

**REGULAR SESSION MEETING MINUTES
PLANNING AND ZONING COMMISSION
MARCH 9, 2016**

A regular meeting of the **EAST HARTFORD PLANNING AND ZONING COMMISSION** was held in Town Council Chambers, 740 Main Street, East Hartford, Connecticut on March 9, 2016.

CALL TO ORDER

The meeting was called to order at 7:50PM.

ROLL CALL

Present:

Peter Bonzani, Chair
Mary Whaples, Vice Chair
John Ryan
Valentine Povinelli

Absent

Paul J. Roczynski
Kathleen Salemi, Secretary
Crystal Hernandez (Alternate)
Travis Simpson

Also Present:

Jeffrey Cormier, Town Planner
Denise Horan, Town Engineer

Chair Bonzani declared a quorum and the Commission would be voting with 4 members. He noted that John Ryan, formerly an Alternate, is now a full member of the Planning and Zoning Commission.

APPROVAL OF MINUTES

- Special Meeting Minutes – February 17, 2016

Upon a motion by John Ryan, seconded by Mary Whaples, the Commission **Voted (4-0)** to **approve** the Special Meeting minutes for the February 17, 2016 meeting.

SPECIAL PERMIT USE APPLICATION: Burnside Avenue Right-of-Way (ROW) – Under Sec. 207.10.e; installation of bus shelters and trash receptacles at six (6) locations along Burnside Avenue as part of the Connecticut Department of Transportation road project.
Applicant: Town of East Hartford, Department of Public Works

Upon a motion by Mary Whaples, seconded by John Ryan, the Commission **Voted (4-0)** to **approve** the above special permit use application with the following conditions:

1. In evaluating this application, the Planning and Zoning Commission has relied upon information provided by the applicant and, if such information subsequently proves to be false, deceptive, incomplete, and/or inaccurate, this permit shall be modified, suspended or revoked.
2. Final plans are to be signed and stamped (ink & impression) by the Professional Engineer, Land Surveyor, or Architect, as appropriate to the plan sheet.

FLOOD HAZARD ZONE MAJOR DEVELOPMENT: Burnside Avenue Right-of-Way (ROW) – Under Sec. 601; installation of a bus shelter and trash receptacle in front of the property located at 1084 Burnside Avenue as part of the Connecticut Department of Transportation road project.

Applicant: Town of East Hartford, Department of Public Works

Upon a motion by John Ryan, seconded by Val Povinelli, the Commission **Voted (4-0)** to **approve** the above flood hazard zone major development application with the following conditions:

1. In evaluating this application, the Planning and Zoning Commission has relied upon information provided by the applicant and, if such information subsequently proves to be false, deceptive, incomplete, and/or inaccurate, this permit shall be modified, suspended or revoked.
2. Final plans are to be signed and stamped (ink & impression) by the Professional Engineer, Land Surveyor, or Architect, as appropriate to the plan sheet.

SITE PLAN APPLICATION: Burnside Avenue Right-of-Way (ROW) – Under Sec. 702; installation of bus shelters and trash receptacles at six (6) locations along Burnside Avenue as part of the Connecticut Department of Transportation road project.

Applicant: Town of East Hartford, Department of Public Works

Upon a motion by John Ryan, seconded by Val Povinelli, the Commission **Voted (4-0)** to **approve** the above site plan application with the following conditions:

1. In evaluating this application, the Planning and Zoning Commission has relied upon information provided by the applicant and, if such information subsequently proves to be false, deceptive, incomplete, and/or inaccurate, this permit shall be modified, suspended or revoked.
2. Final plans are to be signed and stamped (ink & impression) by the Professional Engineer, Land Surveyor, or Architect, as appropriate to the plan sheet.

TEXT AMENDMENT APPLICATION: Proposed amendments to the following: Section 705 relating to site plan application procedure and requirements; Section 207.4 relating to special permit requirements; Section 217.7 relating to soil erosion and sedimentation control plan requirements; Section 603.9 relating to Design Development District Master Plan requirements; Section 209.3 relating to parking requirements for manufacturing uses; and Section 210 relating to sign application procedure and requirements.

Applicant: Town of East Hartford Planning and Zoning Commission

Upon a motion by Val Povinelli, seconded by John Ryan, the Commission **Voted (4-0)** to **approve** the above text amendments as presented, with an effective date of March 30, 2016.

MISCELLANEOUS

- **C.G.S. 8-24 REFERRAL:** Burnside Avenue Right-of-Way (ROW) – installation of bus shelters and trash receptacles at six (6) locations along Burnside Avenue as part of the Connecticut Department of Transportation road project.

Upon a motion by John Ryan, seconded by Mary Whaples, the Commission **Voted (4-0)** to recommend approval of the bus shelter and trash receptacle installation at six locations on Burnside Avenue.

Town Planner Jeff Cormier reminded the Commissioners of the CT Federation of Planning and Zoning Agencies' Annual Conference to be held on March 17, 2016.

ADJOURNMENT

The meeting adjourned at 8:00 P.M.

Respectfully submitted,

Jeffrey Cormier, Town Planner