

*Robert J. Clark*

2021 JAN 25 A 9:42

TOWN CLERK  
EAST HARTFORD

MICROSOFT "TEAMS"

FEES COMMITTEE

JANUARY 26, 2021

TO: Councillors Awet Tsegai and Pat Harmon

FROM: Conner Martin, Chair

RE: Tuesday, January 26, 2021 @ 6:30 p.m.

Due to the coronavirus outbreak, Town Hall is closed. Pursuant to Governor Lamont's Executive Order No. 7B, this meeting is accessible through "Microsoft Teams" 1 929-235-8441 Conference ID: 577 569 928 #

AGENDA

1. CALL TO ORDER
2. APPROVAL OF MINUTES  
A. June 18, 2020
3. OPPORTUNITY FOR RESIDENTS TO SPEAK
4. OLD BUSINESS
5. NEW BUSINESS  
A. Bulky Waste Permit Fees and Procedures
6. ADJOURNMENT

c: Town Council  
Mayor Leclerc  
John Lawlor, Public Works Director

*Robert J. Packer*

2020 JUN 22 P 1:38

MICROSOFT "TEAMS"

FEES COMMITTEE

TOWN CLERK  
EAST HARTFORD

JUNE 18, 2020

PRESENT Connor Martin, Chair, Councillors Awet Tsegai and Pat Harmon

ALSO Marcia A. Leclerc, Mayor  
PRESENT Jessica Carrero, Assistant to the Mayor  
Via TEAMS Ted Fravel, Parks & Recreation Director

CALL TO ORDER

Chair Martin called the meeting to order at 5:02 p.m.

APPROVAL OF MINUTES

January 14, 2020

MOTION By Awet Tsegai  
seconded by Pat Harmon  
to **approve** the minutes of the January 14, 2020 meeting.  
Motion carried 3/0.

OPPORTUNITY FOR RESIDENTS TO SPEAK

None

NEW BUSINESS

Boat Launch Fees

The Committee deferred to the Administration for background on boat launch fees. The Administration advised the Committee that the proposed new fees are needed to be competitive with what other surrounding towns are charging. Additionally, it was noted that the town has seen a big uptick in non-resident permits for the boat launch this year. Some of the Committee members expressed concern that charging more than two times the amount allowed to non-residents for seasonal passes could be inconsistent with the provisions of the Dedication Agreement.

MOTION By Awet Tsegai  
seconded by Pat Harmon  
to **recommend** that the Town Council approve the boat launch fees for seasonal permits and daily passes for residents and non-residents as listed on a memo from Mayor Marcia Leclerc to Chair Rich Kehoe dated May 26, 2020.  
Motion carried 3/0.

ADJOURNMENT

MOTION       By Awet Tsegai  
                  seconded by Pat Harmon  
                  to **adjourn** (5:15 p.m.).  
                  Motion carried 3/0.

cc: Town Council  
      Mayor Leclerc  
      Jessica Carrero, Assistant to the Mayor  
      Ted Fravel, Parks & Recreation

**TOWN COUNCIL OFFICE**

**DATE:** January 14, 2021  
**TO:** All Councillors  
**FROM:** Rich Kehoe, Chair  
**RE:** Bulky Waste Permit Fee

The Town Council originally set the fees for bulky waste permits more than 10 years ago. The fee structure and amounts have not been reviewed since that time. In particular, there is some concern that too many residents are illegally putting bulky waste to the curb without notifying the town and without having a permit, creating an unsightly mess.

The Town Council should work with the Administration to determine the best structure and amounts that are responsive to the needs of the residents of East Hartford and provide some revenue to offset the costs of disposing of such bulky waste.

C: Marcia Leclerc, Mayor

**SCHEDULE OF FEES**

**BULKY WASTE PERMIT**

Transfer station: 5 drop-off visits & 2 curbside collections	\$35/residential-yr. §16-17a.(b) \$15/seniors-yr. §16-17a.(b)
5 additional visits to Transfer Station	\$30 §16-17a.(b)
Additional curbside collection	\$25 §16-17a.(b)
Additional bulky waste collection	\$25 §16-17a.(b)
Curbside Recycling Container	\$4 §16-21

Add \$10 delivery charge per barrel for lost; additional barrel request or replacement barrels due to misuse or for reasons other than normal wear and tear.

**C**

**Caterers' Food Service Fees:**

Class I	\$100
Class II	\$210
Class III	\$430
Class IV	\$575

Late fee for food service renewal license (after Jan 31 <sup>st</sup> )	\$55 Chapter 12
Temporary License – submitted 2 weeks or more in advance	\$100 Chapter 12
Temporary License – submitted less than 2 weeks prior to event	\$125 Chapter 12

Commercial Waste Hauler	\$200 §16-8(f)
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**Curbs:**

Curb & Walk Layer License	\$35/year §18-39(c)
Curb & Walk Layer Permit	\$50/location §18-44(b)

**D**

Daycare Center Environmental Inspection*	\$100 Chapter 12
*Re-inspection Fee after 2 inspection failures	\$150 Chapter 12
Driveway Approaches (curb cuts)	\$50 §18-26(b) & (d)

**LEGAL NOTICE**  
 This is to certify that the East Hartford Town Council in session on Tuesday, November 22, 2005, voted to amend the town of East Hartford Code of Ordinances by adding new subsections (f) and (g) to Section 16-17a as follows:  
 (f) No person, who has obtained a permit pursuant to this section, shall place any bulky waste at curbside more than seven days prior to the scheduled town pick up of such bulky waste.  
 (g) If a person places bulky waste at curbside without requesting the town to pick up such bulky waste or without obtaining a permit pursuant to this section, the Director of Public Works may serve a citation on the owner of such property by certified mail or by abode service at the property where such bulky waste was placed at curbside. Such citation shall indicate that the placement of bulky waste is in violation of this section and that the property owner has no more than three days from the date of service of such citation to remove such bulky waste or the town will remove such bulky waste and bill the property owner for such removal. The town may place a lien on such property for any uncollected costs under this section. Such citation may be revoked if the property owner obtains a permit and agrees to comply with the provisions of this section.  
 Voted: 11-22-05  
 Published: 11-29-05  
 Effective: 12-20-05  
 Attest: Melody Currey, Mayor  
 Date:  
 Attest: Angela Attenello  
 Town Council Clerk

# TOWN OF EAST HARTFORD

740 Main Street

East Hartford, Connecticut 06108



(860) 291-7208

FAX (860) 291-7389

certify that the East Hartford Town Council, in session on Tuesday, November 22, 2005, voted to amend the Town of East Hartford Code of Ordinances by adding new subsections (f) and (g) to Section 16-17a. as follows::

- (f) No person, who has obtained a permit pursuant to this section, shall place any bulky waste at curbside more than seven days prior to the scheduled town pick up of such bulky waste.
- (g) If a person places bulky waste at curbside without requesting the town to pick up such bulky waste or without obtaining a permit pursuant to this section, the Director of Public Works may serve a citation on the owner of such property by certified mail or by abode service at the property where such bulky waste was placed at curbside. Such citation shall indicate that the placement of bulky waste is in violation of this section and that the property owner has no more than three days from the date of service of such citation to remove such bulky waste or the town will remove such bulky waste and bill the property owner for such removal. The town may place a lien on such property for any uncollected costs under this section. Such citation may be revoked if the property owner obtains a permit and agrees to comply with the provisions of this section.

Voted: 11-22-05  
 Published: 11-29-05  
 Effective: 12-20-05

Attest Melody A. Currey  
 Melody Currey, Mayor  
 Date 11/23/05

Attest Angela H. Attenello  
 Angela Attenello  
 Town Council Clerk

TOWN OF EAST HARTFORD  
740 Main Street  
East Hartford, Connecticut 06108

This is to certify that the East Hartford Town Council, in session on Tuesday, July 13, 2004 voted to amend Section 16-17a (b) of the Town of East Hartford Code of Ordinances as follows:

Section 16-17a. BULKY WASTE/TRANSFER STATION PERMIT

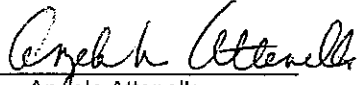
- (a) No person shall deposit or attempt to deposit any solid waste, except leaves or other materials as authorized by the Public Works Director by regulation, at the transfer station or request the town to pick up bulky waste from the curbside in front of the person's property without obtaining a permit pursuant to this section.
- (b) The Director of Public Works may issue a permit to any resident or residential property owner of the town to deposit at the transfer station any solid waste from the person's residential property that is authorized by state law or town ordinance or regulation to be deposited at such transfer station or to request town pick up of bulky waste from the curbside in front of the person's property, provided the town resident or residential property owner submits proof of town residency or ownership of residential property in the town and pays the transfer station permit fee as established by the town council pursuant to this section. Such permit shall be effective one year from the date of issuance and shall specify the residential property for which the permit was issued. If the residential property is a building containing more than one residential unit but no more than six dwelling units, the permit shall specify the unit for which it is issued. If the permit is issued to an owner of residential property who is not a town resident, such permit shall only authorize deposit at the transfer station or pick up from the curbside of any solid waste of the residential property in the town. As used in this section, residential property shall mean property with a single family home or a building containing no more than six dwelling units. No permit is transferable from one residential property to another except when the permit holder relocates the holder's principal residence from one residential property in East Hartford to another such property.
- (c) The Director of Public Works may revoke any permit issued to a town resident pursuant to this section if such town resident violates any state law or town ordinance or regulation concerning the proper disposal of solid waste.
- (d) The Town Council shall establish the fee for such permit.
- (e) The Director of Public Works may promulgate regulations to implement the provisions of this section.

Voted: 07-13-04

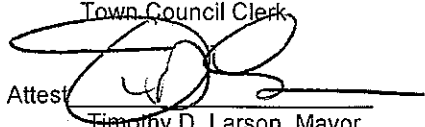
Published: 07-23-04

Effective: 08-13-04

Attest

  
Angela Attenello  
Town Council Clerk

Attest

  
Timothy D. Larson, Mayor

Date

7/19/04

**TOWN OF EAST HARTFORD**  
740 Main Street  
East Hartford, Connecticut 06108



This is to certify that the East Hartford Town Council, in session on Tuesday, May 20, 2003, voted that Section 16-17a of the Code of Ordinances, Town of East Hartford, Connecticut, be hereby amended as follows:

Section 16-17a. **BULKY WASTE/TRANSFER STATION PERMIT**

(b) The Director of Public Works may issue a permit to any resident or residential property owner of the town to deposit at the transfer station any solid waste from the person's residential property that is authorized by state law or town ordinance or regulation to be deposited at such transfer station or to request town pick up of bulky waste from the curbside in front of the person's property, provided the town resident or residential property owner submits proof of town residency or ownership of residential property in the town and pays the transfer station permit fee as established by the town council pursuant to this section. Such permit shall be effective one year from the date of issuance. If the permit is issued to an owner of residential property who is not a town resident, such permit shall only authorize deposit at the transfer station or pick up from the curbside of any solid waste of the residential property in the town. As used in this section, residential property shall mean property with a single family home or a building containing no more than six dwelling units.

Voted: 05-20-03

Published: 05-28-03

Effective: 06-18-03

**Town of East Hartford**

This is to certify that the East Hartford Town Council, in session on Tuesday, May 20, 2003, voted that Section 16-17a of the Code of Ordinances, Town of East Hartford, Connecticut, be hereby amended as follows:

**Section 16-17a. BULKY WASTE/TRANSFER STATION PERMIT**

(b) The Director of Public Works may issue a permit to any resident or residential property owner of the town to deposit at the transfer station any solid waste from the person's residential property that is authorized by state law or town ordinance or regulation to be deposited at such transfer station or to request town pick up of bulky waste from the curbside in front of the person's property, provided the town resident or residential property owner submits proof of town residency or ownership of residential property in the town and pays the transfer station permit fee as established by the town council pursuant to this section. Such permit shall be effective one year from the date of issuance. If the permit is issued to an owner of residential property who is not a town resident, such permit shall only authorize deposit at the transfer station or pick up from the curbside of any solid waste of the residential property in the town. As used in this section, residential property shall mean property with a single family home or a building containing no more than six dwelling units.

Voted: 05-20-03  
Published: 05-28-03  
Effective: 06-18-03

Attest: Angela Attenello  
Town Council Clerk

Attest: Timothy D. Larson  
Mayor

Date: \_\_\_\_\_

Attest Angela Attenello  
Angela Attenello  
Town Council Clerk

Attest Timothy D. Larson  
Timothy D. Larson  
Mayor

Date 5/22/03



# TOWN OF EAST HARTFORD

740 Main Street

East Hartford, Connecticut 06108



(860) 291-7208

FAX (860) 289-0831

This is to certify that the East Hartford Town Council, in session on Tuesday, August 20, 2002 voted to amend the Code of Ordinances by adopting Section 16-17a and repealing subsection (n) of Section 16-18:

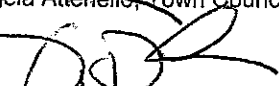
## Section 16-17a. BULKY WASTE/TRANSFER STATION PERMIT

- (a) No person shall deposit or attempt to deposit any solid waste, except leaves or other materials as authorized by the Public Works Director by regulation, at the transfer station or request the town to pick up bulky waste from the curbside in front of the person's property without obtaining a permit pursuant to this section.
- (b) The Director of Public Works may issue a permit to any resident or residential property owner of the town to deposit at the transfer station any solid waste from the person's residential property that is authorized by state law or town ordinance or regulation to be deposited at such transfer station or to request town pick up of bulky waste from the curbside in front of the person's property, provided the town resident or residential property owner submits proof of town residency or ownership of residential property in the town and pays the transfer station permit fee as established by the town council pursuant to this section. Such permit shall be effective August 1 through July 31 of the subsequent year. If the permit is issued to an owner of residential property who is not a town resident, such permit shall only authorize deposit at the transfer station or pick up from the curbside of any solid waste of the residential property in the town. As used in this section, residential property shall mean property with a single family home or a building containing no more than six dwelling units.
- (c) The Director of Public Works may revoke any permit issued to a town resident pursuant to this section if such town resident violates any state law or town ordinance or regulation concerning the proper disposal of solid waste.
- (d) The Town Council shall establish the fee for such permit.
- (e) The Director of Public Works may promulgate regulations to implement the provisions of this section.

Section 2. Subsection (n) of Section 16-8 of the town ordinances is repealed

Voted: 08-20-02  
Published: 08-29-02  
Effective: 09-19-02

Attest   
Angela Atteneo, Town Council Clerk

Attest   
Timothy D. Larson, Mayor

Date 8/26/2002

From the February 3, 2015 Town Council meeting:

Recommendation from Fees Committee re: Fee Increases as follows:

MOTION By Marc Weinberg  
seconded by Linda Russo  
to **approve** the following increases as proposed and approved  
at the Fees Committee meeting held on January 8, 2015:

**Public Works Department**

1. Bulky Waste Permit – annual fee of \$35 and \$15 Senior to include:
  - a. 5 passenger vehicle equivalent visits to Transfer Station
  - b. 2 curbside bulky waste collections
    - ✓ \$30 charge for 5 additional passenger vehicle equivalent visits to the Transfer Station
    - ✓ \$25 charge for additional curbside bulky waste collection
2. New/Replacement Barrels:
  - a. Add \$10 delivery charge per barrel for lost, additional barrel request or replacement barrels due to misuse or for reasons other than normal wear and tear.
3. Commercial Waste Hauler Permit \$200
4. Copies/Prints – large format color plotting \$10/sheet
5. Eviction Storage fees \$7.50/day
6. Delete encroachment permit
7. Delete bid document reproduction

MOTION By Ram Aberasturia  
seconded by Marc Weinberg  
to **amend** the motion as follows:

*the adjustments to Bulky Waste fees, listed under the Public Works  
Department, will go into effect on July 1, 2015.*

Motion carried 8/0.

On call of the vote of the amended motion, motion carried 8/0.

Department of Public Works  
Town of East Hartford, CT  
Proposed Fee Changes  
January 8, 2015

**Bulky Waste Permit**

- Current Fee
  - Annual Fee \$35.00, \$15.00 Senior
- Proposed Fee
  - Annual Fee \$35.00, \$15.00 Senior
    - Includes 5 passenger vehicle equivalent visits to Transfer Station
    - Includes 2 curbside bulky waste collections
  - \$30.00 charge for 5 additional passenger vehicle equivalent visits to the Transfer Station
  - \$25.00 charge for additional curbside bulky waste collection

**New/Replacement Waste and Recycling Barrel**

- Current Fee
  - \$50.00 Waste Barrel (green), no charge Recycling Barrel (blue)
- Proposed Fee
  - \$50.00 Waste Barrel (green), no charge Recycling Barrel (blue)
  - Add \$10.00 delivery charge per barrel for lost, additional barrel request, or replacement barrels due to misuse or reasons other than normal wear and tear.

**Commercial Waste Hauler Permit**

- Current Fee
  - \$100.00 per vehicle
- Proposed Fee
  - \$200.00 per vehicle

**Encroachment Permit (delete)**

- No change proposed

### **Copies & Prints**

- Current Fee
  - Large format color plotting- \$2.00 per sheet
- Proposed Fee
  - Large format color plotting- \$10.00 per sheet

### **Eviction Storage Fees**

- Current Fee
  - \$5.00 per day
- Proposed Fee
  - \$7.50 per day

### **Bid Document Reproduction (delete)**

- No change proposed