

*Roland J. Pash*

TOWN COUNCIL AGENDA

2021 JAN 14 A H: 04

Microsoft "TEAMS"

740 MAIN STREET

TOWN CLERK  
EAST HARTFORD

EAST HARTFORD, CONNECTICUT

JANUARY 19, 2021

=====  
**Due to the coronavirus outbreak, Town Hall is closed. Pursuant to Governor Lamont's Executive Order No. 7B, the January 19<sup>th</sup> Town Council meeting is accessible through "Microsoft Teams" 929-235-8441 Conference ID: 222 199 107#**

Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
  - A. Other Elected Officials
  - B. Other Residents
  - C. Mayor
5. APPROVAL OF MINUTES
  - A. January 5, 2021 Regular Meeting
6. COMMUNICATIONS AND PETITIONS
7. OLD BUSINESS
8. NEW BUSINESS
  - A. Community Development Block Grant Coronavirus Action Plan
  - B. Referral to Fees Committee re: Bulky Waste Permit Fees
  - C. Refund of Taxes
9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION
10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
11. OPPORTUNITY FOR RESIDENTS TO SPEAK
  - A. Other Elected Officials
  - B. Other Residents
  - C. Mayor
12. ADJOURNMENT (next meeting: February 2<sup>nd</sup>)

*Robert J. Parks*

EAST HARTFORD TOWN COUNCIL 2021 JAN 11 P 1:57

MICROSOFT "TEAMS"

TOWN CLERK  
EAST HARTFORD

JANUARY 5, 2021

PRESENT Chair Richard F. Kehoe, Vice Chair Donald Bell, Jr., Majority Leader Sebrina Wilson, Minority Leader Esther B. Clarke, Councillors Connor Martin, Angela Parkinson, Awet Tsegai, Patricia Harmon and John Morrison

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:32p.m. The Chair explained that tonight's meeting is totally virtual – all of the Councillors and the attendees are present through the Microsoft platform of "Teams". He then invited the Council to join him in the pledge of allegiance.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

None

APPROVAL OF MINUTES

December 15, 2020 Executive Session

MOTION By Sebrina Wilson  
seconded by Conner Martin  
to approve the minutes of the December 15, 2020 Executive Session.  
Motion carried 9/0.

December 15, 2020 Regular Meeting

MOTION By Sebrina Wilson  
seconded by Awet Tsegai  
to approve the minutes of the December 15, 2020 Regular Meeting.  
Motion carried 9/0.

December 21, 2020 Special Meeting/Tax Deferment Extension

MOTION By Sebrina Wilson  
seconded by Angie Parkinson  
to approve the minutes of the December 21, 2020 Special Meeting.  
Motion carried 9/0.

NEW BUSINESS

TD Green Space Grant Program

MOTION By Conner Martin  
seconded by Esther Clarke  
to adopt the following resolution:

WHEREAS the Arbor Day Foundation and TD Bank have made grant funding available for the planting of trees and the strategic development and enhancement of green spaces and natural areas; and

WHEREAS the Town wishes to revitalize Bicentennial Square through the planting of memorial trees and the replacement of benches and other items to honor East Hartford residents who have fallen in the line of duty.

NOW THEREFORE LET IT BE RESOLVED that Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by the Arbor Day Foundation as they pertain to this TD Green Space grant.

On call of the vote, motion carried 9/0.

#### OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

Angie Parkinson inquired on the progress of the new Senior Center. Mayor Leclerc reported that the senior center is currently under budget, last minute items such as furniture and plantings remain. A grand opening is expected sometime in 2021.

#### OPPORTUNITY FOR RESIDENTS TO SPEAK

Mayor Leclerc commented on the following: (1) noted that vaccines for Covid-19 had been distributed to about 20% of firefighters who are the first responders in East Hartford. Unfortunately police are not considered first responders but the Administration is looking at ways in which we can have the police vaccinated; (2) the Town received \$811,000 from the state through the CARES federal funding which will offset increased pandemic costs associated with testing, FMLA paid leave and other expenses; and (3) Frank Collins, long time Economic Development Commission member, Rotarian and Chamber of Commerce member, has passed away. The Mayor noted his incredible decades of service to the town:

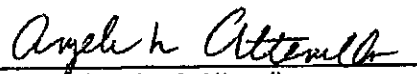
Chair Kehoe and Councillors Clarke and Martin noted their positive interactions with Frank and his commitment to the community. The Chair called for a moment of silence to honor the passing of Frank Collins.

#### ADJOURNMENT

MOTION        By Esther Clarke  
                  seconded by Don Bell  
                  to adjourn (8:22 p.m.).  
                  Motion carried 9/0.

The Chair announced that the next meeting of the Town Council would be January 19<sup>th</sup>.

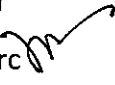
Attest



Angela M. Attenello  
TOWN COUNCIL CLERK



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: January 8, 2021  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc   
RE: RESOLUTION: Proposed CDBG-CV Action Plan

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Attached is a draft resolution and supporting documents endorsing the Town's proposed Community Development Block Grant Coronavirus Action Plan for funding authorized by the CARES Act of 2020 in the amount of \$766,793. The projects identified for this funding reflect community needs to prevent, prepare for and/or respond to the coronavirus.

Please place this information on the agenda for the January 19<sup>th</sup>, 2021 Town Council Meeting. I recommend that the Town Council approve the resolution as submitted.

Thank you.

C: P. O'Sullivan, Grants Manager  
E. Buckheit, Development Director

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting of the East Hartford Town Council of said corporation duly held on the 19th day of January, 2021.

### **RESOLUTION**

**WHEREAS**, The Town of East Hartford has received a special allocation of Community Development Block Grant Coronavirus funds (CDBG-CV) authorized by the CARES Act of 2020 to be used to prevent, prepare for and/or respond to the coronavirus in the amount of \$766,793; and

**WHEREAS**, receipt of this special allocation is contingent upon the submission of a Substantial Amendment to the 46<sup>th</sup> Program Year (PY) Action Plan and Certifications of Compliance; and

**WHEREAS**, in accordance with the Grants Administration Office's CDBG Citizen Participation Plan, the Action Plan was published in a legal notice requesting public comment from January 5, 2021 through January 11, 2021;

**NOW, THEREFORE, BE IT RESOLVED** that the Town Council of the Town of East Hartford recognizes the need for funding the objectives contained in the CDBG-CV Action Plan and endorses this Plan as reflecting the Town's needs;

**AND, FURTHER, BE IT RESOLVED** that the Town Council does support and authorize the submission of the CDBG-CV Action Plan and Substantial Amendment, and Grantee Certifications to the U.S. Department of Housing and Urban Development and authorizes its Mayor, Marcia A. Leclerc, to act as representative of the Town and to enter into contract and any amendments thereof with the U.S. Department of Housing and Urban Development.

**AND I DO FURTHER CERTIFY** that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

**IN WITNESS WHEREOF**, I do hereunto set my hand and affixed the corporate seal of said Town of East Hartford this \_\_\_\_ day of January, 2021.

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Angela M. Attenello  
Town Council Clerk

**TOWN COUNCIL RESOLUTION**  
**GRANT INFORMATION FORM**

Grant Description: Community Development Block Grant Coronavirus (CDBG-CV) Action Plan for funding received through the CARES Act of 2020

Funder: U.S. Department of Housing and Urban Development (HUD)

Grant Amount: \$766,793

Frequency:  One time     Annual     Biennial     Other \_\_\_\_\_

First year received:
Last 3 years received:
Funding level by year:

Is a local match required?     Yes     No

If yes, how much? Not applicable                      From which account? Not applicable

Grant purpose: CDBG-CV funding is designed to use the flexibility of CDBG to provide communities with resources to address COVID-19 through activities that prevent, prepare for or respond to the coronavirus.

Results achieved: N/A

Duration of grant: 3 years from execution of funding agreement


Status of application: Pending Town Council required application documents due to HUD in February 2021.

Meeting attendee: Paul O'Sullivan, x7206

Comments: None

GRANTS ADMINISTRATION  
MEMORANDUM

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**TO:** Mayor Marcia A. Leclerc  
**FROM:** Paul O'Sullivan, Grants Manager   
**SUBJECT:** Council Resolution – Proposed CDBG-CV Action Plan  
**DATE:** January 8, 2021

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Attached is a draft resolution endorsing the Town's proposed Community Development Block Grant Coronavirus (CDBG-CV) Action Plan for funds authorized by the federal CARES Act of 2020 in the amount of \$766,793.

The activities chosen for funding in the proposed Action Plan reflect community needs to prevent, prepare for and/or respond to the coronavirus. A legal notice regarding public comment period was printed in The Hartford Courant on January 5, 2021.

Receipt of this special allocation is contingent upon the submission of a Substantial Amendment to the CDBG 46th Program Year Action Plan (approved by the Council at their June 16<sup>th</sup>, 2020 meeting) and Certifications of Compliance.

I respectfully request that this item be placed on the Town Council agenda for their meeting to be held on January 19, 2021. Please contact me at extension 7206 if you have any questions.

Attachments (3)

Cc: Eileen Buckheit, Development Director

**TOWN OF EAST HARTFORD  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
CARES ACT 2020 (CDBG-CV) ACTION PLAN**

**PUBLIC SERVICES**

***East Hartford Interfaith Ministries, Inc.* \$ 50,000**

Funding to supplement the operating budget of the Friendship Center's free hot meal program and funding to support the work of the Human Needs Fund to low/moderate income East Hartford residents including, but not limited to, assistance with rent and mortgage payments. Eligible activity under 24 CFR 570.201(e), meets HUD national objective criteria under 24 CFR 570.208(a)(2)(i)(D) and 24 CFR 570.208(a)(2)(i)(B).

***Interval House, Inc.* \$ 50,000**

Funding in support of services to low/moderate income East Hartford domestic violence victims including, but not limited to, assistance with rent and mortgage payments. Eligible activity under 24 CFR 570.201(e), meets HUD national objective criteria under 24 CFR 570.208(a)(2)(i)(A).

***East Hartford CONNects* \$100,000**

Funding to supplement the operating budget for East Hartford CONNects, including, but not limited to, the Professional Skills Academy which provides career training to low/moderate income East Hartford residents. Eligible activity under 24 CFR 570.201(e), meets HUD national objective criteria under 24 CFR 570.208(a)(2)(i)(B).

***Public Safety Job Pipeline* \$200,000**

Funding for recruitment and training for low/moderate income East Hartford residents considering careers in public safety. Eligible activity under 24 CFR 570.201(e), meets HUD national objective criteria under 24 CFR 570.208(a)(2)(i)(B).

***Testing/Vaccine Distribution* \$ 47,000**

Funding for costs related to testing and vaccine distribution, including, but not limited to, staffing and distribution, in low-to-moderate income areas of East Hartford. Eligible activity under 24 CFR 570.201(e), meets HUD national objective criteria under 24 CFR 570.208(a)(1)(i).

***Targeted Communication Expenses* \$ 9,793**

Funding for costs related to targeted COVID-19 communications, including, but not limited to, printing and distribution. Eligible activity under 24 CFR 570.201(e), meets HUD national objective criteria under 24 CFR 570.208(a)(1)(i).

***Town-wide Communication Expenses* \$ 30,000**

Funding for costs related to town-wide COVID-19 communications, including, but not limited to, printing and distribution. Eligible activity under 24 CFR 570.201(e), meets HUD national objective criteria under 24 CFR 570.208(c).



**PROJECTS**

*North End Senior Center COVID Response Center* **\$200,000**

Funding for physical improvements, including but not limited to, roof replacement, ADA upgrades restrooms and entryways and increased technology connections and equipment to enable the facility to operate as a response center for COVID-19. Eligible activity under 24 CFR 270.201(c), meets HUD national objective criteria under 24 CFR 570.208(c).

**ADMINISTRATION**

*Program Administration* **\$ 80,000**

Oversight, management, coordination and monitoring related to activities designed to prevent, prepare for and/or respond to the coronavirus. Eligible activity under 24 CFR 570.206.

**TOTAL** **\$766,793**

**TOWN COUNCIL OFFICE**

**DATE:** January 14, 2021  
**TO:** All Councillors  
**FROM:** Rich Kehoe, Chair  
**RE:** Bulky Waste Permit Fee

The Town Council originally set the fees for bulky waste permits more than 10 years ago. The fee structure and amounts have not been reviewed since that time. In particular, there is some concern that too many residents are illegally putting bulky waste to the curb without notifying the town and without having a permit, creating an unsightly mess.

The Town Council should work with the Administration to determine the best structure and amounts that are responsive to the needs of the residents of East Hartford and provide some revenue to offset the costs of disposing of such bulky waste.

C: Marcia Leclerc, Mayor

**SCHEDULE OF FEES**

**BULKY WASTE PERMIT**

Transfer station: 5 drop-off visits & 2 curbside collections	\$35/residential-yr. §16-17a.(b) \$15/seniors-yr. §16-17a.(b)
5 additional visits to Transfer Station	\$30 §16-17a.(b)
Additional curbside collection	\$25 §16-17a.(b)
Additional bulky waste collection	\$25 §16-17a.(b)
Curbside Recycling Container	\$4 §16-21

Add \$10 delivery charge per barrel for lost; additional barrel request or replacement barrels due to misuse or for reasons other than normal wear and tear.

**C**

**Caterers' Food Service Fees:**

Class I	\$100
Class II	\$210
Class III	\$430
Class IV	\$575

Late fee for food service renewal license (after Jan 31<sup>st</sup>) \$55 Chapter 12

Temporary License – submitted 2 weeks or more in advance \$100 Chapter 12

Temporary License – submitted less than 2 weeks prior to event \$125 Chapter 12

Commercial Waste Hauler \$200 §16-8(f)

**Curbs:**

Curb & Walk Layer License	\$35/year §18-39(c)
Curb & Walk Layer Permit	\$50/location §18-44(b)

**D**


Daycare Center Environmental Inspection\* \$100 Chapter 12

\*Re-inspection Fee after 2 inspection failures \$150 Chapter 12

Driveway Approaches (curb cuts) \$50 §18-26(b) & (d)



**TOWN OF EAST HARTFORD OFFICE OF THE MAYOR**

DATE: January 8, 2021  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc   
RE: REFERRAL: Refund of Taxes

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I recommend that the Town Council approve a total refund of taxes in the amount of \$5,895.18 as detailed in the attached listing from our Assistant Collector of Revenue.

Please place on the Town Council Agenda for the January 19<sup>th</sup>, 2021 Town Council meeting.

Thank you.

C: I. Laurenza, Tax Collector  
L. Trzetzziak, Finance Director

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**INTEROFFICE MEMORANDUM**

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**TO:** MARCIA A LECLERC, MAYOR ✓  
LINDA TRZETZIAK, DIRECTOR OF FINANCE

**FROM:** KRISTY FORAN, ASSISTANT COLLECTOR OF REVENUE



**SUBJECT:** REFUND OF TAXES

**DATE:** 1/5/2021

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Under the provisions of Section 12-129 of the Connecticut General Statutes, the following persons are entitled to the refunds as requested. The total amount to be refunded is \$5,895.18. Please see attached listing. Please place this item on the Town Council agenda for January 19, 2020.

Bill	Name	Address	City/State/Zip	Prop Loc/Vehicle Info.	Over Paid
2019-03-0051493	ANNESKO ACQUISITIONS LLC	13000 S TRYON ST STE F-304	CHARLOTTE, NC 28278-7652	2016/54DC4W1B2GS804198	-310.50
2019-03-0051503	ANNESKO ACQUISITIONS LLC	13000 S TRYON ST STE F-304	CHARLOTTE, NC 28278-7652	2013/54DC4W1B7DS800045	-419.32
2018-04-0081020	BROOKS NAOMI M	84 GARVAN ST	EAST HARTFORD, CT 06108-3031	2001/2HGES16591H550949	-199.00
2019-03-0054813	BUD BEHLING LEASING INC	100 OLD POND RD	BRIDGEVILLE, PA 15017-1200	2015/1GCWGF5F1264049	-357.40
2019-03-0055709	CAROLINIDE-FLORE MARIA M	10 HENDERSON DR APT 3	EAST HARTFORD, CT 06108-1814	2003/JF1SG65643H738982	-9.85
2018-03-0058010	CRANE RUSSELL D JR	24 WOOD DR	EAST HARTFORD, CT 06108-1231	2005/1LNHM87A45Y662608	-9.40
2019-03-0060341	DONLEN TRUST	3000 LAKESIDE DR STE 2	BANNOCKBURN, IL 60015-1230	2014/1FTNE1EW9EDA28745	-424.76
2019-03-0064485	GONZALEZ CARMEN L	22 GREENLAWN ST	EAST HARTFORD, CT 06108-2950	2006/5FNRL38846B006579	-116.73
2019-03-0066655	HOAK DEBORAH J	246 BURKE ST	EAST HARTFORD, CT 06118-3413	2002/4S3BH665026630818	-26.77
2019-03-0068163	JENSEN DEBRA A	95 TIMBER TRL	EAST HARTFORD, CT 06118-3558	2016/5J6RM4H92GL110105	-43.42
2019-03-0069403	KING JAMES M	266 DEARBORN HILL RD	CORINTH, VT 05039-9629	2003/2FAHP74W63X127711	-16.15
2019-03-0071628	LOZADA-BRION CARLOS H	4 CHRISTINE DR	EAST HARTFORD, CT 06108-2931	2010/4T3BA3BB1AU014928	-9.42
2017-03-0073300	MCCOY WILLIAM JR	32 TERRY RD	EAST HARTFORD, CT 06108-3552	2013/2HKRM4H75DH681995	-543.60
2018-03-0072741	MCCOY WILLIAM JR	32 TERRY RD	EAST HARTFORD, CT 06108-3552	2013/2HKRM4H75DH681995	-513.46
2019-03-0073206	MCCOY WILLIAM JR	32 TERRY RD	EAST HARTFORD, CT 06108-3552	2013/2HKRM4H75DH681995	-470.26
2019-03-0073495	MCNEILLY JOLENE D	101 MAPLESIDE DR	WETHERSFIELD, CT 06109-2837	2006/1N4AL11E56C127142	-18.27
2017-03-0076940	ORTIZ AISHA	12 BALABAN RD UNIT 605	COLCHESTER, CT 06415	2014/WDDKJ5KBXEF234156	-436.73
2018-03-0077276	PEDROGO ALEXSANDER	76 WOODBRIDGE AVE	EAST HARTFORD, CT 06108-4003	2002/JN1DA31A92T301121	-55.75
2019-03-0080008	REYES DAMARIS	144 CANNON RD	EAST HARTFORD, CT 06108-2812	2003/2HGES16503H616663	-35.37

2019-03-0080054	REYES ZORAIDA	200 NUTMEG LN APT 234	EAST HARTFORD, CT 06118-1227	2005/5GZCZ63495S809480	-9.16
2019-03-0082432	SALMON CARMELLA E	16 FOLEY CIR	EAST HARTFORD, CT 06108-1524	2015/19XFB2F58FE262805	-10.00
2019-03-0083087	SCANLAN NORA Z	502 SPRING ST	MANCHESTER, CT 06040	2009/JN8AZ18WX9W133615	-9.79
2018-03-0087671	VW CREDIT LEASING LTD	1401 FRANKLIN BLVD	LIBERTYVILLE, IL 60048-4460	2016/WAUFG AFC2GN166012	-1,031.86
2019-03-0088346	VW CREDIT LEASING LTD	1401 FRANKLIN BLVD	LIBERTYVILLE, IL 60048-4460	2016/WAUFG AFC2GN166012	-796.96
2019-03-0088978	WHITE STUART S	42 WELLS AVE	EAST HARTFORD, CT 06108-2269	2000/JHLRD1840YC058843	<u>-21.25</u>
<b>TOTAL</b>					<b>\$ (5,895.18)</b>