

TOWN COUNCIL AGENDA
TOWN COUNCIL CHAMBERS
740 MAIN STREET
EAST HARTFORD, CONNECTICUT
JANUARY 18, 2022

Robert J. Bask

2022 JAN 13 AM 10:11

TOWN CLERK
EAST HARTFORD

=====
**This Town Council meeting is accessible through "Microsoft Teams" 929-235-8441
Conference ID: 316 028 816# or click on this link: [Click here to join the meeting](#)**

This meeting can be viewed through Comcast channel 96 and 1090 and Frontier channel 6018
or by clicking on <https://ehct.viebit.com>

Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
5. APPROVAL OF MINUTES
 - A. January 4, 2022 Executive Session
 - B. January 4, 2022 Regular Meeting
6. COMMUNICATIONS AND PETITIONS
 - A. Stub Road Between 19 and 31 Margery Drive
7. OLD BUSINESS
8. NEW BUSINESS
 - A. Additional LOTCIP funding for the Goodwin Street Reconstruction Project
 - B. Appropriation for Design Costs for Fire Station #2 Construction
 - C. Extension of reporting deadline for Charter Revision Commission
 - D. Brian Asefton Memorial 5K Rescheduled Date (Prev Approved 11/30)
 - E. Refund of Taxes
9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION
10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
11. OPPORTUNITY FOR RESIDENTS TO SPEAK
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
12. ADJOURNMENT (next meeting: February 1st)

Robert J. Park

TOWN COUNCIL CHAMBERS

JANUARY 4, 2022

2022 JAN 10 AM 9:08

EXECUTIVE SESSION

TOWN CLERK
EAST HARTFORD

PRESENT IN CHAMBERS Chair Richard F. Kehoe, Majority Leader Sebrina Wilson, Minority Leader John Morrison, Councilors Angela Parkinson (joined via Teams), Awet Tsegai, Harry O. Amadasun, Jr., Thomas Rup and Travis Simpson

ABSENT Vice Chair Donald Bell, Jr.

ALSO PRESENT Michael P. Walsh, Mayor
James Tallberg, Corporation Counsel
Attorney Jonathan Reik, McGann, Bartlett & Brown

CALL TO ORDER

Chair Kehoe called the meeting to order at 6:53 p.m.

MOTION By John Morrison
seconded by Tom Rup
to **go into** Executive Session to discuss the pending Workers' Compensation claim of former Town Employee, Thomas Jascowski F/B/O Constance Jascowski.
Motion carried 8/0.

MOTION By John Morrison
seconded by Tom Rup
to **go back to** Regular Session.
Motion carried 8/0.

ADJOURNMENT

MOTION By
seconded by
to **adjourn** at 7:43 p.m.)
Motion carried 8/0.

Attest

Richard F. Kehoe
Richard F. Kehoe
Town Council Chair

Robert J. Pasek

EAST HARTFORD TOWN COUNCIL

TOWN COUNCIL CHAMBERS

2022 JAN 10 AM 9:08

JANUARY 4, 2022

TOWN CLERK
EAST HARTFORD

PRESENT Chair Richard F. Kehoe, Majority Leader Sebrina Wilson, Minority Leader John Morrison, Councillors Angela Parkinson (via Teams/Phone), Awet Tsegai, Harry O. Amadasun, Jr., Thomas Rup and Travis Simpson

ABSENT Vice Chair Donald Bell, Jr.

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:56 p.m. The Chair stated that this meeting was also available to the public through the "Teams" platform. He then announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

Ceremonial Swearing in of Harrison O. Amadasun, Jr., Town Councillor

Robert Pasek, Town Clerk, read the oath of office to Harry Amadasun, Jr. Mr. Amadasun's appointment was effective as of 12/22/2021.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Mayor Walsh commented on (1) The increase in positive cases for COVID 19 in East Hartford (2) 3,768 test kits were provided by the State of Connecticut on Saturday, January 1, with initial allocation focused on staff and children through the East Hartford Public Schools (3) Town-Wide Communication regarding the acquisition and distribution of COVID 19 Test Kits. Roughly 2000 test kits will be distributed at East Hartford High School located at 869 Forbes St on January 6th from 11 a.m.- 1 p.m. One test kit will be provided per vehicle (4) 198,000 KN 95 masks were received by the Fire Department and have been made available to the public via the Town Library and Health Department Office (5) A public statement via social media will be made January 5 that WILL NOT mandate mask wearing but "encourage" the behavior (6) Revaluation of properties has been completed. Increases in values will likely lead to a significant reduction in the mill rate. Property taxes will not increase at the same percentage as the increased value of a taxpayer's property.

Appointment of Jason Marshall, Town Council Clerk

MOTION By Awet Tsegai
seconded by John Morrison
to **appoint** Jason Marshall as Town Council Clerk,
effective January 3, 2022.
Motion carried 8/0.

APPROVAL OF MINUTES

December 14, 2021 Executive Session

MOTION By Sebrina Wilson
seconded by Tom Rup
to **approve** the minutes of the December 14, 2021 Executive Session.
Motion carried 8/0.

December 14, 2021 Regular Meeting

MOTION By Sebrina Wilson
seconded by Travis Simpson
to **approve** the minutes of the December 14, 2021 Regular Meeting.
Motion carried 8/0.

COMMUNICATIONS AND PETITIONS

2021-2023 Committee Assignments

The Chair announced the following assignments for 2021-2023:

Economic Development – Voting Members

Angie Parkinson
John Morrison

Public Building Commission – Voting Members

Rich Kehoe
John Morrison

Education, Board of (Liaisons)

Rich Kehoe
Tom Rup

Riverfront Recapture (Liaison)

Sebrina Wilson

Pension & Retiree Benefit Board – Voting

Harry Amadasun

M.D.C. (Liaison)

Awet Tsegai

Housing Authority (Liaisons)

Harry Amadasun
John Morrison

Real Estate Acquisition & Disposition Comm.

Angie Parkinson, Temp Chair
Awet Tsegai
Tom Rup

Personnel & Pensions

Awet Tsegai, Chair
Harry Amadasun
Tom Rup

Budget Committee

Don Bell, Temp Chair
Sebrina Wilson
Tom Rup

Fees Committee

Awet Tsegai
Harry Amadasun
Travis Simpson

Tax Policy Committee

Angie Parkinson, Temp Chair
Don Bell
Travis Simpson

Investigation & Audit Committee

Awet Tsegai, Temp Chair

Town Owned Property Other Than RE

Awet Tsegai, Temp Chair

Sebrina Wilson
Travis Simpson

Rich Kehoe
Travis Simpson

Ordinance Committee
Rich Kehoe, Temp Chair
Sebrina Wilson
John Morrison

Community Engagement
Don Bell, Temp Chair
Angie Parkinson
John Morrison

NEW BUSINESS

Opt-Out of Public Act 21-29 re: Accessory Dwelling Units

MOTION By Awet Tsegai
seconded by John Morrison
that pursuant to Sec 6 of PA 21-29, the Town Council concurs with the decision of the East Hartford Planning and Zoning Commission to opt out of the provisions of Public Act 21-29 regarding accessory dwelling units.
Motion carried 8/0.

Jeffrey Cormier, Town Planner, provided a video presentation with an overview of Sec 6 of Public Act 21-29, describing the positive and negative aspects of accessory dwelling units and detailing potential actions to be taken by the town, including the "Opt Out" provision which requires a 2/3 majority vote by the Planning and Zoning Commission (previously voted at 5-2 majority at the P&Z meeting on 12/8/2021) as well as a 2/3 majority vote by the Council.

Tax Lien Sale and Bid Waiver – 109 Prospect Street

MOTION By Angie Parkinson
seconded by Tom Rup
that pursuant to Section 10-7 (c) of the East Hartford Code of Ordinances, the Town Council waive the bidding requirements of Section 10-7(b) and approve the assignments of subsequent tax liens on the Grand List Years of 2015-2017 sold to FIG as a result of the 2019 RFP process in the amount of \$13,137.98 and further authorize the Administration to assign any future liens to FIG, the vendor currently holding the prior year tax lien.
Motion carried 8/0.

Setting a Public Hearing Date of February 1, 2022 @ 7:00pm in Council Chambers re:

The Sale of a 1' wide Strip of Land along Congress Street to Governor St Partners LLC

MOTION By Angie Parkinson
seconded by Awet Tsegai
that pursuant to Section 7-163e of the Connecticut General Statutes, the Town Council set a public hearing date of February 1, 2022 @ 7:00pm in Town Council Chambers as well as via the Teams platform, to hear public

comment on the sale of a 1' wide strip of land along Congress Street as shown on a map entitled "N/F Town of East Hartford see Volume 574, page 247 (parcel 2)1' wide reserved strip along Congress Street".
Motion carried 8/0

Sale of 550-560 Burnside Avenue to Habitat for Humanity of North Central Connecticut, Inc.

MOTION By Angie Parkinson
seconded by Awet Tsegai
to set a public hearing date of February 1, 2022 @ 7:00pm in Town Council Chambers as well as via the Teams platform, to hear public comment the sale of 550-560 Burnside Avenue by the East Hartford Redevelopment Agency to Habitat for Humanity of North Central Connecticut, Inc. (f/k/a Hartford Area Habitat for Humanity, Inc.)
Motion carried 8/0

Setting a Special Meeting Date of January 25th @ 7:00pm in Council Chambers re:

Acquisition Of Parcels Of Land That Comprise Applegate Lane And Abutting Properties And Dedication As A Town Road

MOTION By Angie Parkinson
seconded by John Morrison
to set a Special Meeting date of January 25th @ 7:00 pm in Council Chambers to accept Applegate Lane as a public street as required pursuant to Connecticut General Statutes Section 13a-48.
Motion carried 8/0

Acquisition Of Parcels Of Land That Comprise Brookside Lane And Dedication As A Town Road

MOTION By Angie Parkinson
seconded by John Morrison
to set a Special Meeting date of January 25th @ 7:00 pm in Council Chambers to accept the acquisition of parcels of land that comprise Brookside Lane and the dedication of Brookside Lane as a town road as required pursuant to General Statutes section 13a-48.
Motion carried 8/0

2022 Justice Assistance Grant Program (JAG)

MOTION By Awet Tsegai
seconded by John Morrison
to **adopt** the following resolution:

WHEREAS the State of Connecticut Office of Policy and Management (OPM) is providing grant funds to eligible municipal police departments to fund violent crime prevention and public safety improvements through

the federally-funded Justice Assistance Formula Grant (JAG) Program's Violent Crime Prevention Solicitation; and

WHEREAS the primary purpose of this grant is to assist local governments with preventing violent crime and improving public safety.

NOW THEREFORE LET IT BE RESOLVED That Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by OPM and the U.S. Department of Justice as they pertain to the JAG Program's Violent Crime Prevention Solicitation.

On call of the vote, motion carried 8/0.

DOT Maintenance Agreement: 235 East River Drive

MOTION By Harry Amadasun
seconded by Awet Tsegai
to **authorize** the Mayor to enter into a Maintenance Agreement on behalf of the town of East Hartford with the State of Connecticut Department of Transportation, regarding a mural to be painted under Route 2, Bridge #00372, 235 East River Drive, as outlined in Agreement No. 12.01-01 (21).
Motion carried 8/0.

Resident Guillermo Alcover-Chalerman, 82 Saunders Street, was acknowledged by the council and voiced concerns over the mural design. *Councilman Amadasun then spoke to the vetting of the artists involved in the program and indicated that there would be continued public input into the final design.*

A copy of the Maintenance Agreement follows these minutes.

MOU State of CT Judicial Branch Court Support Services Division

MOTION By Sebrina Wilson
seconded by Tom Rup
to **authorize** the Mayor to enter into a memorandum of understanding between the Town of East Hartford and the State of Connecticut Judicial Branch Court Support Services Division regarding the holding of remote bail commissioner hearings as set forth in a memo from Police Chief Scott Sansom to Mayor Michael Walsh dated December 21, 2021.
Motion carried 8/0.

A copy of the MOU follows these minutes.

Recommendation from Personnel & Pensions Subcommittee: Solid Waste Official

MOTION By Awet Tsegai
seconded by John Morrison
that the Town Council **approve** the new job description entitled "Solid Waste Official", a position within the Public Works Department, as approved at the Personnel and Pensions Subcommittee's meeting of

December 8, 2021.

Motion carried 8/0.

A copy of the job description follows these minutes.

Appointments to Boards and Commissions:

MOTION By Harry Amadasun
seconded by Awet Tsegai
to approve the appointments of:

- Paul Barry, 23 Candlewood Drive, to the Veterans Commission; term to expire December 2023; and
- Rachel Botts, 131 Jessica Drive, to the Commission on Services for Persons with Disabilities; term to expire December 2023.

Motion carried 8/0.

OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

Travis Simpson requested more detail on administration's actions regarding the recent distribution of Covid-19 test kits and KN-95 masks and proposed consideration of focused distribution of tests to the Senior Center and elderly residents. Connor Martin, Chief of Staff, shared details of the distribution plan that included day care facilities, housing authority properties, homeless shelters, food banks and the senior center. Later in the meeting, Mayor Walsh further detailed actions taken.

Thomas Rup requested an update on the purchase of the Charter Oak Plaza Property, located on Silver Lane. Later in the meeting, Mayor Walsh responded that action on Silver Lane is in negotiations, further sharing that development plans for Silver Lane Plaza are in the works. Charter Oak Plaza is being sold though the closure of Stop and Shop has caused some further negotiations between the seller and buyer. The Town will be kept informed as to developments in this transaction between two private entities.

Awet Tsegai requested an update on the status of hiring for town Blight Inspectors. Connor Martin confirmed the hiring of Matthew Lauf on a part time, temporary basis and later in the meeting, Mayor Walsh confirmed that a second temporary hire had also been made.

Awet Tsegai requested an update on the status of the renovation project of Veterans Memorial Clubhouse as the town received \$4 million in state bond funds for the project. Later in the meeting, Mayor Walsh discussed the options and potential partnerships and indicated that the Town Hall meeting scheduled for January 19, 2022 from 6-8 p.m. will include a discussion of the project.

COUNCIL ACTION ON EXECUTIVE SESSION MATTERS

Workers' Compensation Claim of former Town Employee, Thomas Jascowski

MOTION By Sebrina Wilson

seconded by Tom Rup
to **accept** the recommendation of Corporation Counsel to fully and finally settle
the pending Workers' Compensation claim of former Town employee, Thomas
Jascowski for the benefit of (f/b/o) Constance Jascowski, for a total sum of
\$545,000.00.
Motion carried 8/0

OPPORTUNITY FOR RESIDENTS TO SPEAK

Guillermo Alcover-Chalerman, 82 Saunders Street requested updates regarding the upkeep of
the Hockanum Linear Park walking trail, as well as proposed upgrades to Martin Park and Center
Park. Mr. Alcover-Chalerman also voiced concern over school bus stops and safety.

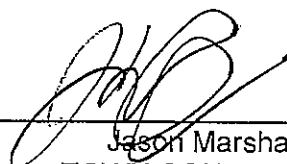
Chair Kehoe acknowledged the absence of Vice Chair Donald Bell due to the recent passing of
his father and expressed condolences on behalf of the council.

ADJOURNMENT

MOTION By Sebrina Wilson
seconded by John Morrison
to **adjourn** at 9:38 p.m.
Motion carried 8/0.

The Chair announced that the next meeting of the Town Council would be January 18th.

Attest



Jason Marshall
TOWN COUNCIL CLERK

MAINTENANCE AGREEMENT

Between

THE STATE OF CONNECTICUT, DEPARTMENT OF TRANSPORTATION

And

THE TOWN OF EAST HARTFORD

THIS AGREEMENT, concluded at Newington, Connecticut, this . . day of
 , A.D., 2021, by and between the State of Connecticut, Department
of Transportation, Joseph Giuliatti, Commissioner, acting herein by Barry
Julian, District Director, duly authorized, hereinafter referred to as the
"State", and the Town of East Hartford, having its principal place of
business at 740 Main Street, East Hartford, Connecticut 06118 acting
herein by Michael P. Walsh, Mayor of the Town of East Hartford, hereunto
duly authorized, hereinafter referred to as the "Second Party",
collectively referred to as the "Parties".

WITNESSETH, THAT:

WHEREAS, the Second Party has requested permission of the State to work
within the State highway right of way, for the installation of 1 painted
mural or other aesthetic art, under Route 2 on the back wall of Bridge
#00372 on 235 East River Drive in the Town of East Hartford, hereinafter
referred to as the "Project";

WHEREAS, the initial installation and maintenance will be performed by
the Municipality and /or there subcontractors;

WHEREAS, the Project is more fully described and defined in the following
documents:

(a) Encroachment Permit No. 1021692;

(b) Drawing entitled: Community Arts Mural Project

all of which are hereinafter referred to as the "Supporting Documents" and
are hereby made a part of this Agreement, either by reference thereto or
by incorporation herein; and

WHEREAS, the State has the authority to enter into this Agreement pursuant to Sections 13a-247, 13b-17, and 13b-24 of the General Statutes of Connecticut, as revised.

NOW, THEREFORE, KNOW YE, that the State and the Second Party mutually agree as follows: **SECTION 1. DEFINITIONS:**

The term "Claims" as used herein is defined as all actions, suits, claims, demands, investigations and proceedings of any kind, open, pending or threatened, whether mature, unmaturred, contingent, known or unknown, at law or in equity, in any forum.

The term "Second Party Parties" as used herein is defined as a Second Party's members, directors, officers, shareholders, partners, managers, principal officers, representatives, agents, servants, consultants, employees or any one of them or any other person or entity with whom the Second Party is in privity of oral or written contract and the Second Party intends for such other person or entity to perform under the Agreement in any capacity.

The term "Project" as used herein is defined in the Whereas clauses. The Term "DOT" is defined as "The Department of Transportation". The term "Records" as used herein is defined as all working papers and such other information and materials as may have been accumulated by the Second Party in performing the Agreement, including but not limited to, documents, data, plans, books, computations, drawings, specifications, notes, reports, records, estimates, summaries, memoranda and correspondence, kept or stored in any form.

SECTION 2 THE SECOND PARTY SHALL:

2.01 Entirely at its own cost and expense;

- (a) construct, or have its subcontractor construct, the project in accordance with the plans and permit,
- (b) maintain, or have its subcontractor maintain the project. All construction and maintenance activities shall be subject at all times to all the terms, conditions, restrictions, specifications, and covenants, herein contained, either by attachment hereto or by reference thereto, it being understood and agreed by the Parties hereto that the said terms, conditions, restrictions, specifications, and covenants, are an integral part hereof and as such shall have full force and effect as if the same were recited hereinafter in their entireties.

2.02 Perform all work required under the terms of this Agreement in accordance with the standard practices of the State and with the terms and conditions of the following documents:

- (a) Encroachment Permit No. 1021692;
- (b) The States Standard Encroachment Agreement Specifications & Covenants", Connecticut Department of Transportation, dated August 2019, set forth on Exhibit A;
- (c) The States "Guidelines for Aesthetic Objects and Treatments within CTDOT ROW" latest revision, as may be amended from time to time, most recent available on CTDOT's website.
- (d) The Mandatory State and Federal Administrative Requirements" set forth on Exhibit B, as may be amended from time to time. All of which are hereinafter referred to as "Supporting Documents" and are hereby by reference thereto or by incorporation herein.

2.03 Agree that the effective date of the Permit shall only be established when all requirements for the effectuation of such Permit are met, and the said Permit is to remain in effect until the date of expiration set forth therein unless the same is terminated by revocation by the State, in accordance with the terms of this Agreement, it being understood and agreed by the parties hereto that the said Permit is limited solely to the herein described Project.

2.04 Maintain the Project in accordance with State standards of maintenance as the same are outlined in the "State of Connecticut, Department of Transportation, Manual of Organization, Functions and Procedures", as revised, which maintenance or restoration shall include but not be limited to:

- (a) Securing a new encroachment permit for the maintenance and restoration operations;
- (b) Following the Guidelines "Partnering to improve the Aesthetics of Transportation Corridors and Facilities";
- (c) Repairing and correcting to the DOT's satisfaction any damage to State assets including but not limited to curbing, sidewalks, structures or any other appurtenances within the Department of Transportation Right of Way while installing and maintaining the Mural;

- (d) Painting over, covering, removal and restoration of artwork shall be sole responsibility of the Second Party including all labor and costs incurred;
- (e) Vandalism affecting the aesthetic objects in State's right of way shall be restored or abandoned and brought back to original condition, inspected and approved by District Maintenance Director or designee.

2.05 Reimburse the State for any and all costs and expenses of every name and description borne by the State as a result of the Project including but not limited to investigation; inspection; administration; legal; and processing; it being mutually understood and agreed that there shall be no exception to, exclusion from, or limitation of this specification unless the same is set forth in a properly executed supplemental agreement specifically written for this purpose.

2.06 Comply with and conform to all pertinent laws, ordinances, rules and regulations, whether state, federal, or municipal, both during the construction phase of the Project and the subsequent permanent maintenance thereof.

2.07 With respect to the operations performed by the Second Party under the terms of this Agreement and also those performed for the Second Party by its subcontractors, the Second Party shall carry, and shall ensure that its subcontractors carry, for the duration of this Agreement, and any supplements thereto, with the State being named as an additional insured party for paragraphs (a) and (b) below, the following minimum insurance coverage at no direct cost to the State. In the event the Second Party secures excess/umbrella liability insurance to meet the minimum requirements specified in paragraphs (a) and/or (b) below, the State of Connecticut shall be named as an additional insured.

(a) COMMERCIAL GENERAL LIABILITY

Commercial General Liability Insurance, including Contractual Liability Insurance, providing for a total limit of One Million Dollars (\$1,000,000) for all damages arising out of bodily injuries to or death of all persons in any one accident or occurrence, and for all damages arising out of injury to or destruction of property in any one accident or occurrence, and subject to that limit per accident, a total (or aggregate) limit of Two Million Dollars (\$2,000,000) for all damages arising out of bodily injuries to or death of all persons in all accidents or occurrences and out of injury to or destruction of property during the policy period.

(b) AUTOMOBILE LIABILITY

The operation of all motor vehicles, including those hired or borrowed, used in connection with the Agreement shall be covered by Automobile Liability Insurance providing for a total limit of One Million Dollars (\$1,000,000) for all damages arising out of bodily injuries to or death of all persons in any one accident or occurrence, and for all damages arising out of injury to or destruction of property in any one accident or occurrence. In cases where an insurance policy shows an aggregate limit as part of the automobile liability coverage, the aggregate limit must be at least Two Million Dollars (\$2,000,000).

(c) WORKERS' COMPENSATION

With respect to all operations the Second Party performs and all those performed for the Second Party by subcontractor(s), the Second Party shall carry, and shall ensure that its subcontractor(s) carry, Workers' Compensation Insurance and, as applicable, insurance required in accordance with the U.S. Longshore and Harbor Workers' Compensation Act, in accordance with the requirements of the laws of the State of Connecticut and the laws of the United States respectively.

(d) CERTIFICATE OF INSURANCE

In conjunction with the above, the Second Party agrees to furnish to the State a Certificate of Liability Insurance (1 million dollar Policy) to the State, fully executed by an insurance company or companies satisfactory to the State, for the insurance policy or policies required hereinabove, which policy or policies shall be in accordance with the terms of said Certificate of Insurance.

(e) COPIES OF APPLICABLE INSURANCE POLICIES

The Second Party shall produce, within five (5) business days, a copy or copies of all applicable insurance policies when requested by the State. In providing said policies, the Second Party may redact provisions of the policy that are proprietary. This provision shall survive the suspension, expiration or termination of this Agreement.

- 2.08 (a) The Second Party shall indemnify, defend and hold harmless the State and its officers, representatives, agents, servants, employees, successors and assigns from and against any and all (1) Claims arising, directly or indirectly, in connection with

the Agreement, including the acts of commission or omission (collectively, the "Acts") of the Second Party or Second Party Parties; and (2) liabilities, damages, losses, costs and expenses, including but not limited to, attorneys' and other professionals' fees, arising, directly or indirectly, in connection with Claims, Acts or the Agreement. The Second Party shall use counsel reasonably acceptable to the State in carrying out its obligations under this section. The Second Party's obligations under this section to indemnify, defend and hold harmless against Claims includes Claims concerning confidentiality of any part of or all of the Second Party's bid, proposal or any Records, any intellectual property rights, other proprietary rights of any person or entity, copyrighted or uncopyrighted compositions, secret processes, patented or unpatented inventions, articles or appliances furnished or used in the performance.

(b) The Second Party shall not be responsible for indemnifying or holding the State harmless from any liability arising due to the negligence of the State or any third party or entity acting under the direct control or supervision of the State.

(c) The Second Party shall reimburse the State for any and all damages to the real or personal property of the State caused by the Acts of the Second Party or any Second Party Parties. The State shall give the Second Party reasonable notice of any such Claims.

(d) The Second Party's duties under this section shall remain fully in effect and binding in accordance with the terms and conditions of the Agreement, without being lessened or compromised in any way, even where the Second Party is alleged or is found to have merely contributed in part to the Acts giving rise to the Claims and/or where the State is alleged or is found to have contributed to the Acts giving rise to the Claims.

(e) The Second Party shall carry and maintain at all times during the term of the Agreement, and during the time that any provisions survive the term of the Agreement, sufficient general liability insurance to satisfy its obligations under this Agreement. The Second Party shall name the State as an additional insured on the policy. The State shall be entitled to recover under the insurance policy even if a body of competent jurisdiction determines that the State or the State of Connecticut is contributorily negligent.

- (f) This section shall survive the termination of the Agreement and shall not be limited by reason of any insurance coverage."

2.09 In addition to Section 2.08 of this Agreement, the Second Party hereby agrees as follows:

- (a) The Second Party shall, or if the Second Party is one of several parties, the parties shall jointly and severally, protect, indemnify, defend, and hold harmless the State and any of its officers, employees and agents and their respective heirs, legal representatives, successors and assigns, from and against any and all loss, damage, cost, charge, lien, debt, fine, penalty, injunctive relief, claim, demand, expense, suit, order, judgment, adjudication, liability, or injury to person, property or natural resources, including attorneys' fees and consultants' fees (any of the foregoing being referred to in this Agreement as a "Claim") arising out of, attributable to, which may accrue out of, or which may result from (i) any violation or alleged violation of the Environmental Laws by any person or entity or other source whether related or unrelated to the Second Party, or (ii) the disposal or alleged disposal of Hazardous Substances (whether intentional or unintentional, direct or indirect, foreseeable or unforeseeable) by any person or entity or other source, whether related or unrelated to the Second Party.
- (b) "Environmental Laws" shall mean and include any federal, state or local statute, law, ordinance, code, rule, regulation, order, or decree regulating or relating to the protection of human health or the environment, or imposing liability or standards of conduct concerning any hazardous, toxic, or waste substance, element, compound, mixture or material, as now or at any time hereafter in effect, including, without limitation, the Federal Comprehensive Environmental Response, Compensation and Liability Act, as amended, 42 U.S.C. Sect. 9601 ~~et seq.~~, the Federal Oil Pollution Act of 1990, 33 U.S.C. Sect. 2701 ~~et seq.~~, the Federal Toxic Substances Control Act, 15 U.S.C. Sect. 2601 ~~et seq.~~, the Federal Resource Conservation and Recovery Act, as amended, 42 U.S.C. Sect. 6901 ~~et seq.~~, the Federal Hazardous Material Transportation Act, 49 U.S.C. Sect. 1801 ~~et seq.~~, the Federal Clean Air Act, 42 U.S.C. Sect. 7401 ~~et seq.~~, the Federal Water Pollution Control Act, 33 U.S.C. Sect. 1251 ~~et seq.~~, the River and Harbors Act of 1899, 33 U.S.C. Sect. 401 ~~et seq.~~, and all rules and regulations of the United States Environmental Protection Agency, or any

other state, local or federal agency or entity having jurisdiction over environmental or health and safety matters, as such may have been amended.

- (c) "Hazardous Substances" shall mean any and all materials, chemicals, or other substances that are hazardous or toxic or otherwise regulated or controlled pursuant to any of the Environmental Laws.
- (d) The Second Party shall test all soils and materials excavated from the State highway right of way and shall not replace any soils or materials containing Hazardous Substances within State highway rights of way.
- (e) The Second Party shall comply strictly and in all respects with the requirements of the Environmental Laws. Furthermore, the Second Party shall not store, generate or use any Hazardous Substances at, on, or under the area within the right of way in which the Project is located.
- (f) The Second Party shall not list the State as the owner, generator or transporter of any Hazardous Substances excavated from State highway rights of way. All costs associated with the handling, storage, use, transportation or disposal of Hazardous Substances shall be borne by the Second Party.
- (g) This provision shall survive this Agreement.

2.10 Agree that nothing in this Agreement shall preclude the Second Party from asserting its Governmental Immunity rights in the defense of third-party claims. The Second Party's Governmental Immunity defense against third party claims, however, shall not be interpreted or deemed to be a limitation or compromise of any of the rights or privileges of the State, at law or in equity, under this Agreement, including, but not limited to, those relating damages.

2.11 Agree that all obligations incurred by the Second Party under this Agreement shall be binding upon any successors in interest to the Second Party unless a supplemental agreement properly executed by both the State and the Second Party changes this requirement.

SECTION 3 THE STATE SHALL:

- 3.01 Allow the Second Party and its subcontractors to construct and maintain the Project in the manner and to the extent as is more particularly described in Article 2.03 and as shown on the plans.
- 3.02 Make periodic inspections, as determined by District Maintenance Director, for conformity with State maintenance standards and policies. Any conditions requiring correction shall be reported through the District Maintenance Director's Office, Connecticut Department of Transportation, in writing, to the Office of the Director, located at 1107 Cromwell Ave., Rocky Hill, Connecticut 06067.
- 3.04 Issue any and all permits for any work, excavation, or for the placement of any obstruction or substruction within, under, over, or upon the Project requested by the Second Party or others, outside the scope of the maintenance responsibilities of the Second Party, when the conditions of such issuance are met.
- 3.05 Require all parties being issued the said permits other than the Second Party, to name the State as an additional insured, on all insurance required by the State as a condition precedent to the issuance of such permits that concern the Project being maintained by the Second Party pursuant to this Agreement.
- 3.06 Reserve the right to investigate and to inspect the Project including appurtenances.
- 3.07 Reserve the right to claim and recover by process of law such sums or otherwise receive satisfaction as may be sufficient to correct any and all errors or make good any and all defects in the workmanship and/or material involved pursuant to the Agreement.

SECTION 4 THE STATE AND THE SECOND PARTY FURTHER MUTUALLY:

- 4.01 Agree that the State assumes no obligations or liability for payment of costs or expenses with regard to or related to the project.
- 4.02 Agree that, if in the opinion of the State, the Project malfunctions or ceases to function or causes any damage or any threat of damage to State property, the Second Party with the written permission of the State at each occurrence, shall immediately repair such damage and/or remove any such threat of damage to State property to the satisfaction of the State (in addition to any payment(s) of damages to third parties, if any) or after written notice to the Second Party, the State shall

take steps to repair such damage and/or remove any such threat of damage to State property and all costs incurred thereby shall be reimbursed by the Second Party to the State, it being understood and agreed by the Second Party that any and all consequential damages, if any, resulting from such action(s) of the State in repairing such damage and/or removing any such threat of damage, shall be borne completely by the Second Party in addition to the reimbursement(s) to the State herein specified.

- 4.03 Agree that this Agreement shall commence and take effect upon its execution by the State.
- 4.04 Agree that the duration of this agreement shall not be limited by the term of the permit issued by the State. However, it is mutually agreed by the parties hereto that the State, upon written notice, may, in its sole discretion, terminate this agreement, and such action shall in no event be deemed a breach of contract. Any such action may be taken by the State for its own convenience.
- 4.05 Agree that any official notice from one such party to the other such party (or parties), in order for such notice to be binding thereon, shall:

(a) Be in writing (hardcopy) addressed to:

(i) When the State is to receive such notice -

Commissioner of Transportation
Connecticut Department of Transportation
2800 Berlin Turnpike
P.O. Box 317546
Newington, Connecticut 06131-7546;

(ii) When the Second Party is to receive such notice:

The person(s) acting herein as signatory for the Second Party receiving such notice;

- (b) Be delivered in person with acknowledgement of receipt or be mailed by the United States Postal Service - "Certified Mail" to the address recited herein as being the address of the Party(ies) to receive such notice; and
- (c) Contain complete and accurate information in sufficient detail to properly and adequately identify and describe the subject matter thereof.

The term "Official Notice", as used herein, shall be construed to include, but not be limited to any request, demand, authorization, direction, waiver, and/or consent of the Party(ies) as well as any document(s), including any electronically produced versions provided, permitted, or required for the making or ratification of any change, revision, addition to or deletion from the document, contract, or agreement in which this "Official Notice" specification is contained.

Further, it is understood and agreed that nothing hereinabove contained shall preclude the Parties from subsequently agreeing, in writing, to designate alternate persons (by name, title, and affiliation) to which such notice(s) is(are) to be addressed; alternate means of conveying such notice(s) to the particular Party(ies); and/or alternate locations to which the delivery of such notice(s) is (are) to be made, provided such subsequent agreement(s) is (are) concluded pursuant to the adherence to this specification.

- 4.06 Agree that the Second Party shall assume full responsibility for the accuracy of all products of its work or that of any consultants utilized under this Agreement and shall so indicate by having the signature and Connecticut Professional Engineer's Seal of any engineer used to perform work under the terms of this Agreement affixed on the title sheet(s) of all plans and/or documents. In addition, the title sheet(s) of all plans and/or documents will be signed by the authorized individual of the Second Party responsible for receipt of "Official Notices".
- 4.07 Agree that the sole and exclusive means for the presentation of any Claim against the State arising from or in connection with this Agreement shall be in accordance with Chapter 53 of the Connecticut General Statutes (Claims against the State) and the Second Party further agrees not to initiate legal proceedings in any State or Federal Court in addition to or in lieu of, said Chapter 53 proceedings.
- 4.08 Agree that the Parties deem the Agreement to have been made in the City of Hartford, State of Connecticut. Both parties agree that it is fair and reasonable for the validity and construction of the Agreement to be, and it shall be, governed by the laws and court decisions of the State of Connecticut, without giving effect to its principles of conflicts of laws. To the extent that any immunities provided by Federal law or the laws of the State of Connecticut do not bar an action against the State, and to the extent that these courts are courts of competent jurisdiction, for the purpose of venue, the complaint shall be made returnable to the Judicial District of Hartford only or

shall be brought in the United States District Court for the District of Connecticut only, and shall not be transferred to any other court, provided, however, that nothing here constitutes a waiver or compromise of the sovereign immunity of the State of Connecticut. The Second Party waives any objection which it may now have or will have to the laying of venue of any Claims in any forum and further irrevocably submits to such jurisdiction in any suit, action or proceeding.

The Parties acknowledge and agree that nothing in the Agreement shall be construed as a modification, compromise or waiver by the State of any rights or defenses of any immunities provided by Federal law or the laws of the State of Connecticut to the State or any of its officers and employees, which they may have had, now have or will have with respect to all matters arising out of the Agreement. To the extent that this subsection conflicts with any other subsection, this subsection shall govern.

- 4.09 Agree that all of the Second Party's obligations hereunder shall survive this or any other agreement or action, including, without limitation, any consent decree, or order, between the Second Party and the government of the United States or any department or agency thereof, the State and/or the second Party.
- 4.10 Agree that this Agreement (including each and every component of the hereinabove specified Supporting Documents as the same may be revised and/or amended) constitutes, when fully executed and approved as indicated, the entire agreement between the parties hereto and shall supersede all previous communications, representations or agreements, either oral or written, between the Parties hereto with respect to the subject matter hereof; no agreement or understanding varying or extending the same shall be binding on either party unless in writing signed by both Parties hereto and approved in like fashion; and nothing contained in this Agreement shall be construed as waiving any of the rights of the State under the laws of Connecticut, as may be amended.
- 4.11 Agree that in case of conflict between the Agreement and terms or requirements of any other documents, the Agreement shall govern.
- 4.12 Agree that if any term or provision of this agreement or its application to any Party or circumstances shall, to any extent, be invalid or unenforceable, the remainder of this agreement or the application of such term or provision to circumstances other than those as to which it is held invalid or unenforceable shall not be affected thereby and each remaining term and provision of


this agreement shall be valid and enforced to the fullest extent possible by the law.

- 4.13 Agree that each recital and Exhibit referred to in this Agreement shall be considered a part of this agreement as if fully set forth herein.
- 4.14 Agree that this Agreement may be executed in counterparts, which together shall constitute a single binding agreement.


IN WITNESS WHEREOF, the parties hereto do hereby set their hands and seals on the day and year indicated.

WITNESSES:

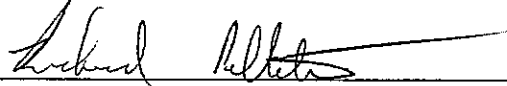
STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION
JOSEPH J. GUILIETTI, COMMISSIONER



Daniel Peltier

By: 

Barry Julian
District Director
Bureau of Highway Operations



Name: Richard Pelletier

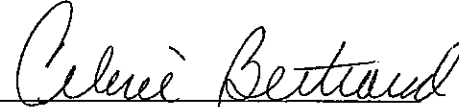
Date: 12/3/21

STATE OF CONNECTICUT)
) ss: Various December 3 A.D., 2021
COUNTY OF Various) Date

Personally appeared for the State, Barry Julian Signer of the foregoing Instrument and acknowledged the same to be the free act and deed of the Department of Transportation, and his free act and deed as Director, before me.

My Commission Expires:

10/31/22



Notary Public

Date: 12/3/21

WITNESSES:

SECOND PARTY

Town of East Hartford

Name:

By: _____

Michael P. Walsh
Mayor

Date: _____

Name:

STATE OF

)

)

ss:

A.D., 2021

COUNTY OF

)

Personally appeared for the Second Party, Michael P. Walsh, Town of East Hartford, Signer and Sealer of the forgoing instrument and acknowledged the same to be the free act and deed of Michael P. Walsh, and his free act and deed as Mayor before me.

My Commission Expires:

Notary Public

Date: _____

EXHIBIT A
STANDARD ENCROACHMENT AGREEMENT SPECIFICATIONS & COVENANTS
CONNECTICUT DEPARTMENT OF TRANSPORTATION
August 2019

These "Standard Encroachment Agreement Specifications & Covenants, Connecticut Department of Transportation" are primarily intended as an integral component of, and to be used in conjunction with the properly executed written agreement entered into by the State of Connecticut, Department of Transportation and, as the Second Party thereto, any municipality seeking permission to utilize a limited portion of a State highway for a purpose not in conflict with the best interests of the State of Connecticut.

(1) The Second Party shall not perform any maintenance prior to the effective date of the Permit specified as a component of the Supporting Documents identified in the Agreement.

(2) The Second Party shall assume all maintenance of the Project from the effective date of the Permit and through completion of the Project. Such maintenance shall include, but not be limited to, the adequate maintenance and protection of traffic at all times during all phases of the Project in accordance with the terms of the Permit.

(3) The Second Party shall provide, upon the completion of the Project, and upon obtaining written permission of the State on each such occurrence, all physical maintenance of all portions of the Project within the State highway limits, except as may be otherwise specified in the Agreement, which maintenance shall not be the occasion of any cost or expense to the State in any manner whatsoever. Any cost or expense incurred by the State in connection herewith shall be reimbursed to the State upon official notice to the Second Party as specified in this Agreement.

(4) In the event that the State deems it advisable, convenient or necessary to design, construct, reconstruct, install or maintain a highway or portion thereof or any storm drainage facilities or any other highway appurtenance or construction activity within the Project area, the Second Party shall bear the entire cost of relocating the Project that may be required as a result of such future State activity.

(5) The Second Party acknowledges that notwithstanding the fact that it may be eligible for reimbursement from the State under the laws of the State of Connecticut, for its costs to readjust, relocate or remove the Project within or from the State highway right of way, the Second Party, on behalf of itself and its successors in interest, does herein waive any right to reimbursement that it may have against the State with respect to the Project.

This provision shall survive the Agreement.

EXHIBIT B and
Schedules 1-3
MANDATORY STATE AND FEDERAL ADMINISTRATIVE REQUIREMENTS

The Second Party and its invitees shall be cognizant of and fully comply with the following:

- (1) As a condition to receiving federal financial assistance under this Contract/Agreement, if any, the Second Party shall comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d - 2000d-7), all requirements imposed by the regulations of the United States Department of Transportation (49 CFR Part 21) issued in implementation thereof, and the "Title VI Assurances for Deeds, Licenses, Leases, Permits or Similar Instruments", as set forth in Exhibit B, Schedule 1 (attached herewith and incorporated by reference).
- (2) Executive Orders. This Agreement is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill, promulgated June 16, 1971, concerning labor employment practices, Executive Order No. Seventeen of Governor Thomas J. Meskill, promulgated February 15, 1973, concerning the listing of employment openings and Executive Order No. Sixteen of Governor John G. Rowland promulgated August 4, 1999, concerning violence in the workplace, all of which are incorporated into and are made a part of the Agreement as if they had been fully set forth in it. The Agreement may also be subject to Executive Order No. 7C of Governor M. Jodi Rell, promulgated July 13, 2006, concerning contracting reforms and Executive Order No. 14 of Governor M. Jodi Rell, promulgated April 17, 2006, concerning procurement of cleaning products and services, in accordance with their respective terms and conditions. If Executive Orders 7C and 14 are applicable, they are deemed to be incorporated into and are made a part of the Agreement as if they had been fully set forth in it. At the Second Party's request, the State shall provide a copy of these orders to the Second Party.
- (3) The Second Party hereby acknowledges and agrees to comply with the policies enumerated in "Connecticut Department of Transportation Policy Statement Policy No. F&A-10, Subject: Code of Ethics Policy," June 1, 2007, as set forth in Exhibit B, Schedule 2 (attached herewith and incorporated by reference).
- (4) That suspended or debarred contractors, consulting engineers, suppliers, materialmen, lessors, or other vendors may not submit proposals for a State contract or subcontract during the period of suspension or debarment regardless of their anticipated status at the time of contract award or commencement of work.
 - (a) The signature on the Agreement by the Second Party shall constitute certification that to the best of its knowledge and belief the Second Party or any person associated therewith in the capacity of owner, partner, director, officer, principal investigator, project director, manager, auditor, or any position involving the administration of Federal or State funds:
 - (i) Is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

- (ii) Has not, within the prescribed statutory time period preceding this Agreement, been convicted of or had a civil judgement rendered against him/her for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal,

1

- State or local) transaction or contract under a public transaction, violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (iii) Is not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (a)(ii) of this certification; and
 - (iv) Has not, within a five-year period preceding this Agreement, had one or more public transactions (Federal, State or local) terminated for cause or default.
- (b) Where the Second Party is unable to certify to any of the statements in this certification, such Second Party shall attach an explanation to this Agreement.

The Second Party agrees to insure that the following certification be included in each subcontract Agreement to which it is a party, and further, to require said certification to be included in any subcontracts, subsubcontracts and purchase orders:

- (i) The prospective subcontractors, sub-subcontractors participants certify, by submission of its/their proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
 - (ii) Where the prospective subcontractors, sub-subcontractors participants are unable to certify to any of the statements in this certification, such prospective participants shall attach an explanation to this proposal.
- (5) This clause applies to those second parties who are or will be responsible for compliance with the terms of the American with Disabilities Act of 1990 ("Act"), Public Law 101-336, during the term of the Agreement. The Second Party represents that it is familiar with the terms of this Act and that it is in compliance with the Act. Failure of the Second Party to satisfy this standard as the same applies to performance under this Agreement, either now or during the term of the Agreement as it may be amended, will render the Agreement voidable at the option of the State upon notice to the Second Party. The Second Party warrants that it will hold the State harmless and indemnify the State from any liability which may be imposed upon the State as a result of any failure of the Second Party to be in compliance with this Act, as the same applies to performance under this Agreement.
- (6) When the Second Party receives State or Federal funds it shall incorporate the "Connecticut Required Contract/Agreement Provisions, Specific Equal Employment Opportunity Responsibilities" (SEEOR), dated March 3, 2009, as set forth in Exhibit B, Schedule 3 (attached herewith and incorporated by

reference), as may be amended from time to time, as a material term of any contracts/ agreements it enters into with its contractors, consulting engineers or other vendors, and shall require the contractors, consulting engineers or other vendors to include this requirement in any of its subcontracts. The Second Party shall also attach a copy of the SEEOR, as part of any contracts/ agreements with contractors, consulting engineers or other vendors and require that the contractors, consulting engineers or other vendors attach the SEEOR to its subcontracts.

Schedule 1

TITLE VI ASSURANCES FOR DEEDS, LICENSES, LEASES, PERMITS OR SIMILAR INSTRUMENTS

The following clauses shall be included in deeds, licenses, leases, permits, or similar instruments entered into (a) for the subsequent transfer of real property acquired or improved with federal financial assistance, and (b) for the construction or use of or access to space on, over, or under real property acquired or improved with federal financial assistance.

1. The (grantee, licensee, lessee, permittee, etc., as appropriate) for himself/herself, his/her personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add "as a covenant running with the land") that in the event facilities are constructed, maintained, or otherwise operated on the property described in this (deed, license, lease, permit, etc.) for a purpose for which a United States Department of Transportation (USDOT) program or activity is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to 49 CFR Part 21, entitled "Nondiscrimination in Federally Assisted Programs of the Department of Transportation," and as said Regulations may be amended.

2. The (grantee, licensee, lessee, permittee, etc., as appropriate) for himself/herself, his/her personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add "as a covenant running with the land") that: (1) no person on the grounds of race, color, national origin, sex, age, or disability shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) in the construction of any improvements on, over, or under such land and the furnishing of services thereon, no person on the grounds of race, color, national origin, sex, age, or disability shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, and (3) the (grantee, licensee, lessee, permittee, etc.) shall use the premises in compliance with all other requirements imposed by or pursuant to 49 CFR Part 21, entitled "Nondiscrimination in Federally Assisted Programs of the Department of Transportation," and as said Regulations may be amended.



Schedule 2
 CONNECTICUT DEPARTMENT OF TRANSPORTATION
POLICY
STATEMENT

POLICY NO. F&A-10

June 1, 2007

SUBJECT: Code of Ethics Policy

The purpose of this policy is to establish and maintain high standards of honesty, integrity, and quality of performance for all employees of the Department of Transportation ("DOT" or "Department"). Individuals in government service have positions of significant trust and responsibility that require them to adhere to the highest ethical standards. Standards that might be acceptable in other public or private organizations are not necessarily acceptable for the DOT. It is expected that all DOT employees will comply with this policy as well as the Code of Ethics for Public Officials, and strive to avoid even the appearance of impropriety in their relationships with members of the public, other agencies, private vendors, consultants, and contractors. This policy is, as is permitted by law, in some cases stricter than the Code of Ethics for Public Officials. Where that is true, employees are required to comply with the more stringent DOT policy. The Code of Ethics for Public Officials is State law and governs the conduct of all State employees and public officials regardless of the agency in which they serve. The entire Code, as well as a summary of its provisions, may be found at the Office of State Ethics' web site: www.ct.gov/ethics/site/default.asp. For formal and informal interpretations of the Code of Ethics, DOT employees should contact the Office of State Ethics or the DOT's Ethics Compliance Officer or her designee. All State agencies are required by law to have an ethics policy statement. Additionally, all State agencies are required by law to have an Ethics Liaison or Ethics Compliance Officer. The DOT, because of the size and scope of its procurement activities, has an Ethics Compliance Officer who is responsible for the Department's: development of ethics policies; coordination of ethics training programs; and monitoring of programs for agency compliance with its ethics policies and the Code of Ethics for Public Officials. At least annually, the Ethics Compliance Officer shall provide ethics training to agency personnel involved in contractor selection, evaluation, and supervision. A DOT employee who has a question or is unsure about the provisions of this policy, or who would like assistance contacting the Office of State Ethics, should contact the Ethics Compliance Officer or her designee.

The DOT Ethics Compliance Officer is:

Denise Rodosevich, Managing Attorney
 Office of Legal Services

questions, contact the Ethics
 Compliance Officer's Designee:

To contact the Office of State Ethics:

Office of State Ethics
 20 Trinity Street, Suite 205
 Hartford, CT 06106 For

Tel. (860) 566-4472
 Facs. (860) 566-3806

Web: www.ethics.state.ct.us

Alice M. Sexton, Principal Attorney
Office of Legal Services
2800 Berlin Turnpike
Newington, CT 06131-7546
Tel. (860) 594-3045

Enforcement

The Department expects that all employees will comply with all laws and policies regarding ethical conduct. Violations of the law may subject an employee to sanctions from agencies or authorities outside the DOT. Whether or not another agency or authority imposes such sanctions, the Department retains the independent right to review and respond to any ethics violation or alleged ethics violation by its employees. Violations of this policy or ethics statutes, as construed by the DOT, may result in disciplinary action up to and including dismissal from State service.

Prohibited Activities

1. **Gifts:** DOT employees (and in some cases their family members) are prohibited by the Code of Ethics and this Policy from accepting a gift from anyone who is: (1) doing business with, or seeking to do business with, the DOT; (2) directly regulated by the DOT; (3) prequalified as a contractor pursuant to Conn. Gen. Stat. §4a-100 by the Commissioner of the Department of Administrative Services (DAS); or (4) known to be a registered lobbyist or a lobbyist's representative. These four categories of people/entities are referred to as "restricted donors." A list of registered lobbyists can be found on the web site of the Office of State Ethics (www.ct.gov/ethics/site/default.asp). A list of prequalified consultants and contractors, *i.e.*, those seeking to do business with the DOT, can be found on the DOT's Internet site under "Consultant Information" and "Doing Business with ConnDOT," respectively.

The term "gift" is defined in the Code of Ethics for Public Officials, Conn. Gen. Stat. §1-79(e), and has numerous exceptions. For example, one exception permits the acceptance of food and/or beverages valued up to \$50 per calendar year from any one donor and consumed on an occasion or occasions while the person paying or his representative is present. Therefore, such food and/or beverage is not a "gift." Another exception permits the acceptance of items having a value up to ten dollars (\$10) provided the aggregate value of all things provided by the donor to the recipient during a calendar year does not exceed fifty dollars (\$50). Therefore, such items are not a "gift." Depending on the circumstances, the "donor" may be an individual if the individual is bearing the expense, or a donor may be the individual's employer/group if the individual is passing the expense back to the employer/group he/she represents.

This policy requires DOT employees to immediately return any gift (as defined in the Code of Ethics) that any person or entity attempts to give to the employee(s). If any such gift or other item of value is received by other than personal delivery from the subject person or entity, the item shall be taken to the Office of Human Resources along with the name and address of the person or entity who gave the item. The Office of Human Resources, along with the recipient of the item of value, will arrange for the donation of the item to a local charity (e.g., Foodshare, local soup kitchens, etc.). The Office of

Human Resources will then send a letter to the gift's donor advising the person of the item's donation to charity and requesting that no such gifts be given to DOT employees in the future.

2. ***Contracting for Goods or Services for Personal Use With Department Contractors, Consultants, or Vendors:*** Executive Order 7C provides that: "Appointed officials and state employees in the Executive Branch are prohibited from contracting for goods and services, for personal use, with any person doing business with or seeking business with his or her agency, unless the goods or services are readily available to the general public for the price which the official or state employee paid or would pay."
3. ***Gift Exchanges Between Subordinates and Supervisors/Senior Staff:*** A recent change in the Code of Ethics prohibits exchanges of gifts valued at \$100 or more between (*i.e.*, to and from) supervisors and employees under their supervision. The Citizen's Ethics Advisory Board has advised that: (1) the monetary limit imposed by this provision is a per-gift amount; (2) gifts given between supervisors and subordinates (or vice versa) in celebration of a "major life event," as defined in the Code of Ethics, need not comply with the \$100 limit; and (3) the limitations imposed by this provision apply to a direct supervisor and subordinate and to any individual up or down the chain of command. The Citizen's Ethics Advisory Board has also advised that supervisors or subordinates may not pool their money to give a collective or group gift valued at \$100 or more, even though each of the individual contributions is less than \$100.
4. ***Acceptance of Gifts to the State:*** A recent change to the Code of Ethics for Public Officials modified the definition of the term "gift" to limit the application of the so-called "gift to the State" exception. In general, "gifts to the State" are goods or services given to a State agency for use on State property or to support an event and which facilitate State action or functions. Before accepting any benefit as a "gift to the State," DOT employees should contact the Ethics Compliance Officer.
5. ***Charitable Organizations and Events:*** No DOT employee shall knowingly accept any gift, discount, or other item of monetary value for the benefit of a charitable organization from any person or entity seeking official action from, doing or seeking business with, or conducting activities regulated by, the Department.
6. ***Use of Office/Position for Financial Gain:*** DOT employees shall not use their public office, position, or influence from holding their State office/position, nor any information gained in the course of their State duties, for private financial gain (or the prevention of financial loss) for themselves, any family member, any member of their household, nor any "business with which they are associated." In general, a business with which one is associated includes any entity of which a DOT employee or his/her immediate family member is a director, owner, limited or general partner, beneficiary of a trust, holder of 5 percent or more stock, or an officer (president, treasurer, or executive or senior vice president). DOT employees shall not use or distribute State information (except as permitted by the Freedom of Information Act), nor use State time, personnel, equipment, or materials, for other than State business purposes.
7. ***Other Employment:*** DOT employees shall not engage in, nor accept, other employment that will either impair their independence of judgment with regard to their State duties or require or induce them to disclose confidential information gained through their State duties.

Any DOT employee who engages in or accepts other employment (including as an independent contractor), or has direct ownership in an outside business or sole proprietorship, shall complete an Employment/Outside Business Disclosure Form (see attached) and submit it to the Department's Human Resources Administrator. Disclosure of other employment to the DOT Human Resources Administrator shall not constitute approval of the other employment for purposes of the Code of Ethics for Public Officials.

Inquiries concerning the propriety of a DOT employee's other employment shall be directed to the Office of State Ethics to assure compliance with the Code of Ethics for Public Officials. Employees anticipating accepting other employment as described above should give ample time (at least one month) to the Office of State Ethics to respond to such outside employment inquiries. No employee of the DOT shall allow any private obligation of employment or enterprise to take precedence over his/her responsibility to the Department.

8. ***Outside Business Interests:*** Any DOT employee who holds, directly or indirectly, a financial interest in any business, firm, or enterprise shall complete an Employment/Outside Business Disclosure Form (see attached) and submit it to the Department's Human Resources Administrator. An indirect financial interest includes situations where a DOT employee's spouse has a financial interest in a business, firm, or enterprise. A financial interest means that the employee or his spouse is an owner, member, partner, or shareholder in a non-publicly traded entity. Disclosure of such outside business interests to the DOT Human Resources Administrator shall not constitute approval of the outside business interest under this Policy or the Code of Ethics for Public Officials. DOT employees shall not have a financial interest in any business, firm, or enterprise which will either impair their independence of judgment with regard to their State duties or require or induce them to disclose confidential information gained through their State duties. Inquiries concerning the propriety of a DOT employee's outside business interests shall be directed to the Office of State Ethics to assure compliance with the Code of Ethics for Public Officials.
9. ***Contracts With the State:*** DOT employees, their immediate family members, and/or a business with which a DOT employee is associated, may not enter into a contract with the State, other than pursuant to a court appointment, valued at \$100 or more unless the contract has been awarded through an open and public process.
10. ***Sanctioning Another Person's Ethics Violation:*** No DOT official or employee shall counsel, authorize, or otherwise sanction action that violates any provision of the Code of Ethics.
11. ***Certain Persons Have an Obligation to Report Ethics Violations:*** If the DOT Commissioner, Deputy Commissioner, or "person in charge of State agency procurement" and contracting has reasonable cause to believe that a person has violated the Code of Ethics or any law or regulation concerning ethics in State contracting, he/she must report such belief to the Office of State Ethics. All DOT employees are encouraged to disclose waste, fraud, abuse, and corruption about which they become aware to the appropriate authority (see also Policy Statement EX.O.-23 dated March 31, 2004), including, but not limited to, their immediate supervisor or a superior of their immediate supervisor, the DOT Office of Management Services, the Ethics Compliance Officer, the Auditors of Public Accounts, the Office of the Attorney General, or the Office of the Chief State's Attorney.

12. ***Post-State Employment Restrictions:*** In addition to the above-stated policies of the Department, DOT employees are advised that the Code of Ethics for Public Officials bars certain conduct by State employees *after they leave State service. Upon leaving State service:*

- ***Confidential Information:*** DOT employees must never disclose or use confidential information gained in State service for the financial benefit of any person.
- ***Prohibited Representation:*** DOT employees must never represent anyone (other than the State) concerning any “particular matter” in which they participated personally and substantially while in State service and in which the State has a substantial interest.

DOT employees also must not, for one year after leaving State service, represent anyone other than the State for compensation before the DOT concerning a matter in which the State has a substantial interest. In this context, the term “represent” has been very broadly defined. Therefore, any former DOT employee contemplating post-State employment work that might involve interaction with any bureau of DOT (or any Board or Commission administratively under the DOT) within their first year after leaving State employment should contact the DOT Ethics Compliance Officer and/or the Office of State Ethics.

- ***Employment With State Vendors:*** DOT employees who participated substantially in, or supervised, the negotiation or award of a State contract valued at \$50,000 or more must not accept employment with a party to the contract (other than the State) for a period of one year after resigning from State service, if the resignation occurs within one year after the contract was signed.

13. ***Ethical Considerations Concerning Bidding and State Contracts:*** DOT employees also should be aware of various provisions of Part IV of the Code of Ethics that affect any person or firm who: (1) is, or is seeking to be, prequalified by DAS under Conn. Gen. Stat. §4a-100; (2) is a party to a large State construction or procurement contract, or seeking to enter into such a contract, with a State agency; or (3) is a party to a consultant services contract, or seeking to enter into such a contract, with a State agency. These persons or firms shall not:

- With the intent to obtain a competitive advantage over other bidders, solicit any information from an employee or official that the contractor knows is not and will not be available to other bidders for a large State construction or procurement contract that the contractor is seeking;
- Intentionally, willfully, or with reckless disregard for the truth, charge a State agency for work not performed or goods not provided, including submitting meritless change orders in bad faith with the sole intention of increasing the contract price, as well as falsifying invoices or bills or charging unreasonable and unsubstantiated rates for services or goods to a State agency; and
- Intentionally or willfully violate or attempt to circumvent State competitive bidding and ethics laws.

Firms or persons that violate the above provisions may be deemed a nonresponsible bidder by the DOT.

In addition, no person with whom a State agency has contracted to provide consulting services to plan specifications for any contract, and no business with which such person is associated, may serve as a

consultant to any person seeking to obtain such contract, serve as a contractor for such contract, or serve as a subcontractor or consultant to the person awarded such contract.

DOT employees who believe that a contractor or consultant may be in violation of any of these provisions should bring it to the attention of their manager.

Training for DOT Employees

A copy of this policy will be posted throughout the Department, and provided to each employee either in hard copy or by e-mail. As set forth above, State law requires that certain employees involved in contractor/consultant/vendor selection, evaluation, or supervision must undergo annual ethics training coordinated or provided by the Ethics Compliance Officer. If you believe your duties meet these criteria, you should notify your Bureau Chief to facilitate compilation of a training schedule. In addition, the DOT Ethics Compliance Officer can arrange for periodic ethics training provided by the Office of State Ethics. Finally, the Department will make available, on its web site or otherwise, a copy of this policy to all vendors, contractors, and other business entities doing business with the Department.

Important Ethics Reference Materials

It is strongly recommended that every DOT employee read and review the following:

- Code of Ethics for Public Officials, Chapter 10, Part 1, Conn. General Statutes Sections 1-79 through 1-89a found at: www.ct.gov/ethics/site/default.asp
- Ethics Regulations Sections 1-81-14 through 1-81-38, found at: www.ct.gov/ethics/site/default.asp
- The Office of State Ethics web site includes summaries and the full text of formal ethics advisory opinions interpreting the Code of Ethics, as well as summaries of previous enforcement actions: www.ct.gov/ethics/site/default.asp. DOT employees are strongly encouraged to contact the Department's Ethics Compliance Officer or her designee, or the Office of State Ethics with any questions or concerns they may have.

(This Policy Statement supersedes Policy Statement No. F&A-10 dated January 6, 2006)

Ralph J. Carpenter
COMMISSIONER

Attachment

List 1 and List 3

(Managers and supervisors are requested to distribute a copy of this Policy Statement to all employees under their supervision.)

cc: Office of the Governor, Department of Administrative Services, Office of State Ethics

**CONNECTICUT REQUIRED CONTRACT/AGREEMENT PROVISIONS
SPECIFIC EQUAL EMPLOYMENT OPPORTUNITY RESPONSIBILITIES**

1. **General:**

- a) Equal employment opportunity requirements not to discriminate and to take affirmative action to assure equal employment opportunity as required by Executive Order 11246, Executive Order 11375 are set forth in Required Contract Provisions (Form PR-1273 or 1316, as appropriate) and these Special Provisions which are imposed pursuant to Section 140 of Title 23 U.S.C., as established by Section 22 of the Federal Aid Highway Act of 1968. The requirements set forth in these Special Provisions shall constitute the specific affirmative action requirements for project activities under this contract and supplement the equal employment opportunity requirements set forth in the Required Contract Provisions.
- b) "Company" refers to any entity doing business with the Connecticut Department of Transportation and includes but is not limited to the following:
- Contractors and Subcontractors
 - Consultants and Subconsultants
 - Suppliers of Materials and Vendors (where applicable)
 - Municipalities (where applicable)
 - Utilities (where applicable)
- c) The Company will work with the Connecticut Department of Transportation (ConnDOT) and the Federal Government in carrying out equal employment opportunity obligations and in their review of his/her activities under the contract.
- d) The Company and all his/her subcontractors or subconsultants holding subcontracts not including material suppliers, of \$10,000 or more, will comply with the following minimum specific requirement activities of equal employment opportunity: (The equal employment opportunity requirements of Executive Order 11246, as set forth in volume 6, Chapter 4, Section 1, subsection 1 of the Federal-Aid Highway Program Manual, are applicable to material suppliers as well as contractors and subcontractors.) The company will include these requirements in every subcontract of \$10,000 or more with such modification of language as necessary to make them binding on the subcontractor or subconsultant.

2. **Equal Employment Opportunity Policy:**

The Company will develop, accept and adopt as its operating policy an Affirmative Action Plan utilizing the ConnDOT Affirmative Action Plan Guideline. This Plan shall be designed to further the provision of equal employment opportunity to all persons without regard to their race, color, religion, sex or national origin, and to promote the full realization of equal employment opportunity through a positive continuation program.

3. **Equal Employment Opportunity Officer:**

The Company will designate and make known to ConnDOT contracting officers an Equal Employment Opportunity Officer (hereinafter referred to as the EEO Officer) who will have the responsibility for and must

be capable of effectively administering and promoting an active equal employment opportunity program and who must be assigned adequate authority and responsibility to do so.

4. **Dissemination of Policy:**

a) All members of the Company's staff who are authorized to hire, supervise, promote and discharge employees, or who recommend such action, or who are substantially involved in such action, will be made fully cognizant of, and will implement, the Company's equal employment opportunity policy and contractual responsibilities to provide equal employment opportunity in each grade and classification of employment. To ensure that the above agreement will be met, the following actions will be taken as a minimum:

(1) Periodic meetings of supervisory and personnel office employees will be conducted before the start of work and then not less often than once every six months, at which time the Company's equal employment opportunity policy and its implementation will be reviewed and explained. The meeting will be conducted by the EEO Officer or other knowledgeable company official.

(2) All new supervisor or personnel office employees will be given a thorough indoctrination by the EEO Officer or other knowledgeable company official, covering all major aspects of the Company's equal employment opportunity obligations within thirty days following their reporting for duty with the Company.

(3) All personnel who are engaged in direct recruitment for the project will be instructed by the EEO Officer or appropriate company official in the Company's procedures for locating and hiring minority group employees.

b) In order to make the Company's equal employment opportunity policy known to all employees, prospective employees and potential sources of employees, i.e., schools, employment agencies, labor unions (where appropriate), college placement officers, etc., the Company will place their equal employment opportunity policy in areas readily accessible to employees, applicants for employment and potential employees. The Company will bring the equal opportunity policy to the attention of employees through meetings, employee handbooks, or other appropriate means.

5. **Recruitment:**

a) When advertising for employees, the Company will include in all advertisements the notation: "An Equal

Opportunity Employer". All such advertisements will be published in newspapers or other publications having a large circulation among minority groups in the area from which the project workforce would normally be derived. The Company shall comply with this provision and the recruitment requirements outlined in their ConnDOT approved Affirmative Action Plan.

b) The Company will, unless precluded by a valid bargaining agreement, conduct systematic and direct recruitment through public and private employee referral sources likely to yield qualified minority group applicants, including, but not limited to, State employment agencies, schools, colleges and minority group organizations. To meet this requirement, the Company will, through his/her EEO Officer, identify sources of potential minority group employees, and establish with such identified sources, procedures whereby minority group employees, and applicants may be referred to the Company for employment consideration.

In the event that the Company has a valid bargaining agreement providing for exclusive hiring hall referrals, he/she is expected to observe the provisions of that agreement to the extent that the system permits the Company's compliance with equal employment opportunity contract provisions. (The U.S. Department of Labor has held that where implementation of such agreements have the effect of discriminating against minorities or women, or obligates the Company to do the same, such implementation violates Executive Order 11246, as amended.)

- c) The Company will encourage his/her present employees to refer minority group applicants for employment by posting appropriate notices or bulletins in areas accessible to all such employees. In addition, information and procedures with regard to referring minority group applicants will be discussed with employees.

6. **Personnel Actions:**

Wages, working conditions, and employee benefits shall be established and administered, and personnel actions of every type, including hiring, upgrading, promotion, transfer, demotion, layoffs, and termination, shall be taken without regard to race, color, religion, sex, or national origin, etc. The company's personnel actions shall comply with this provision and the requirements outlined in their ConnDOT approved Affirmative Action Plan.

- a) The Company will conduct periodic inspections of project sites to insure that working conditions and employee facilities do not indicate discriminatory treatment of project site personnel.
- b) The Company will periodically evaluate the spread of wages paid within each classification to determine any evidence of discriminatory wage practices.
- c) The Company will periodically review selected personnel actions in depth to determine whether there is evidence of discrimination. Where evidence is found, the Company will promptly take corrective action. If the review indicates that the discrimination may extend beyond the actions reviewed, such corrective action shall include all affected persons.
- d) The general contract provision entitled A(76) Affirmative Action Requirements is made part of this document by reference.

7. **Training and Promotion:**

- a) The Company will assist in locating, qualifying, and increasing the skills of minority group and women employees, and applicants for employment.
- b) Consistent with the Company's work force requirements and as permissible under Federal and State regulations, the Company shall make full use of training programs, i.e., apprenticeship, and on-the-job training programs for the geographical area of contract performance. Where feasible, 25 percent of apprentices or trainees in each occupation shall be in their first year of apprenticeship or training. In the event the Training Special Provision is provided under this contract, this subparagraph will be superseded.

- c) The Company will advise employees and applicants for employment of available training programs and the entrance requirements for each.
- d) The Company will periodically review the training and promotion potential of minority group and women employees and will encourage eligible employees to apply for such training and promotion.

8. **Unions:**

If the Company relies in whole or in part upon unions as a source of employees, the Company will use his/her best efforts to obtain the cooperation of such unions to increase opportunities for minority groups and women within the unions, and to effect referrals by such unions of minority and female employees. Actions by the Company either directly or through a contractor's association acting as agent will include the procedures set forth below:

- a) The Company will use best efforts to develop, in cooperation with the unions, joint training programs aimed toward qualifying more minority group members and women for membership in the unions and increasing the skills of minority group employees and women so that they may qualify for higher paying employment.
- b) The Company will use best efforts to incorporate an Equal Opportunity clause into each union agreement to the extent that such union will be contractually bound to refer applicants without regard to their race, color, religion, sex or national origin.
- c) The Company is to obtain information as to the referral practices and policies of the labor union except to the extent that such information is within the exclusive possession of the labor union and such labor union refuses to furnish such information to the Company, the Company shall so certify to the Connecticut Department of Transportation (ConnDOT) and shall set forth what efforts have been made to obtain such information.
- d) In the event the union is unable to provide the Company with a reasonable flow of minority and women referrals within the time limit set forth in the collective bargaining agreement, the Company will, through independent recruitment efforts, fill the employment vacancies without regard to race, color, religion, sex, national origin; making full efforts to obtain qualified and/or qualifiable minority group persons and women. (The United States Department of Labor has held that it shall be no excuse that the union with which the contractor has a collective bargaining agreement providing for exclusive referral failed to refer minority employees.) In the event the union referral practice prevents the Company from meeting the obligations under Executive Order 11246 as amended, and these special provisions, such Company shall immediately notify ConnDOT.

9. **Subcontracting:**

- a) The Company will use his/her best efforts to solicit bids from and to utilize minority group subcontractors, or subcontractors with meaningful minority group and female representation among their employees. Companies shall obtain lists of minority-owned construction firms from the Division of Contract compliance.

- b) The Company will use its best efforts to ensure subcontractor compliance with their equal employment opportunity obligations.

10. Records and Reports:

- a) The Company will keep such records as are necessary to determine compliance with equal employment opportunity obligations. The records kept by the Company will be designed to indicate:
 - 1. The number of minority and non-minority group members and women employed in each classification on the project;
 - 2. The progress and efforts being made in cooperation with unions to increase employment opportunities for minorities and women; (applicable only to contractors who rely in whole or in part on unions as a source of their work force),
 - 3. The progress and efforts being made in locating, hiring, training, qualifying, and upgrading minority and female employees; and
 - 4. The progress and efforts being made in securing the services of minority group subcontractors, or subcontractors with meaningful minority and female representation among their employees.
- b) All such records must be retained for a period of three years following completion of the contract work and shall be available at reasonable times and places for inspection by authorized representatives of ConnDOT and the Federal Highway Administration.
- c) The Company will submit an annual report to ConnDOT each July for the duration of the project, indicating the number of minority, women, and non-minority group employees currently engaged in each work classification required by the contract work. This information is to be reported on Form PR 1391. If on-the-job training is being required by "Training Special Provision", the Company will be required to furnish Form FHWA 1409.

11. Affirmative Action Plan

Companies with contracts, agreements or purchase orders valued at \$10,000 or more will submit a ConnDOT Affirmative Action Plan.

**MEMORANDUM OF AGREEMENT
BETWEEN
THE TOWN OF EAST HARTFORD
AND
THE STATE OF CONNECTICUT JUDICIAL BRANCH
COURT SUPPORT SERVICES DIVISION**

This Agreement is entered into by and between the Town of East Hartford and the State of Connecticut Judicial Branch Court Support Services Division (hereinafter, JBCSSD) shall be effective **Upon Execution through December 31, 2026.**

PURPOSE

The JBCSSD will loan video conferencing equipment to the Town of East Hartford via a *Technology Equipment Loan Agreement*, a copy of which is provided here as Attachment A and made a part hereof. JBCSSD will use the equipment to communicate virtually with clients who are in custody of the Town of East Hartford Police Department.

WITNESSETH

WHEREAS, JBCSSD is in need of a remote program with the capacity to conduct interviews and process clients who are in police custody and held on bond using video conferencing equipment, which will provide more efficient services;

WHEREAS, JBCSSD has received COVID Relief Funds (CRF), which will provide funding to facilitate the operation of the remote program between JBCSSD and the Town of East Hartford, JBCSSD will loan the Town of East Hartford the equipment necessary for JBCSSD to conduct interviews remotely via video conference and reimburse the Town of East Hartford for the cost to install the equipment needed to support JBCSSD video conferencing.

NOW THEREFORE, JBCSSD and the Town of East Hartford agree to the following:

I. RESPONSIBILITIES OF THE PARTIES

A. JBCSSD Shall:

1. Loan the following equipment: mobile cart, Yealink video conferencing phone, 23" monitor, and battery backup.

2. Include a Microsoft Teams license that will be configured to the YEALINK device and will authenticate to the JBCSSD Active Directory.
3. Replace or repair any damaged equipment within a reasonable timeframe.
4. Provide technical support from Monday through Friday, 7:30 AM to 5:00 PM while the equipment is on loan.
5. Maintain ownership of all equipment on loan and mark with a "Property of Judicial Branch" blue tag.
6. Be the only Party authorized to remove video program equipment from the site.
7. Reimburse for the installation of data wiring and Wi-Fi access required to support JBCSSD video conferencing in accordance with Section II below.
8. Be responsible for complying with Federal CRF reporting requirements.

B. TOWN OF EAST HARTFORD shall:

1. Complete a '*Technology Equipment Loan Agreement*' (Attachment A).
2. Provide a copy of quote for data wiring and Wi-Fi access installations and submit a copy of the invoice(s) for reimbursement no later than December 31, 2021, to receive payment.
3. Manage the installation, warranty coverage, and technical support associated with the data wiring of one (1) data drop for two (2) connections and one (1) Wi-Fi Access Point.
4. Provide timely client access and/or scheduling to use JBCSSD loaned video equipment when JBCSSD staff request to complete an interview. JBCSSD need for the equipment shall be considered a priority need.
5. Have and maintain safety measures for when Town of East Hartford staff and JBCSSD staff use the equipment.
6. Notify JBCSSD of any equipment damage or repairs needed with a reasonable timeframe and provide JBCSSD access to the equipment within the Town of East Hartford building as necessary for repairs.

II. REIMBURSEMENT OF FUNDS

- A. Upon approval of a proposed quote submitted by the Town of East Hartford and in accordance with sec. I.B.3 of this Agreement, JBCSSD will reimburse for the installation of the following:
 - 1. Data wiring of one (1) data drop for two (2) connections; and
 - 2. Wi-Fi Access Point (if applicable).
- B. JBCSSD will provide the Town of East Hartford a one-time reimbursement in an amount not to exceed \$3,000 for state fiscal year (SFY) 2022 for the data wiring services.
- C. JBCSSD will provide the Town of East Hartford a one-time reimbursement in an amount not to exceed \$1,000 for SFY 22 for the Wi-Fi Access.
- D. Payment for the reimbursement of funds for SFY 22 shall be contingent upon receipt of a Vendor Invoice by JBCSSD and the completion of services in accordance with sec.I.B.3.
- E. JBCSSD assumes no liability for payment under the terms of this agreement until the Town of East Hartford is notified that this Agreement has been approved and a Purchase Order has been issued.
- F. JBCSSD reserves the right to withhold payment pending timely receipt of all required documents, Vendor Invoice, and the installation of connectivity services.
- G. All equipment is subject at minimum to an annual audit of inventory.

III. CANCELLATION

Either party upon 60-day written notice to the other party may terminate this Agreement.

IV. MODIFICATION

This Agreement shall not be modified except by a written agreement that is signed by both parties. This Agreement is subject to the availability of funding from the Connecticut General Assembly and in the event of withdrawal or reduction in funding JBCSSD and the Town of East Hartford reserve the right to reduce or terminate this Agreement according to the provisions contained herein.

V. **DURATION**

This Agreement is effective upon execution and shall continue for a period not to exceed December 31, 2026, or until terminated by any of the parties in accordance with Section III. Cancellation.

VI. **AGENCY CONTACTS AND NOTIFICATIONS**

A. For JBCSSD

1. Operations/Field Support

Michael Hines, Deputy Director III, or designee
Adult Operations
455 Winding Brook Drive
Glastonbury, CT 06033
(O) 860-368-4313 (C) 860-798-2801
Michael.Hines@jud.ct.gov

2. Technical Support

Mark Ciccio, Manager of Administrative Services, or designee
COSFAMM
455 Winding Brook Drive
Glastonbury, CT 06033
(O) 860-368-3841
Mark.Ciccio@jud.ct.gov

B. For the Town of East Hartford

1. Mayor Michael P. Walsh

East Hartford Town Hall
740 Main Street
East Hartford, CT, 06108
(O) 860-291-7201
mwalsh@easthartfordct.gov

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AGREED TO AND ACCEPTED:

For the sake of efficiency and expediency, this document may be executed in counterparts that, when all signature pages are merged, shall comprise of a single, fully executed document.

The parties hereby agree and acknowledge that any party may sign this document by using an electronic signature, as defined in the Connecticut Uniform Electronic Transactions Act, and that such electronic signature shall be valid and enforceable to the same extent as an original, pen to paper signature.

TOWN OF EAST HARTFORD

By: _____ Date _____
Mayor Michael P. Walsh

STATE OF CONNECTICUT,
JUDICIAL BRANCH COURT SUPPORT SERVICES DIVISION

By: _____ Date _____
Gary A. Roberge
Executive Director, Court Support Services Division
Duly Authorized

STATE OF CONNECTICUT, JUDICIAL BRANCH LEGAL SERVICES
APPROVED AS TO FORM FOR THE JUDICIAL BRANCH

By: _____ Date _____
First and Last Name
Title, Legal Services

ATTACHMENT A

TO: Chief Scott Sansom, East Hartford Police Department

FROM: Julie Revaz, Director of Administration

DATE: Friday, October 29, 2021

RE: Technology Equipment Loan Agreement

The technology equipment listed below is owned by the State of Connecticut Judicial Branch and is being provided to you on loan for use in the operation of the CSSD Remote Bail Interview Program. Your Agency

Contact Name: LT Paul Neves Telephone: 860-291-7616

E-Mail: pneves@easthartfordct.gov and their Supervisor's Name is: DC Robert Davis

As ownership of this equipment remains under the Judicial Branch, the equipment may be removed at any time and this equipment must be available for physical inspection and audit purposes. The Judicial Branch Court Support Services Division (CSSD) Information Technology Unit must be notified of any damage or repairs that may be needed. Only the Judicial Branch is authorized to remove this equipment from the Program site.

The Judicial Branch Court Support Services Division is aware that the computer equipment will be used by CSSD staff, PD staff for clients. The participating PD must have in place and maintain safety measures for when staff and clients utilize the equipment. By signing the document signer represents that they are authorized to accept the equipment listed below is on loan on behalf of their employer.

Equipment Description	Manufacturer and Model	JB Tag #	Item Serial No.

Signature and Date

Cc: Mark.Ciccio@jud.ct.gov
Lorrie.Opalacz@jud.ct.gov

Terms and Conditions

- A. **Entire Agreement** - The terms and conditions of this agreement constitute the entire agreement between the parties hereto and supersede all previous agreements, promises or representations whether written or oral. The contract may not be changed, altered or modified except by an instrument in writing signed by a duly authorized representative of both parties.
- B. **Acceptance** - The Contractor agrees to and accepts the terms and conditions stated herein.
- C. **Payment Terms** - Payment for services provided to the Judicial Branch are net 45 days upon receipt of invoice unless otherwise agreed to in writing by both parties.
- D. **Tax Exempt** - The Judicial Branch is exempt from Connecticut Sales Tax under General Statutes section 12-412, Federal Excise Taxes and the provisions of the Federal Robinson-Patman Act.
- E. **Applicable Law** - The Contractor shall comply with all Federal, State and local laws, standards and regulations applicable to Contractor's facility and the services being provided under this contract. The Contractor shall defend and save the Judicial Branch harmless against any actions or claims brought against it for losses, costs or damages by reason of actual or alleged infringements of letter of patent and/or copyright.
- F. **Contractor Default / Cancellation** - Any other provision of this Agreement notwithstanding, if the Contractor becomes financially unstable, breaches or otherwise fails to comply with any of the terms, provisions or conditions of this Agreement or in any of the Exhibits or Amendments which are part of this Agreement, the Judicial Branch may elect to pursue any one or more of the following remedies in any combination or sequence:
- seek damages.
 - withhold or reduce payment(s) until the breach is resolved to the satisfaction of the Judicial Branch.
 - require the Contractor to correct or cure the breach to the satisfaction of the Judicial Branch.
 - suspend the execution of all or part of the services.
 - require that unexpended or improperly expended funds be returned to the Judicial Branch.
 - recoup any money owed to the Judicial Branch from any future payments owing under this Agreement or any other Agreement between the Judicial Branch and the Contractor.
 - assign appropriate state personnel to fulfill the Contractor's obligations under this Agreement until such time as the Contractor's breaches have been corrected to the satisfaction of the Judicial Branch.
 - require that Agreement funding be expended by the Contractor to enter a subcontractual arrangement with a person, persons or agency designated by the Judicial Branch to fulfill the Contractor's obligations under this agreement.
 - cancel this Agreement effective upon a date specified in a written notice delivered to the Contractor.
 - take such other actions of any nature whatsoever as may be deemed appropriate for the best interests of the State of Connecticut Judicial Branch, or the program, along with any other remedies provided by law, including, but not limited to, procuring services from other sources and charging the Contractor any excess costs incurred or damages occasioned thereby.
 - any combination of the above actions.

Prior to invoking any of the remedies for financial instability, breach and/or noncompliance specified in this paragraph, the Judicial Branch shall notify the Contractor in writing of the facts and circumstances constituting same and proposed remedies, if any. Within ten (10) business days of receipt of this notice, the Contractor shall correct such financial instability, breach and/or noncompliance to the satisfaction of the Judicial Branch and submit written documentation of the correction to the Branch. If the Judicial Branch finds that the financial instability, breach and/or noncompliance has not been corrected to its satisfaction, it shall provide written notice to the Contractor of the continuing financial instability, breach and/or noncompliance and may immediately or at any time thereafter invoke any or all remedies set forth in this paragraph.

- G. **Claims and Controversies** - Any controversy or claim arising out of this Agreement shall be construed and interpreted in accordance with applicable State of Connecticut and federal law. This provision shall not be deemed to be a waiver of sovereign immunity. The Contractor shall notify the Judicial Branch of any claim or controversy brought against it by any person or entity during the term of this agreement.
- H. **Performance Standards** - The Contractor agrees that all services shall be performed with skill and professional competence in accordance with the terms and conditions of this contract.
- I. **Evaluations** - The Judicial Branch reserves the right to inspect, monitor or otherwise evaluate the work being performed under this contract. The Contractor agrees to cooperate with the Judicial Branch in the monitoring and evaluation of services, which shall include, but not be limited to, providing reasonable access to and use of Contractor's facility for such purposes.
- J. **Delay** - If services are not provided within the time specified or within a reasonable time, if no time is specified, the Judicial Branch may exercise its options as outlined in Paragraph F herein.
- K. **Contingencies** - Neither party hereto shall be liable to the other for breach or delay in delivering or accepting services hereunder if such breach or delay is caused by fire, strike, riot, war, Acts of God, delay of carriers, governmental order or regulation or other contingency beyond the reasonable control of the respective parties. The Contractor shall give notice to the Judicial Branch of any such unavoidable delays or breaches.
- L. **Non-Waiver** - Failure of the Judicial Branch to insist upon strict performance of any terms and conditions herein shall not be deemed a waiver of any rights or remedies the Judicial Branch may have, nor deemed a waiver of any rights or remedies the Judicial Branch may have for any subsequent breach and/or noncompliance.
- M. **Equal Opportunity** - The Judicial Branch of the State of Connecticut is an Equal Opportunity employer and purchaser. No employee or applicant for employment or vendor will be discriminated against because of race, color, religious creed, marital status, national origin, ancestry, sex, sexual orientation, gender identity or expression, age, present or past history of mental disability, intellectual disability, learning disability or physical disability including, but not limited to, blindness or veteran's status.
- N. **Civil Rights Agreement** - Federal civil rights laws applicable to agencies that receive Judicial Branch financial assistance from the U.S. Department of Justice require that such agencies must not discriminate in the delivery of programs, services or in their employment practices in any program or activity on the basis of actual or perceived race, color, national origin, physical or mental disability, age, religion or sex, or sexual orientation or gender identity, in compliance with Title VI of the Civil Rights Act of 1964, as amended, The Omnibus Crime Control and Safe

Streets Act of 1968, (34 U.S.C. § 10228 (c)), Section 504 of the Federal Rehabilitation Act of 1973, as amended, Subtitle A, Title II of the American with Disabilities Act of 1990; Title IX of the Education Amendments Act of 1972, The Victims of Crime Act of 1984, the grant condition set out at section 40002 (b) (13) in the Violence Against Women Act of 1994, as amended, the Age Discrimination Act of 1975, and their U.S. Department of Justice implementing regulations 28 CFR Part 42, Subparts C, D, E, G and I, and Part 54, Department of Justice regulations on disability discrimination (28 C.F.R. part 38) and section 299A (b) of the Juvenile Justice and Delinquency Prevention Act of 2002. In accordance with Federal civil rights laws, the subrecipient shall not retaliate against individuals for taking action or participating in action to secure rights protected by these laws.

Federal law (Executive Order 13279 and 13559 and its U.S. Department of Justice implementing regulations 28 CFR part 38) also prohibits grant making agencies from discriminating either in favor of or against faith-based organizations in awarding Federal financial assistance and entities that receive direct Federal funding may not engage in explicitly religious activities in the federally funded program. If organizations conduct explicitly religious activities, those activities must be conducted separate in time or location from the federally funded program or service, and participation by beneficiaries must be voluntary. Recipients may not discriminate against prospective or actual beneficiaries on the basis of religion or religious belief.

Further, all subrecipients of Federal Funds under a State of Connecticut Judicial Branch program are required to have policies and procedures for responding to discrimination complaints from its employees and clients, customers, program participants or consumers. Subrecipient policies and procedures shall be made available to the Judicial Branch upon request. The Contractor furthermore agrees that in the performance of the Contract, such Contractor will comply with the non-discrimination provisions of the United States Department of Transportation, Federal Motor Carrier Safety Administration Program, contained in Appendices A and E attached hereto and incorporated herein as Exhibit M and Exhibit N.

(a) (1) The Contractor agrees and warrants that in the performance of the contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, status as a veteran, intellectual disability, mental disability, or physical disability, including, but not limited to, blindness, unless it is shown by such Contractor that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the state of Connecticut; and the Contractor further agrees to take affirmative action to ensure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, or status as a veteran, intellectual disability, mental disability, or physical disability, including, but not limited to, blindness, unless it is shown by such Contractor that such disability prevents performance of the work involved; (2) The Contractor agrees, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, to state that it is an "affirmative action-equal opportunity employer" in accordance with regulations adopted by the Commission on Human Rights and Opportunities (hereinafter, Commission); (3) The Contractor agrees to provide each labor union or representative of workers with which such Contractor has a collective bargaining agreement or other contract or understanding and each vendor with which such Contractor has a contract or understanding, a notice to be provided by the Commission, advising the labor union or workers' representative of the Contractor's commitments under General Statutes section 4a-60, and to post copies of the notice in conspicuous places available to employees and applicants for employment; (4) The Contractor agrees to comply with each provision of General Statutes sections 4a-60, 46a-68e and

46a-68f and with each regulation or relevant order issued by said commission pursuant to General Statutes sections 46a-56, 46a-68e, 46a-68f and 46a-86; and (5) The Contractor agrees to provide the Commission on Human Rights and Opportunities and the Judicial Branch with such information requested by them, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor as relate to the provisions of General Statutes sections 4a-60 and 46a-56.

(b) If the contract is a public works contract, municipal public works contract or a contract for a quasi-public agency project, the Contractor agrees and warrants that he or she will make good faith efforts to employ minority business enterprises as subcontractors and suppliers of materials on such public works or quasi-public agency project.

(c) (1) Any contractor who has one or more contracts with the Judicial Branch shall include a nondiscrimination affirmation provision certifying that the contractor understands the obligations of this section and will maintain a policy for the duration of the contract to assure that the contract will be performed in compliance with the nondiscrimination requirements of subsection (a) of this section. The authorized signatory of the contract shall demonstrate his or her understanding of this obligation by either (A) initialing the nondiscrimination affirmation provision in the body of the contract, or (B) providing an affirmative response in the required online bid or response to a proposal question which asks if the contractor understands its obligations.

(2) The Judicial Branch is prohibited from awarding a contract to a contractor who has not included the nondiscrimination affirmation provision in the contract and demonstrated its understanding of such provision as required under Paragraph N(c)(1) above.

(d) For the purposes of this Paragraph, "contract" includes any extension or modification of the contract, "Contractor" includes any successors or assigns of the Contractor, "marital status" means being single, married as recognized by the state of Connecticut, widowed, separated or divorced, and "mental disability" means one or more mental disorders, as defined in the most recent edition of the American Psychiatric Association's "Diagnostic and Statistical Manual of Mental Disorders", or a record of or regarding a person as having one or more such disorders. For the purposes of this Paragraph, "contract" does not include a contract where each Contractor is (1) a political subdivision of the state, including, but not limited to, a municipality, unless the contract is a municipal public works contract or quasi-public agency project contract, (2) any other state, as defined in General Statutes section 1-267, (3) the federal government, (4) a foreign government, or (5) an agency of a subdivision, state or government described in Paragraph N(d)(1), N(d)(2), N(d)(3) or N(d)(4) above.

(e) For the purposes of this Paragraph, "minority business enterprise" means any small contractor or supplier of materials fifty-one per cent or more of the capital stock, if any, or assets of which is owned by a person or persons: (1) Who are active in the daily affairs of the enterprise, (2) who have the power to direct the management and policies of the enterprise and (3) who are members of a minority, as such term is defined in subsection (a) of General Statutes section 32-9n; and "good faith" means that degree of diligence which a reasonable person would exercise in the performance of legal duties and obligations. "Good faith efforts" shall include, but not be limited to, those reasonable initial efforts necessary to comply with statutory or regulatory requirements and additional or substituted efforts when it is determined that such initial efforts will not be sufficient to comply with such requirements.

O. **Non-discrimination Regarding Sexual Orientation** - (a) (1) The Contractor agrees and warrants that in the performance of the contract such Contractor will not discriminate or permit

discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or of the State of Connecticut, and that employees are treated when employed without regard to their sexual orientation; (2) The Contractor agrees to provide each labor union or representative of workers with which such Contractor has a collective bargaining agreement or other contract or understanding, and each vendor with which such Contractor has a contract or understanding a notice to be provided by the Commission on Human Rights and Opportunities (hereinafter, Commission) advising the labor union or workers' representative of the Contractor's commitments under General Statutes section 4a-60a and to post copies of the notice in conspicuous places available to employees and applicants for employment; (3) The Contractor agrees to comply with each provision of General Statutes section 4a-60a and with each regulation or relevant order issued by said commission pursuant to section 46a-56 of the General Statutes; and (4) The Contractor agrees to provide the Commission with such information requested by the commission, and permit access to pertinent books, records and accounts concerning the employment practices and procedures of the Contractor which relate to the provisions of sections 4a-60a and 46a-56 of the General Statutes.

(b) (1) Any contractor who has one or more contracts with the Judicial Branch shall include a nondiscrimination affirmation provision certifying that the contractor understands the obligations of this section and will maintain a policy for the duration of the contract to assure that the contract will be performed in compliance with the nondiscrimination requirements of subsection (a) of this section. The authorized signatory of the contract shall demonstrate his or her understanding of this obligation by either (A) initialing the nondiscrimination affirmation provision in the body of the contract, or (B) providing an affirmative response in the required online bid or response to a proposal question which asks if the contractor understands its obligations.

(2) The Judicial Branch is prohibited from awarding a contract to a contractor who has not included the nondiscrimination affirmation provision in the contract and demonstrated its understanding of such provision as required under Paragraph O(b)(1) above.

(c) For the purposes of this Paragraph, "contract" includes any extension or modification of the contract, and "Contractor" includes any successors or assigns of the Contractor. For the purposes of this Paragraph, "contract" does not include a contract where each Contractor is (1) a political subdivision of the state, including, but not limited to, a municipality, unless the contract is a municipal public works contract or quasi-public agency project contract, and (2) any other state, as defined in General Statutes section 1-267, (3) the federal government, (4) a foreign government, or (5) an agency of a subdivision, agency, state or government described in subdivision (1), (2), (3), or (4) of this subsection.

(d) The Contractor shall include the provisions of Paragraph O(a) in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the Judicial Branch and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with General Statutes section 46a-56; provided, if such Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission regarding a state contract, the Contractor may request the state of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the state and the state may so enter.

P. **Americans With Disabilities Act of 1990** - This clause applies to those Contractors which are or will come to be responsible for compliance with the terms of the Americans with Disabilities Act

of 1990 (42 USC section 12101-12189 and sections 12201-12213) (Supp. 1993); 47 USC sections 225, 611 (Supp. 1993). During the term of the contract, the Contractor represents that it is familiar with the terms of this Act and that it is in compliance with the law. The Contractor warrants that it will hold the state harmless from any liability which may be imposed upon the State as a result of any failure of the Contractor to be in compliance with this Act.

Where applicable, the Contractor agrees to abide by the provisions of section 504 of the federal Rehabilitation Act of 1973, as amended, 29 USC section 794 (Supp. 1993), regarding access to programs and facilities by people with disabilities.

- Q. **Governing Law** - This contract and any resulting purchase order shall be governed by and construed in accordance with the laws of the State of Connecticut.
- R. **Termination** - This contract may be terminated by the Judicial Branch without cause upon 30 days written notice to the Contractor, or for cause without prior notice to the Contractor if the Judicial Branch deems that such termination is in the best interests of the state. In the event of termination, all monies due shall be prorated against the value of services accepted by the Judicial Branch. Notwithstanding the foregoing, cancellation due to the Contractor's breach is governed by Paragraph F herein.
- S. **Contract Period** – Refer to agreement.
- T. **Contract Price** - Prices must remain firm during the contract period except that reasonable increases may be authorized during any extension of the initial contract period. Price reductions may be taken at any time. Price increases shall not be granted unless specifically allowed for in this contract and described in a document signed by both parties. Reasonable requests for price increases pertaining to an extension of the contract period will be considered at the time of such extension.
- U. **Contract Amendments** - Any changes to the Agreement will be made in the form of a written amendment signed by both parties.
- V. **No Joint Venture** - Nothing contained in this contract shall be construed as creating a joint venture, partnership or employment relationship among the parties hereto, nor shall any party have the right, power or authority to create any obligation or duty, express or implied, on behalf of any other party.
- W. **Subcontractors** - The Contractor shall not subcontract for any of the services required under this contract without prior written approval from the Judicial Branch. Subcontractors shall be bound by all the terms and conditions of this contract. Subcontractors shall not relieve the prime Contractor(s) of its responsibilities under this contract. The Judicial Branch reserves the right to approve or reject any and all subcontractors and/or subcontractor agreements.
- X. **Indemnification**
(a) The Contractor shall indemnify, defend and hold the State of Connecticut ("State") and/or the Judicial Branch, their agents, employees, public officials and representatives harmless from and against any and all (1) Claims, causes of action, demands for damages or liabilities of any kind, including the reasonable costs to defend such actions regardless of whether such action is successful or not, brought by any person or entity whatsoever, arising, directly or indirectly, from any act, error or omission (collectively, the "Acts") of the Contractor, its officers, directors, principals, agents, employees and representatives and any of Contractor's

subcontractors and the officers, directors, principals, agents, employees and representatives of such subcontractors; and (2) liabilities, damages, losses, costs and expenses, including but not limited to, attorneys' and other professionals' fees, arising, directly or indirectly, in connection with Acts. The Contractor shall use counsel reasonably acceptable to the State and/or the Judicial Branch in carrying out its obligations under this paragraph. The Contractor's obligations under this paragraph to indemnify, defend and hold harmless includes Claims concerning confidentiality of any part of or all of the Proposal or any Records, any intellectual property rights, other proprietary rights of any person or entity, copyrighted or non-copyrighted compositions, secret processes, patented or unpatented inventions, articles or appliances furnished or used in the performance of the Contract.

(b) The Contractor shall reimburse the State and/or the Judicial Branch for any and all damages to the real or personal property of the State and/or the Judicial Branch caused by the Acts of the Contractor, its officers, directors, principals, agents, employees and representatives and any of Contractor's subcontractors and the officers, directors, principals, agents, employees and representatives of such subcontractors. The State and/ or the Judicial Branch shall give the Contractor reasonable notice of any such Claims.

(c) The Contractor's duties under this paragraph shall remain fully in effect and binding in accordance with the terms and conditions of the Contract, without being lessened or compromised in any way, even where the Contractor is alleged, or is found, to have merely contributed in part to the Acts giving rise to the Claims and/or where the State and/ or the Judicial Branch is alleged, or is found, to have contributed to the Acts giving rise to the Claims.

(d) The rights provided in this paragraph for the benefit of the State and/or the Judicial Branch shall encompass the recovery of attorneys' and other professionals' fees expended in pursuing a Claim against a third party.

(e) This paragraph shall survive the Termination, Cancellation or Expiration of the Contract, and shall not be limited by reason of any insurance coverage.

(f) For purposes of this paragraph, "Claim" shall include all actions, suits, demands, investigations and proceedings of any kind, open, pending or threatened, whether matured, unmatured, contingent, known or unknown, at law or in equity, in any forum.

- Y. **Notice of Litigation** - The Contractor agrees to notify the Judicial Branch if the Contractor is, or has a reasonable cause to expect to be, subject to litigation which might adversely affect the Contractor's ability to perform the agreed services or affect the Contractor's financial capacity.

The Contractor shall provide written notice to the Judicial Branch of any final decision by any tribunal, arbitrator or arbitration panel, or state or federal agency or court which is adverse to the Contractor or which results in a settlement, compromise of claim or agreement of any kind for any action or proceeding brought against the Contractor or its employees or agents.

- Z. **Ownership of Subsequent Products** - Any product, in whatever state of completion and whether acceptable or unacceptable, developed, specially ordered or commissioned under a contract awarded as a result of this RFP or agreement, shall be the sole property of the Judicial Branch. The Contractor agrees that work performed under this contract is a "work made for hire" and that the Judicial Branch shall be the sole and exclusive owner and copyright proprietor of all rights, title and interest in and to the work.

If for any reason the work does not constitute a “work made for hire” under applicable law, the Contractor agrees to irrevocably transfer and assign to the Judicial Branch ownership of the entire right, title and interest in and to the work and all rights associated with copyrights. Contractor agrees to execute all papers and to perform such other proper acts as the Judicial Branch may deem necessary to secure for the Judicial Branch the rights herein assigned.

AA. **Prohibition Against Assignment** - The Contractor shall not transfer, pledge or otherwise assign this contract or any rights or responsibilities hereunder, to any third party without prior written consent from the Judicial Branch.

AB. **Copyrights** - The Contractor shall not distribute any materials under this contract containing the copyrighted works of others without the written consent of the copyright holder. The Contractor shall obtain any necessary authorization(s) for usage of any such third-party materials.

For pre-existing works of authorship in which the Contractor holds a copyright interest, the Contractor agrees to grant the Judicial Branch a perpetual royalty-free, non-exclusive right and license to produce, reproduce, publish, distribute or otherwise use, and to authorize others to use for any governmental or public purpose, any materials prepared, created or distributed for use in the performance of this contract.

Unless otherwise indicated, the State of Connecticut Judicial Branch retains exclusive rights to ownership in its copyrighted protected works. All rights are reserved and any reproduction, adaptation, distribution, dissemination or making available of such copyrighted works is strictly prohibited unless prior written authorization is obtained from the Judicial Branch.

AC. **Record Keeping and Access** - The Contractor shall maintain books, records, documents, programs and individual service records and other evidence of its accounting and billing procedures and practices, which sufficiently and properly reflect all direct, allocable as direct and administrative and general costs of any nature incurred in the performance of this contract. These records shall be subject at all reasonable times to monitoring, inspection, review or audit by authorized employees or agents of the State or applicable Federal agencies. The Contractor shall retain all such books, records and other financial program and individual service documents concerning this contract for a period of three (3) years after each completed audit, or if no audit is conducted, for a period of five (5) years.

AD. **Safeguarding Client Information** - The Contractor agrees to safeguard the use and disclosure of information concerning all applicants for and all clients who receive service under this contract in accordance with all applicable Federal and State laws concerning confidentiality. The Contractor also agrees to follow the Chief Court Administrator policy adopted in accordance with General Statutes section 51-36a, regarding the access and disclosure of Judicial Branch records which are confidential pursuant to statute (available upon request). Any Contractor considered a “covered entity” under the Health Insurance Portability and Accountability Act of 1996 (HIPAA), agrees to follow HIPAA’s privacy regulations governing the use of protected health information. In order to ensure the security and confidentiality of client data transmitted via email, the Contractor will not transmit client data in PDF files through unsecured email accounts, and will not utilize any free or unsecured email services for the transmission of client records and/or information. The Contractor is solely responsible for any disclosure of information in violation of Federal and State law by it, its employees and agents. Upon termination of this contract, whether for cause or otherwise, the Contractor agrees to dispose of all client records in a manner determined by the Judicial Branch.

AE. **Confidentiality of Records and Computer Files** - The Contractor agrees on behalf of the Contractor and the Contractor's principals, employees, agents, heirs, successors and assigns that (1) they may only access such Judicial Branch data, files, records, computers or other systems, as specifically set forth herein, and as are necessary for the performance of the Contractor's duties under this Judicial Branch contract, if any, and (2) they may only disclose, advertise, advertise for sale, sell or rent in any form or use any information obtained or created from, or by the work performed, pursuant to this Judicial Branch contract as specifically set forth in this contract. The Contractor shall take such reasonable actions as are necessary to protect the confidentiality of Judicial Branch records and computer files including, at a minimum, instructing each person assigned to work under this contract on the Contractor's behalf of the prohibition to access, use or disclose information not specifically authorized by this contract.

Any claim, harm or alleged harm, injury or alleged injury, resulting from the unauthorized use or unauthorized disclosure of such information obtained by the Contractor and/or the Contractor's principals, employees, agents, heirs, successors and assigns from work performed pursuant to this Judicial Branch contract, shall subject the Contractor to the indemnification provisions of this contract in addition to all other rights and remedies available to the Judicial Branch pursuant to this contract and law.

AF. **Notice of Adverse Findings of Discrimination** - Contractors that receive United States Department of Justice funds shall submit directly to the U.S. Department of Justice and the Judicial Branch notice of any adverse findings of discrimination issued within the past three years after the opportunity for a due process hearing by any State or Federal administrative agency or court. Submissions under this provision should be forwarded to: U.S. Department of Justice Programs, Office of Justice Programs, Office for Civil Rights, 810 Seventh Street, N.W., Washington, DC 20531 and the Materials Management Unit, the Judicial Branch of the State of Connecticut, 90 Washington Street, Hartford, CT 06106.

AG. **Prohibited Interest** - The Contractor warrants that no state appropriated funds have been paid or will be paid by or on behalf of the Contractor to contract with or retain any company or person, other than bona fide employees working solely for the Contractor, to influence or attempt to influence an officer or employee of any state agency in connection with the awarding, extension, continuation, renewal, amendment or modification of this Agreement, or to pay any company or person, other than bona fide employees working solely for the Contractor, any fee, commission, percentage, brokerage fee, gift or any other consideration contingent upon or resulting from the award or making of this Agreement.

AH. **Lobbying Activities** - Unless otherwise specifically required by this Agreement, the Contractor certifies that no state or federal appropriated funds have been paid or will be paid, by or on behalf of the Contractor, to any person for influencing or attempting to influence an officer or employee of any state or federal agency, a Member of Congress or of the Connecticut General Assembly, an officer or employee of Congress or the Connecticut General Assembly, in connection with the making of any Federal or State grant, the entering into of any cooperative agreement and the extension, continuation, renewal, amendment or modification of any Federal or State grant or cooperative agreement.

If this Agreement or a subsequent amendment to this Agreement involves a federal grant or cooperative agreement (as defined at 28 CFR Part 69) of over \$100,000, the Contractor further certifies that:

- a. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the Contractor shall complete and submit Standard Form - LLL "Disclosure of Lobbying Activities," in accordance with its instructions; and
- b. The Contractor shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

AI. **Suspension or Debarment** - Signature on this Agreement certifies that the Contractor or any person (including subcontractors) involved in the administration of state or federal funds:

- a. Is not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court or voluntarily excluded from covered transactions by any Federal or State department or agency;
- b. Has not within a three-year period preceding this application been convicted of, or had a civil judgment rendered against them for commission of, fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
- c. Is not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in subparagraph (b) above;
- d. Has not within a three-year period preceding this agreement had one or more public transactions (Federal, State or local) terminated for cause or default.

There shall be an ongoing duty on the part of the Contractor to update any changes to the above paragraphs throughout the term of this Agreement.

AJ. **Contractor Recording of Private Telephonic Communication** - The Contractor certifies that if it records telephone communications that it will do so only in compliance with Connecticut General Statutes section 52-570d - Action for illegal recording of private telephonic communications. With limited exceptions, section 52-570d prohibits the recording of private oral telephonic conversations without the prior consent of all parties to the conversation, verbal notice of the recording at the start of the conversation (with such notice as part of the recording), or an automatic tone warning device which repeats at intervals of approximately every fifteen seconds.

AK. **Criminal Investigations** - Subject to constitutional limitation, it is a requirement of this contract that the Contractors, its officers, directors, principals, agents, employees and representatives and any subcontractors and such subcontracting officers, directors, principals, agents, employees and representatives, cooperate to the fullest extent possible with any and all investigations being conducted by federal, state and/or local law enforcement officials and/or the Judicial Branch.

AL. **Compliance with Federal Limited English Proficiency (LEP) Requirements** - Under Title VI and its implementing regulations, all Judicial Branch Contractors and subcontractors are required to take reasonable steps to ensure meaningful access to their programs and activities by limited English proficient (LEP) clients. Individuals who do not speak English as their primary language and who have a limited ability to read, write, speak or understand English can be limited English proficient or (LEP), entitled to language assistance with respect to a particular type of service, benefit or encounter.

Contractor agrees to comply with Federal requirements under Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. §2000d, et seq., Title VI Regulations, and the Omnibus Crime Control and Safe Streets Act of 1968, as amended, 34 U.S.C. §10228 (c) (the "Safe Streets Act"), and the Victims of Crime Act, 34 U.S.C. §20110 (e), prohibiting discrimination based on national origin to ensure access to those with limited English proficiency. Contractor also agrees that it and its subcontractors will attend any LEP training session(s) required by the Judicial Branch.

AM. **Prohibitions for Large State Contractors** - No person who (1) is, or is seeking to be, prequalified under General Statutes section 4a-100, (2) is a party to a large state construction or procurement contract, as that term is defined in General Statutes section 1-101mm, or is seeking to enter into such contract with the Judicial Branch, a state agency, board, commission or institution or (3) is a party to a consultant services contract or is seeking to enter into such contract with the Judicial Branch, a state agency, board, commission or institution, shall:

- a. With the intent to obtain a competitive advantage over other bidders, solicit any information from a public official or state employee that the contractor knows is not and will not be available to other bidders for a large state construction or procurement contract that the contractor is seeking;
- b. Intentionally, willfully or with reckless disregard for the truth, charge the Judicial Branch, a state agency, board, commission or institution or quasi-public agency for work not performed or goods not provided, including submitting meritless change orders in bad faith with the sole intention of increasing the contract price without authorization and falsifying invoices or bills or charging unreasonable and unsubstantiated rates for services or unreasonable or unsubstantiated prices for goods to the Judicial Branch, a state agency, board, commission or institution or quasi-public agency;
- c. Intentionally or willfully violate or attempt to circumvent state competitive bidding and ethics laws; or
- d. With the intent to unduly influence the award of a state contract, provide or direct another person to provide information concerning the donation of goods and services to a state agency or quasi-public agency, to the procurement staff of any state agency or quasi-public agency or a member of a bid selection committee.

Pursuant to General Statutes section 1-101nn, any person who is found in violation of any provision of this section by the Office of State Ethics may be deemed a nonresponsible bidder.

AN. **Consultant Prohibitions** - No person with whom the Judicial Branch, a state agency, board, commission or institution or quasi-public agency has contracted to provide consulting services to plan for specifications for any contract and no business with which the person is associated may serve as a consultant to any person seeking to obtain such contract, serve as a contractor for such

contract or serve as a subcontractor or consultant to the person awarded such contract. Pursuant to Connecticut General Statutes section 1-101nn, any person who is found in violation of this paragraph by the Office of State Ethics may be deemed a nonresponsible bidder.

AO. **Audit Requirements** - As applicable, the Contractor is subject to Federal single audit requirements pursuant to the Uniform Guidance for Federal Awards and State Single Audit requirements pursuant to General Statutes sections 4-230 to 4-236 inclusive and to applicable regulations. Contractors exempt from the provisions of these acts may be required to submit to an audit at a time and in a manner prescribed by the Judicial Branch and at the expense of the Judicial Branch.

AP. **Maintenance of Contractor Insurance Required** - The Contractor agrees that prior to commencement of services, and during the entire term of this agreement, it will carry sufficient liability and / or other insurance and will maintain that coverage in full force and effect for the duration of the agreement term, including any and all amendments or extensions thereof. **The State of Connecticut Judicial Branch must be named as an additional insured, as its interest may appear, and must also be named as a certificate holder on all certificates of insurance required under this agreement.** If possible, the required certificate of insurance shall also include a statement that the Judicial Branch shall be notified ten (10) days in advance of any policy amendment, revocation, cancellation, non-renewal or material change in coverage. All insurance coverage must be obtained at the Contractor's sole expense. The following minimum coverage amounts must be maintained:

A.	Worker's Compensation	CT Statutory Coverage required
B.	Automobile Liability	\$1,000,000.00 (where applicable)
C.	General Liability	\$1,000,000.00
D.	Professional Liability	\$1,000,000.00 (where applicable)

Annual renewal certificates should be provided to the Judicial Branch prior to the expiration date of the insurance then in effect.

Neither the Contractor nor, to the extent of the policy limits, the Contractor's insurer, shall use the defense of sovereign immunity without the prior approval of the Judicial Branch in any Claim involving the Judicial Branch and the Contractor. For the purposes of this provision, "Claim" shall include all actions, suits, demands, investigations and proceedings of any kind, open, pending or threatened, whether matured, unmatured, contingent, known or unknown, at law or in equity, in any forum.

AQ. **Notice of Required Representations Regarding Consulting Agreements** - Section 4a-81 of the Connecticut General Statutes (the "Act") requires that this solicitation include a notice of the required representations regarding consulting agreements described in the Act. Accordingly, pursuant to the Act, bidders or other parties are notified as follows:

(a) No state agency shall execute a contract for the purchase of goods or services, which contract has a total value to the state of fifty thousand dollars or more in any calendar or fiscal year, unless the state agency obtains the representation described in paragraph AP(b) below (see Exhibit A).

(b) (1) Each contract described in paragraph AP(a) above shall include a representation whether any consulting agreement has been entered into in connection with any such contract. Such representation shall be required if any duties of the consultant included communications concerning business of a state or quasi-public agency, whether or not direct contact with a state

agency, state or public official or state employee was expected or made. "Consulting agreement" means any written or oral agreement to retain the services, for a fee, of a consultant for the purposes of (A) providing counsel to a contractor, vendor, consultant or other entity seeking to conduct, or conducting, business with the State, (B) contacting, whether in writing or orally, any executive, judicial, or administrative office of the state, including any department, institution, bureau, board, commission, authority, official or employee for the purpose of solicitation, dispute resolution, introduction or requests for information or (C) any other similar activity related to such contracts. "Consulting agreement" does not include any agreements entered into with a consultant who is registered under the provisions of Chapter 10 of the Connecticut General Statutes concerning the State's Codes of Ethics, as of the date such representation is submitted. (2) Such representation shall be sworn as true to the best knowledge and belief of the person signing the contract and shall be subject to the penalties of false statement. (3) Such representation shall include the following information for each consulting agreement listed: The name of the consultant, the consultant's firm, basic terms of the consulting agreement, a brief description of the services provided, and an indication as to whether the consultant is a former state employee or public official. If the consultant is a former state employee or public official, such representation shall indicate his or her former agency and the date such employment terminated.

(c) In the event that a bidder or vendor refuses to submit the representation required under paragraph AP(b) above, such bidder or vendor shall be disqualified and the state agency or quasi-public agency shall award the contract to the next highest ranked vendor or the next lowest responsible qualified bidder or seek new bids or proposals.

AR. **Gift Representation** - Section 4-252 (the "Statute") of the Connecticut General Statutes requires that the Request for Proposal or Request for Quotation, of which these Terms and Conditions are a part, or any agreement, include a notice of the representation requirements described in the Statute. Accordingly, pursuant to the Statute, bidders or other parties are notified as follows:

(a) The terms "gift," "quasi-public agency," "state agency," "large state contract," "principals and key personnel" and "participated substantially" as used in this paragraph shall have the meanings set forth in the Statute.

(b) No state agency or quasi-public agency shall execute a large state contract unless such contract contains the representations described in this paragraph

(c) The official or employee of such state agency or quasi-public agency who is authorized to execute state contracts shall certify that the selection of the most qualified or highest ranked person, firm or corporation was not the result of collusion, the giving of a gift or the promise of a gift, compensation, fraud or inappropriate influence from any person.

(d) Any principal or key personnel of the person, firm or corporation submitting a bid for a large state contract shall represent:

(1) That no gifts were by (A) such person, firm, corporation, (B) any principals and key personnel of the person, firm or corporation, who participate substantially in preparing bids, proposals or negotiating state contracts, or (C) any agent of such person, firm, corporation or principals and key personnel, who participate substantially in preparing bids, proposals or negotiating state contracts, to (i) any public official or state employee of the state agency or quasi-public agency soliciting bids or proposals for state contracts, who participates substantially in the preparation of bid solicitations or requests for proposals for state contracts or the negotiation or

award of state contracts, or (ii) any public official or state employee of any other state agency, who has supervisory or appointing authority over such state agency or quasi-public agency;

(2) That no such principals and key personnel of the person, firm or corporation, or agent of such person, firm or corporation or principals and key personnel, knows of any action by the person, firm or corporation to circumvent such prohibition on gifts by providing for any other principals and key personnel, official, employee or agent of the person, firm or corporation to provide a gift to any such public official or state employee; and

(3) That the person, firm or corporation made is submitting bids or proposals without fraud or collusion with any person.

(e) Any bidder or proposer that does not make the certification required under paragraph AQ(d) above shall be disqualified and the state agency or quasi-public agency shall award the contract to the next highest ranked proposer or the next lowest responsible qualified bidder or seek new bids or proposals.

AS. **Iran Certification** – Section 4-252a of the Connecticut General Statutes (the "Act" for the purposes of this Paragraph) requires that the Request for Proposal or Request for Quotation, of which these Terms and Conditions are a part, or any agreement, include a notice of the certification requirements described in the Act. Accordingly, bidders or other parties are notified as follows:

(a) For the purposes of this Paragraph, the terms "state agency" and "quasi-public agency" shall have the same meanings as provided in section 1-79 of the General Statutes, "large state contract," has the same meaning as provided in section 4-250 of the General Statutes and "entity" means any corporation, general partnership, limited partnership, limited liability partnership, joint venture, nonprofit organization or other business organization whose principal place of business is located outside of the United States, but excludes any United States subsidiary of a foreign corporation.

(b) No state agency or quasi-public agency shall enter into any large state contract, or amend or renew any such contract unless such contract contains a certification that such entity has not made a direct investment of twenty million dollars or more in the energy sector of Iran on or after October 1, 2013, as described in Section 202 of the Comprehensive Iran Sanctions, Accountability and Divestment Act of 2010, and has not increased or renewed such investment on or after said date.

(c) Any entity who makes a good faith effort to determine whether such entity has made an investment described in Paragraph AS(b) above shall not be subject to the penalties of false statement pursuant to this Paragraph. A "good faith effort" for purposes of this subsection includes a determination that such entity is not on the list of persons who engage in certain investment activities in Iran created by the Department of General Services of the state of California pursuant to Division 2, Chapter 2.7 of the California Public Contract Code. Nothing in this Paragraph shall be construed to impair the ability of the state agency or quasi-public agency to pursue a breach of contract action for any violation of the provisions of the contract.

AT. **Prison Rape Elimination Act (PREA)** - The Contractor /Provider shall comply with the United States Department of Justice Final Rule for National Standards to Prevent, Detect, and Respond to Prison Rape under the Prison Rape Elimination Act of 2003 (PREA) 34 U.S.C. § 30301, et seq., including its provisions for Zero Tolerance and employee training. Effective August

1, 2013, any unit of the state or any political subdivision of the state that contracts for or otherwise incarcerates or detains adult or juvenile offenders, shall adopt and comply with applicable PREA Community Confinement, Lockup, and Juvenile Facility Standards with regard to sexual abuse and sexual harassment in lockups, community confinement facilities, and juvenile facilities.

TOWN OF EAST HARTFORD

TITLE: ~~SOLID WASTE OFFICIAL~~

GRADE: 9

DEPARTMENT: PUBLIC WORKS –WASTE DIVISION

DATE: December 8, 2021

GENERAL DESCRIPTION

A technical and administrative position associated with inspection of waste disposal and recycling programs insuring compliance with and enforcement of local and state regulations, ordinances and statutes.

Plans, organizes and executes investigations of proper disposal and recycling practices and issuance of warnings, notices of violation and educational outreach.

The position requires a thorough understanding of waste disposal and recycling laws as established through local regulations, ordinances and state statutes. It also requires public education including the capacity to develop educational materials that inform and promote best waste disposal and recycling practices.

SUPERVISION RECEIVED

Works under the general supervision of the ~~Director of Public Works or designee.~~

SUPERVISION EXERCISED

None

ESSENTIAL DUTIES:

- Prepares and implements enforcement plans and procedures to address waste and recycling compliance by Town residential and municipal sectors.
- Conducts necessary planning and inspections town-wide; enforcing compliance.
- Reads, interprets and enforces all aspects of local and state solid waste laws.
- Receives and investigates complaints of solid waste violations.
- Monitors and evaluates the effectiveness of waste and recycling programs and procedures and makes recommendations for improvements.
- Organizes and conducts promotional and public education efforts.
- Designs materials for public informational campaigns to be used for conventional and social media outlets.
- Prepares statistical and narrative reports regarding tonnages, violations as required by the Town and State.
- Researches and develops new programs to divert waste and reduce town waste disposal costs.
- Coordinates activities with town departments, community organizations etc.
- Attends solid waste regional and state industry meetings on behalf of the town.

KNOWLEDGE, SKILLS AND ABILITIES:

- Thorough knowledge of state and local solid waste and recycling laws and best practices.
- Ability to conduct investigations, process notice of violations, legal orders, etc. to resolve non-compliance complaints.
- Ability to give clear, concise written and oral presentations and work effectively with staff, superiors and the general public.
- Must be customer education oriented.
- Ability to educate residents and municipal officials and to speak in public. Bilingual (Spanish) desirable.
- Ability to develop and design educational materials.
- Ability to prepare statistical reports, conduct research and make recommendations for process or program improvements.
- Ability to operate a computer for word processing, spreadsheets, databases, brochure design, case management and research.
- Ability represent the town in contested matters/hearings and prepare all documentation related to same.
- Ability to read maps and follow refuse and recycling routes.

PHYSICAL AND MENTAL EFFORT AND ENVIRONMENTAL CONDITIONS:

- Work is performed primarily outside, in all types of weather including heat, cold, rain and snow.
- Work of inspection will be performed in a vehicle, with administrative tasks to be completed in an office.
- Work is performed in the town in following daily service routes.
- Work requires ability to work independently with minimal supervision.
- Work may require carrying objects weighing 10 pounds or more.
- Work will require computer competency.
- Work will require a customer service and education orientation.

QUALIFICATIONS

- Bachelor's Degree in an area related to environmental sciences or public or business administration and 3 years of experience in recycling/solid waste, or 8 years of experience as a Solid Waste Official in a municipality or a similarly structured organization.

SPECIAL REQUIREMENTS

- Must have and maintain a valid Connecticut driver's license.

TOOLS AND EQUIPMENT

- Motor vehicle, personal computer, cellphone and other electronic devices.

Attenello, Angela

From: Gentile, Richard
Sent: Thursday, January 13, 2022 9:05 AM
To: Attenello, Angela
Subject: RE: 19-31 Margery Drive

It should probably go back to Council as a communication.

From: Attenello, Angela <Aattenello@easthartfordct.gov>
Sent: Thursday, January 13, 2022 8:09 AM
To: Gentile, Richard <RPGentile@easthartfordct.gov>
Cc: Lawlor, John <JLawlor@easthartfordct.gov>
Subject: 19-31 Margery Drive

At the December 22nd READC meeting, the following motion was approved:

19/31 Margery Drive – Stub Road

MOTION By Tom Rup
seconded by Awet Tsegai
that this committee recommend **not** to convey the parcel of land between
19 and 31 Margery Drive – known as a stub road – to the adjacent property
owners.
Motion carried 3/0.

Is there anything further that the Committee, or this office, needs to do to close out this issue?

Angela

Angela Attenello
Town Council Office
Town of East Hartford
740 Main Street
East Hartford CT 06108

Office 860-291-7208
Fax 860-291-7389



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: January 11th, 2022
TO: Richard F. Kehoe, Chair
FROM: Mayor Michael P Walsh
RE: RESOLUTION: Application to additional LOTCIP funding for the Goodwin Street Reconstruction Project.

The Town of East Hartford is seeking additional funding Phase 2 to reconstruct Goodwin Street through a grant issued by the Capitol Region Council of Governments (CRCOG) through the Local Transportation Capitol Program (LOTICIP). The project is to reconstruct approximately 2,360 linear feet of Goodwin Street.

In 2020, the Town submitted an application to CRCOG for Local Transportation Capital Improvement Project (LOTICIP) funding. The project scope includes full-depth reconstruction of Goodwin Street from Ellington Road (U.S. Route 5) to School Street. That application was selected by CRCOG for funding, but only \$2M of the approximately \$2.8M project was approved. The current funding application aims to fully fund the project under the LOTICIP program. After minor adjustments to the cost estimate, including an adjustment for higher inflation, the total project cost is estimated at \$2,936,400. Therefore, the current funding request is for the balance: \$934,800.

These funds would come out of the road improvement bond.

Please place this resolution on the Town Council agenda for the January 18th, 2022 meeting.

Cc: Eileen Buckheit, Development Director
John Lawlor, Director of Public Works
Douglas Wilson, Town Engineer
Katherine Curran, Engineering Technician

1 Ecology Drive, East Hartford, CT 06108

jlawlor@easthartfordct.gov

o: 860-291-7361



OFFICE OF THE
TOWN COUNCIL

TOWN OF EAST HARTFORD

740 Main Street

East Hartford, Connecticut 06108

(860) 291-7208

FAX (860) 291-7389

I, Angela M. Attenello, duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 19th day of May, 2020.

RESOLUTION

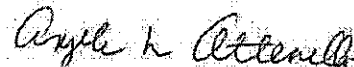
WHEREAS the Capitol Region Council of Governments (CRCOG) is inviting municipalities to submit proposals for transportation projects to be funded under the Local Transportation Capital Improvement Program (LOTICIP); and

WHEREAS the Goodwin Street Reconstruction Project is eligible for funding under this program.

NOW THEREFORE LET IT BE RESOLVED that the East Hartford Town Council strongly supports the Goodwin Street Reconstruction Project and that Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by CRCOG as they pertain to the above project and the LOTICIP Program.

AND I DO FURTHER CERTIFY that the above resolution has not been in anyway altered, amended, or repealed, and is now in full force and effect.

IN WITNESS WHEREOF, I do hereunto set my hand and affixed the corporate seal of said Town of East Hartford this 22nd day of May, 2020.



Angela M. Attenello
Town Council Clerk

**CAPITAL REGION COUNCIL OF GOVERNMENTS
LOCAL TRANSPORTATION CAPITAL
IMPROVEMENT PROGRAM (LOTICIP)
2022 APPLICATION**

FOR THE

**GOODWIN STREET
RECONSTRUCTION PROJECT**

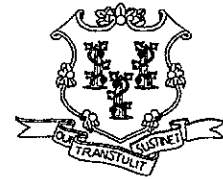


PREPARED BY:

**TOWN OF EAST HARTFORD
DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION**



Connecticut Department of Transportation



Local Transportation Capital Improvement Program Application

Municipality:	East Hartford	COG:	CRCOG
Route/Road:	Goodwin Street		
Project Title:	Goodwin Street Reconstruction - 2022 Application		
Roadway Functional Classification (if applicable):	Major Collector		
COG Contact Information:	Sotoria Montanari	Program Manager	
	Name	Title	
	(860) 522-2217	smontanaria@crcog.org	
	Phone Number	Email	
Municipal Contact Information:	Douglas R. Wilson, P.E.	Town Engineer	
	Name	Title	
	(860) 291-7380	dwilson@easthartfordct.gov	
	Phone Number	Email	

The applicant must answer the questions below which are intended to address basic issues about existing conditions, project management, project costs, impacts on private property, utilities, wetlands, etc. You may provide your answer in the space provided below or submit separate answer sheets. **It is important that the application be as thorough as possible, as missing information will delay the review process. All project-related sections must be completely filled out or the application will be returned and will require resubmittal.**

The intent of the application is to establish eligibility, service life, and to ensure the Municipality is considering all pertinent aspects associated with major infrastructure improvements consistent with the purpose and need of the project.

(A) Project Information

1. Select the type of proposed improvement (select all that apply):

Please note: The entire application must be completed for all projects in addition to any necessary supplemental sections (K through P) as determined by the type of project.

- Roadway Geometric Improvement
- Stand-Alone Sidewalk Construction
- Bicycle/Pedestrian Improvement, including Multi-Use Trail Facilities
- Intersection Improvement

Provide additional information as required in section K

- Bridge Rehabilitation/Replacement

Provide additional information as required in section L

- Major Drainage Improvement

Provide additional information as required in section M

- Pavement Structure Improvement

Provide additional information as required in section N

- Traffic Signal Replacement/Upgrade/New Installation/Coordination

Provide additional information as required in section O

- Other (please specify): _____

Provide additional information as required in section P

2. Describe the purpose and need of the project (i.e. what are the problems to be corrected?). Please provide adequate detail to clearly convey the nature of the problem(s) to be corrected. Provide photographs to document the existing conditions and support the purpose and need. (Attachments acceptable)

Goodwin Street connects Route 5 to business and residential areas in East Hartford, especially Prestige Park Business Center. Ellington Road (Route 5) was repaved in the last few years by the state. In 2010, the Town repaved Goodwin Street to the east of School Street and all of School Street. The Goodwin Street Reconstruction will join the recently paved sections of state and local road.

Included in this project is an evaluation of the 1990s storm drainage system to identify problems and replace catch basin inlets. Additional improvements related to the Reconstruction Project include replacement of existing concrete sidewalks, which are in poor condition, replacing non-ADA compliant concrete handicap ramps at all existing intersections, and replacing deteriorated bituminous curbing with 5" granite stone curbing. Photographs of existing conditions are included in Attachment A-2.

This application, for the 2022 Request for Proposals, is for increased funding on the project. Initial funding selected by CRCOG for funding, was not adequate for the full scope of the project. The scope of work presented in this application is the same as the 2020 scope of work. See the additional calculation of funding requested on the last line of the Cost Estimate (Attachment J).

3. Provide a project description, including project limits and length, that specifically describe how the proposed improvements will correct the problem(s) identified in the purpose and need. Describe what alternative(s) were considered. (Attachments acceptable)

The project will replace the 11,500 square yards of pavement on Goodwin Street between Ellington Road (Route 5) and School Street, which will be designed for a 20 year pavement life. Reconstruction will also address poor surface drainage and pavement foundation.

4. Provide concept plans of the proposed improvement. The plans must be sufficiently developed and provide enough detail on a scaled drawing (including aerial photography base mapping if possible) to identify the following:

Inc. N/A

- Project location
 - Limits of project
 - Approximate limits and extent of any pavement widening or realignment
 - Proposed number of lanes, widths, and arrangements
 - Approximate limits and extent of any anticipated ROW acquisitions (based on available ROW information from Assessors maps, GIS data, etc.)
 - Structures (i.e. Retaining walls, bridges)
 - Watercourses
 - Typical Cross Section including lane and shoulder widths, pavement structure, etc.
5. Have the improvements at this location been previously submitted to the Department for funding? No Yes

If yes, when and under what program?

LOTICIP funding application to CRCOG for the 2020 RFP

6. Have any other Federal or State funding sources been applied for or awarded for the improvements at this location?

If yes, please list source, amount, and when awarded in detail below:

LOTICIP funding was for the project was selected by CRCOG for the 2020 RFP. This application is for the balance of funding for the whole project scope of work.

7. Does the project impact any State-owned Facilities (i.e. roads, bridges, etc.)?
 No Yes

If yes, describe the impacts:

With geometric modifications at the west end of Goodwin Street at Ellington Road (Route 5), traffic signal modifications will be required.

8. In the area of the project, are there any known proposed developments?

No Yes

If yes, describe the proposed developments:

9. Design Standards to be used:

- Established municipal standards
 AASHTO Policy on Geometric Design of Highways and Streets
 Connecticut Department of Transportation Highway Design Manual
 AASHTO LRFD Bridge Design Specifications and Connecticut Department of Transportation Bridge Design Manual
 Other, please specify: _____

(B) Rights of Way

1. Are any Right of Way (ROW) impacts anticipated? No Yes

If yes, describe the nature, extent, and type of impacts:

Coordination with the railroad is included as ROW effort by the Town.
Limited rights-of-entry will be obtained by the Town as needed (e.g. for grading into lawn areas and cutback of driveways).
No takings or easements are anticipated for the project.

2. If ROW acquisitions will be required, who does the Municipality plan to have perform acquisition activities?

Municipal staff Consultant hired by Municipality State

3. If ROW acquisitions are to be performed by the Municipality's staff or their consultant, will the Municipality be seeking reimbursement for ROW costs?

No Yes

(C) Utilities

1. List all utilities within the project area, including their owners.

<u>Overhead</u>	<u>Underground</u>
Cable (Comcast)	Gas (Connecticut Natural Gas)
Communications (Level3, Lightower, Frontier, WiTel)	Water & Sewer (Metropolitan District)
Eversource (Electrical)	Petroleum (Buckeye Pipe Line)

2. Are any utility impacts anticipated? No Yes

If yes, explain the nature and extent of the impacts:

Hydrant relocations may be necessary.

Note: Costs associated with utility betterments/upgrades that are not required to accommodate the proposed transportation improvement are not eligible project costs.

3. Have the utility companies been contacted to identify any plans to expand or improve existing utilities that would compromise the service life of the proposed improvements?

No Yes

If yes, describe any proposed improvements and their schedule:

Utility companies have NOT identified any plans to expand or improve existing utilities that would compromise the service life of the proposed improvements.

(D) Storm water drainage system and under drains

1. Do any existing storm water drainage problems exist? No Yes

If yes, describe the problem(s):

The road section has warped and sagged, trapping water on the roadway surface.

2. Is any storm water drainage system work anticipated, including any new or modified drainage outlets? No Yes

If yes, explain the nature and extent of the improvements:

3. Are there any existing watercourse crossings that are proposed to be modified, rehabilitated, or replaced as part of the project? No Yes

If yes, indicate the type of improvement needed and the reason for it. Please also indicate if any existing watercourse crossings have inadequate hydraulic capacity:

(E) Rail Crossings

1. Are there any railroad crossings that are likely to be impacted as part of the project?

No

Yes

At-grade

Grade separated

If yes, describe impacts and any necessary modifications:

Sidewalk crossing the railroad is not ADA compliant.

(F) Pedestrian/Bicycle Safety and Mobility

1. Complete and attach the Department's Bicycle and Pedestrian Needs Assessment Form to this application (a copy of this form is included in Appendix D). In accordance with Connecticut General Statutes, Section 13a – 153f, and the Department's focus on accommodating non-motorized travel modes, accommodation of all users shall be a routine part of the planning, design, construction, and operating activities of all highways. The need for inclusion of accommodations for bicyclists and pedestrians, including those with disabilities, must be reviewed for every project, regardless of funding source.

See Attachment R for the CRCOG Complete Streets Compliance form.

(G) Traffic

The information below needs to be provided or reviewed (as specified) by the designer for all project types except for stand-alone sidewalk projects and bicycle/pedestrian improvements, and multi-use trail facilities that do not involve pedestrian crossings

1. Volumes

Provide existing and 20-year Projected ADTs and Turning Volumes. Refer to the Preliminary Engineering/Preliminary Design section for guidance on traffic volumes.

2. Crash Experience

Provide a summary of crash experience using the most current three year data, including a crash summary diagram, and analysis noting any discernable crash patterns.

3. Traffic Signals

Review the existing traffic signal plans for projects involving signalized intersections

4. Speed Data

Provide 85th percentile speeds in the project area

Provide all posted speed limits in the project area

(H) Environmental Resource Involvement

Refer to Application Process/Preliminary Project Submittals - Information provided by the Department for more information.

1. Parks, Cemeteries, Historic Structures

- a. Are there any parks, cemeteries, or historic structures that are likely to be affected by the project? No Yes

If yes, describe the type and extent of the anticipated impact.

2. Wetlands

a. Are there any wetlands that are likely to be affected by the project?

No Yes

If yes, describe the type and extent of the anticipated impact.

3. Hazardous or Contaminated Sites

a. Has the potential for hazardous or contaminated sites and materials in the project area been investigated? No Yes

If yes, describe the type and extent of the anticipated impact.

(I) Public Involvement

Refer to Preliminary Engineering/Project Design - Public Involvement section for more information.

1. Has public involvement been conducted? No Yes

If yes, describe the public involvement effort, when it was conducted, and any public support or opposition to the project:

If no, describe the planned public involvement effort should the project move forward:

The Town's planned public involvement effort should the project move forward include a press release, a web page update (which emails all residents on a list-serv called "Constant Contact", mailing to adjacent owners, a Public Involvement meeting, and a newspaper advertisement.

(J) Cost Estimate

1. Attach a preliminary cost estimate identifying:
 - a. Approximate quantities and assumed unit prices of the major contract items
 - b. An allowance for minor items (percentage of a)
 - c. Standard lump sum items (i.e. clearing and grubbing, mobilization, construction staking, maintenance and protection of traffic), as applicable (percentages of a + b)
 - d. Total contract items (a + b + c)
 - e. Contingencies (10% of d)
 - f. Incidentals to construction, (i.e. construction inspection, materials testing) (10% of d)
 - g. Rights of way costs
 - h. Eligible utility relocation costs (in accordance with CGS13a-98f)
Note: Costs associated with utility betterments/upgrades that are not required to accommodate the proposed transportation improvement are not eligible project costs
 - i. Total project costs (d + e + f + g + h)

Sample cost estimate form provided in Appendix M and the Excel spreadsheet is available for download from the Department's LOTCIP webpage: <https://www.ct.gov/dot/lotcip>

Refer to the Department's most current Cost Estimating Guidelines for cost estimate guidance or use town-generated unit prices. The anticipated costs for each phase of the project shall be well documented and based on reasonable anticipated costs.

The guidelines are located at:

<http://portal.ct.gov/-/media/DOT/documents/AEC/costestimatingguidelinespdf.pdf>

ADDITIONAL INFORMATION TO BE PROVIDED BASED ON IMPROVEMENT TYPE SELECTED IN SECTION (A)1:

(K) Roadway Geometric Improvements

Proposed Design Speed

(L) Intersection Improvements

Capacity Analyses (For build and no-build conditions using existing and projected traffic volumes).*

(M) Bridge Rehabilitation/Replacement

Latest Condition Report

(N) Major Drainage Improvement

Material, Age, Hydraulic adequacy assessment of existing drainage system (Condition Report, post-cleaning is preferred)

(O) Pavement Structure Improvement

The level of investigation will be dependent upon the proposed improvements. **Cores or test pits must be performed** such that a representative sample of the existing roadway condition is obtained. If varying pavement conditions exist along the roadway indicating the possibility of different pavement conditions, a test pit should be performed in each roadway section. **Pavement thickness and type, sub-base thickness and type**, and the presence of fines and/or groundwater must be noted. Attach the data obtained. If full depth reconstruction is proposed, cores or test pits may be required to justify the scope of the proposed improvements.

Approximate percentage of heavy vehicles: 6% (estimated)

What is the existing pavement type, condition, and thickness?

The asphalt pavement was 3 to 6 inches thick. Base course was encountered in eight of the eleven test borings and was 3 to 12 inches thick. Fill was encountered in each test boring and was thicker than 27.6 inches.

The Goodwin Street pavement is in poor condition as observed by potholes, cracks, uneven pavement surface, and ponded water.

What is the anticipated pavement design? Describe the type and depth of each course including the base that is suitable for the ADT and percentage of heavy vehicles. Does it meet current design standards? Describe the cross-section (i.e. lanes and shoulder widths, etc.).

The recommended pavement section includes 3 inches of HMA S0.5, 4 inches of HMA S1.0, 3 inches of form 818 M.05.01 processed aggregate base, and 12 inches of form 818 M.02.02 subbase. This meets current design standards outlined in the AASHTO design guide. See cross-section in Attachment A.4 Concept Plans.

Describe how the service life requirement for the proposed pavement design was determined:

Service life of the proposed pavement design was determined based on the above parameters and the criteria established in the referenced AASHTO design guide. We estimate a service life of 20 years.

(P) Traffic Signal Replacement/Upgrade/New Installation/Coordination

Who is/will be responsible for ownership, maintenance, and electrical costs

Age of existing signals

Capacity Analyses (For build and no-build conditions using existing and projected traffic volumes).*

Warrant Analysis for new signals

Systems Engineering Analysis Form (SEAFORM) for Intelligent Transportation Systems (ITS) projects

(Q) Other

To be determined based on type of improvement proposed.

***Capacity Analysis:** For the purposes of this application, a simplified analysis may be performed for signalized intersections that do not require detailed assumptions, proprietary software or specialized traffic engineering skills. The "Quick Estimation Method" is described in detail in the 2010 Highway Capacity Manual, with accompanying worksheets that can be completed by hand. A brief description of the method is also described in Section 3.3.6 of the FHWA Signal Timing Manual, where it is referred to as a "Critical Movement Analysis." The relevant section of the FHWA publication can be accessed at: <http://ops.fhwa.dot.gov/publications/fhwahop08024/chapter3.htm>. This simplified analysis will yield an approximate critical volume/capacity ratio that can be used to assess overall operation of the intersection. The build and no-build conditions should be analyzed for the existing and projected traffic volumes.

See Attachment R for the CRCOG Complete Streets Compliance form.

APPLICATION SUBMISSION

This application and supporting documents must be submitted by the Municipality to their COG. At such time when the application is to be forwarded to the Department of Transportation by the COG, it must be forwarded electronically to:

Hugh.Hayward@ct.gov

Mr. Hugh H. Hayward, P.E.
Department of Transportation
2800 Berlin Turnpike
P.O. Box 317546
Newington, CT 06131-7546

Prepared by: Douglas R. Wilson, P.E., Town Engineer Date: 01/19/2022

Name, Title and stamp of Responsible P.E. (Municipal or Consultant)

Signature

(Stamp)

Reviewed/Recommended by: Michael P. Walsh, Mayor Date: 01/19/2022

Name and Title of Municipal Chief Administrative Officer

Signature

Endorsed/Recommended by: _____ Date: _____

Name and Title of COG Executive Director

Signature

TOWN OF EAST HARTFORD

740 Main Street

East Hartford, Connecticut 06108

(860) 291-7208

FAX (860) 291-7389

I, Angela M. Attenello, duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 19th day of May, 2020.

RESOLUTION


WHEREAS the Capitol Region Council of Governments (CRCOG) is inviting municipalities to submit proposals for transportation projects to be funded under the Local Transportation Capital Improvement Program (LOTICIP); and

WHEREAS the Goodwin Street Reconstruction Project is eligible for funding under this program.

NOW THEREFORE LET IT BE RESOLVED that the East Hartford Town Council strongly supports the Goodwin Street Reconstruction Project and that Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by CRCOG as they pertain to the above project and the LOTICIP Program.

AND I DO FURTHER CERTIFY that the above resolution has not been in anyway altered, amended, or repealed, and is now in full force and effect.

IN WITNESS WHEREOF, I do hereunto set my hand and affixed the corporate seal of said Town of East Hartford this 22nd day of May, 2020.



Angela M. Attenello
Town Council Clerk

Need updated Town Council Resolution

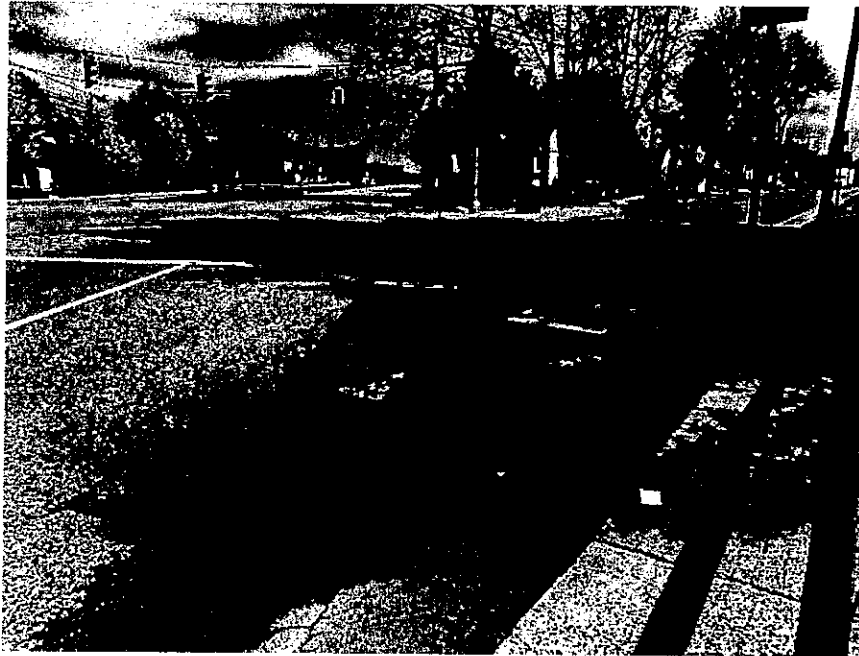
List of Attachments

- A.2 Project Photos
- A.4 Concept Plan
- C.3 Utility Correspondence
- F Bicycle and Pedestrian Needs Assessment Form
- F.2 CT Bike Map
- F.2 CT Transit Route Map
- G.1 Traffic Counts
- G.2 Accident Data
- G.3 Traffic Signal Plan
- G.4 Posted Speed Limits
- J Construction Cost Estimate
- O Geotechnical Engineer Recommendation
- R CRCOG Complete Streets Compliance Form

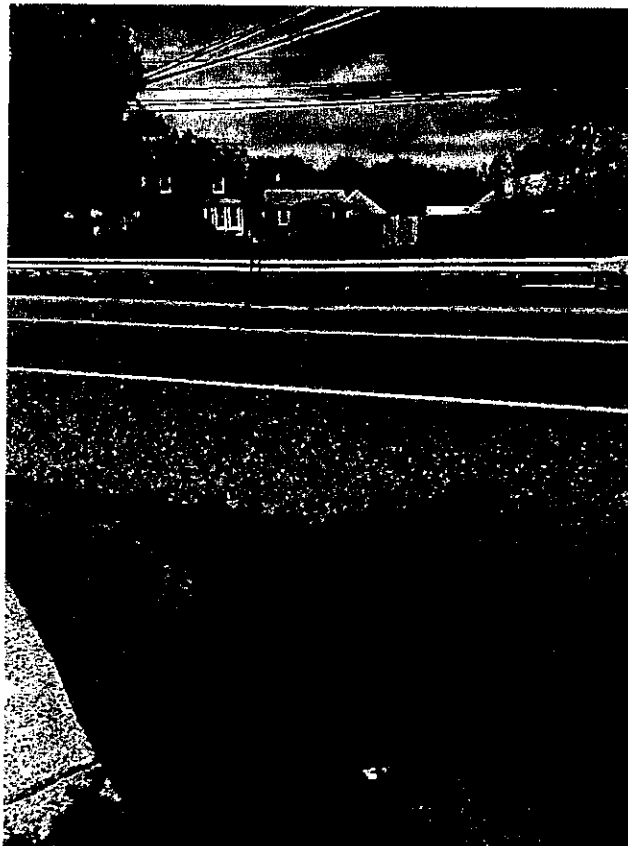
ATTACHMENT A-2
PROJECT PHOTOS
GOODWIN STREET
RECONSTRUCTION PROJECT

GOODWIN STREET RECONSTRUCTION PROJECT PHOTOS

**INTERSECTION OF ELLINGTON ROAD AND GOODWIN STREET
FACING NORTH**



**INTERSECTION OF ELLINGTON ROAD AND GOODWIN STREET
FACING WEST**



GOODWIN STREET RECONSTRUCTION PROJECT PHOTOS

INTERSECTION OF ELLINGTON ROAD AND GOODWIN STREET
FACING SOUTH



INTERSECTION OF ELLINGTON ROAD AND GOODWIN STREET
FACING SOUTH

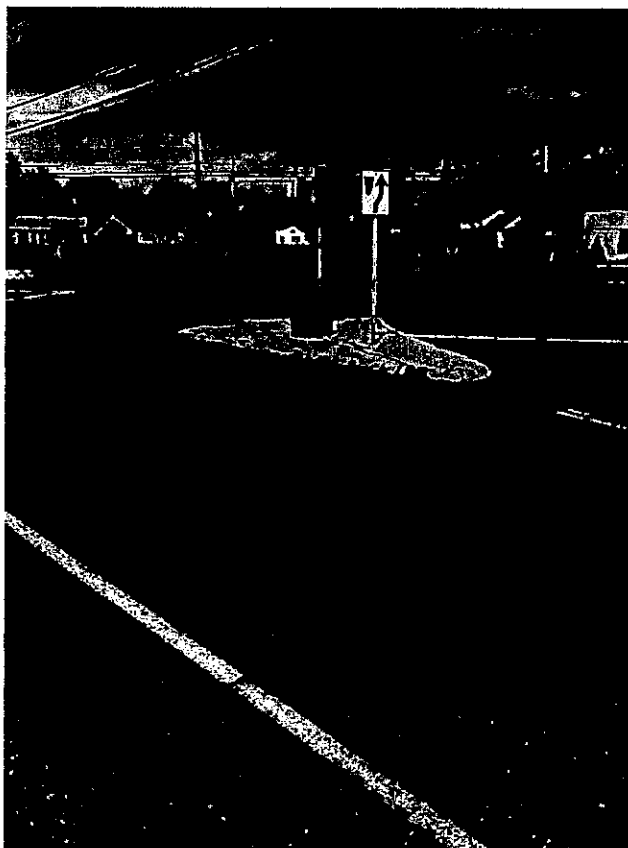


GOODWIN STREET RECONSTRUCTION PROJECT PHOTOS

31 ELLINGTON ROAD
FACING EAST



31 ELLINGTON ROAD
FACING NORTH



GOODWIN STREET RECONSTRUCTION PROJECT PHOTOS

14 GOODWIN STREET
FACING EAST



14 GOODWIN STREET
FACING EAST



GOODWIN STREET RECONSTRUCTION PROJECT PHOTOS

15 GOODWIN STREET
FACING WEST



32 GOODWIN STREET
FACING WEST



GOODWIN STREET RECONSTRUCTION PROJECT PHOTOS

32 GOODWIN STREET
FACING WEST



42 GOODWIN STREET
FACING WEST

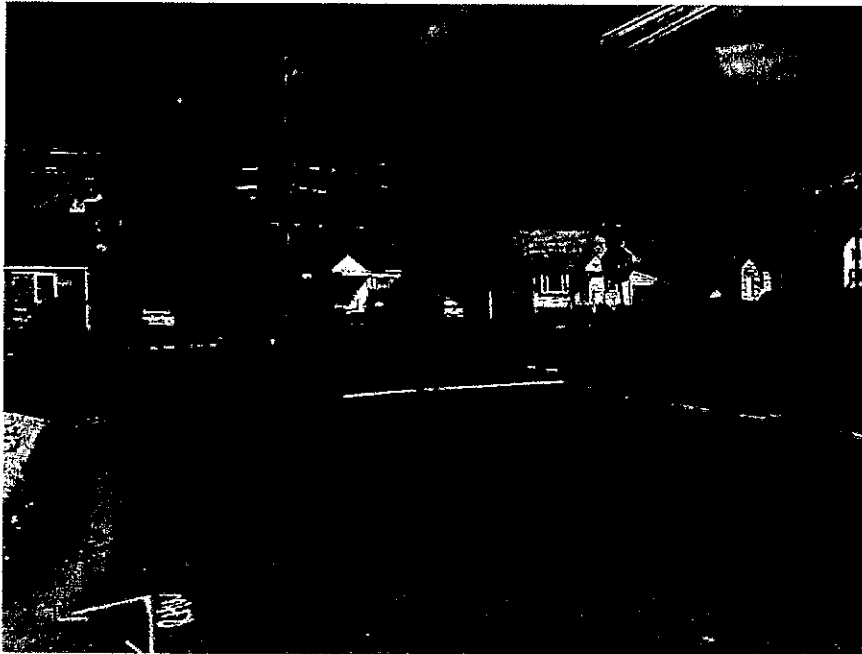


GOODWIN STREET RECONSTRUCTION PROJECT PHOTOS

**41 GOODWIN STREET
FACING SOUTH**



**INTERSECTION OF TIFFANY ROAD AND GOODWIN STREET
FACING NORTH**



GOODWIN STREET RECONSTRUCTION PROJECT PHOTOS

48 GOODWIN STREET
FACING EAST

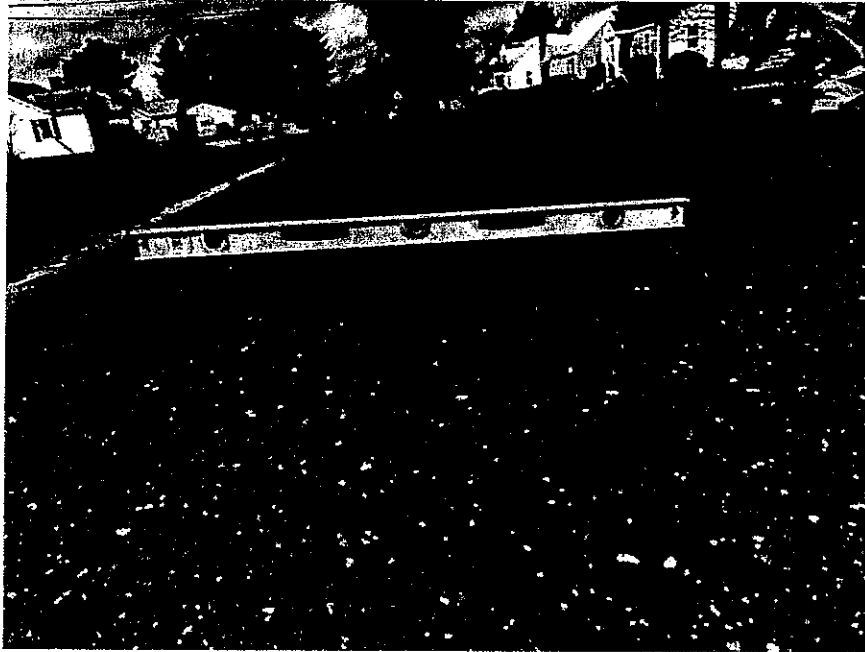


58 GOODWIN STREET
FACING WEST



GOODWIN STREET RECONSTRUCTION PROJECT PHOTOS

58 GOODWIN STREET
FACING WEST

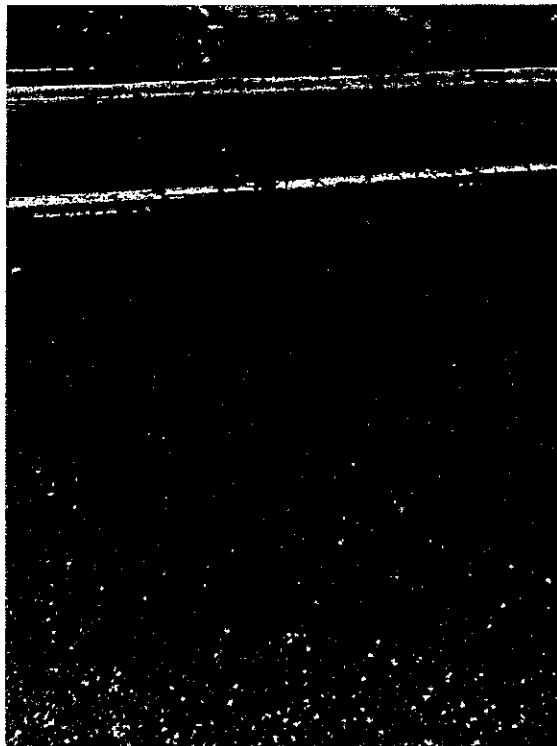


58 GOODWIN STREET
FACING WEST



GOODWIN STREET RECONSTRUCTION PROJECT PHOTOS

58 GOODWIN STREET
FACING WEST

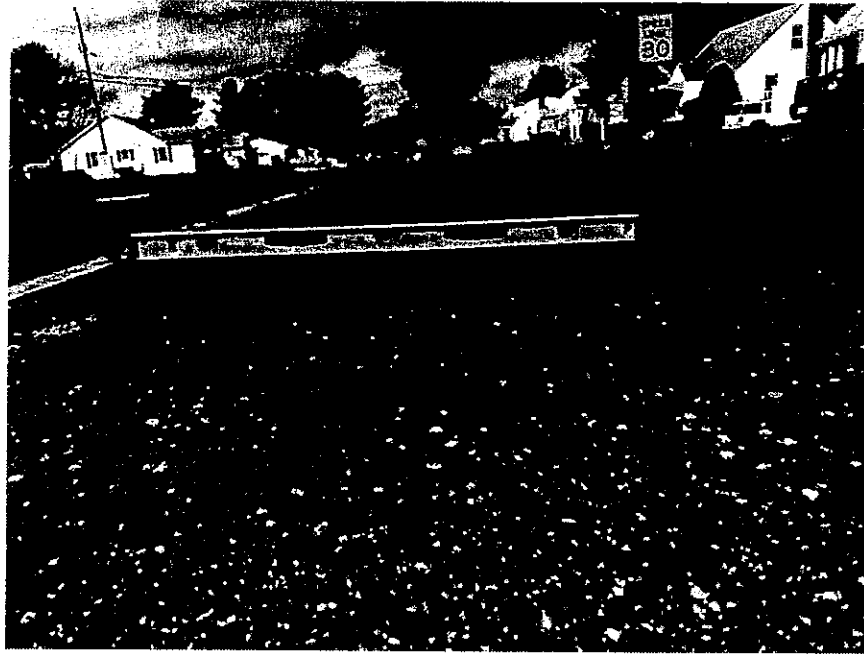


62 GOODWIN STREET
FACING WEST



GOODWIN STREET RECONSTRUCTION PROJECT PHOTOS

62 GOODWIN STREET
FACING WEST



64 GOODWIN STREET
FACING WEST



GOODWIN STREET RECONSTRUCTION PROJECT PHOTOS

**72 GOODWIN STREET
FACING WEST**



**76 GOODWIN STREET
FACING WEST**



GOODWIN STREET RECONSTRUCTION PROJECT PHOTOS

90 GOODWIN STREET
FACING WEST



106 GOODWIN STREET
FACING WEST

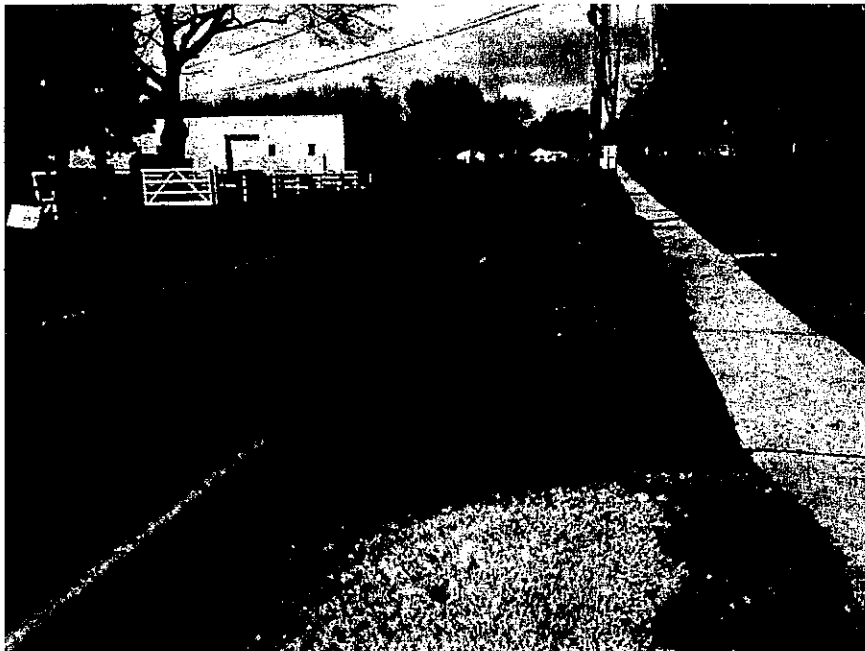


GOODWIN STREET RECONSTRUCTION PROJECT PHOTOS

124 GOODWIN STREET
FACING EAST

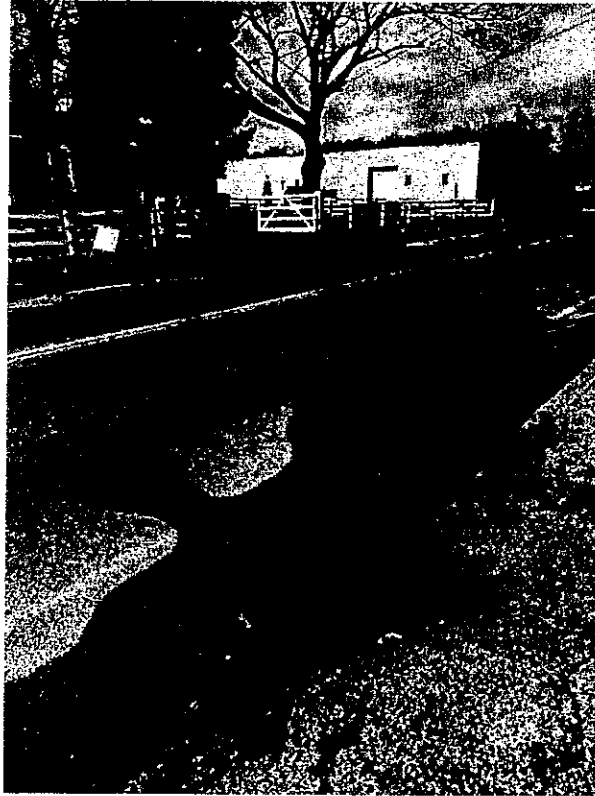


124 GOODWIN STREET
FACING WEST



GOODWIN STREET RECONSTRUCTION PROJECT PHOTOS

124 GOODWIN STREET
FACING WEST

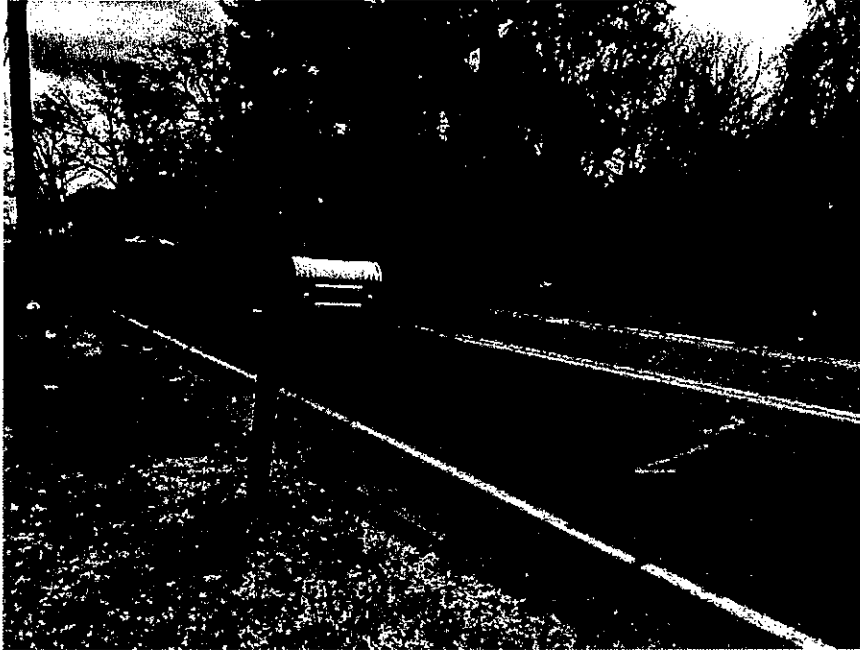


137 GOODWIN STREET
FACING WEST



GOODWIN STREET RECONSTRUCTION PROJECT PHOTOS

137 GOODWIN STREET
FACING EAST



162 GOODWIN STREET
FACING EAST



GOODWIN STREET RECONSTRUCTION PROJECT PHOTOS

180 GOODWIN STREET
FACING EAST



180 GOODWIN STREET
FACING SOUTH



GOODWIN STREET RECONSTRUCTION PROJECT PHOTOS

180 GOODWIN STREET
FACING SOUTH



180 GOODWIN STREET
FACING EAST



GOODWIN STREET RECONSTRUCTION PROJECT PHOTOS

192 GOODWIN STREET
FACING WEST



INTERSECTION OF LEGGETT STREET AND GOODWIN STREET
FACING SOUTH



GOODWIN STREET RECONSTRUCTION PROJECT PHOTOS

204 GOODWIN STREET
FACING EAST



204 GOODWIN STREET
FACING EAST



GOODWIN STREET RECONSTRUCTION PROJECT PHOTOS

242 GOODWIN STREET
FACING SOUTH



242 GOODWIN STREET
FACING EAST



GOODWIN STREET RECONSTRUCTION PROJECT PHOTOS

250 GOODWIN STREET
FACING EAST



250 GOODWIN STREET
FACING WEST



GOODWIN STREET RECONSTRUCTION PROJECT PHOTOS

262 GOODWIN STREET
FACING SOUTH



266 GOODWIN STREET
FACING EAST



GOODWIN STREET RECONSTRUCTION PROJECT PHOTOS

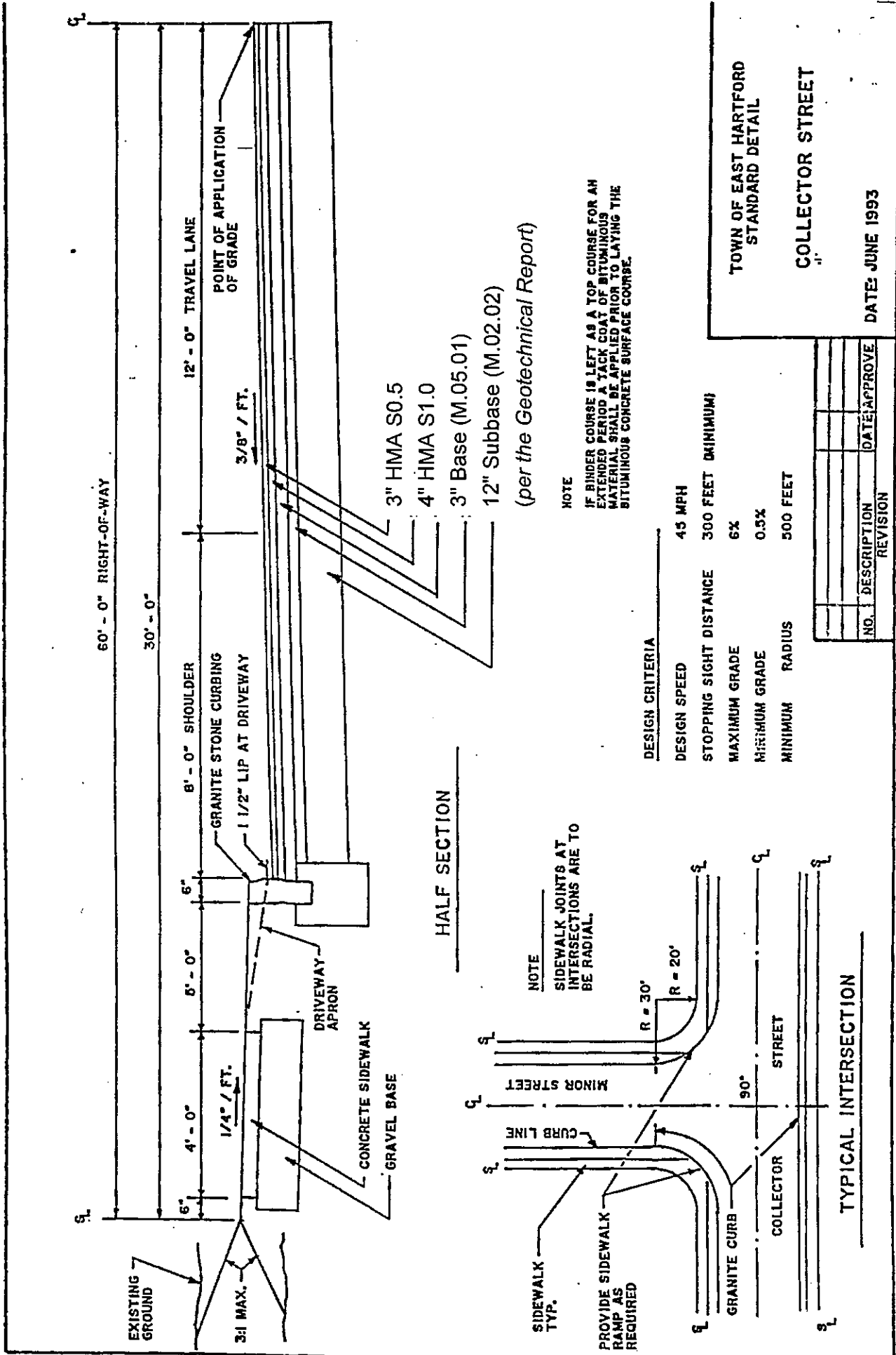
**284 GOODWIN STREET
FACING NORTH**



**284 GOODWIN STREET
FACING SOUTH**



ATTACHMENT A-4
CONCEPT PLANS
GOODWIN STREET
RECONSTRUCTION PROJECT



TOWN OF EAST HARTFORD
STANDARD DETAIL
COLLECTOR STREET
DATE: JUNE 1993

NO.	DESCRIPTION	REVISION	DATE	APPROVE

ATTACHMENT C-3
UTILITY LETTERS AND CORRESPONDENCE
GOODWIN STREET
RECONSTRUCTION PROJECT

UTILITY BY TOWN LIST

East Hartford

TOWN NUMBER: 42 DISTRICT NUMBER: 1

Cable TV

Comcast of Connecticut, Inc
CoxCom, LLC

Communication

Level 3 Communications, LLC aka CenturyLink Communications, LLC
Lightower Fiber Networks I, LLC dba Crown Castle Fiber
The Southern New England Telephone Company dba Frontier Communications of Connecticut
WITel Communications, LLC aka CenturyLink Communications, LLC

Electric Distribution

The Connecticut Light and Power Company dba Eversource Energy - Electric Distribution

Gas

Connecticut Natural Gas Corporation

Petroleum Pipeline

Buckeye Pipe Line Company, L.P.

Railroad

Connecticut Southern Railroad, Inc.

Water

Metropolitan District

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD

Phone: 860 291-7380
Engineering@EastHartfordCT.gov

East Hartford, Connecticut 06108

ENGINEERING DIVISION



March 20, 2020

Mr. Mike Musumeci
Project Manager
Buckeye Pipe Line Company, L.P.
9999 Hamilton Boulevard, Five TEK Park
Breinigsville, PA 18031

RE: Future Road Reconstruction Project
East Hartford, Connecticut

Dear Mr. Musumeci,

The Town of East Hartford, Engineering Division is in the process of preparing two applications to the Capital Region Council of Governments (CRCOG) under the 2020 Local Transportation Capital Improvement Program (LOTICIP) application requesting funds for a roadway reconstruction and a stand-alone sidewalk project. The following is the list of streets for which applications are being prepared:

1. **Goodwin Street** – Ellington Road east to School Street.
Possible Total Reconstruction Project
2. **Silver Lane (Route 502)** –Route 15 Entrance Ramp east to Forbes Street.
Possible Stand-Alone Sidewalk Project
 - Proposed pedestrian-scale lighting per the CRCOG Silver Lane Corridor Study.

As part of the application process, the Town needs to know if there are any plans, within the next five years, to expand or improve your facilities within the above referenced streets. Please review your records and let me know in writing of any future plans. It would be appreciated if you could respond back to me by Wednesdays, March 25, 2020 by email/mail.

If you have any questions regarding this request, please contact me at (860) 291-7385 or kcurran@easthartfordct.gov.

Thank you in advance for your time and assistance.

Sincerely,

Katherine Curran
Engineering Technician

xc: Douglas Wilson, Town Engineer
19 January 2022

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD

Phone: 860 291-7380
Engineering@EastHartfordCT.gov

East Hartford, Connecticut 06108

ENGINEERING DIVISION



March 20, 2020

Mr. Jim Bitzas
Regional Construction Director
Comcast of Connecticut, Inc.
1110 East Mountain Road
Westfield, MA 01085

RE: Future Road Reconstruction Project
East Hartford, Connecticut

Dear Mr. Bitzas,

The Town of East Hartford, Engineering Division is in the process of preparing two applications to the Capital Region Council of Governments (CRCOG) under the 2020 Local Transportation Capital Improvement Program (LOTICIP) application requesting funds for a roadway reconstruction and a stand-alone sidewalk project. The following is the list of streets for which applications are being prepared:

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If you have any questions regarding this request, please contact me at (860) 291-7385 or kcurran@easthartfordct.gov.

Thank you in advance for your time and assistance.

Sincerely,

Katherine Curran
Engineering Technician

xc: Douglas Wilson, Town Engineer
19 January 2022

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD

Phone: 860 291-7380
Engineering@EastHartfordCT.gov

740 Main Street
East Hartford, Connecticut 06108

ENGINEERING DIVISION



March 20, 2020

Mr. Robert Ferguson
Eversource Distribution – CDOT
Connecticut Light & Power Company
P.O. Box 270 - 410 Seldon Street
Hartford, CT 06141

RE: Future Road Reconstruction Project
East Hartford, Connecticut

Dear Mr. Ferguson,

The Town of East Hartford, Engineering Division is in the process of preparing two applications to the Capital Region Council of Governments (CRCOG) under the 2020 Local Transportation Capital Improvement Program (LOTICIP) application requesting funds for a roadway reconstruction and a stand-alone sidewalk project. The following is the list of streets for which applications are being prepared:

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As part of the application process, the Town needs to know if there are any plans, within the next five years, to expand or improve your facilities within the above referenced streets. Please review your records and let me know in writing of any future plans. It would be appreciated if you could respond back to me by Wednesdays, March 25, 2020 by email/mail.

If you have any questions regarding this request, please contact me at (860) 291-7385 or kcurran@easthartfordct.gov.

Thank you in advance for your time and assistance.

Sincerely,

Katherine Curran
Engineering Technician

xc: Douglas Wilson, Town Engineer
19 January 2022

Katherine Curran

From: Watson, Orwin <orwin.watson@eversource.com>
Sent: Wednesday, March 25, 2020 1:54 PM
To: Katherine Curran
Cc: Deacon, James E; Ferguson, Robert C; Kozun, Peter J
Subject: RE: Future Road Reconstruction Project - Connecticut Light & Power Company

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Katherine,

Eversource does not have any plans within the next five years to expand or improve our facilities at the following locations:

1. Goodwin Street – Ellington Road east to School Street.
2. Silver Lane (Route 502) –Route 15 Entrance Ramp east to Forbes Street.

If you require any additional information please let us know.

Thanks

Orwin Watson

Supervisor, Field Engineering Design
Eversource
410 Sheldon Street
Hartford, CT 06106
Work: (860) 280-2445
Cell: (860) 655-7787
orwin.watson@eversource.com

From: Deacon, James E
Sent: Friday, March 20, 2020 3:24 PM
To: Watson, Orwin <orwin.watson@eversource.com>
Subject: FW: Future Road Reconstruction Project - Connecticut Light & Power Company

FYI_ may want to check with Steve Wells and Pete Kozun

From: Katherine Curran <KCurran@easthartfordct.gov>
Sent: Friday, March 20, 2020 1:59 PM
To: Deacon, James E <james.deacon@eversource.com>
Cc: Ferguson, Robert C <robert.ferguson@eversource.com>
Subject: Future Road Reconstruction Project - Connecticut Light & Power Company

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Mr. Ferguson,

The Town of East Hartford, Engineering Division is in the process of preparing two applications to the Capital Region Council of Governments (CROG) under the 2020 Local Transportation Capital Improvement Program (LOTICIP) application requesting funds for a roadway reconstruction and a stand-alone sidewalk project. The following is the list of streets for which applications are being prepared:

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If you have any questions regarding this request, please contact me at (860) 291-7385 or kcurran@easthartfordct.gov.

Thank you in advance for your time and assistance.

Sincerely,

Katherine Curran
Engineering Technician IV



Engineering Division
740 Main Street
East Hartford, CT 06108
Office (860) 291-7380
Direct (860) 291 – 7385
Mobile (860) 209 – 8300
kcurran@easthartfordct.gov
www.easthartfordct.gov

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MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD

Phone: 860 291-7380
Engineering@EastHartfordCT.gov

East Hartford, Connecticut 06108

ENGINEERING DIVISION



March 20, 2020

Mr. Jonathan Gould
Gas Engineer
Connecticut Natural Gas Corporation
76 Meadow Street, 2nd Floor
East Hartford, CT 06108

RE: Future Road Reconstruction Project
East Hartford, Connecticut

Dear Mr. Gould,

The Town of East Hartford, Engineering Division is in the process of preparing two applications to the Capital Region Council of Governments (CRCOG) under the 2020 Local Transportation Capital Improvement Program (LOTICIP) application requesting funds for a roadway reconstruction and a stand-alone sidewalk project. The following is the list of streets for which applications are being prepared:

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Possible Stand-Alone Sidewalk Project
 - Proposed pedestrian-scale lighting per the CRCOG Silver Lane Corridor Study.

As part of the application process, the Town needs to know if there are any plans, within the next five years, to expand or improve your facilities within the above referenced streets. Please review your records and let me know in writing of any future plans. It would be appreciated if you could respond back to me by Wednesdays, March 25, 2020 by email/mail.

If you have any questions regarding this request, please contact me at (860) 291-7385 or kcurran@easthartfordct.gov.

Thank you in advance for your time and assistance.

Sincerely,

Katherine Curran
Engineering Technician

xc: Douglas Wilson, Town Engineer
19 January 2022

Katherine Curran

From: Jonathan E Gould <JGould@ctgcorp.com>
Sent: Friday, March 20, 2020 4:45 PM
To: Katherine Curran
Subject: RE: Future Road Reconstruction Project - Connecticut Natural Gas Corporation

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Katherine,

In response to your request. Barring an unforeseen emergency CNG currently does not have plans to expand (main extension or main work) its facilities within the project limits of Goodwin St or Silver Lane. CNG's gas main in Goodwin St is 6" PE and the gas main in Silver Lane is 8" coated cathodically protected steel.

Please be aware that requests for new gas service can occur at any time and we have no way to know or predict when a request for a new gas service may occur. So it is possible CNG could be performing new service installations within the project limits of Goodwin St or Silver Lane in the next 5 years and beyond.

Let me know if there are any other questions.

Thank you,

Jonathan Gould
Lead Engineer, Gas Engineering
Connecticut Natural Gas
76 Meadow Street
East Hartford, CT 06108
860.727.3044 | Phone
860.727.3407 | Fax
jgould@ctgcorp.com | Email



From: Katherine Curran [<mailto:KCurran@easthartfordct.gov>]
Sent: Friday, March 20, 2020 2:06 PM
To: Jonathan E Gould
Subject: EXTERNAL: Future Road Reconstruction Project - Connecticut Natural Gas Corporation

Mr. Gould,

The Town of East Hartford, Engineering Division is in the process of preparing two applications to the Capital Region Council of Governments (CROG) under the 2020 Local Transportation Capital Improvement Program (LOTICIP) application requesting funds for a roadway reconstruction and a stand-alone sidewalk project. The following is the list of streets for which applications are being prepared:

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If you have any questions regarding this request, please contact me at (860) 291-7385 or kcurran@easthartfordct.gov.

Thank you in advance for your time and assistance.

Sincerely,

Katherine Curran
Engineering Technician IV



Engineering Division
740 Main Street
East Hartford, CT 06108
Office (860) 291-7380
Direct (860) 291 – 7385
Mobile (860) 209 – 8300
kcurran@easthartfordct.gov
www.easthartfordct.gov

=====

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=====

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD

Phone: 860 291-7380
Engineering@EastHartfordCT.gov

East Hartford, Connecticut 06108

ENGINEERING DIVISION



March 20, 2020

Mr. Jacob Smith
Director of Public Projects
Connecticut Southern Railroad, Inc.
13901 Sutton Park Drive, STE 345
Jacksonville, FL 32224

RE: Future Road Reconstruction Project
East Hartford, Connecticut

Dear Mr. Smith,

The Town of East Hartford, Engineering Division is in the process of preparing two applications to the Capital Region Council of Governments (CRCOG) under the 2020 Local Transportation Capital Improvement Program (LOTICIP) application requesting funds for a roadway reconstruction and a stand-alone sidewalk project. The following is the list of streets for which applications are being prepared:

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Possible Stand-Alone Sidewalk Project
 - Proposed pedestrian-scale lighting per the CRCOG Silver Lane Corridor Study.

As part of the application process, the Town needs to know if there are any plans, within the next five years, to expand or improve your facilities within the above referenced streets. Please review your records and let me know in writing of any future plans. It would be appreciated if you could respond back to me by Wednesdays, March 25, 2020 by email/mail.

If you have any questions regarding this request, please contact me at (860) 291-7385 or kcurran@easthartfordct.gov.

Thank you in advance for your time and assistance.

Sincerely,

Katherine Curran
Engineering Technician

xc: Douglas Wilson, Town Engineer
19 January 2022

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD

Phone: 860 291-7380
Engineering@EastHartfordCT.gov

East Hartford, Connecticut 06108

ENGINEERING DIVISION



March 20, 2020

Mr. David Velilla
Utility Coordinator
CoxCom, LLC
9 JP Murphy Highway (3rd Floor)
West Warwick, RI 02893

RE: Future Road Reconstruction Project
East Hartford, Connecticut

Dear Mr. Velilla,

The Town of East Hartford, Engineering Division is in the process of preparing two applications to the Capital Region Council of Governments (CRCOG) under the 2020 Local Transportation Capital Improvement Program (LOTICIP) application requesting funds for a roadway reconstruction and a stand-alone sidewalk project. The following is the list of streets for which applications are being prepared:

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If you have any questions regarding this request, please contact me at (860) 291-7385 or kcurran@easthartfordct.gov.

Thank you in advance for your time and assistance.

Sincerely,

Katherine Curran
Engineering Technician

xc: Douglas Wilson, Town Engineer
19 January 2022

Katherine Curran

From: Velilla, Dave (CCI-Northeast) <Dave.Velilla@cox.com>
Sent: Monday, March 23, 2020 6:32 AM
To: Katherine Curran
Subject: RE: Future Road Reconstruction Project - CoxCom, LLC

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Day: COX has no facilities on either location.

Thank you

COX

David Velilla

Right of Way Agent II
9 JP Murphy Highway
West Warwick, RI 02893
401-615-1284

Confidentiality Notice: This email may contain confidential and/or private information. If you received this email in error please delete and notify sender.

From: Katherine Curran <KCurran@easthartfordct.gov>
Sent: Friday, March 20, 2020 2:12 PM
To: Velilla, Dave (CCI-Northeast) <Dave.Velilla@cox.com>
Subject: [EXTERNAL] Future Road Reconstruction Project - CoxCom, LLC

Mr. Velilla,

The Town of East Hartford, Engineering Division is in the process of preparing two applications to the Capital Region Council of Governments (CRCOG) under the 2020 Local Transportation Capital Improvement Program (LOTICIP) application requesting funds for a roadway reconstruction and a stand-alone sidewalk project. The following is the list of streets for which applications are being prepared:

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Thank you in advance for your time and assistance.

Sincerely,

Katherine Curran
Engineering Technician IV



Engineering Division
740 Main Street
East Hartford, CT 06108
Office (860) 291-7380
Direct (860) 291 – 7385
Mobile (860) 209 – 8300
kcurran@easthartfordct.gov
www.easthartfordct.gov

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD

East Hartford, Connecticut 06108

Phone: 860 291-7380
Engineering@EastHartfordCT.gov

ENGINEERING DIVISION



March 20, 2020

Mr. David Vega
Project Manager, OSP Relocations
Level 3 Communications, LLC
71 Clinton Road
Garden City, NY 11530

RE: Future Road Reconstruction Project
East Hartford, Connecticut

Dear Mr. Vega,

The Town of East Hartford, Engineering Division is in the process of preparing two applications to the Capital Region Council of Governments (CRCOG) under the 2020 Local Transportation Capital Improvement Program (LOTICIP) application requesting funds for a roadway reconstruction and a stand-alone sidewalk project. The following is the list of streets for which applications are being prepared:

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Thank you in advance for your time and assistance.

Sincerely,

Katherine Curran
Engineering Technician

xc: Douglas Wilson, Town Engineer
19 January 2022

Katherine Curran

From: Thomas, Renoy <renoy.thomas@centurylink.com>
Sent: Monday, March 23, 2020 12:30 PM
To: Katherine Curran
Subject: Return to Requester: Future Road Reconstruction Project - Level 3 Communications, LLC
Attachments: Utility Map 1.pdf; Utility Map 2.pdf

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Katherine,

CenturyLink Communications, LLC (National Fiber Optic longhaul/metro network) has received your utility notice dated 03/20/2020 regarding the Future Road Reconstruction Project, East Hartford, CT ("Project"). In response to your inquiry please find the enclosed drawings indicating the approximate location of the CenturyLink telecommunications facilities (the "Facilities"). Note that the locations of Facilities shown on these drawings are only approximate and CenturyLink hereby disclaims any responsibility for the accuracy of this information. Persons working in the area covered by these drawings must contact the statewide Call-Before-You-Dig System to ascertain the location of underground facilities prior to performing any excavation.

After reviewing the information you provided it is uncertain whether the Project will impact the Facilities.

The Facilities have been constructed on private property and/or public right of way with the authorization of the applicable property owner. Prior to any work being performed by or on behalf of CenturyLink all costs associated with the adjustment and/or relocation of the Facilities are required to be paid in full to CenturyLink.

Please review the enclosed information. If it is determined that an adjustment and/or relocation of the Facilities is necessary to accommodate the Project, please contact the undersigned to discuss and reference the file number **169196 CT** with any future communications. Any changes or additions to the Project plans or parameters should be submitted to CenturyLink for review of potential new impacts to the CenturyLink facilities. Unless CenturyLink receives information that such adjustment or relocation is necessary it will assume that any potential conflict between the Project and Facilities has been eliminated.

Kind regards,

Renoy Thomas

BUSINESS ANALYST I
OSP National Relocations
CenturyLink
Tulsa, OK 74103

Please send all initial requests to NationalRelo@centurylink.com to ensure visibility by the department.



From: Katherine Curran <KCurran@easthartfordct.gov>
Sent: Friday, March 20, 2020 1:19 PM
To: Vega, David D <David.Vega@CenturyLink.com>
Cc: NationalRelo <NationalRelo@centurylink.com>
Subject: Future Road Reconstruction Project - Level 3 Communications, LLC

Mr. Vega,

The Town of East Hartford, Engineering Division is in the process of preparing two applications to the Capital Region Council of Governments (CROCG) under the 2020 Local Transportation Capital Improvement Program (LOTICIP) application requesting funds for a roadway reconstruction and a stand-alone sidewalk project. The following is the list of streets for which applications are being prepared:

1. Goodwin Street – Ellington Road east to School Street.
Possible Total Reconstruction Project

2. Silver Lane (Route 502) –Route 15 Entrance Ramp east to Forbes Street.
Possible Stand-Alone Sidewalk Project
 - Proposed pedestrian-scale lighting per the CROCG Silver Lane Corridor Study.

As part of the application process, the Town needs to know if there are any plans, within the next five years, to expand or improve your facilities within the above referenced streets. Please review your records and let me know in writing of any future plans. It would be appreciated if you could respond back to me by Wednesdays, March 25, 2020 by email/mail.

If you have any questions regarding this request, please contact me at (860) 291-7385 or kcurran@easthartfordct.gov.

Thank you in advance for your time and assistance.

Sincerely,

Katherine Curran
Engineering Technician IV



Engineering Division
740 Main Street
East Hartford, CT 06108
Office (860) 291-7380
Direct (860) 291 – 7385
Mobile (860) 209 – 8300
kcurran@easthartfordct.gov
www.easthartfordct.gov

This communication is the property of CenturyLink and may contain confidential or privileged information. Unauthorized use of this communication is strictly prohibited and may be unlawful. If you have received this communication in error, please immediately notify the sender by reply e-mail and destroy all copies of the communication and any attachments.

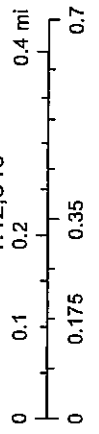
CenturyLink and Level 3 Network



March 23, 2020

CTL Facilities **Non CTL Facilities** **Level 3 Facilities** **Non Level 3 Facilities** **CLA**
 --- Aerial --- Aerial --- Aerial --- Aerial --- Aerial
 - Underground - Underground - Underground - Underground - Underground

1:12,846



CenturyLink Data is Highly Confidential and Proprietary.
 Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan,
 2022 LOTCIP Application
 CenturyLink and Level 3 Communications Data is Confidential

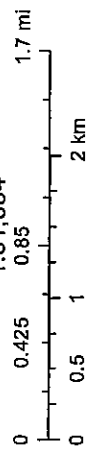
Persons working in the area covered by this data must contact the statewide Call-Before-You-Dig System to ascertain the location of underground facilities prior to performing any excavation.

CenturyLink and Level 3 Network



March 23, 2020

1:51,384



CTL Facilities	Non CTL Facilities	Level 3 Facilities	Non Level 3 Facilities	CLA
— Aerial	— Aerial	— Aerial	— Aerial	— Aerial
- Underground	- Underground	- Underground	- Underground	- Underground

CenturyLink Data is Highly Confidential and Proprietary.
 Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan,
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MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD

Phone: 860 291-7380
Engineering@EastHartfordCT.gov

East Hartford, Connecticut 06108

ENGINEERING DIVISION



March 20, 2020

Mr. Eric Clark
Manager Fiber Construction
Lighttower Fiber Networks I, LLC
1781 Highland Avenue, Suite 102
Cheshire, CT 06410

RE: Future Road Reconstruction Project
East Hartford, Connecticut

Dear Mr. Clark,

The Town of East Hartford, Engineering Division is in the process of preparing two applications to the Capital Region Council of Governments (CRCOG) under the 2020 Local Transportation Capital Improvement Program (LOTICIP) application requesting funds for a roadway reconstruction and a stand-alone sidewalk project. The following is the list of streets for which applications are being prepared:

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As part of the application process, the Town needs to know if there are any plans, within the next five years, to expand or improve your facilities within the above referenced streets. Please review your records and let me know in writing of any future plans. It would be appreciated if you could respond back to me by Wednesdays, March 25, 2020 by email/mail.

If you have any questions regarding this request, please contact me at (860) 291-7385 or kcurran@easthartfordct.gov.

Thank you in advance for your time and assistance.

Sincerely,

Katherine Curran
Engineering Technician

xc: Douglas Wilson, Town Engineer
19 January 2022

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD

Phone: 860 291-7380
Engineering@EastHartfordCT.gov

East Hartford, Connecticut 06108

ENGINEERING DIVISION



March 20, 2020

Mr. Clarence Corbin
Project Manager
The Metropolitan District
555 Main Street, P.O. Box 800
Hartford, CT 06142

RE: Future Road Reconstruction Project
East Hartford, Connecticut

Dear Mr. Corbin,

The Town of East Hartford, Engineering Division is in the process of preparing two applications to the Capital Region Council of Governments (CRCOG) under the 2020 Local Transportation Capital Improvement Program (LOTICIP) application requesting funds for a roadway reconstruction and a stand-alone sidewalk project. The following is the list of streets for which applications are being prepared:

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Thank you in advance for your time and assistance.

Sincerely,

Katherine Curran
Engineering Technician

xc: Douglas Wilson, Town Engineer
19 January 2022

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD

Phone: 860 291-7380
Engineering@EastHartfordCT.gov

740 Main Street
East Hartford, Connecticut 06108

ENGINEERING DIVISION



March 20, 2020

Mr. Richard Norris
Project Engineer
The Metropolitan District
555 Main Street, P.O. Box 800
Hartford, CT 06142

RE: Future Road Reconstruction Project
East Hartford, Connecticut

Dear Mr. Norris,

The Town of East Hartford, Engineering Division is in the process of preparing two applications to the Capital Region Council of Governments (CRCOG) under the 2020 Local Transportation Capital Improvement Program (LOTICIP) application requesting funds for a roadway reconstruction and a stand-alone sidewalk project. The following is the list of streets for which applications are being prepared:

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If you have any questions regarding this request, please contact me at (860) 291-7385 or kcurran@easthartfordct.gov.

Thank you in advance for your time and assistance.

Sincerely,

Katherine Curran
Engineering Technician

xc: Douglas Wilson, Town Engineer
19 January 2022

Curran, Katherine

From: Norris, Richard <RNorris@themdc.com>
Sent: Friday, April 17, 2020 8:34 AM
To: Curran, Katherine
Subject: RE: Future Road Reconstruction Project - MDC Water

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Katherine,

The MDC has no plans to expand or improve the MDC facilities within the two referenced streets within the next 5 years.

Please contact me if you have any questions or need any additional information.

Thank you,

Richard J. Norris, P.E.
Project Manager
The Metropolitan District
555 Main Street, P.O. Box 800
Hartford, CT 06142-0800
Phone (860) 278-7850 ext. 3450
Fax (860) 251-7287
rnorris@themdc.com

From: Katherine Curran <KCurran@easthartfordct.gov>
Sent: Friday, March 20, 2020 2:27 PM
To: Norris, Richard <RNorris@themdc.com>
Subject: Future Road Reconstruction Project - MDC Water

Mr. Norris,

The Town of East Hartford, Engineering Division is in the process of preparing two applications to the Capital Region Council of Governments (CRCOG) under the 2020 Local Transportation Capital Improvement Program (LOTICIP) application requesting funds for a roadway reconstruction and a stand-alone sidewalk project. The following is the list of streets for which applications are being prepared:

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Thank you in advance for your time and assistance.

Sincerely,

Katherine Curran
Engineering Technician IV



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MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD

Phone: 860 291-7380
Engineering@EastHartfordCT.gov

East Hartford, Connecticut 06108

ENGINEERING DIVISION



March 20, 2020

Ms. Lynne DeLucia
Manager – Engineering & Construction
Southern New England Telephone Company
1441 North Colony Road
Meriden, CT 06450

RE: Future Road Reconstruction Project
East Hartford, Connecticut

Dear Ms. DeLucia,

The Town of East Hartford, Engineering Division is in the process of preparing two applications to the Capital Region Council of Governments (CRCOG) under the 2020 Local Transportation Capital Improvement Program (LOTICIP) application requesting funds for a roadway reconstruction and a stand-alone sidewalk project. The following is the list of streets for which applications are being prepared:

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If you have any questions regarding this request, please contact me at (860) 291-7385 or kcurran@easthartfordct.gov.

Thank you in advance for your time and assistance.

Sincerely,

Katherine Curran
Engineering Technician

xc: Douglas Wilson, Town Engineer
19 January 2022

MARCIA A. LECLERC
MAYOR



Phone: 860 291-7380
Engineering@EastHartfordCT.gov

ENGINEERING DIVISION

March 20, 2020

Mr. David Vega
Project Manager, OSP Relocations
WilTel Communications, LLC
71 Clinton Road
Garden City, NY 11530

RE: Future Road Reconstruction Project
East Hartford, Connecticut

Dear Mr. Vega,

The Town of East Hartford, Engineering Division is in the process of preparing two applications to the Capital Region Council of Governments (CRCOG) under the 2020 Local Transportation Capital Improvement Program (LOTICIP) application requesting funds for a roadway reconstruction and a stand-alone sidewalk project. The following is the list of streets for which applications are being prepared:

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Thank you in advance for your time and assistance.

Sincerely,

Katherine Curran
Engineering Technician

xc: Douglas Wilson, Town Engineer
19 January 2022

ATTACHMENT F
BICYCLE AND PEDESTRIAN NEEDS ASSESSMENT FORM
GOODWIN STREET
RECONSTRUCTION PROJECT



CONNECTICUT DEPARTMENT OF TRANSPORTATION BICYCLE AND PEDESTRIAN TRAVEL NEEDS ASSESSMENT FORM (BPTNA)



In accordance with Connecticut General Statutes, Section 13a-153f, Accommodations and Provisions of Facilities for All Users and the Department's Policy Statement No. EX-0-31, It is the policy of the Department to consider the needs of all users of all abilities and ages (specifically including pedestrians, bicyclists, transit users, and vehicle operators) in the planning, programming, design, construction, retrofit and maintenance activities related to all roads and streets as a means of providing a "safe, efficient transportation network which enhances quality of life and economic vitality." Therefore, the need for inclusion of accommodations specifically for bicyclists and pedestrians, including those with disabilities, must be reviewed for every project.

This form shall apply to all Department projects, mainline utility projects within the state right-of-way, the Office of the State Traffic Administration (OSTA) certificate applications receiving state or federal funding, and municipal transportation projects that receive state or federal funding. This form provides designers the documentation and information needed to make decisions on the need and extent of bicycle and pedestrian features that should be included in a project. This form is not intended to dictate what features should be included in a project design, as guidance on those questions can be found in numerous other reference documents. This form should be completed to the extent practical (at least Sections 1 & 2) during the project scoping phase and finalized by the completion of the Preliminary Design. Once signed, this form should be retained with the project documents.

Project Number(s):	N/A	Route(s):	Goodwin Street (Route 164)
Project Name:	Goodwin Street Reconstruction		
Municipality(s):	East Hartford	Planning Region(s):	CRCOG

SECTION 1: APPLICABILITY

Although bicycle and pedestrian accommodations should be considered for all projects, certain types of projects (e.g. bridge deck patching, culvert re-lining, projects on expressway mainlines) do not typically provide reasonable opportunity to provide improvements for these travel modes. Considering the project type answer the question below. If the question below is answered no, please explain why, then skip to the last page, sign the form, and file this form with the project documents. If the answer is yes, go to Section 2 and complete the rest of the form.

Does this project type provide reasonable opportunity to provide improvements for non-motorized access? Yes No

If no, why?

SECTION 2: ASSESSMENT OF STUDY AREA

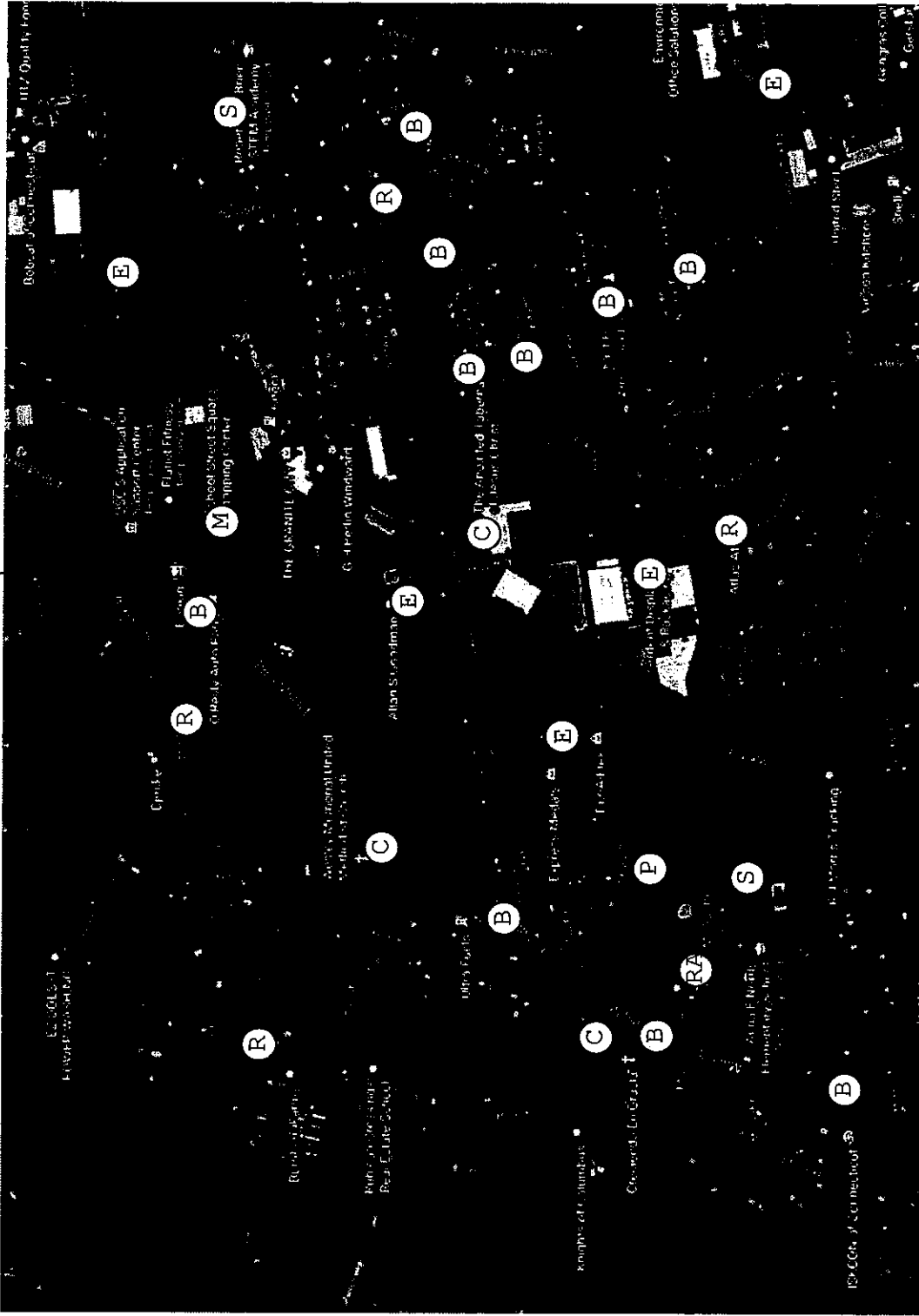
Please see attached "Area Generator Map"

2.1 Study Area Map

Identify any non-motorized and/or transit generators located within the Study Area (Study Area is generally defined as approximately ½ mile radius from the project limits). Using the letters in the code column below, create a map from a location plan or aerial photograph indicating the location of existing or planned non-motorized or transit user generators identified below (for planned facilities, precede the letter with a P-).

Non-Motorized/Transit User Generators	Code
<u>Residential Areas:</u> Indicate any general areas of dense residential housing	R
<u>Parks:</u> Include areas that would attract people, whether officially designated as a park or not	P
<u>Recreational Areas:</u> Examples include athletic fields, dog parks	RA
<u>Religious Facilities</u>	C
<u>Schools (including public and private schools, colleges, universities, daycare or other educational institution)</u>	S
<u>Health / Medical Facilities</u>	H
<u>Town Centers:</u> typically would include areas where Town Halls, Libraries and other public facilities exist	TC
<u>Shopping Centers:</u> especially centers with businesses where non-motorized customers might be expected (restaurants, bookstores, drug stores, etc.)	M
<u>Large Employment Businesses:</u> Factories, large office buildings, hospitals, government offices	E
<u>Bus Stops</u>	B
<u>Public Transit Facilities:</u> train/bus stations, airports	T
<u>Shared-use trail access / parking</u>	TA
<u>Other:</u> other known facilities expected to generate or attract non-motorized users	O

PROJECT LIMITS



GOODWIN STREET RECONSTRUCTION PROJECT
 FIGURE # 2.1
 AREA GENERATOR MAP
 SOURCE: GOOGLE MAPS

LOCATION:	GOODWIN STREET EAST HARTFORD, CONNECTICUT
DATE:	05/27/2020
SHEET:	1 OF 1
SCALE:	NTS

2.2 Analysis of Study Area		Explain as needed (attach additional sheet(s) if needed)
Using the map prepared in Section 2.1, and the resources suggested below, answer the following questions about the study area. [For State/District-wide or Division of Traffic Engineering projects with many locations use the "Multi-location BPTNA Table" at: https://portal.ct.gov/DOI/PP/Policy/Documents/BikePed_Dashboard to answer questions marked with an (*)]		
a.	* Referencing the CTDOT Interactive Bike Map located at: http://www.ctbikepedplan.org/interactivemap.html is this project located on the Connecticut Statewide On-Road or Off-Road Bicycle Planning Network?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
b.	* Have all existing bicycle, pedestrian and transit features within and just beyond the project limits (such as: features and ADA accessibility of existing bus stops, sidewalks, shoulder widths, bicycle markings/signs, shared-use paths, etc.) been identified and assessed for condition and need? (If assistance is needed identifying Transit requirements a request can be sent to: DOT.PTransBikePed@ct.gov)	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
c.	* Are there any areas of concern where physical impediments to non-motorized travel through the study area exist? Physical impediments can be excessive grade, limited width of roads/bridges, gaps or need for sidewalks (indicated by worn foot paths), utility poles or other appurtenances restricting access, etc.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
d.	* Is there any reason to anticipate an increase in travel by non-motorized and /or transit users through the project limits in the future?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
e.	* Based on the U.S. Access Board's Proposed Guidelines for Pedestrian Facilities in the <u>Public Right-of-Way (PROWAG)</u> , are there barriers to mobility inhibiting continuous access between schools, hospitals, senior care, or community centers, etc. for persons with disabilities that <u>cannot</u> be addressed in this project?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
f.	* Is there a pattern of bicycle or pedestrian crashes within the project area? Crash information can be found by accessing the UCONN Crash Repository at (https://www.ctcrash.uconn.edu/).	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

<p>g. Does the project provide <u>unique or primary access</u> (defined as access which is not otherwise available within approximately one-half mile of the project) :</p> <ul style="list-style-type: none"> • across a river, highway corridor or other natural and/or man-made barrier? • into or out of any of the bicycle and pedestrian generators listed above? • between communities? 	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>
<p>h. Is the project located near or provide new access or connectivity to state parks, forests or CT Designated Greenways? Information on State Parks, Forests and Greenways can be found at: http://www.ct.gov/deep/cwp/view.asp?a=2707&q=323852 and http://www.ct.gov/deep/parkmaps If yes, please notify the Trails and Greenways Program Coordinator at the Department of Energy & Environmental Protection, State Parks Division, by sending a location and description of the project to: deep.stateparks@ct.gov. This is for notification and not intended to be a formal review and /or concurrence.</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>
<p>i. In accordance to the Complete Streets Policy, the Department will include non-motorized users in traffic counts to the extent possible. Has the existing pedestrian and/or bicyclist usage patterns within the project limits, particularly at intersection and midblock crossings, been observed / collected?</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>
<p>j. Has there been any documented public concern or comments about non-motorized and/or transit needs in the area?</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>
<p>k. Are there any comprehensive regional or local planning documents (such as Complete Streets Plan, Sidewalk Plan, Plan of Conservation & Development, etc.) that address bicyclists, pedestrian or transit user conditions within or proximate to the project limits? (Can usually be found on applicable website) Contact the RPO Coordination or Intermodal Planning units in the Bureau of Policy and Planning if assistance is needed.</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>

SECTION 3: NON-MOTORIZED AND TRANSIT ACCOMMODATIONS

Identify any non-motorized and/or transit user accommodations/improvements that may be considered as part of this project. This section is provided as a list of countermeasures that may be appropriate and is not intended to dictate what features should be included in the project design. [For State/District-wide or Division of Traffic Engineering projects with many locations answer this section by considering all sites as if they were one location]

3.1 Pedestrian Facilities and Crossing Treatments		3.2 Bike Facilities (Cont.)	
a. New sidewalks	Yes <input checked="" type="checkbox"/> N/A <input type="checkbox"/>	e. Signage and/or pavement markings	Yes <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
b. Pedestrian median crossing island	Yes <input type="checkbox"/> N/A <input checked="" type="checkbox"/>	f. Bicycle parking, bike racks/lockers	Yes <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
c. Curb extension/bulb-outs	Yes <input type="checkbox"/> N/A <input checked="" type="checkbox"/>	g. Trail Improvements, including parking	Yes <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
d. Reduced Corner Radius	Yes <input type="checkbox"/> N/A <input checked="" type="checkbox"/>	h. Special height railings	Yes <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
e. Pedestrian bridge/tunnel	Yes <input type="checkbox"/> N/A <input checked="" type="checkbox"/>	3.3 Bike & Pedestrian Treatments	
f. New or relocated unsignalized or mid-block crossing	Yes <input type="checkbox"/> N/A <input checked="" type="checkbox"/>	a. Road diet	Yes <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
g. Enhanced illumination at pedestrian crossings	Yes <input type="checkbox"/> N/A <input checked="" type="checkbox"/>	b. Narrowing travel lane width	Yes <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
h. Pedestrian signing and yield lines	Yes <input type="checkbox"/> N/A <input checked="" type="checkbox"/>	c. Corridor-wide speed calming	Yes <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
i. Parking restrictions near crossings	Yes <input type="checkbox"/> N/A <input checked="" type="checkbox"/>	3.4 Transit Facilities	
j. Pedestrian hybrid beacon (PHB; also known as the High intensity Activated crossWalk (HAWK))	Yes <input type="checkbox"/> N/A <input checked="" type="checkbox"/>	a. New or revised bus stops	Yes <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
k. Rectangular rapid flashing beacon (RRFB)	Yes <input type="checkbox"/> N/A <input checked="" type="checkbox"/>	b. Bus shelters	Yes <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
l. Pedestrian fencing on bridges	Yes <input type="checkbox"/> N/A <input checked="" type="checkbox"/>	c. Standing pads	Yes <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
		d. New or revised crossing for bus stop	Yes <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
		3.5 Streetscape Elements	
3.2 Bike Facilities		a. Landscaping, street trees, planters, buffer strips, etc.	Yes <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
a. Dedicated bike lane or cycle track	Yes <input type="checkbox"/> N/A <input checked="" type="checkbox"/>	b. Decorative lighting	Yes <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
b. Shared-used lanes	Yes <input type="checkbox"/> N/A <input checked="" type="checkbox"/>	c. Public seating or benches	Yes <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
c. Shared-used path	Yes <input type="checkbox"/> N/A <input checked="" type="checkbox"/>	3.6 Other (please specify):	
d. Wider shoulders	Yes <input checked="" type="checkbox"/> N/A <input type="checkbox"/>		

Once completed this form should be signed, attached to the Preliminary Design Statement, and filed with the project documents in ProjectWise. If the answer to the question under Section 1 "Applicability" is "Yes", please email the link to the completed form in ProjectWise (or a PDF copy) to: CTDOT.BikePedReviews@ct.gov. Comments will be provided if necessary however, designers are not required to obtain concurrence to move forward with design. This form will be maintained and periodically updated by the Office of Strategic Planning & Projects in the Bureau of Policy & Planning.

Katherine Curran

Prepared By:

Project Engineer - Print Name

Katherine Curran

Signature

05/27/2020

Date:

Douglas R. Wilson, P.E.

Approved By:

Project Manager - Print Name

Douglas R Wilson

Signature

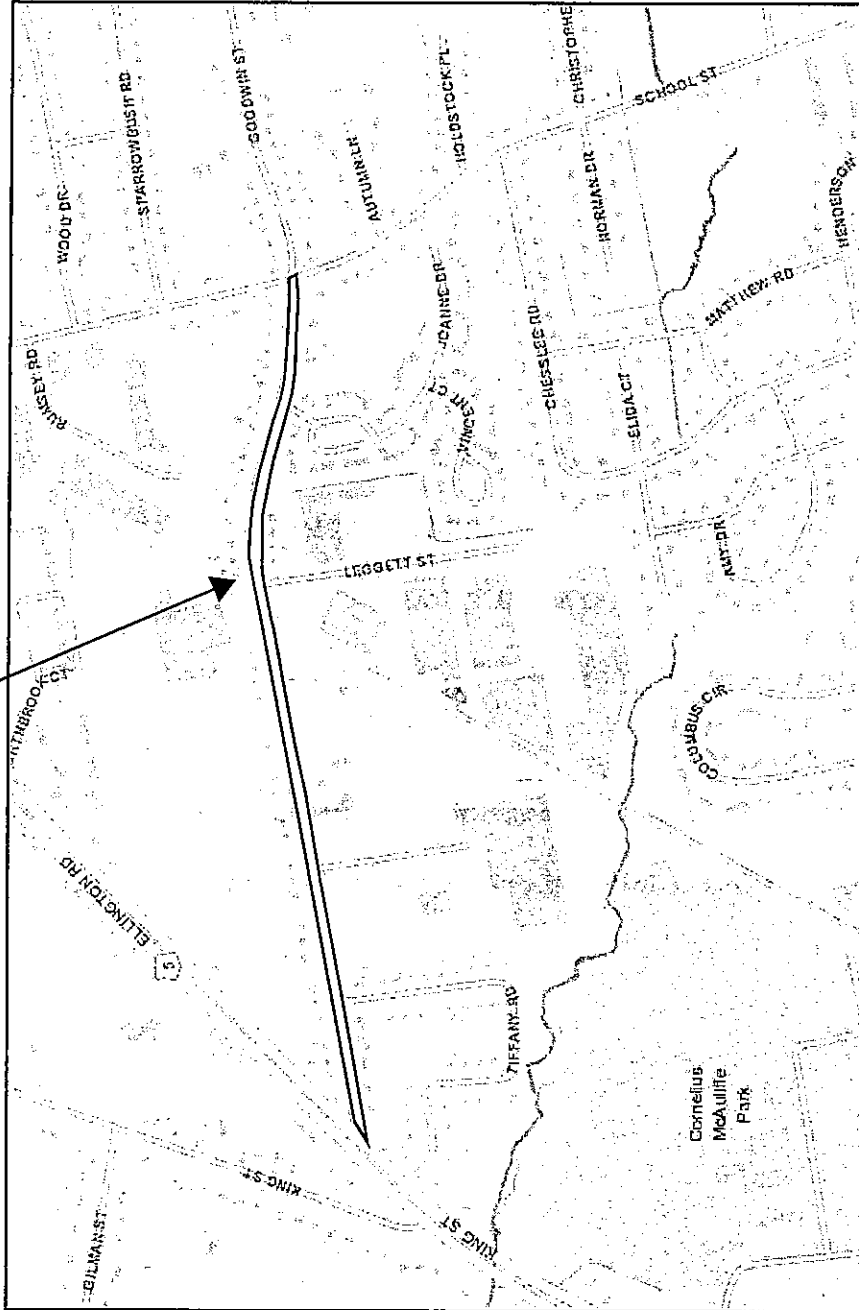
05/27/2020

Date

ATTACHMENT F-2
CT BIKE MAP
GOODWIN STREET
RECONSTRUCTION PROJECT



PROJECT LIMITS



GOODWIN STREET RECONSTRUCTION PROJECT
FIGURE #2.2.A
ON ROAD BICYCLE PLANNING NETWORK
SOURCE: CTDOT INTERACTIVE BIKE MAP

LOCATION:	GOODWIN STREET EAST HARTFORD, CONNECTICUT	
DATE:	05/27/2020	SHEET:
SCALE:	NTS	1 OF 1

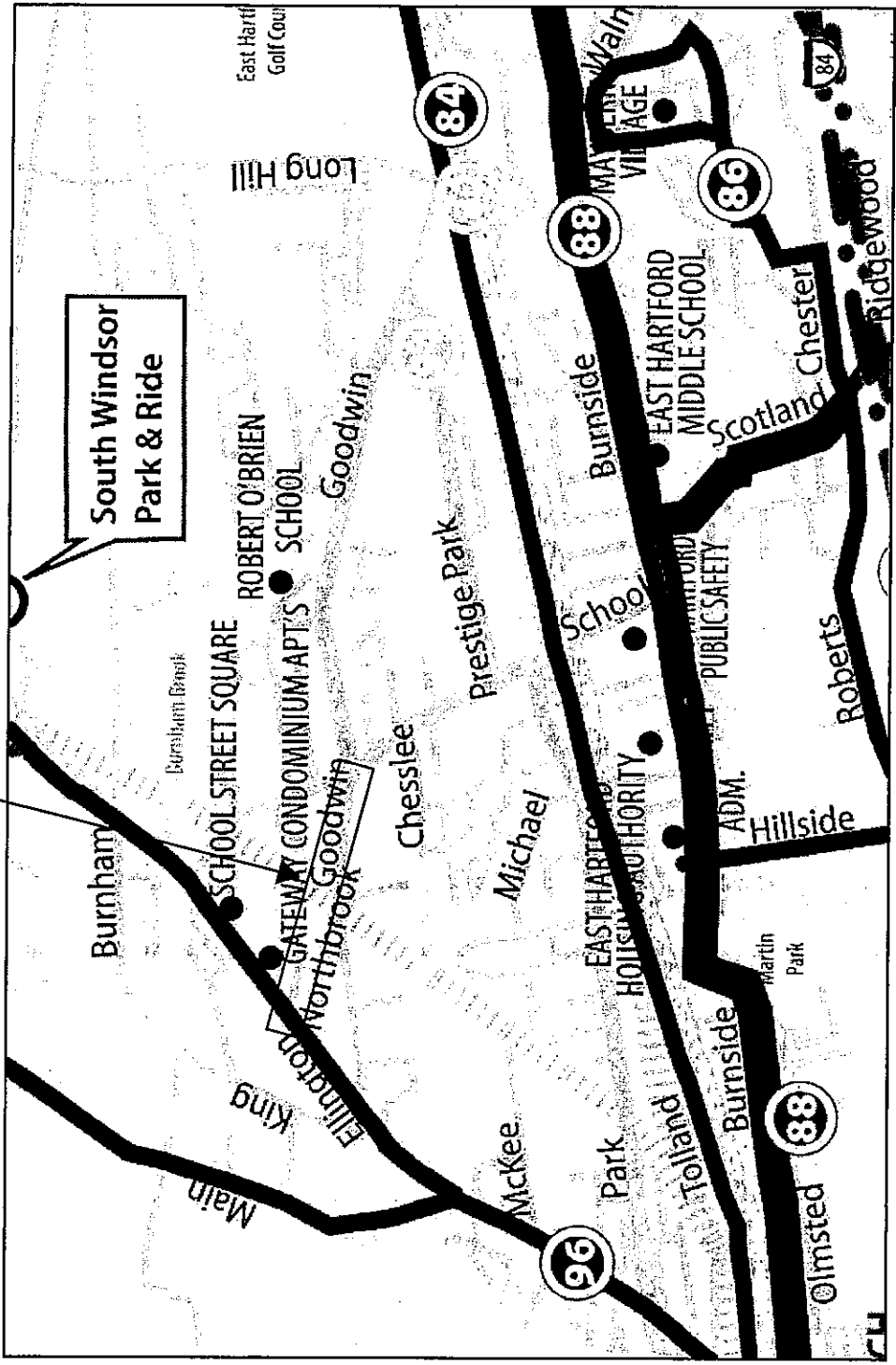
ATTACHMENT F-2
CT TRANSIT ROUTE MAPPING
GOODWIN STREET
RECONSTRUCTION PROJECT

Although there is no transit running directly through Goodwin Street, it acts as a connector between the 96 line (John Fitch Boulevard) and the 94 line (Park Avenue).



- 96 = JOHN FITCH BOULEVARD
- 94 = PARK AVENUE

PROJECT LIMITS

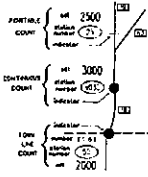


GOODWIN STREET RECONSTRUCTION PROJECT
 FIGURE #2.2.B
 CT TRANSIT ROUTE MAPPING
 SOURCE: HARTFORD METRO AREA BUS SYSTEM MAP

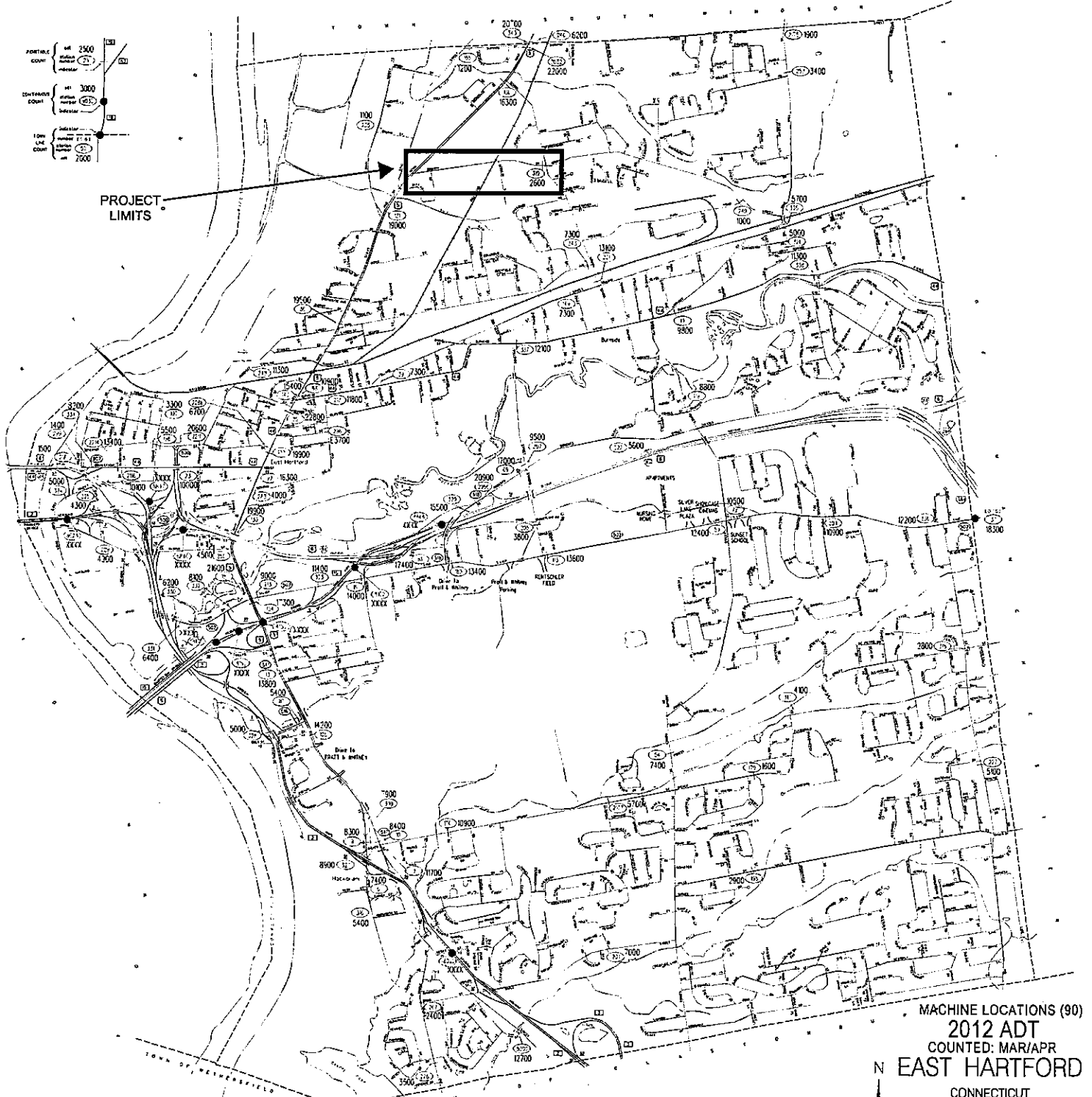
LOCATION:	GOODWIN STREET EAST HARTFORD, CONNECTICUT
DATE:	2016
SHEET:	1 OF 1
SCALE:	NTS

ATTACHMENT G-1
TOWN OF EAST HARTFORD TRAFFIC COUNTS
GOODWIN STREET
RECONSTRUCTION PROJECT

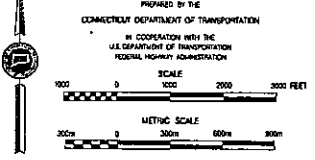
* Due to the COVID-19 pandemic, the Town was unable to capture accurate traffic information. Therefore, 2012 Department of Transportation data was used.



PROJECT LIMITS



MACHINE LOCATIONS (90)
 2012 ADT
 COUNTED: MAR/APR
 EAST HARTFORD
 CONNECTICUT



** ACF 0.98 APPLIED TO US 44
 FROM US 5 (N JCT) IN EAST HARTFORD TO I-84 WB OFF RAMP (EXIT 50) IN MANCHESTER
 (BASED ON STATION 5036 MANCHESTER 2011)

** ACF 1.00 APPLIED TO MAIN STREET
 FROM GLASTONBURY TL IN EAST HARTFORD TO SR 517 (MAIN ST) IN EAST HARTFORD
 (BASED ON STATION 5220 EAST HARTFORD 2012)

This map developed for Internal
 County use is a strategic
 property of DOT. Funding sources
 it should not be released or
 integrated in any manner to
 any legal document or proceeding.

ACCEPTED AS OF DEC. 31, 2007

STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION
BUREAU OF POLICY AND PLANNING
PLANNING INVENTORY AND DATA

TRAFFIC RECORDER DATA

TOWN OF EAST HARTFORD	ROUTE							DIRECTION B
GOODWIN STREET - WEST OF SCHOOL STREET	SUN	MON	TUE	WED	THU	FRI	SAT	
DAY								
DATE	0	03/12/2012	03/13/2012	0	0	0	0	
TYPE								
HOUR								
	2012 ADT = 2600		ACF = NA					

12A	0	0	20	0	0	0	0	
01A	0	0	10	0	0	0	0	
02A	0	0	7	0	0	0	0	
03A	0	0	7	0	0	0	0	
04A	0	0	11	0	0	0	0	
05A	0	0	33	0	0	0	0	
06A	0	0	122	0	0	0	0	
07A	0	0	196	0	0	0	0	
08A	0	212	0	0	0	0	0	
09A	0	125	0	0	0	0	0	
10A	0	110	0	0	0	0	0	
11A	0	116	0	0	0	0	0	
12P	0	166	0	0	0	0	0	
01P	0	159	0	0	0	0	0	
02P	0	192	0	0	0	0	0	
03P	0	273	0	0	0	0	0	
04P	0	218	0	0	0	0	0	
05P	0	191	0	0	0	0	0	
06P	0	157	0	0	0	0	0	
07P	0	125	0	0	0	0	0	
08P	0	86	0	0	0	0	0	
09P	0	77	0	0	0	0	0	
10P	0	46	0	0	0	0	0	
11P	0	28	0	0	0	0	0	
TOT	0	2281	406	0	0	0	0	

STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION
BUREAU OF POLICY AND PLANNING
PLANNING INVENTORY AND DATA

TRAFFIC RECORDER DATA

TOWN OF EAST HARTFORD	ROUTE							DIRECTION B
GOODWIN STREET - WEST OF SCHOOL STREET	DAY	SUN	MON	TUE	WED	THU	FRI	SAT
DATE	0	0	0	05/27/2009	05/28/2009	0	0	0
TYPE								
HOUR								
	2009 ADT = 2800			ACF = NA				

12A	0	0	0	0	0	17	0	0
01A	0	0	0	0	0	10	0	0
02A	0	0	0	0	0	5	0	0
03A	0	0	0	0	0	8	0	0
04A	0	0	0	0	0	11	0	0
05A	0	0	0	0	0	36	0	0
06A	0	0	0	0	0	162	0	0
07A	0	0	0	0	0	198	0	0
08A	0	0	0	0	245	0	0	0
09A	0	0	0	0	136	0	0	0
10A	0	0	0	0	157	0	0	0
11A	0	0	0	0	128	0	0	0
12P	0	0	0	0	199	0	0	0
01P	0	0	0	0	182	0	0	0
02P	0	0	0	0	191	0	0	0
03P	0	0	0	0	268	0	0	0
04P	0	0	0	0	218	0	0	0
05P	0	0	0	0	267	0	0	0
06P	0	0	0	0	233	0	0	0
07P	0	0	0	0	152	0	0	0
08P	0	0	0	0	148	0	0	0
09P	0	0	0	0	89	0	0	0
10P	0	0	0	0	64	0	0	0
11P	0	0	0	0	30	0	0	0
TOT	0	0	0	0	2707	447	0	0

ATTACHMENT G-2

ACCIDENT DATA

SUPPLIED BY: UCONN CRASH REPOSITORY

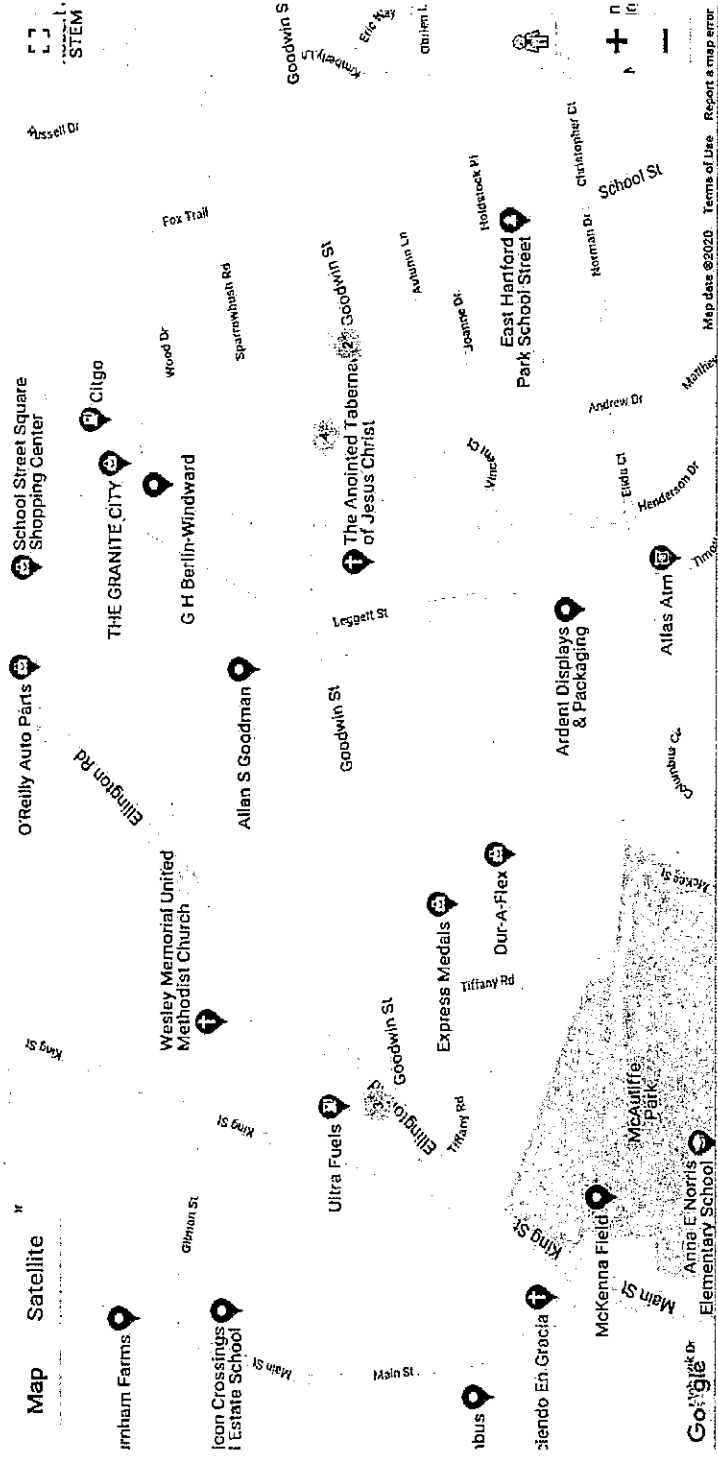
FROM: 01/01/2017 TO 03/15/2020

GOODWIN STREET

RECONSTRUCTION PROJECT

TOWN OF EAST HARTFORD, CONNECTICUT
 ENGINEERING DIVISION OF THE DEPARTMENT OF PUBLIC WORKS
 VEHICLE CRASH DATA JANUARY 1, 2017 - MARCH 15, 2020
 AT GOODWIN STREET (ELLINGTON ROAD - SCHOOL STREET)

CrashId	Date Of Crash	Time of Crash	Crash Severity	Milemarker	Roadway	Manner of Crash	Weather Condition	Light Condition	Road Surface Condition
392019	5/20/2017	15:55:00	Suspected Serious Injury	0.00	Goodwin St @ Ellington Road	Object	Clear	Daylight	Dry
603076	1/30/2019	8:12:00	Property Damage Only	0.00	Goodwin St @ Ellington Road	Front to rear	Clear	Daylight	Slush
670755	11/14/2018	18:43:00	Property Damage Only	0.05	Goodwin St @ Ellington Road	Front to rear	Clear	Dark-Not Lighted	Dry
349737	1/19/2017	13:53:00	Suspected Minor Injury	0.56	Goodwin St @ Joanne Drive	Object	Clear	Daylight	Dry
380219	1/19/2017	14:53:00	Property Damage Only	0.56	Goodwin St @ Joanne Drive	Object	Clear	Daylight	Mud, Dirt, Gravel
658312	7/6/2019	17:04:00	Property Damage Only	0.57	Goodwin St @ School Street	Unknown	Clear	Daylight	Dry
629786	4/25/2019	20:54:00	Property Damage Only	0.62	Goodwin St @ School Street	Front to rear	Clear	Dark-Light	Dry
393050	5/24/2017	6:47:00	Property Damage Only	0.65	Goodwin St @ School Street	Angle	Clear	Daylight	Dry
513946	3/7/2018	17:14:00	Property Damage Only	0.65	Goodwin St @ School Street	Angle	Snow	Dark-Light	Snow



ATTACHMENT G-3

ELLINGTON ROAD AT GOODWIN STREET

TRAFFIC SIGNAL PLAN

SOURCE: CONNECTICUT DEPARTMENT OF TRANSPORTATION

GOODWIN STREET

RECONSTRUCTION PROJECT



OFFICE RECORD
PROJECT NO. 141315
SHEET NO. 10 OF 15
DATE: 10/15/10

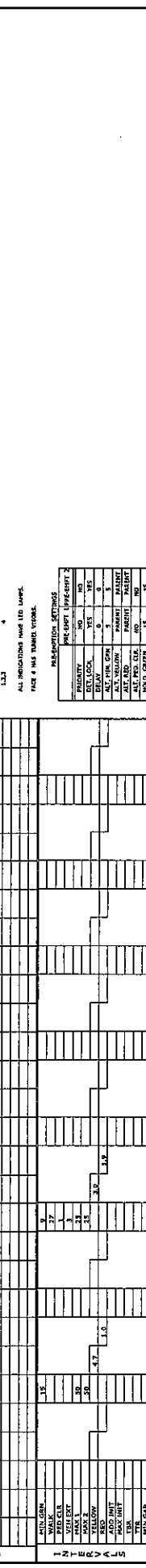
CONTRACT NO. 10-1000
CONTRACT TITLE: INTERSECTION OF U.S. ROUTE 5 AND GOODWIN ST. AT GOODWIN ST. INTERSECTION
SIGNAL PLAN NO. 141315-10

DESIGNED BY: [Redacted]
CHECKED BY: [Redacted]
DATE: 10/15/10

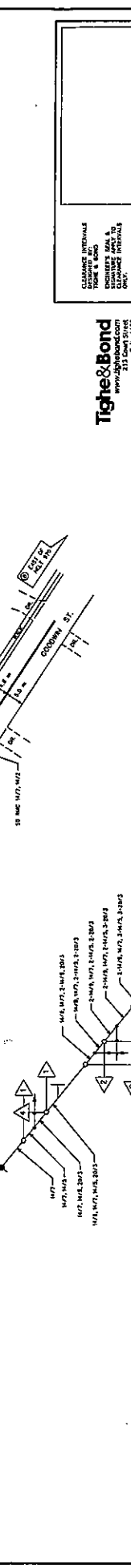
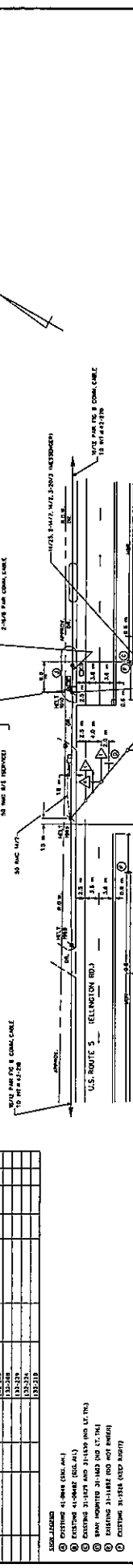
PROJECT NO. 141315
SHEET NO. 10 OF 15
DATE: 10/15/10

PROJECT NO. 141315
SHEET NO. 10 OF 15
DATE: 10/15/10

PHASE	PHASE 1		PHASE 2		PHASE 3		PHASE 4		PHASE 5		PHASE 6		PHASE 7		PHASE 8	
	GEN	CL	GEN	CL	GEN	CL	GEN	CL	GEN	CL	GEN	CL	GEN	CL	GEN	CL
1	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
2	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
3	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
4	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
5	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
6	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
7	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
8	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
9	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
10	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y



PHASE	TIME	MODE	SEQUENCE	START	STOP	OFF	LOCK	OFF	LOCK	OFF	LOCK	OFF	LOCK	OFF	LOCK	OFF	LOCK	OFF	LOCK
1	10.0	PRE	1-2-3-4-5-6-7-8-9-10	00:00	00:10	00:10	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00
2	10.0	PRE	1-2-3-4-5-6-7-8-9-10	00:00	00:10	00:10	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00
3	10.0	PRE	1-2-3-4-5-6-7-8-9-10	00:00	00:10	00:10	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00
4	10.0	PRE	1-2-3-4-5-6-7-8-9-10	00:00	00:10	00:10	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00
5	10.0	PRE	1-2-3-4-5-6-7-8-9-10	00:00	00:10	00:10	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00
6	10.0	PRE	1-2-3-4-5-6-7-8-9-10	00:00	00:10	00:10	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00
7	10.0	PRE	1-2-3-4-5-6-7-8-9-10	00:00	00:10	00:10	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00
8	10.0	PRE	1-2-3-4-5-6-7-8-9-10	00:00	00:10	00:10	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00
9	10.0	PRE	1-2-3-4-5-6-7-8-9-10	00:00	00:10	00:10	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00
10	10.0	PRE	1-2-3-4-5-6-7-8-9-10	00:00	00:10	00:10	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00



Tighte & Bond
 311 Canal Street
 Middletown, CT 06457
 (860) 764-4165
 WWW.TIGHTEANDBOND.COM

DESIGNED BY: [Redacted]
 CHECKED BY: [Redacted]
 DATE: 10/15/10

PROJECT NO. 141315
 SHEET NO. 10 OF 15
 DATE: 10/15/10

INTERSECTION #042-219
 ENERGY BY TOWN: MAINT LEVEL 5
 ADDRESS #135: UNFILTERED SERVICE

U.S. ROUTE 5 (ELINGTON RD) AT GOODWIN ST
 EAST HARTFORD
 TRAFFIC CONTROL SIGNAL PLAN

NO.	DESCRIPTION	DATE	BY
1	ISSUED FOR PERMITS	10/15/10	[Redacted]
2	ISSUED FOR CONSTRUCTION	10/15/10	[Redacted]
3	ISSUED FOR AS-BUILT	10/15/10	[Redacted]

STATE OF CONNECTICUT
 DEPARTMENT OF TRANSPORTATION

ALL DIMENSIONS IN INCHES UNLESS OTHERWISE NOTED. SCALE: 1/8" = 1'-0"

DATE PLOTTED: 10/15/10 10:00 AM

PROJECT NO. 141315
 SHEET NO. 10 OF 15
 DATE: 10/15/10

NOTES:
 1. ALL DIMENSIONS ARE IN INCHES UNLESS OTHERWISE NOTED.
 2. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
 3. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE NOTED.
 4. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE NOTED.
 5. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE NOTED.
 6. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE NOTED.
 7. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE NOTED.
 8. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE NOTED.
 9. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE NOTED.
 10. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE NOTED.

ATTACHMENT G-4
POSTED SPEED LIMITS
SOURCE: GOOGLE MAPS
GOODWIN STREET
RECONSTRUCTION PROJECT

* Due to the COVID-19 pandemic, the Town was unable to capture accurate traffic information. Therefore, posted speed limits were used.

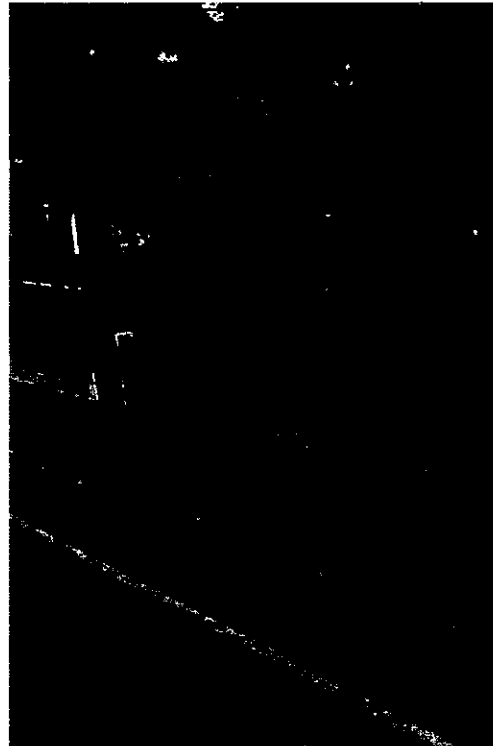
14 Goodwin Street (EB)



62 Goodwin Street (WB)



151 Goodwin Street (WB)



278 Goodwin Street (WB)

ATTACHMENT J
CONSTRUCTION COST ESTIMATE
GOODWIN STREET
RECONSTRUCTION PROJECT

Construction Cost Estimate for LOTCIP Application
 2022 CRCOG LOTCIP PROJECT SOLICITATION

Goodwin Street Reconstruction / East Hartford

Major and Minor Contract Items

Item No.	Item	Unit	Quantity	Unit \$	Total Cost
202529	Cut Bituminous Concrete Pavement	L.F.	226.52	\$ 3.00	\$ 679.56
219011	Sedimentation Control System @ Catch Basin	EA.	25.00	\$ 150.00	\$ 3,750.00
304002	Processed Aggregate Base	C.Y.	4,527.78	\$ 45.00	\$ 203,750.00
406002	Temporary Pavement	S.Y.	10,866.67	\$ 22.00	\$ 239,066.67
406170	HMA (0.25 to 1.0 inch) > 1,000 tons	Ton	4,373.83	\$ 110.00	\$ 481,121.67
506026	Segmented Retaining Wall	L.F.	604.75	\$ 15.00	\$ 9,071.27
507001	Type "C" Catch Basin	EA.	4.00	\$ 3,000.00	\$ 12,000.00
507006	Type "C" Catch Basin Top	EA.	25.00	\$ 1,200.00	\$ 30,000.00
651001	Bedding Material (100-1,000 cy)	C.Y.	700.00	\$ 50.00	\$ 35,000.00
751711	Underdrain 6"	L.F.	3,260.00	\$ 50.00	\$ 163,000.00
813001	5" Granite Stone Curbing	L.F.	6,102.98	\$ 45.00	\$ 274,633.88
813011	5" Granite Curved Stone Curbing	L.F.	417.02	\$ 54.50	\$ 22,727.85
921000	Concrete Sidewalk-5" (new sidewalk on west)	S.F.	749.83	\$ 15.00	\$ 11,247.47
921001	Concrete Sidewalk-5" (possible repairs)	S.F.	1,656.70	\$ 15.00	\$ 24,850.56
922501	Bituminous Concrete Driveway	S.Y.	1,160.18	\$ 40.00	\$ 46,407.16
924004	Concrete Driveway Ramp	S.Y.	47.83	\$ 110.00	\$ 5,260.77
944001	Furnish and Placing of Topsoil	S.Y.	1,875.70	\$ 7.00	\$ 13,129.93
1206092	Reset Sign	EA.	14.00	\$ 200.00	\$ 2,800.00
1210101	4" White Epoxy Resin Pavement Markings	L.F.	7,092.00	\$ 0.20	\$ 1,418.40
1210102	4" Yellow Epoxy Resin Pavement Markings	L.F.	6,662.66	\$ 0.20	\$ 1,332.53
1302061	Adjust Gate Box-Water	EA.	21.00	\$ 249.00	\$ 5,229.00
1302062	Adjust Gate Box-Gas	EA.	21.00	\$ 100.00	\$ 2,100.00
1403501	Reset Manhole-Sanitary	EA.	2.00	\$ 676.00	\$ 1,352.00
Major Items Subtotal					\$ 1,589,929
Minor Items Subtotal (25% for all projects at the application phase)		25	% of Line "A"		\$ 397,482
Major and Minor Contract Items Subtotal (A + B)					\$ 1,987,411

Construction Cost Estimate for LOTCIP Application
 2022 CRCOG LOTCIP PROJECT SOLICITATION

Goodwin Street Reconstruction / East Hartford

Other Item Allowances

Clearing and Grubbing (suggested 0.5% - 2%)	1	% of Line "C"	\$ 19,874
M & P of Traffic (suggested 2% - 5%)	4	% of Line "C"	\$ 79,496
Mobilization and Project Closeout (suggested 3.5% - 10%)	6.5	% of Line "C"	\$ 129,182
Construction Surveying (suggested 0.5% - 3%)	1	% of Line "C"	\$ 19,874
Other Items Subtotal			\$ 248,426

CONTRACT SUBTOTAL (C + D)			\$ 2,235,837
----------------------------------	--	--	---------------------

Inflation Costs (Simple Method)

Date of Estimate	Jan-22		
Anticipated Bid Date	Feb-23		
Annual Inflation (3.5%; defaults to 0% for bid date < 1 yr)	3.5%		
Inflation Subtotal	3.9%	of Line "E"	\$ 86,080

TOTAL CONTRACT COST ESTIMATE (E + F) (Rounded to nearest \$1000)			\$ 2,322,000
---	--	--	---------------------

LOTIP Project Costs Summary			
Contract Cost Estimate (Line "G")			\$ 2,322,000
Contingencies (10% FOR ALL PROJECTS - Do Not Revise)	10%		\$ 232,200
Incidentals (10% FOR ALL PROJECTS - Do Not Revise)	10%		\$ 232,200
Rights-of-Way (ROW)	LS	Enter Estimated ROW Costs→	\$ 100,000
Utility Adjustments (Limited to LOTCIP Participating Costs)	LS	Enter Estimated Utility Costs→	\$ 50,000
TOTAL PROJECT COST			\$ 2,936,400

Funding Approved for the 2020 LOTCIP Application:	\$ 2,001,600
Funding Requested in the 2022 LOTCIP Application:	\$ 934,800

ATTACHMENT O
GEOTECHNICAL ENGINEER RECOMMENDATIONS
GOODWIN STREET
RECONSTRUCTION PROJECT

Date: May 21, 2020

To: Mr. Steven George, P.E.
WSP USA, Inc.

From: Nathan L. Whetten, P.E., D.G.E. *NLW*
Christopher J Tonzi, P.E.
Freeman Cos., LLC

Subject: **Technical Memorandum**
Geotechnical Engineering Recommendations
Reconstruction of Goodwin Street
East Hartford, CT

File No.: 2020-0411.1

1.0 INTRODUCTION

This technical memorandum presents our evaluation of subsurface conditions and geotechnical engineering recommendations for reconstruction of Goodwin Street in East Hartford, Connecticut. Recommendations for reconstruction of the pavement are provided herein.

We observed the pavement to be in poor condition. Subsurface conditions encountered in test borings include asphalt pavement, base course in most of the borings, and fill. The base course is free-draining, but the underlying fill is silty and not considered to be free-draining.

We recommend full-depth reconstruction of the roadway. Underdrains should be provided on each side of the road to drain water from the new base and subbase course layers. Our detailed roadway design recommendations follow.

1.2 Scope of Work

Freeman Companies, LLC performed the following tasks:

- Engaged a subsurface exploration contractor to conduct test borings at the site;
- Provided technical monitoring of the explorations;
- Arranged for a testing laboratory to conduct laboratory soil tests; and
- Evaluated the subsurface conditions and prepared this technical memorandum containing geotechnical design recommendations and construction considerations.

1.3 Authorization

The work was completed in accordance with our agreement and Task Order dated April 23, 2020.

2.0 PROJECT AND SITE DESCRIPTION

2.1 Project Description

The project will consist of reconstruction of approximately 3,400 feet of Goodwin Street.

2.2 Site Description

The Goodwin Street pavement is in poor condition. We observed the following indications of pavement distress:

- Potholes;
- Cracks;
- Ruts and cracks along wheel-paths;
- Uneven pavement surface;
- Patches from utility construction;
- Water ponded against the asphalt curb in some areas;
- Asphalt curb pieces on the side of the road that appear to have been displaced by snowplows.

Most of the pavement distress items are indications of base failure.

3.0 SUBSURFACE EXPLORATIONS

3.1 Test Borings

Eleven test borings (R-1 to R-11) were completed by Seaboard Drilling, Inc., of Chicopee, Massachusetts on May 8, 2020 with a truck-mounted drill rig. Borings were advanced by augering through the pavement and then driving a 24-inch-long, 2-3/8 inch I.D. split-spoon sampler with a 140-pound-hammer dropped 30 inches. Each boring was terminated at a predetermined depth of 2.5 feet.

Exploration locations were determined by taping from existing site features, and are shown on Figures 2A to 2C. A Freeman Companies geotechnical engineer observed the drilling and prepared the field boring logs with soil descriptions based on visual observation of the samples. Test boring logs are included in Appendix A and locations are shown on Figures 2A to 2C, Subsurface Exploration Location Plan.

3.2 Laboratory Testing

Laboratory tests were performed to aid in classification and determination of engineering properties. Laboratory testing consisted of ten grain size distribution analyses; five on samples of the base course, and five on samples of the underlying fill. Tests were performed by Geotesting Express of Acton, Massachusetts. Results of laboratory testing are included in Appendix B.

Geotechnical Engineering Recommendations

Reconstruction of Goodwin Street

East Hartford, Connecticut

May 21, 2020

4.0 Subsurface Conditions

Subsurface conditions encountered in the explorations include Asphalt, Base Course, and Fill, as described below. Subsurface data are summarized on the attached Table 1.

THICKNESS (FT)	GENERALIZED DESCRIPTION
0.25 to 0.5	Asphalt Pavement – The asphalt pavement was 3 to 6 inches thick.
0.25 to 1.0	Base Course —Base course was encountered in eight of the eleven test borings. Materials observed ranged from dark brown coarse to fine GRAVEL, little coarse to fine sand, trace silt; to coarse to fine GRAVEL and coarse to fine SAND, trace silt.
Greater than 2.3	Fill – Fill was encountered in each test boring and typically appeared to be dark brown coarse to fine SAND and SILT. A few of the samples were brown coarse to fine SAND, trace silt.

Groundwater – Groundwater was not encountered within the test borings, which penetrated only to a maximum depth of 2.5 feet. Water levels are expected to vary with season, precipitation, temperature, and other factors.

5.0 GEOTECHNICAL ENGINEERING RECOMMENDATIONS

5.1 Pavement Evaluation

Pavement distress along Goodwin Street consists primarily of cracks, potholes, and ruts (with some cracks) along wheel paths. This type of deterioration is typically a sign of base failure, which can be exacerbated by inadequate drainage and seasonal frost action.

A distinct base course layer was encountered below the pavement in eight of the eleven test borings. Grain size distribution analyses indicated fines contents (silt and clay-size particles) between 3 and 7 percent, which indicates that the base course is a free-draining material. Grain size analyses performed on samples of the underlying fill indicated fines contents from 6 to 37 percent, which indicates the fines content of the fill is highly variable and primarily a non-free-draining material. The high fines content indicates that the fill does not allow water to drain from the base, which leaves the soil subject to freeze thaw cycles and accelerated deterioration of the pavement.

Considering the non-free-draining nature of the fill immediately below the base course, lack of drainage is the primary factor contributing to pavement deterioration.

5.2 Recommended Pavement Section

The following pavement section is recommended:

Geotechnical Engineering Recommendations

Reconstruction of Goodwin Street

East Hartford, Connecticut

May 21, 2020

Material	Thickness (in.)
HMA S0.5 (Placed in two equal lifts, Form 818 Table M.04.02-2)	3
HMA S1.0 (Form 818 Table M.04.02-2)	4
Base (Form 818 M.05.01, Processed Aggregate Base)	3
Subbase (Form 818 M.02.02, Subbase)	12

The recommended pavement section is based on "AASHTO Guide for Design of Pavement Structures", 1993, and the following parameters:

- Urban Collector Average Daily Traffic (ADT) of 3,000 vehicles per day (VPD);
- Six percent heavy vehicles
- U.S. Climatic Region II
- "Fair" Quality of Roadbed Material
- Initial Serviceability (p_o) = 4.2 (AASHTO Road Test)
- Terminal Serviceability (p_t) = 3.0
- Reliability 95% (AASHTO Pavement Design Task Force)
- Standard Deviation 0.35

Based on the above parameters and the criteria established in the referenced AASHTO design guide, we estimate a service life of 20 years.

The recommended pavement section meets current design standards and its pavement section is generally consistent with the Town of East Hartford standard pavement for an Urban Collector roadway.

Subgrade soils are expected to be non-free-draining. We recommend that underdrains be provided on each side of the road to drain water that accumulates within the base and subbase. Underdrains should consist of perforated pipes surrounded by crushed stone (Form 818 M.01.01, No. 6), with geotextile fabric around the crushed stone. Underdrains should be placed such that underdrain pipe and surrounding crushed stone are at least 6 inches below the bottom of the subbase layer.

6.0 CONSTRUCTION CONSIDERATIONS

6.1 Excavation

Conventional heavy construction equipment should be suitable for excavation of existing soil materials. Excavation should conform to OSHA excavation regulations contained in 29 CFR Part 1926, latest edition, but should be confirmed at the time of excavation.

Geotechnical Engineering Recommendations

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6.2 Subgrade Preparation

Subgrades in most areas will consist of existing fill. Prior to placing new subbase materials, the subgrade should be compacted with a minimum 10 passes of a large ride-on 10-ton vibratory drum roller (in open excavations) or six passes of a large reversible, walk-behind vibratory compactor capable of exerting a minimum force of 2,000 pounds (in trenches). Note that the Metropolitan District requires static compaction without vibration within three feet above MDC facilities when compacting fill over the MDC facilities. Compacting fill with vibration is acceptable more than three feet over MDC facilities.

The fill is expected to contain a significant amount of silt and will be easily disturbed when wet. This disturbance may result in rutting and unstable surfaces. Subgrades that are soft or yielding should be over-excavated and replaced with granular fill. If the subgrade cannot be stabilized, the use of geogrid may be required.

6.3 Dewatering

Temporary excavation dewatering likely won't be necessary for roadway reconstruction portions of the work. However, excavation dewatering may be required for deeper structures such as manholes. Open pumping from sumps located in the bottom of excavation appears feasible. Infiltration due to surface runoff or water from other sources should be anticipated. Dewatering should be discharged according to federal, state, and local regulations. Surface water entering the construction area should be diverted away from excavations.

6.4 Reuse of Existing Soils

Existing subsurface materials, excluding organic materials, may be re-used as embankment fill, provided they are environmentally suitable for reuse, free of organics, debris, stones greater than two thirds the lift thickness in diameter, or other unsuitable material, and the material is placed to the required degree of compaction. The existing base course may be suitable for reuse as base or subbase, however, it may not be practical to discretely recover these materials during demolition of the existing pavement. The fill is not expected to be suitable for reuse as base or subbase due to high fines content. Construction-phase gradation testing should be required to confirm the suitability of existing all materials for reuse.

7.0 FUTURE SERVICES AND LIMITATIONS

We recommend that Freeman Companies be engaged during construction to:

- Observe preparation of subgrades;
- Verify that soil conditions exposed in excavations are in general conformance with design assumptions; and
- Verify that the geotechnical aspects of construction are consistent with the project specifications.

This report was prepared for the exclusive use of WSP USA and the project design team. The recommendations provided herein are based on the project information provided at the time of this report and may require modification if there are any changes in the nature, design, location or alignment of the roadway or structures.

Geotechnical Engineering Recommendations

Reconstruction of Goodwin Street

East Hartford, Connecticut

May 21, 2020

The recommendations in this report are based in part on the data obtained from the subsurface explorations. The nature and extent of variations between explorations may not become evident until construction. If variations from the anticipated conditions are encountered, it may be necessary to revise the recommendations in this report.

Our professional services for this project have been performed in accordance with generally accepted engineering practices; no warranty, expressed or implied, is made.

Attachments:

Table 1 – Summary of Subsurface Data

Figure 1 – Site Location Map

Figure 2A, 2B, 2C – Subsurface Exploration Location Plan

Site Photos

Appendix A - Test Boring Logs

Appendix B - Results of Laboratory Testing

Reconstruction of Goodwin Street
East Hartford, Connecticut

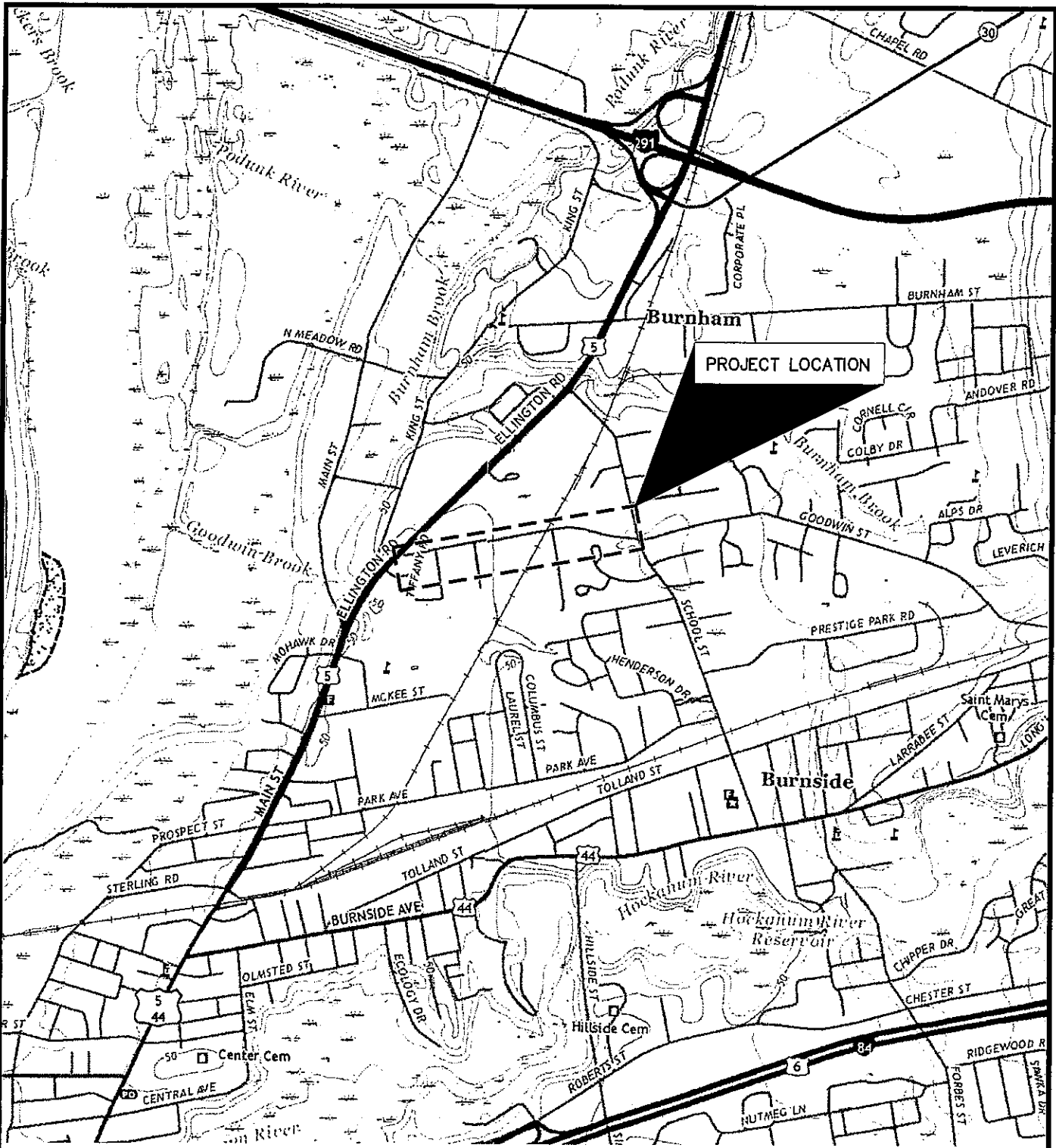
Table 1
Subsurface Data

Boring No.	Depth (ft.)	Thickness (ft.)			Groundwater ²	
		Pavement	Base	Fill	Depth (ft.)	Depth (ft.)
R-1	2.5	0.5	0.3	>1.7	NE	NE
R-2	2.5	0.25	NE	>2.3	NE	NE
R-3	2.5	0.42	NE	>2.1	NE	NE
R-4	2.5	0.33	0.3	>1.9	NE	NE
R-5	2.5	0.33	0.5	>1.7	NE	NE
R-6	2.5	0.5	0.8	>1.2	NE	NE
R-7	2.5	0.5	1.0	>1.0	NE	NE
R-8	2.5	0.5	NE	>2.0	NE	NE
R-9	2.5	0.33	0.25	>1.9	NE	NE
R-10	2.5	0.25	0.5	>1.8	NE	NE
R-11	2.5	0.25	0.5	>1.8	NE	NE

Notes:

1. ">" - Greater Than "NE" - Stratum Not Encountered
2. Groundwater levels are approximate and were measured at the time of drilling, and may not accurately represent static conditions.

FIGURES



USGS QUADRANGLE MAP
 EAST HARTFORD, CONNECTICUT
 DATE 2018



FREEMAN
 COMPANIES

LAND DEVELOPMENT • ENGINEERING DESIGN • CONSTRUCTION SERVICES
 36 JOHN STREET
 HARTFORD, CT 06106
 WWW.FREEMANCOS.COM
 TEL: (860) 251-9550
 FAX: (860) 986-7161

ELEVATE YOUR EXPECTATIONS
 18 January 2022

SITE LOCATION MAP
 REHABILITATION OF GOODWIN STREET
 EAST HARTFORD, CONNECTICUT

DRAFTED: T.T.
 CHECKED: N.W.
 APPROVED: N.W.
 SCALED: 1"=2000'
 PROJECT NO.: 2020-0411.1
 DATE: 05/13/2020

SHEET NO.

FIGURE 1

Freeman Companies, LLC. R. \2020\2020-0411.1 Goodwin St_E_Hartford_MSP_V003\Figure 1 - Road.dwg May 13, 2020 - 3:53pm Plotted By: lla

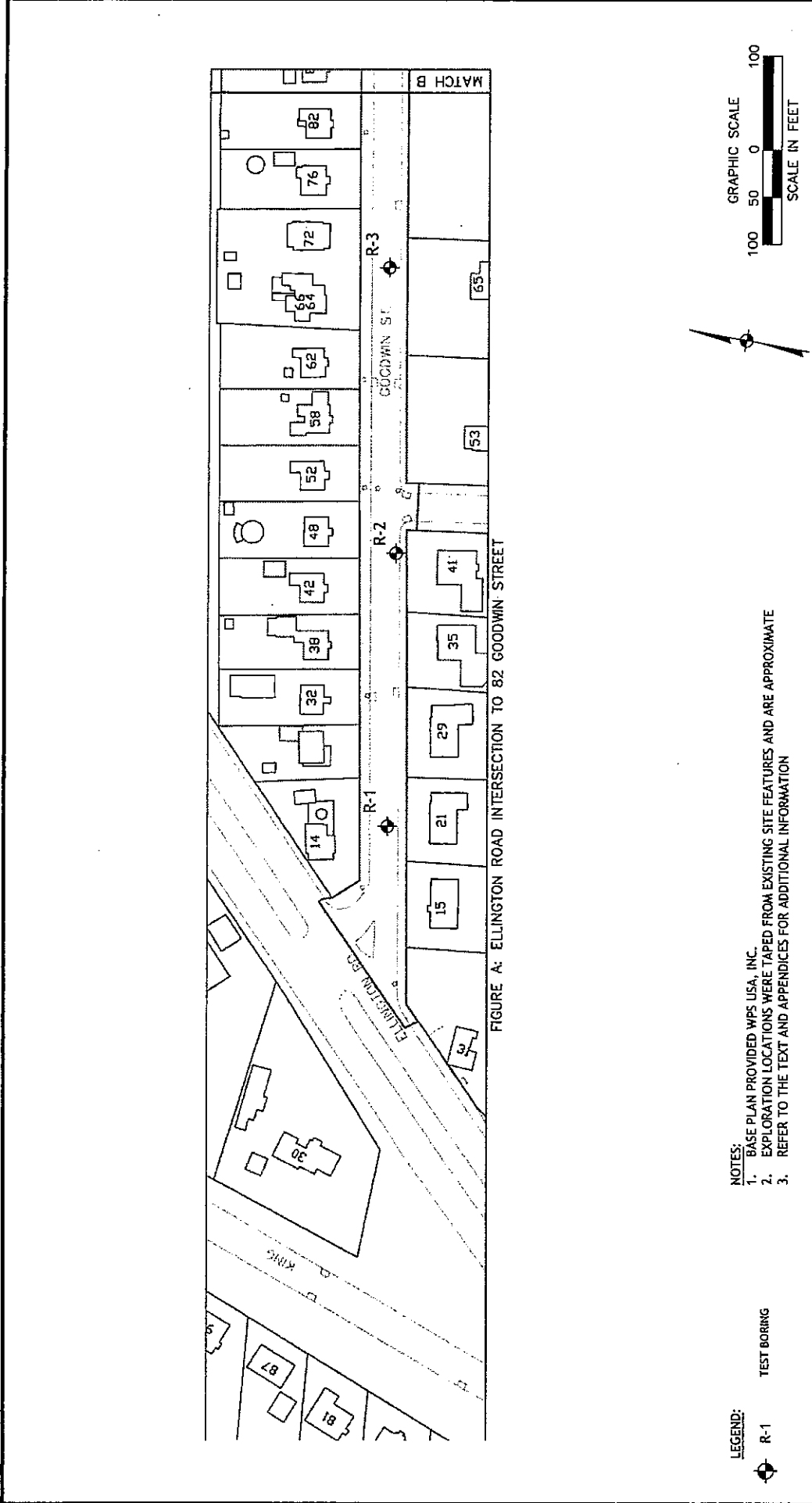


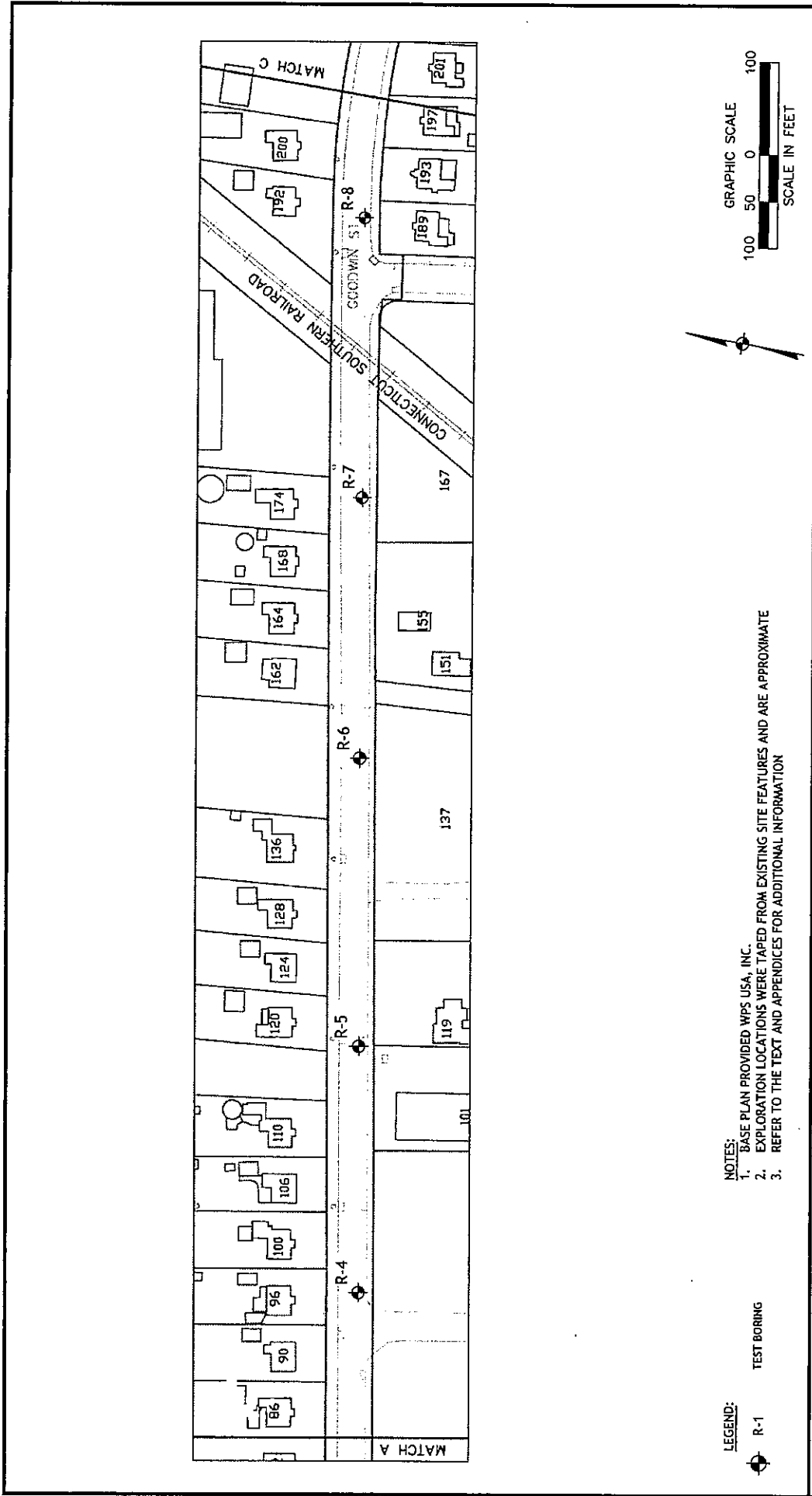
FIGURE A: ELLINGTON ROAD INTERSECTION TO 82 GOODWIN STREET

- NOTES:**
1. BASE PLAN PROVIDED WPS USA, INC.
 2. EXPLORATION LOCATIONS WERE TAPED FROM EXISTING SITE FEATURES AND ARE APPROXIMATE
 3. REFER TO THE TEXT AND APPENDICES FOR ADDITIONAL INFORMATION

LEGEND:

R-1 TEST BORING

<p>SUBSURFACE EXPLORATION LOCATION PLAN REHABILITATION OF GOODWIN STREET EAST HARTFORD, CONNECTICUT</p>		<p>FREEMAN COMPANIES <small>FREEMAN COMPANIES, LLC 35 JOHN STREET HARTFORD, CT 06103 WWW.FREEMANCO.COM TEL: 860.234.8444 FAX: 860.234.8444</small></p>		<p>SHEET NO. FIGURE 2A</p>						
		<p>DRAWN:</p>	<p>T.T.</p>	<p>SCALE: 1"=100'</p>	<p>PROJECT NO.: 2020-0411.1</p>					
<p>REVISIONS</p> <table border="1"> <thead> <tr> <th>No.</th> <th>Date</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>		No.	Date	Description				<p>CHECKED:</p>	<p>N.W.</p>	<p>DATE: 05/13/2020</p>
No.	Date	Description								
<p>THESE DRAWINGS SHALL NOT BE UTILIZED BY ANY PERSON, FIRM OR CORPORATION WITHOUT THE SPECIFIC WRITTEN PERMISSION OF FREEMAN COMPANIES, LLC</p>		<p><small>Freeman Companies, LLC - R:\2020\2020-0411 Goodwin St, Hartford, CT\DWG\Figure 2 - Roading May 12, 2020-3:50pm Plotted Bg. IIS</small></p>								



LEGEND:
 R-1 TEST BORING

NOTES:
 1. BASE PLAN PROVIDED WPS USA, INC.
 2. EXPLORATION LOCATIONS WERE TAPED FROM EXISTING SITE FEATURES AND ARE APPROXIMATE
 3. REFER TO THE TEXT AND APPENDICES FOR ADDITIONAL INFORMATION

SUBSURFACE EXPLORATION LOCATION PLAN
 REHABILITATION OF GOODWIN STREET
 EAST HARTFORD, CONNECTICUT

FIGURE 2B

SHEET NO.

FREEMAN COMPANIES
 FREEMAN COMPANIES, LLC
 30 BIRCH STREET
 HARTFORD, CT 06103
 TEL: (860) 271-1990
 TEL/FAX: (860) 271-1991
 ELEVATE YOUR EXPECTATIONS

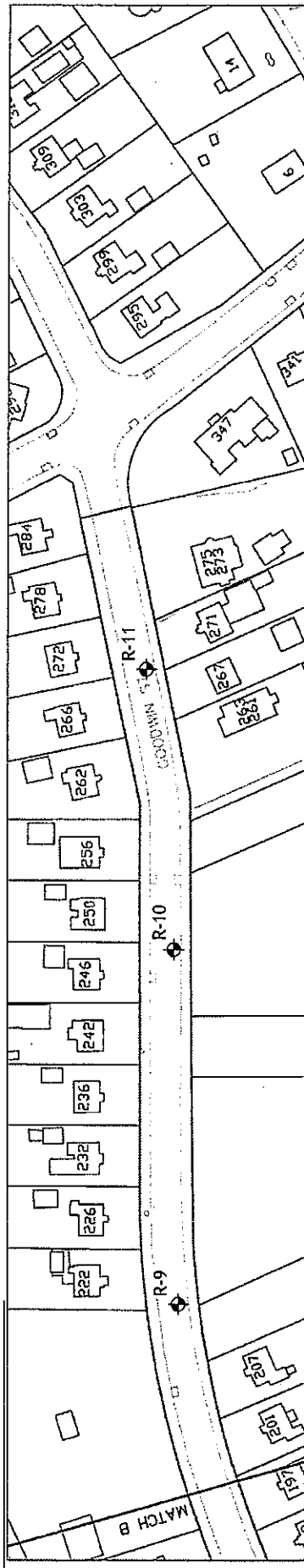
DRAWN:
 CHECKED:
 APPROVED:
 SCALE:
 PROJECT NO.:
 DATE:

T.T.
 N.W.
 N.W.
 1"=10'
 2020-0411.1
 05/13/2020

No.	Date	Description
REVISIONS		

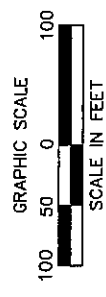
Freeman Companies, LLC - R:\2020\2020-0411.1 Goodwin St, Hartford, MSF\DWG\Fig 2 - Roadway May 13, 2020-1:20pm Plotted By: lto

Freeman Companies, LLC - R:\2020\2020-0411-1 Goodwin St., Hartford, MS\DWG\Figure 2 - Flooding May 13, 2020-4:30pm Printed By: lta



LEGEND:
 R-1 TEST BORING

NOTES:
 1. BASE PLAN PROVIDED WPS USA, INC.
 2. EXPLORATION LOCATIONS WERE TAPED FROM EXISTING SITE FEATURES AND ARE APPROXIMATE
 3. REFER TO THE TEXT AND APPENDICES FOR ADDITIONAL INFORMATION



SUBSURFACE EXPLORATION LOCATION PLAN
 REHABILITATION OF GOODWIN STREET
 EAST HARTFORD, CONNECTICUT

FREEMAN COMPANIES
 FREEMAN COMPANIES, LLC
 1000 FARMINGTON AVENUE
 SUITE 100
 HARTFORD, CT 06105
 WWW.FREEMAN.CO
 TEL: (860) 264-2141
 FAX: (860) 264-2141
 ELEVATE YOUR EXPECTATIONS

No.	Date	Description

REVISIONS

FIGURE 2C

T.T.
 N.W.
 N.W.
 SCALE: 1"=100'
 PROJECT NO.: 2020-0411.1
 DATE: 05/13/2020

SHEET NO.

SITE PHOTOS



Photo 1: Potholes, Patches, Cracking



Photo 2: Potholes, Patches, Cracks



Photo 3: Rutting and Cracks along Wheel Path



Photo 4: Crack along Centerline

APPENDIX A

TEST BORING LOGS

Driller: D. Griffen	Connecticut DOT Boring Report		Hole No.: R-1
Inspector: T. Ta	Town: East hartford	Stat./Offset:	
Engineer: N. Whetten	Project No.: 2020-0411.1	Northing:	
Start Date: 5-8-20	Route No.: Goodwin Street	Easting:	
Finish Date: 5-8-20	Bridge No.:	Surface Elevation:	

Project Description: Rehabilitation of Goodwin Street

Casing Size/Type:	Sampler Type/Size: 2-3/8 inch ID	Core Barrel Type:
Hammer Wt.: Fall: in.	Hammer Wt.: 140 Fall: 30in.	

Groundwater Observations:

Depth (ft)	SAMPLES					Generalized Strata Description	Material Description and Notes	Elevation (ft)
	Sample Type/No.	Blows on Sampler per 6 inches	Pen. (in.)	Rec. (in.)	RQD %			
0						Asphalt	Pavement (6")	
						Base	Dark brown c-f GRAVEL, some c-f sand, little silt, (Gravel Base 4")	
						Fill		
	S-1	18 19 13 11	24	20			Brown c-f SAND, trace silt (with light brown sand layers 2")	
							END OF BORING 2.5ft	
5								

Sample Type: S = Split Spoon C = Core UP = Undisturbed Piston V = Vane Shear Test
 Proportions Used: Trace = 1 - 10%, Little = 10 - 20%, Some = 20 - 35%, And = 35 - 50%

Total Penetration in Earth: 2.5ft Rock: ft	NOTES:	Sheet 1 of 1
No. of Soil Samples: 1 No. of Core Runs: ---		

Driller: D. Griffen	Connecticut DOT Boring Report		Hole No.: R-2
Inspector: T. Ta	Town: East hartford	Stat./Offset:	
Engineer: N. Whetten	Project No.: 2020-0411.1	Northing:	
Start Date: 5-8-20	Route No.: Goodwin Street	Easting:	
Finish Date: 5-8-20	Bridge No.:	Surface Elevation:	

Project Description: Rehabilitation of Goodwin Street

Casing Size/Type:	Sampler Type/Size: 2-3/8 inch ID	Core Barrel Type:
Hammer Wt.: Fall: in.	Hammer Wt.: 140 Fall: 30in.	

Groundwater Observations:

Depth (ft)	SAMPLES					Generalized Strata Description	Material Description and Notes	Elevation (ft)
	Sample Type/No.	Blows on Sampler per 6 inches						
0						Asphalt	Pavement (3")	
						Fill		
	S-1	6	5	4	6	24	18	Dark brown c-f SAND and SILT
								Brown c-f SAND, little silt
								END OF BORING 2.5ft
5								

Sample Type: S = Split Spoon C = Core UP = Undisturbed Piston V = Vane Shear Test
Proportions Used: Trace = 1 - 10%, Little = 10 - 20%, Some = 20 - 35%, And = 35 - 50%

Total Penetration in Earth: 2.5ft Rock: ft	NOTES:	Sheet 1 of 1
No. of Soil Samples: 1 No. of Core Runs: ---		

Driller: D. Griffen	Connecticut DOT Boring Report		Hole No.: R-3
Inspector: T. Ta	Town: East hartford	Stat./Offset:	
Engineer: N. Whetten	Project No.: 2020-0411.1	Northing:	
Start Date: 5-8-20	Route No.: Goodwin Street	Easting:	
Finish Date: 5-8-20	Bridge No.:	Surface Elevation:	

Project Description: Rehabilitation of Goodwin Street

Casing Size/Type:	Sampler Type/Size: 2-3/8 inch ID	Core Barrel Type:
Hammer Wt.: Fall: in.	Hammer Wt.: 140 Fall: 30in.	

Groundwater Observations:

Depth (ft)	SAMPLES					Generalized Strata Description	Material Description and Notes	Elevation (ft)
	Sample Type/No.	Blows on Sampler per 6 inches						
0						Asphalt	Pavement (5")	
						Fill		
	S-1	9	11	9	9	24	22	
							Brown to light brown c-f SAND, little silt, trace f-gravel, with few pavement pieces at top of spoon	
							END OF BORING 2.5ft	
5								

Sample Type: S = Split Spoon C = Core UP = Undisturbed Piston V = Vane Shear Test
Proportions Used: Trace = 1 - 10%, Little = 10 - 20%, Some = 20 - 35%, And = 35 - 50%

Total Penetration in Earth: _____ Rock: _____	NOTES:	Sheet 1 of 1
No. of Soil Samples: 1	No. of Core Runs: ---	

Driller: D. Griffen	Connecticut DOT Boring Report		Hole No.: R-5
Inspector: T. Ta	Town: East hartford	Stat./Offset:	
Engineer: N. Whetten	Project No.: 2020-0411.1	Northing:	
Start Date: 5-8-20	Route No.: Goodwin Street	Easting:	
Finish Date: 5-8-20	Bridge No.:	Surface Elevation:	

Project Description: Rehabilitation of Goodwin Street

Casing Size/Type:	Sampler Type/Size: 2-3/8 inch ID	Core Barrel Type:
Hammer Wt.: Fall: in.	Hammer Wt.: 140 Fall: 30in.	

Groundwater Observations:

Depth (ft)	SAMPLES					Generalized Strata Description	Material Description and Notes	Elevation (ft)
	Sample Type/No.	Blows on Sampler per 6 inches						
0						Asphalt	Pavement (4")	
						Base	Brown c-f GRAVEL and c-f SAND, trace silt (Gravel Base 6")	
						Fill		
	S-1	22	13	8	7	24	20	Brown to dark brown c-f SAND, some silt
5							END OF BORING 2.5ft	

Sample Type: S = Split Spoon C = Core UP = Undisturbed Piston V = Vane Shear Test
 Proportions Used: Trace = 1 - 10%, Little = 10 - 20%, Some = 20 - 35%, And = 35 - 50%

Total Penetration in Earth: Rock:	NOTES:	Sheet 1 of 1
No. of Soil Samples: 1 No. of Core Runs: ---		

Driller: D. Griffen	Connecticut DOT Boring Report		Hole No.: R-6
Inspector: T. Ta	Town: East hartford	Stat./Offset:	
Engineer: N. Whetten	Project No.: 2020-0411.1	Northing:	
Start Date: 5-8-20	Route No.: Goodwin Street	Easting:	
Finish Date: 5-8-20	Bridge No.:	Surface Elevation:	

Project Description: Rehabilitation of Goodwin Street

Casing Size/Type:	Sampler Type/Size: 2-3/8 inch ID	Core Barrel Type:
Hammer Wt.: Fall: in.	Hammer Wt.: 140 Fall: 30in.	

Groundwater Observations:

Depth (ft)	SAMPLES					Generalized Strata Description	Material Description and Notes	Elevation (ft)
	Sample Type/No.	Blows on Sampler per 6 inches						
0						Asphalt	Pavement (6")	
						Base	Brown c-f GRAVEL and c-f SAND, trace silt (Gravel Base 10")	
	S-1	23	21	12	13	24		20
						Fill	Brown c-f SAND, little silt	
							END OF BORING 2.5ft	
5								

Sample Type: S = Split Spoon C = Core UP = Undisturbed Piston V = Vane Shear Test
 Proportions Used: Trace = 1 - 10%, Little = 10 - 20%, Some = 20 - 35%, And = 35 - 50%

Total Penetration in Earth: Rock:	NOTES:	Sheet 1 of 1
No. of Soil Samples: 1	No. of Core Runs: ---	SM-001-M REV. 1/02

Driller: D. Griffen	Connecticut DOT Boring Report		Hole No.: R-7
Inspector: T. Ta	Town: East hartford	Stat./Offset:	
Engineer: N. Whetten	Project No.: 2020-0411.1	Northing:	
Start Date: 5-8-20	Route No.: Goodwin Street	Easting:	
Finish Date: 5-8-20	Bridge No.:	Surface Elevation:	

Project Description: Rehabilitation of Goodwin Street

Casing Size/Type:	Sampler Type/Size: 2-3/8 inch ID	Core Barrel Type:
Hammer Wt.: Fall: in.	Hammer Wt.: 140 Fall: 30in.	

Groundwater Observations:

Depth (ft)	SAMPLES					Generalized Strata Description	Material Description and Notes	Elevation (ft)
	Sample Type/No.	Blows on Sampler per 6 inches						
0						Asphalt	Pavement (6")	
						Base	Brown to dark c-f GRAVEL, little c-f sand, trace silt (Gravel base 12")	
	S-1	14	14	13	13	24		20
						Fill	Brown c-f SAND, little silt	
							END OF BORING 2.5ft	
5								

Sample Type: S = Split Spoon C = Core UP = Undisturbed Piston V = Vane Shear Test
 Proportions Used: Trace = 1 - 10%, Little = 10 - 20%, Some = 20 - 35%, And = 35 - 50%

Total Penetration in Earth: _____ Rock: _____	NOTES:	Sheet 1 of 1
No. of Soil Samples: 1 No. of Core Runs: ---		

Driller: D. Griffen	Connecticut DOT Boring Report		Hole No.: R-8
Inspector: T. Ta	Town: East hartford	Stat./Offset:	
Engineer: N. Whetten	Project No.: 2020-0411.1	Northing:	
Start Date: 5-8-20	Route No.: Goodwin Street	Easting:	
Finish Date: 5-8-20	Bridge No.:	Surface Elevation:	

Project Description: Rehabilitation of Goodwin Street

Casing Size/Type:	Sampler Type/Size: 2-3/8 inch ID	Core Barrel Type:
Hammer Wt.: Fall: in.	Hammer Wt.: 140 Fall: 30in.	

Groundwater Observations:

Depth (ft)	SAMPLES					Generalized Strata Description	Material Description and Notes	Elevation (ft)
	Sample Type/No.	Blows on Sampler per 6 inches						
0						Asphalt	Pavement (6")	
						Fill	Dark brown c-f SAND, some silt	
	S-1	10	14	7	7	24	22	
							Brown c-f SAND, little silt	
							END OF BORING 2.5ft	
5								

Sample Type: S = Split Spoon C = Core UP = Undisturbed Piston V = Vane Shear Test
 Proportions Used: Trace = 1 - 10%, Little = 10 - 20%, Some = 20 - 35%, And = 35 - 50%

Total Penetration in Earth: Rock:	NOTES:	Sheet 1 of 1
No. of Soil Samples: 1 No. of Core Runs: ---		

Driller: D. Griffen	Connecticut DOT Boring Report		Hole No.: R-9
Inspector: T. Ta	Town: East hartford	Stat./Offset:	
Engineer: N. Whetten	Project No.: 2020-0411.1	Northing:	
Start Date: 5-8-20	Route No.: Goodwin Street	Easting:	
Finish Date: 5-8-20	Bridge No.:	Surface Elevation:	

Project Description: Rehabilitation of Goodwin Street

Casing Size/Type:	Sampler Type/Size: 2-3/8 inch ID	Core Barrel Type:
Hammer Wt.: Fall: in.	Hammer Wt.: 140 Fall: 30in.	

Groundwater Observations:

Depth (ft)	SAMPLES					Generalized Strata Description	Material Description and Notes	Elevation (ft)
	Sample Type/No.	Blows on Sampler per 6 inches						
0						Asphalt	Pavement (4")	
						Base	Brown c-f SAND, little c-f gravel, trace silt, (Gravel base 3")	
						Fill		
	S-1	14	11	9	9	24	22	Brown c-f SAND, trace f-gravel, trace silt
								END OF BORING 2.5ft
5								

Sample Type: S = Split Spoon C = Core UP = Undisturbed Piston V = Vane Shear Test
 Proportions Used: Trace = 1 - 10%, Little = 10 - 20%, Some = 20 - 35%, And = 35 - 50%

Total Penetration in	NOTES:	Sheet 1 of 1
Earth: Rock:		
No. of Soil Samples: 1 No. of Core Runs: ---		

Driller: D. Griffen	Connecticut DOT Boring Report		Hole No.: R-11
Inspector: T. Ta	Town: East hartford	Stat./Offset:	
Engineer: N. Whetten	Project No.: 2020-0411.1	Northing:	
Start Date: 5-8-20	Route No.: Goodwin Street	Easting:	
Finish Date: 5-8-20	Bridge No.:	Surface Elevation:	

Project Description: Rehabilitation of Goodwin Street

Casing Size/Type:	Sampler Type/Size: 2-3/8 inch ID	Core Barrel Type:
Hammer Wt.: Fall: in.	Hammer Wt.: 140 Fall: 30in.	

Groundwater Observations:

Depth (ft)	SAMPLES					Generalized Strata Description	Material Description and Notes	Elevation (ft)
	Sample Type/No.	Blows on Sampler per 6 inches						
0						Asphalt	Asphalt (3")	
						Base	Dark brown c-f GRAVEL and c-f SAND, trace silt (Gravel base 6")	
						Fill		
	S-1	16	13	9	13	24	22	Brown c-f SAND, trace silt
								END OF BORING 2.5ft
5								

Sample Type: S = Split Spoon C = Core UP = Undisturbed Piston V = Vane Shear Test
 Proportions Used: Trace = 1 - 10%, Little = 10 - 20%, Some = 20 - 35%, And = 35 - 50%

Total Penetration in	NOTES:	Sheet 1 of 1
Earth: Rock:		
No. of Soil Samples: 1 No. of Core Runs: ---		

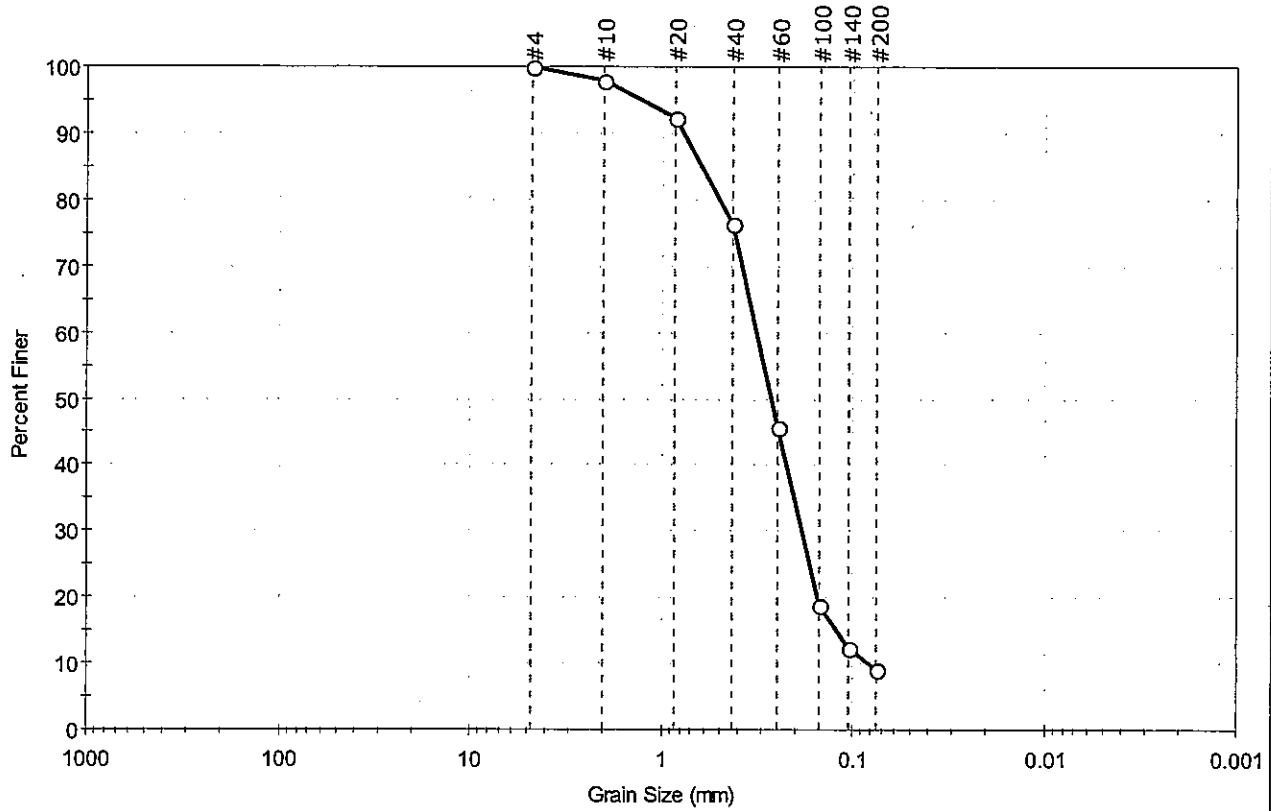
APPENDIX B

RESULTS OF LABORATORY TESTING



Client:	Freeman Companies, LLC		
Project:	Rehab. of Goodwin Street		
Location:		Project No:	GTX-311752
Boring ID:	R-1	Sample Type:	bag
Sample ID:	S-1	Test Date:	05/13/20
Depth:	0.5-2.5	Test Id:	557319
Test Comment:	---		
Visual Description:	Moist, yellowish brown sand with silt		
Sample Comment:	---		

Particle Size Analysis - ASTM D6913



% Cobble	% Gravel	% Sand	% Silt & Clay Size
—	0.0	90.8	9.2

Sieve Name	Sieve Size, mm	Percent Finer	Spec. Percent	Complies
#4	4.75	100		
#10	2.00	98		
#20	0.85	92		
#40	0.42	76		
#60	0.25	46		
#100	0.15	19		
#140	0.11	12		
#200	0.075	9.2		

Coefficients	
D ₈₅ = 0.6182 mm	D ₃₀ = 0.1852 mm
D ₆₀ = 0.3200 mm	D ₁₅ = 0.1215 mm
D ₅₀ = 0.2691 mm	D ₁₀ = 0.0819 mm
C _u = 3.907	C _c = 1.309

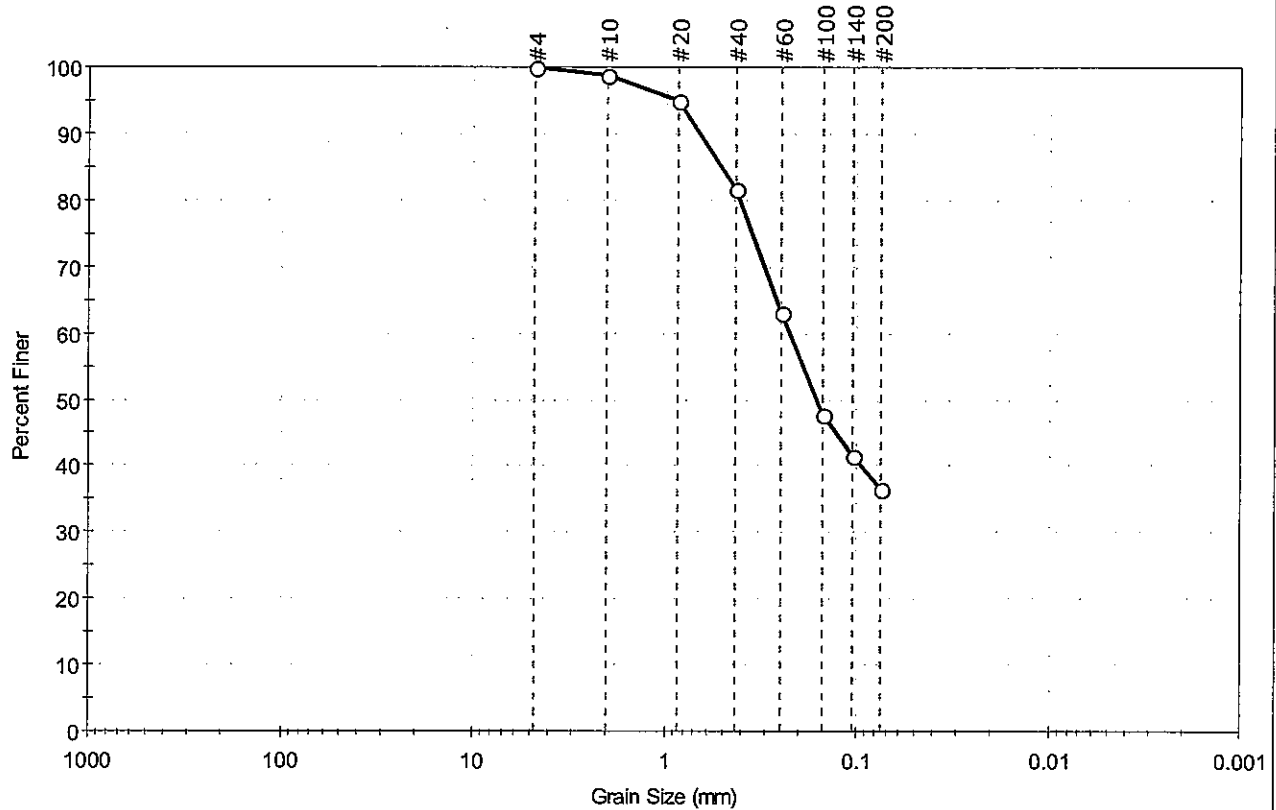
Classification	
ASTM	N/A
AASHTO	Fine Sand (A-3 (1))

Sample/Test Description
Sand/Gravel Particle Shape : ---
Sand/Gravel Hardness : ---



Client:	Freeman Companies, LLC		
Project:	Rehab. of Goodwin Street		
Location:		Project No:	GTX-311752
Boring ID:	R-2	Sample Type:	bag
Sample ID:	S-1	Test Date:	05/13/20
Depth:	0.5-1.5	Test Id:	557320
Test Comment:	---		
Visual Description:	Moist, dark yellowish brown silty sand		
Sample Comment:	---		

Particle Size Analysis - ASTM D6913



% Cobble	% Gravel	% Sand	% Silt & Clay Size
—	0.0	63.4	36.6

Sieve Name	Sieve Size, mm	Percent Finer	Spec. Percent	Complies
#4	4.75	100		
#10	2.00	99		
#20	0.85	95		
#40	0.425	82		
#60	0.25	63		
#100	0.15	48		
#140	0.106	42		
#200	0.075	37		

Coefficients	
D ₈₅ = 0.5061 mm	D ₃₀ = N/A
D ₆₀ = 0.2254 mm	D ₁₅ = N/A
D ₅₀ = 0.1616 mm	D ₁₀ = N/A
C _u = N/A	C _c = N/A

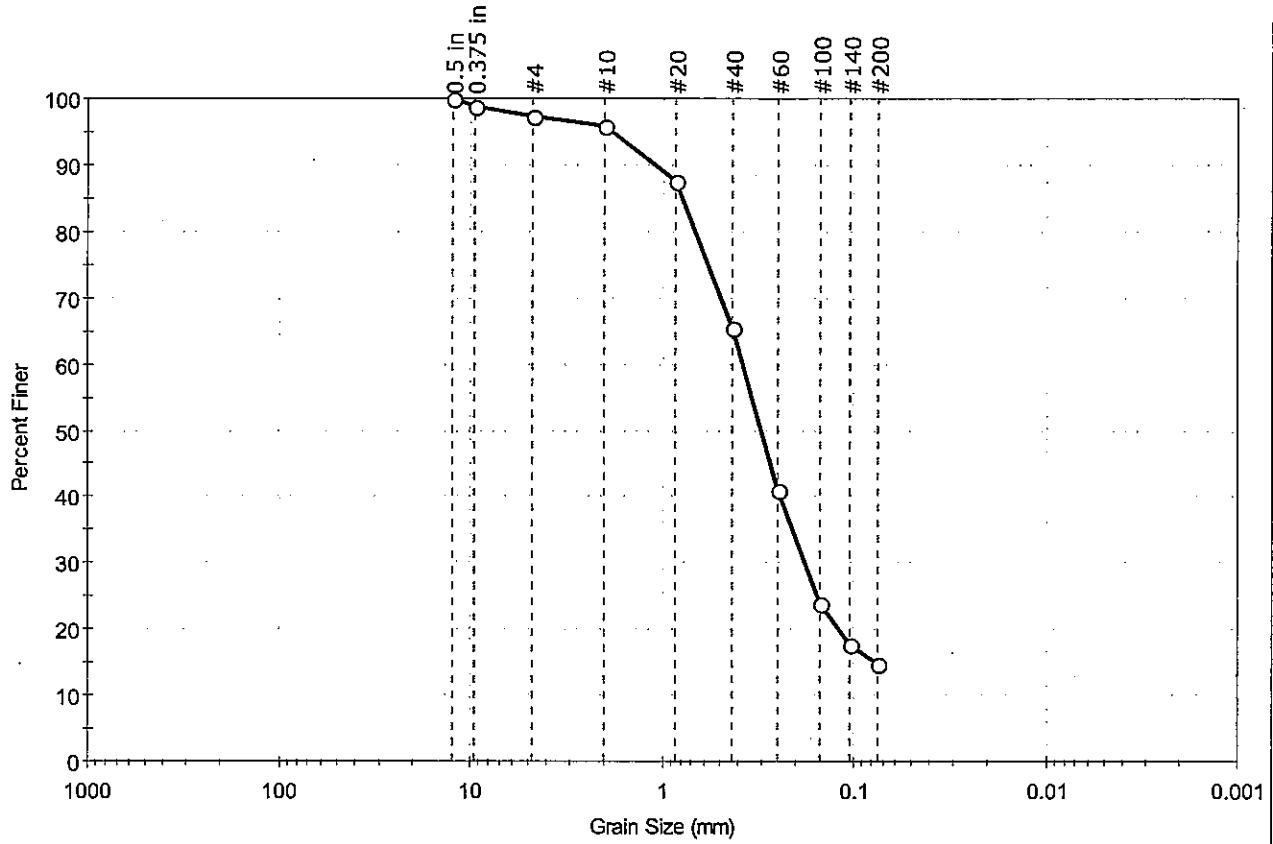
Classification	
ASTM	N/A
AASHTO Silty Soils (A-4 (0))	

Sample/Test Description	
Sand/Gravel Particle Shape : ---	
Sand/Gravel Hardness : ---	



Client: Freeman Companies, LLC	Project: Rehab. of Goodwin Street	Project No: GTX-311752
Location:	Boring ID: R-3	Sample Type: bag
Tested By: ckg	Sample ID: S-1	Test Date: 05/13/20
Checked By: emm	Depth: 0.5-2.5	Test Id: 557321
Test Comment: ---	Visual Description: Moist, dark yellowish brown silty sand	Sample Comment: ---

Particle Size Analysis - ASTM D6913



% Cobble	% Gravel	% Sand	% Silt & Clay Size
—	2.6	82.6	14.8

Sieve Name	Sieve Size, mm	Percent Finer	Spec. Percent	Complies
0.5 in	12.50	100		
0.375 in	9.50	99		
#4	4.75	97		
#10	2.00	96		
#20	0.85	88		
#40	0.42	65		
#60	0.25	41		
#100	0.15	24		
#140	0.11	18		
#200	0.075	15		

Coefficients

D ₈₅ = 0.7801 mm	D ₃₀ = 0.1804 mm
D ₆₀ = 0.3775 mm	D ₁₅ = 0.0764 mm
D ₅₀ = 0.3041 mm	D ₁₀ = N/A
C _u = N/A	C _c = N/A

Classification

ASTM N/A

AASHTO Silty Gravel and Sand (A-2-4 (0))

Sample/Test Description

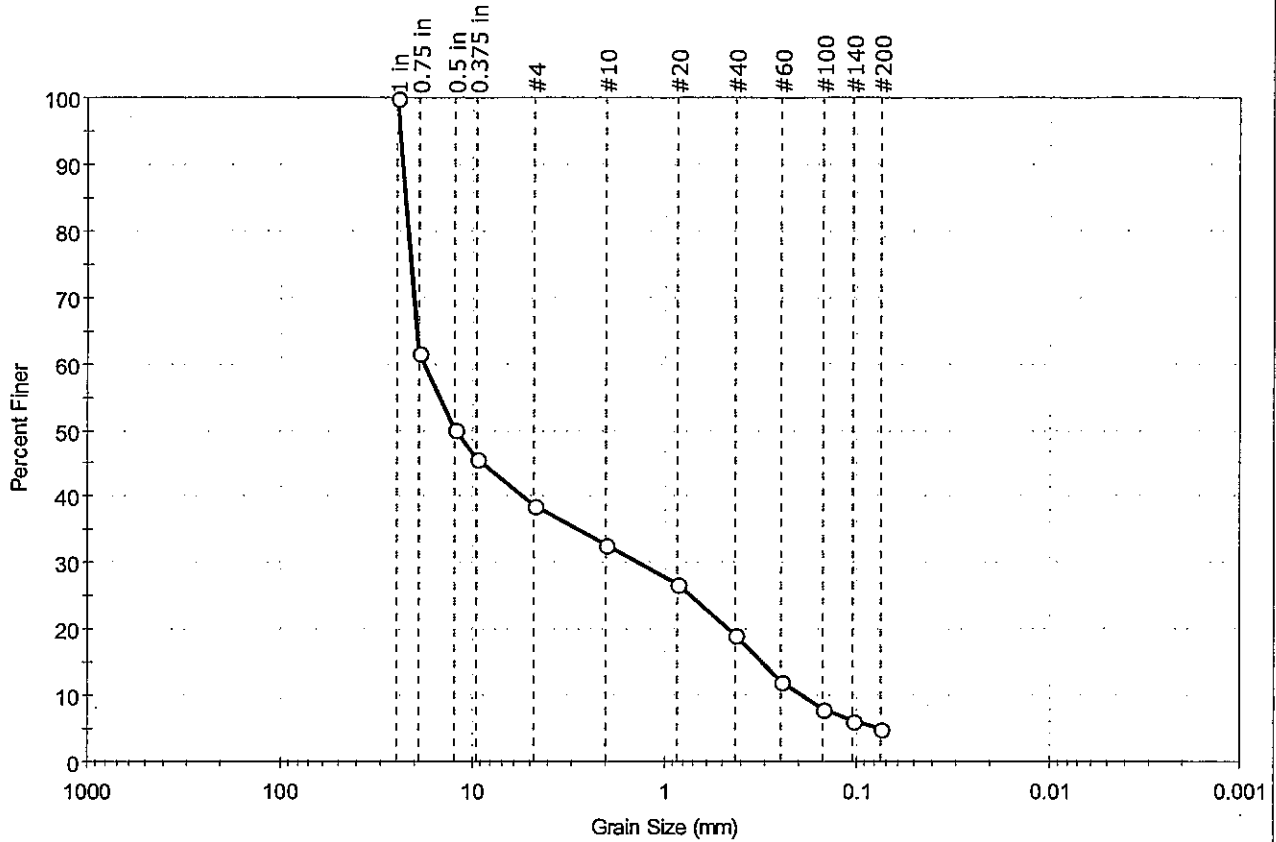
Sand/Gravel Particle Shape : ---

Sand/Gravel Hardness : ---



Client:	Freeman Companies, LLC		
Project:	Rehab. of Goodwin Street		
Location:		Project No:	GTX-311752
Boring ID:	R-4	Sample Type:	bag
Sample ID:	S-1	Test Date:	05/13/20
Depth:	base	Checked By:	emm
		Test Id:	557322
Test Comment:	---		
Visual Description:	Moist, dark brown gravel with silt and sand		
Sample Comment:	---		

Particle Size Analysis - ASTM D6913



% Cobble	% Gravel	% Sand	% Silt & Clay Size
—	61.4	33.6	5.0

Sieve Name	Sieve Size, mm	Percent Finer	Spec. Percent	Complies
1 in	25.00	100		
0.75 in	19.00	62		
0.5 in	12.50	50		
0.375 in	9.50	46		
#4	4.75	39		
#10	2.00	33		
#20	0.85	27		
#40	0.42	19		
#60	0.25	12		
#100	0.15	8		
#140	0.11	6		
#200	0.075	5.0		

Coefficients	
D ₈₅ = 22.4583 mm	D ₃₀ = 1.3464 mm
D ₆₀ = 17.9023 mm	D ₁₅ = 0.3098 mm
D ₅₀ = 12.3438 mm	D ₁₀ = 0.1931 mm
C _u = 92.710	C _c = 0.524

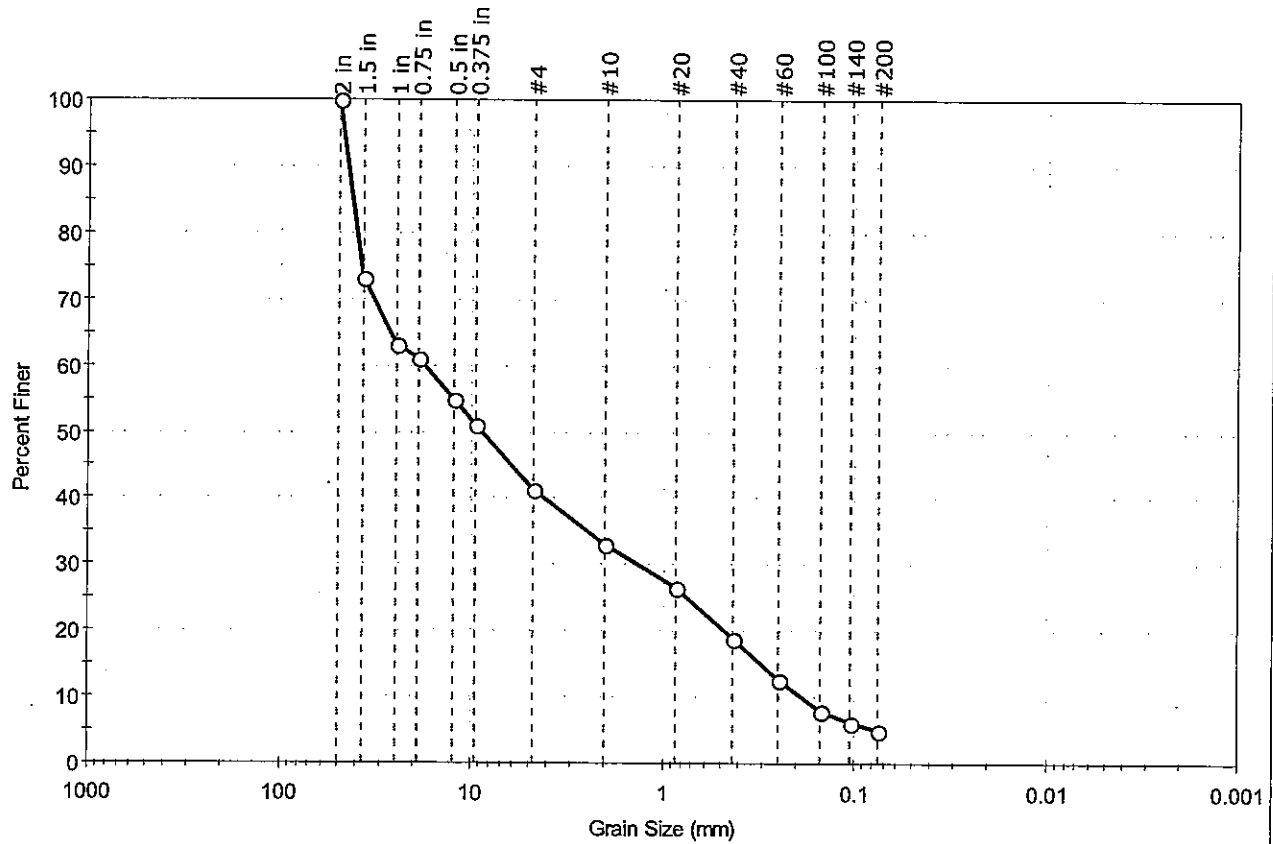
Classification	
ASTM	N/A
AASHTO	Stone Fragments, Gravel and Sand (A-1-a (1))

Sample/Test Description	
Sand/Gravel Particle Shape :	ANGULAR
Sand/Gravel Hardness :	HARD



Client:	Freeman Companies, LLC		
Project:	Rehab. of Goodwin Street		
Location:		Project No:	GTX-311752
Boring ID:	R-5	Sample Type:	bag
Sample ID:	S-1	Test Date:	05/13/20
Depth:	base	Checked By:	emm
		Test Id:	557323
Test Comment:	---		
Visual Description:	Moist, dark brown gravel with silt and sand		
Sample Comment:	---		

Particle Size Analysis - ASTM D6913



% Cobble	% Gravel	% Sand	% Silt & Clay Size
—	58.8	36.1	5.1

Sieve Name	Sieve Size, mm	Percent Finer	Spec. Percent	Complies
2 in	50.00	100		
1.5 in	37.50	73		
1 in	25.00	63		
0.75 in	19.00	61		
0.5 in	12.50	55		
0.375 in	9.50	51		
#4	4.75	41		
#10	2.00	33		
#20	0.85	27		
#40	0.42	19		
#60	0.25	13		
#100	0.15	8		
#140	0.11	6		
#200	0.075	5.1		

Coefficients	
D ₈₅ = 42.6052 mm	D ₃₀ = 1.3351 mm
D ₆₀ = 17.5321 mm	D ₁₅ = 0.3047 mm
D ₅₀ = 8.7644 mm	D ₁₀ = 0.1858 mm
C _u = 94.360	C _c = 0.547

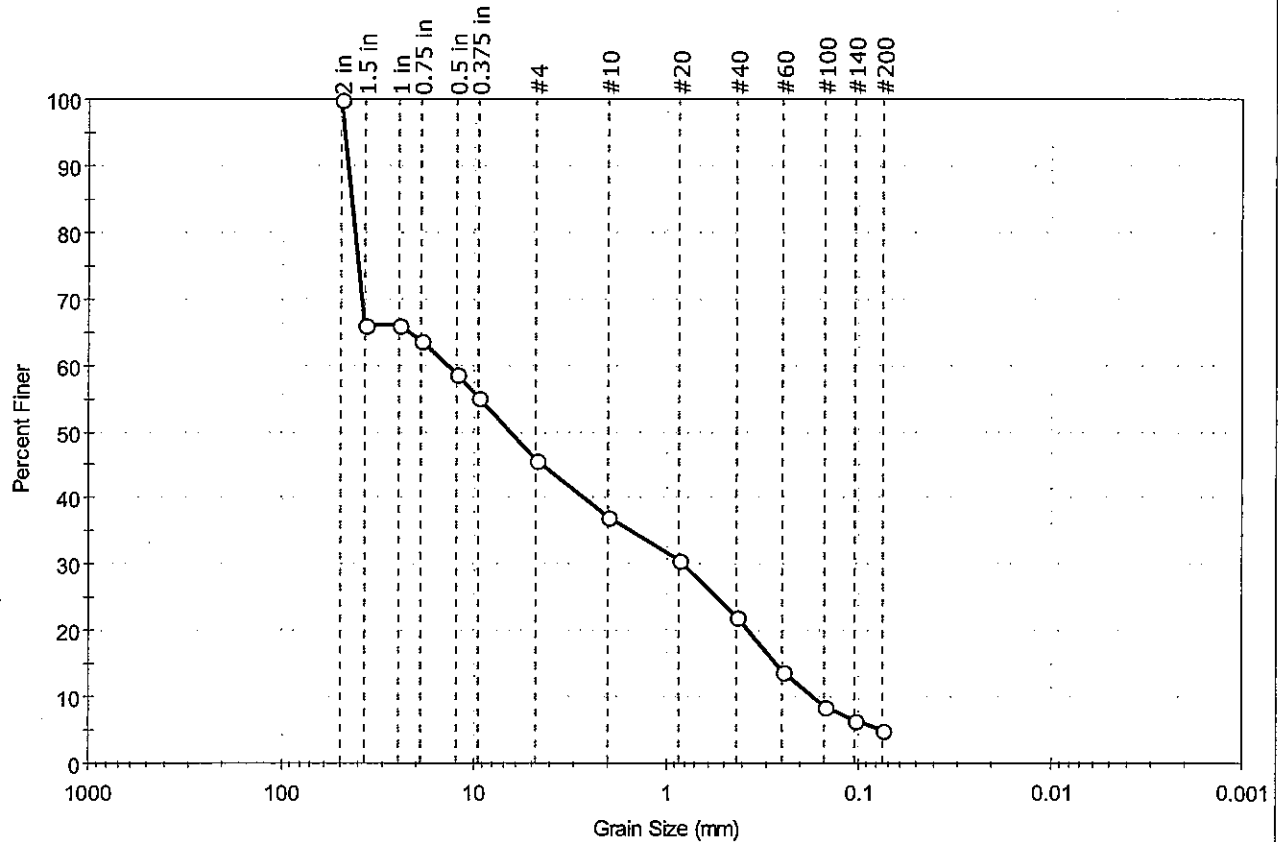
Classification	
ASTM	N/A
AASHTO	Stone Fragments, Gravel and Sand (A-1-a (1))

Sample/Test Description	
Sand/Gravel Particle Shape :	ANGULAR
Sand/Gravel Hardness :	HARD



Client:	Freeman Companies, LLC		
Project:	Rehab. of Goodwin Street		
Location:		Project No:	GTX-311752
Boring ID:	R-6	Sample Type:	bag
Sample ID:	S-1	Test Date:	05/13/20
Depth:	base	Tested By:	ckg
		Checked By:	emm
		Test Id:	557324
Test Comment:	---		
Visual Description:	Moist, very dark brown gravel with sand		
Sample Comment:	---		

Particle Size Analysis - ASTM D6913



% Cobble	% Gravel	% Sand	% Silt & Clay Size
—	54.3	40.8	4.9

Sieve Name	Sieve Size, mm	Percent Finer	Spec. Percent	Complies
2 in	50.00	100		
1.5 in	37.50	66		
1 in	25.00	66		
0.75 in	19.00	64		
0.5 in	12.50	59		
0.375 in	9.50	55		
#4	4.75	46		
#10	2.00	37		
#20	0.85	31		
#40	0.42	22		
#60	0.25	14		
#100	0.15	8		
#140	0.11	6		
#200	0.075	4.9		

Coefficients	
D ₈₅ = 44.0280 mm	D ₃₀ = 0.8075 mm
D ₆₀ = 13.9964 mm	D ₁₅ = 0.2695 mm
D ₅₀ = 6.5197 mm	D ₁₀ = 0.1744 mm
C _u = 80.255	C _c = 0.267

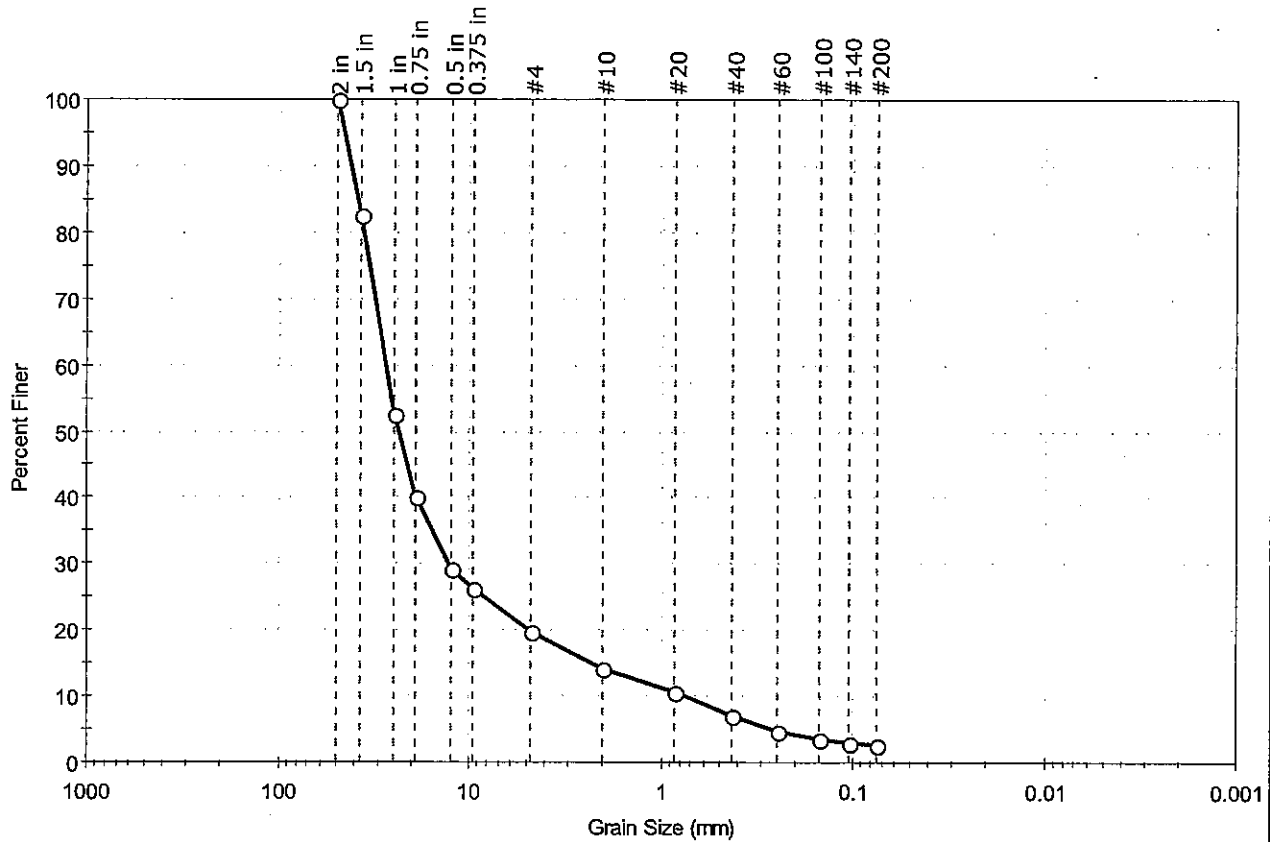
Classification	
<u>ASTM</u>	Poorly graded GRAVEL with Sand (GP)
<u>AASHTO</u>	Stone Fragments, Gravel and Sand (A-1-a (1))

Sample/Test Description	
Sand/Gravel Particle Shape : ANGULAR	
Sand/Gravel Hardness : HARD	



Client:	Freeman Companies, LLC		
Project:	Rehab. of Goodwin Street		
Location:		Project No:	GTX-311752
Boring ID:	R-7	Sample Type:	bag
Sample ID:	S-1	Test Date:	05/13/20
Depth:	base	Tested By:	ckg
		Checked By:	emm
		Test Id:	557325
Test Comment:	---		
Visual Description:	Moist, dark yellowish brown gravel with sand		
Sample Comment:	---		

Particle Size Analysis - ASTM D6913



% Cobble	% Gravel	% Sand	% Silt & Clay Size
—	80.1	17.2	2.7

Sieve Name	Sieve Size, mm	Percent Finer	Spec. Percent	Complies
2 in	50.00	100		
1.5 in	37.50	82		
1 in	25.00	53		
0.75 in	19.00	40		
0.5 in	12.50	29		
0.375 in	9.50	26		
#4	4.75	20		
#10	2.00	14		
#20	0.85	10		
#40	0.42	7		
#60	0.25	5		
#100	0.15	3		
#140	0.11	3		
#200	0.075	2.7		

Coefficients	
D ₈₅ = 39.0757 mm	D ₃₀ = 12.8849 mm
D ₆₀ = 27.6265 mm	D ₁₅ = 2.2322 mm
D ₅₀ = 23.5905 mm	D ₁₀ = 0.7707 mm
C _u = 35.846	C _c = 7.797

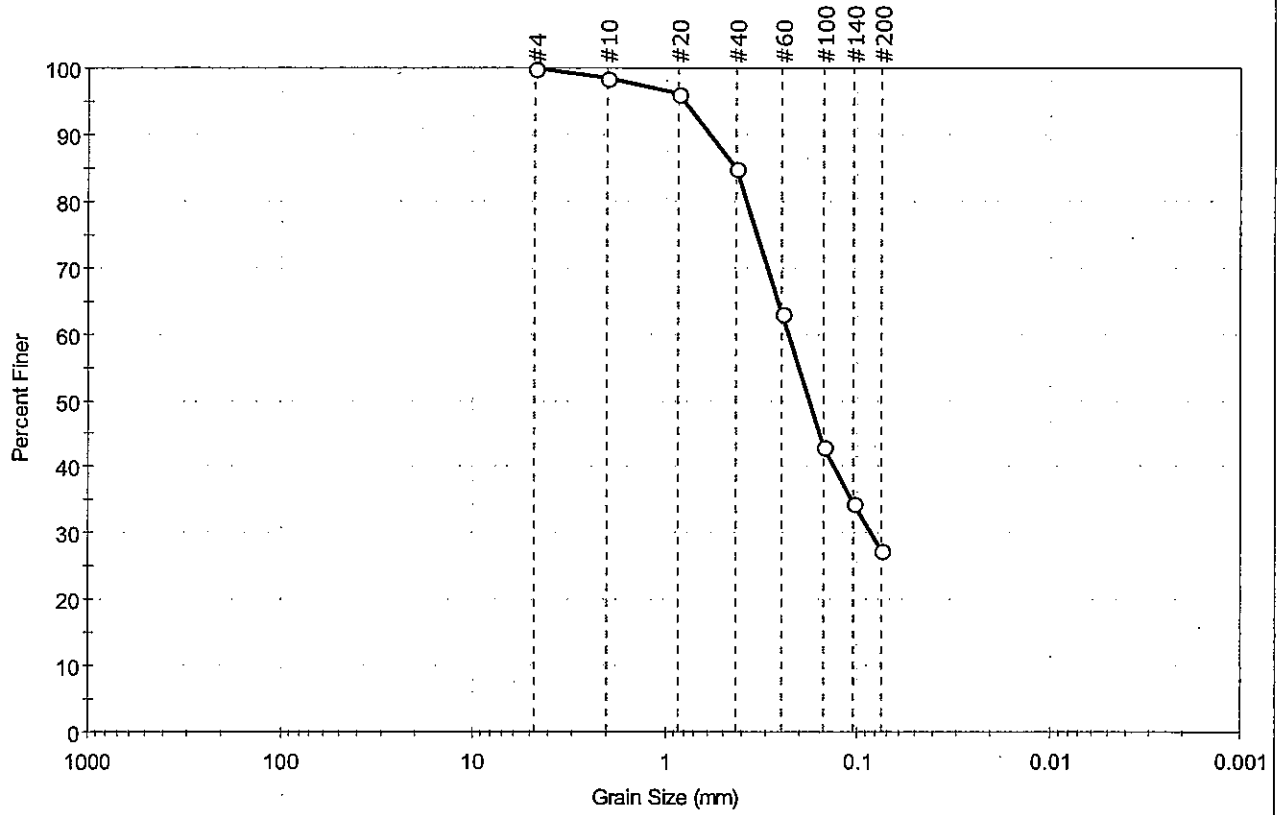
Classification	
<u>ASTM</u>	Poorly graded GRAVEL with Sand (GP)
<u>AASHTO</u>	Stone Fragments, Gravel and Sand (A-1-a (1))

Sample/Test Description	
Sand/Gravel Particle Shape : ANGULAR	
Sand/Gravel Hardness : HARD	



Client:	Freeman Companies, LLC		
Project:	Rehab. of Goodwin Street		
Location:		Project No:	GTX-311752
Boring ID:	R-8	Sample Type:	bag
Sample ID:	S-1	Test Date:	05/13/20
Depth:	0.5-1.5	Test Id:	557326
Test Comment:	---		
Visual Description:	Moist, dark yellowish brown silty sand		
Sample Comment:	---		

Particle Size Analysis - ASTM D6913



% Cobble	% Gravel	% Sand	% Silt & Clay Size
—	0.0	72.7	27.3

Sieve Name	Sieve Size, mm	Percent Finer	Spec. Percent	Complies
#4	4.75	100		
#10	2.00	99		
#20	0.85	96		
#40	0.42	85		
#60	0.25	63		
#100	0.15	43		
#140	0.11	35		
#200	0.075	27		

<u>Coefficients</u>	
D ₈₅ = 0.4247 mm	D ₃₀ = 0.0853 mm
D ₆₀ = 0.2307 mm	D ₁₅ = N/A
D ₅₀ = 0.1786 mm	D ₁₀ = N/A
C _u = N/A	C _c = N/A

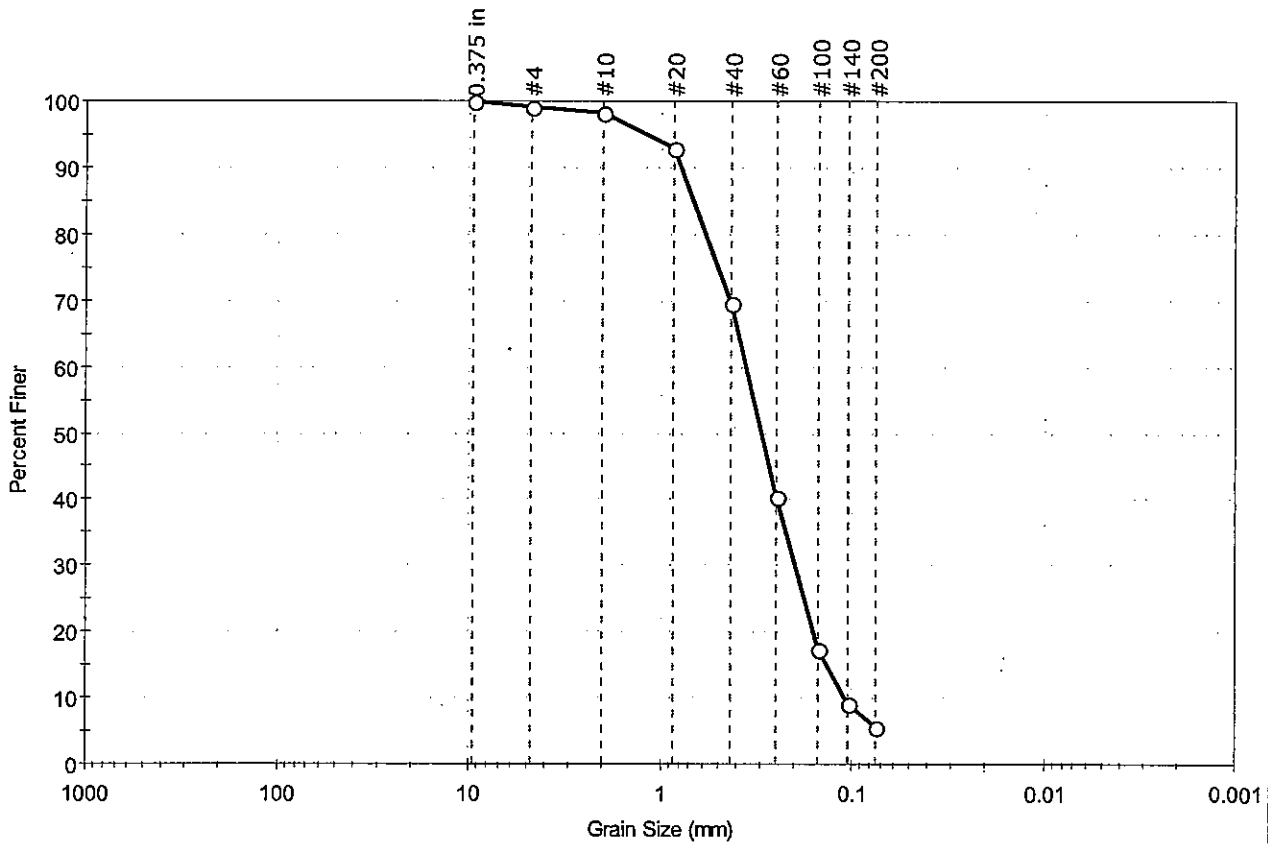
<u>Classification</u>	
ASTM	N/A
AASHTO	Silty Gravel and Sand (A-2-4 (0))

<u>Sample/Test Description</u>	
Sand/Gravel Particle Shape :	---
Sand/Gravel Hardness :	---



Client:	Freeman Companies, LLC		
Project:	Rehab. of Goodwin Street		
Location:		Project No:	GTX-311752
Boring ID:	R-9	Sample Type:	bag
Sample ID:	S-1	Test Date:	05/13/20
Depth:	1-2.5	Test Id:	557327
Test Comment:	---		
Visual Description:	Moist, yellowish brown sand with silt		
Sample Comment:	---		

Particle Size Analysis - ASTM D6913



% Cobble	% Gravel	% Sand	% Silt & Clay Size
—	0.8	93.6	5.6

Sieve Name	Sieve Size, mm	Percent Finer	Spec. Percent	Complies
0.375 in	9.50	100		
#4	4.75	99		
#10	2.00	98		
#20	0.85	93		
#40	0.42	70		
#60	0.25	40		
#100	0.15	17		
#140	0.11	9		
#200	0.075	5.6		

<u>Coefficients</u>	
D ₈₅ = 0.6710 mm	D ₃₀ = 0.1983 mm
D ₆₀ = 0.3566 mm	D ₁₅ = 0.1355 mm
D ₅₀ = 0.2974 mm	D ₁₀ = 0.1100 mm
C _u = 3.242	C _c = 1.002

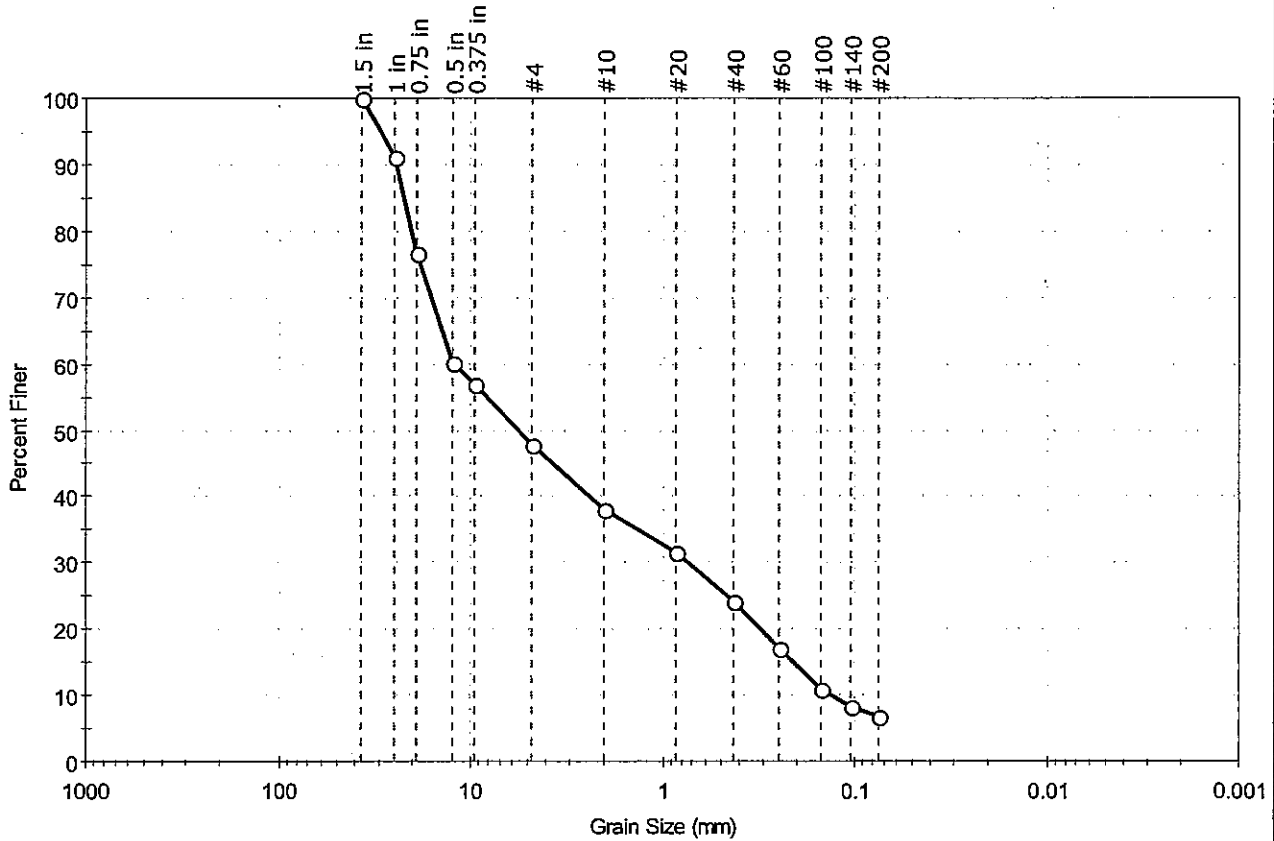
<u>Classification</u>	
ASTM	N/A
AASHTO	Fine Sand (A-3 (1))

<u>Sample/Test Description</u>
Sand/Gravel Particle Shape : ---
Sand/Gravel Hardness : ---



Client:	Freeman Companies, LLC		
Project:	Rehab. of Goodwin Street		
Location:		Project No:	GTX-311752
Boring ID:	R-10	Sample Type:	bag
Sample ID:	S-1	Test Date:	05/13/20
Depth:	base	Tested By:	ckg
		Checked By:	emmm
Test Comment:	---		
Visual Description:	Moist, dark yellowish brown gravel with silt and sand		
Sample Comment:	---		

Particle Size Analysis - ASTM D6913



% Cobble	% Gravel	% Sand	% Silt & Clay Size
—	52.2	41.0	6.8

Sieve Name	Sieve Size, mm	Percent Finer	Spec. Percent	Complies
1.5 in	37.50	100		
1 in	25.00	91		
0.75 in	19.00	77		
0.5 in	12.50	60		
0.375 in	9.50	57		
#4	4.75	48		
#10	2.00	38		
#20	0.85	32		
#40	0.42	24		
#60	0.25	17		
#100	0.15	11		
#140	0.11	8		
#200	0.075	6.8		

<u>Coefficients</u>	
D ₈₅ = 22.2930 mm	D ₃₀ = 0.7307 mm
D ₆₀ = 12.3101 mm	D ₁₅ = 0.2102 mm
D ₅₀ = 5.6010 mm	D ₁₀ = 0.1336 mm
C _u = 92.141	C _c = 0.325

<u>Classification</u>	
ASTM	N/A
AASHTO	Stone Fragments, Gravel and Sand (A-1-a (1))

<u>Sample/Test Description</u>	
Sand/Gravel Particle Shape : ANGULAR	
Sand/Gravel Hardness : HARD	

ATTACHMENT R
CRCOG COMPLETE STREETS COMPLIANCE FORM
GOODWIN STREET
RECONSTRUCTION PROJECT



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: January 11th, 2022
TO: Richard F. Kehoe, Chair
FROM: Mayor Michael P. Walsh
RE: Design Costs for Fire Station 2 Construction

Please see the attached memo from Director of Finance, Linda Trzetzziak regarding design costs for the replacement of Fire Station 2. The Town contracted with Silver/Petrucci using the on-call contract process, and their fee, to date, has been funded through the fire department budget.

The fire department completed an evaluation during the initial design phase, and the current draft of concepts for the fire station includes many preferred practices in fire station design. The estimated Architect and Engineering fees for the project total \$450,000. In anticipation of grant funding and to prepare the project for bid, I request an allotment of funds to complete the design effort.

Please place this item on the Town Council agenda for the January 18th, 2022 meeting.

C: K. Munson, Interim Fire Chief



MEMORANDUM

DATE: January 10, 2022

TO: Michael P. Walsh, Mayor

FROM: Linda M. Trzetzak, Director of Finance

TELEPHONE: (860) 291-7246

RE: **Town Council Project Appropriation - 2020 Town Buildings Bond**

In August 2020, the Town Council approved the resolution for the November 2020 ballot for \$10 million for the planning, design, acquisition, reconstruction and equipping of improvements to Town Buildings. The voters approved the appropriation.

The resolution required Town Council approval of the expenditure of such appropriated funds.

At this time for the following project we are asking approval and authorization to proceed:

Fire Department Fire Station 2:

This project will complete design work for a new Fire Station Number 2 which houses Engine Company #2. Initial design work has been completed from the Fire Department's operating budget. At this time approval and authorization is requested to complete the design work to obtain a "shovel ready" project. Please see Interim Fire Chief Kevin Munson's memo for further details.

Cost: \$450,000

Should you have any questions or problems on the aforementioned, please feel free to contact me.

White, Rosamond

From: Trzetzziak, Linda
Sent: Monday, January 10, 2022 10:06 AM
To: Walsh, Mike; Martin, Connor; White, Rosamond
Cc: Lupkas, Mike
Subject: For Town Council 1/18
Attachments: Res2020BondAuth2.pdf; FD Bond Request.pdf

Mayor,

Attached please find my cover memo recommending Town Council Approval appropriation and approval of expenditures from the 2020 Town Building Bond Funds for the Fire Station 2 design completion. Also attached is Interim Chief Munson's detailed explanation.

This is following the same procedure we used on the October 19, 2021 Town Council meeting.

If there are any questions, please don't hesitate to contact me.

Linda Trzetzziak
Director of Finance
Town of East Hartford

KEVIN MUNSON
INTERIM FIRE CHIEF

OFFICE OF THE FIRE
CHIEF

**TOWN OF EAST HARTFORD
FIRE DEPARTMENT**



(860) 291-7400

WWW.EASTHARTFORDCT.GOV

31 School St.

East Hartford, Connecticut 06108

January 2, 2022

Honorable Council,

Fire Station Number 2 is nearing the end of its service life. Facilities continues to maintain the building as best as possible however; the building is nearly 100 years old, is plagued with roof leaks, and regular rodent infestations. Station 2 houses Engine Company #2 which responds to nearly 2000 calls for service per year. Engine #2 also provides paramedic level service to the north end of East Hartford serving a large geographic area.

In June of 2020, Mayor Leclerc authorized Chief Oates to begin early design work using the Town's on call architect Silver-Petrucelli. Initial design work was done using funds from the fire department budget. To date, the project has included several meetings with Silver-Petrucelli, attendance at the National Fire Station Design Conference, a site survey, and initial design plans. The initial design work by Silver-Petrucelli and Town staff has totaled around \$150,000 over the last two budget years.

We have been informed by our Congressional delegation that work is being done federally to fund fire station construction as part of an expanded infrastructure bill. Our experience has proven that projects deemed "shovel ready" are given the highest priority. One of the key components of being "shovel ready" is a site already allocated for the project. Fortunately, the site at 1718 Main Street was purchased by the Town and is designated as the site for the future Station 2. The other component of being "shovel ready" is having a set of completed architectural drawings approved by all necessary parties.

It is estimated that the cost to make the station "shovel ready" is approximately \$450,000. The Fire Department would like to request access to \$450,000 of previously approved Building Bond money to complete the design work on Station 2.

Your consideration is appreciated and I encourage you to contact me with any questions you may have.

Respectfully Submitted,

Kevin Munson
Interim Fire Chief



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: January 11th, 2022
TO: Richard F. Kehoe, Chair
FROM: Mayor Michael P. Walsh
RE: AMUSEMENT PERMIT APPLICATION— "29th Annual Officer Brian A. Aselton Memorial Snow Dash"

The following Amusement Permit is before you due to the East Hartford Code of Ordinances, Chapter 5, Amusements, Section 5-3 (e), passed by the Town Council:

Sec. 5-3 (e):

(e) If the application is submitted pursuant to subsection (b) of section 5-1 of the Town Ordinances, within one week of receipt of written comments from the Directors, the Chief of Police shall forward those comments to the Town Council. The Chief of Police shall also forward to the Town Council written comments pertaining to the impact the proposed amusement would have on the areas under the purview of the Police Department and any recommended changes in the planned operations, as well as a statement as to whether the Police Department can supply adequate police protection.

Please add the following Amusement Permit to the Town Council agenda for the January 18th, 2021 meeting.

- 29th Annual Officer Brian A. Aselton Memorial Snow Dash"

The event was already approved at the November 30th Town Council meeting and approved to take place this past Sunday, January 9th but due to inclement weather it had to be postponed.

- Sunday, January 30th with a rain date of Sunday, February 6th. 11 AM -3 PM

C: S. Sansom, Chief of Police



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: January 11th, 2022
TO: Richard F. Kehoe, Chair
FROM: Mayor Michael P. Walsh
RE: AMUSEMENT PERMIT APPLICATION— “29th Annual Officer Brian A. Aselton Memorial Snow Dash”

The following Amusement Permit is before you due to the East Hartford Code of Ordinances, Chapter 5, Amusements, Section 5-3 (e), passed by the Town Council:

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Please add the following Amusement Permit to the Town Council agenda for the January 18th, 2021 meeting.

- 29th Annual Officer Brian A. Aselton Memorial Snow Dash” new date due to inclement weather
 - Sunday, January 30th with a rain date of Sunday, February 6th. 11 AM -3 PM

C: S. Sansom, Chief of Police

Greater Hartford Regional Auto Theft Taskforce MOU

MOTION By Angie Parkinson
seconded by Don Bell
to approve the MOU between the Town of East Hartford and the Greater Hartford Regional Auto Theft Task Force, as attached to a memo dated November 19, 2021 from Michael P. Walsh, Mayor to Richard F. Kehoe, Town Council Chair.
Motion carried 8/0.

A copy of the agreement follows these minutes.

Referral to Real Estate Acquisition & Disposition Committee re: 3 Hillside Avenue

MOTION By Angie Parkinson
seconded by Awet Tsegai
to refer to the Real Estate Acquisition & Disposition Committee the possible acquisition of 3 Hillside Avenue through a donation of the property by the current owner, with instructions to review the issue and report back to the Council with its recommendations, if any.
Motion carried 8/0.

Outdoor Amusement Permit Application: 29th Annual Officer Brian A. Aselton Memorial Snow Dash

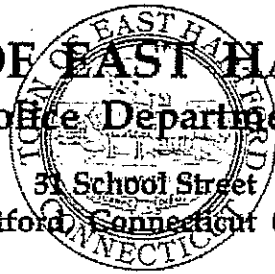
MOTION By Awet Tsegai
seconded by Angie Parkinson
to approve the outdoor amusement permit application entitled "29th Annual Officer Brian Aselton Memorial Snow Dash 5K", submitted by Jonathan Cooper, Recreation Supervisor for the East Hartford Parks & Recreation Department and by the East Hartford Police Department to conduct a 5K road race (Snow Dash), to be held in the vicinity of the Langford School – 61 Alps Drive – on Sunday, January 9, 2022 between the hours of 11:00AM and approximately 3:00PM, with the use of public streets occurring between the hours of 1:30PM and approximately 2:15PM, subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its agencies.
Motion carried 8/0.

Refund of Taxes

MOTION By Awet Tsegai
seconded by Tom Rup
to refund taxes in the amount of \$ 98,055.21 pursuant to Section 12-129 of the Connecticut General Statutes.
Motion carried 8/0.

MICHAEL P. WALSH
MAYOR

TOWN OF EAST HARTFORD
Police Department



East Hartford, Connecticut 06108-2638

TELEPHONE
(860) 528-4401

FAX (860) 289-1249

www.easthartfordct.gov

SCOTT M. SANSOM
CHIEF OF POLICE

November 23, 2021

Richard F. Kehoe, Chairman
East Hartford Town Council
740 Main Street
East Hartford, CT 06108

Re: Outdoor Amusement Permit Application
"29th Annual Officer Brian A. Aselton Memorial Snow Dash 5K"

Dear Chairman Kehoe:

Attached please find a copy of the amusement permit application submitted by the East Hartford Police Department and the East Hartford Parks & Recreation Department by Jonathan Cooper, its Recreation Supervisor. The applicants seek to conduct a 5K road race (Snow Dash) to be held in the vicinity of the Langford School in East Hartford on **Sunday, January 9, 2022 between the hours of 11 AM and approximately 3 PM.** The use of public streets should occur between the hours of 1:30 PM and should cease by 2:15 PM. The race will begin and end at the Langford School, 61 Alps Drive. Registration will begin at 11 AM.

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, Public Works Departments and the Offices of the Corporation Counsel and Finance.

The **Department of Inspections & Permits** states that permits and inspections may be required for temporary installations.

The **Offices of Corporation Counsel and Risk Management** along with the **Fire, Health, Public Works** and the **Parks & Recreation Departments** approve the application as submitted and state there are no anticipated costs to their Departments for these events.

The **Police Department** conducted a review of the application and the following comments/recommendations are made:

- The Police Department can provide police protection for the event. The site is suitable for the outdoor amusement, the expected crowds are of small to moderate size, and the area has sufficient parking available.
- The anticipated cost to the Department for this event is **\$2,623.99.**

Respectfully submitted for your information.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott M. Sansom". The signature is written in a cursive style with a long horizontal stroke at the end.

Scott M. Sansom
Chief of Police

Cc: Applicant

Rivera, Augustina

From: Grew, Greg
Sent: Thursday, November 4, 2021 11:58 AM
To: Rivera, Augustina
Subject: Re: Outdoor Amusement Permit Application-29th Annual Officer Brian A. Aselton Memorial Snow Dash 5 K

Per Ordinance 5-3 my approval is not required. Permits and inspections may be required for temporary installations.

MILTON GREGORY GREW, AIA
 Director of Inspections & Permits
 (Building / Zoning / Property Maint.)



Town of
EAST HARTFORD
 CONNECTICUT

Town Hall
 740 Main Street
 East Hartford, CT 06108
 Direct (860) 291-7345
 Mobile (860) 874-8034
<http://www.easthartfordct.gov/inspections-and-permits>

From: Rivera, Augustina <ARivera@easthartfordct.gov>
Sent: Thursday, November 4, 2021 11:14 AM
To: Burnsed, Laurence <lburnsed@easthartfordct.gov>; Fravel, Theodore <tfravel@easthartfordct.gov>; Lawlor, John <JLawlor@easthartfordct.gov>; Oates, John <Joates@easthartfordct.gov>
Cc: Alsup, Steve <SAlsup@easthartfordct.gov>; Cohen, Bruce <BCohen@easthartfordct.gov>; Cruz-Aponte, Marilyn <mcruzaponte@easthartfordct.gov>; Davis, Robert <RDavis@easthartfordct.gov>; Drouin, Darrell <Ddrouin@easthartfordct.gov>; Dwyer, Sean <SDwyer@easthartfordct.gov>; Ficacelli, Joseph <JFicacelli@easthartfordct.gov>; Gentile, Richard <RPGentile@easthartfordct.gov>; Grew, Greg <mggrew@easthartfordct.gov>; Hawkins, Mack <MHawkins@easthartfordct.gov>; Neves, Paul <Pneves@easthartfordct.gov>; O'Connell, Michael <Moconnell@easthartfordct.gov>; Sansom, Scott <SSansom@easthartfordct.gov>; Sasen, Christine <CSasen@easthartfordct.gov>; Trzetzziak, Linda <Ltrzetzziak@easthartfordct.gov>; Wagner, Justin <Jwagner@easthartfordct.gov>
Subject: Outdoor Amusement Permit Application-29th Annual Officer Brian A. Aselton Memorial Snow Dash 5 K

Good morning,

Please find attached your Directors Review & Notice and the Outdoor Amusement Permit application for the "29th Annual Officer Brian A. Aselton Memorial Snow Dash 5K" taking place on **Sunday, January 9, 2022**. Please review and submit comments back to me no later than 12:00 noon, Thursday, November 18, 2021. I am trying to get it to the Mayor's Office by November 19th.

You will see that on application that there will be food. The food is packaged food (granola bars, bananas and water). There will be no food trucks and no vendors.

Rivera, Augustina

From: Gentile, Richard
Sent: Thursday, November 4, 2021 1:04 PM
To: Rivera, Augustina
Subject: RE: Outdoor Amusement Permit Application-29th Annual Officer Brian A. Aselton Memorial Snow Dash 5 K

I approve this application. I have reached out to Parks and Rec to clarify a few non-material points so that they may be corrected in next yers's application.

Richard P. Gentile
Assistant Corporation Counsel
Town of East Hartford
740 Main Street
East Hartford, CT 06108

860-291-7217
rpgentile@easthartfordct.gov

THIS MESSAGE AND ANY OF ITS ATTACHMENTS ARE INTENDED ONLY FOR THE USE OF THE DESIGNATED RECIPIENT, OR THE RECIPIENT'S DESIGNEE, AND MAY CONTAIN INFORMATION THAT IS CONFIDENTIAL OR PRIVILEGED. IF YOU ARE NOT THE INTENDED RECIPIENT, PLEASE (1) IMMEDIATELY NOTIFY THE OFFICE OF THE CORPORATION COUNSEL ABOUT THE RECEIPT BY TELEPHONING (860)291-7219; (2) DELETE ALL COPIES OF THE MESSAGE AND ANY ATTACHMENTS; AND (3) DO NOT DISSEMINATE, FORWARD, OR MAKE ANY USE OF ANY OF THEIR CONTENTS

From: Rivera, Augustina <ARivera@easthartfordct.gov>
Sent: Thursday, November 4, 2021 11:15 AM
To: Burnsed, Laurence <lburnsed@easthartfordct.gov>; Fravel, Theodore <tfravel@easthartfordct.gov>; Lawlor, John <JLawlor@easthartfordct.gov>; Oates, John <Joates@easthartfordct.gov>
Cc: Alsup, Steve <SAlsup@easthartfordct.gov>; Cohen, Bruce <BCohen@easthartfordct.gov>; Cruz-Aponte, Marilyn <mcruzaponte@easthartfordct.gov>; Davis, Robert <RDavis@easthartfordct.gov>; Drouin, Darrell <Ddrouin@easthartfordct.gov>; Dwyer, Sean <SDwyer@easthartfordct.gov>; Ficacelli, Joseph <JFicacelli@easthartfordct.gov>; Gentile, Richard <RPGentile@easthartfordct.gov>; Grew, Greg <mggrew@easthartfordct.gov>; Hawkins, Mack <MHawkins@easthartfordct.gov>; Neves, Paul <Pneves@easthartfordct.gov>; O'Connell, Michael <Moconnell@easthartfordct.gov>; Sansom, Scott <SSansom@easthartfordct.gov>; Sasen, Christine <CSasen@easthartfordct.gov>; Trzetzziak, Linda <Ltrzetzziak@easthartfordct.gov>; Wagner, Justin <Jwagner@easthartfordct.gov>
Subject: Outdoor Amusement Permit Application-29th Annual Officer Brian A. Aselton Memorial Snow Dash 5 K

Good morning,

Please find attached your Directors Review & Notice and the Outdoor Amusement Permit application for the "29th Annual Officer Brian A. Aselton Memorial Snow Dash 5K" taking place on **Sunday, January 9, 2022**. Please review and submit comments back to me no later than 12:00 noon, Thursday, November 18, 2021. I am trying to get it to the Mayor's Office by November 19th.

Rivera, Augustina

From: Sasen, Christine
Sent: Monday, November 8, 2021 7:37 AM
To: Rivera, Augustina
Subject: RE: Outdoor Amusement Permit Application-29th Annual Officer Brian A. Aselton Memorial Snow Dash 5 K

Ok

From: Rivera, Augustina
Sent: Thursday, November 4, 2021 11:15 AM
To: Burnsed, Laurence <lburnsed@easthartfordct.gov>; Fravel, Theodore <tfravel@easthartfordct.gov>; Lawlor, John <JLawlor@easthartfordct.gov>; Oates, John <Joates@easthartfordct.gov>
Cc: Alsup, Steve <SAlsup@easthartfordct.gov>; Cohen, Bruce <BCohen@easthartfordct.gov>; Cruz-Aponte, Marilyn <mcruzaponte@easthartfordct.gov>; Davis, Robert <RDavis@easthartfordct.gov>; Drouin, Darrell <Ddrouin@easthartfordct.gov>; Dwyer, Sean <SDwyer@easthartfordct.gov>; Ficacelli, Joseph <JFicacelli@easthartfordct.gov>; Gentile, Richard <RPGentile@easthartfordct.gov>; Grew, Greg <mggrew@easthartfordct.gov>; Hawkins, Mack <MHawkins@easthartfordct.gov>; Neves, Paul <Pneves@easthartfordct.gov>; O'Connell, Michael <Moconnell@easthartfordct.gov>; Sansom, Scott <SSansom@easthartfordct.gov>; Sasen, Christine <CSasen@easthartfordct.gov>; Trzetzziak, Linda <Ltrzetzziak@easthartfordct.gov>; Wagner, Justin <Jwagner@easthartfordct.gov>
Subject: Outdoor Amusement Permit Application-29th Annual Officer Brian A. Aselton Memorial Snow Dash 5 K

Good morning,

Please find attached your Directors Review & Notice and the Outdoor Amusement Permit application for the "29th Annual Officer Brian A. Aselton Memorial Snow Dash 5K" taking place on **Sunday, January 9, 2022**. Please review and submit comments back to me no later than 12:00 noon, Thursday, November 18, 2021. I am trying to get it to the Mayor's Office by November 19th.

You will see that on application that there will be food. The food is packaged food (granola bars, bananas and water). There will be no food trucks and no vendors.

Thank you.

Tina

Augustina Rivera
Administrative Clerk 3
Support Services Bureau
East Hartford Police Department
31 School Street
East Hartford, CT 06108
arivera@easthartfordct.gov

Office: 860-291-7631
Fax: 860-610-6290



Scott M. Sansom
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: Sunday, January 9, 2022
Event: "29th Annual Officer Brian A. Aseton Memorial Snow Dash 5K"
Applicant: East Hartford Police Department and the East Hartford Parks & Recreation Department by Jonathan Cooper its Recreation Supervisor

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated Cost(s) if known \$ _____

Signature Stephen Alsup Asst. Chief 11/22/21
Date

Comments:

**TOWN OF EAST HARTFORD
FIRE MARSHALS OFFICE
ADMINISTRATIVE REVIEW
Amusement Permit**

DATE: November 4, 2021

APPLICATION FOR: 29th Annual Officer Brian A. Aselton Memorial Snow Dash 5K

APPLICANT East Hartford Parks & Recreation Department by Jonathan Cooper, its Recreation Supervisor
860-291-7164 and the East Hartford Police Department as Co- Sponsor

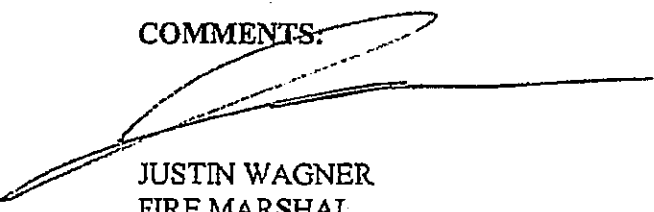
ADDRESS: Start/Finish 61 Alps Drive – Langford School

DATE(S) OF EVENT: Sunday, January 9, 2022 11:00 am o approx. 2:15 pm

Pursuant to your request, a review of the above application was completed and the following recommendation is made:

- The application is approved as submitted.
- The application be revised. Approved conditionally.
- The application is disapproved.
- XXX No application to the Connecticut Fire Safety Code

COMMENTS:



JUSTIN WAGNER
FIRE MARSHAL
TOWN OF EAST HARTFORD



Scott M. Sansom
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: Sunday, January 9, 2022

Event: "29th Annual Officer Brian A. Aselton Memorial Snow Dash 5K"

Applicant: East Hartford Police Department and the East Hartford Parks & Recreation Department by Jonathan Cooper its Recreation Supervisor

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated Cost(s) if known \$ _____

Laurence Burnsed
Signature

11/22/2021
Date

Comments:

Approved as submitted. No concerns regarding food service during the event per discussions with environmental services division.



Scott M. Sansom
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcin A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: Sunday, January 9, 2022
Event: "29th Annual Officer Brian A. Aselton Memorial Snow Dash 5K"
Applicant: East Hartford Police Department and the East Hartford Parks & Recreation Department by Jonathan Cooper its Recreation Supervisor

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
 - 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
 - 3. the application be disapproved for the reason(s) set forth in the attached comments.
-
- Fire Department
 - Health Department
 - Parks & Recreation Department
 - Public Works Department
 - Corporation Counsel
-
- Anticipated Cost(s) if known \$0.0

Ted Fravel _____ 11/23/21
Signature Date

Comments:

Rivera, Augustina

From: Hawkins, Mack
Sent: Thursday, November 18, 2021 8:09 AM
To: Rivera, Augustina
Subject: RE: Outdoor Amusement Permit Application-29th Annual Officer Brian A. Aselton Memorial Snow Dash 5 K

Tina,

I have reviewed the Outdoor Amusement Permit Application for the 29th Annual Officer Aselton Snow Dash 5k. I approve the application as submitted. The anticipated cost to the Department for this event is \$2,623.994.

Thank you,

Mack S. Hawkins

Assistant Chief of Police
East Hartford Police Department
31 School St.
East Hartford, CT 06108
Office 860 291-7597

Serving Our Community with Pride and Integrity



From: Rivera, Augustina <ARivera@easthartfordct.gov>
Sent: Wednesday, November 17, 2021 12:53 PM
To: Hawkins, Mack <MHawkins@easthartfordct.gov>; Fravel, Theodore <tfravel@easthartfordct.gov>; Cruz-Aponte, Marilyn <mcruzaponte@easthartfordct.gov>
Subject: FW: Outdoor Amusement Permit Application-29th Annual Officer Brian A. Aselton Memorial Snow Dash 5 K

Good afternoon,

Friendly reminder that your comments for the 29th Annual Officer Brian Aselton Memorial Snow Dash 5K is due to me.

Thank you and I hope you have a great rest of your day.

Tina

TOWN OF EAST HARTFORD POLICE DEPARTMENT



Marcia A. Leclerc
Mayor

OUTDOOR AMUSEMENT PERMITS
31 SCHOOL STREET
EAST HARTFORD, CT 06108-2638
(860) 528-4401

OUTDOOR AMUSEMENT PERMIT APPLICATION



Scott M. Sansom
Chief of Police

THIS APPLICATION IS DUE NOT LESS THAN 30 DAYS PRIOR TO THE EVENT APPLIED FOR

1. Name of Event:
29th Annual Officer Brian A. Aselton Memorial Snow Dash 5k
2. Date(s) of Event:
Sunday, January 9th, 2022
3. Applicant's name, home & work phone numbers, home address, and e-mail address (NOTE: If applicant is a partnership, corporation, limited liability company, club or association give the full legal name of the Applicant):
Jonathan Cooper, Recreation Supervisor, work: 860-291-7164
jcooper@easthartfordct.gov. East Hartford Parks & Recreation Department. 50 Chapman Place and East Hartford Police Dept. Co-Sponsor, 31 School Street
4. If Applicant is a partnership, corporation, limited liability company (LLC), club, or association, list the names of all partners, members, directors and officers AND provide their business address.

East Hartford Parks & Recreation Department, 50 Chapman Place, East Hartford, CT 06108, c/o Theodore Fravel, Parks & Recreation Director
5. List the location of the proposed amusement: (Name of facility and address)
Start/Finish Langford School, 61 Alps Drive, Course is on neighborhood streets
6. List the dates and hours of operation for each day (if location changes on a particular day, please list):
Sunday, Jan 9, 2021, Start 1:30 PM, Registration 11:00 AM, last runner 2:15 P
7. Provide a detailed description of the proposed amusement:
5k Road Race which utilizes Town Streets. Starts and ends at Langford School. Gym used for staging area and registration. Proceeds benefit Aselton

8. Will music or other entertainment be provided wholly or partially outdoors?

Yes No

a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)?

9. What is the expected age group(s) of participants?

Ages 8- 80 plus years of age

10. What is the expected attendance at the proposed amusement:

(If more than one performance, indicate time / day / date and anticipated attendance for each.)

200-300 Runners

11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:

a. Crowd size impact:

Traffic will be controlled until final runner finishes course.

b. Traffic control and flow plan at site & impact on surrounding / supporting streets:

Traffic will be controlled by East Hartford Police Department

c. Parking plan on site & impact on surrounding / supporting streets:

Parking on site at Langford School on Hartvard Drive

d. Noise impact on neighborhood:

N/A

e. Trash & litter control plan for the amusement site and surrounding community during and immediately after the proposed amusement:

Trash & litter will be maintained by Parks Maintenance personnel.

f. List expected general disruption to neighborhood's normal life and activities:

Course will be marked with portable directional signs by P & R staff

g. Other expected influence on surrounding neighborhood:

Min. Traffic impace. As soon as runner pass, streets will reopen

12. Provide a detailed plan for the following:

a. Accessibility of amusement site to emergency, police, fire & medical personnel and vehicles:

Course is accessible to emergecny personnel.

b. Provisions for notification of proper authorities in the case of an emergency:

Cell phones and two-way radios will be used in event of emergency

c. Any provision for on-site emergency medical services:

no

d. Crowd control plan:

Crowd will be controlled by EHPD and Paks & Recreation Staff.

e. If on town property, the plan for the return of the amusement site to pre-amusement condition:

Parks Maintenance will clean-up outside areas, school custodians inside area

f. Provision of sanitary facilities:
lavatories located inside Langford School

13. Will food be provided, served, or sold on site:

a. Food available: Yes No **AND**

b. Contact has been made with the East Hartford Health Department Yes No.

14. Does the proposed amusement involve the sale and / or provision of alcoholic beverages to amusement attendees,

Yes No Alcoholic beverages will be served / provided.

If 'YES', describe, in detail, any and all arrangements and what procedures shall be employed:

a. For such sale or provision,

b. To ensure that alcohol is not sold or provided to minors or intoxicated persons.

Check if copy of the liquor permit, as required by State law, is included with application.

15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests should go here):

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.

a. False Statement is a Class A Misdemeanor.

b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:

Jonathan Cooper

(Legal Name of Applicant)

Jonathan Cooper
(Applicant Signature)

Jonathan Cooper

(Printed Name)

11/4/2021

(Date Signed)

Recreation Supervisor

(Capacity in which signing)



(Click button to send application electronically to lfitzgerald@easthartfordct.gov)

FOR OFFICE USE

Insurance Certificate Included:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Liquor Permit Included:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Certificate of Alcohol Liability Included:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Time Waiver Request Included:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Fee Waiver Request Included:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO

Received By: Augustina Rivera

Employee Number: 9099

Date & Time Signed: 11/4/21 9:30 AM PM

Time remaining before event: 66 days.

If roads or sidewalks will be closed to public use as a result of this event the applicant must comply with signage requirements per Section 5-4 and present a signed affidavit attesting to this at the Town Council meeting.



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: November 24, 2021
TO: Richard F. Kehoe, Chair
FROM: Mayor Michael P. Walsh
RE: AMUSEMENT PERMIT APPLICATION— "29th Annual Officer Brian A. Aselton Memorial Snow Dash"

The following Amusement Permit is before you due to the East Hartford Code of Ordinances, Chapter 5, Amusements, Section 5-3 (e), passed by the Town Council:

Sec. 5-3 (e):

(e) If the application is submitted pursuant to subsection (b) of section 5-1 of the Town Ordinances, within one week of receipt of written comments from the Directors, the Chief of Police shall forward those comments to the Town Council. The Chief of Police shall also forward to the Town Council written comments pertaining to the impact the proposed amusement would have on the areas under the purview of the Police Department and any recommended changes in the planned operations, as well as a statement as to whether the Police Department can supply adequate police protection.

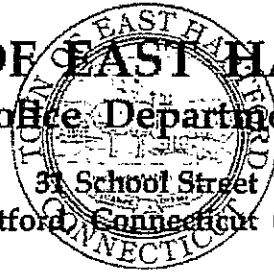
Please add the following Amusement Permit to the Town Council agenda for the November 30th, 2021 meeting.

- 29th Annual Officer Brian A. Aselton Memorial Snow Dash"
 - Sunday, January 9, 2022; 11 AM – 3 PM

C: S. Sansom, Chief of Police

MICHAEL P. WALSH
MAYOR

TOWN OF EAST HARTFORD
Police Department



East Hartford, Connecticut 06108-2638

TELEPHONE
(860) 528-4401

FAX (860) 289-1249

www.easthartfordct.gov

SCOTT M. SANSOM
CHIEF OF POLICE

To: Mayor Walsh

From: Chief Scott M. Sansom

Date: November 23, 2021

Re: **Amusement Permit Application**
"29th Annual Officer Brian A. Aselton Memorial Snow
Dash 5K"

Pursuant to the East Hartford Code of Ordinances, Chapter 5, Amusements, Section 5-3(e), the attached Amusement Permit Application should be forwarded to the Town Council for appropriate action.

If you require any further information, please contact me at your convenience.

Scott M. Sansom
Chief of Police



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: January 11, 2022
TO: Richard F. Kehoe, Chair
FROM: Mayor Michael P. Walsh
RE: REFERRAL: Refund of Taxes

I recommend that the Town Council approve a total refund of taxes in the amount of \$62,716.36 as detailed in the attached listing from our Assistant Collector of Revenue.

Please place this item on the Town Council agenda for the January 18th, 2022 meeting.

C: I. Laurenza, Tax Collector
L. Trzetzak, Finance Director
M. Lupkas, Finance Director
K. Foran, Assistant Collector of Revenue

INTEROFFICE MEMORANDUM

TO: MICHAEL P WALSH, MAYOR ✓
LINDA TRZETZIAK, DIRECTOR OF FINANCE

FROM: KRISTY FORAN, ASSISTANT COLLECTOR OF REVENUE

SUBJECT: REFUND OF TAXES

DATE: 1/6/2022



Under the provisions of Section 12-129 of the Connecticut General Statutes, the following persons are entitled to the refunds as requested. The total amount to be refunded is \$62,716.36. Please see attached listing. Please place this item on the Town Council agenda for January 18, 2022.

RECEIVED

JAN 7 2021

TOWN OF EAST HARTFORD
OFFICE OF THE MAYOR

Bill	Name	Address	City/State/Zip	Prop Loc/Vehicle Info.	Int	Over Paid
2020-03-0050152	ACAR LEASING LTD	4001 EMBARCADERO DR	ARLINGTON, TX 76014-4106	2018/3GKALTEV4JL301476	0	-216.66
2020-03-0050357	ADDO KOFI	106 CENTRAL AVE APT A1	EAST HARTFORD, CT 06108-3109	2008/1N4AL21E78N460892	0	-104.62
2020-03-0054027	BRADBY JAKE L	1331 BURNSIDE AVE APT B E	EAST HARTFORD, CT 06108-1577	2003/WBAEU33453PMS2934	0	-14.12
2016-01-0001520	BREWSTER KEVIN	189 OXYOKE DR	BERLIN, CT 06037	9 CHERRY ST	0	-2,371.79
2019-03-0056296	CCAP AUTO LEASE LTD	1601 ELM ST STE 800	DALLAS, TX 75201-7260	2019/1C4RF8G5K702575	0	-1,167.30
2020-03-0055910	CCAP AUTO LEASE LTD	1601 ELM ST STE 800	DALLAS, TX 75201-7260	2017/2C4RC1EG4HR752523	0	-768.60
2020-03-0055912	CCAP AUTO LEASE LTD	1601 ELM ST STE 800	DALLAS, TX 75201-7260	2018/3C4NJD8B0JT162109	0	-508.95
2020-03-0055924	CCAP AUTO LEASE LTD	1601 ELM ST STE 800	DALLAS, TX 75201-7260	2018/1C4HJXDIN7JW248646	0	-901.54
2020-01-0002661	CHANTHINITH DAWAN	150 JERRY RD	EAST HARTFORD, CT 06118	150 JERRY RD	0	-81.71
2020-02-0040434	CORT FURNITURE RENTAL C/O BADEN TAX MGMT LLC	PO BOX 80397	FORT WAYNE, IN 46898-0397	VARIOUS	0	-110.05
2020-03-0058011	CRUZ JOSE M	28 GRIFFIN ST	SPRINGFIELD, MA 01104-2656	2013/1HGCR2F51DA030546	-9.02	-400.96
2020-03-0058114	CUADROS JEROMI	71 LANDERS RD	EAST HARTFORD, CT 06118-3319	2015/2HGFG3B08FH506055	0	-430.66
2020-03-0059578	DICKIE HOWARD B	33 CONNECTICUT BLVD	EAST HARTFORD, CT 06108	1985/WDBAB53A0FA227772	0	-3.60
2020-03-0059579	DICKIE HOWARD B	33 CONNECTICUT BLVD	EAST HARTFORD, CT 06108	2009/WDBUF87X49B426940	0	-55.66
2019-03-0060417	DOUGENIK JAMES D	41 SALEM CT APT B	GLASTONBURY, CT 06033-1163	2009/JS2YC414796202448	0	-122.82
2020-03-0060777	EASON LUCY W	4701 GREENHILL AVE	BALTIMORE, MD 21206-5743	2011/5FNRL5H468B054541	0	-283.50
2020-03-0060775	EASON LUCY W	4701 GREENHILL AVE	BALTIMORE, MD 21206-5743	200/5NPEU46CC68H367843	0	-126.00
2020-03-0060826	EATHORNE BRIAN	49 FOREST LN	EAST HARTFORD, CT 06118-2024	2004/5GZCZ53494S859689	0	-7.24
2020-03-0061822	FINANCIAL SER VEH TRUST	5550 BRITTON PKWY	HILLIARD, OH 43026-7456	2018/5UXTR9C58JLD68930	0	-685.53
2019-03-0063754	GARCIA VILMARIE	17 WOODLAND ST APT D	VERNON, CT 06066-7107	2017/KM8SMDHF4HU176675	0	-324.90
2019-03-0063755	GARCIA VILMARIE	17 WOODLAND ST APT D	VERNON, CT 06066-7107	2008/4T1BK46K08U565819	0	-194.40
2020-02-0040705	GERASIMO SERGEI	24 DRUMLIN RD	S GLASTONBURY, CT 06073	1268 MAIN ST	0	-8.09

Bill	Name	Address	City/State/Zip	Prop Loc/Vehicle Info.	int	Over Paid
2020-03-0050152	ACAR LEASING LTD	4001 EMBARCADERO DR	ARLINGTON, TX 76014-4106	2018/3GKALTEV4JL301476	0	-216.66
2020-03-0050357	ADDO KOFI	106 CENTRAL AVE APT A1	EAST HARTFORD, CT 06108-3109	2008/1N4AL21E78N460892	0	-104.62
2020-03-0054027	BRADBY JAKE L	1331 BURNSIDE AVE APT B8	EAST HARTFORD, CT 06108-1577	2003/WBAEU33453PM52934	0	-14.12
2016-01-0001520	BREWER KEVIN	189 OXYOKE DR	BERLIN, CT 06037	9 CHERRY ST	0	-2,371.79
2019-03-0056296	CCAP AUTO LEASE LTD	1601 ELM ST STE 800	DALLAS, TX 75201-7260	2019/1C4RJFBG5KC702575	0	-1,167.30
2020-03-0055910	CCAP AUTO LEASE LTD	1601 ELM ST STE 800	DALLAS, TX 75201-7260	2017/2C4RC1EG4HR752S23	0	-768.60
2020-03-0055912	CCAP AUTO LEASE LTD	1601 ELM ST STE 800	DALLAS, TX 75201-7260	2018/3C4NJDDB80JT162109	0	-508.95
2020-03-0055924	CCAP AUTO LEASE LTD	1601 ELM ST STE 800	DALLAS, TX 75201-7260	2018/1C4HJXDN7JW248646	0	-901.54
2020-01-0002661	CHANTHINITH DAWAN	150 JERRY RD	EAST HARTFORD, CT 06118	150 JERRY RD	0	-81.71
2020-02-0040434	CORT FURNITURE RENTAL C/O BADEN TAX MGMT LLC	PO BOX 80397	FORT WAYNE, IN 46898-0397	VARIOUS	0	-110.05
2020-03-0058011	CRUZ JOSE M	28 GRIFFIN ST	SPRINGFIELD, MA 01104-2656	2013/1HGCR2F51DA030546	-9.02	-400.96
2020-03-0058114	CUADROS JEROMI	71 LANDERS RD	EAST HARTFORD, CT 06118-3319	2015/2HGF63B08FH506055	0	-430.66
2020-03-0059578	DICKIE HOWARD B	33 CONNECTICUT BLVD	EAST HARTFORD, CT 06108	1985/WDBABS3A0FA227772	0	-3.60
2020-03-0059579	DICKIE HOWARD B	33 CONNECTICUT BLVD	EAST HARTFORD, CT 06108	2009/WDBUF87X498426940	0	-55.66
2019-03-0060417	DOUGENIK JAMES D	41 SALEM CT APT B	GLASTONBURY, CT 06033-1163	2009/J52YC414796202448	0	-122.82
2020-03-0060777	EASON LUCY W	4701 GREENHILL AVE	BALTIMORE, MD 21206-5743	2011/5FNRL5H46BB054541	0	-283.50
2020-03-0060775	EASON LUCY W	4701 GREENHILL AVE	BALTIMORE, MD 21206-5743	200/5NPEU46C68H367843	0	-126.00
2020-03-0060826	EATHORNE BRIAN	49 FOREST LN	EAST HARTFORD, CT 06118-2024	2004/5GZCZ534945859689	0	-7.24
2020-03-0061822	FINANCIAL SER VEH TRUST	5550 BRITTON PKWY	HILLIARD, OH 43026-7456	2018/5UXTR9C58ILD68930	0	-685.53
2019-03-0063754	GARCIA VILMARIE	17 WOODLAND ST APT D	VERNON, CT 06066-7107	2017/KM85MDHF4HUJ76675	0	-324.90
2019-03-0063755	GARCIA VILMARIE	17 WOODLAND ST APT D	VERNON, CT 06066-7107	2008/4T1BK46K08U565819	0	-194.40
2020-02-0040705	GERASIMO SERGEI	24 DRUMLIN RD	5 GLASTONBURY, CT 06073	1268 MAIN ST	0	-8.09
2020-03-0064514	GROLL JOSEPH E	929 BURNSIDE AVE APT C4	EAST HARTFORD, CT 06108-2752	2016/1G1BE55M4G7240816	0	-13.63

2020-03-0053422	BIALLAS GRACINDA	25 CLOVER LN	EAST HARTFORD, CT 06118-1608	1978/RN28156848	0	-152.55
2020-03-0066221	HONDA LEASE TRUST	600 KELLY WAY	HOLYOKE, MA 01040	2019/2HKRW2H53KH657091	0	-214.64
2020-02-0040817	HOWMEDICA OSTEONICS	PO BOX 460389	HOUSTON, TX 77056	255 PITKIN ST	0	-44,482.22
2020-03-0067151	JAHN SIOBHAN C	20 HUNTERS RDG APT 31	UNIONVILLE, CT 06085-1084	2008/1YVHP84C485M00962	0	-97.59
2020-03-0088148	JOHNSON OLIVIA I	9 KING CT UNIT 9	EAST HARTFORD, CT 06118	2014/5NPEB4ACXEH894311	-3.06	-34.20
2020-01-0007133	JOHNSTON JAMES J & SUSAN O	26 SPARROWBUSH RD	EAST HARTFORD, CT 06108	26 SPARROWBUSH RD	0	-33.34
2020-03-0074185	KEESLER THERESA	11 ANTHONY RD	BOLTON, CT 06043	2011/JHMZE2H38BS004144	0	-13.95
2019-03-0074116	MILLER ANDRE D	17 AVON DR	EAST HARTFORD, CT 06118-2006	2002/WAULT64B52N102092	0	-42.52
2020-01-0009965	NARAINÉ JOSEPH D & PITRI V	143 LEVERICH DR	EAST HARTFORD, CT 06108	19-21 BIDWELL AVE	0	-2,793.17
2019-02-0041761	NGUYEN THANH HUYEN	205 BURNSIDE AVE UNIT 3	EAST HARTFORD, CT 06108	205 BURNSIDE AVE	0	-363.42
2018-04-0086125	NISSAN INFINITI LT	PO BOX 650214	DALLAS, TX 75265	2017/JN1EV7AR0HM838372	0	-346.23
2019-03-0075875	NISSAN INFINITI LT	PO BOX 650214	DALLAS, TX 75265	2017/JN4AA6AP6HC379098	0	-534.38
2020-03-0074733	NISSAN INFINITI LT	PO BOX 650214	DALLAS, TX 75265	2017/JN1EV7AR0HM839456	0	-772.66
2019-01-0010886	ORTIZ JUAN JR & TERESA	250 GOODWIN ST	EAST HARTFORD, CT 06108	250 GOODWIN ST	0	-99.84
2020-01-0011862	REKOSIEWICZ NORBERT	9913 VILLA MEDICI PL	BOCCA RATON, FL 33434	552 HILLS ST	0	-2,536.84
2020-03-0081705	SEELEY LYNN A	7 COLUMBUS CIR	EAST HARTFORD, CT 06108-1708	2004/4S3BH686547637444	0	-145.80
2020-03-0069120	TAWAKALITU AHMED	19 BELL CT APT B1	EAST HARTFORD, CT 06108-3828	2004/JTDBE32KX40278940	0	-117.00
2019-03-0087223	USB LEASING LT	1850 OSBORN AVE	OSHKOSH, WI 54902-6197	2016/2C3CDXJG7GH211616	0	-169.52
2019-03-0087224	USB LEASING LT	1850 OSBORN AVE	OSHKOSH, WI 54902-6197	2016/3CGRR7LT0GG388579	0	-284.86
2020-03-0085309	USB LEASING LT	1850 OSBORN AVE	OSHKOSH, WI 54902-6197	2016/2C3CDZAG4GH345267	0	-559.57
2020-03-0086952	WHITE CLAYTON A JR & WHITE CAROL	145 FILBERT ST	SEBASTIAN, FL 32958	1968/452398Y1131837	0	-7.65
SUBTOTAL					(12.08)	(62,704.28)
TOTAL						\$ (62,716.36)

2020-03-0064514	GROLL JOSEPH E	929 BURNSIDE AVE APT C4	EAST HARTFORD, CT 06108-2752	2016/1G1BE55M4G7240816	0	-13.63
2020-03-0053422	BIALLAS GRACINDA	25 CLOVER LN	EAST HARTFORD, CT 06118-1608	1978/RN281S6848	0	-152.55
2020-03-0066221	HONDA LEASE TRUST	600 KELLY WAY	HOLYOKE, MA 01040	2019/2HKRW2H53KH657091	0	-214.64
2020-02-0040817	HOWMEDICA OSTEONICS	PO BOX 460389	HOUSTON, TX 77056	255 PITKIN ST	0	-44,482.22
2020-03-0067151	JAHN SIOBHAN C	20 HUNTERS RDG APT 31	UNIONVILLE, CT 06085-1084	2008/1YVHP84C485M00962	0	-97.59
2020-03-0088148	JOHNSON OLIVIA I	9 KING CT UNIT 9	EAST HARTFORD, CT 06118	2014/5NPEB4ACXEHE894311	-3.06	-34.20
2020-01-0007133	JOHNSTON JAMES J & SUSAN O	26 SPARROWBUSH RD	EAST HARTFORD, CT 06108	26 SPARROWBUSH RD	0	-33.34
2020-03-0074185	KEESLER THERESA	11 ANTHONY RD	BOLTON, CT 06043	2011/JHMZE2H388S004144	0	-13.95
2019-03-0074116	MILLER ANDRE D	17 AVON DR	EAST HARTFORD, CT 06118-2006	2002/WAULT64B52N102092	0	-42.52
2020-01-0009965	NARAIN JOSEPH D & PITRI V	143 LEVERICH DR	EAST HARTFORD, CT 06108	19-21 BIDWELL AVE	0	-2,793.17
2019-02-0041761	NGUYEN THANH HUYEN	205 BURNSIDE AVE UNIT 3	EAST HARTFORD, CT 06108	205 BURNSIDE AVE	0	-363.42
2018-04-0086125	NISSAN INFINITI LT	PO BOX 650214	DALLAS, TX 75265	2017/JN1EV7AROHM838372	0	-346.23
2019-03-0075875	NISSAN INFINITI LT	PO BOX 650214	DALLAS, TX 75265	2017/1N4AA6AP6HC379098	0	-534.38
2020-03-0074733	NISSAN INFINITI LT	PO BOX 650214	DALLAS, TX 75265	2017/JN1EV7AROHM839456	0	-772.66
2019-01-0010886	ORTIZ JUAN JR & TERESA	250 GOODWIN ST	EAST HARTFORD, CT 06108	250 GOODWIN ST	0	-99.84
2020-01-0011862	REKOSIEWICZ NORBERT	9913 VILLA MEDICI PL	BOCCA RATON, FL 33434	552 HILLS ST	0	-2,536.84
2020-03-0081705	SEELEY LYNN A	7 COLUMBUS CIR	EAST HARTFORD, CT 06108-1708	2004/4S3BH686547637444	0	-145.80
2020-03-0069120	TAWAKALITU AHMED	19 BELL CT APT B1	EAST HARTFORD, CT 06108-3828	2004/JTDBE32KX40278940	0	-117.00
2019-03-0087223	USB LEASING LT	1850 OSBORN AVE	OSHKOSH, WI 54902-6197	2016/2C3CDXJG7GH211616	0	-169.52
2019-03-0087224	USB LEASING LT	1850 OSBORN AVE	OSHKOSH, WI 54902-6197	2016/3C6RR7LT0GG388579	0	-284.86
2020-03-0085309	USB LEASING LT	1850 OSBORN AVE	OSHKOSH, WI 54902-6197	2016/2C3CDZAG4GH345267	0	-559.57

2020-03-0086952	WHITE CLAYTON A JR & WHITE CAROL	145 FILBERT ST	SEBASTIAN, FL 32958	1968/452398Y131837	0	-7.65
	SUBTOTAL				(12.08)	(62,704.28)
	TOTAL					<u>\$ (62,716.36)</u>