EAST HARTFORD VETERANS COMMISSION
EAST HARTFORD TOWN HALL
WELLING CONFERENCE ROOM

Memorial Day Parade Committee

May 17, 2022 @ 5:00PM


ABSENT: James Shelmerdine

CALL TO ORDER: Chairman Cook called the meeting to order at 5:00 p.m.

PLEDGE OF ALLEGIANCE: the commission was led in the pledge of allegiance and moment of silence by Paul Barry.

AMENDMENTS TO AGENDA: None

ROLL CALL: as indicated above.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COMMISSION: NONE

APPROVAL OF MINUTES FOR: none

OLD BUSINESS

1. Candy Guastamachio provided an update on the parade segment. A list of participants can be found on the shared google worksheet.
   a. Signage has been done and is ready for pickup. Signs can be reused.
   b. Goodwin University is making available to the committee and volunteers use of radios for communication.
   c. Rt 2 and Willow St will be closed from 0800 to 1200.
   d. Ensign St will be closed at 0945 to Riverside Dr.

2. Craig Jordan presented an update of the event at the Fallen Star and the reviewing stand.
   a. Craig will emcee the reviewing stand and the beginning and ending portions of the event at the Fallen Star. John Lawlor will introduce the main speakers.
   b. Admiral Schultz will be seated next to General Lawlor.
   c. Seating at the Fallen Star will include reserved seating for dignitaries and family of speakers.
   d. DAV van will be available.
   e. It is not yet known the number of aides/family that will accompany Admiral Schultz.

3. Connor Martin said that there are 36 vendors signed up for the post event which is scheduled to start after the main program and end at 1500 hrs.
4. John Cook is waiting to hear from the Commandant’s office to see if the Admiral will be joined by any aides of family members and to see if any arrangements have to be made for the Admiral’s flag.

5. Any payment requests have to be submitted with backup documentation for payment.

6. Cars on loan from the dealerships need to have parking at the end of the parade.

7. We need to organize volunteers and identify tasks. Identify tasks should be done by 5/17/22 so we can have a walk through with the volunteers.

NEW BUSINESS:

1. We need to schedule a meeting in June to critique the event.

ADJOURNMENT
MOTION By Paul Barry
Seconded by John Lawlor
Motion carried 11/0 at 6:55PM

Submitted by:
Chairman John Cook