7/83	BBgBarc US Agg Bond TR USD	6/83	- 1/79
Global Bonds	BBgBarc Global Aggregate TR Hdg USD	12/20	- 2/90	BBgBarc US Agg Bond TR USD	1/90	- 1/79	N.A.	N.A.	- N.A.	N.A.	N.A.	- N.A.
US Equity (LC)	S&P 500 TR USD	12/20	- 1/79	N.A.	N.A.	- N.A.	N.A.	N.A.	- N.A.	N.A.	N.A.	- N.A.
US Equity (SC)	Russell 2000 TR USD	12/20	- 1/79	N.A.	N.A.	- N.A.	N.A.	N.A.	- N.A.	N.A.	N.A.	- N.A.
Int'l Dev. Equity	MSCI EAFE GR USD	12/20	- 1/79	N.A.	N.A.	- N.A.	N.A.	N.A.	- N.A.	N.A.	N.A.	- N.A.
EM Equity	MSCI EM GR USD	12/20	- 1/88	MSCI EAFE GR USD	12/87	- 1/79	N.A.	N.A.	- N.A.	N.A.	N.A.	- N.A.
HFoF Multi-Strat	HFRI Fund of Funds Composite USD	12/20	- 1/90	HFRI PE Fund of Funds Composite USD	12/89	- 1/79	N.A.	N.A.	- N.A.	N.A.	N.A.	- N.A.
Private Equity	Cambridge PE 67 Buyout & VC Venture	12/20	- 4/86	Russell 2000 TR USD	3/86	- 1/79	N.A.	N.A.	- N.A.	N.A.	N.A.	- N.A.

*Custom Real Assets Index - Blended indices of 25% TIPS, 15% loans, 30% infra., 15% REITs & 15% Commod.

Note: Private Equity Index is frequently 3-6 months behind the other indices. For historical return calculation purposes, it is given 0% returns during the most recent period where gaps may exist.



DISCLOSURES

The historical performance information derived from the Frontier Engineer and used or presented in charts, tables, or graphs represent simulated historical performance, which has been derived by retroactively applying an asset allocation modeling process in its most recently developed form with its most recently derived twenty-year (forward-looking) capital market assumptions. Such historical return simulations (or back testing) was performed by simulating the combination of actual index returns for the historical period with a buy and hold strategy effective January 1, 1988 through the most recently available month-end date with simulated rebalancing occurring every month-end (with the reinvestment of dividends and capital gains from each index).

Back tested performance is hypothetical and does not reflect actual trades or actual client performance. As with all models, there are inherent limitations which are derived from the retroactive application developed with the benefit of hindsight, including the risk that certain factors such as material economic and market conditions could have contributed to materially different (either higher or lower) performance results than those depicted, or that certain material factors may have been included or excluded from consideration. As such, actual results during the applicable back tested period would have been different than those depicted.

The asset allocation modeling process currently used was initially developed in 2002 and was not offered as a strategy prior to that time. The output of a forward-looking model (or process) is a representation of allocation percentages among specific asset classes. Clients cannot invest directly in a target allocation, but rather, in underlying securities within designated asset classes. Advisor may change its models from time to time, and regularly updates its model as additional capital market assumption information becomes available or to increase or decrease relative weightings or emphasis on certain factors. Consequently, the Advisor may choose to deviate from a stated model over time as the model itself is revised, which could have a materially positive or negative impact on performance.

During the period represented, numerous modelling changes were made, including the regular changes in (twenty-year) forward-looking expected returns, expected volatilities, expected non-normal return distribution assumptions, as well as tracking-error assumptions and risk budgets. Furthermore, such assumptions can be modified client-by-client depending on certain preferences, priorities, constraints or unique considerations applicable to each client.

Other economic and market factors may have impacted decision-making when using the model to manage client funds, including the list of approved asset classes by a client or client type as well as any client-directed or Advisor implemented constraints.

All investments bear the risk of loss, including the loss of principal. Past performance, actual or hypothetical, is no guarantee of future results.

The returns displayed on the preceding pages are gross of fees. Actual performance would be reduced by investment advisory fees and other expenses that may be incurred in the management of the client's portfolio. The collection of fees produces a compounding effect on the total rate of return net of management fees. As an example, the effect of investment management fees on the total value of a client's portfolio assuming (a) quarterly fee assessment, (b) \$1,000,000 investment, (c) portfolio return of 8% a year, and (d) 0.50% annual investment advisory fee would be \$5,228 in the first year, and cumulative effects of \$30,342 over five years and \$73,826 over ten years. Additional information on advisory fees charged by DiMeo Schneider are described in Part 2 of the Form ADV.



DISCLOSURES AND DEFINITIONS

INDEX DEFINITIONS

- **FTSE Treasury Bill 3 Month** measures return equivalents of yield averages and are not marked to market. It is an average of the last three three-month Treasury bill month-end rates.
- **Bloomberg Barclays Capital US Treasury Inflation Protected Securities Index** consists of Inflation-Protection securities issued by the U.S. Treasury.
- **Bloomberg Barclays Muni 5 Year Index** is the 5-year (4-6) component of the Municipal Bond index.
- **Bloomberg Barclays High Yield Municipal Bond Index** covers the universe of fixed rate, non-investment grade debt.
- **Bloomberg Barclays U.S. Aggregate Index** covers the U.S. investment grade fixed rate bond market, with index components for government and corporate securities, mortgage pass-through securities, and asset-backed securities.
- **FTSE World Government Bond Index (WGBI) (Unhedged)** provides a broad benchmark for the global sovereign fixed income market by measuring the performance of fixed-rate, local currency, investment-grade sovereign debt from over 20 countries.
- **FTSE World Government Bond Index (WGBI) (Hedged)** is designed to represent the FTSE WGBI without the impact of local currency exchange rate fluctuations.
- **Bloomberg Barclays US Corporate High Yield TR USD** covers the universe of fixed rate, non-investment grade debt. Eurobonds and debt issues from countries designated as emerging markets (sovereign rating of Baa1/BBB+/BBB+ and below using the middle of Moody's, S&P, and Fitch) are excluded, but Canadian and global bonds (SEC registered) of issuers in non-EMG countries are included.
- **JP Morgan Government Bond Index-Emerging Market Index (GBI-EMI)** is a comprehensive, global local emerging markets index, and consists of regularly traded, liquid fixed-rate, domestic currency government bonds to which international investors can gain exposure.
- **JPMorgan EMBI Global Diversified** is an unmanaged, market-capitalization weighted, total-return index tracking the traded market for U.S.-dollar-denominated Brady bonds, Eurobonds, traded loans, and local market debt instruments issued by sovereign and quasi-sovereign entities.
- **MSCI ACWI** is designed to represent performance of the full opportunity set of large- and mid-cap stocks across multiple developed and emerging markets, including cross-market tax incentives.
- **The S&P 500** is a capitalization-weighted index designed to measure performance of the broad domestic economy through changes in the aggregate market value of 500 stocks representing all major industries.
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Fiscal 2020 Pension & OPEB Equity Account Review Prepared for East Hartford Town Council

*Benjamin Lavine CFA, CAIA
John O'Connor
3D/L Capital Management*

3D/L Capital Management Disclosures

Date: [INSERT DATE]

This presentation has been created by 3D/L Capital Management, LLC. ("3D/L"). For information about 3D/L, its services and its fee structure, please refer to 3D/L's Form ADV Part 2 before investing. A copy may be requested by calling 860.291.1998. All material presented was compiled from sources believed to be reliable and current, however the accuracy cannot be guaranteed. This material is intended for educational purposes and does not constitute an offer to sell or a solicitation of an offer to purchase interests in any investment vehicles or securities.

3D employs indexing strategies using no-load institutional share class mutual funds and exchange-traded funds ("ETFs") to structure globally diversified portfolios. The 3D/L strategies are based on Fama/French capital market research and CRSP data provided by the Center for Research in Security Prices, University of Chicago. 3D/L's strategic investment approach is a solution designed for fiduciary stewards of qualified retirement plans including defined benefit, 401(k), money purchase and profit-sharing plans, in which 3D/L serves as an ERISA section 3(38) defined "investment manager". 3D/L also offers separately managed investment accounts to individual investors, family trusts and IRA accounts through a nationwide network of select financial professionals who serve the broad investment and financial planning needs of their clients.

This presentation also includes historical index performance. Investors cannot invest directly in an index. Indexes have no fees. Historical performance does not reflect trading in actual accounts and does not take into account transaction costs or other expenses associated with the management of actual portfolios. Actual performance of client accounts may also differ from the model allocations shown due to timing of cash flows in and out of a client's account. Performance figures assume reinvestment of dividends and capital gains with annual portfolio rebalancing. The information in this presentation is provided solely as background information and these materials should not be copied, reproduced, duplicated, or transmitted without prior written consent of 3D/L Capital Management, LLC.



Firm Overview

- ◆ Founded as 3D Asset Management in 2006 – AUM/AUA: \$X Million (as of 1/31/2020). Based in Hartford, CT.
- ◆ 2020: merged with Lee Capital Management to form 3D/L Capital Management.
- ◆ 3D/L manages risk-based strategic and tactical asset allocation models using cost effective exchange-traded funds (“ETFs) and Dimensional (“DFA”) Funds.
- ◆ 3D/L provides Turnkey Asset Management Program (3DMAP) services to independent financial advisors and broker/dealers.
- ◆ 3D/L offers managed portfolios for wealth management clients, institutional plans, and 401(k) retirement plan sponsors and participants.

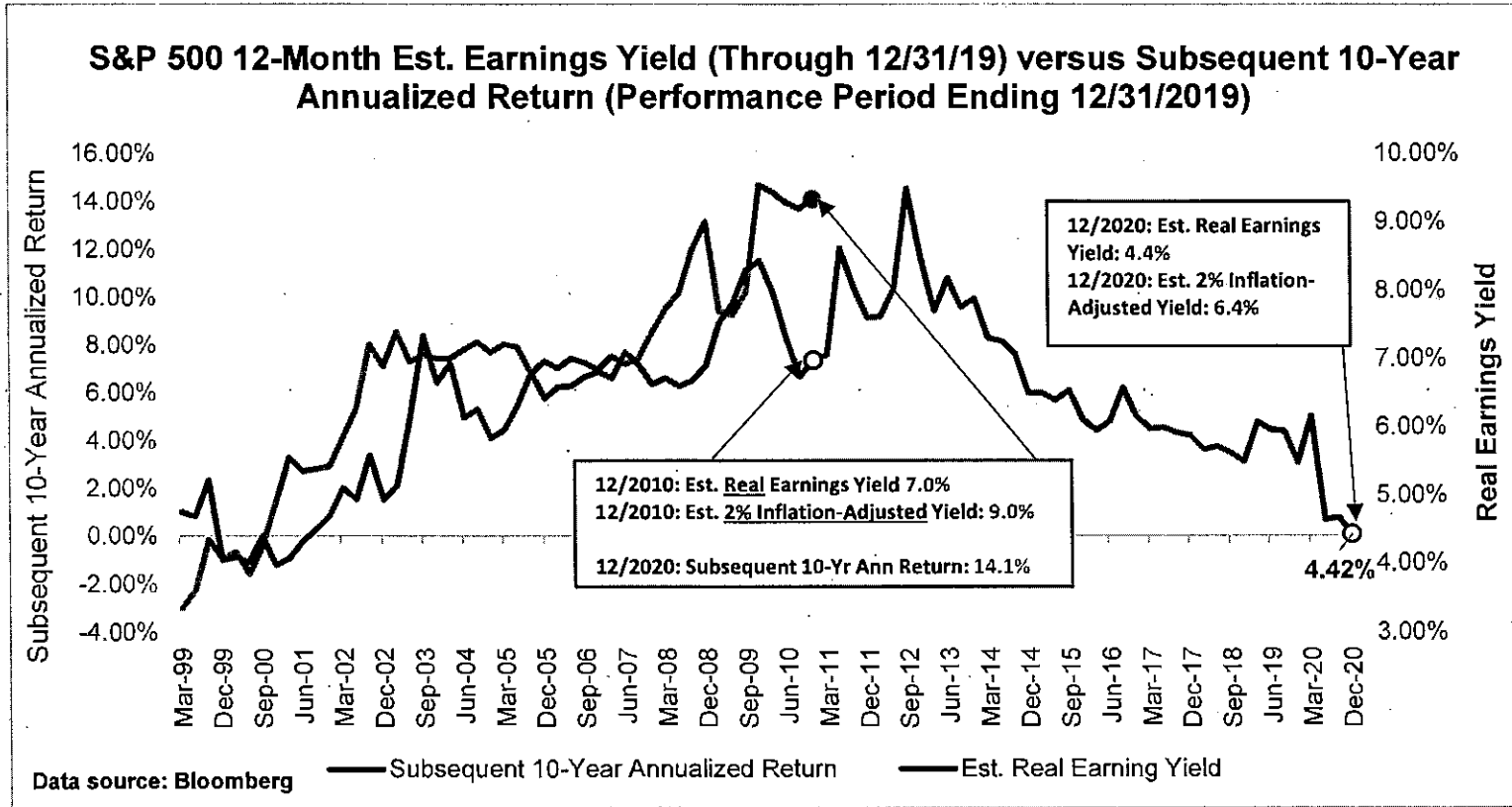


Equity Outlook: Lower Expected Returns

- In 2020, the S&P 500 returned 18.4% following a 30% drop during the depths of the COVID-induced bear market back in March 2020.
- Starting valuations should matter: the price that you pay today is what will largely determine what you earn over the long run.
- On **6/30/2010**, the forward price/earnings (P/E) multiple of the S&P 500 was 11.6x, which translates into an inflation-adjusted earnings yield of 8.6%. Add 2% inflation, this comes out to a 10.6% nominal annualized return forecast.
- For the 10 years ending **6/30/2020**, the S&P 500 Index returned an annualized 13.9% (nominal terms).
- **The strong market performance following the March bear market has stretched market valuations to near all-time highs, which will weigh on future returns.**



Breathing the Fumes of Cheaper Valuations From 10 Years Ago



The Base Case for Longer-Term Expectations

- ◆ Over past 140 years, the S&P 500 P/E averaged **15x**, which corresponds to a **6.7%** real rate of return on stocks. This is roughly the rate of return realized over this period.*
- ◆ At year-end 2020, the S&P 500 traded at **22.6x** Forward P/E, which corresponds to a **4.4%** real rate of return on stocks (**6.4%** if you assume 2% inflation).
- ◆ At year-end 2020, the Bbg/Barc US Aggregate Bond Index yielded **1.0%**.
- ◆ A 65% / 35% U.S. Equity / Bond allocation implies a long-run nominal expected rate of return **4.5%**.
- ◆ To arrive at a nominal 7% expected return, the S&P would need to trade at 14x P/E and the investment grade bond market yielding 3.0%.

* Source: Siegel, Jeremy J., Univ of Pennsylvania (Wharton), "Stocks, Bonds and Future Returns", 2/1/2018

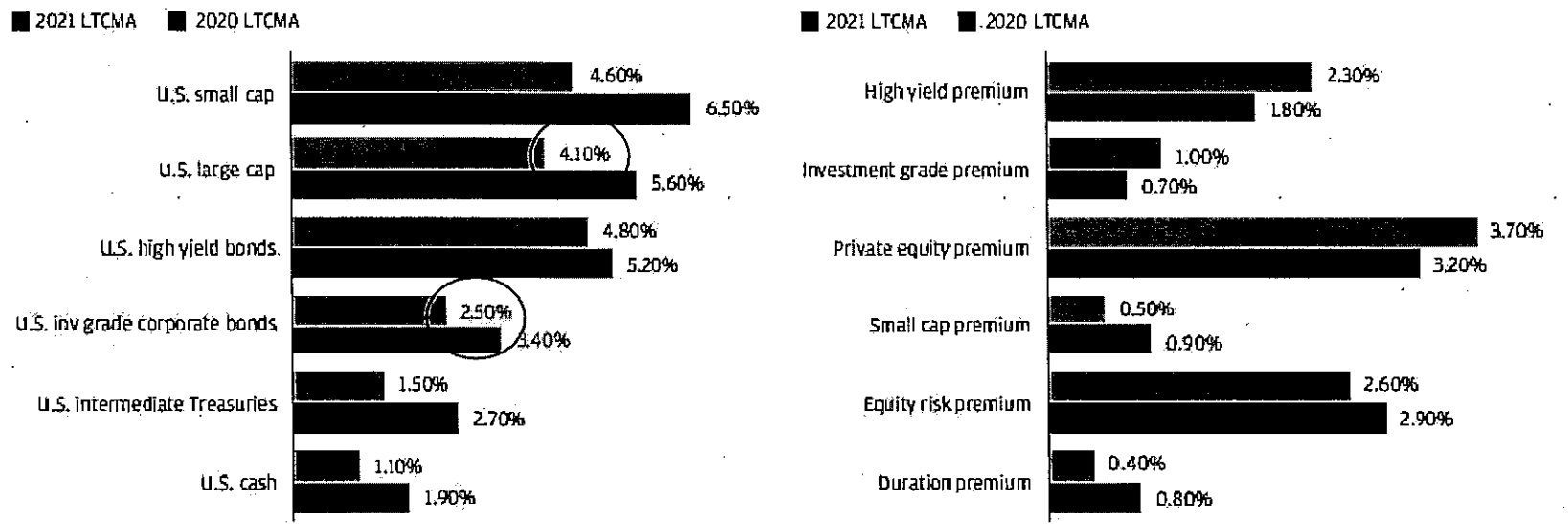


Others Are Calling for Lower Market Returns

JPMorgan Long-Term Asset Class Return Forecasts (September 2020)

Returns have fallen for most public market assets, but in risk premia terms assets such as credit, equity and private equity remain attractive

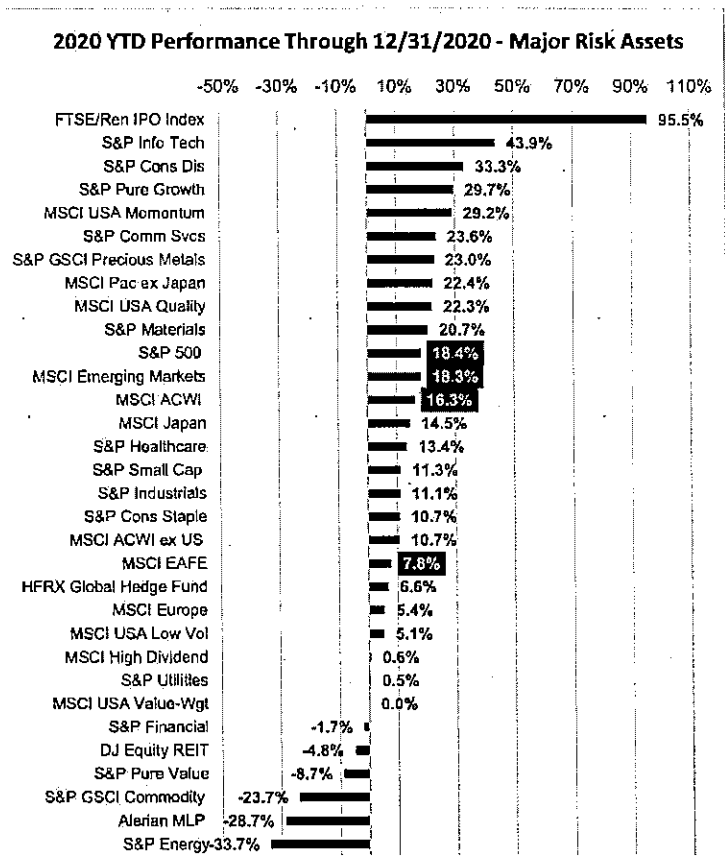
EXHIBIT 11: RETURN AND RISK PREMIA FOR KEY USD ASSETS



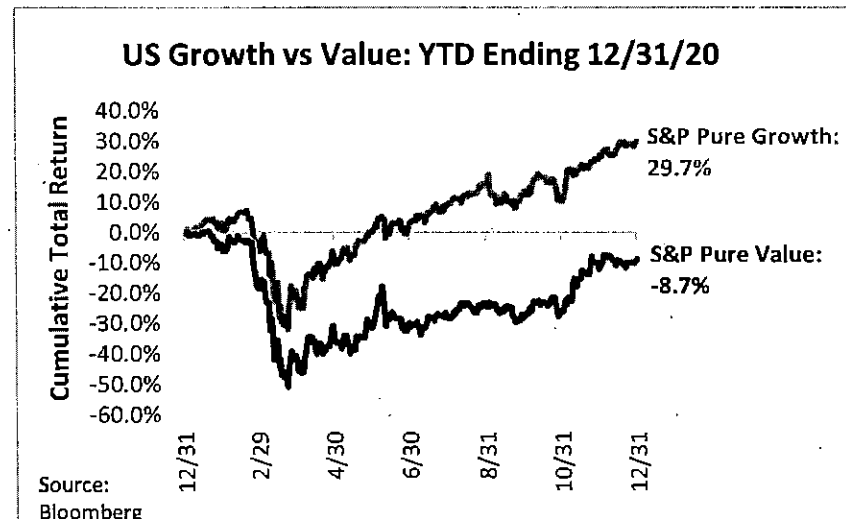
Source: J.P. Morgan Asset Management; data as of September 30, 2020.



2020: One of the More Challenging Years for Value Investing



Source: Bloomberg



Source: Bloomberg



East Hartford Pension – Asset Allocation (12/31/2020)

Asset Allocation	Acct %	Bmark %
Cash	1.17	0.00
US Stock	55.41	56.78
Non US Stock	42.42	43.19
Bond	0.98	0.00
Other	0.03	0.03

Equity Style

	Val	Core	Gro
Sm	19	24	8
Mid	11	11	3
Lrg	9	11	3

- >50%
- 25-50
- 10-25
- 0-10

Pension Account

% Stocks	Acct %	Bmark %	Rel Bmark
Sensitive	36.11	42.63	0.85
Communication Services	5.76	9.79	0.59
Energy	3.29	3.07	1.07
Industrials	12.99	9.65	1.35
Technology	14.07	20.12	0.70

% Stocks	Acct %	Bmark %	Rel Bmark
Cyclical	39.75	34.66	1.15
Basic Materials	5.67	4.72	1.20
Consumer Cyclical	10.06	12.21	0.82
Financial Services	16.93	15.04	1.13
Real Estate	7.08	2.68	2.64
Defensive	24.15	22.70	1.06
Consumer Defensive	8.63	7.71	1.12
Healthcare	10.40	12.00	0.87
Utilities	5.11	2.98	1.71

% Stocks	Acct %	Bmark %
Americas	58.25	60.69
North America	57.10	59.53
Latin America	1.15	1.17
Greater Europe	17.75	18.64
United Kingdom	4.55	4.06
Europe Developed	11.56	12.87
Europe Emerging	0.70	0.55
Africa/Middle East	0.94	1.17
Greater Asia	23.99	20.67
Japan	7.55	6.77
Australasia	2.23	1.96
Asia Developed	6.74	4.67
Asia Emerging	7.47	7.27
Not Classified	0.00	0.00
Market Maturity		
Developed Markets	89.74	89.84
Emerging Markets	10.26	10.16

Data source: Morningstar 12/31/2020. See additional disclosures on the OPEB Plan.



Fiscal Year 2020 Performance – Pension and OPEB

Name ↑	End Value	Period	3yr	5yr	10yr	Group Inception
Town of East Hartford Employee Retirement Plan CASH-Pen Trust	\$170,503.46	-0.40%	0.45%	0.28%	0.14%	11/11/2008
Town of East Hartford Employee Retirement Plan INVESTMENT-Pen Trust	\$134,574,677.38	-9.71%	0.27%	3.07%	8.17%	11/03/2008
Town of East Hartford Retiree Benefit Trust OPEB-TRUST -W/H EXEMPT	\$7,791,979.06	-8.94%	0.16%	3.14%	8.35%	06/22/2009

Name	End Value	Period	3yr	5yr	10yr	Group Inception
MSCI AC World Index (TR Net)		2.11%	6.13%	6.45%	9.16%	11/11/2008
Bloomberg Barclays 1-3 Month T-Bill		1.47%	1.68%	1.12%	0.59%	11/11/2008

The performance returns stated above are gross of fees through 6/30/2020.



12/31/2020 Performance – Pension and OPEB

Name ↑	Group Inception	End Value	Period	3yr	5yr	10yr	Inception
Town of East Hartford Employee Retirement Plan CASH-Pen Trust	11/11/2008	\$3,539,560.09	0.27%	0.43%	0.28%	0.14%	0.16%
Town of East Hartford Employee Retirement Plan INVESTMENT-Pen Trust	11/03/2008	\$158,494,885.10	6.60%	3.36%	8.37%	7.61%	11.00%
Town of East Hartford Retiree Benefit Trust OPEB-TRUST -WH EXEMPT	06/22/2009	\$10,406,105.78	6.63%	3.12%	8.04%	7.88%	10.96%

Name	Group Inception	End Value	Period	3yr	5yr	10yr	Inception
MSCI AC World Index (TR Net)	11/11/2008		16.97%	10.06%	12.25%	9.13%	11.39%
Bloomberg Barclays 1-3 Month T-Bill	11/11/2008		1.01%	1.52%	1.13%	0.59%	0.51%

The performance returns stated above are gross of fees through 12/31/2020.



Questions?





Town of East Hartford Pension Plan

July 1, 2020 Valuation Results for Town Council Meeting
February 16, 2021

Agenda

Glossary

Plan Population

Annual Benefit Payments

Plan Assets

Funded Status

Actuarially Determined Contribution

Town Contributions

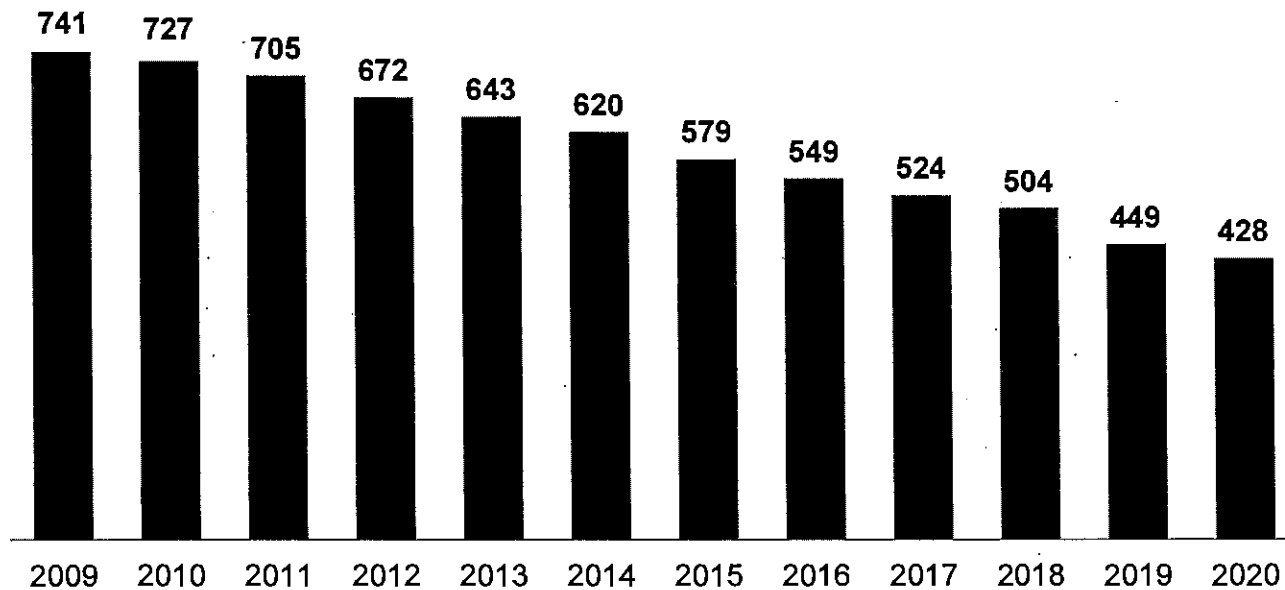
Contribution Growth Rate

Assumptions, Provisions, and Methodologies

Glossary of Pension Terms

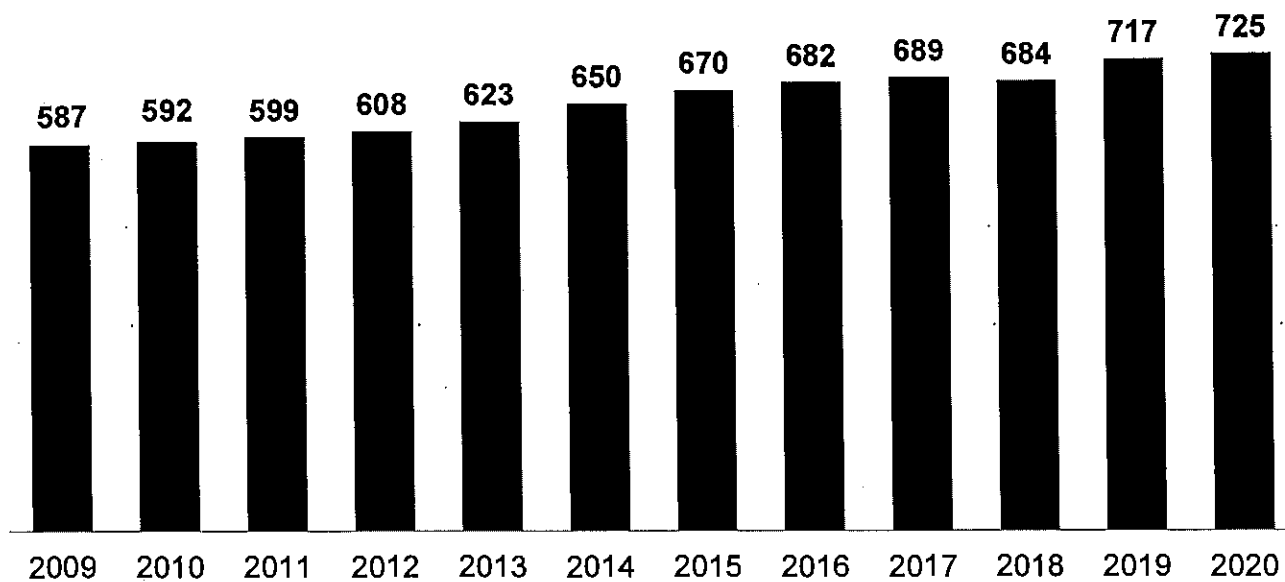
- **Actuarial Accrued Liability (AAL)** – For active participants, the equivalent of the accumulated normal costs allocated to the years before the valuation date. For annuitants, the single-sum value of lifetime benefits, taking into account life expectancies appropriate to the ages of the annuitants and the interest that the sum is expected to earn before it is entirely paid out in benefits.
- **Actuarial Value of Assets (AVA)** – The value of the Fund's assets as of a given date, used by the actuary for valuation purposes. This value is smoothed over 5 years in order to reduce the year-to-year volatility of calculated results, such as the funded ratio and the ADC.
- **Unfunded Actuarial Accrued Liability (UAAL)** – The excess of the Actuarial Accrued Liability over the Actuarial Value of Assets.
- **Actuarially Determined Contribution (ADC)** – The employer's periodic required contribution, expressed as a dollar amount or a percentage of covered plan compensation, determined under the Plan's funding policy. The ADC consists of the Employer Normal Cost and the Amortization Payment.
- **Employer Normal Cost** – Equal to the Normal Cost less expected member contributions. The Normal Cost is the portion of the Actuarial Present Value of pension plan benefits and expenses allocated to the valuation year.
- **Amortization Payment** – The portion of the ADC that is designed to pay interest on and to amortize the Unfunded Actuarial Accrued Liability (23 years remaining as of July 1, 2020)
- **Amortization Method** – A method for determining the Amortization Payment. East Hartford uses the Level Percentage of Pay method where the Amortization Payment is one of a stream of increasing payments that increase at 3.25% annually.

Plan Population – Active Participants



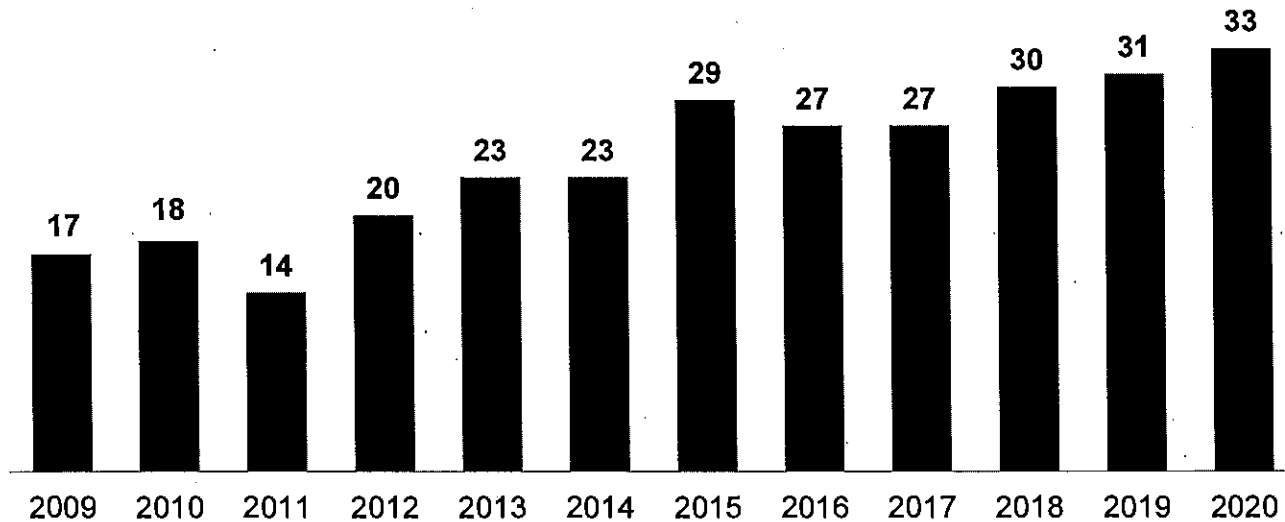
- The Plan was closed to new General employee and BOE entrants on July 1, 2006.
- The Plan was closed to Paraprofessional employees on July 1, 2015.
- The Plan is still open to Police, Fire and Dispatchers employees.

Plan Population – Pay Status Members



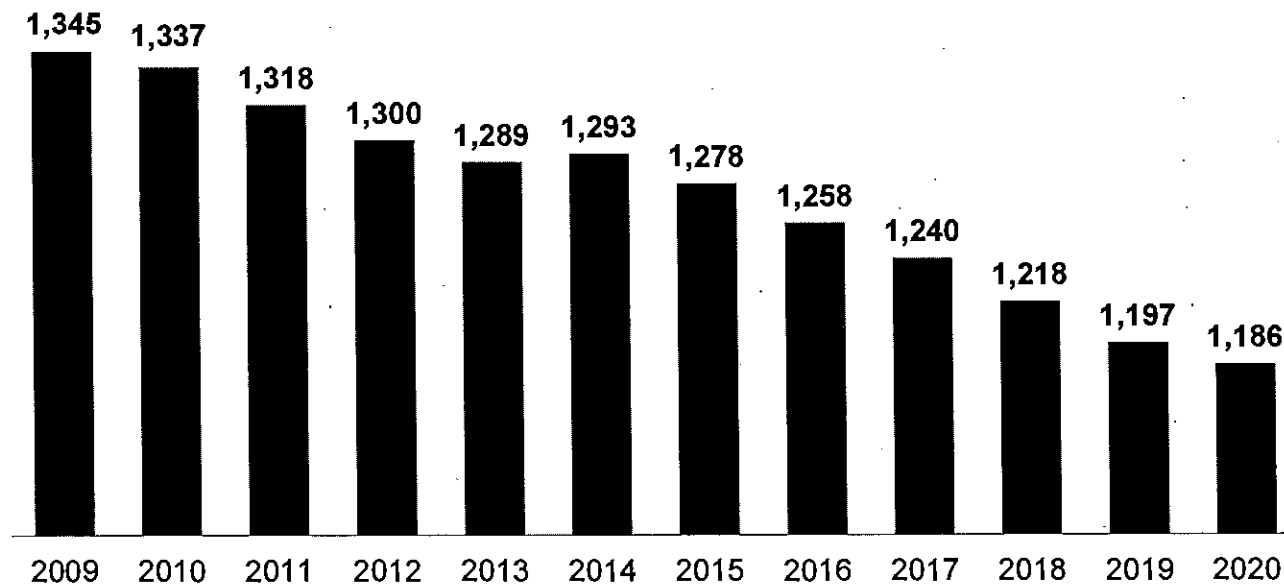
- The population of retirees and beneficiaries has generally grown over time.

Plan Population – Terminated Vested Members



- The terminated vested population has remained low over time
- As of July 1, 2020, there are 56 terminated non-vested former employees due a refund of employee money

Plan Population – Total (includes pages 3 – 5)



The overall population has steadily decreased over time.

Plan Population by Group

	General (Town & BOE)	Paras	Fire	Police	Dispatch
July 1, 2019 Counts	531	138	263	240	25
Additions to the plan (e.g. new hires, alternate payees, etc.)	N/A	N/A	6	11	3
Left the plan (e.g. death, lump sum, etc.)	(17)	(3)	(6)	(2)	(3)
July 1, 2020 Counts	514	135	263	249	25

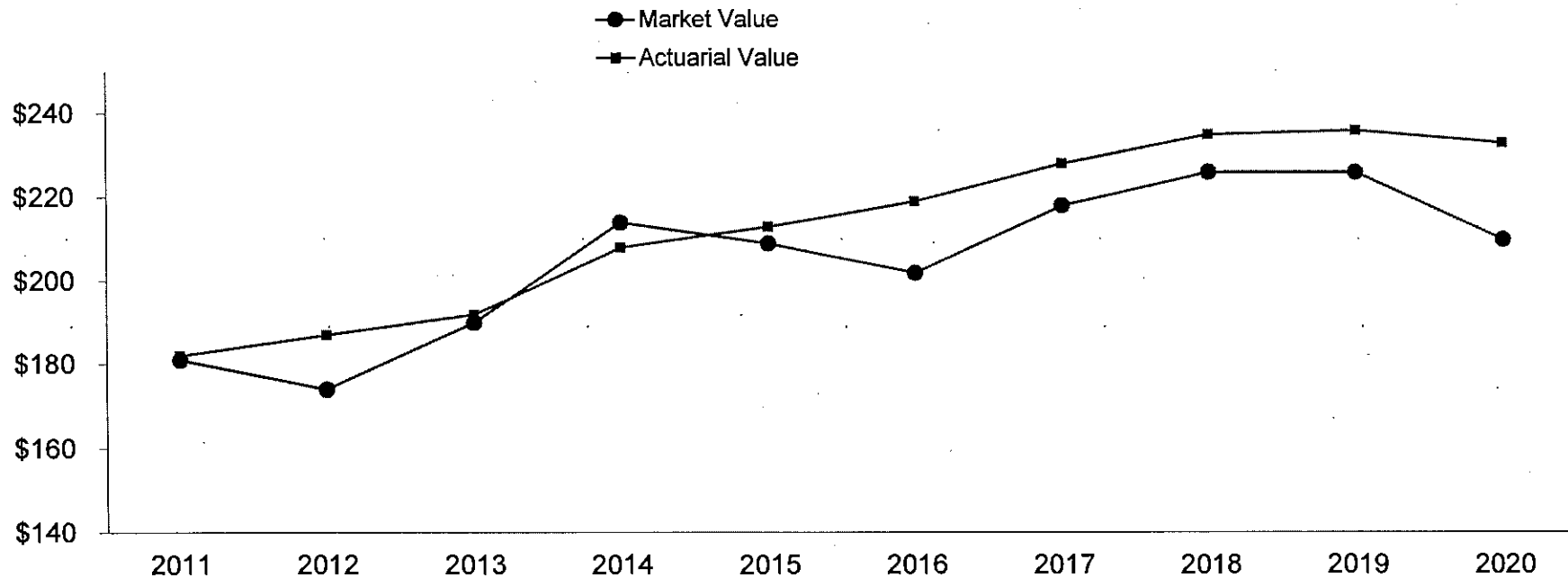
- Because the Town & BOE and Paraprofessional groups are closed to new hires, membership in these groups continues to decline.
- Membership in the Fire, Police, and Dispatch groups has remained relatively stable over time.

Annual Benefit Payments

Year Ended June 30	Benefit Payments	
2020	\$30,231,955	(actual)
2021	\$30,000,000	(expected)
2022	\$31,000,000	(expected)
2023	\$32,100,000	(expected)
2024	\$33,400,000	(expected)

- Peak benefit payments of \$45,000,000 are expected to occur in the year ending June 30, 2043.

Plan Asset Values as of July 1

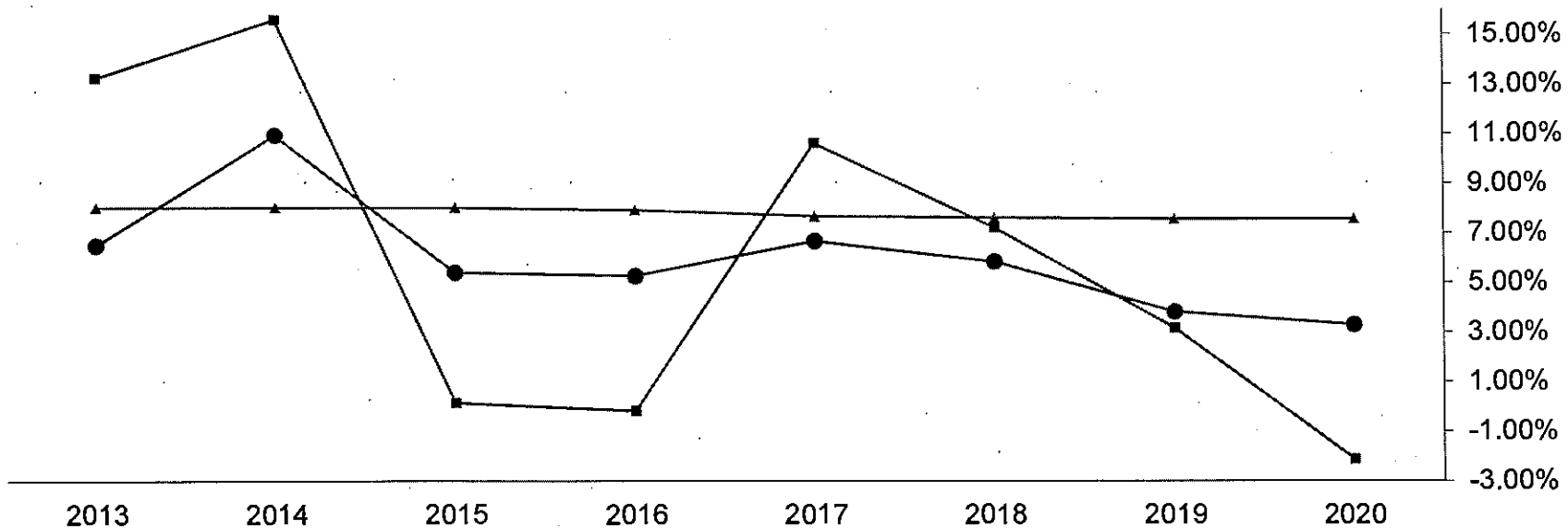


Actuarial Value of Assets is based on a 5-year average of the Market Value

As of June 30, 2020, there are \$22.3M in investment losses to be reflected in future years with \$17.1M caused by 2019/2020 plan year

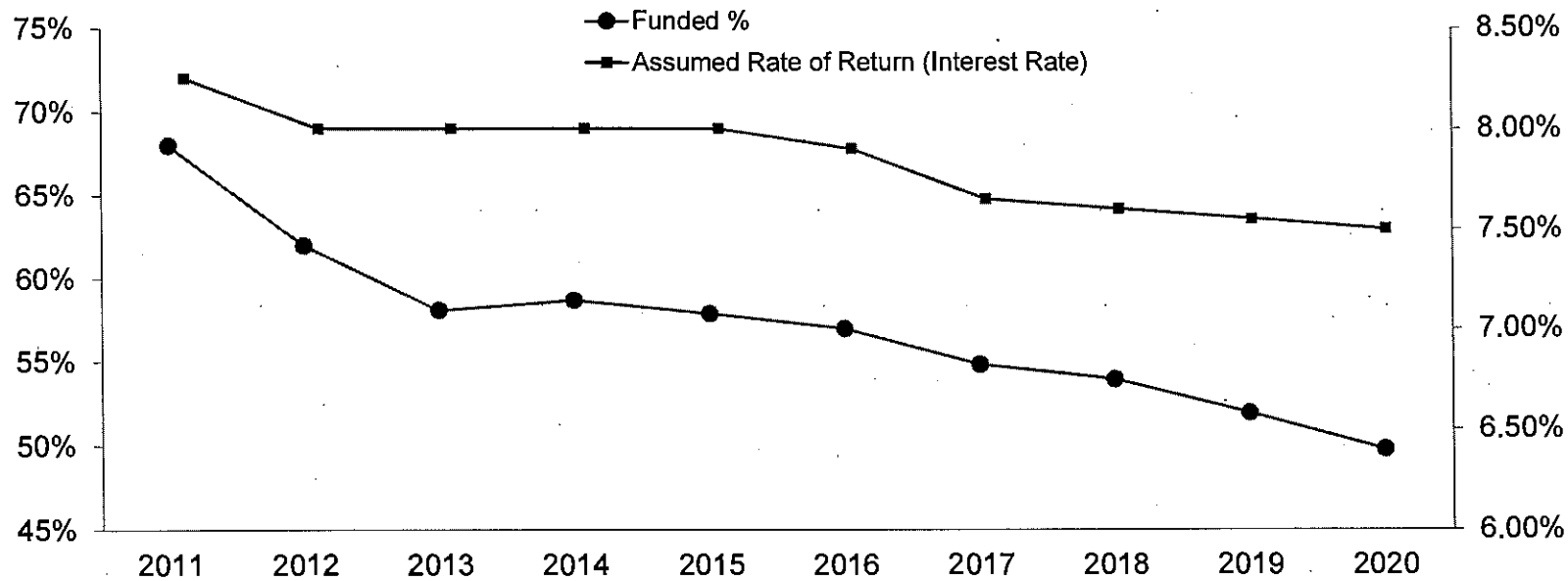
Plan Assets – Investment Return

- Return on Actuarial Value of Assets for Year Ended June 30
- Return on Market Value of Assets for Year Ended June 30
- ▲ Assumed Rate of Return as of July 1 (affects cost in following year)



Returns on the Actuarial Value of Assets continue to be below the assumption, demonstrating that the assumed return should be lowered

Funded Status



- Funded status each July 1 is the actuarial value of assets (AVA) divided by the actuarial accrued liability (AAL).
- Assumed rate of return affects the AAL and actuarially determined contribution for the following year.

Actuarially Determined Contribution (ADC)

	July 1, 2019 7.55% Interest 3.25% Amortization	July 1, 2020 7.55% Interest 3.25% Amortization	July 1, 2020 7.50% Interest 3.25% Amortization
1) Net Employer Normal Cost	\$3,010,000	\$2,960,000	\$3,020,000
2) Actuarial Accrued Liability	\$453,660,000	\$464,990,000	\$467,440,000
3) Market Value of Assets	\$225,750,000	\$210,490,000	\$210,490,000
4) Actuarial Value of Assets	\$235,760,000	\$232,800,000	\$232,800,000
5) Unfunded Actuarial Accrued Liability (UAAL): (2) – (4)	\$217,900,000	\$232,190,000	\$234,640,000
6) Amortization of UAAL	\$13,950,000	\$15,250,000	\$15,340,000
7) Actuarially Determined Contribution (adjusted for timing)	\$17,510,000	\$18,800,000	\$18,960,000

The ADC using a 6.50% interest rate and 3.25% amortization is approximately \$22,420,000

Other than interest rate changes, the July 1, 2020 results reflect the following assumption / plan changes since the July 1, 2019 valuation:

- The mortality projection scale for females was changed to MP-2020 (previously, MP-2018); the male tables were projected an additional year
- The interest crediting rate assumption for employee contributions was lowered from 3.00% to 2.50%
- The plan changes for Police employees hired after December 31, 2019 were reflected

Change in Actuarially Determined Contribution (ADC)

July 1, 2020 ADC (7.55% / 3.25%)	\$17,508,860
Expected Amortization Increase	470,000
Change Due to Demographic Experience*	(40,000)
Change Due to Recognition of Investment Loss	670,000
Change Due to Assumptions (Mortality Table)	(50,000)
Change Due to Plan Change (Police Hired After December 31, 2019)	(40,000)
Other Plan Actuarial Experience	284,714
Total Increase	<u>1,294,714</u>
July 1, 2021 ADC (7.55% / 3.25%)	\$18,803,574
Change Due to Lower Interest Rate (7.55% to 7.50%)	<u>160,736</u>
July 1, 2021 ADC (7.50% / 3.25%)	\$18,964,310



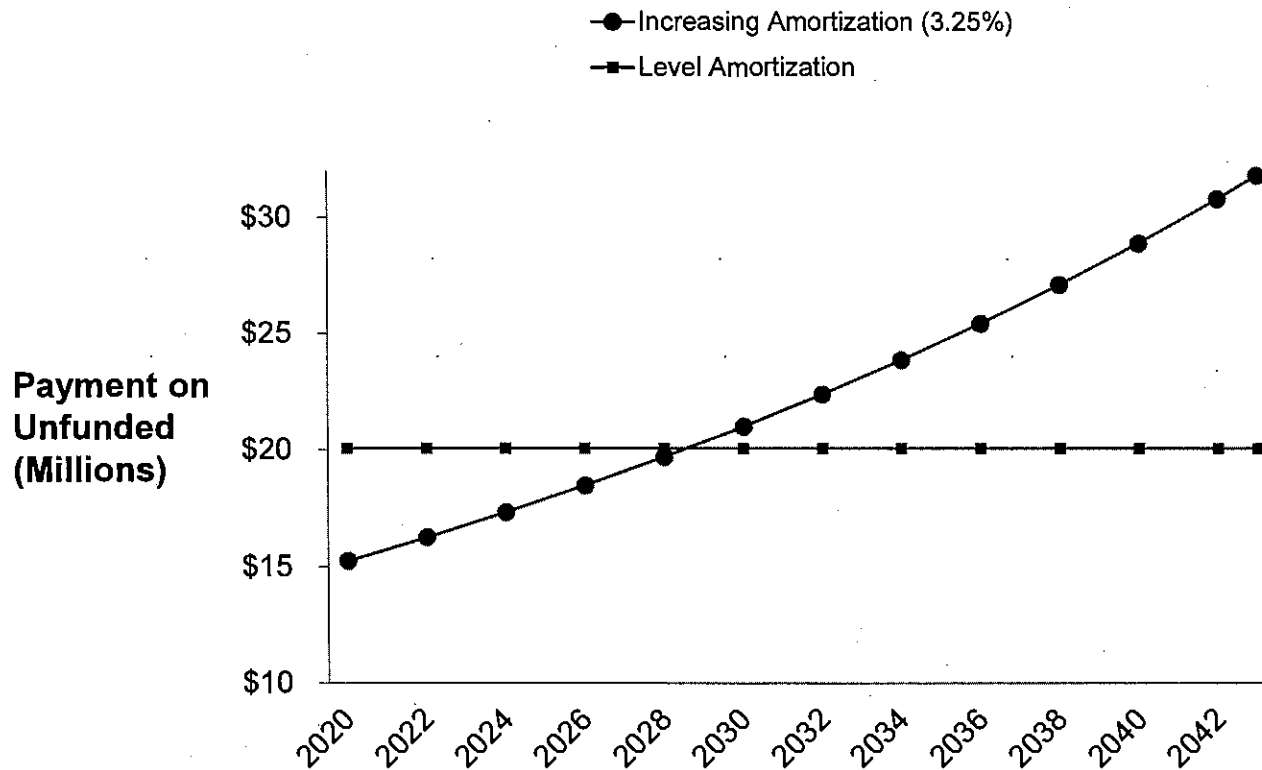
* Includes gains and losses due to mortality, pay, turnover, and retirements different than expected

Town Contributions

Year Ended June 30,	Actuarially Determined	Actual
2018	\$13,706,771	\$13,706,771
2019	\$15,430,438	\$15,430,456
2020	\$16,416,732	\$16,414,737
2021	\$17,508,860	TBD
2022	\$18,964,310	TBD

- Town contribution for year ended June 30, 2022 is based on an Assumed Rate of Return of 7.50% and amortization increase of 3.25%
- The portion of the contribution attributable to the Paraprofessionals group is \$326,000

Contribution Growth Rate



- While an increasing amortization on the unfunded allows for smaller contributions now, contributions will be greater in the future (assuming all assumptions are met)
- A level amortization calls for higher payments at the present, but the payments don't change
- Final year expected amortization increase is \$1.00M compared to \$0.50M for current year
- The increase in the amortization payment grows exponentially

Appendix: Estimated December 31, 2020 Funded Level

	July 1, 2019	July 1, 2020	December 31, 2020
Actuarial accrued liability	\$453,660,000	\$464,990,000	\$469,900,000
Market value of assets (MVA)	\$225,750,000	\$210,490,000	\$246,600,000
Funded % (MVA basis)	50%	45%	52 %

- Estimated MVA at December 31, 2020 was provided by the Town and excludes the DROP account
- Accrued liability as of December 31, 2020 was estimated by rolling forward the July 1, 2020 accrued liability and normal cost with expected benefit payments and interest for the period (actuarial accrued liability results are based on a 7.55% interest rate)

Assumptions, Provisions, and Methodologies

Preliminary ADC results are based on updated June 30, 2020 data. The plan provisions, assumptions, and methodologies used are the same as those noted in the July 1, 2019 valuation report (dated June 8, 2020), except as noted on slide 12.

Future actuarial measurements may differ significantly from the current measurements due to such factors as the following: experience that deviates from the assumptions, changes in assumptions, increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period or additional contribution requirements based on the plan's funded status) and changes in plan provisions or applicable law.

The Coronavirus (COVID-19) pandemic is rapidly evolving and is having a significant impact on the US economy in 2020 and 2021, including most pension plans, and will likely continue to have an impact in the future. Our results do not include the impact of the following:

- Changes in the market value of plan assets since June 30, 2020
- Short-term or long-term impacts on mortality of the plan population

Each of the above factors could significantly impact these results.

Segal valuation results are based on proprietary actuarial modeling software. The actuarial valuation models generate a comprehensive set of liability and cost calculations that are presented to meet regulatory, legislative and client requirements. Our Actuarial Technology and Systems unit, comprised of both actuaries and programmers, is responsible for the initial development and maintenance of these models. The models have a modular structure that allows for a high degree of accuracy, flexibility and user control. The client team programs the assumptions and the plan provisions, validates the models, and reviews test lives and results, under the supervision of the responsible actuary.

The projected costs contained in this presentation are intended to illustrate possible future events for your plans. They are based on various assumptions as to future events, and may not be appropriate for purposes other than those stated. Other assumptions could generate different results. Actual amounts will deviate from projected values to the extent the actual experience differs from the assumptions used in the projections. Estimates shown in the projections should be considered as point estimates within a wide range of results. A more detailed risk assessment should be performed. We are prepared to work with the Town to model additional scenarios.

The actuarial calculations were directed under Henry Nearing's supervision. He is a member of the American Academy of Actuaries and meets the Qualification Standards of the American Academy of Actuaries to render the actuarial opinion herein. To the best of his knowledge, the information supplied in this presentation is complete and accurate. Further, in his opinion, the assumptions (other than the expected return on assets) as approved by the Town are reasonably related to the experience of and the expectations for the Plan.

Fire Protection ordinance updates
01/27/21

Summary: These changes:

1. Establish a clear open burning regulation in town ordinances consistent with state law as provided in Conn. Gen. Stat. section 22a-174(f) which allows open burning on residential property under certain circumstances and allows the town to appoint an open burning official to monitor and permit such open burning. Such official must be certified by the Department of Energy and Environmental Protection Commissioner.
2. Generally, the ordinance bars open burning, allowing such burning only for cooking on appliances like barbecues, fire pits and chimineas with restrictions and otherwise only by permit issued by the open burning official with safety conditions.
3. Clarifies a property owner's responsibilities relative to fire lanes designated by the fire marshal on commercial property to maintain such fire lanes free from obstructions that would inhibit fire apparatus
4. Requires owners of public and private fire hydrants to maintain them in a manner that allows firefighters to easily access them in an emergency and provides that failure to do so is a violation of the property maintenance code which establishes fines and the ability of the town to recover costs of its addressing the violation such as clearing debris, snow and ice from around the hydrant.
5. Further requires owners of private fire hydrants to follow the MDC standards for properly maintaining such hydrants
6. Requires owners of one or two family residences to maintain such property in a manner that allows access to such structure and property by firefighters in an emergency. Failure to do so would be a violation of the town's property maintenance code.

CHAPTER 11. FIRE PROTECTION

Sec. 11-1. Hindering or Obstructing Fire Apparatus or [Firemen] Firefighter.

- a) No person shall hinder or obstruct any fire apparatus or any [fireman] firefighter, in freely passing along the streets to or from a fire, or in any manner from operating at any fire.
- b) No person shall locate any vehicle, fence or any other thing in any front or side yard of any dwelling so as to hinder or obstruct any [fireman] firefighter from free access to the front or rear of any such dwelling.

Sec. 11-2. [Burning Rubbish or Waste. The burning of any rubbish or waste material by any person upon any land within the Town shall not be permitted unless approved by the Town official designated by the State Department of Environmental Protection to grant such permits. Any police officer shall have authority to order such person to desist therefrom.

Sec. 11-3. Burning Grass, Brush and Weeds. No person shall ignite or cause to be ignited any dry grass, brush or weeds.

Sec. 11-4. Bonfires. No person shall make or maintain any bonfire in any street, highway or public place in the Town without permission from the Fire Chief and the Director of Health. At least one member of the Town Fire Department shall be present at any such bonfire. The Fire

Chief may, at his discretion, require the person desiring to make or maintain any bonfire to pay for the use of the Fire Department's equipment and salary of the fireman at the bonfire]

Open burning. (a) No person shall burn any material outside of any building.

(b) Notwithstanding the provisions of subsection (a), a person, on a residential property, may cook food for human consumption outside of any building in an appliance manufactured for the safe cooking of such food.

(c) Notwithstanding the provisions of subsection (a), a person may, on a residential property, burn clean, non-processed wood in a fire pit, chiminea or other similar equipment provided (1) its use is solely for recreational enjoyment, ceremonial or religious purposes, (2) such equipment is no more than three feet in diameter at its widest point, (3) such equipment is located at least twenty-five feet from any structure and at least ten feet from the property line and (4) the fire is supervised at all times and there are adequate means to extinguish the fire including but not limited to water access, fire extinguishers, hoses, sand and shovels.

(d) Notwithstanding the provisions of subsection (a), a person may burn, on residential property, trees, branches, and brush that are no more than three inches in diameter at its widest point without the fire emissions passing through a flue or stack if such person is issued a permit by the open burning official nominated by the mayor pursuant to subsection (f) of section 22a-174 of the general statutes. Such permit shall be conditioned on (1) such burning complying with all applicable state and local laws; (2) reasonable safety precautions including limitation on the size of such fire to an area no larger than ten feet by ten feet, the maintenance of adequate extinguishing materials, the location of the fire more than fifty feet from any structure, the ability of the open burning official or designee to revoke such permit and order the immediate extinguishment of any fire found to be in violation of the permit.

[Sec. 11-5. Discharging Volatile or Inflammable Liquids into Sewers or Street or Drain. No person shall discharge, pour naphtha, gasoline, or other volatile, inflammable liquid into any public sewer and/or street or private drain connected therewith in the Town or under the jurisdiction thereof, or into, or upon any street within the Town. Any person discharging, pouring or permitting to be discharged or poured any volatile or inflammable liquids into any public sewer or private drain, shall pay the expense of flushing the public sewer and/or streets by the Town.

Sec. 11-6.] Sec. 11-3 Fire Lanes. (a) [Upon finding that the parking of any vehicle in any area would hinder or obstruct the free access of fire-fighting equipment to any structure, the] The Fire Marshal may designate any portion of any roadway, parking lot or parking area in [any street] a shopping center or mall or property containing a commercial building or apartment complex as a fire lane. The owner of such property shall keep a designated fire lane reasonably free from ice, snow and any other obstruction and shall clearly designate such fire lane with signage, striping and other markings approved by the Fire Marshal.

(b) No person shall park any vehicle in any designated fire lane unless the operator remains in the vehicle.

[(b) The owner, manager or operator of any shopping center or mall or apartment units or complex is authorized to have any vehicle parked in any posted fire lane towed away at the vehicle owner's expense. The owner, operator or manager shall not be liable for any costs incurred by the towing of such vehicle.]

[Sec. 11-7.] Sec. 11-3a Smoke Detectors Required. Effective upon adoption of this Ordinance, all residential buildings designed to be occupied by two [(2)] or more families shall have installed a smoke detector capable of sensing visible and invisible smoke particles and providing an alarm suitable to warn the occupants.

[Sec. 11-8.] Sec. 11-4 Fire Hydrants; Use: Obstruction.

(a) No person shall open any fire hydrant unless authorized by the Chief of the Fire Department.

(b) [No person shall obstruct or interfere with the use of any fire hydrant by placing any building materials, dirt, articles, merchandise or rubbish in the immediate vicinity of any such hydrant unless authorized by the Fire Chief.] The owner of a private property on which a fire hydrant is located shall maintain the area around the fire hydrant, keeping the area clear of weeds, rubbish, shrubs, fencing or any other material that could prohibit access of such fire hydrant for use or maintenance.

(c) The owner of a private property on which a fire hydrant is located shall, within eight hours after the end of any snow or sleet event or eight hours following the sunrise after the end of such event, whichever is later, remove any such accumulation on such hydrant and within a three foot radius of such hydrant. A three foot wide path shall be cleared from the hydrant to the adjacent street.

Any owner who is in violation of this subsection may be issued a warning by the Fire Chief or designee directing such owner to take action to comply with the provisions of this subsection within three hours of the delivery of such notice to such owner.

(d) No person shall shovel, snowblow, plow or otherwise place snow or ice onto any fire hydrant except if such person is authorized by the town to clear a public road from such snow or ice.

(e) Any violation of this section, except subsection (d), shall be a violation of the Property Maintenance Code of the Town of East Hartford as contained in Article 3 of Chapter 7 of the town ordinances.

Sec. 11-4a Private fire hydrants

(a) Any owner of property who is required to install private fire hydrants as a condition of site plan approval or to enhance fire protection, shall install and maintain a private water main and hydrants in accordance with the specifications and standards of the Metropolitan District Commission.

(b) Any person who owns fire hydrants in accordance with subsection (a) shall annually pay for a maintenance service provided by the Metropolitan District Commission. The owner of such hydrants shall comply with the provisions of section 11-4 of the town ordinances [keep such hydrants clear of all obstructions and snow and ice, to assure access to such hydrants by town firefighters]. Such person shall maintain a file of hydrant maintenance reports on site for inspection by the Fire Chief or designee.

(c) The Fire Chief may order the owner of such hydrant to repair a defective hydrant by providing written notice of such order to the such owner.

- (d) No person shall shovel, snowblow, plow or otherwise place snow or ice onto any fire hydrant except if such person is authorized by the town to clear a public road from such snow or ice.
- (e) Any violation of this section, except subsection (d), shall be a violation of the Property Maintenance Code of the Town of East Hartford as contained in Article 3 of Chapter 7 of the town ordinances

Sec. 11-5. Access by firefighters on private property

The owner of any property on which a one or two family residence is located shall maintain a safe and unobstructed means of egress from such residence to a public sidewalk or street. Exits from dwelling units, stairways and handrails shall be maintained in a manner required by the town's building, fire and property maintenance codes.

ATV NUISANCE ORDINANCE
(January 27, 2021)

Section 13-1 of the Town of East Hartford Code of Ordinances is repealed and the following is substituted in lieu thereof:

(a) As used in this Article: “snowmobile” and “all-terrain vehicle” shall have the same meaning as contained in section 14-379 of the Connecticut General Statutes; “dirt bike” and “mini-motorcycle” shall have the same meaning as contained in section 14-390m of the Connecticut General Statutes.

(b) Public nuisances affecting public safety shall mean: (A) All ice not removed from public sidewalks and all snow not removed from public sidewalks as required by Town ordinance; (B) All limbs of trees which project over a public sidewalk, less than eight feet above the surface thereof or less than [ten] fourteen feet above the surface of a public street; (C) All obstructions of streets, alleys, sidewalks or cross-walks and all excavations in or under the same, except as permitted by the ordinances of the town or which, although made in accordance with such ordinances, are kept or maintained for an unreasonable length of time after the purpose thereof has been accomplished; (D) All open and unguarded pit, wells, excavations or unused basements freely accessible from any public street, alley or sidewalk; (E) All abandoned refrigerators or iceboxes from which the doors and other covers have not been removed or which are not equipped with a device for opening from the inside; (F) The operation on public property, private residential property or non-residential private property within one thousand feet of a residential property of any dirt bike, all-terrain vehicle, snow mobile, mini-motorcycle or other motorized vehicle not authorized for use on a street or road, provided that this subdivision shall not apply to motorized vehicles used in the operation of a farm or in the maintenance of property such as a riding lawn mower.

(c) The owner of any dirt bike, all-terrain vehicle, or mini-motorcycle that is operating or has operated in violation of the provisions of this section shall forfeit possession of such vehicle to the town of East Hartford which shall take ownership of such vehicle subject to any bona fide lien, lease or security interest unless such owner did not know or could not have reasonably known that such vehicle was being used or was intended to be used in violation of this section. Any seized vehicle shall be sold at public auction by the town and the proceeds deposited in the town’s general fund.

(d) Any person found in violation of this section regarding the operation of an all-terrain vehicle shall be fined not more than one thousand dollars for the first violation, not more than one thousand five hundred dollars for the second violation and not more than two thousand dollars for the third and any subsequent violation.

TREE WARDEN POWERS AND DUTIES
(January 3, 2021)

Section 1. Section 20-1 of the Town of East Hartford Code of Ordinances is repealed and the following is substituted in lieu thereof:

(a) The Mayor shall appoint a tree warden in accordance with the provisions of Section 23- 58 of the Connecticut General Statutes.

(b) The tree warden shall have the powers provided by Sections 23-59 and 23-65 of the Connecticut General Statutes and carry out the duties prescribed in such sections. [He shall also have the power to: 1. approve all plantings of trees, shrubs or vines on public property within the lines of a sidewalk in accordance with regulations adopted pursuant to this section and to declare any tree located on public property to be a landmark tree if such tree meets the criteria of a landmark tree contained in regulations adopted pursuant to this section; 2. order the treatment, trimming or removal and destruction of dangerous or diseased trees, shrubs or vines located on public or private property; 3. order the trimming or removal of trees, shrubs or vines located on private property which have branches or foliage overhanging any street, sidewalk or public way in a manner which presents a danger to pedestrians or vehicles or which extend into any travel lines of any street, sidewalk or other public way; 4. order the cutting of grass and weeds to a maximum height of nine 5. inches on any part of a lot which abuts a public street or sidewalk or to a 6. maximum height of six inches on any part of a lot which abuts another lot or 7. lots, regardless of whether or not such lot or lots have structures thereon.

(c) Any order issued pursuant to subsection (b) shall specify a period of time for compliance of not less than five days from the date of such order. In the event any order issued by him is not complied with, the tree warden may have the work prescribed by such order performed by the Town and the Town may collect the expense thereof from the person or persons to whom such order was issued.

(d) The tree warden may, after consultation with the Tree Board, prescribe regulations for the care, planting, pruning, removal and preservation of trees and shrubs within his jurisdiction and the criteria for designating a landmark tree.

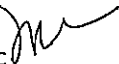
(e) Any person who objects to an order from the tree warden pursuant to this section may petition for reconsideration of such order in writing to the tree warden within five days of issuance of the order. Upon receipt of such petition, the tree warden shall hold a public hearing on such petition in accordance with Section 29-59 of the Connecticut General Statutes. Within three days after such hearing, the tree warden shall issue a decision on such petition.

(f) Any person aggrieved by a decision issued by the tree warden pursuant to subsection (e) may appeal such decision to the Tree Board within ten days from the date of the tree warden's decision. The Tree Board shall hold a hearing on such appeal within thirty days of receipt of the notice of appeal.]

Section 2. Sections 20-2 through 20-4, inclusive, of the Town of East Hartford Code of Ordinances are repealed.



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: February 5, 2021
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: RESOLUTION: National Endowment for the Arts (NEA) Grants for Arts Projects

The Town of East Hartford is looking to apply for grant funding from the National Endowment for the Arts (NEA) Grants for Arts Projects. The grant amount is to be determined and a local match of 50 percent of project cost is required.

The Town is seeking this funding for the placement and/or installation of public arts projects in the new Senior Center.

Please place this item on the agenda for the February 16th, 2021 Town Council meeting. I recommend that the Town Council approve this request as submitted.

Thank you.

C: E. Buckheit, Development Director
P. O'Sullivan, Grants Manager

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 16th day of February, 2021

RESOLUTION

WHEREAS; the National Endowment for the Arts has made funds available to local arts agencies through the Grants for Arts Projects Program and;

WHEREAS; the Town desires to install a work or works of art at the new Senior Center that reflect the cultural and artistic aesthetic of East Hartford,

NOW THEREFORE LET IT BE RESOLVED; that Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by the National Endowment for the Arts as they pertain to this Grants for Arts Projects program.

AND I DO CERTIFY that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

IN WITNESS WHEREOF, I do hereunto set my hand and affix the corporate seal of said Town of East Hartford the ___ day of February, 2021.

Seal

Signed: _____
Angela M. Attenello, Council Clerk

TOWN COUNCIL RESOLUTION
GRANT INFORMATION FORM

Grant Description: Grants for Arts Projects

Funder: National Endowment for the Arts (NEA)

Grant Amount: To be determined*

Frequency: One time Annual Biennial Other _____

First year received:	<u>N/A</u>		
Last 3 years received:	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Funding level by year:	<u>\$ N/A</u>	<u>\$ N/A</u>	<u>\$ N/A</u>

Is a local match required? Yes No

If yes, how much? 50 percent of project cost

From which account? To be determined

Grant purpose: Grants for Arts Projects is the National Endowment for the Arts' principal grants program for funding innovative projects by organizations based in the United States.

Results achieved: The program supports public engagement with, and access to, various forms of art across the nation, the creation of excellent art, learning in the arts at all stages of life, and the integration of the arts into the fabric of community life.

Duration of grant: Earliest start date for proposed projects is January 1, 2022. Grants generally may cover a period of performance of up to two years.

Status of application: Under development

Meeting attendee: To be determined

Comments: *Grants range from \$10,000 to \$100,000

GRANTS ADMINISTRATION
MEMORANDUM

TO: Mayor Marcia A. Leclerc
FROM: Paul O'Sullivan, Grants Manager *PMO'L*
SUBJECT: Council Resolution – National Endowment for the Arts (NEA) Grants for Arts Projects
DATE: February, 5, 2021

Attached is a draft Town Council resolution authorizing you as Mayor to apply for funding from the National Endowment for the Arts (NEA) Grants for Arts Projects Program.

Grants for Arts Projects is the National Endowment for the Arts' principal means of granting funds to innovative projects. The program supports public engagement with, and access to, various forms of art across the nation, the creation of excellent art, learning in the arts at all stages of life, and the integration of the arts into the fabric of community life.

The Town is seeking funding for the placement and/or installation of public arts projects in the new Senior Center.

I respectfully request that this item be placed on the Town Council agenda for their meeting to be held on February 16, 2021. Please contact me at extension 7206 if you have any questions.

Attachments: as stated

Cc: Eileen Buckheit, Development Director

[Menu](#)

GRANTS FOR ARTS PROJECTS: Program Description

FAQs for Applicants & Awardees in Response to COVID-19 » [</covid-19-faqs>](#)

Read the program description. Then select your project discipline from the dropdown below which includes application deadlines and project types.

*“The Arts . . . belong to all the people of the United States.” **

The arts are a powerful and important part of what unites us as Americans. The arts celebrate our differences while connecting us through a communal experience. For over 50 years, the National Endowment for the Arts has been healing, uniting, and lifting up communities with compassion and creativity.

Grants for Arts Projects is the National Endowment for the Arts’ principal grants program for organizations based in the United States. Through project-based funding, the program supports public engagement with, and access to, various forms of art across the

nation, the creation of excellent art, learning in the arts at all stages of life, and the integration of the arts into the fabric of community life.

The Arts Endowment encourages applications from a variety of eligible organizations [</grants/grants-for-arts-projects/eligibility>](#), e.g., with small, medium, or large budgets, and from rural to urban communities. Similarly, projects may be large or small, existing or new, and may take place in any part of the nation's 50 states, the District of Columbia, and U.S. territories.

The National Endowment for the Arts is committed to diversity, equity, inclusion, and fostering mutual respect for the diverse beliefs and values of all individuals and groups. The Arts Endowment encourages projects that use the arts to unite and heal in response to current events, as well as address any of the following:

- Celebrate America's creativity and/or cultural heritage.
- Invite a dialogue that fosters a mutual respect for the diverse beliefs and values of all persons and groups.
- Enrich our humanity by broadening our understanding of ourselves as individuals and as a society.

- Originate from or are in collaboration with the following constituencies encouraged by White House Executive Orders:
 - Historically Black Colleges and Universities,
 - Tribal Colleges and Universities,
 - American Indian and Alaska Native tribes,
 - African American Serving Institutions,
 - Hispanic Serving Institutions,
 - Asian American and Pacific Islander communities, and
 - Organizations that support the independence and lifelong inclusion of people with disabilities.

*1965 Enabling Legislation for the National Endowment for the Arts in the National Foundation on the Arts and the Humanities Act of 1965

Projects may focus on reaching a particular constituency, however, they may not be exclusionary under national laws and policies </sites/default/files/gtc-for-organizations-rev2-12.14.20.pdf#page=22> prohibiting discrimination. This extends to hiring practices and audience engagement.

Applicants may request cost share/matching grants ranging from \$10,000 to \$100,000. In the past few years, well over half of the agency's grants have been for amounts less than \$25,000. Designated local arts agencies eligible to subgrant may request cost share/matching grants ranging from \$10,000 to \$150,000 for subgranting programs in the Local Arts Agencies discipline.



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: February 5, 2021
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc *ML*
RE: RESOLUTION: Congestion Mitigation and Air Quality (CMAQ) Grant

The Town of East Hartford is looking to apply for grant funding under the Congestion Mitigation and Air Quality (CMAQ) Grant Program, offered by the Capitol Region Council of Governments (CROG). The grant amount is \$490,000.

The Town intends to apply for funding for the installation of the bike lanes proposed in the Silver Lane Corridor Study. A local match of 20 percent of project cost is required. Matching funds will consist of funds already committed to sidewalk installation.

Please place this item on the agenda for the February 16th, 2021 Town Council meeting. I recommend that the Town Council approve this request as submitted.

Thank you.

C: E. Buckheit, Development Director
P. O'Sullivan, Grants Manager

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 16th day of February, 2021

R E S O L U T I O N

WHEREAS; the Connecticut Department of Transportation (CT DOT) through the Capitol Region Council of Governments (CRCOG) has made funds available to municipalities through the Congestion Mitigation and Air Quality (CMAQ) Program and;

WHEREAS; the Town desires to install bicycle lanes on Silver Lane to enhance non-vehicular use in the area through connections to the local transit system, as described the Silver Lane Corridor Study,

NOW THEREFORE LET IT BE RESOLVED; that Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by the CT DOT and CRCOG as they pertain to this CMAQ program.

AND LET IT BE FUTHER RESOLVED; that the Town of East Hartford will provide all matching funds and will own, operate, and maintain the proposed project after it is completed.

AND I DO CERTIFY that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

IN WITNESS WHEREOF, I do hereunto set my hand and affix the corporate seal of said Town of East Hartford the ___ day of February, 2021.

Seal

Signed: _____
Angela M. Attenello, Council Clerk

TOWN COUNCIL RESOLUTION
GRANT INFORMATION FORM

Grant Description: Congestion Mitigation and Air Quality (CMAQ) Grant Program

Funder: CT DOT via Capitol Region Council of Governments (CRCOG)

Grant Amount: \$490,000

Frequency: One time Annual Biennial Other _____

First year received:	<u>N/A</u>		
Last 3 years received:	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Funding level by year:	<u>\$ N/A</u>	<u>\$ N/A</u>	<u>\$ N/A</u>

Is a local match required? Yes No

If yes, how much? Twenty percent of project cost

From which account? Matching funds will consist of funds already committed to sidewalk installation

Grant purpose: This program is for congestion management and air quality projects that relate to the transportation system by reason of function or impact

Results achieved: Installation of bicycle lane on sections of Silver Lane as detailed in Silver Lane Corridor Study.

Duration of grant: 2 years

Status of application: Under development

Meeting attendee: To be determined

Comments: None

GRANTS ADMINISTRATION
MEMORANDUM

TO: Mayor Marcia A. Leclerc
FROM: Paul O'Sullivan, Grants Manager *POS*
SUBJECT: Council Resolution – Congestion Mitigation and Air Quality (CMAQ) Grant
DATE: February 5, 2021

Attached is a draft Town Council resolution authorizing you as Mayor to apply to the Capitol Region Council of Governments (CRCOG) for grant funding under the Congestion Mitigation and Air Quality (CMAQ) Grant Program.

This program is for congestion management and air quality projects that relate to the transportation system by reason of function or impact and that fall into one of several federally-defined categories.

The Town intends to apply for funding for the installation of the bike lanes proposed in the Silver Lane Corridor Study.

I respectfully request that this item be placed on the Town Council agenda for their meeting to be held on February 16, 2021. Please contact me at extension 7206 if you have any questions.

Attachments: as stated

Cc: Eileen Buckheit, Development Director

To: Chief Administrative Officials
From: Pramod Pandey, CRCOG - Principal Planner II
Date: December 11, 2020
c: Transportation Committee, Town Engineers, Town Planners, Directors of Public Works
Lyle Wray, Rob Aloise, Cara Radzins, Tim Malone
Subject: ***Congestion Mitigation and Air Quality (CMAQ): Request for Proposals***

The Capitol Region Council of Governments (CRCOG) is inviting member municipalities to submit **proposals for projects** to be funded under the federal Congestion Mitigation and Air Quality (CMAQ) Program. For each solicitation, which typically covers a two-year period, the Connecticut Department of Transportation (CTDOT) earmarks \$12 million each year in CMAQ funds, prior to matching requirements, to fund CMAQ project proposals from the MPOs/Rural COGs. Per CTDOT's guidance, CRCOG will be permitted to submit five (5) projects for consideration.

CMAQ NOTICE OF INTENT TO APPLY

Please submit the linked [CMAQ Notice of Intent to Apply](#) by **4:00pm on Friday, January 8, 2021** to Pramod Pandey (ppandey@crcog.org).

PROJECT APPLICATION

To aid in application preparation, please download and review the following CMAQ documents via a link under the [News](#) section of the CRCOG website. Materials can also be found on the [CMAQ](#) page.

- CMAQ Letter from CTDOT to COGs (December 7, 2020)
- CMAQ Program Guide (November 2020)
- CMAQ Program Application (Fillable PDF)
- Federal Highway Administration Program Guidance

To apply for CMAQ program funding, please supply electronic copies of the following materials to CRCOG **by 4:00pm on Friday, February 19, 2021** to Pramod Pandey (ppandey@crcog.org):

- Completed and signed electronic copy of the Program Application
- Copies of any other additional materials being submitted with the application, as appropriate
- Copies of letters of commitment or resolutions to identify who will own, operate, and maintain the project after it is completed, and for all matching funds. *Failure to submit these letters will cause the project to be dropped from consideration.*

When estimating project costs, towns are encouraged to use multipliers for inflation, contingencies, and incidentals per CTDOT guidelines linked [here](#).

PROJECT ELIGIBILITY

This program is for *congestion management and air quality projects* that relate to the transportation system by reason of function or impact and that fall into one of the federally defined categories. A wide variety of projects and programs are eligible for CMAQ funding. CMAQ projects and programs fall into one of the following general project types:

- Diesel Engine Retrofits & Other Advanced Truck Technologies
- Transportation Control Measures (TCMs)
- Extreme Low-Temperature Cold Start Programs
- Transit Improvements
- Transportation Management Associations
- Carpooling and Vanpooling
- Carsharing
- Training
- Congestion Reduction & Traffic Flow Improvements
- Travel Demand Management
- Pedestrian and Bicycle Facilities and Programs
- Public Education and Outreach Activities
- Freight/Intermodal
- Idle Reduction
- Inspection/Maintenance (I&M) Programs
- Innovative Projects
- Alternative Fuel and Vehicles

FHWA's Final Program Guidance (available on the CROG website, linked above) provides an explanation of the types of projects likely to be implemented in each of the categories as well as a list of ineligible activities.

ADDITIONAL PROGRAM INFORMATION

Information received from CTDOT indicates that:

- Generally, the Federal share for CMAQ projects under this program is 80%. Projects that qualify for 100% funding per federal guidance will be funded with 100% federal share.
- The project sponsor is responsible for the local share for all phases.
- Total project cost should be between \$200,000 and \$4 million. The total cost of the project (federal and local share) includes design, ROW acquisition, construction engineering, and operating cost if applicable. Non-construction projects, such as purchasing equipment, must have a total cost of at least \$50,000 (\$40,000 federal share).
- The funds provided under this program are on a cost reimbursement basis.
- CTDOT expects to solicit CMAQ projects from the regions every two years.
- CTDOT's Census / Modeling unit will analyze each project submitted to CTDOT for air quality benefits.

CRCOG'S EVALUATION & SELECTION PROCESS

To submit the most competitive projects, CRCOG staff proposes rating project proposals utilizing CTDOT's project selection criteria as a general guideline. These criteria and their components listed below will be discussed during the Transportation Committee meeting on January 25, 2021.

Ranking Criteria

- **Cost Effectiveness:** 60 points
- **Regional Significance:** 20 points
- **Operations and Maintenance:** 20 points

CRCOG staff will present recommendations regarding proposal rating and ranking at the Transportation Committee meeting on **March 22, 2021**. Transportation Committee members will discuss these recommendations and either endorse as presented or revise. Endorsed recommendations will be forwarded to the Policy Board for approval at its meeting on **March 24, 2021**. The approved projects will be forwarded to CTDOT by **April 7, 2021** per CTDOT's deadline.

If you have any questions regarding the CMAQ program or process, please contact Pramod Pandey (ppandey@crcog.org or 860-724-4216) or Tim Malone (tmalone@crcog.org or 860-724-4221).

According to the US Census Bureau Longitudinal Employer-Household Dynamics data, there were 1,732 jobs within the study area in 2015 (most recent available data). Twenty-four of these jobs were held by people living within the study area and 1,708 jobs were held by people outside of the study area. Of residents living within the study area, 2,017 residents commute to work outside of the Study Area, see Figure 17.



Figure 17: Study Area Commuting Patterns for Employment on Silver Lane

2.3.2 Bicycle Facilities

Although there are multi-use trails within close proximity to the Study Area, there are no bicycle facilities, such as bicycle lanes, bicycle racks, or bicycle signal detectors, on Silver Lane. Shoulders are generally too narrow to provide bicyclists with a safe riding path, and there is no signing or striping to mark shared roadway facilities.

There is a signed sharrow on Simmons Road north of Silver Lane that connects to the Charter Oak Greenway Multi-use trail at Clement Road. Although there is an opportunity to enhance non-vehicular use through connections to the transit system, there are no such facilities provided in the corridor.



Share the Road Signed Bicycle Route on Simmons Road

2.3.3 Multi-Use Trails

The Charter Oak Greenway Trail lies northeast of the study area. This paved, multi-use trail is 11 miles long, spanning between Bolton and downtown Hartford, although there is a gap between Hartford and East Hartford, within the Silver Lane Study Area, as illustrated in Figure 18. The Charter Oak Greenway crosses onto Simmons Road, within the Study Area, where it turns into a marked, on-road trail at Clement Road. The off-road trail resumes just before the Charter Oak Bridge. This trail connects parks with residential and commercial areas and is also part of the East Coast Greenway (ECG) and Riverfront Recapture Trails.

5.1.3 Bicycle Safety

- Utilize multi-use, unidirectional side path to form a complete bicycle path throughout the corridor. It is recommended that the 5 foot wide bicycle portion of the path be asphalt.
- Provide appropriate signing and striping on the bicycle path to control bicycle movements.
- Provide a 5 foot wide shoulder east of Roberts on the roadway adjacent to the travel way to permit non-recreational bicyclists to ride in the street.
- Provide bicycle detectors for on-street and on-path bicycles to cross signalized intersections.
- Continue the side path north on the east side of Forbes Street to meet the Charter Oak Greenway.
- Install sharrow markings on Simmons Road to connect the side paths to the Charter Oak Greenway.

5.1.4 Access Management

General Criteria for evaluating and controlling access to sites in a corridor are:

- Curb cuts and roadway intersections should meet at a 90 degree angle.
- Access drives should not be located within 150 feet of an intersection.
- Access drives on the same side of the roadway should be separated as far apart as practical, with a minimum separation of 60 feet for residential drives and 120 feet for commercial drives.
- All curb cuts and/or roadway intersections on opposite sides of the roadway should be aligned directly opposite one another.
- Internal circulation among adjoining properties should be provided where possible.
- Properties with less than 100 feet of frontage should have no more than one curb cut.
- Where a property has two curb cuts, there should be a minimum of one-third of the frontage area separating the two curb cuts.
- Drives should not be excessively wide (more than 25 feet for one way access and 50 feet for a 2 way access).
- Curb edges should be clearly defined with islands or landscaping.

Several properties were identified where driveway locations were close together, redundant, or within an intersection envelope. Steps should be taken through the Town's land use agencies to strongly encourage adoption of access management practices during any permitting process. The town may also pro-actively work with property owners to control existing access points.

Some property frontage locations, such as Carl's Barbeque or Town & Country Liquors, have insufficient depth to maintain parking and access in front of their structures. More aggressive measures may be necessary to control access at these locations, up to and including acquisition of the properties.



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: February 10, 2021
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc *ML*
RE: RESOLUTION: Opioid Use Disorder Prevention Grant

The Town of East Hartford is looking to apply to the State Department of Mental Health and Addiction Services (DMHAS) for funding for Opioid Use Disorders (OUD) Prevention activities in the amount of \$30,000. A local match is not required for this grant.

In December 2020, East Hartford was identified as one of several Connecticut cities and towns with a disproportionate burden for opioid use disorder. Therefore, DMHAS is providing this grant funding to implement the Academic Detailing for Opioid Safety (ADOPS) for prescribers and pharmacists, to disseminate OUD campaign materials and to facilitate naloxone training and distribution, among additional prevention initiatives.

Please place this item on the agenda for the February 16th, 2021 Town Council meeting. I recommend that the Town Council approve this request as submitted.

Thank you.

C: E. Buckheit, Development Director
P. O'Sullivan, Grants Manager
L. Burnsed, Health Director

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 16th day of February, 2021

RESOLUTION

WHEREAS; the State Department of Mental Health and Addiction Services (DMHAS) has made funding available to address the opioid crisis through the provision of prevention, treatment and recovery activities for opioid use disorder (OUD); and,

WHEREAS; The East Hartford Health Department has been chosen as partner for implementation of OUD-focused initiatives, including the Academic Detailing for Opioid Safety (ADOPS) and providing pharmacists and physicians with Opioid Use Disorder (OUD) information

NOW THEREFORE LET IT BE RESOLVED; that Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by DMHAS as they pertain to this Opioid Use Disorder Prevention grant.

AND I DO CERTIFY that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

IN WITNESS WHEREOF, I do hereunto set my hand and affix the corporate seal of said Town of East Hartford the ____ day of February, 2021.

Seal

Signed: _____
Angela M. Attenello, Council Clerk

TOWN COUNCIL RESOLUTION
GRANT INFORMATION FORM

Grant Description: Opioid Use Disorders Prevention Grant

Funder: State Department of Mental Health and Addiction Services (DMHAS)

Grant Amount: \$30,000

Frequency: One time Annual Biennial Other _____

First year received:	<u>N/A</u>		
Last 3 years received:	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Funding level by year:	<u>\$ N/A</u>	<u>\$ N/A</u>	<u>\$ N/A</u>

Is a local match required? Yes No

If yes, how much? Not applicable

From which account? Not applicable

Grant purpose: Implement the Academic Detailing for Opioid Safety (ADOPS) for prescribers and pharmacists, disseminate OUD campaign materials and facilitate naloxone training and distribution in the Town of East Hartford.

Results achieved: Providing pharmacists and physicians with Opioid Use Disorder (OUD) information as well as local resources through twenty-minute modules delivered by Academic Detailers (health district/department staff).

Duration of grant: April 1, 2021 through July 31, 2022

Status of application: Under development

Meeting attendee: Health Director Laurence Burnsed, x7324

Comments: None

GRANTS ADMINISTRATION
MEMORANDUM

TO: Mayor Marcia A. Leclerc
FROM: Paul O'Sullivan, Grants Manager *Paul*
SUBJECT: Council Resolution – Opioid Use Disorders Prevention Grant
DATE: February 9, 2021

Attached is a draft Town Council resolution authorizing you as Mayor to apply to the State Department of Mental Health and Addiction Services (DMHAS) for funding for Opioid Use Disorders (OUD) Prevention activities.

In December 2020, East Hartford was identified as one of several Connecticut cities and towns with a disproportionate burden for opioid use disorder. For this reason, DMHAS is providing grant funding to implement the Academic Detailing for Opioid Safety (ADOPS) for prescribers and pharmacists, to disseminate OUD campaign materials and to facilitate naloxone training and distribution.

Other prevention initiatives being implemented to reduce opioid overdose deaths and increase awareness of the dangers of opioid use disorders are: 1) Change the Script - a state-wide campaign to provide prevention, treatment, and recovery resources for people impacted by prescription drug misuse and addiction; 2) training on and distribution of the opioid antagonist naloxone; and, 3) the statewide LiveLOUD campaign that connects and gets support to individuals struggling with opioid use disorder.

I respectfully request that this item be placed on the Town Council agenda for their meeting to be held on February 16, 2021. Please contact me at extension 7206 if you have any questions.

Attachments: as stated

Cc: Eileen Buckheit, Development Director
Laurence Burnsed, Health Director

REQUEST FOR QUALIFICATIONS (RFQ) TO COLLABORATE WITH THE DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES TO DELIVER AN ACADEMIC DETAILING PROGRAM AND OTHER STRATEGIES TO PREVENT OPIOID USE DISORDERS

DATE ISSUED: February 2, 2021
SUB-RECIPIENT: East Hartford Health Department
TARGET LOCATION(S): East Hartford
RESPOND BY: March 1, 2021
ANTICIPATED FUNDING: \$30,000 *(Based on the availability of federal funds)*
PROJECT PERIOD: April 1, 2021 through July 31, 2022

BACKGROUND

On September 30, 2020, Connecticut was awarded a State Opioid Response (SOR) grant from the Substance Abuse and Mental Health Services Administration's (SAMHSA) Center for Substance Abuse Prevention (CSAP) to address the opioid crisis by increasing access to medication-assisted treatment, reducing unmet treatment needs, and reducing opioid overdose related deaths through the provision of prevention, treatment and recovery activities for opioid use disorder (OUD). The grant is led by the Department of Mental Health and Addiction Services (DMHAS).

Connecticut's SOR prevention strategy includes multiple initiatives targeting different community sectors, including Academic Detailing for Opioid Safety (ADOPS). This initiative provides pharmacists and physicians with Opioid Use Disorder (OUD) information as well as local resources through twenty-minute modules delivered by Academic Detailers (health district/department staff). Pharmacists and physicians receive Continuing Education Credits for their participation. There are currently 3 modules developed and in use: Connecticut Prescription Monitoring & Reporting System (CPMRS), Naloxone prescribing and administration, and Medication Assisted Treatment (MAT). Two additional modules are in development. Other prevention initiatives being implemented to reduce opioid overdose deaths and increase awareness of the dangers of opioid use disorders are: 1) *Change the Script* - a state-wide campaign to provide prevention, treatment, and recovery resources for people impacted by prescription drug misuse and addiction; 2) training on and distribution of the opioid antagonist naloxone; and, 3) the statewide *LiveLOUD* campaign that connects and gets support to individuals struggling with opioid use disorder.

In December 2020, Connecticut cities and towns with a disproportionate burden for opioid use disorder were identified to implement the Academic Detailing for Opioid Safety (ADOPS) for prescribers and pharmacists, disseminate OUD campaign materials and facilitate naloxone training and distribution. Selection of these locations were based on a number of factors including: opioid overdoses deaths, capacity to address local issues related to substance misuse, and, sub-populations that are experiencing health disparities. It was further decided that health departments/districts in the identified municipalities would be the best stewards for the grant funds. They will be able to streamline existing opioid misuse prevention efforts and maximize funding.

REQUIRED COMPONENTS

To that end, the health departments/districts chosen will be required to implement the Academic Detailing for Opioid Safety (ADOPS) program, campaign diffusion and naloxone distribution in targeted communities. Health districts/departments will be required to complete the following activities:

1. Receive training in all 5 ADOPS modules.

2. Develop a plan to deliver the training modules to physicians and pharmacists, distribute *Change the Script* and *LiveLOUD* campaign materials, and naloxone in targeted communities.
3. Implement the approved plan including collecting and reporting data on the ADOPS visits.
4. Participate in bi-monthly meetings with DMHAS and DPH funded health districts and departments.
5. Promote, collect and report data on the statewide *Change the Script* and *LiveLOUD* media campaigns.
6. Data collection, analysis and reporting.

SUBMISSIONS

Health departments/districts must provide the following documentation contained in each of the items below:

1. **Project Contact:** The name, mailing address, telephone number, fax number, and email address of project contact.
2. **Description and Experience (No longer than 2 pages, not inclusive of resumes):**
 - a. Provide a short description of the staff responsible for the required activities and their qualifications and capacity to deliver proposed services. Attach resumes of key staff. If individuals are not yet on staff, provide a description of the positions that will play a key role in the delivery of services.
 - b. Describe the organization's experience with the implementation of evidence-based policies, programs and practices including environmental strategies.
 - c. If the health district/department has an advisory body that will oversee this project, list each member and who/what they represent.
3. **Needs Assessment and Plan (No longer than 2 pages):** Provide an assessment on the burden of opioid use within the health department/district's service area, focusing on targeted communities. The assessment should also include current initiatives occurring in the health department/district's service area to address opioid use disorder and how this funding opportunity will be used to address the burden. Provide a statement regarding the health department's/district's willingness to receive training on and deliver the Academic Detailing for Opioid Safety (ADOPS) program to physicians and pharmacists in targeted communities.
4. **Outcome Data (No longer than 1 page):** Indicate the health district's/department's willingness to collect and submit data on the following:
 - a. Number of physicians/pharmacists reached
 - b. Number of active collaborators
 - c. Number of sessions scheduled and completed
 - d. Number and type of information/materials dispensed (ADOPS, *Change the Script*, *LiveLOUD*)
 - e. Completed action plans for each module
 - f. Number of naloxone kits distributed
 - g. Number of overdose reversals reported
5. **Letter of Commitment:** Include a signed letter from the health department's/district's authorized representative that assures the organization's support and participation in the project.

Responses must be emailed to Stephanie.Moran@ct.gov by March 1, 2021



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: February 4, 2021
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc *ML*
RE: REFERRAL: Refund of Taxes

I recommend that the Town Council approve a total refund of taxes in the amount of \$69,167.39 as detailed in the attached listing from our Assistant Collector of Revenue.

Please place on the Town Council Agenda for the February 16, 2021 Town Council meeting.

Thank you.

C: I. Laurenza, Tax Collector
L. Trzetzkiak, Finance Director

INTEROFFICE MEMORANDUM

TO: MARCIA A LECLERC, MAYOR ✓
LINDA TRZETZIAK, DIRECTOR OF FINANCE

FROM: KRISTY FORAN, ASSISTANT COLLECTOR OF REVENUE



SUBJECT: REFUND OF TAXES

DATE: 2/3/2021

Under the provisions of Section 12-129 of the Connecticut General Statutes, the following persons are entitled to the refunds as requested. The total amount to be refunded is \$69,167.39. Please see attached listing. Please place this item on the Town Council agenda for February 16, 2021.

Bill	Name	Address	City/State/Zip	Prop Loc/Vehicle Info.	Int	Over Paid
2019-03-0053720	BLAIN CAROL F	175 WRIGHTS BROOK DR	SOMERS, CT 06071	2009/IHGCP26359A016273	0	-35.23
2019-01-0002278	CARDOSO ELIZABETH J	152 OXFORD DR	EAST HARTFORD, CT 06118	152 OXFORD DR	0	-1,097.74
2019-03-0062985	FORAN THOMAS R JR	682 GOODWIN ST	EAST HARTFORD, CT 06108-1205	2007/JTNBB46KX73023115	0	-19.80
2019-02-0041632	FRONTIER COMMUNICATIONS	401 MERRITT 7	NORWALK, CT 06851	333 BURNHAM ST	0	-81.81
2019-03-0064199	GILL ROXANNE D	68 SMITH DR	EAST HARTFORD, CT 06118-1545	2015/5NPE24AF7FH210522	0	-8.27
2019-03-0069155	KELLY DION J	229 JERRY RD	EAST HARTFORD, CT 06118-3125	2013/1FTFW1ETXDF69492	0	-18.28
2017-01-0001371	LEGGETT STREET REALTY LLC	50 BURNHAM AVE	CRANSTON, RI 02910	69 LEGGETT ST	0	-34,172.70
2018-01-0001371	LEGGETT STREET REALTY LLC	50 BURNHAM AVE	CRANSTON, RI 02910	69 LEGGETT ST	0	-31,268.93
2019-04-0084345	LOUANGVANNASY SOU	86 LAWRENCE ST	EAST HARTFORD, CT 06118-1510	2017/5FRYD4H51HB014967	0	-51.03
2020-99-0006579	MARTIN ALEXIS S	67 CONGRESS ST	MANCHESTER, CT 06042-3018	PARKING TICKET		-25.00
2019-03-0076953	ORTIZ MARIA E	66 GARVAN ST	EAST HARTFORD, CT 06108-3031	2017/5TDDZ3DC2HS151105	0	-456.08
2019-03-0077558	PARKER X-RAY SOLUTION SERVICE INCORPORA	10 JAMES ST # 24	EAST HARTFORD, CT 06108	2018/5TDKZ3DC2J5930629	0	-402.17
2019-03-0082114	RUIZ ANA	78 CHESSLEE RD	EAST HARTFORD, CT 06108-1806	2019/4S4BSANCSK3266587	0	-157.05
2019-03-0083778	SHRESTHA REENA	171 GILMAN ST	HARTFORD, CT 06114	2013/JN8AS5MV0DW632778	-16.74	-279.00
2019-04-0080264	VIVA EXPRESS INC	108 MEADOW ST	CHICOPEE, MA 01013	2019/1XPXDPOX4KD606145	0	-796.50
2018-03-0087636	VW CREDIT LEASING LTD	1401 FRANKLIN BLVD	LIBERTYVILLE, IL 60048-4460	2016/1VWBTTA34GC040685	0	-40.72
2018-03-0087674	VW CREDIT LEASING LTD	1401 FRANKLIN BLVD	LIBERTYVILLE, IL 60048-4460	2016/1VWAT7A31GCC036265	0	-68.67
2019-03-0089495	WIREDU BEN A	200 NUTMEG LN APT 331	EAST HARTFORD, CT 06118-1243	2007/5FNYF18577B022466	0	-171.67
SUBTOTAL					-16.74	\$ (69,150.65)
TOTAL						\$ (69,167.39)