

*Walter J. Clark*

TOWN COUNCIL AGENDA  
TOWN COUNCIL CHAMBERS  
740 MAIN STREET  
EAST HARTFORD, CONNECTICUT  
JANUARY 2, 2018

2017 DEC 29 A 11:13

TOWN CLERK  
EAST HARTFORD

6:30 P.M. Executive Session  
7:00 P.M. Public Hearing

REVISED 12-29-17

=====  
Announcement of Exit Locations (C.G.S. § 29-381)

Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
  - A. Other Elected Officials
  - B. Other Residents
  - C. Mayor
5. APPROVAL OF MINUTES
  - A. December 12, 2017 Executive Session
  - B. December 12, 2017 Regular Meeting
6. COMMUNICATIONS AND PETITIONS
  - A. Resignations from Various Boards and Commissions:
    1. From the Beautification Commission: Elaine Dube, Patricia Perron
    2. From the Library Commission: Mary Mourey, Rosalie Tavtigian
    3. From the Zoning Board of Appeals: Richard DeCrescenzo, Jr.
  - B. **Letter to DECD Commissioner Catherine Smith re: Enterprise Zone**
7. OLD BUSINESS
8. NEW BUSINESS
  - A. Recommendation from Ordinance Committee re:
    1. Sections 2-1a through 2-1e "Boards and Commissions Procedures"
    2. Section 13-31 "Bingo Regulations"
  - B. City of Waterbury v. Purdue Pharma, L.P.:
    1. Authorization to Sue; and
    2. **Waive the bidding requirements** for the collective retention of the law firms of Drubner, Hartley & Hellman, LLC and Simmons Hanley Conroy LLC to prosecute same.
9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION
10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
  - A. Workers' Compensation Claim: Kerri Renner, Board of Education Member
11. OPPORTUNITY FOR RESIDENTS TO SPEAK
  - A. Other Elected Officials
  - B. Other Residents
  - C. Mayor
12. ADJOURNMENT (next meeting: January 16<sup>th</sup>)

*Richard F. Kehoe*

2017 DEC 18 A 8:55

TOWN CLERK  
EAST HARTFORD

TOWN COUNCIL MAJORITY OFFICE

DECEMBER 12, 2017

EXECUTIVE SESSION

PRESENT Chair Richard F. Kehoe, Vice Chair Linda A. Russo, Majority Leader Ram Aberasturia, Minority Leader Esther B. Clarke, Councillors Marc I. Weinberg, Joseph R. Carlson, Shelby J. Brown, Patricia Harmon

ABSENT Councillor Caroline Torres

ALSO PRESENT Scott Chadwick, Corporation Counsel  
Brian Smith, Assessor  
Christopher Wethje, Human Resources Director, East Hartford Public Schools  
Alexandria Voccio, Attorney, Howd & Ludorf

CALL TO ORDER

Chair Kehoe called the meeting to order at 6:58 p.m.

MOTION By Esther Clarke  
seconded by Linda Russo  
to **go into** Executive Session to discuss the following cases

- The pending assessment (tax) appeal known as Commerce Center Association, Inc. v. Town of East Hartford, Docket No. CV-17-6037546-S, involving real property located at 341 East River Drive
- The pending federal court action known as Holly Ford, et al. v. East Hartford Board of Education, Docket No. 3:17-CV-00039-JCH, involving former Board of Education employees Holly Ford and Penelope Richard.

Motion carried 8/0.

MOTION By Esther Clarke  
seconded by Linda Russo  
to **go back to** Regular Session.  
Motion carried 8/0.

ADJOURNMENT

MOTION By Esther Clarke  
seconded by Linda Russo  
to **adjourn** (7:24 p.m.)  
Motion carried 8/0.

Attest *Richard F. Kehoe*  
Richard F. Kehoe  
Town Council Chair

*Robert J. Paek*

EAST HARTFORD TOWN COUNCIL

2017 DEC 18 A 8:55

TOWN COUNCIL CHAMBERS

TOWN CLERK  
EAST HARTFORD

DECEMBER 12, 2017

PRESENT Chair Richard F. Kehoe, Vice Chair Linda A. Russo, Majority Leader Ram Aberasturia, Minority Leader Esther B. Clarke, Councillors Marc I. Weinberg, Joseph R. Carlson, Shelby Brown, Patricia Harmon

ABSENT Councillor Caroline Torres

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:37 p.m. The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Susan Kniep, 50 Olde Roberts Street, (1) asked for a clarification of the membership of the Zoning Board of Appeals as stated in the town's ordinances; and (2) looks forward to the presentation by Goodwin College which, she hopes, will provide an explanation as to how many properties have been taken off the town's tax rolls and to what benefit that could be to the town.

Mayor Leclerc (1) thanked the Beautification Commission and the Parks and Recreation Department for their efforts in making this year's Holiday Fest a big success; (2) the town is negotiating with St. Christopher's for the purchase of the building that was Blessed Sacrament Church for a new Senior Center; (3) on November 27<sup>th</sup> K-9 Primo passed away; (4) Lunch with the Mayor has been successful; (5) business visitations are over for the season – the Fremont Group at 99-101 East River Drive was the final business visited; (6) supports the appointment of Connor Martin to the ZBA; and (7) looking forward to Goodwin College's presentation.

APPROVAL OF MINUTES

November 27, 2017 Board of Education Budget Workshop

MOTION By Ram Aberasturia  
seconded by Pat Harmon  
to **approve** the minutes of the November 27, 2017 Board of Education Budget Workshop.  
Motion carried 8/0.

November 28, 2017 Executive Session

MOTION By Ram Aberasturia  
seconded by Linda Russo  
to **approve** the minutes of the November 28, 2017 Executive Session.  
Motion carried 8/0.

November 28, 2017 Regular Meeting

MOTION By Ram Aberasturia  
seconded by Pat Harmon  
to **approve** the minutes of the November 28, 2017 Regular Meeting .  
Motion carried 8/0.

COMMUNICATIONS AND PETITIONS

O'Connell Student Leadership Team and the Veterans Commission present "Wreaths Across America"

Chair Kehoe announced that this event will be the first endeavor undertaken by the town's newly formed Veterans Commission, in conjunction with the Leadership Team of O'Connell School. It will take place at Silver Lane cemetery at Noon on Saturday December 16<sup>th</sup>.

Presentation by Goodwin College: Development Plans

Mark Scheinberg, President of Goodwin College and Todd Andrews, Vice President of Economic and Strategic Development, provided a PowerPoint presentation to the Council which summarized the history of the College, gave an overview of its community involvement through their monetary contributions and participation in community events, listed the economic development projects which have been completed and plans for the future growth of the College and its campus.

Mr. Andrews spoke in detail on Goodwin College as a Taxpayer. Of the 204 parcels owned by Goodwin College, only 12 are non-taxable. The 192 remaining parcels brought tax revenue to East Hartford in the amount of \$655,393 in 2017. Additional revenues from Goodwin College come from the campus development projects: conveyance and permitting fees total approximately \$2M.

Finally, the future growth of the College shows one of the more exciting aspects of development – a waterfront mixed use area with hotels, restaurants, commercial buildings, high-end rentals and a marina.

NEW BUSINESS

Set a Public Hearing Date of Tuesday, January 2, 2018 at 7:00P.M. in Council Chambers

MOTION By Linda Russo  
seconded by Esther Clarke  
to **set** a public hearing date of Tuesday, January 2, 2018 @ 7PM in Town Council Chambers to hear public comment on revisions to the Town of East Hartford's Code of Ordinances as follows:

1. Adding new sections 2-1a through 2-1e entitled "Boards and Commissions Procedures Ordinance";
2. Adding a new section 1331 entitled "Bingo Regulation"; and

3. Repealing Section 21-1 entitled "Abandoned and/or Inoperable Vehicles" and Section 21-9 entitled "Parking Prohibited on Front Lawns" and substituting in lieu thereof a new Section 21-1 and 21-9 entitled "RVs and Motor Vehicle Parking on Residential Property.

Motion carried 8/0.

Outdoor Amusement Permit Application: Eversource Hartford Marathon - 2018

MOTION By Marc Weinberg  
seconded by Ram Aberasturia  
to **approve** the outdoor amusement permit entitled "Eversource Hartford Marathon – 2018" submitted by Josh Miller, Technical Director for the Hartford Marathon Foundation to conduct a marathon, road races and outdoor musical entertainment with volunteers and several thousand spectators and runners on Saturday, October 13, 2018 from 7:30AM to 1:30PM, with music between the hours of 9AM and 1:30PM, subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its agencies.  
Motion carried 8/0.

Appointment of Connor Martin to the Zoning Board of Appeals

MOTION By Joe Carlson  
seconded by Linda Russo  
to **approve** the appointment of Connor Martin, 31 High Street #8107, to the Zoning Board of Appeals; whose term shall expire December 2018.  
Motion carried 8/0.

OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

None

COUNCIL ACTION ON EXECUTIVE SESSION MATTERS

Commerce Center Association v Town of East Hartford

MOTION By Ram Aberasturia  
seconded by Linda Russo  
to **accept** Corporation Counsel's recommendation to settle the pending assessment tax appeal known as Commerce Center Association, Inc. v Town of East Hartford, Docket No. HHB-CV-17-6037546-S, involving 341 East River Drive, from the fair market value of \$3,059,685 to the fair market value of \$2,000,000, which shall generate a reduction of \$34,900.75 in property taxes, for the Grand list Year of 2016.  
Motion carried 8/0.

Holly Ford et al v East Hartford Board of Education

MOTION By Ram Aberasturia  
seconded by Linda Russo  
to **accept** Corporation Counsel's recommendation to fully and finally settle the pending federal court action known as Holly Ford, et al v East Hartford Board of Education, Docket No. 3:17-CV-00039-JCH, involving former Board of Education employees Holly Ford and Penelope Richard, for a total sum of \$325,000.00, together with corresponding adjustments to each former employee's pension benefits as if each continued working for the Board of Education until age 70.  
Motion carried 8/0.

OPPORTUNITY FOR RESIDENTS TO SPEAK

Mayor Leclerc wished the Town Council and all East Hartford residents Happy Holidays.

ADJOURNMENT

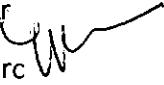
MOTION By Esther Clarke  
seconded by Linda Russo  
to **adjourn** (9:15 p.m.).  
Motion carried 8/0.

The Chair announced that the next meeting of the Town Council would be January 2, 2018.

Attest Angela M. Attenello  
Angela M. Attenello  
TOWN COUNCIL CLERK



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: December 26, 2017  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc   
RE: RESIGNATIONS: Boards and Commissions

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Attached are letters of resignation from the following individuals from their respective Boards or Commissions:

- Elaine Dube – Beautification Commission
- Patricia Perron – Beautification Commission
- Mary Mourey – Library Board
- Rose Tavgian – Library Board
- Richard F. DeCrescenzo, Jr. – Zoning Board of Appeals

Please place these resignations on the January 2, 2018 agenda and share our appreciation as a community for the valuable service these individuals have provided by volunteering their time on their respective Boards or Commissions.

Thank you.

C: R. Pasek, Town Clerk

Resignation Letter

From : Elaine Dube <EDube@stfranciscare.org>

Thu, Dec 01, 2016 04:28 PM

Subject : Resignation Letter

To : PASIROIS@COMCAST.NET

December 1, 2016

Dear Pat,

It has been my pleasure to serve with you on the Beautification Commission. You have given us a strong leadership and I've enjoyed working with you for past few years.

I feel it is time for me to resign from this commission. Please accept my resignation effective December 31, 2016.

Thank you for everything. I have enjoyed working with everyone.

Best Wishes,

Elaine Dube

NOTICE: This email and/or attachments may contain confidential or proprietary information which may be legally privileged. It is intended only for the named recipient(s). If an addressing or transmission error has misdirected this email, please notify the author by replying to this message. If you are not the named recipient, you are not authorized to use, disclose, distribute, make copies or print this email, and should immediately delete it from your computer system. Saint Francis Hospital and Medical Center has scanned this email and its attachments for malicious content. However, the recipient should check this email and any attachments for the presence of viruses. Saint Francis Hospital and Medical Center and its affiliated entities accepts no liability for any damage caused by any virus transmitted by this email.

2017 JAN 30 A 11:16  
TOWN CLERK  
EAST HARTFORD

*Robert J. Paak*



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Beautification

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Fri, Dec 02, 2016 12:12 PM

**From :** Pat Perron <pattybobo@comcast.net>

**Subject :** Beautification

**To :** pasirols@comcast.net

Good Morning

I am informing you that effective 12/31/2016 I am resigning from the Beautification Commission.

It was fun participating with the team and I have enjoyed working with all in the past. But unfortunately I have many family demands which I want to participate in fully.

Thank you for all your leadership and the hard work you have shown us all.

Patricia M. Perron

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2017 JAN 30 A 11:16  
TOWN CLERK  
EAST HARTFORD

*Robert J. Paak*

**Carrero, Jessica**

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**From:** Pasek, Robert  
**Sent:** Wednesday, December 13, 2017 2:55 PM  
**To:** Carrero, Jessica  
**Subject:** FW: appointment/Library Board

Another one for your records

Robert J. Pasek, CCTC  
Town Clerk  
Town of East Hartford  
740 Main Street  
East Hartford, CT 06108  
860-291-7235



**From:** Mourey, Mary  
**Sent:** Wednesday, December 13, 2017 1:20 PM  
**To:** Pasek, Robert <[rpasek@easthartfordct.gov](mailto:rpasek@easthartfordct.gov)>  
**Subject:** appointment/Library Board

Mr. Robert Pasek,  
Town Clerk  
Town of East Hartford  
740 Main Street  
East Hartford, CT 06108

Dear Robert,

This is to inform you that I will not be seeking another term on the Library Board.

Sincerely,

Mary J. Mourey  
Registrar of Voters  
Administrator of Elections  
(860) 291-7282

**Pasek, Robert**

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**From:** Rose Tavgianroset <tavgianroset@aol.com>  
**Sent:** Monday, December 11, 2017 4:02 PM  
**To:** Pasek, Robert  
**Subject:** Library Board

Hello Robert,

Please accept this communication as my intent not to be reappointed to the Library Board. Please do not place my name for reappointment for the Library Board. My term expired in December 2016. It has been my pleasure to serve on the Board and watch the expansion of our great Raymond Library take place. In addition, I have served as vice chairperson for chairperson Gloria Visgilio-Lupi and chairperson Todney Harris. I have also taken the opportunity to include two emails( one in February 2017 and one in August 2017) to my 4th district chairperson and the EHDTC requesting I not be reappointed.

Thank you  
Rosalie Tavgian

**From:** Rose Tavgianroset <tavgianroset@aol.com>  
**Date:** August 31, 2017 at 3:15:09 PM EDT  
**To:** Stevwatk <stevwatk@aol.com>  
**Subject:** Re: Library Comm.

Hi Steve,  
Thank you for checking. Yes, please do not submit my name for reappointment when the time comes. Would it be possible to let me know when that happens?

RoseT

2017 DEC 11 P 4: 34  
TOWN CLERK  
EAST HARTFORD

*Rosalie Tavgian*

**Larson, Matthew**

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**From:** McElroy, James  
**Sent:** Thursday, December 14, 2017 4:02 PM  
**To:** Richard DeCrescenzo  
**Cc:** Zalucki, Gary; Leclerc, Marcia  
**Subject:** RE: Resigning from Z.B.A.

Rich,  
Thanks for serving on the board and I was a pleasure to serve with you.  
Jim Mc

**From:** Richard DeCrescenzo [<mailto:rfdecescenzo@gmail.com>]  
**Sent:** Monday, November 27, 2017 9:10 AM  
**To:** McElroy, James <[Jmcelroy@easthartfordct.gov](mailto:Jmcelroy@easthartfordct.gov)>  
**Subject:** Resigning from Z.B.A.

Mr. McElroy,

Please consider this my resignation from the Zoning Board of Appeals for the Town of East Hartford. It has been my honor and pleasure serving with you and the other members of the board, but I can no longer commit my time to volunteer efforts of any kind.

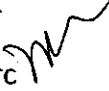
If there is anything that I need to do in addition to this e-mail, please let me know.

Respectfully,

Richard F. DeCrescenzo, Jr.  
64 Hickory Dr.  
East Hartford, CT 06118  
(860)569-3258



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: December 29, 2017  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc   
RE: COMMUNICATION: Letter to DECD Commissioner Catherine Smith

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Please be advised of the following letter sent to Department of Economic and Community Development Commissioner Catherine Smith on December 21, 2017 requesting to be removed from participation in the Enterprise Zone Program. I have included a chart detailing the total annual loss to the Town with the elimination of the State's reimbursement of the Enterprise Zone.

Please place this communication on the January 2, 2018 Town Council agenda.

Thank you.

C: E. Buckheit, Development Director

MARCIA A. LECLERC  
MAYOR

# TOWN OF EAST HARTFORD

(860) 291-7200

740 Main Street

FAX (860) 282-2978

East Hartford, Connecticut 06108

[www.easthartfordct.gov](http://www.easthartfordct.gov)

OFFICE OF THE MAYOR

December 21, 2017

Commissioner Catherine Smith  
Department of Economic and Community Development  
450 Columbus Boulevard  
Hartford, CT 06103

Dear Commissioner Smith,

This letter is sent as a follow-up to discussions with you and your office regarding the State Enterprise Zone program and clarification on the elimination of state funding to support the program.

East Hartford was designated a Distressed Municipality and a Targeted Investment Community by the State of CT. As you are aware, the goal of the program was to attract development and incentivize business relocation and expansion projects. The benefits of a five-year, 80% abatement of local property taxes on all qualifying real and personal property new to the Grand List committed the state to funding 50% of the tax abatement by returning revenue to the distressed community.

In light of the state's decision to no longer fund the program, as of today's date, the Town of East Hartford no longer wishes to participate in the program. In January I will send a request to our Town Council to repeal the town ordinance which enables the program. I respectfully request appropriate action from your department in connection with our decision to eliminate the Enterprise Zone in East Hartford.

Sincerely,



Marcia A. Leclerc  
Mayor, Town of East Hartford

cc: Senator Timothy D. Larson  
Representative Henry Genga  
Representative Jason Rojas  
Representative Jeff Currey  
Council Chair, Richard F. Kehoe

2016 GRAND LIST REAL ESTATE TIC EXEMPTIONS									
ID	TAXPAYER	START - END	LOCATION	ASSMT	80% Abatement	Mill Rate	Annual Tax Loss	Anticipated State Reimbursement	
00013994	70 TOLLAND STREET ASSOCIATES LL	2014-2018	62-70 TOLLAND ST	224,800	179,840	47.05	8,461.47	4,230.74	
00012234	AMOUN CONTRACTING COMPANY LLC	2014-2018	22 RUMSEY RD	503,550	402,840	47.05	18,953.63	9,476.82	
00012488	CORNEAU LIMITED PARTNERSHIP	2014-2018	164 SCHOOL ST	881,813	705,450	47.05	33,191.42	16,595.71	
00011566	FREMONT 101 PPR LLC	2014-2018	101 PRESTIGE PARK RD	633,425	506,740	47.05	23,842.12	11,921.06	
00011557	FREMONT 22 P P C L L C	2013-2017	22 PRESTIGE PARK CIR	323,763	259,010	47.05	12,186.42	6,093.21	
00011577	FREMONT 311 PPR LLC	2013-2017	311 PRESTIGE PARK RD	2,989,875	2,391,900	47.05	112,538.90	56,269.45	
00011564	FREMONT 60 PPR LLC	2016-2020	60 PRESTIGE PARK RD	565,263	452,210	47.05	21,276.48	10,638.24	
00011560	FREMONT 91 PPC LLC	2013-2017	91 PRESTIGE PARK CIR	162,650	130,120	47.05	6,122.15	3,061.08	
00012138	GOULET PROPERTIES L L C	2016-2020	25 ROSENTHAL ST	145,350	116,280	47.05	5,470.97	2,735.49	
8634	PRATT & WHITNEY AIRCRAFT	2018-2022	400 MAIN ST	57,540,000	46,032,000	47.05	2,165,805.60	1,082,902.80	
8634	UTRC	2017-2021	411 SILVER LN	9,646,000	7,716,800	47.05	363,075.44	181,537.72	
00011004	WE 115 PARK L L C	2015-2019	127 PARK AVE	1,427,963	1,142,370	47.05	53,748.51	26,874.26	
				<b>75,044,452</b>	<b>60,035,560</b>		<b>2,824,673.11</b>	<b>1,412,336.58</b>	
2016 GRAND LIST PERSONAL PROPERTY TIC EXEMPTIONS									
ID	TAXPAYER	START - END	LOCATION	ASSMT	80% Abatement	Mill Rate	Annual Tax Loss	Anticipated State Reimbursement	
PPB03221	BL PLASTIC SLITTING & CONVERTING	2013-2017	91 PRESTIGE PARK CIRCL	725	580	47.05	27.29	13.65	
PPC04650	COCA COLA CO OF NY * (40%)	2015-2019	451 MAIN ST	11,223,875	4,489,550	47.05	211,233.33	105,616.67	
PPC07475	CT SHIRTMAN INC	2014-2018	70 TOLLAND ST	46,900	37,520	47.05	1,765.32	882.66	
PPG00702	GARDEN OF LIGHT INC	2015-2019	127 PARK AVE	27,275	21,820	47.05	1,026.63	513.32	
PPJ01634	JOSEPH MERRITT & CO INC	2014-2018	101 PRESTIGE PARK RD	20,550	16,440	47.05	773.50	386.75	
				<b>11,319,325</b>	<b>4,565,910</b>		<b>214,826.07</b>	<b>107,413.05</b>	
<b>TOTAL ANNUAL LOSS TO TOWN WITH STATE REIMBURSEMENT ELIMINATION OF ENTERPRISE ZONE</b>								<b>1,519,749.63</b>	

OFFICE OF THE  
TOWN COUNCIL

TOWN OF EAST HARTFORD

740 Main Street

East Hartford, Connecticut 06108



*Robert J. Boock*  
2017 DEC 28 A 10:15  
(860) 291-7208  
TOWN CLERK  
EAST HARTFORD FAX (860) 291-7389

DATE: December 28, 2017  
TO: Town Council  
FROM: Rich Kehoe  
Town Council Chair  
RE: **Tuesday, January 2, 2018 7:00 P.M. Town Council Chambers**

In accordance with Section 3.3(a) of the Town Charter, a Special Meeting of the Town Council will be held as follows:

**Tuesday, January 2, 2018**

**7:00 p.m.**

**Town Council Chamber**

The purpose of the meeting is to hear public comment regarding the proposed revisions to the town of East Hartford Code of Ordinances as follows:

1. Adding new sections 2-1a through 2-1e entitled "Boards and Commissions Procedures Ordinance"
2. Adding a new section 13-31 entitled "Bingo Regulation"
3. Repealing Section 21-1 entitled "Abandoned and/or Inoperable Vehicles" and Section 21-9 entitled "Parking Prohibited on Front Lawns" and substituting in lieu thereof a new Section 21-1 and 21-9 entitled "RVs and Motor Vehicle Parking on Residential Property".

cc: Mayor Leclerc  
Richard Gentile, Assistant Corporation Counsel



*Valerie J. Vasek*

OFFICE OF THE  
TOWN COUNCIL

TOWN OF EAST HARTFORD  
740 Main Street  
East Hartford, Connecticut 06108



2017 DEC 19 A 9:01  
(860) 291-7208  
TOWN CLERK  
EAST HARTFORD FAX (860) 291-7389

December 19, 2017

Please publish the following legal notice in **Zone 4** of the Hartford Courant on **Tuesday, December 26, 2017**. Mail bill to the East Hartford Town Council Office, 740 Main Street, East Hartford, CT 06108. Charge Account #CU00254235

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LEGAL NOTICE

Public notice is hereby given that the Town Council of the Town of East Hartford, Connecticut, will hold a public hearing **Tuesday, January 2, 2018 at 7:00 p.m.** in the Town Council Chambers, 740 Main Street, East Hartford, Connecticut, regarding the proposed revisions to the town of East Hartford Code of Ordinances as follows:

1. Adding new sections 2-1a through 2-1e entitled "Boards and Commissions Procedures Ordinance";
2. Adding a new section 13-31 entitled "Bingo Regulation"; and
3. Repealing Section 21-1 entitled "Abandoned and/or Inoperable Vehicles" and Section 21-9 entitled "Parking Prohibited on Front Lawns" and substituting in lieu thereof a new Section 21-1 and 21-9 entitled "RVs and Motor Vehicle Parking on Residential Property."

Any person(s) wishing to express an opinion on this matter may do so at this meeting. A draft of the revisions is on file in the Town Council and Town Clerk offices.

Angela Attenello  
Town Council Clerk

**BOARD AND COMMISSION PROCEDURES ORDINANCE  
(December 7, 2017)**

Sec. 1 The Code of Ordinances of the Town of East Hartford is hereby amended to add new sections 2-1a through 2-1e as follows:

Sec. 2-1a. (a) The Mayor shall designate a person, who may be a town hall employee, to serve as permanent clerk to the boards and commissions of the town.

(b) The permanent clerk shall keep current the portion of the town's official website dedicated to each board or commission, including the posting of meeting notices and minutes and membership. The chair of each board or commission shall notify the permanent clerk of (1) the call of a meeting including the agenda for such meeting, (2) the minutes for each meeting and (3) any changes to the membership of such board or commission. The permanent clerk shall post such information to the town's website for each board or commission.

Sec. 2-1b. Each board or commission shall, by majority vote of the membership present and voting, appoint a clerk who has been certified pursuant to section 2-1c. Such clerk shall provide such administrative services as required by such board or commission including but not limited to the recording and filing with the permanent clerk the minutes for each meeting and the submission of an annual list of the attendance of each member of such board or commission. Such clerk shall be certified in accordance with the provisions of section 3 of this act, except that adjudicatory boards including the inland wetlands and environment commission, planning and zoning commission, zoning board of appeals and the board of assessment appeals may appoint a town employee to serve as clerk. Such clerk shall be paid a stipend in accordance with a fee schedule approved by the Town Council.

Sec. 2-1c. No person shall serve as a clerk of a board or commission unless such person has been certified by the Mayor. In order to be certified, a person must complete a town approved training course which shall include the taking of minutes, Roberts Rules of Order and the Freedom of Information Act.

Sec. 2-1d. (a) Each person appointed to a board or commission shall within ninety days of such appointment complete a training course approved by the town which shall include Roberts Rules of Order and the Freedom of Information Act. In addition, adjudicatory boards and commissions members shall complete a training course, including a test, on the subject matter of such board or commission and when it is appropriate to recuse from participating in a discussion to avoid a conflict of interest. All appointees shall be subject to, and shall comply with, the provisions of Article 2 of Chapter 15 of the Town of East Hartford Code of Ordinances.

(b) On or before January 31, 2018 and annually thereafter, each board or commission clerk shall submit to the permanent clerk an annual list of the attendance for each board or commission member. Any member who fails to attend thirty percent or more of such meetings shall be deemed to have met the persistent non-attendance standard set forth in Section 4.3 (e) of the Town Charter and presumed to have resign from such board or commission provided that upon recommendation from the Mayor the Town Council may reinstate such member for good cause shown, including lengthy illness, business or professional commitments.

Sec. 2-1e. In order to encourage participation on the town's boards and commissions, the permanent clerk shall ensure that the town's website contains prominent notice to the public of the opportunity to participate on the boards and commissions. The website shall contain an application form which an interested person may complete and submit to the permanent clerk designated pursuant to section 1 of this act. The permanent clerk shall forward such application to the Mayor and the Town Council.

Sec. 2 The provisions of this Act shall be effective March 1, 2018.

**Bingo Regulation**  
**December 4, 2017**

(NEW) (a) No person shall conduct or operate bingo game, as defined in section 7-169 of the Connecticut General Statutes as amended by Public Act 17-231 or a bazaar or raffle as defined in section 7-170 of the Connecticut General Statutes without a permit issued by the police chief.

(b) Any person who obtains a bazaar or raffle permit from the police chief may also operate a fifty-fifty coupon games, cow-chip raffle, teacup raffle, duck-race raffle, frog race raffle or tuition raffle provided such person complies with the provisions of sections 7-170 through section 7-186 inclusive as amended by Public Act 17-231.

(c) All permit application requirements, operational standards for such bingo, bazaar or raffle shall be consistent with the provisions of sections 7-169 through 7-180, inclusive, of the Connecticut General Statutes as amended by Public Act 17-231.

(d) All enforcement policies and penalties for violations of the provisions of this section shall be as set out in sections 7-169 through 7-180, inclusive, of the Connecticut General Statutes as amended by Public Act 17-231.

(e) The fees for such applications shall be as provided in sections 7-169 through 7-180, inclusive of the Connecticut General Statutes as amended by Public Act 17-231 unless a different amount is adopted by the Town Council.

**RV's and Motor Vehicle Parking on Residential Property  
(12-11-17)**

Sec. 1. Section 21-1 of the code of ordinances of the town of East Hartford is hereby repealed and the following is substituted in lieu thereof:

***Sec. 21-1. Abandoned and/or Inoperable Vehicles***

(a) Definition. For purposes of Sections 21-1 and 21-2 of the Municipal Code, the terms below have the following meaning:

(1) "Motor vehicle" shall mean a machine propelled by power other than human power designed to travel along the ground by use of wheels, treads, runners, or slides and transport persons or property or pull machinery, except for electric battery operated wheel chairs or scooters, self-propelled snow plows, snow blowers or lawn mowers and shall include, without limitation, automobile, truck, trailer, major recreational equipment, motorcycle, tractor, buggy and wagon.

(2) "Street" shall have the same definition as set forth in Sec. 1-2(32) of the Code of Ordinances.

(3) "Public property" shall mean all real estate owned and/or maintained by the Town of East Hartford.

(4) "Abandoned motor vehicle" shall mean any motor vehicle within the Town which, after a good faith determination, has the appearance that the owner has relinquished control without the intention of reclaiming it, including, but not limited to, an unregistered vehicle a vehicle with invalid marker plates, or one which is damaged, vandalized, dismantled, partially dismantled, inoperative, or unusable as a motor vehicle.

(5) "Person" shall have the same definition as set forth in Sec. 1-2(21) of the Code of Ordinances.

(b) Abandoned Vehicles Prohibited. No person shall park, store, leave or permit the parking, storing, or leaving of any motor vehicle of any kind which is in an abandoned condition whether attended to or not, upon any public or private property within the town. This section shall not-apply to:

(1) Any motor vehicle on private property which is enclosed within a building held in connection with a business enterprise lawfully licensed by the Town and/or State and located within the appropriate zone;

(2) A duly licensed motor vehicle junk yard;

(3) Any motor vehicle which is in operable condition specifically adopted or designed for operation on drag strips or raceways, or retained by the owner for antique collection purposes, or any inoperable motor vehicle being restored to an operable condition, provided that:

(i) only one such motor vehicle shall be permitted at any one time on the property in question;

(ii) Motor vehicle parts used in the restoration must be stored in the motor vehicle or in a structure;

(iii) Such motor vehicles are to be covered with a tarpaulin whenever work is not being done upon them;

(iv) In the case of a motor vehicle being restored to an operable condition, a permit has been obtained from the Department of Inspections and Permits, said permit limited to sixty days, renewable once for an additional sixty

days.

Notwithstanding subsection (3) above, nothing herein shall preclude more than one motor vehicle, if such additional vehicles are totally within an enclosed structure, outside of public view, and not in violation of any health, safety or zoning laws.

(c) Notice to Remove. Any officer of the Police Department, upon discovery of any abandoned motor vehicle, or upon notification by any official of the Department of Inspections and Permits, or any official of the Health Department of an abandoned motor vehicle, shall affix to such motor vehicle a notification sticker in a manner so as to be readily visible. Said notification shall contain the following information: (1) The date and time the notification sticker was affixed to the motor vehicle; (2) A statement that pursuant to Section 14-150 of the Connecticut General Statutes, if the motor vehicle is not removed within twenty-four (24) hours of the time the sticker was affixed, it shall be taken into custody, and stored at the owner's expense; (3) The location and telephone number where additional information may be obtained; and (4) The identity of the affixing officer. If said motor vehicle is not removed within such twenty-four [(24)] hour period, the police may order removal: Notwithstanding the above, if the abandoned motor vehicle is on private property, and the private property owner acknowledges that said vehicle is owned by him or her, or is on the property with the owner's consent, the order to remove shall be for within thirty (30) days. Nothing herein shall preclude the Town from removing any abandoned vehicle for traffic, health or safety purposes at any time deemed necessary.

(d) Notice of Disposition. If an abandoned vehicle has a market value, based on its current condition, of one hundred dollars or less, and is so vandalized, damaged or in disrepair as to be unusable as a motor vehicle, title to such motor vehicle shall, upon taking custody of such motor vehicle, immediately vest in the Town. Within forty-eight hours of the time that such motor vehicle is taken into custody, the affixing department shall notify the Commissioner of Motor Vehicles, in writing, of the vehicle identification number and a description of the motor vehicle. Upon sale or other disposition of the motor vehicle, the affixing department shall give written notice by certified mail to the person who was the owner of such motor vehicle at the time of abandonment, if known, which notice shall state that the motor vehicle has been sold or otherwise disposed of. The proceeds of the sale or disposition, or the fair market value of the motor vehicle in its current condition, whichever is greater, less the towing and sale or disposal expenses, shall be paid to such person or his representatives, if claimed by him or them within one year from the date of sale. If such balance is not claimed within such period, it shall escheat to the municipality. If the expenses incurred by the municipality for towing and the sale or disposition of such motor vehicle exceed the proceeds of such sale or disposition, such person shall be liable to such municipality for such excess amount. For vehicles with a market value in excess of one hundred dollars, notice shall be given, by certified mail, to the owner of such motor vehicle, if known, within forty-eight hours of the time the motor vehicle is taken into custody, which notice shall state: (1) That the motor vehicle has been taken into custody and stored; (2) The location of the storage of the motor vehicle; (3) That such motor vehicle may be sold after fifteen days if its market value does not exceed five hundred dollars, or ninety days if its market value exceeds five hundred dollars; and (4) That the owner has a right to contest the validity of such taking by application, on a form prescribed by the Commissioner of Motor Vehicles, to the hearing officer named in such notice within ten (10) days from the date of such notice. Such application forms shall be made readily available to the public at all offices of the town's police department. If the motor vehicle is on private property, the property owner and occupants shall also be provided with

the same notice, provided that notice need only be given to a landlord in the case of an apartment complex with more than three (3) dwelling units. All sales and/or other dispositions of abandoned motor vehicles shall be accomplished in compliance with the notice and advertising provisions of Public Act No. 87-372 or such amendments and/or successor statutes adopted by the General Assembly.

(e) Penalty. Any person violating any of the provisions of this section shall be guilty of a misdemeanor, and, upon conviction, shall be subject to a fine of not more than one hundred dollars. If the abandoned vehicle is on private property, each day which such violation continues after the expiration of the thirty day removal order shall be considered a separate violation. If the abandoned vehicle is on a street or public property, the daily fine shall commence upon the posting of a notice on the vehicle. Nothing herein shall be construed as limiting the civil remedies available to a private property owner for damage to, or violation of, the owner's property rights by the owner of the abandoned vehicle.

(f) Removal by the Town. If the motor vehicle is on private property and has not been removed within the thirty day period of compliance, the Town or its designee shall have the right to take possession of the abandoned vehicle and remove it from the premises. This thirty day period may be extended by the hearing officer, appointed pursuant to Sec. 21-2 of the Code of Ordinances, if there is a pending appeal and if the vehicle is on private property. It shall be unlawful for any person to interfere with, hinder, or refuse to allow the Town or its designee to enter upon private property for the purpose of removing an abandoned motor vehicle under the provisions of this ordinance.

(g) Redemption of Impounded Motor Vehicle. The owner of any abandoned motor vehicle seized under the provisions of this section may redeem said motor vehicle prior to its disposition or destruction upon proof of ownership and payment to the Town and/or its designee such sum as determined and fixed for the actual and reasonable expense of removal, storage and any preliminary disposition costs.

(h) Liability of Owner or Occupant. Upon failure of the owner of the abandoned motor vehicle, the owner of the private property, and/or the occupant of the private property from which abandoned motor vehicles have been removed by the Town to pay the unrecovered expenses incurred by the Town in such removal, a lien shall be placed upon the property of the owner of the abandoned motor vehicle, or the owner of the property, and/or the occupant of the property, for the amount of such expenses.

(i) Designee of the Town. Any designee of the Town selected for purposes of storing or disposal of abandoned motor vehicles shall be selected through competitive bidding. The bid proposal shall provide that the Town shall be held harmless for any damage to, or disposal of, the abandoned motor vehicle by the designee in violation of state law.

(j) Towing Charges. The Purchasing Agent shall solicit bids for towing charges of abandoned vehicles to a central location designated by the Director of Public Works. The Purchasing Agent shall also solicit bids for the removal and disposition of abandoned vehicles from said central location. The Town shall only be liable for towing charges of abandoned vehicles towed by order of the Town. The Town shall not be liable for any storage fees unless such storage is at the direction of the Town. Nothing herein shall preclude the town from pursuing civil action against the owner of an abandoned motor vehicle.

Sec. 2. Section 21-9 of the code of ordinances of the town of East Hartford is hereby repealed and the following is substituted in lieu thereof:

Sec. 21-9. Parking Prohibited on Front Lawns.

(a) As used in this section:

1. "driveway" means a hard surface consisting of asphalt, concrete, brick, pavers, gravel or other materials normally used for driveways which is no greater in width than authorized under applicable Town zoning regulations and which is used as a means of ingress and egress to a parking area.
2. "major recreational equipment" means a travel trailer, camper, motorized home, tent, auto camper and aquatic and off road vehicles.
3. "travel trailer" means a vehicular portable structure built on a chassis, designed to be used as a temporary dwelling for travel, recreational and vacation use, permanently identified "travel trailer" by the manufacturer of the trailer.
4. "camper" means a structure designed primarily to be mounted on a pickup or truck chassis and with sufficient equipment to render it suitable for use as a temporary dwelling for travel, recreational or vacation use.
5. "motorized home" means a portable dwelling designed and constructed as an integral part of a self-propelled vehicle.
6. "tent" means a fabric folding structure mounted on wheels and designed for travel use.
7. "auto camper" means a lightweight unit that fits on top of a vehicle designed primarily for recreational use.
8. "aquatic and off road vehicles" means boats, ski-mobiles, dune buggies, amphibious vehicles, dirt bike and includes a trailer, case, or box used for transporting such vehicles to a point of use.
9. "parking space" means the area for parking a motor vehicle, except for major recreational equipment, no more than ten feet wide and twenty feet long, made up of a surface consisting of the materials set forth in subdivision (1) of this subsection, and having direct access to a street or driveway.

(b) No motor vehicle that is not major recreational equipment shall be parked on property on which a one to four family dwelling is located in a residential zone unless it is parked in a garage or in a driveway or parking space, which driveway or parking space shall not be located on any portion of such property between the living area of the dwelling and the street unless such driveway or parking space has been approved under applicable Town zoning regulations and building code.

(c) No major recreational equipment may be stored or parked on any property in a residential zone unless it is thirty feet or less in total length and is (i) parked or stored in a garage or other completely enclosed structure that is legal under applicable East Hartford zoning regulations or (ii) parked on a parking space at least five feet from side and rear lot lines, no closer than twenty-five feet to any adjoining residence. Such equipment, during the time it is parked or stored on such property, shall not be used or occupied for living, sleeping, housekeeping, storage or business purposes and there shall be no connections to any utility service, including electric, heat, water, sewage disposal, or natural gas services. Such equipment shall be owned by a person



residing on such property, registered with the Connecticut Department of Motor Vehicles, if applicable and operational and fit for its intended use. The owner of such recreational equipment shall be current with respect to the payment of taxes to the Town.

- (d) Notwithstanding the provisions of subsection (c), major recreational equipment that has a total length of thirty feet or less may be parked on a driveway or parking space of such property for a period not exceeding twenty-four hours.
- (e) The Director of Inspections and Permits may promulgate regulations to carry out the provisions of this section.
- (f) Nothing in this section shall supersede any town of East Hartford zoning regulation which is more restrictive on the location of major recreational equipment or motor vehicle.
- (g) A civil penalty of one hundred dollars shall be assessed for any violation of this section.

*Robert J. Rosak*

OFFICE OF THE  
TOWN COUNCIL

**TOWN OF EAST HARTFORD**

740 Main Street

East Hartford, Connecticut 06108

2017 DEC 28 A 10:15  
(860) 291-7208  
TOWN CLERK  
EAST HARTFORD  
FAX (860) 291-7389

DATE: December 28, 2017

TO: Town Council Members

FROM: Rich Kehoe, Chair

RE: **Tuesday, January 2, 2018 6:30 p.m. Town Council Majority Office**

In accordance with Section 3.3 (a) of the Town Charter, a Special Meeting of the Town Council will be held as follows:

**Tuesday, January 2, 2018**

**6:30 p.m.**

**Town Council Majority Office**

The purpose of the meeting is to meet in executive session to discuss the pending workers' compensation claim and third-party action of current Board of Education employee, Kerri Renner.

cc: Mayor Leclerc  
Scott Chadwick, Corporation Counsel  
Christine Sasen, Risk Manager